



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA**

**County of Champaign, Urbana, Illinois**

Tuesday, September 3, 2019-6:30 pm

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

**Committee Members:**

Stan Harper – Chair

Steve Summer – Vice-Chair

Mike Ingram

Jon Rector

Leah Taylor

James Tinsley

Jodi Wolken

Charles Young

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – August 6, 2019 1 – 2
- IV. Public Participation
- V. Communications
- VI. New Business
  - A. Discussion of Study Presented by Reifsteck & Reid Architecture
  - B. Update on ITB#2019-001Art Bartell Sidewalk Project
  - C. Update on ITB#2019-002 JDC Roof Replacement Project
- VII. Other Business
- VIII. Presiding Officer's Report
  - A. Future Meeting- Tuesday, October 8, 2019
- IX. Designation of Items to be Placed on the Consent Agenda
- X. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



**Champaign County Board  
Facilities Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – SUBJECT TO REVIEW AND APPROVAL**

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**DATE:** Tuesday August 6, 2019  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

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**Committee Members**

**Present:** Mike Ingram, Jon Rector, Steve Summers, Leah Taylor, Stan Harper, James Tinsley, Charles Young  
**Absent:** Jodi Wolken

**County Staff:** Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

**Others Present:** Giraldo Rosales (County Board Chair)

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**MINUTES**

**I. Call to Order and Roll Call**

Committee Chair Stan Harper called the meeting to order at 6:31 p.m.

**II. Approval of Agenda/Addenda**

**MOVED** by Mr. Rector to approve the agenda; seconded by Mr. Summers. Upon Vote, the **Motion Carried Unanimously.**

**III. Approval of Minutes-June 4, 2019**

**MOVED** by Mr. Ingram to approve the minutes; seconded by Ms. Taylor. Upon vote, the **Motion Carried Unanimously.**

**IV. Public Participation**

None

**V. Communications**

None

**VI. New Business**

**A. Update on ITB#2019-001 Art Bartell Sidewalk Project**

Mr. Brenner updated the status of the Art Bartell Sidewalk Project. Mr. Brenner reviewed the handout that was given to show the financial status of the project. Mr. Brenner stated that the concrete has been poured and the rough grading has been completed. The final grading for this project has not been completed. A walk through was done to see what areas still needed work done.

**B. Update on ITB#2019-002 JDC Roof Replacement Project**

Mr. Brenner updated the status of the JDC Roof Replacement Project. Project was set to begin Monday August 12, 2019. Advanced Commercial Roofing will bring all materials to the JDC site. By afternoon, the process of removing river rock will begin, that process will take about 2-3 days. Subcontractor A & R Mechanical will relocate the gas lines on the roof.

C. Update on ITB#2019-003 Courthouse Column Base Modification

Mr. Brenner updated the Courthouse Column Base Modification Project. Mr. Brenner stated that the contract for this project has been finalized. The contractor would like to begin this project sometime in September. No exact date was given. The work would have be done after 5:00 pm or weekends.

D. Update on ITB#2019-004 Brookens POD 100 Roof Replacement Project

Mr. Brenner updated the Brookens POD 100 Roof Replacement Project. The contracts for this project have been finalized with Advanced Commercial Roofing. ACR has not yet submitted any material lists to architect IGW. IGW has reached out to ACR to make sure they get those lists so the materials can be ordered. Mr. Brenner stated that they would like this project to begin sometime in September and be finished before temperatures get extremely cold. The project itself should be completed fairly quick, estimated 2 -3 weeks. Most of the work would be done in the morning. A pre-construction meeting will be held so RPC will know what will be happening during the project.

E. Physical Plant Maintenance Projects (budget funded) May, June, July and August 2019

Mr. Brenner reviewed Maintenance Projects handouts from May 2019-August 2019. Mr. Brenner stated the projects that were done and need to be done as well as the basis for the projects done by the Maintenance Department. The handouts noted the projects handled by the Maintenance Department.

**VII. Other Business**

Mr. Brenner updated the pay station amounts that have been received to date at the Courthouse.

**VIII. Presiding Officer's Report**

A. Future Meeting-Tuesday September 3, 2019

**IX. Designation of Items to be placed on the Consent Agenda**

None

**X. Adjournment**

Meeting was adjourned at 6:59 pm

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*