



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**

8 **MINUTES – *Approved as distributed February 6, 2024***

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9 **DATE:** Tuesday, December 5, 2023  
10 **TIME:** 6:30 p.m.  
11 **PLACE:** Shields-Carter Meeting Room  
12 Brookens Administrative Center  
13 1776 E. Washington St., Urbana IL 61802

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14 **Committee Members**

15 **Present:** Elly Hanauer-Freidman, Jennifer Locke, Jenny Lokshin, Mike Smith, Bethany  
16 Vanichtheeranont, and Jeff Wilson  
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18 **Absent:** Stephanie Fortado,  
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20 **County Staff:** Dana Brenner (Facilities Director), Chris Smith (Building and Grounds Manager) and  
21 Megan Robison (Recording Clerk)  
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23 **Others Present:** Karla Smalley (Bailey Edwards Design), Austin Barton (Broeren Russo Builders, Inc.), Chris  
24 Bieser (Reifsteck Reid Architecture) and Matt Brown (PJ Hoerr Construction)

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25 **Agenda**

26 **I. Call to Order and Roll Call**  
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28 Committee Chair Lokshin called the meeting to order at 6:30 p.m. Roll call was taken and  
29 a quorum was declared present.  
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31 **II. Approval of Agenda/Addenda**  
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33 **MOTION** by Mr. Smith to approve the agenda; seconded by Ms. Locke. Upon voice vote,  
34 the **MOTION CARRIED** unanimously.  
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36 **III. Approval of Minutes – November 7, 2023**  
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38 **MOTION** by Ms. Hanauer-Friedman to approve the November 7, 2023 minutes; seconded  
39 by Mr. Smith. Upon voice vote the **MOTION CARRIED** unanimously.  
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41 **IV. Public Participation**  
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43 None  
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45 **V. Communications**  
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47 Mr. Brenner informed Committee members that the minority and female participation  
48 data had been disbursed on their tables as requested.

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Ms. Vanichtheeranont entered the meeting at 6:38 p.m.

**VI. New Business**

A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley, and Broeren Russo – Austin Barton

Mr. Barton presented the Committee with pictures from the County Plaza Renovation Project. They stated they are currently painting the third and fourth floors and will be moving down to the second floor by the end of the week. They are about 60% of the way done with installing the new curtain wall. They are beginning to install ceiling fixtures and bathroom fixtures on the third and fourth floors.

Ms. Lokshin commented on the progress that has been made in the last month and expressed how good it is beginning to look.

B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation Project

Ms. Smalley explained there was an accounting mishap of \$26 and that is the reason for the credit in Change Order #22. That Change Order also changed the completion date to June 14, 2024. For Change Order #23, the County had received a \$2,000 credit for not installing the ballistic panel in the Sheriff’s ceiling, but they have decided to go ahead and use that material on the first floor under the counter. Then she moved on to Change Order #24, explaining the soffit was attached to the curtain wall and was not salvageable. This Change Order is for installing the new soffit.

Mr. Wilson asked what blinds will be purchased for this building. Mr. Brenner explained some difficulties he has had with a local vendor and so they have started looking at other options.

**MOTION** by Ms. Locke to recommend County Board approval of a resolution approving Change Orders 22, 23 & 24 for the County Plaza Renovation Project; seconded by Ms. Smith. Upon vote, the **MOTION CARRIED** unanimously.

C. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design – Karla Smalley

Ms. Smalley explained that they just received their first round of submittals, those have gone to the elevator consultant for review and should be returned by the end of the week. Once they are returned, they can begin to order the materials.

Ms. Lokshin confirmed they are still looking at approximately November of 2024 as a completion date for the project. Mr. Wilson asked what a submittal is, and Ms. Smalley explained that it is the process to confirm that they are providing exactly what the County requested. Mr. Brenner explained they will be re-using the elevator car, but all of the mechanics will be replaced.

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D. Update on Courthouse Parking Lot Access Control Project – Bailey Edward Design –  
Karla Smalley

Ms. Smalley stated they have received the first submittals for this project as well, but they were sent back to make changes to ensure that everything works with the software the County already has.

Mr. Brenner explained the upcoming weather doesn't look great for pouring concrete, so they will have to wait to start the project until they have a solid week of good weather. He would prefer to wait and deal with the public parking inappropriately instead of using blankets, hot water and chemicals to make sure the concrete hardens properly.

E. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture –  
Chris Bieser, and PJ Hoerr Construction - Matt Brown

Mr. Brown presented the Committee with pictures from the Satellite Jail Consolidation Project. They have added an air barrier to the concrete block walls and brick laying will begin soon. He explained the roof on the main building is complete and they just have a small penthouse area to complete. He showed additional photos of detention framing and mechanical equipment that is in progress.

Mr. Wilson asked about the air barrier. Mr. Bieser explained that it is a barrier to prevent liquid moisture from getting through the wall.

F. Discussion and Approval of Change Orders for ITB#2022-009 Satellite Jail  
Consolidation Project

Mr. Bieser explained there was a small change to add fastening of angle to the existing precast wall in the indoor recreation room. For Change Order #21, the electrical tie-in for the door 156 was omitted from the original plans and this will provide for that door to function properly. He then moved on to Change Order #22 explaining this is for replacing the inmate property shelving units.

Mr. Brenner stated they have been asked to fund the casework and shelving for inmate personal property. Since they have done well with keeping the change orders to a minimum, they decided to cover those expenses. The casework will be presented in a future change order. Mr. Barton gave more details of the shelving and casework, what they are used for and where they are located.

**MOTION** by Mr. Smith to recommend County Board approval of a resolution approving Change Orders 20, 21 & 22 for the Satellite Jail Consolidation Project; seconded by Ms. Hanauer-Friedman. Upon vote, the **MOTION CARRIED** unanimously.

**VII. Other Business**

None

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146 **VIII. Presiding Officer's Report**

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148 None

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150 **A. Future Meeting – January 2, 2024 @ 6:30pm**

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152 Ms. Lokshin reminded everyone that the next meeting will be January 2, 2024.

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154 **IX. Designation of Items to be Placed on the Consent Agenda**

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156 VI. B & F

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158 **X. Adjournment**

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160 Chair Lokshin adjourned the meeting at 7:02 p.m.

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