



CHAMPAIGN COUNTY BOARD FACILITIES COMMITTEE AGENDA

County of Champaign, Urbana, Illinois

Tuesday, March 6, 2018 - 6:30 p.m.

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

Committee Members:

Josh Hartke – Chair

Stan Harper – Vice-Chair

Jack Anderson

Shana Crews

Jon Rector

Giraldo Rosales

James Tinsley

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
 - A. Facilities meeting – February 6, 2018 1 – 3
- V. Public Participation
- VI. Communications
- VII. Items to be Recommended to the County Board
 - A. Approval of Contract for ITB #2018-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project 4 - 5
 - i. Bid Tabulation
 - ii. GHR Engineering Recommendation
- VIII. Facilities Director's Report *(to be distributed)*
 - B. Update on CCNH Plot Revision
 - C. Review County Lease Information
 - D. Update on ILEAS
 - E. Review of 2017 Capital Fund Expenses
 - F. Update on Downtown Jail Fire Alarm Panel
- IX. Chair's Report
 - A. Future Meeting – Tuesday, April 3, 2018
- X. Other Business
 - A. Approval of CLOSED Minutes – February 6, 2018
 - B. Semi-annual Review of CLOSED Session Minutes
- XI. Designation of Items to be Placed on Consent Agenda
- XII. Adjournment



**Champaign County Board
Facilities Committee
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Tuesday, February 6, 2018
TIME: 6:30 p.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington, Urbana, IL 61802

Committee Members

Present: Jack Anderson, Stan Harper, Josh Hartke, Jon Rector
Absent: Shana Crews, Giraldo Rosales, James Tinsley

County Staff: Dana Brenner (Facilities Director), Deb Busey (Interim County Administrator), Barb Mann (State's Attorney), Van Anderson (Special Project Administrator), Tammy Asplund (Recording Secretary), Ashley Peete (Administrative Services)

Others Present: Pius Weibel (County Board Chair), Patti Petrie, Jim Goss, Jim McGuire, Bradley Clemmons (County Board Members)

MINUTES

I. Call to Order

Committee Chair Hartke called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Mr. Rector to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously.**

IV. Approval of Minutes – November 7, 2017

MOTION by Mr. Anderson to approve the minutes of the November 7, 2017 meeting; seconded by Mr. Harper. Upon vote, the **Motion Carried Unanimously.**

V. Public Participation

None

VI. Communications

Chair Hartke stated Mr. Rosales is traveling and unable to attend this meeting.

VII. Items for Facilities Committee Approval

A. Approval for Authorization for ITB #2018-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project

Mr. Brenner presented the bid document for the replacement of the hot water delivery system at the Satellite Jail. He reviewed the issue with the current system and explained the potential for cost-savings that may be provided by a new system. According to Mr. Brenner, the Satellite Jail, due to the inefficiency of the current system, uses 40 percent of the County's annual water cost. He anticipates a reduction in water usage with a new system. Mr. Brenner noted by approving this project now, it may be eligible for grant funding by Ameren for 2018.

MOTION by Mr. Harper to approve ITB #2108-002 Satellite Jail Domestic Hot Water Delivery System Replacement Project; seconded by Mr. Rector. Upon vote, the **Motion Carried Unanimously**.

VIII. Items to be Recommended for County Board Approval

A. GIS Lease Agreement beginning January 1, 2017 through December 31, 2021

Mr. Brenner stated GIS requested changes after the last Facilities meeting. He reviewed the changes made and noted the State's Attorney has reviewed and approved them.

MOTION by Mr. Rector to approve the GIS Lease Agreement; seconded by Mr. Anderson. Upon vote, the **Motion Carried Unanimously**.

B. Attorney General's Office Lease Amendment, extending lease from December 1, 2018 through December 31, 2019

Mr. Brenner commented the request for the extension came from the Attorney General's Office. In response to Mr. Anderson's request, Mr. Brenner agreed to include the original agreement in agenda packets when amendments are proposed.

MOTION by Mr. Anderson to approve the Attorney General's Office Lease Amendment; seconded by Mr. Harper. Upon vote, the **Motion Carried Unanimously**.

IX. Facilities Director's Report

A. Ameren Illinois Energy Efficiency Incentive check – ITB #2017-002 Brookens Multi-Zone 2-RTYU Replacement Project

Mr. Brenner stated Ameren issued a check for approximately \$3,500 for this project, which was deposited in the Capital Fund.

B. Update on County's Request to DOJ – to defer Downtown Jail ADA Updated Planning until July 2018

Mr. Brenner stated the County has had an excellent track record with respect to meeting the DOJ's requirements.

X. Other Business

MOTION by Mr. Harper to enter into Closed Session pursuant to 5 ILCS 120/2(c)(6) to discuss the setting of a price for sale or lease of a property owned by Champaign County and that the following parties remain present: Deb Busey, Van Anderson, Dana Brenner, Barb Mann, Tammy Asplund and Ashley Peete; seconded by Mr. Anderson.

Roll call vote:

Aye: 4 – Anderson, Harper, Rector, and Hartke

Nay: 0

Motion carried with unanimous support.

The Facilities Committee entered into Closed Session at 6:45 p.m.

The Facilities Committee resumed Open Session at 7:31 p.m.

XI. Chair's Report

Mr. Hartke stated the next Facilities Committee meeting is Tuesday, March 6, 2018 at 6:30 p.m.

XII. Designation of Items to be Placed on the Consent Agenda

VIII. A. and VIII.B.

XIII. Adjournment

Mr. Hartke adjourned the meeting at 7:32 p.m.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

GHR Engineers and Associates, Inc.
 Mechanical & Electrical Consulting Engineers
 1615 South Neil Street • Champaign, IL 61820
 Phone: 217-356-0536 Fax: 217-356-1092

BID TABULATION

PROJECT

BID OPENING

PROJECT NO. 7102_#2018-002

DATE March 1, 2018

TITLE / DESCRIPTION Satellite Jail Domestic Hot Water System

TIME 2:00 pm

Replacement

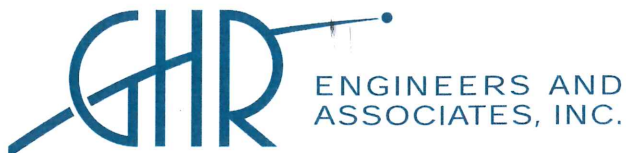
LOCATION Lyle Shields Conference Room - Brookens

SECTION OF WORK General

CONSTRUCTION ESTIMATE \$205,000

ARCHITECT/ENGINEER GHR Engineers and Associates, Inc.

BIDDER	ADD REC'D		BID INFORMATION		REMARKS
	No. 1	No. 2	BASE BID AMOUNT	PERFORMANCE BOND	
Davis-Houk Mechanical, Inc. Urbana, Illinois	✓	✓	\$145,102	✓	Sealed.
Reliable Plumbing and Heating Company Champaign, Illinois	✓	✓	\$139,900	✓	Sealed.
A & R Mechanical Urbana, Illinois	✓	✓	\$179,700	✓	Sealed.
United Mechanical Champaign, Illinois	✓	✓	\$140,240	✓	Sealed.



Mechanical & Electrical Consulting Engineers

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March 1, 2018

Mr. Dana Brenner
Champaign County Facilities Director
1776 East Washington
Urbana, IL 61802-4578

SUBJECT: 7102 Domestic Hot Water System Replacement
Satellite Jail
ITB #2018-002

Dear Dana,

Bids were opened on March 1, 2018 at 2:00 pm for the referenced project. Four Contractor Bids were received for this project. Submitted bid documentation was signed, sealed and included acknowledgment that Contractors received Addendum No. 1 and No. 2. Their Performance Bond information as specified was included with their bids.

The apparent low bidder is Reliable Plumbing and heating Company of Champaign, Illinois with a base bid of \$139,900.00.

We have spoken to Reliable Plumbing and Heating Company and they are comfortable with their bid and pricing. The bid results are attached. Based on our review of the ITB #2018-002 domestic hot water system replacement project bids, we recommend that the Facilities Committee and County Board award a contract to Reliable Plumbing and Heating Company for the base price of \$139,900.00.

If you have any questions, please feel free to contact me.

Sincerely,

GHR ENGINEERS and ASSOCIATES, Inc.

Randy A. Feese

RAF/smh

Attachment

cc: Jim Gleason - GHR

2018.03.01 DB.RAF.wpd