

# COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois  
Thursday, November 18, 2021 – 6:30 p.m.

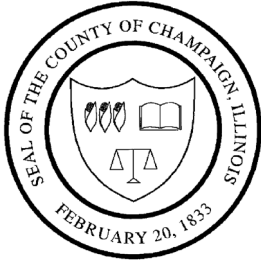
**Shields-Carter Meeting Room**  
**Brookens Administrative Center**  
**1776 East Washington Street, Urbana, Illinois**

## Agenda Items

## Page #

- I. **Call To Order**
- II. **\*Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**  
**Standing Committees:**
  - A. County Facilities Committee Meeting  
Tuesday, December 7, 2021 @ 6:30 p.m.  
Shields-Carter Meeting Room
  - B. Environment & Land Use Committee  
Thursday, December 9, 2021 @ 6:30 p.m.  
Shields-Carter Meeting Room
  - C. Highway & Transportation Committee Meeting  
Friday, December 10, 2021 @ 9:00 a.m.  
1605 E Main Street, Urbana  
**Committee of the Whole:**
  - A. Justice & Social Services; Policy, Personnel & Appointments; Finance  
**Wednesday, December 8, 2021 @ 6:30 p.m.**  
Shields-Carter Meeting Room  
**County Board:**
  - A. Regular Meeting  
Thursday, **December 16, 2021 @ 6:30 p.m.**  
Shields-Carter Meeting Room
- VII. **Public Participation**
- VIII. **\*Consent Agenda** 1-38
- IX. **Communications**
- X. **Approval of Minutes**
  - A. October 21, 2021 – Regular Meeting 39-43
- XI. **Standing Committees:**
  - A. Highway & Transportation  
*Summary of Action Taken November 5, 2021 Meeting* 44-45
  - B. Facilities Committee  
*Summary of Action Taken November 8, 2021 Meeting* 46-47
- XII. **Areas of Responsibility**  
*Summary of Action Taken November 9, 2021 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments)* 48-51





# COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois  
Thursday, November 18, 2021 - 6:30 p.m.

Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington Street, Urbana, IL 61802

## Consent Agenda Items

## Page #

### **A. Highway & Transportation**

1. Adoption of Resolution No. 2021-330 authorizing execution and amendment of Section 5311 Grant Agreement 1-7
2. Adoption of Ordinance No. 2021-11 Public Transportation Applicant Ordinance 8
3. Adoption of Resolution NO. 2021-331 acceptance of the Special Warranty 9
4. Adoption of Resolution No. 2021-332 approving appropriation of funds from the County Bridge Fund, Ludlow Township, #21-14116-00-BR 10-12
5. Adoption of Resolution No. 2021-333 approving appropriation of funds from the County Bridge Fund, Pesotum Township, #21-18117-00-BR 13-15
6. Adoption of Resolution No. 2021-334 appropriating County Motor Fuel Tax Funds for county road maintenance section #22-00000-00-GM 16-19
7. Adoption of Resolution No. 2021-335 contract award authority, section #19-00075-00-BR 20-21
8. Adoption of Resolution No. 2021-336 contract award authority, section #20-00455-00-RS 22-23
9. Adoption of Resolution No. 2021-337 appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineer for the period from January 1, 2022 thru December 31, 2022 24-26

### **B. Finance**

1. \*\*Adoption of Resolution No. 2021-338 approving Budget Amendment 21-00058 Fund 676 Solid Waste Management / Dept 011 Solid Waste Management Increased Appropriations: \$3,609 Increased Revenue: \$3,609 Reason: See attached letter of explanation 27
2. \*\*Adoption of Resolution No. 2021-339 Budget Amendment 21-00059 Fund 080 General Corporate / Dept 023 Recorder Increased Appropriations: \$548,567 Increased Revenue: \$791,000 Reason: Breaking even last year's best-ever year, we find ourselves needing, even earlier, to increase the pass-through amounts to the state, which will also boost the County's revenue via the share we keep. 28
3. Adoption of Resolution No. 2021-340 authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel number 09-011-0001 29
4. Adoption of Resolution No. 2021-341 authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel number 20-032-0008 30
5. Adoption of Ordinance No. 2021-12 FY2022 Annual Tax Levy Ordinance Champaign County, Illinois 31-33

### **C. Policy, Personnel & Appointments**

1. Adoption of Resolution No. 2021-342 appointing Heather Soder as the Animal Control Administrator, term 1/1/2022-12/31/2023 34
2. Adoption of Resolution No. 2021-343 designating the 2022 County Board Calendar of Meetings 35-38

**Resolution No. 2021-330**

**AUTHORIZING EXECUTION AND AMENDMENT OF SECTION 5311 GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, 49 U.S.C. § 5311 (“Section 5311”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 or the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CHAMPAIGN COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 and the Act for fiscal year 2022, for the purpose of off-setting a portion of the Public Transportation Program operating expenses and deficits of Champaign County.

Section 2. That while participating in said operating assistance program, Champaign County will provide all required local match funds.

Section 3. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County such application.

Section 4. That the Champaign County Executive is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Section 5311-Downstate Operating Assistance Grant Agreement (“Agreement”) with the Illinois Department of Transportation and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 and the Act for fiscal year 2022.

Section 6. That the Champaign County Executive is authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2022.

PRESENTED and ADOPTED this 18<sup>th</sup> day of November 2021.

\_\_\_\_\_  
*Champaign County Board Chair*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*Champaign County Executive*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*Attest*

\_\_\_\_\_  
*(Date)*





CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

**Memorandum**

**To:** Members of the Champaign County Highway and Transportation Committee  
**From:** Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director and Mimi Hutchinson, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation  
**Date:** November 5, 2021  
**Re:** FY2022 Section 5311 CARES Act Grant Application for Champaign County Area Rural Transit System (C-CARTS)

**Requested Action:** Approve Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, Public Transportation Applicant Ordinance, and Acceptance of Special Warranty as part of the CARES Act for Fiscal Year 2022 for operations of Champaign County Area Rural Transit System (CCARTS).

**Background:** Last year, the Champaign County Board authorized an application for \$579,840 in Section 5311 CARES Act (emergency rural public transportation funding) through FY21 with Resolution #2020-137.

On July 17, 2020, CCRPC staff received the federal Section 5311 CARES Act grant agreement for Champaign County's partial execution for the same amount requested and previously approved by the County Board. Subsequently, Champaign County received an allocation of \$466,867 of Section 5311 American Rescue Plan Act (CRSSA/ARP) emergency rural public transportation funds. However, in order to continue to receive emergency rural public transportation operating funding, like that received from the CARES Act, Champaign County is required to submit a CRSSA/ARP grant application for FY22.

While the CRSSA/ARP federal funding is allocated under the same 5311 program that C-CARTS receives annual funding from, the State of Illinois is still requiring rural grantees to complete a separate grant application. Additionally, to keep track of all COVID-19 relief-related allocations to date, IDOT has requested that the CRSSA/ARP application include figures from FY21's CARES Act appropriations. Therefore, attached documentation reflects Champaign County's total CARES from FY21 plus CRSSA/ARP allocation from FY22 for a total amount of \$1,046,707.

C-CARTS administration intend to use CRSSA/ARP funding for all eligible operations expenses. No local match is required for CRSSA/ARP funds. Champaign County is requesting our full allocation of \$466,867. This application was prepared by RPC staff with input from Champaign-Urbana Mass Transit District staff and will be submitted online.



**Champaign County Urbanized Area Transportation Study**  
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426  
TTY 217.384.3862 CCRPC.ORG



Print Form Reset Form

Each participant purchasing transit services from another provider must complete the information requested in this form.

Please note the Department's requirements for reporting Purchased Transportation expense: All Purchased Transportation costs will be reported as a lump sum expense on Line 508 - Purchased Transportation. It is expected that when the operator bills the grantee for service, the operator will present source documentation to the grantee, broken out by the same line items used by the grantee to classify its costs. This source documentation will be reviewed by the grantee and included with the grantee's budget summary for the Department's review. This requirement will ensure that the Department obtains the same, consistent and comparable financial and operating data from all agencies, regardless of whether or not service is purchased.

If any of the requested information cannot be submitted, please explain why.

This form must be completed FOR EACH SERVICE CONTRACTOR.

If the applicant has more than one contractor, list the official and name below (click "+" to add more rows).

Add OP-7 Remove OP-7

Contractor/Subawardee Identification

Name of Operator: Champaign County Area Rural Transit Service; Phone: (217) 531-8285; E-mail: ehutchinson@ccrpc.org

Address: 1776 E Washington St; City: Urbana; State: IL; Zip Code: 61802-2009

Total Contract Amount: \$1,046,707.00

Describe the cost basis of the contract amount shown above (per ride, per hour, etc.): Contract amount is based on an hourly rate of \$49.44 and a per ride rate of \$20.87.

Describe the service to be provided including an identification of the population to be served, limits on service, etc. (Use additional sheets if necessary): Rural transit to be provided for trips either within rural Champaign County or between rural and urban Champaign County. Service is for the general public.

Indicate number and type of vehicles used: 12 medium-duty cutaway vans

Contractor Operators Salaries and Wages/Other Costs

Table with 3 columns: Number of Operators, Average Wage, Total Operator Wages. Row 1: 10, \$17.08, \$192,579.00. Subtotal: Operator Salaries and Wages, \$192,579.00

Other Salaries and Wages

Table with 3 columns: Job Title, No. Employees - This Position, Total Other Wages. Subtotal: Other Salaries and Wages

Other Expenses

Table with 2 columns: Expense Type (List Below), Estimated Costs. Rows include Purchased transportation service (\$466,867.00), Training salaries and wages (\$21,907.00), Dispatchers (\$64,306.00), Other (\$18,000.00), FICA (\$22,628.00), Pensions and long-term disability (\$27,541.00)

- Health insurance	\$21,249.00
- Life insurance	\$213.00
- Unemployment insurance	\$2,372.00
- Workers' compensation	\$6,499.00
- Holiday	\$1,098.00
- Vacation	\$2,135.00
- Other paid absence	\$10,606.00
- Uniform allowance	\$900.00
- Other fringe benefits	\$321.00
- Advertising services	\$175.00
- Contract maintenance	\$2,323.00
- Other services	\$1,971.00
- Fuel and lubricants consumed	\$73,583.00
- Tires and tubes consumed	\$10,827.00
- Other materials and supplies	\$47,752.00
- Telephone	\$3,637.00
- Physical damage insurance	\$4,073.00
- Other insurance	\$10,000.00
- Other miscellaneous expenses	\$10,425.00
- Leases, rentals, purchase lease payments	\$22,718.00
- Passenger revenue vehicles	\$2.00
+ Subtotal: Other Expenses	\$854,128.00
<b>Total - All Contractor Expenses</b>	<b>\$1,046,707.00</b>

Explain any special arrangement you have with the provider (i.e. maintenance, training, vehicle housing, etc.). Use additional Sheets if necessary).

No special arrangement.

**Budget Revision Request**

Organization Name: Champaign County Area Rural Transit Service	
DUNS:	961922478
CSFA: 494-80-2410	494-80-2410
CSFA Short Description	CARES Act Section 5311
Fiscal Year:	2022

Budget Code	Category	Starting Budget	Budget Changes/Adjusted Budget	Difference +/-
<b>501 Labor</b>				
	<b>501 Labor</b>			
501.01	Operators' Salaries and Wages	\$ 192,579.00		\$ 192,579.00
501.02	Training Salaries & Wages	\$ 21,907.00		\$ 21,907.00
501.03	Dispatchers	\$ 64,306.00		\$ 64,306.00
501.99	Other	\$ 18,000.00		\$ 18,000.00
<b>502 Fringe Benefits</b>				
502.01	FICA	\$ 22,628.00		\$ 22,628.00
502.02	Pensions & Long Term Disability	\$ 27,541.00		\$ 27,541.00
502.03	Health Insurance	\$ 21,249.00		\$ 21,249.00
502.04	Dental Plans			
502.05	Life Insurance	\$ 213.00		\$ 213.00
502.06	Short Term Disability			
502.07	Unemployment Insurance	\$ 2,372.00		\$ 2,372.00
502.08	Worker's Compensation	\$ 6,499.00		\$ 6,499.00
502.09	Sick Leave			
502.1	Holiday	\$ 1,098.00		\$ 1,098.00
502.11	Vacation	\$ 2,135.00		\$ 2,135.00
502.12	Other Paid Absence	\$ 10,606.00		\$ 10,606.00
502.13	Uniform Allowance	\$ 900.00		\$ 900.00
502.99	Other Fringe Benefits	\$ 321.00		\$ 321.00
<b>503 Services</b>				
503.01	Management Services			
503.02	Advertising Services	\$ 175.00		\$ 175.00
503.03	Professional & Technical Services			
503.04	Temporary Services			
503.05	Contract Maintenance	\$ 2,323.00		\$ 2,323.00
503.06	Custodial Services			
503.07	Security Services			
503.99	Other Services	\$ 1,971.00		\$ 1,971.00
<b>504 Materials and Supplies</b>				
504.01	Fuel & Lubricants Consumed	\$ 73,583.00		\$ 73,583.00
504.02	Tires & Tubes Consumed	\$ 10,827.00		\$ 10,827.00
504.03	Inventory Purchases			
504.99	Other Materials & Supplies	\$ 47,752.00		\$ 47,752.00
<b>505 Utilities</b>				
505.02	Telephone	\$ 3,637.00		\$ 3,637.00
505.99	Other, i.e. Natural Gas, Electric, etc.			
<b>506 Casualty and Liability Costs</b>				
506.01	Physical Damage Insurance	\$ 4,073.00		\$ 4,073.00
506.03	Liability & Property Insurance			
506.08	Other Corporate Insurance			
506.99	Other Insurance	\$ 10,000.00		\$ 10,000.00
<b>507 Taxes</b>				
507.03	Property Taxes			
507.04	Vehicle and License Registration			
507.05	Fuel and Lubricant Taxes			
507.99	Other Tax			
<b>508 Purchased Transportation Service</b>				
508	Purchased Transportation Service	\$ 466,867.00	\$ 466,867.00	

509 Miscellaneous Expenses				
509.01	Dues and Subscriptions			
509.02	Travel and Meetings			
509.03	Tolls			
509.08	Advertising and Promotion Media			
509.99	Other Miscellaneous Expenses	\$ 10,425.00		\$ 10,425.00

511 Interest Expenses				
511.01	Long Term Debt Obligation			
511.02	Short Term Debt Obligation			

512 Leases and Rentals				
512	Leases, Rentals, Purchase Lease Payments	\$ 22,718.00		\$ 22,718.00
512.01	Transit Way Structures, etc.			
512.02	Passenger Stations			
512.03	Passenger Parking Facilities			
512.04	Passenger Revenue Vehicles	\$ 2.00		\$ 2.00
512.05	Service Vehicles			
512.06	Operating Yards or Stations			
512.07	Maintenance Facilities			
512.1	Data Processing Facilities			
512.11	Revenue Collection Facilities			

517 Debt Service (Urban DOAP Grantees Only)				
517.01	Debt Service - Interest			
517.02	Debt Service - Principal			

518 Indirect Costs				
518	Indirect Costs			

Revenue

Category	Category Name			
<b>401 Passenger Fares</b>				
401.01	Full Adult Fares			
401.02	Senior Citizen Fares			
401.03	Student Fares			
401.04	Child Fares			
401.05	Disabled Rider Fares			
401.06	Parking Lot Fares			
401.99	Other Rider Fares			
<b>402 Special Transit Fares</b>				
402	Special Transit Fares			
<b>405 Charter Service Revenues</b>				
405	Charter Service Revenues			
<b>406 Auxiliary Transportations</b>				
406	Auxiliary Revenues			
<b>407 Non-Transportation Revenues</b>				
407.01	Sales of Maintenance Service			
407.02	Rental of Revenue Vehicles			
407.03	Rental of Buildings & Property			
407.99	Other Non-transportation Revenue			
<b>408 Taxes Levied Directly by Transit System</b>				
408	Taxes Levied Directly by Transit System			
<b>409 Local Cash Grants and Reimbursements</b>				
409	Local Cash Grants			
<b>410 Local Special Fare Assistance</b>				
410.01	Local Disabled Fare Assistance			
410.02	Local Senior Fare Assistance			

410.03	Local Student Fare Assistance			
410.99	Other Local Special Fare Assistance			
<b>412 State Special Fare Assistance</b>				
412	State Special Fare Assistance			
<b>413 Federal Cash Grants and Reimbursements</b>				
413	Federal Cash Grants (Section 18)			
413.99	Other Federal Financial Assistance			
<b>414 Interest Income</b>				
414	Interest Income			
<b>430 Contributed Services</b>				
430	Contributed Services			
<b>431 Contributed Cash</b>				
431	Contributed Cash			
<b>440 Subsidy From Other Sectors of Operations</b>				
440	Subsidy from other sectors of operations			
<b>450 Casualty and Liability Recoveries</b>				
450.01	Recoveries of Physical Damage Losses			
450.02	Recoveries of Pub Liab & Prop Damage Settlements			
<b>Total Expenses</b>		\$ 1,046,707.00	\$ 466,867.00	\$ 579,840.00
<b>Total Revenue</b>		\$ -	\$ -	\$ -
<b>Net Project Cost</b>		\$ 1,046,707.00	\$ 466,867.00	\$ 579,840.00

**Public Transportation Applicant Ordinance**

ORDINANCE NUMBER: 2021-11

AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION IN CHAMPAIGN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Champaign County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED that:

Section 1. Champaign County shall hereby provide public transportation within the county limits.

Section 2. The clerk/secretary of the governing board of Champaign County shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Champaign County Board on the 18<sup>th</sup> day of November 2021 and deposited and filed in the office of the clerk/secretary on that date.

Elected Board Members \_\_\_\_\_

PRESENT \_\_\_\_\_

AYE \_\_\_\_\_

NAY \_\_\_\_\_

\_\_\_\_\_  
Champaign County Board Chair signature

\_\_\_\_\_  
Champaign County Executive signature

\_\_\_\_\_  
Attest signature

**RESOLUTION NO. 2021-331**  
**Acceptance of the Special Warranty**

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS, A simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAMPAIGN COUNTY BOARD:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, County Board of Champaign County, IL hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PRESENTED and ADOPTED this 18<sup>th</sup> day of November, 2021

\_\_\_\_\_ Date: \_\_\_\_\_  
Kyle Patterson  
Champaign County Board Chair

\_\_\_\_\_ Date: \_\_\_\_\_  
Darlene Kloepfel  
Champaign County Executive

\_\_\_\_\_ Date: \_\_\_\_\_  
Attest: Aaron Ammons  
Champaign County Clerk



RESOLUTION NO. 2021-332

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Ludlow Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Ludlow Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of November 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Kenny During, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

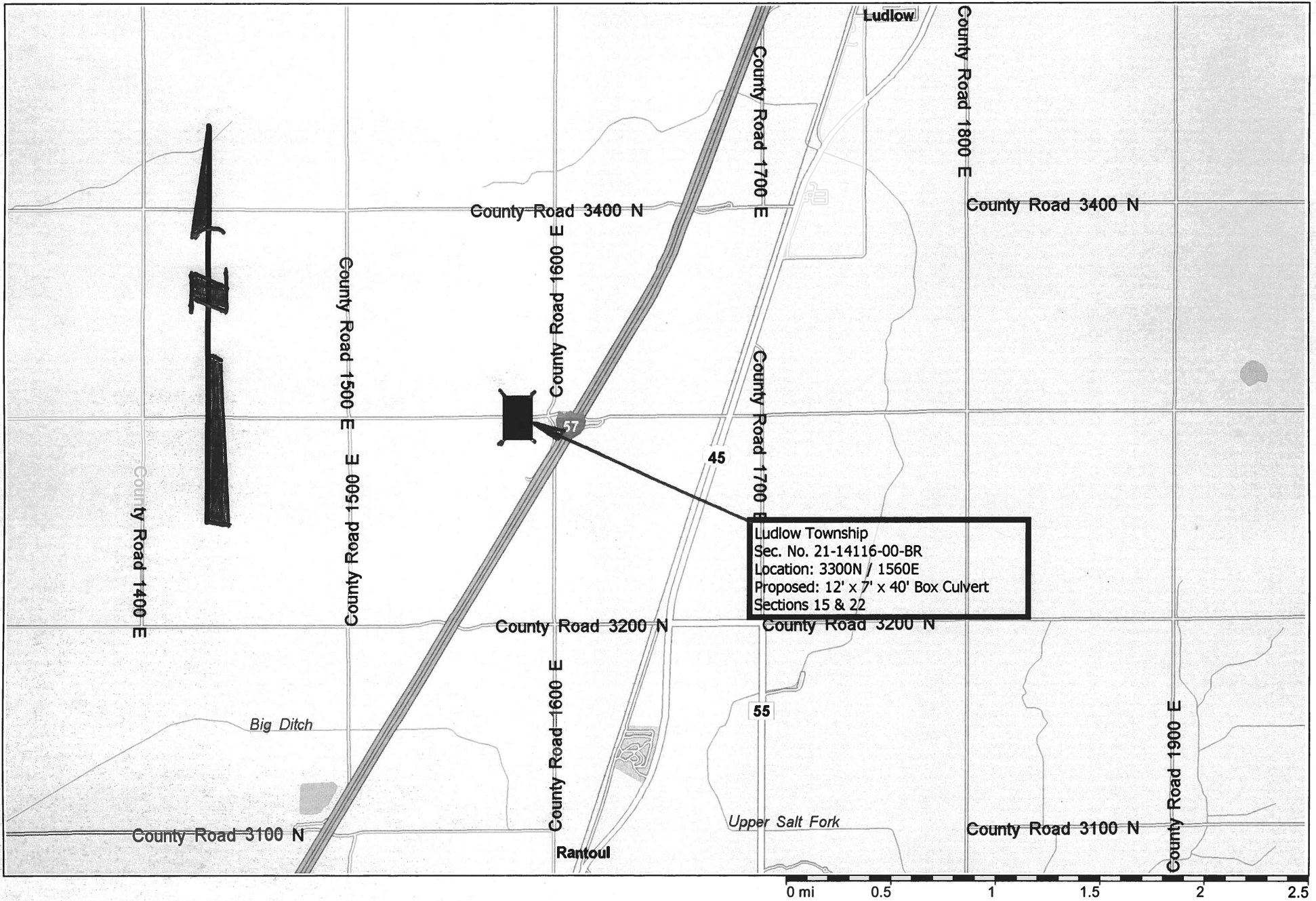
1. Petitioner is the duly elected Highway Commissioner for the Ludlow Road District, Champaign County, Illinois; and
2. There is a structure located between Sections 15 and 22, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$47,360.00, which will be more than .02% of the value of all the taxable property in the Ludlow Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Ludlow Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Ludlow Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

*Kenny During*

Commissioner of Highways of  
Ludlow Road District,  
Champaign County, Illinois

# LUDLOW TOWNSHIP SEC 21-14116-00-BR



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## LOCATION MAP

RESOLUTION NO. 2021-333

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Pesotum Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of November 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppe, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Josh Eisenmenger, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There is a structure located between Sections 15 and 16, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$26,910.00, which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay one-half of the cost of the replacement of said structure.

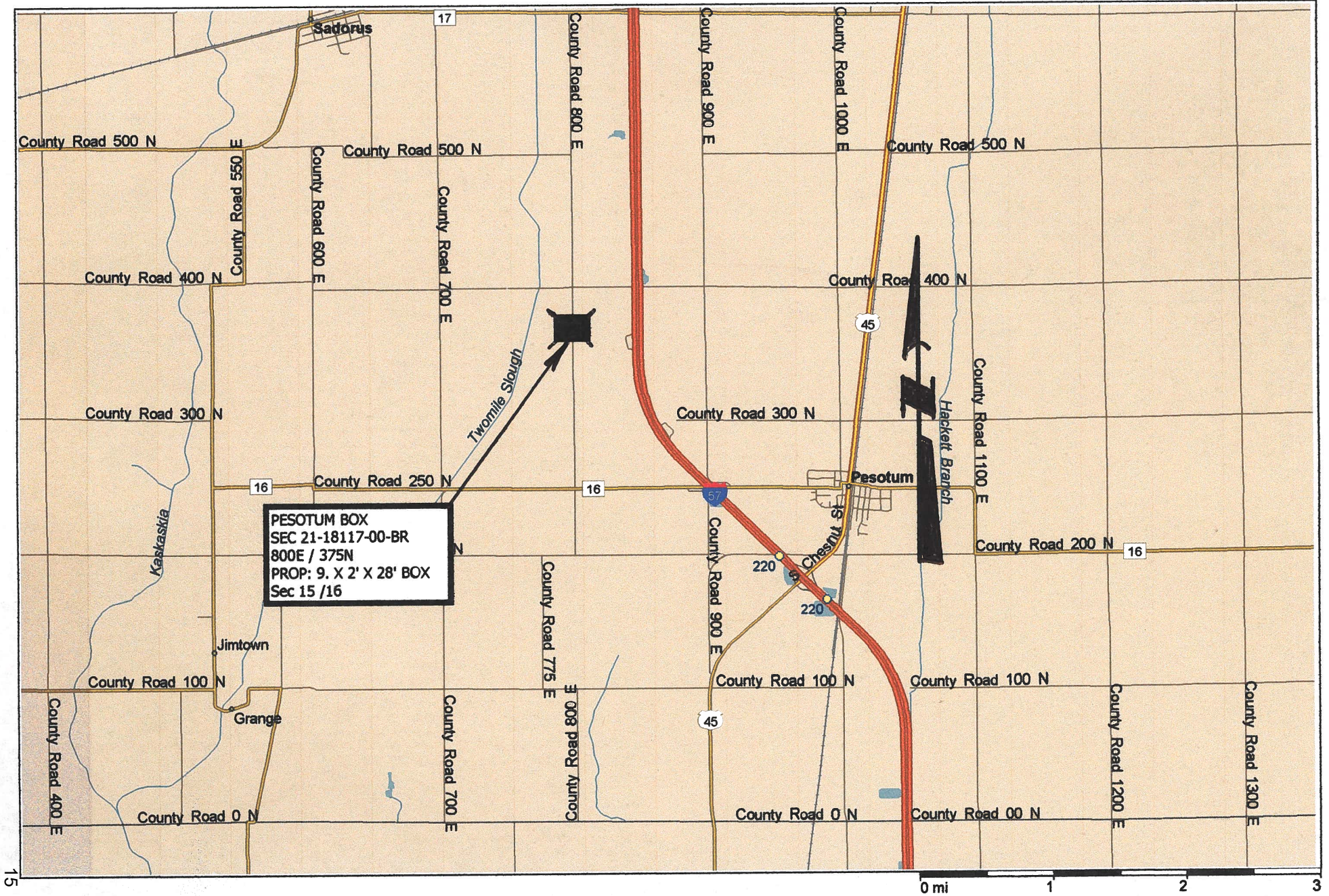
Respectfully submitted,

*Josh Eisenmenger*

Commissioner of Highways of  
Pesotum Road District,  
Champaign County, Illinois



# PESOTUM TOWNSHIP BOX CULVERT, SEC 21-18117-00-BR



**PESOTUM BOX**  
**SEC 21-18117-00-BR**  
**800E / 375N**  
**PROP: 9. X 2' X 28' BOX**  
**Sec 15 /16**



RESOLUTION NO. 2021-334

RESOLUTION APPROPRIATING COUNTY  
MOTOR FUEL TAX FUNDS  
FOR COUNTY ROADS MAINTENANCE  
SECTION #22-00000-00-GM

BE IT RESOLVED, by the County Board of Champaign County, that One Million Twenty-Four Thousand Dollars and zero cents (\$1,024,000.00) is appropriated from the Motor Fuel Tax allotment for the maintenance on county highways and meeting the requirements of the Illinois Highway Code; and

BE IT FURTHER RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2022 and ending December 31, 2022; and

BE IT FURTHER RESOLVED, that the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18<sup>th</sup> day of November, A.D., 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

Resolution No. 2021-334

I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 18, 2021.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this day of \_\_\_\_\_ A.D., 2021.

(SEAL) \_\_\_\_\_ County Clerk

APPROVED

\_\_\_\_\_  
Date

Department of Transportation

\_\_\_\_\_  
Regional Engineer




**Estimate of Maintenance Costs**

 Submittal Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Champaign County	Champaign	22-00000-00-GM	01/01/22	12/31/22

**Maintenance Items**

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Gen Maintenance	III		Aggregate CA-6/10	Tons	20,000	\$12.00	\$240,000.00	\$240,000.00
Gen Maintenance	III		Pavement Striping	LF	2,000,000	\$0.07	\$140,000.00	\$140,000.00
Gen Maintenance	I		Sodium Chloride	Ton	3,500	\$80.00	\$280,000.00	\$280,000.00
Gen Maintenance	IIA		Calcium Chloride	Gallon	8,000	\$1.00	\$8,000.00	\$8,000.00
Gen Maintenance	IIA		Crack Sealer	Lbs	20,000	\$1.00	\$20,000.00	\$20,000.00
Gen Maintenance	IIA		Culverts	Each	29	\$1,000.00	\$29,000.00	\$29,000.00
Gen Maintenance	IIA		Hot Mix Asphalt	Ton	200	\$110.00	\$22,000.00	\$22,000.00
Gen Maintenance	IIA		Signs With Hardware	Each	500	\$50.00	\$25,000.00	\$25,000.00
Gen Maintenance	IIA		Sign Posts	Each	500	\$25.00	\$12,500.00	\$12,500.00
Gen Maintenance	IIA		Boiler Slag	Ton	500	\$20.00	\$10,000.00	\$10,000.00
Gen Maintenance	IIA		Cold Patch	Ton	100	\$125.00	\$12,500.00	\$12,500.00
<b>Total Operation Cost</b>								<b>\$799,000.00</b>

**Estimate of Maintenance Costs Summary**

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment	\$225,000.00			\$225,000.00
Materials/Contracts(Non Bid Items)	\$139,000.00			\$139,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$520,000.00			\$520,000.00
Formal Contract (Bid Items)	\$140,000.00			\$140,000.00
<b>Maintenance Total</b>	<b>\$1,024,000.00</b>			<b>\$1,024,000.00</b>

**Estimated Maintenance Eng Costs Summary**

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>				
<b>Total Estimated Maintenance</b>	<b>\$1,024,000.00</b>			<b>\$1,024,000.00</b>

Remarks

**Estimate of Maintenance Costs**

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Champaign County	Champaign	22-00000-00-GM	01/01/22	12/31/22

**SUBMITTED**

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

**APPROVED**

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>

RESOLUTION NO. 2021-335

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for the repair of Structure 010-3012 on County Road 20, Section 19-00075-00-BR, and publicly opened and read; and

WHEREAS, Resolution No. 2021-232 was approved on August 19, 2021 appropriating the funds for this structure repair; and

WHEREAS, it is in the best interest of Champaign County to award the contract as early as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if the low bid is within 10% of the engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18th Day of November, A.D., 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

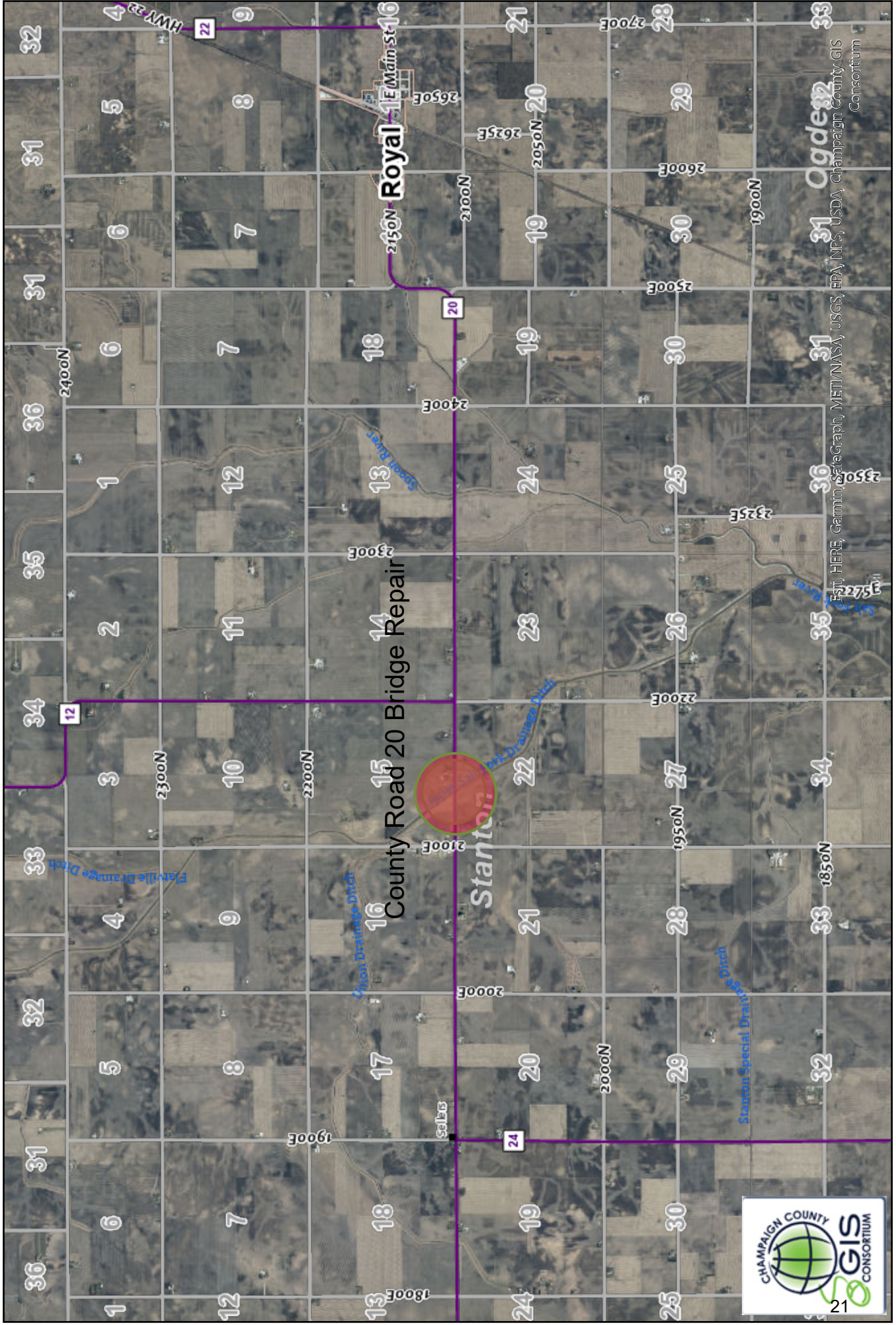
Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

Prepared by: Jeff Blue  
County Engineer

# Section 19-00075-00-BR



This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGIS member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

Date: Tuesday, July 27, 2021

RESOLUTION NO. 2021-336

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for recycling and asphalt overlay of County Road 20 from US Route 45 to County Road 22, Section 20-00455-00-RS, and publicly opened and read; and

WHEREAS, Resolution No. 2021-293 was approved on September 23, 2021 appropriating the funds for this project; and

WHEREAS, it is in the best interest of Champaign County to award the contract as early as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if the low bid is within 10% of the engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18th Day of November, A.D., 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

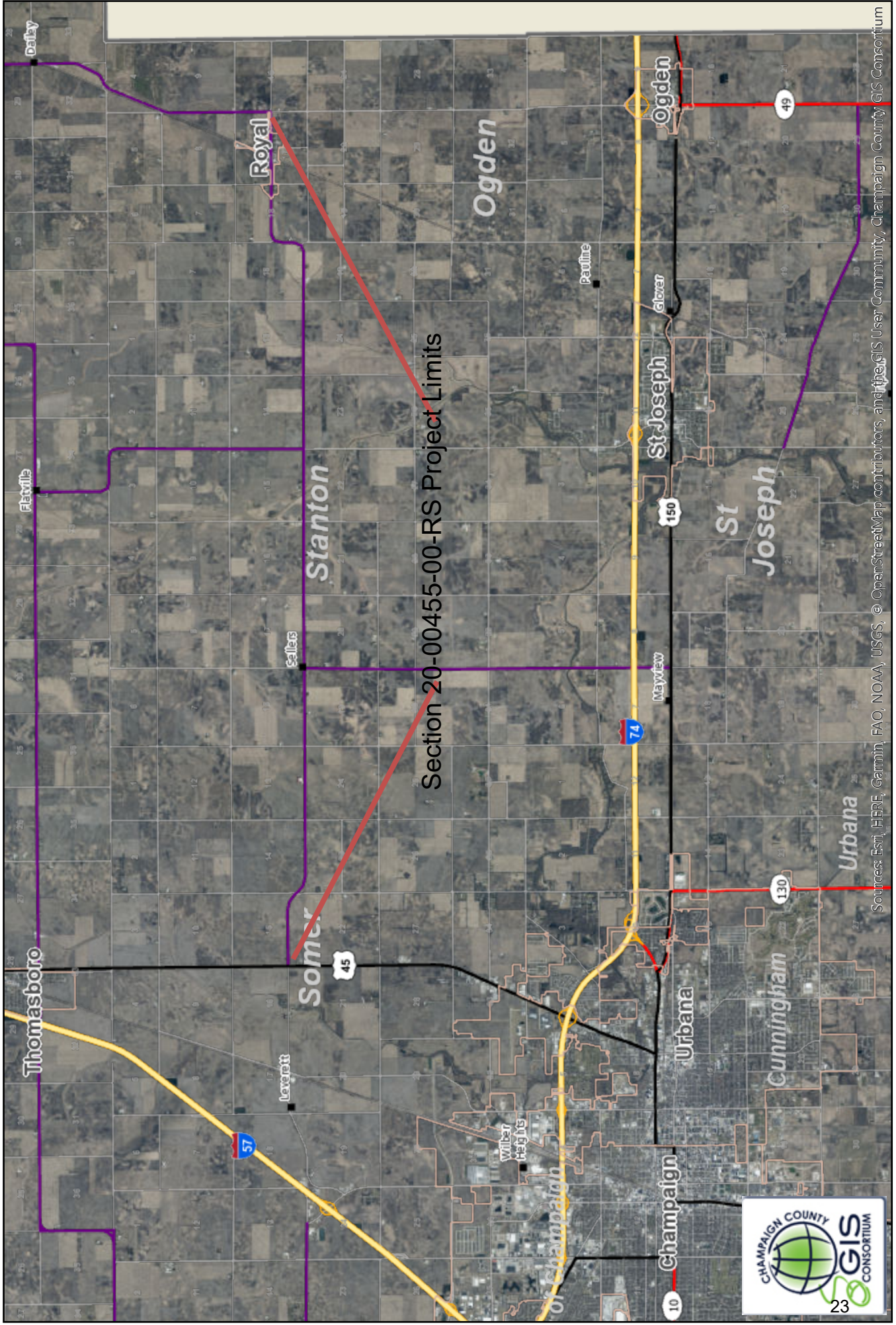
Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

Prepared by: Jeff Blue  
County Engineer



# Section 20-00455-00-RS



Section 20-00455-00-RS Project Limits



1.5 mi

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Date: Monday, December 14, 2020



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium

RESOLUTION NO. 2021-337

**RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS  
FOR THE SALARY AND ESTIMATED EXPENSES  
OF THE COUNTY ENGINEER FOR  
THE PERIOD FROM JANUARY 1, 2022 THRU DECEMBER 31, 2022**

WHEREAS, Legislation enacted by the 58<sup>th</sup> General Assembly amended the law with reference to County Engineers, permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County Board of Champaign County has entered into an agreement with the Illinois Department of Transportation for transfer of the Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer; and

WHEREAS, The agreement between Champaign County and the Illinois Department of Transportation for the County Engineers Salary Program was executed on August 11, 2020 and ends on August 10, 2026.

**NOW, THEREFORE, BE IT RESOLVED**, By the County Board of Champaign County, Illinois, the sum of One Hundred Sixty-Four Thousand Two Hundred Seventy-Three Dollars and Eleven Cents (\$164,273.11) for Salary of the County Engineer from January 1, 2022 thru December 31, 2022 and also the sum of Twenty Thousand Nine Hundred Fifty-Two Dollars (\$20,952.00) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Eighty-Five Thousand Two Hundred Twenty-Five Dollars and Eleven Cents (\$185,225.11) for the period from January 1, 2022 thru December 31, 2022; and

**BE IT FURTHERRESOLVED**, That the County hereby authorizes the sum of Eighty-Two Thousand One Hundred Thirty-Six Dollars and Fifty-Five Cents (\$82,136.55) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHERRESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 18<sup>th</sup> Day of November, A.D., 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_



I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 18, 2021.

I certify that the correct TIN/FEIN number for Champaign County is 37-6006910. Legal Status: Governmental.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2021.

(SEAL) \_\_\_\_\_ County Clerk

For IDOT Use Only

Approved  
STATE OF ILLINOIS  
DEPARTMENT OF TRANSPORTATION  
For resolutions involving a transfer  
to STR funds:

By: \_\_\_\_\_  
George Tapas, P.E.,S.E.  
Engineer of Local Roads & Streets

Date: \_\_\_\_\_

\_\_\_\_\_  
Omer Osman, P.E.  
Secretary of Transportation

Date: \_\_\_\_\_

Champaign County  
Section Number: \_\_\_\_\_  
STP Section Number: \_\_\_\_\_

RESOLUTION NO. 2021-338

BUDGET AMENDMENT

November 2021

FY 2021

WHEREAS, The County Board has approved the following amendment to the FY2021 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2021 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2021 budget.

Budget Amendment #21-00058

Fund: 676 Solid Waste Management  
Dept. 011 Solid Waste Management

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
522.01 Stationary & Printing	750
533.92 Contributions & Grants	1,500
533.50 Facility/Office Rentals	750
533.95 Conferences & Training	<u>609</u>
Total	3,609
Increased Revenue:	
336.01 Champaign City	2,249
336.14 Village of Savoy	209
336.02 Urbana City	<u>1,151</u>
Total	3,609

REASON: See attached letter of explanation

PRESENTED, ADOPTED, APPROVED by the County Board this 18<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2021-339

BUDGET AMENDMENT

November 2021

FY 2021

WHEREAS, The County Board has approved the following amendment to the FY2021 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2021 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2021 budget.

Budget Amendment #21-00059

Fund: 080 General Corporate  
Dept. 023 Recorder

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
522.50 Purchase Document Stamps	466,667
534.85 Rental HSG Fee Remittance	<u>81,900</u>
Total	548,567
Increased Revenue:	
322.20 Revenue Stamps	700,000
341.53 Rental Housing Support Fee	<u>91,000</u>
Total	791,000

REASON: Breaking even last year’s best-ever year, we find ourselves needing, even earlier, to increase the pass-through amounts to the state, which will also boost the County’s revenues via the share we keep.

PRESENTED, ADOPTED, APPROVED by the County Board this 18<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2021-340

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN A  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE,  
PERMANENT PARCEL NUMBER 09-011-0001

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

2410 E Main St #1  
Permanent Parcel Number: 09-011-0001  
As described in certificate(s): 34 sold October 2018; and

WHEREAS, Pursuant to public auction sale, Kimyata Gray, Purchaser(s), has/have deposited the total sum of \$900.00 for the purchase of the said Certificate of Purchase and has requested that the County of Champaign assign to said Purchaser the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$300.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$150.00 for issuance of the Tax Certificate Title to said Purchaser; and the remainder, \$450.00, shall be the sums due the Tax Agent for his services; and

WHEREAS, It appears to the Finance Committee of the Whole that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser in exchange for the aforesaid payment;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive is authorized to assign the above said Tax Sale Certificate of Purchase, as to the above described mobile home in exchange for payment to the Treasurer of Champaign County Illinois, of the sum of \$300.00, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2021-341

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN A  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE,  
PERMANENT PARCEL NUMBER 20-032-0008

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

1217 Cypress Ln  
Permanent Parcel Number: 20-032-0008  
As described in certificate(s): 86 sold October 2018; and

WHEREAS, Pursuant to public auction sale, FCP MHC IL Sales, Purchaser(s), has/have deposited the total sum of \$900.00 for the purchase of the said Certificate of Purchase and has requested that the County of Champaign assign to said Purchaser the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$300.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$150.00 for issuance of the Tax Certificate Title to said Purchaser; and the remainder, \$450.00, shall be the sums due the Tax Agent for his services; and

WHEREAS, It appears to the Finance Committee of the Whole that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser in exchange for the aforesaid payment;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive is authorized to assign the above said Tax Sale Certificate of Purchase, as to the above described mobile home in exchange for payment to the Treasurer of Champaign County Illinois, of the sum of \$300.00, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**ORDINANCE NO. 2021-12**

**FY2022 ANNUAL TAX LEVY ORDINANCE CHAMPAIGN COUNTY, ILLINOIS**

**WHEREAS** we the County Board of Champaign County, Illinois, have determined that for County purposes, it will be necessary to levy a tax in the total amount of \$38,094,416 on the real property and railroad property, in Champaign County, Illinois, for raising of monies for the several objects and purposes specified in the FY2022 Annual Budget and Appropriation Ordinance,

**NOW, THEREFORE, BE IT ORDAINED** that there is hereby levied a tax in the amount of \$13,324,312 for the County General Corporate purposes;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax in the amount of \$3,641,809 for the purpose of acquiring insurance against any loss or liability which may be imposed upon the County, in accordance with 745 ILCS 10/9-107, said \$3,641,809 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,941,601 as the County Highway Tax, as provided in the Illinois Highway Code, being for the purpose of improving, repairing, maintaining, constructing, and reconstructing highways in this county required to be repaired, maintained, and constructed by the County in accordance with 605 ILCS 5/5-601, said sum raised to be placed in a separate fund known as the County Highway Fund, which \$2,941,601 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,477,663 as provided in the Illinois Highway Code, for the County Bridge Fund for expenditures payable from the County Bridge Fund and for the purpose of constructing and repairing bridges, culverts, drainage structures or grade separations, including approaches thereto, on public roads in the County, required to be so constructed and repaired by the County under the Illinois Highway Code, in accordance with 605 ILCS 5/5-602, said sum of \$1,477,663 being exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$5,498,918 for the purpose of providing community mental health facilities and services in Champaign County, pursuant to an election held November 7, 1972, authorizing a levy of a tax not to exceed 10 percent of the full assessed valuation, and amendments to the Community Mental Health Act, 405 ILCS 20/4, authorizing an increase to the maximum levy of tax not to exceed .15 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Community Mental Health Fund" and shall be used only for the purpose specified in the Illinois Compiled Statutes; said sum of \$5,498,918 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,872,498 in accordance with an act entitled Illinois Municipal Retirement Fund Act, as amended, 40 ILCS 5/7-171, and being for the purpose of making county contributions to said Illinois Municipal Retirement Fund as required by law, said \$2,872,498 being exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,866,521 for the purpose of participation in the Federal Social Security Insurance Program and Federal Medicare Program, in accordance with 40 ILCS 5/21-110 to 5/21-110.1, said \$1,866,521 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$118,945 for the purpose of providing funds to pay expenses in the construction and maintenance of highways in the federal aid network or

County highway network in accordance with 605 ILCS 5/5-603, and said sum of \$118,945 shall be placed in a separate fund known as the Matching Fund and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$441,499 for the purpose of the County’s share of the Cooperative Extension service programs, in accordance with 505 ILCS 45/8, said \$441,499 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,395,316 for the purpose of the County Health Fund in accordance with 70 ILCS 905/15 and 55 ILCS 5/5-25010 to 5-25011, said \$1,395,316 shall be held in a separate fund known as the County Health Fund and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$4,515,334 for the purpose of providing facilities or services for the benefit of residents in Champaign County who are cognitively challenged or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, pursuant to an election held November 2, 2004, authorizing a levy of a tax not to exceed .10 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the “Fund for Persons With a Developmental Disability” and shall be used only for the purpose specified in 55 ILCS 105; said sum of \$4,515,334 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that the sums heretofore levied in the total amount of \$38,094,416 be raised by taxation upon property in this County and the County Clerk of Champaign County is hereby ordered to compute and extend upon the proper books of the County Collector for the said year, the sums heretofore levied for so much thereof as will not in the aggregate exceed the limit established by law on the assessed valuation as equalized for the year 2021.

**PRESENTED** in accordance with 35 ILCS 200/18-10 at the September 2021 session.

**PRESENTED, PASSED, APPROVED and RECORDED** by the County Board of Champaign County, Illinois, this 18<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

\_\_\_ **AYE** \_\_\_ **NAY** \_\_\_ **ABSENT**

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved:  
\_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of Champaign County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Check One of the Choices Below

1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.

2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the RY2021 levy.

Date \_\_\_\_\_

Presiding Officer \_\_\_\_\_

Darlene A. Kloeppe  
County Executive



RESOLUTION NO. 2021-342

RESOLUTION APPOINTING HEATHER SODER AS  
THE ANIMAL CONTROL ADMINISTRATOR

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Heather Soder as the Animal Control Administrator; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 510 ILCS 5/3; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Heather Soder as the Animal Control Administrator for a term commencing January 1, 2022 and ending December 31, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: [REDACTED]

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2021-343

RESOLUTION DESIGNATING THE 2022  
CHAMPAIGN COUNTY BOARD CALENDAR OF MEETINGS

WHEREAS, The Champaign County Board annually designates its schedule of meetings; and

WHEREAS, The Champaign County Board designates the Champaign County Board Calendar of Meetings for January 1, 2022 through December 31, 2022 as listed in Attachment A to this resolution;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the January 1, 2022 through December 31, 2022 Champaign County Board Calendar of Meetings is adopted as indicated on the attachment to this resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

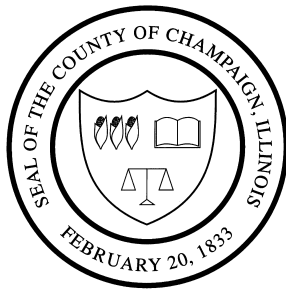
Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
and Presiding Officer of the Champaign  
County Board  
Date: \_\_\_\_\_

**Kyle Patterson**  
Chair

kylepatterson@co.champaign.il.us

**Steve Summers**  
Vice-Chair



Brookens Administrative Center  
1776 East Washington Street  
Urbana, Illinois 61802  
Phone (217) 384-3772  
Fax (217) 384-3896

**Office of  
County Board  
Champaign County, Illinois**

**CHAMPAIGN COUNTY BOARD**  
2022 Calendar of Meetings

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ALL MEETINGS HELD IN THE SHIELDS-CARTER MEETING ROOM,  
Brookens Administrative Center, 1776 East Washington, Urbana, Illinois  
Unless Otherwise Noted

**January**

County Facilities Committee	Tuesday, January 4, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, January 6, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, January 7, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, January 11, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, January 20, 2022 @ 6:30 p.m.
<i>County Board Study Session (Only if Required)</i>	<i>Tuesday, January 25, 2022 @ 6:00p.m.</i>

**February**

Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana <i>*Changed due to internal conflict</i>	*Friday, February 4, 2022 @ 9:00 a.m.
County Facilities Committee	Tuesday, February 8, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, February 10, 2022 @ 6:30 p.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, February 15, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, February 24, 2022 @ 6:30 p.m.

**March**

County Facilities Committee	Tuesday, March 8, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, March 10, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, March 11, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, March 15, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, March 24, 2022 @ 6:30 p.m.
<i>County Board Study Session (Only if Required)</i>	<i>Tuesday, March 29, 2022 @ 6:00p.m.</i>

**April**

County Facilities Committee	Tuesday, April 5, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, April 7, 2022 @ 6:30 p.m.

Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, April 8, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, April 12, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, April 21, 2022 @ 6:30 p.m.
<i>County Board Study Session (Only if Required)</i>	<i>Tuesday, April 26, 2022 @ 6:00p.m.</i>

**May**

County Facilities Committee	Tuesday, May 3, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, May 5, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, May 6, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, May 10, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, May 19, 2022 @ 6:30 p.m.
<i>County Board Study Session (Only if Required)</i>	<i>Tuesday, May 24, 2022 @ 6:00p.m.</i>

**June**

County Facilities Committee	Tuesday, June 7, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, June 9, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, June 10, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, June 14, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, June 23, 2022 @ 6:30 p.m.
<i>County Board Study Session (Only if Required)</i>	<i>Tuesday, June 28, 2022 @ 6:00p.m.</i>

**July**

County Facilities Committee	No Committee Meeting for July 2022
Environment & Land Use Committee	No Committee Meeting for July 2022
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	No Committee Meeting for July 2022
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	No Committee Meeting for July 2022
<b>COUNTY BOARD</b>	Thursday, July 21, 2022 @ 6:30 p.m.

**August**

County Facilities Committee	Tuesday, August 2, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, August 4, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, August 5, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, August 9, 2022 @ 6:30 p.m.
<b>COUNTY BOARD</b>	Thursday, August 18, 2022 @ 6:30 p.m.
Legislative Budget Hearings – FY2022	Monday, August 29, 2022 @ 6:00 p.m. & Tuesday, August 30, 2022 @ 6:00 p.m.

**September**

County Facilities Committee	Tuesday, September 6, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, September 8, 2022 @ 6:30 p.m.

Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, September 9, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, September 13, 2022 @ 6:30 p.m.
COUNTY BOARD	Thursday, September 22, 2022 @ 6:30 p.m.
County Board Study Session ( <b>Only if Required</b> )	Tuesday, September 27, 2022 @ 6:00p.m.
Special Finance Committee of the Whole – FY2022 Budget	Thursday, September 29, 2022 @ 6:30 p.m.

**October**

County Facilities Committee	Tuesday, October 4, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, October 6, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, October 7, 2022 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	Tuesday, October 11, 2022 @ 6:30 p.m.
COUNTY BOARD	Thursday, October 20, 2022 @ 6:30 p.m.
County Board Study Session ( <b>Only if Required</b> )	Tuesday, October 25, 2022 @ 6:00p.m.

**November**

County Facilities Committee	Tuesday, November 1, 2022 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, November 3, 2022 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	Friday, November 4, 2022 @ 6:30 p.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts) <i>*Changed due to General Election</i>	*Wednesday, November 9, 2022 @ 6:30 p.m.
COUNTY BOARD	Thursday, November 17, 2022 @ 6:30 p.m.
County Board Study Session ( <b>Only if Required</b> )	Tuesday, November 22, 2022 @ 6:00p.m.

**December**

Biennial Organizational Meeting	Monday, December 5, 2022 @ 6:00 p.m.
COUNTY BOARD <i>*Changed due to Christmas holiday</i>	Thursday, December 15, 2022 @ 6:30 p.m.

RESUME OF MINUTES OF REGULAR MEETING OF THE  
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS  
OCTOBER 21, 2021

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, October 21, 2021, at 6:30 PM in the Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with County Executive Darlene Kloeppel presiding and Matthew Cross as Clerk of the meeting.

**ROLL CALL**

Roll call showed the following members present: Stohr, Straub, Summers, Thorsland, Vanichtheeranont, Wolken, Carter, Cowart, Fortado, Goss, King, Lokshin, McGuire, Passalacqua, Paul, Rodriguez, and Patterson – 17; late: Michaels (at 6:32 missing no votes) – 1 absent: Taylor, Esry, and Harper – 3. County Executive Kloeppel declared a quorum present and the Board competent to conduct business. Board Member Paul departed early at 7:29 missing no votes.

**PRAYER & PLEDGE OF ALLEGIANCE**

County Executive Kloeppel read a prayer from the Lutheran Hymnal and the Pledge of Allegiance to the Flag was recited.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on October 7, October 14, and October 20, 2021.

**APPROVAL OF AGENDA/ADDENDA**

Board Member Cowart offered a motion to approve the Agenda/Addenda; Board Member Michaels seconded. Motion carried by unanimous voice vote.

**DATE/TIME OF NEXT MEETINGS**

**Standing Committees:**

- A. County Facilities Committee Meeting  
Monday, November 8, 2021 at 6:30 PM  
Shields-Carter Meeting Room
- B. Environment & Land Use Committee  
Thursday, November 4, 2021 at 6:30 PM  
Shields-Carter Meeting Room
- C. Highway and Transportation Committee Meeting  
Friday, November 5, 2021 at 9 AM  
1605 E Main Street, Urbana

Champaign County Board  
October 21, 2021

**Committee of the Whole:**

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance  
Tuesday, November 9, 2021 at 6:30 PM  
Shields-Carter Meeting Room

**Special Committees:**

- A. Broadband Task Force  
Tuesday, October 26, 2021 at 6:30 PM  
Shields-Carter Meeting Room
- B. Jail Facilities Committee  
Wednesday, November 3, 2021 at 6:30 PM  
Shields-Carter Meeting Room

**County Board:**

- A. Regular Meeting  
Thursday, November 18, 2021 at 6:30 PM  
Shields-Carter Meeting Room

**PUBLIC PARTICIPATION**

Sherry Steigmann of Urbana spoke in opposition to Covid bonus pay for public employees, except for Sheriffs and Jail officers, especially for those who worked from home during the pandemic.

**CONSENT AGENDA**

Board Member King offered a motion to approve the Consent Agenda, comprising 13 total resolutions (Nos. 2021-314, 2021-313, 2021-314, 2021-315, 2021-316, 2021-317, 2021-318, 2021-319, 2021-320, 2021-322, 2021-323, 2021-324 and 2021-325); Board Member Thorsland seconded. Motion carried by unanimous roll-call vote.

Yeas: Stohr, Straub, Summers, Thorsland, Vanichtheeranont, Wolken, Carter, Cowart, Fortado, Goss, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Rodriguez, and Patterson – 18

Nays: None

**COMMUNICATIONS**

County Executive Kloeppele noted a letter from OSF Healthcare requesting ARPA funds.

Board Member Passalacqua read a letter from constituent Renee Mullen in support of new County Board Redistricting maps.

Board Member Lokshin noted recent gun violence resulting in death in Rantoul.

Champaign County Board  
October 21, 2021

Board Member Carter thanked the Farm Bureau and Board Member Passalacqua for arranging a ride-along with local farmers.

### **APPROVAL OF MINUTES**

Board Member Straub offered a motion to approve the minutes of the Special Meeting of the County Board of September 14, 2021, the Regular Meeting of the County Board of September 23, 2021, and the Public Hearing of the County Board of October 12, 2021; Board Member Michaels seconded. Motion carried by unanimous voice vote.

### **STANDING COMMITTEES**

County Executive Kloeppel noted the Environment and Land Use Committee Summary of Action Taken October 7, 2021 Meeting was received and placed on file. Board Member Thorsland noted an error in the summary, which stated the meeting was remote via Zoom whereas it was actually an in-person meeting in the Shields–Carter Room at the Brookens Administration Center. County Executive Kloeppel stated the summary will be corrected.

### **AREAS OF RESPONSIBILITY**

County Executive Kloeppel noted the Committee of the Whole (Justice and Social Services; Finance; Policy, Personnel, and Appointments) Summary of Action Taken October 12, 2021 Meeting was received and placed on file.

Board Member Fortado offered a motion to adopt Resolution No. 2021-321 to accept and place on file the FY2022 Tentative Budget; Board Chair Patterson seconded. Board Member McGuire thanked Deputy Director of Finance Tami Ogden the department heads for their work on the Tentative Budget, he requested to double the number of additional Sheriff's deputies in the budget and asked the board to prioritize the jail.

Board member Fortado offered an amendment to add \$4,490,714 to the County Departments Cost, with \$2,000,000 for engineering and architectural services and \$2,490,714 for other equipment and any unspent money to revert; Board Chair Patterson seconded. Board Member Michaels noted that this budget is tentative and will not be finalized until November. Board Member Fortado noted that it would be prudent to adjust the budget before it is finalized in November.

The amendment to the motion carried by unanimous voice vote.

Board Chair Patterson thanked the County staff, especially Deputy Director of Finance Ogden, for their work on the budget. The motion as amended carried by voice vote.



Champaign County Board  
October 21, 2021

## **SPECIAL COMMITTEES**

County Executive Kloeppel noted the Jail Facilities Committee Summary of Action Taken October 6, 2021 Meeting was received and placed on file.

## **NEW BUSINESS**

Board Member Passalacqua offered a motion to adopt Resolution No. 2021-326 approving bid results and recommendations for Champaign County Highway Salt Dome Roof Replacement Project, pursuant to ITB #2021-010; Board Member Cowart seconded. Motion carried by unanimous voice vote.

Board Member Lokshin offered an omnibus motion to adopt Resolutions No. 2021-327 authorizing payment of claims and No. 2021-328 authorizing purchases not following purchasing policy; Board Member Thorsland seconded. Motion carried by voice vote.

Board Member Goss offered a motion to adopt Resolution No. 2021-329 appointing Chris Diana to the Board of Review, unexpired term ending 5/31/2022; Board Member Stohr seconded. County Executive noted that while the Agenda erroneously stated the term ending 5/31/2021, the resolution itself in the Agenda Packet has the correct date of 5/31/2022. Motion carried by unanimous voice vote.

Board Chair Patterson offered a motion to adopt Ordinance No. 2021-10 rescinding Ordinance No. 2021-7 and establishing the Champaign County 2021 Apportionment Plan Map “Equity Map Census 4”; Board Member Carter seconded. Board Chair Patterson confirmed with County Executive Kloeppel that the stated map for acceptance was intentionally left blank in the ordinance language to be filled in at the acceptance of the map. Board Member Goss suggested that “Equity Map Census 4” was created by employees of Cunningham Township while working for Cunningham Township insinuating unethical behavior—both Board Chair Patterson and Board Member Straub are full-time employees of the Cunningham Township Supervisor’s Office—Board Member Goss continued deriding Democratic oversight in the county, especially the former County Nursing Home, the Downtown Jail, the work of the Mental Health Board, the failures of past County Treasurers, and the County Clerk’s tax and elections divisions. Board Member Goss called the question to end debate; Board Member McGuire seconded. The motion to end debate, requiring a two-thirds majority, failed by roll-call vote.

Yeas: Wolken, Goss, McGuire, Michaels, Passalacqua, and Paul – 6

Nays: Stohr, Straub, Summers, Thorsland, Vanichtheeranont, Carter,  
Cowart, Fortado, King, Lokshin, Rodriguez, and Patterson – 12

Board Chair Patterson noted members have passionate views and disagreements but was disappointed by Board Members Goss’s attacks, especially that accusation that Board Chair Patterson engaged in unethical behavior. Board Chair Patterson defended the vital social services work of the Cunningham Township Supervisor’s Office. The

Champaign County Board  
October 21, 2021

motion to adopt “Equity Map Census 4” as the 2021 Apportionment Plan Map carried by roll-call vote.

Yeas: Stohr, Straub, Summers, Thorstland, Vanichtheeranont, Carter, Cowart, Fortado, King, Lokshin, Rodriguez, and Patterson – 12

Nays: Wolken, Goss, McGuire, Michaels, Passalacqua, and Paul – 6

**OTHER BUSINESS**

Board Chair Patterson offered an omnibus motion to keep sealed the Closed Session Minutes of the County Board, The County Administrator Search, and the Nursing Home Board of Review; Board Member Stohr seconded. Motion carried by unanimous voice vote.

**DISCUSSION/INFORMATION ONLY**

American Recovery Plan Act (ARPA) Project Manager Kathy Larson was present to provide updates. Various board members, County Executive Kloeppel, and ARPA Project Manager Larson discussed the application processes, review standards, and oversight of ARPA projects, and all noted that different project types will have different standards, planning them to be both accessible and rigorous at once. Board Member Straub and Board Chair Patterson both thanked ARPA Project Manager Larson and Board Member Fortado for their dedicated work. Board Member Straub also thanked all present for wearing face masks. Board Member Fortado noted that the ARPA funds provide a singular opportunity to address county needs, and intentional thought and planning are important to address issues and needs, and she stated that both social issues and the county jail will be addressed using ARPA funding. Various board members expressed agreement with Board Member Fortado.

County Executive Kloeppel noted County Auditor Danos’ memo included in the Agenda Packet.

**RECESS**

County Executive Kloeppel recessed the meeting at 7:32 PM.



Aaron Ammons, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD  
HIGHWAY & TRANSPORTATION COMMITTEE  
Summary of Action Taken at the November 5, 2021 Meeting**

**MEMBERS PRESENT:** Lorraine Cowart (Chair), Samantha Carter, Diane Michaels, Brad Passalacqua, Jennifer Straub  
**MEMBERS ABSENT:** Jim McGuire

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:02 AM
II. Roll Call	5 Committee members present, 1 absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – September 10, 2021	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims- September & October 2021	Received and placed on file
VIII. FY 2022 Section 5311 CARES Act Grant Application for Champaign County Area Rural Transit System (C-CARTS) A. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement B. Public Transportation Applicant Ordinance C. Resolution Acceptance of the Special Warranty	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of FY 2022 Section 5311 CARES Act Grant Application for Champaign County Area Rural Transit System (C- CARTS) including a Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement, Public Transportation Applicant Ordinance, and Resolution Acceptance of Special Warranty</i></b>
IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Ludlow Township, #21-14116-00-BR	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Ludlow Township, #21-14116-00-BR</i></b>
X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, #21-18117-00-BR	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, #21-18117-00-BR</i></b>
XI. Resolution Appropriating County Motor Fuel Tax Funds for County Road Maintenance Section #22-00000-00-GM	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating County Motor Fuel Tax Funds for County Road Maintenance Section #22- 00000-00-GM</i></b>

- |  |  |
|--|--|
| XII. Resolution for Contract Award Authority,<br>Section #19-00075-00-BR   | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of<br/>Resolution for Contract Award Authority Section<br/>#19-00075-00-BR</i></b>  |
| XIII. Resolution for Contract Award Authority,<br>Section #20-00455-00-RS  | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of<br/>Resolution for Contract Award Authority Section<br/>#20-00455-00-RS</i></b>  |
| XIV. Resolution Appropriating County Motor Fuel Tax<br>Funds for the Salary and Estimated Expenses of<br>the County Engineer for the Period from January<br>1, 2022 thru December 31, 2022 | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of<br/>Resolution Appropriating County Motor Fuel Tax<br/>Funds for the Salary and Estimated Expenses of the<br/>County Engineer for the Period from January 1, 2022<br/>thru December 31, 2022</i></b> |
| XV. Other Business<br>A. Semi Annual Review of Closed Session<br>Minutes   | Closed session minutes to remain closed except for<br>those listed   |
| XVI. Chair's Report  | <b><i>None</i></b>   |
| XVII. Designation of Items to be Placed on the<br>Consent Agenda   | <b><i>VIII thru XIV</i></b>  |

**\*Denotes Inclusion on the Consent Agenda**

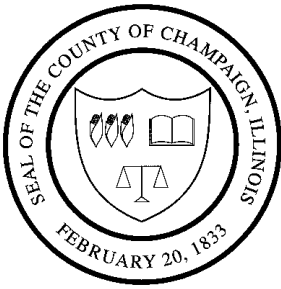


**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA**  
**County of Champaign, Urbana, Illinois**  
Monday, November 8, 2021 at 6:30  
Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana, IL 61802

**Agenda**

	<b><u>Action</u></b>
I. Call to Order and Roll Call	6:31 P.M. (6Members Present)
II. Approval of Agenda/Addenda	Approved
III. Approval of Minutes – September 7, 2021	Approved
IV. Public Participation	None
V. Communications	None
VI. New Business	None
A. Discussion of Humane Society Facility and Land Lease – George Amaya, President of Humane Society Board and Mary Tiefenbrunn, Executive Director – (Attached August 20, 2015 thru December 31, 2026 Signed Land Lease)	Discussion
B. Update on ITB#2021-007 Brookens POD’s #300 & 400 EPDM Rubber Roof Membrane Replacement and Salt Dome Asphalt Shingle Replacement	Discussion
C. Update on Salt Dome Asphalt Shingle Replacement	Discussion
D. Update on ITB#2021-003 Satellite Jail HVAC Replacement	Discussion
E. Update on ITB#2021-004 Hail Damaged HVAC Replacement	Discussion

- |       |   |                                       |
|-------|---|---------------------------------------|
| F.    | Approval of GIS Lease Agreement                               | Approved                              |
| G.    | Approval of RPC Lease Agreement                               | Approved                              |
| VII.  | Other Business  | Remain Closed                         |
| A.    | Semi-Annual Review of Closed Session Minutes                  |                                       |
| VIII. | Presiding Officer's Report                                    | None                                  |
| A.    | Future Meeting – <b>Tuesday, December 7, 2021</b><br>@ 6:30pm |                                       |
| IX.   | Designation of Items to be Placed on the Consent<br>Agenda    | <b>VI. F &amp; G</b>                  |
| X.    | Adjournment   | The Meeting adjourned at<br>7:11 P.M. |



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan*

County of Champaign, Urbana, Illinois

Tuesday, November 9, 2021 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Action**

- |  |   |
|--|---|
| <p><b>I. <u>Call to Order</u></b></p>  | <p>6:32 p.m.</p>  |
| <p><b>II. <u>Roll Call</u></b></p>   | <p>18 members present</p>   |
| <p><b>III. <u>Approval of Agenda/Addenda</u></b></p>   | <p>Approved</p>   |
| <p><b>IV. <u>Approval of Minutes</u></b></p>   | <p>Approved</p>   |
| <p>A. August 30, 2021 – Finance Study Session</p>  | <p>Approved</p>   |
| <p>B. August 31, 2021 – Finance Study Session</p>  | <p>Approved</p>   |
| <p>C. October 12, 2021 – Regular Meeting</p>   | <p>Approved</p>   |
| <p><b>V. <u>Public Participation</u></b></p>   | <p>Rohn Koester, Dottie Vura-Weis, Allan Max Axelrod, Arthur Paginini, and Eddie Pratt Jr.</p>                                  |
| <p><b>VI. <u>Communications</u></b></p>  | <p>Mary King, Diane Michaels, Jim McGuire and Jenny Lokshin</p>   |
| <p><b>VII. <u>Policy, Personnel, &amp; Appointments</u></b></p>  | <p></p>   |
| <p>A. County Executive</p>   | <p></p>   |
| <p>1. Monthly HR Report – October 2021</p>   | <p>Received and placed on file</p>  |
| <p>2. Appointments/Reappointments</p>  | <p></p>   |
| <p>a. Resolution appointing Kelly Dillman to the Sadorus Fire Protection District, unexpired term ending 4/30/2024</p> | <p><b>RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Kelly Dillman to the Sadorus Fire Protection District</b></p>  |
| <p>b. Resolution appointing James Randol to the Zoning Board of Appeals, term 12/1/2021-11/30/2026</p>                 | <p><b>RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing James Randol to the Zoning Board of Appeals</b></p>            |
| <p>c. Resolution appointing Andy Quarnstrom (D) to the Public Aid Appeals Committee, term 12/1/2021-11/30/2023</p>     | <p><b>RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Andy Quarnstrom to the Public Aid Appeals Committee</b></p>    |
| <p>d. Resolution appointing Danielle Chynoweth (D) to the Public Aid Appeals Committee, term 12/1/2021-11/30/2023</p>  | <p><b>RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Danielle Chynoweth to the Public Aid Appeals Committee</b></p> |

- |  |  |
|--|--|
| e. Resolution appointing Norman Davis (R) to the Public Aid Appeals Committee, term 12/1/2021-11/30/2023   | <b>RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Norman Davis to the Public Aid Appeals Committee</b>   |
| f. Resolution appointing Heather Soder as the Animal Control Administrator, term 1/1/2022-12/31/2023   | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Heather Soder as the Animal Control Administrator</b> |
| g. Currently vacant appointments – full list and information is available on the County’s website  | Information only   |
| h. Applications for open appointments  | Information only   |
| B. County Clerk  |  |
| 1. Monthly Report – October 2021   | Received and placed on file  |
| C. County Executive  |  |
| 1. Request approval of the 2022 Holiday Calendar   | <b>RECOMMEND COUNTY BOARD APPROVAL of a resolution designating the 2022 Holiday Calendar</b>                         |
| 2. Request approval of the 2022 County Board Calendar of Meetings  | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution designating the 2022 County Board Calendar of Meetings</b>       |
| D. <u>Other Business</u>   | None   |
| E. <u>Chair’s Report</u>   | None   |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u>  | VII. A. 2. f, C. 2   |
| <br><b>VIII. <u>Finance</u></b>  |  |
| A. Budget Amendments/Transfers   |  |
| 1. Budget Amendment 21-00058<br>Fund 676 Solid Waste Management / Dept 011 Solid Waste Management<br>Increased Appropriations: \$3,609<br>Increased Revenue: \$3,609<br>Reason: See attached letter of explanation   | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00058</b>                          |
| 2. Budget Amendment 21-00059<br>Fund 080 General Corporate / Dept 023 Recorder<br>Increased Appropriations: \$548,567<br>Increased Revenue: \$791,000<br>Reason: Breaking even last year’s best-ever year, we find ourselves needing, even earlier, to increase the pass-through amounts to the state, which will also boost the County’s revenue via the share we keep. | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00059</b>                          |



- B. Treasurer
1. Monthly Report – August & September 2021 - Reports are available on the Treasurer’s webpage Received and placed on file
  2. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel number 09-011-0001 ***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel number 09-011-0001***
  3. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel number 20-032-0008 ***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel number 20-032-0008***
- C. Auditor
1. Monthly Report – October 2021 - Reports are available on the Auditor’s webpage Received and placed on file
- D. County Executive
1. FY2021 General Corporate Fund Budget Projection Presentation
  2. Annual Tax Levy Ordinance ***\*RECOMMEND COUNTY BOARD APPROVAL of the FY2022 annual tax levy ordinance***
  3. Annual Budget and Appropriation Ordinance **RECOMMEND COUNTY BOARD APPROVAL of the FY2022 annual budget and appropriation ordinance**
- E. Other Business None
- F. Chair’s Report None
- G. Designation of Items to be Placed on the Consent Agenda VIII. A. 1-2, B. 2-3, D. 2
- IX. **Justice and Social Services**
- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page Received and placed on file
    - Probation & Court Services – September 2021
    - Public Defender – September & October 2021
  - B. Rosecrance Re-Entry Financial Report – September 2021 Information only
  - C. State’s Attorney
    1. Request approval for release of RFP 2021-011 for Digital Evidence Management System Approved

- |   |           |
|---|-----------|
| D. <u>Other Business</u>  | None      |
| E. <u>Chair's Report</u>  | None      |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | None      |
| X. <u>Other Business</u>  | None      |
| XI. <u>Adjournment</u>  | 7:45 p.m. |

RESOLUTION NO. 2021-344

RESOLUTION APPOINTING KELLY DILLMAN TO THE  
SADORUS FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Kelly Dillman to the Sadorus Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Kelly Dillman to the Sadorus Fire Protection District for an unexpired term ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Kelly Dillman, 307 N. West St, Sadorus, IL 61872.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire Protection District**

**NAME:** Kelly Sue Dillman

**ADDRESS:** 307 N. West St. Sadorus IL 61872  
Street City State Zip Code

**EMAIL:** cedksd98@gmail.com **PHONE:** 217-979-2326

Check Box to Have Email Address Redacted on Public Documents

**FIRE PROTECTION DISTRICT:** Trustee for Sadorus Fire Dept

**BEGINNING DATE OF TERM:** 10/1/21 **ENDING DATE:** \_\_\_\_\_

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County?  Yes  No

2. Do you live within the fire protection district?  Yes  No

3. What experience and background do you have which you believe qualifies you for this appointment?

I have limited experience living within this community, I'm eager to learn ~~the~~ the needs & out, & to see where our district is going, & how they are helping our community.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Again not a whole lot of knowledge, but eager to learn, to give back to my community, & to see how the board works & grows

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

- None -

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Kelly Sue Bellman  
Signature

Date: 9/29/21

RESOLUTION NO. 2021-345

RESOLUTION APPOINTING JAMES RANDOL TO THE ZONING BOARD OF APPEALS

WHEREAS, Darlene A. Kloepfel, County Executive has submitted to the County Board her reappointment of James Randol to the Zoning Board of Appeals; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/5-12010;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of James Randol to the Zoning Board of Appeals for a term commencing December 1, 2021 and ending November 30, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jim Randol, 114 E Center Street, P.O. Box 123, Seymour, IL 61875.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES W. RANDOL  
ADDRESS: 114 E. CENTER BX123 SEYMOUR IL 61875  
Street City State Zip Code  
EMAIL: [REDACTED] PHONE: 217-369-6827

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ZONE BOARD OF APPEALS  
BEGINNING DATE OF TERM: 2012 ENDING DATE: 11-30-21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I HAVE SERVED ON THE ZBA FOR ABOUT NINE (9)  
YEARS. I FEEL THAT I HAVE A GOOD  
UNDERSTANDING OF POLICY AND PROCEDURE  
OF THE BOARD POSITION.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I FEEL THE ROLE OF A BOARD MEMBER IS TO  
EVALUATE EACH CASE THAT COMES BEFORE THE  
BOARD. IN DOING SO ONE MUST READ AND UNDER  
STAND WHAT IS PRESENTED TO THE BOARD BY  
THE PETITIONER AND DETERMINE THE MERITS OF  
EACH CASE. AS EACH CASE CAN ASK FOR THE SAME →

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

AFTER 9 YEARS I FEEL I HAVE A GOOD UNDER-  
STANDING OF HOW THE ZBA OPERATES WITH THE  
GIVEN GUIDELINES, EVERY CASE IS DIFFERENT.  
I FEEL I HAVE A GOOD WORKING RELATIONSHIP  
WITH THE STAFF AND OTHER BOARD MEMBERS.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?


Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

9-27-21  
Date



RESOLUTION NO. 2021-346

RESOLUTION APPOINTING ANDY QUARNSTROM TO THE PUBLIC AID APPEALS COMMITTEE

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Andy Quarnstrom to the Public Aid Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved the appointment of Andy Quarnstrom to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Andy Quarnstrom to the Public Aid Appeals Committee for a term commencing December 1, 2021 and ending November 30, 2023; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Andy Quarnstrom, 1310 Broadmoor, Champaign, IL 61821.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

NAME: Andy Quarnstrom  
1310 Broadmoor Champaign IL 61821

ADDRESS: 1310 Broadmoor Champaign IL 61821  
andy.cctownship@champaignil.gov 217-403-6121

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Public Aid Appeals

BEGINNING DATE OF TERM: 12/01/2021 ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?  
I've been the Township Supervisor in the largest township in the county for over eight years. I've presided over about 10 appeals hearings in that time frame. I have vast knowledge of the general assistance program rules and am able to interpret them fairly.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?  
The sole purpose of a public aid appeals committee member is to ensure that the process of providing assistance is done fairly and by the law.



3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I'm well versed in the public aid appeals committee and it's operations.

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4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

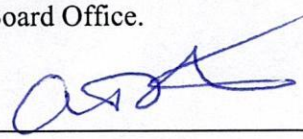
Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

08/31/2021

Date

RESOLUTION NO. 2021-347

RESOLUTION APPOINTING DANIELLE CHYNOWETH TO THE  
PUBLIC AID APPEALS COMMITTEE

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Danielle Chynoweth to the Public Aid Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved the appointment of Danielle Chynoweth to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Danielle Chynoweth to the Public Aid Appeals Committee for a term commencing December 1, 2021 and ending November 30, 2023; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Danielle Chynoweth, 412 W. Illinois St., Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

# Chynoweth Public Aid Appeals Committee Renewal App

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK



NAME: DANIELLE CHYNOWETH

ADDRESS: ~~412 W. ILLINOIS ST. URBANA IL 61801~~  
Street 205 W. Green St., City Urbana, State IL Zip Code 61801

EMAIL: Supervisor@cunninghamtownship.org PHONE: (217) 384-4144

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Public Aid Appeals Committee

BEGINNING DATE OF TERM: Dec 1, 2021 ENDING DATE: Nov 30, 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I currently serve as the Supervisor of Cunningham Township, administering General Assistance, Rental Assistance, & other programs.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a ~~com~~ Board Member is to fairly & comprehensively determine whether a public aid office (such as a township) has complied with its own rules and to vote in favor or <sup>in</sup> opposition to a resident's appeal.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have in depth knowledge of state public aid rules, the Township officials of Illinois guidances for both General Assistance & Emergency Assistance. I also have 30 years experience in business/non profit/public administration

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

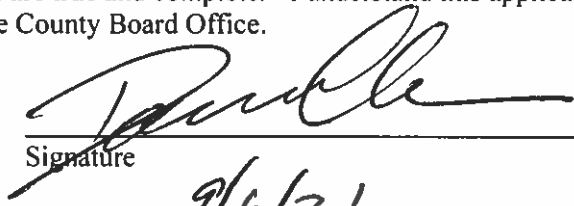
If a client of Cunningham Township appeals one of my decisions to the PAAC, I would recuse myself from the committee.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature  
9/6/21  
\_\_\_\_\_  
Date

RESOLUTION NO. 2021-348

RESOLUTION APPOINTING NORMAN DAVIS TO THE  
PUBLIC AID APPEALS COMMITTEE

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Norman Davis to the Public Aid Appeals Committee; and

WHEREAS, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

WHEREAS, the Policy, Personnel & Appointments Committee of the Whole has approved the appointment of Norman Davis to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Norman Davis to the Public Aid Appeals Committee for a term commencing December 1, 2021 and ending November 30, 2023; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Norman Davis, 3900 Kearns Dr, Champaign, IL 61821.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Norman E. Davis

**ADDRESS:** 3900 Kearns Dr. Champaign IL 61821

Street City State Zip Code

**EMAIL:** supervisor@champaigntownship.co **PHONE:** 217-352-9433

Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:** (Please check one)  Democrat  Republican  Other, please explain:

**NAME OF APPOINTMENT BODY OR BOARD:** Champaign County General Assistance Review Board

**BEGINNING DATE OF TERM:** \_\_\_\_\_ **ENDING DATE:** \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been on the Champaign Township Board since 2011 and was recently elected as the  
Township Supervisor. As the Supervisor, I have taken training with the General Assistance  
Training Institute to know the laws and procedures for General Assistance. I believe that with  
this training, I am qualified to rule on General Assistance appeals.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe that a fair and impartial judge of the merits of a case  
must be paramount. Being fair means to not allow biases to  
color the case before the judge but only the merits, the right or  
wrong of a case. It is my job to winnow out the irrelevant to  
come to a just conclusion.



3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

As for the General Assistance Appeals board, I do not believe that there are any property holdings, taxes or fees; management & staff are at the discretion of the Champaign County Executive. Therefore, my job would be to only hear an appeal and rule on its merits solely.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:  
If there was an General Assistance appeal involving a case in which I was, in my role as township Supervisor, the General Assistance Administrator, I would have to recuse myself.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

(the computer checked both of the boxes. I would be available for a regularly sceduled dependent on exactly the schedule. 2nd Tuesday of each month is the Township Board meeting, and that trumps the appeals board)

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

11/05/2021 *November 5, 2021*  
Date

RESOLUTION NO. 2021-349

RESOLUTION DESIGNATING THE 2022 HOLIDAY CALENDAR

WHEREAS, The Champaign County Board annually designates the County's holiday calendar; and

WHEREAS, The Champaign County Board designates the Holiday Calendar for January 1, 2022 through December 31, 2022 as listed in Attachment A to this resolution;

WHEREAS, The Champaign County Board has amended the calendar to rename the Columbus Day holiday as Indigenous People's Day;

NOW, THEREFORE, BE IT RESOLVED, By the Champaign County Board that the January 1, 2022 through December 31, 2022 Holiday Calendar is adopted as indicated on the attachment to this resolution.

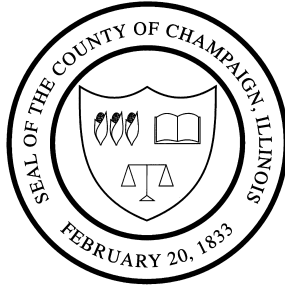
BE IT FURTHER RESOLVED, that the County Board amends the Holiday Calendar to rename the Columbus Day holiday as Indigenous People's Day.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
and Presiding Officer of the Champaign  
County Board  
Date: \_\_\_\_\_



Office of  
**County Board & County Executive**  
Champaign County, Illinois

## 2022 HOLIDAY CALENDAR

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New Year's Day (Observed)	Friday, December 31, 2021
Martin Luther King Day	Monday, January 17, 2022
President's Day	Monday, February 21, 2022
Spring Day (Good Friday)	Friday, April 15, 2022
Memorial Day	Monday, May 30, 2022
Independence Day	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022
Columbus Day/Indigenous People's Day	Monday, October 10, 2022
Veterans' Day	Friday, November 11, 2022
Thanksgiving and Day After Thanksgiving Day	Thursday, November 24, 2022 & Friday, November 25, 2022
Christmas Eve Day (Observed)	Friday, December 23, 2022
Christmas Day (Observed)	Monday, December 26, 2022

## ORDINANCE NO. 2021-13

### FY2022 ANNUAL BUDGET AND APPROPRIATION ORDINANCE

**WHEREAS**, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning January 1, 2022 and ending December 31, 2022, and has further proposed County expenditures in the attached recommended Budget; and

**WHEREAS**, pursuant to 55 ILCS 5/6-1002, the recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

**WHEREAS**, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made with the approval of the signing authority for the fund/department. Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

**WHEREAS**, the Regional Planning Commission's legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made with the approval of the signing authority for the fund/department;

**NOW, THEREFORE, BE IT ORDAINED** by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning January 1, 2022 and ending December 31, 2022. The full budget is available on the County website at the following link <http://www.co.champaign.il.us/CountyBoard/Budget.php>.

**PRESENTED** by the County Board of Champaign County, Illinois, at the recessed October, A.D. 2021 session.

**PRESENTED, PASSED, APPROVED, AND RECORDED** by the County Board of Champaign County, Illinois, this 18<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

**AYE** \_\_\_\_ **NAY** \_\_\_\_ **ABSENT** \_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

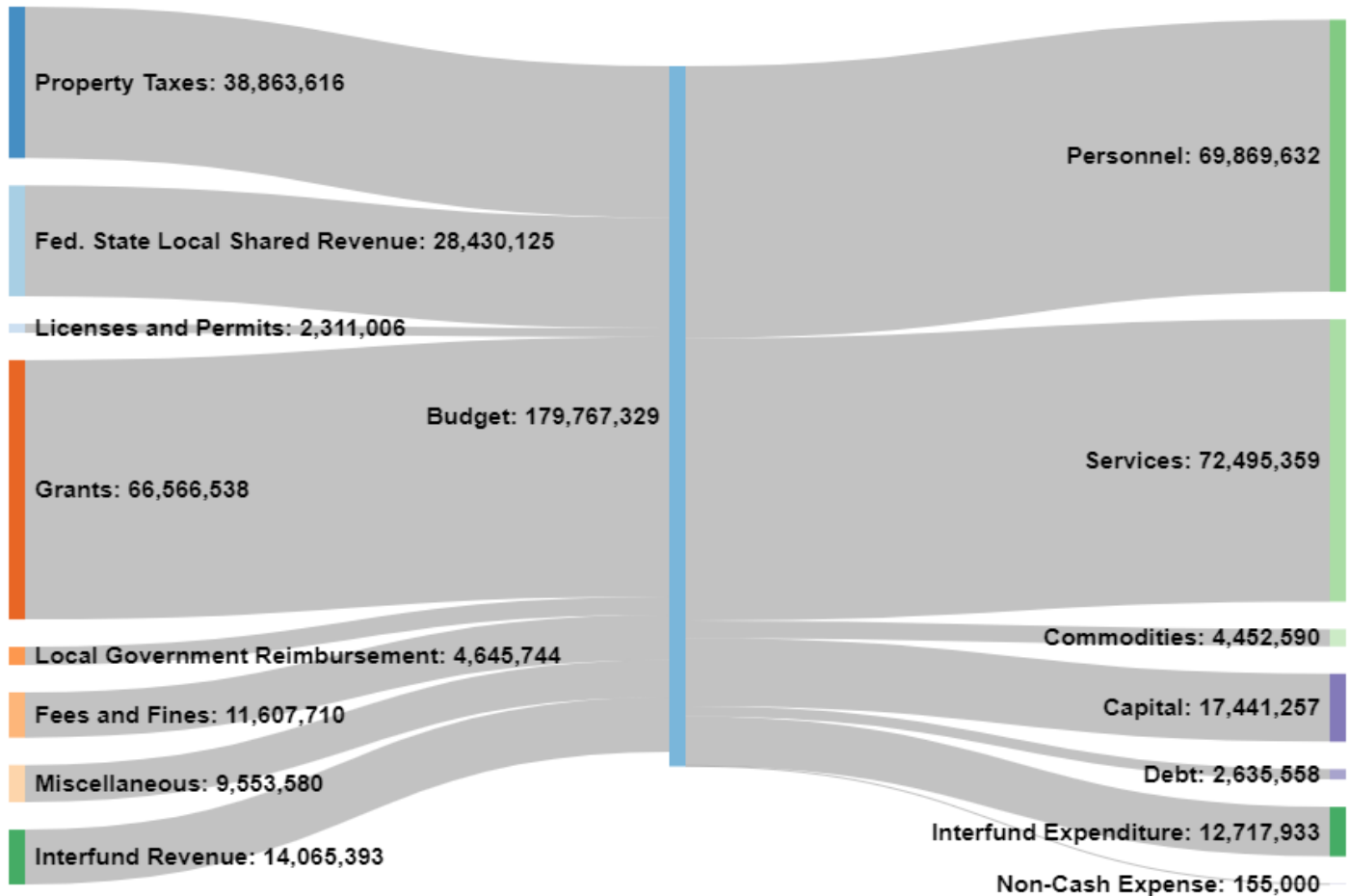
Approved:  
\_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_



# CHAMPAIGN COUNTY BUDGET IN BRIEF FISCAL YEAR 2022

Champaign County's Budget in Brief is designed to provide a global overview of the FY2022 Budget. The complete budget is available on the County's website. <http://www.co.champaign.il.us/CountyBoard/Budget.php>

## FY2022 REVENUE AND EXPENDITURE BY CATEGORY



## BUDGET PROCESS

The County Board adopts its budget in accordance with Illinois Compiled Statutes 55 ILCS 5/2-5009 and 55 ILCS 5/6-1001. The fiscal year is January 1-December 31. In May 2021, the County Executive provided a budget process memorandum. Department heads, elected officials and outside agencies prepared and submitted their budgets for review by the County Executive in July.

The County Board held [Legislative Budget Hearings](#) on August 23 and 24, and the FY2022 Budget was placed on file in October. During the County Board meeting of November 18, 2021, the FY2022 Annual Budget and Appropriation Ordinance was adopted along with the Annual Tax Levy Ordinance.

## WHERE THE MONEY COMES FROM

### Revenue by Source

Grants	\$66,566,538	37.8%
Property Taxes	\$38,863,616	22.1%
Fed. State & Local	\$28,430,125	16.1%
Interfund Revenue	\$14,065,393	8.0%
Fees & Fines	\$11,607,710	6.6%
Miscellaneous	\$9,553,580	5.4%
Local Gov. Reimb.	\$4,645,744	2.6%
Licenses & Permits	\$2,311,006	1.3%
<b>TOTAL REVENUE</b>	<b>\$176,043,712</b>	<b>100.0%</b>

### Revenue by Fund Type (in millions)

RPC Funds	\$48.4
General Fund	\$43.9
Special Revenue	\$42.9
Highway	\$11.3
Mental Health & DD	\$10.5
Internal Service	\$10.2
Capital Projects	\$8.1
Joint Venture	\$0.7
<b>TOTAL REVENUE</b>	<b>\$176.0</b>

## WHERE THE MONEY GOES

### Expenditure by Classification

Services	\$72,495,359	47.0%
Personnel	\$69,869,632	32.7%
Capital	\$17,441,359	9.0%
Interfund Expenditure	\$12,717,933	6.0%
Commodities	\$4,452,590	3.3%
Debt	\$2,635,558	1.9%
Non-Cash Expenses	\$155,000	0.0%
<b>TOTAL EXPENDITURE</b>	<b>179,767,329</b>	<b>100.0%</b>

### Expenditure by Fund Type (in millions)

General Corporate	\$47.6
Special Revenue	\$47.2
RPC Funds	\$42.2
Highway	\$11.6
Mental Health & DD Boards	\$10.9
Internal Service	\$10.5
Capital Projects	\$9.1
Joint Venture	\$0.7
<b>TOTAL EXPENDITURE</b>	<b>\$179.8</b>

## FY2022 BUDGET HIGHLIGHTS

The FY2022 Budget is balanced per Champaign County's [Financial Policies](#). The \$3.7 million revenue to expenditure deficit is the result of appropriating reserve balances within individual funds for planned projects and capital expenditures.

Revenue increases \$43.4 million (32.7%) compared to the original FY2021 Budget. Growth is largely attributed to increases in federal funding for the Regional Planning Commission (RPC)

energy and rental assistance programs totaling \$14.6 million, and the second tranche of ARPA funding totaling \$20.4 million.

Expenditure increases \$42.8 million (31.3%) compared to the original FY2021 Budget and is predominantly attributed to increases in services expenditures. Increased services appropriation reflects American Rescue Plan Act (ARPA) contributions and grants for household and small business assistance, housing support, community violence interventions, immigration support, architect/engineering, broadband, stormwater, and drinking water initiatives. Additional services appropriation increases are largely for RPC program expansion for energy, rental, utility, and mortgage assistance.

Throughout 2021 the County Board held several [ARPA Study Sessions](#) to solicit input regarding priorities for spending its total \$40.7 million. More information about the County’s ARPA appropriation can be found under that section of the budget.

## GENERAL FUND OVERVIEW

The General Fund is the County’s primary operating fund. The FY2022 Budget includes revenue of \$43.9 million and expenditure equal to \$47.6 million, with a \$3.75 transfer from fund balance to the Capital Asset Replacement Fund. The fund balance at the end of FY2022 is budgeted at \$9.5 million or 19.9% of operating expenditures. The County’s Financial Policies recommend a minimum fund balance for the General Fund of two months or 16.7% of operating expenditures.

Revenue increases \$2 million (4.8%) over the original FY2021 Budget. Growth is predominantly attributed to increased state shared revenue, mostly driven by sales tax legislation known as Level the Playing Field. Expenditure increases \$5.6 million (13.4%) over the original FY2021 Budget, due to growth in personnel costs, services, and interfund transfers. Interfund expenditure increases 100.5% over the prior year due to a \$3.75 million transfer from fund balance to the Capital Asset Replacement Fund to support facility and/or technology projects.

### Revenue by Source

State Shared Revenue	\$17,873,307	40.7%
Property Taxes	\$14,516,811	33.1%
Fees	\$4,339,767	9.9%
Inter-fund Revenue	\$2,033,844	4.6%
Licenses & Permits	\$1,826,906	4.2%
Miscellaneous	\$1,408,406	3.2%
Local Shared Revenue	\$1,400,686	3.2%
Grants	\$490,073	1.1%
<b>TOTAL REVENUE</b>	<b>\$43,889,800</b>	<b>100.0%</b>

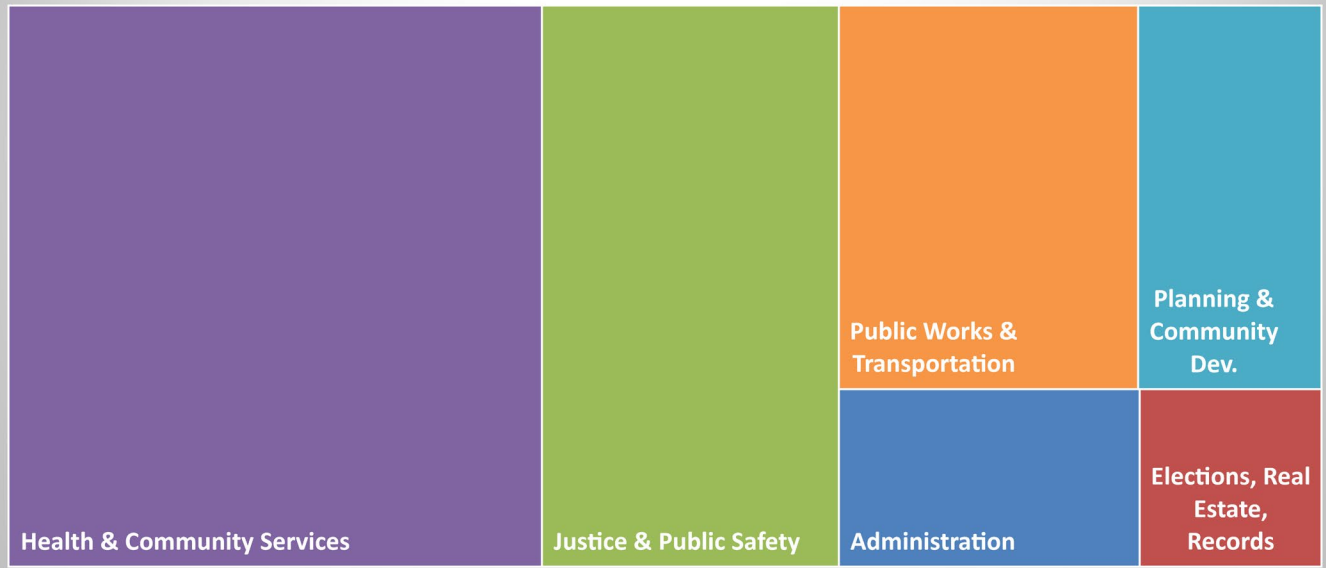
### Expenditure by Classification

Personnel	\$28,560,387	60.0%
Services	\$9,122,482	19.1%
Transfers	\$7,157,674	15.0%
Commodities	\$2,241,321	4.7%
Capital	\$370,000	0.8%
Debt	\$185,775	0.4%
<b>TOTAL EXPENDITURE</b>	<b>\$47,637,639</b>	<b>100%</b>

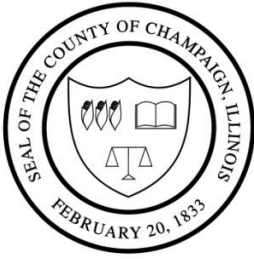


**COUNTY SERVICES PROVIDED IN THE FY2022 BUDGET**

**WHERE THE MONEY GOES**



Service Provided	Departments	Key Responsibilities
<b>Health &amp; Community Services</b>	RPC Service Programs - County Health - Veterans' Assistance - Workforce Development - Head Start - Animal Control - Regional Office of Education - Extension Education - Mental Health & Developmental Disabilities	Housing assistance; healthcare; restaurant inspections; employment assistance; job training; veterans' assistance; educational programming; solid waste management; mental health and developmental disabilities program funding.
<b>Justice &amp; Public Safety</b>	Circuit Clerk - Courts - Public Defender Sheriff Law Enforcement & Corrections State's Attorney - Juvenile Detention - Probation/Court Services - Coroner - EMA - CAC	Court functions (criminal, civil, juvenile, drug and family), jail functions; sheriff law enforcement patrol; death investigations and autopsies; emergency management; justice programs.
<b>Public Works, Facilities &amp; Transportation</b>	Highway Funds - Physical Plant - CARF Facilities - Courts Construction	County road, bridge and highway maintenance and facilities maintenance and improvements.
<b>Administration</b>	County Board - County Executive - IT - Auditor, Purchasing - General County	Development and implementation of policies; budgeting; audit and accounting; IT network and software and purchasing systems.
<b>Planning &amp; Community Development</b>	RPC Planning Services - Economic Development - Planning & Zoning - GIS	Transportation and regional development planning; land resource planning; sustainability; mapping services and development.
<b>Elections, Real Estate &amp; Records</b>	Board of Review - County Clerk - Recorder - Treasurer - Supervisor of Assessments	Recording documents; election administration; vital records management (birth, death, marriage); tax collection and distribution.



**CHAMPAIGN COUNTY BOARD  
JAIL FACILITIES COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Wednesday, November 3, 2021 - 6:30 p.m.

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Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana

**Agenda Items**

**Action Taken**

<b>I. Call to Order</b>	6:35 p.m.
<b>II. Roll Call</b>	4 Members Present
<b>III. Approval of Agenda/Addendum</b>	Approved
<b>IV. Approval of Minutes</b>	Approved as Amended
<b>V. Public Participation</b>	Rohn Koester addressed the committee regarding the Jail Consolidation.
<b>VI. Communications</b>	None
<b>VII. New Business</b>	
A. Option to use \$12 Million Alternative Revenue Bonds Repaid Over 20 Years or Option to use \$13 Million Alternative Revenue Bonds Repaid Over 20 Years	Discussion

**CHAMPAIGN COUNTY BOARD  
JAIL FACILITIES COMMITTEE  
September 8, 2021 Agenda**

- B. Recommendation to the County Board for Jail Facility Project and Funding

**Construction Plan**

- August 19th, 2021 Reifsteck Reid & Co. "Champaign County Public Safety Facilities Master Plan Update"
- Addition of HVAC – Geothermal option for New Additions \$500,000
- Estimated Total Cost: \$20,401,448.

**Financial Plan**

- Use CARF funds to cover jail design (-\$2,289,547)
- ARPA funds not currently allocated in FY2022 budget (-\$5,000,000)
- Alternative revenue bonds repaid over twenty years (-\$13,000,000)

**VIII. Other Business**

- A. Date of Next Meeting

None.

**IX. Chair's Report**

None.

**X. Adjournment**

7:12 p.m.

RESOLUTION NO. 2021-350

RESOLUTION APPROVING THE CONSTRUCTION PLAN AND FUNDING STRATEGY FOR THE CHAMPAIGN COUNTY JAIL FACILITIES

WHEREAS, The Champaign County Board realizes the necessity to develop a plan for the jail facilities; and

WHEREAS, The Champaign County Board established an Ad Hoc Committee on Jail Facilities as a special committee of the Champaign County Board; and

WHEREAS, The Jail Facilities Committee has approved and recommends a construction plan and a funding strategy for the Champaign County jail facilities; and

WHEREAS, The construction plan will follow the August 19, 2021 Reifsteck Reid & Co. "Champaign County Public Safety Facilities Master Plan Update" with the addition of the HVAC – Geothermal option for an estimated cost of \$21,080,884; and

WHEREAS, The funding strategy will use up to \$2,289,547 in CARF funds, up to \$5,000,000 in ARPA funds and will issue up to \$13,000,000 in alternative revenue bonds for the jail facilities. Any remaining costs will be covered by the General Fund balance;

NOW THEREFORE, BE IT RESOLVED, By the County Board of Champaign County that the County Board approves the construction and funding strategy for the Champaign County jail facilities.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_



STATE OF ILLINOIS,  
Champaign County  
Recreation & Entertainment License  
Check List and Approval Sheet

**FOR ELUC USE ONLY**

County Clerk's Office

- 1. Proper Application Date Received: 104.00 11/2/20
- 2. Fee Amount Received: 104.00

Sheriff's Department

- 1. Police Record Approval: [Signature] #502 Date: 11/4/20
- 2. Credit Check Disapproval: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: NO CONCERNS Signature: [Signature] #502

Planning & Zoning Department

- 1. Proper Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Restrictions or Violations Disapproval: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_ Signature: \_\_\_\_\_

Environment & Land Use Committee

- 1. Application Complete Approval: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Requirements Met Disapproval: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Remarks and/or Conditions: \_\_\_\_\_



STATE OF ILLINOIS,  
Champaign County  
Application for:  
Recreation & Entertainment License

For Office Use Only

License No. 2021-ENT-03  
Date(s) of Event(s) Annual  
Business Name: Curtis Orchard  
License Fee: \$ 100.00  
Filing Fee: \$ 4.00  
TOTAL FEE: \$ 104.00  
Checker's Signature: \_\_\_\_\_

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

FILED  
NOV 02 2021  
CHAMPAIGN

Filing Fees: Per Year (or fraction thereof): \$ 100.00  
Per Single-day Event: \$ 10.00  
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Curtis Orchard LTD  
2. Location of Business for which application is made: \_\_\_\_\_  
3902 S. Duncan Rd, Champaign, IL 61822  
3. Business address of Business for which application is made: \_\_\_\_\_  
3902 S. Duncan Rd, Champaign, IL 61822  
4. Zoning Classification of Property: AG-2 w/major rural specialty business  
5. Date the Business covered by Ordinance No. 55 began at this location: 1980  
6. Nature of Business normally conducted at this location: Fruit & vegetable sales  
Retail  
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): live music, pony rides, wagon rides, inflatables, corn maze  
8. Term for which License is sought (specifically beginning & ending dates): \_\_\_\_\_  
Jan. 1 - Dec. 31, 2021  
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? yes  
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: N/A  
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE  
AND WILL BE RETURNED TO APPLICANT

**AFFIDAVIT**

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

\_\_\_\_\_  
Signature of Owner or of one of two members of Partnership

\_\_\_\_\_  
Signature of Owner or of one of two members of Partnership

\_\_\_\_\_  
Signature of Manager or Agent

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**AFFIDAVIT**

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

*Paul E. Leverts*  
\_\_\_\_\_  
Signature of President

*Dej Glah*  
\_\_\_\_\_  
Signature of Secretary

\_\_\_\_\_  
Signature of Manager or Agent

Subscribed and sworn to before me this 30th day of October, 2020.



*Brent Robert Burnett*  
\_\_\_\_\_  
Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to \_\_\_\_\_, CHAMPAIGN COUNTY CLERK, \_\_\_\_\_, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

6.

Name(s) of owner(s) or local manager(s) (include any aliases): Rachel Coventry, Secretary Elected 1-21-19  
 Date of Birth: REDACTED Place of Birth: URBANA, IL  
 Social Security Number: REDACTED Citizenship: UNITED STATES  
 If naturalized, state place and date of naturalization: \_\_\_\_\_  
 Residential Addresses for the past three (3) years: 2501 Bernice Dr., CHAMPAIGN, IL 61822

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: OWNER OF CURTIS ORCHARD

6.

Name(s) of owner(s) or local manager(s) (include any aliases): Jessie Coventry, Treasurer Elected 1-21-19 3  
 Date of Birth: REDACTED Place of Birth: Indianapolis IN  
 Social Security Number: REDACTED Citizenship: UNITED STATES  
 If naturalized, state place and date of naturalization: \_\_\_\_\_  
 Residential Addresses for the past three (3) years: 2501 Bernice Dr., CHAMPAIGN, IL 61822

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: OWNER OF CURTIS ORCHARD

6.

Name(s) of owner(s) or local manager(s) (include any aliases): \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ Citizenship: \_\_\_\_\_  
 If naturalized, state place and date of naturalization: \_\_\_\_\_  
 Residential Addresses for the past three (3) years: \_\_\_\_\_

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: \_\_\_\_\_



6.

Name(s) of owner(s) or local manager(s) (include any aliases):  
DEBRA S. GRAHAM, Vice President - 1-21-19  
 Date of Birth: REDACTED Place of Birth: URBANA, IL  
 Social Security Number: REDACTED Citizenship: UNITED STATES  
 If naturalized, state **place** and **date** of naturalization: \_\_\_\_\_  
 Residential Addresses for the past three (3) years:  
3812 S. DUNCAN RD., CHAMPAIGN, IL 61822

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:  
OWNER OF CURTIS ORCHARD

6.

Name(s) of owner(s) or local manager(s) (include any aliases): "  
RAUDALL D. GRAHAM VICE PRESIDENT; ELECTED 2-25-93  
 Date of Birth: REDACTED Place of Birth: DANVILLE, IL  
 Social Security Number: REDACTED Citizenship: UNITED STATES  
 If naturalized, state **place** and **date** of naturalization: \_\_\_\_\_  
 Residential Addresses for the past three (3) years:  
3812 S. DUNCAN RD., CHAMPAIGN, IL 61822

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:  
OWNER OF CURTIS ORCHARD

6.

Name(s) of owner(s) or local manager(s) (include any aliases): \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
 Social Security Number: \_\_\_\_\_ Citizenship: \_\_\_\_\_  
 If naturalized, state **place** and **date** of naturalization: \_\_\_\_\_  
 Residential Addresses for the past three (3) years: \_\_\_\_\_

1.

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: \_\_\_\_\_

**AFFIDAVIT**

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

\_\_\_\_\_  
Signature of Owner or of one of two members of Partnership

\_\_\_\_\_  
Signature of Owner or of one of two members of Partnership

\_\_\_\_\_  
Signature of Manager or Agent

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**AFFIDAVIT**

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

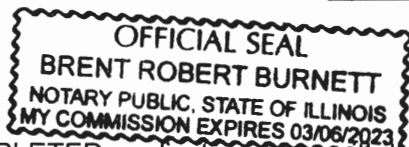
We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Paul E. Lovette  
Signature of President

[Signature]  
Signature of Secretary

\_\_\_\_\_  
Signature of Manager or Agent

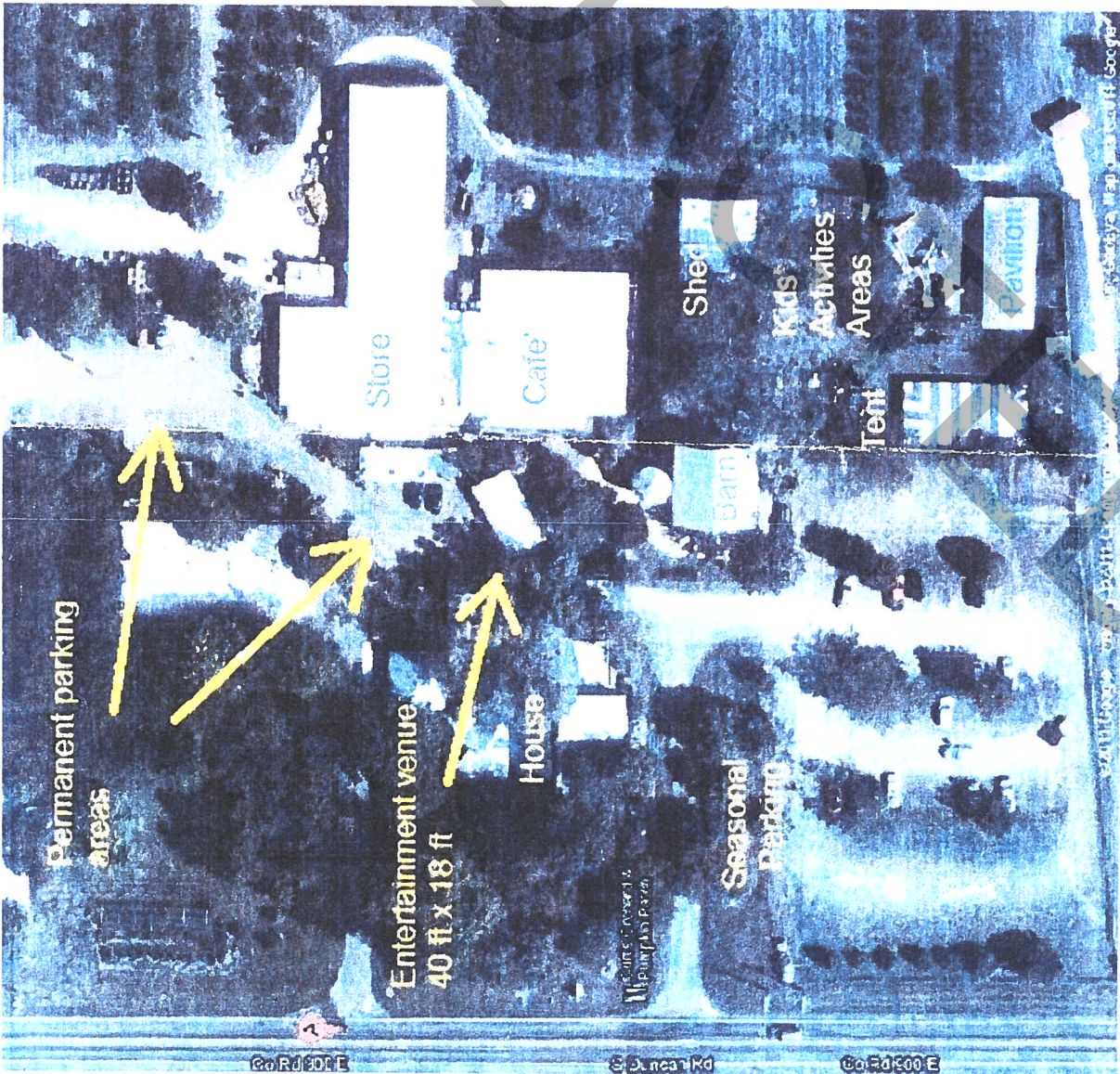
Subscribed and sworn to before me this 30th day of October, 2020.



Brent Robert Burnett  
Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to GORDY HULTEN, CHAMPAIGN COUNTY CLERK, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

REED



RESOLUTION NO. 2021-351

PAYMENT OF CLAIMS AUTHORIZATION

November 2021

FY 2021

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$8,391,815.26 including warrants 625479 through 626480 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$8,391,815.26 including warrants 625479 through 626480 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 18<sup>th</sup> day of November, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2021-352

PURCHASES NOT FOLLOWING PURCHASING POLICY

November 2021

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on November 18, 2021 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 18<sup>th</sup> day of November A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
FY21 Over Drawn Budgeted Expenditure Lines						
None						
<b>INAPPROPRIATE USE OF COUNTY FUNDS</b>						
None						
<b>EMERGENCY PURCHASE</b>						
Regional Planning Commission/Early Childhood Fund	104-VAR-533.45	104-2300/4360	10/26/2021	Grant (OHS) approved. Emergency roof replacement to keep children and staff safe.	Advanced Commercial Roofing Inc.	\$ 151,125.00
<b>NO PURCHASE ORDER ISSUED</b>						
None						
<b>CREDIT CARD PAYMENT PAID WITH TAX</b>						
None						
<b>CREDIT CARD PAID WITH NO RECEIPT</b>						
None						

\*\*\*According to Illinois Attorney General and Champaign County State's Attorney, the Purchasing Policy does not apply to the office of elected officials\*\*\*

\*\* Paid-For information only



<b>Champaign County ARPA Funds Next Steps 11/2021 - 12/2022 (as of 11/2021 working draft)</b>	<b>Nov 2021</b>	<b>Dec 2021</b>	<b>Jan 2022</b>	<b>Feb 2022</b>	<b>Mar 2022</b>	<b>Apr 2022</b>	<b>May 2022</b>	<b>June 2022</b>	<b>July 2022</b>	<b>Aug 2022</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>	<b>Dec 2022</b>
<b>Administration</b>														
Coordination regarding ARPA rules, regulations, updates														
Coordination regarding ARPA reporting requirements														
Provide guidance for eligible uses (responding to all inquiries)														
Coordination and analysis of data for reporting														
Communication with recipients, partners, board, staff, others														
Communications regarding proposal discussions														
Draft and execute contracts as needed														
Coordination of job description and hiring of grant writer														
Research additional sources of funding for initiatives														
Determine adherence of projects with federal requirements														
Evaluate active projects with intended outcomes														
Work with grantees on ongoing performance reporting														
Submission of reports to Dept of Treasury														
Receive second round of ARPA funds / budgeting process														
<b>Affordable Housing Assistance</b>														
Visioning of joint initiative with Housing Authority & plan														
Discuss timing/plan with Central IL Land Bank & contract														
<b>Broadband Projects</b>														
Coordination with consultant on broadband analysis														
Determine future tasks/aspects of Broadband														
<b>Community Violence Intervention</b>														
Discuss initiative for violence intervention outcomes														
Determine partnerships & contracts														
<b>County Department Costs</b>														
Coordination with departments on capital investment projects														
<b>Early Learning Assistance</b>														
Coordination with RPC; agreement of no County maintenance														
<b>Mahomet Aquifer Mapping</b>														
Discuss timing/plan for the project														
<b>Mental Health Services</b>														
Coordination for reporting & monitoring														
<b>Mortgage &amp; Sewer Bill Assistance</b>														
Assess needs/timing/capacity; proposal planning with RPC														
<b>Nonprofit Organization Assistance</b>														
Assess needs/timing/proposals with Immigrant Service Orgs.														
<b>Premium Pay</b>														
Finalize details for premium pay allocations														
<b>Rural Water Project Assistance</b>														
Discuss water district allocations														
<b>Small Business Assistance</b>														
Assess needs/timing/capacity with RPC, EDC, Chambers, etc.														
Propose framework for assistance														

Additional tasks will be added as projects progress

	Projected 2021	Projected 2022	Projected 2023 - 2026	Projected Totals
<b>Income</b>				
Dept of Treasury	\$20,364,815	\$20,364,815	\$0	\$40,729,630
Investment Interest	\$40,000	\$128,000	TBD	\$168,000
<b>Total Income</b>	<b>\$20,404,815</b>	<b>\$20,492,815</b>	<b>TBD</b>	<b>\$40,897,630</b>
<b>Expenses</b>				
Administration	\$49,862	\$103,803	\$447,300	\$600,965
Affordable Housing Assistance	\$0	\$1,000,000		\$1,000,000
Broadband Projects	\$0	\$3,000,000		\$3,000,000
County Dept Costs	\$0	\$7,490,714		\$7,490,714
Community Violence Intervention	\$0	\$1,500,000		\$1,500,000
Early Learning Assistance	\$0	\$1,500,000		\$1,500,000
Mahomet Aquifer Mapping	\$0	\$500,000		\$500,000
Mental Health Services	\$770,436	\$0		\$770,436
Mortgage/Sewer Bill Assistance	\$0	\$450,000		\$450,000
Non-Profit Assistance	\$0	\$250,000		\$250,000
Premium Pay	\$0	\$750,000		\$750,000
Rural Water Project Assistance	\$0	\$2,000,000		\$2,000,000
Small Business Assistance	\$0	\$1,000,000		\$1,000,000
Other to be determined	\$0	\$0		\$0
<b>Total Expenses</b>	<b>\$820,298</b>	<b>\$19,544,517</b>	<b>\$447,300</b>	<b>\$20,812,115</b>



**GEORGE P. DANOS, CPA**  
COUNTY AUDITOR

**K. ORION SMITH, CPA**  
CHIEF DEPUTY AUDITOR



1776 EAST WASHINGTON  
URBANA, ILLINOIS 61802  
TELEPHONE (217) 384-3763  
FAX (217) 384-1285

**OFFICE OF THE AUDITOR**  
CHAMPAIGN COUNTY, ILLINOIS

**MEMORANDUM**

**DATE :** November 10, 2021  
**TO :** Finance Chair Stephanie Fortado, Finance Vice-Chair Jim Goss and Board Members  
**FROM :** George P. Danos, County Auditor & Orion Smith, Chief Deputy Auditor  
**RE :** Auditor's Update with emphasis on bank reconciliations

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The Auditor awaits the Treasurer's contributions to the 2020 audit. Foremost among them is the completion of the 2020 **Collector** accounts.

The Treasurer's Office had initially promised the completion of these reconciliations by the end of September but then asked to be given October as well.

During the November 2 Finance Meeting, the Treasurer affirmed that she was proceeding with the collector reconciliations. We looked forward to hearing an update from her at the Committee of the Whole. In our October County Board memo (handout), we held that:

**The Treasurer must make the collector reconciliations available by November 8 to ensure timely issuance of the auditor opinion. Delay of that opinion triggers GATA noncompliance and Stop Pay enforcements.**

However, neither the Chief Deputy Auditor nor the external auditor has seen the work. We ask that the Treasurer submit her collector reconciliations to both parties as soon as possible. The Auditor shall comment on the quality of any such submission at the December 8 Committee of the Whole.

The Treasurer also has the duty to provide timely, concurrent precursors to the **County** reconciliations, whereupon the Auditor's office ties out the bank statements to the general ledger. This ensures timely recording of revenue and expenditures for the sake of monthly reporting and budgeting.

The joint Auditor-Treasurer August memo affirms that "The Treasurer shall compile a detailed cash receipts and disbursement report that matches activity to the bank statements." Those are substantially complete except for the August and September Trust & Agency account.

The Auditor's office needs timely reconciliation precursors (i.e., thirty days after the close of each month) to import an intact year into the new ERP.

The 2020 Audit has the following timetable:

The Auditor's Office aims to have the 2020 audit completed by the end of year.

Baker Tilly began field work on November 8. They test and review for four weeks, leaving two weeks for a final review, including that of the **Collector** reconciliations.



# **Cassandra “CJ” Johnson**

**COUNTY TREASURER & COLLECTOR  
CHAMPAIGN COUNTY, ILLINOIS**

## **MEMORANDUM**

**TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and  
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the Whole**

**FROM: Cassandra Johnson, County Treasurer & Collector**

**DATE: November 12, 2021**

**RE: Response to Auditor Update**

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Upon receiving the Auditor’s update regarding the 2020 reconciliations, the Treasurer provides the following updates to the board:

The Treasurer has been working directly with the external auditor to provide the requisite information requested based on the timeline provided, which had yet to include the 2020 collector bank reconciliations.

On Tuesday, November 9, 2021, the Treasurer emailed the external auditor to request the website for uploading the collector bank reconciliations, which had not yet been provided.

The Treasurer began uploading the documents to the Baker Tilly website on November 10, 2021, ensuring to conduct a cursory check prior to uploading.

Prior to the Auditor’s update, the Treasurer did not receive clear communication on what the Auditor needed versus the external auditor. Upon discussion and verification by the Treasurer, the Auditor can view all the reconciliations on the Baker Tilly website as they are uploaded.



## RESPONSE TO PROPOSAL

### Champaign County Continuum of Service Providers

#### Low-Barrier, Year-Round Emergency Shelter for Single Individuals

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#### BACKGROUND & CRITICAL GAP IN SERVICE

Beginning in 2016, C-U at Home and other community agencies began discussions for filling a gap in winter emergency shelter services. In each of the subsequent winters in 2017-2018 and 2018-2019, C-U at Home and other partners operated an overnight shelter for homeless men. On Oct. 31, 2019, C-U at Home launched another winter season to provide a “Housing First” model for its men’s and women’s emergency shelters (in partnership with Austin’s Place) and continued this model throughout the height of Covid to May 2021. Services at the emergency shelters were reduced for the summer months due to staffing shortages and safety/monitoring concerns. This time of “service reduction” gave C-U at Home time to reflect on the “Housing First” model and its impact on the lives of its clients. Based on this strategic reflection, C-U at Home pivoted and reopened in August 2021 under a more restrictive policy leaving a critical gap in services for low-barrier programming. This decision was based on two key criteria – the safety of staff and the safety of residents in the shelter.

Lessons learned from C-U at Home’s Housing First pilot model:

- To ensure the highest level of safety and impact, emergency shelter services should be further broken down based on the goals of the individuals utilizing the services – stability/empowerment and survival. Though each adopts principles of Housing First, the **operational models for each varies dramatically**. (Housing First core principles include immediate access to housing with no requirements, consumer choice and self-determination, recovery orientation, individualized and client-driven supports and social and community integration)
- For clients hoping to gain stability and begin to make and meet their goals, an emergency shelter with more structure, routines, and requirements for how to act provides a solid foundation. These clients benefit from case management services, mentorships, and are more apt to use additional community services in reaching their goals.
- For those clients just trying to survive, immediate access to a warm shelter for the nighttime hours is all that is needed. These clients tend to suffer from alcohol and substance abuse, untreated mental health issues, etc. To ensure their safety and the

safety of staff, these clients should be cared for by trained individuals in the fields of protection and substance abuse/mental health. This model brings forth challenges in recruiting and retaining skilled staff and funding increased costs.

### **PROPOSAL TO PROVIDE LOW-BARRIER EMERGENCY SHELTER SERVICES, Winter 2022**

C-U at Home, as the organization with the most experience in this space, has developed this proposal to fill this critical gap – for the Winter 2022 - with an opportunity to reflect on how to move forward year-round.

To fill the critical gap of those in need of a low-barrier emergency shelter to survive the cold months of 2021-2022, C-U proposes opening a temporary set of second shelters – one for men and another for women. These shelters will be located within walking proximity of the current shelter (70 E Washington, Champaign).

The shelters will be open 7:30p to 7:30a 7-days a week with the Phoenix Center acting as a warming center when temperatures reach a certain degree threshold. All clients will undergo an intake procedure at 70 E Washington with a determination made on the client's goals. For those whose goal is survival, they will be transported to the shelter that is properly staffed to care for their needs. Conversations are ongoing on how to properly intake a client in need of survival programming outside of intake hours and transportation.

The low-barrier shelters will be staffed with two professionals. One professional will be trained and skilled in protection/security while the other professional will be trained and skilled in alcohol and substance abuse counseling. The success of this proposed solution is the ability to recruit and retain such professionals. C-U at Home has reached out to three security firms to begin conversations on the probability of retaining trained staff for protection/security.

The success of such solution is focused on partnerships and investments from local government and community-based organizations. For example:

- Strong partnership with Champaign Police Department. Without a partnership between the low-barrier shelters and the Champaign Police Department, executing on this proposal will not be possible. C-U at Home has met and will continue to meet with CPD to discuss this partnership.
- Secure funding for model. The proposed shelters require a significant investment to run adequately. C-U at Home estimated to run a 4-month low-barrier emergency shelter to be in the range of \$400,000 - \$450,000. See proposed budget.

### **TIMELINE**

If funding is secured and the partnership with Champaign Police Department is agreed-upon by the end of November, C-U at Home estimates it can operationalize the two low-barrier emergency shelters by December 13, 2021 and run both through April 15, 2022.



**C-U at Home**  
**LOW BARRIER SHELTER INITIATIVE BUDGET AND TIMELINE**

BUDGET	CAPITAL	OPERATING	COMMENTS
<b>STAFFING OF SHELTERS</b>			
Security focus Team Member		\$ 215,000	1-2 per shelter/12-18 hour a day \$55/hour 18 weeks
Mental health/substance abuse focus Team Member		\$ 135,000	1 per shelter/12 hour a day \$50/hour 18 weeks
Manager, Shelter Services		\$ 25,000	1 person Full time - 4 months
Outreach Team Member		\$ 20,000	1 person Full time - 4 months
<b>OCCUPANCY</b>			
Space Rental		\$ 26,000	4 months @ \$2,000/month - separate space for men and women
Utilities		\$ 8,000	4 months @ \$1,000/month
Cleaning and Janitorial Supplies		\$ 2,000	4 months @ \$250/month
Communication Tools		\$ 2,000	4 months @ \$250/month
Snow Removal			
Beds and equipment	\$ 5,000		
Damage to Rental Facilities	\$ 50,000		
Van/Transportation	\$ 40,000		
<b>OVERSIGHT</b>			
Centralized Intake Case Manager		\$ 8,000	25% time - 4 months
Administration		\$ 4,000	Executive leadership, accounting, human resources
		<u>\$ 95,000</u>	
		<u>\$ 445,000</u>	
<b>CASH INFLOW NEEDS</b>			
Grants/Funding secured by Partners/Government	\$ 490,000		
C-U at Home Fundraising Campaign	\$ 50,000		
	<u>\$ 540,000</u>		
TIMELINE of KEY ACTIVITIES			
Champaign County Continuum of Care/Community Partners Activities			
Submission of RFP To Champaign County Continuum	November	December	January
Continuum/Partners/Government is able to secure funding	11/15/2021		
		February	March
		April	May
		November	December
		January	February
		March	April
		May	
<b>C-U at Home Activities</b>			
Begin to approach donors for C-U's financial commitment		11/15/2021	
Reach out to security companies for staffing		11/1/2021	
Recruit Substance abuse/mental health professionals	November		
Discuss partnership Champaign Police Department	10/27/2021		
Open Shelter		12/13/2021	4/15/2021
Shelter closes			
Debrief with community partners			May