

CHAMPAIGN COUNTY BOARD FACILITIES COMMITTEE AGENDA

County of Champaign, Urbana, Illinois

Tuesday, October 6, 2020 at 6:30 via ZOOM Lyle Shields Meeting Room Brookens Administrative Center 1776 E. Washington St., Urbana, IL 61802

Committee Members:

Stan Harper – Chair

Steve Summers – Vice Chair

Mike Ingram

Jodi Wolken

Jon Rector

Charles Young

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Agen I.	<u>da</u> Call to Order and Roll Call	
II.	Approval of Agenda/Addenda	
III.	Approval of Minutes – September 8, 2020	2-3
IV.	 Public Participation Being accepted remotely through zoom – for instructions go to: https://us02web.zoom.us/j/83079656727 	1
V.	Communications	
VI.	 New Business A. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project (attached Meeting Notes from 9/22/2020 and 9/29/2020) B. Update on July 11, 2020 Hailstorm damage to County Buildings Roofs and HVAC equipment (attached Insurance Excel Sheet Listing Roof Damage Amounts and Excel Sheet Listing HAVAC Damage Amounts) C. Discussion of Hosting Urbana Honor Roll World War II Plaque (three photos attached) D. Discussion and approval of Capital Asset Updated Plan Assumptions and Priorities (attached 2018 Assumptions and Priorities) 	4-7 8-9 10-12 13-14
VII.	Other Business	
VIII.	Presiding Officer's Report	
	A. Future Meeting – Wednesday, November 4,	
	2020 @ 6:30pm	

IX. Designation of Items to be Placed on the Consent Agenda

X. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

Champaign County is inviting you to a scheduled Zoom meeting.

Topic: County Facilities

Time: Oct 6, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/83079656727

Meeting ID: 830 7965 6727

One tap mobile

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Meeting ID: 830 7965 6727

Find your local number: https://us02web.zoom.us/u/keEqIMfIZ

CHAMPAIGN COUNTY BOARD FACILITIES COMMITTEE AGENDA County of Champaign, Urbana, Illinois



MINUTES - Pending Approval

DATE: Tuesday September 8, 2020

TIME: 6:30 p.m.

PLACE: Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

(ZOOM Meeting)

Committee Members

Present: Stan Harper, Steve Summers, Charles Young, Jodi Wolken, Mike Ingram, James Tinsley

Absent: Jon Rector

County Staff: Dana Brenner (Facilities Director), Dan Busey (Recording Clerk)

Others Present: Mary Tiefenbrunn (Humane Society Executive Director)

Agenda

I. Call to Order and Roll Call

Committee Chair Harper called the meeting to order at 6:30 P.M.

II. Approval of Agenda/Addenda

Moved by Ms. Taylor to approve the agenda; seconded by Mr. Ingram. Upon Roll Call Vote, the **Motion Carried Unanimously.**

III. Approval of Minutes – August 4, 2020

MOVED by Ms. Taylor to approve the minutes; seconded by Mr. Summers. Upon Roll Call vote, the **Motion Carried Unanimously**.

IV. Public Participation

There was no participation by the public.

V. Communications

There were no communications brought before the committee.

VI. New Business

A. Update on Humane Society New Construction & Remodel – Executive Director Mary Tiefenbrunn

Ms. Tiefenbrunn informed the committee of the history of the Humane Society Building that was completed in 1988. The new construction will include; an education area, office space, an expanded lobby, appropriate space for cats and small animals, and updates to the kennels. The education area can also be used for dog training and dog acclimation. The project will also move the surgery suite and lab area. Updates will be made to the air conditioning system as well. Mr. Harper asked Mr. Brenner if the Humane Society had a long-term lease with the county. Mr. Brenner answered

that the lease is through 2026 with the opportunity for three extensions. Mr. Ingram thanked Ms. Tiefenbrunn for the information and for her work.

- B. Update on ITB #2020 002 Courthouse & JDC Video Security Replacement Project Mr. Brenner pointed out that minutes have been included in the Agenda Packets from two separate project meetings. Mr. Brenner went on to explain that the wiring for controls at JDC is halfway done at this time. The same process is being executed at the Courthouse and the work is a little further along than JDC. The staff at both facilities have been pleased with the progress and the project is about six weeks out from completion.
- C. Update on July 11, 2020 Hailstorm damage to County Buildings and HVAC equipment Mr. Brenner reiterated the totality of the damage to the committee. There is roughly \$800,000 of damage in replacement parts and unit replacements to the HVAC equipment. This information has been reported to the Insurance provider and the Actual Cash Value for the damage should be determined later this week. The Actual Cash Value for the roofs was provided earlier this week and is around 1.8 million dollars. Mr. Brenner explained that the county will work with GHR to create bids which he hopes to finalize by December. The work will likely begin in the spring. Mr. Harper, Mr. Brenner, and Mr. Summers had a conversation about the implementation of hail guards to the HVAC units to prevent damage to the units in the future. The Hail Guards are not covered by insurance and will cost roughly \$61,000.
- D. Discussion of Hosting Urbana Honor Roll World War II Plaque
 The Committee discussed the history of the plaque as well as possible locations in
 which to display it. Brad Gould (Veterans Assistance Commissioner) has been a liaison
 for information about the plaque and Mr. Brenner is working with Mr. Gould on
 possible locations to display the plaque. There was discussion on reaching out to
 American Legions in the County for funding between Mr. Harper and Mr. Summers.
 The plaque will cost somewhere between \$1,000 and \$1,500 to restore.

VII. Other Business

None.

VIII. Presiding Officer's Report

A. Future Meeting – Monday, October 5, 2020 @ 6:30pm

IX. Designation of Items to be Placed on the Consent Agenda None.

X. Adjournment

The meeting adjourned at 6:58 P.M.

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GHR Engineers and Associates, Inc.

Meeting Notes

Mechanical and Electrical Consulting Engineers

<u>September 22, 2020</u> 7257 / 7261

Project Name: Security Camera and Master Control Systems Upgrade

Champaign County Courthouse / Juvenile Detention Center

Meeting Date: September 22, 2020

Meeting Time: 2:00 pm

Meeting Location: Web Meeting

Purpose of Meeting: Weekly Construction Meeting.

In attendance:

Dana Brenner CCAS

Randy Justin Johnson Controls Zach Roethlisberger Johnson Controls

Lucas McGill GHR

<u>Topics discussed</u> <u>Action by</u>

1. JDC

- a. Fiber is complete.
- b. All camera programming is complete at JDC training is complete.
- c. Keith is unhappy with "pod views" and sally port views this is on JCI's list.
 - i. JCI to provide new camera recommendation.

Courthouse

- a. Speaker at the camera in check-in area isn't sufficient for a "large area". Hanwa does make an external microphone that may help the situation.
- b. Lagging video is being investigated hopefully JCI will have more information next week.
- c. LEM to find another "goose neck" pedestal with shorter "neck"
- d. JCI waiting on bollard drawing.

Meeting Notes page 1

GHR September 22, 2020

- e. Jack from LVS will provide a list of tiles that need to be replaced.
- f. Card reader cable pull in progress.

3. Schedule

a. Not a real firm update on phase 2 work yet. Hopefully by next week will understand better.

Please review these notes and notify the author within seven days of any additions and/or corrections.

Meeting notes prepared by:

Lucas McGill

LEM/smh

cc: 7257 and 7261 Meeting Notes
All in Attendance
Matt Snyder - Johnson Controls
Piotr Lewandowski - Johnson Controls

2020.09.22 Meeting Notes.LEM.wpd

GHR Engineers and Associates, Inc.

Meeting Notes

Mechanical and Electrical Consulting Engineers

<u>September 29, 2020</u> 7257 / 7261

Project Name: Security Camera and Master Control Systems Upgrade

Champaign County Courthouse / Juvenile Detention Center

Meeting Date: September 28, 2020

Meeting Time: 2:00 pm

Meeting Location: Web Meeting

Purpose of Meeting: Weekly Coordination Meeting.

In attendance:

Dana Brenner

CCAS

Randy Justin Matt Snyder Johnson Controls Johnson Controls

Dean Novak OSSI Lucas McGill GHR

<u>Topics discussed</u> <u>Action by</u>

1. JDC

- a. OSSI has not started the programming, but will in parallel with the Courthouse.
 - i. Programming complete November 9, 2020.
 - ii. Software install November 16, 2020.
 - iii. JDC mostly complete by end of November with first week of December for ironing out bugs.
- b. JCI working with Hanwha on pod cameras and intake cameras to make Keith happy.
- c. Camera system is complete with the exception of the items mentioned above.

2. Courthouse

- a. PLC Hardware will be installed and ready to go this week on Friday
- b. OSSI has started the programming, but is not complete.
 - i. Programming complete October 13, 2020.

Meeting Notes page 1

GHR September 29, 2020

- ii. Software install October 19, 2020.
- iii. Courthouse mostly complete by end of October with first week of November for ironing out bugs.
- c. Conduit issue existing conduit pathway is blocked.
 - i. GHR / Owner doesn't take exception to coring through sally port wall to avoid existing, blocked conduit.
 - ii. Contractors to coordinate with Michelle on time to do this.
 - iii. Will need to borrow lift coordinate with Dana.
- d. JCI working on camera with better speaker.
 - i. Solution will use external camera and tie into mic input of camera.
- e. Intercom at Courthouse LEM to pick pedestal at gooseneck.
- Miscellaneous
 - a. OSSI software allows User to add credentials to new employees and allow rights.

Please review these notes and notify the author within seven days of any additions and/or corrections.

Meeting notes prepared by:

Lucas McGill

LEM/smh

cc: 7257 and 7261 Meeting Notes
All in Attendance
Zach Roethlisberger - Johnson Controls
Piotr Lewandowski - Johnson Controls

2020.09.29 Meeting Notes.LEM.wpd

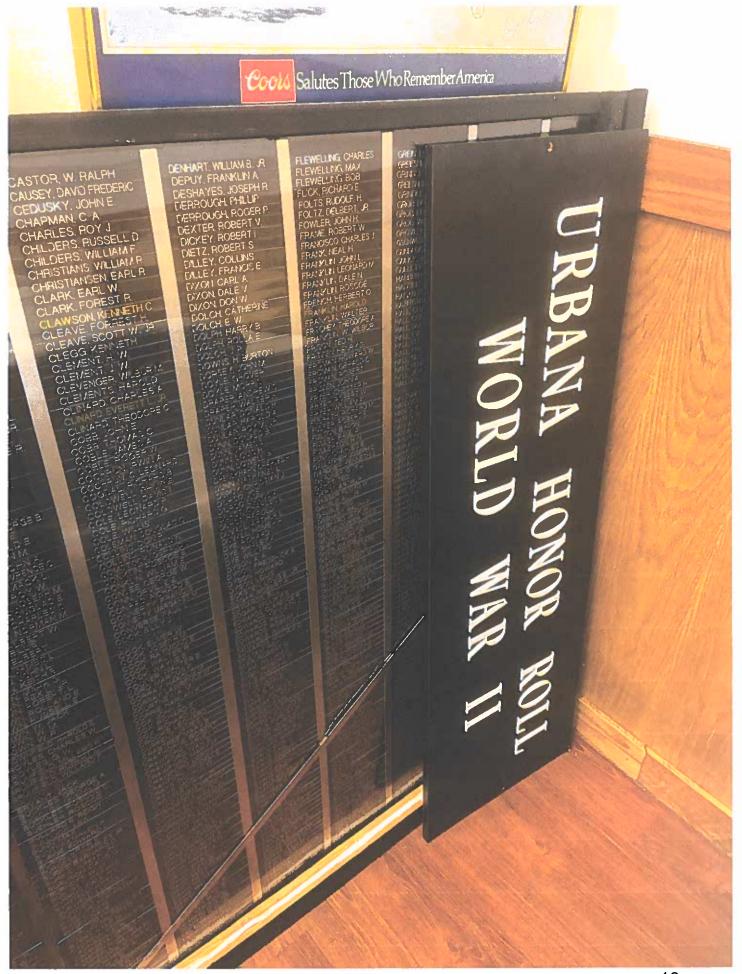
Meeting Notes page 2

Champaign County Roof Damage - Hail Storm July 11. 2020

	<u>Re</u> j	olacement Cost	Ac	tual Cash Value	<u>Deductable</u>	Net Claim	<u>Depreciation</u>	Net	t if Depreciation Recovered
Animal Control	\$	52,097.60	\$	33,636.60	\$ 5,000.00	\$ 28,636.60	\$ 18,461.00	\$	47,097.60
Brookens Administration Center	\$	596,019.78	\$	487,317.31	\$ 5,000.00	\$ 482,317.31	\$ 108,702.47	\$	591,019.78
Courthouse	\$	334,879.51	\$	221,602.44	\$ 5,000.00	\$ 216,602.44	\$ 113,277.07	\$	329,879.51
Highway Garage									
Highway Maintenance	\$	661,999.04	\$	583,339.29	\$ 5,000.00	\$ 578,339.29	\$ 78,659.75	\$	656,999.04
Highway Salt Brine Storage	\$	1,967.02	\$	1,911.62	\$ 1,911.42	\$ -	\$ 55.60	\$	-
Emergancy Management Garage									
ILEAS	\$	268,324.57	\$	173,593.19	\$ 5,000.00	\$ 168,593.19	\$ 94,731.38	\$	263,324.57
JDC	\$	20,519.30	\$	19,964.68	\$ 5,000.00	\$ 14,964.68	\$ 554.62	\$	15,519.30
METCAD	\$	129,463.45	\$	99,560.10	\$ 5,000.00	\$ 94,560.10	\$ 29,903.35	\$	124,463.45
Physical Plant/Election/Coroner	\$	311,484.56	\$	278,829.54	\$ 5,000.00	\$ 273,829.54	\$ 32,655.02	\$	306,484.56
Satellite Jail	\$	62,451.74	\$	23,481.74	\$ 5,000.00	\$ 18,481.74	\$ 38,970.00	\$	57,451.74
Salt Dome	\$	75,976.56	\$	61,540.05	\$ 5,000.00	\$ 56,540.05	\$ 14,436.51	\$	70,976.56
Sheriff's Garage	\$	93,481.05	\$	69,440.85	\$ 5,000.00	\$ 64,440.85	\$ 24,040.20	\$	88,481.05
Sheriff's Office/Downtown Jail	\$	-	\$	-	\$ -	\$ -	\$ -	\$	
	TOTALS \$	2,608,664.18	\$	2,054,217.41	\$ 56,911.42	\$ 1,997,305.79	\$ 554,446.97	\$	2,551,697.16

Champaign County HVAC Damage - Hail Storm July 11. 2020

	Rep	lacement Cost	Act	tual Cash Value	<u>Deductable</u>	Net Claim	<u>Depreciation</u>	Ne	t if Depreciation Recovered
Brookens POD #100	\$	135,690.00	\$	93,895.00	\$ -	\$ 93,895.00	\$ 41,795.00	\$	135,690.00
Brookens POD #200	\$	16,850.00	\$	12,729.50	\$ -	\$ 12,729.50	\$ 4,120.50	\$	16,850.00
Brookens POD #300	\$	15,541.00	\$	12,241.00	\$ -	\$ 12,241.00	\$ 3,300.00	\$	15,541.00
Brookens POD #400	\$	92,437.00	\$	65,068.50	\$ -	\$ 65,068.50	\$ 27,368.50	\$	92,437.00
JDC	\$	74,104.00	\$	61,605.00	\$ -	\$ 61,605.00	\$ 12,499.00	\$	74,104.00
Satellite Jail	\$	373,107.00	\$	294,857.00	\$ -	\$ 294,857.00	\$ 78,250.00	\$	373,107.00
METCAD	\$	11,465.00	\$	8,082.00	\$ -	\$ 8,082.00	\$ 3,383.00	\$	11,465.00
Courthouse	\$	76,077.00	\$	45,938.50	\$ -	\$ 45,938.50	\$ 30,138.50	\$	76,077.00
	TOTALS \$	795,271.00	\$	594,416.50	\$ -	\$ 594,416.50	\$ 200,854.50	\$	795,271.00







POD 300

ADMINISTRATIVE SERVICES

COUNTY BOARD MEETING RM 1

COUNTY BOARD MEETING RM 2

COUNTY BOARD MEETING RM 3









Champaign County Facilities 10-Year Capital Plan

9.1.18

Updated and Approved by Facilities Committee 10.2.18

Assumptions

- 1 Funding for FY2018 is \$532,000
- 2 Two facilities not included in this 10-Year Capital Plan are as follows:

CCNH

Sheriff's Office/Downtown Jail

- 3 Interiors are not covered in Capital Plan paint/carpet
- 4 Priorities for scheduling deferred maintenance are as follows:

1st priority - building envelope

2nd priority - building mechanicals

3rd priority - building mechanical controls (pneumatic to digital)

4th priority - business continuation/emergency preparedness

5th priority - parking lots, roads and sidewalks

	Proposed
CAPITAL ASSET FUND	Amount
<u>FY2019</u>	\$ 1,155,000.00
<u>FY2020</u>	\$ 2,195,000.00
<u>Fy2021</u>	\$ 2,185,000.00
<u>FY2022</u>	\$ 2,135,000.00
<u>FY2023</u>	\$ 2,110,000.00
<u>FY2024</u>	\$ 2,340,000.00
<u>FY2025</u>	\$ 2,270,000.00
<u>FY2026</u>	\$ 2,280,000.00
<u>FY2027</u>	\$ 2,200,000.00
<u>FY2028</u>	\$ 2,235,000.00
<u>FY2029</u>	\$ 2,100,000.00
10-Year Total	\$ 23,205,000.00

	<u>FY2019</u>	Amount
Art Bartell Road	Install Sidewalk per Plat Revision Agreement	\$ 300,000.00
Brookens	Replace POD 100 Roof	\$ 175,000.00
JDC	Install Backflow Preventer	\$ 5,000.00
JDC	Replace existing ballasted roof with White EPDM (existing roof 1996)	\$ 600,000.00
Satellite Jail	Replace overhead garage doors (2)	\$ 75,000.00
	TOTAL FY2019	\$ 1,155,000.00

	<u>FY2020</u>	<u>Amount</u>
Brookens	Replace Pod 300 roof	\$ 250,000.00
Brookens	Replace POD 100 13 AHU; install digital controls	\$ 325,000.00

Proposed Capital Asset Fund Plan Assumptions and Priorities

Assumptions

- 1. Funding continues through FY2030
- 2. All County Facilities to be included
- 3. Sheriff's Office/Downtown Jail and Old Nursing Home inclusion for demolition costs only
- 4. Interiors (paint and carpet) to be included in Plan

Priorities

- 1. Building Envelope roofs and exterior skins
- 2. Building Mechanicals
- 3. Building Mechanical Controls (pneumatic to digital)
- 4. Building Emergency/Continuation
- 5. Building Sidewalks, Parking Lots, and, Art Bartell Road
- 6. Building Interiors (paint and carpet)