

CHAMPAIGN COUNTY BOARD COMMITTEE AGENDA

COUNTY FACILITIES

Thursday April 21, 2005 - 6:30 P.M.

Meeting Room 2, Brookens Administrative Center

CHAIR: Steve Beckett

MEMBERS: Avery, Cowart, Hogue, James, Jay, Knott, Sapp, Weibel

AGENDA ITEM

- I CALL TO ORDER
- II APPROVAL OF AGENDA/ADDENDUM
- III PUBLIC PARTICIPATION
- IV A/E SHORTLIST SELECTION FOR FLEET MAINTENANCE/HIGHWAY FACILITY (To be distributed)
- V PAY REQUESTS - SCOTTSWOOD DRAINAGE PROJECT: BERNES, CLANCY & ASSOCIATES
- VI OTHER BUSINESS
- VII ADJOURNMENT

*Champaign County
Administrative Services
1776 East Washington
Urbana, IL 61802
(217) 384-3776*

*Barbara Wysocki
County Board Chair
Denny Inman, Del Bussey
County Administrators*



BERNS, CLANCY

AND ASSOCIATES

PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

THOMAS B. BERNS
EDWARD L. CLANCY
CHRISTOPHER BILLING

DONALD WAUTHIER

BRIAN CHAILLE
DENNIS CUMMINS
JENNIFER SELBY
HEATHER SULLIVAN
RICHARD SUNDEN

MICHAEL BERNS
OF COUNSEL

STATEMENT #1

November 10, 2004

Mr. Don Flessner
Urbana Township
2312 Perkins Road
Urbana, IL 61801

Professional Services required to December 6, 2003 with regard to **Supplemental Engineering Services for the Scottswood Subdivisions Drainage Improvements Project, Urbana Township, Champaign County, Illinois.**

The supplemental services outlined herein are not included in our original contract with Urbana Township dated June 10, 2003 for subject project. These supplemental services have been necessitated by changes in the scope of the project not anticipated in the original contract. These supplemental services are as set forth in our Agreement for Supplemental Engineering Services dated October 28, 2004.

Services Include:

- Correspondence and communications with Urbana Township; Champaign County Regional Planning Commission; Urbana Park District; Champaign County Administration; St. Joseph Drainage District No. 3; City of Urbana; Urbana School District #116; Project Team for Champaign County East Campus Master Plan; Champaign County Nursing Home Project Civil Engineer; and other local government officials.
- Preparation for and attendance at additional Project Coordination Meetings
- Submittal of additional Schematic Design Plans, Exhibits, and other project background data to local state and government officials
- Preparation for and attendance at project meeting with local agency Staff and DCEO representatives
- Review of Champaign County Nursing Home Plans related to stormwater drainage

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- Design of "temporary" or "duplicative" Phase 1 project improvements
- Preparation and submittal of Meeting Agendas; Meeting Minutes; and Exhibits for distribution at the above referenced meetings
- Review of draft Intergovernmental Agreement between Urbana Township and St. Joseph Drainage District No. 3
- Preparation for and attendance at meetings with Urbana Park District Staff on August 25 and September 22, 2003
- Preparation and submission of Project Executive Summary document for Department of Commerce and Economic Opportunity grant application
- Initial analysis of Urbana Park District's concept for the Weaver Park Site Development and potential impacts to the Scottswood Subdivisions Drainage Improvement Project
- Initial review of Champaign County Nursing Home Plans related to stormwater drainage
- Supervision and review of all services performed by a Professional Engineer / Surveyor / Principal of the Firm
- Other incidental services.



Professional Grade 7	29.00 hours @	\$110	\$ 3,190.00
Professional Grade 5	29.50 hours @	74	2,183.00
Professional Grade 2	67.00 hours @	50	3,350.00
Technician Grade 4	21.75 hours @	52	1,131.00
Technician Grade 2	37.75 hours @	40	1,510.00
Technician Grade 1	11.00 hours @	30	<u>330.00</u>
			\$11,694.00

Miscellaneous expenses and materials
expended during the course of the work:

Plan sheet copies	274.40	
Exhibit materials	428.75	
Photocopies	120.20	
Postage	68.14	
Miscellaneous	17.20	<u>908.69</u>

TOTAL AMOUNT DUE THIS STATEMENT **\$12,602.69**

Respectfully submitted,
BERNS, CLANCY AND ASSOCIATES, P.C.

Thomas Berns

Thomas B. Berns, P.E., L.S., President





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RICHARD SUNDEN

MICHAEL BERNs
OF COUNSEL

STATEMENT #2

November 11, 2004

Mr. Don Flessner
Urbana Township
2312 Perkins Road
Urbana, IL 61801

Professional Services required from December 6, 2003 to November 6, 2004 with regard to **Supplemental Engineering Services for the Scottswood Subdivisions Drainage Improvements Project, Urbana Township, Champaign County, Illinois.**

The supplemental services outlined herein are not included in our original contract with Urbana Township dated June 10, 2003 for subject project. These supplemental services have been necessitated by changes in the scope of the project not anticipated in the *original* contract. These supplemental services are as set forth in our Agreement for Supplemental Engineering Services dated October 28, 2004.

Services Include:

- Correspondence and communications with Urbana Township; Champaign County Regional Planning Commission; Urbana Park District; Champaign County Administration; St. Joseph Drainage District No. 3; City of Urbana; Urbana School District #116; Project Team for Champaign County East Campus Master Plan; Champaign County Nursing Home Project Civil Engineer; Urbana Park District Consultants; and other local government officials.
- Preparation for and attendance at three (3) Project Coordination Meetings
- Submittal of additional Schematic Design Plans, Topographic Maps, and other project background data to Weaver Park Consultants
- Two (2) Design Coordination Meetings with Urbana Park District Staff and their Consultants
- Partial design of Phase 2 storm sewer improvements
- Partial design of Phase 2 stormwater detention basin improvements

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- Partial preparation of additional Easement Plats
- Partial preparation of technical specifications for Phase 2 construction project
- Coordination meeting with City Staff with regard to Sunny Estates storm sewer improvement
- Partial preparation of general specifications and contract documents for Phase 2 construction project
- Survey work to obtain topographic information along storm sewer route
- Supervision and review of all services performed by a Professional Engineer / Surveyor / Principal of the Firm
- Other incidental services.

Professional Grade 7	9.00 hours @	\$110	\$ 990.00
Professional Grade 5	82.00 hours @	74	6,068.00
Professional Grade 4	6.50 hours @	59	383.50
Professional Grade 1	62.50 hours @	40	2,500.00
Technician Grade 4	5.50 hours @	52	286.00
Technician Grade 2	45.00 hours @	40	<u>1,800.00</u>
			\$12,027.50

Miscellaneous expenses and materials
 expended during the course of the work:

Plan sheet copies	21.20	
Exhibit materials	97.50	
Photocopies	144.80	
Miscellaneous	43.62	<u>307.12</u>

TOTAL AMOUNT DUE THIS STATEMENT **\$12,334.62**



SUMMARY OF STATEMENTS

	<u>Statement</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
#1	November 10, 2004	\$11,694.00	\$ 908.69	\$12,602.69
#2	November 11, 2004	<u>12,027.50</u>	<u>307.12</u>	<u>12,334.62</u>
	TOTAL	\$23,721.50	\$1,215.81	\$24,937.31
	Payment received, thank you			<u>0.00</u>
	BALANCE NOW DUE			\$24,937.31

Respectfully submitted,
BERNS, CLANCY AND ASSOCIATES, P.C.

Thomas Berns

Thomas B. Berns, P.E., L.S., President





BERNS, CLANCY AND ASSOCIATES

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HEATHER SULLIVAN
RICHARD SUNDEN

MICHAEL BERNs
OF COUNSEL

STATEMENT #3

December 28, 2004

Mr. Don Flessner
Urbana Township
2312 Perkins Road
Urbana, IL 61801

Professional Services required from November 6, 2004 to December 18, 2004 with regard to **Supplemental Engineering Services for the Scottswood Subdivisions Drainage Improvements Project, Urbana Township, Champaign County, Illinois.**

The supplemental services outlined herein are not included in our original contract with Urbana Township dated June 10, 2003 for subject project. These supplemental services have been necessitated by changes in the scope of the project not anticipated in the original contract. These supplemental services are as set forth in our Agreement for Supplemental Engineering Services dated October 28, 2004.

Services Include:

- Correspondence and communications with Urbana Township; Champaign County Regional Planning Commission; Urbana Park District; Champaign County Administration; St. Joseph Drainage District No. 3; City of Urbana; Urbana School District #116; Project Team for Champaign County East Campus Master Plan; Champaign County Nursing Home Project Civil Engineer; Urbana Park District Consultants; and other local government officials.
- Preparation for and attendance at two (2) Project Coordination Meetings
- Submittal of additional Schematic Design Plans, Topographic Maps, and other project background data to Weaver Park Consultants
- One (1) Design Coordination Meeting with Urbana Park District Staff and their Consultants
- Partial design of Phase 2 storm sewer improvements
- Partial design of Phase 2 stormwater detention basin improvements

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405 EAST MAIN STREET • POST OFFICE BOX 755 • URBANA, IL 61803-0755 • 217/384-1144 • FAX 217/384-3355
 28 WEST NORTH STREET • 301 THORNTON BLDG • DANVILLE, IL 61832-5729 • 217/431-1144 • FAX 217/431-2929

- Redesign of Phase 1 Outlet Storm Sewer to coordinate with Weaver Park Concept Plan
- Partial preparation of additional Easement Plats
- Partial preparation of technical specifications for Phase 2 construction project
- Partial preparation of general specifications and contract documents for Phase 2 construction project
- Survey work to obtain topographic information along storm sewer route
- Supervision and review of all services performed by a Professional Engineer / Surveyor / Principal of the Firm
- Other incidental services.

Professional Grade 7	4.00 hours @	\$110	\$ 440.00
Professional Grade 5	22.25 hours @	74	1,646.50
Professional Grade 4	1.50 hours @	59	88.50
Professional Grade 2	15.00 hours @	50	750.00
Technician Grade 4	1.00 hours @	52	52.00
Technician Grade 3	41.00 hours @	46	1,886.00
Technician Grade 2	2.50 hours @	40	100.00
			\$4,963.00

Miscellaneous expenses and materials
expended during the course of the work:

Computer-aided drafting	215.00	
Color plot paper	15.00	
Photocopies	11.60	
Plan sheet copies	74.80	
Miscellaneous	33.12	349.52

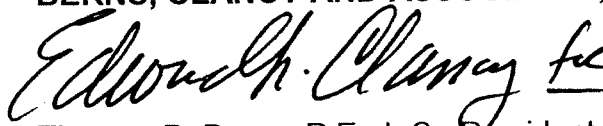
TOTAL AMOUNT DUE THIS STATEMENT **\$5,312.52**



SUMMARY OF STATEMENTS

	<u>Statement</u>	<u>Fees</u>	<u>Expenses</u>	<u>Total</u>
#1	November 10, 2004	\$11,694.00	\$ 908.69	\$12,602.69
#2	November 11, 2004	12,027.50	307.12	12,334.62
#3	December 28, 2004	<u>4,963.00</u>	<u>349.52</u>	<u>5,312.52</u>
	TOTAL	\$28,684.50	\$1,565.33	\$30,249.83
	Payment received, thank you			<u>0.00</u>
	BALANCE NOW DUE			\$30,249.83

Respectfully submitted,
BERNS, CLANCY AND ASSOCIATES, P.C.


Thomas B. Berns, P.E., L.S., President

