



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

8 **MINUTES – *Approved as distributed March 5, 2024***

9 **DATE:** Tuesday, February 6, 2024
10 **TIME:** 6:30 p.m.
11 **PLACE:** Shields-Carter Meeting Room
12 Brookens Administrative Center
13 1776 E. Washington St., Urbana IL 61802

14 **Committee Members**

15 **Present:** Stephanie Fortado, Elly Hanauer-Freidman, Jennifer Locke, Jenny Lokshin,
16 Mike Smith, Bethany Vanichtheeranont, and Jeff Wilson
17

18 **Absent:** Carolyn Greer
19

20 **County Staff:** Steve Summers (County Executive), Chris Smith (Building and Grounds Manager)
21 and Mary Ward (Recording Clerk)
22

23 **Others Present:** Karla Smalley (Bailey Edwards Design), Austin Barton (Broeren Russo Builders, Inc.), Chris
24 Bieser (Reifsteck Reid Architecture) and Matt Brown (PJ Hoerr Construction)

25 **Agenda**

26 **I. Call to Order and Roll Call**
27

28 Committee Chair Lokshin called the meeting to order at 6:30 p.m. Roll call was taken and
29 a quorum was declared present.
30

31 **II. Approval of Agenda/Addenda**
32

33 **MOTION** by Ms. Locke to approve the agenda; seconded by Mr. Smith. Upon voice vote,
34 the **MOTION CARRIED** unanimously.
35

36 **III. Approval of Minutes – December 5, 2023**
37

38 **MOTION** by Mr. Smith to approve the December 5, 2023 minutes; seconded by Ms. Locke.
39 Upon voice vote the **MOTION CARRIED** unanimously.
40

41 **IV. Public Participation**
42

43 None
44

45 **V. Communications**
46

47 None
48

49 **VI. New Business**

50 A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design –
51 Karla Smalley, and Broeren Russo – Austin Barton
52

53 Mr. Barton presented the Committee with pictures from the County Plaza Renovation
54 Project. The secure evidence lockers are in, and the sheriff is pleased with how they look.
55 The curtain wall is progressing as is interior work. The single use restrooms on 2, 3 and 4
56 are all complete. Fourth floor flooring has been delivered and should be started on soon.
57 Fifth floor has been reframed and inspected. Rooftop units are set and tied-in and
58 working on wiring and electrical connections. Interior soffit work is ongoing. Mr. Smith
59 asked if the plumbing connections were complete or if they still need to be made. They
60 are complete.

61
62 B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation
63 Project
64

65 Ms. Smalley went over the change orders. Change order 25 is to add duress panic buttons
66 to the public transaction windows. Order 26 is the add for conduit for EV charging
67 stations on the lower level and moving wireless access points from the Sheriff's Office to
68 County Plaza. Ms. Hanauer-Friedman asked what kind of electric vehicle the county had
69 purchased. It is a Chevy Bolt EUV. Mr. Wilson asked how many vehicles the charging
70 station would feed. It has a capacity for two vehicles.

71
72 Change Order 27 is to provide modifications to the south mechanical shaft to add a floor
73 between levels 2 and 3 and other patches to make it a 2-hour rated enclosure. Order 28 is
74 to add a water hydrant or hose bibb to allow maintenance to have access to water on the
75 roof. Order 29 is to reinstall waterlines that were removed to allow structural
76 reinforcement. Leaks were also found in the existing water lines, and they will be
77 repaired as well. Ms. Vanichtheeranont asked if the leaks were present before some of
78 the water lines were removed. It is hard to tell. It was also found that the copper was a
79 type that wasn't necessarily suitable for this type of use.

80
81 Ms. Fortado asked a general finance question as to what percent we could go up to on
82 change orders, 10%? No one was sure what the contract says. She commented that we
83 have passed the threshold of our bond funding, so we are now funding from the general
84 fund.

85
86 **MOTION** by Mr. Smith to recommend County Board approval of a resolution approving
87 Change Orders 25, 26, 27, 28 and 29 for the County Plaza Renovation Project; seconded
88 by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

89
90 C. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward
91 Design – Karla Smalley
92

93 Ms. Smalley said the elevator machines have been reviewed, approved, and ordered. Otis
94 expects machines onsite before May. They also expect finishes and the cabs in late April
95 as well. We could see activity in mid-to-late April. It takes 14 weeks per elevator. For all

96 three elevators, that would put completion as of February 2025. The North elevator will
97 be completed first.

98
99 D. Update on Courthouse Parking Lot Access Control Project – Bailey Edward Design –
100 Karla Smalley

101
102 There was a delay in ordering the gate arm and then when that was settled, it got cold.
103 We are on the list to start demolition, but we do not have a firm date. We have
104 requested two weeks' notice so the county can alert the Courthouse employees that the
105 south entrance will be shut down. They can still use the north entry. It will disrupt a few
106 parking spaces.

107
108 E. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture –
109 Chris Bieser, and PJ Hoerr Construction - Matt Brown

110
111 Mr. Brown presented the Committee with pictures and an update on progress at the
112 Satellite Jail Consolidation Project. The project is under roof and the southside is in
113 finishing stages; the northside is following behind a bit. The mechanical equipment,
114 generator and long lead equipment is in. They are starting to lay exterior brick. The north
115 half they are wrapping up the interior masonry and are about a month behind work on
116 the south side. There are several skylights on both the north and south side. They give
117 natural light to the day rooms. The main guard station in the south pod is in the finishing
118 stages. The north half will wrap up the interior masonry next week.

119
120 F. Discussion and Approval of Change Orders for ITB#2022-009 Satellite Jail
121 Consolidation Project

122
123 Mr. Bieser presented and explained the change orders. Change Order 23 is to repair some
124 gas leaks in the existing building. Order 24 is for wire changes, number and size, from the
125 Ameren transformer to the inside switchboard. Change Order 25 is to provide and install
126 two fire extinguishers and cabinets that needed to be added to the south pod. Order 26 is
127 for Epoxy paint modifications at the detention cells. Change Order 27 is a credit for
128 revising the tectum ceiling framing and reducing redundant security mesh and Change
129 Order 28 is for modifications to lighting and controls in recreation spaces.

130
131 Mr. Wilson asked about the wire change from the transformer to the switchboard. It was
132 originally thought to be four sets of smaller wire and it ended up being 3 sets of larger
133 wire. Ms. Hanauer-Friedman asked about the gas leaks and if there were any issues. As
134 they were testing and doing some work, they noticed some areas that could be repaired
135 and updated for general safety and offered to make the repairs while they were there.

136
137 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution
138 approving Change Orders 23, 24, 25, 26, 27 and 28 for the Satellite Jail Consolidation
139 Project; seconded by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

144 **VII. Other Business**

145

146 Ms. Fortado shared the numbers for the Minority Labor Participation for this month for
147 both of the construction projects. She would like to see them included in the packet
148 every month.

149

150 **VIII. Presiding Officer's Report**

151

152 None

153

154 **A. Future Meeting – March 5, 2024 @ 6:30pm**

155

156 Ms. Lokshin reminded everyone that the next meeting will be March 5, 2024.

157

158 **IX. Designation of Items to be Placed on the Consent Agenda**

159

160 VI. B & F

161

162 **X. Adjournment**

163

164 Chair Lokshin adjourned the meeting at 7:04 p.m.

165