



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**

Tuesday, August 2, 2022, at 6:30p.m.  
Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana, IL 61802

**Committee Members:**

Steve Summers – Chair	Emily Rodriguez
Stan Harper – Vice Chair	Leah Taylor
Jim Goss	
Bethany Vanichtheeranont	
Jenny Lokshin	Jodi Wolken

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**Agenda**

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – June 7, 2022 1-3
- IV. Public Participation
- V. Communications
- VI. New Business
  - A. Update on ITB#2021-003 Satellite Jail HVAC Replacement
  - B. Update on emergency purchase and installation of new chiller at ILEAS
  - C. Update on Satellite Jail Consolidation Design Development and Budget Discussion - Reifsteck Reid Architecture – Chris Bieser
  - D. Update on County Plaza and Program Statements Budget Discussion – Bailey Edward Design – Karla Smalley
  - E. Update on Courthouse Parking Lot F, County Plaza Parking Lot and Sav-A-Lot Parking Lot

- VII. Other Business
- VIII. Presiding Officer's Report
  - A. Future Meeting – **Tuesday, September 6, 2022 @ 6:30pm**
- IX. Designation of Items to be Placed on the Consent Agenda
- X. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE  
County of Champaign, Urbana, Illinois**

**MINUTES – Pending Approval**

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**DATE:** Tuesday June 7, 2022  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

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**Committee Members**

**Present:** Steve Summers, Jodi Wolken, Jenny Lokshin, Stan Harper, Leah Taylor, Bethany Vanichtheeranont

**Absent:** Emily Rodriguez, Jim Goss

**County Staff:** Dana Brenner (Facilities Director), Darlene Kloeppe (County Executive), Aaron Ammons (County Clerk) Kyle Patterson (County Board Chair), Dan Busey (Recording Clerk)

**Others Present:** Richard VanNote (GHR Engineering), Chuck Reifsteck (Reifsteck Reid Architecture), Karla Smalley (Bailey Edward Architecture)

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**Agenda**

**I. Call to Order and Roll Call**

Committee Chair Summers called the meeting to order at 6:30 P.M.

**II. Approval of Agenda/Addenda**

**Moved** by Ms. Wolken to approve the agenda; seconded by Ms. Taylor. Upon Voice Vote, the **Motion Carried Unanimously.**

**III. Approval of Minutes – May 3, 2022**

**Moved** by Ms. Lokshin to approve the minutes from May 3, 2022; seconded by Ms. Vanichtheeranont. Upon Voice Vote, the **Motion Carried Unanimously.**

**IV. Public Participation**

None.

**V. Communications**

None.

**VI. New Business**

A. Update on ITB#2021-003 Satellite Jail HVAC Replacement. GHR Engineering – Richard Van Note delivered an update on the ongoing project. Essentially all the work that can be done has been done at this time. The project now is on hold until the air handlers arrive on site. The air handlers will most likely not arrive for another month. Then the

contractor will hold the equipment until the fall, when it will be a more suitable time to replace them. All efforts will be made not to have extended downtimes during the replacement of the air handlers. Further conversation of the approximate timeline ensued.

- B. Update on Satellite Jail Consolidation Design Development. Reifsteck Reid Architecture – Chuck Reifsteck delivered the update. On May 18<sup>th</sup> the design development drawings and specifications were submitted. Reifsteck Reid is now moving into the construction documents phase. There is an updated cost estimate that is slightly lower than it was during the schematic design phase. With an estimated construction cost of 18.2 million and a design contingency of about 729 thousand. Two other contingencies one for bidding climate, of which is five percent and a construction contingency also of five percent. This brings the estimated construction cost to 20.8 million. Mr. Reifsteck showed and explained the plans of the additional two pods that would be added to the existing facility. Mr. Reifsteck went into design details of these two additional pods. Thursday night May 5<sup>th</sup> there will be a meeting with the Urbana Planning Commission to obtain a special use permit. If approved, it will be forwarded to the Urbana City Council for approval. Ms. Lokshin and Mr. Reifsteck had a brief conversation about educational space in the addition.
- C. Update on County Plaza and Program Statement Discussion for County Departments Space Needs. Bailey Edward Design – Karla Smalley delivered an update to the committee. Ms. Smalley displayed the proposed floor plan to the committee. Ms. Lokshin thanked Ms. Smalley for coming on the tour prior to the meeting.
- D. Update on ITB#2021-010 Salt Dome Asphalt Shingle Replacement Project. The project is complete. Mr. Brenner went over the punch list in which Top Roofing is to complete. Mr. Brenner relayed what good work and how thorough Top Roofing was. The manufacturer’s warranty inspection is complete.
- E. Update on Brookens POD #300 EPDM Rubber Membrane Replacement Project. The project is also complete. Mr. Brenner provided the punch list that Knickerbocker Roofing still needs to complete. The manufacturer warranty inspection will be completed by the end of the month.
- F. Update on Courthouse Parking Lot F. Mr. Brenner gave an update on the Courthouse Lot F Parking lot transitioning to staff only parking. As this was voted on by the County Board back in January.

**VII. Other Business**  
None.

**VIII. Presiding Officer’s Report**

- A. Future Meeting – **Tuesday, August 2, 2022 @ 6:30pm**

**IX. Designation of Items to be Placed on the Consent Agenda**

None.

**X. Adjournment**

The meeting adjourned at 7:01 P.M.