

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
County of Champaign, Urbana, Illinois**

MINUTES – Approved as Distributed

DATE: Tuesday June 7, 2022
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

Committee Members

Present: Steve Summers, Jodi Wolken, Jenny Lokshin, Stan Harper, Leah Taylor, Bethany Vanichtheeranont

Absent: Emily Rodriguez, Jim Goss

County Staff: Dana Brenner (Facilities Director), Darlene Kloeppe (County Executive), Aaron Ammons (County Clerk) Kyle Patterson (County Board Chair), Dan Busey (Recording Clerk)

Others Present: Richard VanNote (GHR Engineering), Chuck Reifsteck (Reifsteck Reid Architecture), Karla Smalley (Bailey Edward Architecture)

Agenda

I. Call to Order and Roll Call

Committee Chair Summers called the meeting to order at 6:30 P.M.

II. Approval of Agenda/Addenda

Moved by Ms. Wolken to approve the agenda; seconded by Ms. Taylor. Upon Voice Vote, the **Motion Carried Unanimously.**

III. Approval of Minutes – May 3, 2022

Moved by Ms. Lokshin to approve the minutes from May 3, 2022; seconded by Ms. Vanichtheeranont. Upon Voice Vote, the **Motion Carried Unanimously.**

IV. Public Participation

None.

V. Communications

None.

VI. New Business

A. Update on ITB#2021-003 Satellite Jail HVAC Replacement. GHR Engineering – Richard Van Note delivered an update on the ongoing project. Essentially all the work that can be done has been done at this time. The project now is on hold until the air handlers arrive on site. The air handlers will most likely not arrive for another month. Then the

contractor will hold the equipment until the fall, when it will be a more suitable time to replace them. All efforts will be made not to have extended downtimes during the replacement of the air handlers. Further conversation of the approximate timeline ensued.

- B. Update on Satellite Jail Consolidation Design Development. Reifsteck Reid Architecture – Chuck Reifsteck delivered the update. On May 18th the design development drawings and specifications were submitted. Reifsteck Reid is now moving into the construction documents phase. There is an updated cost estimate that is slightly lower than it was during the schematic design phase. With an estimated construction cost of 18.2 million and a design contingency of about 729 thousand. Two other contingencies one for bidding climate, of which is five percent and a construction contingency also of five percent. This brings the estimated construction cost to 20.8 million. Mr. Reifsteck showed and explained the plans of the additional two pods that would be added to the existing facility. Mr. Reifsteck went into design details of these two additional pods. Thursday night May 5th there will be a meeting with the Urbana Planning Commission to obtain a special use permit. If approved, it will be forwarded to the Urbana City Council for approval. Ms. Lokshin and Mr. Reifsteck had a brief conversation about educational space in the addition.
- C. Update on County Plaza and Program Statement Discussion for County Departments Space Needs. Bailey Edward Design – Karla Smalley delivered an update to the committee. Ms. Smalley displayed the proposed floor plan to the committee. Ms. Lokshin thanked Ms. Smalley for coming on the tour prior to the meeting.
- D. Update on ITB#2021-010 Salt Dome Asphalt Shingle Replacement Project. The project is complete. Mr. Brenner went over the punch list in which Top Roofing is to complete. Mr. Brenner relayed what good work and how thorough Top Roofing was. The manufacturer’s warranty inspection is complete.
- E. Update on Brookens POD #300 EPDM Rubber Membrane Replacement Project. The project is also complete. Mr. Brenner provided the punch list that Knickerbocker Roofing still needs to complete. The manufacturer warranty inspection will be completed by the end of the month.
- F. Update on Courthouse Parking Lot F. Mr. Brenner gave an update on the Courthouse Lot F Parking lot transitioning to staff only parking. As this was voted on by the County Board back in January.

VII. Other Business
None.

VIII. Presiding Officer’s Report

- A. Future Meeting – **Tuesday, August 2, 2022 @ 6:30pm**

IX. Designation of Items to be Placed on the Consent Agenda

None.

X. Adjournment

The meeting adjourned at 7:01 P.M.