



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA**

**County of Champaign, Urbana, Illinois**

Tuesday, August 2, 2016 - 6:30 p.m.

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

**Committee Members:**

Gary Maxwell – Chair

Giraldo Rosales – Vice-Chair

Jack Anderson

Josh Hartke

James Quisenberry

Jon Rector

Rachel Schwartz

**AGENDA**

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- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – June 7, 2016 1
- V. Public Participation
- VI. Communications
- VII. Approval of Contract for ITB#2016-005 ADA Compliance Exterior Concrete and Asphalt Work
  - A. ITB#2016-005 Bid Opening Composite (to be distributed at meeting)
  - B. Berns, Clancy & Associates/Bailey Edward Architecture Recommendation (to be distributed at meeting)
  - C. Facilities Director Memorandum Recommendation (to be distributed at meeting)
- VIII. Facilities Director's Report
  - A. Update on Brookens POD's #200 & #300 Boiler Replacement Project
  - B. Update on Pre-Cast Concrete Wall Panel Project – Painting at County Highway
  - C. Update on FY2016 Capital Asset Projects Financials
- IX. Other Business
- X. Chair's Report
  - A. Future Meeting – Tuesday, September 6, 2016 at 6:30 pm
  - B. Tour of Animal Control – Meet in the Animal Control parking lot, 210 S Art Bartell.  
Tour will begin at 5:15 p.m. and conclude by 6:10 p.m.
- XI. Designation of Items to be Placed on the Consent Agenda
- XII. Adjournment

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**Champaign County Board  
Facilities Committee  
County of Champaign, Urbana, Illinois**

7 **MINUTES – SUBJECT TO REVIEW AND APPROVAL**

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8 **DATE:** Tuesday, June 6, 2016  
9 **TIME:** 6:30 p.m.  
10 **PLACE:** Lyle Shields Meeting Room  
11 Brookens Administrative Center  
12 1776 E. Washington, Urbana, IL 61802

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13 **Committee Members**

14 Present: Gary Maxwell (Chair), Jack Anderson, Josh Hartke, James Quisenberry, Jon Rector,  
15 Giraldo Rosales, Rachel Schwartz

16 Absent:

17 **County Staff:** Dana Brenner (Facilities Director), Rick Snider (County Administrator), Linda Lane  
18 (Administrative Assistant)

19 **Others Present:** Patti Petrie (County Board Chair), Members of the Public

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20 **MINUTES**

21 **I. Call to Order**

22 Committee Chair Maxwell called the meeting to order at 6:31 p.m.

23 **II. Roll Call**

24 A verbal roll call was taken and a quorum was declared present.

25 **III. Approval of Agenda**

26 **MOTION** by Mr. Rosales to approve the agenda; seconded by Mr. Anderson. Upon vote, the **Motion**  
27 **Carried Unanimously.**

28 **IV. Approval of Minutes – May 3, 2016**

29 **MOTION** by Mr. Hartke to approve the minutes of the May 3, 2016 meeting; seconded by Mr.  
30 Anderson. Upon vote, the **Motion Carried Unanimously.**

31 **V. Public Participation**

32 Ms. Dorothy Vura-Weis spoke about a positive trend in the number of people in jail since April. She gave  
33 some statistics on previous years and said there is a downward trend. She mentioned some things that  
34 may be contributing to the changes. Ms. Vura-Weis said she is bringing this to the Facilities Committee  
35 because of improvements that need to be done at several buildings. She said as the committee moves  
36 forward to consider the funding needed for facilities, she would like them to look at this and  
37 information and consider diverting more of the public safety sales tax to preventative programs.

38 **VI. Communications**

39 Mr. Rector thanked Mr. Brenner for the tour of Brookens before the meeting.

40 Mr. Snider reported that the installation of the wireless access project at the courthouse was completed  
41 over Memorial Day weekend.

42 **VII. Approval of Contract for the ITB #2016-004 Brookens POD #200 and POD #300 Boiler Replacement**  
43 **Project**

44 Mr. Brenner stated there were five bidders with two of them within \$500 of each other, which he felt is  
45 very positive. He said Reliable Mechanical is the low bidder and GHR will help with the oversight of the  
46 project. Mr. Brenner recommended awarding the contract to Reliable Mechanical. Mr. Maxwell asked  
47 for a motion.

48 **MOTION** by Mr. Rosales to award contract; seconded by Mr. Quisenberry. Upon vote, the **Motion**  
49 **Carried Unanimously.**

50 **VIII. Facilities Director's Report**

51 *A. Update on Brookens POD #200 Roof Replacement*

52 Mr. Brenner stated that Langlois Roofing was awarded the job, and began work May 16. He said  
53 they are ripping off the old roof in sections so they are able to replace the area the same day. He  
54 noted that they finished the project June 6. Mr. Brenner commented that the first few days were  
55 very noisy for the offices below and that Langlois agreed to start work at 6:00 am daily to reduce the  
56 noise in the offices. He explained that tear-off was usually complete by 8:00 am. He said they did the  
57 inspection with the architect and have received the first pay application. Mr. Brenner summarized  
58 the costs and said they will get a credit back for roof decking that wasn't used, bringing the total  
59 cost to \$188,000, well under budget. Mr. Brenner noted that he received documentation from the  
60 contractor daily for this project. Mr. Quisenberry commented that the documents are very  
61 impressive and speaks to the quality of the company.

62 *B. Update on the Pre-Cast Concrete Wall Panel Repair Project*

63 Mr. Brenner explained that they initially thought this project was complete. He noted that Highway  
64 is paying for their portion and last year didn't have money to paint the building. He said because the  
65 project spanned two fiscal years that Highway now has the funds to pay for the painting. Mr.  
66 Brenner said they asked the contractor if they would hold the bid price for painting and they agreed.  
67 He said they are now in the process of selecting a paint color.

68 Mr. Quisenberry asked the price for painting. Mr. Brenner replied \$77,000.00.

69 *C. Update on Proposed FY2016 ADA Projects*

70 Mr. Brenner explained that the exterior asphalt and concrete work, identified by Bailey Edward and  
71 Berns Clancy, that doesn't meet ADA slope requirements, will require a bid document to be put  
72 together. He said there are six projects and summarized each. Mr. Brenner stated the goal is to have  
73 the work completed before winter. He explained to meet that schedule he would like to take the bid  
74 permission to the County Board at the June 23 meeting, since there may not be a July meeting, and  
75 summarized the project schedule. He noted that will give six to eight weeks of flexibility for  
76 completion.

77 Mr. Maxwell noted the bid documents aren't ready, but since the project is time sensitive, he  
78 recommended sending this to the Full Board for approval and authorization and asked for a motion.

79 Ms. Schwartz commented that it isn't on the agenda so they can't take any action.

80 **IX. Other Business**

81 Mr. Maxwell referenced a memo sent via email today. He said that he hoped it could be discussed at the  
82 Facilities Planning Committee meeting tomorrow night since it was not sent in time for this committee  
83 to discuss. Mr. Rosales asked when the final report of that committee due. Ms. Petrie replied that the  
84 committee is in place until the end of November.

85 **X. Chair's Report**

86 *A. Cancellation of the July 5 Facilities Committee Meeting*

87 Mr. Maxwell commented that traditionally the July committee meeting is cancelled and any  
88 business needing attention is taken directly to the Full County Board. **MOTION** by Mr. Quisenberry  
89 to cancel the July 5, 2016 meeting; seconded by Mr. Anderson. Upon vote, the **Motion Carried**  
90 **Unanimously.**

91 Mr. Maxwell stated the next Facilities Committee meeting is scheduled for Tuesday, August 2, 2016.

92 **XI. Designation of Items to be Placed on the Consent Agenda**

93 Mr. Maxwell noted item VII is to be placed on the consent agenda.

94 **XII. Adjournment**

95 **MOTION** by Mr. Quisenberry to adjourn; seconded by Mr. Rosales. There being no further business, Mr.  
96 Maxwell adjourned the meeting at 7:06 p.m.

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98 *\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted*  
99 *at the meeting.*