

COUNTY BOARD AGENDA
County of Champaign, Urbana, Illinois
Thursday, March 18, 2021 – 6:30 p.m.
Brookens Administrative Center/Zoom
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #</u>
I. Call To Order	
II. *Roll Call	
III. Prayer & Pledge of Allegiance	
IV. Read Notice of Meeting	
V. Approval of Agenda/Addenda	
VI. Date/Time of Next Regular Meetings	
Standing Committees:	
A. County Facilities Committee Meeting Wednesday , April 7, 2021 @ 6:30 p.m. Lyle Shields Meeting Room	
B. Environment & Land Use Committee Thursday, April 8, 2021 @ 6:30 p.m. Lyle Shields Meeting Room	
C. Highway & Transportation Committee Meeting Friday, April 9, 2021 @ 9:00 a.m. 1605 E Main Street, Urbana	
Committee of the Whole:	
A. Justice & Social Services; Policy, Personnel & Appointments; Finance Tuesday, April 13, 2021 @ 6:30 p.m. Lyle Shields Meeting Room	
County Board:	
A. Regular Meeting Thursday, April 22, 2021 @ 6:30 p.m. Lyle Shields Meeting Room	
B. Study Session Tuesday, April 27, 2021 @ 6:00 p.m. Lyle Shields Meeting Room	
VII. Public Participation	
• Being accepted remotely through zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/CB/2021/210318_Meeting/210318_Zoom_Instructions.pdf	
VIII. *Consent Agenda	1-17
IX. Communications	
X. Approval of Minutes	
A. February 9, 2021 – Regular Meeting	18-26

XI. Standing Committees:	
A. County Facilities	
<i>Summary of Action Taken March 2, 2021 Meeting</i>	27-28
B. Environment and Land Use	
<i>Summary of Action Taken March 4, 2021 Meeting</i>	29-30
C. Highway & Transportation	
<i>Summary of Action Taken March 5, 2021 Meeting</i>	31-32
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1. Adoption of Resolution No. 2021-110 appointing Linda Turnbull as the Resident Commissioner of the Housing Authority of Champaign County	37-38
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B. Finance	
1. Adoption of Resolution No. 2021-113 forgiving loans from the Champaign County General Corporate funds to the Nursing Home Fund authorized by resolutions numbered 2018-411 and 2019-55	41-46
2. Adoption of Resolution No. 2021-90 amending the schedule of authorized positions for the Champaign County Treasurer Department – Chief Deputy Treasurer	47-53
3. **Adoption of Resolution No. 2021-114 approving Budget Amendment 21-00013 Fund 080 General Corporate / Dept 026 County Treasurer Increased Appropriations: \$6,189 Increased Revenue: \$0 Reason: Increase salary line to reflect Job Evaluation Committee decision to increase Chief Deputy Treasurer salary grade from “I” to “K”	54-55
XIII. Old Business	
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1. Adoption of Resolution No. 2021-117 supporting a Community Development Block Grant Downstate Small Business Stabilization Application to Assist Sagamore Publishing, L.L.C.	82
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C. Adoption of Resolution No. 2021-116 authorizing payment of claims	87

XV. Discussion/Information Only

A. Update from the Auditor

88

XVI. Adjourn

*Roll call

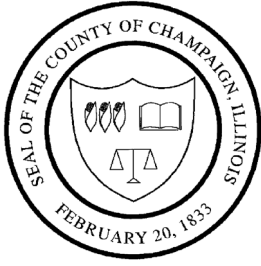
**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, March 18, 2021 - 6:30 p.m.

Brookens Administrative Center/Zoom

1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

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A. Environment and Land Use Committee

1. Adoption of Ordinance No. 2021-1 amending zoning ordinance for a zoning map amendment on certain property, zoning case 999-AM-21 1-3

B. Highway & Transportation

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2. Adoption of Ordinance No. 2021-2 to provide for public transportation in Champaign County, Illinois 5
3. Adoption of Resolution No. 2021-106 acceptance of the special warranty 6-10
4. Adoption of Resolution No. 2021-107 appropriating an additional \$250,000 from County Bridge Funds for the replacement of structure #010-0224 County Road 13 section #19-00077-00-BR 107-108
5. Adoption of Resolution No. 2021-108 awarding of contract for bridge deck replacement section #19-00080-00-BR 109-110

C. Policy, Personnel & Appointments

1. Adoption of Resolution No. 2021-109 appointing Marcia Fisher to the Locust Grove Cemetery Association, term ending 6/30/2026 15
2. Adoption of Resolution No. 2021-111 appointing County Board Liaisons 16-17

ORDINANCE NO. 2021-1
ORDINANCE AMENDING ZONING ORDINANCE
FOR A ZONING MAP AMENDMENT ON CERTAIN PROPERTY

999-AM-21

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Zoning Case 999-AM-21;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois*, be amended by reclassifying from the B-5 Central Business and R-1 Single Family Residence Zoning Districts to the B-1 Rural Trade Center Zoning District for the continued use of a Grain Storage Elevator and Bins on the following described real estate:

Lots 7, 8, 9, 10, 11, and 12 of Block 2 of Howard - Original Town (now the unincorporated town of Lotus) and one to be vacated 40 foot wide road right-of-way located west of Lot 7, and one 2.44-acre tract, for a total of 3.431 acres in the Southwest Quarter of the Northwest Quarter of Section 31, Township 22 North Range 7 East of the Third Principal Meridian in Brown Township and commonly known as the Galesville Elevator Co., with an address of 10 CR 3050N, Fooseland, more particularly described in Exhibit A;

2. That the reclassification of the above-described real estate be subject to the following condition:
 - A. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425 (attached).

3. That the boundary lines of the Zoning Map be changed in accordance with the provisions hereof

PRESENTED, PASSED, APPROVED AND RECORDED this 18th day of March, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

Exhibit A

A part of the SW Quarter of the NW Quarter of Section 31, Township 22 North, Range 7 East of the Third Principal Meridian, described as follows:

Beginning at the Northeast corner of the Intersection of the Right-of-Way of the Wabash and the Illinois Central Railroad at a point 64.00 feet North of the South Line of the NW Quarter of Section 31, Township 22 North, Range 7 East of the Third Principal Meridian; thence North 24°23'22" East along the Easterly Right-of-Way line of the former Wabash Railroad, 629.12 feet to the South line of the Property described in Deed recorded in Book 747 on page 501 in the Office of the Champaign County Recorder; thence North 90° East along the South line of said Deed recorded in Book 747 on page 501, 46.78 feet to the West Street line of the Original Plat of the Town of Howard (now Lotus); thence South 00°32'23" West along said West Street line, 573.00 feet to the North line of the Illinois Central Railroad Right-of-Way, thence South 90°00'00" West along said North Railroad Right-of-Way line, w 301.17 feet to the place of beginning, subject to all zoning ordinances, easements and restrictions of record, situated in Champaign County, Illinois.

and

A road right-of-way tract located in the SW Quarter of the NW Quarter of Section 31, Township 22 North, Range 7 East of the Third Principal Meridian, in Brown Township, more particularly described as follows:

All that part of the public road right-of-way of the north-south segment of County Road 3055N located north of the east-west segment of County Road 3055N.

and

Lots 7, 8, 9, 10, 11 and 12 in Block 2 of the Original Town of Howard, now Lotus, as per plat recorded in Plat Book "A" at page 56, Township of Brown, County of Champaign, State of Illinois.

Resolution No. 2021-105

AUTHORIZING EXECUTION AND AMENDMENT OF SECTION 5311 GRANT AGREEMENT

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, 49 U.S.C. § 5311 (“Section 5311”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 *et seq.* to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 or the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CHAMPAIGN COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 and the Act for fiscal year 2021, for the purpose of off-setting a portion of the Public Transportation Program operating expenses and deficits of Champaign County.

Section 2. That while participating in said operating assistance program, Champaign County will provide all required local match funds.

Section 3. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County such application.

Section 4. That the Champaign County Executive is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Section 5311-Downstate Operating Assistance Grant Agreement (“Agreement”) with the Illinois Department of Transportation and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 and the Act for fiscal year 2021.

Section 6. That the Champaign County Executive is authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2021.

PRESENTED and ADOPTED this 18th day of March 2021.

Champaign County Board Chair

(Date)

Champaign County Executive

(Date)

Attest

(Date)

Public Transportation Applicant Ordinance

ORDINANCE NUMBER: 2021-2

AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION IN CHAMPAIGN COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Champaign County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits:

NOW, THEREFORE, BE IT ORDAINED that:

Section 1. Champaign County shall hereby provide public transportation within the (county or counties) limits.

Section 2. The clerk/secretary of the governing board of Champaign County shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County a Grant Application to the Illinois Department of Transportation.

Section 5. That the Champaign County Executive is authorized to execute and file on behalf of Champaign County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Champaign County Board on the 18th day of March 2021, and deposited and filed in the office of the clerk/secretary on that date.

Elected Board Members _____

PRESENT _____

AYE _____

NAY _____

Champaign County Board Chair

Champaign County Executive signature

Attest signature

RESOLUTION NO. 2021-106

Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS, A simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAMPAIGN COUNTY BOARD:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, County Board of Champaign County, IL hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PRESENTED and ADOPTED this 18th day of March, 2021

_____ Date: _____
Kyle Patterson, Chair
Champaign County Board

_____ Date: _____
Darlene Kloeppe
Champaign County Executive

_____ Date: _____
Attest: Aaron Ammons
Champaign County Clerk

PART 215—GUIDELINES, SECTION 5333(b), FEDERAL TRANSIT LAW

- Sec.
215.1 Purpose.
215.2 General.
215.3 Employees represented by a labor organization.
215.4 Employees not represented by a labor organization.
215.5 Processing of amendatory applications.
215.6 The Model Agreement.
215.7 The Special Warranty.
215.8 Department of Labor contact.

AUTHORITY: Secretary's Order No. 5-96, 62 FR 107, January 2, 1997.

SOURCE: 60 FR 62969, Dec. 7, 1995, unless otherwise noted.

§215.1 Purpose.

(a) The purpose of these guidelines is to provide information concerning the Department of Labor's administrative procedures in processing applications for assistance under the Federal Transit law, as codified at 49 U.S.C. chapter 53.

(b) Section 5333(b) of title 49 of the United States Code reads as follows:

Employee protective arrangements. (1) As a condition of financial assistance under sections 5307-5312, 5318(d), 5323 (a)(1), (b), (d), and (e), 5328, 5337, and 5338(j)(5) of this title, the interests of employees affected by the assistance shall be protected under arrangements the Secretary of Labor concludes are fair and equitable. The agreement granting the assistance under sections 5307-5312, 5318(d), 5323 (a)(1), (b), (d), and (e), 5328, 5337, and 5338(j)(5) shall specify the arrangements.

(2) Arrangements under this subsection shall include provisions that may be necessary for—

(A) the preservation of rights, privileges, and benefits (including continuation of pension rights and benefits) under existing collective bargaining agreements or otherwise;

(B) the continuation of collective bargaining rights;

(C) the protection of individual employees against a worsening of their positions related to employment;

(D) assurances of employment to employees of acquired mass transportation systems;

(E) assurances of priority of reemployment of employees whose employment is ended or who are laid off; and

(F) paid training or retraining programs.

(3) Arrangements under this subsection shall provide benefits at least equal to benefits established under section 11347 of this title.

§215.2 General.

Upon receipt of copies of applications for Federal assistance subject to 49 U.S.C. 5333(b), together with a request for the certification of employee protective arrangements from the Department of Transportation, the Department of Labor will process those applications, which may be in either preliminary or final form. The Federal Transit Administration will provide the Department with the information necessary to enable the Department to certify the project.

§215.3 Employees represented by a labor organization.

(a)(1) If affected employees are represented by a labor organization, it is expected that where appropriate, protective arrangements shall be the product of negotiation/discussion, pursuant to these guidelines.

(2) In instances where states or political subdivisions are subject to legal restrictions on bargaining with employee organizations, the Department of Labor will utilize special procedures to satisfy the Federal statute in a manner which does not contravene state or local law. For example, employee protective terms and conditions, acceptable to both employee and applicant representatives, may be incorporated into a resolution adopted by the involved local government.

(3) If an application involves a grant to a state administrative agency which will pass assistance through to subrecipients, the Department of Labor will refer and process each subrecipient's respective portion of the project in accordance with this section. If a state administrative agency has previously provided employee protections on behalf of subrecipients, the referral will be based on those terms and conditions.

(4) These procedures are not applicable to grants under section 5311; grants to applicants serving populations under 200,000 under the Job Access and Reverse Commute Program; or grants to capitalize SIB accounts under the State Infrastructure Bank Program.

(b) Upon receipt of an application involving affected employees represented by a labor organization, the Department of Labor will refer a copy of the

§215.3

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application to that organization and notify the applicant of referral.

(1) If an application involves only a capital grant for routine replacement of equipment of like kind and character and/or facilities of like kind and character, the procedural requirements set forth in §§215.3(b)(2) through 215.3(h) of these guidelines will not apply absent a potentially material effect on employees. Where no such effect is found, the Department of Labor will certify the application based on the terms and conditions as referenced in §§215.3(b)(2) or 215.3(b)(3)(ii).

(2) For applicants with previously certified arrangements, the referral will be based on those terms and conditions.

(3) For new applicants and applicants for which previously certified arrangements are not appropriate to the current project, the referral will be based on appropriate terms and conditions specified by the Department of Labor, as follows:

(i) For operating grants, the terms and conditions will be based on arrangements similar to those of the Model Agreement (referred to also as the National Agreement);

(ii) For capital grants, the terms and conditions will be based on arrangements similar to those of the Special Warranty applied pursuant to section 5311.

(c) Following referral and notification under paragraph (b) of this section, and subject to the exceptions defined in §215.5, parties will be expected to engage in good faith efforts to reach mutually acceptable protective arrangements through negotiation/discussion within the timeframes designated under paragraphs (d) and (e) of this section.

(d) As part of the Department of Labor's review of an application, a time schedule for case processing will be established by the Department of Labor and specified in its referral and notification letters under paragraph 215.3(b) or subsequent written communications to the parties.

(1) Parties will be given fifteen (15) days from the date of the referral and notification letters to submit objections, if any, to the referred terms. The parties are encouraged to engage in ne-

gotiations/discussions during this period with the aim of arriving at a mutually agreeable solution to objections any party has to the terms and conditions of the referral.

(2) Within ten (10) days of the date for submitting objections, the Department of Labor will:

(i) Determine whether the objections raised are sufficient; and

(ii) Take one of the two steps described in paragraphs (d)(5) and (6) of this section, as appropriate.

(3) The Department of Labor will consider an objection to be sufficient when:

(i) The objection raises material issues that may require alternative employee protections under 49 U.S.C. 5333(b); or

(ii) The objection concerns changes in legal or factual circumstances that may materially affect the rights or interests of employees.

(4) The Department of Labor will consult with the Federal Transit Administration for technical advice as to the validity of objections.

(5) If the Department of Labor determines that there are no sufficient objections, the Department will issue its certification to the Federal Transit Administration.

(6) If the Department of Labor determines that an objection is sufficient, the Department, as appropriate, will direct the parties to commence or continue negotiations/discussions, limited to issues that the Department deems appropriate and limited to a period not to exceed thirty (30) days. The parties will be expected to negotiate/discuss expeditiously and in good faith. The Department of Labor may provide mediation assistance during this period where appropriate. The parties may agree to waive any negotiations/discussions if the Department, after reviewing the objections, develops new terms and conditions acceptable to the parties. At the end of the designated negotiation/discussion period, if all issues have not been resolved, each party must submit to the Department its final proposal and a statement describing the issues still in dispute.

(7) The Department will issue a certification to the Federal Transit Administration within five (5) days after

the end of the negotiation/discussion period designated under paragraph (d)(6) of this section. The certification will be based on terms and conditions agreed to by the parties that the Department concludes meet the requirements of 49 U.S.C. 5333(b). To the extent that no agreement has been reached, the certification will be based on terms and conditions determined by the Department which are no less protective than the terms and conditions included in the referral pursuant to §§215.3(b)(2) and 215.3(b)(3).

(8) Notwithstanding that a certification has been issued to the Federal Transit Administration pursuant to paragraph (d)(7) of this section, no action may be taken which would result in irreparable harm to employees if such action concerns matters subject to the steps set forth in paragraph (e) of this section.

(e) If the certification referred to in paragraph (d)(7) of this section is not based on full mutual agreement of the parties, the Department of Labor will take the following steps to resolve outstanding differences:

(1) The Department will set a schedule that provides for final resolution of the disputed issue(s) within sixty (60) days of the certification referred to in paragraph (d)(7) of this section.

(2) Within ten (10) days of the issuance of the certification referred to in paragraph (d)(7) of this section, and after reviewing the parties' descriptions of the disputed issues, the Department will define the issues still in dispute and set a schedule for final resolution of all such issues.

(3) The Department may establish a briefing schedule, usually allowing no more than twenty (20) days for opening briefs and no more than ten (10) days for reply briefs, when the Department deems reply briefs to be beneficial. In either event, the Department will issue a final certification to the Federal Transit Administration no later than thirty (30) days after the last briefs are due.

(4) The Department of Labor will decide the manner in which the dispute will be resolved. In making this decision, the Department may consider the form(s) of dispute resolution employed by the parties in their previous deal-

ings as well as various forms of third party dispute resolution that may be appropriate. Any dispute resolution proceedings will normally be expected to commence within thirty (30) days of the certification referred to in paragraph (d)(7) of this section, and the Department will render a final determination, including the bases therefor, within thirty (30) days of the commencement of the proceedings.

(5) The Department will make available final decisions it renders on disputed issues.

(f) Nothing in these guidelines restricts the parties from continuing to negotiate/discuss over final terms and conditions and seeking a final certification of an agreement that meets the requirements of the Act prior to the issuance of a final determination by the Department.

(g) If, subsequent to the issuance of the certification referred to in paragraph (d)(7) of this section, the parties reach an agreement on one or more disputed issues that meets the requirements of the Act, and/or the Department of Labor issues a final decision containing revised terms and conditions, the Department will take appropriate steps to substitute the new terms and conditions for those previously certified to the Federal Transit Administration.

(h) Notwithstanding the foregoing, the Department retains the right to withhold certification where circumstances inconsistent with the statute so warrant until such circumstances have been resolved.

[60 FR 62969, Dec. 7, 1995, as amended at 64 FR 40992, July 28, 1999]

§215.4 Employees not represented by a labor organization.

(a) The certification made by the Department of Labor will afford the same level of protection to those employees who are not represented by labor organizations.

(b) If there is no labor organization representing employees, the Department of Labor will set forth the protective terms and conditions in the letter of certification.

§215.5

§215.5 Processing of amendatory applications.

When an application is supplemental to or revises or amends in immaterial respects an application for which the Department of Labor has already certified that fair and equitable arrangements have been made to protect the interests of mass transit employees affected by the subject project the Department of Labor will on its own initiative apply to the supplemental or other amendatory application the same terms and conditions as were certified for the subject project as originally constituted. The Department of Labor's processing of these applications will be expedited.

§215.6 The Model Agreement.

The Model (or National) Agreement mentioned in paragraph (b)(3)(i) of §215.3 refers to the agreement executed on July 23, 1975 by representatives of the American Public Transit Association and the Amalgamated Transit Union and Transport Workers Union of America and on July 31, 1975 by representatives of the Railway Labor Executives' Association, Brotherhood of Locomotive Engineers, Brotherhood of Railway and Airline Clerks and International Association of Machinists and Aerospace Workers. The agreement is intended to serve as a ready-made employee protective arrangement for adoption by local parties in specific operating assistance project situations. The Department has determined that this agreement provides fair and equitable arrangements to protect the interests of employees in general purpose operating assistance project situations and meets the requirements of 49 U.S.C. 5333(b).

§215.7 The Special Warranty.

The Special Warranty mentioned in paragraph (b)(3)(ii) of §215.3 refers to the protective arrangements developed for application to the small urban and rural program under section 5311 of the Federal Transit statute. The warranty arrangement represents the understandings of the Department of Labor and the Department of Transportation, reached in May 1979, with respect to the protections to be applied for such grants. The Special Warranty provides

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fair and equitable arrangements to protect the interests of employees and meets the requirements of 49 U.S.C. 5333(b).

§215.8 Department of Labor contact.

Questions concerning the subject matter covered by this part should be addressed to Director, Statutory Programs, U.S. Department of Labor, Suite N5603, 200 Constitution Avenue, N.W., Washington, DC 20210; phone number 202-693-0126.

[64 FR 40995, July 28, 1999]

PART 220—AIRLINE EMPLOYEE PROTECTION PROGRAM

Subpart A—Purpose and Scope of the Airline Employee Protection Program

- Sec.
- 220.01 Definitions.
 - 220.02 Purpose.
 - 220.03 Scope.
 - 220.04 Responsibilities of the Secretary of Labor.

Subpart B—Designated Employees' Eligibility and Rights

- 220.10 Eligibility requirements.
- 220.11 Designated employees' rights.

Subpart C—Carriers' Responsibilities

- 220.20 Duty to hire.
- 220.21 Criteria for employment.
- 220.22 Listing a vacancy.
- 220.23 Content of vacancy listing.
- 220.24 Filling a vacancy.
- 220.25 List of protected employees.
- 220.26 Appeals to the Secretary.
- 220.27 Notice of rights.
- 220.28 Air carrier actions to be reported to the Secretary.
- 220.29 Equal employment opportunity.

Subpart D—Designated Employees' Responsibilities

- 220.30 Designated employees' responsibilities.

Subpart E—Department of Labor's Responsibilities

- 220.40 Comprehensive job list.
- 220.41 List of protected employees.

Subpart F—Administration

- 220.50 Effective period of the program.
- 220.51 Disclosure of information.

RESOLUTION NO. 2021-107

RESOLUTION APPROPRIATING AN ADDITIONAL \$250,000
FROM COUNTY BRIDGE FUNDS
FOR THE REPLACEMENT OF STRUCTURE #010-0224
COUNTY ROAD 13
SECTION #19-00077-00-BR

WHEREAS, Structure #010-0224 on County Road 13 (Broadlands Road) over the Little Vermillion Ditch in Ayers Township is in poor condition and is inadequate to serve the needs of the traveling public; and

WHEREAS, the original estimate of costs was based on replacing the existing triple box culvert with another culvert; and

WHEREAS, the hydraulic analysis mandated a bridge instead of a box culvert; and

WHEREAS, Bids were received on January 27, 2021 for the construction of a new bridge; and

WHEREAS, The cost of replacing the aforesaid bridge, including preliminary engineering is now estimated to be \$650,000.00; and

WHEREAS, Resolution Number 2020-35, approved on February 20, 2020 appropriated \$400,000 for the replacement of this structure.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated an additional Two Hundred and Fifty Thousand Dollars (\$250,000.00) from County Bridge Funds for the construction of the bridge.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of March 2021.

Kyle Patterson, Chair
Champaign County Board

Approved:

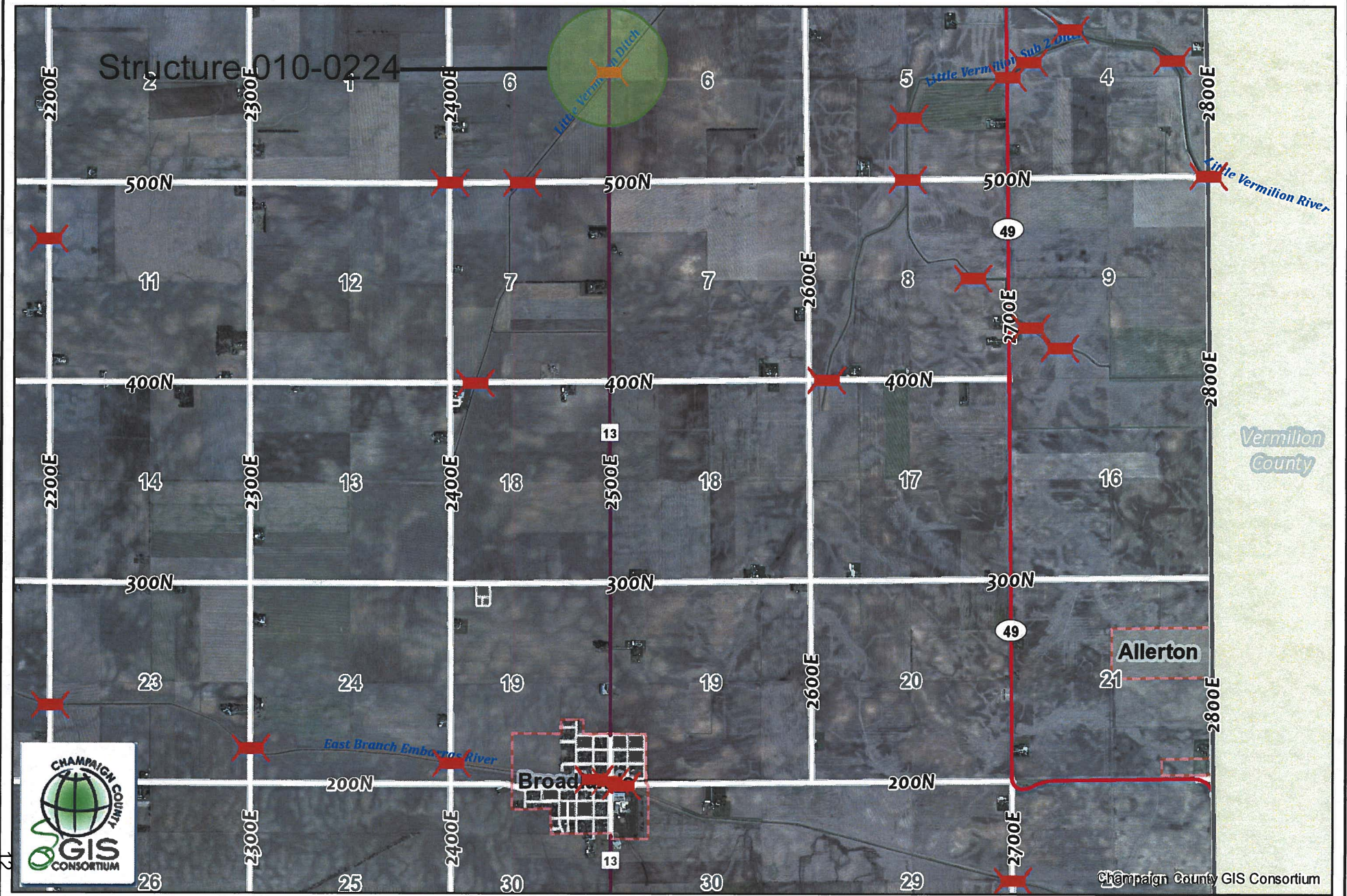
Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Darlene A. Kloeppel, County Executive

Date: _____

Prepared by: Jeff Blue, County Engineer

Structure 010-0224



This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.



RESOLUTION NO. 2021-108

RESOLUTION AWARDING OF CONTRACT FOR
BRIDGE DECK REPLACEMENT
SECTION #19-00080-00-BR

WHEREAS, The following low bid was received at a Public Letting held on March 2, 2021 in Urbana, Illinois, for the deck replacement on bridge 010-4125 on County Highway 11 (Flatville Road) in Champaign County

Big O Services-\$544,189.50

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to Big O Services.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 18th day of March 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive

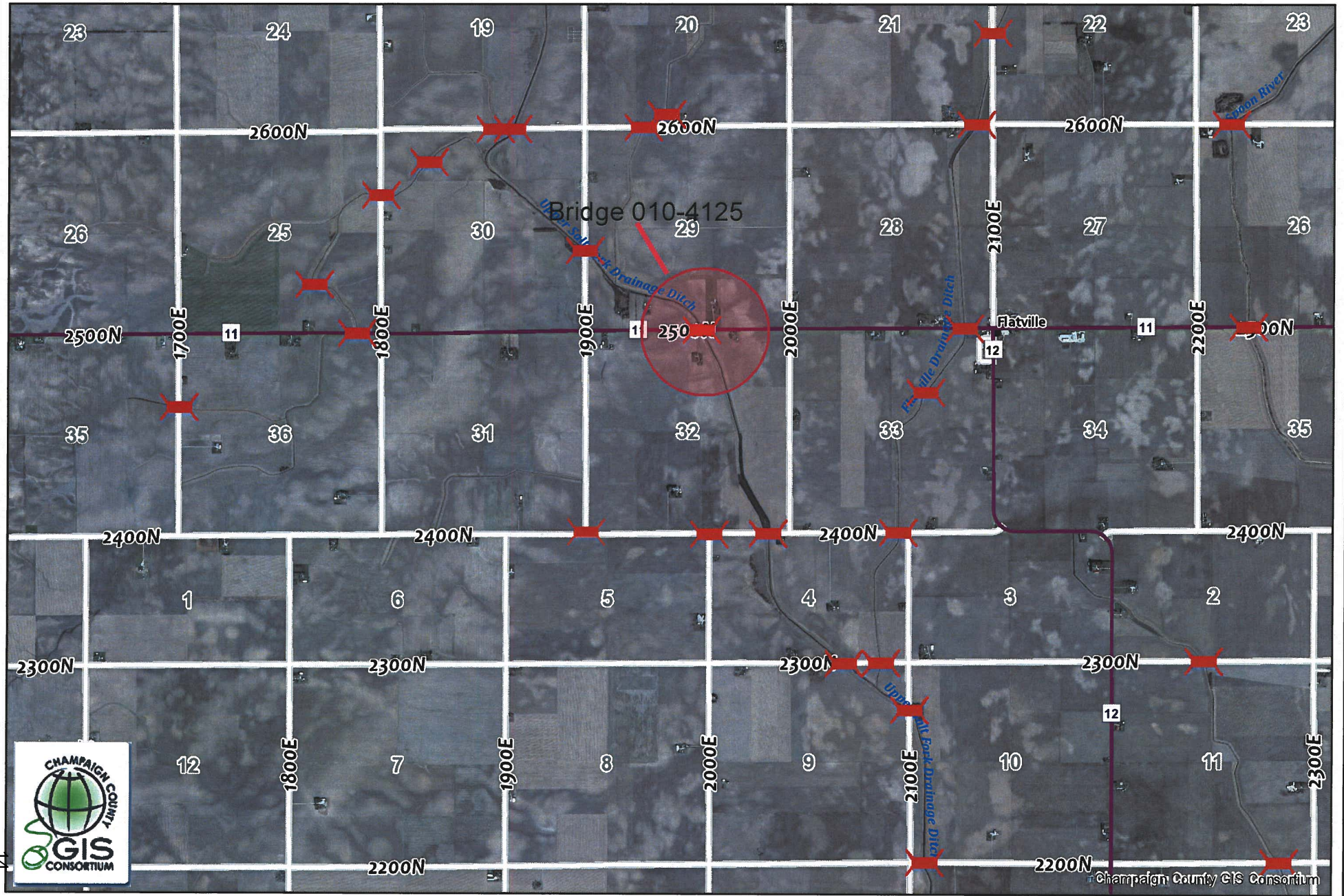
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue, County Engineer

Bridge 010-4125



2,300
 Feet

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RESOLUTION NO. 2021-109

RESOLUTION APPOINTING MARCIA FISHER TO THE
LOCUST GROVE CEMETERY ASSOCIATION

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Marcia Fisher to the Locust Grove Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Marcia Fisher to the Locust Grove Cemetery Association for a term ending June 30, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Marcia Fisher, 604 S. Lincoln, Philo, IL 61864.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of March, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2021-III

RESOLUTION APPOINTING COUNTY BOARD LIAISONS

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of County Board Liaisons to various boards, committees and commissions; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/2-5009;

WHEREAS, the list of all appointed liaison's is attached hereto;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of County Board Liaisons.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of March A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

2020-2022 Champaign County Board Member Liaison Assignments

<u>Appointed by County Executive:</u>		
Board/Committee/Council	Appointment Requirements	Appointee(s)
Community Coalition	As desired – nonvoting	Mary King
Champaign-Urbana Urbanized Area Transportation Study (CUUATS) Policy	1 + 1 alt w/proxy voting ability	Jim McGuire; alternate-Jeff Blue, County Engineer
Developmental Disabilities Board	As desired – nonvoting	Leah Taylor
Extension Services Council	As desired – nonvoting	Stan Harper
Regional Office of Education	As desired – nonvoting	Diane Michaels
Veterans' Assistance Commission	As desired – nonvoting	Diane Michaels
Labor/Management Health Insurance Committee	1 R & 1 D 1 Alternate	Steve Summers; Diane Michaels
Community Action Board	1 D & 1 R	Emily Rodriguez
County Board of Health	1	Jacob Paul
Lincoln Heritage RC&D	1	Chris Stohr
Lincoln Legacy Committee	1	Eric Thorsland
Head Start Policy Board	1	Jennifer Straub
Martin Luther King Jr. Celebration Committee	1	Chris Stohr
Mental Health Board	1	Kyle Patterson
Re-Entry Council	1	Jim McGuire
Region 8 Human Service Transportation Plan (HSTP) Policy Committee	1	Jordan Humphrey
Regional Planning Commission	1 D & 1 R	Kyle Patterson; Jim Goss
Rural Transit Advisory Group	1	Aaron Esry
Visit Champaign County	1	Jacob Paul
Workforce Innovation and Opportunity Act – Elected Officials	1 Alt	

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
February 18, 2021

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, February 18, 2021, at 6:30 PM in the Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois and remote participation via Zoom due to social distancing necessitated by the Coronavirus, with County Executive Darlene Kloeppel presiding, Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Harper, Humphrey, King, McGuire, Michaels, Passalacqua, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 19; absent: Wolken – 1; Late: Paul (arrived before 6:40 and missed no votes) – 1, County Executive Kloeppel declared a quorum present and the Board competent to conduct business. Board Members Harper, Goss, and Esry were physically present at the Brookens Administrative Center; all other members were remote via Zoom. Due to the remote attendance situation all voting must be by roll call, per Illinois Public Act 101-0640, approved by Governor Pritzker June 12, 2020.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read an excerpt from a newspaper advice column and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on : **February 4, 11, 17, 2021**

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Member Thorsland seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 20

Nays: None

Champaign County Board
February 18, 2021

ADOPTION OF RESOLUTION NO. 2021-97

Board Member Cowart offered a motion to adopt Resolution No. 2021-97 appointing Jennifer Lokshin in District 6 to fill DeShawn Williams' unexpired term ending November 30, 2022; Board Member Taylor seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 20

Nays: None

ADMINISTRATION OF OATH OF OFFICE

Immediately upon the adoption of Resolution No. 2021-97, County Clerk Ammons administered the oath of office to Board Member Lokshin.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee Meeting
Tuesday, March 2, 2021 6:30 PM
Lyle Shields Meeting Room
- B. Environment & Land Use Committee Meeting
Thursday, March 4, 2021 at 6:30 PM
Lyle Shields Meeting Room
- C. Highway & Transportation Committee Meeting
Friday, March 5, 2021 at 9:00 AM
1605 E Main Street, Urbana

Committee of the Whole:

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance
Tuesday, March 9, 2021 at 6:30 PM
Lyle Shields Meeting Room

County Board:

- A. Regular Meeting
Thursday, March 18, 2021 at 6:30 PM
Lyle Shields Meeting Room

PUBLIC PARTICIPATION

All public participation was remote via Zoom.

Champaign County Board
February 18, 2021

Amanda Dixon spoke about County Animal Control and called for the termination of Animal Services Facility Director Stephanie Joos.

Ben Beaupre gave an update on Covid-19 in the nation, state, and county, and spoke about the Racial Justice Taskforce.

Stan Blount spoke about County Animal Control and called for the termination of Animal Services Facility Director Stephanie Joos.

CONSENT AGENDA

Board Member Esry offered a motion to approve the Consent Agenda, comprising 24 resolutions; Board Chair Patterson seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels,
Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers,
Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and
Patterson – 21

Nays: None

COMMUNICATIONS

In honor of Black History Month, Board Chair Patterson recognized James Burgess, Patricia Avery, County Treasurer Johnson, County Clerk Ammons, and Board Member Cowart for their pioneering work as African-Americans in County government.

APPROVAL OF MINUTES

Board Member Goss offered an omnibus motion to approve the minutes of Special Meeting of the County Board of January 14, 2021, and the Regular Meeting of the County Board of January 21, 2021; Board Member Taylor seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels,
Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers,
Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and
Patterson – 21

Nays: None

STANDING COMMITTEES

Champaign County Board
February 18, 2021

ENVIRONMENT AND LAND USE

County Executive Kloeppel noted the Summary of Action Taken for Environment and Land Use on February 4, 2021, was received and placed on file.

Board Member Thorsland offered a motion to adopt Resolution No. 2021-71 approving contract for sale of County Property located at 504 South Dodson Drive, Urbana; Board Member King seconded. Board Member Thorsland noted the resolution could not be included in the Consent Agenda due to a deed change by Planning and Zoning Director John Hall. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels,
Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers,
Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and
Patterson – 21

Nays: None

HIGHWAY & TRANSPORTATION

County Executive Kloeppel noted the Summary of Action Taken for Highway and Transportation on February 5, 2021, was received and placed on file.

COUNTY FACILITIES

County Executive Kloeppel noted the Summary of Action Taken for Facilities on February 10, 2021, was received and placed on file.

AREAS OF RESPONSIBILITY

County Executive Kloeppel noted the Summary of Action taken for the Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appointments) of February 9, 2021, was received and placed on file.

FINANCE

Board Member Fortado offered a motion to adopt Resolution No. 2021-90 approving Budget Amendment 21-00011, appropriating \$89,000 (\$0 increased revenue) to the Circuit Clerk Operation and Administration fund for the installation of partitions for 34 desks in one room to provide sound dampening and improve COVID-19 social distancing, while allowing visibility; Board Member Thorsland seconded. Circuit Clerk McGrath was invited to join the discussion; she noted she intends to repay the county by years end and without the amendment the

Champaign County Board
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instillation could not take place until November. Board Member Goss asked if the project was bid upon; Circuit Clerk McGrath stated that there was not a formal bidding process, but she spoke to a number of potential installers and noted Arrow Glass had not gotten back until February 18, 2021. Circuit Clerk McGrath also noted that the intended installer is a certified state vendor and as such a formal bidding process may not be necessary and the expense could be classified as an urgency purchase by County Auditor Danos. Board Member Stohr asked if the Circuit Clerk calls can be confidential or sensitive in nature, thus necessitating the partitions for sound dampening; Circuit Clerk McGrath confirms. Board Member Fortado noted that she had toured the facility it could be quite loud at times. Board Members Michaels, Paul, and Passalacqua asked about COVID-19 measures, and Circuit Clerk McGrath noted that the partitions would provide some measure of safety, but she also noted that the office has encouraged regular staff testing without the use of benefit time. Board Member Passalacqua inquired about the installation of permanent walls and office spaces; Circuit Clerk McGrath noted the floor plan does not lend itself to such modifications. Board Member McGuire stated he would recuse himself from the vote. The motion failed by roll-call vote, not garnering the necessary 15 vote majority required.

Yeas: Humphrey, King, Lokshin, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Fortado, and Patterson – 14

Nays: Harper, Michaels, Passalacqua, Paul, Esry, and Goss – 6

Abstain: McGuire – 1

Board Member Fortado offered a motion to adopt Resolution No. 2021-91 approving budget amendment 21-00007, appropriating \$16,077 (\$0 increased revenue) to the Animal Control fund for a transfer from fund balance to cover the cost of van conversion originally budgeted for FY2020 but not completed by year's end; Board Member Michaels seconded. Motion carried by roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 20

Nays: Paul

Board Member Fortado offered a motion to adopt Resolution No. 2021-92 authorizing the County Executive to assign a mobile home tax sale certificate of purchase permanent parcel number 29-051-0019; Board Member King seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 21

Nays: None

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Board Member Fortado offered a motion to adopt Resolution No. 2021-93 abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of the County of Champaign, Illinois; Board Member Esry seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 21

Nays: None

Board Member Fortado offered a motion to adopt Resolution No. 2021-94 approving contract with Gallagher Benefit Services, INC. for employee health insurance and related benefits broker consultant services; Board Member Summers seconded. Board Member Michaels raised objections to the inclusion of the Labor Management Committee in the resolution's language, as the committee did not work on the contract. County Executive Kloepfel noted that it was, in fact, a subcommittee of the Labor Management Committee that did not include board members. Board Members McGuire and Harper objected to the exclusion of Board Members from the contract negotiations. Fortado proposed a friendly amendment to add language clarifying the lack of board members in the subcommittee Board Member Michaels and seconding Board Member Summers both accept the friendly amendment. The motion as amended failed by roll-call vote.

Yeas: Humphrey, Lokshin, Summers, Taylor, Cowart, Fortado, and Goss – 7

Nays: Harper, King, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Thorsland, Ammons, Esry, and Patterson – 13

Board Member Fortado offered a motion to adopt resolution No. 2021-95 authorizing an acceptance agreement between Champaign County and Illinois State Board of Elections for a Voter Registration State Grant 2021; Board Member Cowart seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 21

Nays: None

Board Member Fortado offered a motion to adopt Resolution No. 2021-96 approving Budget Amendment 21-00008, appropriating \$80,369 (\$80,369 increased revenue) to the County Clerk's Election Assistance/Accessibility fund via grant funds to offset cost for annual license fees of voter registration system, VBM, staff time for IVRS work, etc.; Board Member Patterson seconded. Motion carried by roll-call vote.

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Yeas: Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 20
Nays: Harper – 1

NEW BUSINESS

Board Member Stohr offered an omnibus motion to adopt Resolutions No. 2021-98 authorizing payment of claims and No. 2021-99 authorizing purchases not following purchasing policy; Board Member Thorsland seconded. Board Member Michaels asked when the transfer would occur. County Auditor Danos was invited to join the discussion and responded that Board Member Michaels' question should be directed towards Deputy Finance Director Tami Ogden. Motion carried by roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, and Patterson – 21
Nays: Goss – 1

Board Member Passalacqua offered a motion to adopt Resolution No. 2021-100 approving application for, and if awarded, acceptance of the Illinois Department of Transportation Distracted Driving Grant; Board Member Goss seconded. Board Member Rodriguez asked County Sheriff Heuerman, unrelated to the resolution of the moment, if police departmental policy has been posted publicly online. County Sheriff Heuerman was invited to join the discussion, and he stated that departmental policies are not currently online. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 21
Nays: None

Board Member Stohr offered a motion to adopt Resolution No. 2021-101 authorizing the County Executive to execute an intergovernmental agreement for employee COVID-19 Testing; Board member Stohr seconded. County Executive Kloeppel noted the contract will be with the University of Illinois at Urbana-Champaign but executed by its partner OSF Healthcare. Board Member Michaels asked if the cost will be the same with OSF as with the University of Illinois; County Executive replied that she could not answer because it is still negotiable. Board Member Fortado asks if this will OSF administering the University of Illinois' proprietary rapid-saliva test; County Executive Kloeppel confirmed. Board Member Fortado noted that the \$140,000 cost estimate is based on all county employees, including the Regional Planning Commission, being tested two times per week for eight weeks, but staff testing would not be mandatory and, furthermore, a number of employees have already received vaccinations. Board Member Passalacqua stated that he does not see the necessity of contracting for the University of Illinois'

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proprietary test, particularly if department heads were proactive and supportive of staff testing, noting the example of Circuit Clerk McGrath. Board Member McGuire questioned the insurance cost of tests and reiterates Board Member Fortado's statement that a number of employees have already been vaccinated. Board Member Fortado noted there is \$82,000 currently available in funds which may be eligible for reimbursement from the federal government; she also noted that the University of Illinois' proprietary test has FDA Emergency Use Authorization. Board Member Humphrey noted that the University of Illinois' proprietary rapid-saliva test has saved lives in the county. Board Member Stohr noted that the County Highway Department had expressed a willingness to contribute their funds to ensure access to the testing. Board Member Stohr expressed concern over outbreaks, particularly with new, more virulent strains of the virus. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, and Patterson – 16

Nays: Harper, McGuire, Passalacqua, Paul, and Goss – 5

Board Member Fortado offered a motion to adopt resolution No. 2021-102 approving budget amendment 21-00012, appropriating \$140,000 (\$0 increased revenue) to the General Corporate fund for employee COVID testing; Board Member King seconded. Board Member offered an amendment limiting to one test per person per week and a maximum of \$64,000; offering Board Member Fortado counters with a maximum of \$70,000 to allow for flexibility. Board Member McGuire and seconding Board Member King both accept the amendment to limit testing to once per week and a maximum of \$70,000. Motion carried by roll-call vote.

Yeas: Humphrey, King, Lokshin, McGuire, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Fortado, and Patterson – 15

Nays: Harper, Michaels, Passalacqua, Paul, Esry, and Goss – 6

Board Member Goss offered a motion to adopt resolution No. 2021-104 setting the Champaign County 2021 apportionment plan number and type of districts; Board Member Thorsland seconded. Motion carried by unanimous roll-call vote.

Yeas: Harper, Humphrey, King, Lokshin, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Cowart, Esry, Fortado, Goss, and Patterson – 21

Nays: None

DISCUSSION/INFORMATION ONLY

Board Member McGuire asked about the ability to revisit the contract with Gallagher Benefit Services, INC. for employee health insurance and related benefits broker consultant services (Resolution No. 2021-94) at a subsequent board meeting. County Executive noted that the current contract will expire May 1, 2021 and was unsure on the

Champaign County Board
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legalities the board's disapproval of the contract. Board Member Michaels asked for information about the options presented to the Labor Management subcommittee present for the negotiations, and their scoring system and criteria for their final decision. Board Member Michaels stated she would like to bring the employee health insurance and related benefits broker consultant services contract to vote at the March board meeting.

RECESS

County Executive Kloeppel adjourned the meeting at 8:29 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA**
County of Champaign, Urbana, Illinois
Tuesday, March 2, 2021 at 6:30
Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Agenda

	<u>Action Taken</u>
I. Call to Order and Roll Call	6:31 P.M. (Eight Members Present via Zoom)
II. Approval of Agenda/Addenda	Approved
III. Approval of Minutes – February 10, 2021	Approved as distributed
IV. Public Participation <ul style="list-style-type: none">• Being accepted remotely through zoom – for instructions go to: https://us02web.zoom.us/j/87603922493?pwd=WVBGeThlZ3h0cWRRQ2R3b1o2YjcvQT09	There was no public participation
V. Communications	No Communications brought before the Committee
VI. New Business	Discussion
A. Discussion of proposed HVAC Repair/Replacement Schedule (Hail Damage) – E-Mail	
B. Discussion of proposed Satellite Jail HVAC Replacement Project Schedule – E-Mail	Discussion
C. Discussion of proposed Roof Replacement Project Schedules (Hail Damage) – E-Mail	Discussion
D. Discussion of air quality issue in Brookens POD #100 (RPC)	Discussion
E. Discussion of Downtown Jail Indoor Recreation	Discussion

- | | | |
|-------|---|-----------|
| VII. | Other Business | None |
| VIII. | Presiding Officer's Report | None |
| | A. Future Meeting – Wednesday, April 7, 2021 @
6:30pm | |
| IX. | Designation of Items to be Placed on the Consent
Agenda | None |
| X. | Adjournment | 7:06 P.M. |

***Denotes inclusion on the consent agenda**



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE Action Plan
Summary of Action Taken at the March 4, 2021 Meeting

Members Present: Aaron Esry, Stephanie Fortado, Mary King, Kyle Patterson, Chris Stohr and Eric Thorsland

Members Absent: Jacob Paul

Agenda – This meeting was conducted remotely	Action
I. Call to Order	6:31 p.m.
II. Roll Call	6 members present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes	Approved
A. February 4, 2021	
V. Public Participation Accepted Remotely through Zoom	Brad Ash – representative to answer questions on the Galesville Elevator Co.
VI. Communication	None
VII. <u>New Business: For Information Only</u>	
A. Champaign County Solid Waste Management – Information Series (Part 3 of 5)	Presentation by Susan Monte, Discussion Only
VIII. <u>New Business: Items to be Recommended to the County Board</u>	
A. Zoning Case 999-AM-21. A request by Leon, Michelle and Brad Ash, d.b.a. Galesville Elevator Co. to amend the Zoning Map to change the zoning district designation from the B-5 Central Business Zoning District and the R-1 Single Family Residence Zoning District to the B-1 Rural Trade Center Zoning District for the continued use of a Grain Storage Elevator and Bins on Lots 7, 8, 9, 10, 11 and 12 of Block 12 of Howard – Original Town (now the unincorporated town of Lotus) and on to-be-vacated 40-foot wide road right-of-way located west of Lot 7 and one 2.44-acre tract, for a total of 3.431 acres in the Southwest Quarter of the Northwest Quarter of Section 31, Township 22 North Range 7 East of the Third Principal Meridian in Brown Township and commonly known as the Galesville Elevator Co., with an address of 10 CR 3050N, Foolsland.	<i>*RECOMMEND COUNTY BOARD APPROVAL of Zoning Case 999-AM-21.</i>

**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
March 4, 2021 Action Plan**

- | | | |
|------|---|-----------------------------|
| IX. | Other Business | |
| | A. Monthly Reports | Received and Placed on File |
| | i. January | |
| X. | Chair's Report | None |
| XI. | Designation of Items to be Placed on the Consent Agenda | Item 8.A. |
| XII. | Adjournment | 7:03 p.m. |

****Denotes inclusion on Consent Agenda***



**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at the March 5, 2021 Meeting**

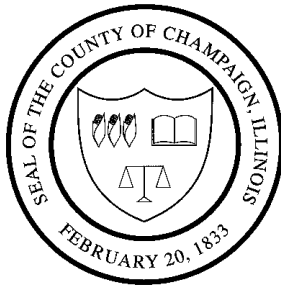
MEMBERS PRESENT: Lorraine Cowart (Chair), Titianna Ammons, Diane Michaels, Jim McGuire, Brad Passalacqua, Cameron Raab, Jennifer Straub

MEMBERS ABSENT:

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:00 AM
II. Roll Call	7 Committee members present
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – February 5, 2021	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims- February 2021	Received and placed on file
VIII. FY 2022 Section 5311 Rural Public Transportation and Downstate Operating Assistance Program (DOAP) Applications for Champaign County Area Rural Transit System (C-CARTS)	
A. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement</i>
B. Public Transportation Applicant Ordinance	<i>*RECOMMEND COUNTY BOARD APPROVAL of Public Transportation Applicant Ordinance</i>
C. Resolution-Acceptance of the Special Warranty	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Acceptance of the Special Warranty</i>
IX. Applied Research Associates, Inc. Pavement Management System Update 2021-2025	<i>Information Only</i>
X. Resolution Appropriating an Additional \$250,000 from County Bridge Funds for the Replacement of Structure #010-0224, CH 13 Section #19-00077-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating an Additional \$250,000 from County Bridge Funds for the Replacement of Structure #010-0224, CH 13 Section #19-00077-00-BR</i>
XI. Resolution Awarding of Contract for Bridge Deck Replacement, Section #19-00080-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for Bridge Deck Replacement, Section #19-00080-00-BR</i>

- XII. Other Business
 - A. Semi Annual Review of Closed Session Minutes **None**
- XIII. Chair's Report **None**
- XIV. Designation of Items to be Placed on the Consent Agenda **VIII, X, XI**

***Denotes Inclusion on the Consent Agenda**



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan
 County of Champaign, Urbana, Illinois
 Tuesday, March 9, 2021 at 6:30 p.m.
 Brookens Administrative Center/Zoom
 1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Action</u>
I. <u>Call to Order</u>	6:31 p.m.
II. <u>Roll Call</u>	22 members present
III. <u>Approval of Agenda/Addenda</u>	Approved
IV. <u>Approval of Minutes</u>	
A. February 9, 2021 – Regular Meeting	Approved
B. January 12, 2021 – Closed Session	Approved
C. February 9, 2021 – Closed Session	Approved
V. <u>Public Participation</u>	Wayne Williams
VI. <u>Communications</u>	Mary King
VII. <u>Justice and Social Services</u>	
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page	Received and placed on file
• Probation & Court Services – January 2021	
• Emergency Management Agency – January 2021	
• Public Defender – January 2021	
B. Rosecrance Re-Entry Financial Report – January 2021	Information only
C. <u>Other Business</u>	None
D. <u>Chair’s Report</u>	None
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	None
VIII. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – February 2021	Received and placed on file
2. Appointments/Reappointments	
a. Resolution appointing Marcia Fisher to the Locust Grove Cemetery Association, unexpired term ending 6/30/2026	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Marcia Fisher to the Locust Grove Cemetery Association

- | | |
|---|--|
| b. Resolution appointing Linda Turnbull to the Housing Authority of Champaign County Board of Commissioners, term ending 7/31/2025 | RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Linda Turnbull to the Housing Authority of Champaign County Board of Commissioners |
| c. County Board Liaison Appointments | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing the County Board Liaisons |
| d. Currently vacant appointments – full list and information is available on the County’s website | Information only |
| e. Applications for open appointments | |
| i. Fire Protection Districts – term 5/1/2021-4/30/2024 (<i>italics indicates incumbent</i>) | Information only |
| <ul style="list-style-type: none">• <i>David Bosch</i> – Broadlands-Longview• Jill Stewart – Edge-Scott• <i>John Flavin</i> – Ivesdale• <i>Patrick Quinlan</i> – Ludlow• <i>Tyler Wright</i> – Ogden-Royal• <i>Chris Hausman</i> – Pesotum• <i>Mike McHenry</i> – Philo• <i>Douglas Enos</i> – Sangamon Valley• <i>Paul Berbaum</i> – Scott• <i>Richard Denhart</i> – St. Joseph-Stanton• Richard Daniel ‘Dan’ Davis – St. Joseph-Stanton• <i>Michael Tittle</i> – Thomasboro• <i>Vicki Foley</i> – Tolono• <i>Dennis Davis</i> – Tolono• <i>David Dupre</i> – Windsor Park | |
| ii. Sangamon Valley Public Water District – unexpired term ending 5/31/2024 | Information only |
| <ul style="list-style-type: none">• Austin Tabeling | |

- | | |
|--|--|
| <ul style="list-style-type: none"> iii. Mental Health Board – 2 positions – unexpired terms ending 12/31/2023 & 12/31/2024 <ul style="list-style-type: none"> • Kim Fisher • Matthew Hausman • Daphne Maurer iv. Mt. Olive Cemetery Association – 2 positions – unexpired terms ending 6/30/2026 <ul style="list-style-type: none"> • Darrell Schiff | <p>Information only</p> <p>Information only</p> |
| <ul style="list-style-type: none"> 3. Review and recommendation for Chief Deputy Treasurer | <p>Forwarded to the Finance Committee</p> |
| <ul style="list-style-type: none"> B. County Clerk <ul style="list-style-type: none"> 1. Monthly Report – February 2021 2. Resolution to establish place of election for Sidney and East Bend | <p>Received and placed on file</p> <p>RECOMMEND COUNTY BOARD APPROVAL of a resolution establishing place of election for Sidney and East Bend</p> |
| <ul style="list-style-type: none"> C. <u>Other Business</u> | <p>None</p> |
| <ul style="list-style-type: none"> D. <u>Chair’s Report</u> | <p>None</p> |
| <ul style="list-style-type: none"> F. <u>Designation of Items to be Placed on the Consent Agenda</u> | <p>VIII. A. 2. a, c</p> |
| <ul style="list-style-type: none"> IX. <u>Finance</u> | |
| <ul style="list-style-type: none"> A. County Executive <ul style="list-style-type: none"> 1. FY2020 General Corporate Fund and Nursing Home Fund updates 2. Resolution forgiving loans from the Champaign County General Corporate Fund to the Nursing Home fund authorized by resolutions numbered 2018-411 and 2019-55 3. Review and Recommendation for Chief Deputy Treasurer | <p>Presentation</p> <p>RECOMMEND COUNTY BOARD APPROVAL of a resolution forgiving loans from the Champaign County General Corporate Fund to the Nursing Home fund authorized by resolutions numbered 2018-411 and 2019-55</p> <p>RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions for the Champaign County Treasurer Department – Chief Deputy Treasurer</p> |

- | | | |
|---|--|---|
| B. Treasurer | | |
| 1. Budget Amendment 21-00013 | | |
| Fund 080 General Corporate / Dept 026 County Treasurer | | |
| Increased Appropriations: \$9,325 | | |
| Increased Revenue: \$0 | | |
| Reason: Increase salary line to reflect Job Evaluation Committee decision to increase Chief Deputy Treasurer salary grade from “I” to “K” reflecting a double promotion to be on par with other chief deputies. | | |
| 2. Monthly Report – February 2021 – Reports are available on the Treasurer’s webpage | | RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00013 with the amendment of increased appropriations decreased to \$6,189 |
| | | |
| C. Auditor | | |
| 1. Monthly Report – February 2021 - Reports are available on the Auditor’s webpage | | Received and placed on file |
| | | |
| D. <u>Other Business</u> | | None |
| | | |
| E. <u>Chair’s Report</u> | | Update on the COVID-19 employee testing and request to use the April Study Session to discuss COVID relief funding |
| | | |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | | None |
| | | |
| X. <u>Other Business</u> | | None |
| | | |
| XI. <u>Adjournment</u> | | 9:07p.m. |

**Denotes inclusion on the consent agenda*

RESOLUTION NO. 2021-110

RESOLUTION APPOINTING LINDA TURNBULL AS THE
RESIDENT COMMISSIONER OF THE
HOUSING AUTHORITY OF CHAMPAIGN COUNTY

WHEREAS, A Resident Commissioner vacancy on the Housing Authority Board of Champaign County has occurred during a term; and

WHEREAS, The Housing Authority of Champaign County held a Client Council Advisory Board Meeting and the residents approved Linda Turnbull to fill the unexpired term ending July 31, 2025; and

WHEREAS, The Interim Executive Director of the Housing Authority of Champaign County advises that Linda Turnbull is currently a leaseholder in good standing with the Housing Authority of Champaign County and therefore eligible to serve as a commissioner in accordance with 310 ILCS 5/42 and 10/3; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 310 ILCS 5/42 and 10/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Linda Turnbull as the Resident Commissioner for the Housing Authority Board of Champaign County as selected by the Client Council Advisory Board for an unexpired term ending July 31, 2025; and

BE IT FURTHER RESOLVED Upon appointment the Champaign County Executive shall file a certificate of appointment with the Champaign County Recorder of Deeds; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Linda Turnbull 1213 W. Beardsley, Urbana IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of March A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

February 22, 2021

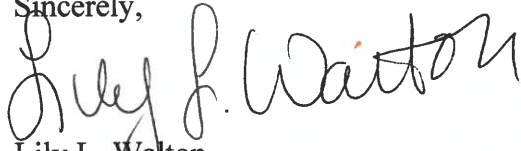
Office of the County Executive
Darlene Kleoppel
1776 East Washington Street
Urbana, IL 61802

RE: HACC's Resident Commissioner

Dear Ms. Kleoppel,

The Housing Authority of Champaign County (HACC) held its quarterly Client Council Advisory Board Meeting on February 22, 2021. In a 4-2 vote, the residents approved Linda Turnbull as the Resident Commissioner. Please let me know if you have any questions or comments regarding this meeting.

Sincerely,



Lily L. Walton
Interim Executive Director

RESOLUTION NO. 2021-112

RESOLUTION TO ESTABLISH PLACE OF ELECTION FOR SIDNEY, and EAST BEND

WHEREAS, pursuant to 10 ILCS 5/11-1, the County Board shall fix and establish that places for holding elections in its respective county and all elections shall be held at the places so fixed; and

WHEREAS, the County Board of Champaign County seeks to ensure that voters can easily identify the location of established polling places; and

WHEREAS, the County Board of Champaign County established polling places for all Champaign County precincts on December 17, 2020 and

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board, Champaign County, Illinois that the place for holding elections in Champaign County precincts: Sidney polling location is changed to Village of Sidney Building, 211 E Main St Sidney, IL 61874; East Bend will remain at 9 Main St. Dewey, IL 61840.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18TH day of MARCH A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

MEMO

TO: County Executive Kloeppel, Board Chair Patterson, and County Board Members
FROM: Aaron Ammons, Champaign County Clerk
DATE: March 1, 2021
SUBJECT: Polling Place Update for 2021 Consolidated General Election

Polling locations were approved for the 2021 Consolidated Elections at the December 17, 2020 Regular County Board Meeting. Since that time, there are two minor changes to the polling location list.

The Sidney polling location has permanently moved into a new building at 211 E. Mail Street, Sidney. The Village of Sidney built a new building that is ADA accessible, has more parking, and is more centrally located.

The East Bend precinct was going to be consolidated, but it will now remain at the East Bend Township Building, 9 Main Street, Dewey and there will be no change to voters for the April election.

In Service,



Aaron Ammons
Champaign County Clerk

RESOLUTION NO. 2021-113

RESOLUTION FORGIVING LOANS FROM THE CHAMPAIGN COUNTY GENERAL CORPORATE FUND TO THE NURSING HOME FUND AUTHORIZED BY RESOLUTIONS NUMBERED 2018-411 AND 2019-55

WHEREAS, on November 27, 2018, the Champaign County Board approved Resolution No. 2018-411 authorizing a loan to the Champaign County Nursing Home from the General Corporate Fund in the amount of \$800,000 for the purpose of fulfilling required and essential accounts payable obligations; and

WHEREAS, on February 21, 2019, the Champaign County Board approved Resolution No. 2019-55 authorizing a loan to the Champaign County Nursing Home from the General Corporate Fund in the amount of \$200,000 for the purpose of financial assistance for the payment of essential services to maintain ongoing operations; and

WHEREAS, the total of the outstanding loans is \$1,000,000; and

WHEREAS, the General Fund is being made whole in FY2021 by reallocation of the former Nursing Home operating levy to the General Fund under the Property Tax Extension Limitation Law (PTELL); and

WHEREAS, the County Board has determined to forgive the loans from the General Corporate Fund to the Nursing Home Fund; and

WHEREAS, the County Board directs the Champaign County Auditor to record the forgiveness of the Loans from the General Fund to the Nursing Home Fund.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the outstanding balance of the loans in the amount of \$1,000,000 from the General Corporate Fund to the Nursing Home Fund granted pursuant to Resolutions 2018-411 and 2019-55 are hereby forgiven.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of March, 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: February 23, 2021

Subject: Resolution Forging Loans from the General Fund to the Nursing Home Fund

In 2018 and 2019, the General Fund extended two loans totaling \$1 million to the Champaign County Nursing Home for the purpose of assisting with accounts payable obligations to circumvent the discontinuation of essential services being provided to the Home. The loans are outstanding and remain on the County's balance sheet.

During the FY2021 budget process, and in consultation with the County's outside auditor Baker Tilly, it was recommended the loans be forgiven in order to remove them from the balance sheet. The General Fund will be made whole for the loan forgiveness through reallocation of the former Nursing Home operating levy to the General Corporate levy, under the Property Tax Extension Limitation Law (PTELL). The FY2021 Budget was prepared to include the loan forgiveness.

REQUESTED ACTION

The Finance Committee recommends the Resolution Forging Loans from the Champaign County General Fund to the Nursing Home Fund be forwarded to the County Board for approval.

RESOLUTION NO. 2018-411

AUTHORIZATION FOR ACCOUNTS PAYABLE LOAN AUTHORITY TO THE NURSING HOME FUND FROM THE GENERAL CORPORATE FUND

WHEREAS, The Nursing Home Fund requires financial assistance for the payment of essential services to maintain ongoing operations; and

WHEREAS, The General Corporate Fund has adequate reserves to cover the cash shortfall for the Nursing Home's accounts payable shortfall on a short term basis; and

WHEREAS, The FY2019 tax levy for the General Corporate Fund is \$12,415,810 and there are no outstanding General Corporate Fund tax anticipation warrants or notes;

WHEREAS, the following parameters are recommended for a temporary system of accounts payable loans to the Nursing Home Fund from the General Corporate Fund;

1. The County Board Chair and Interim County Administrator in the month of November, and the County Executive thereafter shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management Services together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations, the Interim County Administrator or County Executive shall notify the County Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
3. The loan for accounts payable in any given month is limited to a total of \$200,000, said monthly authority to be effective beginning in the month of November, 2018 and authorized for each month until the closing of the sale of the Nursing Home or February 28, 2019, whichever occurs earlier for a total of \$800,000 over the four month period; and
4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
5. Loans to the Nursing Home from the General Corporate Fund during the period November, 2018 through the closing date or February 28, 2019 shall be repaid to the General Corporate Fund with the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

NOW, THEREFORE, BE IT RESOLVED that pursuant to 55 ILCS 5/5-1016, the Champaign County Board approves authority for a loan to the Nursing Home Fund from the General Corporate Fund pursuant to the following terms and conditions:

1. The County Board Chair and Interim County Administrator in the month of November, and the County Executive thereafter shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management

- Services together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations, the Interim County Administrator or County Executive shall notify the County Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
 3. The loan for accounts payable in any given month is limited to a total of \$200,000, said monthly authority to be effective beginning in the month of November, 2018 and authorized for each month until the closing of the sale of the Nursing Home or February 28, 2019, whichever occurs earlier for a total of \$800,000 over the four month period; and
 4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
 5. Loans to the Nursing Home from the General Corporate Fund during the period November, 2018 through the closing date or February 28, 2019 shall be repaid to the General Corporate Fund with the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 27th day of November, A.D. 2018.



C. Pius Weibel, Chair
Champaign County Board

ATTEST: 

Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2019-55

AUTHORIZATION FOR ACCOUNTS PAYABLE LOAN AUTHORITY TO THE NURSING HOME FUND FROM THE GENERAL CORPORATE FUND

WHEREAS, The Nursing Home Fund requires financial assistance for the payment of essential services to maintain ongoing operations; and

WHEREAS, The General Corporate Fund has adequate reserves to cover the cash shortfall for the Nursing Home's accounts payable shortfall on a short term basis; and

WHEREAS, The FY2019 tax levy for the General Corporate Fund is \$12,415,810 and there are no outstanding General Corporate Fund tax anticipation warrants or notes;

WHEREAS, the following parameters are recommended for the extension of the temporary system of accounts payable loans to the Nursing Home Fund from the General Corporate Fund for the month of March 2019;

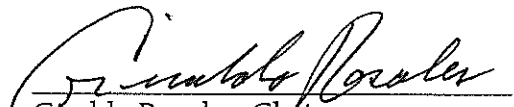
1. The County Executive shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management Services for the month of March 2019 together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations for the month of March 2019, the County Executive shall notify the County Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
3. The loan for accounts payable for March 2019 is limited to a total of \$200,000; and
4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
5. Loans to the Nursing Home from the General Corporate Fund for the month of March 2019 shall be repaid to the General Corporate Fund from the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

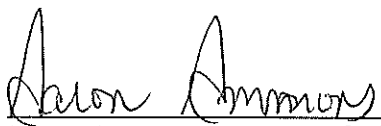
NOW, THEREFORE, BE IT RESOLVED that pursuant to 55 ILCS 5/5-1016, the Champaign County Board approves authority for a loan to the Nursing Home Fund from the General Corporate Fund for the month of March 2019 pursuant to the following terms and conditions:

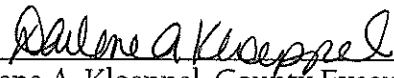
1. The County Executive shall monitor the Nursing Home weekly accounts payable requirements for essential services as recommended by SAK Management Services for the month of March 2019 together with the current cash position of the Nursing Home as documented by the County Treasurer; and
2. If there are not adequate funds to cover required and essential accounts payable obligations for the month of March 2019, the County Executive shall notify the County

- Treasurer, who is then authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing Home Fund; and
3. The loan for accounts payable for March 2019 is limited to a total of \$200,000; and
 4. The County Treasurer is directed to provide notice to all members of the County Board via e-mail communication whenever an action is taken pursuant to the terms of this Resolution; and
 5. Loans to the Nursing Home from the General Corporate Fund for the month of March 2019 shall be repaid to the General Corporate Fund from the proceeds of the sale of the Nursing Home or future Nursing Home revenues received by the County;

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of February, A.D. 2019.


Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: 
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: 2-22-19

Approved: 
Darlene A. Kloepfel, County Executive
Date: 2/22/19

RESOLUTION NO. 2021-90

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS FOR THE CHAMPAIGN COUNTY TREASURER DEPARTMENT – CHIEF DEPUTY TREASURER

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the County Treasurer has presented a request for the review and evaluation of the Chief Deputy Treasurer position in the Treasurer Department; and

WHEREAS, the Job Content Evaluation Committee, at the direction of the Policy, Personnel and Appointments Committee, reviewed the request for the review and evaluation of the Chief Deputy Treasurer position and recommends the approval of the re-classification of the Chief Deputy Treasurer position from Grade Range I to Grade Range K, effective upon approval by the County Board;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the re-classification of the Chief Deputy Treasurer position in the Treasurer Department from Grade Range I to Grade Range K, effective upon approval by the County Board.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of March, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the
Whole

FROM: William P. Colbrook, Director of Administration, and
Job Content Evaluation Committee

DATE: February 23, 2021

RE: **REVIEW and RECOMMENDATION for CHIEF DEPUTY TREASURER**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on January 12, 2021, the Job Content Evaluation Committee has met to review the request of the Champaign County Treasurer to review and evaluate the Chief Deputy Treasurer position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by the Champaign County Treasurer Cassandra Johnson. The Committee was also provided with the updated job description for the Chief Deputy Treasurer position. Ms. Johnson met with the Committee and explained the parameters and scope of responsibility for the position including changes to management and administrative responsibilities in overseeing financial portfolio responsibilities for the 56 County Drainage Districts and the direction of annual collection and disbursements of real estate taxes for over 125 taxing districts. Ms. Johnson requests the re-classification to be effective April 1, 2021, if approved. Pursuant to this review and evaluation, the Committee recommends the classification of the Chief Deputy Treasurer position be upgraded from its current classification in Grade Range I to Grade Range K, effective April 1, 2021.

A copy of the Job Content Evaluation Committee Report and updated job description are attached for your information and review.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of re-classification of the Chief Deputy Treasurer position assigned to Grade Range I to Grade Range K, effective April 1, 2021.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the re-classification of the Chief Deputy Treasurer position assigned to Grade Range I to Grade Range K, effective April 1, 2021.

Thank you for your consideration of this recommendation.

cc: Cassandra Johnson, Champaign County Treasurer

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 22, 2021

RE-EVALUATION OF POSITION

Department Requesting:	Treasurer
Position Title:	Chief Deputy Treasurer
Current Job Points:	718
Current Classification Range:	I
FY2021 Current Range Minimum:	\$23.74
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Job Evaluation Committee Recommendation: Re-Classification

Recommended Title:	Chief Deputy Treasurer
Re-Evaluated Job Points:	816
Recommended Classification Range:	K
FY2021 Current Range Minimum:	\$30.50
Bargaining Unit:	Non-Bargaining
FLSA Status:	Non-Exempt

Date of Job Evaluation Committee Recommendation:

February 22, 2021

Champaign County Job Description

Job Title: Chief Deputy Treasurer

Department: Treasurer

Reports to: Treasurer

FLSA Status: Exempt

Grade Range: K

Prepared Date: February 2021

SUMMARY

Under the direction of the Treasurer, administers, manages and supervises the operations of County Treasurer's office. Serves as liaison to County offices, other government agencies and the public. Assumes responsibility for the County Treasurer in the latter's absence. Directs activities of the Collector's division of the County Treasurer's Office and provides assistance.

PRIMARY DUTIES AND RESPONSIBILITIES

Include the following under the direction of the Treasurer (and other duties as assigned):

Oversees financial portfolio responsibilities for the 56 County Drainage Districts and directs annual collection and disbursement of over \$390 million in real estate taxes for over 125 taxing districts.

Delegates authority for receipt, disbursement, banking, protection and custody of funds, securities, and financial instruments. Advises and oversees customer engagement standards set by the Treasurer.

Designs, oversees, and maintains the cash and investment management system for the county, associated tax districts, and government entities. Advises Treasurer on investments and loans for short- and long-range financial plans.

Creates, balances, and manages several financial schedules, which may include: balancing bank accounts to the general ledger; facilitation of wire transfer for debt payments; documenting, balancing, and making payments for payroll taxes; performing banking analysis; comparing and balancing monthly general ledger to subsidiary ledgers; preparing, auditing, and approving monthly cash flow and financial reports; and performing other related activities. Acts as co-signatory for all bank accounts and primary county contact for banking issues for county accounts.

Develops policies and procedures for account collections, delinquencies, and extension of credit to customers. Analyzes financial records to forecast future financial position and Treasury budget requirements.

Responsible for the operational strategic direction and process improvement in the processing areas to ensure the highest levels of efficiency, availability, and quality in service to Champaign County taxpayers.

Prepares cash flow and monthly financial reports for publication and delivery to the public in accordance with Illinois State Statutes and internal office policies.

SUPERVISORY RESPONSIBILITIES

Directly supervises three or more employees in the Treasurer's office. Supervisory responsibilities include training employees; planning, assigning and directing work; appraising performance; addressing policy and procedure issues; and resolving problems. Interviewing, hiring, disciplining and setting policies are performed jointly with the County Treasurer.

QUALIFICATIONS

To perform this job successfully, an individual must possess an advanced level of banking and accounting processes knowledge and experience and must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE

Four years of college level coursework with emphasis in accounting or finance and 3-5 years' experience in banking or financial management or related field OR 5-7 years' experience in banking or financial management; or an acceptable equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read, analyze, and interpret financial periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from employees and the general public.

MATHEMATICAL SKILLS

Above average knowledge of mathematics required. Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to solve practical problems and deal with a variety of abstract and concrete variables in situations where only limited standardization exists. Ability to interpret an extensive variety of technical instructions in written, oral, diagram or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

As required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; use hands to finger, handle, or feel; and talk; or hear. The employee is occasionally required to stand and reach with hands and arms.

The employee must occasionally lift and/or move up to 45 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions with moderate noise level in the work environment causing by customer interactions and office processing.

RESOLUTION NO. 2021-114

BUDGET AMENDMENT

March 2021

FY 2021

WHEREAS, The County Board has approved the following amendment to the FY2021 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2021 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2021 budget.

Budget Amendment #21-00013

Fund: 080 General Corporate
Dept. 026 County Treasurer

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
511.03 Reg. Full-Time Employees

6,189
Total 6,189

Increased Revenue:
None: from Fund Balance

0
Total 0

REASON: Increase salary line to reflect Job Evaluation Committee decision to increase Chief Deputy Treasurer salary grade from "I" to "K"

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of March, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00013

FUND 080 GENERAL CORPORATE

DEPARTMENT 026 COUNTY TREASURER

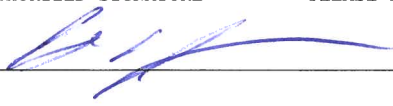
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-026-511.03 REG. FULL-TIME EMPLOYEES	172,691	172,691	178,880	6,189
TOTALS	172,691	172,691	178,880	6,189

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE SALARY LINE TO REFLECT JOB EVALUATION COMMITTEE
DECISION TO INCREASE CHIEF DEPUTY TREASURER SALARY GRADE FROM "I" TO "K".

DATE SUBMITTED: <u>3/10/2021</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
-------------------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION NO. 2021-94

RESOLUTION APPROVING CONTRACT WITH GALLAGHER BENEFIT SERVICES, INC. FOR EMPLOYEE HEALTH INSURANCE AND RELATED BENEFITS BROKER CONSULTANT SERVICES

WHEREAS, The Champaign County Finance Committee of the Whole authorized the issuance of RFQ 2020-006 for Employee Health Insurance and Related Benefits Broker Consultant Services on November 10, 2020; and

WHEREAS, pursuant to the parameters and guidelines established by RFQ 2020-006, an Evaluation Team comprised of some members of the Labor/Management Health Insurance Committee (not including County Board members) and County Staff has recommended award of Contract to Gallagher Benefit Services, Inc. for Employee Health Insurance and Related Benefits Broker Consultant Services; and

WHEREAS, the Finance Committee of the Whole recommends to the County Board approval of the RFQ 2020-006 Evaluation Team recommendation to award the Contract to Gallagher Benefit Services, Inc. for Employee Health Insurance and Related Benefits Broker Consultant Services;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the award of Contract to Gallagher Benefit Services, Inc. for Employee Health Insurance and Related Benefits Broker Consultant Services pursuant to the terms of the Contract as documented in the Attachment to this Resolution; and

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois, that the County Executive is hereby authorized to execute the Contract with Gallagher Benefit Services, Inc. for Employee Health Insurance and Related Benefits Broker Consultant Services on behalf of the County Board.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of February, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepffel, County Executive
Date: _____

CONSULTING AGREEMENT

This Consulting Agreement (this “**Agreement**”) is made by and between Gallagher Benefit Services, Inc., (“**Gallagher**”) and County of Champaign (“**Client**”).

Client wishes to enter into a consulting relationship with Gallagher on the terms and conditions set forth in this Agreement, and Gallagher is willing to accept such a consulting relationship. In consideration of and in reliance upon the terms and conditions contained in this Agreement, Client and Gallagher agree as follows:

1. **Engagement of Services**

Client hereby engages Gallagher as a professional consultant to provide the consulting and/or brokerage services as more fully described in Exhibit A attached to this Agreement and incorporated herein. During the time that Gallagher is performing services for Client under this Agreement, and for all purposes outlined in this document, Gallagher’s status will be that of an independent contractor for Client.

2. **Term and Termination**

The Effective Date of this Agreement is April 1, 2021. The term of Gallagher’s engagement under this Agreement (the “Consulting Period”) will begin as of the Effective Date and will remain in effect for five (5) years from the Effective Date. Either party may terminate this Agreement by giving the other party at least sixty (60) days written notice of its intent to terminate. In the event such termination is effective during the Consulting Period (including any renewed Consulting Period), Client shall be responsible for compensating Gallagher for any services performed prior to the date of termination and Gallagher shall be responsible to Client to continue to provide services until the date of termination of this Agreement.

3. **Compensation**

As compensation for its services under this Agreement, Gallagher will receive the compensation as set forth in the Compensation Disclosure Statement attached hereto as Exhibit B. Additional information regarding Gallagher compensation, if any, can also be found in Exhibit B. Gallagher shall disclose the amount of commissions payable to it by each insurance company at the time it presents rates to Client. Client is responsible for payment of Gallagher’s fees (if applicable) within thirty (30) days of invoice receipt. Any amounts not paid when due will accrue interest at the rate of one percent (1%) per month or the highest rate permitted by applicable law, whichever is less. If any amount is not paid in full when due without a good faith basis to withhold, that nonpayment will constitute a material breach of this Agreement.

4. **Performance and Scope**

(a) Representations and Warranties. Each party represents, warrants and covenants to the other that: (i) it has full power and authority to make, execute, deliver and perform its obligations under this Agreement; (ii) the performance of its obligations pursuant to this Agreement shall be in accordance with all applicable laws; (iii) this Agreement has been duly executed and delivered by an authorized representative of such party and constitutes the legal, valid and binding obligation of such party, enforceable against such party in accordance with its terms; and (iv) there are no other agreements presently in force which would encumber or prevent either party’s compliance with any terms of this Agreement.

(b) Standard of Care. Gallagher will perform its duties, responsibilities and obligations with the care, skill, prudence and diligence that a prudent employee benefits consultant or insurance broker acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims under the circumstances then prevailing. As appropriate, Gallagher will coordinate fiduciary review services and other related duties with the plan’s claims administrator and/or insurance carrier(s). However, Gallagher generally does

not accept any fiduciary duties or obligations with respect to a plan given that these are typically performed by the plan's claims administrator or insurance carriers.

(c) Reliance. In the performance of its duties, Gallagher may rely upon, and will have no obligation to independently verify the accuracy, completeness, or authenticity of, any written instructions or information provided to Gallagher by Client or its designated representatives and reasonably believed by Gallagher to be genuine and authorized by Client.

(d) No Practice of Law. Gallagher will not be obligated to perform, and Client will not request performance of, any services which may constitute the unauthorized practice of law. Client will be solely responsible for obtaining any legal advice, review or opinion as may be necessary to ensure that its own conduct and operations, including the engagement of Gallagher under the scope and terms herein, conform in all respects with applicable State and Federal laws and regulations (including ERISA, the Internal Revenue Code, State and Federal securities laws and implementing regulations) and, to the extent that Client has foreign operations, any applicable foreign laws and regulations.

(e) Subcontractors. Gallagher may cause another person or entity, as a subcontractor to Gallagher, to provide some of the services required to be performed by Gallagher hereunder; provided that Gallagher shall remain responsible for all acts and omissions of any such subcontractors (each of which shall be bound by Gallagher's obligations under this Agreement). Gallagher shall seek prior written approval from Client for any subcontractors providing substantive consulting, professional or managerial services. Prior written approval shall not be required for clerical, office, secretarial, IT back-up, administrative or similar support services.

(f) Conflict of Interest. Gallagher's engagement under this Agreement will not prevent it from taking similar engagements with other clients who may be competitors of Client. Gallagher will, nevertheless, exercise care and diligence to prevent any actions or conditions which could result in a conflict with Client's best interest.

(g) Acknowledgements. In connection with Gallagher's services under this Agreement, Client agrees that:

(i) Although Gallagher will apply its professional judgment to access those insurance companies it believes are best suited to insure Client's risks, there can be no assurance that the insurance companies Gallagher has accessed are the only or are the best suited to insure Client's risks. The final decision to choose any insurance company has been made by Client in its sole and absolute discretion. Client understands and agrees that Gallagher does not take risk, and that Gallagher does not guarantee the financial solvency or security of any insurance company.

(ii) Any compensation of the types described above and disclosed to it does not constitute a conflict of interest and Client expressly waives any claims alleging any such conflict of interest.

(iii) The compensation payable to Gallagher is solely for the services set forth under this Agreement, as detailed in Exhibit A. To the extent any additional administrative, claims representative or other services are required, the parties may enter into a separate agreement covering such additional services.

5. **Confidentiality**

(a) Confidential Information.

(i) As used in this Agreement, "**Confidential Information**" means any nonpublic, proprietary or personal data and information furnished by either party or its agents or representatives to the other party or its agents and representatives, whenever furnished and regardless of the manner or media in which such information is furnished, which the receiving party knows or reasonably should know to be confidential. Each party

shall treat Confidential Information as confidential and only use it in the performance of its obligations under this Agreement.

(ii) The parties acknowledge that Confidential Information includes personal data provided to Gallagher by Client for the benefit of Client and/or its employees to facilitate the performance of services set forth in Exhibit A. Both Parties also agree that the Confidential Information may include information that alone, or in combination with other information, uniquely identifies an individual. Client agrees that Gallagher is permitted to disclose and transfer Client's Confidential Information to Gallagher's affiliates, agents or vendors that have a need to know the Confidential Information in connection with the services provided under this Agreement (including insurance carriers, as necessary, for quoting and/or placing insurance coverages). Gallagher has established security controls to protect Client Confidential Information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

(iii) Both Gallagher and Client agree to comply with all state and federal laws, rules, and orders that relate to privacy and data protection which are, or which in the future may be, applicable to Confidential Information, the services or the performance of obligations under this Agreement. Upon request, Gallagher will cooperate with Client pursuant to applicable law(s) to comply with requests from individuals regarding their personal information.

(b) HIPAA Privacy. Gallagher and Client will each comply with any prohibitions, restrictions, limitations, conditions, or other requirements to the extent they apply to them directly or indirectly pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulation concerning privacy of individually identifiable health information as set forth in 45 CFR Parts 160-164, as amended from time to time. When required, Client, as a representative of the health plans, and Gallagher will enter into a separate Business Associate Agreement.

(c) Use of Names; Public Announcements. No party will use, in any commercial manner, the names, logos, trademarks or other intellectual property of the other party without its prior written consent. Except as may be required by law, no party will issue any press releases or make any public announcements of any kind regarding the relationship between the parties without the other party's prior consent.

(d) Aggregated Data. Gallagher shall own any non-identifying, aggregated and statistical data that might be derived from providing services to Client (the "**Aggregated Data**"). Nothing herein shall be construed as prohibiting Gallagher from utilizing the Aggregated Data for purposes of operating Gallagher's business. Gallagher shall not: (i) disclose to any third party any Aggregated Data that reveals Client's identity or its Confidential Information; or (ii) reveal the identity, whether directly or indirectly, of any individual whose specific data might be used by Gallagher on behalf of Client.

6. Indemnification Rights and Limitation of Liability

(a) Indemnification. Each party agrees to defend, indemnify and hold the other party and its affiliates and their respective directors, officers, employees and agents harmless from any and all losses, liabilities, exposures, damages and all related costs and expenses, including reasonable legal fees, to the extent arising from or relating to any third party claims, demands, suits, allegations, or causes or threats of action based on the indemnifying party's: (i) breach of any representation, warranty or covenant made by such party hereunder, or (ii) grossly negligent acts or omissions or intentional misconduct; provided, however, that the indemnifying party's indemnification obligations hereunder shall be reduced to the extent that such losses and damages arise from the acts or omissions of the other party or its employees or agents.

(b) Limitation of Liability. Notwithstanding any other term or provision of this Agreement, each party shall only be liable for actual damages incurred by the other party, and

shall not be liable for any indirect, special, exemplary, reliance, consequential or punitive damages, or for any attorneys' fees other than as described in Section 6(a) above (whether incurred in a dispute or an action against the other, or as alleged damages that any party incurred in any insurance coverage dispute, or otherwise). Furthermore, unless otherwise noted in Exhibit A, the aggregate liability under this Agreement, if any, of either party to the other for claimed losses or damages shall not exceed \$1,000,000. This provision applies to the fullest extent permitted by applicable law. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any services provided hereunder may be brought by either party any later than two (2) years after the accrual of such claim or cause of action.

7. Notices

Any notices, requests or other communications pursuant to this Agreement will be addressed to the party at its address listed below. Such notices will be deemed to have been duly given, (i) if delivered in person or by courier, upon delivery; (ii) if sent by an overnight service with tracking capabilities, upon receipt; (iii) if sent by registered or certified mail, postage prepaid, within five (5) days of deposit in the mail; or (iv) if sent by fax or electronic mail, at such time as the party which sent the notice receives confirmation of receipt by the applicable method of transmittal.

If to the Client: County of Champaign
Attention: County Executive
1776 E. Washington St.
Urbana, IL 61802

If to Gallagher: Gallagher Benefit Services, Inc.
Attention: Brian Lomas, Area President
101 S, Main Street, Suite 200
Decatur, IL 62523

Either party may, by written notice to the other, change the address to which notices to such party are to be delivered or mailed.

8. Miscellaneous

(a) Severability. The various provisions and subprovisions of this Agreement are severable and if any provision or subprovision or part thereof is held to be unenforceable by any court of competent jurisdiction, then such enforceability will not affect the validity or enforceability of the remaining provisions or subprovisions or parts thereof in this Agreement.

(b) Entire Agreement; Amendment. This Agreement, including all exhibits hereto, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether oral or written, between the parties regarding the subject matter hereof. Except for changes in carriers and/or lines of coverage noted in Exhibit B, which may occur upon unilateral approval of Client, this Agreement may be modified or amended only by a written instrument executed by both parties. This Agreement may be executed by the parties in several counterparts, each of which shall be deemed to be an original copy.

(c) Waiver. No covenant, term or condition or the breach thereof will be deemed waived, except by written consent of the party against whom the waiver is claimed. Any waiver by either party hereto of any provision of this Agreement shall not be construed as a waiver of any other provision of this Agreement, nor shall such waiver be construed as a waiver of such provision with respect to any other event or circumstance, whether past, present or future.

(d) Governing Law; Rule of Construction. This Agreement will be construed, interpreted and enforced in accordance with the laws of the State of Illinois without giving effect to the choice of law principles thereof or any canon, custom or rule of law requiring construction against the drafter.

(e) Successors. This Agreement shall be binding upon and shall inure to the benefit of all assigns, transferees and successors in the interest of the parties hereto.

(f) Warranties. Except as expressly set forth in this Agreement, Gallagher makes no other warranties of any kind with respect to the Services, including, without limitation, warranties that may be implied from a course of performance, dealing or trade usage.

(g) Force Majeure. Neither party shall be liable to the other for any delay or failure to perform any of its obligations under this Agreement (other than payment obligations) as a result of flood, earthquake, storm, other act of God, fire, derailment, accident, labor dispute, explosion, war, act of terrorism, sabotage, insurrection, riot, embargo, court injunction or order, act of government or governmental agency or other similar cause beyond its reasonable control.

(h) Assignment. This Agreement shall apply to and bind the successors and assigns of the parties hereto, including, in the event of a party's insolvency, debtors-in-possession and any appointed trustee or administrator. This Agreement shall be not be assignable by either party, except with the prior written consent of the other party; provided, however, that either party may assign this Agreement to an affiliate or in the event of a merger or sale, provided the assignee is willing and able to assume such party's obligations hereunder.

(i) Counterparts. This Agreement may be executed in multiple counterparts (including by scanned image or electronic signature), each of which shall be considered one and the same agreement, and shall become effective when signed by each of the parties hereto and delivered to the other party.

(j) Survival of Provisions. Sections 3, 5, 6, and 8 will survive the termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on the date first written above.

COUNTY OF CHAMPAIGN

By: _____
Name: _____
Title: _____
Date: _____

GALLAGHER BENEFIT SERVICES, INC.

By: _____
Name: Brian Lomas
Title: Area President
Date: _____

EXHIBIT A SCOPE OF SERVICES

Subject to any changes and additions as may be mutually agreed by the parties in writing, availability and delivery of data from the insurance carrier and other third party vendors, Gallagher will provide the following Services to Client on an “as needed” basis:

RENEWAL ANALYSIS:

- Review and evaluate carrier projections
- Prepare “shadow” renewal projection
- Create financial modeling reports using proprietary Apex software
- Coordinate carrier negotiations
- Create employee contribution modeling reports
- Review identified benchmarks of projected plan costs
- Develop “working” rates for Client analysis and approval
- Assist with budget projections
- Provide renewal alternatives with cost impact of benefit plan changes

PERIODIC PLAN FINANCIAL REPORTS: (FREQUENCY TO BE MUTUALLY AGREED UPON)

- Summary of plan costs
- Analysis of actual vs. budget
- Employee contributions
- Large claims tracking
- Identification of costs for specific line of coverage:
- Comparison of plan costs to aggregate stop-loss projections, if applicable
- Utilization review
- Comparison to prior claim period
- Plan trends

ANNUAL FINANCIAL REPORTS (END OF YEAR ACCOUNTING):

- Executive summary of program expenses
- Comparison of current costs to renewal costs
- Incurred But Not Reported (IBNR) claims analysis
- Overview of specific Stop-loss projections, if self-funded
- Future plan costs projections
- Percent of benefit dollars paid by employee
- Claims by size
- Physician visit details
- Benefits paid by type of service
- Plan funding/budget comparison
- Fixed expense comparison, if self-funded

CARRIER MARKETING AND NEGOTIATIONS, AS DIRECTED BY CLIENT:

- Work with Client to develop a strategy to identify goals, analyze program costs and review both current and alternative funding arrangements
- Manage the renewal process with the current carrier to control costs
- Implement carrier renewal strategies with Client
- Develop timeline covering every aspect from RFP preparation to the delivery of employee communications
- Manage RFP development that tailors the RFP to the desires, needs and financial directions provided by Client
- Explore alternative funding solutions
- Evaluate vendor responses to track variations in coverage and costs as they are identified

- Conduct finalist interviews to investigate and document intangibles such as personalities, service orientation and responsiveness
- Draft renewal analysis report, based on renewal negotiation, covers program and claims cost projections as well as complete information on benefit designs
- Facilitate decision process by coordinating close collaboration and discussions among the Gallagher team and Client

LEGISLATIVE AND CORPORATE COMPLIANCE SUPPORT:

- Provide legislative updates, including Technical Bulletins and Directions newsletters
- Evaluate plan design to assist with compliance with state and federal regulations
- Review benefit plan documents, including summary plan descriptions, contracts, employee summaries, and policies/procedures
- Conduct periodic seminars on regulatory issues
- Assist with the review and evaluation of COBRA and HIPAA compliance procedures
- Provide general information and guidance to assist with compliance with ERISA, FMLA, USERRA, Medicare Part D and other Federal legislation that directly affects the administration of plan benefits
- Provide template or sample compliance notices, certificates of creditable coverage and enrollment forms as reasonably requested by Client

DAY TO DAY ADMINISTRATIVE ASSISTANCE

- Provide assistance to Client's HR/benefits contacts to help with resolving carrier service issues
- Coordinate and participate in annual service meetings with Client and select carriers

EMPLOYEE EDUCATION PROGRAMS:

- Educational meetings on coverage and trends

COMMUNICATION MATERIALS:

- Assist with the drafting and distribution of participant Satisfaction Surveys
- Assist with the drafting and distribution of Open Enrollment-New Member Orientation summary information and any other communications pertaining to the health and welfare program
- Provide annual open enrollment guidance and employee meeting materials
- Assist with marketing and oversight of Customized Enrollment Materials (if elected)
- Assist with participant wellness initiatives, as directed by Client

BENEFIT ADMINISTRATION ASSESSMENT:

- Periodic evaluation of internal plan enrollment and benefit termination processes
- Review, coordinate and implement Client agreed upon plan "best practices" to help limit plan liability and increase participant satisfaction
- Help identify opportunities for streamlining and improving administration procedures

MARKET BENCHMARKING STUDIES:

- Industry Surveys

BENEFIT PLAN DESIGN (OR REDESIGN):

- Help Client identify business and HR objectives that impact benefits
- Review with Client possible benefit strategies to meet their objectives
- Help Client evaluate/review current scope of benefits package – e.g., types & levels of coverage
- Work with Client to develop funding and contribution strategies
- Assist with budget projections for design alternatives

**EXHIBIT B
COMPENSATION DISCLOSURE STATEMENT**

Line of Coverage / Service	Company	Commission¹	Supplemental Compensation²	Third Party Compensation	Direct Client Fees³	Effective Date
Consulting Services	Gallagher	n/a	n/a	n/a	\$45,000 annually	04/01/2021 to 03/31/2022
Consulting Services	Gallagher	n/a	n/a	n/a	\$50,000 annually	04/01/2022

It should also be noted that:

- Gallagher is not an affiliate of the insurer or vendor whose contract is recommended. This means the insurer or vendor whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of Gallagher.
- Gallagher’s ability to recommend other insurance contracts or vendors is not limited by an agreement with any insurance carrier or vendor and Gallagher is effecting the transaction for applicable plan(s) in the ordinary course of Gallagher business. Thus, pertinent transaction(s) are at least as favorable to the applicable plan(s) as an arm’s length transaction with an unrelated party.
- Gallagher is not a trustee of the plan(s) and is neither the Plan Administrator of the plan(s), a Named Fiduciary of the plan(s), nor an employer which has employees in the plan(s).

For Employers and Plan Sponsors Subject to ERISA: This Disclosure Statement is being given to the Client (1) to make sure Client knows about Gallagher’s and Gallagher affiliates’ income before purchasing an insurance product and (2) for plans subject to ERISA, to comply with the disclosure, acknowledgment and approval requirement of Prohibited Transaction Class Exemption No. 84-24⁴, which protects both Client and Gallagher⁵. Disclosure must be made to an independent plan fiduciary for the ERISA Plan(s), and Client acknowledges and confirms that this is a reasonable transaction in the best interest of participants in its ERISA Plan(s).

For more information on Gallagher’s compensation arrangements, please visit www.ajg.com/compensation. In the event a client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to Compensation_Complaints@ajg.com.

¹ Commissions include all commissions/fees paid to Gallagher that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to Gallagher paid by a third party, and includes, among other things, the payment of “finders’ fees” or other fees to Gallagher for a transaction or service involving the plan.

² Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commissions.

³ Direct Fees include compensation to Gallagher paid for directly by the plan sponsor/Client.

⁴ Which allows an exemption from a prohibited transaction under Section 408(a) of the **Employee Retirement Income Security Act of 1974 (ERISA)**.

⁵ In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.

ORDINANCE NO. 2021-3
AN ORDINANCE ESTABLISHING A PROPERTY ASSESSED
CLEAN ENERGY (PACE) AREA AND ESTABLISHING A PACE
PROGRAM

WHEREAS, Champaign County, a County duly organized and validly existing under the Constitution and the laws of the State of Illinois (the “County”), is a non-home rule unit of local government of the State of Illinois authorized pursuant to the Property Assessed Clean Energy Act, 50 ILCS 50/1 et seq., as amended (the “PACE Act”) to establish a property assessed clean energy program (the “PACE Program”), create a PACE area (as defined in the PACE Act) and facilitate access to private, third party financing through a special assessment (as defined in the PACE Act); and

WHEREAS, PACE creates a mechanism for commercial property owners to finance energy efficiency, water efficiency, renewable energy, and other improvements authorized by the PACE act through a private lender that is secured and repaid through the property tax bill as a voluntary special assessment, and the assessment stays with the property rather than any individual; and

WHEREAS, the PACE Act states that a program such as the PACE Program may be administered by a program administrator (as defined in the PACE Act);

WHEREAS, the County now desires to establish the PACE area as the entirety of the corporate limits of Champaign County and to establish the PACE Program as further described herein and in the Program Report and Implementation Plan (Exhibit A); and

WHEREAS, the Illinois Finance Authority, a body politic and corporate duly organized and validly existing under and by virtue of the laws of the State of Illinois (the “Authority”), is authorized to issue PACE bonds (as defined in the PACE Act) to finance or refinance energy projects in accordance with the PACE Act and pursuant to subsection (d) of Section 825-65 of the Illinois Finance Authority Act, 20 ILCS 3501/801-1 et seq. (the “Authority Act”); and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY OF CHAMPAIGN, ILLINOIS, AS FOLLOWS:

Section 1. Incorporation of the Recitals. The County hereby finds that all of the recitals contained in the preambles to this Ordinance are true, correct and complete and are hereby incorporated by reference thereto and are made a part hereof.

Section 2. Designation of the Program Administrator. The County intends to contract for the services of a Program Administrator for the PACE Program on the terms and pursuant to the conditions set forth in an agreement for services between the County Executive of Champaign County and the Program Administrator who meets the statutory requirements and is selected by a competitive process, who develops a voluntary assessment contract with property

owners; and who will work with lenders that will provide capital for a commercial or industrial loan that will be payable through the County's property tax billing process; and

Section 3. Report of the Program Administrator; Creation of PACE Area.

The County hereby finds as follows:

- a. The financing or refinancing of energy projects is a valid public purpose and serves an essential governmental function;
- b. The County intends to facilitate access to capital from the Program Administrator approved by the County or as otherwise permitted by the PACE Act, to provide funds for energy projects which will be repaid by assessments on the property (as defined in the PACE Act) benefitted with the agreement of the record owners (as defined in the PACE Act) of such property;
- c. A description of the territory within the PACE area, the types of energy projects that may be financed or refinanced, and the description of the proposed arrangements for financing the PACE Program through the issuance of PACE bonds under or in accordance with Section 35 of the PACE Act,; are all set forth in the Program Report and Implementation Plan which is attached hereto as Exhibit A (Program Report). The Program Report is hereby incorporated by reference thereto and made a part hereof. The County hereby approves the Program Report and hereby establishes the PACE area as the corporate limits of the County, all as further described in the Program Report (Exhibit B). The Program Report shall be made available for public inspection in the office of the County Clerk.

Section 4. No Public Hearing; Program Established. The County hereby finds that no public hearing shall be required in connection with the adoption or amendment of the PACE Program and hereby establishes the PACE Program in accordance with the Program Report.

Section 5. Assessment Contract. The form of "assessment contract" (as defined in the PACE Act) attached as Appendix A to the Program Report is hereby approved by the County. The County Executive (an "Authorized Officer") is hereby authorized to negotiate, execute, and deliver one or more assessment contracts with record owners meeting the requirements set forth in the Program Report (each, an "Assessment Contract") in substantially the form of Appendix A to the Program Report, with such changes, deletions, and insertions as shall be approved by the Authorized Officer and such other supporting documents as may be necessary or appropriate to carry out and comply with the provisions of such Assessment Contract, and upon execution to record such Assessment Contract with the Recorder of Deeds of Champaign County. The execution of such agreements and instruments shall be conclusive evidence of such approval.

Section 6. Additional Actions. The Authorized Officer is hereby authorized:

- i. to approve the form of Program Handbook of the Program Administrator (as defined in the Program Report) setting forth certain additional requirements, procedures, and descriptions relating to the PACE Program and to negotiate, execute, and deliver such other supporting documents as may be necessary or appropriate to implement the PACE Program;

ii. in connection with the issuance of PACE bonds by the Authority to finance or refinance energy projects in accordance with the PACE Act and pursuant to subsection (d) of Section 825-65 of the Authority Act, to negotiate, execute, and deliver one or more agreements assigning to the Authority an Assessment Contract securing such PACE bonds; and

iii. to approve changes, updates, amendments, modifications or supplements to the Program Report to the extent such changes, updates, amendments, modifications or supplements comply with the parameters and requirements set forth in the PACE Act.

Section 7. Enactment. The provisions of this Ordinance are hereby declared to be separable and if any section, phrase or provision shall for any reason be declared by a court of competent jurisdiction to be invalid or unenforceable, such declaration shall not affect the validity or enforceability of the remainder of the sections, phrases and provisions hereof. All ordinances, orders and resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed, and this Ordinance shall take effect and be in full force immediately upon its adoption.

This Ordinance shall become effective upon its passage and approval.

EXHIBIT A

Report of PACE Program Administrator

EXHIBIT B

Description of PACE area

The property assessed clean energy (PACE) area is defined as the corporate limits of Champaign County.

DRAFT

EXHIBIT A

**CHAMPAIGN COUNTY PROPERTY ASSESSED CLEAN ENERGY (PACE)
PROGRAM REPORT AND IMPLEMENTATION PLAN**

Table of Contents

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Appendix – Assessment Contract Form

A. Purpose and Intent

PACE is designed to assist qualifying commercial and industrial properties with financing of energy improvements. The PACE loan from a private lender is paid back through an annual special assessment on the property tax bill. This loan stays with the property and a subsequent owner continues to pay the assessment until the loan is fully paid. Having the PACE special assessment included on the tax bill provides greater security in the loan repayment, as it allows the charge to be part of the tax bill and therefore part of the tax lien process if the PACE special assessment goes unpaid.

It is the intent of Champaign County (hereinafter County) to establish a property assessed clean energy program (the “PACE Program”), create a PACE area (as defined in the PACE Act) and facilitate access to private, third party financing through a special assessment with individual, willing property owners in accordance with 50 ILCS 50/20 the Property Assessed Clean Energy Act.

B. Form of Assessment Contract

An assessment contract between the governmental unit and record owner governing the terms and conditions of financing and assessment under the program is provided in the Appendix to this Report.

C. Authorized Officials

The County Executive is authorized to enter into an assessment contract on behalf of the County.

D. Application Process and Participant Eligibility

1. A record owner of property within the PACE area may apply to the County or its Program Administrator to finance or refinance an energy project under the governmental unit's program.
2. The County may impose an assessment under a property assessed clean energy program only pursuant to the terms of a recorded assessment contract with the record owner of the property to be assessed.
3. Before entering into an assessment contract with a record owner under a program, the County or its Program Administrator shall verify that the applicable property is entirely within the PACE area and receive evidence of all of the following:
 - a. that there are no delinquent taxes, special assessments or water or sewer charges on the property
 - b. that there are no delinquent assessments on the property under a property assessed clean energy program
 - c. whether there are any involuntary liens on the property, including, but not limited to, construction or mechanics liens, *lis pendens* or judgments against the record owner, environmental proceedings, or eminent domain proceedings
 - d. that no notices of default or other evidence of property-based debt delinquency have been recorded and not cured

- e. that the record owner is current on all mortgage debt on the property, the record owner has not filed for bankruptcy in the last 2 years, and the property is not an asset in a current bankruptcy proceeding
 - f. that all work requiring a license under any applicable law to acquire, construct, install, or modify an energy project shall be performed by a licensed contractor that has agreed to adhere to a set of terms and conditions through a process established by the County or its Program Administrator and described in the Program Report
 - g. that the contractor or contractors to be used have signed a written acknowledgement that the governmental unit or its Program Administrator will not authorize final payment to the contractor or contractors until the County has received written confirmation from the record owner that the energy project was properly acquired, constructed, installed, or modified and is operating as intended; provided, however, that the contractor or contractors retain all legal rights and remedies in the event there is a disagreement with the record owner
 - h. that the aggregate amount financed or refinanced under one or more assessment contracts does not exceed 25% in relation to the greater of any of the following:
 - i. the value of the property as determined by the office of the county Supervisor of Assessments; or
 - ii. the value of the property as determined by an appraisal conducted by a licensed appraiser
 - i. that an evaluation of the existing water or energy use and a modeling of expected monetary savings have been conducted (as defined in the PACE Act) for any proposed energy efficiency improvement, renewable energy improvement, or water use improvement, unless the water use improvement is undertaken to improve water quality with the procedures set forth in the Program Report.
4. Before entering into an assessment contract with the County, the record owner shall provide to the mortgage holders of any existing mortgages encumbering or otherwise secured by the property a notice of the record owner's intent to enter into an assessment contract with the County, together with the maximum principal amount to be financed or refinanced and the maximum annual assessment necessary to repay that amount, along with an additional request that the mortgage holders of any existing mortgages consent to the record owner subjecting the property to the PACE program. Prior to the execution of an assessment contract, the County shall be provided with a copy or other proof of those notices and the written consent of the mortgage holder for the record owner to enter into the assessment contract which acknowledges that (i) the existing mortgage or mortgages for which the consent was received will be subordinate to the assessment contract and the lien created thereby and (ii) the County or its permitted assignee (as defined in the PACE Act) can foreclose the property if the assessments are not paid.
 5. If the record owner has signed a certification that the County has complied with the provisions of this Section, then this shall be conclusive evidence as to compliance with these provisions, but shall not relieve any contractor or the County from any potential liability.

E. Method for Determining Interest Rates

As the County will not be directly providing financing, interest rates will be determined by the market and the lender selected by the property owner of record.

F. Process for Billing

1. Assessments created by the County may be billed and collected as follows:
 - a. The County may include assessments in the regular property tax bills of the county. The County collector may bill and collect assessments with the regular property tax bills of the County if requested. If the County collector agrees to bill and collect assessments with the regular property tax bills of the county, then the applicable assessment contract shall be filed with the County collector and the annual amount due as set forth in an assessment contract shall become due in installments at the times property taxes shall become due in accordance with each regular property tax bill payable during the year in which such assessment comes due;
 - b. If the County collector does not agree to bill and collect assessments with the regular property tax bills of the County, then the County shall bill and collect the assessments, either directly or as permitted in paragraph (3) of this subsection, and the annual amount due as set forth in an assessment contract shall become due in installments on or about the times property taxes would otherwise become due in accordance with each regular property tax bill payable during the year in which such assessment comes due; or
 - c. If a governmental unit is billing and collecting assessments pursuant to paragraph (2) of this subsection, assessment installments may be billed and collected by the governmental unit's Program Administrator or another third party.
2. If the County, a Program Administrator, or another third party is billing and collecting assessments pursuant to this section, and the applicable assessment becomes delinquent during any year, the applicable collector shall, on or before the date in such year required by the county in the PACE area is, make a report in writing to the general office of the county in which the applicable property subject to the assessment is situated and authorized by the general revenue laws of this State to apply for judgment and sell lands for taxes due the county and the State, of the assessments or installments thereof the applicable collector has billed for and not received as required under the applicable bill, including any interest or penalties that may be due as set forth in the applicable assessment contract. This report shall be certified by the applicable collector and shall include statements that (i) the report contains true and correct list of delinquent assessments that the collector has not received as required by the applicable bill and (ii) an itemization of the amount of the delinquent assessment, including interest and penalties, if applicable. The report of the applicable collector, when so made, shall be prima facie evidence that all requirements of the law in relation to making the report have been complied with and that the assessments or the matured installments thereof, and the interest thereon, and the interest accrued on installments not yet matured, mentioned in

the report, are due and unpaid. Upon proper filing of such report, at the direction of the governmental unit or its permitted assignee, the county collector shall enforce the collection of the assessments in the manner provided by law.

3. Payment received by mail and postmarked on or before the required due date is not delinquent. From and after the due date of any installment of an assessment, an additional rate of interest of 1 1/2% per month may be imposed with respect to the delinquent amount of such installment, which shall be payable to the applicable governmental unit or other permitted assignee as set forth in the applicable bill.

G. Finance Plan

The County does not intend to issue bonds or directly provide lending. No reserve funds will be used to secure loans or bonds.

H. Program Fees

Appropriate program fees allowed within PACE Act guidelines will be charged to record owners participating in the program that will be used to finance and reimburse all or a portion of costs incurred by Champaign County as a result of its program.

I. Term

The term of an assessment may not exceed the useful life of the energy project financed or refinanced under an assessment contract; provided that an assessment contract financing or refinancing multiple energy projects with varying lengths of useful life may have a term that is calculated in accordance with the principles established by the program report.

J. Ratio

The County PACE program will establish a requirement for an appropriate ratio of the amount of the assessment to the greater of either of the following: value of the property as determined by the office of the county assessor; or the value of the property as determined by an appraisal conducted by a licensed appraiser that falls within the PACE Act guidelines.

K. Mortgage Holder Consent

The record owner of property subject to a mortgage obtain written consent from the mortgage holder before participating in the program.

L. Marketing and Participant Education

The Program Administrator shall be primarily responsible for marketing and participant education.

(that is the end of the Statutory Report requirements, however what follows is advisable)

M. Project Eligibility

The following projects are eligible for the County PACE program:

1. Energy efficiency improvements, meaning any fixture, product, system, equipment, device, material, or interacting group thereof intended to decrease energy consumption or enable a more efficient use of electricity, natural gas, propane, or other forms of energy on property, including, but not limited to, all of the following:
 - a. insulation in walls, roofs, floors, foundations, or heating and cooling distribution systems;
 - b. energy efficient windows and doors, multi-glazed windows and doors, heat-absorbing or heat-reflective glazed and coated window and door systems, and additional glazing, reductions in glass area, and other window and door systems that reduce energy consumption;
 - c. automated energy or water control systems;
 - d. high efficiency heating, ventilating, or air-conditioning and distribution systems;
 - e. caulking, weather-stripping, and air sealing;
 - f. lighting fixtures;
 - g. energy controls or recovery systems;
 - h. day lighting systems;
 - i. any other fixture, product, system, equipment, device, or material intended as a utility or other cost-savings measure as approved by the governmental unit.
2. Energy projects, meaning the acquisition, construction, installation, or modification of an alternative energy improvement, energy efficiency improvement, renewable energy improvement, resiliency improvement, or water use improvement affixed to real property (including new construction).
3. Renewable energy improvements, meaning any fixture, product, system, equipment, device, material, or interacting group thereof on the property of the record owner that uses one or more renewable energy resources to generate electricity, including any renewable energy project, as defined in Section 825-65 of the Illinois Finance Authority Act.
4. Renewable energy resources, including energy and its associated renewable energy credit or renewable energy credits from wind energy, solar thermal energy, geothermal energy, photovoltaic cells and panels, biodiesel, anaerobic digestion, and hydropower that does not involve new construction or significant expansion of hydropower dams. For purposes of this Report, landfill gas produced in the State is considered a renewable energy resource. The term "renewable energy resources" does not include the incineration or burning of any solid material.
5. Resiliency improvements, meaning any fixture, product, system, equipment, device, material, or interacting group thereof intended to increase resilience or improve the durability of infrastructure, including but not limited to, seismic retrofits, flood mitigation, fire suppression, wind resistance, energy storage, microgrids, and backup power generation.
6. Water use improvements, meaning any resiliency improvement, fixture, product, system, equipment, device, material, or interacting group thereof intended to conserve water resources or improve water quality on property, including, but not limited to, all of the following:

- a. water management or efficiency systems;
 - b. water recycling;
 - c. capturing, reusing, managing, and treating stormwater;
 - d. bioretention, trees, green roofs, porous pavements, or cisterns for maintaining or restoring natural hydrology;
 - e. replacing or otherwise abating or mitigating the use of lead pipes in the supply of water; and
 - f. any other resiliency improvement, fixture, product, system, equipment, device, or material intended as a utility or other cost-savings measure as approved by the County
7. Future energy improvements may be added as determined fitting the requirements as defined by the PACE Act for increasing energy efficiency or sustainable use of energy.

APPENDIX - ASSESSMENT CONTRACT FORM

**APPLICATION FOR P.A.C.E. ASSESSMENT CONTRACT –
CHAMPAIGN COUNTY, IL**

Name of Applicant (Owner of Record) : _____

Address of Subject Property: _____

City: _____ Illinois Zip Code _____

Email: _____ Phone: _____

Parcel Identification: _____

PACE Requirements:

1. Are there any delinquent property taxes, special assessments, water or sewer utility charges outstanding on any of the above listed properties/tracts?
Yes: No:
2. Are there any involuntary liens on the property including, but not limited to, construction or mechanics liens, *lis pendens* or judgments against the record owner, environmental proceedings, or eminent domain proceedings regarding the above properties/tracts?
Yes: No:
3. Are there any defaults, delinquencies, foreclosed mortgages or similar actions pending against the described properties/tracts?
Yes: No:
4. Are there notices of default or other evidence of property-based debt delinquency that have been recorded and not cured?
Yes: No:
5. Is the record owner current on all mortgage debt on the property, the record owner has not filed for bankruptcy in the last 2 years, and the property is not an asset in a current bankruptcy proceeding?
Yes: No:
6. Is all work requiring a license under any applicable law to acquire, construct, install, or modify an energy project to be performed by a licensed contractor that has agreed to adhere to a set of terms and conditions through a process established by the governmental unit or its Program Administrator?
Yes: No:
7. Have the contractors to be used signed a written acknowledgement that the governmental unit or its program administrator will not authorize final payment to the contractor or contractors until the governmental unit has received written confirmation from the record owner that the energy project was properly acquired, constructed, installed, or modified

and is operating as intended; provided, however, that the contractor or contractors retain all legal rights and remedies in the event there is a disagreement with the record owner?

Yes: No:

8. Does the aggregate amount financed or refinanced under one or more assessment contracts exceed 25% in relation to the greater of either of the following:
- a. the value of the property as determined by the office of the county assessor; or
 - b. the value of the property as determined by an appraisal conducted by a licensed appraiser

Yes: No:

9. Has an evaluation of the existing water or energy use and a modeling of expected monetary savings have been conducted for any proposed energy efficiency improvement, renewable energy improvement, or water use improvement, unless the water use improvement is undertaken to improve water quality?

Yes: No:

10. If the properties are subject to a mortgage, are existing mortgage holders on the described property's title?

Yes: No:

If "Yes", attach a copy of the mortgage with the name of the mortgage holder and the amount of the outstanding mortgage.

11. If the properties are subject to a mortgage, has the record owner obtained written consent from the mortgage holder before participating in the program?

Yes: No:

12. Is an assessment and modeling estimate of the water and/or energy savings to be achieved from this project attached to this application, completed by a person(s) competent to make such calculations and estimates?

Yes: No:

13. Does the term of the assessment exceed the useful life of the energy project financed or refinanced under an assessment contract; provided that an assessment contract financing or refinancing multiple energy projects with varying lengths of useful life may have a term that is calculated in accordance with the principles established by the program report? Yes: No:

14. Does the ratio of the amount of the assessment to the greater of either the value of the property as determined by the office of the county assessor or the value of the property as determined by an appraisal conducted by a licensed appraiser exceed the ratio set by the program report? Yes: No:

The undersigned acknowledge that they have read, understand and will comply with the *Implementation Plan* of the Champaign County, Illinois Property-Assessed Clean Energy (PACE) Program and that they have read the Illinois PACE Act, and that they willingly consent to a contract adding a PACE special assessment to their property tax bill(s) for the described properties and tracts.

The undersigned furthermore understand that PACE program payments will not be made until all eligible energy improvements approved by the County are completed and installed.

[END OF AGREEMENT, SIGNATURES FOLLOW.]

For Champaign County, Illinois:

For Property Owner:

Champaign County Executive

Owner of record

Date: _____

Date: _____

Attest:

County Clerk

Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

DATE: March 11, 2021
TO: County Board Members
FROM: Darlene Kloeppe, County Executive
RE: Champaign County Property Assessed Clean Energy (PACE) Program Ordinance

Last year, the State of Illinois adopted the PACE Act to enable local governments to offer methods for alternative lower interest lending to developers of commercial and industrial projects that invested in energy efficient building components. One of the first in the state to do so, the County Board approved moving forward with the Property Assessed Clean Energy (PACE) Program here and asked my office to work with the State's Attorney to draft the required documents to offer this new benefit to a pilot project.

The COVID-19 pandemic sidetracked both the interest from the developer of the identified pilot project and the county's ability to research and prepare required documentation for several months. As we prepared to move forward, my office received additional inquiries of interest in the program and the board provided the go-ahead to make this a countywide program in lieu of project-by-project progress. To that end, the documentation was revised to include the entire county as the PACE area.

Attached is the required documentation to move forward – the Ordinance to establish the program and the Program Report to specify the requirements as specified by the PACE Act.

The County does not intend to act as the lender for projects, although it is possible to add this feature by amending the ordinance at a later date. The county can collect a reasonable fee for offering the program to pay for program costs.

It is uncertain how many projects will be interested in this alternative funding resource, although I expect interest to grow as the program becomes more known. At this time, I am aware of four projects that are ready to participate in Champaign, Urbana, and Rantoul.

I am requesting board approval for the Ordinance to establish the PACE Program and PACE area.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: March 11, 2021
RE: Approval of County Acceptance of CDBG Funding for RPC to provide small business loans

The County Board recently approved a grant for CCRPC to accept funds from the Illinois Department of Commerce and Economic Opportunity for the purpose of providing small business grants to ventures in unincorporated areas of Champaign County that are experiencing operational challenges due to COVID-19. The state has specified that the applications need to be made through the county authority instead of county-assigned CCRPC authority in order to be considered.

To that end, the County Executive called a public hearing on March 10 to solicit public input on the two qualified applications for business grants. No adverse public input was received.

DCEO also requires that all grantees agree to observe Fair Housing laws as a condition of receiving these funds to distribute, so a resolution to that effect is also attached.

I am requesting board approval of funding for these two applicants – Sagamore Publishing, LLC and L.A. Gourmet Catering, LLC – and approval of the resolution regarding Fair Housing compliance.

RESOLUTION NO. 2021-117

**A RESOLUTION SUPPORTING A COMMUNITY DEVELOPMENT BLOCK GRANT
DOWNSTATE SMALL BUSINESS STABILIZATION APPLICATION TO ASSIST
SAGAMORE PUBLISHING, L.L.C.**

WHEREAS, Champaign County is applying to the State of Illinois for a Community Development Block Grant Program grant; and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

- 1) that Champaign County apply for a grant under the terms and conditions of the State of Illinois and shall enter in to and agree to the understandings and assurances contained in said application.
- 2) that the County Executive/Presiding Officer of the Board and County Clerk on behalf of Champaign County execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the County Executive/Presiding Officer of the Board and County Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

PRESENTED, PASSED, APPROVED, and RECORDED this 18th day of March A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppe, County Executive
and Presiding Officer of the Board
Date: _____

RESOLUTION NO. 2021-118

**A RESOLUTION SUPPORTING A COMMUNITY DEVELOPMENT BLOCK GRANT
DOWNSTATE SMALL BUSINESS STABILIZATION APPLICATION TO ASSIST L.A.
GOURMET CATERING, LLC**

WHEREAS, Champaign County is applying to the State of Illinois for a Community Development Block Grant Program grant; and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

- 1) that Champaign County apply for a grant under the terms and conditions of the State of Illinois and shall enter in to and agree to the understandings and assurances contained in said application.
- 2) that the County Executive/Presiding Officer of the Board and County Clerk on behalf of Champaign County execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the County Executive/Presiding Officer of the Board and County Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

PRESENTED, PASSED, APPROVED, and RECORDED this 18th day of March A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
and Presiding Officer of the Board
Date: _____

RESOLUTION NO. 2021-119

A RESOLUTION SUPPORTING FAIR HOUSING

WHEREAS, under the Federal Fair Housing Act, Title VIII of the Civil Rights Act of 1968, and as amended; it is prohibited to discriminate in the sale, rental, leasing, or financing of housing to any person because of race, color, religion, sex, disability, familial status, or national origin;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of Champaign County to implement programs that ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability, familial status, or national origin.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

That Champaign County shall not discriminate in the sale, rental, leasing, or financing of housing because of race, color, religion, sex, disability, familial status, or national origin.

PRESENTED, PASSED, APPROVED, and RECORDED this 18th day of March A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppe, County Executive
and Presiding Officer of the Board
Date: _____

RESOLUTION NO. 2021-115

PURCHASES NOT FOLLOWING PURCHASING POLICY

March 2021

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on March 18, 2021 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of March A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
<u>FY20 Over Drawn Budgeted Expenditure Lines</u>						
None						
<u>INAPPROPRIATE USE OF COUNTY FUNDS</u>						
None						
<u>EMERGENCY PURCHASE</u>						
None						
<u>NO PURCHASE ORDER ISSUED</u>						
Circuit Clerk	671-030-522.93	VR 671-100	2/18/2021	FY20 initial supply order placed in October 2020 for calendar year 21 special order folders-order was to be under \$5,000 with a secondary order properly processed with a purchase order after January 1st.	Bradford Systems Corporation	5,045.60

CREDIT CARD PAYMENT PAID WITH TAX

None

CREDIT CARD PAID WITH NO RECEIPT

None

According to Illinois Attorney General and Champaign County State's Attorney, the Purchasing Policy does not apply to the office of elected officials

** Paid-For information only

RESOLUTION NO. 2021-116

PAYMENT OF CLAIMS AUTHORIZATION

March 2021

FY 2021

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$9,727,277.10 including warrants 616504 through 617402 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$9,727,277.10 including warrants 616504 through 617402 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 18th day of March, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

GEORGE P. DANOS, CPA
COUNTY AUDITOR

K. ORION SMITH, CPA
CHIEF DEPUTY AUDITOR



1776 EAST WASHINGTON
URBANA, ILLINOIS 61802
TELEPHONE (217) 384-3763
FAX (217) 384-1285

OFFICE OF THE AUDITOR
CHAMPAIGN COUNTY, ILLINOIS

MEMORANDUM

DATE : March 5, 2021
TO : Finance Chair Stephanie Fortado, Finance Vice-Chair Jim Goss and County Board Members
FROM : George P. Danos, County Auditor & Orion Smith, Chief Deputy Auditor
RE : Auditor's Update with emphasis on 2021 bank reconciliations

In revisitation of the *Auditor's Update* from January 21, 2021 we consider below what has been given and what is yet outstanding from our departmental partners, viz., the Circuit Clerk and Treasurer.

Our request of the Circuit Clerk has direct relevance to the completion of the 2019 audit.

On February 19, 2021, the Circuit Clerk obtained from Baker Tilly the adverse opinion on Report J of the fiscal year 2018 Circuit Clerk's financial statement. This act suffices to allow Baker Tilly to begin audit fieldwork on the 2019 County audit.

To complete the general 2019 audit, the Auditor's Office still must receive the Circuit Clerk's agency fund balance sheet. If the Circuit Clerk's draft fails our review, then we recommend that Baker Tilly be engaged for the non-attest service of compiling that balance sheet out of available Circuit Clerk operating funds.

Our requests of the Treasurer have direct relevance to the completion of both the 2019 and the 2020 audit.

On January 22, 2021, the fiscal year 2020 County bank reconciliations were completed by the Auditor's Office and provided to the Treasurer's Office.

The Treasurer's Office has not yet completed the reconciliation of the 2019 and 2020 Collector accounts. These reconciliations are needed for both the 2019 and the subsequent audit.

The Treasurer's Office also needs more time to provide the Auditor's Office with the completed 2021 County bank reconciliations for January and February. We are still optimistic that the Treasurer's Office will have these two items underway soon.

As a general matter, the Auditor's Office needs County monthly bank reconciliations performed and provided to the Auditor's office within 30 days of month end.

Both the Auditor and Treasurer are committed to restoring the traditional division of labor between the two offices. That is to say, the Treasurer's Office *performs* the bank reconciliations and the Auditor's office *reviews* them.