



**Champaign County Board  
Facilities Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – APPROVED AS DISTRIBUTED**

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**DATE:** Tuesday March 5, 2019  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

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**Committee Members**

**Present:** Mike Ingram, Jon Rector, Steve Summers, Leah Taylor, James Tinsley, Jodi Wolken, Stan Harper, Charles Young

**Absent:**

**County Staff:** Dana Brenner (Facilities Director) Ashley Peete (Recording Secretary)

**Others Present:** Giraldo Rosales (County Board Chair)

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**MINUTES**

**I. Call to Order and Roll Call**

Committee Chair Stan Harper called the meeting to order at 6:31 p.m.

**II. Approval of Agenda/Addenda**

**MOVED** by Mr. Summers to approve the agenda: seconded by Ms. Wolken. Upon Vote, the **Motion Carried Unanimously.**

**III. Approval of Minutes-February 5, 2019**

**MOVED** by Mr. Ingram to approve the minutes; seconded by Ms. Wolken. Upon vote, the **Motion Carried Unanimously.**

**IV. Public Participation**

John Burge, a citizen of Champaign County, had questions in regards to the process of selection and proposals for the jail project. Mr. Brenner suggested Mr. Burge to come in and speak with him regarding the project and any other questions he may have can be asked at that time.

**V. Communications**

None

**VI. New Business**

A. Update on ITB#2019-001 Art Bartell Sidewalk Project

Mr. Brenner stated that the contract has been signed by Scanlon Concrete. Bailey Edwards Architecture is currently looking over all documentation. Application for Storm Water Runoff permit from Environmental Health Protection Agency has been completed and sent. We have a pre-construction meeting scheduled for Thursday, March 28, 2019 with Scanlon, Bailey Edward, MSA Engineering and the Physical Plant. This project is on schedule and moving forward. The substantial completion date is June 28, 2019.

B. Update on ITB#2019-002 JDC Roof Replacement Project Proposed Schedule

Mr. Brenner reviewed the attached proposed schedule for the JDC roof replacement project. Bailey Edward Architecture has agreed and approved this project schedule. Bailey Edwards in design work and writing the construction/bid documentation. Mr. Brenner stated this is to have substantial completion by August 30, 2019.

C. Update on Courthouse Colum Base Supports

Mr. Brenner reviewed handouts of photos. During the last 5 years there has been three different issues with members of the public and the base column supports at the courthouse. The corners of these column bases are a liability issue for the County. Mr. Brenner would like to bid this project out to get the best price for repairs. Mr. Brenner would like this project completed by late summer or early fall 2019. The work will have to be done off hours, weekends, nights, etc.; ultimately increasing the cost of this project.

D. Update on Brookens POD #100 Roof Replacement Project

Mr. Brenner stated that the POD 100 roof was completed in 1996 and has had numerous of leaks during the past five years. Mr. Brenner believes pricing will be similar to the POD 200 roof replacement project, completed in 2016. IGW Architecture will design the project and provide Bid Documentation.

Not on schedule, Mr. Brenner reviewed handouts given on the door control panel issues at the Downtown Jail. Replacement parts are no longer available for this panel. Glitches are causing doors to be open without officer's consent. Sheriff is aware of this issue and it is a safety issue for officers and inmates. Mr. Brenner is hoping this can be corrected as quickly as possible. We have contracted with the original installer and we are flying him out for a site visit to inspect the system and provide insight.

**VII. Other Business**

A. Semi-annual Review of CLOSED Session Minutes

**MOVED by** Mr. Rector to leave the minutes in the closed session review sheet remain confidential from that column and the minutes listed from place in open files be placed in open files; seconded by Mr. Tinsley. Upon vote, the **Motion Carried Unanimously.**

**VIII. Presiding Officer's Report**

A. Future Meeting-Tuesday April 2, 2019

**IX. Designation of Items to be placed on the Consent Agenda**

None

**X. Adjournment**

Meeting was adjourned at 7:14 pm

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*