

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, April 22, 2021 – 6:30 p.m.

Brookens Administrative Center/Zoom
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page #s

- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Adoption of Resolution No. 2021-153 appointing Samantha Carter in District 6 to fill Cameron Raab's unexpired term ending November 30, 2022 1
- VII. Administration of Oath of Office to Samantha Carter by County Clerk
- VIII. Date/Time of Next Regular Meetings
Standing Committees:
 - A. County Facilities Committee Meeting
Tuesday, May 4, 2021 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Environment & Land Use Committee
Thursday, May 6, 2021 @ 6:30 p.m.
Lyle Shields Meeting Room
 - C. Highway & Transportation Committee Meeting
Friday, May 7, 2021 @ 9:00 a.m.
1605 E Main Street, Urbana

Committee of the Whole:

 - A. Study Session – Finance Committee
Tuesday, April 27, 2021 @ 6:00pm
Lyle Shields Meeting Room
 - B. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, May 11, 2021 @ 6:30 p.m.
Lyle Shields Meeting Room

County Board:

 - A. Regular Meeting
Thursday, May 20, 2021 @ 6:30 p.m.
Lyle Shields Meeting Room
- IX. Public Participation
 - Being accepted remotely through zoom – for instructions go to:
http://www.co.champaign.il.us/CountyBoard/CB/2021/210422_Meeting/210422_Zoom_meeting_procedure.pdf
- X. *Consent Agenda 2 - 34
- XI. Communications

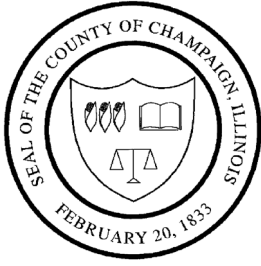
XII.	Approval of Minutes	
	A. March 18, 2021 – Regular Meeting	35 - 43
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	A. Adoption of Resolution No. 2021-154 authorization for full and final release of all claims	44 - 49
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	1. Adoption of Resolution No. 2021-145 designating Meeting Room 1 as Shields-Carter Meeting Room	63
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	1. Adoption of Resolution No. 2021-149 amending the schedule of authorized positions for the Champaign County Clerk’s Office – Director of Operations	64 - 70
XVI.	New Business – Action Items	
	A. Adoption of Resolution No. 2021-150 authorizing purchases not following purchasing policy	71 - 72
	B. Adoption of Resolution No. 2021-151 authorizing payment of claims	73
	C. Adoption of Resolution No. 2021-152 authorizing interfund loans from fund reserves to other funds	74
	D. Resolution to consider county commitment to airport guarantee (to be distributed)	
	E. Resolution authorizing Treasurer to waive interest on late property tax payments (to be distributed)	
XVII.	Other Business	
	A. Semi-annual review of closed session minutes	
XVIII.	Discussion/Information Only	
	A. Employee COVID-19 testing update	
XIX.	Adjourn	

*Roll call
**Roll call and 15 votes
***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, April 22, 2021 - 6:30 p.m.

Brookens Administrative Center/Zoom
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

Page #s

A. Environment and Land Use Committee

1. Adoption of Ordinance No. 2021-5 amending Zoning Ordinance for a zoning map amendment on certain property, case 002-AM-21 2 - 3

B. Highway & Transportation

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2. Adoption of Ordinance No. 2021-123 approving appropriation of funds from the County Bridge Fund, Pesotum Township, #21-18110-00-BR 7 - 9
3. Adoption of Resolution No. 2021-124 awarding of contract for bridge replacement, Compromise Township, #20-06095-00-BR, Big O Services 10
4. Adoption of Resolution No. 2021-125 awarding of contract for the furnish of bituminous material from the plant for the 2021 maintenance of various road districts and county highways in Champaign County, Emuliscoat, Inc 11
5. Adoption of Resolution No. 2021-126 awarding of contract for the furnish of bituminous material from the plant for the 2021 maintenance of various road districts and county highways in Champaign County, Illiana Construction Company 12

C. Policy, Personnel & Appointments

1. Adoption of Resolution No. 2021-127 appointing Darrell Schiff to the Mt. Olive Cemetery Association, unexpired term ending 6/30/2026 13
2. Adoption of Resolution No. 2021-128 appointing David Bosch to the Broadlands-Longview Fire Protection District, term 5/1/2021-4/30/2024 14
3. Adoption of Resolution No. 2021-129 appointing Jill Stewart to the Edge-Scott Fire Protection District, term 5/1/2021-4/30/2024 15
4. Adoption of Resolution No. 2021-130 appointing John Flavin to the Ivesdale Fire Protection District, term 5/1/2021-4/30/2024 16
5. Adoption of Resolution No. 2021-131 appointing Patrick Quinlan to the Ludlow Fire Protection District, term 5/1/2021-4/30/2024 17
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9. Adoption of Resolution No. 2021-135 appointing Douglas Enos to the Sangamon Valley Fire Protection District, term 5/1/2021-4/30/2024 21

10. Adoption of Resolution No. 2021-136 appointing Paul Berbaum to the Scott Fire Protection District, term 5/1/2021-4/30/2024 22
11. Adoption of Resolution No. 2021-137 appointing Richard Denhart to the St. Joseph-Stanton Fire Protection District, term 5/1/2021-4/30/2024 23
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17. Adoption of Resolution No. 2021-143 appointing Daphne Maurer to the Mental Health Board, unexpired term ending 12/31/2024 29
18. Adoption of Resolution No. 2021-144 appointing County Board Member Stan Harper as the alternate liaison to the Labor/Management Health Insurance Committee 30

D. Finance

1. **Adoption of Resolution No. 2021-146 approving Budget Amendment 21-00014 31 - 32
Fund 850 Geog Inf Sys Joint Venture / Dept 111 Operations & Administration
Increased Appropriations: \$27,900
Increased Revenue: \$27,903
Reason: Amendment needed to cover costs for acquisition of enhanced hydro break lines and updated hydro-flattened DEM for generation of county-wide 1ft contours from LIDAR data. CCGIS shall be the administrative agent for this project. The expenditure to be paid with pass through funds from the member agencies as reflected in the requested revenue increases.
2. **Adoption of Resolution No. 2021-147 approving Budget Amendment 21-00015 33
Fund 107 Geographic Inf System Fund / Dept 010 County Board
Increased Appropriations: \$5,475
Increased Revenue: \$0
Reason: LIDAR county-wide contour layer to be procured by GIS Consortium with costs allocated to member agencies. Champaign County's cost is \$10,950 with Highway paying 50% and GIS Fund paying 50% if approved by the Board.
3. Adoption of Resolution No. 2021-148 authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel #14-03-35-427-011 34

RESOLUTION NO. 2021-153

A RESOLUTION APPOINTING SAMANTHA CARTER AS A COUNTY BOARD MEMBER IN DISTRICT 6 TO FILL AN UNEXPIRED TERM FOR CAMERON RAAB ENDING NOVEMBER 30, 2022

WHEREAS, Cameron Raab, a County Board Member in District 6 for Champaign County with a term ending November 30, 2022, submitted his resignation from that office effective April 9, 2021; and

WHEREAS, Pursuant to 55 ILCS 5/2, when a vacancy occurs in any elective county office, the County Executive shall declare that such vacancy exists and notification thereof shall be given to the county central committee of each established political party, and the vacancy shall be filled within 60 days by appointment of the County Executive with the advice and consent of the county board; and

WHEREAS, The Champaign County Executive sent notification of the vacancy to the county central committee of each established political party; and

WHEREAS, Pursuant to a recommendation from the Democratic Central Committee, the County Executive recommends the appointment of Samantha Carter to fill the unexpired term of County Board Member in District 6 ending on November 30, 2022; and

WHEREAS, the County Executive also recommends the appointment of Samantha Carter to serve as a member of the Highway Committee replacing Cameron Raab;

NOW, THEREFORE BE IT RESOLVED By the County Board of Champaign County that the appointment of Samantha Carter to fill the unexpired term ending November 30, 2022 of Champaign County Board Member District 6, is hereby approved.

PRESENTED, PASSED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

ORDINANCE NO. 2021-5
ORDINANCE AMENDING ZONING ORDINANCE
FOR A ZONING MAP AMENDMENT ON CERTAIN PROPERTY

002-AM-21

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Zoning Case 002-AM-21;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois*, be amended by reclassifying from the AG-2 Agriculture Zoning District to the B-4 General Business Zoning District on the following described real estate:

A 7.05-acre tract in the East Half of the Northeast Quarter of the Northeast Quarter of Section 33, Township 20 North, Range 9 East of the Third Principal Meridian in Somer Township with an address of 3804 N Cunningham Avenue, Urbana, more particularly described in Exhibit A;

2. That the reclassification of the above-described real estate be subject to the following condition:
 - A. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425 (attached).
3. That the boundary lines of the Zoning Map be changed in accordance with the provisions hereof

PRESENTED, PASSED, APPROVED AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

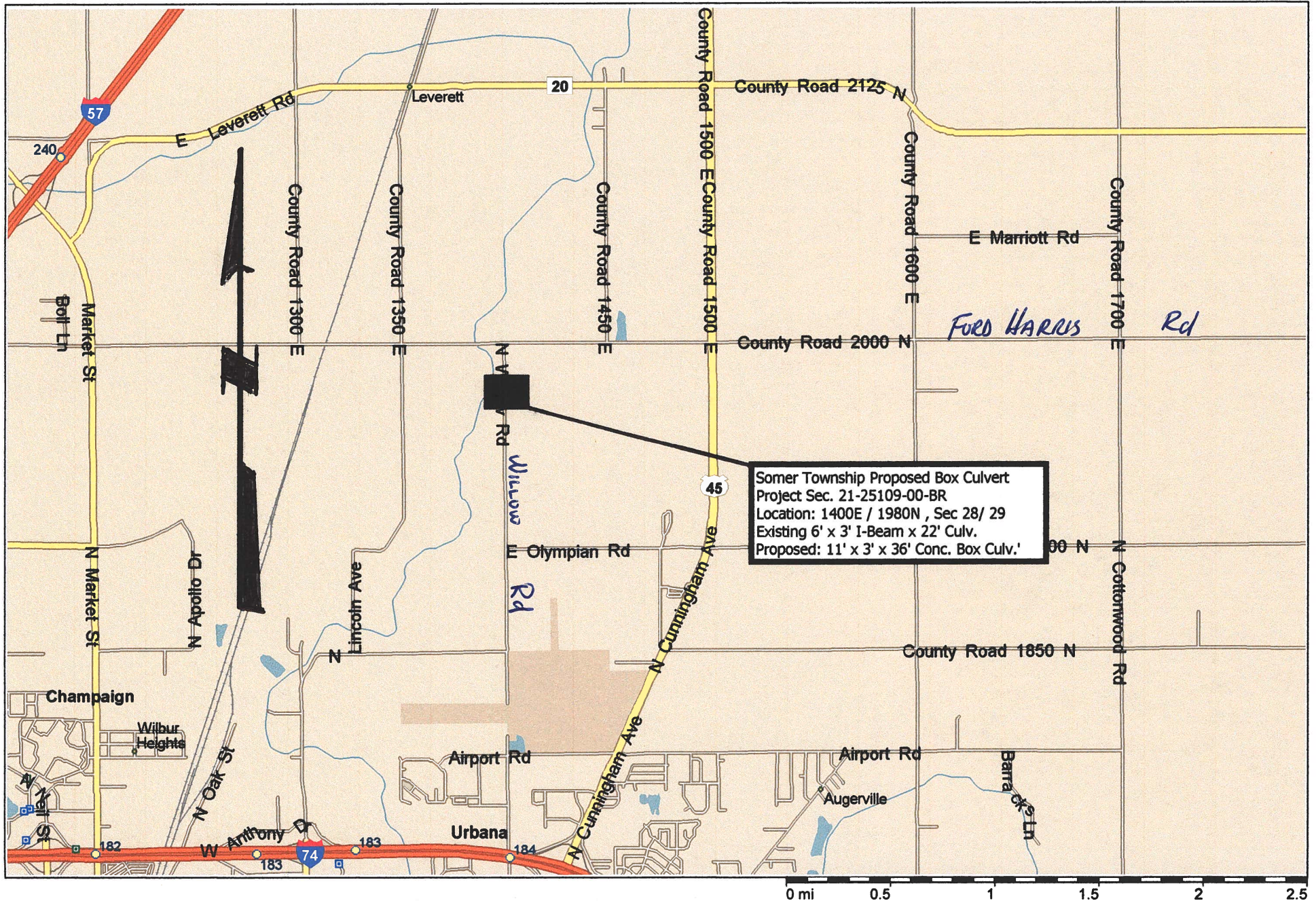
EXHIBIT A

That part of the Northeast Quarter of the Northeast Quarter of Section 33, Township 20 North, Range 9 East of the Third Principal Meridian, which lies East of the Public Road adjoining the Kankakee and Urbana Company's Right-of-Way, being described as:

Beginning at a point 142.2 feet South of the Northeast corner of said Northeast Quarter of the Northeast Quarter of Section 33 and running then South 1180.40 feet to the Southeast corner of said Northeast Quarter of the Northeast Quarter of Section 33 then west on the South line of said Northeast Quarter of the Northeast Quarter of Section 33 a distance of 556 feet, to the East side of said Public Road, thence Northeasterly along the East side of said Public Road to the point of beginning, subject to the right of way of State Bond Issue Route No. 25.

Commonly known as 3804 and 3710 North Cunningham Avenue, Urbana, Illinois.

SOMER TWSP SEC 21-25109-00-BR



Somer Township Proposed Box Culvert
 Project Sec. 21-25109-00-BR
 Location: 1400E / 1980N, Sec 28/ 29
 Existing 6' x 3' I-Beam x 22' Culv.
 Proposed: 11' x 3' x 36' Conc. Box Culv.'

FORD HARRIS Rd

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LOCATION MAP

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Rick Wolken, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Somer Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 28 & 29, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$32,800.00, which will be more than .02% of the value of all the taxable property in the Somer Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Somer Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Somer Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Rick Wolken

Commissioner of Highways of
Somer Road District,
Champaign County, Illinois

RESOLUTION NO. 2021-122

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

- 1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
- 2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
- 3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
- 4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Somer Road District.
- 5. The County Board further directs the County Engineer to file said certificate with the clerk of the Somer Road District.
- 6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April, A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Pesotum Bridge Replacement



Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Champaign County GIS Consortium

0.45



This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.



RESOLUTION NO. 2021-123

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of contracted engineering and 10% of the cost of construction to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Pesotum Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April, A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Darlene A. Kloepfel
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Steve Miller, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 250N between Sections 19 and 20 in Pesotum Township, over the Two Mile Slough, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge be replaced; and
4. The cost to replace the aforesaid structure is estimated to be \$400,000 which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay 10% of the construction cost and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Steve Miller

Commissioner of Highways of
Pesotum Road District,
Champaign County, Illinois

RESOLUTION NO. 2021-124

RESOLUTION AWARDING OF CONTRACT FOR
BRIDGE REPLACEMENT
SECTION #20-06095-00-BR

WHEREAS, The following low bid was received at a Public Letting held on April 6, 2021 in Urbana, Illinois, for the replacement of bridge 010-4027 on County Road 2800N in Compromise Township, Champaign County

Big O Services-\$348,373.50

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to Big O Services.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue, County Engineer

RESOLUTION NO. 2021-125

RESOLUTION AWARDING OF CONTRACT
FOR THE FURNISH
OF BITUMINOUS MATERIAL FROM THE PLANT FOR
2021 MAINTENANCE OF VARIOUS ROAD DISTRICTS AND
COUNTY HIGHWAYS
IN CHAMPAIGN COUNTY

WHEREAS, The following low bid was received at a Public Letting held on April 7, 2021 in Urbana, Illinois, for FOB, furnished from the plant, of Bituminous Materials for the 2021 Maintenance of Various Road Districts and County Roads in Champaign County;

Emulsicoat, Inc.-\$20,400.00; and

WHEREAS, The County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Champaign County does hereby award the above listed bid to Emulsicoat, Inc.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. 2021-126

RESOLUTION AWARDING OF CONTRACT
FOR THE FURNISH AND SPREAD ON THE ROAD
OF BITUMINOUS MATERIAL FOR
2021 MAINTENANCE OF VARIOUS ROAD DISTRICTS AND
COUNTY HIGHWAYS
IN CHAMPAIGN COUNTY

WHEREAS, The following low bid was received at a Public Letting held on April 7, 2021 in Urbana, Illinois, for Furnish and Spread on the roads of Bituminous Materials for the 2021 Maintenance of Various Road Districts and County Roads in Champaign County;

Illiana Construction Company-\$2,979,871.43; and

WHEREAS, The County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Champaign County does hereby award the above listed bid to Illiana Construction Company.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. 2021-127

RESOLUTION APPOINTING DARRELL SCHIFF TO THE
MT. OLIVE CEMETERY ASSOCIATION

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Darrell Schiff to the Mt. Olive Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Darrell Schiff to the Mt. Olive Cemetery Association for a term ending June 30, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Darrell Schiff, 203 E. Evergreen, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-128

RESOLUTION APPOINTING DAVID BOSCH TO THE
BROADLANDS-LONGVIEW FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of David Bosch to the Broadlands-Longview Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of David Bosch to the Broadlands-Longview Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: David Bosch, 2265 CR 300 N, Broadlands, IL 61816.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-129

RESOLUTION APPOINTING JILL STEWART TO THE
EDGE-SCOTT FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Jill Stewart to the Edge-Scott Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jill Stewart to the Edge-Scott Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jill Stewart, 303 Ira St., Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-130

RESOLUTION APPOINTING JOHN FLAVIN TO THE
IVESDALE FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of John Flavin to the Ivesdale Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of John Flavin to the Ivesdale Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: John Flavin, 207 5th St., Ivesdale, IL 61851

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-131

RESOLUTION APPOINTING PATRICK QUINLAN TO THE
LUDLOW FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Patrick Quinlan to the Ludlow Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Patrick Quinlan to the Ludlow Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Patrick Quinlan, 2172 CR 3500 N, Ludlow, IL 60949

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-132

RESOLUTION APPOINTING TYLER WRIGHT TO THE
OGDEN-ROYAL FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Tyler Wright to the Ogden-Royal Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Tyler Wright to the Ogden-Royal Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Tyler Wright, 306 E. Church St., Royal, IL 61871.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-133

RESOLUTION APPOINTING CHRIS HAUSMAN TO THE PESOTUM FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Chris Hausman to the Pesotum Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Chris Hausman to the Pesotum Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Chris Hausman, 948 CR 100 N, Pesotum, IL 61863.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-134

RESOLUTION APPOINTING MIKE MCHENRY TO THE
PHILO FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Mike McHenry to the Philo Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Mike McHenry to the Philo Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Mike McHenry, 1670 CR 600 N, Philo, IL 61864.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-135

RESOLUTION APPOINTING DOUGLAS ENOS TO THE
SANGAMON VALLEY FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Douglas Enos to the Sangamon Valley Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Douglas Enos to the Sangamon Valley Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Douglas Enos, 42 Glenbrook, Fisher, IL 61843.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-136

RESOLUTION APPOINTING PAUL BERBAUM TO THE
SCOTT FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Paul Berbaum to the Scott Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Paul Berbaum to the Scott Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Paul Berbaum, 476 CR 1700 N, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-137

RESOLUTION APPOINTING RICHARD DENHART TO THE
ST. JOSEPH-STANTON FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Richard Denhart to the St. Joseph-Stanton Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Richard Denhart to the St. Joseph-Stanton Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Richard Denhart, 1673 CR 2200 E, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-138

RESOLUTION APPOINTING MICHAEL TITTLE TO THE THOMASBORO FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Michael Tittle to the Thomasboro Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Michael Tittle to the Thomasboro Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Michael Tittle, 408 W. Morris St., Thomasboro, IL 61878.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-139

RESOLUTION APPOINTING VICKI FOLEY TO THE
TOLONO FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Vicki Foley to the Tolono Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Vicki Foley to the Tolono Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Vicki Foley, 503 E. Marshall St., Tolono, IL 61880.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-140

RESOLUTION APPOINTING DENNIS DAVIS TO THE
TOLONO FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Dennis Davis to the Tolono Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Dennis Davis to the Tolono Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Dennis Davis, 306 E. Washington St., Tolono, IL 61880.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-141

RESOLUTION APPOINTING DAVID DUPRE TO THE
WINDSOR PARK FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of David Dupre to the Windsor Park Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of David Dupre to the Windsor Park Fire Protection District for a term commencing May 1, 2021 and ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: David Dupre, 2511 Lyndhurst Dr., Champaign, IL 61820.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-142

RESOLUTION APPOINTING MATTHEW HAUSMAN TO THE
MENTAL HEALTH BOARD

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Matthew Hausman to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Matthew Hausman for an unexpired ending December 31, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Matthew Hausman, 948 CR 100 N, Pesotum, IL 61863.

PRESENTED, ADOPTED, APPROVED, by the County Board this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-143

RESOLUTION APPOINTING DAPHNE MAURER TO THE MENTAL HEALTH BOARD

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Daphne Maurer to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Daphne Maurer for an unexpired ending December 31, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Daphne Maurer, 4901 Westborough Sr., Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-144

RESOLUTION APPOINTING COUNTY BOARD MEMBER STAN HARPER AS THE
ALTERNATE LIAISON TO THE LABOR/MANAGEMENT HEALTH
INSURANCE COMMITTEE

WHEREAS, Darlene A. Kloepfel has submitted to the County Board her appointment of Board member Stan Harper as the alternate liaison to the Labor/Management Health Insurance Committee; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/2-5009;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of County Board member Stan Harper as the alternate liaison to the Labor/Management Health Insurance Committee for a term ending November 30, 2022; and

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-146

BUDGET AMENDMENT

April 2021

FY 2021

WHEREAS, The County Board has approved the following amendment to the FY2021 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2021 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2021 budget.

Budget Amendment #21-00014

Fund: 850 Geog Inf Sys Join Venture
Dept. III Operations & Administration

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.07 Professional Services	<u>27,900</u>
	Total 27,900
Increased Revenue:	
336.09	10,950
336.01	10,014
336.02	2,254
336.03	1,003
336.16	802
336.14	811
336.06	<u>2,069</u>
	Total 27,903

REASON: Amendment needed to cover costs for acquisition of enhanced hydro breaklines and updated hydro-flattened DEM for generation of county-wide lft contours from LIDAR data. CCGIS shall be the administrative agent for this project. The expenditure to be paid with pass through funds from the member agencies as reflected in the requested revenue increases.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2021-147

BUDGET AMENDMENT

April 2021

FY 2021

WHEREAS, The County Board has approved the following amendment to the FY2021 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2021 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2021 budget.

Budget Amendment #21-00015

Fund: 107 Geographic Inf System Fund
Dept. 010 County Board

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
533.07 Professional Services

5,475
Total 5,475

Increased Revenue:
None: from Fund Balance

0
Total 0

REASON: LIDAR county-wide contour layer to be procured by GIS Consortium with costs allowed to member agencies. Champaign County's cost is \$10,950 with Highway paying 50% and GIS Fund paying 50% if approved by the Board.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-148

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 14-03-35-427-011

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

Ludlow Township
Permanent Parcel Number: 14-03-35-427-011
As described in certificate(s): 173 sold October 2016; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Lawrence Rix, Tracy Rix, has bid \$651.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$250.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording; and the remainder of \$350.00 shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$651.00;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Executive to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$250.00 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
March 18, 2021

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, March 18, 2021, at 6:30 PM in the Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, and remote participation via Zoom due to social distancing necessitated by the Coronavirus, with County Executive Darlene Kloeppel presiding, Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Humphrey, King, Lokshin, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Esry, Fortado, Goss, Harper, and Patterson – 18; absent: Passalacqua – 1; Late: McGuire (arrived before 6:36 and missed no votes), Paul (arrived before 6:36 and missed one vote in the middle of the session), and Cowart (arrived before 7:03 and missed the first seven votes; departed early before 7:55 and missed final four votes) – 3. County Executive Kloeppel declared a quorum present and the Board competent to conduct business. Board Members Harper and Michaels were physically present at the Brookens Administrative Center; all other members were remote via Zoom. Due to the remote attendance situation all voting must be by roll call, per Illinois Public Act 101-0640, approved by Governor Pritzker June 12, 2020.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read a prayer and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on **March 4, 11, 17**.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Member King seconded. Motion carried by unanimous roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab,
Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken,
Ammons, Esry, Fortado, Goss, Harper, and Patterson – 20

Nays: None

Champaign County Board
March 18, 2021

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee Meeting
Wednesday, April 7, 2021 6:30 PM
Lyle Shields Meeting Room
- B. Environment & Land Use Committee Meeting
Thursday, April 8, 2021 at 6:30 PM
Lyle Shields Meeting Room
- C. Highway & Transportation Committee Meeting
Friday, April 9, 2021 at 9:00 AM
1605 E Main Street, Urbana

Committee of the Whole:

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance
Tuesday, April 13, 2021 at 6:30 PM
Lyle Shields Meeting Room

County Board:

- A. Regular Meeting
Thursday, April 22, 2021 at 6:30 PM
Lyle Shields Meeting Room
- B. Study Session
Tuesday, April 27, 2021 at 6:00 PM
Lyle Shields Meeting Room

PUBLIC PARTICIPATION

All public participation was remote via Zoom.

Scott Tess, City of Urbana Sustainability Officer, expressed his support for the Ordinance 2021-3 establishing a Property Assessed Clean Energy area and program.

Dr. Dalitso Sulamoyo, Regional Planning Commission Chief Executive Officer, spoke on the delinquent 2019 County Audit and its effect on RPC and the stop-gap funding proposal of Resolution 2021-120.

CONSENT AGENDA

Board Member Esry offered a motion to approve the Consent Agenda, comprising of eight resolutions; Board Member McGuire seconded. Motion carried by unanimous roll-call vote.

Champaign County Board
March 18, 2021

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab,
Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken,
Ammons, Esry, Fortado, Goss, Harper, and Patterson – 20
Nays: None

COMMUNICATIONS

Board Member Humphrey spoke about the recent shooting spree in Atlanta targeting women of Asian descent and about anti-Asian racism in the community.

Board Member Fortado spoke about anti-Asian racism and read a statement of solidarity by the Multicultural Student Association at the University of Illinois' School of Labor and Employment Relations.

APPROVAL OF MINUTES

Board Member Thorsland offered a motion to approve the minutes of the Regular Meeting of the County Board of February 18, 2021; Board Member Stohr seconded. Motion carried by unanimous roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab,
Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken,
Ammons, Esry, Fortado, Goss, Harper, and Patterson – 20
Nays: None

STANDING COMMITTEES

COUNTY FACILITIES

County Executive Kloeppe noted the Summary of Action Taken for County Facilities on March 2, 2021, was received and placed on file.

ENVIRONMENT AND LAND USE

County Executive Kloeppe noted the Summary of Action Taken for Environment and Land Use on March 4, 2021, was received and placed on file.

HIGHWAY & TRANSPORTATION

County Executive Kloeppe noted the Summary of Action Taken for Highway and Transportation on March 5, 2021, was received and placed on file.

AREAS OF RESPONSIBILITY

County Executive Kloeppel noted the Summary of Action taken for the Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appointments) of March 9, 2021, was received and placed on file.

POLICY, PERSONNEL, & APPOINTMENTS

Board Member Stohr offered a motion to adopt Resolution No. 2021-110 appointing Linda Turnbull as the Resident Commissioner of the Housing Authority of Champaign County; Board Member King seconded. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, Harper, and Patterson – 17

Nays: McGuire, Esry, and Goss – 3

Board Member Stohr offered a motion to adopt Resolution No. 2021-112 to establish place of election for Sidney and East Bend; Board Member Straub seconded. Board Member Harper asked if voters in East Bend Township had been given notice about the change; County Clerk Ammons was invited to join the conversation and confirmed the notice. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, and Patterson – 15

Nays: McGuire, Paul, Esry, Goss, and Harper – 5

FINANCE

Board Member Fortado offered a motion to adopt Resolution No. 2021-113 forgiving Loans from the Champaign County General Corporate funds to the Nursing Home Fund authorized by Resolution Nos. 2018-411 and 2019-55; Board Member Thorsland seconded. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, and Patterson – 15

Nays: McGuire, Paul, Esry, Goss, and Harper – 5

Board Member Fortado offered a motion to adopt Resolution No. 2021-90 amending the schedule of authorized positions for the Champaign County Treasurer Department – Chief Deputy Treasurer; Board Member Lokshin seconded. Motion carried by roll-call vote.

Champaign County Board
March 18, 2021

Yeas: Humphrey, King, Lokshin, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, and Patterson – 15

Nays: McGuire, Paul, Esry, Goss, and Harper – 5

Board Member Fortado offered a motion to adopt Resolution No. 2021-114 approving Budget Amendment 21-00013, appropriations \$6,189 (\$0 increased revenue) to the County Treasurer to increase the salary line to reflect Job Evaluation Committee decision to increase Chief Deputy Treasurer salary grade from “I” to “K;” Board Member Thorsland seconded. Board Member Fortado stated that the work on the resolution was a bipartisan effort. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Fortado, and Patterson – 18

Nays: Esry, Goss, and Harper – 3

OLD BUSINESS

Board Member Humphrey offered a motion to adopt Resolution No. 2021-94 approving contract with Gallagher Benefit Services, Inc. for employee health insurance and related benefits broker consultant services; Board Member Fortado seconded. Board Member Fortado asked Board Members Michaels and Summers were satisfied; Board Member Summers stated he is satisfied and supported the resolution and Board Member Michaels agreed. Motion carried by unanimous roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Esry, Fortado, Goss, Harper, and Patterson – 21

Nays: None

Board Member Goss offered a motion to adopt Ordinance No. 2021-3 establishing a Property Assessed Clean Energy (PACE) area and establishing a PACE program; Board Member Esry seconded. Board Member Thorsland asked County Executive Kloeppel four questions: 1) are there current developers lined up for the program; County Executive Kloeppel confirmed there are; 2) can the county administer the program; County Executive Kloeppel stated the plan was for an RFQ for outside administration; 3) will the County Board select the administrator; County Executive Kloeppel stated that County Administration will select the program administrator; 4) will the County Board and its subcommittees approve the projects; County Executive Kloeppel confirmed stating there will be no change to the status quo. Board Member Stohr asked about administrator fee limits; County Executive Kloeppel stated that she was unsure as the administrator fee would be paid by the PACE program applicant fees. Board Member Fortado asked how the program might affect county departments; County Executive Kloeppel stated that nothing was finalized and as such could not

Champaign County Board
March 18, 2021

speak to any potential, future effects; Board Member Fortado asked for more departmental input in the future. Motion carried by unanimous roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Esry, Fortado, Goss, Harper, and Patterson – 21

Nays: None

NEW BUSINESS

Board Member Goss offered an omnibus motion to adopt Resolutions No. 2021-117 supporting a Community Development Block Grant Downstate Small Business Stabilization Application to assist Sagamore Publishing, L.L.C., No. 2021-118 supporting a Community Development Block Grant Downstate Small Business Stabilization Application to assist L.A. Gourmet Catering, L.L.C., and No. 2021-119 supporting fair housing; Board Member Harper seconded. Motion carried by unanimous roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Esry, Fortado, Goss, Harper, and Patterson – 21

Nays: None

Board Member Thorsland offered an omnibus motion to adopt Resolutions No. 2021-115 authorizing purchases not following purchasing policy and No. 2021-116 authorizing payments of claims; Board Member Lokshin seconded. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Fortado, and Patterson – 16

Nays: McGuire, Esry, Goss, and Harper – 4

Board Member Summers offered a motion to adopt Resolution No. 2021-120 authorizing a short-term loan from the General Fund to Region Planning Commission (RPC) Funds; Board Member Thorsland seconded. Board Member Goss noted that County Auditor Danos promised the county audit results in October 2020 and the Comprehensive Annual Financial Report (CAFR) at year's end 2020, neither of which had yet been produced; Board Member Goss questioned Auditor Danos' oversight of former Treasurers Prussing and Hughes and questioned the ability and effectiveness of Auditor Danos and called for the resignation of Auditor Danos.

Board Member Esry offered an amendment to reduce the loan to one month at \$700,000 with the intention of oversight and pressure on Auditor Danos to produce the county audit; Board Member McGuire seconded. Board Chair Patterson stated that she shared Board Member Esry's concerns but the proposed month-to-month amendment would create uncertainty for RPC, but Board Chair Patterson asked for mandatory monthly updates from Auditor

Danos. Auditor Danos was invited to join the discussion; addressing Board Member Goss, he noted that he does not have power over any county elected officials, and he shared an update memorandum that included remedies, alleviation of RPC cash flow, comments on the law, and a history of the problems at the Treasurer's Office. Board Member McGuire blamed Auditor Danos for not fixing the problems in the Treasurer's Office and called for Auditor Danos' resignation; Board Member McGuire asked RPC CEO Dr. Sulamoyo about the funds loan. Dr. Sulamoyo was invited to join the discussion, and he stated that the state stop payment is temporary and the state will release the funds at the completion of the county audit; Dr. Sulamoyo also noted that RPC provides some intercounty services. Board Member Fortado stated that while she sympathized with Board Member Esry's proposed amendment, she wanted more security for RPC, but stated that the county audit will be on every Committee of the Whole agenda until the audit is complete; she also noted the hard work of Deputy Director of Finance Tami Ogden to put together the emergency funding plan. Board Member McGuire inquired about mechanisms to force the finalization of the audit. Board Chair Patterson stated that he wants the audit completed and intermittent updates until the completion; he also stated that he did not understand the logic behind the proposed amendment. Board Member Goss called for the Auditor Danos' resignation if the county audit is not complete by June 1, 2021. Board Member Fortado noted that the resolution is not a check for \$5 million but will cover expected RPC funding needs. Board Member Stohr asked RPC CEO Dr. Sulamoyo if the fund needs are predictable; RPC COO Betty Murphy was invited to join the discussion and answered that the funds are strictly reimbursements that would otherwise be covered by state grants and that the funding needs are largely consistent and predictable. Auditor Danos added that some programs would continue to be funded because they are not reliant on state money. RPC CEO Dr. Sulamoyo noted the major grants would be stopped and that there are unknown and unpredictable monetary needs. Deputy Director of Finance Ogden was invited to join the discussion and questioned Board Member Esry's proposed amendment to reduce funding to \$700,000, noting that RPC's monthly needs exceed \$700,000; Deputy Director of Finance Ogden also stated that Resolution No. 2021-120 and Ordinance 2021-4 are not necessarily separable, and the funds provided in each may be mutually dependent, that Ordinance 2021-4 is a back up to fund expenses beyond \$2 million from the General Corporate fund. In light of Deputy Director of Finance Ogden's explanation, Board Member Esry modified his proposed amendment from a limit of \$700,000 to \$1.8 million loan to be drawn from General Corporate to RPC and to negate the need for the promissory note in Ordinance 2021-4; Board Member McGuire seconded. Board Member Straub asked if the work to get the promissory note needed to be stated soon, as it is a multi-step process and cannot be done at a moment's notice; County Executive Kloeppel confirmed that there would be a time lag involved. Board Member Fortado noted all the extra work that would need to be done to issue a promissory note each month, adding that the Board Member Esry's proposed amendment is a distraction that would

Champaign County Board
March 18, 2021

damage RPC. The motion to amend Resolution No. 2021-120 to limit funding loans to RPC at \$1.8 million failed to carry by roll-call vote.

Yeas: McGuire, Esry, and Goss – 3

Nays: Humphrey, King, Lokshin, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, Goss, and Patterson – 17

Board Member Goss offered an amendment to Resolution No. 2020-120 to add language that the County Board calls for the County Auditor to resign if the county audit is not completed by June 1, 2021; Board Member McGuire seconded. The motion to amend the resolution failed to carry by roll-call vote.

Yeas: McGuire, Michaels, Paul, Wolken, Esry, Goss, and Harper – 7

Nays: Humphrey, King, Lokshin, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Fortado, and Patterson – 13

Various board members and County Executive Kloeppel discussed the number of votes needed to approve Resolution No. 2021-120. Board Member McGuire cited the county board rules as requiring 15 votes, and Board Chair Patterson cited advice from the State's Attorney's Office also stating a 15-vote minimum. The motion to adopt the resolution carried by roll-call vote:

Yeas: Humphrey, King, Lokshin, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, Goss, and Patterson – 17

Nays: McGuire, Esry, and Harper – 3

Board Member King offered a motion to adopt Ordinance No. 2021-4 providing for the issuance of a Taxable General Obligation Promissory Note in an amount not to exceed \$3,300,000 for the purpose of providing funds to the Champaign County Regional Planning Commission to finance certain operating expenses, providing for the security for and payment of said note, and authorizing the sale of said note to the purchaser thereof; Board Member Stohr seconded. Board Member Michaels ask who is responsible for paying interest and fees on the promissory note. Deputy Director of Finance Ogden was invited to join the discussion; she stated that the ordinance only provides the authority but does not guarantee the promissory note and that they full \$3.3 million note would not be drawn immediately but the county would draw on it incrementally as needed; she further stated that the interest cap would be set at 4.5% and fees would be \$10,500. Board Member McGuire asked if the board would have final vote of approval on the promissory note once it is bid upon; Deputy Director of Finance Ogden stated that no subsequent vote would be required. Board Member Esry asks how one note would save work, rather than requiring a new note each month; County Executive Kloeppel reiterated that the borrowing would be incremental and not the full sum all at once and Board Member Fortado added that multiple promissory would require multiple fees. The motion carried by roll-call vote:

Yeas: Humphrey, King, Lokshin, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Fortado, and Patterson – 16

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Nays: McGuire, Esry, Goss, and Harper – 4

DISCUSSION/INFORMATION ONLY

County Executive Kloeppel noted the county has a contract with OSF to administer the University of Illinois' proprietary COVID-19 test at \$10 per test and added that approximately 1/3 of the county staff has been vaccinated.

Board Chair Patterson stated that in April the State of Illinois will open COVID-19 vaccinations to all residents above 18 years of age.

ADJOURN

County Executive Kloeppel adjourned the meeting at 8:58 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: April 14, 2020
RE: Litigation Committee Settlement Agreement

The Litigation Committee met with counsel several weeks ago and approved moving forward with efforts to settle this claim against the county. Counsel was able to negotiate a settlement agreement that falls within the parameters established by the Litigation Committee. The attached settlement agreement is presented now for County Board approval.

RESOLUTION NO. 2021- 154

AUTHORIZATION FOR FULL AND FINAL RELEASE OF ALL CLAIMS TO INCLUDE ATTORNEYS' FEES, COSTS AND EXPENSES

WHEREAS, Champaign County has entered into negotiations and agreed to the terms as documented in the attached Release and Settlement Agreement of All Claims to Include Attorneys' Fees, Costs and Expenses in regard to the claims of Geraldine Holman Pumphrey;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that Darlene A. Kloepfel, County Executive, is hereby authorized to execute the attached Release and Settlement Agreement of All Claims to Include Attorneys' Fees, Costs and Expenses in regard to the claims of Geraldine Holman Pumphrey.

PRESENTED, ADOPTED, APPROVED by the County Board this 22th day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RELEASE AND SETTLEMENT AGREEMENT

For the sole and only consideration of THIRTY THOUSAND DOLLARS (\$30,000.00), the receipt and sufficiency of which is hereby acknowledged, I, GERALDINE HOLMAN PUMPHREY, do hereby fully and forever release and discharge COUNTY OF CHAMPAIGN, ILLINOIS, CHAMPAIGN COUNTY SHERIFF'S OFFICE, and each and every one of their heirs, administrators, executors, insurers, attorneys, agents, servants, employees, shareholders, officers, directors, representatives of any kind, subsidiaries, successors and assigns (hereinafter referred to as "RELEASEES"), from all claims, demands, damages, controversies, actions, rights of action of whatsoever kind or nature, at law or in equity, which I now have or may hereafter have against said RELEASEES arising out of, in consequence of or on account of all known and unknown injuries to person or damage to property resulting to me at any time to the present, including, but not limited to, any injuries or damages which are alleged to have resulted from an incident which is described with more particularity in a lawsuit filed in the Circuit Court of the Sixth Judicial Circuit, Champaign County, bearing case number 2015-L-114.

I DECLARE AND AGREE that this release and settlement is intended to cover and does cover not only all now known injuries, losses and damages, but also any injuries, losses and damages not now known or anticipated but which may later develop or be discovered, including all the effects and consequences thereof.

I DECLARE AND AGREE that this release is entered into in good faith and that in doing so I have considered the extent of the injuries and damages, as well as the percentage of liability, if any, which RELEASEES may bear to the total liability in this matter.

I DECLARE AND AGREE that the consideration above-stated is the sole and only consideration for this Release, and that all agreements and understandings between the parties hereto are embodied and expressed herein, and that the terms of this Release are contractual and not a mere recital.

I DECLARE AND AGREE that no promise or agreement not herein expressed has been made to me, and that in executing this Release, I am not relying upon any statement or representation made by the RELEASEES, their agents or attorneys, or any other person acting on behalf of said RELEASEES concerning the nature, extent or duration of my injuries, damages, or other matters, but am relying solely upon my own judgment and the advice of my attorney.

I AGREE that the payment of the above sum is in full accord and satisfaction of a disputed claim, is made to avoid the expense and delay of further investigation and litigation and is not to be construed or used as an admission of any liability whatsoever by or on behalf of the RELEASEES, by whom all liability is hereby expressly denied.

I INTEND, DECLARE AND FURTHER AGREE THAT I am responsible for satisfying any and all outstanding claims or liens of any type against the proceeds of the settlement, and that I and my counsel agree to indemnify and hold harmless the RELEASEES and HEYL, ROYSTER, VOELKER & ALLEN with respect to any claims or liens and all costs and expenses, including counsel's fees, in connection therewith. Moreover, I hereby agree to defend and indemnify the RELEASEES and HEYL, ROYSTER, VOELKER & ALLEN against any claim pursued by or on behalf of any party to this suit, or any claim by or on behalf of any party that arises out of the facts alleged in the suit described in the first paragraph of this Release.

I INTEND DECLARE AND FURTHER AGREE THAT the parties have considered the possible interests of Medicare under the Medicare Secondary Payer Act and CMS and determined there to be no conditional payments attaching to settlement proceeds.

I INTEND DECLARE AND AGREE that I am releasing any claim I have or may have or may acquire later against RELEASEES under the Illinois Family Expense Act or any similar statute, contract or court order, which makes me responsible for any medical bills.

I INTEND, DECLARE AND AGREE that I have read and fully understood all matters and terms set forth in this FULL AND FINAL RELEASE and that I am emotionally and mentally capable of making a decision and agreeing to this settlement, as well as all terms set forth herein, on my behalf.

I DECLARE AND AGREE that if any section or part of this release is held to be invalid by a court of law, that the remaining portions of this release shall continue to be and remain in full force and effect.

I HAVE READ THE FOREGOING RELEASE AND FULLY UNDERSTAND IT.

Signed and sealed by me on _____, 2021.

_____(SEAL)
GERALDINE HOLMAN PUMPHREY

STATE OF ILLINOIS)
)SS
COUNTY OF _____)

On this ____ day of _____, 2021, before me personally appeared GERALDINE HOLMAN PUMPHREY known to me to be the person who executed the above and foregoing

release, and who this day acknowledged that she had read and understood the foregoing, and that she executed the same as her free act and deed for the uses and purposes therein set forth.

NOTARY PUBLIC

5590-31 – KEF/tp
39240088_1



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**
Wednesday, April 7, 2021 at 6:30
Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Agenda

- | | <u>Action Taken</u> |
|--|--|
| I. Call to Order and Roll Call | 6:31 P.M. (Eight Members Present via Zoom) |
| II. Approval of Agenda/Addenda | Approved |
| III. Approval of Minutes – March 2, 2021 | Approved as distributed |
| IV. Public Participation | Ben Beaupre addressed the committee about the Downtown Jail. |
| V. Communications | None |
| VI. New Business | |
| A. Discussion of Champaign County Jail Issues | Discussion |
| B. Discussion and Approval of County Highway Maintenance Metal Roof Replacement and ILEAS Asphalt Shingle Replacement Bid Documents
*95% complete | Approved |
| C. Discussion of American Rescue Plan Act (10-Year Capital Asset Plan Updated 10.02.20) | Discussion |
| D. Discussion of air quality study for RPC - Brookens POD #100 | Discussion |
| VII. Other Business | |
| A. Semi-annual Review of CLOSED Session Minutes | Remained closed by roll call vote |

- VIII. Presiding Officer's Report
 - A. Future Meeting – **Tuesday, May 4, 2021 @ 6:30pm** None
- IX. Designation of Items to be Placed on the Consent Agenda None
- X. Adjournment 7:35 P.M.

None



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE Action Plan
Summary of Action Taken at the April 8, 2021 Meeting

Members Present: Aaron Esry, Stephanie Fortado, Mary King, Kyle Patterson, Chris Stohr and Eric Thorsland
Members Absent: Jacob Paul

Agenda – This meeting was conducted remotely	Action
I. Call to Order	6:30 p.m.
II. Roll Call	6 members present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes	Approved
A. March 4, 2021	
V. Public Participation Accepted remotely through Zoom	Mr. Thorsland read a letter into the record from Sue Stimpson regarding bees Derald Seeds – Bee issue Barney Bryson – Bee issue Diane Koch – Bee issue Joan Mathis – Bee issue Ryan Donaldson – available for questions about Zoning Case 002-AM-21 Scott Burgee – spoke to the proposed text amendment to add Agronomic Research and Training Facility
VI. Communications	Chris Stohr shared a communication on Choose to Refuse Single Use Plastics. This is something he will check into this and speak more on it in the future.
VII. <u>New Business: For Information Only</u>	
A. Champaign County Solid Waste Management – Information Series (Part 4 of 5)	Discussion only
B. Continued Complaints About Honeybees in Prairie View Subdivision	Discussion only

**CHAMPAIGN COUNTY BOARD
 ENVIRONMENT and LAND USE COMMITTEE (ELUC)
 April 8, 2021 Action Plan**

VIII. New Business: Items to be Approved by ELUC

- A. Proposed Text Amendment to add “Agronomic Research And Training Facility” as a Special Use Permit in the AG-1 And AG-2 Agriculture Zoning Districts

The motion passed unanimously.

IX. New Business: Items to be Recommended to the County Board

- A. Zoning Case 002-AM-21. A request by Ryan and Amanda Donaldson, 725 N. Maple, Paxton dba D5 Holdings Group LLC to change the zoning district designation from the AG-2 Agriculture Zoning District to the B-4 General Business Zoning District in order to establish and operate a proposed Special Use Permit in related Zoning Case 003-S-21 consisting of multiple principal buildings on the same lot, on a 7.05-acre tract of land in the East Half of the Northeast Quarter of the Northeast Quarter of Section 33, Township 20 North, Range 9 East of the Third Principal Meridian in Somer Township with an address of 3804 N. Cunningham Avenue, Urbana.

****Recommend County Board Approval***

- B. County Board Opposition to Senate Bill 1602

Recommend County Board Approval

X. Other Business

- A. Semi-Annual Review of CLOSED Session Minutes

The motion to keep CLOSED Session minutes closed passed unanimously.

- B. Monthly Reports

- i. February 2021

Received and Placed on File

XI. Chair’s Report

None

XII. Designation of Items to be Placed on the Consent Agenda

IX. A.

XIII. Adjournment

7:43 p.m.

****Denotes inclusion on Consent Agenda***

**RESOLUTION NO. 2021-121
RESOLUTION OPPOSING SB1602
AMENDING THE COUNTIES CODE TO ADD REQUIREMENTS FOR
COMMERCIAL WIND ENERGY FACILITIES**

WHEREAS, the Champaign County Board amended the Champaign County Zoning Ordinance on August 10, 2010, by adding requirements for commercial wind energy facilities (wind farms) including a minimum required separation of 1,200 feet from non-participating dwellings; and

WHEREAS, Senate Bill 1602 proposes to amend the Counties Code by adding requirements for commercial wind energy facilities that will reduce the minimum required separation from a non-participating dwelling to less than required in the Champaign County Zoning Ordinance and thereby lessen protections for County residents in the event that any future wind farm is proposed in Champaign County; and

WHEREAS, Senate Bill 1602 proposes to prohibit any Illinois county from adopting requirements for commercial wind energy facilities that are more restrictive than those included in SB1602 which is substituting the will of the State legislature for the discretion of local county boards in local zoning decisions; and

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. The County Executive is hereby directed to provide copies of this Resolution to all of the legislators that represent any part of Champaign County in either house of the State Legislature and the bill's sponsors.

PRESENTED, PASSED, APPROVED AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:



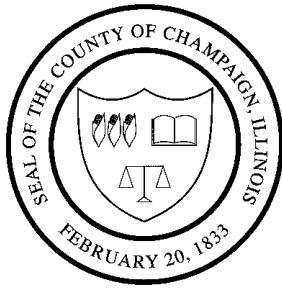
**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at the April 9, 2021 Meeting**

MEMBERS PRESENT: Lorraine Cowart (Chair), Titianna Ammons, Jim McGuire, Diane Michaels, Brad Passalacqua, Jennifer Straub
MEMBERS ABSENT: Cameron Raab

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:00 AM
II. Roll Call	6 Committee members present, 1 absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – March 5, 2021	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims- March 2021	Received and placed on file
VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Somer Township, #21-25109-00-BR	*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Somer Township, #21-25109-00-BR
IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, #21-18110-00-BR	* RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, #21-18110-00-BR
X. Resolution Awarding of Contract for Bridge Replacement, Compromise Township, #20-06095-00-BR	*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for Bridge Replacement, Compromise Township, #20-06095-00-BR-Big O Services
XI. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for the 2021 Maintenance of Various Road Districts and County Highways in Champaign County	*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for the 2021 Maintenance of Various Road Districts and County Highways in Champaign County-Emulsicoat, Inc.
XII. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for the 2021 Maintenance of Various Road Districts and County Highways in Champaign County	*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for the 2021 Maintenance of Various Road Districts and County Highways in Champaign County-Illiana Construction Company

- XIII. Other Business
 - A. Semi Annual Review of Closed Session Minutes ***Remain Closed***
- XIV. Chair's Report ***None***
- XV. Designation of Items to be Placed on the Consent Agenda ***VIII thru XII***

***Denotes Inclusion on the Consent Agenda**



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan
County of Champaign, Urbana, Illinois
Tuesday, April 13, 2021 at 6:30 p.m.
Brookens Administrative Center/Zoom
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Action</u>
I. <u>Call to Order</u>	6:30 p.m.
II. <u>Roll Call</u>	21 members present
III. <u>Approval of Agenda/Addenda</u>	Approved
IV. <u>Approval of Minutes</u> A. March 9, 2021 – Regular Meeting	Approved
V. <u>Public Participation</u>	James Tinsley, Jenny Putman, Shane Gilbert & Mike Ingram
VI. <u>Communications</u>	None
VII. <u>Policy, Personnel, & Appointments</u> A. County Executive 1. Monthly HR Report – March 2021	Received and placed on file
2. Appointments/Reappointments a. Resolution appointing Darrell Schiff to the Mt. Olive Cemetery Association, unexpired term ending 6/30/2026	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Darrell Schiff to the Mt. Olive Cemetery Association
b. Resolution appointing David Bosch to the Broadlands-Longview Fire Protection District, term 5/1/2021-4/30/2024	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing David Bosch to the Broadlands-Longview Fire Protection District
c. Resolution appointing Jill Stewart to the Edge-Scott Fire Protection District, term 5/1/2021-4/30/2024	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Jill Stewart to the Edge-Scott Fire Protection District
d. Resolution appointing John Flavin to the Ivesdale Fire Protection District, term 5/1/2021-4/30/2024	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing John Flavin to the Ivesdale Fire Protection District

- e. Resolution appointing Patrick Quinlan to the Ludlow Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Patrick Quinlan to the Ludlow Fire Protection District***

- f. Resolution appointing Tyler Wright to the Ogden-Royal Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Tyler Wright to the Ogden-Royal Fire Protection District***

- g. Resolution appointing Chris Hausman to the Pesotum Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Chris Hausman to the Pesotum Fire Protection District***

- h. Resolution appointing Mike McHenry to the Philo Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Mike McHenry to the Philo Fire Protection District***

- i. Resolution appointing Douglas Enos to the Sangamon Valley Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Douglas Enos to the Sangamon Valley Fire Protection District***

- j. Resolution appointing Paul Berbaum to the Scott Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Paul Berbaum to the Scott Fire Protection District***

- k. Resolution appointing Richard Denhart to the St. Joseph-Stanton Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Richard Denhart to the St. Joseph-Stanton Fire Protection District***

- l. Resolution appointing Michael Tittle to the Thomasboro Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Michael Tittle to the Thomasboro Fire Protection District***

- m. Resolution appointing Vicki Foley to the Tolono Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Vicki Foley to the Tolono Fire Protection District***

- n. Resolution appointing Dennis Davis to the Tolono Fire Protection District, term 5/1/2021-4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Dennis Davis to the Tolono Fire Protection District***

- | | |
|---|---|
| o. Resolution appointing David Dupre to the Windsor Park Fire Protection District, term 5/1/2021-4/30/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing David Dupre to the Windsor Park Fire Protection District |
| p. Resolution appointing Matthew Hausman to the Mental Health Board, unexpired term ending 12/31/2023 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Matthew Hausman to the Mental Health Board |
| q. Resolution appointing Daphne Maurer to the Mental Health Board, unexpired term ending 12/31/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Daphne Maurer to the Mental Health Board |
| r. Resolution appointing County Board Member Stan Harper as the alternate liaison to the Labor/Management Health Insurance Committee | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing County Board Member Stan Harper as an alternate liaison to the Labor/Management Health Insurance Committee |
| s. Currently vacant appointments – full list and information is available on the County’s website | Information only |
| t. Applications for open appointments (<i>italics indicates incumbent</i>) | |
| i. Sadorus Fire Protection District – term 5/1/2021-4/30/2024 <ul style="list-style-type: none">• <i>Marc Eckerty</i> | Information only |
| ii. Locust Grove Cemetery Association – 1 position – unexpired term ending 6/30/2024 <ul style="list-style-type: none">• Kathryn Stacey | Information only |
| iii. Urbana-Champaign Sanitary District – term 6/1/2021-5/31/2024 <ul style="list-style-type: none">• Derek Winstanley | Information only |
| iv. Penfield Water Protection District – term 6/1/2021-5/31/2026 <ul style="list-style-type: none">• <i>Steve Parrish</i> | Information only |

- | | |
|--|---|
| <p>v. Sangamon Valley Public Water District – 3 positions – two terms 6/1/2021-5/31/2026 and one unexpired term ending 5/31/2024</p> <ul style="list-style-type: none"> • Colleen Schultz • Austin Tabeling • Sabrina Andrulis • <i>Meghan Hennesy</i> • <i>Olen Parkhill</i> | <p>Information only</p> |
| <p>vi. Developmental Disabilities Board – 2 positions – term 7/1/2021-6/30/2024</p> <ul style="list-style-type: none"> • Kim Wolowiec-Fisher | <p>Information only</p> |
| <p>3. Recommendation to the Finance Committee for approval of the creation of the Director of Operations position in salary grade range J and the concurrent elimination of the Director of Training position</p> | <p>Approved</p> |
| <p>4. Redistricting Advisory Group update</p> | <p>Information only</p> |
| <p>B. County Clerk</p> | |
| <p>1. Monthly Report – March 2021</p> | <p>Received and placed on file</p> |
| <p>C. <u>Other Business</u></p> | |
| <p>1. County Board</p> | |
| <p>a. Resolution designating Meeting Room 1 as Shields-Carter Meeting Room</p> | <p>RECOMMEND COUNTY BOARD APPROVAL of a resolution designating Meeting Room 1 as Shields-Carter Room</p> |
| <p>D. <u>Chair’s Report</u></p> | |
| <p>F. <u>Designation of Items to be Placed on the Consent Agenda</u></p> | <p>VII. A. 2. a, b, c, d, e, f, g, h, i, j, k, l, m, n, o, p, q, r</p> |
| <p>VIII. <u>Finance</u></p> | |
| <p>A. Budget Amendments/Transfers</p> | |
| <p>1. Budget Amendment 21-00014
 Fund 850 Geog Inf Sys Joint Venture / Dept 111 Operations & Administration
 Increased Appropriations: \$27,900
 Increased Revenue: \$27,903
 Reason: Amendment needed to cover costs for acquisition of enhanced hydro break lines and updated hydro-flattened DEM for generation of county-wide 1ft contours from LIDAR data. CCGIS shall be the administrative agent for this project. The expenditure to be paid with pass through funds from the member agencies as reflected in the requested revenue increases.</p> | <p>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving Budget Amendment 21-00014</p> |

- | | |
|---|---|
| 2. Budget Amendment 21-00015
Fund 107 Geographic Inf System Fund / Dept
010 County Board
Increased Appropriations: \$5,475
Increased Revenue: \$0
Reason: LIDAR county-wide contour layer to be
procured by GIS Consortium with costs
allocated to member agencies. Champaign
County's cost is \$10,950 with Highway paying
50% and GIS Fund paying 50% if approved by
the Board. | *RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
Budget Amendment 21-00015 |
|
 | |
| B. Treasurer | |
| 1. Monthly Report – March 2021 – Reports are
available on the Treasurer's webpage | Received and placed on file |
| 2. Resolution authorizing the execution of a deed
of conveyance of the County's interest or
cancellation of the appropriate certificate of
purchase on real estate, permanent parcel 14-03-
35-427-011 | *RECOMMEND COUNTY BOARD
APPROVAL of a resolution authorizing
the execution of a deed of conveyance of
the County's interest or cancellation of the
appropriate certificate of purchase on real
estate, permanent parcel 14-03-35-427-011 |
| 3. Collecting interest on property tax payments | Discussion only |
|
 | |
| C. Auditor | |
| 1. Monthly Report – March 2021 - Reports are
available on the Auditor's webpage | Received and placed on file |
| 2. Auditor's Update | Information only |
|
 | |
| D. County Executive | |
| 1. Approval of the creation of the Director of
Operations position in salary grade range J and
the concurrent elimination of the Director of
Training position. | RECOMMEND COUNTY BOARD
APPROVAL of a resolution creating the
Director of Operations position in salary
grade range J and the concurrent
elimination of the Director of Training
position |
| 2. Financial Forecast for General Corporate &
Public Safety Sales Tax Funds | Presentation |
|
 | |
| E. <u>Other Business</u> | None |
|
 | |
| F. <u>Chair's Report</u> | Reminder of the April 27 th Study Session to
discuss the ARPA Funding |
|
 | |
| G. <u>Designation of Items to be Placed on the Consent
Agenda</u> | VIII. A. 1, 2, B. 2 |

- | | |
|--|---|
| IX. <u>Justice and Social Services</u> | |
| A. Monthly Reports – All reports are available on each department’s webpage through the department reports page | Received and placed on file |
| <ul style="list-style-type: none">• Probation & Court Services – February 2021• Emergency Management Agency – February 2021• Animal Control – January & February 2021• Head Start – January & February 2021 | |
| B. Rosecrance Re-Entry Financial Report – February 2021 | Information only |
| C. <u>Other Business</u> | |
| 1. Semi-annual review of closed session minutes | All closed session minutes recommend by the State’s Attorney’s Office shall be placed in the open minutes and all other closed session minutes of the Justice & Social Services Committee shall remain closed pursuant to Resolution No. 7969 |
| D. <u>Chair’s Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | None |
| X. <u>Other Business</u> | None |
| XI. <u>Adjournment</u> | 9:27 p.m. |

**Denotes inclusion on the Consent Agenda*

RESOLUTION NO. 2021-145

RESOLUTION DESIGNATING MEETING ROOM 1 AS SHIELDS-CARTER MEETING ROOM

WHEREAS, Lloyd Carter Jr. represented the people of Champaign County from 1992 – 2016; and

WHEREAS, during his tenure as a Champaign County Board Member, Lloyd Carter Jr., served on the following standing committees: Justice and Public Safety; Environment and Land Use; Highway and Transportation; and Justice and Social Service; and

WHEREAS, during his tenure as a Champaign County Board Member, Lloyd Carter Jr., also served in liaison positions as the County Board’s representative on the Regional Planning Commission, Cooperative Extension Board, Martin Luther King Committee, and the Veteran’s Assistance Commission; and

WHEREAS, Lloyd Carter Jr. was a decorated military veteran in the service of the United States; and

WHEREAS, Lloyd Carter Jr. brought respect, honor, and integrity to the people of Champaign County with his public service of over 35 years.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, that the County Board Meeting Room 1, located in the Brookens Administrative Center, 1776 E. Washington St., Urbana, Illinois, is hereby named the Shields-Carter Meeting Room, in honor of Lloyd Carter Jr.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2021-149

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS FOR THE
CHAMPAIGN COUNTY CLERK'S OFFICE – DIRECTOR OF OPERATIONS

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the County Clerk has presented a request for the addition of a Director of Operations position in the County Clerk's Office; and

WHEREAS, the Job Content Evaluation Committee, at the direction of the Policy, Personnel and Appointments Committee, reviewed the request for the creation of a Director of Operations position and recommends approval of the creation of the Director of Operations position assigned to grade range J, effective May 1, 2021; and

WHEREAS, the Job Content Evaluation Committee recommends the elimination of the Director of Training position from the staffing budget of the County Clerk's Office, effective May 1, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Director of Operations position in the County Clerk's Office, assigned to Grade Range J, and the concurrent elimination of the Director of Training position from the staffing budget of the County Clerk's Office, effective May 1, 2021.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the
Whole

FROM: William P. Colbrook, Director of Administration, and
Job Content Evaluation Committee

DATE: March 18, 2021

RE: **REVIEW and RECOMMENDATION for DIRECTOR of OPERATIONS**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on January 12, 2021, the Job Content Evaluation Committee has met to review the request of the Champaign County Clerk to review and evaluate a proposed position of Director of Operations, to replace the Director of Training position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Champaign County Clerk Aaron Ammons. The Committee was also provided with a job description for the Director of Operations position and a new table of organization. Mr. Ammons met with the Committee and explained the parameters and scope of responsibility for the position, including changes to management and administrative responsibilities in overseeing Elections and Property Taxes, including seven employees. Mr. Ammons requests the classification to be effective May 1, 2021, if approved. Pursuant to this review and evaluation, the Committee recommends the classification of the Director of Operations position be in Grade Range J.

A copy of the Job Content Evaluation Committee Report, job description and updated table of organization are attached for your information and review.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the creation of the Director of Operations position to be assigned to Grade Range J, and the concurrent elimination of the Director of Training position from the staffing budget of the County Clerk's Office, effective May 1, 2021.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the creation of the Director of Operations position to be assigned to Grade Range J, and the concurrent elimination of the Director of Training position from the staffing budget of the County Clerk's Office, effective May 1, 2021.

Thank you for your consideration of this recommendation.

cc: Aaron Ammons, Champaign County Clerk

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

March 18, 2021

EVALUATION OF NEW POSITION: DIRECTOR OF OPERATIONS

Job Evaluation Committee Recommendation: Classification

Department Requesting:	County Clerk
Recommended Position Title:	Director of Operations
Evaluated Job Points:	748
Recommended Classification Range:	J
FY2021 Current Range Minimum:	\$27.14
FY2021 Current Range Midpoint:	\$33.92
FY2021 Current Range Maximum:	\$40.70
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Date of Job Evaluation Committee Recommendation:

March 18, 2021

Champaign County Job Description

Job Title: Director of Operations **Department:** County Clerk **Reports to:** County Clerk
FLSA Status: Exempt **Grade/Range:** J **Prepared Date:** March 2021

SUMMARY Performs work of considerable difficulty in supervising the operations across 2 departments within the County Clerk's Office; performs related work as required.

ESSENTIAL

DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

- Assigns and supervises department work in Taxes and Elections;
- Implements policies and procedures; provides initial stages of disciplinary process and counsels County Clerk and Chief Deputy on additional stages of disciplinary process;
- Oversees the efficient utilization of staff, facilities and equipment; Directs and coordinates the functions and organizational structure of divisions; Develops programs, systems and reports to assist in carrying out the goals and duties of the County Clerk's Office; Assists the Chief Deputy in liaising with various groups and county departments;
- Administers and analyzes plans of responsibility for multiple divisions; Implements practices and ensures that policies and procedures are being followed by divisions;
- Directs and recommends long-term planning for various divisions; recommends hires and promotions; directs, evaluates and manages appeals of employment decisions for all assigned positions; Establishes and maintains division training procedures;
- Establishes and maintains proper communication between all Sr staff and staff.
- Helps coordinate budgeting processes and procedures for office. Facilitates training and implementation of new processes and policies for transitioning out of AS400 and new ERP system.
- Advises and helps coordinate annual budgeting process for office

- Oversees long-term projects for the office and creates infrastructure and planning for projects.

SUPERVISORY RESPONSIBILITIES Provides daily direction and supervision of staff across 2 divisions in accordance with, the County's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; gives input on appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems; establishing and maintaining a high-level of efficiency; providing direction to department supervisors to ensure ultimate efficiency and implementation of office's policies and procedures.

QUALIFICATIONS to perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Completion of at least a Bachelor's Degree or equivalent experience. Preferred experience public administration and two (2) years of experience in administrative or managerial work in government, including experience in a supervisory capacity; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

LANGUAGE SKILLS Ability to write reports, business correspondence and policy and procedures and recommendations. Ability to effectively present information and respond to questions from individuals, groups and the general public and staff.

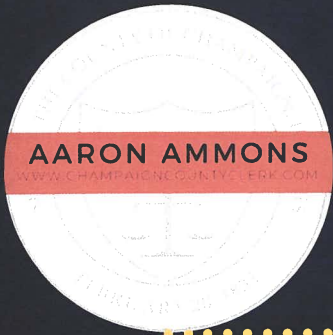
MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages and wage rates.

REASONING ABILITY Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

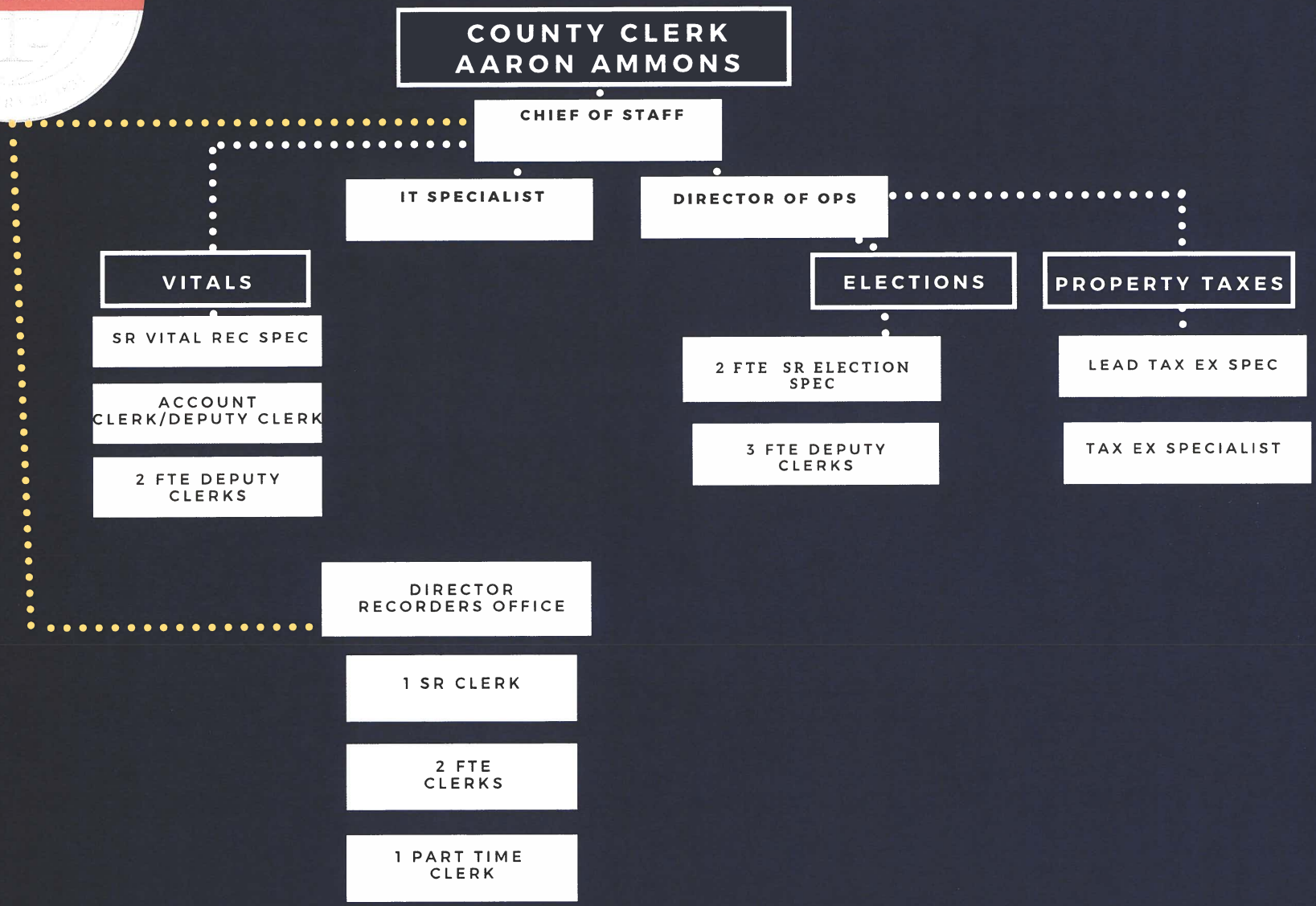
CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk; or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is quiet to moderate.



COUNTY CLERK ORG CHART



..... if Recorder of Deeds referendum passes

RESOLUTION NO. 2021-150

PURCHASES NOT FOLLOWING PURCHASING POLICY

April 2021

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on April 22, 2021 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of April A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
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FY20 Over Drawn Budgeted Expenditure Lines

None

INAPPROPRIATE USE OF COUNTY FUNDS

None

EMERGENCY PURCHASE

None

NO PURCHASE ORDER ISSUED

** County Clerk 080-022-544.38 VR 22-71 4/1/2021 Election equipment (50 printers/75 toners)no quotes/no purchars order. SHI International Corp 17,974.75

CREDIT CARD PAYMENT PAID WITH TAX

None

CREDIT CARD PAID WITH NO RECEIPT

None

***According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials***

** Paid-For information only

RESOLUTION NO. 2021-151

PAYMENT OF CLAIMS AUTHORIZATION

April 2021

FY 2021

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$7,549,268.14 including warrants 617403 through 618714 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$7,549,268.14 including warrants 617403 through 618714 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2021-152

AUTHORIZING INTERFUND LOANS FROM FUND RESERVES TO OTHER FUNDS

WHEREAS, The Champaign County Board has created, maintained and administered fund reserves within individual funds for operations, capital and debt service purposes; and

WHEREAS, the County Board may make interfund loans available to any Fund from other Fund(s) as available and unrestricted to cover temporary fund balance shortfalls of accounting periods should the need arise. It has been determined that at the end of the Fiscal Year, certain funds of Champaign County will on occasion require the transfer of monies into said fund(s) in order cover these temporary fund balance shortfalls.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, that the County Auditor is hereby authorized and directed to make the following interfund loans in the amount needed to cover these temporary fund balance shortfalls.

TO: Fund 110 Workforce Development	\$	294,373.00
FROM: Fund 075 Regional Planning Commission	\$	294,373.00
TO: Fund 628 Election Assistance	\$	38,431.00
FROM: Fund 476 Self-Funded Insurance	\$	38,431.00
TO: Fund 675 Victim Advocacy Grant – ICJIA	\$	32,222.00
FROM: Fund 476 Self-Funded Insurance	\$	32,222.00
TO: Fund 679 Child Advocacy Center	\$	3,045.00
FROM: Fund 476 Self-Funded Insurance	\$	3,045.00

Further, the County Auditor is directed to make the necessary entries to effect this change. Said loans are to be repaid at the earliest possible time sufficient funds are available to effect partial to full reimbursement. In no case shall any reimbursement take longer than the current fiscal year.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd Day of April, 2021.

Kyle Pattterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____