

## CHAMPAIGN COUNTY BOARD COMMITTEE AGENDA

### **COUNTY FACILITIES**

Tuesday, June 2, 2009 – 7:00 p.m. Lyle Shields Meeting Room, Brookens Administrative Center 1776 East Washington, Urbana, IL

CHAIR:

**Beckett** 

**MEMBERS:** 

Bensyl, Cowart, James, Jay, Richards, Sapp, Smucker, Weibel

PAGE NO. AGENDA ITEM I. CALL TO ORDER II. APPROVAL OF AGENDA/ADDENDUM III. APPROVAL OF MINUTES A. May 5, 2009 1-9 B. May 21, 2009 10-14 IV. **PUBLIC PARTICIPATION** V. **SPACE UTILIZATION AT BROOKENS** 15-16 VI. COURTHOUSE MASONARY/BELL TOWER PROJECT **Project Spreadsheet** A. **17** VII. PHYSICAL PLANT Monthly Reports (to be distributed) A. VIII. CHAIR'S REPORT IX. **COUNTY ADMINISTRATOR** Request for Installation of Water Line 18-25 X. **OTHER BUSINESS** Cancellation of July Committee Meeting A. **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD** XI. **CONSENT AGENDA** 

ADJOURNMENT

XII.

1 2	CHAMPAIGN COUNTY BOARD  COMMITTEE MINUTES				
3					
4 5	COUNTY FACILITIES CO.	MMITTEE			
6 7 8	Tuesday, May 5, 2009 Lyle Shields Meeting Room, 1776 E. Washington St., Urba	Brookens Administrative Center			
9 10 11	MEMBERS PRESENT:	Beckett, Bensyl, Cowart, James, Jay, Richards, Sapp, Smucker, Weibel			
12 13 14	OTHERS PRESENT:	Denny Inman, Deb Busey, Jenny Putman, Media			
15 16 17	AGENDA ITEM				
18 19	Call to Order				
20 21 22	Chair Beckett called the quorum present.	meeting to order at 7:00 p.m. A roll call confirmed a			
23	Approval of Agenda/Addend	<u>um</u>			
<ul><li>24</li><li>25</li><li>26</li></ul>	MOTION by James to a addendum for the meeting. Mo	approve the agenda; seconded by Smucker. There was no tion carried.			
<ul><li>27</li><li>28</li><li>29</li></ul>	Approval of Minutes - April 7	7, 2009			
30 31 32	<b>MOTION</b> by Weibel to Richards.	approve the minutes of April 7, 2009; seconded by			
33 34 35	Mr. Weibel stated the wo to reflect the passage of the amo	ording in the first paragraph of page 11 needs to be changed ended motion.			
36 37	Motion carried.				
38 39	Public Participation				
40 41	There was no public part	icipation.			
42					

### Courthouse Masonry/Bell Tower Project Project Spreadsheet

MOTION by Cowart to receive and place on file; seconded by Weibel.

Mr. Beckett pointed out that this spreadsheet does not give the allocation of as built cost between tower budget and overall project budget and at some point they will need that information.

When asked about a finish date, Mr. Inman stated the tower is scheduled for the 28th and the contract date is the 29th. The restoration on the sides of the facility is scheduled for August 21st. They have lost about 45% of their work days since February 7th because of rain so now they are working weekends and possible 10 hour days.

### Motion carried.

Request for Additional Professional Services

- Amendment Number 5
- Amendment Number 6
- 20 Amendment Number 7

21 Amendment Number 8

Mr. Beckett explained these are a series of requested amendments and asked Mr. Inman to explain each one individually.

Mr. Inman explained amendment number 5, in the amount of \$10,129.12, is for unforeseen work that took place last fall. In particular the shifting of responsibility to the general contractor for the removal, restoration, and installation of the clock faces. This was never in the original bidding documents and it had been assumed the Citizens Committee was going to take care of it. In addition, there were unforeseen conditions with existing stone in the west arch and foundation and the final issue was the redesign of the lightning protection system. They took at look at it and discovered it was grounded to nothing and to do it according to new standards they had to come up with a new design.

MOTION by Weibel to approve Amendment #5; seconded by Sapp.

When asked about the issue with the clock face removal and reinstallation, Mr. Beckett explained from the Clock Tower Committees position they had no idea someone expected them to do something with the faces of the clock. The documents said nothing about that issue.

Mr. Sapp stated this amendment should say we are just adding the responsibility of the clock face removal and reinstallation to this contract, we are not shifting responsibility.

## Motion carried with Jay opposed.

Mr. Inman stated amendment number 6, in the amount of \$2,845.00, entails the replacement of the existing bollard security system throughout the Courthouse Plaza and the incorporation of new fixtures at the new north exit. Salt and weathering combined together eroded the foundations of the existing bollards and that system is failing. The proposal is to replace with a cast aluminum system.

## MOTION by James to approve amendment #6; seconded by Bensyl.

Mr. James asked Mr. Inman to look into having rubber sleeves put on the new system and Mr. Jay pointed out that salt can also erode aluminum so this might not fix the problem. Mr. Inman explained when this came up they asked Scott Wachter to find the best solution he could at minimal cost; they can ask him to revisit the issue.

### Motion carried with Jay opposed.

Mr. Inman explained that the scope of work with amendment #7, which is in the amount of \$23,388.00, entails the masonry reconstruction of the existing south entrance with security enhancements, incorporation of south corridor space in the Public Defender's office suite, retrofitting of existing temporary Jury Assembly Area into functional communal space, security and HVAC energy efficiency modifications to all spaces. The temporary Jury Assembly area will become a press conference area, and phase II of the Lincoln exhibit will bring artifacts to the area.

### MOTION by James to approve amendment number 7; seconded by Weibel.

When asked about funding for this, Mr. Inman stated it is coming from contingency and the plan is that this is the end of it. **Motion carried** with Jay opposed.

Mr. Inman addressed amendment #8, in the amount of \$11,738.20, explaining the scope of work includes the design of the exterior pedestrian pathways, final landscaping plan for the north side of the Courthouse, and the replacement of the existing paver system on the Courthouse Plaza. The existing paver system in the plaza, which will connect to this, is heated and they have had 4 claims within the last three years where by with the transition from winter to spring the concrete is warming up with the bricks staying cool and the bricks get slick.

They are going to remove those bricks and replace the bad ones with colored concrete.

MOTION by James to approve amendment #8; seconded by Weibel.

Mr. Sapp stated this is the only amendment that caught him off guard as to why we didn't plan for this stuff. In the future he hopes these are areas we think about and know the costs for upfront.

Motion carried with Jay and Bensyl opposed.

Champaign County Nursing Home

Update regarding Illinois Department of Public Health Life Safety Inspection Plan of Correction

Mr. Inman distributed information to the committee which explained each of the items from the inspection and described the current status. The items that don't have an action listed in red are those issues they were able to accomplish with our own labor. Mr. Weibel asked what it means when an item says IDPH removed from their list for this year. Mr. Inman explained the smoke barrier issue, stating there is enough smoke barrier drywall in the building so there shouldn't be any problems. They started investigating the issue and IDPH then sent a memo to Mr. Buffenbarger stating that most of the deficiencies were gone. In a follow up conversation they learned that the inspector sighted the wrong standard, so we were correct but told they were going apply a new standard on the smoke barrier. Mr. Glerum has been provided the new standard to take a look at to see what we can do to avoid an expensive investment.

## Physical Plant

**Monthly Reports** 

 MOTION by James to receive and place on file; seconded by Smucker.

 Mr. Smucker stated he is interested in seeing numbers for the animal control building. Mr. Beckett stated these reports are of no benefit if they have no historical data.

Motion carried.

Chair's Report

### Jenny Putman Meeting Room Pictures

Mr. Beckett reminded the committee that in March he shared Ms. Putman's request to consider the décor in the former Meeting Room 2, now the Jennifer K. Putman meeting room. The committee arrived at no consensus to support the request so he then asked Ms. Putman to come to a meeting to discuss the issue.

Ms. Putman presented the committee with a letter as an expression of gratitude for renaming the former Meeting Room 2 the Jennifer K. Putman Meeting Room. She explained that currently there are three framed pictures in that room which don't carry a theme to bring the room together. She would like to begin the tradition in that room of displaying photos of County Board Chairs; starting with the first she served under, honoring them with framed portraits. She would contact the families of the chairs to obtain the pictures and would pay for the cost of having them framed.

Ms. Cowart stated she feels this is a good idea. Mr. James stated all members of the County Board serve because they want to and there are pictures of the full board in Lyle Shields Meeting Room. He suggested having photos of historical buildings throughout the County in that room, or something that could show people when they walk into that room what the County is about.

Mr. Sapp stated he is glad they voted for the re-naming of the room and believes there should be a portrait of Ms. Putman in that room but he has concerns about honoring people like that because there have been a lot of good people in this county and once they start something like that it is difficult to draw the line.

Mr. Smucker stated he agrees the room doesn't currently have a theme and he believes the idea of County Board Chair photos is fine and because that room has a lot of wall space there is room for other portraits as well.

MOTION by Weibel to allow Ms. Putman to move forward with displaying photos of County Board Chairs in the Jenny Putman Meeting Room, starting with the 76-78 term; seconded by Smucker.

Mr. Beckett stated he is opposed to this, but not because of the pictures. They named Meeting Room 1 the Lyle Shields Meeting Room and he doesn't believe Mr. Shields realized he could come forward with a plan to decorate it because no one told him it was his to decorate. He believes it is honor enough to get a room named after you and this is going one step further.

Motion carried with a 5/4 roll call vote. Voting yes was Cowart, Jay, Richards, Smucker, and Weibel. Voting no was Bensyl, James, Sapp and Beckett.

### **County Administrator**

**Energy Policy** 

Approval of Energy Policy

Mr. Inman reminded the committee that at the last meeting they vocalized the changes they wanted made to the policy and he believes he has captured those changes in what is before the committee tonight.

MOTION by Smucker to approve the energy policy; seconded by Richards.

Mr. James questioned the wording on item 8G, individual appliances, asking if it reflects what the committee requested. Mr. Inman explained he tried to make the language as strong as possible. Mr. James asked about the motion sensors and if that would be at the County's cost.

Mr. Sapp stated they will have to tweak this policy as they move forward, now they still have some liability by allowing people to use those types of appliances in the facilities and they need to know what will occur if something happens. He has concerns about the wording used there and our liability.

Mr. Smucker stated currently we are saying we will try to reduce energy by 50 cents per square foot by 2010 but it may make more sense to say reduce it by 15%, then we can look at our bills and see if our costs went down by that percentage.

Mr. Inman explained his understanding, when it comes to applying for grants, is that once we are tied into a system we will want to stay with it for reporting purposes. 50 cents per square foot should be achievable and by using this formula we will be able to document the savings each month and report it to the committee. Mr. Smucker asked if they could get the information broken down by square foot in their monthly report.

Ms. Beckett stated once they set up a formula it should be simply plugging in a number to get a report.

Mr. Beckett stated SEDAC will help us at no cost and they have assigned a representative to us and the energy council may be wiling to look at our bills to give us an idea if we are in the ballpark of where we need to be with our reporting.

### Motion carried.

## Request for Professional Services required for Energy Grant Funding

Mr. Inman explained that going through all the different grants that are available they all have one similar component in them and that is an Engineer is needed to calculate savings before an agency will look at an application. He talked with Jim Gleason, provided him with all the grant information and asked him to come up with a proposal. The letter before the committee tonight reflects Mr. Gleason's understanding of the grants and what it would take for his firm to work with us. The Courthouse could be covered through the Courthouse Construction Fund and funding for the others we would have to work on. He would like concurrence to forward this to Finance and at least apply for the Courthouse Complex and that would give time to look at other sources for funding. A second set of grants will be coming out later this year.

When asked if it is possible to put some of these costs into the grant, Mr. Inman stated it is and in any grant they apply for they will include those costs.

Mr. Smucker asked about the Animal Control building which may be the most inefficient one we own. He asked to have that building put on the list to be reviewed by the engineer for potential grant money.

When asked about the range of grants, Mr. Inman explained the first range is up to \$250,000 then up to 1 million and so on. Mr. James asked if we could tell GHR to use a certain formula for us.

Mr. Inman stated all grants ask the question, how much is going to be saved and that answer requires calculations from an engineer. Mr. Sapp stated it doesn't make sense that we have to spend money before we even know if we are going to be awarded a grant. He asked Mr. Inman to email him the grant for him to review.

Ms. Busey stated grants are supposed to go through Finance and whatever portion of this is for the Courthouse can come from the Courthouse Construction Fund but whatever portion of these fees will be required for other buildings would have to come from the General Corporate Fund so it will have go to Finance for a decision.

Mr. Smucker stated he would like to add the Animal Control building to those that will be reviewed for grant money. Ms. Busey stated because this item cannot be added to the Finance agenda, she will present this information to Finance under other business asking them to forward it to the full board.

MOTION by Smucker to move adoption of a resolution to apply for an energy reduction grant pursuant to the proposal submitted by GHR Engineering Associates dated May 5, 2009 for the Courthouse, Brookens Administrative Center, Sheriffs Office and Animal Control Facility; seconded by Richards.

A friendly amendment was made to the motion to include sending it to Finance with Facilities recommendation for approval. Mover and seconder concur.

Motion carried with a 6/3 roll call vote. Voting yes was Beckett, Cowart, Richards, Sapp, Smucker and Weibel. Voting no was Bensyl, James and Jay.

### De-lamping Plan for Courthouse

Mr. Inman explained, at the last meeting, the committee requested that the process be streamlined so he has added language stating the Director of Facilities will report monthly to the Facilities Committee and reports will be viewable on the county website. The Director of Facilities or County Administrator can enact any changes that need to be made with concurrence of the committee and Department Head.

MOTION by Smucker to approve the De-lamping plan; seconded by Weibel. Motion carried.

### East Urbana Interceptor Sewer Project Berns, Clancy & Associates Proposal for Professional Services

MOTION by Bensyl to approve the East Urbana Sewer Project Proposal for Professional Services; seconded by James.

Mr. Richards asked if we are paying the cost for this. Mr. Beckett stated this is \$18,800 we got out of the agreement with Sanitary District that was approved last month and these costs were included within the project. Mr. James stated he has looked at some of the charges here and on vehicle mileage he asked if they can set what they want. Ms. Busey stated we pay the standard rate, and costs reimbursed would have to be consistent with County policy, that is what is typically included with contracts.

A friendly amendment was made to include the language; all costs reimbursed under this proposal must be consistent with County policy for cost reimbursements. Mover and seconder concur.

Motion carried.

Page 9 Other Business Mr. Beckett reported that an email had been sent out regarding the County building code issue. Ms. Busey is getting, for the committee, the LaSalle County building code system but she believes this is an item that belongs with ELUC and not with this committee. He will talk to Ms. Wysocki about placing it on her agenda. Mr. James explained this came about because they have been getting complaints in the rural areas and the codes are almost non existent. Determination of Items to be placed on the County Board Consent Agenda Committee consensus that item C1 be placed on the County Board Consent Agenda. Adjournment Chair Beckett declared the meeting adjourned at 8:08 p.m. Respectfully Submitted, Tiffany Talbott Administrative Secretary 

1 2	CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES				
3	COUNTY FACILITIES COMMITTEE Thursday, May 21, 2009				
5 6	Jennifer K. Putman Meeting 1776 E. Washington St., Urba	Room, Brookens Administrative Center ana			
7 8 9	MEMBERS PRESENT:	Beckett, Bensyl, Cowart, James, Jay, Richards, Sapp, Smucker, Weibel			
.0 .1 .2 .3	OTHERS PRESENT:	Denny Inman, Deb Busey, Julia Rietz, Steve Ziegler, Duane Northrup, Mark Shelden, Alan Kurtz, Stan Jenkins, Amanda Tucker			
15	AGENDA ITEM	1			
16 17 18	Call to Order				
19 20	Chair Beckett called the meeting to order at 6:30 p.m.				
21	Approval of Agenda/Addend	<u>lum</u>			
23 24	MOTION by Sapp to approve the agenda; seconded by Weibel. There was no addendum for the meeting. Motion carried.				
25 26	Public Participation				
27 28 29	There was no public par	ticipation			
30 31	Request of State's Attorney ( Services) to move to the vaca	Civil Division (including Support Enforcement sted Highway Department space			
32 33	Mr. Beckett explained he	e learned, just a week ago, that the State's Attorney's office			
34 35	in the upper level of Pod 400 at	he space that had been vacated by the Highway Department t Brookens. He discussed the issue with Chair Weibel and			
36 37 38	asked if he thought we needed a special meeting. He also talked with Ms. Rietz and asked her how imminent the issue was and it was his impression that the issue was not. He then left a message for Mr. Shelden informing him what he had learned. He heard back from				
39 40 41	Chair Weibel who indicated he had talked to different people in the building and he was not certain there was a need for a meeting. He then sent an email to the Facilities member and Mr. Sapp responded, asking for this meeting.				

Mr. Ziegler explained this would entail moving both the Civil Division out of Administrative Services into the old Highway space and moving the Support Enforcement operations from the same pod, up to that space. This would allow them to consolidate both operations and have some advantages in shared secretaries and also allow the Civil Attorneys to move into an area with more space. This would also address record storage which is becoming a bigger problem and confidentiality problems they now have being in Administrative Services. They have gone through the space they are requesting and it pretty much is an exact fit in terms of employees and offices.

Mr. Beckett asked Mr. Inman what if any work would need to be done to that space before the move. Mr. Inman stated they would have to clean the carpet and do some hole patching in addition to painting and some cleaning. Mr. Beckett asked if that move occurred, what would happen to the vacated Support Enforcement and Civil Attorney space. Mr. Inman stated the vacated Support Enforcement space would be open and they are not sure about the Civil Attorney space. Ms. Busey stated with the Civil Space, she has some thought about how it could be used to bring Administrative Services in closer and enable them to open up additional space for another meeting room. She could have a specific recommendation by the June meeting.

Mr. Beckett asked if there is anyone in the building interested in the vacated Highway space or the Support Enforcement space. Mr. Weibel stated he does not know of anyone looking to use it as office space but there are certainly departments looking for better storage space.

Mr. Sapp stated he did ask for this meeting and it was his understanding that this issue could have gone to full board tonight. Mr. Beckett stated whenever they have approved the use of space at Brookens it has been a committee decision, not a full board decision unless there is a budget item that goes with it.

Mr. Sapp stated he is concerned because they previously developed a plan for several other moves in this building and had a list of people who had requested space and he asked if all those needs had been met. Mr. Inman stated they have. Mr. Sapp asked for an update on that information to see who had requested space and what was done.

Mr. Beckett provided the committee with the last document we had from the work done on the East Campus Master Plan. Representatives from many agencies were involved in a task force looking at the campus and they had talked about land swaps with the Park District. All of that came to a halt with the Nursing Home. The rest of the money budgeted was not spent and we were also lacking funds from the Park District as well. The last thing the architects did was put the Nursing Home where it is and that was the end of it.

Mr. James asked what the square footage is in the old Highway Department space. Mr. Inman stated it is 3900 square feet.

Mr. Shelden stated right now, in the Civil Division space, there are fewer people there than what it was designed for. Mr. Inman stated that is incorrect; there are still three attorneys there. Mr. Shelden continued asking the square footage that is being vacated by this move. Mr. Inman stated it is about 3350 square feet.

Ms. Rietz stated they need that space, they are combining two different departments into one and that is the only space available to do that.

Mr. Shelden stated he is confused about the East Campus Master Plan and asked if there was a document produced because of it. Mr. Beckett stated there was not, they had several delineations of the map and dealt with several issues related to utilities and the roadway but when the Nursing Home happened it stopped and we never got a final report.

Mr. Sapp stated there is documentation on the interior of the Brookens building unrelated to the East Campus Master Plan where they identified departments that needed and wanted space. Mr. Shelden stated he filled out a survey for Mr. Glerum and met with him about space issues and his point is they spent \$133,000 on the East Campus Plan for a map.

Mr. Ziegler stated, regarding the need for this space, Support Enforcement use to occupy a much larger space and it was moved to its current location to facilitate reorganization at Brookens. One reason they would like to move into a larger space is because they are currently using very small offices and spaces and when that move was made Support enforcement had to give up space to meet with clients. This move will provide space for that.

Mr. Northrup stated the question was asked if all other needs have been met, and he pointed out the Coroners office moved to Brookens in 2001. They were not consulted about that move until it was already decided but they were told the move to Brookens was temporary. He periodically comes to the meetings and reports they still need space for their operation. They never know when or how it is going to be addressed; there is never a plan and no money. It would be nice if they had some idea where they were going and what they are looking at.

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Mr. Sapp stated he still thinks the Coroner has needs to be addressed and they do need a plan before they approve a move if there are other changes that could go along with

Mr. James stated if the old Highway space is conducive to what the State's Attorney needs and it will not serve the needs of any other department they should not hold up the

MOTION by James to allow the State's Attorney's offices to move to the old

Highway space, seconded by Jay. Mr. Sapp stated there are only two weeks until the next Facilities meeting. He would

prefer to think about it to make sure they are not overlooking someone.

MOTION by Sapp to defer, seconded by Bensyl.

Mr. James asked if it is imperative that they move in the next few weeks.

Ms. Rietz stated that old space has been vacant almost a year and no one has brought this issue forward and she cannot think of any other department interested in that space.

Mr. Sapp asked, if it's been vacant since June of last year and this was just brought up last week what the issue is if they wait a few more weeks to discuss it and think about it.

Ms Rietz stated they have a large file storage unit that has to be moved and they have to pay to do that out of the state budget so deferring this does make it difficult for them to budget and to get approval from the state for that payment. They know they can get it out of the fiscal year that ends June 30th if it is delayed past June 30th the state budget may not have enough appropriation in it for next year to cover this.

Mr. Inman stated the move is scheduled for July 11th, if approved.

Motion to defer failed with a 6/3 roll call vote. Voting no was Cowart, James, Jay, Smucker, Weibel and Beckett. Voting yes was Bensyl, Richards and Sapp.

Main motion carried with a 6/3 roll call vote. Voting yes was Cowart, James, Jay, Smucker, Weibel, Beckett. Voting no was Bensyl, Richards and Sapp.

1	Other Business
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3	There was no other business.
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5	Adjournment
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7	Chair Beckett declared the meeting adjourned at 6:54 p.m.
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9	Respectfully Submitted,
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11	Tiffany Talbott
12	Administrative Secretary
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Julia R. Rietz State's Attorney



Courthouse 101 East Main Street P. O. Box 785 Urbana, Illinois 61801 Phone (217) 384-3733 Fax (217) 384-3816

email: statesatty@co.champaign.il.us

May 13, 2009

# Office of State's Attorney Champaign County, Illinois

Mr. Steven J. Beckett, Chairman Champaign County Facilities Committee Champaign County Board 1776 East Washington Street Urbana, Illinois 61802

Dear Mr. Beckett:

The purpose of this letter is to request consideration for allocation of office space in the Brookens Administration Building to be used for a juvenile justice pilot project. Of interest to us is the space currently occupied by the Child Support Enforcement unit which is scheduled to become vacant in July 2009.

The pilot project is an evidence based practice known as Parenting with Love and Limits (PLL) which will serve about 228 youth and their families including a full spectrum of juvenile justice involvement from front-end diversion (i.e., station adjusted, low risk) to extended care (i.e., high risk and detained youth, including youth returning to Champaign County from the Department of Corrections). PLL is listed as an evidence based practice with OJJDP and SAMHSA, and was vetted by Joe Gordon prior to establishing the contracts. The space in Brookens will be used for a PLL team of six (6) certified therapists employed by Prairie Center Health Systems and the Mental Health Center of Champaign County. The PLL therapists will also be working in collaboration with certified co-facilitators employed by Champaign County Court Services. This team will be supervised by Dr. Scott Sells from Savannah, Georgia to assure clinical fidelity to the PLL model and collection of data for assessment by an independent research consultant.

Dr. Sells has recommended the project be housed in close proximity to the juvenile detention center, court services, the RPC Court Diversion program and the courthouse. The primary intent is to deliver accessible and integrated services and to avoid a clinic-based model. We have started the program using space in the Juvenile Detention Center, but for a variety of reasons this space will not to meet the needs of the program. The Child Support Enforcement space in Brookens meets Dr. Sells' criteria and will enhance the effectiveness of this project. Additionally, the Support Enforcement space is ideal because it has a separate entrance and is accessible by public transportation. These features will make it convenient for families participating in PLL to attend meetings after normal business hours.

The Champaign County PLL project is financed through a braided funding strategy including revenue from the Champaign County Mental Health Board (CCMHB), the Champaign County Quarter Cent for Public Safety Fund, and grant dollars from the Juvenile Accountability Block Grant. We have made substantial investments to implement the project, and currently do not have additional dollars for rent. We are requesting the Facilities Committee allocate this space to the PLL project and waive rent from July 2009 through November 2010.

We are very excited about this project and development of a consistent countywide cross-jurisdictional approach for juvenile justice involved youth and families. The in-kind contribution of the Child Support Enforcement space will enhance the project and will be greatly appreciated by our partnership.

Thank you in advance for your consideration of this request. If you have questions or need additional information, please contact me or Peter Tracy (367-5703).

Sincerely

Julia Rietz

Champaign County State's Attorney

Peter Tracy

Executive Director, Champaign County Mental Health Board

### **COURTHOUSE MASONRY STABILIZATION & RESTORATION PROJECT**

Prepared By: E Boatz 6/02/09

	ORIGINAL	CHANGE	CONTRACT	PAYMENTS	PAYMENTS	BALANCE TO
	CONTRACT	ORDERS	TOTAL	THIS MONTH	YEAR TO DATE	FINISH
Original Project Budget \$6,747,552.1			ľ			
Current Budget w/Change Orders \$6,922,371.3	3	ļ				
Architect Fees-White & Borgognoni						
Basic Service	\$425,641.74			\$17,127.36	\$395,838.84	\$29,802.90
Amend #1-Option 4 Tower		\$43,425.00		\$467.26	\$39,456.97	\$3,968.03
Amend #2-Temp Cool/Jury Assembly		\$853.40		\$0.00	\$853.40	\$0.00
Amend #3-Tower Exit		\$6,221.74		\$0.00	\$6,221.74	\$0.00
Amend #4-Security Camera		\$4,130.73				\$4,130.73
Amend #5-Clk Face Stone;Lightning Prot		\$10,129.12				\$10,129.12
Amend #6-Bollard Security/Crthse Plaza		\$2,845.00				\$2,845.00
Amend#7-South Security; Energy Mod		\$23,388.00				\$23,388.00
Amendment #8-Pathways & landscaping		\$11,738.20				\$11,738.20
Total Architect Fees	\$425,641.74	\$102,731.19	\$528,372.93	\$17,594.62	\$442,370.95	\$86,001.98
Reimbursables-White & Borgognoni	1					
Analysis/Testing; On-site Observation	\$98,092.72			\$11,187.40	\$63,318.35	\$34,774.37
Amendment #1 - Option 4 Tower		\$7,494.18	\$105,586.90			\$7,494.18
Miscellaneous Reimbursable Expenses	\$39,839.50			\$843.01	\$32,279.95	<b>\$</b> 7,559.55
Amendment #1- Option 4 Tower		\$20,593.82	\$60,433.32	\$79.82	\$1,378.25	\$19,215.57
Total Reimbursable Expenses	\$137,932.22	\$28,088.00	\$166,020.22	<b>\$</b> 12,110.23	\$96,976.55	\$69,043.67
Building Const - Roessler Const Existing Building	60 707 050 00	6404 400 05	\$0.040.000.0E	£00 740 00	60 005 360 66	<b>\$</b> 914,028.19
Tower	\$2,787,950.00	\$131,438.85		\$88,742.26	1	\$914,026.19 \$919,713.02
Owner Items	\$2,804,150.00	\$132,202.36	\$2,936,352.36	\$89,257.74	1	\$919,713.02
Contingency	8504 070 40	\$120,189.82	\$120,189.82	\$11,721.51	\$120,189.82	\$208,047.15
Contingency	\$591,878.18	<b>-\$</b> 383,831.03	\$208,047.15			\$200,047.10
Total Building Construction	\$6,183,978.18	\$0.00	\$6,183,978.18	\$189,721.51	\$4,142,189.82	\$2,041,788.36
Additional Contracts						
		#44.000.00	644,000,00		600 500 00	644 500 00
Todd Frahm - Gargoyles		\$44,000.00	\$44,000.00		\$29,500.00	\$14,500.00
Total Additional Contracts	\$0.00	\$44,000.00	\$44,000.00	\$0.00	\$29,500.00	\$14,500.00
PROJECT TOTAL	\$6,747,552.14	\$174,819.19	\$6,922,371.33	\$219,426.36	\$4,711,037.23	\$2,211,334.01



### CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON URBANA, IL 61802 (217) 384-3776 (217) 384-3765 – PHYSICAL PLANT (217) 384-3896 – FAX (217) 384-3864 – TDD

Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

To: Steve Beckett, Chair of County Facilities Committee

County Facilities Committee Members

From: Denny Inman, County Administrator/Facilities & Procurement

Date: May 29, 2009

Re: Request by Urbana Park District for Installation of Water Line on County Property

### **ISSUE:**

Urbana Park District requests County Board approval to install a potable water line through County property to irrigate adjacent sport fields and water service to water fountain.

### REPORT:

- 1. Since 1998 the County Board and UPD have partnered in the lease of facility space and property utilization at the Brookens Administrative Center site. Additionally UPD partnered with the County Board on the final solution to Scottswood Subdivision flooding issue.
- 2. The UPD request entails the installation of a 2" potable water line on County property. The utilization of County property begins at the northwest corner of the intersection of Art Bartell Road and CCNH access drive and continues (south) into the open space sports field and culminates on UPD property. UPD proposes to traverse Art Bartell Road by directionally boring construction methodology. The directional boring process has been successfully utilized on numerous occasions for County projects and is particularly beneficial in that critical infrastructure will not be decommissioned during the project and long term repair costs are avoided which are typical with cut/repair approaches.
- 3. UPD will tie into the Illinois-American Water Company (IAWC) water main adjacent to Art Bartell Drive. UPD will pay for all expenses associated with the construction project as well as the water usage. Per the County Board agreement with IAWC the County is only charged for water usage metered at our facilities.
- t. Upon review of the proposed agreement I recommend the following modifications:

- a. Sections 4 & 5 reference to repairs. Change repair period from 1 year to 5 years. This is consistent with the Urbana Champaign Sanitary District agreement approved in May 2009.
- Only contractor employees who pass security review by the Sheriff's Office will be employed on this project.
- c. County Board will be named as additional insured.
- d. Closing of Art Bartell Road is prohibited.
- e. Staging of equipment and materials will be on UPD property.
- f. Construction project related damage to Art Bartell Road surface will be repaired as directed by County Highway Engineer and all associated costs borne by UPD. Scope of repairs are limited to those activities which bring the road back to original use standards and incorporate into the existing adjacent surface
- g. Alan Reinhart, Physical Plant Supervisor will be the County representative for this project.

### **RECOMMENDATION:**

I request the County Facilities' Committee direct the Administrators to work with UPD to address recommended modifications and submit the agreement to the County Board for approval at the June or July 2009 meeting.

### May 11, 2009

Mr. Denny Inman Champaign County Co-Administrator 1776 East Washington Street Urbana, Illinois 61802

RE: URBANA PARK DISTRICT
PRAIRIE PARK WATER LINE PROJECT
LETTER OF AGREEMENT FOR LAND USE
PARCEL NUMBER 92-21-16-200-005
URBANA, CHAMPAIGN COUNTY, ILLINOIS

### Dear Mr. Inman:

The Urbana Park District (UPD) plans to install a PVC potable water line across a portion of Champaign County's property Parcel Number 92-21-16-200-005 (see attached location exhibits). UPD requests an agreement to grant access for construction of this proposed water line.

This proposed PVC water line will connect to the existing 8-inch diameter Illinois-American Water Company (IAWC) water main with a new water meter near the northwestern corner of the intersection of Champaign County Art Bartell Road. The Urbana Park District's proposed water line will run north / south and be directional bored beneath Art Bartell Road and beneath the storm sewer north of the road and beneath the stormwater underdrain south of the road.

The Urbana Park District understands this agreement to take the place of a formal construction easement that might otherwise be required.

The following points reflect the terms of this agreement.

- 1. Champaign County (Grantor) will allow access for construction without compensation by the UPD (Grantee).
- 2. All areas disturbed by construction shall be regraded to match the surrounding existing ground, and shall receive fertilizer, grass seed and mulch.
- 3. All areas excavated for connection to the proposed water main and areas of trenched excavation shall be regraded to match the surrounding existing ground with a 6-inch minimum thickness surface layer of topsoil.

Mr. Denny Inman Letter of Agreement for Land Use Parcel Number 92-21-16-200-005 May 11, 2009 Page 2 of 2

- 4. The proposed water line shall have a casing pipe directional bored beneath Art Bartell Road. Any construction damage to Art Bartell Road will be repaired by the UPD's Contractor in a manner satisfactory to the County. UPD will be liable for these repairs for one (1) year.
- 5. The proposed water line's casing pipe shall be directional bored beneath the 6-inch diameter underdrain and the 15-inch diameter storm sewer. Any construction damage to this drainage infrastructure will be repaired by the UPD's Contractor in a manner satisfactory to the County. UPD will be liable for these repairs for one (1) year.
- 6. The proposed water line shall be owned and operated by the Urbana Park District. Should maintenance be necessary, it will be performed by the Urbana Park District with access granted by Champaign County.
- 7. The proposed water line will otherwise be installed in coordination with the IAWC standards and requirements.

This letter shall constitute an agreement between the Urbana Park District and Champaign County for the Urbana Park District to construct, operate and maintain a water line on Champaign County property in lieu of a formal easement.

Thank you for your cooperation. If you should have any questions about this agreement or the water line project do not hesitate to call Derek Liebert at (217) 344-9583.

Sincerely, Urbana Park District

Derek Liebert Project Manager

Please sign this form acknowledging this agreement and forward back to our office in the enclosed envelope. A copy of this letter of agreement will be returned to you for your files.

Accepted by.		
Denny Inman	Date	

Cc: Steve Wegman, IAWC Andrew McCarrey, IAWC Berns, Clancy and Associates Bill Gray, Urbana J:\1015\-15\1015-15 Agr.doc

A --- -- to al leve

#### CERTIFICATION

I, BETSY PENDLETON WONG, DO HEREBY CERTIFY that I am the duly appointed, qualified, and acting Secretary of the Board of Park Commissioners of the Urbana Park District, Champaign County, Illinois, and as such Secretary, I am the keeper of the minutes and records of the proceedings thereof and have in my custody the books and records of said Park District.

I DO FURTHER CERTIFY that the attached and foregoing is a true and correct copy of that certain Ordinance entitled:

## AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CHAMPAIGN COUNTY, ILLINOIS, FOR PRAIRIE PARK WATER LINES PROJECT

the same being Ordinance No. 2009-05 passed and approved at a meeting of the Board of Park Commissioners of said Park District held on the 12<sup>th</sup> day of May, 2009, that at said meeting Commissioners Michael Walker, Nancy Delcomyn, Bob Stewart, and Crystal Womble were present and, upon motion duly made and seconded, that said Ordinance did pass unanimously.

I DO FURTHER CERTIFY THAT the original Ordinance of which the foregoing is a true copy is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Urbana Park District, Champaign County, Illinois at Champaign, Illinois, this Way and May, 2009.

Secretary

SUBSCRIBED AND SWORN TO before me this 14th day of May, 2009.

Notary Public

OFFICIAL SEAL
ALYSON L SUITS
NOTARY PUBLIC - STATE OF ELLINOIS
MY COMMISSION EXPIRES STARTS

### ORDINANCE NO. 2009-05

## AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CHAMPAIGN COUNTY, ILLINOIS, FOR PRAIRIE PARK WATER LINES PROJECT

WHEREAS, the Urbana Park District in Champaign County, Illinois, is a district organized and existing under the Park District Code of the State of Illinois, as amended; and

WHEREAS, the park district needs to run new water lines from Prairie Park to connect with a water main on property of Champaign County, Illinois, as shown on the plan sheet attached hereto as Exhibit "A"; and

WHEREAS, negotiations have occurred between park district staff and county staff to allow the park district to install piping and connect to a water main on the Champaign County, Illinois, property.

NOW, THEREFORE, IT IS ORDAINED BY THE BOARD OF COMMISSIONERS OF THE URBANA PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS as follows:

Section 1: The recitals set forth above are incorporated herein by reference.

Section 2: Staff is authorized to send the letter attached hereto as Exhibit "B" to Denny Inman, Champaign County Co-Administrator.

PASSEI	this <u>\</u>	2 day of May	, 20 <u>09</u> .
AYES: NAYS:	4	_ ABSENT: ABSTAIN:	

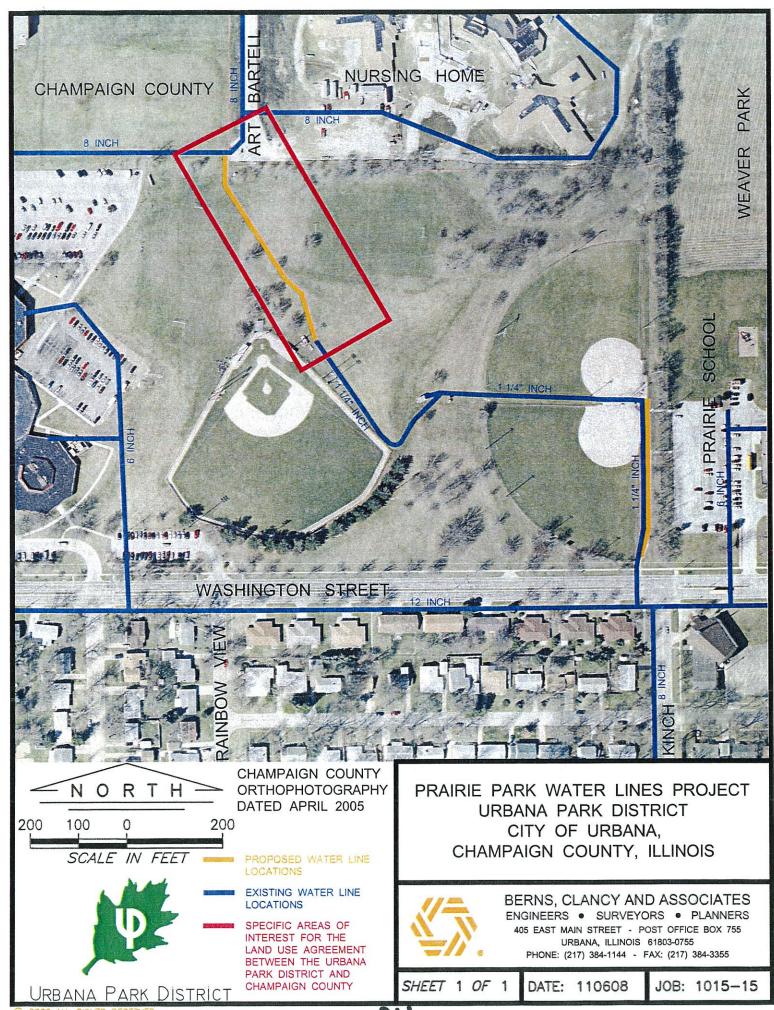
URBANA PARKIDISTRICT

Board President

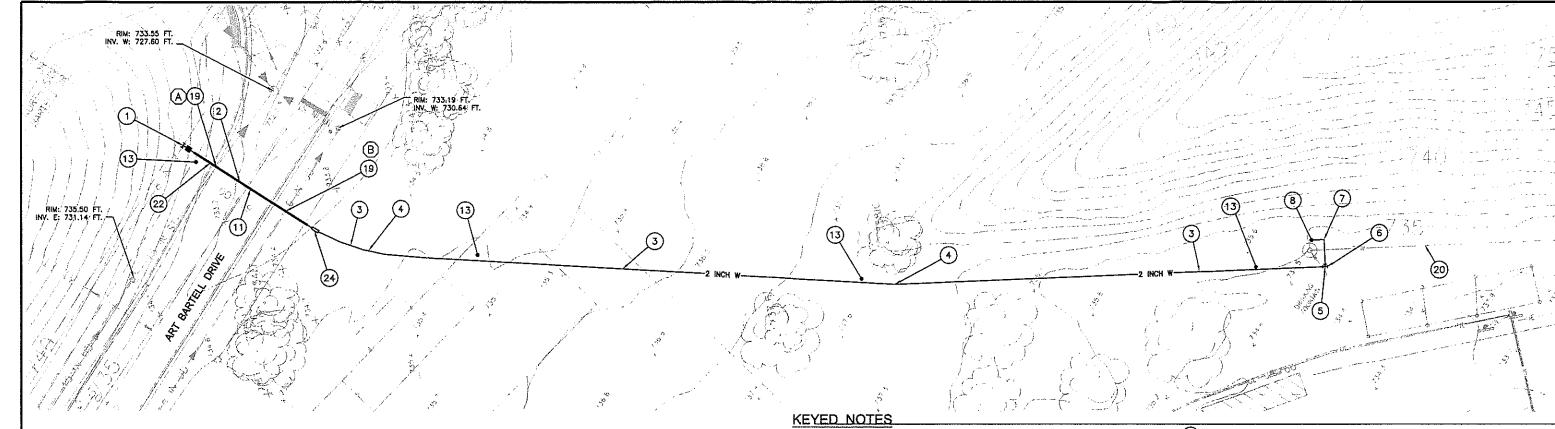
(SEAL)

ATTEST

Secretaky



2008 ALL RIGHTS RESERVED PLANE FILE: 1015-15AP.DWG 24



NOTE: WATER LINE INSTALLATION SHALL CONFORM TO THE REQUIREMENTS OF THE STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS AND THE APPLICABLE ARTICLES WITHIN THE IDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.

CALCULATED INVERT OF 15 INCH DIAMETER HDPE STORM SEWER OF 729.0 FT. CREST OF CASING PIPE SHALL BE 18 INCHES BELOW THE STORM SEWER INVERT

CALCULATED INVERT OF 6 INCH DIAMETER HOPE UNDERDRAIN OF 731.1 FT. CREST OF CASING PIPE SHALL BE 18 INCHES BELOW THE UNDERDRAIN INVERT ELEVATION.

### PROPOSED LEGEND

-2 INCH W- PROPOSED WATER LINE

KEYED CONSTRUCTION NOTE

NEW WATER METER

REDUCED PRESSURE ZONE (RPZ) BACK FLOW PREVENTER

COMPACTED GRANULAR TRENCH BACKFILL

### EXISTING LEGEND

 $m ilde{>}^{732.3}$  Existing spot elevation

(APPROXIMATE LOCATION)

-6"W- EXISTING WATER LINE/SIZE (APPROXIMATE LOCATION)

-ut- Existing underground telephone line (APPROXIMATE LOCATION)

-2"G- EXISTING GAS LINE/SIZE (APPROXIMATE LOCATION)

→ o'st— Existing Storm sewer line/size (Approximate Location)

EXISTING STORM SEWER MANHOLE (OPEN LID)

EXISTING UNDERGROUND TELECOMMUNICATIONS LINE (APPROXIMATE LOCATION)

EXISTING WATER METER

EXISTING WATER VALVE

IAWC TO TAP EXISTING 8 INCH DIAMETER WATER MAIN AND INSTALL A 2 INCH COPPER SERVICE LINE WITH A 2 INCH METER. CONTRACTOR SHALL PROVIDE EXCAVATION FOR IAWC'S INSTALLATION AND PROVIDE COUPLING TO CONNECT COPPER STUB TO PVC SERVICE LINE AND MAKE THE CONNECTION. CONTRACTOR SHALL COORDINATE WORK WITH IAWC

APPROXIMATELY 56 LINEAL FEET OF 6 INCH DIAMETER PVC SCHEDULE 40 CASING PIPE, SEAL BOTH ENDS WITH MASTIC.

2 INCH DIAMETER PVC SCHEDULE 40 WATER MAIN PIPE WITH TRACER WIRE. MINIMUM DEPTH SHALL BE 42 INCHES.

DEFLECT PIPE TO MATCH ALIGNMENT. DEFLECTION ANGLE SHALL NOT EXCEED MANUFACTURER SPECIFICATIONS.

2 INCH BY 2 INCH TEE. LOCATE TEE 12 FEET SOUTHWESTERLY OF EXISTING VALVE BOX.

(6) PLUG END OF TEE FOR FUTURE FIELD IRRIGATION WATER LINE EXTENSION

(7) 2 INCH DIAMETER 90° BEND.

EXISTING FRENCH DRAIN, DRINKING FOUNTAIN AND VALVE BOX TO REMAIN. PROTECT EXISTING "FRENCH DRAIN", DRINKING FOUNTAIN, AND VALVE BOX. DISCONNECT DRINKING FOUNTAIN AT EXISTING VALVE BOX. REMOVE EXISTING BALL VALVES, QUICK DISCONNECT, TEE AND EXISTING WATER LINE AS NECESSARY FOR NEW INSTALLATION. EXTEND NEW 2 INCH DIAMETER WATER LINE TO EXISTING VALVE BOX, INSTALL 2 INCH DIAMETER BALL VALVE, 2 INCH TEE, "RAIN BIRD" QUICK COUPLING VALVE, MODEL 7 WITH BALL VALVE, 2 INCH BY 3/4 INCH REDUCER AND RE-CONNECT EXISTING DRINKING FOUNTAIN, ALL WITHIN EXISTING

DISCONNECT EXISTING 1-1/4 INCH WATER LINE AND REMOVE SUFFICIENT PIPE TO CONNECT NEW LINE. ABANDON THE REMAINDER IN PLACE. CONNECT NEW 1-1/4 INCH PVC SCHEDULE 40 PIPE TO EXISTING WATER METER. NEW DRINKING FOUNTAIN AND WATER SERVICE SHALL BE CONSTRUCTED PRIOR TO DISCONNECTION OF EXISTING WATER SERVICE LINE TO MINIMIZE DRINKING FOUNTAIN WATER SERVICE INTERRUPTION. CITY OF URBANA RIGHT-OF-WAY PERMIT REQUIRED PRIOR TO CONSTRUCTION ACTIVITIES WITHIN CITY OF URBANA

1-1/4 INCH DIAMETER PVC SCHEDULE 40 WATER LINE WITH TRACER WIRÉ. MINIMUM DEPTH SHALL BE 42 INCHES.

DIRECTIONAL BORE CASING PIPE FOR WATER LINE UNDER ART BARTELL ROAD.

INSTALL I-1/4 INCH BALL VALVE, I-1/4 INCH TEE, "RAIN BIRD" QUICK COUPLING VALVE, MODEL 5RC WITH BALL VALVE, 1-1/4 INCH TO 3/4 INCH REDUCER, AND RECTANGULAR VALVE BOX, ORBIT MODEL 53212. (13) FERTILIZE, SEED, AND MULCH ALL DISTURBED AREAS.

INSTALL NEW DRINKING FOUNTAIN AND VALVE. URBANA PARK DISTRICT CURRENTLY HAS A DRINKING FOUNTAIN IN STORAGE FOR USE ON THIS PROJECT. NEW DRINKING FOUNTAIN SHALL BE PLACED IN SERVICE PRIOR TO REMOVAL OF EXISTING DRINKING FOUNTAIN.

POUR NEW 6 INCH THICKNESS 8 FOOT BY 8 FOOT PCC PAD ADJACENT TO THE EXISTING SIDEWALK. PCC PAD SHALL HOUSE NEW DRINKING FOUNTAIN AND VALVE. INSERT 3/4 INCH WIDE EXPANSION JOINTS BETWEEN THE SIDEWALK AND THE PROPOSED PAD. HAND TOOL JOINTS FOR NEW PAD TO THE CENTER OF THE DRINKING FOUNTAIN.

REMOVE PAVEMENT PANEL HOUSING EXISTING WATER FOUNTAIN. COMPLETELY REMOVE THE WATER FOUNTAIN AND ALL HARDWARE AND ABANDON WATER LINE BELOW GRADE. REPLACE CONCRETE PAD TO MATCH EXISTING ELEVATIONS MAINTAINING EXISTING SURFACE DRAINAGE PATTERN. HAND TOOL JOINTS TO MATCH EXISTING JOINT LAYOUT. DELIVER WATER FOUNTAIN AND ALL HARDWARE TO URBANA PARK DISTRICT STORAGE LOCATION.

INSTALL 8 CUBIC YARD "FRENCH DRAIN". INSTALL 4 OUNCE NON-WOVEN GEOTEXTILE FABRIC BETWEEN "FRENCH DRAIN" AGGREGATE AND SOIL ON ALL SIX SIDES. PROVIDE MINIMUM 12 INCH THICKNESS TOP SOIL ABOVE "FRENCH DRAIN". AGGREGATE SHALL BE A CLEAN UNIFORMLY GRADED MATERIAL CONSTRUCT 2 INCH DIAMETER PVC DRAIN LINE FROM NEW WATER FOUNTAIN TO "FRENCH DRAIN". SEE DETAIL

REMOVE AND REPLACE SECTION OF SIDEWALK NECESSARY FOR PLACEMENT OF WATER LINE. REPLACED SIDEWALK SHALL BE 6-INCH THICKNESS OR UTILIZE A SHORT TUNNEL TO PLACE WATER SERVICE LINE UNDER EXISTING

MAINTAIN 18 INCH VERTICAL SEPARATION REQUIREMENTS AT UTILITY CROSSINGS. SEE ESTIMATED INVERTS FOR EXISTING PIPE AT UTILITY CROSSINGS ON THIS SHEET.

ABANDON EXISTING WATER LINE IN PLACE.

APPROXIMATE LOCATION OF EXISTING STORM MANHOLES. NEW WATER LINE SHALL MAINTAIN AT LEAST A 10 FOOT HORIZONTAL OFFSET FROM EXISTING STORM SEWER SYSTEM.

PROVIDE VERTICAL FITTINGS TO BEND BENEATH EXISTING STORM SEWER.

PLACE GRANULAR TRENCH BACKFILL BENEATH PAVEMENTS.

REDUCED PRESSURE ZONE (RPZ) BACK FLOW PREVENTER WITH ABOVE GROUND ENCLOSURE. REDUCED PRESSURE ZONE (RPZ) SHALL BE MOUNTED ON RIGID COPPER PIPE. COPPER PIPE SHALL EXTEND VERTICALLY AND HORIZONTALLY AS NEEDED TO PROVIDE ADEQUATE RPZ SUPPORT. COORDINATE LOCATION WITH URBANA PARK DISTRICT.

NOTE: NO TOPOGRAPHIC-SITE SURVEY WAS PERFORMED FOR THIS PROJECT, BASE DATA TAKEN FROM MULTIPLE SOURCES. LOCATIONS OF UTILITIES AND PLANIMETRIC FEATURES MAY NOT BE EXACT AND SHOULD BE VERIFIED IN THE FIELD

SCALE IN FEET

BASE DATA TAKEN FROM CHAMPAIGN COUNTY BASE MAP DRAWINGS DATED DECEMBER 30, 2002 AND ART BARTELL ROADWAY EXTENSION PROJECT DATED SEPTEMBER 6, 2005

REVISIONS DESIGNED: AWL RAF DRAFTED CHECKED: RM/TBB FILE: 1015-10PLANS

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BERNS, CLANCY AND ASSOCIATES ENGINEERS . SURVEYORS . PLANNERS 405 EAST MAIN STREET - POST OFFICE BOX 0755 PHONE: (217) 384-1144 - FAX: (217) 384-3355





PRAIRIE PARK WATER LINES PROJECT URBANA PARK DISTRICT CITY OF URBANA CHAMPAIGN COUNTY, ILLINOIS

PLAN SHEET (WEST)

DATE: 051109 SHEET: 2 OF 7 JOB: 1015-10

PRAIRIE PARK