

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, December 21, 2023 – 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page #'s

- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Date/Time of Next Regular Meetings
 - Standing Committees:
 - A. County Facilities Committee
Tuesday, January 2, 2023 @ 6:30 p.m.
Shields-Carter Meeting Room
 - B. Environment & Land Use Committee
Thursday, January 4, 2023 @ 6:30 p.m.
Shields-Carter Meeting Room
 - C. Highway & Transportation Committee
Friday, January 5, 2023 @ 9:00 a.m.
1605 E Main Street, Urbana
 - Committee of the Whole:
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, January 9, 2023 @ 6:30 p.m.
Shields-Carter Meeting Room
 - County Board:
 - A. Regular Meeting
Thursday, January 18, 2023 @ 6:30 p.m.
Shields-Carter Meeting Room
- VII. Public Participation
- VIII. *Consent Agenda 1-42
- IX. Communications
 - A. Update from the County Clerk regarding Restrictive Covenants Project (*information only*)
- X. Approval of Minutes
 - A. October 19, 2023 – Truth in Taxation Hearing 43
 - B. November 21, 2023 – Regular Meeting 44-53
- XI. Standing Committees:
 - A. County Facilities
Summary of Action Taken December 5, 2023 Meeting 54-55
- XII. Areas of Responsibility
Summary of Action Taken December 12, 2023 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments) 56-60
- XIII. New Business
 - A. Adoption of Resolution No.2023-350 Honoring Retiring County Employees 61-62
 - B. Adoption of Resolution No. 2023-351 Honoring County Employees Reaching Milestone Years of Service 63-64
 - C. Adoption of Resolution No. 2023-352 Authorizing Payment of Claims 65
 - The payment register is available on the County’s website at:
<https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php>

D.	Adoption of Resolution No. 2023-353 Approving Purchases Not Following Purchasing Policy	66-67
E.	****Adoption of Ordinance No. 2023-21 Granting a Special Use Permit, Zoning Case 100-S-23 “Champaign Solar 1B” PV Solar Farm Including the Decommissioning and Site Reclamation Plan	68-72
F.	Annual Renewal of Recreation & Entertainment License	
	1. Gordyville, LLC, 2205 CR 3000 N, Gifford, IL 61847 for term 1/1/2024-12/31/2024	73-83
	2. Hudson Farm Wedding & Events, LLC, 1341 CR 1800 E, Urbana, IL 61802 for term 1/1/2024-12/31/2024	84-88
	3. Champaign County Fair Association, 1302 N. Coler Avenue, Urbana, IL 61801 for term 1/1/2024-12/31/2024	89-95
XIV.	Other Business	
A.	American Rescue Plan Act	
	1. Update from the ARPA Project Manager (<i>information only</i>)	96-105
	2. Compensation Proposal (<i>discussion only</i>)	106-115
B.	County Executive	
	1. New County Seal (<i>discussion only</i>)	116-118
	2. Adoption of Resolution No. 2023-354 Placing the Question of Elimination of the Elected Office of County Coroner & County Auditor in Champaign County on the March 2024 Election Ballot	119-120
XV.	Adjourn	

*Roll call

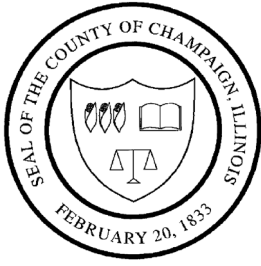
**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois
Thursday, December 21, 2023 - 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

Page #'s

A. County Facilities

1. Adoption of Resolution No. 2023-323 Approving Amendment to Contract with Broeren Russo Builders Inc. for County Plaza Renovation Project 1-4
2. Adoption of Resolution No. 2023-324 Approving Amendment to Contract with P.J. Hoerr Inc for County Jail Consolidation Project 5-8

B. Policy, Personnel & Appointments

1. Adoption of Resolution No. 2023-325 Appointing *Gary Musson* to the Craw Cemetery Association, term ending 6/30/2029 9
2. Adoption of Resolution No. 2023-326 Appointing Cheryl Yearsley to the Yearsley Cemetery Association, term ending 6/30/2029 10
3. Adoption of Resolution No. 2023-327 Appointing Danny Ehmen to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2025 11
4. Adoption of Resolution No. 2023-328 Appointing *Jon Youakim* to the Mental Health Board, term 1/1/2024-12/31/2027 12
5. Adoption of Resolution No. 2023-329 Appointing Christopher Miner to the Mental Health Board, term 1/1/2024-12/31/2027 13
6. Adoption of Resolution No. 2023-330 Appointing Mohammad Ullah (D) to the Champaign-Urbana Mass Transit District, term 1/1/2024-12/31/2028 14
7. Adoption of Resolution No. 2023-331 Creating Authorized Position for the Champaign County Information Technology Department – Junior Systems Administrator 15
8. Adoption of Resolution No. 2023-332 Creating Authorized Position for the Champaign County Veterans' Assistance Commission – Administrative Assistant 16
9. Adoption of Resolution No. 2023-333 Appointing members to the Broadband Task Force 17

C. Finance

1. **Adoption of Resolution No. 2023-334 Approving Budget Amendment BUA 2023/12/162 Fund 6476 Self-Funded Insurance / Dept 119 Workers Comp Insurance 18
Increased Appropriations: \$115,656
Increased Revenue: \$0
Reason: To pay Workers' Compensation claims for the remainder of FY2023.
2. **Adoption of Resolution No. 2023-335 Approving Budget Amendment BUA 2023/12/114 Fund 1080 General Corporate / Dept 140 Correctional Center 19
Increased Appropriations: \$470,145
Increased Revenue: \$0
Reason: To cover operational expenses that were difficult to predict when creating the FY2023 budget.

3. **Adoption of Resolution No. 2023-336 Approving Budget Amendment BUA 2023/12/140 Fund 2679 Child Advocacy Center / Dept 176 Child Advocacy Center Increased Appropriations: \$17,000 Increased Revenue: \$17,000 Reason: To use additional grant funds to cover staff salary increases. 20
4. Adoption of Resolution No. 2023-337 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-004-0028 21
5. Adoption of Resolution No. 2023-338 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0088 22
6. Adoption of Resolution No. 2023-339 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0089 23
7. Adoption of Resolution No. 2023-340 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-019-0130 24
8. Adoption of Resolution No. 2023-341 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0158 25
9. Adoption of Resolution No. 2023-342 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0024 26
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11. Adoption of Resolution No. 2023-344 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0109 28
12. Adoption of Resolution No. 2023-345 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299 29
13. Adoption of Resolution No. 2023-346 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 11-013-0070 30
14. Adoption of Resolution No. 2023-347 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-055-0842 31
15. Adoption of Resolution No. 2023-348 authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 20-032-0062 32
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17. Adoption of Resolution No. 2023-349 Approving a Market Adjustment to Positions in the Circuit Clerk's Office 41-42

RESOLUTION NO. 2023-323

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH BROEREN RUSSO BUILDERS INC. FOR COUNTY PLAZA RENOVATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with Broeren Russo Builders, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The changes result in a decrease of \$26 for an overpayment in Change Order #2, an increase of \$2,000 to install ballistic panel in first level lobby under the transaction counter, and an increase of \$190,718 for add new perimeter soffits to close the ceiling from the interior finished space, resulting in a net increase to the total contract in the amount of \$192,692; and

WHEREAS, the contract time was extended to June 14, 2023 from requested modifications to the fifth level;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with Broeren Russo Builders, Inc. which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 022
Date: 11/28/2023

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order 2, Item 5 included an overpayment of \$26 to the contractor. This change order credits the \$26 back to the Owner. The Contract time was also requested to be extended to June 14, 2023 from requested modifications to the fifth level.

The original Contract Sum was	\$	18,825,000.00
The net change by previously authorized Change Orders	\$	936398.90
The Contract Sum prior to this Change Order was	\$	19,761,398.90
The Contract Sum will be decreased by this Change Order in the amount of	\$	26.00
The new Contract Sum including this Change Order will be	\$	19,761,372.90

The Contract Time will be increased by Thirty (30) days.

The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.

ARCHITECT *(Firm name)*

Broeren Russo

CONTRACTOR *(Firm name)*

Champaign County Board

OWNER *(Firm name)*



SIGNATURE



SIGNATURE

SIGNATURE

Karla J. Smalley, AIA, LEED AP, NCARB

PRINTED NAME AND TITLE

Austin Barton Project Manager

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

11/29/2023

DATE

11.29.2023

DATE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 023
Date: 11/29/2023

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add to install ballistic panel (which was not installed at the fourth level Sheriff transaction counter) at first level lobby under the transaction counters.

The original Contract Sum was	\$	18,825,000.00
The net change by previously authorized Change Orders	\$	936372.90
The Contract Sum prior to this Change Order was	\$	19,761,372.90
The Contract Sum will be increased by this Change Order in the amount of	\$	2,000.00
The new Contract Sum including this Change Order will be	\$	19,763,372.90

The Contract Time will be increased by Thirty (30) days.

The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.

ARCHITECT *(Firm name)*

Broeren Russo

CONTRACTOR *(Firm name)*

Champaign County Board

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Karla J. Smalley, AIA, LEED AP, NCARB

PRINTED NAME AND TITLE

Austin Barton Project Manager

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

11/29/2023

DATE

11.29.2023

DATE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 024
Date: 11/29/2023

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

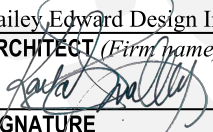
During demolition, the original soffits at the perimeter of the building were discovered to be anchored to the exterior curtain wall. These soffits were originally planned to be retained in the renovation, however had to be removed as they were not stable after the removal of the curtain wall. A new perimeter soffit is needed to close the ceiling from the interior finished space. The soffit will be preconstructed with 'simple soffit' system to minimize cost. Gypsum wall board will be installed over the system and receive a level 4 finish, primed and painted. Blocking will be included above the soffit to allow for attachment of window treatment.

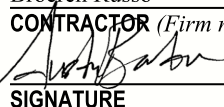
The original Contract Sum was	\$	<u>18,825,000.00</u>
The net change by previously authorized Change Orders	\$	<u>938,372.90</u>
The Contract Sum prior to this Change Order was	\$	<u>19,763,372.90</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>190,718.00</u>
The new Contract Sum including this Change Order will be	\$	<u>19,954,090.90</u>

The Contract Time will be increased by Thirty (30) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT *(Firm name)*

SIGNATURE
 Karla J. Smalley, AIA, LEED AP, NCARB
PRINTED NAME AND TITLE
 11/30/2023
DATE

Broeren Russo
CONTRACTOR *(Firm name)*

SIGNATURE
 Austin Barton Project Manager
PRINTED NAME AND TITLE
 11.30.2023
DATE

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

RESOLUTION NO. 2023-324

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH P.J. HOERR INC.
FOR COUNTY JAIL CONSOLIDATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with P.J. Hoerr, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The changes result in an increase of \$338.40 to add fastening of angle to existing precast wall per revised detail 8/S603, an increase of \$3,401.21 to provide electrical/fire alarm work for magnetic hold opens for door 156, and an increase of \$32,632.10 to provide new inmate property storage; resulting in a net increase to the total contract in the amount of \$36,371.71;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with P.J. Hoerr, Inc. which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



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Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 020
Date: November 10, 2023

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place, Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFI 038/ASI 005, Add fastening of angle to existing precast wall per revised detail 8/S603

The original Contract Sum was	\$	<u>22,228,357.00</u>
The net change by previously authorized Change Orders	\$	<u>9,089.80</u>
The Contract Sum prior to this Change Order was	\$	<u>22,237,446.80</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>338.40</u>
The new Contract Sum including this Change Order will be	\$	<u>22,237,785.20</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.


NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

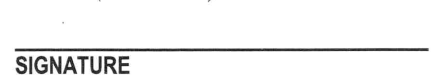
Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

PJ Hoerr, Inc.
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*


SIGNATURE


SIGNATURE


SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

Matt Brown, Senior Project Manager
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

November 10, 2023
DATE

DATE

DATE



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Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 021
Date: November 14, 2023

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide electrical/fire alarm work for magnetic hold opens for Door 156 (RFP 011).

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 9,428.20
The Contract Sum prior to this Change Order was	\$ 22,237,785.20
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,401.21
The new Contract Sum including this Change Order will be	\$ 22,241,186.41

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects

PJ Hoerr, Inc

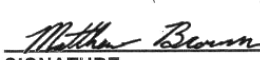
Champaign County Board

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*


SIGNATURE


SIGNATURE

SIGNATURE

Chris Bieser, Project Manager

Matt Brown, Senior Project Manager

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

November 14, 2023

11/15/23

DATE

DATE

DATE



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Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 022
Date: November 16, 2023

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide new inmate property storage

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 12,829.41
The Contract Sum prior to this Change Order was	\$ 22,241,186.41
The Contract Sum will be increased by this Change Order in the amount of	\$ 32,632.10
The new Contract Sum including this Change Order will be	\$ 22,273,818.51

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects

PJ Hoerr, Inc.

Champaign County Board

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*







SIGNATURE

SIGNATURE

SIGNATURE

Chris Bieser, Project Manager

Matt Brown, Senior Project Manager

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

November 16, 2023

DATE

DATE

DATE

RESOLUTION NO. 2023-325

RESOLUTION APPOINTING GARY MUSSON TO THE
CRAW CEMETERY ASSOCIATION

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Gary Musson to the Craw Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Gary Musson to the Craw Cemetery Association for an unexpired term ending June 30, 2029; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Gary Musson, 510 CR 700 N, Sadorus, IL 61872.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-326

RESOLUTION APPOINTING CHERYL YEARSLEY TO THE
YEARSLEY CEMETERY ASSOCIATION

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Cheryl Yearsley to the Yearsley Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Cheryl Yearsley to the Yearsley Cemetery Association for an unexpired term ending June 30, 2029; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Cheryl Yearsley, 2294 CR 1800 E, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-327

RESOLUTION APPOINTING DANNY EHMEN TO THE
ST. JOSEPH-STANTON FIRE PROTECTION DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Danny Ehmen to the St. Joseph-Stanton Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Danny Ehmen to the St. Joseph-Stanton Fire Protection District for an unexpired term ending April 30, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Danny Ehmen, 2049 CR 1850 N, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-328

RESOLUTION APPOINTING JON YOUAKIM TO THE
MENTAL HEALTH BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board the reappointment of Jon Youakim to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Jon Youakim for a term commencing January 1, 2024 and ending December 31, 2027; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jon Youakim, 3848 Thornhill Circle, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-329

RESOLUTION APPOINTING CHRISTOPHER MINER TO THE
MENTAL HEALTH BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board the appointment of Christopher Miner to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Christopher Miner for a term commencing January 1, 2024 and ending December 31, 2027; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Christopher Miner, 603 N Elm St., Champaign, IL 61820.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-330

RESOLUTION APPOINTING MOHAMMAD ULLAH TO THE
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD

WHEREAS, The County Executive, Steve Summers, has submitted to the County Board his appointment of Mohammad Ullah to the Champaign-Urbana Mass Transit District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3610/3.1;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Mohammad Ullah to the Champaign-Urbana Mass Transit District Board for a term commencing January 1, 2024 and ending December 31, 2028; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Mohammad Ullah, 2608 S. Muirfield Place, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-331

RESOLUTION CREATING AN AUTHORIZED POSITION FOR THE CHAMPAIGN COUNTY INFORMATION TECHNOLOGY DEPARTMENT – JUNIOR SYSTEMS ADMINISTRATOR

WHEREAS, the County Board has approved the Champaign County Salary Administration Guidelines, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Salary Administration Guidelines, the Chief Information Officer has presented a request for the addition of a Junior Systems Administrator position in the Information Technology Department; and

WHEREAS, the Job Content Evaluation Committee, reviewed the request and recommends approval of the creation of the Junior System Administrator position in the Information Technology Department, assigned to grade range I, effective December 1, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Junior System Administrator position in the Information Technology Department, assigned to Grade Range I, effective December 1, 2023.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-332

RESOLUTION CREATING AN AUTHORIZED POSITION FOR THE CHAMPAIGN COUNTY VETERANS' ASSISTANCE COMMISSION – ADMINISTRATIVE ASSISTANT

WHEREAS, the County Board has approved the Champaign County Salary Administration Guidelines, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Salary Administration Guidelines, the Superintendent has presented a request for the addition of an Administrative Assistance position in the Veterans' Assistance Commission Office; and

WHEREAS, the Job Content Evaluation Committee, reviewed the request and recommends approval of the creation of the Administrative Assistant position in the Veterans' Assistance Commission, assigned to grade range E, effective January 1, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Administrative Assistant position in the Veterans' Assistance Commission Office, assigned to Grade Range E, effective January 1, 2024.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-333

RESOLUTION APPOINTING MEMBERS TO THE BROADBAND TASK FORCE

WHEREAS, The Champaign County Board established a Broadband Task Force to guide the process of increasing broadband accessibility in Champaign County; and

WHEREAS, the Broadband Task Force shall include members of the Champaign County Board, the Chief Information Officer, and members of the community to be appointed by the County Board Chair; and

WHEREAS, There are currently three vacancies on the Broadband Task Force requiring appointment; and

WHEREAS, The County Board Chair has selected Bailey Conrady, Jeff Wilson and Mike Smith to serve on the Broadband Task Force; and

WHEREAS, The County Board Chair has selected Bailey Conrady to serve as the Chair of the Broadband Task Force;

NOW THEREFORE, BE IT RESOLVED, By the County Board of Champaign County that the County Board appoints Bailey Conrady, Jeff Wilson and Mike Smith as members of the Broadband Task Force.

BE IT FURTHER RESOLVED, that Bailey Conrady is appointed as the Chair of the Broadband Task Force.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-334

BUDGET AMENDMENT

December 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/12/162

Fund: 6476 Self-Funded Insurance
Dept: 119 Workers Comp Insurance

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

500308 Workers' Comp Self-Fund Claim

Total 115,656

Increased Revenue:

None: From Fund Balance

Total 0

REASON: To pay Workers' Compensation claims for the remainder of FY2023.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-335

BUDGET AMENDMENT

December 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/12/114

Fund: 1080 General Corporate
Dept: 140 Correctional Center

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
501005 Food Non-Travel	16,572
501006 Medical Supplies	30,803
502042 Outside Boarding	<u>422,770</u>
Total	470,145
Increased Revenue:	
None: From Fund Balance	<u>0</u>
Total	0

REASON: To cover operational expenses that were difficult to predict when creating the FY2023 budget.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-336

BUDGET AMENDMENT

December 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/12/140

Fund: 2679 Child Advocacy Center

Dept: 179 Child Advocacy Center

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

500102 Appointed Official Salary

3,500

500103 Regular Full-Time Employees

5,500

500306 EE Hlth/Lif (Hlth only FY23)

1,500

502001 Professional Services

6,500

Total 17,000

Increased Revenue:

400411 State – Other (non-mandatory)

10,500

400476 Other Intergovernmental

6,500

Total 17,000

REASON: To use additional grant funds to cover staff salary increases.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-337

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 04-004-0028

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: PB1381
Year/Sq. Ft: 1977/1064
Permanent Parcel Number: 04-004-0028
Commonly known as: 515 Edgebrook Dr. Lot 28

As described in certificate(s): 2020-9023 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Monica Carmona Sanchez, has paid the total sum of \$1,456.54 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$853.93 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$551.61 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$853.93 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-338

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 04-006-0088

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: X798
Year/Sq. Ft: 1970/672
Permanent Parcel Number: 04-006-0088
Commonly known as: 2 Holly Dr.

As described in certificate(s): 2020-9029 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Orlin Duarte, has paid the total sum of \$1,006.98 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$545.93 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. Orlin Duarte shall receive \$3.02 for overpayment and the remainder of \$410.05 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$545.93 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-339

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 04-006-0089

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: GA033917
Year/Sq. Ft: 1971/480
Permanent Parcel Number: 04-006-0089
Commonly known as: 3 Holly Dr.

As described in certificate(s): 2020-9030 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Rosa Alencaster, has paid the total sum of \$1,010.97 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$518.93 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$441.04 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$518.93 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-340

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 14-019-0130

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 0533512L
Year/Sq. Ft: 1978/924
Permanent Parcel Number: 14-019-0130
Commonly known as: 1265 Brookshire Dr.

As described in certificate(s): 2020-9078 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Isaiah Anthony Whitfield, Jose Hernandez, has paid the total sum of \$1,177.93 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$641.93 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$485.00 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$641.93 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-341

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 14-020-0158

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 106ES1803
Year/Sq. Ft: 1975/1440
Permanent Parcel Number: 14-020-0158
Commonly known as: 6 Mahoning Ave

As described in certificate(s): 2020-9086 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Jose Rivera, has paid the total sum of \$1,305.81 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$718.73 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$536.08 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$718.73 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-342

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 30-060-0024

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 13701994
Year/Sq. Ft: 1976/1156
Permanent Parcel Number: 30-060-0024
Commonly known as: 24 Sanibel Dr.

As described in certificate(s): 2020-9279 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Carlos Delvalle, has paid the total sum of \$796.00 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$281.84 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$463.16 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$281.84 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-343

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 30-060-0143

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 240844AB
Year/Sq. Ft: 1989/1680
Permanent Parcel Number: 30-060-0143
Commonly known as: 88 Captiva St

As described in certificate(s): 2020-9292 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Magali Hernandez, has paid the total sum of \$1,152.82 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$566.73 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$535.09 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$566.73 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-344

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 04-006-0109

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 1G3G5310F2X21685
Year/Sq. Ft: 1964/592
Permanent Parcel Number: 04-006-0109
Commonly known as: 19 Juniper Dr.

As described in certificate(s): 2020-9032 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Ashley Barry, for Roberto Sequin, has paid the total sum of \$1,260.00 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$712.61 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$496.39 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$712.61 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-345

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 30-058-0299

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 534144280
Year/Sq. Ft: 1978/924
Permanent Parcel Number: 30-058-0299
Commonly known as: 29 Rowena Dr.

As described in certificate(s): 2020-9254 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Virves Rudilio, has paid the total sum of \$1,398.16 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$811.93 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$535.23 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$811.93 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-346

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER II-013-0070

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 045702
Year/Sq. Ft: 1978/910
Permanent Parcel Number: II-013-0070
Commonly known as: 1938 CR 3000 N Lot 54

As described in certificate(s): 2020-9062 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Leonardo Medina, Lilliam Perez, has paid the total sum of \$1,324.52 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$761.23 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$512.29 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$761.23 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-347

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 30-055-0842

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: MY969809IK
Year/Sq. Ft: 1996/1120
Permanent Parcel Number: 30-055-0842
Commonly known as: 1842 Liberty Ave

As described in certificate(s): 2020-9218 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Dan Mittman, has paid the total sum of \$1,479.89 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$870.73 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$558.16 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$870.73 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-348

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON A MOBILE HOME,
PERMANENT PARCEL NUMBER 20-032-0062

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 70146998
Year/Sq. Ft: 1977/1132
Permanent Parcel Number: 20-032-0062
Commonly known as: 1210 Magnolia Lane

As described in certificate(s): 2020-9153 sold on November 25, 2020; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Sandra Sanchez-Hernandez, has paid the total sum of \$1,037.53 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$500.73 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom. The remainder of \$485.80 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above-described mobile home for the sum of \$500.73 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

ORDINANCE NO. 2023-16

**AN ORDINANCE REVISING CIVIL FEES TO BE CHARGED BY THE CLERK OF
THE CIRCUIT COURT**

WHEREAS, the Champaign County Board passed an Ordinance establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court on December 21, 2022; and

WHEREAS, the fees to be charged in certain case types for the filing of pleadings and for other services provided by Circuit Clerks in civil cases have been modified after the said Ordinance was passed; and

WHEREAS, the Illinois Supreme Court has changed the case type codes in the Manual on Record Keeping effective January 1, 2024;

NOW THEREFORE BE IT ORDAINED BY THE CHAMPAIGN COUNTY BOARD that the Circuit Clerk’s civil fees are hereby revised pursuant to the requirements of 705 ILCS 105/27.1(b) of the Clerk of the Court Act with the inclusion of case types for each Schedule, as follows:

CIVIL CASES: The fee for filing a complaint, petition, or other pleading initiating a civil action shall be as set forth in the applicable schedule under this subsection in accordance with case categories established by the Supreme Court in Schedules:

Adoption: AD

New Case Filing Fee	\$89
Entry of Appearance/Answer Fee	\$0
Change of Venue	\$0
Petition to Intervene	\$89
Third Party Complaint/Counter Claim/Cross-Complaint	\$89

Chancery: CH

New Case Filing Fees	
Construction of Inter Vivos Trust	\$306
Construction of Testamentary Trust	\$306
Contract Actions	\$306
Detinue	\$306
Equitable Lien	\$306
Exhume a Body	\$306
Foreclosure of Security Interest in Personal Property	\$306
Injunction	\$306
Interpleader	\$306
Mechanic’s Lien Foreclosure	\$306
Partition	\$306
Partnership Dissolution	\$306
Quiet Title	\$306

Rescission of Contract	\$306
Restraining Order	\$306
Specific Performance	\$306
Structured Settlement	\$306
Trust Administration	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Dissolution: DC/DN

New Case Filing Fees	
Dissolution of Marriage with Children	\$306
Dissolution of Civil Union with Children	\$306
Invalidity of Marriage with Children	\$306
Legal Separation with Children	\$306
Dissolution of Marriage No Children	\$306
Dissolution of Civil Union No Children	\$306
Invalidity No Children	\$306
Legal Separation No Children	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Eminent Domain: ED

New Case Filing Fee	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Eviction: EV

New Case Filing Fees	
Ejectment	\$306
Commercial Eviction	\$306
Residential Eviction \$15,000 and over	\$306
Residential Eviction under \$15,000	\$248
Residential Eviction Possession Only	\$89
Entry of Appearance/Answer Fee for Ejectment/ Commercial Eviction and Residential Eviction \$15,000 and over	\$181
Entry of Appearance/Answer Fee for Residential Eviction Under \$15,000	\$109
Change of Venue	\$40

Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Family: FA

New Case Filing Fee	
Delayed Record of Birth	\$306
Notice to Putative Father/Adoption Act	
Notice to Putative Father/Juvenile Court Act	
Parentage	\$306
Voluntary Petitions for Parentage	
Petition for Confidential Intermediary	\$0
Petition for Custody	\$306
Petition for Order to Issue Marriage License/Civil Union	\$306
Petition for Parental Responsibility (Child Support and/or Custody)	\$306
Petition for Visitation of Frail/Elderly Adult	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Foreclosure: FC

New Case Filing Fee	
Residential (Includes Mediation Fee)	\$456
Commercial	\$356
Residential/Termination	\$356
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$356
Petition to Intervene	\$356

Governmental Corporation: GC

New Case Filing	
Drainage Assessment (Except Tax Collection)	\$306
Foreclosure of Lien for Special Assessment	\$306
Other Routine Matters of Governmental Corporations	\$306
Petition for Creation of Drainage District	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Guardianship: GR

New Case Filing	
Guardianship of Minor	\$248
Guardianship of Person with Disability	\$248
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$248
Petition to Intervene	\$248

Juvenile: JA

There are no fees for any filing in a JA case

Juvenile: JD

There are no fees for any filing in a JD case

Law Cases: LA (Cases \$50,000 and over)

New Case Filing	
Arbitration (not yet authorized by Supreme Court)	
Civil Remedies for Nonconsensual Dissemination of Private Sexual Images	\$306
Confession of Judgment	\$306
Contract/Money Damages	\$306
Distress for Rent	\$306
Recover Support/Contribution	\$306
Replevin	\$306
Statutory Action (state/political subdivision)	\$306
Tort	\$306
Trover	\$306
Wrongful Death	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Law Magistrate: LM (Cases \$15,000 - \$49,000.00)

New Case Filing	
Arbitration (not yet authorized by Supreme Court)	
Civil Remedies for Nonconsensual Dissemination of Private Sexual Images	\$306
Confession of Judgment	\$306
Contract/Money Damages	\$306
Distress for Rent	\$306

Recover Support/Contribution	\$306
Replevin	\$306
Statutory Action (state/political subdivision)	\$306
Tort	\$306
Trover	\$306
Wrongful Death	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Law Magistrate: LM (Cases \$10,000-\$14,999.99)

New Case Filing	
Arbitration (not yet authorized by Supreme Court)	
Civil Remedies for Nonconsensual Dissemination of Private Sexual Images	\$306
Confession of Judgment	\$306
Contract/Money Damages	\$306
Distress for Rent	\$306
Recover Support/Contribution	\$306
Replevin	\$306
Statutory Action (state/political subdivision)	\$306
Tort	\$306
Trover	\$306
Wrongful Death	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306

Mental Health: MH

There are no fees for any filing in an MH case

Miscellaneous Remedy: MR

New Case Filing	
Abatement of Nuisance	\$306
Administrative Review of Unemployment	\$0
Appointment of Receiver	\$306
Building Code Violation	\$306
Burnt Records	\$306
Certiorari	\$306
Change of Name	\$306
Confirmation of Election Judges	\$306
Consumer Fraud/Deceptive Business Practices	\$306

Contagious Disease	\$306
Corporation Dissolution	\$306
Declaratory Judgment	\$306
Demolition	\$306
Election Contest	\$306
Escheat	\$306
Fictitious Vital Record	\$306
Lost Goods or Money (Estray)	\$306
Mandamus	\$306
Ne Exeat (Original Action)	\$306
Petition for Discovery or to Depose	\$306
Petition to Destroy Evidence	\$306
Prohibition	\$306
Quo Warranto	\$306
Review of Administrative Proceedings (other than Tax Commission)	\$306
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$306
Petition to Intervene	\$306
<u>Small Claims: SC (Cases \$2,500 - \$9,999.00)</u>	
New Case Filing	
Contract	\$248
Tort	\$248
Entry of Appearance/Answer Fee	\$181
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$248
Petition to Intervene	\$248
<u>Small Claims: SC (Cases Under \$2,500)</u>	
New Case Filing	
Contract	\$89
Tort	\$89
Entry of Appearance/Answer Fee	\$109
Change of Venue	\$40
Counterclaim/Cross-Complaint/Third Party Complaint	\$89
Petition to Intervene	\$89

**MISCELLANEOUS FEES COLLECTED IN CIVIL CASES AND UTILIZED FOR
OPERATIONAL COURT SYSTEM NEEDS**

Alias Summons or Citation	\$5
Annual Child Support and Maintenance Fee	\$36
Appeal Preparation	
If record is 199 pages or less	\$150
If record is 200 pages or more	\$150 plus additional fee of 25 cents/page
Certifications, not including the cost of the copies	\$5
Certifications to the Secretary of State pursuant to the Family Financial Responsibility Law	\$5
Change of Venue (DC, DN & FA cases only)	\$40
Clerk's Certified Mailing Fees	\$20
Clerk's Regular Mailing Fees	\$10
Clerk's Restricted Delivery Fee as set by USPS	\$10.80
Exemplifications, not including the cost of the copies and certification	\$5
Garnishment, Wage Deduction, Citation Proceedings	
Amount in controversy \$1000 or less	\$20
Amount in controversy between \$1000-\$5000	\$40
Amount in controversy greater than \$5000	\$60
Jury Fees	
Jury Demand for Civil/LM Cases	
12 person jury	\$212.50
6 person jury	\$106.25
Jury Demand for Small Claims	
12 person jury	\$25.00
6 person jury	\$12.50
Jury Demand for Probate	
12 person jury	\$137.50
6 person jury	\$68.75
Petition to Expunge or Petition to Seal	\$120.00
The \$120 is calculated as follows:	
Clerk's Filing Fee	\$60.00
ISP Fee	\$60.00

Petition to Revive Judgment	\$75.00
Petition to Vacate or Modify	
If filed within 30 days of entry of order	\$50.00
If filed more than 30 days after entry of order	\$75.00
Notice sent to Secretary of State	\$40.00
Probate Fees	
Annual Account except for Final Account	\$25.00
Filing a Claim	
Amount claimed greater than \$150 and not more than \$500	\$25.00
Amount claimed greater than \$500 and not more than \$10,000	\$40.00
Amount claimed is greater than \$10,000	\$60.00
Filing a petition or supplemental proceeding based on action for equitable relief, including will contest, enforcement of contract for will, and proceedings involving testamentary trusts or the appointment of testamentary trustees	\$60.00
For each certified copy of Letters of Office, Court Orders, or certifications after the first copy requested, not including the cost of the copy	\$5.00
For each exemplification, not including the cost of the copies and certification	\$5.00
Record Searches	\$10 per year for each request plus cost of copies

 Kyle Patterson, Chair
 Champaign County Board

Recorded
 & Attest: _____
 Aaron Ammons, County Clerk
 and ex-officio Clerk of the
 Champaign County Board
 Date: _____

Approved: _____
 Steve Summers, County Executive
 Date: _____

RESOLUTION NO. 2023-349

RESOLUTION APPROVING A MARKET ADJUSTMENT TO POSITIONS IN THE
CIRCUIT CLERK'S OFFICE

WHEREAS, the County Board has approved the Champaign County Salary Administration Guidelines, which documents the process for the classification of positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Salary Administration Guidelines, the Circuit Clerk has presented a request to the Salary Administrator for salary grade range market increases to three positions within her office; and

WHEREAS, the Salary Administrator has presented a recommendation to the Finance Committee for a market adjustment to the following positions:

- Legal Clerk - market grade re-assignment to the position from Salary Grade Range D to Salary Grade Range E
- Senior
Legal Clerk - market grade re-assignment to the position from Salary Grade Range E to Salary Grade Range F
- Deputy
Legal Clerk - market grade re-assignment to the position from Salary Grade Range F to Salary Grade Range G

WHEREAS, basis for the request for a market adjustment to these positions results from the fact that the Circuit Clerk has been unable to retain qualified employees in these positions, with eight employees moving to other comparable positions within the County in the last fourteen months; and

WHEREAS, The Finance Committee of the Whole recommends to the County Board approval of a market adjustment to the Circuit Clerk's Legal Clerk, Senior Legal Clerk and Deputy Legal Clerk positions as outlined above, based upon the County's inability to recruit and retain qualified individuals in these positions at their current Salary Grade Range compensation level;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the market adjustments to the following positions, subject to the approval of AFSCME prior to implementation.

- Legal Clerk - market grade re-assignment to the position from Salary Grade Range D to Salary Grade Range E
- Senior
Legal Clerk - market grade re-assignment to the position from Salary Grade Range E to Salary Grade Range F

Deputy
Legal Clerk - market grade re-assignment to the position from Salary Grade Range F to
Salary Grade Range G

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December
A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESUME OF MINUTES OF TRUTH IN TAXATION HEARING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
October 19, 2023

The County Board of Champaign County, Illinois met at a Truth in Taxation Hearing, Thursday, October 19, 2023, at 6:15 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Thorsland, Vanichtheeranont, Wilson, Carter, Esry, Farney Fortado, Hanauer-Friedman, Ingram, Lokshin, Michaels, Peugh, Rogers, Sexton, and Stohr – 15; late: Patterson (arrived about 6:18 and missed no discussion) – 1; absent: Straub, Taylor, Cowart, Locke, and Rodriguez – 5. County Executive Summers declared a quorum present and the Board competent to conduct business.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on October 17 and October 18, 2023.

EXPLANATION OF PROPOSED INCREASE

County Director of Administration Michelle Jett gave a presentation on the proposed property tax levy increase.

PUBLIC COMMENT

None.

Hearing no Public Comments County Executive Summers closed the hearing.

RECESS

County Executive Summers recessed the meeting at 6:23 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
November 21, 2023

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, November 21, 2023, at 6:30 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Thorsland, Vanichtheeranont, Wilson, Carter, Esry, Farney, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Michaels, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, and Patterson – 20; absent: Cowart – 1; late: Peugh (arrived at 7:24, missing only the Approval of the Agenda/Addenda vote) – 1. County Executive Summers declared a quorum present and the Board competent to conduct business. Board Members Michaels and Farney departed early at 8:37 PM and missed the votes on Resolutions Nos. 315-322; Board Member Peugh departed early at approximately 9:00 PM and missed no subsequent vote. Board Chair Patterson and Board Member Stohr returned late from the recess and missed the Consent Agenda vote, and Board Member Ingram was not present for one vote on Resolution No. 2023-312.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Summers read a prayer, and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on November 2, November 9, and November 16, 2023.

APPROVAL OF AGENDA/ADDENDA

Board Member Lokshin offered a motion to approve the Agenda/Addenda; Board Member Smith seconded.

Board Member Michaels offered an amendment to move item XIII A (Resolution No. 2023-318) to between X (Approval of Minutes) and XI (Standing Committees); Board Chair Patterson seconded. The amendment carried by unanimous voice vote.

The motion as amended carried by unanimous voice vote.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee
Tuesday, December 5, 2023 at 6:30 PM
Shields-Carter Meeting Room
- B. Environment & Land Use Committee
Thursday, December 7, 2023 at 6:30 PM
Shields-Carter Meeting Room
- C. Highway & Transportation Committee
Friday, December 8, 2023 at 9:00 AM
1605 E Main Street, Urbana

Committee of the Whole:

- A. Justice and Social Services; Policy, Personnel and Appointments; *and* Finance
Tuesday, December 12, 2023 at 6:30 PM
Shields-Carter Meeting Room

County Board:

- A. Regular Meeting
Thursday, December 21, 2023 at 6:30 PM
Shields-Carter Meeting Room

PUBLIC PARTICIPATION

Sandra Ahten of Mahomet thanked the County Sheriff Heuerman and the Board for their work on the new Champaign County Jail telephone contact that guarantees two free phone call per day.

Jim Goss of Mahomet urged the county board to oppose zoning Ordinance No. 2023-16 and spoke about wasteful spending by the Board on various lawsuits.

Ted Hartke of Sidney Township urged the county board to oppose zoning Ordinance No. 2023-16.

Larry Franks of Philo urged the county board to oppose zoning Ordinance No. 2023-16.

Ryan Elwell, Zoning Board of Appeals (ZBA) Chair, urged the county board to reject the county executive's appointment of new members to the ZBA, advocating for the reappointment of incumbent Board Members.

Josh Kamerer of Crittenden Township applauded three outgoing ZBA for their actions regarding rural zoning action and urged the county board to oppose zoning Ordinance No. 2023-16.

Rebecca Kamerer of Crittenden Township applauded three outgoing ZBA members for their actions regarding rural zoning action and urged the county board to oppose zoning Ordinance No. 2023-16.

Justin Leerkamp of Raymond Township applauded three ZBA members for their actions regarding rural zoning action and urged the county board to oppose zoning Ordinance No. 2023-16.

Susan Mantell of Sidney Township applauded three outgoing ZBA members for their actions regarding rural zoning action and urged the county board to oppose zoning Ordinance No. 2023-16.

Stan Harper of Ogden Township urged the county board to oppose zoning Ordinance No. 2023-16.

Roger Henning of Philo Township urged the county board to oppose zoning Ordinance No. 2023-16.

David Happ, Village of Philo Trustee, urged the county board to oppose zoning Ordinance. No. 2023-16.

Darrel Rice of Sidney Township applauded three outgoing ZBA members for their actions regarding rural zoning action and urged the county board to oppose zoning Ordinance No. 2023-16.

RECESS

County Executive Summers recessed the meeting from 7:25PM to 7:33PM.

CONSENT AGENDA

Board Member Patterson offered a motion to approve the Consent Agenda; Board Member Locke seconded. The motion comprising 50 resolutions (Nos. 2023-262, 2023-263, 2023-264, 2023-265, 2023-266, 2023-267, 2023-268, 2023-269, 2023-270, 2023-271, 2023-272, 2023-273, 2023-274, 2023-275, 2023-276, 2023-277, 2023-278, 2023-279, 2023-280, 2023-281, 2023-282, 2023-283, 2023-284, 2023-285, 2023-286, 2023-287, 2023-288, 2023-289, 2023-290, 2023-291, 2023-292, 2023-293, 2023-294, 2023-295, 2023-296, 2023-297, 2023-298, 2023-299, 2023-300, 2023-301, 2023-302, 2023-303, 2023-304, 2023-305, 2023-306, 2023-307, 2023-308, 2023-309, 2023-310, and 2023-311) carried by unanimous roll-call vote.

Yeas: Thorsland, Vanichtheeranont, Wilson, Carter, Esry, Farney, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Smith, Straub, and Taylor – 19

Nays: none

Not Present: Stohr and Patterson – 2

COMMUNICATIONS

Board Member Farney recognized local athletes from Champaign County for their accomplishments at the Illinois High School Association (IHSA) State Cross Country Championships held November 4, 2023, at Detweiler Park in Peoria:

Class 2A girls' cross country: Champaign Centennial High School qualified as a team, finishing 14th.

Individuals qualifying: Ava Boyd (Mahomet-Seymour High School), Taylor Mills (Mahomet-Seymour High School), Abigail Fairbanks (Urbana High School), Marley Yau (Urbana High School), and Aleigha Garrison (Champaign Central High School)

Class 2A boys' cross country: Caleb Mathais (Champaign Central High School) finished 16th and earned all-state honors.

Individuals qualifying: Augustus Gaudio (Mahomet-Seymour High School) and Hudson Coady (Urbana High School)

Class 1A girls' cross country: Unity High School won state championship as a team with two athletes named all stars: Makenzie Pound and Erica Woodard. The High School of St. Thomas More qualified as a team, finishing 24th.

Individuals qualifying: Chloe Burkhalter (St. Joseph-Ogden High School) and Savannah Franzen (St. Joseph-Ogden High School)

Class 1A boys' cross county: St. Joseph-Ogden High School qualified as a team and finished in sixth place overall, with two athletes named all stars: Carson Maroon finishing ninth and Aden Armstrong finishing 22nd.

Unity High School qualified as a team, finishing 25th.

Individuals qualifying: Clark Roland (Heritage High School)

Board Member Lokshin recognized Josh Hooper (Centennial High School) as individual qualifying for state at the IHSA cross country championship, and emphasized congratulations expressed by Board Member Farney,

Board Member Thorsland noted the importance of addressing homelessness and food insecurity amid the Thanksgiving holiday.

Board Member Ingram read, in response to a statement made in Public Participation, a brief essay from the United States Holocaust Memorial Museum "Why Holocaust Analogies are Dangerous" discouraging aforesaid analogies.

Board Member Wilson addressed the Veteran Stop the Violence program scheduled for Saturday, December 2, 2023, from 9 AM to 1:30 PM at the Rantoul Business Center.

APPROVAL OF MINUTES

Board Member Smith offered a motion to approve the minutes of the Regular Meeting of the County Board of October 19, 2023; Board Member Michaels seconded.

The motion carried by unanimous voice vote. Following the consideration of Resolution No. 2023-318, Board Member Smith noted that the text of the Consent Agenda in the October minutes stated incorrectly that Board Member Locke offered the motion for approval and the correct member was Lokshin. Board Member Smith offered a motion to amend the minutes to correct the error; Board Member Michaels seconded. The motion to amend the minutes carried by unanimous voice vote.

RESOLUTION NO. 2023-318 HONORING RETIRED COUNTY BOARD MEMBER JIM GOSS

Board Member Michaels offered a motion to approve Resolution No. 2023-318 honoring Retired County Board Member Jim Goss; Board Member Esry seconded. The motion carried by unanimous voice vote. Following the vote, Board Member Wilson read the entire text of the resolution.

STANDING COMMITTEES

County Executive Summers noted that the Summaries of Action Taken for the Highway & Transportation Committee on November 3, 2023, the County Facilities Committee on November 7, 2023, and the Environment and Land Use Committee (ELUC) on November 9, 2023, were received and placed on file.

ENVIRONMENT AND LAND USE COMMITTEE

Board Member Thorsland offered a motion to approve Ordinance No. 2023-16 Amending Zoning Ordinance, Zoning Case 086-AT-23; Board Member Lokshin seconded. Board Member Thorsland noted ELUC recommended the County Board approve the ordinance and that that the Villages of St. Joseph and Mahomet had rescinded their protests. He further explained that the ZBA voted not to recommend the, but the proposed ordinance puts zoning in compliance with current state law and that the Board's failure to approve the ordinance would place the county in violation of the state law. Planning and Zoning Director John Hall was invited to join the discussion. Board Member Farney asked questions of Director Hall about changes pertaining to St. Joseph and Mahomet; Hall answers that a prohibitive waiver will be added to the ordinance pursuant to local leaders asking for strengthened county enforcement of subdivisions' authority. Board Member Farney asked if this is comparable to the Homer solar farm matter; Director Hall answers no. Board Member Farney asks if the County could override this portion of the ordinance; Director Hall answers no. Board Member Wilson explained his opposition to the proposed ordinance and reaffirmed support of the ZBA's recommendation and stated his opposition to overbearing non-local government.

Board Member Esry explained his opposition to the proposed ordinance and disagreed that passing the ordinance would preempt potential lawsuits against the county. Board Member Smith expressed his opposition to the proposed ordinance and explained that the state law does not represent the interests of the people. The motion failed to achieve the required 17 affirmative votes by roll-call vote.

Yeas: Thorsland, Vanichtheeranont, Carter, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Peugh, Rodriguez, Rogers, Stohr, Straub, Taylor, and Patterson – 15

Nays: Wilson, Esry, Farney, Michaels, Sexton, and Smith – 6

Board Member Taylor offered an omnibus motion to adopt Ordinances No. 2023-17 Granting a Special Use Permit, Zoning Case 099-S-23 “Champaign Solar 1” PV Solar Farm including the Decommissioning and Site Reclamation Plan *and* 2023-18 Granting a Special Use Permit, Zoning Case 100-S-23 “Champaign Solar 1B” PV Solar Farm including the Decommissioning and Site Reclamation Plan; Board Chair Patterson seconded. Board Member Thorsland noted ELUC recommended the County Board approve both ordinances. Board Member Farney asked why the two are separated under community solar and if they should be a single larger project; Board Member Thorsland cited differences in waivers, set-back requirements, and other details. Board Member Smith asked about waiver discrepancies on pages 76 and 83 of the Agenda Packet; Board Member Thorsland explains they are two different cases. Board Member Smith disagreed, reasserting what appears to be a mistake; Board Member Thorsland invited Director Hall to join the discussion; Director Hall characterized the referenced text as a typo. Board Member Wilson asks if there were any objections in Pesotum Township; Director Hall answered no. Board Member Wilson asked if the power grid interconnection is in queue to acquire agreement; Director Hall confirmed it is in queue as part of the application and will get proof. Board Member Wilson asked about electrical inverters’ placement at 42 feet instead of the required 275 feet away from property lines; Director Hall explained the exemption was due to their placement adjacent to railroad tracts which will minimize noise impact and closest residence is 1,000 feet away, and as such the inverters’ noise would not be an issue. Board Member Michaels asks that the ELUC minutes be corrected; Director Hall agrees. The motion carried by roll-call vote.

Yeas: Thorsland, Vanichtheeranont, Carter, Farney, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Stohr, Straub, Taylor, and Patterson – 18

Nays: Wilson, Esry, and Smith – 3

AREAS OF RESPONSIBILITY

County Executive Summers noted that the Summary of action from the Committee of the Whole (Justice and Social Services; Finance; Policy, Personnel, and Appointments) on November 14, 2023, was received and placed on file.

FINANCE

Board Member Michaels offered a motion to adopt Ordinance No. 2023-19 FY2024 Annual Tax Levy Ordinance Champaign County, Illinois; Board Member Taylor seconded. Board Member Fortado offered the Finance Committee's recommendation that the County Board adopt the ordinance. The motion carried by unanimous roll-call vote.

Yeas: Thorsland, Vanichtheeranont, Wilson, Carter, Esry, Farney, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, and Patterson – 21

Nays: none

Board Member Ingram offered a motion to adopt Ordinance No. 2023-20 FY2024 Annual Budget and Appropriation Ordinance; Board Member Lokshin seconded. Board Member Fortado offered the Finance Committee's recommendation that the County Board adopt the ordinance and thanked county staff and Board Members for assisting in budgeting process. The motion carried by unanimous roll-call vote.

Yeas: Thorsland, Vanichtheeranont, Wilson, Carter, Esry, Farney, Fortado, Hanauer-Friedman, Ingram, Locke, Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, and Patterson – 21

Nays: none

POLICY, PERSONNEL AND APPOINTMENTS COMMITTEE

Board Member Carter offered a motion to adopt Resolution No. 2023-312 Appointing Cynthia Cunningham to the Zoning Board of Appeals, term 12/1/2023-11/30/2028; Board Member Straub seconded. Board Member Stohr offered the Policy, Personnel, & Appointments Committee's recommendation that the County Board adopt the resolution.

Board Member Michaels offered a motion to postpone all ZBA appointments (Resolutions No. 2023-312, No. 2023-313, and No, 2023-314) for at least 30 days and allow incumbent members to serve until the appointment of new members for the following term; Board Member Rogers seconded. The motion to postpone failed by roll-call vote.

Yeas: Wilson, Esry, Farney, Michaels, Rodriguez, Rogers, Sexton, and Smith – 8

Nays: Thorsland, Vanichtheeranont, Carter, Fortado, Hanauer-Friedman, Locke, Lokshin, Peugh, Stohr, Straub, Taylor, and Patterson – 12

Not Present: Ingram – 1

Board Member Farney emphasized the integrity of the current ZBA and criticized the County Board majority for disrespecting rural areas. Board Member Rodriguez disputed Board Member Farney's claim that the county board majority does not listen and work together with all parties; she noted that appointments are brought by the County Executive. Board Member Wilson praised public comment participants for their opinions on the ZBA, noted that while he does not have a rural background, he respects rural residents' views, noted his surprise that there were only three ZBA appointments, and

expressed that the county board majority process is disrespectful. The motion carried by voice vote.

Board Member Vanichtheeranont offered a motion to adopt Resolution No. 2023-313 Appointing Chris Flesner to the Zoning Board of Appeals, term 12/1/2023-11/30/2028; Board Member Lokshin seconded. Board Member Stohr offered the Policy, Personnel, and Appointments Committee's recommendation that the County Board adopt the resolution. Board Member Michaels explained her opposition to appointees is not personal but with the process. Board Member Taylor notes appointees are not chosen by county board, members only vote on approval. County Executive Summers explained that his appointment process includes meeting with Chair and Vice Chair of Policy, Personnel, and Appointments Committee to seek guidance on his appointment decisions. The motion carried by voice vote.

Board Member Carter offered a motion to adopt Resolution No. 2023-314 Appointing Brian Anderson to the Zoning Board of Appeals, term 12/1/2023-11/30/2028; Board Member Locke seconded. Board Member Stohr offered the Policy, Personnel, and Appointments Committee's recommendation that the County Board adopt the resolution. The motion carried by voice vote.

NEW BUSINESS

Board Member Vanichtheeranont offered an omnibus motion to adopt Resolutions No. 2023-315 authorizing payment of claims and No. 2023-316 approving purchases not following purchasing policy; Board Member Rogers seconded. The motion carried by unanimous voice vote.

Board Member Locke offered a motion to adopt Resolution No. 2023-317 for 2024 services from state's attorney's appellate prosecutor; Board Member Taylor seconded. The motion carried by unanimous voice vote.

Board Member Carter offered an omnibus motion to adopt Resolutions No. 2023-319 designating the 2024 holiday calendar and No. 2023-320 designating the 2024 Champaign County Board calendar of meetings; Board Member Sexton seconded. Board Member Thorsland noted the County Facilities Committee's November meeting is scheduled for Election Day and stated past practice was to move the meeting to the next day.

Board Member Locke offered a motion to amend Resolution No. 2023-320 to change the November 2024 County Facilities Committee meeting date from Tuesday, November 5, 2024 to Wednesday, November 6, 2024; Board Member Vanichtheeranont seconded. The motion to amend the resolution carried by unanimous voice vote.

Board Member Fortado suggested a study session in the second half of 2024 to discuss domestic violence in the county. The omnibus motion as amended carried by unanimous voice vote.

Board Member Carter offered a motion to adopt Resolution No. 2023-321 approving intergovernmental agreement with the City of Champaign, City of Urbana, and Champaign County for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; Board Member Taylor seconded.

Board Member Taylor offered a motion to amend the resolution to replace “Exhibit A” in section two with “Exhibit 1” in the text, so it matches the text of the exhibit; Board Member Straub seconded. The amendment carried by unanimous voice vote.

The motion as amended carried by unanimous voice vote.

OTHER BUSINESS

LABOR COMMITTEE

Board Member Rodriguez offered a motion to adopt Resolution No. 2023-322 approving agreement between the Champaign County Board, the Sheriff of Champaign County, and the Illinois Fraternal Order of Police Corrections Sergeants Division – January 1, 2023 – December 31, 2025; Board Member Esry seconded. The motion carried by unanimous voice vote.

SHERIFF

County Sheriff Dustin Heuerman was invited to join the discussion. Board Member Wilson asked Sheriff Heuerman about the differences between previous jail phone contracts and the new contract; Sheriff Heuerman explained two free daily phone calls per inmate are now allotted via the company the county partnered with at no additional charge to the county, along with cost-effective telephone and video rates which are that are less than previous rates, while still providing the necessary safety and security features. Board Members Lokshin, Carter, Fortado, and Straub thanked the Sheriff, County Executive, and the relevant County Board Task Force members who worked to secure the new contract including free phone calls for inmates.

COUNTY EXECUTIVE

County Executive Summers shared that the county intends to resolve broadband contracting matter before the end of the month. Board Chair Patterson informed that two Republican seats are vacant on the relevant task force, and asked Republican Caucus to consider who should fill those vacancies. Board Member Fortado asked to postpone discussion on increased revenue options and new county seal; majority of Board Members signaled by raised hand that they agree with postponing those topics.

November 21, 2023

AMERICAN RESCUE PLAN ACT

Director of Administration Michelle Jett was invited to join the discussion. Board Member Carter asked about return American Rescue Plan Act (ARPA) funds; Director Jett explained that administration anticipates reallocations in March 2024. Board Member Fortado noted that projects will require follow up before June 2024 funding funding-reduction decisions, informs that Champaign County Chamber of Commerce shared that first microloan applications are being processed and e-commerce are close to finished. Board Member Wilson expressed concern that as of September 30, 2023, only 18% of ARPA funds have been spent, believes organizations are not fulfilling obligations. Board Member Fortado explained that funds are not expected to be spent by the end of the year, only Sangamon Valley Sewer Group did not and will not spend their allocation and those funds will be returned to county. Board Member Wilson suggested that spreadsheets should reflect when funding will be spent. Board Member Lokshin expressed that the county board was already aware that organizations would not immediately utilize funds. Board Member Rodriguez reemphasized Board Member Fortado's suggestion that the discussion be delayed to the next meeting. County Executive agreed with Board Member Rodriguez's statement, particularly since ARPA Project Manager Kathy Larson was not present for the meeting.

Board Member Ingram informed the County Board that he is resigning his office at the end of the meeting. He expressed his thanks and gratitude for his opportunity to serve the county and other board members for their service.

ADJOURN

County Executive Summers adjourned the meeting at 9:05 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE ACTION PLAN
County of Champaign, Urbana, Illinois**

Tuesday, December 5, 2023, at 6:30p.m.
Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Agenda

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – November 7, 2023
- IV. Public Participation
- V. Communications
- VI. New Business
 - A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley, and Broeren Russo – Austin Barton (Photos Attached)
 - B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation Project (Change Order #22, #23, and #24 Attached)
 - C. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design – Karla Smalley
 - D. Update on Courthouse Parking Lot Access Control Project – Bailey Edward Design – Karla Smalley
 - E. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture – Chris Bieser, and PJ Hoerr Construction - Matt Brown (Photos Attached)
 - F. Discussion and Approval of Change Orders for ITB#2022-009 Satellite Jail Consolidation Project (Change Order #20, #21, and #22 Attached)
- VII. Other Business

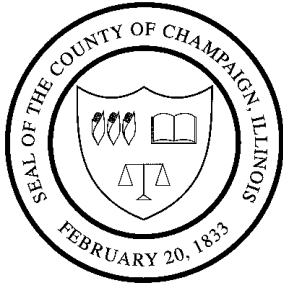
Action

- 6:30 p.m. with 6 members present
- Approved
- Approved
- None
- None
- Information only
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving change orders for the County Plaza Renovation Project***
- Information only
- Information only
- Information only
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving change orders for the Satellite Jail Consolidation Project***
- None

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
December 5, 2023 Action Plan**

- | | | |
|-------|---|------------------|
| VIII. | Presiding Officer’s Report | None |
| | A. Future Meeting – January 2, 2024 @ 6:30pm | Information only |
| IX. | Designation of Items to be Placed on the Consent Agenda | VI. B & F |
| X. | Adjournment | 7:02 p.m. |

****Denotes Inclusion on the Consent Agenda***



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, December 12, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

- | | |
|--|---|
| I. <u>Call to Order</u> | 6:32 p.m. |
| II. <u>Roll Call</u> | 16 members present |
| III. <u>Approval of Agenda/Addenda</u> | Approved |
| IV. <u>Approval of Minutes</u>
A. November 14, 2023 – Regular Meeting | Approved |
| V. <u>Public Participation</u> | None |
| VI. <u>Communications</u> | Ms. Michaels shared information from the first Stop the Violence event.

Ms. Lokshin wished everyone a Happy Hanukkah.

Ms. Hanauer-Friedman gave an update from the Head Start Meeting.

Mr. Patterson reminded everyone of Employee Appreciation Day. |
| VII. <u>Justice and Social Services</u>
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none">• Probation & Court Services – October 2023• Public Defender – November 2023• Emergency Management Agency – October 2023• Animal Control – July, August, September & October 2023 B. Rosecrance Re-Entry Financial Report – October 2023
C. <u>Other Business</u>
D. <u>Chair’s Report</u>
E. <u>Designation of Items to be Placed on the Consent Agenda</u> | Received and placed on file

Information only

Discussed the VAC resuming monthly reports

None

None |
| VIII. <u>Policy, Personnel, & Appointments</u>
A. County Executive
1. Monthly HR Report – November 2023 | Received and placed on file |

2. Appointments/Reappointments (*italics indicates incumbent*)
 - a. Resolution Appointing *Gary Musson* to the Craw Cemetery Association, term ending 6/30/2029 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Gary Musson to the Craw Cemetery Association**
 - b. Resolution Appointing Cheryl Yearsley to the Yearsley Cemetery Association, term ending 6/30/2029 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Cheryl Yearsley to the Yearsley Cemetery Association**
 - c. Resolution Appointing Danny Ehmen to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2025 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Danny Ehmen to the St. Joseph Stanton Fire Protection District**
 - d. Resolution Appointing *Jon Youakim* to the Mental Health Board, term 1/1/2024-12/31/2027 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Jon Youakim to the Mental Health Board**
 - e. Resolution Appointing Christopher Miner to the Mental Health Board, term 1/1/2024-12/31/2027 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Christopher Miner to the Mental Health Board**
 - f. Resolution Appointing Mohammad Ullah (D) to the Champaign-Urbana Mass Transit District, term 1/1/2024-12/31/2028 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Mohammad Ullah to the Champaign-Urbana Mass Transit District**
 - g. Currently vacant appointments – full list and information is available on the County’s website Information only
 3. Job Content Evaluation Committee
 - a. Approval of the creation of the Junior Systems Administrator position in the Information Technology Department, effective December 1, 2023 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Junior Systems Administrator position in the Information Technology Department, effective December 1, 2023**
 - b. Approval of the creation of the Administrative Assistant position in the Veterans’ Assistance Commission Office, effective January 1, 2024 ***RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Administrative Assistant position in the Veterans’ Assistance Commission**
- B. County Clerk
1. Monthly Fees Report – November 2023 Received and placed on file

- C. County Board
 - 1. Broadband Task Force Appointments – 3 positions ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Bailey Conrady, Jeff Wilson and Mike Smith to the Broadband Task Force***

- D. Other Business None

- E. Chair’s Report None

- F. Designation of Items to be Placed on the Consent Agenda VIII. A. 2a-f, 3a-b, C. 1

IX. Finance

- A. Budget Amendments/Transfers
 - 1. Budget Amendment BUA 2023/12/162 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/12/162***
Fund 6476 Self-Funded Insurance / Dept 119
Workers Comp Insurance
Increased Appropriations: \$115,656
Increased Revenue: \$0
Reason: To pay Workers’ Compensation claims for the remainder of FY2023.

 - 2. Budget Amendment BUA 2023/12/114 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/12/114***
Fund 1080 General Corporate / Dept 140
Correctional Center
Increased Appropriations: \$470,145
Increased Revenue: \$0
Reason: To cover operational expenses that were difficult to predict when creating the FY2023 budget.

 - 3. Budget Amendment BUA 2023/12/140 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/12/140***
Fund 2679 Child Advocacy Center / Dept 176 Child Advocacy Center
Increased Appropriations: \$17,000
Increased Revenue: \$17,000
Reason: To use additional grant funds to cover staff salary increases.

- B. Treasurer
 - 1. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-004-0028 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-004-0028***

2. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0088
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0088***

3. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0089
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0089***

4. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-019-0130
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-019-0130***

5. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0158
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel***

6. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0024
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 14-020-0158***

7. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0143
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-060-0143***

8. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0109
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 04-006-0109***

9. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

10. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 11-013-0070

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

11. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-055-0842

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

12. Resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 20-032-0062

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel 30-058-0299***

C. Auditor

1. Monthly Report – October 2023 – Reports are available on the Auditor’s webpage

Received and placed on file

D. Circuit Clerk

1. Ordinance Revising Civil Fees to be Charged by the Clerk of the Circuit Court

****RECOMMEND COUNTY BOARD APPROVAL of an ordinance revising civil fees to be charged by the Clerk of the Circuit Court***

2. Market Increase for Circuit Clerk Positions

****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving a market increase for positions in the Circuit Clerk’s Office***

E. Other Business

1. Sheriff’s Public Safety Sales Tax Memo

Information only

2. Increased Revenue Options

Discussion only

F. Chair’s Report

None

G. Designation of Items to be Placed on the Consent Agenda

IX. A. 1-3, B. 1-12, D. 1-2

X. Other Business

A. Approval of closed session minutes

1. November 14, 2023

Approved

XI. Adjournment

8:34 p.m.

****Denotes inclusion on the Consent Agenda***

RESOLUTION NO. 2023-350

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who are retiring in FY2023;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December A.D. 2023.

<u>Name</u>	<u>Years of Service</u>
Rita Kincheloe	4
Audra Owens	7
Steven Guess	9
Linda McCoy	10
Bradley Gould	10
Joni Hester	17
Dana Craig	17
Sharalynn Janeski	18
Christine Ward	19
Whitman Davis	20
Gosia Adamczyk	21
Todd Gill	22
John Cooper	22
Patricia Walls	25
Linda Osborne	26
Jason Atwood	26

Keith Willis
Tom Reed

35
40

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-351

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached 5, 10, 15, 20, 25, 30, and 35-year milestones in FY2023;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of December, A.D., 2023.

<u>Name</u>	<u>Years of Service</u>
Christopher Jellen	5
Lori Wichus	5
Shannon Barrett	5
Patrece Brinkman	5
Cody Floyd	5
Kristin Alferink	5
Brooke Hinman	5
Brittany McKnight	5
Daniel Reynolds	5
Haley Hickenbottom	5
Alison Watkins	5
Lucas Roush	5
Mary Ward	5
Jerry Huey	5
Clayton Goodwin	5
Craig Wakefield	5
Jennifer Weitekamp	5
Lora Keller	5
Cody Fordyce	10
Wendy Murphy	10

<u>Name</u>	<u>Years of Service</u>
Andrew Griffeth	10
Kimberly Easton-Morris	10
Christopher Wilson	10
Dana Brenner	10
Kelby Foster	10
Christopher Smith	10
Guadalupe Fuentes	15
Stephanie Hunt	15
Gwen Uppinghouse	15
Christopher Darr	15
Richard Ferriman	15
Kimberly Bowdry	15
Christopher Berry	15
Louis Seaton	15
Todd Smith	15
Jaime Christians	15
Rita Carr	20
Barbara McClain	20
Angela Lusk	20
Lindsey Clark-Rivest	20
Jeffrey Nugent	20
Phillip Robeck	20
Karee Voges	20
Timothy Pavlick	25
Jennifer Jarvis	25
Charles Schwab	25
Anissa Lewis	30
Thomas Foster	30
Cale Robertson	30
Robert Waggle	30
Janelle Albrecht	35
John Naese	35

 Kyle Patterson, Chair
 Champaign County Board

Recorded
 & Attest: _____
 Aaron Ammons, County Clerk
 and ex-officio Clerk of the
 Champaign County Board
 Date: _____

Approved: _____
 Steve Summers, County Executive
 Date: _____

RESOLUTION NO. 2023-352

PAYMENT OF CLAIMS AUTHORIZATION

December 2023

FY 2023

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$9,055,963.37 including warrants 25588 through 26767 and ACH payments 502099 through 502250 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$9,055,963.37 including warrants 25588 through 26767 and ACH payments 502099 through 502250 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-353

PURCHASES NOT FOLLOWING PURCHASING POLICY

December 2023

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on December 21, 2023 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of November A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

For items paid 11/16/2023 to 12/15/2023

DEPARTMENT	APPROPRIATION #	INV/PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
FY2022 PAYMENTS MADE IN FY2023						
** Sheriff	1080-140-501006	Various from April to November 2022	12/15/2023	Jail medical supplies invoices were left with the infirmary and not routed for payment. The department Senior Executive Secretary became aware of the situation and is working with McKesson to remedy the unpaid invoices. Outstanding invoice amounts are unknown. If that amount is less than \$5,000.00, we will not report again.	McKesson	\$ 1,792.79
UNTIMELY TRAVEL ADVANCE COMPLETION						
** Sheriff	1080-140-502003	10/26/2023	11/3/2023	County policy indicates that travel advances are to be closed within 15 days after returning from travel. At time of this report submission, no travel expense substantiation has been received.	N. Roberts	\$ 1,332.07

** Already paid (information only)

Champaign County
Department of

**PLANNING &
ZONING**

**Brookens Administrative
Center**
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
www.co.champaign.il.us/zoning

TO: Champaign County Board
FROM: John Hall, Zoning Administrator
DATE: December 15, 2023
RE: Ordinance No. 2023-21 Granting a Special Use Permit in Zoning Case 100-S-23 for “Champaign Solar 1B” PV Solar Farm Including the Decommissioning and Site Reclamation Plan (replaces Ordinance No. 2023-18 approved 11/21/23)

BACKGROUND

At the 11/21/23 Board Meeting, Board Member Mike Smith asked why Ordinance No. 2023-18 contained different waivers than the 10/30/2023 ELUC Memorandum for Cases 99-S-23 and 100-S-23. I explained that the ELUC Memorandum was in error.

However, the next day I checked with the Senior Planner who had drafted the Ordinance and found that the error was in fact in Ordinance No. 2023-18. Somehow, the error got introduced during the cutting and pasting in drafting the Ordinance.

The new Ordinance No. 2023-21 is correct and the waivers are identical to those in the 10/30/2023 ELUC Memorandum for Cases 99-S-23 and 100-S-23.

Ordinance No. 2023-21 also includes an item #6 that states “That this Ordinance replaces Ordinance No. 2023-18 that was approved on November 21, 2023.”

I apologize for the errors in dealing with this Ordinance.

ORDINANCE NO. 2023-21

**ORDINANCE GRANTING A SPECIAL USE PERMIT
ZONING CASE 100-S-23
“CHAMPAIGN SOLAR 1B” PV SOLAR FARM INCLUDING THE
DECOMMISSIONING AND SITE RECLAMATION PLAN**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 100-S-23;

WHEREAS, the Champaign County Board finds that the Zoning Board of Appeals followed proper procedures and its Finding of Fact is supported by the manifest weight of evidence cited in the Summary of Evidence; and

WHEREAS, the Finding of Fact forwarded by the Zoning Board of Appeals demonstrates compliance of the petition in Zoning Case 100-S-23 with the criteria contained in Section 9.1.11 B. of the *Champaign County Zoning Ordinance*.

NOW, THEREFORE BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That the Summary of Evidence, Documents of Record, Finding of Fact, and Final Determination forwarded by the Champaign County Zoning Board of Appeals in Zoning Case 100-S-23 are hereby endorsed and adopted, and incorporated herein by reference.
2. That a Special Use Permit is hereby granted to Champaign Solar 1B LLC for a PV Solar Farm with a total nameplate capacity of 5 megawatts (MW), including access roads and wiring, in the AG-1 Agriculture Zoning District on the real estate described below:

That part of the Southeast Quarter of Section 34, Township 17 North, Range 8 East of the Third Principal Meridian lying West of the right-of-way of the Illinois Central Railroad totaling 90 acres in Champaign County, Illinois. PIN: 18-32-34-400-001.

3. That the granting of the Special Use Permit in Case 100-S-23 include the following waivers of standard conditions:

Part A: A waiver for a separation distance of 1.07 miles from a municipality with a zoning ordinance in lieu of the minimum required 1.5 miles, per Section 6.1.5 B.(2)a.

Part B: A waiver for a separation distance of 10 feet between the solar inverters and the perimeter fence in lieu of the minimum required 275 feet, per Section 6.1.5 D.(6).

Part C: A waiver for not entering into a Roadway Upgrade and Maintenance Agreement or waiver therefrom with the relevant local highway authority prior to consideration of the

Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance.

4. That the granting of the Special Use Permit in Case 100-S-23 include the Decommissioning and Site Reclamation Plan received July 31, 2023.
5. That the granting of the Special Use Permit in Case 100-S-23 include the following special conditions of approval:
 - A. The approved site plan consists of the following documents:
 - Site Plan received October 11, 2023.
 - B. The Zoning Administrator shall not authorize a Zoning Use Permit Application or issue a Zoning Compliance Certificate on the subject property until the lighting specifications in Paragraph 6.1.2.A. of the Zoning Ordinance have been met.
 - C. The Zoning Administrator shall not issue a Zoning Compliance Certificate for the proposed PV SOLAR FARM until the petitioner has demonstrated that the proposed Special Use complies with the Illinois Accessibility Code, if necessary.
 - D. The Zoning Administrator shall not authorize a Zoning Use Permit until the petitioner submits a copy of an executed Agricultural Impact Mitigation Agreement with the Illinois Department of Agriculture per the requirements established in Paragraph 6.1.5 R. of the Zoning Ordinance.
 - E. A signed Decommissioning and Site Reclamation Plan that has been approved by the Environment and Land Use Committee is required at the time of application for a Zoning Use Permit that complies with Section 6.1.1 A. and Section 6.1.5 Q. of the Zoning Ordinance, including a decommissioning cost estimate prepared by an Illinois Professional Engineer.
 - F. A Roadway Upgrade and Maintenance Agreement or waiver therefrom signed by Tuscola Township and approved by the Environment and Land Use Committee, shall be submitted at the time of application for a Zoning Use Permit.
 - G. The following submittals are required prior to the approval of any Zoning Use Permit for a PV SOLAR FARM:
 1. Documentation of the solar module's unlimited 10-year warranty and the 25-year limited power warranty.
 2. Certification by an Illinois Professional Engineer that any relocation of drainage district tile conforms to the Champaign County Storm Water Management and Erosion Control Ordinance.
 3. An irrevocable letter of credit to be drawn upon a federally insured financial institution with a minimum acceptable long term corporate debt (credit) rating of the proposed financial institution shall be a rating of "A" by S&P or a rating of "A2" by Moody's or a rating of "A-" by Kroll's within 200 miles of Urbana or reasonable anticipated travel costs shall be added to the amount of the letter

- of credit.
4. A permanent soil erosion and sedimentation plan for the PV SOLAR FARM including any access road that conforms to the relevant Natural Resources Conservation Service guidelines and that is prepared by an Illinois Licensed Professional Engineer.
 5. Documentation regarding the seed to be used for the pollinator planting, per 6.1.5 F.(9).
 6. A Transportation Impact Analysis provided by the applicant that is mutually acceptable to the Applicant and the County Engineer and State's Attorney; or Township Highway Commissioner; or municipality where relevant, as required by 6.1.5 G. 2.
 7. The telephone number for the complaint hotline required by 6.1.5 S.
 8. Any updates to the approved Site Plan from Case 100-S-23 per the Site Plan requirements provided in Section 6.1.5 U.1.c.
- H. A Zoning Compliance Certificate shall be required for the PV SOLAR FARM prior to going into commercial production of energy. Approval of a Zoning Compliance Certificate shall require the following:
1. An as-built site plan of the PV SOLAR FARM including structures, property lines (including identification of adjoining properties), as-built separations, public access road and turnout locations, substation(s), electrical cabling from the PV SOLAR FARM to the substations(s), and layout of all structures within the geographical boundaries of any applicable setback.
 2. As-built documentation of all permanent soil erosion and sedimentation improvements for all PV SOLAR FARM including any access road prepared by an Illinois Licensed Professional Engineer.
 3. An executed interconnection agreement with the appropriate electric utility as required by Section 6.1.5 B.(3)b.
- I. The Applicant or Owner or Operator of the PV SOLAR FARM shall comply with the following specific requirements that apply even after the PV SOLAR FARM goes into commercial operation:
1. Maintain the pollinator plantings in perpetuity.
 2. Cooperate with local Fire Protection District to develop the District's emergency response plan as required by 6.1.5 H.(2).
 3. Cooperate fully with Champaign County and in resolving any noise complaints including reimbursing Champaign County any costs for the services of a qualified noise consultant pursuant to any proven violation of the I.P.C.B. noise regulations as required by 6.1.5 I.(4).

- 4. Maintain a current general liability policy as required by 6.1.5 O.
 - 5. Submit annual summary of operation and maintenance reports to the Environment and Land Use Committee as required by 6.1.5 P.(1)a.
 - 6. Maintain compliance with the approved Decommissioning and Site Reclamation Plan including financial assurances.
 - 7. Submit to the Zoning Administrator copies of all complaints to the telephone hotline on a monthly basis and take all necessary actions to resolve all legitimate complaints as required by 6.1.5 S.
- J. The PV SOLAR FARM COUNTY Board SPECIAL USE Permit designation shall expire in 10 years if no Zoning Use Permit is granted.
 - K. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425.
 - L. A 5 feet deep open trench shall extend for 30 feet on either side of any drainageway that is crossed with underground wiring and the relevant drainage district shall be provided 48 hours in which to inspect for tile and the positions of any tile lines that are discovered shall be recorded using Global Positioning System (GPS) technology.
 - M. The terms of approval are the requirements of the current Section 6.1.5 of the Zoning Ordinance as amended August 18, 2022.
- 6. That this Ordinance replaces Ordinance No. 2023-18 that was approved on November 21, 2023.

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of December, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers, County Executive

Date:



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

FILED
NOV 29 2023
Champaign
CHAMPAIGN COUNTY CLERK

For Office Use Only

License No. 2024-ENT 18

Date(s) of Event(s) ANNUAL

Business Name: GORDYVILLE LLC

License Fee: \$ 100.00

Filing Fee: \$ 4.00

TOTAL FEE: \$ 104.00

Checker's Signature: _____

Per Year (or fraction thereof): \$ 100.00

Per Single-day Event: \$ 10.00

Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Gordyville LLC
2. Location of Business for which application is made: 2205 CR
3000 N. STAFFORD, IL 61847
3. Business address of Business for which application is made: 2205 CR
3000 N. STAFFORD, IL 61847
4. Zoning Classification of Property: Business
5. Date the Business covered by Ordinance No. 55 began at this location: 2004
6. Nature of Business normally conducted at this location: Auctions, Markets
Horse Shows/Sales, Craft Show, RODEO
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): Horse Shows/Sales, Auctions, Market, RODEO
8. Term for which License is sought (specifically beginning & ending dates): JAN 1, 2024 - DEC 31, 2024
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? YES
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: NA
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

3. If foreign Corporation, give name and address of resident agent in Illinois:

NA

Give first date qualified to do business in Illinois: JAN 1, 2004

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: —

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: _____ Title: _____

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: _____

Citizenship: _____

If naturalized, place and date of naturalization: _____

Residential Addresses for past three (3) years: _____

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

REDACTED

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Johanna
Quiram "Tony"
Date of Birth: REDACTED Place of Birth: Champaign County
Social Security Number: REDACTED Citizenship: US
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: 2297 CK 1200 N,
Sidney, IL 61877
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: partner, RE agent

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

C. 1. Name(s) of owner(s) or local manager(s) (include any aliases):
EDWARD F Hennagon "Ed"
Date of Birth: REDACTED Place of Birth: Champaign City
Social Security Number: REDACTED Citizenship: US
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: 1700 E US Rt 136
Sanford, IL 61862
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Chemist Coop / Porter

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:

2. Date of Incorporation: _____ State wherein incorporated: _____

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
James J. Hannagan "Jim"
Date of Birth: REDACTED Place of Birth: Champaign City
Social Security Number: REDACTED Citizenship: US
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: 202 N. Pointe Dr.
Gilford IL 61847
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Partner

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:
1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, **place** and **date** of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant **MUST** furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Randy D. Frenck
Date of Birth: REDACTED Place of Birth: *Champaign City*
Social Security Number: REDACTED Citizenship: *US*
If naturalized, state **place** and **date** of naturalization: _____
2. Residential Addresses for the past three (3) years: *2757 Ch 2100 N,*
O Gden, IL 61859
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: *Farmer / poultry*

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer **only** if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Lillian Lannigan
Date of Birth: REDACTED Place of Birth: Champaign City
Social Security Number: REDACTED Citizenship: US
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: 2444 Oak 2700 N
Efford, IL 61847
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Farmer/partner

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, **place** and **date** of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant **MUST** furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Mary Lannagan
Date of Birth: REDACTED Place of Birth: Champaign City
Social Security Number: REDACTED Citizenship: US
If naturalized, state **place** and **date** of naturalization: _____
2. Residential Addresses for the past three (3) years:
2451 E. 2800 N., Springfield, IL 62862
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Manager - Partner - Goodwill

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer **only** if applicant is a Corporation: Partnership LLC
1. Name of Corporation exactly as shown in articles of incorporation and as registered:

2. Date of Incorporation: _____ State wherein incorporated: _____

AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Mary Harnagan

Signature of Owner or of one of two members of Partnership

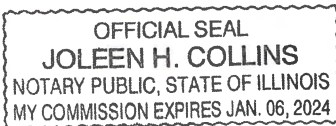
John M. Purian

Signature of Owner or of one of two members of Partnership

Mary Harnagan

Signature of Manager or Agent

Subscribed and sworn to before me this 27th day of November, 2023.



Joleen H Collins
Notary Public

AFFIDAVIT

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Signature of President

Signature of Secretary

Signature of Manager or Agent

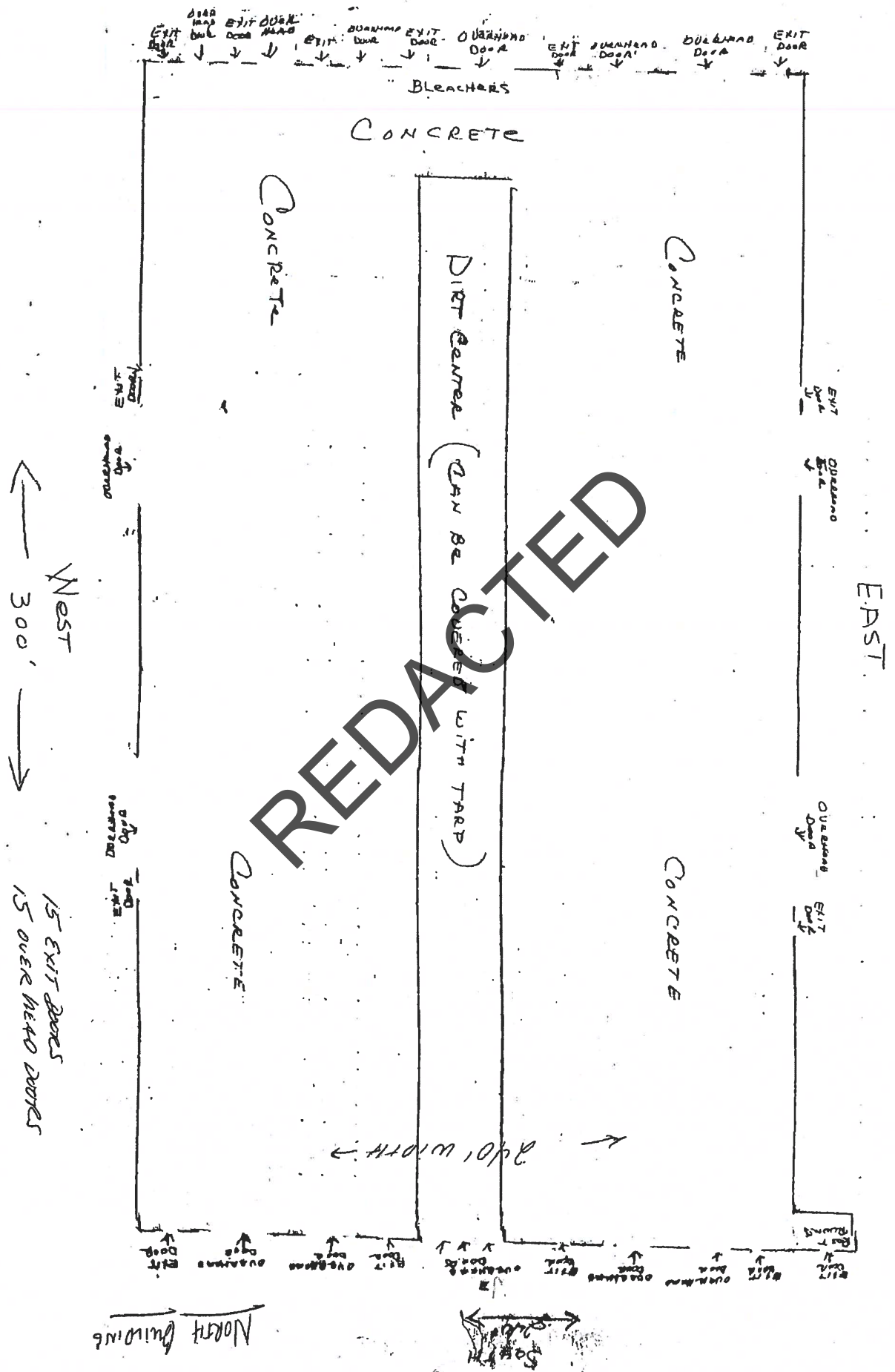
Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

NORTH

84000 sq ft area of floor space



REDACTED

WEST 300'

15 EXIT DOORS

15 OVER HEAD DOORS

200' WIDTH

NORTH BUILDING

EAST



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County
Ordinance No. 55 Regulating Recreational &
Other Businesses within the County (for use
by businesses covered by this Ordinance other
than Massage Parlors and similar enterprises)

For Office Use Only

License No. 2024-ENT-35
Date(s) of Event(s) Annual
Business Name: Hudson Farm
License Fee: \$ 100.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 104.00
Checker's Signature: _____

FILED

Filing Fees:
DEC 19 2023

Ann Ammons
CHAMPAIGN COUNTY CLERK

Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- 217-841-2372
- A. 1. Name of Business: Hudson Farm Wedding & Events, LLC
2. Location of Business for which application is made: 1341 C.R. 1800E Urbana, IL 61802
3. Business address of Business for which application is made: 1341 C.R. 1800E Urbana, IL 61802
4. Zoning Classification of Property: Business
5. Date the Business covered by Ordinance No. 55 began at this location: _____
6. Nature of Business normally conducted at this location: Weddings, Fundraisers, Birthday, Anniversary Parties, Bridal & Baby Showers
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): Bands, DJ, Yard games
8. Term for which License is sought (specifically beginning & ending dates): 1-1-24 through 12-31-24
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? No
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: Joyce Hudson & Cecil Hudson
Expires 3-1-26
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

**INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE
AND WILL BE RETURNED TO APPLICANT**

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: Daniel R Hudson Date of Birth: REDACTED
Place of Birth: Urbana, IL Social Security No.: REDACTED
Residence Address: 1001 W. University Ave. Champaign, IL 61820
Citizenship: US Citizen If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Joyce Hudson
Date of Birth: REDACTED Place of Birth: Beardstown, IL
Social Security Number: REDACTED Citizenship: U.S Citizen
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: 1341 C. R. 1800E
Urbana, IL 61802
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: UNFI, Inc.
Transportation Supervisor
2611 N Lincoln Ave
Urbana, IL 61803

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
Hudson Farm Weddings & Events, LLC
2. Date of Incorporation: 5-13-2014 State wherein incorporated: Illinois

3. If foreign Corporation, give name and address of resident agent in Illinois:

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

1341 C.R. 1800E

Urbana, IL 61802

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Joyce A Hudson Title: President, Treasurer

Date elected or appointed: 5-3-14 Social Security No.: REDACTED

Date of Birth: REDACTED Place of Birth: Beardstown, IL

Citizenship: US

If naturalized, place and date of naturalization: _____

Residential Addresses for past three (3) years:

1341 C.R. 1800E

Urbana, IL 61802

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

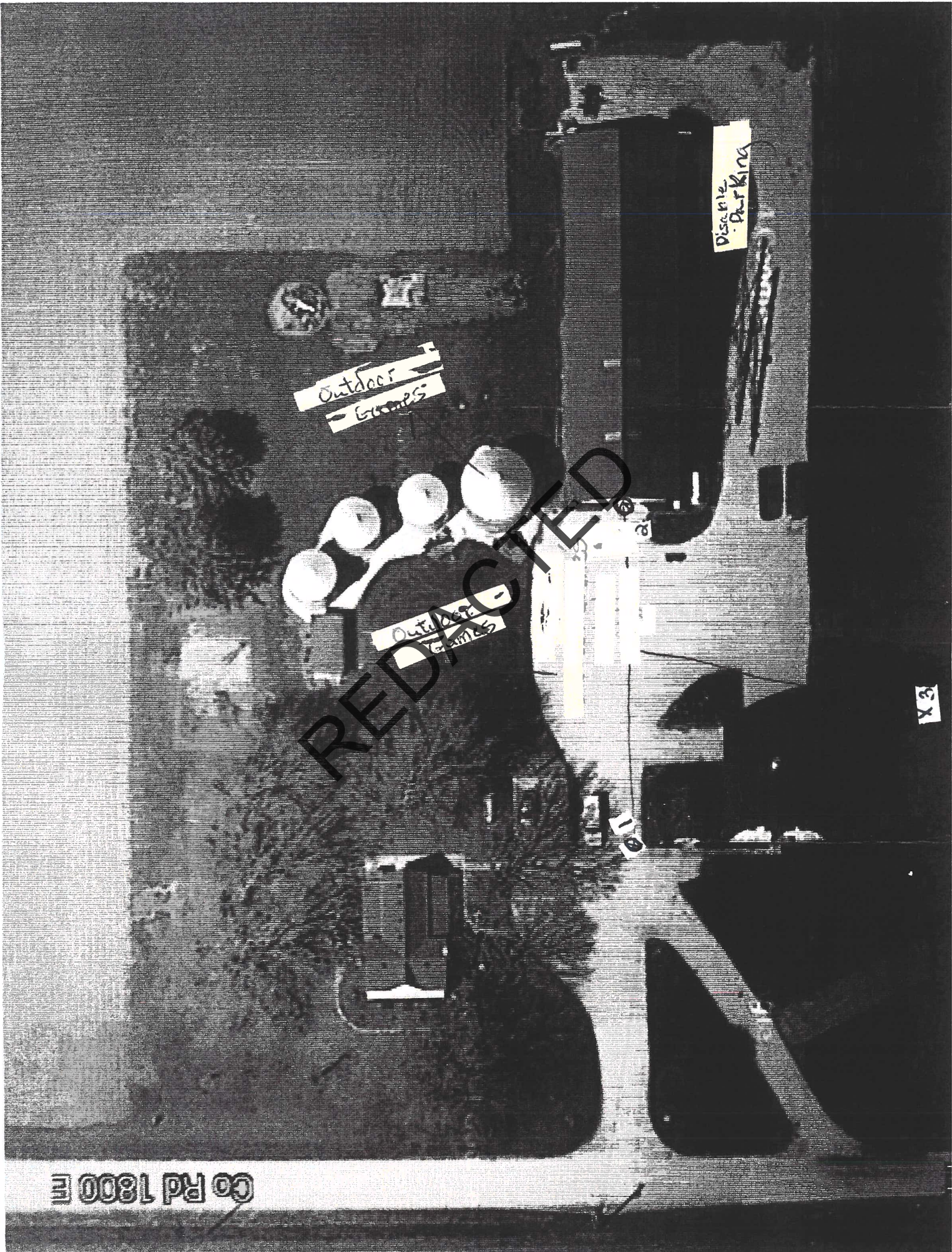
UNFI, Inc.

Transportation Supervisor

2611 N Lincoln Ave

Urbana, IL 61803

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.



Co Rd 1800 E

AFFIDAVIT

(Complete when applicant is an Individual or Partnership)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Joyce A Hudson

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

[Signature]

Signature of Manager or Agent

Subscribed and sworn to before me this 5th day of December, 2023.



Marc W Frerichs

Notary Public

AFFIDAVIT

(Complete when applicant is a Corporation)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Joyce A Hudson

Signature of President

Joyce A Hudson

Signature of Secretary

[Signature]

Signature of Manager or Agent

Subscribed and sworn to before me this 5th day of December, 2023.



Marc W Frerichs

Notary Public

This ~~is not complete~~ application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

FILED

Filing Fee: DEC 07 2023

Champaign County Clerk
CHAMPAIGN COUNTY CLERK

Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

For Office Use Only

License No. 2024 ENT 21
Date(s) of Event(s) Champ Co Fair Assoc
Business Name: Annual
License Fee: \$ 100.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 104.00
Checker's Signature: _____

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- PRE-DIGITIZED**
- A. 1. Name of Business: Champaign County Fair Assoc.
 2. Location of Business for which application is made: _____
Champaign Co. Fairgrounds
 3. Business address of Business for which application is made: _____
1302 N. Coler Ave. Urbana, IL 61501
 4. Zoning Classification of Property: _____
 5. Date the Business covered by Ordinance No. 55 began at this location: _____
 6. Nature of Business normally conducted at this location: _____
Fairgrounds w/ hall for rentals
 7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): Carnival, demo derby, music fest, livestock show
 8. Term for which License is sought (specifically beginning & ending dates): _____
Jan 01, 2024 - Dec 31 2024
(NOTE: All annual licenses expire on December 31st of each year)
 9. Do you own the building or property for which this license is sought? Yes
 10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: n/a
 11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

**INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE
AND WILL BE RETURNED TO APPLICANT**

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: Terry Lemke Date of Birth: See attached -
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Terry Lemke
Date of Birth: See attached - Place of Birth: _____
Social Security Number: _____ Citizenship: _____
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
The Champaign County Fair Association
2. Date of Incorporation: 02/28/1910 State wherein incorporated: IL

3. If foreign Corporation, give name and address of resident agent in Illinois:

Give first date qualified to do business in Illinois: 2/28/1910

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

1302 N. Coler Ave
Urbana, IL 61801

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: _____ Title: _____

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: _____

Citizenship: _____

If naturalized, place and date of naturalization: _____

Residential Addresses for past three (3) years: _____

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

See attached

REDACTED

Name: Terry Lemke
Title: Board President
Address: 1321 Kenneth Dr., Rantoul, IL 61866
Phone: (217)979-3073
SSN: *
Driver's License: *
DOB: *
Percentage Owned: 0%

Name: Martin Teare
Title: Board Vice President
Address: 4932 E 3800 North Rd., Rankin, IL 60960
Phone: (217)841-1844
SSN: *
Driver's License: *
DOB: *
Percentage Owned: 0%

Name: Christine Wallace
Title: Board Secretary
Address: 2691 CR 1000 E, Champaign, IL 61822
Phone: (217)493-2100
SSN: *
Driver's License: -
DOB: *
Percentage Owned: 0%

Name: Pamela Barham
Title: Board Vice President
Address: 2451 Clayton Blvd., Champaign, IL 61822
Phone: (217)840-1114
SSN: *
Driver's License: *
DOB: *
Percentage Owned: 0%

* = REDACTED

REDACTED

AFFIDAVIT

(Complete when applicant is an Individual or Partnership)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

AFFIDAVIT

(Complete when applicant is a Corporation)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

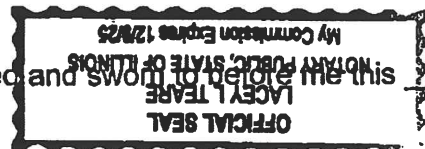


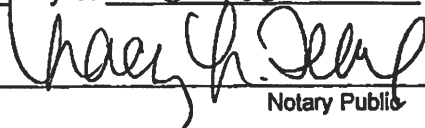
Signature of President



Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.


17 day of October, 20 23.


Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.



2024 Champaign County Fair Association Calendar of Events

April

- **18-20; Derby Icons**

May

- **4; Goat Show**
- **11; Monster Truck Wars**

July

- **4-8; Audiofeed Music Festival**
- **19-27; FAIR WEEK**

September

- **26-28; Derby Icons**

REDACTED



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
 Michelle Jett, Director of Administration
 Kathy Larson, Economic Development Specialist/ARPA Project Manager
DATE: December 13, 2023
RE: ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline.

Projects that are complete, aside from the reporting process and/or future maintenance payments:

Affordable Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
C-U at Home low-barrier winter shelter services	\$150,000	\$438,012	12/20/2021 – 4/15/2022: Men’s shelter served 161 unduplicated clients; Women’s shelter served 41 unduplicated clients
Broadband Projects	County ARPA Funds	Other Funds	Outcome Overview
Broadband Plan	\$85,500	N/A	Creation of broadband master plan for Champaign County
Community Violence Intervention	County ARPA Funds	Other Funds	Outcome Overview
Housing Authority landlord incentives	\$77,650	N/A	82 households with a total of 224 individuals were housed, 29 landlords and property management companies received incentives
Housing Authority supportive services	\$216,575	N/A	318 clients served and over 200 families/individuals housed
County Department Projects	County ARPA Funds	Other Funds	Outcome Overview
Assessment Exemption Monitoring	\$25,512	N/A	Administrative cost for 6 months of homestead exemption monitoring
Children’s Advocacy Center counseling	\$15,035	N/A	Over 100 counseling appointments conducted with victims of abuse
Children’s Advocacy Center flooring	\$19,760	N/A	Floor replacement due to permanent damage from increased client traffic
Circuit Clerk partitions	\$129,847	N/A	Protective/partition office dividers
Circuit Clerk equipment and technology	\$84,295	N/A	Purchase of technology equipment and updates to provide services
Coroner X-Ray unit	\$40,768	N/A	X-rays of decedents for Champaign County and additional counties; assist in

			servicing as a regional mass fatality disaster response agency
County Clerk equipment	\$228,960	N/A	Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic
County Clerk VBM Postage	\$78,589	N/A	Postage for vote-by-mail services
County Plaza purchase	\$2,012,471	N/A	For County government services, classified under Revenue Replacement funds
Employee premium pay	\$758,799	N/A	Assisted 530 eligible County employees
Jail COVID Testing	\$20,216	FEMA Grant	COVID testing of inmates
Jail full-body scanner	\$166,251	N/A	Assists with spatial distance to prevent and mitigate COVID
Planning & Zoning solid waste management services	\$10,000	N/A	Assistance toward solid waste management program services, waste collection event in Champaign County
Sheriff's Office Mobile Command Post	\$507,531	N/A	Assists with community needs and community violence interventions
Early Learning Assistance	County ARPA Funds	Other Funds	Outcome Overview
Early Childhood Facility	\$2,000,050	\$500,000	Assisting 64 children and families with early childhood learning services.
Household Assistance	County ARPA Funds	Other Funds	Outcome Overview
RPC household assistance	\$263,000	N/A	Assisted 338 households with bills for water, wastewater, utilities, rent, mortgage
UCSD past-due sewer / water bill assistance	\$150,000	N/A	Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account
Village of Mahomet sewer bill assistance	\$25,000	N/A	Assisted 133 residential accounts
Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
Habitat for Humanity	\$120,000	\$680,000	Assisted 4 house builds in Champaign County for low-to moderate income families
Water Infrastructure Projects	County ARPA Funds	Other Funds	Outcome Overview
Triple Fork Drainage District	\$90,000	\$30,000	Culvert improvements, affecting 234 area households
Village of Ivesdale	\$175,000	\$863,242	Water distribution system improvements, serving 142 households
Village of Ludlow	\$340,000	\$2,510,000	Water treatment plant/distribution system improvements, serving 173 households
Village of Ogden	\$200,000	\$200,000	Stormwater drainage improvements, affecting 96 households

Contracts/IGAs that are being implemented:

1. Administration
 - ARPA project management coordination with RPC
 - Auditor staff/admin costs
2. Affordable Housing Assistance
 - Central Illinois Land Bank Authority rural housing rehab projects
 - Cunningham Township emergency and transitional housing
 - Housing Authority emergency shelter renovations
3. Broadband Projects
 - Broadband advocacy with Champaign County Farm Bureau
 - Finley Engineering broadband consulting services
 - Nextlink rural broadband infrastructure
 - Volo connectivity for HACC properties
 - Volo rural broadband infrastructure
4. Community Violence Intervention
 - A Vision to Succeed: assisted 137 clients to date
 - American Legion Stand Down events
 - Chamber iRead iCount for young students
 - Crime Stoppers rewards for anonymous crime reporting
 - DREAAM services for families: assisted 315 clients to date
 - East Central Illinois Building & Trades Council training program
 - H3 Coalition/FirstFollowers: assisted 300 clients to date
 - Trauma & Resilience Initiative
 - Mahomet Area Youth Club
 - Urbana Park District health and wellness facility: under construction
 - VA Stop the Violence initiative and needs assessment
 - YWCA Strive Program
5. County Department Projects
 - Animal Control services
 - Animal Control software
 - County records digitization
 - County total rewards statements
 - Human Resources generalist
 - IT cybersecurity, equipment, and upgrades
 - Jail consolidation construction
 - Public Defender expert funding
 - Public Defender technology
 - Sheriff's updated camera system
 - Sheriff's Office combatting community violence initiatives
 - State's Attorney's Digital Evidence Management System
6. Household Assistance
 - SVPWD assistance for past-due sewer/water bills
7. Mental Health Services
 - CCMHB: 9 initiatives serving over 1,002 individuals; financial completion still underway
 - The Nest Postpartum services for NICU families
8. Non-Profit Assistance

- New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 317 individuals to date
 - Visit Champaign County Foundation improvements to Heritage Trail and Skelton Park
9. Small Business Assistance
- Chamber of Commerce eCommerce platform – in development
 - Chamber of Commerce micro loan program – in development
 - EDC talent attraction program – 125 businesses to date
 - Justine PETERSEN loan program – 103 businesses to date
10. Water Infrastructure Projects
- Champaign County Environmental Stewards nonpoint source pollution prevention: household hazardous waste facility; campaign and property underway
 - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program
 - City of Champaign Garden Hills improvements
 - Mahomet Aquifer Mapping with the University of Illinois data collection
 - Penfield Water District replacement of hydropneumatic tank
 - Pesotum Consolidated Drainage District stormwater drainage system improvements
 - Sangamon Valley Public Water District northward expansion design work, serving 123 potential future customers
 - Seymour Water District replacement of water meters, serving 156 households
 - Village of Pesotum stormwater drainage system improvements, serving 550 households
 - Village of Royal water treatment plant improvements
 - Village of St. Joseph storm sewer reconstruction design work, serving 1,431 households

Projects that are in contract negotiation/approvals/signature stage:

- Community violence intervention: H3 Coalition/FirstFollowers, RPC SLEEP program
- Small business assistance: EDC low hurdle grant program (upcoming)

	Projected 2021	Actual 2021 (12/31/2021)	Budgeted 2022	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (10/31/2023)	Projected 2024	Projected 2025	Projected 2026	Projected Totals
INCOME											
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815						\$40,729,630
Investment Interest (flex funds)	\$40,000	\$10,963	\$128,000	\$195,211	\$206,995	\$120,000	\$339,201				\$557,160
TOTAL INCOME	\$20,404,815	\$20,375,778	\$20,492,815	\$20,560,026	\$20,571,810	\$120,000	\$339,201	\$0	\$0	\$0	\$41,286,790
EXPENSES											
Administration											
Auditor Staff & Admin. Costs			\$24,220	\$23,531	\$23,531	\$9,647	\$9,647				\$33,178
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$103,803	\$93,455	\$106,917	\$74,736	\$110,124	\$113,428	\$116,831	\$600,965
<i>Administration Subtotal</i>	<i>\$49,862</i>	<i>\$33,609</i>	<i>\$128,023</i>	<i>\$127,334</i>	<i>\$116,986</i>	<i>\$116,564</i>	<i>\$84,383</i>	<i>\$110,124</i>	<i>\$113,428</i>	<i>\$116,831</i>	<i>\$634,143</i>
Affordable Housing Assistance			\$1,000,000	\$150,000	\$150,000						\$150,000
C-U at Home				\$250,000	\$0	\$560,000	\$15,000				\$560,000
Central Illinois Land Bank Authority						\$350,000					\$350,000
Cunningham Township					\$0	\$120,000	\$120,000				\$120,000
Habitat for Humanity					\$0	\$675,000					\$675,000
Housing Authority of Champaign Co.					\$0	\$675,000					\$675,000
<i>Affordable Housing Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>	<i>\$1,195,000</i>	<i>\$150,000</i>	<i>\$1,705,000</i>	<i>\$135,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,855,000</i>
Broadband Projects											
Professional Services			\$1,000,000	\$222,350		\$139,610					\$139,610
CCFB - Broadband Advocacy				\$31,750	\$15,875	\$15,875					\$31,750
Finley/CCG Consulting				\$113,600	\$110,000	\$95,288	\$1,815				\$205,288
General/Other Prof. Services				\$2,800	\$2,719						\$2,719
UI - Broadband Survey				\$29,500	\$25,634						\$25,634
Capital			\$2,000,000								
NextLink Rural Broadband				\$1,200,000	\$0	\$4,700,000					\$4,700,000
Volo Rural Broadband				\$1,200,000	\$0	\$4,700,000					\$4,700,000
Volo HAC Properties Broadband				\$200,000	\$0	\$195,000					\$195,000
<i>Broadband Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,000,000</i>	<i>\$3,000,000</i>	<i>\$154,228</i>	<i>\$9,845,773</i>	<i>\$1,815</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$10,000,000</i>
Community Violence Intervention			\$1,500,000	\$15,000	\$7,500	\$22,500	\$7,500				\$30,000
A Vision to Succeed						\$20,000	\$10,000				\$20,000
American Legion Stand Down						\$320,160					\$320,160
Chamber iRead iCount				\$100,000	\$25,000	\$75,000					\$100,000
Crime Stoppers				\$500,000	\$0	\$500,000	\$62,500				\$500,000
DREAM						\$200,000					\$200,000
East Central IL Building & Const. Trades				\$500,000	\$62,500	\$687,500	\$154,496				\$750,000
H3 Coalition/FirstFollowers				\$300,000	\$83,419	\$216,581	\$216,575				\$300,000
Housing Authority Supportive Serv.				\$85,000	\$7,350	\$77,650	\$77,650				\$85,000
Housing Authority Landlord Inc.						\$240,000					\$240,000
Mahomet Area Youth Club						\$500,000					\$500,000
RPC SLEEP Program						\$250,000	\$55,158				\$500,000
Trauma & Resilience Initiative						\$500,000	\$500,000				\$500,000
Urbana Park District						\$500,000	\$500,000				\$500,000

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Budgeted 2022	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (10/31/2023)	Projected 2024	Projected 2025	Projected 2026	Projected Totals
Veterans Affairs Stop the Violence						\$165,000					\$165,000
YWCA Strive Program						\$100,000	\$25,000				\$100,000
<i>Community Violence Intervention Subtotal</i>	\$0	\$0	\$1,500,000	\$1,500,000	\$185,769	\$3,874,391	\$1,108,879	\$0	\$0	\$0	\$4,060,160
County Department Projects											
Animal Control Services						\$75,000					\$75,000
Animal Control Software						\$67,765	\$9,800	\$16,320			\$84,085
Architect Services (flex funds)			\$2,000,000	\$0	\$0						\$0
Assessment Exemption Monitoring						\$25,512	\$25,512				\$25,512
Children's Advocacy Center Flooring			\$15,000	\$19,760	\$19,760						\$19,760
Children's Advocacy Center Counseling						\$15,000	\$15,035				\$15,000
Circuit Clerk Digitization Equip			\$30,000	\$30,000	\$6,123	\$23,877	\$23,877				\$30,000
Circuit Clerk Court Technology			\$85,055	\$85,055	\$84,295						\$84,295
Circuit Clerk Partition Office Furn.			\$102,383	\$129,847	\$129,847						\$129,847
Coroner X-Ray Unit						\$41,000	\$40,768				\$41,000
Co Clerk/Admin/Treas/Cor Digitization			\$475,000	\$475,000	\$147,188	\$1,257,000	\$199,280				\$1,404,188
County Clerk Equipment			\$105,000	\$228,960	\$228,960	\$10,000	\$10,000	\$10,000			\$248,960
County Clerk VBM Postage			\$95,000	\$95,000	\$78,589						\$78,589
County Clerk Space Assessment			\$500,000	\$0	\$0						\$0
County Executive Total Reward Strmnts						\$13,000					\$13,000
County Plaza Purchase & Costs				\$2,012,471	\$2,012,471						\$2,012,471
Court Services Digital Kiosk			\$6,000	\$6,000	\$0						\$0
Court Services Equipment			\$6,989	\$6,989	\$0						\$0
Human Resources Generalist						\$35,000					\$35,000
IT A/V Equipment			\$40,000	\$40,000	\$29,600	\$5,000					\$29,600
IT Cybersecurity						\$125,000	\$13,494	\$111,506			\$125,000
IT Email Archival & Doc Mgmt						\$275,000	\$0	\$275,000			\$275,000
IT Laptop Replacement				\$3,219	\$3,219			\$120,000			\$123,219
IT Multi-factor Authentication				\$44,383	\$44,383						\$44,383
Other Equipment (flex funds)			\$2,490,714	\$26,525	\$0						\$0
Planning & Zoning (solid waste mgnt)						\$10,000	\$10,000				\$10,000
Premium Pay			\$750,000	\$758,799	\$758,799						\$758,799
Public Defender Expert Funding						\$35,000					\$35,000
Public Defender Technology						\$21,637	\$21,637				\$21,637
Sheriff's Office Community Resource			\$12,500	\$12,500	\$9,917	\$7,500	\$1,238				\$17,417
Sheriff's Office COVID Testing				\$20,216	\$20,216						\$20,216
Sheriff's Office Explorer Mentorship			\$12,500	\$12,500	\$12,367	\$7,500	\$2,531				\$19,867
Sheriff's Office Full Body Scanner			\$175,000	\$166,251	\$166,251						\$166,251
Sheriff's Office Jail Project						\$5,133,357					\$5,133,357
Sheriff's Office Mobile Command Post			\$502,341		\$0	\$514,444	\$514,444				\$514,444
Sheriff's Office Updated Camera Syst.			\$525,000		\$0	\$1,350,000					\$1,350,000
State's Attorney Digital Evidence Syst.				\$188,317	\$188,317	\$113,529	\$111,414	\$110,000			\$411,846
To Be Determined (flex funds)			\$288,012	\$0	\$0	\$30					\$30

	Projected 2021	Actual 2021 (12/31/2021)	Budgeted 2022	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (10/31/2023)	Projected 2024	Projected 2025	Projected 2026	Projected Totals
<i>County Department Projects Subtotal</i>	\$0	\$0	\$8,216,494	\$4,361,791	\$3,940,300	\$9,161,151	\$999,030	\$642,826	\$0	\$0	\$13,352,771
Early Learning Assistance											
Early Childhood Facility			\$1,500,000	\$2,000,000	\$25	\$1,999,975	\$2,000,025				\$2,000,050
<i>Early Learning Assistance Subtotal</i>	\$0	\$0	\$1,500,000	\$2,000,000	\$25	\$1,999,975	\$2,000,025	\$0	\$0	\$0	\$2,000,050
Household Assistance			\$450,000								
RPC Household Assistance				\$263,000	\$263,000						\$263,000
SVPWD Sewer Bill Assistance				\$12,000	\$0	\$12,000					\$12,000
UCSD Sewer Bill Assistance				\$150,000	\$150,000						\$150,000
Village of Mahomet Sewer Bill Assist.				\$25,000	\$25,000						\$25,000
<i>Household Assistance Subtotal</i>	\$0	\$0	\$450,000	\$450,000	\$438,000	\$12,000	\$0	\$0	\$0	\$0	\$450,000
Mental Health Services											
Mental Health Board Contracts	\$770,436	\$373,276		\$320,002	\$269,998						\$693,278
The Nest Postpartum						\$120,000	\$30,000				\$120,000
<i>Mental Health Services Subtotal</i>	\$770,436	\$373,276	\$0	\$320,002	\$269,998	\$120,000	\$30,000	\$0	\$0	\$0	\$813,278
Non-Profit Assistance											\$0
Immigrant Service Organizations			\$250,000	\$250,000	\$83,333	\$416,667	\$59,795				\$500,000
VCCF Assistance - Heritage/Skelton						\$150,000	\$100,000				\$150,000
<i>Non-Profit Assistance Subtotal</i>	\$0	\$0	\$250,000	\$250,000	\$83,333	\$566,667	\$159,795	\$0	\$0	\$0	\$650,000
Small Business Assistance			\$1,000,000								
Chamber: eCommerce				\$114,000	\$22,800	\$91,200	\$40,380				\$114,000
Chamber: MicroLoan Program				\$186,000	\$18,600	\$167,400	\$116,400				\$186,000
EDC: Low Hurdle Grant Program				\$400,000	\$0	\$400,000					\$400,000
EDC: Talent Attraction				\$50,000	\$15,000	\$35,000	\$35,000				\$50,000
Justine Petersen: Loan Program				\$250,000	\$25,000	\$225,000	\$199,344				\$250,000
<i>Small Business Assistance Subtotal</i>	\$0	\$0	\$1,000,000	\$1,000,000	\$81,400	\$918,600	\$391,124	\$0	\$0	\$0	\$1,000,000
Water Infrastructure Projects											
CCES - HHW Project Assistance				\$650,000	\$162,500	\$487,500	\$388,787				\$650,000
City of Champaign Garden Hills						\$2,000,000					\$2,000,000
Cover Crop Program Assistance				\$245,000	\$122,500	\$122,500					\$245,000
Mahomet Aquifer Mapping			\$500,000	\$500,000	\$211,203	\$288,797	\$251,862				\$500,000
Rural Water Project Assistance			\$2,000,000								
Penfield Water District				\$190,000	\$0	\$190,000					\$190,000
Pesotum Cons. Drainage District				\$75,000	\$0	\$75,000					\$75,000
Sangamon Valley Public Water Dist.				\$500,000	\$93,575	\$406,425	\$256,999				\$500,000
Seymour Water District				\$60,000	\$0	\$60,000	\$33,221				\$60,000
Triple Fork Drainage District				\$90,000	\$90,000						\$90,000
Village of Ivesdale				\$175,000	\$118,114	\$56,886	\$56,886				\$175,000
Village of Ludlow				\$340,000	\$228,638	\$111,362	\$111,362				\$340,000
Village of Ogden				\$200,000	\$0	\$200,000	\$200,000				\$200,000
Village of Pesotum				\$175,000	\$12,848	\$162,152	\$11,360				\$175,000
Village of Royal				\$200,000	\$0	\$200,000					\$200,000
Village of St. Joseph				\$100,000	\$0	\$100,000					\$100,000

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Budgeted 2022	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (10/31/2023)	Projected 2024	Projected 2025	Projected 2026	Projected Totals
Water Infrastructure Projects Subtotal	\$0	\$0	\$2,500,000	\$3,500,000	\$1,039,378	\$4,460,622	\$1,310,478	\$0	\$0	\$0	\$5,500,000
TOTAL EXPENSES	\$820,298	\$406,885	\$19,544,517	\$17,704,127	\$6,459,417	\$32,780,743	\$6,220,528	\$752,950	\$113,428	\$116,831	\$40,315,402

ARPA Projects/Tasks Timeline

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023
<div style="display: flex; justify-content: space-between; align-items: center;"> Completed Current Tasks for Topic * In Process/Priority Projected for Future </div>												
Champaign County ARPA Funds												
Project List 1/2023 - 12/2023												
(as of 12/2023 working draft)												
Administration												
Coordination regarding ARPA rules, regulations, updates												*
Coordination regarding ARPA reporting requirements												*
Coordination and analysis of data for reporting												*
Coordination of ARPA payments and documentation												*
Communication with recipients, partners, board, staff, others												*
Draft and coordinate contracts												*
Research additional sources of funding for initiatives												*
Evaluate active projects with intended outcomes												*
Work with recipients on ongoing performance reporting												*
Submission of reports to Department of Treasury												
Affordable Housing Assistance												
Contract/funding/reporting - Central IL Land Bank Authority												*
Contract coordination - Cunningham Township												*
Contract/funding/reporting - Habitat for Humanity												
Contract/funding/reporting - Housing Authority												*
Broadband Projects												
Coordination with broadband professional services												*
Contract/funding/reporting - CCFB for broadband advocacy												*
Contract/funding/reporting - Volo for HACC properties												*
Contract coordination - Volo for rural broadband												*
Contract coordination - NextLink for rural broadband												*
Community Violence Intervention												
Contract/funding/reporting - A Vision to Succeed												*
Contract coordination - American Legion Stand Down												*
Contract coordination - Chamber iRead iCount												*
Contract/funding/reporting - Crime Stoppers												*
Contract/funding/reporting - DREAM												*
Contract coordination - East Central IL Building & Const.												*
Contract/funding/reporting - H3 Coalition												*
Contract/funding/reporting - HACC Supportive Services												
Contract/funding/reporting - HACC Landlord Incentives												
Contract coordination - Mahomet Area Youth Club												*
Contract coordination - RPC SLEEP Program												*
Contract coordination - Trauma & Resilience Initiative												*
Contract/funding/reporting - Urbana Park District												*
Contract coordination - VA Stop the Violence												*
Contract coordination - YWCA Strive Program												*
County Department Projects												
Coordination with departments on purchase/projects												*
Early Learning Assistance												
Contract/funding/reporting - County/RPC												
Household Assistance												
Contract/funding/reporting - SVPWD												*
Mental Health Services												

ARPA Projects/Tasks Timeline

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023
Champaign County ARPA Funds												
Project List 1/2023 - 12/2023												
(as of 12/2023 working draft)												
Coordination for reporting & monitoring												*
Contract coordination - The Nest Postpartum												*
Non-Profit Organization Assistance												
Contract/funding/reporting - Immigrant Service Orgs												*
Contract coordination - VCCF Skelton Park & Heritage Trail												*
Small Business Assistance												
Contract/funding/reporting - Chamber eCommerce												*
Contract/funding/reporting - Chamber micro loans												*
Contract/funding/reporting - EDC grants												*
Contract/funding/reporting - EDC talent attraction												
Contract/funding/reporting - Justine PETERSEN loans												*
Water Infrastructure Project Assistance												
Contract/funding/reporting - CCES HHW Project												*
Contract coordination - City of Champaign Garden Hills												*
Contract/funding/reporting - Cover Crop Program												*
Contract/funding/reporting - Mahomet Aquifer Mapping												*
Contract/funding/reporting - Penfield Water District												*
Contract/funding/reporting - Pesotum Cons. Drainage District												*
Contract/funding/reporting - Seymour Water District												*
Contract/funding/reporting - SVPWD												*
Contract/funding/reporting - Triple Fork Drainage District												
Contract/funding/reporting - Village of Ivesdale												
Contract/funding/reporting - Village of Ludlow												
Contract/funding/reporting - Village of Ogden												
Contract/funding/reporting - Village of Pesotum												*
Contract/funding/reporting - Village of Royal												*
Contract/funding/reporting - Village of St. Joseph												*



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Champaign County

Classification and Compensation Study

October 5 2023



Mr. Ronnie Charles
National Managing Director & Practice Leader
Ronnie_Charles@ajg.com

Ms. Beverly Moultrie
Principal Consultant
Beverly_Moultrie@ajg.com
651.234.0855

Gallagher
Human Resources & Compensation Consulting



Gallagher

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LETTER OF PROPOSAL

August 5, 2023

Ms. Michelle Jett
Director of Administration
Champaign County
1776 E. Washington Street
Urbana, IL 61802

Dear Ms. Jett:

We appreciate the opportunity to present this proposal regarding services Gallagher's Human Resources & Compensation Consulting practice (Gallagher) is able to offer the Champaign County, Illinois (the County). Gallagher is highly capable and qualified to work with the Champaign County based on our extensive experience with public sector organizations in Virginia and across the country. We would consider it a privilege to serve the County in this capacity.

It is our understanding that the County is seeking additional services for an updated classification and compensation study for approximately 500 employees covering 105 classifications and thus, we have prepared the following response.

We appreciate having the opportunity to submit this letter of proposal and look forward to assisting the County in conducting this study.

Sincerely,

Ronnie Charles, SPHR, GPHR, IPMA-SCP
National Managing Director

Beverly Moultrie, SPHR, IPMA-SCP
Principal Consultant

WORK PLAN

Our practice takes a thoughtful and collaborative approach to all of our client engagements, where we work to ensure our efforts are ones, which demonstrate how the Public Sector & Higher Education practice **C.A.R.E.S.** - collaborate/consult, advise/assess, recommend/resource, engage/endorse, and strategize/serve - about our clients and their needs. To that end, our project approach starts with our process and client communications.



Our significant experience has resulted in a comprehensive understanding of the scope of work described by the County. Additionally, we understand the importance of this study as one of many strategies to address current human resources issues and appreciate the delicate nature of public sector spending. Below are some key considerations we have in this type of project, followed by our approach to the areas identified by the County, our detailed work plan, and project timeline.

Key Considerations

- **Employee Involvement.** The study should be introduced to employees so they know what will happen and can ask questions, and then we suggest summarizing the study findings at the end of the project in an open session so they can see the results. Updates throughout the process will go a long way toward acceptance of the results. We believe that if employees know how and why they are compensated the way they are, they will accept the results better than if the system was created without their involvement.
- **Leadership Sponsorship.** Change is complicated! Updating classification and compensation systems requires strong and visible support of an organization’s management and governance.
- **Internal Equity.** While market parity is important, most employees want to make sure that they are paid fairly in relation to other employees. We have extensive experience with designing pay systems that take into consideration internal equity and mitigate compression.
- **Project Timing.** Doing it right produces a better study outcome than trying to meet unrealistic deadlines.
- **Data/Exceptions.** Rely on data, but make decisions based on humans. It has been our philosophy that the results and recommendations should be based on verifiable, auditable and valid data. Once the basic structure is in place, adjustments may be needed for special conditions or other factors. However, the classification and compensation systems should be based on verifiable facts and solid professional standards.
- **Communication.** These systems need to be understood. They need to be simple, straightforward and transparent.
- **Pay Compression.** Give adequate attention to implementation costs when employees are placed in the pay ranges and there is potential for creating or increasing pay compression.



Our Approach

Job Description Review

We will use both the existing classification descriptions and current job information for our review and follow-up with Human Resources as necessary to ensure we understand the roles and responsibilities within each job description. If the current job descriptions are not considered up to date and reflective of the current job responsibilities, we will use Position Description Questionnaires so we can determine if jobs are accurately documented. Additionally, we can make recommendations on job description content to ensure compliance with applicable laws and regulations.

Internal Equity: We will work with the County to evaluate each job title with the current job evaluation methodology to determine internal equity. Our project plan and cost reflect reviewing all the County's job titles and ensuring internal consistency and accuracy of job functions. We have significant experience in applying job evaluation methods, but will work with the County to ensure our understanding of the method and the jobs. In many cases, we will verify the current evaluations of the County descriptions and ask follow-up questions to clarify any questions.

Market Comparison, Salary Structure Development & Implementation Analysis

We will utilize the data collected via published surveys in order to provide a market assessment and comparison, as well as, revise a salary structure for the County positions using sub bands within the grades. During this phase, we also discuss how pay progression is integrated in a sustainable system that grows with the County and allows for employee development and contribution to goal achievement. Up to three implementation scenarios will be provided to the County.

Final Report

Our final report will be prepared which outlines the process, methods, techniques and findings and recommendations of the study. It will include a financial impact analysis and recommended ways to implement and maintain the system in the future. We will provide the data in a format that can be used to update your HRIS system based on your implementation approach. Finally, we will train the HR staff in the proper procedure and methods to manage and maintain the system.



Work Plan

The work plan proposed is designed to provide the flexibility necessary to attract, retain, and motivate employees to provide quality services and ensure the system is not an administrative and/or costly burden to the County now or in the future. Gallagher has integrated the Scope of Services into our phased approach and deliverables to address the County's requests. All phases will require that designated the County team members and Gallagher have ongoing status meetings to explain the process, review the project's progress, review draft materials, address questions, and discuss next steps. The phased work plan is as follows:

Phase 1: Project Initiation, Strategy, Planning & Administration

Initial meeting with key County staff to initiate the project, discuss the study methodology, the process and tasks to be performed, the scope of the study, and dedicate key personnel to these tasks and accessibility.

Discuss provisions regarding regular progress reports for key sponsor or designee at agreed upon intervals.

Collecting organization & salary material.

Identify possible barriers to implementing and maintaining change.

Discuss/review the strengths and weaknesses of the County's current frameworks and approaches.

Discuss the County's current compensation philosophy and supporting people strategies.

Confirm the project comprehensive timeline for completion of all tasks included herein.

Leadership and Employee orientation sessions conducted.

Phase 2: Analysis, Project Study, Resources & Deliverables (Study)

Analysis of existing classifications and recommendations on any changes to current classification plan.

Utilize current organizational details, data, and information to assess and understand existing, roles, duties and related constructs/contexts for comparison to the market and leading practices.

Discussion of job evaluation methodologies and selection of appropriate method for the County.

Training for HR in the use of the chosen Job Evaluation Methodology if needed.

Assessment of regulatory and policy impacts including but not limited to ensuring proper Fair Labor Standards Act (FLSA) status for all employees and how, if at all status and recommended practices may need to be modified or managed.

Confirm related market(s), comparator organizations, and desired data for collection from local, state, regional, and national sources. Benchmark positions identified, reviewed, and summarized.

Develop and deploy data collection methodology as appropriate to collect pertinent information. Integrate data sources (internal and external) as appropriate.

Phase 2: Analysis, Project Study, Resources & Deliverables (Study)

Conduct interviews with the County department leader (director levels and above) as needed to review the organizational structure and, an understanding of the roles and responsibilities, determine critical functions, minimum education and requirements and any additional responsibilities which are assigned but may not be included in an employee's job description.

Recommendation of standard classification and titling conventions.

The following activities will be performed on all data:

Comprehensive analysis of data to ensure the structure is internally equitable and externally competitive. Examine other key practices and recommend changes to areas that address the County's employment value proposition or related factors

Diagnostic review of current salary structures conducted to identify opportunities for simplification, reduction in pay compression.

Develop formula to arrive at recommended pay for individuals based on their time in seat, previous comparable experience, and professional certification or educational degrees.

Recommended pay structure developed or existing structures updated.

Internal review conducted and consolidated feedback provided by the County. The County approves tactical, operational, and strategic up to three (3) compensation transition options, recommendations and next steps recommendations and implementation options.

PHASE 3: PROJECT FINALIZATION, DRAFT & FINAL REPORTS

Quality assurance reviews conducted. The County review conducted and feedback incorporated. Provide administrative guidelines and policies for review by the County as identified and incorporated in project approach.

Solicit feedback from executive leadership on recommendations and address any questions or concerns in writing; make modifications to recommendations, as needed, based on feedback.

Recommend the best approach to coordinate the recommended frameworks, including an implementation timeline that considers the County's budgetary and operational constraints.

Present findings and recommendations to project team and other staff and officials as designated.

Submit a final report with an executive summary of project results and the recommendations by the project team. This report will be used by the County.

Training provided for staff including necessary tools to maintain the system.



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Schedule/Estimated Timing

Estimated Timeline

The following is an estimate to complete each phase by month. We will discuss the details of each phase during Phase 1 and identify specific deadlines for the project at that time. We will conduct frequent conference calls with the County to ensure the schedule is monitored throughout the project.

In today's world, speed is very important. However, given the significance of this project, it is just as important for the County officials, department heads, and employees to have sufficient time to review and approve the recommendations of Gallagher and to ensure proper communications occur. We have prepared a timeline to ensure the County has the work products in an expeditious manner. Our phases run concurrently, in that we do not wait until the full completion of a phase to begin another phase.

We are prepared to commence the work within two weeks of receiving your authorization to proceed.

	PHASE 1	PHASE 2	PHASE 3
Month	Study Initiation & Strategy Development	Analysis, Project Study, Resources & Deliverables (Study)	Project Finalization, Draft & Final Reports
1			
2			
3			
4			
5			

The approach is for all meetings to held virtually unless requested by the County, in which there will be additional cost to be determined if necessary.

*It is important to note that adding the PDQ process in Phase II may add additional time to the project timeline identified above.

COST PROPOSAL

Our fees to conduct the study outlined above (including out-of-pocket expenses) will be \$74,350.

Phase	Fees
Phase 1: Study Initiation & Strategy Development <i>Includes virtual meeting and ongoing project management meetings throughout.</i>	\$10,000
PHASE 2: Analysis, Project Study, Resources & Deliverables <i>Analysis of existing classifications and recommendations on any changes to current classification plan.</i> <i>Review of and analysis of job descriptions/documentation for all employees covered by the study.</i> <i>Collect market data on base salary and ranges from published survey sources.</i> <i>Update existing pay structures using sub bands based on market data and identified compensation strategies.</i> <i>Does not include the writing / updating of job description, as the total number necessary are not known. Estimated cost of \$550 per job description.</i> <i>Includes virtual meetings and ongoing project management meetings throughout.</i>	\$49,350
Phase III: Draft Report, Final Report & Project Finalization <i>Includes virtual meeting and ongoing project management meetings throughout.</i>	\$15,000
TOTAL COST (inclusive of all Tasks): \$74,350	

Our study costs are directly derived from estimating the number of hours needed to perform the work and the level of the consultant charged with performing the work. Gallagher typically bills on a monthly basis up to the maximum of each deliverable. Please note, as phases sometimes run concurrently, a phase may not be completed at the time it is billed. All expenses are included in this quote. Should the County wish to have additional on-site presentation days or meetings, the estimated cost would be \$4,000 per day.

Any change to the scope of the assignment (beyond what is described in the “Work Plan”) as well as other work requested beyond this assignment will be billed based on our hourly rates, unless we mutually agree on a fixed fee for the additional work.



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Thank you for this opportunity to offer our services. Please feel free to contact us at any time if you have any questions or require additional information. We look forward to hearing from you soon.

Sincerely,

Ronnie Charles, SPHR, GPHR, IPMA-SCP
National Managing Director

Beverly Moultrie, SPHR, IPMA-SCP
Principal Consultant



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AGREEMENT

After having reviewed the proposal prepared by Gallagher for Compensation Consultant Services for

**Champaign County,
Urbana, Illinois**

We, the undersigned, being the authorized officers of our respective organizations, do hereby indicate our acceptance in principle and our general intent to proceed with the following project(s):

- Classification and Compensation Study – Total Cost \$74,350**

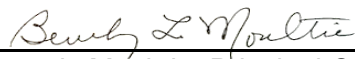
We both understand that the total price is firm for all project components outlined in this proposal. Gallagher will invoice the organization as indicated in the Project Fees section included in this proposal, and a schedule of payments is outlined. Upon execution, this proposal becomes a Project Assignment.

Being duly authorized officers of our respective corporations, we agree to the terms specified in this proposal.

Gallagher Benefit Services, Inc.

By: 
Ronnie Charles, National Managing Director

Date: October 5, 2023

By: 
Beverly Moultrie, Principal Consultant

Date: October 5, 2023

Champaign County

By: _____
Authorized Signee

Date: _____



Contemporary - Option.1
Modern, 26 Townships Represented
• 4 Color Version



Contemporary - Option.1.1
Modern, 26 Townships Represented
• 1 Color, Grayscale Version



Stylized - Option.2.1
Semimodern
• 1 Color, Grayscale Version



Stylized - Option.2
Semimodern
• 4 Color Version, Red Brick





Traditional - Option 3

- Stylized, Linotype, Current Seal Symbols
- 4 Color Version - Green/Beige Option



Traditional - Option 3.1

- Stylized, Linotype, Current Seal Symbols
- 1 Color, Grayscale Version



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Steve Summers, County Executive

MEMORANDUM

TO: Champaign County Board Members

FROM: Michelle Jett, Director of Administration

DATE: December 15, 2023

RE: Appointment Transition

To provide the Board with options at the 12/21/23 County Board meeting, and an opportunity to review before further discussion, I have drafted and submitted the resolution to approve the ballot questions of transitioning the auditor and coroner from elected to appointed.

Additionally, I have received follow-up questions from Board Members regarding the potential transition and am compiling the requested information. That information will be sent out via email before the 12/21 Board meeting and provided in hard copy at the meeting.

RESOLUTION NO. 2023-354

RESOLUTION PLACING THE QUESTION OF ELIMINATION OF THE ELECTED OFFICE OF COUNTY CORONER & COUNTY AUDITOR IN CHAMPAIGN COUNTY ON THE MARCH 2024 ELECTION BALLOT

WHEREAS, The Illinois Constitution, Article VII, Section 4, states that the office of Auditor and the office of Coroner may be elected or appointed, and that the office of Auditor and the office of Coroner may be eliminated, and the terms of office and manner of selection changed by law; and

WHEREAS, Pursuant to 10 ILCS 5/28-7 any question regarding the elimination of the office of Auditor and the office of Coroner may be initiated by the Champaign County Board by resolution requesting the proposal for such action to the voters of the governmental unit at a regular election; and

WHEREAS, The Champaign County Board deems the question of whether the County Auditor and the County Coroner functions shall be performed by an elected official are questions best answered through public deliberation and the ultimate determination of the electors of Champaign County;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the following questions be placed on the March 19, 2024, General Primary ballot:

<i>Shall the elected Office of the Champaign County Auditor be eliminated, effective December 1, 2024, and the duties of said office transferred to an appointed officer?</i>	<i>Yes</i>	
	<i>No</i>	
<i>Shall the elected Office of the Champaign County Coroner be eliminated, effective December 1, 2024, and the duties of said office transferred to an appointed officer?</i>	<i>Yes</i>	
	<i>No</i>	

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of December, A.D. 2023.

 Kyle Patterson, Chair
 Champaign County Board

ATTEST:

 Aaron Ammons, County Clerk and
 Ex-officio Clerk of the County Board

 Steve Summers, County Executive
 Date: _____