



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**

Tuesday, March 2, 2021 at 6:30  
Lyle Shields Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana, IL 61802

**Committee Members:**

Steve Summers – Chair	Jenny Lokshin
Stan Harper – Vice Chair	Emily Rodriguez
Jim Goss	Leah Taylor
Jordan Humphrey	Jodi Wolken

<u>Agenda</u>	<u>PAGE #s</u>
I. Call to Order and Roll Call	
II. Approval of Agenda/Addenda	
III. Approval of Minutes – February 10, 2021	2-4
IV. Public Participation	
• Being accepted remotely through zoom – for instructions go to:	1
<a href="https://us02web.zoom.us/j/87603922493?pwd=WVBGeThlZ3h0cWRRQ2R3b1o2YjcvQT09">https://us02web.zoom.us/j/87603922493?pwd=WVBGeThlZ3h0cWRRQ2R3b1o2YjcvQT09</a>	
V. Communications	
VI. New Business	
A. Discussion of proposed HVAC Repair/Replacement Schedule (Hail Damage) – E-Mail	
B. Discussion of proposed Satellite Jail HVAC Replacement Project Schedule – E-Mail	
C. Discussion of proposed Roof Replacement Project Schedules (Hail Damage) – E-Mail	
D. Discussion of air quality issue in Brookens POD #100 (RPC)	
E. Discussion of Downtown Jail Indoor Recreation	
VII. Other Business	
VIII. Presiding Officer’s Report	
A. Future Meeting – <b>Wednesday, April 7, 2021 @ 6:30pm</b>	

IX. Designation of Items to be Placed on the Consent

Agenda

X. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

You are invited to a Zoom webinar.

When: Mar 2, 2021 06:30 PM Central Time (US and Canada)

Topic: Facilities Committee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87603922493?pwd=WVBGeThlZ3h0cWRRQ2R3b1o2YjcvQT09>

Passcode: 992007

Or iPhone one-tap :

US: +13126266799,,87603922493# or +16468769923,,87603922493#

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**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE  
County of Champaign, Urbana, Illinois**

**MINUTES – Pending Approval**

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**DATE:** Wednesday February 10, 2021  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802  
(ZOOM Meeting)

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**Committee Members**

**Present:** Steve Summers, Stan Harper, Jodi Wolken, Jordan Humphrey, Emily Rodriguez, Leah Taylor, Jim Goss, (All Committee Members participated via Zoom)  
**Absent:** None.

**County Staff:** Dana Brenner (Facilities Director), Dan Busey (Recording Clerk), (County Staff physically present)

**Others Present:** None

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**Agenda**

- I. Call to Order and Roll Call**  
Committee Chair Summers called the meeting to order at 6:36 P.M.
- II. Approval of Agenda/Addenda**  
**Moved** by Mr. Goss to approve the agenda; seconded by Ms. Taylor. Upon Roll Call Vote, the **Motion Carried Unanimously**.
- III. Approval of Minutes – January 5, 2021**  
**Moved** by Mr. Harper to approve the agenda; seconded by Ms. Wolken. Upon Roll Call Vote, the **Motion Carried Unanimously**.
- IV. Public Participation**  
There was no participation by the public.
- V. Communications**  
There were no communications brought before the committee.
- VI. New Business**
  - A. Update on Courthouse/JDC Video Security and Master Control Projects. Both the Courthouse and JDC projects are complete as of the 12<sup>th</sup> of January. This was an update that a Budget Amendment was necessary as the project went into the 2021 Fiscal Year.
  - B. Discussion and approval of “Letter of Understanding” with GHR Engineering regarding RFQ-FY2020-004. Chair Summers asked Mr. Brenner to give a quick overview of items B, C, and D. Mr. Brenner reminded the committee of the RFQ process that lead to the selection of the three firms. It was sent to the full board for approval on the 17<sup>th</sup> of November. Mr. Brenner consulted the States Attorney’s Office that a document was necessary that spoke to the RFQ for a three-year period. Thus, prompting the creation

of the Letters of Understanding. Mr. Brenner went on to explain the splitting out of the work between the three different firms. Mr. Summers asked the Committee Members for an omnibus vote to approve items VI. B, C, and D. **Moved** by Ms. Taylor to approve items VI. B, C, and D; seconded by Ms. Wolken. Upon Roll Call Vote, the **Motion Carried Unanimously.**

- C. Discussion and approval of “Letter of Understanding” with Bailey Edward Architecture regarding RFQ-FY2020-005. **Approved by Omnibus Vote.**
- D. Discussion and approval of “Letter of Understanding” with Reifsteck Reid Architecture regarding RFQ-FY2020-005. **Approved by Omnibus Vote.**
- E. Discussion and approval of contract with GHR Engineering for replacement/repair of hail damaged HVAC equipment. Project estimated at \$800,000.00 and funded by insurance reimbursement. Mr. Brenner explained that the dollar amount was quoted by the insurance provider. The breakdown in cost was provided to the Committee Members via handout. **Moved** by Mr. Harper for approval of the contract with GHR Engineering for replacement/repair of hail damaged HVAC equipment; seconded by Ms. Taylor. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- F. Discussion and approval of contract with GHR Engineering for replacement of HVAC equipment at Satellite Jail. Project estimated at \$1,500,000.00 and funded by
- G. approved Capital Asset Replacement Funds. Mr. Brenner explained that this will be contracted to replace all the mechanicals at the Satellite Jail. The project was included in the Capitol Project List approved by the board and slated for FY2021. Mr. Brenner stated that he will be working closely with GHR and the Sheriff’s Office to complete the work needed. **Moved** by Mr. Goss for approval of the contract with GHR Engineering for replacement of HVAC equipment at Satellite Jail; seconded by Mr. Humphrey. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- H. Discussion and approval of contract with Bailey Edward Architecture for replacement/repair of hail damaged County roofs. Project estimated at \$1,500,000.00 and funded by insurance reimbursement. Mr. Brenner explained how the work would be broken out between Bailey Edward and Reifsteck Reid, due to the specialization of each firm. Mr. Brenner added that he was able to work with each firm to lower the cost to the county and that there are do not exceed numbers in place. **Moved** by Ms. Rodriguez for the approval of the contract with Bailey Edward Architecture for replacement/repair of hail damaged County roofs. Project estimated at \$1,500,000.00 and funded by insurance reimbursement; seconded by Mr. Harper. Upon Roll Call Vote, the **Motion Carried Unanimously.**
- I. Discussion and approval of contract with Reifsteck Reid Architecture for replacement/repair of hail damaged County roofs. Project estimated at \$1,250,000.00 and funded by insurance reimbursement. **Moved** by Mr. Harper for the approval of contract with Reifsteck Reid Architecture for replacement/repair of hail damaged County roofs; seconded by Ms. Wolken. Upon Roll Call Vote, the **Motion Carried Unanimously.**

## VII. Other Business

Mr. Brenner extended an invitation the committee for tours of County Buildings excluding the Downtown and Satellite Jail, due to COVID.

## VIII. Presiding Officer’s Report

A. Future Meeting – Tuesday, March 2, 2021 @ 6:30pm

**IX. Designation of Items to be Placed on the Consent Agenda**

Items VI: B, C, D, E, F, and G.

**X. Adjournment**

The meeting adjourned at 7:07 P.M.

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