

CHAMPAIGN COUNTY BOARD  
COMMITTEE AGENDA

COUNTY FACILITIES

Tuesday, February 5, 2008 – 7:00 p.m.  
RPC Meeting Room C, Brookens Administrative Center  
1776 East Washington, Urbana, IL

CHAIR: Steve Beckett

MEMBERS: Bensyl, Betz, Cowart, James, Jay, Richards, Sapp, Weibel

<u>AGENDA ITEM</u>	<u>Page Number</u>
I <u>CALL TO ORDER</u>	
II <u>APPROVAL OF AGENDA</u>	
III <u>PUBLIC PARTICIPATION</u>	
IV <u>CHAMPAIGN COUNTY NURSING HOME:</u>	
A. <u>Raterman Group Report Dated January 17, 2008</u> <u>Provided for Information</u>	1-4
B. <u>Duane Morris Invoice 1354259 for Professional Services Ending</u> <u>11/30/07 in the Amount of \$2,440.92</u>	5-8
C. <u>Duane Morris Invoice 1361830 for Professional Services Ending</u> <u>12/31/07 in the Amount of \$10,583.50</u>	9-16
V <u>ILEAS</u>	
A, <u>IGW Invoice No 5. for Professional A/E Services Thru 1/4/08 in the</u> <u>Amount of \$30,146.42. The Fees are Itemized as Follows: \$28,069.20</u> <u>for Basic Services and \$2,077.22 for Reimbursable</u>	17-30
B. <u>Amendment 1 to IGW A/E Professional Services Agreement Dated</u> <u>August 23, 2007 in the Amount of \$15,973.00. Funding is Provided</u> <u>by ILEAS</u>	31-33
C. <u>Commercial Builders General Contractor Contract - Provided for</u> <u>Information</u>	34-45
D. <u>Commercial Builders Fee Determination - Provided for Information</u>	46
E. <u>Bid Tabulation Summary - Provided for Information</u>	47
F. <u>Scope of Work by Bid Category - Provided for Information</u>	48-69

VI COURTHOUSE MASONARY/BELL TOWER PROJECT

- A. White & Borgognoni (wba) Architects, P.C. Invoice No. 6 for Professional A/E Services in Amount of \$115,279.07. The Fees are Itemized as Follows: \$81,361.87 for Basic Services, \$31,810.61 for Amendment #1-Tower Option 4, and \$2,106.59 for Reimbursable 70-71
- B. Project Cost Reduction Initiatives - Provided for Information 72
- C. Court Bidding Documents 73-80

VII FLEET MAINTENANCE/HIGHWAY FACILITY:

- A. BLDD Architects Invoice No. 1330129 for Professional A/E Services in the Amount of \$3,863.20. The Fees are Itemized as Follows: \$3,600.00 for Basic Services, \$263.20 for Reimbursable. 81-82
- B. BLDD Architects Invoice No. 1330119 for Professional A/E Services in the Amount of \$5,190.64 for Site Observation Services and \$349.20 for Reimbursable 83-85
- C. BLDD Architects Invoice No. 1330128 for Professional A/E Services in the Amount of \$320.00 86

VIII PHYSICAL PLANT:

- A. Monthly Reports
- B. Electric Invoice - (To Be Distributed)
- C. HWS Energy Partners Energy Usage Audit - September 2003 Update
- D. County Clerk Space Update
- E. Brookens Remodel Update

IX CHAIR'S REPORT/ISSUES:

- A. Fleet/Highway Project Sign - Provided for Information 87-90

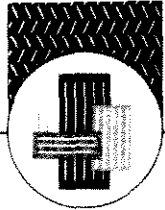
X COUNTY ADMINISTRATOR

- A. Projects Update - Provided for Information (To Be Distributed)

XI OTHER BUSINESS:

XII CONSENT AGENDA ITEMS:

XIII ADJOURNMENT



January 17, 2008

Mr. Denny Inman  
County Administrator  
Brookens Administrative Center  
Urbana, Illinois 61802

Dear Mr. Inman:

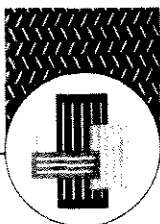
As part of Champaign County Nursing Home's on-going Moisture and Mold Control Program, airborne sampling for fungi was conducted quarterly in 2006. In 2007 sampling was conducted in the second and fourth quarters. The purpose of this sampling was to assess levels of fungal spores in the air subsequent to mold remediation performed in 2005. This report presents the results of the November 12 through 15, 2007 sampling.

### **Background**

Mold remediation was conducted October 3 through November 30, 2005 at the Champaign County Nursing Home at 500 South Art Bartell Road in Urbana, Illinois during its construction. Visible, accessible mold was removed from wood framing members and the interior side of the wall sheathing in Wings 1 and 3, partial height wall studs in Wing 4, and roof underlayment and roof framing members in the attics and soffit of Wings 1, 2 and 3.

Subsequent to mold removal, The Raterman Group, Ltd. performed detailed visual inspections in each work area and collected surface and air samples to ensure that mold remediation efforts had been successful. No visible mold remained in accessible areas after remediation. The results of the surface fungal sampling indicated that fungal levels were reduced to a normal surface fungal ecology as compared with surfaces of reference materials. Non-viable fungal air samples were collected in Wings 1, 2 and 3 and the Core area directly following remediation. The results indicated that the concentrations of mold were comparable or lower than that which was outdoors at the same time period.

Four months after the completion of microbial remediation and prior to occupancy of the Champaign County Nursing Home, comprehensive fungal air sampling was performed throughout the property. Both viable and non-viable airborne fungal concentrations were measured between April 3 and 7, 2006 (serving as 1<sup>st</sup> quarter samples). The data collected and the observations made at the time of the air sampling and investigation did not indicate the presence of indoor fungal amplification. The airborne



levels of fungi were representative of normal fungal ecology.

The results of each quarterly air monitoring survey conducted in 2006, and the May 2007 monitoring were all indicative of normal fungal ecology.

### **Scope of Work**

The scope of the November 2007 sampling included the collection of non-viable spore trap samples in the residential areas and attics of Wings 1, 2, 3 and 4, the core service areas and attic and the basement, as well as outside samples. Air samples were collected utilizing Zefon Air-O-Cell cassettes and calibrated vacuum pumps operated at 15 liters per minute (lpm) for ten minutes. Samples were analyzed by direct microscopy. In five select areas and outside, viable fungal samples were collected utilizing Andersen samplers with malt extract agar plates and a calibrated vacuum pump operated at 28.3 lpm for three minutes. The samples were incubated in the laboratory for five to seven days and analyzed by direct microscopy.

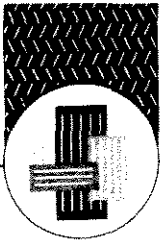
### **Findings and Conclusions**

The detailed summaries of the spore trap sampling are presented in Tables 1 through 6 in Appendix A. Viable sample results are in Table 7 in Appendix A. The laboratory reports and chain of custody forms are in Appendix B.

These samples were collected during occupancy and routine operation of the facility.

The air sampling generated data which represents airborne concentrations of fungi at a specific point in time. Airborne concentrations of microbial organisms can vary with weather conditions, ventilation, and disturbance of building materials, human occupancy and other variables. In order to determine if airborne concentrations of mold spores were elevated and warrant further investigation, the sample results were analyzed by comparing inside to outside ratios of mold spores, the presence of marker spores capable of colonizing wet building materials, spore distributions and common outside spore concentrations. Additionally, a visual inspection of the sample areas was performed to identify any colonized mold.

The data collected and the observations made at the time of the air sampling and investigation did not indicate the presence of fungal amplification in Wings 1, 2, 3 and 4 residential and attic areas, and the



core service areas, attic and basement. The airborne levels of fungi are generally representative of normal fungal ecology.

The results of the May 2007 viable sampling indicated concentrations of *Penicillium* spores higher than the outdoor air in rooms 108, 124, 113, 126 and the Wing 4 SW activity area. Viable sampling was repeated in these areas during this survey. All of the airborne levels of fungi were representative of normal fungal ecology. These rooms showed no signs of water intrusion or mold growth.

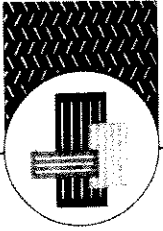
In several areas of the Nursing Home evidence of minor water infiltration was found. No mold growth was observed in these areas. In the basement at the engineer's office and the laundry there is evidence of water leaking from the first floor kitchen dishwasher area. Water stains were observed on ceiling tiles in the Engineer's office and a water leak was noted on the wall in the laundry room. In the hallway between the kitchen and the chapel a water stain on a ceiling tile was observed. Condensate water dripping from an uninsulated valve caused the stain. In the shower room of the northwest branch of Wing 4 water is seeping behind the tile. The area has been caulked but retiling appears to be required. The maintenance engineer is aware of all of these areas of water infiltration and action is being taken to correct the causes of the problems.

### **Recommendations**

During the third quarter 2006 monitoring a small area of dark staining indicative of mold growth found during construction was identified during on the vertical member of a truss in the Wing 4 Attic. It should be removed using the techniques described in the Specifications for Microbial Remediation (dated August 31, 2005) and the wood should be coated with a mold resistant sealant.

The sources of water infiltration identified in the kitchen dishwasher area, Wing 4 northwest branch shower room and above the ceiling of the first floor between the chapel and kitchen should be repaired.

Mold spores exist throughout our ecosystem. Indoor environments that are kept clean, well maintained and free of persistent high relative humidity, condensation and bulk water will not support mold growth. The most effective way to manage mold in a building is to eliminate or limit the conditions that foster its growth through good operations and maintenance practices.



Please contact us if you have any questions relative to this report.

Sincerely,

A handwritten signature in cursive script that reads "Susan M. Raterman". The signature is fluid and elegant, with a large, sweeping initial 'S'.

Susan M. Raterman, CIH  
President

NEW YORK  
LONDON  
SINGAPORE  
LOS ANGELES  
CHICAGO  
HOUSTON  
HANOI  
PHILADELPHIA  
SAN DIEGO  
SAN FRANCISCO  
BALTIMORE  
BOSTON  
WASHINGTON, DC  
LAS VEGAS  
ATLANTA  
MIAMI  
PITTSBURGH  
NEWARK  
WILMINGTON  
PRINCETON  
LAKE TAHOE  
HO CHI MINH CITY

December 10, 2007

CHAMPAIGN COUNTY  
ADMINISTRATIVE SERVICES  
ATTN: EVELYN BOATZ  
1776 E. WASHINGTON  
URBANA, IL 61802

CERTIFICATE OF NEED

File# E1005-00001

Invoice# 1354259

IRS# 23-1392502

FOR PROFESSIONAL SERVICES RECORDED  
THROUGH 11/30/2007 IN CONNECTION  
WITH THE ABOVE-CAPTIONED MATTER.

\$2,239.00

DISBURSEMENTS

CAR RENTAL

134.89

PRINTING & DUPLICATING

11.60

TRAVEL AWAY FROM HOME

48.23

TOTAL DISBURSEMENTS

\$201.92

BALANCE DUE THIS INVOICE

\$2,440.92

PREVIOUS BALANCE

\$24,004.60

TOTAL BALANCE DUE

\$26,445.52

December 10, 2007

Page 2

File # E1005-00001  
CERTIFICATE OF NEED

INVOICE # 1354259

<b>DATE</b>	<b>ID#</b>	<b>TIMEKEEPER</b>		<b>HOURS</b>
11/1/2007	02160	NJ LYNN	REVIEW AND REDRAFT CORRESPONDENCE TO MR. URSO RE PROJECT HISTORY AND NO COMPLIANCE ACTION	0.60
11/2/2007	02160	NJ LYNN	REDRAFT CORRESPONDENCE TO MR. URSO RE HISTORY OF PROJECT AND NO COMPLIANCE ACTION BY IHFPB	0.70
11/5/2007	02160	NJ LYNN	CONFERENCE WITH MR. BILIMORIA RE FOLLOW UP WITH MR. INMAN RE DRAFT CORRESPONDENCE TO MR. URSO RE NO IHFPB COMPLIANCE ACTION	0.20
11/5/2007	02190	NM BILIMORIA	REVIEW OF CORRESPONDENCE TO IDPH COUNSEL RE: SETTLEMENT DISCUSSIONS AND DRAFT REVISIONS TO SAME; DRAFT CORRESPONDENCE TO CLIENT RE: SAME; REVIEW CORRESPONDENCE FROM CLIENT RE: REVISIONS TO LETTER TO IDPH	1.60
11/6/2007	02160	NJ LYNN	REVIEW MR. INMAN'S COMMENTS RE DRAFT CORRESPONDENCE TO MR. URSO RE NO COMPLIANCE ACTION BY IHFPB	0.10
11/7/2007	02160	NJ LYNN	TELEPHONE CALL FROM MR. BILIMORIA RE STATUS RE CORRESPONDENCE TO MR. URSO RE NO COMPLIANCE MATTER	0.10
11/8/2007	02160	NJ LYNN	TELEPHONE CALLS TO AND FROM MR. BILIMORIA RE NO RESPONSE FROM MR. URSO RE COMPLIANCE MATTER	0.10
11/8/2007	02190	NM BILIMORIA	REVIEW CORRESPONDENCE FROM CLIENT RE: REVISIONS TO LETTER TO IDPH OPPOSING COUNSEL; DRAFT REVISIONS TO LETTER; TELEPHONE CALL TO CLIENT RE: CLARIFICATION OF ISSUES AND DISCUSSION OF STRATEGY FOR COMPLIANCE ACTION; DRAFT FINAL REVISIONS TO LETTER TO LETTER TO IDPH	1.80
11/18/2007	02160	NJ LYNN	TELEPHONE CALLS FROM AND TO MR. BILIMORIA RE NO RESPONSE TO CORRESPONDENCE TO MR. URSO RE POSSIBLE COMPLIANCE MATTER	0.10
11/21/2007	02160	NJ LYNN	REVIEW STATUS RE CORRESPONDENCE TO MR. URSO AND OPTIONS RE POSSIBLE IHFPB COMPLIANCE ACTION	0.10
			<b>TOTAL SERVICES</b>	<b>5.40</b>



December 10, 2007

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File # E1005-00001  
CERTIFICATE OF NEED

INVOICE # 1354259

<b>DATE</b>	<b>DISBURSEMENTS</b>	<b>AMOUNT</b>
10/11/2007	NMB/GAS@QUICKSTOP ATTEND CLIENT MEETING	26.35
10/12/2007	NMB/GAS@CITGO ATTEND CLIENT MEETING	21.88
	Total:	\$48.23
10/12/2007	NMB/CAR RENTAL@ENTERPRISE/MEETING*CLIENT	134.89
	Total:	\$134.89
11/30/2007	PRINTING & DUPLICATING	11.60
	Total:	\$11.60
	<b>TOTAL DISBURSEMENTS</b>	<b>\$201.92</b>

December 10, 2007

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File # E1005-00001

INVOICE # 1354259

CERTIFICATE OF NEED

**TIMEKEEPER**

<b>NO.</b>	<b>NAME</b>	<b>CLASS</b>	<b>HOURS</b>	<b>RATE</b>	<b>VALUE</b>
02160	NJ LYNN	PARTNER	2.00	465.00	930.00
02190	NM BILIMORIA	PARTNER	3.40	385.00	1,309.00
			5.40		\$2,239.00

# Duane Morris

OTHER AFFILIATE OFFICES

**PLEASE REMIT PAYMENT TO:**  
DUANE MORRIS LLP  
ATTN: PAYMENT PROCESSING  
30 SOUTH 17TH STREET  
PHILADELPHIA, PA 19103-4196

NEW YORK  
LONDON  
SINGAPORE  
LOS ANGELES  
CHICAGO  
HOUSTON  
HANOI  
PHILADELPHIA  
SAN DIEGO  
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BALTIMORE  
BOSTON  
WASHINGTON DC  
LAS VEGAS  
ATLANTA  
MIAMI  
PITTSBURGH  
NEWARK  
WILMINGTON  
PRINCETON  
LAKE TAHOE  
HO CHI MINH CITY

December 10, 2007

CHAMPAIGN COUNTY  
ADMINISTRATIVE SERVICES  
ATTN: EVELYN BOATZ  
1776 E. WASHINGTON  
URBANA, IL 61802

## CERTIFICATE OF NEED

FILE # E1005-00001      INVOICE # 1354259      IRS # 23-1392502

CURRENT INVOICE \$2,440.92

PRIOR BALANCE DUE

BILL DATE	BILL/REF NO.	BILL AMOUNT	CREDITS	A/R BALANCE
9/17/07	1333113	\$3,921.50	\$0.00	\$3,921.50
11/28/07	1350488	\$20,083.10	\$0.00	\$20,083.10
				\$24,004.60
<b>TOTAL BALANCE DUE</b>				<b>\$26,445.52</b>

Wire payments to: Bank Name: Wachovia Bank, NA Swift Code: PNBUS33 Account No. 2100000513000 ABA Number 031201467	Bank Address is: Wachovia Bank, NA 123 South Broad St. Philadelphia, PA	Please reference the File Number and Invoice Number in the REMARK section.
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AMOUNTS INCLUDED FOR DISBURSEMENTS INCLUDE EXPENSES RECEIVED AND RECORDED THROUGH THE END OF THE INVOICE PERIOD. THERE MAY BE ADDITIONAL EXPENSES RECEIVED AND DISBURSEMENTS INVOICED IN THE FUTURE. AS PER THE TERMS OF OUR ENGAGEMENT, PAYMENT IS DUE IN U.S. DOLLARS WITHIN 30 DAYS OF THE DATE OF THIS INVOICE. AFTER 30 DAYS A LATE FEE OF 1% PER MONTH (OR SUCH LOWER RATE AS REQUIRED BY APPLICABLE LAW) MAY BE CHARGED.

# DuaneMorris

FORMER AFFILIATE OFFICES

NEW YORK  
LONDON  
SINGAPORE  
LOS ANGELES  
CHICAGO  
HOUSTON  
HANOI  
PHILADELPHIA  
SAN DIEGO  
SAN FRANCISCO  
BALTIMORE  
BOSTON  
WASHINGTON, DC  
LAS VEGAS  
ATLANTA  
MIAMI  
PITTSBURGH  
NEWARK  
WILMINGTON  
PRINCETON  
LAKE TOWNE  
HO CHI MINH CITY

January 15, 2008

CHAMPAIGN COUNTY  
ADMINISTRATIVE SERVICES  
ATTN: EVELYN BOATZ  
1776 E. WASHINGTON  
URBANA, IL 61802

HFPB 07-02

File# E1005-00004

Invoice# 1361830

IRS# 23-1392502

FOR PROFESSIONAL SERVICES RECORDED  
THROUGH 12/31/2007 IN CONNECTION  
WITH THE ABOVE-CAPTIONED MATTER.

\$10,583.50

TOTAL BALANCE DUE

\$10,583.50

File # E1005-00004  
IHFPB 07-02

INVOICE # 1361830

DATE	ID #	TIMEKEEPER	HOURS
11/28/2007	02160 NJ LYNN	REVIEW IHFPB'S NOTICE OF INTENT TO IMPOSE A FINE AND RELATED NOTICES RE HFPB 07-02; CORRESPONDENCE TO MR. INMAN RE SAME AND TIMING RE REQUESTS FOR HEARING AND OR TO APPEAR BEFORE IHFPB; DRAFT REQUEST FOR HEARING TO MR. KINGLSEY RE SAME	0.70
11/29/2007	02160 NJ LYNN	REDRAFT CORRESPONDENCE TO MR. INMAN RE IHFPB'S NOTICE TO IMPOSE FINE AND RELATED NOTICES RE HFPB 07-02; REDRAFT DRAFT HEARING REQUEST TO MR. KINGSLEY RE SAME	0.30
11/30/2007	02160 NJ LYNN	REDRAFT CORRESPONDENCE TO MR. INMAN RE NOTICE OF INTENT TO IMPOSE FINE AND RELATED NOTICES RE HFPB 07-02; REDRAFT DRAFT REQUEST FOR HEARING TO MR. KINGSLEY RE SAME; REDRAFT APPEARANCE RE SAME	0.40
12/3/2007	02160 NJ LYNN	CONFERENCE RE IHFPB NOTICES AND OPTIONS	0.20
12/3/2007	02190 NM BILIMORIA	REVIEW OF NOTICE AND IMPLICATIONS OF SAME; REVIEW OF RULES RE: IMPOSITION OF FINES	0.70
12/4/2007	02160 NJ LYNN	TELEPHONE CALL FROM MR. BILIMORIA RE MEETING AND TELEPHONE CONFERENCE CALL RE IHFPB NOTICES	0.10
12/4/2007	02190 NM BILIMORIA	TELEPHONE CALL FROM CLIENTS RE: NOTICE OF INTENT TO IMPOSE FINE FROM IHFPB; DISCUSSION OF PARAMETERS OF NOTICE AND DISCUSSION OF POSSIBLE STRATEGY AND IMPLICATIONS OF REQUESTING A HEARING; DISCUSSION OF HISTORY OF PROJECT AND NEGOTIATIONS WITH IHFPB; ADDITIONAL TELEPHONE CALL FROM STATES' ATTORNEY AND TELEPHONE CALL TO COUNTY ADMINISTRATOR RE: SAME; RESEARCH CONCERNING FINE ASSESSMENT	1.90
12/4/2007	04363 M SILBERMAN	RESEARCH AND PREPARATION TO DRAFT MEMORANDUM	0.50
12/5/2007	02160 NJ LYNN	PREPARATION FOR MEETING WITH MS. REITZ RE IHFPB NOTICES	0.20
12/5/2007	04363 M SILBERMAN	REVIEW OF COMPLIANCE ACTION; HEALTH FACILITIES PLANNING BOARD REGULATIONS AND PREPARATION OF MEMORANDUM DISCUSSING POTENTIAL CONSEQUENCES AND AVAILABLE OPTIONS	2.60
12/6/2007	02160 NJ LYNN	REVIEW OPTIONS RE IHFPB NOTICES	0.40
12/6/2007	02190 NM BILIMORIA	DRAFT REVISIONS TO MEMO TO CLIENT RE: FINES AND SUMMARY OF IHFPB POSITION RE: SAME	1.00
12/6/2007	04363 M SILBERMAN	REVIEW OF CORRESPONDENCE FROM MR. JONES RE: REFUSAL OF HFPB TO CONSIDER ALTERATION REQUEST; IDENTIFY POTENTIAL ISSUES SURROUNDING HFPB COMPLIANCE ACTION; EDITING OF MEMORANDUM; REVIEW OF CORRESPONDENCE TO MR. URSO RE: SUBMISSION OF FINALIZED COST REPORT	0.70

File # E1005-00004  
HFPB 07-02

INVOICE # 1361830

DATE	ID #	TIMEKEEPER		HOURS
12/7/2007	02160	NJ LYNN	ASSIST IN PREPARATION FOR TELEPHONE CONFERENCE CALL RE OPTIONS AND STRATEGY RE HEARING REQUEST AND OR MEETING WITH IHFPB	0.70
12/7/2007	02190	NM BILIMORIA	PREPARATION FOR MEETING WITH CLIENTS; TELEPHONE CONFERENCE WITH CLIENTS RE: STRATEGY FOR MOVING FORWARD	2.00
12/7/2007	04363	M SILBERMAN	REVIEW DOCUMENTATION AND IDENTIFY ISSUES TO BE PREPARED TO DISCUSS RE: HFPB REGULATIONS AND PROGRESSION OF COMPLIANCE ACTION; PHONE CONFERENCE WITH MEMBERS OF THE CHAMPAIGN COUNTY BOARD	1.70
12/9/2007	02160	NJ LYNN	REVIEW RESULTS OF TELEPHONE CONFERENCE CALL, OPTIONS AND STRATEGY; REDRAFT REQUEST FOR HEARING; DRAFT CORRESPONDENCE TO MR. KINGSLEY RE APPEARANCE BEFORE IHFPB	0.60
12/10/2007	02190	NM BILIMORIA	REVIEW CORRESPONDENCE FROM CLIENT RE: PRESS RELEASE AND DRAFT POSSIBLE CORRESPONDENCE TO IHFPB STAFF RE: SAME; REVIEW CORRESPONDENCE FROM CLIENT AND DRAFT RESPONSE RE: SAME	0.60
12/10/2007	04363	M SILBERMAN	REVIEW OF PRESS RELEASE; REVIEW OF HEALTH FACILITIES PLANNING BOARD'S SCHEDULE OF MEETINGS; IDENTIFY POTENTIAL ISSUES RE: RELEASE OF STATEMENT TO EXECUTIVE SECRETARY AND STRATEGIC DISCUSSION OF SCHEDULING APPEARANCE BEFORE THE STATE BOARD; EDITING TO CORRESPONDENCE TO MR. MARK AT HEALTH FACILITIES PLANNING BOARD	0.40
12/11/2007	02160	NJ LYNN	REVIEW DRAFT PRESS RELEASE AND CORRESPONDENCE TO MR. MARKS	0.20
12/11/2007	02190	NM BILIMORIA	TELEPHONE CALL FROM CLIENT RE: BOARD MEETING AND ISSUES RE: SAME; DISCUSSION OF POSSIBLE ADDRESS TO CLIENTS RE: IHFPB STRATEGY; REVIEW CORRESPONDENCE FROM CLIENT RE: RESCHEDULING; DRAFT REVISIONS TO MEMO TO CLIENT RE: PROJECT HISTORY	1.30
12/11/2007	04363	M SILBERMAN	STRATEGIC MEETING RE: UPCOMING CHAMPAIGN COUNTY BOARD MEETING AND ISSUES OF CONCERN TO BE ADDRESSED WITH BOARD; RELATED REVIEW OF MATERIALS AND RESEARCH; REVIEW OF CORRESPONDENCE FROM MS. RIETZ RE: CHANGE IN PLAN RE: UPCOMING MEETING	0.80
12/12/2007	02160	NJ LYNN	REVIEW OPTIONS RE NOTICES; TELEPHONE CALL TO MR. URSO RE MEETING PRIOR TO REQUESTING HEARING; REVIEW AND REDRAFT MEMORANDUM TO MS. REITZ RE BACKGROUND RE CON APPLICATION, ALTERATION REQUESTS AND SUCCESSES RE SAME	0.60

File # E1005-00004  
HFPB 07-02

INVOICE # 1361830

DATE	ID #	TIMEKEEPER		HOURS
12/12/2007	04363	M SILBERMAN	REVIEW OF CORRESPONDENCE FROM STATE'S ATTORNEY RIETZ AND REVIEW OF RELATED ARTICLE; PHONE CONFERENCE WITH MR. MARK, EXECUTIVE SECRETARY OF THE HEALTH FACILITIES PLANNING BOARD; PHONE CALL TO MR. URSO AND PHONE CALL TO MS. RIETZ; PHONE CONFERENCE WITH MS. RIETZ	1.10
12/13/2007	02160	NJ LYNN	REVIEW STATUS RE POSSIBLE MEETING WITH MR. URSO RE NOTICE OF FINE AND RELATED NOTICES	0.10
12/14/2007	02190	NM BILIMORIA	PREPARATION OF MEMORANDUM FOR CLIENTS RE: NURSING HOME PROJECT DETAILS IN ANTICIPATION OF CLIENT BOARD MEETING; DRAFT REVISIONS TO SAME; DRAFT CORRESPONDENCE TO CLIENT RE: SAME	1.60
12/17/2007	02160	NJ LYNN	PREPARATION RE BOARD MEETING	0.30
12/17/2007	04363	M SILBERMAN	PHONE CONFERENCE WITH ASSISTANT STATE'S ATTORNEY CHRISTINA PAPAVASILIOU TO DISCUSS PRESENTATION OF INFORMATION BEFORE COUNTY BOARD, ANSWER QUESTIONS, AND CLARIFY HFPB PROCEDURES	1.40
12/18/2007	04363	M SILBERMAN	REVIEW OF MATERIALS SUBMITTED BY MS. PAPAVASILIOU; PHONE CONFERENCE WITH MS. PAPAVASILIOU TO DISCUSS CLARIFICATION NECESSARY FOR VARIOUS POINTS	0.80
12/19/2007	04363	M SILBERMAN	REVIEW OF CORRESPONDENCE FROM ASSISTANT STATE'S ATTORNEY IN CHAMPAIGN COUNTY; DRAFT CORRESPONDENCE RE: COUNTY BOARD MEETING AND POTENTIAL GUIDELINES FOR RESOLUTION	0.20
12/20/2007	02160	NJ LYNN	REVIEW BOARD'S DECISION RE POSSIBLE SETTLEMENT TERMS; FOLLOW UP WITH MR. URSO RE MEETING RE POSSIBLE SETTLEMENT	0.20
12/20/2007	04363	M SILBERMAN	STRATEGIC DISCUSSION RE: APPROACHING IDPH FOR RESOLUTION; PHONE CONFERENCE WITH MR. KINGSLEY; FOLLOW UP PHONE CONFERENCE WITH MR. URSO RE: SCHEDULING A MEETING TO DISCUSS POTENTIAL RESOLUTION	0.60
12/21/2007	02160	NJ LYNN	TELEPHONE CALLS TO AND FROM MR. SILBERMAN RE STATUS RE MEETING WITH MR. URSO AND REQUESTS FOR HEARING AND IHFPB APPEARANCE; REDRAFT REQUEST FOR HEARING; REDRAFT REQUEST RE IHFPB APPEARANCE	0.40
12/26/2007	04363	M SILBERMAN	ANALYZE RESOLUTION AND MOST EFFECTIVE WAY TO PRESENT ISSUES TO HFPB COUNSEL; FOLLOW UP PHONE CONFERENCE TO MR. KINGSLEY DISCUSSING THE BASIS FOR THE HFPB COMPLIANCE ACTION AND POTENTIAL FOR RESOLUTION; SUBSEQUENT PHONE CONFERENCE WITH MS. RIETZ	2.10

January 15, 2008

Page 5

File # E1005-00004  
IHFPB 07-02

INVOICE # 1361830

<b>DATE</b>	<b>ID #</b>	<b>TIMEKEEPER</b>		<b>HOURS</b>
12 27 2007	02160	NJ LYNN	REDRAFT REQUEST FOR HEARING AND APPEARANCE; REDRAFT REQUEST TO APPEAR BEFORE IHFPB; REVIEW STATUS RE SETTLEMENT NEGOTIATIONS WITH MR. KINGSLEY	0.60
12 28/2007	04363	M SILBERMAN	REVIEW OF CORRESPONDENCE REGARDING REQUEST FOR HEARING AND APPEARANCE BEFORE HEALTH FACILITIES PLANNING BOARD	0.10
TOTAL SERVICES				<u>28.10</u>



January 15, 2008

Page 6

File # E1005-00004  
HFPB 07-02

INVOICE # 1361830

**TIMEKEEPER**

<b>NO.</b>	<b>NAME</b>	<b>CLASS</b>	<b>HOURS</b>	<b>RATE</b>	<b>VALUE</b>
02160	NJLYNN	PARTNER	6.00	465.00	2,790.00
02190	NM BILIMORIA	PARTNER	9.10	385.00	3,503.50
04363	M SILBERMAN	ASSOCIATE	13.00	330.00	4,290.00
			28.10		\$10,583.50

PLEASE REMIT PAYMENT TO:  
DUANE MORRIS LLP  
ATTN: PAYMENT PROCESSING  
30 SOUTH 17TH STREET  
PHILADELPHIA, PA 19103-4196

- NEW YORK
- LONDON
- SINGAPORE
- LOS ANGELES
- CHICAGO
- HOUSTON
- HANOI
- PHILADELPHIA
- SAN DIEGO
- SAN FRANCISCO
- BALTIMORE
- BOSTON
- WASHINGTON, DC
- LAS VEGAS
- ATLANTA
- MIAMI
- PITTSBURGH
- NEWARK
- WILMINGTON
- PRINCETON
- LAKE TAHOE
- HO CHI MINH CITY

January 15, 2008

CHAMPAIGN COUNTY  
ADMINISTRATIVE SERVICES  
ATTN: EVELYN BOATZ  
1776 E. WASHINGTON  
URBANA, IL 61802

HFPB 07-02

FILE # E1005-00004

INVOICE # 1361830

IRS # 23-1392502

CURRENT INVOICE

\$10,583.50

Wire payments to:	Bank Address is:	Please reference the File Number and Invoice Number in the REMARK section.
Bank Name: Wachovia Bank, NA	Wachovia Bank, NA	
Swift Code: PNBPU33	123 South Broad St.	
Account No. 2100000513000	Philadelphia, PA	
ABA Number 031201467		

AMOUNTS INCLUDED FOR DISBURSEMENTS INCLUDE EXPENSES RECEIVED AND RECORDED THROUGH THE END OF THE INVOICE PERIOD. THERE MAY BE ADDITIONAL EXPENSES RECEIVED AND DISBURSEMENTS INVOICED IN THE FUTURE. AS PER THE TERMS OF OUR ENGAGEMENT, PAYMENT IS DUE IN U.S. DOLLARS WITHIN 30 DAYS OF THE DATE OF THIS INVOICE. AFTER 30 DAYS A LATE FEE OF 1% PER MONTH (OR SUCH LOWER RATE AS REQUIRED BY APPLICABLE LAW) MAY BE CHARGED.



114 WEST MAIN STREET  
URBANA, ILLINOIS 61801

T / 217 328 1391  
F / 217 328 1401

**Champaign County Administrative Services**  
1776 East Washington Street  
Urbana, IL 61802

**Invoice No: 5**  
January 15, 2008  
Project No: 0749

Attn: Mr. Denny Inman

RE: ILEAS - Training Center (Old CCNH)

For professional services rendered for the period November 24, 2007 thru January 4, 2008

---

Description	Contract Amount	% Work To Date	Amount Billed	Previous Billed	This Inv Billed
PA	18,193.00	100.00%	18,193.00	18,193.00	0.00
PD	72,772.00	100.00%	72,772.00	72,772.00	0.00
CD	98,762.00	100.00%	98,762.00	88,885.80	9,876.20
Bid	18,193.00	100.00%	18,193.00	0.00	18,193.00
CA	51,980.00	0.00%	0.00	0.00	0.00
<b>Total Fixed Fee</b>	<b>259,900.00</b>		<b>207,920.00</b>	<b>179,850.80</b>	<b>28,069.20</b>

**Additional Services:**

**Total Additional Services**

---

BCA - Misc. Expenses	416.82
Dean's Superior Blueprint Inc.	1,604.80
In-House Photo/Laser Copies	55.60

**Total Reimbursables** **\$2,077.22**

**Invoice Total** **\$30,146.42**



**BERNS, CLANCY AND ASSOCIATES**  
PROFESSIONAL CORPORATION

**ENGINEERS • SURVEYORS • PLANNERS**

**STATEMENT #5**  
December 31, 2007

THOMAS BERNS  
EDWARD CLANCY  
CHRISTOPHER BILLING  
DONALD WAUTHIER

BRIAN CHAILLE  
DENNIS CUMMINS  
DAN ROTHERMEL  
ANDREW LUETKEMEIER  
JOHN LYONS  
ROGER MEYER

MICHAEL BERNS  
OF COUNSEL

Mr. Riley Glerum  
Isaksen, Wachter, Glerum, LLC  
114 West Main  
Urbana, IL 61801

IGW File No: 0749  
BCA Job No: 4605-43B

Professional Services required from December 1, 2007 to December 29, 2007  
with regard to **Site /Civil Design Services for the ILEAS Training Center Project,**  
**Former Champaign County Nursing Home Site,**  
**Urbana, Champaign County, Illinois.**

	<u>Phase</u>	<u>Contract Amount</u>	<u>Percent Complete</u>	<u>Amount Billed</u>
1	Program Analysis	\$1,946	100%	\$1,946.00
2	Preliminary Design	7,784	100%	7,784.00
3	Construction Documents	10,564	100%	10,564.00
4	Bidding	1,946	100%	1,946.00
5	Construction Administration	5,560	0%	0.00
6	Observation	4,100	hourly	0.00
--	Reimbursable Expenses	-----	-----	<u>416.82</u>
	<b>TOTAL</b>	<b>\$31,900</b>	<b>-----</b>	<b>\$22,656.82</b>
	Less amount previously billed			<u>20,294.00</u>
	<b>TOTAL AMOUNT DUE FOR STATEMENT #5</b>			<b>\$2,362.82</b>

Respectfully submitted,  
**BERNS, CLANCY AND ASSOCIATES, P.C.**

Thomas B. Berns, P.E., L.S., President

**REIMBURSABLE EXPENSES**

Color copies	\$37.50
Color plot paper	147.50
Plan sheet copies	160.40
Photocopies	22.00
Miscellaneous	49.42

**TOTAL AMOUNT DUE REIMBURSABLE EXPENSES** **\$416.82**

**SUMMARY OF STATEMENTS**

	<u>Statement</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
#1	September 28, 2007	\$1,946.00	\$0.00	\$1,946.00
#2	October 16, 2007	3,892.00	0.00	3,892.00
#3	November 29, 2007	8,117.60	0.00	8,117.60
#4	December 6, 2007	6,338.40	0.00	6,338.40
#5	December 31, 2007	<u>1,946.00</u>	<u>416.82</u>	<u>2,362.82</u>
	TOTAL	\$22,240.00	\$416.82	\$22,656.82
	Payment received, thank you			<u>13,955.60</u>
	<b>BALANCE NOW DUE</b>			<b>\$8,701.22</b>



IGW CONSULTING ENGINEERS, INC.  
114 WEST MAIN STREET • 217.328.1391  
URBANA, ILLINOIS 61801 • 217.328.1401



**REIMBURSABLE LOG**

DATE: 12/20/07 FILE NO: 07A9  
BY: JAC PROJECT: JETS

QTY.	TYPE	Bond		Vellum		UNIT COST		COST
						Bond	Vellum	
	<b>PLOTS / DRAWINGS</b>							
	8-1/2 x 11							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			.65	1.65	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			3.25		
	11 X 17							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			1.30	3.25	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			6.50		
	18 X 24							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			3.00	7.50	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			15.00		
	24 X 36							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			6.00	15.00	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			30.00		
	30 X 42							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			8.75	22.00	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			43.75		
	<b>BLUEPRINTS</b>		<input type="checkbox"/>				1.30	
	<b>PHOTOLASER COPIES</b>							
	8-1/2 x 11 B&W	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	1.00	
	8-1/2 x 11 COLOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		1.00	
	8-1/2 x 11 Soft Glass Paper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	1.05	
	11 x 17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40	
	ENAMEL/CARD STOCK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		10	
	CLEAR PLASTIC COVERS							
	<b>BINDING</b>							
	WIRE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	25	30	35
	CLR/BLK/GRY SPIRAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	20	25
	<b>MEDIA</b>							
	CDR DISK		<input type="checkbox"/>				1.70	
	3-1/2" DISK		<input type="checkbox"/>				1.00	
	DISK MAILER		<input type="checkbox"/>				1.00	
	<b>POSTAGE</b>		<input type="checkbox"/>					
COMMENTS: Bid Pkg Opening 12/19/07								46.40 \$44.85
<b>TOTAL</b>								

IGW CONSULTING ENGINEERS, INC.  
114 WEST MAIN STREET • 217.328.1391  
URBANA, ILLINOIS 61801 • 217.328.1401



**REIMBURSABLE LOG**

DATE: 12/31/07 FILE NO: 07A9  
BY: JAC PROJECT: JETS

QTY.	TYPE	Bond		Vellum		UNIT COST		COST
						Bond	Vellum	
	<b>PLOTS / DRAWINGS</b>							
	8-1/2 x 11							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			.65	1.65	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			3.25		
	11 X 17							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			1.30	3.25	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			6.50		
	18 X 24							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			3.00	7.50	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			15.00		
	24 X 36							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			6.00	15.00	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			30.00		
	30 X 42							
	B & W	<input type="checkbox"/>	<input type="checkbox"/>			8.75	22.00	
	SOLID COLOR	<input type="checkbox"/>	<input type="checkbox"/>			43.75		
	<b>BLUEPRINTS</b>		<input type="checkbox"/>				1.30	
	<b>PHOTOLASER COPIES</b>							
	8-1/2 x 11 B&W	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	1.00	
	8-1/2 x 11 COLOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		1.00	
	8-1/2 x 11 Soft Glass Paper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	1.05	
	11 x 17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		40	
	ENAMEL/CARD STOCK	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		10	
	CLEAR PLASTIC COVERS							
	<b>BINDING</b>							
	WIRE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	25	30	35
	CLR/BLK/GRY SPIRAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	20	25
	<b>MEDIA</b>							
	CDR DISK		<input type="checkbox"/>				1.70	
	3-1/2" DISK		<input type="checkbox"/>				1.00	
	DISK MAILER		<input type="checkbox"/>				1.00	
	<b>POSTAGE</b>		<input type="checkbox"/>					
COMMENTS: Gen & Elect. Bid Pkgs.								9.20
<b>TOTAL</b>								\$

Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/26/2007	70878

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
AR		NET 30	0749/ ILEAS REMODEL

QUANTITY	DESCRIPTION	RATE	AMOUNT
7	30 X 42 BOND PRINT/ 1ST SET FROM FILE - CIVILS	3.60	25.20
7	30 X 42 BOND PRINT/ ADD'L SET	1.80	12.60
	IL Sales Tax	7.75%	0.00

Customer Signature: <i>Shweta Pandey</i>	<b>Total</b> \$37.80
---	----------------------

**Dean's Superior Blueprint, Inc.**  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/18/2007	70794

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

#0749

Input by:	P.O. NO.	TERMS	PROJECT
AR		NET 30	ILEAS REMODEL/ ADD ...

QUANTITY	DESCRIPTION	RATE	AMOUNT
3	30 X 42 BOND PRINT/ 1ST SET FROM PDF	4.50	13.50
6	30 X 42 BOND PRINT/ ADDL 2 SETS	1.80	10.80
3	15 X 24 BOND PRINT/ 1ST SET HALF SIZE	1.50	4.50
12	15 X 24 BOND PRINT/ ADDL 4 HALF	0.60	7.20
	IL Sales Tax	7.75%	0.00

Customer Signature: <i>Shirada Panditi</i>	<b>Total</b>	\$36.00
--	--------------	---------



Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

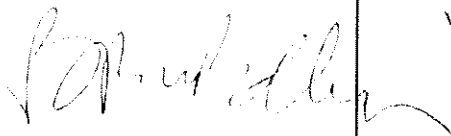
# Invoice

DATE	INVOICE #
12/18/2007	70789

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
DAJ		NET 30	ILEAS ADDENDUM 3

QUANTITY	DESCRIPTION	RATE	AMOUNT
3	BOND PRINT	4.50	13.50
27	BOND PRINT - ADDITIONAL PRINTS (9 SETS)	1.80	48.60
3	BOND PRINT - 11 X 17 REDUCTION	1.00	3.00
	PRINTS PER BRUCE - COMMERCIAL BUILDERS		
	IL Sales Tax	7.75%	0.00



Customer Signature:	<b>Total</b>	\$65.10
---------------------	--------------	---------

Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/13/2007	70715

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
DAJ		NET 30	ILEAS

QUANTITY	DESCRIPTION	RATE	AMOUNT
8	30 X 42 BOND PRINT	3.60	28.80
	ORDERED AND PICKED UP BY JOYCE @ COMMERCIAL BUILDERS		
	IL Sales Tax	7.75%	0.00

Customer Signature: <i>Joyce Billings</i>	<b>Total</b> \$28.80
--	----------------------

Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/12/2007	70687

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
DAJ		NET 30	0749 - OLD TEMP CONT...

QUANTITY	DESCRIPTION	RATE	AMOUNT
7	BOND PRINT - 1ST SET FROM EMAILED PDF FILES	3.00	21.00
14	BOND PRINT - ADDITIONAL PRINTS (2 SETS)	1.20	16.80
	P.U. BY COMMERCIAL BUILDERS IL Sales Tax	7.75%	0.00

Customer Signature: <i>John Balliger</i>	<b>Total</b> \$37.80
--	----------------------

**Dean's Superior Blueprint, Inc.**  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/11/2007	70645

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
KDS		NET 30	0749 ILEAS

QUANTITY	DESCRIPTION	RATE	AMOUNT
23	30 X 42 BOND PRINT/ ARCH & CIVIL SHEETS	3.60	82.80
92	30 X 42 BOND PRINT/ 4 ADDL SETS ARCH & CIVIL SHEETS ORDERED BY BRUCE BOLLIGER COMMERCIAL BLDRS	1.80	165.60
51	BOND PRINT - COMPLETE SET	3.15	160.65
102	BOND PRINT - ADDITIONAL COMPLETE SETS (2)	1.80	183.60
1	BOND COPY - SPEC. BOOK ORDERED BY JOYCE - COMMERCIAL BLDERS.	36.95	36.95
	IL Sales Tax	7.75%	0.00

Customer Signature: <i>Joyce Bolliger</i>	<b>Total</b>	\$629.60
--	--------------	----------

Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/10/2007	70637

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
KLS		NET 30	0749/ILEAS REMODEL

QUANTITY	DESCRIPTION	RATE	AMOUNT
5	SPEC BOOK / 485 SIDES @ .07 + 3.00 BINDING	36.95	184.75
	ORDERED AND PICKED UP BY JOYCE @ COMMERCIAL BUILDERS		
	IL Sales Tax	7.75%	0.00

Customer Signature: <i>Joyce Miller</i>	<b>Total</b>	\$184.75
--	--------------	----------

Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

# Invoice

DATE	INVOICE #
12/10/2007	70610

BILL TO
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
AR		NET 30	0749/ILEAS REMODEL

QUANTITY	DESCRIPTION	RATE	AMOUNT
5	SPEC BOOK/ 485 SIDES @ .07 + 3.00 BINDING	36.95	184.75
	ORDERED & PICKED UP BY TODD WITH COMMERCIAL BUILDERS		
	IL Sales Tax	7.75%	0.00

Customer Signature: <i>Joyce Be Uger</i>	<b>Total</b>	\$184.75
---	--------------	----------

Dean's Superior Blueprint, Inc.  
 404 E. University Avenue  
 Champaign, IL 61820  
 (217) 359-3261  
 (217) 359-1515 (FAX)

**PAID**  
 239-1172

**Invoice**

DATE	INVOICE #
12/6/2007	70587

<b>BILL TO</b>
ISAKSEN GLERUM WACHTER, LLC 114 W. MAIN ST. URBANA, IL 61801

Input by:	P.O. NO.	TERMS	PROJECT
AK		NET 30	0749/ ILEAS REMODEL.

QUANTITY	DESCRIPTION	RATE	AMOUNT
4	30 X 42 BOND PRINT/ 1ST SET	3.60	14.40
16	30 X 42 BOND PRINT/ ADD'L PRINTS	1.80	28.80
	ORDERED AND PICKED UP BY TODD @ COMMERCIAL BUILDERS		
	II. Sales Tax	7.75%	0.00

Customer Signature: 	<b>Total</b>	\$43.20
---	--------------	---------

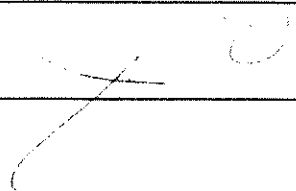
**Donn's Superior Blueprint, Inc.**  
**404 E. University Avenue**  
**Champaign, IL 61820**  
**(217) 359-3261**  
**(217) 359-1515 (FAX)**

# Invoice

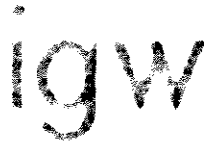
DATE	INVOICE #
10/3/2007	69275

BILL TO
GHR & ASSOCIATES 1615 S. NEIL ST. CHAMPAIGN, IL 61820

Input by:	P.O. NO.	TERMS	PROJECT
DAJ		NET 30	6253

QUANTITY	DESCRIPTION	RATE	AMOUNT
170	BOND PRINT	2.10	357.00
	IL Sales Tax	7.75%	0.00
Customer Signature: 		<b>Total</b>	\$357.00





114 WEST MAIN STREET      217 328 1391  
URBANA ILLINOIS 61801      217 328 1401

File 0749

January 7, 2008

Mr. Denny Inman  
Champaign County Administrative Services  
1776 E. Washington Street  
Urbana, Illinois 61801

Re:      Additional Architectural/Engineering Services  
         Request for Amendment to Agreement dated August 23, 2007  
         Renovation of Old Champaign County Nursing Home for ILEAS Training Center

Dear Denny:

To confirm our past oral statements, Champaign County requested additional architectural and engineering services for the following additional scope of work items in connection with the subject project:

1. Increased Capacity Hot Water and Steam Boilers .....	\$107,700.00
2. Replace Existing Transfer Switch – Emergency Power Generator .....	\$15,000.00
3. Replace/Rework Existing Fire Alarm Panel/System .....	<u>\$15,000.00</u>
Total.....	\$137,700.00

Accordingly, IGW has completed the design, documentation and bidding services and will perform construction phase services for these items and formally requests an adjustment to our professional services agreement in the amount of \$15,973.00. Please issue an amendment to our contract at your earliest convenience. Once approved, we will invoice this amount separately as additional services.

Thank you for the opportunity to continue our work on this important project. If you have any questions or need further information, please call.

Sincerely,

ISAKSEN GLERUM WACHTER LLC

Riley D. Glerum, AIA  
Principal/CEO

AMENDMENT NUMBER 1 TO AIA DOCUMENT B141 - 1997 - PART 1

The following Amendment Number 1 modifies the "AIA Document B141 - 1997 - Part 1, Standard Form of Agreement Between Owner and Architect," executed on August 23, 2007 by the Owner, Champaign County, and the Architect, Isaksen Glerum Wachter, LLC, for the Project otherwise known as Old Champaign County Nursing Home Renovation for the ILEAS Training Center.

The Owner and the Architect agree as follows:

1. As a result of the adoption of Resolution 6152 by the Owner on August 23, 2007, Section 1.5 (Compensation) in the said Agreement shall be modified as follows:

Original Basic Services Compensation	\$259,900.00
--------------------------------------	--------------

Requested additional Architectural and

Engineering Services for the following Owner

Requested Scope of Construction Work items for the Project:

(a) Increased Capacity Hot Water and Steam Boilers

(b) Replace Existing Transfer Switch - Emergency

Power Generator

(c) Replace/Rework Existing Fire Alarm

Panel/System	\$ 15,973.00
--------------	--------------

Revised Basic Services Compensation	\$275,873.00
-------------------------------------	--------------

2. The Owner and Architect agree that the remaining terms of the "AIA Document B141 - 1997 - Part 1, Standard Form of Agreement Between Owner and

Architect," executed on August 23, 2007 shall remain the same and are not affected by this Amendment Number 1.

Dated this \_\_\_\_\_ day of February, 2008.

OWNER:

ARCHITECT:

---

C. PIUS WEIBEL  
Chair  
Champaign County Board

---

RILEY D. GLERUM, AIA  
Principal/CEO  
Isaksen Glerum Wachter LLC

ATTEST:

---

Mark Shelden  
Champaign County Clerk and *ex officio* Clerk of the Champaign  
County Board

# AIA<sup>®</sup> Document A111™ – 1997

## **Standard Form of Agreement Between Owner and Contractor** where the basis for payment is the **COST OF THE WORK PLUS A FEE** with a negotiated **Guaranteed Maximum Price**

**AGREEMENT** made as of the eighteenth day of October in the year two thousand seven.  
(In words, indicate day, month and year)

**BETWEEN** the Owner:  
(Name, address and other information)

Champaign County  
c/o County Board Chair C. Pius Weibel  
1776 East Washington Street  
Urbana, Illinois 61802

and the Contractor:  
(Name, address and other information)

Commercial Builders, Inc.  
2002 Linview Avenue  
Urbana, Illinois 61801  
Telephone Number: (217) 384-2200  
Fax Number: (217) 384-2267

The Project is:  
(Name and location)

ILEAS Training Center Remodel Project  
1710 East Main Street  
Urbana, Illinois 61802

The Architect is:  
(Name, address and other information)

Isaksen Glerum Wachter, LLC  
114 West Main Street  
Urbana, Illinois 61801  
Telephone Number: (217) 328-1391  
Fax Number: (217) 239-1172

The Owner and Contractor agree as follows.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is not intended for use in competitive bidding.

AIA Document A201-1997, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

This document has been approved and endorsed by the Associated General Contractors of America.

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**ARTICLE 1 THE CONTRACT DOCUMENTS**

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement; these form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than Modifications, appears in Article 15. If anything in the other Contract Documents is inconsistent with this Agreement, this Agreement shall govern.

**ARTICLE 2 THE WORK OF THIS CONTRACT**

The Contractor shall fully execute the Work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 3 RELATIONSHIP OF THE PARTIES**

The Contractor accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Contractor’s skill and judgment in furthering the interests of the Owner; to furnish efficient business administration and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner’s interests. The Owner agrees to furnish and approve, in a timely manner, information required by the Contractor and to make payments to the Contractor in accordance with the requirements of the Contract Documents.

**ARTICLE 4 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

§ 4.1 The date of commencement of the Work shall be the date of this Agreement unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner. (Insert the date of commencement, if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

Not applicable.

If, prior to commencement of the Work, the Owner requires time to file mortgages, mechanic’s liens and other security interests, the Owner’s time requirement shall be as follows:

§ 4.2 The Contract Time shall be measured from the date of commencement.

§ 4.3 The Contractor shall achieve Substantial Completion of the entire Work not later than \_\_\_\_\_ days from the date of commencement, or as follows: (Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. Unless stated elsewhere in the Contract Documents, insert any requirements for earlier Substantial Completion of certain portions of the Work.)

<b>Portion of Work</b>	<b>Substantial Completion date</b>
<u>All work.</u>	<u>May 15, 2008</u>

, subject to adjustments of this Contract Time as provided in the Contract Documents. (Insert provisions, if any, for liquidated damages relating to failure to complete on time, or for bonus payments for early completion of the Work.)

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**ARTICLE 5 BASIS FOR PAYMENT**

**§ 5.1 CONTRACT SUM**

**§ 5.1.1** The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum is the Cost of the Work as defined in Article 7 plus the Contractor's Fee.

**§ 5.1.2** The Contractor's Fee is:

*(State a lump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee, and describe the method of adjustment of the Contractor's Fee for changes in the Work.)*

| 11.5% of the Cost of the Work

**§ 5.2 GUARANTEED MAXIMUM PRICE**

**§ 5.2.1** The sum of the Cost of the Work and the Contractor's Fee is guaranteed by the Contractor not to exceed (\$ ), subject to additions and deductions by Change Order as provided in the Contract Documents. Such maximum sum is referred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Contractor without reimbursement by the Owner.

*(Insert specific provisions if the Contractor is to participate in any savings.)*

| To be determined by mutual agreement after all bids are received.

**§ 5.2.2** The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

*(State the numbers or other identification of accepted alternates. If decisions on other alternates are to be made by the Owner subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when the amount expires.)*

| None

**§ 5.2.3** Unit prices, if any, are as follows:

Description	Units	Price (\$ 0.00)
<u>None</u>		

**§ 5.2.4** Allowances, if any, are as follows

*(Identify and state the amounts of any allowances, and state whether they include labor, materials, or both.)*

Allowance	Amount (\$ 0.00)	Included items
<u>None</u>		

**§ 5.2.5** Assumptions, if any, on which the Guaranteed Maximum Price is based are as follows:

| None

**§ 5.2.6** To the extent that the Drawings and Specifications are anticipated to require further development by the Architect, the Contractor has provided in the Guaranteed Maximum Price for such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include such things as changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

**ARTICLE 6 CHANGES IN THE WORK**

**§ 6.1** Adjustments to the Guaranteed Maximum Price on account of changes in the Work may be determined by any of the methods listed in Section 7.3.3 of AIA Document A201-1997.

**§ 6.2** In calculating adjustments to subcontracts (except those awarded with the Owner's prior consent on the basis of cost plus a fee), the terms "cost" and "fee" as used in Section 7.3.3.3 of AIA Document A201-1997 and the terms "costs" and "a reasonable allowance for overhead and profit" as used in Section 7.3.6 of AIA Document A201-1997 shall have the meanings assigned to them in AIA Document A201-1997 and shall not be modified by Articles 5, 7

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and 8 of this Agreement. Adjustments to subcontracts awarded with the Owner's prior consent on the basis of cost plus a fee shall be calculated in accordance with the terms of those subcontracts.

**§ 6.3** In calculating adjustments to the Guaranteed Maximum Price, the terms "cost" and "costs" as used in the above-referenced provisions of AIA Document A201-1997 shall mean the Cost of the Work as defined in Article 7 of this Agreement and the terms "fee" and "a reasonable allowance for overhead and profit" shall mean the Contractor's Fee as defined in Section 5.1.2 of this Agreement.

**§ 6.4** If no specific provision is made in Section 5.1 for adjustment of the Contractor's Fee in the case of changes in the Work, or if the extent of such changes is such, in the aggregate, that application of the adjustment provisions of Section 5.1 will cause substantial inequity to the Owner or Contractor, the Contractor's Fee shall be equitably adjusted on the basis of the Fee established for the original Work, and the Guaranteed Maximum Price shall be adjusted accordingly.

## **ARTICLE 7 COSTS TO BE REIMBURSED**

### **§ 7.1 COST OF THE WORK**

The term Cost of the Work shall mean costs necessarily incurred by the Contractor in the proper performance of the Work. Such costs shall be at rates not higher than the standard paid at the place of the Project except with prior consent of the Owner. The Cost of the Work shall include only the items set forth in this Article 7.

### **§ 7.2 LABOR COSTS**

**§ 7.2.1** Wages of construction workers directly employed by the Contractor to perform the construction of the Work at the site or, with the Owner's approval, at off-site workshops.

~~**§ 7.2.2** Wages or salaries of the Contractor's supervisory and administrative personnel when stationed at the site with the Owner's approval.~~

~~*(If it is intended that the wages or salaries of certain personnel stationed at the Contractor's principal or other offices shall be included in the Cost of the Work, identify in Article 14 the personnel to be included and whether for all or only part of their time, and the rates at which their time will be charged to the Work.)*~~

~~**§ 7.2.3** Wages and salaries of the Contractor's supervisory or administrative personnel engaged, at factories, workshops or on the road, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.~~

**§ 7.2.4** Costs paid or incurred by the Contractor for taxes, insurance, contributions, assessments and benefits required by law or collective bargaining agreements and, for personnel not covered by such agreements, customary benefits such as sick leave, as medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Sections 7.2.1 through 7.2.3.

### **§ 7.3 SUBCONTRACT COSTS**

**§ 7.3.1** Payments made by the Contractor to Subcontractors in accordance with the requirements of the subcontracts.

### **§ 7.4 COSTS OF MATERIALS AND EQUIPMENT INCORPORATED IN THE COMPLETED CONSTRUCTION**

**§ 7.4.1** Costs, including transportation and storage, of materials and equipment incorporated or to be incorporated in the completed construction.

**§ 7.4.2** Costs of materials described in the preceding Section 7.4.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Contractor. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

### **§ 7.5 COSTS OF OTHER MATERIALS AND EQUIPMENT, TEMPORARY FACILITIES AND RELATED ITEMS**

~~**§ 7.5.1** Costs, including transportation and storage, installation, maintenance, dismantling and removal of materials, supplies, temporary facilities, machinery, equipment, and hand tools not customarily owned by construction workers, that are provided by the Contractor at the site and fully consumed in the performance of the Work; and cost~~

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~~(less salvage value) of such items if not fully consumed, whether sold to others or retained by the Contractor. Cost for items previously used by the Contractor shall mean fair market value.~~

**§ 7.5.2** Rental charges for temporary facilities, machinery, equipment, and hand tools not customarily owned by construction workers that are provided by the Contractor at the site, whether rented from the Contractor or others, and costs of transportation, installation, minor repairs and replacements, dismantling and removal thereof. Rates and quantities of equipment rented shall be subject to the Owner's prior approval.

**§ 7.5.3** Costs of removal of debris from the site.

**§ 7.5.4** Costs of document reproductions, facsimile transmissions and long-distance telephone calls, postage and parcel delivery charges, telephone service at the site and reasonable petty cash expenses of the site office.

~~**§ 7.5.5** That portion of the reasonable expenses of the Contractor's personnel incurred while traveling in discharge of duties connected with the Work.~~

**§ 7.5.6** Costs of materials and equipment suitably stored off the site at a mutually acceptable location, if approved in advance by the Owner.

## **§ 7.6 MISCELLANEOUS COSTS**

~~**§ 7.6.1** That portion of insurance and bond premiums that can be directly attributed to this Contract.~~

**§ 7.6.2** Sales, use or similar taxes imposed by a governmental authority that are related to the Work.

**§ 7.6.3** Fees and assessments for the building permit and for other permits, licenses and inspections for which the Contractor is required by the Contract Documents to pay.

**§ 7.6.4** Fees of laboratories for tests required by the Contract Documents, except those related to defective or nonconforming Work for which reimbursement is excluded by Section 13.5.3 of AIA Document A201-1997 or other provisions of the Contract Documents, and which do not fall within the scope of Section 7.7.3.

**§ 7.6.5** Royalties and license fees paid for the use of a particular design, process or product required by the Contract Documents; the cost of defending suits or claims for infringement of patent rights arising from such requirement of the Contract Documents; and payments made in accordance with legal judgments against the Contractor resulting from such suits or claims and payments of settlements made with the Owner's consent. However, such costs of legal defenses, judgments and settlements shall not be included in the calculation of the Contractor's Fee or subject to the Guaranteed Maximum Price. If such royalties, fees and costs are excluded by the last sentence of Section 3.17.1 of AIA Document A201-1997 or other provisions of the Contract Documents, then they shall not be included in the Cost of the Work.

~~**§ 7.6.6** Data processing costs related to the Work.~~

**§ 7.6.7** Deposits lost for causes other than the Contractor's negligence or failure to fulfill a specific responsibility to the Owner as set forth in the Contract Documents.

**§ 7.6.8** Legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Contractor, reasonably incurred by the Contractor in the performance of the Work and with the Owner's prior written approval; which approval shall not be unreasonably withheld.

~~**§ 7.6.9** Expenses incurred in accordance with the Contractor's standard personnel policy for relocation and temporary living allowances of personnel required for the Work, if approved by the Owner.~~

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**§ 7.7 OTHER COSTS AND EMERGENCIES**

**§ 7.7.1** Other costs incurred in the performance of the Work if and to the extent approved in advance in writing by the Owner.

**§ 7.7.2** Costs due to emergencies incurred in taking action to prevent threatened damage, injury or loss in case of an emergency affecting the safety of persons and property, as provided in Section 10.6 of AIA Document A201-1997.

**§ 7.7.3** Costs of repairing or correcting damaged or nonconforming Work executed by the Contractor, Subcontractors or suppliers, provided that such damaged or nonconforming Work was not caused by negligence or failure to fulfill a specific responsibility of the Contractor and only to the extent that the cost of repair or correction is not recoverable by the Contractor from insurance, sureties, Subcontractors or suppliers.

**ARTICLE 8 COSTS NOT TO BE REIMBURSED**

**§ 8.1** The Cost of the Work shall not include:

**§ 8.1.1** Salaries and other compensation of the Contractor's personnel stationed at the Contractor's principal office or offices other than the site office, except as specifically provided in Sections 7.2.2 and 7.2.3 or as may be provided in Article 14.

**§ 8.1.2** Expenses of the Contractor's principal office and offices other than the site office.

**§ 8.1.3** Overhead and general expenses, except as may be expressly included in Article 7.

**§ 8.1.4** The Contractor's capital expenses, including interest on the Contractor's capital employed for the Work.

**§ 8.1.5** Rental costs of machinery and equipment, except as specifically provided in Section 7.5.2.

**§ 8.1.6** Except as provided in Section 7.7.3 of this Agreement, costs due to the negligence or failure to fulfill a specific responsibility of the Contractor, Subcontractors and suppliers or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable.

**§ 8.1.7** Any cost not specifically and expressly described in Article 7.

**§ 8.1.8** Costs, other than costs included in Change Orders approved by the Owner, that would cause the Guaranteed Maximum Price to be exceeded.

8.1.9 Those items deleted from Article 7 above.

8.1.10 General Contractor Responsibilities included under paragraph 14.6.

**ARTICLE 9 DISCOUNTS, REBATES AND REFUNDS**

**§ 9.1** Cash discounts obtained on payments made by the Contractor shall accrue to the Owner if (1) before making the payment, the Contractor included them in an Application for Payment and received payment therefor from the Owner, or (2) the Owner has deposited funds with the Contractor with which to make payments; otherwise, cash discounts shall accrue to the Contractor. Trade discounts, rebates, refunds and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Contractor shall make provisions so that they can be secured.

**§ 9.2** Amounts that accrue to the Owner in accordance with the provisions of Section 9.1 shall be credited to the Owner as a deduction from the Cost of the Work.

**ARTICLE 10 SUBCONTRACTS AND OTHER AGREEMENTS**

**§ 10.1** Those portions of the Work that the Contractor does not customarily perform with the Contractor's own personnel shall be performed under subcontracts or by other appropriate agreements with the Contractor. The Owner may designate specific persons or entities from whom the Contractor shall obtain bids. The Contractor shall obtain bids from Subcontractors and from suppliers of materials or equipment fabricated especially for the Work and shall

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deliver such bids to the Architect. The Owner shall then determine, with the advice of the Contractor and the Architect, which bids will be accepted. The Contractor shall not be required to contract with anyone to whom the Contractor has reasonable objection.

§ 10.2 If a specific bidder among those whose bids are delivered by the Contractor to the Architect (1) is recommended to the Owner by the Contractor; (2) is qualified to perform that portion of the Work; and (3) has submitted a bid that conforms to the requirements of the Contract Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Contractor may require that a Change Order be issued to adjust the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Contractor and the amount of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ 10.3 Subcontracts or other agreements shall conform to the applicable payment provisions of this Agreement, and shall not be awarded on the basis of cost plus a fee without the prior consent of the Owner.

#### ARTICLE 11 ACCOUNTING RECORDS

The Contractor shall keep full and detailed accounts and exercise such controls as may be necessary for proper financial management under this Contract, and the accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's accountants shall be afforded access to, and shall be permitted to audit and copy, the Contractor's records, books, correspondence, instructions, drawings, receipts, subcontracts, purchase orders, vouchers, memoranda and other data relating to this Contract, and the Contractor shall preserve these for a period of three years after final payment, or for such longer period as may be required by law.

#### ARTICLE 12 PAYMENTS

##### § 12.1 PROGRESS PAYMENTS

§ 12.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 12.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 12.1.3 Provided that an Application for Payment is received by the Architect not later than the fifth day of a month, the Owner shall make payment to the Contractor not later than the thirtieth day of the same month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than thirty ( 30 ) days after the Architect receives the Application for Payment.

§ 12.1.4 With each Application for Payment, the Contractor shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner or Architect to demonstrate that cash disbursements already made by the Contractor on account of the Cost of the Work equal or exceed (1) progress payments already received by the Contractor; less (2) that portion of those payments attributable to the Contractor's Fee; plus (3) payrolls for the period covered by the present Application for Payment.

§ 12.1.5 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Guaranteed Maximum Price among the various portions of the Work, except that the Contractor's Fee shall be shown as a single separate item. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 12.1.6 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage of completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed; or (2) the percentage obtained by dividing (a) the expense that has actually been incurred by the Contractor on account of that portion of the Work for

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which the Contractor has made or intends to make actual payment prior to the next Application for Payment by (b) the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values.

§ 12.1.7 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 take that portion of the Guaranteed Maximum Price properly allocable to completed Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values. Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.8 of AIA Document A201-1997;
- .2 add that portion of the Guaranteed Maximum Price properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work, or if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing;
- .3 add the Contractor's Fee, less retainage of ~~(—)~~ ten percent ( 10% ). The Contractor's Fee shall be computed upon the Cost of the Work described in the two preceding Clauses at the rate stated in Section 5.1.2 or, if the Contractor's Fee is stated as a fixed sum in that Subparagraph, shall be an amount that bears the same ratio to that fixed-sum fee as the Cost of the Work in the two preceding Clauses bears to a reasonable estimate of the probable Cost of the Work upon its completion;
- .4 subtract the aggregate of previous payments made by the Owner;
- .5 subtract the shortfall, if any, indicated by the Contractor in the documentation required by Section 12.1.4 to substantiate prior Applications for Payment, or resulting from errors subsequently discovered by the Owner's accountants in such documentation; and
- .6 subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201-1997.

§ 12.1.8 Except with the Owner's prior approval, payments to Subcontractors shall be subject to retainage of not less than ten percent ( 10% ). The Owner and the Contractor shall agree upon a mutually acceptable procedure for review and approval of payments and retention for Subcontractors.

§ 12.1.9 In taking action on the Contractor's Applications for Payment, the Architect shall be entitled to rely on the accuracy and completeness of the information furnished by the Contractor and shall not be deemed to represent that the Architect has made a detailed examination, audit or arithmetic verification of the documentation submitted in accordance with Section 12.1.4 or other supporting data; that the Architect has made exhaustive or continuous on-site inspections or that the Architect has made examinations to ascertain how or for what purposes the Contractor has used amounts previously paid on account of the Contract. Such examinations, audits and verifications, if required by the Owner, will be performed by the Owner's accountants acting in the sole interest of the Owner.

## § 12.2 FINAL PAYMENT

§ 12.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when:

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201-1997, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 12.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

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§ 12.2.3 The Owner's accountants will review and report in writing on the Contractor's final accounting within 30 days after delivery of the final accounting to the Architect by the Contractor. Based upon such Cost of the Work as the Owner's accountants report to be substantiated by the Contractor's final accounting, and provided the other conditions of Section 12.2.1 have been met, the Architect will, within seven days after receipt of the written report of the Owner's accountants, either issue to the Owner a final Certificate for Payment with a copy to the Contractor, or notify the Contractor and Owner in writing of the Architect's reasons for withholding a certificate as provided in Section 9.5.1 of the AIA Document A201-1997. The time periods stated in this Section 12.2.3 supersede those stated in Section 9.4.1 of the AIA Document A201-1997.

§ 12.2.4 If the Owner's accountants report the Cost of the Work as substantiated by the Contractor's final accounting to be less than claimed by the Contractor, the Contractor shall be entitled to demand arbitration of the disputed amount without a further decision of the Architect. Such demand for arbitration shall be made by the Contractor within 30 days after the Contractor's receipt of a copy of the Architect's final Certificate for Payment; failure to demand arbitration within this 30-day period shall result in the substantiated amount reported by the Owner's accountants becoming binding on the Contractor. Pending a final resolution by arbitration, the Owner shall pay the Contractor the amount certified in the Architect's final Certificate for Payment.

§ 12.2.5 If, subsequent to final payment and at the Owner's request, the Contractor incurs costs described in Article 7 and not excluded by Article 8 to correct defective or nonconforming Work, the Owner shall reimburse the Contractor such costs and the Contractor's Fee applicable thereto on the same basis as if such costs had been incurred prior to final payment, but not in excess of the Guaranteed Maximum Price. If the Contractor has participated in savings as provided in Section 5.2, the amount of such savings shall be recalculated and appropriate credit given to the Owner in determining the net amount to be paid by the Owner to the Contractor.

#### ARTICLE 13 TERMINATION OR SUSPENSION

§ 13.1 The Contract may be terminated by the Contractor, or by the Owner for convenience, as provided in Article 14 of AIA Document A201-1997. However, the amount to be paid to the Contractor under Section 14.1.3 of AIA Document A201-1997 shall not exceed the amount the Contractor would be entitled to receive under Section 13.2 below, except that the Contractor's Fee shall be calculated as if the Work had been fully completed by the Contractor, including a reasonable estimate of the Cost of the Work for Work not actually completed.

§ 13.2 The Contract may be terminated by the Owner for cause as provided in Article 14 of AIA Document A201-1997. The amount, if any, to be paid to the Contractor under Section 14.2.4 of AIA Document A201-1997 shall not cause the Guaranteed Maximum Price to be exceeded, nor shall it exceed an amount calculated as follows:

§ 13.2.1 Take the Cost of the Work incurred by the Contractor to the date of termination;

§ 13.2.2 Add the Contractor's Fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 5.1.2 or, if the Contractor's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and

§ 13.2.3 Subtract the aggregate of previous payments made by the Owner.

§ 13.3 The Owner shall also pay the Contractor fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Contractor that the Owner elects to retain and that is not otherwise included in the Cost of the Work under Section 13.2.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Contractor shall, as a condition of receiving the payments referred to in this Article 13, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Contractor, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Contractor under such subcontracts or purchase orders.

§ 13.4 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-1997; in such case, the Guaranteed Maximum Price and Contract Time shall be increased as provided in Section 14.3.2 of AIA

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Document A201-1997 except that the term "profit" shall be understood to mean the Contractor's Fee as described in Sections 5.1.2 and Section 6.4 of this Agreement.

#### ARTICLE 14 MISCELLANEOUS PROVISIONS

§ 14.1 Where reference is made in this Agreement to a provision AIA Document A201-1997 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 14.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

*(Insert rate of interest agreed upon, if any.)*

9% per annum pursuant to 815 ILCS 205/4a

*(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Contractor's principal places of business, the location of the Project and elsewhere may affect the validity of this provision. Legal advice should be obtained with respect to deletions or modifications, and also regarding requirements such as written disclosures or waivers.)*

§ 14.3 The Owner's representative is:

*(Name, address and other information.)*

Denny Inman  
Champaign County Administrative Services  
Brookens Administrative Center  
1776 East Washington Street  
Urbana, Illinois 61802  
Telephone Number: (217) 384-3776  
Fax Number: (217) 384-3896

§ 14.4 The Contractor's representative is:

*(Name, address and other information.)*

Bruce Bolliger  
Commercial Builders, Inc.  
2002 Linview Avenue  
Urbana, Illinois 61801  
Telephone Number: (217) 384-2200  
Fax Number: (217) 384-2267

§ 14.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days' written notice to the other party.

§ 14.6 Other provisions:

General Contractor Responsibilities: The General Contractor shall perform and include in his fee the following services during the Preconstruction and Construction Phases of the Project

14.6.1 The General Contractor shall attend biweekly Project Management Team meetings and provide consultation with regard to construction feasibility, possible labor and/or material shortages, time requirements for procurement and construction, and value engineering leading to possible economies.

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14.6.2 The General Contractor shall, in concert with the Project Management Team, prepare and periodically update a construction schedule indicating required tasks and durations in accordance with and to achieve the scope and time requirements of the project.

14.6.3 The General Contractor shall develop, in concert with the Project Management Team, subcontractor interest in the project, a description and breakdown of all of the bid items required for the work and a list of possible subcontractors including material and equipment suppliers from whom bids will be requested.

14.6.4 The General Contractor shall provide a detailed cost estimate for the proposed work based on the Preliminary Design Documents and one update during the preparation of Construction Documents for review by the Project Management Team. Should either of the estimates exceed the project construction budget, the General Contractor shall work in concert with the Project Management Team to adjust the scope of work and cost accordingly.

14.6.5 The General Contractor, in concert with the Project Management Team, shall plan and make demonstrable efforts to attract and engage minority employees and firms in the construction of the project.

14.6.6. The General Contractor, in concert with the Project Management Team, shall plan and conduct the sealed bidding of the various bid items required for the work including the issuance of documents, necessary pre-bid meetings, receipt and evaluation of bids.

14.6.7 The General Contractor shall execute the construction of the Project in accordance with the requirements of the Contract Documents including required construction supervision, coordination, contract administration and management.

#### **ARTICLE 15 ENUMERATION OF CONTRACT DOCUMENTS**

**§ 15.1** The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated as follows:

**§ 15.1.1** The Agreement is this executed 1997 edition of the Standard Form of Agreement Between Owner and Contractor, AIA Document A111-1997.

**§ 15.1.2** The General Conditions are the 1997 edition of the General Conditions of the Contract for Construction, AIA Document A201-1997.

**§ 15.1.3** The Supplementary and other Conditions of the Contract are those contained in the Project Manual dated , and are as follows:

<b>Document</b>	<b>Title</b>	<b>Pages</b>
<u>To be added by amendment when complete.</u>		

**§ 15.1.4** The Specifications are those contained in the Project Manual dated as in Section 15.1.3, and are as follows: *(Either list the Specifications here or refer to an exhibit attached to this Agreement.)*

<b>Section</b>	<b>Title</b>	<b>Pages</b>
<u>To be added by amendment when complete.</u>		

**§ 15.1.5** The Drawings are as follows, and are dated unless a different date is shown below: *(Either list the Drawings here or refer to an exhibit attached to this Agreement.)*

<b>Number</b>	<b>Title</b>	<b>Date</b>
<u>To be added by amendment when complete.</u>		

**§ 15.1.6** The Addenda, if any, are as follows:

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11

Number	Date	Pages
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Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 15.

§ 15.1.7 Other Documents, if any, forming part of the Contract Documents are as follows:  
*(List here any additional documents, such as a list of alternates that are intended to form part of the Contract Documents. AIA Document A201-1997 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)*

**ARTICLE 16 INSURANCE AND BONDS**

*(List required limits of liability for insurance and bonds. AIA Document A201-1997 gives other specific requirements for insurance and bonds.)*

**Type of insurance**

Types of insurance and performance bond for all of the work as required and delineated in the Champaign County Administrative Services Request for Proposal: 2007-007.

**Limit of liability (\$ 0.00)**

Limits of insurance and performance bond for all of the work as required and delineated in the Champaign County Administrative Services Request for Proposal: 2007-007.

This Agreement is entered into as of the day and year first written above and is executed in at least three original copies, of which one is to be delivered to the Contractor, one to the Architect for use in the administration of the Contract, and the remainder to the Owner.

Champaign County Board

Commercial Builders, Inc.

  
 OWNER (Signature)

  
 CONTRACTOR (Signature)

Bruce Bolliger

C. Pius Weibel, County Board Chair  
 (Printed name and title)

President  
 (Printed name and title)

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(1431147681)

January 14, 2008.

Contractor Fee Calculation.

Division of Work			
Commercial Builders, Inc.	General Conditions.	\$	84,099.69
MC Concrete	ITC-2a Site Civil Work	\$	37,915.00
Carter Construction Services	ITC-2b Selective Demolition	\$	92,390.00
Western Waterproofing	ITC-4a Masonry Tuckpointing & Waterproofing	\$	8,450.00
Commercial Builders, Inc.	ITC-6a General Trades Work	\$	205,000.00
Commercial Builders, Inc.	ITC-8a Wood & Steel Door Openings	\$	51,500.00
Bacon & Van Buskirk	ITC-8b Bacon & VanBuskirk	\$	18,800.00
Commercial Builders, Inc.	ITC-9a Framing & Drywall	\$	52,840.00
Commercial Builders, Inc.	ITC-9b Acoustical Ceiling Work	\$	65,270.00
Midwest Commercial Coatings	ITC-9c Painting & Finishing Work	\$	96,874.00
Commercial Floor Coverings	ITC-9d Floor Coverings	\$	96,979.00
Extreme Mechanical	ITC-15b Plumbing	\$	77,700.00
Davis-Houk Mechanical Inc.	ITC-15b HVAC	\$	330,200.00
F. E. Moran, Inc	ITC-15c Fire Protection	\$	29,841.00
Glesco Electric	ITC-16a Electrical	\$	378,600.00
Work by Champaign County	Sitework (\$354,650.00 - \$37,915.00)	\$	316,735.00
	Flooring Demolition (Carter's Bid)	\$	15,970.00
	Projection Screens (guess)	\$	12,000.00
	Carpet (2,605 Yds x \$24/yd)	\$	61,920.00
	Accessories (Guess) (Towel Disp & TP Hldrs)	\$	1,000.00
Signed Change Orders:			
		Subtotal:	\$ 2,034,083.69
Management Fee		\$	233,919.62



**BID TABULATION  
SUMMARY**

PROJECT: ILEAS TRAINING CENTER - NEW WORK PACKAGE  
 BID DATE: 12/19/07      BID TIME: 2:00pm

FILE NO: 0749

APPARENT LOW BIDDER	BID CATEGORY	BASE BID	REMARKS
1. MC CONCRETE	ITC-2a - SITE CIVIL	\$37,915.00	
2. WESTERN	ITC-4a - MASONRY TUCKPOINTING & WATER PROOFING	\$8,450.00	
3. BACON & VAN BUSKIRK	ITC-8b - ALUMINUM STOREFRONT	\$18,800.00	
4. COMMERCIAL BUILDERS	ITC-9a - FRAMING AND DRYWALL	\$52,840.00	
5. COMMERCIAL BUILDERS	ITC-9b - ACOUSTICAL CEILINGS	\$65,270.00	
6. MIDWEST COMM. COATINGS INC.	ITC-9c - PAINTING & FINISHING	\$96,874.00	
7. COMMERCIAL FLR. COVERING	ITC-9d - FLOOR COVERING	\$96,979.00	
8. EXTREME MECH.	ITC-15a - PLUMBING	\$77,700.00	
9. DAVIS HOUK MECH.	ITC-15b - HVAC	\$330,200.00	
10. FE-MORAN FIRE PROT.	ITC-15C - FIRE PROTECTION	\$29,841.00	
<b>TOTAL</b> BID DATE: 12/19/07		<b>\$814,869.00</b>	
11. CARTER CONSTRUCTION	ITC-2b - SELECTIVE DEMOLITION - BID DATE: 11/21/07	\$92,390.00	
12. COMMERCIAL BUILDERS	ITC-6a - GENERAL - BID DATE: 12/19/07	\$205,000.00	
13. COMMERCIAL BUILDERS	ITC-8a- DOORS - BID DATE: 12/19/07	\$51,500.00	
14. GLESCO ELECTRIC	ITC-16a- ELECTRICAL - BID DATE: 12/19/07	\$389,600.00	
<b>TOTAL PROJECT</b>		<b>\$1,553,359.00</b>	

December 4, 2007.

## SCOPE OF WORK by BID CATEGORY

**ILEAS Training Center  
Remodel - Old Champaign County Nursing Home  
Urbana, Illinois**

<b>Specification Section assignments by Bid Category</b>		
<b>Bid Category</b>	<b>Bid Category Description</b>	<b>Specification Sections</b>
ITC-2a	Site Civil Work.	ALL Sections in Divisions 0 and 1. 03301 Cast-In-Place Concrete ** ALL Specifications on Plans.
ITC-2b	Selective Demolition Work.	ALL Sections in Divisions 0 and 1. 02070 Selective Demolition
ITC-4a	Masonry Tuckpointing & Waterproofing	ALL Sections in Divisions 0 and 1. 04810 Unit Masonry Assemblies **
ITC-6a	General Trades Work.	ALL Sections in Divisions 0 and 1. 02835 Ornamental Metal Fencing and Gates 03301 Cast-In-Place Concrete ** 04810 Unit Masonry Assemblies ** 05500 Metal Fabrications 06105 Miscellaneous Carpentry 06402 Interior Architectural Woodwork 07920 Joint Sealants ** 10155 Toilet Compartments 10350 Flag Poles 10431 Signs 10505 Metal Lockers 10801 Toilet and Bath Accessories 11132 Projection Screens 12491 Horizontal Louver Blinds

<b>Specification Section assignments by Bid Category</b>		
<b>Bid Category</b>	<b>Bid Category Description</b>	<b>Specification Sections</b>
ITC-8a	Wood and Steel Door Opening Work.	ALL Sections in Divisions 0 and 1. 08110 Steel Doors and Frames 08211 Flush Wood Doors 08711 Door Hardware
ITC-8b	Aluminum Storefront and Entrance Work	ALL Sections in Divisions 0 and 1. 08411 Aluminum Entrances and Storefronts 08711 Door Hardware ** 08800 Glazing
ITC-9a	Framing and Drywall Work.	ALL Sections in Divisions 0 and 1. 07210 Building Insulation ** 07841 Through-Penetration Firestop Systems ** 07920 Joint Sealants ** 09260 Gypsum Board Assemblies **
ITC-9b	Acoustical Ceiling Work.	ALL Sections in Divisions 0 and 1. 07210 Building Insulation ** 09511 Acoustical Panel Ceilings
ITC-9c	Painting and Finishing Work.	ALL Sections in Divisions 0 and 1. 07841 Through-Penetration Firestop Systems ** 07920 Joint Sealants ** 09260 Gypsum Board Assemblies ** 09900 Painting
ITC-9d	Floor Covering Work.	ALL Sections in Divisions 0 and 1. 09310 Ceramic Tile 09651 Resilient Tile Flooring 09681 Carpet Tile
ITC-15a	Plumbing Work.	ALL Sections in Divisions 0 and 1. 07841 Through-Penetration Firestop Systems ** 15050 Basic Mechanical Mat. and Methods ** 15250 Mechanical Insulation ** 15400 Plumbing 15440 Plumbing Fixtures

<b>Specification Section assignments by Bid Category</b>		
<b>Bid Category</b>	<b>Bid Category Description</b>	<b>Specification Sections</b>
ITC-15b	HVAC	ALL Sections in Divisions 0 and 1. 07841 Through-Penetration Firestop Systems ** 15050 Basic Mechanical Mat. and Methods ** 15250 Mechanical Insulation ** 15500 Heating, Ventilating and Air Conditioning ** 15550 Heat Generation 15650 Refrigeration 15880 Air Distribution 15992 Piping Systems Testing, Adjusting, and Balancing 15993 Air Systems Testing, Adjusting, and Balancing
ITC-15c	Fire Protection Work.	ALL Sections in Divisions 0 and 1. 07841 Through-Penetration Firestop Systems ** 15050 Basic Mechanical Mat. and Methods ** 15300 Sprinkler System
ITC-16a	Electrical Work.	ALL Sections in Divisions 0 and 1. 07841 Through-Penetration Firestop Systems ** ALL Division 16 Sections
** Provide ALL work as it relates to your bid category		

**Bid Category: ITC- 2a. Site Civil Work**

- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide ALL work specified in the following Specification Sections:  
ALL Sections in Divisions 0 and 1.  
ALL Specifications on Plans.
- 3.0 Provide supervision of your workforce.
- 4.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 5.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 6.0 Provide MBE/FBE compliance in your workforce.
- 7.0 Provide ALL Site Civil Work; including, all site concrete work and all site earthwork as noted, shown, scheduled, specified, or required by the contract documents.

- 8.0 Provide ALL work shown on pages G1, G2, C1, C2, C3, C4, & C5, including all work described by construction notes
- 9.0 Provide all Site/Civil specific permits.
- 10.0 Provide all Lay-out for your work.
- 11.0 Provide all specified Testing Services for your work.
- 12.0 Provide all specified or required Erosion Control Measures.
- 13.0 Provide all concrete curb work.
- 14.0 Provide all concrete barrier curbs.
- 15.0 Provide all concrete sidewalk work.
- 16.0 Provide all concrete sidewalks with monolithic curbs,
- 17.0 Provide all Portland Cement Concrete Paving Work.
- 18.0 Provide all site demolition work noted or shown on pages G1, G2, C1, C2, C3, C4, & C5.
- 19.0 Provide all site demolition work necessary to perform your work.
- 20.0 Provide all concrete approach work.
- 21.0 Provide concrete wall and footing for new exterior ILEAS lighted sign.
- 22.0 Provide concrete base for new flagpole.
- 23.0 Provide Exterior Concrete pads for HVAC equipment.
- 24.0 Include all costs and upcharges for winter protection and winter concrete work.
- 25.0 Provide ALL earthwork necessary to perform the work in this bid category, including but not limited to, cutting, filling, backfilling, compaction of fill or backfill, rough grading, and fine grading as noted, shown, specified, or required by the contract documents.
- 26.0 All work at this section may NOT be available to be completed at one time.

<b>Bid Category: ITC- 4a. Masonry Tuckpointing &amp; Waterproofing</b>
--

- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.

- 2.0 Provide ALL work specified in the following Specification Sections:  
ALL Sections in Divisions 0 and 1.  
04810 Unit Masonry Assemblies\*\*  
 \*\* Provide ALL work as it relates to your bid category
- 3.0 Provide supervision of your workforce.
- 4.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 5.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 6.0 Provide MBE/FBE compliance in your workforce.
- 7.0 Provide Masonry Tuckpointing and Waterproofing as noted, shown, scheduled, specified, or required by the contract documents.
- 8.0 Provide Tuckpointing of open mortar joints at existing exterior brick masonry walls as noted, shown, scheduled, specified, or required by the contract documents.
- 9.0 Provide waterproofing of exterior wall with clear sealer as noted, shown, scheduled, specified, or required by the contract documents.

<b>Bid Category: ITC- 6a. General Trades Work</b>
---

- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.

- 6.0 Provide ALL work specified in the following Specification Sections:
- ALL Sections in Divisions 0 and 1.
  - 02835 Ornamental Metal Fencing and Gates
  - 03301 Cast-In-Place Concrete\*\*
  - 04810 Unit Masonry Assemblies\*\*
  - 05500 Metal Fabrications
  - 06105 Miscellaneous Carpentry
  - 06402 Interior Architectural Woodwork
  - 07920 Joint Sealants\*\*
  - 10155 Toilet Compartments
  - 10350 Flag Poles
  - 10431 Signs
  - 10505 Metal Lockers
  - 10801 Toilet and Bath Accessories
  - 11132 Projection Screens
  - 12491 Horizontal Louver Blinds
- \*\* Provide ALL work as it relates to your bid category
- 7.0 Subcontract work to MBE/FBE Companies.  
Provide MBE/FBE compliance in workforce.
- 8.0 Provide Exterior Ornamental Metal Fencing/Gates as shown or specified by the documents.
- 9.0 Provide new Concrete Floor Slab Infill at old coolers. (Believed to be 6" thick)  
Clean and prep existing surfaces as specified or required prior to new work.
- 10.0 Patch floor at removed raised slab in kitchen, if needed.
- 11.0 Provide new Masonry Work as noted, shown, or required by the contract documents.  
(NO TUCKPOINTING or MASONRY WATERPROOFING Work is part of this category)
- 12.0 Provide CMU Patching/Toothing of interior CMU walls at the following areas at the ends of the existing CMU walls left exposed by the Demolition work.  
Approximately, Ten (10) Locations, 10'-8" tall, at Rooms S121, S122, S123, and S124.
- 12.1 Patch CMU Walls at removed H.M. Frames and removed walls in Basement.
- 13.0 At new Door Openings S120A, S121, and S122.  
Provide ALL masonry and steel lintel work for new door opening.  
Including, but not limited to; demolition of CMU, shoring as necessary, toothing of  
of Masonry Block and new steel lintels.

- 14.0 At ALL New Openings in Corridor S124 (Approximately, Three (3) Locations)  
Provide ALL masonry and steel lintel work for new door opening.  
Including, but not limited to; demolition of CMU, shoring as necessary, toothing of  
of Masonry Block and new steel lintels.
- 14.1 Infill CMU wall at removed Door Frames.  
Including Two (2) locations at Rooms S121 and S122.
- 14.2 Provide new openings at Exterior Masonry/Frame Wall for new P-TAC units.
- 15.0 Provide all new INTERIOR concrete pads for HVAC equipment (Boilers, etc.).
- 16.0 Remove windows and window wells as noted and shown in contract documents.  
Infill openings with CMU Masonry Infill as noted, shown, or required.  
Infill wells with fill as required.
- 17.0 Provide new steel lintels at new masonry openings and areas shown or required.  
Repair existing lintels at designated areas.
- 18.0 Provide other new Steel and Steel Fabrications as noted, shown, scheduled,  
specified, or required by the contract documents.
- 18.1 Repair deteriorated column at designated areas.
- 19.0 Secure existing windows at designated areas. Repair designated windows.  
Replace missing hardware at "A-Wing" windows.
- 20.0 Remove all expansion joint materials and clean joints. Provide new elastomeric expansion  
joints as noted or shown on the contract documents.
- 21.0 Provide New Access Panels and Relocate Existing Access Panels as shown, unless  
specifically noted to be by others. Patch drywall at removed panels.
- 22.0 Repair Loading Dock and Soffit where walls and overhead door were removed. Patch walls,  
floor, and soffit as required.
- 23.0 Provide stage construction at Room S120.
- 24.0 Provide ALL Blocking in walls needed for work performed in this bid category.  
Include cutting out existing gypsum board or plaster for blocking and replacing  
materials cut-out. Taping and Finishing by Painting Contractor.



- 25.0 Provide ALL Cabinets, Countertops, and Shelving.  
Including, but not limited to ALL; Wall Cabinets, Base Cabinets, Shelving, Hardware, Rods  
Countertops, Fillers and Accessories. Provide ALL items shown in Elevations and  
Details 1, 2, 3, 4, 5, 6, 7, 8, 11 and 12 on Drawing A5.1
- 26.0 Provide ALL Solid Surface Countertops with Integral Bowls and complete framing system  
below Solid Surface Tops. Including, but not limited to, ALL items shown in Elevations and  
Details 9, 10, 11, 12, 13, 16, 17, 18, and 21 on Drawing Sheet A5.1.  
Provide ALL solid surface backsplashes, end splashes and aprons as shown or required.
- 27.0 Provide Toilet Partitions as noted, shown or specified by the contract documents.
- 28.0 Provide Flagpole as noted, shown, or specified by the contract documents.
- 29.0 Provide Exterior ILEAS Back-Lighted Double Sided Sign as shown or specified.
- 30.0 Provide Lockers as noted, shown or specified by the contract documents.
- 31.0 Provide Toilet Accessories as noted, shown, scheduled, or specified by the documents.  
Including, but not limited to All; Mirrors, Grab Bars, Sanitary Napkin Disposal, Toilet Paper  
Holders, Soap Dispensers, and Paper Towel Dispensers.
- 32.0 Provide Projection Screens as noted, shown or specified by the contract documents.  
Provide 8' Electric Retractable Projection Screen.  
Provide 12' Electric Retractable Projection Screen.
- 33.0 Provide Fire Extinguishers as noted, shown or specified by the contract documents.  
Reinstall salvaged fire extinguishers.
- 34.0 Provide ALL Mini Blinds.
- 35.0 Provide all FRP Wall Covering as shown, noted, or scheduled on the contract documents.
- 36.0 Provide Wood Chair Rail as noted, shown, or scheduled by the documents.
- 37.0 Remove and Reinstall drop down ladders.
- 38.0 Provide ALL cutting and patching of existing construction required for the work of this  
bid category, unless specifically noted otherwise.

**Bid Category: ITC- 8a. Wood & Steel Door Openings.**

- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:
  - ALL Sections in Divisions 0 and 1.
  - 08110 Steel Doors and Frames
  - 08211 Flush Wood Doors
  - 08711 Door Hardware\*\*

\*\* Provide ALL work as it relates to your bid category
- 7.0 Provide new Hollow Metal Doors and Frames as noted, shown, scheduled, or specified by the contract documents.
- 8.0 Provide new Hollow Metal Window Frames as noted, shown, scheduled or specified by the contract documents.
- 9.0 Provide new Wood Doors as noted, shown, scheduled or specified by the contract documents.
- 10.0 Provide new Finish Hardware and Keying of Hardware for all Openings as noted, shown, scheduled, or specified by the contract documents.
- 10.1 Provide Keypads, Cardreaders and Magnetic Locks as noted shown, scheduled, or specified by the contract documents at New or Existing openings. See Note 2 on Drawing Page A4.1. Provide this work at Steel or Wood openings. Hardware at Aluminum Openings is not in this bid category.
- 11.0 Prep and/or Repair existing doors and frames to receive new hardware as noted, shown, scheduled or specified by the contract documents.
- 12.0 Secure Existing Wood or Metal Doors as shown on Plans.

- 13.0 Provide ALL cutting and patching of existing construction required for the work of this bid category, unless specifically noted otherwise.
- 14.0 NOTE: Glass and Glazing is Not part of this category. Lite Kits, Framing for Glass, and any/all components to install glass into items supplied in this category ARE included in this category.

<b>Bid Category: ITC- 8b. Aluminum Storefront and Entrance Work.</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:
  - ALL Sections in Divisions 0 and 1.
  - 08411 Aluminum Entrances and Storefronts
  - 08711 Door Hardware\*\*
  - 08800 Glazing

\*\* Provide ALL work as it relates to your bid category
- 7.0 Provide ALL Aluminum Entrance and Storefront Work as noted, shown, scheduled or specified, or required by the contract documents. Including, but not limited to;
  - Provide New Aluminum Storefront at Room S106.
  - Remove Existing Aluminum Door and Provide New Framing and Glazing as noted.
- 8.0 Provide ALL Glass and Glazing Work as noted, shown, scheduled, specified or required by the contract documents.
- 9.0 Provide ALL new Finish Hardware and Keying of Hardware for all New ALUMINUM Openings included in these specifications.
- 10.0 Provide Keypads, Cardreaders and Magnetic Locks as noted shown, scheduled, or specified by the contract documents at New or Existing openings. See Note 2 on Drawing Page A4.1. Provide this work at ALUMINUM openings. Hardware at Steel or Wood Openings is not in this bid category.

- 11.0 Provide glass in all doors and hollow metal frames.
- 12.0 Secure, Prep, and/or Repair existing Aluminum Doors and frames, Aluminum Windows or Storefront as noted, shown, scheduled, specified or required by the contract documents.
- 13.0 Provide ALL cutting and patching of existing construction required for the work of this bid category, unless specifically noted otherwise.

<b>Bid Category: ITC- 9a. Framing and Drywall.</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.  
Broom Sweep Entire Work Area w/Sweeping Compound at completion of Gypsum Board Installation.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:  
ALL Sections in Divisions 0 and 1.  
07210 Building Insulation\*\*  
07840 Through-Penetration Firestop Systems\*\*  
07920 Joint Sealants\*\*  
09260 Gypsum Board Assemblies\*\*  
\*\* Provide ALL work as it relates to your bid category
- 7.0 Provide ALL Metal Framing as noted, shown, scheduled, specified, or required by the contract documents. Including, but not limited to;  
Provide ALL Metal Stud Wall Framing,  
Provide ALL Metal Wall Furring at New or Existing Walls,  
Provide ALL Infill of Openings with Metal Framing,  
Provide ALL Metal Soffit and Bulkhead Framing.
- 7.1 Repair soffits at designated areas.

- 8.0 NOTE: Taping and Finishing of drywall is NOT included in this section Taping and Finishing is with Painting Work.
- 9.0 Provide Ceiling Batt Insulation with support system as shown on plans.  
(Note: Insulation placed on ceiling tile is NOT in this bid category.)
- 9.1 Provide ALL Sound Batt Insulation as shown, noted, scheduled or specified in the documents.
- 9.2 Provide ALL Rigid Insulation at all Metal Furring as shown, noted, scheduled or specified in the documents.
- 10.0 Provide ALL Gypsum Board as noted, shown, scheduled, specified, or required by the contract documents. Including, but not limited to;  
Provide ALL Gypsum Board at New and Existing Walls and Wall Infills.  
Provide ALL Glued on Gypsum Board at Existing Walls and Wall Infills.  
Provide ALL Gypsum Board at Ceilings, Soffits, and Bulkheads,  
Provide Cornerbead, L-Bead, and Drywall Trim Accessories as noted, shown, or required.
- 11.0 Patch and Repair Gypsum Board. Including, but not limited to;  
Patch drywall at walls, ceilings and soffits at Removed Walls,  
Patch gypsum board at existing walls, ceilings, soffits, and bulkhead,  
Patch gypsum board at removed handrails.  
Patch gypsum board at removed Ceramic Tile and removed Curtain Tracks.  
Patch gypsum board at removed Toilet Accessories.
- 12.0 Provide framing as required to repair drywall.
- 13.0 Gypsum Board patching at new Mechanical or Electrical work is NOT in this Category.

<b>Bid Category: ITC- 9b. Acoustical Ceiling Work</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.

- 6.0 Provide ALL work specified in the following Specification Sections:  
ALL Sections in Divisions 0 and 1.  
07210 Building Insulation\*\*  
09511 Acoustical Panel Ceilings  
 \*\* Provide ALL work as it relates to your bid category
- 7.0 Provide ALL Acoustical Ceiling Grid and Tile as noted, shown, scheduled, specified, or required by the contract documents. Including, but not limited to;  
 Suspension System for Grid, Grid System, Ceiling Tile ACT-1 and ACT-2.
- 8.0 Provide Batt Insulation above Ceiling Tile at areas noted, shown, or specified in the contract documents.
- 9.0 Patch Acoustical Ceiling Grid, Tile, and Insulation according to the contract documents.

<b>Bid Category: ITC- 9c. Painting and Finishing of Drywall Work.</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.  
Scrape up mud droppings and debris.  
Broom Sweep Entire Work Area w/Sweeping Compound at completion of Gypsum Board Taping/Finishing.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:  
ALL Sections in Divisions 0 and 1.  
07920 Joint Sealants\*\*  
09260 Gypsum Board Assemblies\*\*  
(Finishing of Gypsum Board Only)  
09900 Painting  
 \*\* Provide ALL work as it relates to your bid category

- 7.0 Provide ALL Painting Work and ALL Gypsum Board Finishing Work.
- 8.0 REMOVE ALL Wall Coverings noted, shown, scheduled, or specified to be removed.  
This removal includes all necessary removal of adhesives as required for new finishes.  
REMOVE ALL Resilient Wall Base at existing drywall walls.  
REMOVE ALL Glued-on Wall Protectors at old patient rooms.  
REMOVE incidental nails, pins, hooks etc in existing walls.
- 9.0 Provide ALL Finishing at ALL Existing Surfaces as noted, scheduled, shown, specified or required by the documents. Including ALL Painting, Wall Coverings, Staining or Varnishing at all Existing Walls and Surfaces as noted, scheduled, shown, or specified.  
Provide all sanding, cleaning, and prep work for existing surfaces to be finished.  
This includes spackling and skim coating of ALL existing walls as necessary, and ALL other prep work required to properly repair/prep existing surfaces.  
This includes, but is not limited to;  
Provide ALL Painting and Finish Work at ALL Gypsum Board, Plaster, or CMU Surfaces,  
Provide ALL Taping and Finishing of Gypsum Board Surfaces,  
Finish Surfaces of walls at removed handrails,  
Finish Surfaces of ceilings at removed curtain track,  
Paint Existing Door and Frame Surfaces,  
Stain/Varnish Existing Wood Doors, Existing Handrails and other Wood Surfaces,  
Clean and Paint steel lintels,  
Finish Surfaces at Infilled Openings and New/Old wall connection joints,  
Finish Surfaces at patched areas on walls and ceilings at removed walls,  
Finish Surfaces at patched areas on walls and ceilings caused by Other Contractors, &  
Provide All other Painting and Finish Work.
- 10.0 Provide Taping and Finishing of existing walls at patches made by Mechanical and Electrical Contractors. The removal and installation of the drywall patch is by the Mechanical or Electrical Contractor. The taping and painting of the patch is by this contractor.
- 11.0 Provide Taping and Finishing at Gypsum Board Patches at blocking cut into existing walls.
- 12.0 Provide ALL Finishing at ALL New Surfaces as noted, scheduled, shown, specified or required. Including ALL Painting, Wall Covering, Staining, and Varnishing Work as noted, shown, scheduled, specified, or required by the contract documents.  
This includes, but not limited to;  
Provide ALL Taping and Finishing of New Gypsum Board Surfaces,  
Provide ALL Painting and Finish Work at ALL Gypsum Board, Plaster, or CMU Surfaces,  
Provide ALL Painting, Staining and Varnishing at new Doors and Frames,  
Clean and Paint New Steel, and  
Provide All other Painting and Finish Work.

13.0 Provide ALL Caulking of Gypsum Board Surfaces as required.

<b>Bid Category: ITC- 9d. Floor Covering Work</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:
  - ALL Sections in Divisions 0 and 1.
  - 09310 Ceramic Tile
  - 09651 Resilient Tile Flooring
  - 09681 Carpet Tile
  - 12484 Floor Mats and Frames
- 7.0 Provide ALL Ceramic/Porcelain Wall Tile Work as noted, shown, scheduled, specified, or required by the contract documents.
- 8.0 Provide ALL Ceramic/Porcelain Floor Tile and Base Work as noted, shown, scheduled, specified, or required by the contract documents.
- 9.0 Provide ALL Resilient Flooring and Resilient Base Work as noted, shown, scheduled, specified, or required by the contract documents.
- 10.0 Provide ALL Carpet Tile Work as noted, shown, scheduled, specified, or required by the contract documents.
- 11.0 Provide ALL Floor Prep Work necessary to receive new floor coverings. This includes skim coating of entire area to provide a surface acceptable to receive new material.
- 12.0 Provide Latex Floor Leveling Work at abandoned floor drains or clean-outs.
- 13.0 Provide ALL Flooring Accessories as noted, shown, scheduled, specified, or required by the contract documents.



- 14.0 Provide Latex Floor Patch Work at Removed Walls.
- 15.0 Provide Latex Floor Patch Work at Removed Curbs in Kitchen

<b>Bid Category: ITC- 15a. Plumbing Work.</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:
  - ALL Sections in Divisions 0 and 1.
  - 15050 Basic Mechanical Mat. and Methods\*\*
  - 15250 Mechanical Insulation\*\*
  - 15400 Plumbing
  - 15440 Plumbing Fixtures

\*\* Provide ALL work as it relates to your bid category
- 7.0 Provide ALL Plumbing Demolition as noted, shown, scheduled, specified, or required by the contract documents, EXCEPT the Plumbing Demolition that was specifically included in the "Bid Category ITC-2b Selective Demolition Package." The demolition work that is NOT included with this bid category is described in the Scope of Work and Addenda #1 for "Bid Category ITC-2b Selective Demolition Package."
- 7.1 Provide ALL cutting and patching of existing construction required for the work of this bid category, unless specifically noted otherwise.
- 7.2 At existing drywall surfaces, the removal and replacement of drywall is by this bid category contractor. If the surface is scheduled to be painted, the taping and painting of the drywall patch is by the Painting Contractor. If no new finish work is scheduled for the area then all patching work is by this bid category.
- 8.0 Provide ALL new Plumbing Work as noted, shown, scheduled, specified, or required by the contract documents.

- 9.0 New Plumbing Work includes, but is not limited to, providing ALL new; Waste Lines, Vent Lines, Water Lines, Plumbing Fixtures, Water Heaters, Drinking Fountains. Plumbing Valves, Backflow Preventer Devices, PRV's, and all Plumbing Accessories.
- 10.0 Provide repair of Existing Drinking Fountains.
- 11.0 Provide all Pipe Insulation for Plumbing Work.
- 12.0 Provide ALL new gas piping work for entire project.
- 13.0 Provide ALL removal and replacement of concrete floors as required for the Plumbing Demolition Work and the installation of new Plumbing Work.
- 14.0 Provide ALL Roof Patching for plumbing work.
- 15.0 Any insulation in the walls or ceilings that is disturbed shall be patched or replaced.

**Bid Category: ITC- 15b. HVAC Work.**

- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:
  - 15050 Basic Mechanical Mat. and Methods\*\*
  - 15250 Mechanical Insulation\*\*
  - 15500 Heating, Ventilating and Air Conditioning (HVAC)
  - 15550 Heat Generation
  - 15650 Refrigeration
  - 15880 Air Distribution
  - 15992 Piping Systems Testing, Adjusting, and Balancing
  - 15993 Air Systems Testing, Adjusting, and Balancing

\*\* Provide ALL work as it relates to your bid category

- 7.0 Provide ALL HVAC Demolition as noted, shown, scheduled, specified, or required by the contract documents, EXCEPT the HVAC Demolition that was specifically included in the "Bid Category ITC-2b Selective Demolition Package." The demolition work that is NOT included with this bid category is described in the Scope of Work and Addenda #1 for "Bid Category ITC-2b Selective Demolition Package."
- 7.1 Provide ALL cutting and patching of existing construction required for the work of this bid category, unless specifically noted otherwise.
- 7.2 At existing drywall surfaces, the removal and replacement of drywall is by this bid category contractor. If the surface is scheduled to be painted, the taping and painting of the drywall patch is by the Painting Contractor. If no new finish work is scheduled for the area then all patching work is by this bid category.
- 8.0 Provide ALL Heating, Ventilating, & Air Conditioning Work as noted, shown, scheduled, specified, or required by the contract documents.  
New HVAC work includes, but is not limited to:
- 9.0 Provide ALL new Mechanical Equipment.
- 10.0 Provide new P-TAC Units.  
Masonry opening at PTAC Units provided by General Trades Contractor.
- 11.0 Provide ALL New and Relocated Fan Coil Units (FC's) including all piping, valves, fittings, Accessories and Thermostats to connect units.
- 12.0 Provide ALL New Ductwork including, but not limited to, Supply and Return Ductwork; Main and Branch Ductwork; Exhaust Ductwork; Grills and Diffusers;  
New Flex Duct; New connections to Existing Ductwork;  
and ALL Removal and Reworking of existing ductwork;  
as noted, shown, scheduled, specified, or required by the contract documents.
- 13.0 Provide ALL new Exhaust Fan and Duct Work including but not limited to; reworking of existing exhaust fan system; rebalancing of existing system; removal of existing system; new exhaust equipment; new exhaust ductwork; new exhaust grills and diffusers.
- 14.0 Remove existing steam piping, valves, fittings, equipment, feed water lines, boiler pumps, Pressure Reducing Stations and all other steam related items as noted, shown, scheduled, specified, or required to be removed by the contract documents.

- 15.0 Provide ALL new steam work, including but not limited to; new boiler(s); new pumps; new steam piping, valves, flanges and fittings; new steam equipment and accessories; New Flanged Spools; new feed water piping, valves, fittings, pumps, and equipment; new condensate piping, valves, fittings, pumps, and equipment; new Vent/Flue work; and all other steam related work as noted, shown, scheduled, specified, or required by the contract documents.
- 16.0 Remove existing breeching and Provide new breeching as noted, shown, scheduled, specified, or required by the contract documents. Provide and install vent caps as noted. Cut and Patch as needed to route new boiler stack.
- 17.0 Provide ALL new Hot Water Heating Work, including but not limited to; New Condensing Boilers; New Pumps; New hot water supply/return piping, valves, fittings, and accessories; Connections to existing Hot and Chilled water systems; New Air Separator, Expansion Tank and other Equipment; New Condensate System Work; New Mechanical Room Ventilation and Cooling system; New Flues and Combustible Air Work; and ALL Heating Work Demolition in Basement as noted, shown, scheduled, specified, or required by the contract documents.
- 18.0 Provide ALL Temperature Control Work and ALL Thermostats, including wiring for controls, as noted, shown, scheduled, specified, or required by the contract documents.
- 19.0 Provide ALL Testing and Balancing for ALL Piping and Air Distribution Systems. Rebalance Grill or Diffuser to stated CFM. Rebalance Fan Coil Units as noted. Rebalance Exhaust Fans as noted.
- 20.0 Provide ALL roof patching for HVAC work.
- 21.0 Provide all HVAC Pipe and Duct Insulation.
- 22.0 Provide New Blower Coil Units, Supply and Return Ductwork, Grilles and Diffusers, Thermostats, Cutting and Patching (see note 7.2),
- 23.0 Provide New SS Units and all piping.
- 24.0 Provide new Condensing Units including all piping, valves, fittings, refrigerant piping and accessories to connect new units. Concrete pad at ACCU's by HVAC Contractor.
- 25.0 Provide ALL new HVAC work at the loading dock.
- 26.0 Provide all condensate and drain piping work.

- 27.0 Provide remote monitoring of two boiler systems.
- 28.0 Any insulation in the walls or ceilings that is disturbed shall be patched or replaced.

<b>Bid Category: ITC- 15c. Fire Protection Work.</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:  
ALL Sections in Divisions 0 and 1.  
15050 Basic Mechanical Mat. and Methods\*\*  
15300 Sprinkler System  
 \*\* Provide ALL work as it relates to your bid category
- 7.0 Provide ALL Fire Protection Demolition as noted, shown, scheduled, specified, or required by the contract documents, EXCEPT the Fire Protection Demolition that was specifically included in the "Bid Category ITC-2b Selective Demolition Package." The demolition work that is NOT included with this bid category is described in the Scope of Work and Addenda #1 for "Bid Category ITC-2b Selective Demolition Package."
- 7.1 Provide ALL cutting and patching of existing construction required for the work of this bid category, unless specifically noted otherwise.
- 7.2 At existing drywall surfaces, the removal and replacement of drywall is by this bid category contractor. If the surface is scheduled to be painted, the taping and painting of the drywall patch is by the Painting Contractor. If no new finish work is scheduled for the area then all patching work is by this bid category.
- 8.0 Provide ALL Fire Protection Work as noted, shown, scheduled, specified, or required by the contract documents.
- 9.0 Provide all new sprinkler piping work and all new sprinkler heads as noted, shown, scheduled, specified, or required by the contract documents.

- 10.0 Remove any existing construction, not specifically noted to be removed by demolition contractor, required to perform Fire Protection Work.
- 11.0 Any insulation in the walls or ceilings that is disturbed shall be patched or replaced.

<b>Bid Category: ITC- 16a. Electrical Work.</b>
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- 1.0 Provide and/or supply all necessary labor, materials, equipment, supervision, services, insurance, placing, hoisting, scaffolding, protection, transportation, permits, licenses, fees, protection, applicable taxes, freight and transportation necessary TO furnish, install, perform, and complete ALL work for this category.
- 2.0 Provide supervision of your workforce.
- 3.0 Provide all clean up of your debris and place debris in dumpster provided by others.
- 4.0 Utilize MBE/FBE Subcontractor's and Suppliers.
- 5.0 Provide MBE/FBE compliance in your workforce.
- 6.0 Provide ALL work specified in the following Specification Sections:
  - ALL Sections in Divisions 0 and 1.
  - ALL Division 16 Sections
- 7.0 Provide ALL Electrical Demolition as noted, shown, scheduled, specified, or required by the contract documents, EXCEPT the Electrical Demolition that was specifically included in the "Bid Category ITC-2b Selective Demolition Package." The demolition work that is NOT included with this bid category is described in the Scope of Work and Addenda #1 for "Bid Category ITC-2b Selective Demolition Package."
- 7.1 Provide ALL cutting and patching of existing construction required for the work of this bid category, unless specifically noted otherwise.
- 7.2 At existing drywall surfaces, the removal and replacement of drywall is by this bid category contractor. If the surface is scheduled to be painted, the taping and painting of the drywall patch is by the Painting Contractor. If no new finish work is scheduled for the area then all patching work is by this bid category.
- 8.0 Any insulation in the walls or ceilings that is disturbed shall be patched or replaced.

- 9.0 Provide all temporary lighting necessary, EXCEPT the temporary lighting that was specifically included in the "Bid Category ITC-2b Selective Demolition Package." Provide lighting necessary to safely light areas of work. At areas where existing lights are noted to be removed, provide temp lights.
- 10.0 Provide ALL Electrical Work as noted, shown, scheduled, specified, or required by the contract documents. This includes, but is not limited to the following items.
- 11.0 Provide ALL New Lighting Work and Light Switching Work.
- 12.0 Remove ALL Can Lights and Provide New Can Lights.
- 13.0 Provide ALL Fire Alarm Work.
- 14.0 Provide ALL Emergency Light and Exit Light Work.
- 15.0 Provide ALL Electrical Work to ALL Mechanical Equipment.
- 16.0 Provide ALL Electrical Receptacle Work.
- 17.0 Provide ALL Telephone Work as noted, shown, scheduled or specified.
- 18.0 Provide ALL New Electrical Panel Work.
- 19.0 Provide Electric to concrete base for new exterior ILEAS lighted sign.
- 20.0 Provide Electric and Lighting to new concrete base for new flagpole.
- 21.0 Provide ALL Roof Patching for Electrical work.
- 22.0 Provide ALL Exterior Site Lighting Work, including Concrete Base Work.
- 23.0 Provide ALL Underground Electrical Work for Site Lighting.
- 24.0 Provide ALL Underground Electrical Conduit Work including core drilling and providing sleeves as shown.

**END of Document - SCOPE OF WORK**



January 22, 2008

Mr. Denny Inman, Co-County Administrator  
 Champaign County Administrative Services  
 1776 East Washington Street  
 Urbana, Illinois 61802

RE: Architectural Services for **Champaign County Courthouse Masonry Stabilization & Clock Tower Restoration.**

**Invoice #6**  
**Project #: 07-09-057/089**

**BASIC SERVICES**

<u>PHASE</u>	<u>PERCENT COMPLETE</u>	<u>PREVIOUS REQUESTS</u>	<u>THIS REQUEST</u>	<u>TOTAL</u>
Program Analysis \$ 37,528.35	100%	\$ 37,528.35	\$ 0.00	
Schematic Design \$ 33,784.04	100%	\$ 33,784.04	\$ 0.00	
Design Development \$ 41,722.91	100%	\$ 41,722.91	\$ 0.00	
Construction Document \$162,723.75	100%	\$ 81,361.88	\$ 81,361.87	
Bidding/Negotiation \$ 17,415.80	0%	\$ 0.00	\$ 0.00	
Construction Administration \$118,789.26	0%	\$ 0.00	\$ 0.00	
Closeout \$ 13,677.63	0%	\$ 0.00	\$ 0.00	
<b>Total Basic Services</b> \$425,641.74		\$194,397.18	\$ 81,361.87	\$ 81,361.87

**\*\* Invoice Continued on Next Page\*\***



January 22, 2008  
 Invoice #6  
 Page #2

**AMENDMENT #1 - OPTION 4 TOWER RECONSTRUCTION**

<u>PHASE</u>	<u>PERCENT COMPLETE</u>	<u>PREVIOUS REQUESTS</u>	<u>THIS REQUEST</u>	<u>TOTAL</u>
Field Verification \$ 8,840.55	100%	\$ 0.00	\$ 8,840.55	
Schematic Design \$ 4,830.50	100%	\$ 0.00	\$ 4,830.50	
Design Development \$ 4,910.50	100%	\$ 0.00	\$ 4,910.50	
Construction Document \$13,229.06	100%	\$ 0.00	\$ 13,229.06	
Bidding/Negotiation \$ 1,650.00	0%	\$ 0.00	\$ 0.00	
Construction Administration \$ 7,787.39	0%	\$ 0.00	\$ 0.00	
Closeout \$ 2,177.00	0%	\$ 0.00	\$ 0.00	
Total Amendment #1 \$425,641.74		\$ 0.00	\$ 31,810.61	\$113,172.48

**REIMBURSABLE EXPENSES**

Review Documents	\$ 1,777.79	
Misc Plots/Blueprints	\$ 12.00	
Photocopies	\$ 16.10	
Mileage 1 trip 397 miles @ .485/mile	\$ 192.55	
Per Diem Meal 1 person/1 day	\$ 45.00	
Shipping	\$ 45.00	
Long Distance	\$ 18.15	
Subtotal	\$ 2,106.59	\$115,279.07

**TOTAL NOW DUE** **\$115,279.07**

THANK YOU.

Potential Cost Saving Measures  
 Champaign County Courthouse Masonry Stabilization and Restoration  
 W&B #07-09-057/089  
 Dec. 5, 2007

A. Pull items out of General Contract and have County provide items or contract with local MBE Contractors.

1.	Construction fence	\$5,000
2.	Re-seeding/restoring site	\$5,000
3.	Modification of south handicap ramp	\$2,000
4.	Remove and store clock faces	\$4,000
5.	Remove canopy at south entrance	\$1,200
6.	Remove/reinstall casework at Jury area	\$1,000
7.	Exterior Lighting	\$23,000
8.	Delete interior work at tower	
	i. Temporary partitions and doors at Jury area	\$4,400
	ii. Removal of existing ceilings	\$6,400
	iii. Removal of existing flooring	\$3,200
	iv. New interior wall and door construction	\$15,750
	v. New ceiling construction	\$15,000
	vi. New flooring	\$7,200
	vii. Painting	\$12,000
	viii. Fire Protection Work	\$29,000
	ix. HVAC Work	\$74,000
	x. Electrical Work (excluding exterior lighting)	\$62,000
	TOTAL	\$270,150

B. Create additional deduct Alternate Bids

1.	Use color coated aluminum in lieu of copper at roofing	\$32,000
2.	Use color coated aluminum in lieu of copper at louvers	\$15,000
3.	Omit louvers	\$35,000
4.	Lengthen completion time for tower	\$40,000
5.	Use domestic stone in lieu of imported stone (The color match for domestic stone is not as close as the imported stone)	\$75,000
	TOTAL	\$197,000

# PROJECT MANUAL

W&B 07-09-057/089

**Champaign County Courthouse  
Masonry Stabilization and Restoration  
Urbana, Illinois**

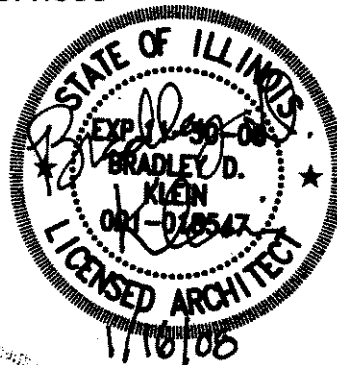
---

Owner:

Champaign County Administrative Services  
1776 East Washington Street  
Urbana, Illinois 61802

Architectural

**White & Borgognoni Architects, P.C.**  
212 North Illinois Avenue  
Carbondale, Illinois 62901



Mechanical/Electrical

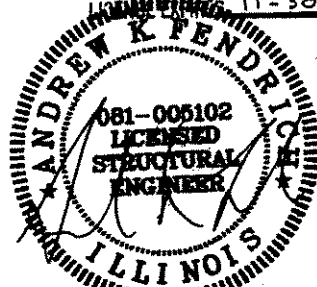
**GHR Engineers**  
1615 South Neil Street  
Champaign, Illinois 61820



DATE SIGNED 1-17-08  
~~11-30-08~~

Structural

**Fendrich Engineering**  
5221 S. Sixth Street  
Springfield, IL 62703



1-14-08  
EXP. 11-30-08

Date: January 16, 2008

Set #

24

BIDDING & CONTRACT REQUIREMENTS

Document 00300 - Bid Form

**BID TO:** Champaign County Administrative Services  
Attention: Denny Inman/County Administrator  
Brookens Administrative Center  
1776 East Washington  
Urbana, Illinois 61802

**BID FROM:** \_\_\_\_\_  
(Bidder's name)  
\_\_\_\_\_  
(Bidder's address)  
\_\_\_\_\_  
(Date)

**BID FOR:**   GENERAL   CONTRACT

**THE UNDERSIGNED:**

1. Acknowledges receipt of:
  - A. Project Manual for: **Champaign County Courthouse Masonry Stabilization & Restoration Project, Urbana, IL**
  - B. Drawings Sheets: See Specification Section 00860
  - C. Addenda: No. \_\_\_\_\_, dated \_\_\_\_\_.  
No. \_\_\_\_\_, dated \_\_\_\_\_.  
No. \_\_\_\_\_, dated \_\_\_\_\_.  
No. \_\_\_\_\_, dated \_\_\_\_\_.  
No. \_\_\_\_\_, dated \_\_\_\_\_.
2. Has examined the site and all bidding documents. Shall be responsible for performing all work specifically required of it by all parts of the bidding documents, including all drawings and specifications for the entire project even though such work may be included as related requirements specified in other divisions or sections.
3. Agrees to:
  - A. Hold this bid open until 45 calendar days after bid opening date.
  - B. The Owner is exempt from sales tax on products permanently incorporated in work. Meet the following conditions:
    1. Obtain sales tax exemption certificate number from Owner.
    2. Place exemption certificate number on invoices for materials incorporated

in work.

- 3. Upon completion of work, file with Owner a notarized statement that all purchases made under exemption certificate were entitled to be exempt and furnish copies of invoice to Owner.
  - 4. Pay legally assessed penalties for improper use of exemption certificate number.
  - 5. Document the Contractor's effort to utilize minority and female subcontractors/suppliers, as part of the bid package.
- C. Accept the provisions of the Instructions To Bidders regarding disposition of bid security.
  - D. Enter into and execute a contract with the Owner, when awarded on the basis of this bid, and in connection therewith to:
    - 1. Furnish all bonds and insurance in accord with the Bidding Documents.
    - 2. Accomplish the work in accord with the Contract Documents.

**CONTRACT TIME.** The Contractor shall complete all the work in accord with the Contract as follows:

Work on Tower and north elevation: On or before February 6, 2009.

All work: On or before August 29, 2009.

**EACH BID SHALL INCLUDE:**

- A. Bid Form, including "Efforts to Utilize Minority and Female Subcontractors/Suppliers"
- B. Bid Security
- C. Product Substitution Form (at Bidder's option)

Date: \_\_\_\_\_ Bidder's Name \_\_\_\_\_

\_\_\_\_\_  
Bidder's Representative(s) Signature(s) and Title(s)

If by a Corporation:

Attest \_\_\_\_\_ (Seal)

**BIDDING & CONTRACT REQUIREMENTS**

Document 00300 - Bid Form

**BASE BID:** Bidder agrees to perform all Work shown or specified in the bidding documents, exclusive of Alternate Bids and as scheduled below, for the sum of:

1. \_\_\_\_\_ **DOLLARS**  
 (\$ \_\_\_\_\_ )

\* \* \*

**Bid Schedule**

All bidders are required to complete the appropriate Bid Schedule in the Bid Form for their Work and submit to the Architect/Engineer within 24 hours of the date and time of the bid opening. Failure to complete the schedule may subject the bidder to disqualification. Contractor must fill in Contractor/Subcontractor and the Total price. A fax of the bid Schedule followed up with a hard copy to the Architect/Engineer will be allowed. **Note: All other required submittals including Base Bid, Alternate Bids, Unit Prices, Bid Security, Representations & Certifications and Product Substitutions must be included with the Bid.**

<u>Spec. Sec. #</u>	<u>Item</u>	<u>Contractor/ Subcontractor</u>	<u>Total Price</u>
Gen. Cdns	Overhead & Profit		_____
Gen. Cdns	Bonds		_____
Gen. Cdns	Insurance		_____
02010	Minor Demolition for Remodeling		_____
02211	Rough Grading		_____
02221	Excavating, Backfilling & Compacting for Structures		_____
02222	Excavating, Backfilling & Compacting for Utilities		_____
03100	Concrete Formwork		_____
03200	Concrete Reinforcement		_____
03300	Cast-In-Place Concrete		_____
03430	Precast Prestressed Concrete Floor System		_____
03470	Precast Concrete Wall Panels		_____
04200	Unit Masonry and Unit Masonry Veneer		_____

<u>Spec. Sec. #</u>	<u>Item</u>	<u>Contractor/ Subcontractor</u>	<u>Total Price</u>
04214	New Architectural Terra Cotta		
04452	Stone Veneer		
04500	Masonry Restoration and Cleaning		
04720	Cast Stone		
04902	Masonry Restoration Cementitious Patch		
05100	Structural Metal Framing		
05313	Steel Roof Deck		
05350	Composite Steel Floor Deck		
05511	Fixed Metal Ladders (Ships Ladder)		
06100	Rough Carpentry		
06400	Architectural Woodwork		
07100	Membrane Waterproofing		
07120	Fluid Applied Water Repellant		
07200	Insulation		
07270	Firestopping		
07311	Asphalt Shingles		
07411	Preformed Metal Roof Panels		
07530	EPDM Membrane Roofing		
07610	Standing Seam Metal Roof Panels		
07620	Flashing and Sheet Metal		
07920	Sealants & Caulking		
08100	Metal Doors and Frames		
08305	Access Doors		
08700	Hardware		
09105	Metal Studs		
09510	Acoustical Ceilings		
09900	Painting		
10200	Architectural Louvers		
15050	Basic Mechanical Materials and Methods		
15250	Mechanical Insulation		
15300	Fire Protection		
15500	Heating, Ventilating and Air Conditioning		\$
15750	Heat Transfer		\$

W&B 07-09-057/089

00300-4

<u>Spec. Sec. #</u>	<u>Item</u>	<u>Contractor/ Subcontractor</u>	<u>Total Price</u>
15850	Air Handling		\$ _____
15880	Air Distribution		\$ _____
15950	Building Systems Control		\$ _____
15955	Building Automation		\$ _____
15992	Piping Systems Testing, Adjusting and Balancing		\$ _____
15993	Air Systems Testing, Adjusting & Balancing		\$ _____
16050	Basic Electrical Materials and Methods		\$ _____
16400	Service and Distribution		\$ _____
16500	Lighting		\$ _____
16721	Fire Alarm System		\$ _____
<b>TOTAL BASE BID \$</b>			_____

\* \* \*

**UNIT PRICES/GENERAL WORK:** Areas not specifically indicated on the drawings and not included in above Base Bid, in accord with Division 1, General Requirements, Section 01026.

- Contractor shall provide a unit price for over-excavation of subsoils and replacement with CA-6 or CA-10 crushed stone, placed in maximum 8 inch loose lifts and each lift compacted to 95% of its maximum standard laboratory density where authorized by the Architect/Engineer for the UNIT PRICE per cubic yard.

UNIT PRICE PER CUBIC YARD \$(\_\_\_\_\_)

- Contractor shall provide a unit price for over-excavation of subsoils and replacement with "lean concrete" (2,000 psi), CA-6 or CA-10 crushed stone, placed in maximum 8 inch loose lifts and each lift compacted to 98% of its maximum standard laboratory density where authorized by the Architect/Engineer for the UNIT PRICE per cubic yard.

UNIT PRICE PER CUBIC YARD \$(\_\_\_\_\_)

- Contractor shall provide a unit price for replacement of existing ashlar sandstone masonry veneer with new ashlar sandstone masonry veneer where authorized by the Architect/Engineer for the UNIT PRICE per square foot.

UNIT PRICE PER SQUARE FOOT \$(\_\_\_\_\_)

W&B 07-09-057/089

00300-5



**ENCLOSE THIS DOCUMENT IN A SEPARATE SEALED ENVELOPE.**

**ENVELOPE WILL NOT BE OPENED AND REVIEWED UNTIL AFTER BIDS ARE OPEN/TABULATED.**

**EFFORTS TO UTILIZE MINORITY AND FEMALE SUBCONTRACTORS/SUPPLIERS**

The Bidder is utilizing the following MBE/FBE Subcontractor/Supplier Firms in regard to this Contract (make additional copies of this page if needed to list all MBE/FBE Firms):

	<u>Name of MBE/FBE FIRM</u> (Street and Mailing Addresses, City, State, and Zip)	<u>Telephone Number</u>	<u>MBE/FBE Denotation</u> (Indicate MBE or FBE, and Subcontractor or Supplier)
1.	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
2.	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
3.	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
4.	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
5.	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
6.	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

7.			
8.			
9.			
10.			
11.			
12.			

The Bidder represents to the County that to the best of its knowledge and belief:

1. Each of the subcontractors and supplies listed above qualifies under the provisions and definitions of the Minority/Female Business Enterprise Program Act as either a minority owned business or a female owned business.
2. The subcontract(s) which will be executed by the Bidder for the first level subcontractors and suppliers if the bidder is awarded this Contract by the County will comply with all provisions of the Minority/Female Business Enterprise Program Act.

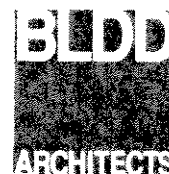
\_\_\_\_\_  
Signature and Title on Behalf of Bidder

\_\_\_\_\_  
Date

**( SIGNATURE IS REQUIRED )**

W&B 07-09-057/089

00300-13



Champaign County Highway Dept.  
 Brookens Administration Center  
 1776 E. Washington Street  
 Urbana, IL 61802  
 Attn: Denny Inman

January 24, 2008  
 Invoice No: 130129  
 Project No: 053015.400

**Principals**  
 L. Eugene Dillow, AIA  
 John R. Drayton, AIA  
 Randall L. West, AIA  
 Samuel J. Johnson, AIA  
 Steven T. Oliver, AIA

Re: Champaign Cty Fleet Maintenance Highway Facility

**Senior Associates**  
 Scott M. Likins, AIA  
 Bruce L. Maxey, AIA  
 Barbara Meek, AIA  
 Mark A. Ritz, AIA  
 Timothy J. McGrath, AIA  
 John S. Whitlock, AIA  
 R. Carson Durham, AIA

For professional services rendered for the period December 2, 2007 to January 1, 2008  
 for the referenced project.

**Associates**  
 Duane L. Allen  
 Todd D. Cyrulik, AIA

Description	Contract Amount	% Work To Date	Amount Billed	Previous Billed	This Inv Billed
PROGRAMMING	75,000.00	100.00%	75,000.00	75,000.00	0.00
SCHEMATIC DESIG	67,500.00	100.00%	67,500.00	67,500.00	0.00
DESGN DEVELPMNT	90,000.00	100.00%	90,000.00	90,000.00	0.00
CONST DOCUMENTS	180,000.00	100.00%	180,000.00	180,000.00	0.00
BID/NEGOTIATION	22,500.00	100.00%	22,500.00	22,500.00	0.00
CONST ADMIN	90,000.00	95.00%	85,500.00	81,900.00	3,600.00
Simplified Ener	1,396.00	100.00%	1,396.00	1,396.00	0.00
<b>Total Fix Fee</b>	<b>526,396.00</b>		<b>521,896.00</b>	<b>518,296.00</b>	<b>3,600.00</b>

100 merchant street  
 decatur, illinois 62523  
 phone 217 429-5105  
 fax 217 429-5167

2104 w. springfield ave.  
 champaign, illinois 61821  
 phone 217 356-9606  
 fax 217 356-8861

Reimbursable	Invoice #	Inv. Amt.	Memo
GHR Engineers & Assoc.	0016661	205.00	Owner Requested Elect. Cabinet Heater
Michael Harrington	120307123107	58.20	Mileage

2015 Grove, suite 300  
 bloomington, illinois 61701  
 phone 309 828-5025  
 fax 309 828-5127

Invoice Total \$3,863.20

833 w. jackson, suite 100  
 chicago, illinois 60607  
 phone 312 829-1987  
 fax 312 666-8967

Due and payable upon receipt. Subject to finance charge of 1% per month after 30 days.

Over 75 Years of Architecture  
*people creating places for people to gather, collaborate, think, learn & play*



ENGINEERS AND ASSOCIATES, INC.  
Mechanical & Electrical Consulting Engineers

1615 South Neil St. • Champaign, IL 61820  
Tel: (217) 356-0536 • Fax: (217) 356-1092  
ksiuts@ghrinc.com • FEIN: 37-0860182

053015.400  
Bill Hely

October 16, 2007  
Project No: 6059.0000  
Invoice No: 0016661

Mr. Mark Ritz  
BLDD Architects, Inc.  
2104 West Springfield  
Champaign IL 61821

MHR

Project: 6059.0000 Champaign County Fleet Maint Facility

**Professional Services: September 2, 2007 through September 29, 2007**

Task: 105 Owner Requested Electric Cabinet Heater

**Professional Personnel**

	Hours	Rate	Amount
Principal			
Finet, Brian C.	0.50	125.00	62.50
Employee			
Meerdink, John G.	1.50	95.00	142.50
Totals	2.00		205.00
<b>Total Labor</b>			<b>205.00</b>
		<b>Total this task</b>	<b>\$205.00</b>
		<b>Total this invoice</b>	<b>\$205.00</b>

**Outstanding Invoices**

Number	Date	Balance
0015115	03/15/06	1,099.00
0015961	02/06/07	430.00
0015962	02/06/07	7,697.50
0016578	09/24/07	1,506.32
0016579	09/24/07	543.99
<b>Total</b>		<b>11,276.81</b>

36716

Champaign County  
 Brookens Administration Center  
 1776 E. Washington Street  
 Urbana, IL 61802  
 Attn: Mr. Denny Inman

January 15, 2008  
 Invoice No: 130119  
 Project No: 053015.900



Re: Champaign Cty Fleet Maintenance Highway Facility Site Observation

Principals  
 L. Eugene Dillow, AIA  
 John R. Drayton, AIA  
 Randall L. West, AIA  
 Samuel J. Johnson, AIA  
 Steven T. Oliver, AIA

For professional services rendered for the period December 2, 2007 to January 1, 2008

Senior Associates  
 Scott M. Lukins, AIA  
 Bruce L. Maxey, AIA  
 Barbara Meek, AIA  
 Mark A. Ritz, AIA  
 Timothy J. McGrath, AIA  
 John S. Whitlock, AIA  
 R. Carson Durham, AIA

Hourly Not to Exceed Amount:	<b>\$54,420.00</b>
Previous Billed:	<u>\$39,457.77</u>
<b>Balance In Contract:</b>	<b>\$14,962.23</b>

Associates  
 Duane L. Allen  
 Todd D. Cyrulik, AIA

**Fee Charges**

<u>Description</u>	<u>Title</u>	<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
Wakefield, Dan Y.	Architect II	80.00	19.00	\$1,520.00
Harrington, Michael	Site Representative	80.00	33.00	<u>\$2,640.00</u>
Current Fee Charges				<b>\$4,160.00</b>

100 merchant street  
 decatur, illinois 62523  
 phone 217 429-5105  
 fax 217 429-5167

**Consultant Expenses**

<u>Consultant</u>	<u>Invoice #</u>	<u>Inv. Amt.</u>
GHR Engineers & Assoc.	0016794	1,030.64

2104 w. springfield ave.  
 champaign, illinois 61821  
 phone 217 356-9606  
 fax 217 356-8861

201 e. grove, suite 300  
 bloomington, illinois 61701  
 phone 309 828-5025  
 fax 309 828-5127

833 w. jackson, suite 100  
 chicago, illinois 60607  
 phone 312 829-1987  
 fax 312 666-8967

**Reimbursable Expenses**

<u>Reimbursable</u>	<u>Invoice #</u>	<u>Inv. Amt.</u>	<u>Memo</u>
Michael Harrington	120307123107	349.20	

Over 75 Years of Architecture  
*people creating places for people to gather, collaborate, think, learn & play*

---

Total Reimbursable Expenses

\$349.20

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**TOTAL NOW DUE**

**\$5,539.84**

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Due and payable upon receipt. Subject to finance charge of 1% per month after 30 days.



ENGINEERS AND ASSOCIATES, INC.  
Mechanical & Electrical Consulting Engineers

1615 South Neil St. • Champaign, IL 61820  
Tel: (217) 356-0536 • Fax: (217) 356-1092  
ksiuts@ghrinc.com • FEIN: 37-0860182

December 10, 2007  
Project No: 6059.0000  
Invoice No: 0016794

Mr. Mark Ritz  
BLDD Architects, Inc.  
2104 West Springfield  
Champaign IL 61821

3677

MAR

Project: 6059.0000 Champaign County Fleet Maint Facility

**Professional Services: November 4, 2007 through December 1, 2007**

Task: 003 Observation

**Professional Personnel**

Employee	Hours	Rate	Amount
Overman, Bryan D. 11/14/07	4.00	79.28	317.12
Overman, Bryan D. 11/21/07	4.00	79.28	317.12
Overman, Bryan D. 11/28/07	3.00	79.28	237.84
Overman, Bryan D. 11/30/07	2.00	79.28	158.56
<b>Totals</b>	<b>13.00</b>		<b>1,030.64</b>
<b>Total Labor</b>			<b>1,030.64</b>

Billing Limits	Current	Prior	To-date
Labor	1,030.64	9,567.77	10,598.41
Limit			11,250.00
Remaining			651.59
<b>Total this task</b>			<b>\$1,030.64</b>
<b>Total this invoice</b>			<b>\$1,030.64</b>

**Outstanding Invoices**

Number	Date	Balance
0015115	03/15/06	1,099.00
0015961	02/06/07	430.00
0015962	02/06/07	7,697.50
0016660	10/16/07	1,347.76
0016661	10/16/07	205.00
0016762	11/26/07	1,538.26
<b>Total</b>		<b>12,317.52</b>



Champaign County Highway Dept.  
 Brookens Administration Center  
 1776 E. Washington Street  
 Urbana, IL 61802  
 Attn: Denny Inman

January 15, 2008  
 InvoiceNo:130128  
 Project No: 053015.802

**Principals**  
 L. Eugene Dillow, AIA  
 John R. Drayton, AIA  
 Randall L. West, AIA  
 Samuel J. Johnson, AIA  
 Steven T. Oliver, AIA

**Senior Associates**  
 Scott M. Lkins, AIA  
 Bruce L. Maxey, AIA  
 Barbara Meek, AIA  
 Mark A. Ritz, AIA  
 Timothy J. McGrath, AIA  
 John S. Whitlock, AIA  
 R. Carson Durham, AIA

**Associates**  
 Duane L. Allen  
 Todd D. Cyrulik, AIA

**PROJECT: Champaign Cty Fleet Maintenance Highway Dept Layout & Misc Items**

**For professional services rendered for the period December 2, 2007 to January 1, 2008**

**Fee Charges:**

Description	Title	Rate	Hours	Amount
Wakefield, Dan Y.	Architect II	80.00	4.00	\$320.00
Current Fee Charges				\$320.00
<b>TOTAL NOW DUE</b>				<b>\$320.00</b>

Due and payable upon receipt. Subject to finance charge of 1% per month after 30 days.

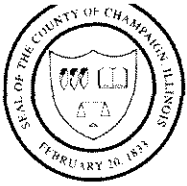
100 merchant street  
 decatur, illinois 62523  
 phone 217 429-5165  
 fax 217 429-5167

2104 w. springfield ave.  
 champaign, illinois 61821  
 phone 217 356-9606  
 fax 217 356-8861

201 e. grove, suite 300  
 bloomington, illinois 61701  
 phone 309 828-5025  
 fax 309 828-5127

833 w. jackson, suite 100  
 chicago, illinois 60607  
 phone 312 829-1987  
 fax 312 666-8967






## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
 URBANA, IL 61802  
 (217) 384-3776  
 (217) 384-3765 – PHYSICAL PLANT  
 (217) 384-3896 – FAX  
 (217) 384-3864 – TDD  
 Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT  
 DATA PROCESSING  
 MICROGRAPHICS  
 PURCHASING  
 PHYSICAL PLANT  
 SALARY ADMINISTRATION

To: Steve Beckett, County Facilities Chair  
 County Facilities Committee Members

From:  Denny Inman, County Administrator/Facilities & Procurement

Date: April 3, 2007

Re: East Campus Signage - Signage on Lierman & Main for New CCNH  
 (Agenda Item XII.B.)

Using the East Campus/Art Bartell Drive Traffic Flow plan I have identified signage placement at prominent junctures to facilitate the Public's travel. The following is a signage location and description which corresponds to the attached Layout.

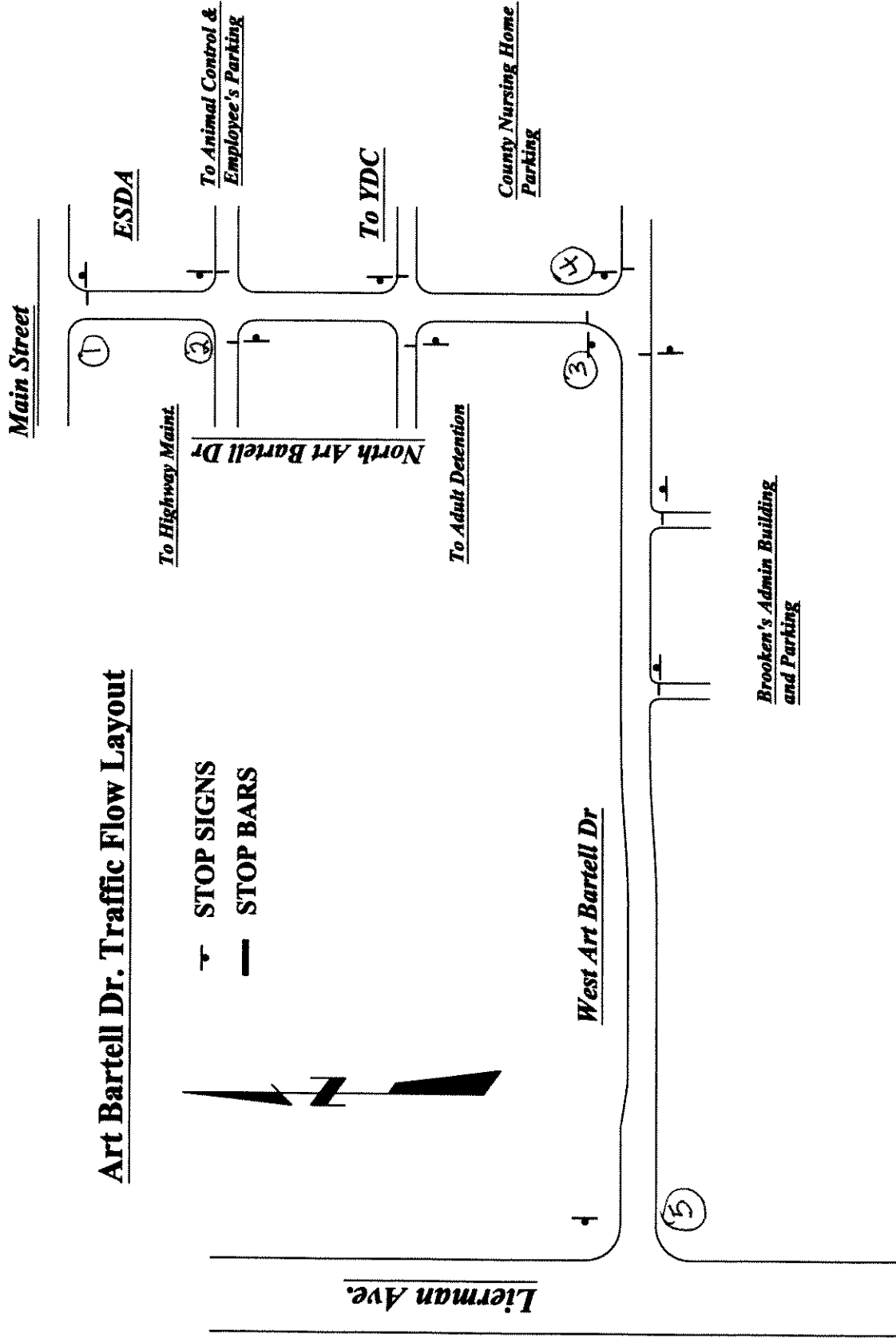
	Location	Possible Description
1	Main & Art Bartell Drive	Champaign County East Campus → Nursing Home → Humane Society → Satellite Jail Receiving → Brookens Administrative Center
2	Stop Sign @ Art Bartell Dr & Frontage Rd	← Humane Society ↑ Nursing Home ↑ Satellite Jail Receiving ↑ Brookens Administrative Center
3	Stop Sign - T Corner	← Nursing Home → Brookens Administrative Center → Lierman Avenue
4	Stop Sign - Leaving CCNH	→ Main Street ↑ Lierman Avenue
5	Entrance to Brookens (North)	← Nursing Home
6	ESDA	List Agency's

The signage would be the brown post and panel signage we currently utilize at Brookens Administrative Center. Average cost is:

	Location	Estimated Cost
1	Main & Art Bartell Drive	\$4,000
2	Stop Sign @ Art Bartell Dr & Frontage Rd	\$2,000
3	Stop Sign - T Corner	\$2,000
4	Stop Sign - Leaving CCNH	\$1,500
5	Entrance to Brookens (North)	\$500
6	ESDA	\$2,000
	Estimate -	<b>\$14,000</b>

Art Bartell Dr. Traffic Flow Layout

- STOP SIGNS
- STOP BARS

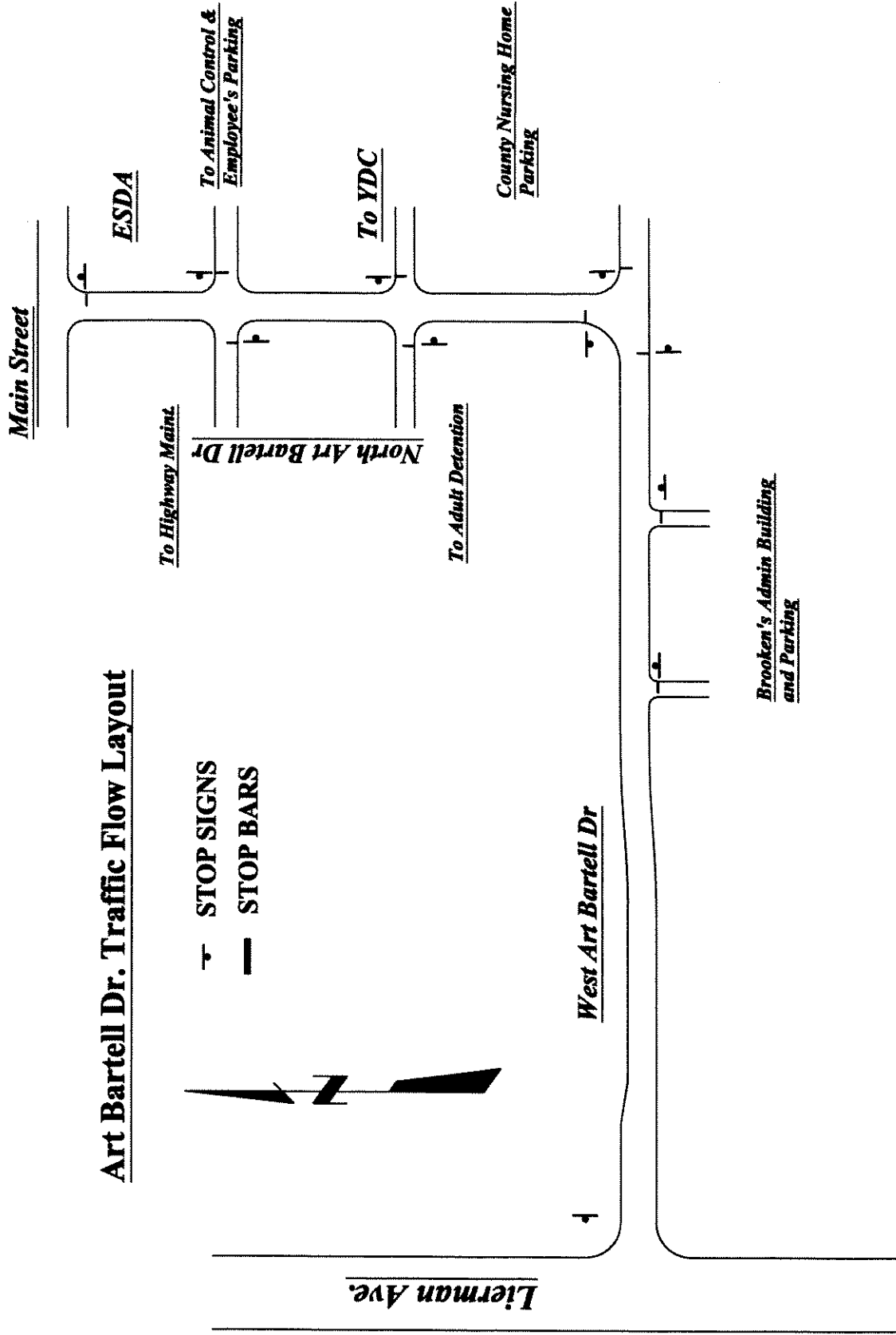


Drawn By: J. L. Cooper 4/19/06

Approved By: \_\_\_\_\_

Art Bartell Dr. Traffic Flow Layout

- STOP SIGNS
- STOP BARS



Drawn By: J. L. Cooper 4/19/06

Approved By: \_\_\_\_\_

**ATTACHMENTS GIVEN TO COMMITTEE AT MEETING**

**COUNTY FACILITIES**

**February 5, 2008**

**CONTENTS:**

1. White & Borgognoni corrected invoice
2. Physical Plant Monthly Reports
3. County Administrator Project Update Memo

January 22,2008

Mr. Denny Inman, Co-County Administrator  
Champaign County Administrative Services  
1776 East Washington Street  
Urbana, Illinois 61802

RE: Architectural Services for **Champaign County Courthouse Masonry Stabilization & Clock Tower Restoration** November 16, 2007 to January 21, 2008

**Invoice #6**

**Project #: 07-09-057/089**

**BASIC SERVICES**

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<b><u>PHASE</u></b>	<b><u>PERCENT COMPLETE</u></b>	<b><u>PREVIOUS REQUESTS</u></b>	<b><u>THIS REQUEST</u></b>	<b><u>TOTAL</u></b>
Program Analysis \$ 37,528.35	100%	\$ 37,528.35	\$ 0.00	
Schematic Design \$ 33,784.04	100%	\$ 33,784.04	\$ 0.00	
Design Development \$ 41,722.91	100%	\$ 41,722.91	\$ 0.00	
Construction Document \$162,723.75	100%	\$ 81,361.88	\$ 81,361.87	
Bidding/Negotiation \$ 17,415.80	0%	\$ 0.00	\$ 0.00	
Construction Administration \$118,789.26	0%	\$ 0.00	\$ 0.00	
Closeout \$ 13,677.63	0%	\$ 0.00	\$ 0.00	
Total Basic Services \$425,641.74		\$194,397.18	\$ 81,361.87	\$ 81,361.87

\*\* Invoice Continued on Next Page\*\*

January 22, 2008  
 Invoice #6  
 Page #2

**AMENDMENT #1 - OPTION 4 TOWER RECONSTRUCTION**

<b><u>PHASE</u></b>	<b><u>PERCENT COMPLETE</u></b>	<b><u>PREVIOUS REQUESTS</u></b>	<b><u>THIS REQUEST</u></b>	<b><u>TOTAL</u></b>
Field Verification \$ 8,840.55	100%	\$ 0.00	\$ 8,840.55	
Schematic Design \$ 4,830.50	100%	\$ 0.00	\$ 4,830.50	
Design Development \$ 4,910.50	100%	\$ 0.00	\$ 4,910.50	
Construction Document \$13,229.06	100%	\$ 0.00	\$ 13,229.06	
Bidding/Negotiation \$ 1,650.00	0%	\$ 0.00	\$ 0.00	
Construction Administration \$ 7,787.39	0%	\$ 0.00	\$ 0.00	
Closeout \$ 2,177.00	0%	\$ 0.00	\$ 0.00	
Total Basic Services Amendment #1 \$43,425.00		\$ 0.00	\$ 31,810.61	\$113,172.48

**REIMBURSABLE EXPENSES**

Review Documents	\$ 1,777.79	
Misc Plots/Blueprints	\$ 12.00	
Photocopies	\$ 16.10	
Mileage 1 trip 397 miles @ .485/mile	\$ 192.55	
Per Diem Meal 1 person/1 day	\$ 45.00	
Shipping	\$ 45.00	
Long Distance	\$ 18.15	
Subtotal	\$ 2,106.59	\$115,279.07

**TOTAL NOW DUE**

**\$115,279.07**

THANK YOU.

Champaign County Physical Plant  
 Monthly Report -  
 January, 2008

	Original Budget Amount	Current Budget Amount	Year to Date Expenditures	Balance	% of Current Budget Spent	Last Month	Last Year This Time
Commodities	\$78,668.00	\$77,852.00	\$18,663.87	\$59,188.13	23.97%	15.54%	28.66%
Cths R & M	\$22,716.00	\$22,716.00	\$3,593.70	\$19,122.30	15.82%	12.91%	23.41%
Downtown Jail R & M	\$28,189.00	\$28,189.00	\$6,062.23	\$22,126.77	21.51%	4.70%	21.20%
Satellite Jail R & M	\$29,087.00	\$29,087.00	\$1,744.55	\$27,342.45	6.00%	1.06%	7.86%
1905 R & M	\$10,718.00	\$10,718.00	\$1,417.62	\$9,300.38	13.23%	4.10%	5.24%
JDC R & M	\$13,503.00	\$13,503.00	\$3,441.26	\$10,061.74	25.49%	62.00%	23.42%
Brookens R & M	\$26,760.00	\$25,071.00	\$5,947.03	\$19,123.97	23.72%	12.55%	17.48%
1701 E Main R& M	\$2,500.00	\$3,389.00	\$3,388.49	\$0.51	99.98%	90.62%	n/a
Other Bldgs R & M	\$8,000.00	\$8,000.00	\$606.23	\$7,393.77	7.58%	4.94%	11.41%
Gas Service	\$328,666.00	\$328,666.00	\$56,644.48	\$272,021.52	17.23%	16.40%	9.64%
Electric Service	\$730,000.00	\$714,480.00	\$44,631.42	\$669,848.58	6.25%	3.00%	7.70%
Water Service	\$32,520.00	\$32,520.00	\$4,445.64	\$28,074.36	13.67%	7.41%	9.85%
Sewer Service	\$34,471.00	\$34,471.00	\$2,900.39	\$31,570.61	8.41%	1.92%	5.54%
All other services	\$256,257.00	\$256,336.00	\$48,807.38	\$207,528.62	19.04%	10.90%	19.57%
Brookens Remodel	\$0.00	\$16,316.00	\$12,960.64	\$3,355.36	79.44%	0.00%	n/a

Prepared by: Ranae Wolken  
 1/29/2008



Electric Utilities - FY2008

Period	Courthouse	204 E Main	502 S Lierman	JDC	1905 E Main	1701 Garage	Nite Lite	Brookens	ITC	Monthly Totals
December	\$14,317.15	\$7,424.63	\$8,628.57	\$3,947.38	\$5,267.86	\$192.74	\$216.72		\$4,637.74	\$44,632.79
January										\$0.00
February										\$0.00
March										\$0.00
April										\$0.00
May										\$0.00
June										\$0.00
July										\$0.00
August										\$0.00
September										\$0.00
October										\$0.00
November										\$0.00
Total to Date	\$14,317.15	\$7,424.63	\$8,628.57	\$3,947.38	\$5,267.86	\$192.74	\$216.72	\$0.00	\$0.00	\$44,632.79

Prepared by Ranae Wolken  
1/29/2008

## Gas Utilities - FY2008

Period	Courthouse	204 E Main	502 S Lierman	JDC	1905 E Main	1701 Garage	Brookens	ITC	Monthly Totals
December	\$13,846.81	\$5,486.19	\$12,355.28	\$2,757.32	\$2,409.58	\$506.62	\$5,555.18	\$10,988.51	\$53,905.49
January					\$2,145.40	\$593.59			\$2,738.99
February									\$0.00
March									\$0.00
April									\$0.00
May									\$0.00
June									\$0.00
July									\$0.00
August									\$0.00
September									\$0.00
October									\$0.00
November									\$0.00
Total to date	\$13,846.81	\$5,486.19	\$12,355.28	\$2,757.32	\$4,554.98	\$1,100.21	\$5,555.18	\$10,988.51	\$56,644.48

Prepared by Ranae Wolken  
1/29/2008

Building/Grounds Maintenance work hour comparison

FY2008

Weekly Period	Repair & Maintenance	Scheduled Maintenance	Nursing Home	Special Project	TOTAL
12/2/07 - 12/8/07	347.3	0.0	10.8	172.0	530.0
12/9/07 - 12/15/07	324.0	0.0	0.0	170.5	494.5
12/16/07 - 12/22/07	253.5	24.0	16.5	166.0	460.0
12/23/07 - 12/29/07 **	140.5	13.0	0.0	48.0	201.5
12/30/07-1/5/08*	259.8	0.0	6.0	135.0	400.8
1/6/08-1/12/08	290.3	0.0	5.5	171.8	467.5

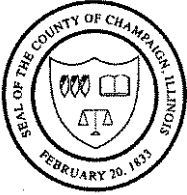
\*week includes a holiday  
 One work week: 475.00 hours if fully staffed

There are currently 369.42 comp time hours available to the maintenance staff

Total comp time hours earned in FY08 to date- 144.77

Total spent to date on overtime in FY08 - \$369.27

Prepared by: Ranae Wolken  
 1/29/2008



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
URBANA, IL 61802  
(217) 384-3776  
(217) 384-3765 – PHYSICAL PLANT  
(217) 384-3896 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

To: Steve Beckett, Chair of County Facilities Committee  
County Facility Committee Members

From: Denny Inman, County Administrator/Facilities & Procurement

Re: County Administrator Project Update Report

Date: February 5, 2008

The following is current information regarding projects which are approved or to be considered by the County Facilities Committee.

A. Fleet Maintenance/Highway Facility: As of Tuesday February 4, the following project task are completed or in progress:

1. Tasks Which are +80% Completed-

- |                                |                                    |
|--------------------------------|------------------------------------|
| a. Demolition of CAC Structure | i. Building Perimeter Lighting     |
| b. Building Foundation         | j. Concrete sidewalks, aprons, etc |
| c. Pre Cast Panel Installation | k. Roof Panel Installation.        |
| d. Drywall                     | l. Sectional overhead doors        |
| e. Thermal                     | m. HVAC - Requires Balancing       |
| f. Painting - 90%              | n. Electrical - 80%                |
| g. Floor Heating System        | o. Plumbing - 90%                  |
| h. Vehicle Lifts               |                                    |

2. Major tasks in next 30 days:

- |   |                                    |
|---|------------------------------------|
| a. Overhead crane installation- Wk of 2/12        | d. Carpet                          |
| b. Lay-In Ceiling                                 | e. Office Furniture - Install 2/26 |
| c. Roof Flashing, fascia, soffit, and gutter work | f. Computers/Network               |
|   | g. Vehicle Wash Unit               |
|   | h. Punchlist                       |

3. Major tasks in next 60 days:
  - a. Parking lot and access roads. (Weather permitting)
  - b. Pre Cast Panels: Cleaning
  - c. Final Punchlist

B. **ILEAS**: To date the demolition phase of the project has been completed. Current activities include metal studs, HVAC duct install, plumbing rough-in, and electrical rough-in. This work is progressing in areas previously know as A Wing and the kitchen/dinning areas. This work is scheduled to be completed by March 1. We are on schedule for mid May completion.

C. **Courthouse Masonry Stabilization/Restoration**:

1. **Pre-Proposal Meeting**: Friday Feb. 8<sup>th</sup> @ 1 pm in Jury Assembly Rm.
2. **Due Date**: February 19

D. **Brookens Administrative Center**:

1. **M.R. 2**: Task to be completed.
  - i. Balance HVAC
  - ii. Add Glass to M.R. Doors
2. **County Clerk Remodel**: Completed
3. **RPC**: 75% complete. Tasks to be completed are the replacement of the lighting fixtures and remodeling the large conference room.
4. **Restrooms**:
  - i. Doors: Work to begin on or about March 1<sup>st</sup> . In the event the contractor (Jones & Jones) work at the Fleet/Maintenance facility is completed prior to March 1<sup>st</sup> the project will begin earlier.
  - ii. Hot Water: The cross connection still has not been resolved.

E. **CCNH/Final Realized Cost Report (Audit) to HFPB**: Report is submitted and the County Board has not received any communication from the HFPB.

Please feel free to contact me at your earliest convenience to discuss any issues regarding our projects.