

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, July 23, 2020 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

THIS MEETING WILL BE CONDUCTED REMOTELY

Agenda Items

Page #

- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Date/Time of Next Regular Meetings
Standing Committees:
 - A. County Facilities Committee Meeting
Tuesday, August 4, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Environment & Land Use Committee
Thursday, August 6, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - C. Highway & Transportation Committee Meeting
Friday, August 7, 2020 @ 9:00 a.m.
1605 E Main Street, Urbana**Committee of the Whole:**
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, August 11, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room**County Board:**
 - A. Regular Meeting
Thursday, August 20, 2020 @ 6:00 p.m.
Lyle Shields Meeting Room
 - B. FY2021 Legislative Budget Hearings
Monday, August 24, 2020 @ 6:00 p.m. and
Tuesday, August 25, 2020 @ 6:00 p.m.
Lyle Shields Meeting Room
- VII. Public Participation
 - Being accepted remotely through zoom – for instructions go to:
http://www.co.champaign.il.us/CountyBoard/CB/2020/200723_Meeting/200723_Zoom_Instructions.pdf
 - Members of the public will be removed from the Zoom meeting when Public Participation has concluded. Please continue to watch the meeting at <https://video.ibm.com/channel/champco1776> or at <https://www.facebook.com/champaigncountyillinois>
- VIII. Presentation
 - A. Champaign County Economic Development Corporation – Carly McCrory-McKay,
Executive Director

IX. Communications

- A. COVID-19 Pandemic Impact to Business (information only) (Separate handout)

X. Approval of Minutes

- A. Regular Meeting – June 18, 2020 1-6

XI. New Business

- A. Adoption of Resolution No. 2020-173 Accepting an Extension of the Illinois Housing Development Authority Abandoned Properties Program Grant and Authorizing the County Executive to Execute the Grant 7-8
- B. Adoption of Resolution No. 2020-174 Authorizing Award of Contract to Tyler Technologies, Inc., for the Munis ERP (Enterprise Resource Planning) System, Implementation Services and Vendor Support pursuant to RFP2019-006 9-70
- C. Adoption of Resolution No. 2020-172 to adopt the 6-year Workforce Plan 71-88
- D. Adoption of Resolution No. 2020-175 Appointing Debra Ruesch to the Developmental Disabilities Board, term 7/1/20 – 6/30/23. 89-92
- E. Adoption of Resolution 2020-176 Approving the Appointment of Election Judges for the 2020-2022 Term 93-123
- F. Adoption of Resolution No. 2020-177 Authorizing an Acceptance of the CARES Act Grant between Champaign County and the Illinois State Board of Elections 124
- G. Adoption of Resolution No. 2020-178 Authorizing an Acceptance of the FY2021 Postage Grant Award between Champaign County and the Illinois State Board of Elections 125
- H. **Adoption of Resolution No. 2020-179 authorizing budget amendment 20-00036 126-131
Fund 628 Election Assist/Accessibility Dept / Dept 022 County Clerk
Increased appropriations: \$398,869
Increased revenue: \$0
Reason: Grant funds from the CARES Act and Postage Grant to help offset cost to increased vote by mail expenses during the 2020 General Election.
- I. **Adoption of Resolution No. 2020-180 authorizing budget amendment 20-00035 132-136
Fund 075 Regional Planning Commission / Dept 857 LIHEAP CARES
Increased appropriations: \$500,000
Increased revenue: \$500,000
Reason: Grant funds from the CARES Act to help prevent, prepare for or respond to home energy needs surrounding the national emergency.
- J. **Adoption of Resolution No. 2020-181 authorizing budget amendment 20-00038 137-141
Fund 075 Regional Planning Commission / Dept 878 Land Use Inventory
Increased appropriations: \$190,000
Increased revenue: \$190,000
Reason: See Attached
- K. **Adoption of Resolution No. 2020-182 authorizing budget amendment 20-00039 142-146
Fund 075 Regional Planning Commission / Dept 879 Systemic Safety Eval Tool
Increased appropriations: \$195,000
Increased revenue: \$195,000
Reason: System Safety Evaluation Tool (SSET) will be a web application that allows state,

county and municipal engineers to evaluate systemic crash risks, explore potential countermeasures and estimate the benefits and costs of safety improvement projects, using the Champaign County Highway Department roadway network as a demonstration project.

- L. **Adoption of Resolution No. 2020-183 authorizing budget amendment 20-00040 147-151
Fund 075 Regional Planning Commission / Dept 877 FL Ave Corridor Study
Increased appropriations: \$90,500
Increased Revenue: \$90,500
Reason: Evaluate 1.12 miles of Florida Avenue in the City of Urbana in Central Illinois.
The goal of this study is to identify and coordinate multimodal infrastructure improvements to increase safety and mobility in this high-priority, high traffic location situated between the City of Urbana and the University of Illinois flagship campus in Urbana-Champaign.
- M. Adoption of Ordinance No. 2020-11 authorizing participation in the Douglas County 152-187
Enterprise Zone.
- N. Adoption of Resolution 2020-186 authorizing an Intergovernmental Agreement with the 188-223
Douglas County Enterprise Zone

XII. Other Business

- A. Auditor
1. Adoption of Resolution No. 2020-184 authorizing purchases not following purchasing 224-225
policy
2. Adoption of Resolution No. 2020-185 authorizing payment of claims 226
- B. County Executive's July Board Update (for information only) 227
- C. EMA Report on Recent Hailstorm (for information only) 228
- D. Closed Session pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending
against or on behalf of Champaign County, and litigation that is probable or imminent against
Champaign County.

XIII. Adjourn

*Roll call

**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
June 18, 2020

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, June 18, 2020, at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois and remote participation via Zoom due to social distancing necessitated by the Coronavirus, with County Executive Darlene Kloeppel presiding, Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Young, Clemmons, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, Harper, and Rosales – 22; absent: none. Thereupon, County Executive Kloeppel declared a quorum present and the Board competent to conduct business. Young departed early shortly before 7:00 PM, and Wolken, Clemmons, Eisenmann, and Harper departed early shortly before 7:45 PM.

County Executive Kloeppel noted that in a remote attendance situation all voting must be by roll call, per Illinois Public Act 101-0640, approved by Governor Pritzker June 12, 2020.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read a prayer. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on June 4, June 11, and June 16, 2020.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Chair Rosales seconded. Motion unanimous roll-call vote.

Yeas: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers,
Taylor, Thorsland, Tinsley, Wolken, Young, Clemmons, Cowart,
Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, Harper, and
Rosales – 22

Nays: None

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee Meeting
Tuesday, August 4, 2020 at 6:30 PM
Lyle Shields Meeting Room
- B. Environment & Land Use Committee Meeting
Thursday, August 6, 2020 at 6:30 PM
Lyle Shields Meeting Room
- C. Highway & Transportation Committee Meeting
Friday, August 7, 2020 at 9:00 AM
Lyle Shields Meeting Room

Committee of the Whole:

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance
Tuesday, August 11, 2020 at 6:30 PM
Lyle Shields Meeting Room

County Board:

- A. Regular Meeting
Thursday, July 23, 2020 at 6:30 PM
Lyle Shields Meeting Room

PUBLIC PARTICIPATION

All public participation was remote via Zoom.

Benjamin Beaupre spoke about coronavirus and public safety.

CONSENT AGENDA

Board Chair Rosales offered a motion to approve the Consent Agenda, comprising 31 resolutions; Board Member Goss seconded. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Young, Clemmons, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, Harper, and Rosales – 22

Nays: None

COMMUNICATIONS

Champaign County Board
June 18, 2020

Board Member Young twice stated Black Lives Matter and proceeded to speak about the disfunction of county government particularly with the office of the County Executive.

Board Member Patterson noted that *Smile Politely* recently contacted board members for comment on the recent “defund the police” movement; he asked member to check their email spam folders.

Board Member Wolken spoke about “white silence” and fears of racism and accusations of racism; she relayed a story of her experiences as a victim of racial prejudice as a child.

Board Member Fortado noted the Juneteenth march and celebration on Friday, June 19, 2020, beginning at 4 PM at Western Bowling Alley and continuing to Beardsley Park.

Board Member Thorsland also noted the Juneteenth march and celebration and called for the respect of protesters; he also noted the area Coronavirus numbers are promising.

Board Member Ingram also noted the Juneteenth march and celebration and encouraged mask use; he also noted a man walking from Huntsville, Alabama, to Minneapolis, Minnesota, had walked through part of Champaign County.

Board Member Summers stated he hopes the remote attendance option for County Board meetings continues in the future.

APPROVAL OF MINUTES

Board Member Summers offered a motion to approve the minutes of the Regular Meeting of the County Board of May 21, 2020; seconded by Board Chair Rosales. Motion carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Clemmons, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, Fortado, Goss, Harper, and Rosales – 21

Nays: None

STANDING COMMITTEES

FACILITIES

County Executive Kloeppel noted the Summary of Action Taken for Facilities on June 2, 2020 was received and placed on file.

ENVIRONMENT AND LAND USE

County Executive Kloeppele noted the Summary of Action Taken for Environment and Land Use on June 4, 2020 was received and placed on file.

Board Member Esry offered a motion adopt Ordinance No. 2020-2 amending zoning ordinance, zoning case 973-AT-20; Board Member Thorsland seconded. County Executive Kloeppele noted the Urbana City Council passed a resolution of protest to the ordinance, as such it will require an affirmative vote of 17 to carry. Planning and Zoning Director John Hall was invited to join the conversation; he noted that while the Urbana City Council approved the resolution of protest, the County Clerk's Office (the receiving body) had not received the resolution by the end of business Thursday, June 18, 2020, nor had the Planning and Zoning Office received a courtesy copy of the resolution. County Clerk Aaron Ammons was invited to join the discussion; he stated he had been away from the office for a personal matter but noted office staff reported to him not receiving the resolution. Planning and Zoning Director Hall noted that without having received the resolution of protest, the ordinance would only require twelve votes to carry; he noted the ordinance used the standards set forth by the City of Urbana, and this would only effect the Route 130 and Windsor Road corridors; he also noted if it were to fail, the status quo would be less restrictive in terms of zoning and only be limited by state law. Board Member Thorsland noted the Farm Bureau supports the ordinance. Motion carried by roll-call vote.

Yeas: Ingram, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Clemmons, Cowart, Eisenmann, Esry, Fears, Fortado, Goss, Harper, and Rosales – 19

Nays: McGuire and Dillard-Myers – 2

HIGHWAY & TRANSPORTATION

County Executive Kloeppele noted the Summary of Action Taken for Highway and Transportation on June 5, 2020 was received and placed on file.

AREAS OF RESPONSIBILITY

County Executive Kloeppele noted the Summary of Action taken for the Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appointments) of June 9, 2020 was received and placed on file.

POLICY, PERSONNEL, & APPOINTMENTS

Champaign County Board
June 18, 2020

Board Member Rector offered a motion to adopt Resolution 2020-157 appointing Michelle Grindley to the Sangamon Valley Public Water District, term 6/1/2020–5/31/2025; Board Chair Rosales seconded. Motion carried by roll-call vote.

Yeas: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Clemmons, Cowart, Dillard-Myers, Eisenmann, Fears, Goss, Harper, and Rosales – 19
Nays: Esry and Fortado – 2

NEW BUSINESS

Board Member Fortado requested a closed session at the July County Board for an update on Carle.

OTHER BUSINESS

AUDITOR

Board Member Ingram offered a motion to adopt Resolution No. 2020-171 authorizing payment of claims; Board Member Clemmons seconded. Motion carried by roll-call vote.

Yeas: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Clemmons, Cowart, Dillard-Myers, Eisenmann, Esry, Fears, and Fortado – 18
Nays: Goss, Harper, and Rosales – 3

COUNTY EXECUTIVE

Board Member Stohr moved to open discussion on the adoption of Resolution No. 2020-172 to adopt the 6-Year Workforce Plan; Board Member Fortado seconded. Deputy Director of Administration Isak Griffiths was invited to join the discussion to present the 6-Year Workforce plan in PowerPoint. Board Member Stohr noted he intends to email specific question to Deputy Director Griffiths. Board Member Ingram thanked Deputy Director Griffiths and asked the Board to be given more time before voting. Board Member Rector noted much turnover is tied to elections; Deputy Director Griffiths noted turnover is highest following elections but is not exclusively tied to elections and notes the loss of institutional knowledge with higher turnover. Board Member Summers asked who comprised the taskforce team; Deputy Director Griffiths noted several county offices participated and the department heads were on the taskforce, but data was not limited to department head input. Board Member Fortado noted the 6-Year Workforce Plan should have included input from the Policy & Personnel and Labor Committees. Various board members asked the vote to be delayed to the July meeting of the County Board. Board Member Goss offered an amendment

Champaign County Board
June 18, 2020

to postpone the vote to the July meeting; Board Member Ingram seconded. The motion to amend carried by unanimous roll-call vote.

Yeas: Ingram, McGuire, Michaels, Patterson, Rector, Stohr, Summers, Taylor, Thorstland, Tinsley, Cowart, Dillard-Myers, Esry, Fears, Fortado, Goss, and Rosales – 17

Nays: None

ADJOURN

County Executive Kloeppel adjourned the meeting at 7:48 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESOLUTION NO. 2020-173

**Resolution Accepting an Extension of an Illinois Housing Development Authority
Abandoned Properties Program Grant and
Authorizing the County Executive to Execute the Grant**

WHEREAS, the County Board of Champaign County (the “County of Champaign”), an Illinois unit of local government met on July 23, 2020, and adopted the following Resolutions, all of which are in accordance with the laws of the State of Illinois:

WHEREAS, the Illinois Housing Development Authority (the “Authority”) has issued to the County of Champaign that certain Conditional Commitment Letter (together with any amendments thereto, the “Commitment”), pursuant to which the Authority has agreed to issue a grant from the Abandoned Residential Property Municipal Relief Program Round 3 (the “Program”) to the County of Champaign in an amount not to exceed forty thousand and 00/100 Dollars (\$40,000.00) (the “Grant”) and the County of Champaign will use the Grant funds solely and exclusively for eligible activities in connection with Program and for no other purpose; and

WHEREAS, the County Board deems it to be in the best interest of the County of Champaign to accept the Grant;

THEREFORE, BE IT RESOLVED, the County Board of the County of Champaign hereby authorizes the acceptance of the Grant; and

FURTHER RESOLVED that the County of Champaign is authorized to accept the Commitment and enter into a Program Funding Agreement for the Program (the “Agreement”) with the Authority wherein the County of Champaign agrees to perform Program services in return for the Grant; and

FURTHER RESOLVED that the County of Champaign hereby accepts the Grant, agrees to deliver and/or execute the Commitment and the Agreement and any and all other instruments, certifications and agreements as may be necessary or desirable for the County of Champaign to perform all of its obligations and duties under the Program (including any amendments, other agreements or supplements); and

FURTHER RESOLVED that the County Executive of the County of Champaign, without the necessity or requirement for the signature of another person, is hereby authorized, empowered, and directed to execute on behalf of the County of Champaign, the Commitment, the Agreement and all other documents and instruments relating to the Grant, to include the Amendment to Program Funding Agreement with a Termination Date of December 12, 2020, to be delivered to the Authority in connection with the closing of the Grant and take such further action on behalf of the County of Champaign as they deem necessary to effectuate the foregoing Resolutions; and

FURTHER RESOLVED that the County of Champaign hereby ratifies, authorizes, confirms and approves any prior action of the County of Champaign taken in furtherance of the

foregoing Resolutions and any and all documents and instruments previously executed on behalf of the County of Champaign in connection with the Grant.

Dated: July 23, 2020

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

RESOLUTION 2020-174

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TYLER TECHNOLOGIES, INC, FOR THE MUNIS ERP (ENTERPRISE RESOURCE PLANNING) SYSTEM, IMPLEMENTATION SERVICES, AND VENDOR SUPPORT PURSUANT TO RFP 2019-006

WHEREAS, Champaign County issued RFP #2019-006 on October 16, 2019, for an ERP (Enterprise Resource Planning) System (software and SaaS infrastructure), Implementation Services and Vendor Support; and

WHEREAS, the RFP 2019-006 Evaluation Team reviewed each proposal and unanimously recommends to the Champaign County Board the award of the ERP system (software and SaaS infrastructure), Implementation Services and Vendor Support to Tyler Technologies, Inc.; and

WHEREAS, The Finance Committee of the Whole recommends to the Champaign County Board the award of contract for the Munis ERP system (software and SaaS infrastructure), Implementation Services and Vendor Support System to Tyler Technologies, Inc.; and

WHEREAS, an Agreement between the County and Tyler Technologies, Inc. (hereinafter "Agreement") has been prepared; and

WHEREAS, the Agreement outlines the financial terms and service responsibilities of the parties.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board hereby authorizes the award of contract to Tyler Technologies, Inc. for the Munis ERP System (software and SaaS infrastructure), Implementation Services and Vendor Support pursuant to RFP 2019-006 and authorizes the County Executive to enter into an Agreement with Tyler Technologies, Inc. on behalf of Champaign County for the Munis ERP System (software and SaaS infrastructure), Implementation Services and Vendor Support.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd of July, 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Attest:

Aaron Ammons, County Clerk
and *Ex-Officio* Clerk of the
Champaign County Board

Approved:

Darlene A. Kloeppel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

DATE: July 16, 2020
TO: Finance Chair Jim Goss, Finance Vice-Chair Stephanie Fortado and County Board Members
FROM: Darlene Kloeppe, County Executive, and Joel Palomaki, ERP Project Manager
RE: Recommendation on ERP Selection

Champaign County's financial system is a 30+ year-old in-house system running on the IBM Application Series/400 (AS/400) platform. The current system has served the County well but has reached an effective end-of-life. With a successful implementation of an ERP system, the County expects to:

- Make information easily and broadly available to internal and external consumers
- Increase efficiencies in all departments by implementing best practices for end-to-end processes
- Minimize manual processes, reduce paper, and increase usage of automation wherever possible
- Minimize the use of shadow systems and standardize business processes across the County
- Support query and reporting of data using user-friendly tools to aid in review and analysis
- Reduce the time expended for financial reporting and budgeting

A Request for Proposals to replace the system was released by Champaign County on October 16, 2019. Three out of seven respondents were selected for on-site presentations, including AKA Enterprise Solutions, Central Square Technologies and Tyler Technologies Inc. and Tyler was chosen. Contract negotiations with Tyler are in final legal review.

Summary of projected contract costs is within the anticipated 6-Year IT Plan costs.

- One time fees based on the level of County's need for support, training and data conversion
- Annual recurring fees for the software based on the modules the County plans to implement
- Pricing is locked in for some optional modules for a two-year decision window
- Module rollout is based on hierarchical design mandates, then organizational payback, then time commitment to implement

AREA	ONE TIME FEES	ANNUAL RECURRING FEES
Financial	\$117,300	\$83,727
Human Capital Management	\$133,600	\$69,703
Revenue	\$42,800	\$25,497
Productivity	\$33,600	\$47,160
Additional Support Software	\$66,875	\$33,441
Project Management/Travel	\$213,385	
TOTAL	\$607,560	\$259,528

Recommended Next Steps:

The RFP Evaluation Team and County Executive recommend that the County enter into an ERP services agreement with Tyler Technologies Inc.

Statement of Work

Tyler Technologies

Prepared for:

Champaign County, IL
Bill DeJarnette
1776 East Washington St
Urbana, IL 61802-4578

Prepared by:

Pete Thibideau
One Tyler Drive, Yarmouth, ME 04096
Tyler Technologies, Inc.
www.tylertech.com

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1 Executive Summary

1.1 Project Overview

The Statement of Work (SOW) documents the Project Scope, methodology, roles and responsibilities, implementation Stages, and deliverables for the implementation of Tyler products.

The Project goals are to offer Champaign County, IL the opportunity to make the County more accessible and responsive to external and internal customer needs and more efficient in its operations through:

- Streamlining, automating, and integrating business processes and practices
- Providing tools to produce and access information in a real-time environment
- Enabling and empowering users to become more efficient, productive and responsive
- Successfully overcoming current challenges and meeting future goals

1.2 Project Timeline

The Project Timeline establishes a start and end date for each Phase of the Project. Developed during the Initiate & Plan Stage and revised as mutually agreed to, if needed, the timeline accounts for resource availability, business goals, size and complexity of the Project, and task duration requirements.

Phase	Functional Areas	Modules	Start Date	Go-Live Date
1a	Financials & Revenue	<ul style="list-style-type: none"> • Accounting General Ledger • Accounts Payable • Capital Assets • Cash Management • Contract Management • Project & Grant Accounting • Purchasing • eProcurement • Accounts Receivable • General Billing 	September , 2020	July, 2021
	System Wide	<ul style="list-style-type: none"> • Munis Analytics & Reporting • Tyler ReadyForms Processing • Tyler Content Manager SE • Tyler Content Manager Auto Indexing and Redaction • Pattern Stream Automated Document System 		

Phase	Functional Areas	Modules	Start Date	Go-Live Date
1b	Financials and Revenue – Miscellaneous Financials	<ul style="list-style-type: none"> • Budgeting 	January, 2022	May, 2022
2a	Human Capital Management. ExecuTime	<ul style="list-style-type: none"> • Payroll w/Employee Self Service • Human Resources & Talent Management • Recruiting • Risk Management • ExecuTime Time and Attendance + Mobile Access 	January, 2021	January, 2022
2b	ExecuTime Advanced Scheduling	<ul style="list-style-type: none"> • ExecuTime Advanced Scheduling + Mobile Access 	January, 2022	April, 2022

1.3 Project Methodology Overview

Tyler bases its implementation methodology on the Project Management Institute’s (PMI) Process Groups (Initiating, Planning, Executing, Monitoring & Controlling, and Closing). Using this model, Tyler developed a 6-stage process specifically designed to focus on critical project success measurement factors.

Tailored specifically for Tyler’s public sector clients, the project methodology contains Stage Acceptance Control Points throughout each Phase to ensure adherence to Scope, budget, timeline controls, effective communications, and quality standards. Clearly defined, the project methodology repeats consistently across Phases, and is scaled to meet the County’s complexity, and organizational needs.

2 Project Governance

The purpose of this section is to define the resources required to adequately establish the business needs, objectives, and priorities for the Project; communicate the goals to other project participants; and provide support and guidance to accomplish these goals. Project governance also defines the structure for issue escalation and resolution, Change Control review and authority, and organizational Change Management activities.

The preliminary governance structure establishes a clear escalation path when issues and risks require escalation above the project manager level. Further refinement of the governance structure, related processes, and specific roles and responsibilities occurs during the Initiate & Plan Stage.

The path below illustrates an overall team perspective where Tyler and the County collaborate to resolve project challenges according to defined escalation paths. In the event project managers do not possess authority to determine a solution, resolve an issue, or mitigate a risk, Tyler implementation management and the County steering committee become the escalation points to triage responses prior to escalation to the County and Tyler executive sponsors. As part of the escalation process, each project governance tier presents recommendations and supporting information to facilitate knowledge transfer and issue resolution. The County and Tyler executive sponsors serve as the final escalation point.

2.1 Client Governance

Depending on the County's organizational structure and size, the following governance roles may be filled by one or more people:

2.1.1 Client Project Manager

The County's project manager(s) coordinate project team members, subject matter experts, and the overall implementation schedule and serves as the primary point of contact with Tyler. The County project manager(s) will be responsible for reporting to the County steering committee and determining appropriate escalation points.

2.1.2 Steering Committee

The County steering committee understands and supports the cultural change necessary for the Project and fosters an appreciation of the Project's value throughout the organization. Oversees the County project manager(s) and the Project and through participation in regular internal meetings, the County steering committee remains updated on all project progress, project decisions, and achievement of project milestones. The County steering committee also provides support to the County project manager(s) by communicating the importance of the Project to all impacted departments. The County steering committee is responsible for ensuring the Project has appropriate resources, provides strategic direction to the project team, for making timely decisions on critical project issues or policy decisions. The County steering committee also serves as primary level of issue resolution for the Project.

2.1.3 Executive Sponsor(s)

The County's executive sponsor provides support to the Project by allocating resources, providing strategic direction, and communicating key issues about the Project and the Project's overall importance to the organization. When called upon, the executive sponsor also acts as the final authority on all escalated project issues. The executive sponsor engages in the Project, as needed, in order to provide necessary support, oversight, guidance, and escalation, but does not participate in day-to-day project activities. The executive sponsor empowers the County steering committee, project manager(s), and functional leads to make critical business decisions for the County.

2.2 Tyler Governance

2.2.1 Tyler Project Manager

The Tyler project manager(s) have direct involvement with the Project and coordinates Tyler project team members, subject matter experts, the overall implementation schedule, and serves as the primary point of contact with the County. As requested by the County, the Tyler project manager(s) provide regular updates to the County's steering committee and other Tyler governance members.

2.2.2 Tyler Implementation Management

Tyler implementation management has indirect involvement with the Project and is part of the Tyler escalation process. Tyler project manager(s) consult implementation management on issues and outstanding decisions critical to the Project. Implementation management works toward a solution with the Tyler project manager(s) or with the County management, as appropriate. Tyler executive management is the escalation point for any issues not resolved at this level. The name(s) and contact information for this resource will be provided and available to the project team.

2.2.3 Tyler Executive Management

Tyler executive management has indirect involvement with the Project and is part of the Tyler escalation process. This team member offers additional support to the project team and collaborates with other Tyler department managers, as needed, in order to escalate and facilitate implementation project tasks and decisions. The name(s) and contact information for this resource will be provided and available to the project team.

2.3 Acceptance and Acknowledgment Process

All Deliverables and Control Points must be accepted or acknowledged following the process below. Acceptance requires a formal sign-off while acknowledgement may be provided without formal sign-off at the time of delivery. The following process will be used for accepting or acknowledging Deliverables and Control Points:

- The County shall have five (5) business days from the date of delivery, or as otherwise mutually agreed upon by the parties in writing, to accept or acknowledge each Deliverable or Control Point. If the County does not provide acceptance or acknowledgement within five (5) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.
- If the County does not agree the particular Deliverable or Control Point meets requirements, the County shall notify Tyler project manager(s), in writing, with reasoning within five (5) business days, or the otherwise agreed-upon timeframe, not to be unreasonably withheld, of receipt of the Deliverable.
- Tyler shall address any deficiencies and redeliver the Deliverable or Control Point. The County shall then have ~~two (2)~~ five (5) business days from receipt of the redelivered Deliverable or Control Point to accept or again submit written notification of reasons for rejecting the milestone. If the County does not provide acceptance or acknowledgement within ~~two (2)~~ five (5) business days, or the otherwise agreed upon timeframe, not to be unreasonably withheld, Tyler deems the Deliverable or Control Point as accepted.

3 Overall Project Assumptions

3.1 Project, Resources and Scheduling

- Project activities will begin after the Agreement has been fully executed.
- The County has the ability to allocate additional internal resources if needed. The County also ensures the alignment of their budget and Scope expectations.
- The County and Tyler ensure that the assigned resources are available, they buy-into the change process, and they possess the required business knowledge to complete their assigned tasks successfully. Should there be a change in resources, the replacement resource should have a comparable level of availability, buy-in, and knowledge.
- Tyler and County provide adequate resources to support the efforts to complete the Project as scheduled and within the constraints of the Project budget.
- Abbreviated timelines and overlapped Phases can result in Project delays if there are not sufficient resources assigned to complete all required work as scheduled.
- Changes to Project Plan, availability of resources or changes in Scope may result in schedule delays, which may result in additional charges to the Project.
- Tyler provides a written agenda and notice of any prerequisites to the County project manager(s) ten (10) business days prior to any scheduled on site or remote sessions.
- Tyler provides notice of any prerequisites to the County project manager(s) a minimum of ten (10) business days prior to any key deliverable due dates.
- County users complete prerequisites prior to applicable scheduled activities.
- Tyler provides guidance for configuration and processing options available within the Tyler software. The County is responsible for making decisions based on the options available.
- In the event the County may elect to add and/or modify current business policies during the course of this Project, such policy changes are solely the County's responsibility to define, document, and implement.
- The County makes timely Project related decisions in order to achieve scheduled due dates on tasks and prepare for subsequent training sessions. Decisions left unmade may affect the schedule, as each analysis and implementation session builds on the decisions made in prior sessions.
- Tyler considers additional services out of Scope and requires additional time and costs be requested via Change Request approved through the Change Control process.

- The County will respond to information requests in a comprehensive and timely manner, in accordance with the Project Plan.

3.2 Data Conversion

- The County is readily able to produce the data files needed for conversion from the Legacy System in order to provide them to Tyler on the specified due date(s).
- Each Legacy System data file submitted for conversion includes all associated records in a single approved file layout.
- The County understands the Legacy System data extract(s) must be provided to Tyler in the same format each time unless changes are mutually agreed upon in advance. If not, negative impacts to the schedule, budget, and resource availability may occur and/or data in the new system may be incorrect.
- During this process, the County may need to correct data scenarios in the Legacy System prior to the final data pull. This is a complex activity and requires due diligence by the County to ensure all data pulled includes all required data and the Tyler system contains properly mapped data.

3.3 Data Exchanges, Modifications, Forms and Reports

- The County ensures the 3rd party data received conforms to a Tyler standard format.
- The 3rd party possesses the knowledge of how to program their portion of the interaction and understands how to manipulate the data received.
- Client is on a supported, compatible version of the 3rd party software or Tyler standard Data Exchange tools may not be available.
- The County is willing to make reasonable business process changes rather than expecting the product to conform to every aspect of their current system/process.
- Any Modification requests not expressly stated in the contract are out of Scope. Modifications requested after contract signing have the potential to change cost, Scope, schedule, and production dates for project Phases. Modification requests not in Scope must follow the Project Change Request process.

3.4 Hardware and Software

- Tyler will initially Install the most current generally available version of the purchased Tyler software.
- The County will provide network access for Tyler modules, printers, and Internet access to all applicable County and Tyler project staff.

- The County has in place all hardware, software, and technical infrastructure necessary to support the Project.
- The County's system hardware and software meet Tyler standards to ensure sufficient speed and operability of Tyler software. Tyler will not support use of software if the County does not meet minimum standards of Tyler's published specifications.

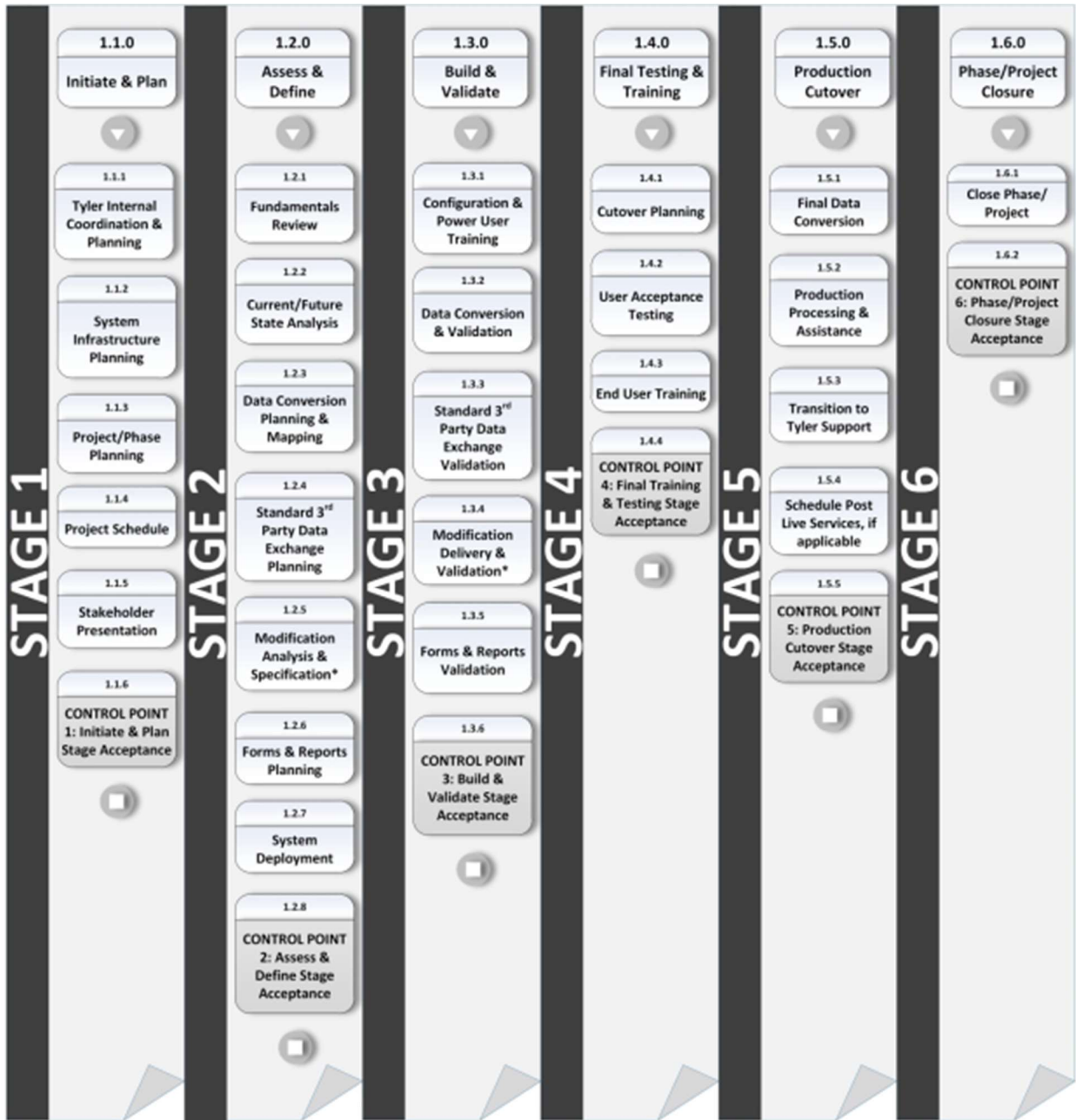
3.5 Education

- Throughout the Project lifecycle, the County provides a training room for Tyler staff to transfer knowledge to the County's resources, for both onsite and remote sessions. The County will provide staff with a location to practice what they have learned without distraction. If Phases overlap, the County will provide multiple training facilities to allow for independent sessions scheduling without conflict.
- The training room is set up in a classroom setting. The County determines the number of workstations in the room. Tyler recommends every person attending a scheduled session with a Tyler Consultant or Trainer have their own workstation. However, Tyler requires there be no more than two (2) people at a given workstation.
- The County provides a workstation which connects to the Tyler system for the Tyler trainer conducting the session. The computer connects to a County provided projector, allowing all attendees the ability to actively engage in the training session.
- The County testing database contains the Tyler software version required for delivery of the Modification prior to the scheduled delivery date for testing.
- The County is responsible for verifying the performance of the Modification as defined by the specification.
- Users performing user acceptance testing (UAT) have attended all applicable training sessions prior to performing UAT.

4 Implementation Stages

4.1 Work Breakdown Structure (WBS)

The Work Breakdown Structure (WBS) is a hierarchical representation of a Project or Phase broken down into smaller, more manageable components. The top-level components are called “Stages” and the second level components are called “work packages.” The work packages, shown below each Stage, contain the high-level work to be done. The detailed Project Plan, developed during Initiate & Plan and finalized during Assess & Define, will list the tasks to be completed within each work package. Each Stage ends with a “Control Point”, confirming the work performed during that Stage of the Project.



* - If included in project scope

4.2 Initiate & Plan (Stage 1)

The Initiate & Plan Stage creates a foundation for the Project through identification of County and Tyler Project Management teams, development of implementation management plans, and the provision and discussion of system infrastructure requirements. County participation in gathering information is critical. Tyler Project Management teams present initial plans to stakeholder teams at Stage end.

4.2.1 Tyler Internal Coordination & Planning

Prior to Project commencement, Tyler management staff assigns project manager(s). Tyler provides the County with initial Project documents used in gathering basic information, which aids in preliminary planning and scheduling. County participation in gathering requested information by provided deadlines ensures the Project moves forward in a timely fashion. Internally, the Tyler project manager(s) coordinate with sales to ensure transfer of vital information from the sales process prior to scheduling a Project Planning Meeting with the County’s team. During this step, Tyler will work with the County to establish the date(s) for the Project/Phase Planning session.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 1	Tyler Internal Coordination & Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Assign Tyler project manager	A	R	I						I			I								
Provide initial Project documents to Client	A	I	R						C			I								
Sales to Implementation knowledge transfer	A	I	R						C											
Internal planning and phase coordination		A	R					C												

4.2.2 System Infrastructure Planning

The County provides, purchases or acquires hardware according to hardware specifications provided by Tyler and ensures it is available at the County’s site. The County completes the system infrastructure audit, ensuring vital system infrastructure information is available to the Tyler implementation team, and verifies all hardware compatibility with Tyler solutions.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 1	System Infrastructure Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Provide system hardware specifications			I					R	A			I						C		
Make hardware available for Installation			I					C				A						R		
Install system hardware, if applicable			I					C				A						R		
Complete system infrastructure audit			I					C				A						R		

4.2.3 Project/Phase Planning

Project and Phase planning provides an opportunity to review the contract, software, data conversions and services purchased, identify Applications to implement in each Phase (if applicable), and discuss implementation timeframes. The Tyler project manager(s) deliver an Implementation Management Plan, which is mutually agreeable by County and Tyler.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 1	Project/Phase Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Perform Project/Phase Planning		A	R								I	C	C			I				
Deliver implementation management plan		A	R									C	C	I						

4.2.4 Project Schedule

Client and Tyler will mutually develop an initial Project Schedule. The initial schedule includes, at minimum, enough detail to begin Project activities while the detailed Project Plan/schedule is being developed and refined.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 1	Project Schedule																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Develop initial Project Schedule		A	R	I								C	I	I						
Deliver Project Plan and schedule for Project Phase		A	R	I						I	I	C	C	I	I	I				
Client reviews Project Plan & initial schedule			C							I	A	R	C	C		C				
Client approves Project Plan & initial schedule			I							I	A	R	C	C	I	I		I	I	I

4.2.5 Stakeholder Presentation

County stakeholders join Tyler project manager(s) to communicate successful Project criteria, Project goals, Deliverables, a high-level milestone schedule, and roles and responsibilities of Project participants.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 1	Stakeholder Presentation																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Present overview of Project Deliverables, Project Schedule and roles and responsibilities		A	R	I					I	I	I	C	I	I	I	I		I	I	I
Communicate successful Project criteria and goals			I							R	C	A	C	I	I	C	I	I		

4.2.6 Control Point 1: Initiate & Plan Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below. Advancement to the Assess & Define Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.2.6.1 Initiate & Plan Stage Deliverables

- Implementation Management Plan
 - Objective: Update and deliver baseline management plans to reflect the approach to the County's Project.
 - Scope: The Implementation Management addresses how communication, quality control, risks/issues, resources and schedules, and Software Upgrades (if applicable) will be managed throughout the lifecycle of the Project.
 - Acceptance criteria: County reviews and acknowledges receipt of Implementation Management Plan.
- Project Plan/Schedule
 - Objective: Provide a comprehensive list of tasks, timelines and assignments related to the Deliverables of the Project.
 - Scope: Task list, assignments and due dates
 - Acceptance criteria: County acceptance of schedule based on County resource availability and Project budget and goals.

4.2.6.2 Initiate & Plan Stage Acceptance Criteria

- Hardware Installed
- System infrastructure audit complete and verified
- Implementation Management Plan delivered
- Project Plan/Schedule delivered; dates confirmed
- Stakeholder Presentation complete

4.3 Assess & Define (Stage 2)

The primary objective of Assess & Define is to gather information about current County business processes and translate the material into future business processes using Tyler Applications. Tyler uses a variety of methods for obtaining the information, all requiring County collaboration. The County shall provide complete and accurate information to Tyler staff for analysis and understanding of current workflows and business processes.

4.3.1 Fundamentals Review

Fundamentals Review provides functional leads and Power Users an overall understanding of software capabilities prior to beginning current and future state analysis. The primary goal is to provide a basic understanding of system functionality, which provides a foundation for upcoming conversations regarding future state processing. Tyler utilizes a variety of methods for completing fundamentals training including the use of eLearning, videos, documentation, and walkthroughs.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 2	Assess & Define																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Schedule fundamentals review & provide fundamentals materials & prerequisites, if applicable		A	R	I								C	I		I				I	
Complete fundamentals materials review and prerequisites			I								A	R		I					C	
Ensure all scheduled attendees are present			I	I						A	R	C		I						
Facilitate fundamentals review			A	R								I	I	I						

4.3.2 Current/Future State Analysis

County and Tyler evaluate current state processes, options within the new software, pros and cons of each option based on current or desired state, and make decisions about future state configuration and processing.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 2	Current/Future State Analysis																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Provide Current/Future State analysis materials to the County, as applicable		A	R	I								C	I		I					
Conduct Current & Future State analysis			A	R								I	C	I	C					
Provide pros and cons of Tyler software options			A	R								I	C	I	C					
Make Future State Decisions according to due date in the Project Plan				I	I							C	A	R	I	C	I			
Record Future State decisions			A	R								I	C	I	C					

4.3.3 Data Conversion Planning & Mapping

This entails the activities performed to prepare to convert data from the County’s Legacy System Applications to the Tyler system. Tyler staff and the County work together to complete Data Mapping for each piece of data (as outlined in the Agreement) from the Legacy System to a location in the Tyler system.

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STAGE 2	Data Conversion Planning & Mapping																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review contracted data conversion(s) options			A	R	I							C	C		C			C		
Map data from Legacy System to Tyler system			I	C	I							A	C		C			R		
Pull conversion data extract			I		I							A	C		C			R		
Run balancing Reports for data pulled and provide to Tyler			I		I							A	C		R			I		
Review and approve initial data extract		A	I	C	R							I						I		
Correct issues with data extract, if needed			I	C	C							A	C		C			R		

4.3.4 Standard 3rd Party Data Exchange Planning

Standard Data Exchange tools are available to allow clients to get data in and out of the Tyler system with external systems. Data exchange tools can take the form of Imports and Exports, and Interfaces.

A Standard Interface is a real-time or automated exchange of data between two systems. This could be done programmatically or through an API. It is Tyler’s responsibility to ensure the Tyler programs operate correctly. It is the County’s responsibility to ensure the third party program operates or accesses the data correctly.

The County and Tyler Project Manager(s) will work together to define/confirm which Data Exchanges are needed (if not outlined in the Agreement). Tyler will provide a file layout for each Standard Data Exchange.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 2	Standard 3 rd Party Data Exchange Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review Standard or contracted Data Exchanges			A	R								C	I		I			C		
Define or confirm needed Data Exchanges			I	C								A	C		C			R		

4.3.5 Modification Analysis & Specification, if contracted

Tyler staff conducts additional analysis and develops specifications based on information discovered during this Stage. The County reviews the specifications and confirms they meet County’s needs prior to acceptance. Out of Scope items or changes to specifications after acceptance may require a Change Request.

Tyler’s intention is to minimize Modifications by using Standard functionality within the Application, which may require a County business process change. It is the responsibility of the County to detail all of their needs during the Assess and Define Stage. Tyler will write up specifications (for County approval) for contracted program Modifications. Upon approval, Tyler will make the agreed upon Modifications to the respective program(s). Once the Modifications have been delivered, the County will test and approve those changes during the Build and Validate Stage.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 2	Modification Analysis & Specification, if contracted																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Analyze contracted modified program requirements			A	C			R					C	C	I	C			C		
Develop specification document(s)	A		I	C			R					I	I		I			I		
Review specification document(s); provide changes to Tyler, if applicable			I	C			C					A	R	I	C			C		
Sign-off on specification document(s) and authorize work			I				I				A	R	C	I	I			C		

4.3.6 Forms & Reports Planning

County and Tyler project manager(s) review Forms and Report needs. Items that may be included in the Agreement are either Standard Forms and Reports or known/included Modification(s). Items not included in the Agreement could be either County-developed Reports or a newly discovered Modification that will require a Change Request.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 2	Forms & Reports Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review required Forms output			A	R									C	I	C			I		
Review and complete Forms options and submit to Tyler			I			I						A	R		C					
Review in Scope Reports			A	R								I	C		C					
Identify additional Report needs			I	C								A	R		C					
Add applicable tasks to Project schedule		A	R	I		C						C	I		I			I		

4.3.7 System Deployment

The Tyler Technical Services team Installs Tyler Applications on the server (hosted or client-based) and ensures the platform operates as expected.

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STAGE 2	System Deployment																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Install contracted software on server	A		I					R				I							C	
Ensure platform operates as expected	A		I					R				I							C	

4.3.8 Control Point 2: Assess & Define Stage Acceptance

Acceptance criteria for this Stage includes completion of all criteria listed below. Advancement to the Build & Validate Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.3.8.1 Assess & Define Stage Deliverables

- Completed analysis Questionnaire
 - Objective: Gather and document information related to County business processes for current/future state analysis as it relates to Tyler approach/solution.
 - Scope: Provide comprehensive answers to all questions on Questionnaire(s).
 - Acceptance criteria: County acceptance of completed Questionnaire based on thoroughness of capturing all County business practices to be achieved through Tyler solution.
- Data conversion summary and specification documents
 - Objective: Define data conversion approach and strategy.
 - Scope: Data conversion approach defined, data extract strategy, conversion and reconciliation strategy.
 - Acceptance criteria: Data conversion document(s) delivered to the County, reflecting complete and accurate conversion decisions.
- Modification specification documents, if contracted
 - Objective: Provide comprehensive outline of identified gaps, and how the modified program meets the County's needs.
 - Scope: Design solution for Modification.
 - Acceptance criteria: County accepts Modified Specification Document(s) and agrees that the proposed solution meets their requirements.
- Completed Forms options and/or packages
 - Objective: Provide specifications for each County in Scope form, Report and output requirements.
 - Scope: Complete Forms package(s) included in agreement and identify Report needs.
 - Acceptance criteria: Identify Forms choices and receive supporting documentation.
- Installation checklist
 - Objective: Installation of purchased Tyler software.
 - Scope: Tyler will conduct an initial coordination call, perform an installation of the software included in the Agreement, conduct follow up to ensure all tasks are complete, and complete server system administration training, unless the County is hosted.
 - Acceptance criteria: Tyler software is successfully installed and available to authorized users, County team members are trained on applicable system administration tasks.

4.3.8.2 Assess & Define Stage Acceptance Criteria

- Tyler software is installed.
- Fundamentals review is complete.

- Required Form information complete and provided to Tyler.
- Current/Future state analysis completed; Questionnaires delivered and reviewed.
- Data conversion mapping and extractions completed and provided to Tyler.

4.4 Build & Validate (Stage 3)

The objective of the Build & Validate Stage is to prepare the software for use in accordance with the County's needs identified during the Assess and Define Stage, preparing the County for Final Testing and Training.

4.4.1 Configuration & Power User Training

Tyler staff collaborates with the County to complete software configuration based on the outputs of the future state analysis performed during the Assess and Define Stage. Tyler staff will train the County Power Users to prepare them for the Validation of the software. The County collaborates with Tyler staff iteratively to Validate software configuration.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 3	Build & Validate																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Perform configuration			A	R								I	R		I					
Power User process and Validation training			A	R								I	C	I	C				I	
Validate configuration			I	C								A	C		R			C		

4.4.2 Data Conversion & Validation

Tyler completes an initial review of the converted data for errors. With assistance from the County, the Tyler Data Conversion Team addresses items within the conversion program to provide the most efficient data conversion possible. With guidance from Tyler, the County reviews specific data elements within the system and identifies and Reports discrepancies in writing. Iteratively, Tyler collaborates with the County to address conversion discrepancies prior to acceptance.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 3	Data Conversion & Validation																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Write and run data conversion program against Client data		A	I	C	R													C		
Complete initial review of data errors		A	I	C	R						I	I						C		
Review data conversion and submit needed corrections			I	C	I						A	C		R				C		
Revise conversion program(s) to correct error(s)		A	I	C	R						I	I		C				C		

4.4.3 Standard 3rd Party Data Exchange Validation

Tyler provides training on Data Exchange(s) and the County tests each Data Exchange.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 3	Standard 3 rd Party Data Exchange Validation																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Train Data Exchange(s) processing in Tyler software			A	R								C	I	I				C	I	
Coordinate 3 rd Party Data Exchange activities			I	I								A	C		C			R		
Test all Standard 3 rd party Data Exchange(s)			I	C								A	C	I	R			C		

4.4.4 Modification Delivery & Validation, if contracted

Tyler delivers in Scope Modification(s) to the County for preliminary testing. Final acceptance will occur during the Final Testing and Training Stage.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 3	Modification Delivery & Validation, if contracted																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Develop and deliver contracted modified program(s)		A	I	C	I		R					I	C	I	C			I		C
Test contracted modified program(s) in isolated database				I	C			C				A	C		R				C	
Report discrepancies between specification and delivered contracted modified program(s)				I	I			I				A	R		C				C	
Make corrections to contracted modified program(s) as required		A	I	C	I		R					I	C		C				I	

4.4.5 Forms & Reports Validation

Tyler provides training on Standard Forms/Reports and the County tests each Standard Form/Report.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 3	Forms & Reports Validation																				
	TYLER								CLIENT												
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator	
Standard Forms & Report training			A	R								I	C		C						
Test Standard Forms & Reports			I	C		C						A	C		R				C		

4.4.6 Control Point 3: Build & Validate Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. Advancement to the Final Testing & Training Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.4.6.1 Build & Validate Stage Deliverables

- Initial data conversion
 - Objective: Convert Legacy System data into Tyler system.
 - Scope: Data conversion program complete; deliver converted data for review.
 - Acceptance criteria: Initial error log available for review.
- Data conversion verification document
 - Objective: Provide instructions to the County to verify converted data for accuracy.
 - Scope: Provide self-guided instructions to verify specific data components in Tyler system.
 - Acceptance criteria: County accepts data conversion delivery; County completes data issues log.
- Installation of Modifications on the County's server(s) *except for hosted Clients
 - Objective: Deliver Modification(s) in Tyler software.
 - Scope: Program for Modification is complete and available in Tyler software, Modification testing.
 - Acceptance criteria: Delivery of Modification(s) results in objectives described in the County-signed specification.
- Standard Forms & Reports Delivered
 - Objective: Provide Standard Forms & Reports for review.
 - Scope: Installation of all Standard Forms & Reports included in the Agreement.
 - Acceptance criteria: Standard Forms & Reports available in Tyler software for testing in Stage 4.

4.4.6.2 Build & Validate Stage Acceptance Criteria

- Application configuration completed.
- Standard Forms & Reports delivered and available for testing in Stage 4.
- Data conversions (except final pass) delivered.
- Standard 3rd party Data Exchange training provided.
- Modifications delivered and available for testing in Stage 4.
- The County and Tyler have done a review of primary configuration areas to Validate completeness and readiness for testing and acceptance in Stage 4.

4.5 Final Testing & Training (Stage 4)

During Final Testing and Training, Tyler and the County review the final Cutover plan. A critical Project success factor is the County understanding the importance of Final Testing and Training and dedicating the resources required for testing and training efforts in order to ensure a successful Production Cutover.

4.5.1 Cutover Planning

County and Tyler project manager(s) discuss final preparations and critical dates for Production Cutover. Tyler delivers a Production Cutover Checklist to outline Cutover tasks to help prepare the County for success.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 4	Cutover Planning																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Cutover Planning Session		A	R	C							I	I	C	C	C			C	C	
Develop Production Cutover Checklist		A	R	C						I	I	C	C	I	I			C		

4.5.2 User Acceptance Testing (UAT)

The County performs User Acceptance Testing to verify software readiness for day-to-day business processing. Tyler provides a Test Plan for users to follow to ensure proper Validation of the system.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 4	User Acceptance Testing (UAT)																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Deliver Test Plan for User Acceptance Testing		A	R	C								I	I							
Perform User Acceptance Testing			I	C							A	R	C	C	C	I	I	C	I	
Accept modified program(s), if applicable			I	I			I				A	R	C	I	C			C		
Validate Report performance			I	C		C						A	C		R			C		

4.5.3 End User Training

End Users attend training sessions to learn how to utilize Tyler software. Training focuses primarily on day-to-day County processes that will be delivered via group training, webinar, eLearnings and/or live training sessions.

Unless stated otherwise in the Agreement, Tyler provides one occurrence of each scheduled training or implementation topic with up to the maximum number of users as defined in the Agreement, or as otherwise mutually agreed. County users who attended the Tyler sessions may train any County users not able to attend the Tyler sessions or additional sessions may be contracted at the applicable rates for training.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 4	End User Training																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Conduct user training sessions			A	R								C	I		I	I		I	I	
Conduct additional End User training sessions			I								I	A	C	I	R	I	I	I	I	

4.5.4 Control Point 4: Final Testing & Training Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. Advancement to the Production Cutover Stage is dependent upon Tyler's receipt of the Stage Acceptance.

4.5.4.1 Final Testing & Training Stage Deliverables

- Production Cutover checklist
 - Objective: Provide a detailed checklist outlining tasks necessary for production Cutover.
 - Scope: Dates for final conversion, date(s) to cease system processing in Legacy System, date(s) for first processing in Tyler system, contingency plan for processing.
 - Acceptance criteria: Definition of all pre-production tasks, assignment of owners and establishment of due dates.
- User Acceptance Test Plan
 - Objective: Provide testing steps to guide users through testing business processes in Tyler software.
 - Scope: Testing steps for Standard business processes.
 - Acceptance criteria: Testing steps have been provided for Standard business processes.

4.5.4.2 Final Testing & Training Stage Acceptance Criteria

- Production Cutover Checklist delivered and reviewed.
- Modification(s) tested and accepted, if applicable.
- Standard 3rd party Data Exchange programs tested and accepted.
- Standard Forms & Reports tested and accepted.
- County developed reports tested and accepted.
- User acceptance testing completed.
- End User training completed.

4.6 Production Cutover (Stage 5)

County and Tyler resources complete tasks as outlined in the Production Cutover Plan and the County begins processing day-to-day business transactions in the Tyler software. Following Production Cutover, the County transitions to the Tyler support team for ongoing support of the Application.

4.6.1 Final Data Conversion, if applicable

The County provides final data extract and Reports from the Legacy System for data conversion and Tyler executes final data conversion. The County may need to manually enter into the Tyler system any data added to the Legacy System after final data extract.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 5	Final Data Conversion, if applicable																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Provide final data extract			C		I						I	A	C	I	I	I	I	R		
Provide final extract balancing Reports			I		I							A	C		R			I		
Convert and deliver final pass of data		A	I	I	R							I	I		I				C	
Validate final pass of data			I	C	C						I	A	C		R				C	
Load final conversion pass to Production environment			I		I						I	A	C	I	C				R	

4.6.2 Production Processing & Assistance

Tyler staff collaborates with the County during Production Cutover activities. The County transitions to Tyler software for day-to day business processing.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 5	Production Processing & Assistance																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Production processing			C	C						I	I	A	R	R	R	R	R	R	I	I
Provide production assistance			A	R				C				I	C	C	C	C	C	C		

4.6.3 Transition to Tyler Support

Tyler project manager(s) introduce the County to the Tyler Support team, who provides the County with day-to-day assistance following Production Cutover.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 5	Transition to Tyler Support																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Develop internal support plan			I								A	R	C	C	C	C		C	C	C
Conduct transfer to Support meeting	A	I	C					R				C	C	C	C	I	I	C	I	I

4.6.4 Schedule Post-Production Services, if applicable

Tyler provides post-production services if included in the Agreement. Prior to scheduling services, the Tyler project manager(s) collaborate with County project manager(s) to identify needs.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 5	Schedule Post-Production Services, if applicable																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Identify topics for post-production services			C	C								A	R	I	C				I	
Schedule services for post-production topics		A	R	I								C	C	I	C				I	

4.6.5 Control Point 5: Production Cutover Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. Advancement to the Phase/Project Closure Stage is dependent upon Tyler's receipt of this Stage Acceptance.

4.6.5.1 Production Cutover Stage Deliverables

- Final data conversion, if applicable
 - Objective: Ensure (in Scope) Legacy System data is available in Tyler software in preparation for production processing.
 - Scope: Final passes of all conversions completed in this Phase.
 - Acceptance criteria: Data is available in production environment.
- Support transition documents
 - Objective: Define strategy for on-going Tyler support.
 - Scope: Define support strategy for day-to-day processing, conference call with County Project Manager(s) and Tyler support team, define roles and responsibilities, define methods for contacting support.
 - Acceptance criteria: the County receives tools to contact support and understands proper support procedures.

4.6.5.2 Production Cutover Stage Acceptance Criteria

- Final data conversion(s) delivered.
- Processing is being done in Tyler production.
- Transition to Tyler support is completed.
- Post-live services have been scheduled, if applicable.

4.7 Phase/Project Closure (Stage 6)

Project or Phase closure signifies full implementation of all products purchased and encompassed in the Phase or Project. The County moves into the next cycle of their relationship with Tyler (next Phase of implementation or long-term relationship with Tyler Support).

4.7.1 Close Phase/Project

The County and Tyler project manager(s) review the list of outstanding Project activities and develop a plan to address them. The Tyler project manager(s) review the Project budget and status of each contract Deliverable with the County project manager(s) prior to closing the Phase or Project.

RACI MATRIX KEY: **R** = Responsible **A** = Accountable **C** = Consulted **I** = Informed

STAGE 6	Close Phase/Project																			
	TYLER								CLIENT											
TASKS	Tyler Executive Manager	Tyler Implementation Manager	Tyler Project Manager	Tyler Implementation Consultant	Tyler Data Conversion Experts	Tyler Forms & Reports Experts	Tyler Modification Programmers	Tyler Technical Support	Tyler Sales	Client Executive Sponsor	Client Steering Committee	Client Project Manager	Client Functional Leads	Client Change Management Leads	Client Power Users	Client Department Heads	Client End Users	Client Technical Leads	Client Project Toolset Coordinator	Client Upgrade Coordinator
Review outstanding Project activities and develop action plan		A	R	C								C	C	I	C	I		C		
Review Project budget and status of contract Deliverables		A	R							I	I	C								

4.7.2 Control Point 6: Phase/Project Closure Stage Acceptance

Acceptance criteria for this Stage includes all criteria listed below. This is the final acceptance for the Phase/Project.

4.7.2.1 Phase/Project Closure Stage Deliverables

- Phase/Project reconciliation report
 - Objective: Provide comparison of contract Scope and Project budget.
 - Scope: Contract Scope versus actual, analysis of services provided and remaining budget, identify any necessary Change Requests or Project activity.
 - Acceptance criteria: Acceptance of services and budget analysis and plan for changes, if needed.

4.7.2.2 Phase/Project Closure Stage Acceptance Criteria

- Outstanding Phase or Project activities have been documented and assigned.
- Phase/final Project budget has been reconciled.
- Tyler Deliverables for the Phase/Project are complete.

5 Roles and Responsibilities

5.1 Tyler Roles and Responsibilities

Tyler assigns project manager(s) prior to the start of each Phase of the Project. The project manager(s) assign additional Tyler resources as the schedule develops and as needs arise. One person may fill multiple project roles.

5.1.1 Tyler Executive Management

- Provides clear direction for Tyler staff on executing on the Project Deliverables to align with satisfying the County's overall organizational strategy.
- Authorizes required project resources.
- Resolves all decisions and/or issues not resolved at the implementation management level as part of the escalation process.
- Offers additional support to the project team and is able to work with other Tyler department managers in order to escalate and facilitate implementation project tasks and decisions.
- Acts as the counterpart to the County's executive sponsor.

5.1.2 Tyler Implementation Management

- Acts as the counterpart to the County steering committee.
- Assigns initial Tyler project personnel.
- Works to resolve all decisions and/or issues not resolved at the Project Management level as part of the escalation process.
- Attends County steering committee meetings as necessary.
- Provides support for the project team.
- Provides management support for the Project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.

5.1.3 Tyler Project Manager

The Tyler project manager(s) provides oversight of the Project, coordination of resources between departments, management of the project budget and schedule, effective risk and issue management, and is the primary point of contact for all Project related items.

- Contract Management
 - Validates contract compliance throughout the Project.
 - Ensures Deliverables meet contract requirements.
 - Acts as primary point of contact for all contract and invoicing questions.
 - Prepares and presents contract milestone sign-offs for acceptance by County project manager(s).
 - Coordinates Change Requests, if needed, to ensure proper Scope and budgetary compliance.
- Planning

- Update and deliver Implementation Management Plan.
- Defines project tasks and resource requirements.
- Develops initial project schedule and full scale Project Plan.
- Collaborates with County project manager(s) to plan and schedule project timelines to achieve on-time implementation.
- Implementation Management
 - Tightly manages Scope and budget of Project; establishes process and approval matrix with the County to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
 - Establishes and manages a schedule and resource plan that properly supports the Project Plan that is also in balance with Scope/budget.
 - Establishes risk/issue tracking/reporting process between the County and Tyler and takes all necessary steps to proactively mitigate these items or communicates with transparency to the County any items that may impact the outcomes of the Project.
 - Collaborates with the County's project manager(s) to establish key business drivers and success indicators that will help to govern project activities and key decisions to ensure a quality outcome of the project.
 - Sets a routine communication plan that will aide all project team members, of both the County and Tyler, in understanding the goals, objectives, current status and health of the project.
- Team Management
 - Acts as liaison between project team and Tyler manager(s).
 - Identifies and coordinates all Tyler resources across all applications, Phases, and activities including development, forms, installation, reports, implementation, and billing.
 - Provides direction and support to project team.
 - Builds partnerships among the various stakeholders, negotiating authority to move the Project forward.
 - Manages the appropriate assignment and timely completion of tasks as defined in the Project Plan, task list, and Production Cutover Checklist.
 - Assesses team performance and adjusts as necessary.
 - Interfaces closely with Tyler developers to coordinate program Modification activities.
 - Coordinates with in Scope 3rd party providers to align activities with ongoing project tasks.

5.1.4 Tyler Implementation Consultant

- Completes tasks as assigned by the Tyler project manager(s).
- Performs problem solving and troubleshooting.
- Follows up on issues identified during sessions.
- Documents activities for on site services performed by Tyler.
- Provides conversion Validation and error resolution assistance.
- Recommends guidance for testing Forms and Reports.
- Tests software functionality with the County following configuration.
- Assists during Production Cutover process and provides production support until the County transitions to Tyler Support.
- Provides product related education.

- Effectively facilitates training sessions and discussions with County and Tyler staff to ensure adequate discussion of the appropriate agenda topics during the allotted time.
- Conducts training (configuration, process, conversion Validation) for Power Users and the County's designated trainers for End Users.
- Clearly documents homework tasks with specific due dates and owners, supporting and reconciling with the final Project Plan.
- Keeps Tyler project manager(s) proactively apprised of any and all issues which may result in the need for additional training, change in schedule, change in process decisions, or which have the potential to adversely impact the success of the Project prior to taking action.

5.1.5 Tyler Sales

- Provide sales background information to Implementation during Project initiation.
- Support Sales transition to Implementation.
- Provide historical information, as needed, throughout implementation.

5.1.6 Tyler Software Support

- Manages incoming client issues via phone, email, and online customer incident portal.
- Documents and prioritizes issues in Tyler's Customer Relationship Management (CRM) system.
- Provides issue analysis and general product guidance.
- Tracks issues and tickets to timely and effective resolution.
- Identifies options for resolving reported issues.
- Reports and escalates defects to Tyler Development.
- Communicates with the County on the status and resolution of reported issues.

5.2 County Roles and Responsibilities

County resources will be assigned prior to the start of each Phase of the project. One person may be assigned to multiple project roles.

5.2.1 County Executive Sponsor

- Provides clear direction for the Project and how the Project applies to the organization's overall strategy.
- Champions the Project at the executive level to secure buy-in.
- Authorizes required Project resources.
- Resolves all decisions and/or issues not resolved at the County steering committee level as part of the escalation process.
- Actively participates in organizational change communications.

5.2.2 County Steering Committee

- Works to resolve all decisions and/or issues not resolved at the project manager level as part of the escalation process.
- Attends all scheduled steering committee meetings.
- Provides support for the project team.

- Assists with communicating key project messages throughout the organization.
- Prioritizes the project within the organization.
- Provides management support for the project to ensure it is staffed appropriately and staff have necessary resources.
- Monitors project progress including progress towards agreed upon goals and objectives.
- Has the authority to approve or deny changes impacting the following areas:
 - Cost
 - Scope
 - Schedule
 - Project Goals
 - County Policies

5.2.3 County Project Manager

The County shall assign project manager(s) prior to the start of this Project with overall responsibility and authority to make decisions related to project Scope, scheduling, and task assignment, and communicates decisions and commitments to the Tyler project manager(s) in a timely and efficient manner. When the County project manager(s) do not have the knowledge or authority to make decisions, he or she engages the correct resources from County to participate in discussions and make decisions in a timely fashion to avoid Project delays.

- Contract Management
 - Validates contract compliance throughout the Project.
 - Ensures invoicing and Deliverables meet contract requirements.
 - Acts as primary point of contact for all contract and invoicing questions.
 - Signs off on contract milestone acknowledgment documents.
 - Collaborates on and approves Change Requests, if needed, to ensure proper Scope and budgetary compliance.
- Planning
 - Review and acknowledge Implementation Management Plan.
 - Defines project tasks and resource requirements for County project team.
 - Collaborates in the development and approval of the initial Project Plan and Project Plan.
 - Collaborates with Tyler project manager(s) to plan and schedule Project timelines to achieve on-time implementation.
- Implementation Management
 - Tightly manages Project budget and Scope and collaborates with Tyler project manager(s) to establish a process and approval matrix to ensure Scope changes and budget planned versus actual are transparent and handled effectively and efficiently.
 - Collaborates with Tyler project manager to establish and manage a schedule and resource plan that properly supports the Project Plan, as a whole, that is also in balance with Scope/budget.
 - Collaborates with Tyler Project manager(s) to establishes risk/issue tracking/reporting process between the County and Tyler and takes all necessary steps to proactively mitigate

- these items or communicates with transparency to Tyler any items that may impact the outcomes of the Project.
 - Collaborates with Tyler Project manager(s) to establish key business drivers and success indicators that will help to govern Project activities and key decisions to ensure a quality outcome of the Project.
 - Routinely communicates with both County staff and Tyler, aiding in the understanding of goals, objectives, current status, and health of the Project by all team members.
- Team Management
 - Acts as liaison between project team and stakeholders.
 - Identifies and coordinates all County resources across all modules, Phases, and activities including data conversions, forms design, hardware and software installation, reports building, and satisfying invoices.
 - Provides direction and support to project team.
 - Builds partnerships among the various stakeholders, negotiating authority to move the Project forward.
 - Manages the appropriate assignment and timely completion of tasks as defined in the Project Plan, task list, and Production Cutover Checklist.
 - Assesses team performance and takes corrective action, if needed.
 - Provides guidance to County technical teams to ensure appropriate response and collaboration with Tyler Technical Support Teams to ensure timely response and appropriate resolution.
 - Coordinates in Scope 3rd party providers to align activities with ongoing Project tasks.

5.2.4 County Functional Leads

- Makes business process change decisions under time sensitive conditions.
- Communicates existing business processes and procedures to Tyler consultants.
- Assists in identifying business process changes that may require escalation.
- Attends and contributes business process expertise for current/future state analysis sessions.
- Identifies and includes additional subject matter experts to participate in Current/Future State Analysis sessions.
- Provides business process change support during Power User and End User training.
- Completes performance tracking review with client project team on End User competency on trained topics.
- Provides Power and End Users with dedicated time to complete required homework tasks.
- Act as an ambassador/champion of change for the new process.
- Identifies and communicates any additional training needs or scheduling conflicts to County project manager.
- Prepares and Validates Forms.
- Actively participates in all aspects of the implementation, including, but not limited to, the following key activities:
 - Task completion
 - Stakeholder Presentation
 - Implementation Management Plan development
 - Schedule development
 - Maintenance and monitoring of risk register

- Escalation of issues
- Communication with Tyler project team
- Coordination of County resources
- Attendance at scheduled sessions
- Change Management activities
- Modification specification, demonstrations, testing and approval assistance
- Conversion Analysis and Verification Assistance
- Decentralized End User Training
- Process Testing
- User Acceptance Testing

5.2.5 County Power Users

- Participate in Project activities as required by the project team and project manager(s).
- Provide subject matter expertise on County business processes and requirements.
- Act as subject matter experts and attend current/future state and validation sessions as needed.
- Attend all scheduled training sessions.
- Participate in all required post-training processes as needed throughout Project.
- Participate in Conversion Validation.
- Test all Application configuration to ensure it satisfies business process requirements.
- Become Application experts.
- Participate in User Acceptance Testing.
- Adopt and support changed procedures.
- Complete all Deliverables by the due dates defined in the Project Plan.
- Demonstrate competency with Tyler products processing prior to Production Cutover.
- Provide knowledge transfer to County staff during and after implementation.

5.2.6 County End Users

- Attend all scheduled training sessions.
- Become proficient in Application functions related to job duties.
- Adopt and utilize changed procedures.
- Complete all Deliverables by the due dates defined in the Project Plan.
- Utilize software to perform job functions at and beyond Production Cutover.

5.2.7 County Technical Support

- Coordinates updates and releases with Tyler as needed.
- Coordinates the copying of source databases to training/testing databases as needed for training days.
- Extracts and transmits conversion data and control reports from County's Legacy System per the conversion schedule set forth in the Project Plan.
- Coordinates and adds new users and printers and other Peripherals as needed.
- Validates all users understand log-on process and have necessary permission for all training sessions.
- Coordinates Interface development for County third party Data Exchanges.
- Develops or assists in creating Reports as needed.

- Ensures onsite system hardware meets specifications provided by Tyler.
- Assists with software Installation as needed.

5.2.8 County Upgrade Coordinator

- Becomes familiar with the Software Upgrade process and required steps.
- Becomes familiar with Tyler’s releases and updates.
- Utilizes Tyler Community to stay abreast of the latest Tyler releases and updates, as well as the latest helpful tools to manage the County’s Software Upgrade process.
- Assists with the Software Upgrade process during implementation.
- Manages Software Upgrade activities post-implementation.
- Manages Software Upgrade plan activities.
- Coordinates Software Upgrade plan activities with County and Tyler resources.
- Communicates changes affecting users and department stakeholders.
- Obtains department stakeholder sign-offs to upgrade production environment.

5.2.9 County Project Toolset Coordinator

- Ensures users have appropriate access to Tyler project toolsets such as Tyler University, Tyler Community, Tyler Product Knowledgebase, SharePoint, etc.
- Conducts training on proper use of toolsets.
- Validates completion of required assignments using toolsets.

5.2.10 County Change Management Lead

- Validates users receive timely and thorough communication regarding process changes.
- Provides coaching to supervisors to prepare them to support users through the project changes.
- Identifies the impact areas resulting from project activities and develops a plan to address them proactively.
- Identifies areas of resistance and develops a plan to reinforce the change.
- Monitors post-production performance and new process adherence.

6 Munis Conversion Summary

6.1 Accounting COA

- Chart of Accounts segments, objects, character codes, project codes (if applicable), organization codes (if applicable), control accounts budget rollups, fund attributes, due to/due from accounts
- Requires the use of a Tyler provided spreadsheet for design and entry of the data to be converted

6.2 Accounting - Actuals

- Summary account balances
- Up to 6 years

6.3 Accounting - Budgets

- Original budget, budget adjustments, revised budget summaries for accounts
- Up to 6 years

6.4 Accounts Payable Master

- Vendor Master file including names, addresses, SSN/FID, contacts, phone numbers
- Multiple remittance addresses
- Year-to-date 1099 amounts

6.5 Accounts Payable - Checks

- Check header data including vendor, warrant, check number, check date, overall check amount, GL cash account and clearing information
- Check detail data including related document and invoice numbers for each check
- Up to 5 years

6.6 Accounts Payable - Invoices

- Invoice header data containing general information for the invoice
- Invoice detail data containing line-specific information for the invoice
- Up to 5 years

6.7 Capital Assets Master

- Asset description, status, acquisition quantity, date and amount, codes for asset class, subclass, department, custodian, flags for capitalization and depreciation, estimated life, serial number, model, model year, depreciation method, life-to-date depreciation amount,

last depreciation date, disposal information (if any), purchase information, if any (vendor, PO, Invoice)

6.8 General Billing CID

- Customer information

6.9 General Billing – Recurring Invoices

- General Billing Invoices that are sent on a regular basis
- Header records with general information about the invoice
- Detail records with line-specific information

6.10 General Billing – Bills

- 5 years of open and closed invoices
- General Ledger information so open invoices can be processed in Munis

6.11 Payroll

- Payroll Employee Master data including data such as name, address, SSN, legacy employee ID, date of birth, hire date, activity status (such as active/inactive), leave/termination code and date, phone(s), e-address, marital status, gender, race, personnel status (such as full-time, part-time, etc.), highest degree, advice-delivery (print/email/both) and check location, plus primary group, job, location, and account information

6.12 Payroll – Accrual Balances

- Employee Accrual Balances including Vacation, Holiday, and other Leave balances
- Start of year balance, earned to date, used to date

6.13 Payroll – Accumulators

- YTD, QTD, MTD amounts for employee pay and deductions
- Needed for mid-calendar-year go-live
- May not be needed if converting earnings/deductions history
- Up to 5 years

6.14 Payroll – Check History

- Up to 5 years, additional years must be quoted. We convert amounts for earnings and deductions in employee check history, check number and date.

6.15 Payroll - Deductions

- Employee Deductions - including employee ID, deduction codes, tax information, and direct deposit information

6.16 Payroll – Earning/Deduction Hist.

- Up to 5 years, additional years must be quoted. Earning and deduction history broken down by individual codes (earnings and deduction) and amounts per pay period, the detail of these lines, sums the check history in opt 4.

6.17 Payroll – Recruiting

- Application requisition applicant master data, plus applicant references, certifications, education, skills, tests, work history, and interviews

6.18 Project Grant Accounting

- Segments, account strings and fund string allocation table
- Requires the use of a Tyler provided (Chart of Accounts) spreadsheet for design and entry of the data to be converted

6.19 Project Grant Accounting - Actuals

- Summary project ledger string balances. If linking to GL, must be converted at the same time.
- Up to 3 years

6.20 Project Grant Accounting – Budget

- Original project ledger budget amounts. If linking to GL, must be converted at the same time.
- Up to 3 years

6.21 Purchase Orders

- Open purchase orders header data including vendor, buyer, date, accounting information, etc.
- Open purchase orders detail data including line item descriptions, quantities, amounts, etc.

7 Glossary

Word or Term	Definition
Application	A computer program designed to perform a group of coordinated functions, tasks or activities for the benefit of the user.
Change Control	A systematic approach for managing change governing how Change Requests will be received, assessed and acted on.
Change Management	An approach for ensuring that changes are thoroughly and smoothly implemented and that the lasting benefits of change are achieved. The focus is on the global impact of change with an intense focus on people and how individuals and teams move from the current situation to the new one.
Change Request	A form used as part of the Change Control process whereby changes in the Scope of work, timeline, resources, and/or budget are revised and agreed upon by participating parties.
Consumables	Items that are used on a recurring basis, usually by Peripherals. Examples: paper stock or scanner cleaning kits.
Control Point	Occurring at the end of each Stage, the Control Point serves as a formal client review point. Project progress cannot continue until the client acknowledges the agreed upon Deliverables of the Stage have been met or agree on an action plan to make the Deliverable acceptable and move to next Stage while executing final steps of current Stage.
Cutover	The point when a client begins using Tyler software in production.
Data Exchange	A term used to reference Imports and Exports, and Interfaces which allow data to be exchanged between an external system and Tyler software.
Data Mapping	The process of mapping fields from the Legacy System to the appropriate location in the new system from one or more sources.
Deliverable	A tangible or intangible object/document produced as a result of the Project that is intended to be delivered to a client (either internal or external) or vendor at a specific time.
End User	The person for whom the software is designed to use on a day-to-day basis.
Forms	A document which is typically printed on a template background and only captures data for one record per page. Forms are provided to entity customers whether internal (employees) or external (citizens).
Imports and Exports	A process within the system that a user is expected to run to consume (Import) or produce (Export) a specifically defined file format/layout.
Interface	A real-time or automated exchange of data between two systems.

Install	References the initial installation of software files on client services and preparing the software for use during configuration. The version currently available for general release will always be used during the initial install.
Legacy System	The system from which a client is converting.
Modification	Modification of software program package to provide individual client requirements documented within the Scope of the Agreement.
Peripherals	An auxiliary device that connects to and works with the computer in some way. Examples: mouse, keyboard, scanner, external drive, microphone, speaker, webcam, and digital camera.
Phase	A portion of the Project in which specific set of related products are typically implemented. Phases each have an independent start, Production Cutover and closure dates but use the same Implementation Plans as other Phases within the Project. Phases may overlap or be sequential and may have the same Tyler project manager and Tyler project team or different individuals assigned.
Power User	An experienced client person or group who is (are) an expert(s) in the client business processes, as well as knowledgeable in the requirements and acceptance criteria.
Project	The Project includes all implementation activity from Plan & Initiate to Closure for all products, Applications and functionality included in a single Agreement. The Project may be broken down into multiple Phases.
Project Plan	The Project Plan serves as the master blueprint for the Project. As developed, the Project schedule will become a part of the Project Plan and outline specific details regarding tasks included in the Project Plan.
Project Planning Meeting	Occurs during the Plan & Initiate Stage to coordinate with the Client project manager to discuss Scope, information needed for project scheduling and resources.
Questionnaire	A document containing a list of questions to be answered by the client for the purpose of gathering information needed by Tyler to complete the implementation.
RACI	A chart describing level of participation by various roles in completing tasks or Deliverables for a Project or process. Also known as a responsibility assignment matrix (RAM) or linear responsibility chart (LRC).
Reports	Formatted to return information related to multiple records in a structured format. Information is typically presented in both detail and summary form for a user to consume.
Scope	Products and services that are included in the Agreement.

Software Upgrade	References the act of updating software files to a newer software release.
Stage	The top-level components of the WBS. Each Stage is repeated for individual Phases of the Project and requires acknowledgement before continuing to the next Stage. Some tasks in the next Stage may begin before the prior Stage is complete.
Stakeholder Presentation	Representatives of the Tyler implementation team will meet with key client representatives to present high level Project expectations and outline how Tyler and the Client can successfully partner to create an environment for a successful implementation.
Standard	Included in the base software (out of the box) package.
Statement of Work (SOW)	Document which will provide supporting detail to the Agreement defining Project -specific activities and Deliverables Tyler will provide to the client.
Test Plan	Describes the testing process. Includes “Test Cases” to guide the users through the testing process. Test cases are meant to be a baseline for core processes; the client is expected to supplement with client specific scenarios and processes.
Validation (or to validate)	The process of testing and approving that a specific Deliverable, process, program or product is working as expected.
Work Breakdown Structure (WBS)	A hierarchical representation of a Project or Phase broken down into smaller, more manageable components.

RESOLUTION NO. 2020-172

RESOLUTION APPROVING THE SIX-YEAR WORKFORCE PLAN

WHEREAS, Darlene A. Kloepfel, County Executive, convened a Workforce Taskforce in January 2020 that included elected officials and county employees to determine how the County can become an employer of choice within the community; and

WHEREAS, the County Board recommendations from the strategic planning process, the needs and challenges reported by County Departments, suggestions to develop county personnel and research on the best human resource practices were reviewed; and

WHEREAS, the Workforce Taskforce has prepared a report outlining goals, needs, challenges and a proposed timeline for implementation of these recommendations over the next six years. The Workforce Taskforce recommends this report, "Six-Year Workforce Plan", to be adopted and approved by the Champaign County Board;

NOW, THEREFORE BE IT RESOLVED by the Champaign County Board that the Six-Year Workforce Plan, as recommended by the Workforce Taskforce, is hereby adopted and approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

DATE: June 15, 2020
TO: Members of the Champaign County Board
Darlene Kloeppe, County Executive
FROM: Isak Griffiths, Deputy Director of Administration
RE: Six-year Workforce Plan

I. BACKGROUND:

In 2019, newly elected County Executive Darlene Kloeppe led a strategic planning project that evaluated the ongoing, current, and emerging needs of the county. Part of her commitment to the Board was, along with the existing Facilities Plan, to add long-term plans for Information Technology (IT) and Human Resources (HR) that would continue to update and develop the administrative support for County government operations. Following several weeks of committee work, the IT Plan was adopted by the Board in December 2019.

Darlene then convened a workforce taskforce that included elected officials and county employees, with representation from Brookens, the Courthouse, and the Sheriff's office, and that had over 35 years of combined county experience. The taskforce was asked to identify what the County needs to have and to do in order to become an employer of choice in the community. A six-year workforce plan that aligns with the values, vision, mission, and strategic plan initiatives of the County most relevant initiatives for HR are:

*GOAL 1 - Operate a high performing, open, transparent county government
(Internal administration)*

- Compile a list of all county services, noting mandated services
- Develop strategies for retention of workforce and continuity of leadership
- Diversify county workforce
- Improve communications with public and within county workforce

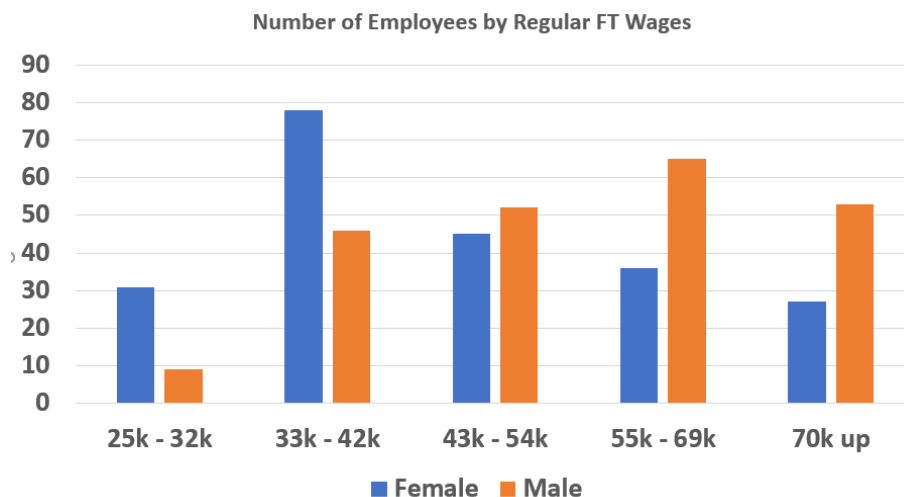
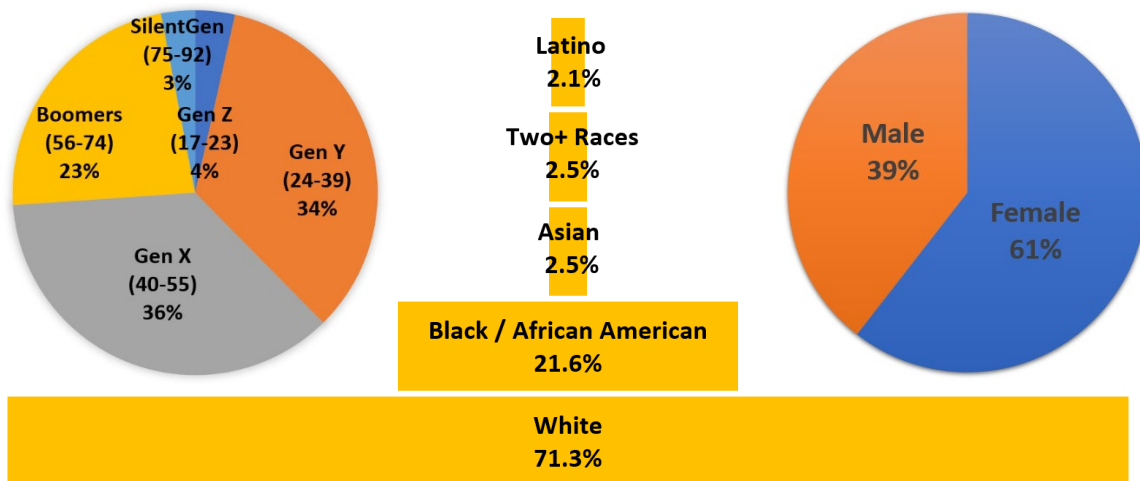
*Goal 3 - Promote a safe, healthy, just community
(Promoting workforce excellence in the community)*

- Support intergovernmental agreements for implementation of Racial Justice Task Force recommendations
- Support economic development for disadvantaged communities

The taskforce researched comparative data, identified specific challenges, identified specific needs, developed a schedule for meeting those needs along with defining success, and began the work of meeting those needs, including collecting resources, developing training itineraries, and more.

According to estimated 2019 census data (attached), 44.4% of people over 24 years of age in Champaign County have at least a bachelor’s degree, yet 20% of the County lives in poverty and the median and per capita incomes are below the federal and state levels. Data compiled by the Champaign County Regional Planning Commission (RPC) shows that 17.4% of the population speaks a language other than English at home, and that the county overall continues to have a substantial gender-based wage gap. According to the Champaign County Economic Development Corporation (EDC), we are the 6th largest employer in Champaign County, larger than FedEx, OSF HealthCare and Parkland College, and the Urbana School District.
[\(https://ccrpc.org/news/2019/language-diversity-in-champaign-county-champaign-and-urbana/;](https://ccrpc.org/news/2019/language-diversity-in-champaign-county-champaign-and-urbana/) [https://ccrpc.org/data/gender-wage-gap/;](https://ccrpc.org/data/gender-wage-gap/)
<https://ccrpc.org/data/page/2/?tag=champaign-county-community-indicators;> <https://champaigncountyedc.org/area-facts/directories-reports>)

Summary of demographics of Champaign County employees:



II. REPORT, PART A — NEEDS & CHALLENGES

The taskforce began with a review of the County Board recommendations from the strategic planning process and comments from subsequent County Board meetings, the needs and challenges reported by departments during the 2020 budgeting process, the county-wide experience of the task force, county improvement suggestions given to Darlene during her campaign and research on current HR best practices. The taskforce summarized the data into core categories (attached). Many of the identified challenges can be further summarized as:

- Nearly all personnel-related processes are manual, differ from department to department, and are based on processes that were last documented anywhere from 10 to 30 years ago.
- None of the current systems have robust or flexible options for tracking or reporting.
- Training and professional development is fully decentralized and very inconsistent.
- There is not a common repository of tools, best practices, current resources, etc.
- County government and its services and processes are broad, varied, and complex.
- Many positions have maintained unreasonable workloads since the 2008 reductions.
- Compensation has not remained competitive.

It has historically been difficult for employees and supervisors to learn about the county, to learn how to do the job, to improve processes, to implement change, and to identify and measure the impacts of change. It has been increasingly difficult to recruit great candidates, and sometimes even harder to keep them.

Many of the identified needs can be further summarized as:

- A hire-to-retain human capital management (HCM) system that can standardize and automate process, improve and automate reporting, streamline budgeting processes, track compliance, facilitate communication and identify trends across the county.
- Current and robust resources, toolkits, and training for staff at all levels, and especially for newer supervisors.
- Ability to attract great employees, develop their skills and talents, provide career progression opportunities, and offer a competitive compensation package to keep them.
- Focus on succession planning to minimize the impact of turnover.

Champaign County, as an employer, needs an efficient and highly skilled workforce that is diverse and representative, culturally aware and responsive, well-trained, highly engaged, fairly compensated, and committed to the work of the County; and, our employees deserve to know they are valued.

Adoption of this six-year workforce plan will prioritize the work of the county and funding through the county's annual budget process. Because most of the work of the plan is performed by County staff, successful implementation of the entire plan will depend on the ongoing commitment of the County Board to fund positions to conduct and facilitate the work of the plan. The timeline is built around the budgeted capacity of Administrative Services.

III. REPORT, PART B — WORKFORCE PLAN OVERVIEW

Budget and scheduling constraints may require that this plan be adjusted accordingly. The plan is expected to be an evolving document.

2020 Low-hanging fruit – what training and tools can be established fairly quickly, and what needs to be put in place to sustain and maintain them. For example:

Employee Assistance Program (EAP) – Administration fully rolled out a low-cost EAP that provides counseling, consulting for supervisors and managers, and self-education tools for nutrition, timesaving & organization, caring for disabled relatives, money management, diversity and inclusion, and more. Administration has begun a conversation with CDP about partnership opportunities.

Compliance – Review of legal requirements for employers resulted in establishing monthly training for department heads and supervisors, and annual training for all employees. Training provided so far includes FMLA/ADA, worker's compensation, fraud, ethics, sexual harassment prevention and reasonable suspicion of drug/alcohol abuse. Many curricula topics are now available in on-line formats for review and new employee training.

Toolkits – Forms and resources being used by several county offices have been compiled into toolkits for all county employees and supervisors. This led to creating a monthly new hire orientation and outlining a curriculum for new supervisor training.

Personnel Budgets – Move employees to living wage. Incorporate no-cost/low-cost personnel changes into 2021 budgets, such as hiring a structural engineer rather than contracting for services.

Human Capital Management – If the County Board approves the ERP/HCM software proposal, the rest of 2020 will focus on beginning the implementation of the ERP/HCM.

2021 Automation / Expertise / Compensation Review

Election impact – Historically, the county's highest turnover periods follow presidential election cycles. If this trend is repeated following the 2020 elections, the tools implemented in 2020 should help the county better manage this impact, and help us identify what needs to be further improved before the mid-cycle 2022 elections.

Automation – The ERP/HCM implementation will require a substantial amount of time and energy from staff in all county offices for 18 months. The toolkit items will be used as templates for automating baseline processes and forms, although the ERP/HCM also will allow flexibility desired by different departments. It will be a challenge for the county to let go of the older systems and the manual processes, but doing so will free up staff time to focus on succession planning, staff development and other needed changes.

Expertise – Train employees on the core functionalities of the ERP/HCM. Build on the core tools and processes to develop and implement additional training and tools for

supervisors and department heads that will build the skills of the county's workforce. Use ERP/HCM analytics to help supervisors be more intentional with recruitment/retention and how to reach internal employment goals.

Compensation – Move employees to living wage. Initiate a comprehensive review of positions, wages, salary administration, and total compensation packages in time to begin to implement these improvements with the 2022 budget cycle and renewing bargaining unit contracts. Review and update personnel processes and procedures.

2022 Process Improvement / Diversity & Inclusion / Retention

Process improvement – The ERP/HCM will have features and processes that do not currently exist. For example, the Sheriff and Highway Engineer will have the ability to track incident-reporting trends, employees will be able to manage their own benefit enrollment updates, and supervisors will be able to receive automated guidance through the disciplinary process. Administration will provide additional training on use of these features. Celebrate completion of ERP/HCM implementation.

Diversity and inclusion – By centralizing hiring data of all county offices, the HCM will allow the county to determine the impact of changes in the recruiting, hiring, and onboarding processes, as well as automate and track offboarding processes. After establishing data baselines, officials can plan goals for the county regarding recruiting, hiring, and attrition. Through contracted services the county can leverage negotiated CDAP partnership and PLAs to further diversify county work.

Recruitment/retention – Continue implementing recommendations from the comprehensive compensation review for the 2023 budget.

2023 Assess Progress / Partnerships / Management Development

Assess progress – 2023 will be the first opportunity to assess the trending data to measure progress toward recruitment/retention goals over time and to establish further improvements. Further county-wide training will likely be needed.

Management Development – Pilot restorative leadership within one county team. Develop and adapt training and tools for future rollouts of restorative leadership.

2024 Comprehensive Compensation / Management Development / Training Partnerships

Recruitment/Retention – Continue implementing recommendations from the comprehensive compensation review. At this point, key elements should be in place. Develop training partnerships with, Urbana, Parkland, RPC, and others to develop county staff and the county's employment pool.

Management Development – Roll out restorative leadership.

There will be budgetary and scheduling constraints that will push some items out, and natural opportunities will allow other items to be accomplished sooner. This plan includes a built-in period of time to catch up and clean up, as well as time for honest reflection and to plan what's needed next. Review and set new HR goals.

IV. OTHER CONSIDERATIONS – QUESTIONS FOR BOARD MEMBERS

- What would you move up as capacity and opportunity allow?
- What would you delay?
- PLAs – what do you think we should start with since we have fewer construction projects right now?
- At some point, would the County Board consider incentives for retirements to reduce some of the higher wages and to create space for career progression?
- Would you be interested in participating in any of the project-based or task-oriented workgroups? (Training for supervisors? Board orientation? Other?)
- Do you have recommendations for outside expertise that could and would donate their time to participate in any of the project-based or task-oriented workgroups?

IV. REQUESTED ACTION

The taskforce recommends to the County Board adoption of the *Six-Year Workforce Plan*.

2020 - 2025 Champaign County Workforce Plan

Vision
Our vision is to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity to serve the citizens of Champaign County.

Mission
The Champaign County Board is committed to the citizens of Champaign County by providing services in a cost-effective and responsible manner; which services are required by state and federal mandates, and additional services as prioritized by the County Board in response to local and community priorities.

Workforce Taskforce
Charter: Identify what the County needs to become an employer of choice and develop a plan to accomplish those needs. Considerations include:
 Help employees empower themselves to be excellent, efficient, ethical and engaged
 Help supervisors empower themselves to be great employees, fair and equitable supervisors, and able to protect the interests of the County
 Help department head empower themselves and their teams to effectively accomplish the work of the County, to minimize liability to the County, and to help improve the quality of life for the people of Champaign County
 Recruit, attract, hire, mentor, train, promote, retain, and retire the best talent available
 Establish, promote, and maintain best practices throughout the County
 Help ensure the County is operating in a fiscally responsible manor

Summary	
Year 1	Low-hanging Fruit: <i>Training, toolkits, compliance, procurement</i>
Year 2	Automation / Expertise / Compensation Review: <i>More training, automation of processes and compliance, initiate compensation review</i>
Year 3	Process Improvement / Diversity & Inclusion / Retention: <i>Total compensation work, deepening depth and breadth of staff skills with a focus on diversity and inclusion</i>
Year 4	Assess Progress / Partnerships / Management Development: <i>Deep dive into CDAP & PLAs, pilot for restorative leadership</i>
Year 5	Compensation / Management Development / Partnerships: <i>Roll out restorative leadership; update processes & procedures; develop training partnerships</i>
Year 6	Re-assess

Timing	
Budgeting and scheduling constraints may require adjustments over time; this is expected to be an evolving plan.	
Costs	
In most cases, the primary cost is staff time and energy or built into other county costs. However the tasks will only be completed if the county designates the resources -- including staffing -- and continues to prioritize workforce development.	

hrs	only cost is staffing and prioritizing efforts
#k	estimated cost, in thousands
erp	work and or costs continue cost included in the ERP system
n/c	no significant cost
tbd	additional research needed to estimate cost

Goal 1 Operate a high performing, open, transparent county government

	2020	2021	2022	2023	2024	2025	Diversity	Teamwork	Resp. to Public	Justice	Quality of Life
1 Compile a list of all county services, noting mandated services											
• Identify list of county office mandates and descriptions	n/c							♦	♦		♦
• Update list to include office of the County Executive	hrs							♦	♦		♦
• Identify and implement appropriate job screening/readiness tools			hrs	hrs	•	•		♦	♦		♦
• Total compensation re-evaluation and implementation (see notes below)	hrs	hrs	hrs	hrs			♦	♦	♦		♦
5 Improve communications with public and within county workforce											
• Procure hire-to-retain HCM	erp	•	•	•	•	•		♦	♦		♦
• Implement hire-to-retain HCM	hrs	hrs	hrs	•	•	•		♦	♦		♦
• Celebrate successful ERP/HCM implementation		hrs	hrs					♦			♦
• Automate compliance-related processes		hrs	hrs	•	•	•		♦			♦
• Automate onboarding and offboarding processes		hrs	hrs	•	•	•		♦			♦
• Automate training scheduling and tracking		hrs	hrs	•	•	•		♦			♦
• Add county-wide incentives for bilingual service in the budget	10k		•	•	•	•	♦				♦
• Provide introductory language instruction for service staff		tbd	tbd	•	•	•	♦	♦			♦
• Incorporate interpreter/translation certification		tbd	tbd	•	•	•	♦	♦			♦
• Add county-wide incentives for interpretation/translation in the budget		5k		•	•	•	♦	♦			♦
• Total compensation re-evaluation and implementation (see notes below)	hrs	hrs	hrs	hrs			♦	♦			♦

	2020	2021	2022	2023	2024	2025	Diversity	Teamwork	Resp. to Public	Justice	Quality of Life
2 Develop strategies for retention of workforce and continuity of leadership											
• Establish Employee Assistance Program (EAP)	10k	•	•	•	•	•		♦	♦		♦
• Employee toolkit	hrs	•	•	•	•	•		♦	♦		♦
• New hire orientation	hrs	•	•	•	•	•		♦	♦	♦	♦
• Supervisor orientation	hrs	•	•	•	•	•		♦	♦	♦	♦
• Supervisor toolkit	hrs	•	•	•	•	•		♦	♦	♦	♦
• Establish annual training schedules (employees & supervisors)	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Establish annual Sexual Harassment Prevention training	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Mentoring program for new hires and new supervisors	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Toolkits for department heads and elected officials	hrs	hrs	hrs	•	•	•	♦	♦	♦	♦	♦
• Total compensation re-evaluation and implementation (see notes below)	30-50k	hrs	hrs	hrs	hrs	hrs	♦	♦	♦	♦	♦
• Research training and professional development options	hrs	hrs	hrs	•	•	•		♦	♦		♦
• Re-research affordable replacement for lynda.com (see note)		hrs	tbd	•	•	•		♦	♦	♦	♦
• Update Work Comp and FMLA processes; train supervisors	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Policy development and maintenance	•	•	•	•	•	•	♦	♦	♦	♦	♦
• Develop and implement employee surveys and response methods		hrs	hrs	hrs	•	•	♦	♦	♦	♦	♦
• Introduce a restorative process for employee development		hrs	hrs	hrs	•	•	♦	♦	♦	♦	♦
• Train and mentor one department in restorative management		hrs	hrs	hrs	hrs	•	♦	♦	♦	♦	♦
• Expand restorative practices to other offices and departments		hrs	hrs	hrs	hrs	•	♦	♦	♦	♦	♦
• Re-assess and take the time to let the changes settle in					hrs	hrs	♦	♦	♦	♦	♦

Goal 3 Promote a safe, healthy, just community

	2020	2021	2022	2023	2024	2025	Diversity	Teamwork	Resp. to Public	Justice	Quality of Life
4 Diversify county workforce											
• Annual diversity training for all employees (see notes)	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Clarify statutes on limitations regarding the hiring people with criminal convictions to do the work of the county	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Establish public list of hiring options regarding convictions and job eligibility for county jobs	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Targeted, annual diversity training for supervisors (see notes)	hrs	•	•	•	•	•	♦	♦	♦	♦	♦
• Establish data and reporting baselines in the HCM (and automate)	hrs	hrs	•	•	•	•	♦	♦	♦	♦	♦
• Set measurable goals for diversity (after HCM is in place)	hrs	hrs	•	•	•	•	♦	♦	♦	♦	♦
• Total compensation re-evaluation and implementation (see notes below)	hrs	hrs	hrs	hrs			♦	♦	♦	♦	♦

Goal 3 Promote a safe, healthy, just community

	2020	2021	2022	2023	2024	2025	Diversity	Teamwork	Resp. to Public	Justice	Quality of Life
1 Support intergovernmental agreements for implementation of Racial Justice Task Force recommendations											
2 Support economic development for disadvantaged communities											
• Research options and implications of CDAP partnership	hrs	hrs	•	•	•	•	♦	♦	♦	♦	♦
• Establish partnership with CDAP	hrs	hrs	hrs	•	•	•	♦	♦	♦	♦	♦
• Establish first PLA via CDAP partnership				hrs	hrs	•	♦	♦	♦	♦	♦
• Research and establish additional PLAs				hrs	hrs	•	♦	♦	♦	♦	♦
• Develop training partnerships with Urbana, Parkland, RPC					hrs	•	♦	♦	♦	♦	♦

Goal 5 Maintain safe and accurate county records and perform county administrative, governance, election and taxing functions for county residents

	2020	2021	2022	2023	2024	2025	Diversity	Teamwork	Resp. to Public	Justice	Quality of Life
1 Develop strategies for declining state financial support											
• Update process for recommending payroll budget changes	hrs	hrs	•	•	•	•		♦	♦		

- **Annual Training:** Sexual Harassment Prevention, Harassment & Discrimination, Diversity, Ethics, Fraud, Whistleblowing, ADA
- **Example Diversity Training Topics:** Cross-generational management, Unconscious bias, Microaggression, Civil Rights, Respect and inclusion, etc.
- **Lynda.com, linkedin.com, Udemy, etc:** Currently, the predominant model for online training is a per-user subscription base regardless of consumption. The only way to afford this model is to have a limited number of licenses, and then identify which small subset of county employees are granted access, regardless of the use (or lack of use) of those licenses. Online training providers are not currently offering a consumption based model of pricing that would make training and professional development equally available to all employees. We will keep monitoring options, as well as looking for other partnerships.
- **Timing:** With the pending implementation of an ERP/HCM system, some elements cannot begin until that process is nearing completion, largely due to staff capacity.
- **Total compensation re-evaluation**
 - Although several positions were re-evaluated in 2013, the majority of county positions and their descriptions were last assessed in 2008–2009, along with establishing the current Salary Administration Guidelines used by the County Board for personnel budget considerations. The county's salary administration process along with other compensation considerations need to be fully and professionally reassessed and updated.
 - This assessment needs to include
 - Benefits of the implemented ERP/HCM solution
 - FSLA assessment of all positions
 - Comprehensive assessment of positions, wages, and ranges
 - Define and establish career progression within the county
 - Establish a long-term strategy for wage increases and employment / career progression opportunities
 - Consideration of other employment benefits, including increased access to training and professional development
 - Research best-in-class bargaining agreements
- **Specific cost calculations**
 - The EAP is \$1.65 per person per month; rounding the staffing up to 500 people in the general county, that is \$9,900 per year, or 10k
 - Some but not all staff who can provide direct service at the counter in languages other than English receive additional compensation of .50 per hour. If the County had 20 people in these positions, it would be \$9,750 per year, or 10k
 - Interpretation and translation are specific skills, especially when the language has industry-specific concepts and lingo. Because there are legal and financial liabilities created when forms and instructions are not correct, it might be in the county's best interest have these skills on staff. Interpretation and translation are both fields of study with separate training and certification tracks. If the county were to employ interpreters and translators, the County could provide these services without contracting out. If we had 5 employees and paid them 1.50 for the skill and certification, that would be an increased cost of \$4,875, of 5k. The actual incentive required would depend on the service, such as translating forms or web pages versus interpretation in court.
 - The County Executive is considering bringing in objective outside assistance to provide the initial comprehensive review, and to provide an implementation plan for the county. Depending on the firm and the scope, we estimate 30k to 50k.
 - TBD amounts will have three major parts: (1) Whether elected officials agree to fund these items in their departments, (2) what the competitive rates are for the services at that time, and (3) the Board's intent and ability for funding at that time.
 - Adoption of this six-year workforce plan will prioritize the work of the county and funding through the county's annual budget process. Because most of the work of the plan is performed by County staff, successful implementation of the entire plan will depend on the ongoing commitment of the County Board to fund positions to conduct and facilitate the work of the plan. For now, the current timeline is built around the budgeted capacity of Administrative Services.

All Topics Population Age and Sex Race and Hispani United States

	07/01/2019	07/01/2019	07/01/2019	06/30/2019	
	U.S.A.	Illinois	Champaign County	Champaign County	
Population estimates, July 1, 2019, (V2019)	328,239,523	12,671,821	209,689	940	
PEOPLE					
Population					
Population estimates, July 1, 2019, (V2019)	328,239,523	12,671,821	209,689	940	
Age and Sex					
Persons under 5 years, percent	6.10%	6.00%	5.50%		
Persons under 18 years, percent	22.40%	22.40%	18.80%		
Persons 65 years and over, percent	16.00%	15.60%	12.80%		
Sex/Gender					
	U.S.A.	Illinois	Champaign County	Champaign County	total 940
Female persons, percent	50.80%	50.90%	50.20%	60.53%	569
Male persons, percent	49.20%	49.10%	49.80%	39.47%	371
					940
Race and Hispanic Origin					
	U.S.A.	Illinois	Champaign County	Champaign County	total 940
White alone, percent	76.50%	76.90%	72.00%	70.85%	666
Black or African American alone, percent(a)	13.40%	14.60%	13.60%	21.49%	202
American Indian and Alaska Native alone, percent(c)	1.30%	0.60%	0.40%	0.21%	2
Asian alone, percent(a)	5.90%	5.90%	11.10%	2.45%	23
Native Hawaiian and Other Pacific Islander alone, p	0.20%	0.10%	0.10%		
Two or More Races, percent	2.70%	2.00%	2.90%	2.45%	23
Hispanic or Latino, percent(b)	18.30%	17.40%	6.10%	2.13%	20
White alone, not Hispanic or Latino, percent	60.40%	61.00%	66.80%		940 TOTAL
			100.10%		4 DID NOT REPORT
Population Characteristics					
	07/01/2019	07/01/2019	07/01/2019		
	U.S.A.	Illinois	Champaign County		
Veterans, 2014-2018	18,611,432	595,185	9,257		
Veterans, 2014-2018	5.67%	4.70%	4.41%		
Foreign born persons, percent, 2014-2018	13.50%	14.00%	12.00%		
Education					
High school graduate or higher, percent of persons	87.70%	88.90%	95.10%		
Bachelor's degree or higher, percent of persons age	31.50%	34.10%	44.40%		
Health					
With a disability, under age 65 years, percent, 2014	8.60%	7.10%	5.90%		
Persons without health insurance, under age 65 ye	10.00%	8.10%	6.20%		
Economy					
In civilian labor force, total, percent of population a	62.90%	65.10%	62.30%		
In civilian labor force, female, percent of populatio	58.20%	60.30%	59.40%		
Total retail sales per capita, 2012(c)	\$13,443	\$12,942	\$12,164		
Transportation					
Mean travel time to work (minutes), workers age 1	26.6	29	17.8		
Income & Poverty					
Median household income (in 2018 dollars), 2014-2	\$60,293	\$63,575	\$51,692		
Per capita income in past 12 months (in 2018 dollar	\$32,621	\$34,463	\$29,683		
Persons in poverty, percent	11.80%	12.10%	19.20%		
GEOGRAPHY					
Population per square mile, 2010	87.4	231.1	201.8		
Land area in square miles, 2010	3,531,905.43	55,518.93	996.27		
FIPS Code	0	17	17019		

High Turnover Rates in Champaign County

Position	Average Service Length (Years)
ACCOUNT CLERK	0.22587269
ACCOUNTANT	0.465434634
ADMINISTRATIVE LEGAL SECRETARY	0.161533196
ANIMAL CONTROL WARDEN	0.599133014
ASST PUBLIC DEFENDER	0.878241691
ASST STATE'S ATTORNEY	1.524298426
CASE MANAGER	0.251882272
CLERK	1.639972621
CLERK-PT	0.19028063
COMPLIANCE COORDINATOR	0.884325804
COUNTY ADMINISTRATOR	1.618069815
COUNTY BOARD MEMBER	1.32019165
COURT CLERK	1.889117043
COURT SECURITY OFFICER	0.199863107
COURT SERVICES OFFICER	1.223175102
CUSTODIAN - PT	1.316906229
DEPUTY CORONER	1.420944559
DEPUTY COUNTY ADMINISTRATOR OF FINANCE	1.503080082
DEPUTY SHERIFF/CORRECTIONS	1.147433265
DEPUTY SHERIFF/PATROL	0.400821355
DESKTOP SUPPORT TECHNICIAN	0.829568789
DIRECTOR OF EMA	1.062286105
KENNEL WORKER	0.934976044
LAW CLERK	0.788501027
LEGAL CLERK	0.985626283
LEGAL CLERK RECORDS (671)	1.063198722
LEGAL SECRETARY	0.515058179
MAINTENANCE WORKER	1.131644992
MASTER CONTROL OFFICER	1.036732831
MASTER CONTROL OFFICER - PT	0.546076784
PARALEGAL	0.021902806
SKILLED TRADES	0.219028063
SOCIAL MARKETER - AIG	1.516769336
SR ENGINEER	1.347022587
SR MAINTENANCE WORKER	1.00752909
SUPERVISOR OF TRAINING	0.547570157
TECHNICAL ASSISTANCE COORDINATOR-AIG	1.522245038
TEMPORARY EMPLOYEE	0.716585006
TEMPORARY EMPLOYEE - TAX SALE AUTO FUND	1.58384668
VICTIM WITNESS ADVOCATE	1.544147844
VISITATION CLERK	0.260095825
VISITATION CLERK - PART TIME	0.777549624
Grand Total	0.829774398

Termination Cause	Reason of Leaving	Count of term reason
Job Ended		87 11.54%
Layoff		1 0.13%
Never Started		5 0.66%
None		6 0.80%
Reinstatement		1 0.13%
Resignation		517 68.57%
Retirement		124 16.45%
Term Ended		13 1.72%
Grand Total		754 100.00%

Terminations by Cause with Resignations Highlighted, Table 2

- According to these tables, Champaign County suffers from short service lengths for skilled and unskilled positions alike
- Champaign sees a large amount of staff leaving due to resignations
- This suggests that certain positions are used as stepping stones for future employment
- We focused on the five positions with a significantly high number of resignations: Legal Clerk, Assistant Public Defenders, Deputy Sheriff of Corrections, Court Services Officer, and Master Control Officer

A list of Average Service Length by position, Table 1

Position	Average Wage	Money Spent on Onboarding	Cost of Rehiring Annually
COURT SERVICES OFFICER	\$ 23.87	\$ 3,819.43	\$ 50,368.71
LEGAL SECRETARY	\$ 16.46	\$ 2,633.92	\$ 34,734.82
MASTER CONTROL OFFICER - PT	\$ 16.17	\$ 2,587.38	\$ 30,739.02
DEPUTY SHERIFF/CORRECTIONS	\$ 23.85	\$ 3,815.48	\$ 53,416.69
ASST PUBLIC DEFENDER	\$ 29.32	\$ 4,691.07	\$ 61,863.44
Total Cost		\$	231,122.68

Cost of Rehiring and Onboarding, Table 3

- We first found an estimation for the amount that Champaign County spends on rehiring and training for the five positions by using the current average wages Champaign County pays and the assumption that onboarding takes one month on average
- By assuming that productivity is lost through onboarding, the cost of rehiring was estimated by adding one month of training to annual salaries

Position	Average Wage in Illinois	Average Hours per Year	Cost of Matching Salary Annually
COURT SERVICES OFFICER **	\$ 23.87	1950	\$ 46,549.29
LEGAL SECRETARY	\$ 24.36	1950	\$ 47,504.00
MASTER CONTROL OFFICER - PT	\$ 22.89	1741	\$ 39,842.00
DEPUTY SHERIFF/CORRECTIONS **	\$ 23.85	2080	\$ 49,601.21
ASST PUBLIC DEFENDER	\$ 31.50	1950	\$ 61,425.00
Total Cost		\$	244,921.49

Cost of Matching Illinois Average Wage, Table 4

- We then found the cost of matching average state wages in each position and calculated the annual salary of each position
- Two positions, court services officer and deputy sheriff of corrections, were already paid above state average so their previous wages were used
- The total cost of matching the state average for each position is about \$31,346.08 more than Champaign County currently pays

Findings

- Champaign County currently spends about \$17,547.27 on training following resignations for the five positions
- In order to better retain employees, Champaign County would most likely have to pay higher wages
- Unfortunately, paying higher wages does not promise Champaign County lower turnover rates and there is no guarantee that any difference will be found by paying the state average in wages
- It is difficult to say whether offering other benefits would help, as many benefits are decided through union negotiations
- Champaign County could explore cutting training costs, though the numbers provided are more estimation than exact
- The county could also explore outsourcing positions that can be fulfilled by private companies, though for positions like public defenders, this might not be an option
- Ultimately, if Champaign County wants to better recruit and retain employees it might have to be prepared to spend more on wages and benefits

Summary of Workforce Needs Assessment

Who We Are / How we Do Business

- diversity and inclusion as a norm
- representative workforce
- multilingual services and support
- affirmative action
- priority on succession, continuity, sustainability, and redundancy
- clear expectations and policies
- reasonable workloads
- educating the community
 - what is the county
 - what do we do for the community
 - what kinds of jobs we have
- branded tools for profession look and feel
- timekeeping
- responsibilities to the public / public service

Policies: Current, Relevant, Useful, Enforceable

- best practices
- general personnel policies
- sexual harassment (prevention) policies
- harassment / bullying policies

Research / Information Needed

- national workforce trends
- local workforce development
- best practices from award-winning counties with great staff (and other entities)
 - workforce models
 - salary administration models
 - hiring practices
 - diversity and inclusion

Change Management

- navigating differences in elected offices
- how to best engage the unions
- how to encourage staff to recommend change
- change management and implementation
- sustaining changes

Recruitment / Retention / Employer of Choice

- identify actual qualifications needed
- benefit package
- job sharing
- incentives for bilingual service
- incentives for education
- promotion paths / career ladders
 - consider time, education, and skill
- more flexible schedules
- business / office hours
- finding qualified candidates
 - hiring at higher levels
 - basic skills assessments
 - background checks(s)
 - language fluency assessment (incl ASL)

Salary Administration

- wage assignment
- position descriptions
- position categorization
- position qualifications
- exempt vs nonexempt status
- wage scales
- wage compression
- competitive wages
- incentives for staying in county employ
- incentives for hiring at higher levels (pay, vacation, other benefits)

Staff Development

- onboarding
- offboarding and exit interviews
- on the job training
- professional development
- hard skills development
- soft skills development
- leadership development

Supervisor Development

- how to interview / hire / term / fire
- how to discipline
- robust set of templates for tools and forms
- ongoing training and support
- maybe centralization of support (e.g., FMLA/ADA, termination information)
- mentoring program

Buckets, as they were revised on 01/22/2020 (cont.)

Tools Needed

- human capital management system
- hr portal
- hr toolkit
- tech training / replacement for Lynda
- calendar of trainings and meetings
- archive of training resources
- who to contract for which employee issues (including updated HR email lists) (including, HR, SAO, OKGC, IPMG, work-comp, etc)
- training reminders (like OMA/FOIA)

Misc. Training Notes and Thoughts

- designated / scheduled training times for the county and/or teams
- free / affordable trainings from outside the county (microsoft, jano, etc.)
- county provided training
- courses at UIUC or Parkland
- training by county subject matter experts
- ongoing training (active shooter, fmila, workers comp, harassment, fraud, diversity, cultural humility, intro to the county, county policies, ada, professionalism, etc.)
- general lists of office responsibilities
- how to direct people with questions to the right department or office

Training for Dept Heads / Elected Officials (and their deputies)

- oaths
- bonds
- required training
- sec of state registrations
- memberships (e.g., IACO)
- general lists of office responsibilities
- establishing attendance and comp rules
- mentoring program
- list of governing bodies for elected officials

Toolkit Thoughts Mentioned So Far

- hiring
 - position announcements
 - offer letters
 - letters of agreement for temporary help
 - regret letters
- prehire
 - instructions / expectations / please bring...
 - documentation of degree / cert / license
- onboarding
 - clear expectations
 - policies
 - training
 - policy receipts
 - checklists (documents, systems, ojt, training)
 - acronyms
- personnel file contents
- personnel file management
- performance management
- annual review / maybe multiple templates
- fmila/ada
- discipline
 - disciplinary letters
 - performance improvement plans
- time away
 - time off requests
- termination
 - exit interviews
 - retirement
 - termination acceptance letters
 - involuntary termination letters
- volunteers
 - personnel processing
 - expectations

NEW HIRES

Welcome to the county:
org; hierarchy; primary duties; contacts
 Who we are; what we expect
professionalism, personal responsibility, ada, policies, expectations, diversity/inclusion work comp, foia, oma, reviews, fmla, fraud, attire, phone use, social media, civility, media/public comments
 Setting up your personnel file
job desc, 24, benefits, time away, holidays payroll schedule, schedule, your contact info your IT access to various systems, hire letters, other expectations, goals, review template, reviews/feedback, discipline
 Systems/processes intro
logins, training, forms, eap, timekeeping intranet, public website
 What to get from your department
annual review, ojt checklist
 Safety & Facilities
IDs, parking, maps of facilities, equipment, access to facilities, weather, active shooter, password creation/protection, keys, opening or locking facilities, CCs, other assets
 Sustainability & Continuity
document, document, document
 Harassment / bullying / civility training

NEWLY PROMOTED SUPERVISORS

same orientation as employees, and:
Risk Management
 - supervision 101, and how supervision is different from non-sup. employment
 - new responsibilities:
professionalism, personal responsibility, ada, policies, expectations, diversity/inclusion work comp, foia, oma, reviews, fmla, fraud
 - hiring and firing
 - reviews and employee improvement
 - discipline and grievances
 - working with unions & union employees
 - working with elected officials
 - having difficult conversations
 - reasonable suspicion
 - mental health of self and staff
 - finding/getting a mentor
Change Management
 - navigating differences in elected offices
 - how to best engage the unions
 - how to encourage staff to recommend change
 - change management and implementation
 - sustaining changes

In-Person

Toolkits, Etc.

- tech training / instead of Lynda/LinkedIn
 - training and resources for systems
 - leadership training / professional development
 - personal responsibility for professional development
 - benefits information
 - all policies
 - county versus policy (eval, policy, ojt)

Short-list of New Hire Orientation Topics

Welcome, and a general introduction to the county
 • Intro to general county systems and processes
 • Who we are as an employer, and what you can expect from us
 • What it means to be a public servant, and quality of work
 • OTT, sustainability, continuity, and your professional development plan
 • Setting up your personnel file and your professional development plan
 • Safety, facilities, and county assets
 • Training on harassment / bullying / civility
 • Safety, facilities, and county assets
 • Intro to general county systems and processes
 • OTT, sustainability, continuity, and your professional development plan
 • Setting up your personnel file and your professional development plan
 • Safety, facilities, and county assets
 • Training on harassment / bullying / civility

New Hire Orientation Agenda

8am - 9am	Sexual Harassment Prevention	<ul style="list-style-type: none"> state mandated training, open to pretty much anyone in the county
9:15 - 9:45	Intro / Welcome to the County	<ul style="list-style-type: none"> org chart / county structure offices / roles contacts terms / acronyms / glossaries ADA accommodations for staff
9:45 - 10:30	Welcome to Public Service	<ul style="list-style-type: none"> OMA / FOIA confidentiality and privacy nondiscrimination / diversity / inclusion harassment / bullying use of email and social media public records / record destruction ADA compliant service
10:30 - 12:00	County Employ Expectations	<ul style="list-style-type: none"> workers come FMLA professionalism civility time and attendance policies labor contracts personnel reviews OJT hire checklists continuity and sustainability phone etiquette payroll dates, holidays, etc. maintaining your employment file
1:00 - 2:00	Safety / Facilities / County Assets	<ul style="list-style-type: none"> Sheriff and EMA interaction with staff building safety / access active shooter safety drills and emergency plans inclement weather buildings office hours ADA facilities compliance (e.g., lactation) parking county use of IDs AEDs
2:15 - 3:30	Systems / Processes	<ul style="list-style-type: none"> Kronos intranet / website / online resources / forms / finding info like ordinances/resolutions Jano EAP training systems (Mindflash, NEOGOV) time away use of locally saved files password security forms
3:30 - 4:30	AFSCME Orientation	<ul style="list-style-type: none"> just for AFSCME staff

RESOLUTION NO. 2020-175

RESOLUTION APPOINTING DEBRA RUESCH TO THE
DEVELOPMENTAL DISABILITIES BOARD

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of Georgiana Schuster to the Developmental Disabilities Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Debra Ruesch for a term ending June 30, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Debra Ruesch, 1600 Mullikin Dr., Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: July 23, 2020
RE: Recommended Board/Committee Appointments

Pursuant to the Executive's authority to make county appointments to governmental and community boards and committees with County Board approval, and following an interview with all applicants received for open positions (*incumbents noted in italics*), I am recommending appointment of the following persons to fill vacancies on these boards and committees:

Developmental Disabilities Board

- *Debra Ruesch*, who is re-appointed to a term 7/1/20 – 6/30/23

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

RECEIVED
7/9/20

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Debra A. Ruesch
 ADDRESS: 1600 Mullikin Drive Champaign IL 61822
Street City State Zip Code
 EMAIL: debruesch@comcast.net PHONE: 217 493-6463

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Developmental Disabilities Board

BEGINNING DATE OF TERM: 07/01/2020 ENDING DATE: 06/30/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

During my career as a Speech-Language Pathologist, I worked with many children with intellectual and developmental disabilities. More personally, I am mom to an adult son who has a developmental disability and resides in a CILA in Champaign County. I have a good working knowledge of, and interest in, local, state and national systems of care for individuals with I/DD, and want to continue to be an advocate for this population.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The main roles of the CCDDDB are to assess county-wide needs for I/DD supports on a regular basis, set priorities based on those needs, carefully allocate resources to address needs, and monitor and evaluate performance of each funded entity. My vision, especially considering how little money there is in the face of great need, is that funded entities operate with transparency, accountability and efficiency; and provide supports that are based on individuals' needs and interests (person-centered), are community-inclusive, reflective of best practices, and conscientiously seek to reduce disparities in access and utilization of services county-wide.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?


The CCDDDB is a 5-member public board authorized by 55 ILCS 105 to provide services and facilities for the care and treatment of persons with developmental disabilities within Champaign Co. The county board is authorized to levy up to .1% annual for said purposes. The CCDDDB is allowed to purchase and main property, but not borrow money. Each member is appointed, for a 3-year term by the County Executive and affirmed by the County Board Committee of the Whole. Because the CCDDDB and CCMHB have overlapping responsibilities for planning, funding, monitoring and evaluating services for persons with DD, the boards operate with an Intergovernmental Agreement for shared administration. The CCDDDB's share of administrative costs is currently 42.15%, with the CCMHB acting as payor via Champaign Co. government operations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

07/09/2020

Date

RESOLUTION NO. 2020-176

RESOLUTION APPROVING THE APPOINTMENT OF ELECTION JUDGES FOR THE 2020-2022 TERM

WHEREAS, pursuant to 10 ILCS 5/13-1 *et seq.* the Chairs of the two major party County central committees shall file a certified list of candidates for election judges with the County Clerk not less than 20 days before the July meeting of the County Board; and

WHEREAS, the Chairs of the two major party County central committees shall also submit to the County Board a supplemental list of persons available to serve as election judges; and

WHEREAS, the County Board is required, at its July meeting, to select and approve the proper ratio of candidates to serve as election judges in each election precinct from the certified lists which have been filed with the County Clerk; and

WHEREAS, the County Board is required to make a report of the selection of the election judges made by the County Board to the Circuit Court, and to make application to the Circuit Court for confirmation and appointment of the election judges; and

WHEREAS, the Circuit Court is required to enter an order pursuant to the said filing that cause be shown, if any exists, against the confirmation and appointment of any such persons so named on or before the opening of the Court on a day fixed by the Court; and

WHEREAS, after the said hearing, the Circuit Court shall approve the appointment of those election judges where no cause for non-approval was shown; and

WHEREAS, the Chairs of the two major Champaign County party central committees have submitted a certified list of candidates for election judges with the Champaign County Clerk and the Champaign County Board for approval;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the certified list of candidates for election judges submitted by the Champaign County Democratic Party and the Republican Party Central Committees; and

BE IT FURTHER RESOLVED that the County Board certify that the certified list submitted by the Champaign County Democratic Party and Champaign County Republican Party Central Committees are the proper ratio of candidates to serve as election judges in each election precinct from the certified list as submitted, and

BE IT FURTHER RESOLVED that the Champaign County Board shall make a report of the selection of election judges made by the County Board to the Circuit Court in a petition applying to the Court for confirmation and appointment of the said election judges and requesting the Court enter an order that cause be shown, if any exists, against the confirmation and appointment

of any such persons so named on a date to be fixed by the Presiding Judge of the Champaign County Circuit Court, the Honorable Thomas J. Difanis once the said petition has been filed.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of July
A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

Memo

To: County Executive Kloepel, Chair Rosales, and County Board Members
From: Aaron Ammons, County Clerk
Date: June 19, 2020
Subject: Resolution Approving the Appointment of Election Judges For the 2020-2022 Term

OBJECTIVE: *Establish the new Election Judge names and assignments from the County Democratic and Republican Central Committees.*

WHY: *Statute Requirement, 10 ILCS 5/13-1, et seq., 13-2*

REQUEST: *Approve the list of election judges put forward by the Democratic and Republican Central Committees.*

NEXT STEP: *The list is sent to the Circuit Court, an objection period is allowed, and then the judges are appointed by the Circuit Clerk.*

DETAILS: Pursuant to 10 ILCS 5/13-1 et seq., 13-2 on “even-numbered years the County Board must select and approve the proper ratio of five capable and discreet persons to serve as election judges in each election precinct from the certified lists and supplemental lists which have been furnished by the chair persons of County Central Committees,” and submit the list to of election judges to the Circuit Court for certification.

To satisfy this requirement the Clerk’s Office has collected these lists from the Central Committees and they are attached to this memo. These individuals have been contacted and agreed to serve as election judges representing their respective parties for the next two years. Additionally, the Clerk is providing the formula that establishes the majority/minority election judge ratio at each precinct in the county. The “leading political party” means one of the two political parties whose candidates for governor a the most recent three gubernatorial elections received either the highest or second highest average number of votes. The political party whose candidates for governor received the highest average number of votes shall be known as the first leading political party and the political party whose candidate for govern received the

second highest average number of votes shall be known as the second leading political party.
The formula is described in 10 ILCS 5/13-2.

If there are five election judges, the leading party has three judges and the second leading party has two. If there are three election judges, the first leading political party has two and the second leading political party has one. This information isn't necessary for the election judge certification, only for your information.

In Service,

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, slightly slanted style.

Aaron Ammons
Champaign County Clerk

Attachments

- Leading Party Breakdown By Party
- Democratic Central Committee Election Judge List
- Republican Central Committee Election Judge List

**APPOINTMENT OF ELECTION JUDGES
FOR COUNTIES
2020/2022**

No later than June 1, 2019: The County Central Committee Chairmen of the two major political parties shall notify the County Board whether or not a certified list of proposed persons to serve as election judges will be filed with the County Board. (10 ILCS 5/13-2)

By October 1, 2019: In counties containing a population of 3,000,000 inhabitants or over (i.e., Cook County), each township committeeperson shall assume the responsibilities given to the chairman of the county central committee for the precincts within his or her township, and the township committeeperson shall notify the county board of its intent to submit a certified list of proposed persons to serve as election judges. (10 ILCS 5/13-2)

NOTE: *This requirement to “notify” of intent to file the certified list of proposed election judges appears to apply only to counties under township organization (10 ILCS 5/13-2) and does not appear to apply to commission counties (10 ILCS 5/13-1).*

**Prior to the January 2020 meeting in Cook County or
Prior to the July 2020 annual meeting in all counties besides Cook:**

The County Central Committee Chairmen of the two major political parties, or the township committeepersons in Cook County, shall file a certified list and a supplemental list of persons available to serve as election judges with the County Clerk not less than twenty (20) days in township counties (not less than ten (10) days in commission counties) before the annual meeting (typically held in July). Such lists shall be arranged according to precincts. These chairman/committeepersons shall, insofar as possible, list persons who reside within the precinct in which they are to serve as judges. However, he/she may, in his/her sole discretion, submit the names of persons who reside outside the precinct but within the county embracing the precinct in which they are to serve. In many jurisdictions, the County Central Committee Chairman requests each precinct committeeman to compile and submit to him/her a list of persons from his/her precinct to serve as election judges. (10 ILCS 5/13-1, 13-1.1, 13-2)

Qualifications for election judges are enclosed and also listed under 10 ILCS 5/13-4.

The county board of commissioners shall acknowledge in writing to each county chairman the names of all persons submitted on the certified list and the total number of persons listed thereon. (10 ILCS 5/13-1)

**January 2020 meeting in Cook county or
July 2020 County Board or County commissioners Meeting:**

The County Board (or County Commissioners) shall at its meeting in July in each even- numbered year select and approve the proper ratio* of five capable and discreet persons to serve as election judges in each election precinct from the certified lists and supplemental lists which have been furnished by the chairmen of the County Central Committees, or township committeepersons in Cook County. (Note: The county board may appoint three judges of election to serve in lieu of the five judges of election otherwise required by this Section to serve

in any emergency referendum, or in any odd-year regular election or in any special primary or special election. (10 ILCS 5/131, 13-2)

In addition to precinct judges, special panels of three judges each shall also be appointed. Immediately upon appointment of such judges, the county clerk shall notify each judge of election of their 2 year appointment, subject to court confirmation. (10 ILCS 5/1-3 (21), 5/13-1, 13-1.1, 13-2, 13-2.2, 13-5)

*See attached sheet on determining party ratio of election judges.

**Following the January 2020 meeting in Cook County or
Following the July 2020 annual meeting in all counties besides Cook:**

1. Immediately on the appointment of such judges, the county clerk shall notify each judge of election of his/her appointment. The County Board (or County Commissioners) shall file a report of the selected election judges lists with the Circuit Court Clerk. This filing should include a suggested hearing date. Application shall be made to the court for confirmation and appointment of the election judges, whereupon the court shall enter an order that cause be shown, if any exists, against the confirmation and appointment of any such persons so named on or before the opening of the court on a day fixed by the court. (10 ILCS 5/13-1, 13-2, 13-3, 13-5)
2. The county board shall immediately give notice of such order and the names of all such judges selected for confirmation, their residence and precinct for which they were selected, by causing a notice to be published in one or more newspapers in the county and if no newspaper is published therein then by posting such notice in 5 of the most public places in the county. The notice shall state that a list of judges of election is available for public inspection in the office of the election authority. (10 ILCS 5/13-3)
3. The County Clerk shall establish a training course for the judges. It shall be conducted at least once after the day the report has been filed with the circuit court, but before the day fixed by the court for confirmation of such selections, and once as soon as practicable after the day fixed by the court for such confirmation. A suitable certificate shall be issued by the County Clerk to each student upon his satisfactory completion of the course. (10 ILCS 5/13-2.1, 13-2.2)
4. If no objections to the appointments are received prior to the court date, the Circuit Court will approve and confirm the appointments. The election judges shall hold their office for 2 years from their appointment, and until their successors are duly appointed. If objections are filed, the Court will hear the objections and allow evidence to be introduced. Upon confirmation by the court, each judge shall be issued an official commission, and shall thereupon become an officer of the court. (10 ILCS 5/13-1, 13-2, 13-3,13-6)

VACANCIES:

If any vacancies occur or exist more than 15 days before the election, the judges appointed to such vacancies must be confirmed by the court. If a vacancy exists 20 days or less prior to any election in counties having a population of 3,000,000 or more, or where a vacancy exists 10 days or less prior to the election in counties having less than 3,000,000 inhabitants, the County Clerk shall appoint a person of the same major political party to fill such vacancy from the regular or supplemental lists of election judges confirmed by the court and provided by the appropriate party chairman. If selection cannot be made from the supplemental list, selection of a qualified person can be made from outside the supplemental list. If a vacancy still exists on Election Day, the election judges present may appoint some other qualified elector having the same qualifications and who is affiliated with the same political party as the missing judge. (10 ILCS 5/13-3, 13-7)

All dates shown are according to statutes as of May 2017.

ELECTION JUDGE QUALIFICATIONS

10 ILCS 5/13-4

- (a) All persons elected or chosen judge of election must: (1) be citizens of the United States and entitled to vote at the next election, except as provided in subsection (b) or (c); (2) be of good repute and character and not subject to the registration requirement of the Sex Offender Registration Act; (3) be able to speak, read and write the English language; (4) be skilled in the four fundamental rules of arithmetic; (5) be of good understanding and capable; (6) not be candidates for any office at the election and not be elected committeemen; and (7) reside in the precinct in which they are selected to act, except that in each precinct, not more than one judge of each party may be appointed from outside such precinct. Any judge selected to serve in any precinct in which he is not entitled to vote must reside within and be entitled to vote elsewhere within the county which encompasses the precinct in which such judge is appointed, except as provided in subsection (b) or (c). Such judge must meet the other qualifications of this Section.
- (b) An election authority may establish a program to permit a person who is not entitled to vote to be appointed as an election judge if, as of the date of the election at which the person serves as a judge, he or she:

- (1) is a U.S. citizen;
- (2) is a junior or senior in good standing enrolled in a public or private secondary school;
- (3) has a cumulative grade point average equivalent to at least 3.0 on a 4.0 scale;
- (4) has the written approval of the principal of the secondary school he or she attends at the time of appointment;
- (5) has the written approval of his or her parent or legal guardian;
- (6) has satisfactorily completed the training course for judges of election described in Sections 13-2.1 and 13-2.2; and
- (7) meets all other qualifications for appointment and service as an election judge.

No more than one election judge qualifying under this subsection may serve per political party per precinct. Prior to appointment, a judge qualifying under this subsection must certify in writing to the election authority the political party the judge chooses to affiliate with. Students appointed as election judges under this subsection shall not be counted as absent from school on the day they serve as judges.

- (c) An election authority may establish a program to permit a person who is not entitled to vote in that precinct or county to be appointed as an election judge if, as of the date of the election at which the person serves as a judge, he or she:
- (1) is a U.S. citizen;
 - (2) is currently enrolled in a community college, as defined in the Public Community College Act, or a public or private Illinois university or college;
 - (3) has a cumulative grade point average equivalent to a least 3.0 on a 4.0 scale;
 - (4) has satisfactorily completed the training course for judges of election described in Sections 13-2.1 and 13-2.2; and
 - (5) meets all other qualifications for appointment and service as an election judge.

No more than one election judge qualifying under this subsection may serve per political party per precinct. Prior to appointment, a judge qualifying under this subsection must certify in

writing to the election authority the political party the judge chooses to affiliate with. Students appointed as election judges under this subsection shall not be counted as absent from school on the day they serve as judges.

PARTY RATIO DETERMINATION 10 ILCS 5/1-3(21)

LEADING POLITICAL PARTY DEFINITION:

“Leading political party” means one of the two political parties whose candidates for governor at the most recent three gubernatorial elections received either the highest or second highest average number of votes. The political party whose candidates for governor received the highest average number of votes shall be known as the first leading political party and the political party whose candidates for governor received the second highest average number of votes shall be known as the second leading political party.

PARTY RATIO DETERMINATION FOR ELECTION JUDGES:

The November even-numbered year Governor’s race is used to determine the party ratio of election judges in each election precinct. The elections to be used in determining the ratio for the 2018/2020 election judge terms are as follows:

**November 2010
November 2014
November 2018**

In Cook County, election judges are appointed before every General Primary Election in the even-numbered years, and begin their new 2-year term at the General Primary Election. (10 ILCS 5/13-2)

In county jurisdictions other than Cook County, election judges are appointed after every General Primary Election in the even-numbered years, and begin their new 2-year term at the General Election. (10 ILCS 5/13-2)

The Election Code requires an averaging of the last three governor’s races (by election precinct) based on the following General Election schedule:

Judges submitted in 2020-will be based on the 2010, 2014 & 2018 General Election results.

Since the governor’s race is every four years, the ratio used for the 2018/2020 will need to be recalculated for the 2020/2022 election judge terms. (NOTE: This does not apply to municipal boards of election commissioners. Counties use the governor

’s race to determine the ratio, while municipal boards of election commissioners base their party ratio on the majority/minority party of their commissioners.)

Champaign County 2020 Elections

Confirmation and Appointment of Election Judges – Process and Timing

The following is a narrative timeline describing the process for the confirmation and appointment of election judges, from the gathering of the necessary party lists up through confirmation of the election judges by the court. The training and deployment of election judges at the actual election is not directly addressed. This timeline is in agreement with the “Appointment Of Election Judges For Counties 2020/2022” guidance document received from the State Board of Elections, and is merely intended to talk through the same process in plain language, with notes as to which departments within Champaign County are doing what at what time. For specifics as to all parts of process, always check the applicable statutes and rules.

Involved departments are primarily the County Clerk’s Office, the County Executive and County Board, and the State’s Attorney’s Office.

NO LATER THAN JULY 2, 2020 -- Per 10 ILCS 5/13-2, the **two certified lists of proposed persons to serve as election judges** (from the top two political parties in each precinct) shall be filed with the county clerk not less than 20 days before the annual meeting (meaning July meeting) of the county board. This means that the top two political parties need to file their lists with the county clerk no later than **Thursday, July 2, 2020** (since Friday July 3 is an observed holiday). The county clerk’s office should be in communication with the parties to make sure these lists are coming as expected, if not already received.

LEADING UP TO JULY 23, 2020 -- The county clerk’s office should communicate with the CB (through County Executive’s office/Darlene) in advance of the July 23 CB meeting to ensure that the topic (of the Resolution as described below) is included on all relevant CB agendas and notices (Open Meetings Act).

ON JULY 23, 2020 -- Per 10 ILCS 5/13-2, the county board shall at its meeting in July in each even-numbered year select the election judges (by passing the Resolution with lists attached). The County Board meeting in July 2020 is on **Thursday, July 23rd, 2020**. At the July CB meeting, the CB will be presented with and needs to pass the “**Resolution Approving the Appointment Of Election Judges For the 2020-2022 Term**”. The Resolution must reference and have attached to itself the two party lists of proposed election judges. The county clerk’s office already has a copy of the proposed 2020 Resolution prepared, and will attach the two lists, and submit said Resolution and attached lists to the CB for review and passage.

IMMEDIATELY FOLLOWING JULY 23, 2020 -- Immediately following the July CB meeting the county clerk shall notify each proposed election judge of their appointment.

IMMEDIATELY FOLLOWING JULY 23, 2020 -- Immediately following the July CB meeting wherein the CB passes the Resolution, per 10 ILCS 5/13-3, the SAO will get a Hearing date from the judge's clerk and then the SAO will file the "**Application For Confirmation and Appointment of Election Judges**" with the court in an MR file. The Application filing will have attached to it the Resolution as Exhibit A (and the Resolution itself will have attached the two party lists of prospective election judges). The Hearing date should be in early to mid September.

IMMEDIATELY FOLLOWING JULY 23, 2020 -- On the same day that the SAO files the Application with the court, or the next day after, the SAO will also file the "**Order Setting Date By Which Persons Objecting to the Confirmation And Approval of Election Judges Must Show Cause**". The Order Setting Date shall include the date for the Hearing before the court.

The Order Setting Date entered by the court will set the date of the Hearing, and also order that the CB give notice of the Hearing for three successive weeks which precede the Hearing date (see below).

BETWEEN JULY 23, 2020 AND HEARING DATE IN SEPTEMBER -- The CB (historically through county admin services) shall then immediately send to the News-Gazette the **publication request letter** telling the N-G the verbatim content of the notice to be published and the dates on which the notice is to be published. Those dates historically have been the three successive Sundays immediately preceding the Hearing date (will calculate specific dates depending on Hearing date given by court). The letter will request the N-G send back two Proofs of Publication. County clerk's office has a template of this letter ready, but the County Board (admin services) is the one who gives notice, so that template letter should be forwarded to the County Executive (Darlene or someone in her office) to send on their letterhead (in previous years it was sent by the County Administrator). Once sent, County Executive's office should confirm sending of the letter to county clerk and SAO, so we know it has been done.

Once the N-G has published the notice on the three successive Sundays, they will send back two Proofs of Publication (usually titled "**Certificate of Publication**" and attaching a sample of the notice published), certifying that they published the notices three times as requested. Once that Certificate of Publication from the N-G is received (by admin services, or whomever sent the letter and gets the response back), it needs to be forwarded promptly to the SAO. The SAO will then file the Certificate of Publication in the MR file, so it will be ready and on file in advance of the Hearing date.

Meanwhile (between the filing of the Application and the Hearing date)... The County Clerk shall establish a **training course for the judges**. It shall be conducted at least once after the day the report has been filed with the circuit court (filing date of the Application), but before the day fixed by the court for confirmation of such selections (the Hearing date), and once (again) as soon as practicable after the day fixed by the court for such confirmation (the Hearing date). A

suitable certificate shall be issued by the County Clerk to each student upon his satisfactory completion of the course. (See 10 ILCS 5/13-2.1, 13-2.2)

Leading up to the Hearing date people can (theoretically) file **objections** with the court, objecting to any of the people named as proposed elections judges (this rarely occurs). If an objection is filed prior to the Hearing date, the judge will hear the objection and evidence and promptly rule (likely at the Hearing date) to confirm or not confirm the person to whom there was an objection.

HEARING DATE (EARLY TO MID-SEPTEMBER) -- **At the Hearing date**, the judge will holding the hearing (see 10 ILCS 5/13-3) and take a look at everything and confirm that everything has been done and put on file as required – Application is in order with lists attached, Resolution passed and on file, notice x3 has been published in N-G per the Certificate of Publication, and no cause shown from any objections as to why anyone shouldn't be confirmed. SAO will have prepared the “**Order For Confirmation and Appointment Of Persons Named As Election Judges**”, which the judge will then sign, confirming the appointment of the election judges.

AFTER HEARING DATE -- After the Hearing date and confirmation of the election judges, the county clerk shall issue each election judge their official commission, and proceed further with the process for training, addressing vacancies, etc., and generally preparing for the upcoming election as required by law (not addressed going forward in this timeline; see all other applicable statutes and requirements for further parts of the process).



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

Thursday, June 25, 2020

Dear Chairwoman Ammons,

Attached is the list that you supplied earlier of regular and alternate election judges for your party in each precinct in Champaign County. Please make a final review for any changes, deletions or additions in the space provided. At the July County Board Meeting, the list of judges will be approved by the Board, submitted to the court with an opportunity for comment, and finally approved by the court.

While this is the official list of commissioned judges, there may be the addition of appointed judges over the next two years.

Please print, sign, and return this letter to Maria at the Clerk's Office. If you would prefer we print it and you sign in the office, email her at elections@co.champaign.il.us to make an appointment.

CERTIFICATION

The list of judges below, as corrected, deleted, and added to, is complete list of judges to be certified by the Champaign County Circuit Court for the party.

Democratic Party Chairperson

Thank you for your assistance in completing this list and securing one of the most important pieces of a fair, free, and accessible election: the election judges.

Sincerely,

Aaron Ammons
Champaign County Clerk



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
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Fax: (217)384-1241
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Thursday, June 25, 2020

Dear Chairman Shonkwiler,

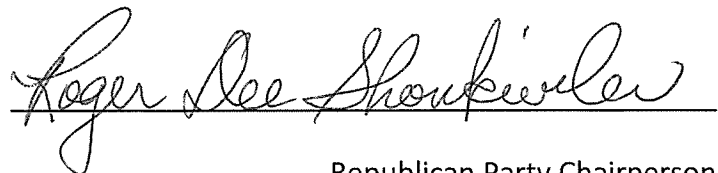
Attached is the list that you supplied earlier of regular and alternate election judges for your party in each precinct in Champaign County. Please make a final review for any changes, deletions or additions in the space provided. At the July County Board Meeting, the list of judges will be approved by the Board, submitted to the court with an opportunity for comment, and finally approved by the court.

While this is the official list of commissioned judges, there may be the addition of appointed judges over the next two years.

Please print, sign, and return this letter to Maria at the Clerk's Office. If you would prefer we print it and you sign in the office, email her at elections@co.champaign.il.us to make an appointment.

CERTIFICATION

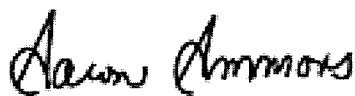
The list of judges below, as corrected, deleted, and added to, is complete list of judges to be certified by the Champaign County Circuit Court for the party.



Republican Party Chairperson

Thank you for your assistance in completing this list and securing one of the most important pieces of a fair, free, and accessible election: the election judges.

Sincerely,



Aaron Ammons
Champaign County Clerk

Final List for Chair Approval - Democratic

Last Name	First Name	Address	City	Zip Code	Date of Birth	Precinct
Cole	Jess	302 N Lincoln	Broadlands	61816	10/08/1944	Ayers
Peshkin	Janet	1711 Brighton Ct	Champaign	61822	09/16/1955	Champaign 2
Read	Laura	1603 Coventry Dr Apt A	Champaign	61822	01/18/1959	Champaign 3
Engelbrecht Wiggans	Beth	2 Lake Park Rd	Champaign	61822	01/21/1957	Champaign 4
Ewoldt	Erin	502 Buttercup Dr	Savoy	61874	07/30/1982	Champaign 4
Nelson	Faruq	336 Paddock Dr	Savoy	61874	01/17/1963	Champaign 4
Patton	Angela	201 E Tomaras Ave	Savoy	61874		Champaign 4
Ray	Rebecca	106 Blazing Star Dr	Savoy	61874	06/30/1979	Champaign 4
Heggemeyer	Amy	3203 Cherry Hills	Champaign	61822	07/22/1978	Champaign 5
Nicholas	Jeff	3606 Marjorie Lane	Champaign	61822	08/13/1951	Champaign 5
Rowland	Miranda	8 Evergreen Circle Apt B	Savoy	61874	06/28/1984	Champaign 6
Abdullah	Paula	301 Foxwell Ct	Champaign	61820	07/28/1950	City of Champaign 1
Smith	Lucinda	611 Phillips Dr	Champaign	61820	06/04/1974	City of Champaign 1
Mahin	Lynn	406 W Hill St #4	Champaign	61820	12/31/1955	City of Champaign 11
Schiver	Andrew	126 W Church St	Champaign	61820	11/06/1987	City of Champaign 11
Valentine	Hilary	712 W Washington St	Champaign	61820	06/05/1959	City of Champaign 11
Cross	Matt	611 W Clark St	Champaign	61820		City of Champaign 12
Ford	Barbara	305 W University #2	Champaign	61820	12/05/1946	City of Champaign 12
Fort	Matthew	309 South State St Apt 6	Champaign	61820	07/20/1990	City of Champaign 12
Hollenkamp	Keith	716 W White St	Champaign	61820	01/10/1987	City of Champaign 12
Legner	Katie	502 W Springfield Ave. Apt 5	Champaign	61820	07/08/1990	City of Champaign 12
Naveh	Ariel	217 S Neil St Apt 217	Champaign	61820	08/20/1984	City of Champaign 12
Ung	Anita	205 S Elm St	Champaign	61820	10/10/1969	City of Champaign 12
Godwin	Aaron	613 W Healey St Apt 4	Champaign	61820	11/09/1987	City of Champaign 13
Lukeman	Anne	507 S Pine St	Champaign	61820	03/02/1987	City of Champaign 13
Reagan	Maureen	407 W Healey St	Champaign	61820	02/19/1968	City of Champaign 13
Czys	Laura	709 Yalow Dr	Champaign	61822	02/06/1988	City of Champaign 17
Davis	Tamika	611 Doisy Ln	Champaign	61822	09/10/1976	City of Champaign 17
Kelley	Maria	940 F Water View Way	Champaign	61821		City of Champaign 17
Sizemore	Eric	980 Pomona Dr	Champaign	61822	04/30/1970	City of Champaign 18
Mccoy	Jeffrey	911 W Church St Apt 1	Champaign	61821	10/08/1984	City of Champaign 19
Tolbert	Jonathan	603 E Clark St Apt 13	Champaign	61820	10/26/1996	City of Champaign 2

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McClaine	Carol	913 W John St	Champaign	61821	12/11/1953	City of Champaign	20
Parish	Tracy	508 S Highland Ave	Champaign	61821	06/10/1979	City of Champaign	20
Larson	Jeremy	1209 Wilshire Ct	Champaign	61821	07/15/2002	City of Champaign	24
Steinberg	Cecile	2606 S Nottingham Ct	Champaign	61821	05/06/1936	City of Champaign	24
Rye	Leslie	1606 W Park Ave	Champaign	61821	09/08/1977	City of Champaign	25
Flood	Beverly	1603 Sheridan Rd	Champaign	61821	12/18/1941	City of Champaign	28
Lokshin	Jennifer	1105 S Westlawn Ave	Champaign	61821	04/19/1977	City of Champaign	28
Kaufman	Paula	1609 Lakeside Drive Unit A	Champaign	61821	07/26/1946	City of Champaign	29
Lore	Michelle	1302 Lincolnshire Dr	Champaign	61821	06/15/1988	City of Champaign	29
Schackmann	Edna	1602 Lakeside Dr	Champaign	61821	12/19/1934	City of Champaign	29
Braslavsky	Tyeese	58 E Daniel St, Unit A4	Champaign	61820	03/27/2000	City of Champaign	3
Doyle	Robert	2000 W John St Apt 118	Champaign	61821	11/21/1946	City of Champaign	30
Hoff	Willy-Ann	601 Crescent Dr, Apt 18	Champaign	61821	01/29/1967	City of Champaign	30
Pelmore	ReNae	708 Crescent Dr	Champaign	61821		City of Champaign	31
Hirchert	Holly	1502 Sandpiper Lane	Champaign	61821	08/12/1959	City of Champaign	32
Enstrom	Peter	2405 High Meadow Ln	Champaign	61822	09/09/1964	City of Champaign	33
Jimenez	Alberto	2203 Blackthorn Dr	Champaign	61821		City of Champaign	33
Brownlee	Velma	3322 Boulder Ridge Dr	Champaign	61822	03/18/1937	City of Champaign	34
Donohue	Nanette	4105 Rayburn Ct	Champaign	61822	07/08/1974	City of Champaign	34
Jones	Whitney	3425 Stoneway Ct	Champaign	61822	12/28/1987	City of Champaign	34
Prisland	Ann	1713 Nancy Beth D	Champaign	61822	04/02/1947	City of Champaign	34
Ware	Seana	3424 Stoneway Ct	Champaign	61822	08/16/1972	City of Champaign	34
Carter	Terry	2609 W Kirby Ave	Champaign	61821		City of Champaign	36
Muhammad	Jafar	1608 Carolyn Dr	Champaign	61821	06/28/1997	City of Champaign	36
Muhammad	Jafarah	1608 Carolyn Dr	Champaign	61821	09/08/2000	City of Champaign	36
Pritchard	Diane	1810 Barrington Dr	Champaign	61821	12/30/1953	City of Champaign	36
Quackenbush	Sophie	2509 Worcester Drive	Champaign	61821	06/14/2001	City of Champaign	36
Whelpley	Amy	2503 Bershire Dr	Champaign	61821	05/01/1976	City of Champaign	36
Haywood-Benson	Mary	602 Goldenview Dr	Champaign	61821	03/27/1945	City of Champaign	37
Manuel	Cristina	3309 Saratoga Dr	Champaign	61821	11/24/1972	City of Champaign	37
Coe	Jordan	2612 Lakeview Dr	Champaign	61822	12/16/1993	City of Champaign	38
Glosser	Deanna	3413 Waterville Ct.	Champaign	61822	03/27/1950	City of Champaign	38
Jett	Michelle	2608 Lakeview Dr	Champaign	61822		City of Champaign	38

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Coleman	Helen	2408 Fields South Dr Apt 106	Champaign	61822	09/10/1956	City of Champaign 39
Vazquez-Hernandez	Estrella	1001 W Pennsylvania Ave	Urbana	61801	08/18/1999	City of Champaign 5
Terrall	Angela	217 Arcadia Drive	Champaign	61820	03/13/1973	City of Champaign 6
Dukes-Adams	Madra	1414 Mittendorf Dr	Champaign	61820		City of Champaign 6
Fritz	Nolan	608 W Elm St	Urbana	61801	08/05/1998	City of Champaign 7
Chun	Jane	905 S Second St Apt 102 B	Champaign	61820	08/14/1999	City of Champaign 8
Carter	Joann	705 N Goodwin Ave	Urbana	61801	09/28/1950	Cunningham 1
Exum	Tori	1105 N Harvey St	Urbana	61801	12/20/1976	Cunningham 1
Hutchison	Rayshon	1206 Eureka St	Urbana	61801		Cunningham 1
Bobrow	Abigail	203 W Vermont Ave	Urbana	61801	12/05/1974	Cunningham 10
Fellers	Robin	506 W Pennsylvania Ave	Urbana	61801	11/16/1983	Cunningham 10
Kloster	Gary	507 W Indiana	Urbana	61801	09/24/1972	Cunningham 10
Schuler	Brin	507 W Indiana	Urbana	61801	07/20/1973	Cunningham 10
Walden	Gale	306 W Washington St	Urbana	61801	04/09/1957	Cunningham 10
Amundsen	Jane	106 E Pennsylvania Ave	Urbana	61801	09/21/1950	Cunningham 11
Belcher	Breaden	403 E Elm St Apt 4	Urbana	61802	12/06/1990	Cunningham 12
Covert	Jeannie	806 S Vine St	Urbana	61801	08/08/1957	Cunningham 12
Dossett	Scott	501 E High St	Urbana	61801	06/15/1956	Cunningham 12
Kelly	Lisa	408 High St	Urbana	61801	08/23/1967	Cunningham 12
McKenney	Duane	202 S Lynn St #2	Urbana	61802	07/25/1975	Cunningham 12
Parrish	Michael	707 E Elm St	Urbana	61802	01/13/1984	Cunningham 12
Wehmeier	Colter	402 S Race St	Urbana	61801	12/17/1993	Cunningham 12
Cuza	Luis	605 Elliot Dr	Urbana	61801	03/15/1942	Cunningham 15
Johnson	Kendall	1812 South Anderson Steet	Urbana	61801	10/09/1991	Cunningham 16
Porcheddu	Julie	4 Penn Ct	Urbana	61801	04/30/1964	Cunningham 16
Waarala	Angela	809 E Washington St	Urbana	61801	09/05/1978	Cunningham 16
Sutton	Cory	816 Oakland Ave, Apt 107	Urbana	61802		Cunningham 17
Ammon	Aaron	405 Abbey Rd	Urbana	61802		Cunningham 18
Ammons	Aaron-Amir	405 N Abbey Rd	Urbana	61802	10/16/2001	Cunningham 18
Turino	Matthew	403 S. Glover Ave.	Urbana	61802	04/02/1984	Cunningham 18
Bell	Alyson	3 Fisher Ct	Urbana	61802	09/13/1971	Cunningham 18
Munoz	Sequoia	1905 E Michigan Ave	Urbana	61802	11/15/1987	Cunningham 19

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Walker	Zeloa	1006 S Smith Rd Apt 2	Urbana	61802	07/19/1957	Cunningham 19
Brottman	Eli	1010 W Green St	Urbana	61801	06/10/1999	Cunningham 2
Goldstein	Marcey	1405 E Pennsylvania Ave	Urbana	61801	02/01/1950	Cunningham 20
Angel	Jessica	1115 W Nevada St	Urbana	61801	01/01/2000	Cunningham 4
Harvey	Earnest	810 Fairview Ave	Urbana	61801	08/10/1974	Cunningham 6
York	Caitlin	1002 N Busey	Urbana	61801	06/25/1992	Cunningham 6
Mathewson	Wendy	507 S McCullough St	Urbana	61801	09/04/1974	Cunningham 8
Parks	Christina	404 W California	Urbana	61801	10/22/1982	Cunningham 8
Roper	Sara	404 W California Ave	Urbana	61801	12/26/1981	Cunningham 8
Harmon	Lynn	703 W Iowa St	Urbana	61801	03/26/1952	Cunningham 9
Patten	Peggy	609 Indiana Ave	Urbana	61801	3/30/1955	Cunningham 9
Jones	Shantall	1408 Comanche Dr	Champaign	61821		Hensley
Nixa	Marianne	2149 County Road 900 E	Champaign	61822	03/15/1955	Hensley
Sweat	Betty	1432 Birch Dr	Rantoul	61866	10/15/1942	Ludlow 3
Bates	Jessica	402 e oak st	Mahomet	61853	10/15/1986	Mahomet 1
Fortune	Mary	1703 Deer Run	Mahomet	61853	12/07/1961	Mahomet 1
Heimann	Carrie	703 Dove Dr	Mahomet	61853	05/18/1984	Mahomet 1
Kelly	Cristina	403 e Franklin st apt 2	Mahomet	61853	03/22/1983	Mahomet 1
Scarborough	Marlys	101 Peacock Drive	Mahomet	61853	09/02/1954	Mahomet 1
Wozniak	JoAnn	401 County Road 2425N	Mahomet	61853	10/05/1944	Mahomet 1
Chasco	Beth	1940 County Rd 150 E	Seymour	61875	03/29/1955	Mahomet 2
Stoerger	Teresa	186 County Road 1900 N	Seymour	61875	05/09/1953	Mahomet 2
Cunningham	Mike	2306 Slade Lane	Mahomet	61853	07/25/1976	Mahomet 3
Couch	Jennifer	1308 E Jeffery Dr	Mahomet	61853	09/24/1979	Mahomet 4
Ferguson	Sheila	704 Amy Drive	Mahomet	61853	02/02/1963	Mahomet 4
Funfsinn	Denise	1215 Roberto Rd	Mahomet	61853	05/11/1953	Mahomet 4
Lareau	Christophe	2013 E Meadowlake Dr	Mahomet	61853	06/30/1966	Mahomet 4
Powers	Chris	208 W Letchworth St	Rantoul	61866	12/04/1959	Rantoul 1
Smith	Kenyatta	126 W Campbell Ave	Rantoul	61866	10/29/1994	Rantoul 1
Foster	Evangeline	711 Embassy Row	Rantoul	61866	01/28/1956	Rantoul 2
Williams	Del	410 S Garrard St	Rantoul	61866	01/21/1956	Rantoul 2
Crider	DaYanna	1633 Symington Road	Rantoul	61866	11/28/1999	Rantoul 6
Manning	Sharon	1065 St. Andrews Circle	Rantoul	61866	11/24/1958	Rantoul 6

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Simpson	Sharhonda	1711 Pointer Ln	Rantoul	61866	04/27/1968	Rantoul 6
Thomas	Bill	307 Hancock St	Longview	61852	05/25/1961	Raymond
Evans	Madeleine	6706 N West Arrowhead Dr	Urbana	61802	10/03/1967	Somer
Hart	Darrell	2230 Heather Hills Dr	St Joseph	61873	04/15/1950	St Joseph 1
Henkelman	Shane	203 E Briarcliff Dr	Saint Joseph	61873	11/08/1983	St. Joseph 1
Bogner	William	1128 County Rd 900E	Champaign	61822	05/31/1953	Tolono 2
Coffer	Katherine	306 Village Park Way	Savoy	61874	09/28/1954	Tolono 2
Koenig	Karen	1053 County Road 800 E	Champaign	61822	01/09/1957	Tolono 2
Spillers	Michael	5 Sanibel Dr	Urbana	61802	12/05/1952	Urbana 2
Cowles	David	217 Apple Tree Dr	Urbana	61802	01/01/1953	Urbana 3
Serafin	Patricia	235 Apple Tree Dr	Urbana	61802	01/01/1958	Urbana 3
Walker	Annette	2424 E Nevada St	Urbana	61802	11/07/1963	Urbana 4
Kloster	Alex	507 W Indiana Ave	Urbana	61801	01/15/2003	Cunningham 10

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Last Name	First Name	Address	City	Zip Code	Date of Birth	Precinct
Benschneider	Roberta	205 E Fourth Street	Broadlands	61816	8/14/1943	Ayers
Frazee	Sarah	2508 County RD 100 N	Broadlands	61816		Ayers
Birky	Rachel	3532 County Rd 300 E	Foosland	61845	10/31/1955	Brown Foosland
Mandel	Edward	1500 W Anthony Dr Apt 16	Champaign	61821	4/6/1956	Champaign 1
Denniston	Rick	108 W Washington St	Champaign	61820	7/18/1953	Champaign 11
Gong	Rose	4508 Crossgate Dr	Champaign	61822	6/11/1960	Champaign 2
Boyd	David	1841 Maynard Dr	Champaign	61822	10/2/1941	Champaign 3
Lee	Evelyn	3504 Royal Oak Ct	Champaign	61822	11/21/1966	Champaign 3
Peck	Robert	3910 Farmington Dr	Champaign	61822	5/1/1957	Champaign 3
Powell	Barbara	1910 Oak Park Dr	Champaign	61822	9/6/1942	Champaign 3
Powell	David	1910 Oak Park Dr	Champaign	61822	11/13/1941	Champaign 3
Cornwell	Christel	2303 Phinney Dr	Champaign	61821	3/12/1970	Champaign 5
Graham	Aaron	3812 S Duncan Rd	Champaign	61822	6/30/1984	Champaign 5
Zachary	James	2504 Lakewood Dr	Champaign	61822	5/25/1950	Champaign 5
Biddle	F David	3 Redwing Ct	Savoy	61874	4/15/1947	Champaign 6
Dennison	Mary	5 Evergreen Sq	Savoy	61874	1/4/1947	Champaign 6
Fearday	Ellen	912 Pheasant Ln	Savoy	61874	10/21/1952	Champaign 6
Guither	Harold	401 Burwash Ave Apt 203	Savoy	61874	6/16/1927	Champaign 6
Pribble	Carolyn	3011 S prospect Ave	Champaign	61822	8/13/1944	Champaign 6
Schwarze	Benjamin	214 W Main Street	Savoy	61874	3/15/1968	Champaign 4
Gill	Nancy	505 W Columbia Ave	Champaign	61820	12/30/1943	City of Champaign 11
Hill	Margaret	802 W Columbia Ave	Champaign	61820	3/29/1953	City of Champaign 11
Kristovich	Sharon	303 Wheaton Ave	Champaign	61820	6/20/1963	City of Champaign 12
Wyatt	Lorell	612 1/2 W Clark St	Champaign	61820	9/21/1953	City of Champaign 12
Wilhite	Diane	509 W Healey St	Champaign	61820	3/1/1958	City of Champaign 13
Rehberg Jr	Herman	1306 S State St	Champaign	61820	3/14/1945	City of Champaign 14
Arnote	Bari	723 Southwest Dr	Champaign	61820	9/10/1949	City of Champaign 15
Bazzetta	Richard	913 Harrington Dr	Champaign	61821	4/2/1930	City of Champaign 16
Bazzetta	Joan	913 Harrington Dr	Champaign	61821	6/10/1936	City of Champaign 16
Langston	Linda Sue	2123 Lynwood Dr	Champaign	61821	1/4/1944	City of Champaign 16
Yousef	Stephanie	2116 Madison Ct	Champaign	61820	12/1/1989	City of Champaign 16
Bidner	Diana	1020 Baytowne Dr Apt 16	Champaign	61822	8/5/1951	City of Champaign 17
Clauss	Lorna	2813 Heritage Dr	Champaign	61822	7/9/1940	City of Champaign 18

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Dowell	Jesse	2509 Clayton BLvd	Champaign	61822	7/25/1926	City of Champaign 18
Holste	Roger	810 Compton Ave	Champaign	61822	10/19/1947	City of Champaign 18
Hucal	Denese (Dee)	812 Compton Ave	Champaign	61822	12/10/1949	City of Champaign 18
Kreoger	Eleanor	1114 W Columbia Ave	Champaign	61821	12/3/1959	City of Champaign 19
Purnell	James	1002 W Vine St	Champaign	61821	4/14/1956	City of Champaign 19
Slocum	Culver	1024 W Vine St	Champaign	61821	12/28/1922	City of Champaign 19
Vanvleet	Lillian	601 N Prospect Ave	Champaign	61820	1/1/1940	City of Champaign 19
Avery	Charles	1010 Union Street	Champaign	61821	4/16/1953	City of Champaign 20
Brunson	Martha	1004 W Clark St	Champaign	61821	1/5/1936	City of Champaign 20
Donahue	Bernard	602 S Willis Ave	Champaign	61821	5/2/1937	City of Champaign 20
Reed	Maureen	512 S Highland Ave	Champaign	61821	5/1/1945	City of Champaign 20
Gallivan	Judy	907 William Street	Champaign	61821	6/9/1943	City of Champaign 21
Trail	Jacqueline	908 Charles Street	Champaign	61821	4/5/1947	City of Champaign 21
Trail	James	908 Charles Street	Champaign	61821	7/11/1931	City of Champaign 21
Mann	Patricia	2508 Pembroke Pt	Champaign	61821	6/6/1939	City of Champaign 24
McClintock	Earl	1513 W Clark St	Champaign	61821	8/6/1932	City of Champaign 26
Boehm	E	1712 Henry St	Champaign	61821	4/30/1941	City of Champaign 27
Boehm	Linda	1712 Henry St	Champaign	61821	1/5/1940	City of Champaign 27
Maier	Emily	1203 Western Avenue	Champaign	61821	3/5/1944	City of Champaign 28
Nelson	Linda	1729 B Lakeside Dr	Champaign	61821	3/15/1940	City of Champaign 29
Harrison	Carol	2000 W John St	Champaign	61821	12/16/1937	City of Champaign 30
Vanroosendaal	Mary	2802 Blair Drive	Champaign	61821	11/12/1940	City of Champaign 30
Paleczny	Robert	1313 S Mattis Ave	Champaign	61821	6/11/1955	City of Champaign 31
Haney	Michael	1514 Sandpiper LN	Champaign	61821	4/8/1955	City of Champaign 32
Tomscha	Barbara	2204 Branch Rd	Champaign	61821	2/13/1948	City of Champaign 33
Trouth	Deborah	2909 Prairie Meadow Dr	Champaign	61822	10/20/1951	City of Champaign 33
Dudley	Terry	808 Trailway Dr	Champaign	61822	1/18/1947	City of Champaign 34
Frazzetto	Benjamin	3102 Sharon Dr	Champaign	61822	8/23/1987	City of Champaign 34
Frazzetto	Janet	3102 Sharon Dr	Champaign	61822	9/24/1961	City of Champaign 34
Hall	Cindy	1303 Cobblestone Way	Champaign	61822	11/11/1957	City of Champaign 34
Spencer	Loretta	3802 Summer Sage Ct	Champaign	61822	3/4/1955	City of Champaign 34
Spicer	Janice	503B Creve Coeur Dr	Champaign	61822	2/24/1943	City of Champaign 34
Spila	Tim	3205 Ladue Dr	Champaign	61822	3/17/1970	City of Champaign 34
Strode	Julia	3925 Daffodil Ln	Champaign	61822	10/23/1960	City of Champaign 34

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Walsh	Jane	903 Bluegrass LN	Champaign	61822	4/7/1957	City of Champaign 34
Brown	Emily	1206 S Duncan RD	Champaign	61821	1/28/1964	City of Champaign 35
Deyarmond	Constance	2502 William St	Champaign	61821	11/21/1932	City of Champaign 35
Ellis	Mary	4114 W Springfield Ave Apt 105	Champaign	61822	8/25/1927	City of Champaign 37
Marfell	Traci	3906 Balmoral Dr	Champaign	61822	10/26/1967	City of Champaign 37
Banwart	Wayne	3201 Sandhill LN	Champaign	61822	1/9/1948	City of Champaign 38
Brokish	Linda	2602 Worthington Dr	Champaign	61822	8/8/1947	City of Champaign 38
Krusa	Clarence	3105 Sandhill LN	Champaign	61822	1/5/1944	City of Champaign 38
Krusa	Karen	3105 Sandhill LN	Champaign	61822	6/16/1945	City of Champaign 38
Schmidt	Julia	3301 Summerview LN	Champaign	61822	10/16/1952	City of Champaign 38
Smith	Nancy	2702 Cherry Creek RD	Champaign	61822	4/22/1956	City of Champaign 38
LU	Xiaochen	4804 Watermark Dr	Champaign	61822	5/20/1951	City of Champaign 39
Wilson	Rhonda	4809 W Windsor RD	Champaign	61822	1/12/1958	City of Champaign 39
Anglin	Betty	2767 Hunters Pond RN	Champaign	61820	3/2/1947	City of Champaign 6
Dryan	Jerome	1302 Winding LN	Champaign	61820	12/11/1944	City of Champaign 6
Dryan	Zachary	1302 Winding LN	Champaign	61820	3/10/1987	City of Champaign 6
Miller	Debra	1206 Harris Ave	Champaign	61820	11/27/1958	City of Champaign 6
Barber	Katelyn	1408 Paula Dr	Champaign	61821	6/12/1998	City of Champaign 17
Wendt	Lori	817 Bluegrass LN	Champaign	61822	12/20/1963	City of Champaign 34
Brown	Kaitlyn	1206 S Duncan RD	Champaign	61821	10/8/1992	City of Champaign 35
Danielson	Charles	3107 Countrybend LN	Champaign	61822	1/14/1949	City of Champaign 38
Duden	Jimmie	2740 County Rd 2400E	Gifford	61847	10/18/1944	Compromise Gifford
Hesterberg	Lois	3203 County Rd 2300E			7/24/1945	Compromise Gifford
Pflugmacher	Alvina	333 Eiler Dr	Gifford	61847	7/24/1945	Compromise Gifford
Warner	Jenna	1193 County Rd 2900N	Rantoul	61866	2/7/1991	Condit
Jones	Mark	1351 County Rd 200 N	Pesotum	61863	5/17/1955	Crittenden
Wiesbrook	Scott	580 County Rd 1700E	Philo	61864	6/19/1974	Crittenden
Dalton	Deanna	1003 Fairview Ave	Urbana	61801	1/6/1956	Cunningham 1
Nottmeier	Jan	1901 N Lincoln Ave	Urbana	61801	4/27/1978	Cunningham 1
Dalton	Starr	308 S Maple St	Urbana	61801	11/27/1957	Cunningham 12
Steigmann	Sharon	602 Evergreen Ct	Urbana	61801	1/28/1945	Cunningham 13
Tatman	Paula	404 E Fairlawn Dr	Urbana	61801	5/7/1959	CUNNINGHAM 13
Wright	F	301 Colorado Ave	Urbana	61801	5/4/1949	Cunningham 15
Dalton	Reita	805 Hawthorne Dr	Urbana	61801	4/10/1951	Cunningham 16

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Jackson	Tanya	1002 Wasbash Avenue	Urbana	61801	8/24/1955	Cunningham 16
Johnson	Doral	902 Crestwood Dr	Urbana	61801	1/22/1944	Cunningham 16
Sharp	Joan	803 Burkwood Dr	Urbana	61801	10/24/1940	Cunningham 16
Bruhn	James	500 Art Bartell Rd	Urbana	61802	7/29/1939	Cunningham 18
Byers	Gwendolyn	2922 Rutherford Dr	Urbana	61802	3/3/1947	Cunningham 18
Huber	Joan	405 S Poplar St	Urbana	61802	3/6/1952	Cunningham 18
Ricketts	Audrey	1825 Prairie Winds Cir	Urbana	61802	3/1/1939	Cunningham 21
Cynthia	Morrison	2205 S Cottage Grove Ave	Urbana	61801	10/3/1959	Cunningham 22
Morrison	Cynthia	2205 S Cottage Dr	Urbana	61801	10/3/1959	Cunningham 22
Neumann	Frederick	2211 S Cottage Grove Ave	Urbana	61801	11/16/1930	Cunningham 22
Myers	Jerry	602 Burkwood Ct E	Urbana	61801	11/23/1963	Cunningham 23
Price	Darrell	1802 E. Amber Lane, #103	Urbana	61802	2/2/1952	Cunningham 23
Vanness	Cheryl	1809 A Lydia Ct	Urbana	61802	9/5/1950	Cunningham 23
Clem	Linda	1208 Eliot Dr	Urbana	61801	10/14/1946	Cunningham 22
Gannaway	Jessica	964 County Rd 3000N	Dewey	61840	9/21/1989	East Bend
Schluter	Carolyn	2536 County Rd 3100N	Penfield	68162	9/6/1946	Kerr
Williams	Mary	3230 County Rd 2700E	Penfield	61862	11/14/1937	Kerr
Birkey-Potts	Beverly	1321 County Rd 3300N	Rantoul	61866	6/4/1961	Ludlow 1
Cox	Nancy	133 N Locust St Ludlow		60949	11/4/1940	Ludlow 1
Miller	Constance	125 N Poplar St	Ludlow	60949	6/8/1958	Ludlow 1
Maret	Jacqueline	1145 Bel Air Dr	Rantoul	61866	3/21/1937	Ludlow 3
Menge	Robert	1504 Hobson Dr	Rantoul	61866	2/27/1965	Ludlow 3
Workman	Jane	725 Mikel Dr	Rantoul	61866	4/20/1948	Ludlow 3
Workman	Terry	725 Mikel Dr	Rantoul	61866	8/22/1948	Ludlow 3
Davis	James	401 South Mahomet Road	Mahomet	61853	1/20/1955	Mahomet 1
Baker	Derrick	1613 South Shore Dr	Mahomet	61853	1/3/1978	Mahomet 2
Brehart	Karen	1628 Hickory Ddr	Mahomet	61853	8/10/1944	Mahomet 2
Brehart	Paul	1628 Hickory Dr	Mahomet	61853	9/26/1943	Mahomet 2
Byrd	Rebekah	907 N Westbrook Dr	Mahomet	61853	11/17/1946	Mahomet 2
Dale	Deanna	2207 E Olen Dr	Mahomet	61853	5/13/1942	Mahomet 3
Hooser	Edward	571 Bureau St	Mahomet	61853	7/15/1937	Mahomet 3
Kohler	Paul	572 County Rd 2400N	Dewey	61840	6/14/1941	Mahomet 3
Peckmann	Betty	2403 E Robin Rd	Mahomet	61853	9/8/1934	Mahomet 3
Peckmann	James	2403 E Robin Rd	Mahomet	61853	4/10/1934	Mahomet 3

Final List for Chair Approval - Republican

Strawbridge	Rena	905 Trailside Dr	Mahomet	61853	4/30/1957	Mahomet 3
Scarborough	Raymond	612 N Lake of the Woods	Mahomet	61853	7/19/1950	Mahomet 4
Waters	Larry	1804 Lake Shore Dr	Mahomet	61853	12/6/1945	Mahomet 4
Widener	Geoffrey	1908 Quail Run Dr	Mahomet	61853	2/3/1942	Mahomet 4
Widener	Rosalyn	1908 Quail Run Dr	Mahomet	61853	7/30/1943	Mahomet 4
Ayers	Victoria	705 Timberview Dr	Mahomet	61853	4/7/1953	Mahomet 5
Elkins	Patricia	604 Craig Dr	Mahomet	61853	2/16/1948	Mahomet 5
Nielsen	Paul	112 McKinley Dr	Mahomet	61853	12/15/1939	Mahomet 5
Romanowski	Julie	204 Barbara Dr	Mahomet	61853	9/7/1966	Mahomet 5
Strickler	Christine	207 N Jefferson St	Mahomet	61853	9/14/1959	Mahomet 5
Walker	Linda	502 Franklin St	Mahomet	61853	8/30/1943	Mahomet 5
Walker	Ted	502 Franklin ST	Mahomet	61853	12/19/1941	Mahomet 5
Hoefl	Nancy	325 County Rd 2650N	Mahomet	61853	8/30/1946	Newcomb
Theis	Mara	2523 CR 450E	Mahomet	61853	10/3/1950	Newcomb
Barnes	Alice	406 W Main Street	Ogden	61859	2/16/1937	Ogden 1
Carr	Rita	106 W North St	Ogden	61859	2/2/1962	Ogden 1
McGhiey	Norene	1351 County Rd 2550E	Ogden	61859	1/25/1939	Ogden 1
Phelps	Denver	2465 County Rd 2300 N	Ogden	61859	6/30/1940	Ogden 2
Millsap	Dawn	202 N Elm St	Pesotum	61863	8/1/1967	Pesotum
Summerville	Joel	1355 County Rd 800N	Tolono	61880	12/15/1931	Philo
Bogle	Kimberly	405 W Champaign Ave	Rantoul	61866	4/16/1964	Rantoul 1
Brundage	Cynthia	118 w Letchworth Ave	Rantoul	61866	10/8/1958	Rantoul 1
Ludwig	Connie	400 Sunview Rd	Rantoul	61866	7/27/1962	Rantoul 1
Napolitano	Mary	428 Broadmeadow Rd	Rantoul	61866	8/5/1953	Rantoul 1
Scott	Timothy	376 Highland Dr	Rantoul	61866	5/18/1961	Rantoul 1
Wallace	Kevin	505 Broadmeadow Rd	Rantoul	61866	10/10/1956	Rantoul 1
Haines	Heather	324 Naples Dr	Rantoul	61866	1/4/1989	Rantoul 2
Wolters	Marianna	609 Eden Park Dr	Rantoul	61866	12/19/1940	Rantoul 3
Wolters	Paul	609 Eden Park Dr	Rantoul	61866	3/25/1932	Rantoul 3
Currie	Karen	101 W Elmore Dr	Thomasboro	61878	3/25/1945	Rantoul 4
Richardson	Gertrude	203 W Main St	Thomasboro	61878	11/9/1940	Rantoul 4
Scott	Ronda	802 W Central Ave	Thomasboro	61878	7/21/1945	Rantoul 4
Bolser	Mary	706 E Grove Ave	Rantoul	61866	1/16/2003	Rantoul 5
McLain	Patrece	1528 Marcia Dr	Rantoul	61866	3/15/1994	Rantoul 5

Final List for Chair Approval - Republican

Pointer	Phillip	1405 Prairie View Dr	Rantoul	61866	12/13/1943	Rantoul 5
Podoll	Karla	1613 Symington Dr	Rantoul	61866	4/13/1944	Rantoul 6
Bosch	Clayton	2246 County Rd 300N	Broadlands	61816	2/1/1992	Raymond
Bosch	Traci	2265 County Rd 300N	Broadlands	61816	5/3/1965	Raymond
Miller	Marjorie	1915 County Rd 600 N	Sidney	61877	6/6/1933	Raymond
Wells	Randy	55 County Rd 2300E	Broadlands	61816	1/4/1959	Raymond
Strack	M	182 County Rd 0E	Ivesdale	61851	1/21/1951	Sadorus Ivesdale
Lowry	Cristal	24 County Rd 5003	Sadorus	61872	7/19/1960	Sadorus Sadorus
Apperson	Carol	203 W Bond St- Box 108	Bondville	61815	11/8/1945	Scott Bondville
Williams	George	1560 CR400 E	Champaign	61822	7/16/1947	Scott Bondville
Barbee	Lisa	1728 County Rd 0E	Seymour	61875	12/31/1964	Scott Seymour
Cooley	Sheryl	212 W Carper St	Seymour	61875	3/8/1958	Scott Seymour
Randol	James	114 E Center	Seymour	61875	4/5/1947	Scott Seymour
Carrell	Terry	308 S White St	Sidney	61877	11/4/1952	Sidney
Frick	Dona	707 S Scarsborough st	Sidney	61877	5/14/1934	Sidney
Harper	Laverna	1173 County Rd 2400E	St Joseph	61873	7/16/1943	Sidney
Million	William	903 S Scarborough St	Sidney	61877	9/30/1957	Sidney
Million	Anita	903 S Scarboarough St	Sidney	61877	8/19/1962	Sidney
Sprandel	Jane	1068 County Rd 2375 East	Homer	61849	2/3/1976	Sidney
Freeman	Diane	1152 CCounty Rd 2700E	Homer	61849	1/31/1938	Somer
Hammel	Mary	908 E Ford Harris	Champaign	61822	10/21/1932	Somer
Page	G	2303 N Second St	Champaign	61822	6/12/1926	Somer
Place	Mary	2475 County Rd 700 N	Homer	61849	3/2/1944	South Homer
Tyler	Tom	206 W Crittenden St	Homer	61849	3/13/1951	South Homer
Wertheim	Joanne	2228 Nancy Ln	St Joseph	61873	12/13/1959	St Joseph 1
Furrer	Joel	501 N Third St	St Joseph	61873	3/6/1992	St Joseph 2
Lawhead	Jane	511 Stout St	St Joseph	61873	5/10/1953	St Joseph 2
Kopmann	Cheryl	502 N Fourth St	St Joseph	61873	8/26/1946	St. Joseph 2
Mewes	Judith	507 N Seventh St	St Joseph	61873	4/3/1943	St. Joseph 2
Dejarnette	Taffy	411 S Fourth St	St Joseph	61873	11/22/1957	St. Joseph 3
Sollers	Sherry	1203 Alderbury Dr	St Josphe	61873	4/3/1947	St. Joseph 3
Brown	Jane	2059 Country RD 2300E	St Joseph	61873	2/19/1953	Stanton
Duitsman	Sharon	2268 County RD 2200E	St Joseph	61873	1/6/1947	Stanton
Miller	Michael	708 E Benham St	Tolono	61880	10/31/1948	Tolono 1

Final List for Chair Approval - Republican

Brown	Patricia	1169 County RD 900E	Champaign	61822	8/3/1942	Tolono 2
Compton	Nola	30 Lange Ave	Savoy	61874	11/18/1975	Tolono 2
Fellmann	Louise	604 Silver Lake Ct	Savoy	61874	1/15/1957	Tolono 2
Maase	Vera	37 Lange Ave	Savoy	61874	6/18/1936	Tolono 2
Roedelbronn	Michael	312 N James St	Champaign	61822	11/6/1967	Tolono 2
Maul	Ashley	644 County RD 700N	Tolono	61880	9/1/1983	Tolono 3
Montgomery	Gary	821 County RD 800E	Tolono	61880	6/11/1947	Tolono 3
Friedman	Mark	2702 Brownfield Rd	Urbana	61802	8/28/1963	Urbana 2
Mainz	Vera	2709 Holcomb Dr	Urbana	61802	4/30/1954	Urbana 2
Martin	John	2010 Prairie View Dr	Urbana	61802	12/9/1955	Urbana 2
Salaam	Abdulahakeem	1907 Shelly Ct	Urbana	61802	6/25/1951	Urbana 2
Gingerich	William	1103 Brad Dr	Urbana	61802	4/19/1945	Urbana 3
Ohmit	Mary	1101 Brad Dr	Urbana	61802	7/15/1945	Urbana 3
Hamilton	Kathy	410 Dodson Dr	Urbana	61802	1/18/1958	Urbana 4
Holhubner	Frederick	508 Dodson Dr E	Urbana	61802	12/8/1929	Urbana 4
Zink	Larry	2804 E California Ave	Urbana	61802	5/28/1952	Urbana 4

Name	Reference - Leading Party Calculations								Leading Party	Polling Location
	2010 -	2010 -	2014 -	2014 -	2018 -	2018 -	Total	Total		
	Republican	Democratic	Republican	Democratic	Republican	Democratic	Republican	Democratic		
Ayers	127	39	135	33	141	41	403	113	Republican	Ayers-Broadlands Fire Station
Brown Fisher	409	84	416	98	410	146	1235	328	Republican	Fisher Community Building
Brown Foosland	91	21	80	20	85	11	256	52	Republican	Fisher Community Building
Champaign 1	38	46	42	39	42	78	122	163	Democratic	Mt Calvary Baptist Church
Champaign 2	1011	416	659	240	651	517	2321	1173	Republican	Alan G. Ryle Companies
Champaign 3	348	202	862	302	753	530	1963	1034	Republican	Bible Baptist Church
Champaign 4	340	199	629	448	623	900	1592	1547	Republican	Savoy Recreation Center
Champaign 5	321	209	623	345	597	608	1541	1162	Republican	Curtis Road Church of God
Champaign 6	459	331	555	408	506	657	1520	1396	Republican	First Baptist Church at Savoy
City of Champaign 1	27	294	27	358	23	497	77	1149	Democratic	Douglass Center Annex
City of Champaign 2	23	65	20	53	56	514	99	632	Democratic	Cohen Hillel Center at UIUC
City of Champaign 3	46	69	75	82	182	892	303	1043	Democratic	University YMCA
City of Champaign 4	102	87	100	65	236	615	438	767	Democratic	University YMCA
City of Champaign 5	85	157	103	168	202	1221	390	1546	Democratic	Activities and Recreation Center
City of Champaign 6	124	211	171	326	186	708	481	1245	Democratic	Church Of The Living God
City of Champaign 7	28	90	30	100	169	1037	227	1227	Democratic	Cohen Hillel Center at UIUC
City of Champaign 8	46	81	68	91	201	910	315	1082	Democratic	Activities and Recreation Center
City of Champaign 9	93	220	90	291	81	454	264	965	Democratic	IL Employment and Training Ctr.
City of Champaign 10	100	241	81	224	79	346	260	811	Democratic	Church Of The Living God
City of Champaign 11	115	310	161	480	142	781	418	1571	Democratic	Holy Cross Parish Center
City of Champaign 12	109	247	140	321	153	625	402	1193	Democratic	Holy Cross Parish Center
City of Champaign 13	157	419	174	439	147	695	478	1553	Democratic	E.H. Mellon Adm. Ctr.
City of Champaign 14	89	168	73	128	70	249	232	545	Democratic	E.H. Mellon Adm. Ctr.
City of Champaign 15	199	222	181	230	154	390	534	842	Democratic	Faith Methodist Church
City of Champaign 16	222	162	209	150	188	261	619	573	Republican	Good Shepherd Lutheran Church
City of Champaign 17	310	262	341	358	381	736	1032	1356	Democratic	Mt Calvary Baptist Church
City of Champaign 18	297	206	273	235	236	470	806	911	Democratic	Champaign County Farm Bureau
City of Champaign 19	177	315	189	306	150	431	516	1052	Democratic	Salvation Army Corps
City of Champaign 20	234	390	259	343	216	496	709	1229	Democratic	Grace Lutheran Church
City of Champaign 21	170	180	177	192	177	284	524	656	Democratic	St. Peter's United Church of Christ
City of Champaign 22	147	150	165	135	119	164	431	449	Democratic	Hessel Pk. Christian Reformed Church
City of Champaign 23	150	138	153	151	134	214	437	503	Democratic	Faith Methodist Church
City of Champaign 24	526	462	582	451	520	643	1628	1556	Republican	Good Shepherd Lutheran Church
City of Champaign 25	152	171	162	194	144	287	458	652	Democratic	Hays Center
City of Champaign 26	278	264	266	268	223	415	767	947	Democratic	St. Peter's United Church of Christ
City of Champaign 27	186	180	200	167	159	245	545	592	Democratic	Champaign Church of Christ
City of Champaign 28	126	134	115	142	95	208	336	484	Democratic	Champaign Church of Christ
City of Champaign 29	202	168	194	154	174	225	570	547	Republican	Westminster Presbyterian Church
City of Champaign 30	146	197	114	198	95	393	355	788	Democratic	Leonhard Recreation Center

Name	Reference - Leading Party Calculations								Leading Party	Polling Location
	2010 - Republican Governor	2010 - Democratic Governor	2014 - Republican Governor	2014 - Democratic Governor	2018 - Republican Governor	2018 - Democratic Governor	Total Republican Votes	Total Democratic Votes		
City of Champaign 31	162	183	138	192	131	338	431	713	Democratic	Leonhard Recreation Center
City of Champaign 32	392	241	391	280	329	430	1112	951	Republican	Free Methodist Church
City of Champaign 33	386	251	520	344	413	531	1319	1126	Republican	Meadowbrook Community Church
City of Champaign 34	609	355	648	435	608	999	1865	1789	Republican	Parkland College
City of Champaign 35	298	300	282	337	239	543	819	1180	Democratic	Bresnan Meeting Center
City of Champaign 36	296	242	317	267	288	375	901	884	Republican	Stratford Park Bible Chapel
City of Champaign 37	418	323	462	373	444	768	1324	1464	Democratic	Carpenters' Local No. 243
City of Champaign 38	802	490	539	326	503	649	1844	1465	Republican	Windsor Rd. Christian Church
City of Champaign 39	N/A	N/A	287	178	281	461	568	639	Democratic	First Christian Church
Colfax	79	23	76	33	73	39	228	95	Republican	Ivesdale Fire Station
Compromise Gifford	362	86	337	89	345	63	1044	238	Republican	Gifford Community Bldg
Compromise Penfield	89	36	98	24	104	24	291	84	Republican	I & I Antique Tractor Club
Condit	190	27	187	24	186	40	563	91	Republican	River Valley Church of Christ
Crittenden	117	35	122	36	123	55	362	126	Republican	Pesotum Community Building
Cunningham 1	32	305	27	371	40	554	99	1230	Democratic	Mt Olive Baptist Church
Cunningham 2	17	70	16	41	47	308	80	419	Democratic	Illini Union
Cunningham 3	23	60	22	99	46	337	91	496	Democratic	Illini Union,ISR
Cunningham 4	22	111	24	115	60	601	106	827	Democratic	Twin City Bible Church Pennsylvania & Florida Ave Residence
Cunningham 5	41	114	43	124	75	696	159	934	Democratic	Hall
Cunningham 6	70	154	72	195	50	394	192	743	Democratic	Vineyard Church
Cunningham 7	41	152	44	148	48	406	133	706	Democratic	First Presbyterian Church
Cunningham 8	46	204	45	227	55	688	146	1119	Democratic	First Presbyterian Church
Cunningham 9	83	376	95	375	124	688	302	1439	Democratic	Twin City Bible Church
Cunningham 10	50	331	48	378	44	453	142	1162	Democratic	Urbana Free Library
Cunningham 11	52	154	42	152	51	282	145	588	Democratic	Urbana City Building
Cunningham 12	125	419	125	448	103	705	353	1572	Democratic	Urbana City Building
Cunningham 13	137	214	134	241	104	400	375	855	Democratic	Pennsylvania Ave. Baptist Church
Cunningham 14	195	392	209	358	177	491	581	1241	Democratic	St. Matthew's Lutheran Church
Cunningham 15	141	237	151	229	140	339	432	805	Democratic	Church of Christ
Cunningham 16	72	143	122	220	106	377	300	740	Democratic	Pennsylvania Ave. Baptist Church Champaign-Urbana Mass Transit
Cunningham 17	178	162	233	197	220	390	631	749	Democratic	District (CDL Training Facility)
Cunningham 18	241	257	229	259	210	386	680	902	Democratic	Champaign County Clerk's Office
Cunningham 19	286	349	237	428	229	726	752	1503	Democratic	Champaign County Clerk's Office
Cunningham 20	186	141	168	150	142	294	496	585	Democratic	Sunnycrest Center
Cunningham 21	172	239	110	236	103	390	385	865	Democratic	Sunnycrest Center
Cunningham 22	116	216	196	326	175	468	487	1010	Democratic	Quest United Methodist Church
Cunningham 23	495	452	455	373	415	693	1365	1518	Democratic	St. Matthew's Lutheran Church
East Bend	227	45	232	45	234	54	693	144	Republican	Dewey Community Building

Name	Reference - Leading Party Calculations								Leading Party	Polling Location
	2010 - Republican Governor	2010 - Democratic Governor	2014 - Republican Governor	2014 - Democratic Governor	2018 - Republican Governor	2018 - Democratic Governor	Total Republican Votes	Total Democratic Votes		
Harwood	182	32	172	41	174	53	528	126	Republican	Gifford Community Bldg
Hensley	259	123	270	130	241	177	770	430	Republican	Hensley Town Hall
Kerr	50	12	50	7	54	9	154	28	Republican	I & I Antique Tractor Club
Ludlow 1	141	49	156	42	152	41	449	132	Republican	Ludlow Community Center
Ludlow 2	339	117	282	113	282	168	903	398	Republican	St. Christopher Episcopal Church
Ludlow 3	272	137	257	146	220	222	749	505	Republican	Bethany Park Christian Church
Mahomet 1	797	220	888	229	967	534	2652	983	Republican	Mahomet Area Community Ctr.
Mahomet 2	563	176	516	159	489	270	1568	605	Republican	Lake of the Woods, Elks Pavilion
Mahomet 3	371	110	382	117	422	254	1175	481	Republican	Lake of the Woods, Elks Pavilion
Mahomet 4	869	228	902	210	1000	455	2771	893	Republican	Lake of the Woods, Elks Pavilion
Mahomet 5	625	189	619	161	592	309	1836	659	Republican	Point of Change Church
Newcomb	395	153	418	120	455	164	1268	437	Republican	Newcomb Town Hall
Ogden 1	304	78	274	72	300	94	878	244	Republican	Ogden Rose Library
Ogden 2	221	40	212	29	213	36	646	105	Republican	Royal Community Building
Pesotum	259	82	257	76	245	115	761	273	Republican	Pesotum Community Building
Philo	547	215	560	197	583	281	1690	693	Republican	Philo Town Hall
Rantoul 1	318	113	329	109	317	168	964	390	Republican	Gathering Place (First United Methodist Ch)
Rantoul 2	191	124	152	126	159	216	502	466	Republican	Eagle View Retirement Home
Rantoul 3	227	85	205	102	186	136	618	323	Republican	American Lutheran Church
Rantoul 4	367	96	373	102	384	133	1124	331	Republican	Thomasboro Fire Station
Rantoul 5	147	66	304	202	270	275	721	543	Republican	Gathering Place (First United Methodist Ch)
Rantoul 6	350	258	153	136	135	233	638	627	Republican	Rantoul Youth Center
Raymond	117	31	114	34	111	43	342	108	Republican	Longview Fire Station
Sadorus Ivesdale	82	45	80	49	73	60	235	154	Republican	Ivesdale Fire Station
Sadorus Sadorus	148	52	142	57	147	70	437	179	Republican	Sadorus Village Hall
Scott Bondville	147	56	161	54	144	84	452	194	Republican	Bondville Village Hall
Scott Seymour	116	33	123	34	124	37	363	104	Republican	Seymour Meeting Center
Sidney	468	148	490	126	474	199	1432	473	Republican	Sidney United Church
Somer	256	92	231	111	255	137	742	340	Republican	Somer Township Building
South Homer	418	106	373	129	386	162	1177	397	Republican	Homer City Building
St. Joseph 1	688	175	502	153	491	233	1681	561	Republican	St. Joseph Township Bldg.
St. Joseph 2	917	293	629	170	635	278	2181	741	Republican	Living Word Fellowship Church
St. Joseph 3	N/A	N/A	456	102	470	137	926	239	Republican	Prince of Peace Lutheran Church
Stanton	194	33	199	26	197	37	590	96	Republican	Stanton Township Building & Town Hall
Tolono 1	446	148	464	185	485	263	1395	596	Republican	Tolono Public Library
Tolono 2	246	130	312	180	416	451	974	761	Republican	Savoy Municipal Building
Tolono 3	443	93	436	105	420	186	1299	384	Republican	Tolono West Fire Station

Reference - Leading Party Calculations

Name	2010 -	2010 -	2014 -	2014 -	2018 -	2018 -	Total	Total	Leading Party	Polling Location
	Republican	Democratic	Republican	Democratic	Republican	Democratic	Republican	Democratic		
	Governor	Governor	Governor	Governor	Governor	Governor	Votes	Votes		
Urbana 1	232	189	144	102	115	170	491	461	Republican	Church of Christ
Urbana 2	290	184	349	199	386	336	1025	719	Republican	Carroll Fire Protection Dist. Bldg.
Urbana 3	279	209	291	201	275	298	845	708	Republican	Vineyard Church
Urbana 4	327	211	314	265	281	403	922	879	Republican	Edge-Scott Fire Department

RESOLUTION NO. 2020-177

**RESOLUTION AUTHORIZING AN ACCEPTANCE OF THE CARES ACT
GRANT BETWEEN CHAMPAIGN COUNTY AND THE ILLINOIS STATE BOARD OF
ELECTIONS**

WHEREAS, the Champaign County Clerk’s Office is receiving a CARES Act Grant and has been notified it is eligible to receive an amount of \$297,869 (TWO HUNDRED-AND NINETY SEVEN THOUSAND, EIGHT HUNDRED AND SIXTY-NINE DOLLARS) to assist in the purchase and other associated costs for COVID-19 supplies, AND expanded Vote by Mail for Champaign County and the 2020 General November Election; and

WHEREAS, the Illinois State Board of Elections and Champaign County both have responsibilities under CARES Act as to spending the grant for its intended purpose and tracking expenditures not previously covered or reimbursed by the CARES Act funds; and

WHEREAS, an acceptance agreement outlining the responsibilities of Champaign County and the Illinois State Board of Elections will be forthcoming and sent to the board once it becomes available;

NOW, THEREFORE BE IT RESOLVED, that the Champaign County Board authorized the County Board Chair to accept CARES Act grant money for Champaign County to be used by Champaign County Clerk’s office for the November 3, 2020 election.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of July 2020 A.D.

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

RESOLUTION NO. 2020-178

**RESOLUTION AUTHORIZING AN ACCEPTANCE OF THE FY2021 POSTAGE
GRANT AWARD BETWEEN CHAMPAIGN COUNTY AND THE ILLINOIS STATE
BOARD
OF ELECTIONS**

WHEREAS, the Champaign County Clerk’s Office is receiving a FY 2021 Postage Grant and has been notified it is eligible to receive an amount of \$100, 192 (ONE HUNDRED THOUSAND AND ONE HUNDRED NINETY-TWO DOLLARS) to assist in the costs associated with Vote by Mail/election mail postage for Champaign County and the 2020 General November Election; and

WHEREAS, the Illinois State Board of Elections and Champaign County both have responsibilities under the FY 2021 Postage Grant as to spending the grant for its intended purpose and tracking expenditures not previously covered or reimbursed by the FY 2021 Postage Grant funds; and

WHEREAS, an acceptance agreement outlining the responsibilities of Champaign County and the Illinois State Board of Elections will be forthcoming and sent to the board once it becomes available;

NOW, THEREFORE BE IT RESOLVED, that the Champaign County Board authorized the County Board Chair to accept the FY 2021 Postage Grant money for Champaign County to be used by Champaign County Clerk’s office for the November 3, 2020 election.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of July 2020 A.D.

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

RESOLUTION NO. 2020-179
Budget Amendment

July 2020
FY 2020

WHEREAS, the County Board has approved the following amendments to the FY2020 budget.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00036

Fund: 628
Dept: Election Accessibility

<u>ACCOUNT DESCRIPTION</u>	<u>Amount</u>
533.70 Legal Notices/Advertising	\$ 8,000
544.38 Election Voter Equipment	\$160,000
533.64 Election Judges/Workers	\$ 65,000
534.62 Election Mileage	\$ 5,000
522.01 Stationery and Printing	\$ 40,808
533.29 Computer/Info Tch Services	\$ 19,869
522.06 Postage, UPS FedEx	<u>\$ 99,384</u>
Total:	\$398,061
Increased Revenue	
332.27 CARES Act Grant-Cty Clerk	\$297,869
334.88 Postage Grant – Cty Clerk	<u>\$100,192</u>
Total	\$398,061

REASON: to receive CARES Act and Postage Grant funds from ISBOE

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of July A.D. 2020

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved:

Darlene A. Kloeppel, County Executive
Date: _____



AARON AMMONS
CHAMPAIGN COUNTY CLERK

Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: 217-384-3720
Elections: 217-384-3724
Fax: 217-384-1241
TTY: 217-384-8601

Memo

To: Policy and Personnel Chair Charles Young & Vice-Chair Jon Rector
County Executive Darlene Kloepfel & County Board Chair Giraldo Rosales

From: Aaron Ammons, Champaign County Clerk

Date: June 23, 2020

Re: CARES Act Grant and Postage Grant from Illinois State Board of Elections

On June 17, 2020 the Illinois State Board of Elections (ISBE) grant representative notified the Clerk's office that we are eligible for \$297,869 in CARES Act grant money and \$100,192 Postage Grant money to help with purchases related to COVID-19, expanded Vote by Mail, and for postage. While the formal agreement and grant packets are not officially ready from the ISBOE they did not want to delay getting the grant award amount to Election Authorities. Once the official agreement is ready the County Clerk will make that available to the County Board and get the necessary signatures for the agreement.

Because of the VERY short deadline and quick turnaround for this grant (all expenditures must be submitted by November and all accompanying documentation for reimbursement), the Champaign County Clerk's office wanted to make sure we got the paperwork to the County Board as soon as possible. This grant will work the same way as the IVRS and HAVA grants have worked in the past in terms of making sure expenditures are tracked and for what the grant guidelines allow. As an aside, we are still eligible for IVRS and HAVA grants which will renew in 2021 (we have not received that information yet from the ILSBOE).

Please see attached e-mail from the ILSBOE regarding the eligible grant amount. As always don't hesitate to contact the office with questions.

In Service,

Aaron Ammons
Champaign County Clerk

From Amy Kelly

Dear Election Authority,

The State Board of Elections has approved the following allocations for your jurisdiction under the CARES Act Grant and FY21 Postage Grant. I do not have grant packets ready, however, I did not want to delay in notifying you of the award amount. This grant will be administered in the same manner as all other SBE grants. Grant agreement, certification statement, expenditure sheet, invoices and proof of payment will be required. The grant packets will be sent in the coming weeks. There are still some unanswered questions as it pertains to these funds. As soon as more definitive information is available I will notify you immediately. Below is an outline of the information that is available at this time:

County: Champaign

CARES ACT Award: \$297,869.15

Grant period: 5/1/2020– 12/31/2020 (Funds must be used specifically for the November Election, PLEASE ALERT YOUR VENDORS NOW THAT OBLIGATIONS MUST BE AVAILABLE PRIOR TO NOVEMBER 20, 2020)

Deadline to submit for reimbursement: November 20, 2020 (no extensions will be available, you will need to indicate on your expenditure sheet any outstanding items that will be paid for in December)

CFDA: 90.404

The purpose of the CARES Act grant is to cover **“additional costs associated with the national emergency related to coronavirus” and are specifically to be spent “to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 federal election cycle”**. **The federal government was very clear that these funds are not to be used for your normal election related costs. A list of allowable expenses related to the pandemic is listed below: (please note the uses include the following but are not limited to). The CARES Act funds must be spent on items that are reasonable and necessary.**

Each EA will be required to certify that they are submitting costs that are reasonable, necessary and in response to COVID-19. Keep in mind these grant funds may be subject to a federal audit, therefore, you may be required to provide proof of historical and reasonable costs.

List of allowable expenditures for CARES Act Funding:

- Software programming costs incurred to meet the requirements of SB1863
- Mailing of applications in accordance with SB1863 (If you decide to mail applications to every registered voter in your jurisdiction, you will not be reimbursed for the costs above what is required in SB1863).
- Expanded VBM costs: additional envelopes, certification envelopes, postage, additional costs associated with 3rd party vendors performing some or all of these additional services beyond your normal expense.
 - **In order to determine costs beyond normal for vote by mail supplies, your jurisdiction will be responsible for 8% of your total cost as it relates specifically to expanded vote by mail supplies. 8% is the statewide average vote by mail turnout from the 2016 Presidential Election).**
 - **Reimbursements will be capped at 50% of your registered voters when ordering vote by mail specific supplies (excluding the required applications as outlined in SB1863,**

those costs will be specific to the requirements of SB1863, see above) , any costs of supplies ordered above 50% of your registered voters will be the responsibility of the EA to pay.

- Mail processing equipment: sorting, folding, processing etc.
- Tabulation equipment: central count equipment only (does not cover a full voting equipment replacement or upgrade)
- Additional temporary staffing for pre and post-election activities directly attributed to expanded VBM, this includes the panel of 3 judges required in SB1863.
- Costs associated with personal protection equipment and sanitation supplies
- Purchase and installation of ballot drop boxes
- Public communication of changes in voting procedures, including information of coronavirus precautions

This list is not exclusive. If you have other costs and would like approval prior to purchase, please email me with any inquiries.

Additionally, Champaign County is eligible for a postage grant offered by the State of Illinois.

FY21 Postage Grant Award: \$100,192.41

Grant period: 7/1/2020– 12/31/2020 (PLEASE ALERT YOUR VENDORS NOW THAT OBLIGATIONS MUST BE AVAILABLE PRIOR TO NOVEMBER 20, 2020)

Deadline to submit for reimbursement: November 20, 2020 (no extensions will be available, you will need to indicate on your expenditure sheet any outstanding items that will be paid for in December)

List of allowable expenditures for FY21 Postage Grant:

Postage for any required mailings, vote by mail ballots, or return postage on vote by ballots for the November 3, 2020 General Election

Also, you will be receiving a donation of hand sanitizer from Anheuser Busch in early to mid-September. I will send more details as they become available but at this time we are planning on sending 1180-8 oz. bottles and 118- one gallon bottles with a pump to your local emergency manager to distribute directly to you.

Please let me know if you have specific questions about the CARES Act funds, FY21 postage grant and thank you for your patience as we work through the important details of this grant funding.

Regards,
Amy Kelly
Illinois State Board of Elections
Asst. to the Executive Director/Cyber Navigator Program Manager
Illinois State Board of Elections
(217) 782-1536
akelly@elections.il.gov

FUND 628 ELECTN ASSIST/ACCESSIBLTY DEPARTMENT 022 COUNTY CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	100,000	90,144	488,205	398,061

INCREASED REVENUE BUDGET:

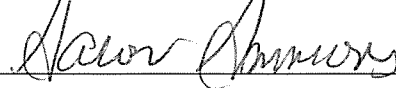
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	398,061	398,061

EXPLANATION: GRANT FUNDS FROM THE CARES ACT AND POSTAGE GRANT TO HELP OFFSET COST TO INCREASED VOTE BY MAIL EXPENSES DURING THE 2020 GENERAL ELECTION

DATE SUBMITTED:

7-15-2020

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

RESOLUTION NO. 2020-180

BUDGET AMENDMENT

July 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00035

Fund: 075 Regional Planning Comm
Dept. 857 CSBG Cares

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Reg. Full-Time Employees	45,000
511.05 Temp Salaries & Wages	15,000
522.01 Stationery & Printing	1,000
522.02 Office Supplies	2,500
522.06 Postage, UPS, Fed Express	1,000
522.15 Gasoline & Oil	1,000
522.44 Equipment Less than \$5000	5,000
533.07 Professional Services	5,000
533.29 Computer/Inf Tch Services	5,000
533.33 Telephone Service	2,500
533.42 Equipment Maintenance	2,500
533.52 Other Service by Contract	5,000
533.70 Legal Notices, Advertising	2,000
533.85 Photocopy Services	3,000
533.95 Conferences & Training	3,000
534.31 Energy Assistance	400,000
534.44 Stipend	<u>1,500</u>
Total	500,000
Increased Revenue:	
331.82 HHS-HM Energy Assist Prog	<u>500,000</u>
Total	500,000

REASON: See Attached

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

LIHEAP - CARES ACT

The U.S. Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Community Services (OCS), Division of Energy Assistance (DEA), released \$900M in supplemental funding for the Low-Income Home Energy Assistance Program (LIHEAP) for FY20.

These funds were appropriated under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to help "prevent, prepare for, or respond to" home energy needs surrounding the national emergency. These funds, passed through to the Illinois Department of Commerce and Economic Opportunity, may be used for any purpose normally authorized under the federal LIHEAP statute including heating, cooling, crisis, weatherization assistance, case management for the reduction of home energy burden and administrative costs.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 857 LIHEAP CARES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	500,000	500,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	500,000	500,000

EXPLANATION: SEE ATTACHED

DATE SUBMITTED:	AUTHORIZED SIGNATURE	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: DATE:

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-857-511.03 REG. FULL-TIME EMPLOYEES	0	0	45,000	45,000
075-857-511.05 TEMP. SALARIES & WAGES	0	0	15,000	15,000
075-857-522.01 STATIONERY & PRINTING	0	0	1,000	1,000
075-857-522.02 OFFICE SUPPLIES	0	0	2,500	2,500
075-857-522.06 POSTAGE, UPS, FED EXPRESS	0	0	1,000	1,000
075-857-522.15 GASOLINE & OIL	0	0	1,000	1,000
075-857-522.44 EQUIPMENT LESS THAN \$5000	0	0	5,000	5,000
075-857-533.07 PROFESSIONAL SERVICES	0	0	5,000	5,000
075-857-533.29 COMPUTER/INF TCH SERVICES	0	0	5,000	5,000
075-857-533.33 TELEPHONE SERVICE	0	0	2,500	2,500
075-857-533.42 EQUIPMENT MAINTENANCE	0	0	2,500	2,500
075-857-533.52 OTHER SERVICE BY CONTRACT	0	0	5,000	5,000
075-857-533.70 LEGAL NOTICES, ADVERTISING	0	0	2,000	2,000
075-857-533.85 PHOTOCOPY SERVICES	0	0	3,000	3,000
075-857-533.95 CONFERENCES & TRAINING	0	0	3,000	3,000
075-857-534.31 ENERGY ASSISTANCE	0	0	400,000	400,000
075-857-534.44 STIPEND	0	0	1,500	1,500
TOTALS	0	0	500,000	500,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-857-331.82 HHS-HM ENERGY ASSIST PROG	0	0	500,000	500,000
TOTALS	0	0	500,000	500,000

RESOLUTION NO. 2020-181

BUDGET AMENDMENT 20-00038

July 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00038

Fund: 075 Regional Planning Comm
Dept. 878 Land Use Inventory

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Reg. Full-Time Employees	103,500
511.05 Temp Salaries & Wages	10,000
522.02 Office Supplies	7,000
522.15 Gasoline & Oil	3,000
522.44 Equipment Less than \$5000	20,000
522.93 Operational Supplies	10,000
533.07 Professional Services	5,000
533.12 Job-Required Travel Exp	5,000
533.29 Computer/Inf Tch Services	15,000
533.85 Photocopy Services	1,500
533.95 Conferences & Training	10,000
Total	190,000
Increased Revenue:	
334.52 IDOT-ST Planning & Resrch	<u>190,000</u>
Total	190,000

REASON: See Attached

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

Reason for Amendment:

Regional Planning Commission CUUATS staff need more detailed and consistent data about the physical and financial characteristics of existing land uses in order to establish the relationships used to predict future uses. Establishing a consistent land use data set for the Champaign Urbana Urbanized Area—and in particular, the City of Champaign, City of Urbana, and Village of Savoy—would allow for more accurate land use and transportation modeling. The results of the updated model will be in the next Long Range Transportation Plan update, which will likely begin during 2021.

Goals and Objectives

1. Establish a consistent, accurate database of existing land use data for use in modeling.
2. Update the parcel-based model to prepare it for use in the next Long Range Transportation Plan.
3. Develop web-based tools that can be used by the City of Champaign, City of Urbana, and Village of Savoy to update the land use database as uses change.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 878 LAND USE INVENTORY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	190,000	190,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	190,000	190,000

EXPLANATION: SEE ATTACHED.

DATE SUBMITTED: _____ AUTHORIZED SIGNATURE _____ ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-878-511.03 REG. FULL-TIME EMPLOYEES	0	0	103,500	103,500
075-878-511.05 TEMP. SALARIES & WAGES	0	0	10,000	10,000
075-878-522.02 OFFICE SUPPLIES	0	0	7,000	7,000
075-878-522.15 GASOLINE & OIL	0	0	3,000	3,000
075-878-522.44 EQUIPMENT LESS THAN \$5000	0	0	20,000	20,000
075-878-522.93 OPERATIONAL SUPPLIES	0	0	10,000	10,000
075-878-533.07 PROFESSIONAL SERVICES	0	0	5,000	5,000
075-878-533.12 JOB-REQUIRED TRAVEL EXP	0	0	5,000	5,000
075-878-533.29 COMPUTER/INF TCH SERVICES	0	0	15,000	15,000
075-878-533.85 PHOTOCOPY SERVICES	0	0	1,500	1,500
075-878-533.95 CONFERENCES & TRAINING	0	0	10,000	10,000
TOTALS	0	0	190,000	190,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-878-334.52 IDOT-ST PLANNING & RESRCH	0	0	190,000	190,000
TOTALS	0	0	190,000	190,000

RESOLUTION NO. 2020-182

BUDGET AMENDMENT 20-00039

July 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00039

Fund: 075 Regional Planning Comm
Dept. 879 Systemic Safety Eval Tool

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Reg. Full-Time Employees	137,500
511.05 Temp Salaries & Wages	10,000
522.02 Office Supplies	7,000
522.15 Gasoline & Oil	3,000
522.44 Equipment Less than \$5000	5,000
522.93 Operational Supplies	5,000
533.07 Professional Services	3,000
533.12 Job-Required Travel Exp	5,000
533.29 Computer/Inf Tch Services	15,000
533.85 Photocopy Services	1,500
533.95 Conferences & Training	3,000
Total	195,000
Increased Revenue:	
334.52 IDOT-ST Planning & Resrch	185,000
385.32 From Highway Depts 60/62	<u>10,000</u>
Total	195,000

REASON: See Attached

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

Reason for amendment:

The Systemic Safety Evaluation Tool (SSET) will be a web application that allows state, county, and municipal engineers to evaluate systemic crash risks, explore potential countermeasures, and estimate the benefits and costs of safety improvement projects, using the Champaign County Highway Department roadway network as a demonstration project. Using a systemic approach to conduct safety assessment, SSET will allow the engineers to identify projects with the greatest potential safety impact and will streamline the process of preparing supporting documents for Highway Safety Improvement Program (HSIP) funding. SSET will address the limitations of the existing site-specific safety analysis approach and provide a tool that integrates data management, data analytics, visualization, and report generation. SSET will allow state and local governments to be nimbler in responding to safety priorities and expand their ability to make informed and effective safety investment decisions.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 879 SYSTEMIC SAFETY EVAL TOOL

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	195,000	195,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	195,000	195,000

EXPLANATION: SEE ATTACHED.

DATE SUBMITTED: _____ AUTHORIZED SIGNATURE _____ ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-879-511.03 REG. FULL-TIME EMPLOYEES	0	0	137,500	137,500
075-879-511.05 TEMP. SALARIES & WAGES	0	0	10,000	10,000
075-879-522.02 OFFICE SUPPLIES	0	0	7,000	7,000
075-879-522.15 GASOLINE & OIL	0	0	3,000	3,000
075-879-522.44 EQUIPMENT LESS THAN \$5000	0	0	5,000	5,000
075-879-522.93 OPERATIONAL SUPPLIES	0	0	5,000	5,000
075-879-533.07 PROFESSIONAL SERVICES	0	0	3,000	3,000
075-879-533.12 JOB-REQUIRED TRAVEL EXP	0	0	5,000	5,000
075-879-533.29 COMPUTER/INF TCH SERVICES	0	0	15,000	15,000
075-879-533.85 PHOTOCOPY SERVICES	0	0	1,500	1,500
075-879-533.95 CONFERENCES & TRAINING	0	0	3,000	3,000
TOTALS	0	0	195,000	195,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-879-334.52 IDOT-ST PLANNING & RESRCH	0	0	185,000	185,000
075-879-385.32 FROM HIGHWAY DEPTS 60/62	0	0	10,000	10,000
TOTALS	0	0	195,000	195,000

RESOLUTION NO. 2020-183

BUDGET AMENDMENT 20-00040

July 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00040

Fund: 075 Regional Planning Comm
Dept. 877 FL Ave Corridor Study

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Reg. Full-Time Employees	55,500
511.05 Temp Salaries & Wages	5,000
522.02 Office Supplies	2,000
522.15 Gasoline & Oil	1,500
522.44 Equipment Less than \$5000	10,000
522.93 Operational Supplies	4,500
533.07 Professional Services	3,000
533.12 Job-Required Travel Exp	1,000
533.29 Computer/Inf Tch Services	3,300
533.85 Photocopy Services	1,200
533.95 Conferences & Training	<u>3,500</u>
Total	90,500
Increased Revenue:	
334.52 IDOT-ST Planning & Resrch	<u>90,500</u>
Total	90,500

REASON: See Attached

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

Reason for Amendment:

The Florida Avenue Corridor Study will evaluate 1.12 miles of Florida Avenue in the City of Urbana (2017 population: 42,141) in Central Illinois. The goal of this study is to identify and coordinate multimodal infrastructure improvements to increase safety and mobility in this high-priority, high-traffic location situated between the City of Urbana and the University of Illinois flagship campus in Urbana-Champaign. Several regional destinations are located within or adjacent to the corridor including the University's Division I athletic facilities, the University President's residence, a university housing complex, a historic residential neighborhood, and an 11-acre public park.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 877 FL AVE CORRIDOR STUDY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	90,500	90,500

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	90,500	90,500

EXPLANATION: SEE ATTACHED

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-877-511.03 REG. FULL-TIME EMPLOYEES	0	0	55,500	55,500
075-877-511.05 TEMP. SALARIES & WAGES	0	0	5,000	5,000
075-877-522.02 OFFICE SUPPLIES	0	0	2,000	2,000
075-877-522.15 GASOLINE & OIL	0	0	1,500	1,500
075-877-522.44 EQUIPMENT LESS THAN \$5000	0	0	10,000	10,000
075-877-522.93 OPERATIONAL SUPPLIES	0	0	4,500	4,500
075-877-533.07 PROFESSIONAL SERVICES	0	0	3,000	3,000
075-877-533.12 JOB-REQUIRED TRAVEL EXP	0	0	1,000	1,000
075-877-533.29 COMPUTER/INF TCH SERVICES	0	0	3,300	3,300
075-877-533.85 PHOTOCOPY SERVICES	0	0	1,200	1,200
075-877-533.95 CONFERENCES & TRAINING	0	0	3,500	3,500
TOTALS	0	0	90,500	90,500

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-877-334.52 IDOT-ST PLANNING & RESRCH	0	0	90,500	90,500
TOTALS	0	0	90,500	90,500



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Honorable Members of the Champaign County Board
From: Tami Ogden, Deputy Director of Finance
Date: June 17, 2020
Subject: Proposed BayWa Prairie Solar Project and the Application of Retailer's Occupation Tax (ROT) or Use Tax

Champaign County has had ongoing discussions regarding entering into an Intergovernmental Agreement for the extension of the Douglas County Enterprise Zone boundaries; thereby allowing for a tax exemption on building materials used in the construction and development of the BayWa Prairie Solar Project. In order to determine the impact of the potential loss of sales/use tax revenue based on newly enacted state legislation, commonly referred to as Level the Playing Field, further clarification was necessary. Whereas, under the current law Use Tax would apply on the sale of project materials, there was concern that under the new legislation there could be a significant loss of local sales tax revenue to Champaign County if the Enterprise Zone extension was granted.

In January, Champaign County consulted with legal counsel from the Illinois Department of Revenue (IDOR) and confirmed that following the effective date of the new legislation, ROT rather than Use Tax would apply on the sale of building materials where the product was delivered if the retailer was not located in Illinois. Based on material costs provided by BayWa, Champaign County estimated ROT would net approximately \$3 million, with \$1.8 million going to the County and an additional \$1.2 million to the Champaign County schools. In April, the County reached out to IDOR via email for additional clarification regarding the issue, and received the following response, "The type of tax that your materials will be subject to will depend on if the remote retailer has an economic or physical nexus as you mentioned."

A joint call between Champaign County, IDOR, and representatives from BayWa and Douglas County on June 10, provided additional insight. Per IDOR, newly enacted legislation will require ROT be paid if a remote retailer does not have a presence in Illinois. Presence is considered physical or an agent or representative operating within the State under the authority of the retailer or its subsidiary.

Although a manufacturer has not yet been identified for the Prairie Solar Project, it is most likely the retailer will have an agent or representative located in Illinois due to the nature of the materials, predominantly solar panels and racking; thereby triggering the application of Use Tax rather than ROT. The loss of Use Tax revenue to Champaign County is insignificant as 80% first goes to the State, with a series of distribution formulas applying to the remaining 20%, prior to the balance being allocated on a per capita basis.

RECOMMENDED ACTION

The Champaign County Board approves An Ordinance Authorizing Participation in the Douglas County Enterprise Zone and the Douglas County Enterprise Zone Intergovernmental Agreement.

ORDINANCE NO. 2020-11

**AN ORDINANCE AUTHORIZING PARTICIPATION
IN THE DOUGLAS COUNTY ENTERPRISE ZONE
COUNTY OF CHAMPAIGN
-ENTERPRISE ZONE DESIGNATION-
-BOUNDARY AMENDMENT-
-PROPERTY TAX ABATEMENT-**

WHEREAS, the Illinois General Assembly passed Senate Bill 3616 as amended on May 31, 2012, and, which was signed into law by the Governor on August 7, 2012, thereby amending the Illinois Enterprise Zone Act (20 ILCS 655/1 et. seq.), hereafter referred to as “the Act”, under the provisions of Public Act 97-905; and,

WHEREAS, the Illinois General Assembly also passed Senate Bill 20 as amended on May 31, 2013, and, which was signed into law by the Governor on July 25, 2013, as Public Act 98-109, portions of which clarified Enterprise Zone related legislation contained in Public Act 97-905 and the Act; and,

WHEREAS, The Douglas County Enterprise Zone was approved by the Illinois Enterprise Zone Board and certified by the Illinois Department of Commerce and Economic Opportunity (the Department),

WHEREAS, The Douglas County Enterprise Zone will be in effect for 15 years beginning on January 1, 2018, subject to review by the Board after the 13th year of existence for another ten year designation beginning on the expiration date of the Zone; and,

WHEREAS, a Public Hearing was held on February 5, 2020 on the subject of adding new territory to the boundary of the Douglas County Enterprise Zone, hereafter known as “the Zone,” notice of which was duly advertised in the Tuscola Review on January 29, 2020; and,

WHEREAS, Enterprise Zones provide state and local incentives used to promote the economic growth of the area, to reduce unemployment, and to encourage expansion, rehabilitation, and new construction of structures within the Enterprise Zone; and,

WHEREAS, the County Board of Douglas County, the City Council of Arcola, the City Council of Newman, the City Council of Tuscola, the City Council of Villa Grove, the Board of Trustees of the Village of Arthur and the Board of Trustees of Village of Atwood, also referred to as the Designating Units of Government, have determined and concur that it is desirable and necessary for the region to add the County of Champaign as a new Designating Unit of Government and extend the boundaries of the Zone into unincorporated areas of Champaign County for the long term benefit and economic viability of the region; and,

WHEREAS, the Designating Units of Government find that the Enterprise Zone as described in Exhibits “A” and “B” is contiguous as defined in the Act; and,

WHEREAS, the Designating Units of Government find that the Enterprise Zone as described in Exhibit “A” shall comprise no more than 15 square miles of land, exclusive of waterways and lakes, as allowed by the Act; and,

WHEREAS, certain parts of the Enterprise Zone lie or will lie within the boundaries of the **COUNTY OF COUNTY OF CHAMPAIGN**; and,

WHEREAS, the County Board of the **COUNTY OF CHAMPAIGN** desires to designate an area within its jurisdiction as an Enterprise Zone as outlined in the attached Exhibit “A”, subject to the certification of the Zone by the Department in accordance with the Act; and

WHEREAS, the name of the Enterprise Zone shall remain the Douglas County Enterprise Zone,

NOW BE IT THEREFORE ORDAINED BY THE COUNTY BOARD CHAIRMAN AND THE COUNTY BOARD OF THE COUNTY OF CHAMPAIGN, ILLINOIS:

Section 1 – TERM. The term of the Zone will be for 15 years commencing on January 1, 2018, and ending at midnight on December 31, 2032, or until such time as the Zone has expired, been decertified by the Department or repealed by the General Assembly or by ordinance of the participating governmental entities, whichever is sooner. After the 13th year, the zone is subject to review by the state Enterprise Zone Board for an additional 10-year designation beginning on the expiration date of the Enterprise Zone. During the review process, the state Enterprise Zone Board shall consider the costs incurred by the State and units of local government as a result of tax benefits received by the enterprise zone before granting the extension. Upon approval of the state Enterprise Zone Board, the Zone may further be in effect for an additional 10 years beginning January 1, 2033.

Section 2 – PROPERTY TAX ABATEMENT. That commencing on or after January 1, 2018, taxes on real property levied by the **COUNTY OF CHAMPAIGN** shall be abated on property located within the boundary of the Enterprise Zone, as certified by the Department, and upon which new improvements have been constructed as described below. In no event shall any abatement of taxes on any parcel exceed the amount attributable to the construction of the improvements or the renovation or rehabilitation of existing improvements on such parcel.

A) DEFINITIONS

- 1) “Project Application” as defined herein is the written application for Douglas County Enterprise Zone benefits for job development and capital investment projects. The application must be completed by the company seeking benefits (or the company’s designated representative) and submitted to the Douglas County Enterprise Zone Administrator prior

to the initiation of construction for said project. The Application provides information necessary for the Administrator to verify eligibility for Enterprise Zone benefits including, but not limited to, property tax abatement and Sales Tax Exemption for Construction Materials in conjunction with the Illinois Department of Revenue processes and procedures in effect at the time of the Application.

- 2) “Memorandum of Understanding” or “MOU” as defined herein is the written agreement between the Douglas County Enterprise Zone Administrator, on behalf of the Taxing Bodies participating in the Douglas County Enterprise Zone property tax abatement program, and the Applicant receiving tax abatement. The MOU defines the terms and conditions by which abatement of real estate property tax is authorized.
- 3) “Industrial/Manufacturing Projects” as defined herein, are enterprises where the manufacturing or assembling of goods takes place.
- 4) “Logistic(s)/Distribution Center Projects” as defined herein, are warehousing and distribution enterprises that are engaged in the storage and/or packaging of goods and the transfer or transportation of products from a point of origin to a point of consumption.
- 5) “Office Projects” as defined herein are enterprises that are research oriented and that require a highly skilled workforce such as biotechnology, electronics, and/or professional services such as engineering, architecture, finance, law, and telemarketing companies.
- 6) “Retail/Commercial Companies” as described herein, are enterprises in the business of selling products or services in the following categories: Stores selling products to the general public or wholesale customers, restaurants, hotels/motels, and related concerns.
- 7) Exclusions - Retail/Commercial Companies engaged in the following categories of business below shall be ineligible for any property tax abatement as provided herein:
 - a) self-storage (mini warehouse facilities)
 - b) automobile service station
 - c) automatic or self-service coin operated car wash
 - d) commodity scrap processing
 - e) convenience food and beverage store
 - f) gasoline station
 - g) package liquor store
 - h) recycling facility
 - i) cash advance, pay day loan and title loan stores

j) adult entertainment venues including adult bookstores

8) Exclusions – Residential projects shall be ineligible for any benefits herein established in the Douglas Enterprise Zone.

B) Project Application Approval – No project shall be granted property tax abatement until or unless a Project Application has been submitted to the Administrator of the Douglas County Enterprise Zone, to ensure eligibility and qualifying criteria have been met.

Enterprise Zone Property Tax Abatement will not be granted if a project has begun construction prior to receiving approval of an Abatement request from the Administrator.

Applicants requesting Building Materials Exemption Certificates (BMEC) from the Administrator and the Illinois Department of Revenue will not receive benefits for materials purchased prior to the issuance of a BMEC by the Illinois Department of Revenue.

C) That commencing on or after May 1, 2020, taxes on real property levied by the **COUNTY OF CHAMPAIGN** shall be abated on property located within the Zone and upon which new improvements have been constructed according to the following schedule:

1) For taxes levied in the first year of abatement:	100%
2) For taxes levied in the second year of abatement:	80%
3) For taxes levied in the third year of abatement:	60%
4) For taxes levied in the fourth year of abatement:	40%
5) For taxes levied in the fifth year of abatement:	20%
6) For taxes levied in the sixth year and beyond:	0%

D) Said abatements shall be for five (5) consecutive years beginning with the real estate taxes payable in the year following the first full year of a facility's commercial operation after which said improvements have been made and fully assessed. Abatement for a specific project will cease after the fifth year or upon expiration, termination, or decertification of the Douglas County Enterprise Zone, whichever is sooner.

E) The above property tax abatements shall be applicable for eligible **OFFICE, INDUSTRIAL, MANUFACTURING AND LOGISTICS/DISTRIBUTION CENTER PROJECTS** for improvements to real property upon which new construction, improvements, renovation, or rehabilitation has been completed after May 1, 2020, and before the expiration, termination, or decertification of the Douglas County Enterprise Zone, whichever is sooner. Abatement shall only apply to the incremental increase in taxes assessed as a result of the project and its related improvements.

Questions as to the eligibility of a project and resulting improvements will be decided by the Douglas County Enterprise Zone Administrator, with advice and consent of the Enterprise Zone Advisory Board.

- F) Both a minimum capital investment of Two Hundred Thousand Dollars (\$200,000.00) and the creation and/or retention of at least one (1) full-time job are necessary for a parcel to receive real tax abatement as provided herein for eligible **OFFICE, INDUSTRIAL, MANUFACTURING AND LOGISTICS/ DISTRIBUTION CENTER**-based projects.
- G) That, with the adoption of this Ordinance, taxes on real property levied by the **COUNTY OF CHAMPAIGN** shall be abated on **RETAIL AND COMMERCIAL** property developments located within the Zone with the exception of those projects outlined in SECTION "2.A.7." above, and upon which new improvements have been constructed according to the following schedule:
- | | | |
|----|---|------|
| 1) | For taxes levied in the first year of abatement: | 100% |
| 2) | For taxes levied in the second year of abatement: | 50% |
| 3) | For taxes levied in the third year of abatement: | 25% |

Said abatements shall be for three (3) consecutive years beginning with the real estate taxes payable in the year following the first full year of a facility's commercial operation after which said improvements have been made and fully assessed. Abatement for a specific project will cease after the third year or upon expiration, termination, or decertification of the Douglas County Enterprise Zone, whichever is sooner.

- H) The above property tax abatements shall be applicable for eligible **RETAIL AND COMMERCIAL** projects involving real property upon which construction, improvements, renovation or rehabilitation which results in an increase in the Equalized Assessed Valuation of at least \$15,000 has been completed after May 1, 2020 and prior to the expiration, termination or decertification of the Douglas County Enterprise Zone.

Questions as to the eligibility of a project will be decided by the Enterprise Zone Administrator, with advice and consent of the Enterprise Zone Advisory Board.

- I) Regulatory and Legal Compliance. The Companies receiving Douglas County Enterprise Zone property tax abatement shall comply with all federal, state and local environmental laws and regulations. Failure to comply shall be as determined by the Taxing Bodies and shall not require formal action or findings by any governmental agency or court.

- J) Entities meeting abatement qualification criteria outlined above must enter into a Memorandum of Understanding with the Douglas County Enterprise Zone through its Enterprise Zone Administrator, outlining projected job creation and/or job retention numbers and capital investment for the eligible Non-Residential-based projects as defined in Section 2.A above. Said Administrator is hereby authorized to enter such agreements on behalf of the Douglas County Enterprise Zone.
- 1) Entities receiving property tax abatement for eligible projects must agree to maintain a minimum of 75% of the employment levels at that location as described in the Memorandum of Understanding for the term of abatement. At the discretion of the Douglas County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, failure to maintain a minimum of 75% of the employment levels during the agreement period may result in the immediate termination of remaining abatement and/or the pro-rata repayment of previously abated real property taxes to the applicable taxing districts.
 - 2) The Administrator of the Douglas County Enterprise Zone will annually monitor the performance of the eligible recipients of property tax abatement in order to ensure that job and investment projections as well as changes in equalized assessed valuation outlined in the Memorandum of Understanding are being met.
 - 3) The Douglas County Enterprise Zone Administrator will also inform the entity of required state of Illinois reporting requirements. Failure to report Enterprise Zone benefits as required by the Illinois Department of Revenue, and/or other state agencies, as may be dictated by state statute, may result in termination of all locally designated Douglas County Enterprise Zone benefits.
 - 4) The Administrator of the Douglas County Enterprise Zone, with advice and consent of the Enterprise Zone Advisory Board, may elect to waive enforcement of any performance measures outlined in the Memorandum of Understanding based on a finding that the waiver is necessary to avert an imminent, demonstrable, and material hardship to the entity that may result in such entity's insolvency or discharge of workers.

Section 3 – NO ASSIGNMENT OR TRANSFER. Douglas County Enterprise Zone property tax abatement shall be specifically granted to the Applicant and may not be re-assigned or transferred without a Written Notice of Transfer Request being submitted to the Douglas County Enterprise Zone Administrator. In the event that the Applicant desires to transfer or assign any or all of its ownership of the subject property where the business located thereon, the transferee shall submit correspondence to the Douglas County Enterprise Zone

Administrator requesting transfer of the abatement to the new owner for the time remaining on the abatement.

The Douglas County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, shall review the taxpayer's request to transfer said abatement, and determine the taxpayer's eligibility for such transfer, subject to the terms and conditions of Section 2 above as well as compliance with the Act. The Douglas County Enterprise Zone Administrator shall notify the affected taxing bodies that such a request has been made and the action taken by the Administrator to address the transfer request.

Section 4 – ADMINISTRATION. By agreement of the joint applicants of the County Board of Douglas County, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County Board of Champaign County the Administrator of the Douglas County Enterprise Zone will be the Executive Director of the Tuscola Chamber and Economic Development, Inc. or other qualified party as determined from time to time by completing a Request For Qualifications process conducted by the Enterprise Zone Advisory Board in accordance with the Illinois Enterprise Zone Act and Regulations. Administration of the Zone will be carried out as described in the Enterprise Zone Intergovernmental Agreement between the County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County of Champaign.

Section 5 – ADMINISTRATION FEES. Applicant Fees - As allowed by the Act, the Administrator of the Douglas County Enterprise Zone is hereby authorized to collect a Zone Administration Fee from the Applicant for the issuance of Building Material Exemption Certificates in order to offset the management and operational costs associated with the Administration of the Zone. Said fee shall be equal to .5 percent (1/2%) of the documented cost of building materials for each project up to a maximum of \$50,000 per Certificate (20 ILCS 655/8.2c). The Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, may also elect to collect a processing fee for related Enterprise Zone activities such as boundary amendment applications, technical correction applications, and/or other applications resulting in an amendment to the Zone or Zone operating procedures, which may change from time to time. At no time will all fees combined, related to a single project, exceed \$50,000 or such amount as may be stipulated in state statute. The **COUNTY OF CHAMPAIGN** shall have no liability for payment of such fee on behalf of the Applicant.

Section 6 – TAX INCREMENT FINANCING DISTRICT OR REDEVELOPMENT AREA OVERLAY. In the event that a Tax Increment Financing (TIF) District or redevelopment district or project area (20 ILCS 655/5.4.1) is, will be, or has been created by a municipality under Division 74.4 of the Illinois Municipal Code, and said redevelopment project area contains property that is located in an enterprise zone, and the municipality adopts an enterprise zone designating ordinance pursuant to Section 5.4 of the Act specifically concerning the abatement of taxes on property, as in Section 2 above, located within a redevelopment project area created pursuant to Division 74.4 of the Illinois Municipal Code, and the Department certifies the Ordinance, then the

property that is located in both the enterprise zone and the redevelopment project area or TIF District shall not be eligible for the abatement of taxes under Section 18-170 of the Illinois Property Tax Code.

Section 7 – LOCAL SOURCING STATEMENT. The Designating Units of Government encourage companies receiving Douglas County Enterprise Zone benefits, as provided herein, to utilize local labor and to purchase building materials locally.

Section 8 – CONFLICTING LANGUAGE. All Ordinances or parts of Ordinances conflicting with any provisions of this Ordinance shall be and are hereby repealed.

Section 9 – EFFECTIVE DATE. This Ordinance shall be in effect from the date of and after its passage, approval and recording and upon certification of the new Enterprise Zone designation by the Illinois Department of Commerce and Economic Opportunity, according to law. Failure to receive certification of the Zone by the Department will render this Ordinance null and void.

PRESENTED, PASSED, APPROVED AND RECORDED this 23rd day of July, 2020.

Attest:

Aaron Ammons, County Clerk
and *Ex-Officio* Clerk of the
Champaign County Board

Lorraine Cowart, Vice-Chair
Champaign County Board

Approved:

Darlene A. Kloeppel, County Executive
Date: _____

EXHIBIT "A"

Enterprise Zone Boundary Definition

The enterprise zone consists of the following parcel numbers in Douglas County:

Parcel Identification Numbers (PINs) for the enterprise zone covering property in Arcola Township but not within City of Arcola corporate limits:

01-08-15-000-006	01-08-15-300-008	01-08-21-200-002	01-08-22-100-002	01-08-22-100-012
01-08-15-300-001	01-08-15-300-802	01-08-21-200-003	01-08-22-100-004	01-08-22-200-001
01-08-15-300-002	01-08-15-400-003	01-08-22-000-002	01-08-22-100-006	01-14-10-100-002
01-08-15-300-005	01-08-15-400-013	01-08-22-000-002	01-08-22-100-010	01-14-10-100-002
01-08-15-300-006	01-08-16-400-002	01-08-22-100-001	01-08-22-100-011	01-14-10-100-002

Additional PINs for the enterprise zone covering property within the City of Arcola:

01-14-03-100-001	01-14-03-400-007	01-14-04-201-058	01-14-04-417-046	01-14-04-430-018
01-14-03-100-002	01-14-03-400-008	01-14-04-314-007	01-14-04-418-010	01-14-04-430-019
01-14-03-100-003	01-14-03-400-010	01-14-04-314-021	01-14-04-418-014	01-14-04-430-021
01-14-03-100-016	01-14-03-400-011	01-14-04-402-005	01-14-04-418-015	01-14-04-430-022
01-14-03-100-017	01-14-03-400-014	01-14-04-403-017	01-14-04-419-007	01-14-04-430-023
01-14-03-100-018	01-14-03-400-019	01-14-04-409-007	01-14-04-419-008	01-14-04-430-024
01-14-03-301-001	01-14-03-400-021	01-14-04-409-010	01-14-04-423-009	01-14-04-430-025
01-14-03-301-002	01-14-03-400-022	01-14-04-409-011	01-14-04-423-010	01-14-04-430-026
01-14-03-301-006	01-14-03-400-023	01-14-04-410-005	01-14-04-423-014	01-14-04-435-022
01-14-03-301-008	01-14-03-400-026	01-14-04-410-016	01-14-04-423-015	01-14-04-435-026
01-14-03-303-001	01-14-03-400-029	01-14-04-410-017	01-14-04-423-016	01-14-04-436-001
01-14-03-310-009	01-14-03-400-032	01-14-04-410-018	01-14-04-424-002	01-14-04-437-001
01-14-03-310-010	01-14-03-400-033	01-14-04-410-019	01-14-04-424-003	01-14-04-438-001
01-14-03-310-011	01-14-03-400-035	01-14-04-416-012	01-14-04-424-006	01-14-04-439-002
01-14-03-310-012	01-14-03-400-036	01-14-04-416-016	01-14-04-424-012	01-14-04-440-001
01-14-03-310-013	01-14-03-400-037	01-14-04-416-023	01-14-04-424-013	01-14-09-100-007
01-14-03-310-017	01-14-03-400-040	01-14-04-416-024	01-14-04-424-014	01-14-09-100-011
01-14-03-311-001	01-14-03-400-041	01-14-04-417-004	01-14-04-424-015	01-14-09-100-012
01-14-03-311-006	01-14-03-400-043	01-14-04-417-009	01-14-04-424-016	01-14-09-100-016
01-14-03-311-007	01-14-03-400-044	01-14-04-417-010	01-14-04-424-017	01-14-09-100-019
01-14-03-311-008	01-14-03-400-047	01-14-04-417-013	01-14-04-424-024	01-14-09-100-020
01-14-03-311-009	01-14-03-400-048	01-14-04-417-014	01-14-04-424-031	01-14-09-100-021
01-14-03-311-010	01-14-03-400-049	01-14-04-417-021	01-14-04-424-032	01-14-09-200-010
01-14-03-311-011	01-14-03-400-050	01-14-04-417-025	01-14-04-424-033	01-14-09-200-011

Additional PINs for the enterprise zone covering property within the City of Arcola
(continued):

01-14-03-311-013	01-14-03-400-051	01-14-04-417-026	01-14-04-424-034	01-14-09-201-007
01-14-03-311-014	01-14-03-400-053	01-14-04-417-030	01-14-04-425-001	01-14-09-201-008
01-14-03-311-015	01-14-03-400-054	01-14-04-417-033	01-14-04-425-002	01-14-09-203-001
01-14-03-313-018	01-14-03-400-055	01-14-04-417-034	01-14-04-425-003	01-14-09-203-002
01-14-03-313-018	01-14-03-400-058	01-14-04-417-035	01-14-04-425-004	01-14-09-203-003
01-14-03-313-018	01-14-03-400-059	01-14-04-417-037	01-14-04-425-005	01-14-09-203-004
01-14-03-313-018	01-14-03-405-060	01-14-04-417-038	01-14-04-425-006	01-14-09-203-005
01-14-03-313-019	01-14-04-000-002	01-14-04-417-039	01-14-04-425-007	01-14-09-203-008
01-14-03-313-020	01-14-04-000-004	01-14-04-417-041	01-14-04-425-008	01-14-09-203-009
01-14-03-313-020	01-14-04-201-015	01-14-04-417-042	01-14-04-426-001	01-14-09-203-013
01-14-03-400-003	01-14-04-201-020	01-14-04-417-043	01-14-04-426-002	01-14-09-203-014
01-14-03-400-005	01-14-04-201-048	01-14-04-417-044	01-14-04-430-004	01-14-09-203-015
01-14-03-400-006	01-14-04-201-049	01-14-04-417-045	01-14-04-430-009	01-14-09-204-002
01-14-09-204-003	01-14-09-206-003	01-14-10-100-015	01-14-10-200-004	01-14-10-201-016
01-14-09-204-004	01-14-09-206-004	01-14-10-100-016	01-14-10-200-008	01-14-10-201-017
01-14-09-204-005	01-14-09-206-005	01-14-10-100-017	01-14-10-200-009	01-14-10-201-018
01-14-09-204-010	01-14-09-207-003	01-14-10-100-018	01-14-10-201-002	01-14-10-201-019
01-14-09-204-011	01-14-09-214-005	01-14-10-100-019	01-14-10-201-006	01-14-10-201-020
01-14-09-205-001	01-14-10-100-005	01-14-10-100-021	01-14-10-201-008	01-14-10-201-022
01-14-09-205-002	01-14-10-100-007	01-14-10-100-025	01-14-10-201-009	01-14-10-201-024
01-14-09-205-003	01-14-10-100-009	01-14-10-100-026	01-14-10-201-010	01-14-10-201-026
01-14-09-205-005	01-14-10-100-011	01-14-10-100-027	01-14-10-201-011	
01-14-09-205-006	01-14-10-100-012	01-14-10-100-028	01-14-10-201-012	
01-14-09-206-001	01-14-10-100-013	01-14-10-100-030	01-14-10-201-013	
01-14-09-206-002	01-14-10-100-014	01-14-10-100-031	01-14-10-201-014	

Additional PINs for the enterprise zone include the following connecting strip parcels of the Canadian National railroad right-of-way as connecting properties from the City of Arcola corporate limits to the northern border of Arcola Township at the unincorporated area of Galton:

0828501002	0828501001	0815501001
0833501002	0821501001	0822000002
0833501001	0822501002	0815501002

Additional PINs for the enterprise zone include the following connecting strip parcels along the Canadian National railroad right-of-way as connecting properties from Arcola Township at the unincorporated area of Galton to property within the City of Tuscola corporate limits:

0810501001	0803501003
0810501002	0803501002
0803501001	

Additional PINs for the enterprise zone covering property within the City of Tuscola that are connected to the previous properties by the Union Pacific railroad right-of-way:

09-02-34-101-001	09-02-34-127-001	09-02-34-317-001	09-02-34-405-003	09-08-02-200-028
09-02-34-101-002	09-02-34-132-001	09-02-34-317-002	09-02-34-405-005	09-08-02-200-029
09-02-34-101-003	09-02-34-132-002	09-02-34-317-003	09-02-34-405-005	09-08-02-200-030
09-02-34-101-004	09-02-34-132-003	09-02-34-317-004	09-02-34-405-005	09-08-02-200-031
09-02-34-106-001	09-02-34-132-004	09-02-34-323-005	09-02-34-438-001	09-08-02-200-032
09-02-34-106-002	09-02-34-132-007	09-02-34-323-006	09-02-34-438-001	09-08-02-200-033
09-02-34-106-003	09-02-34-137-005	09-02-34-323-007	09-02-35-300-001	09-08-02-200-034
09-02-34-106-004	09-02-34-230-001	09-02-34-323-008	09-02-35-300-003	09-08-02-200-043
09-02-34-106-005	09-02-34-230-002	09-02-34-329-001	09-02-35-400-005	09-08-02-200-044
09-02-34-106-006	09-02-34-230-003	09-02-34-335-001	09-08-01-100-001	09-08-02-200-048
09-02-34-107-002	09-02-34-230-004	09-02-34-403-007	09-08-01-100-005	09-08-02-200-049
09-02-34-111-001	09-02-34-231-020	09-02-34-404-001	09-08-02-200-008	09-08-02-200-050
09-02-34-111-002	09-02-34-231-021	09-02-34-404-002	09-08-02-200-009	09-08-02-200-051
09-02-34-111-003	09-02-34-306-001	09-02-34-404-003	09-08-02-200-013	09-08-02-200-052
09-02-34-111-004	09-02-34-306-002	09-02-34-404-004	09-08-02-200-015	09-08-02-200-053
09-02-34-116-001	09-02-34-306-003	09-02-34-404-004	09-08-02-200-017	09-08-02-200-054
09-02-34-117-001	09-02-34-306-004	09-02-34-404-005	09-08-02-200-020	
09-02-34-117-002	09-02-34-306-005	09-02-34-404-006	09-08-02-200-021	
09-02-34-122-001	09-02-34-306-006	09-02-34-405-001	09-08-02-200-022	
09-02-34-122-002	09-02-34-306-007	09-02-34-405-002	09-08-02-200-027	

(continued)

PINs for the enterprise zone covering properties in Tuscola Township located outside the City of Tuscola corporate boundaries and connected to previously listed parcels within the corporate limits of the City of Tuscola:

09-02-30-300-002	09-02-32-100-005	09-02-33-300-004	09-08-02-200-045	09-08-05-100-009
09-02-30-400-001	09-02-32-100-006	09-02-33-300-005	09-08-02-200-046	09-08-05-100-010
09-02-31-100-005	09-02-32-100-007	09-02-33-400-005	09-08-03-100-002	09-08-05-100-011
09-02-31-200-001	09-02-32-200-001	09-02-33-400-007	09-08-03-100-003	09-08-05-200-001
09-02-31-200-002	09-02-32-200-002	09-02-33-400-008	09-08-03-100-007	09-08-05-200-002
09-02-31-300-005	09-02-32-300-009	09-02-33-400-009	09-08-03-100-008	09-08-05-200-003
09-02-31-300-005	09-02-32-400-004	09-02-34-000-001	09-08-03-100-009	09-08-05-200-015
09-02-31-400-001	09-02-32-400-005	09-02-34-100-001	09-08-04-100-001	09-08-06-100-009
09-02-31-400-001	09-02-33-100-001	09-02-34-100-004	09-08-04-100-006	09-08-06-100-010
09-02-31-400-002	09-02-33-100-002	09-02-34-100-005	09-08-04-200-001	09-08-06-100-011
09-02-31-400-003	09-02-33-100-003	09-02-35-300-004	09-08-04-200-001	09-08-06-200-002
09-02-31-400-004	09-02-33-100-004	09-02-35-300-007	09-08-04-200-003	09-08-06-200-007
09-02-31-400-004	09-02-33-200-001	09-02-35-300-033	09-08-04-200-004	09-08-06-200-013
09-02-32-100-001	09-02-33-200-004	09-02-35-300-036	09-08-04-200-006	09-08-06-200-014
09-02-32-100-002	09-02-33-300-001	09-02-35-300-037	09-08-05-100-001	
09-02-32-100-004	09-02-33-300-001	09-08-02-200-002	09-08-05-100-004	

Additional PINs for the enterprise zone include the following connecting strip parcels of the CSX Transportation railroad right-of-way in Tuscola Township which connect the west side of the corporate limits of the City of Tuscola running west to Garrett Township:

0807503002	0806503001	0805503003	0233503001
0807503001	0805503001	0804503001	0233503002
0807503003	0805503002	0804503002	

Additional PINs for the enterprise zone include the following connecting strip parcels of the CSX Transportation railroad right-of-way in Tuscola Township to Garrett Township:

0233504001	0232504004	0232504001
0231504001	0232504002	0233504002
0231504002	0232504003	0234501002

(continued)

Additional PINs in Garrett Township connecting to the connecting strip of the CSX Transportation railroad right-of-way to the enterprise zone and running adjacent to the east border of the Village of Atwood corporate limits:

05-01-25-300-002	05-01-25-400-003	05-01-31-300-012	05-01-36-200-009	05-01-36-401-009
05-01-25-300-003	05-01-25-400-005	05-01-35-400-012	05-01-36-200-010	05-01-36-401-009
05-01-25-300-004	05-01-25-400-006	05-01-35-400-015	05-01-36-300-002	05-01-36-401-010
05-01-25-300-005	05-01-25-400-007	05-01-36-100-001	05-01-36-300-005	05-01-36-401-010
05-01-25-300-006	05-01-25-400-008	05-01-36-100-002	05-01-36-300-006	05-01-36-403-006
05-01-25-300-007	05-01-31-100-003	05-01-36-100-010	05-01-36-300-006	05-01-36-403-006
05-01-25-300-008	05-01-31-100-004	05-01-36-100-010	05-01-36-300-007	05-01-36-403-006
05-01-25-300-009	05-01-31-300-004	05-01-36-100-011	05-01-36-300-008	05-07-01-200-001
05-01-25-300-010	05-01-31-300-005	05-01-36-200-006	05-01-36-400-001	
05-01-25-300-011	05-01-31-300-007	05-01-36-200-007	05-01-36-401-009	
05-01-25-300-012	05-01-31-300-011	05-01-36-200-008	05-01-36-401-009	

Additional PINs for the enterprise zone including the following parcels connected by the CSX Transportation railroad right-of-way connecting properties in Garrett Township to parcels located within the corporate limits of the Village of Atwood:

0135504004	0133504004	0135504001	0132504002	0131504003
0136504002	0134504003	0134504001	0131504004	
0134504002	0135504002	0132504004	0132504003	
0136504004	0134504004	0133504003	0132504001	

Additional PINs connected to the above listed parcels for the enterprise zone covering properties located within the Village of Atwood:

05-01-31-101-001	05-01-31-103-023	05-01-31-110-013	05-01-31-301-009	05-01-31-313-019
05-01-31-101-003	05-01-31-106-001	05-01-31-110-014	05-01-31-301-010	05-01-31-313-020
05-01-31-101-004	05-01-31-106-002	05-01-31-110-015	05-01-31-301-011	05-01-31-313-023
05-01-31-101-005	05-01-31-106-003	05-01-31-110-016	05-01-31-305-001	05-07-06-200-005
05-01-31-101-006	05-01-31-106-004	05-01-31-110-017	05-01-31-305-002	05-07-06-200-006
05-01-31-101-017	05-01-31-106-005	05-01-31-110-018	05-01-31-305-003	05-07-06-200-008
05-01-31-101-018	05-01-31-106-006	05-01-31-110-019	05-01-31-305-015	05-07-06-200-009
05-01-31-103-001	05-01-31-106-013	05-01-31-113-004	05-01-31-305-016	05-07-06-200-010
05-01-31-103-002	05-01-31-110-001	05-01-31-114-003	05-01-31-309-001	05-07-06-200-013
05-01-31-103-003	05-01-31-110-004	05-01-31-114-004	05-01-31-309-002	05-07-06-200-015
05-01-31-103-004	05-01-31-110-005	05-01-31-114-005	05-01-31-309-003	05-07-06-200-016
05-01-31-103-005	05-01-31-110-006	05-01-31-300-010	05-01-31-313-009	05-07-06-200-018
05-01-31-103-007	05-01-31-110-007	05-01-31-301-001	05-01-31-313-010	05-07-06-200-019
05-01-31-103-008	05-01-31-110-010	05-01-31-301-007	05-01-31-313-015	05-07-06-200-027

05-01-31-103-009	05-01-31-110-011	05-01-31-301-008	05-01-31-313-018	05-07-06-200-028
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Additional PIN for the enterprise zone including the following parcel in Garrett Township along the Union Pacific railroad connecting properties in southwest Tuscola Township to properties in northeast Bourbon Township: 712503001.

Additional PINs for the enterprise zone including the following parcels in Bourbon Township along the Union Pacific railroad right-of-way connecting the above property in Garrett Township to properties with the Village of Arthur corporate limits:

0721503001	0729503001	0721503003	0715503001	0722503001
0714503002	0720503001	0722503002	0714503001	0720503002
0730503003	0721503002	0714503004	0713503002	0713503001

Additional PINs for the enterprise zone covering properties within Bourbon Township and connected to the enterprise zone by the Union Pacific railroad right-of-way but located to the east of the Village of Arthur corporate limits:

02-07-30-200-004	02-07-30-200-014	02-07-30-200-025	02-07-31-200-028	02-07-32-100-008
02-07-30-200-007	02-07-30-200-015	02-07-30-200-026	02-07-31-200-029	02-07-32-100-009
02-07-30-200-008	02-07-30-200-017	02-07-30-400-004	02-07-31-200-032	
02-07-30-200-009	02-07-30-200-021	02-07-30-400-009	02-07-31-200-032	
02-07-30-200-010	02-07-30-200-022	02-07-30-400-010	02-07-31-200-032	
02-07-30-200-011	02-07-30-200-024	02-07-30-400-011	02-07-31-200-042	

(continued)

Properties in the within the Village of Arthur are connected to the enterprise zone by a connecting strip along the Union Pacific railroad right of way running east to west through the Village of Arthur. Additional PINs for the enterprise zone covering properties in the Village of Arthur corporate limits connected via this connecting strip:

02-07-30-000-003	02-07-30-103-007	02-07-30-105-006	02-07-30-109-004	02-07-30-306-010
02-07-30-100-003	02-07-30-103-008	02-07-30-106-002	02-07-30-109-006	02-07-30-306-017
02-07-30-100-006	02-07-30-103-009	02-07-30-106-003	02-07-30-110-004	02-07-30-306-022
02-07-30-100-008	02-07-30-104-003	02-07-30-106-006	02-07-30-301-001	02-07-30-306-023
02-07-30-100-014	02-07-30-104-006	02-07-30-106-008	02-07-30-301-002	02-07-30-314-001
02-07-30-100-015	02-07-30-104-007	02-07-30-106-009	02-07-30-301-003	02-07-30-314-002
02-07-30-100-016	02-07-30-104-019	02-07-30-106-010	02-07-30-302-001	02-07-30-314-003
02-07-30-100-017	02-07-30-104-020	02-07-30-107-001	02-07-30-302-003	02-07-30-314-004
02-07-30-100-018	02-07-30-104-022	02-07-30-107-002	02-07-30-302-004	02-07-30-314-005
02-07-30-100-021	02-07-30-104-024	02-07-30-107-003	02-07-30-302-005	02-07-30-314-008
02-07-30-100-024	02-07-30-104-025	02-07-30-107-004	02-07-30-302-006	02-07-30-314-017
02-07-30-100-025	02-07-30-104-027	02-07-30-107-005	02-07-30-303-001	02-07-30-314-018
02-07-30-100-026	02-07-30-104-029	02-07-30-107-006	02-07-30-303-002	02-07-30-400-002
02-07-30-100-027	02-07-30-104-031	02-07-30-107-007	02-07-30-303-005	02-07-30-400-007
02-07-30-100-028	02-07-30-104-032	02-07-30-108-001	02-07-30-303-006	02-07-30-400-008
02-07-30-100-029	02-07-30-104-033	02-07-30-108-004	02-07-30-304-001	02-07-31-200-012
02-07-30-100-030	02-07-30-104-034	02-07-30-108-005	02-07-30-304-002	02-07-31-200-015
02-07-30-100-031	02-07-30-104-035	02-07-30-108-006	02-07-30-304-003	02-07-31-200-017
02-07-30-100-032	02-07-30-104-038	02-07-30-108-008	02-07-30-304-004	02-07-31-200-018
02-07-30-100-033	02-07-30-104-039	02-07-30-108-009	02-07-30-304-005	02-07-31-200-030
02-07-30-100-034	02-07-30-104-040	02-07-30-108-010	02-07-30-305-001	02-07-31-200-031
02-07-30-100-035	02-07-30-104-040	02-07-30-108-012	02-07-30-305-002	02-07-31-200-046
02-07-30-103-001	02-07-30-104-041	02-07-30-108-013	02-07-30-305-003	02-07-31-200-049
02-07-30-103-002	02-07-30-105-003	02-07-30-108-014	02-07-30-305-004	02-07-31-200-050
02-07-30-103-003	02-07-30-105-003	02-07-30-108-015	02-07-30-305-005	08-10-12-100-011P
02-07-30-103-004	02-07-30-105-004	02-07-30-109-001	02-07-30-306-003	
02-07-30-103-005	02-07-30-105-004	02-07-30-109-002	02-07-30-306-004	
02-07-30-103-006	02-07-30-105-005	02-07-30-109-003	02-07-30-306-007	

Additional PINs for the enterprise zone includes the following CSX Transportation railroad right-of-way which connects enterprise zone property in the City of Tuscola and Tuscola Township to the northeast with properties in Camargo Township:

0331504001	0235504002
0331504002	0236504002

0235504001	0236504001
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Additional PINs for enterprise zone include the following properties as a connecting strip running northeast along the Union Pacific railroad right-of-way in Tuscola Township connecting properties in the City of Tuscola to Camargo Township:

0235503002	0236503001	0330503003
0235503003	0225503002	0319503001
0235503004	0225503001	0330503002

Additional PINs for the enterprise zone include the following properties in Camargo Township connected to the Union Pacific railroad right-of-way which connects to properties on the southwest edge of the City of Villa Grove corporate limits:

04-03-10-400-001	04-03-10-400-008
04-03-10-400-003	04-03-10-400-011
04-03-10-400-005	

Additional PINs for the Union Pacific railroad right-of-way which are a connecting strip from property in Camargo Township to the west with properties in the City of Villa Grove corporate limits:

0320503003	0317503001	0316503003	0310503002
0320503001	0316503001	0315503001	
0320503002	0316503002	0310503001	

Previous listed parcels connect the following additional PINs for the enterprise zone covering properties in the corporate limits of the City of Villa Grove:

04-03-03-200-011	04-03-10-209-001	04-03-10-214-004	04-03-10-220-002	04-03-10-226-007
04-03-03-200-014	04-03-10-209-002	04-03-10-214-005	04-03-10-220-003	04-03-10-226-010
04-03-03-400-061	04-03-10-209-003	04-03-10-214-006	04-03-10-220-004	04-03-10-226-011
04-03-03-418-001	04-03-10-209-006	04-03-10-214-007	04-03-10-220-005	04-03-10-234-006
04-03-03-418-002	04-03-10-209-007	04-03-10-214-011	04-03-10-220-006	04-03-10-400-004
04-03-03-418-003	04-03-10-209-009	04-03-10-214-015	04-03-10-220-013	04-03-10-400-007
04-03-03-418-004	04-03-10-209-010	04-03-10-214-016	04-03-10-220-014	04-03-14-101-001
04-03-03-418-005	04-03-10-209-011	04-03-10-214-017	04-03-10-220-016	04-03-14-101-002
04-03-03-418-006	04-03-10-209-012	04-03-10-214-018	04-03-10-220-017	04-03-14-101-003
04-03-03-418-007	04-03-10-209-013	04-03-10-215-001	04-03-10-220-019	04-03-14-101-004
04-03-03-419-002	04-03-10-210-001	04-03-10-215-002	04-03-10-220-021	04-03-14-101-005
04-03-10-204-001	04-03-10-210-005	04-03-10-215-003	04-03-10-220-022	04-03-14-101-007
04-03-10-204-002	04-03-10-210-008	04-03-10-215-004	04-03-10-220-023	04-03-14-101-008
04-03-10-204-003	04-03-10-210-009	04-03-10-215-005	04-03-10-221-001	04-03-14-102-001

04-03-10-204-004	04-03-10-210-012	04-03-10-215-006	04-03-10-221-002	04-03-14-102-002
04-03-10-204-005	04-03-10-210-013	04-03-10-215-007	04-03-10-221-005	04-03-14-102-003
04-03-10-204-006	04-03-10-210-016	04-03-10-215-008	04-03-10-221-006	04-03-14-102-004
04-03-10-204-007	04-03-10-210-017	04-03-10-215-009	04-03-10-221-008	04-03-34-220-006
04-03-10-205-001	04-03-10-210-018	04-03-10-215-011	04-03-10-221-009	04-03-34-220-007
04-03-10-205-002	04-03-10-210-022	04-03-10-215-012	04-03-10-221-010	04-03-34-221-003
04-03-10-205-005	04-03-10-214-001	04-03-10-215-013	04-03-10-221-011	04-03-34-221-004
04-03-10-205-006	04-03-10-214-002	04-03-10-215-016	04-03-10-221-014	04-03-34-400-006
04-03-10-205-007	04-03-10-214-003	04-03-10-220-001	04-03-10-221-015	

Additional PINs for the enterprise zone include the following properties along the CSX Transportation railroad right of way which connect properties in Tuscola Township to Camargo Township and to the Village of Camargo:

0332504001	0335504002
0332504002	0333504003

Additional PINs for the enterprise zone including the following properties adjacent to the CSX Transportation railroad right-of-way connecting corridor located in the Village of Camargo and Camargo Township:

04-03-34-400-003	04-03-34-409-001	04-03-34-404-001	04-03-34-404-011	04-03-34-411-012
04-03-34-404-018	04-03-34-409-002	04-03-34-404-002	04-03-34-404-012	04-03-34-411-013
04-03-34-404-019	04-03-34-409-005	04-03-34-404-003	04-03-34-404-013	04-03-34-411-014
04-03-34-404-020	04-03-34-409-006	04-03-34-404-004	04-03-34-404-014	04-03-34-411-015
04-03-34-404-021	04-03-34-410-001	04-03-34-404-005	04-03-34-404-015	04-03-34-411-016
04-03-34-407-001	04-03-34-411-001	04-03-34-404-006	04-03-34-411-005	04-03-34-411-017
04-03-34-407-002	04-03-34-411-002	04-03-34-404-007	04-03-34-411-007	04-03-34-411-018
04-03-34-407-004	04-03-34-411-003	04-03-34-404-008	04-03-34-411-008	04-03-34-411-019
04-03-34-407-005	04-03-10-400-006	04-03-34-404-009	04-03-34-411-009	
04-03-34-407-006	04-03-34-403-001	04-03-34-404-010	04-03-34-411-011	

Additional PINs for the enterprise zone include the following properties of CSX Transportation railroad right-of-way parcels in Camargo Township which connects the Village of Camargo to Murdock Township:

0336504001
0336504002
0335504002

Additional PINs for the enterprise zone include the following properties along the CSX Transportation railroad right-of-way connecting east Camargo Township to west Murdock Township:

0431504001	0432504002	0433504001	06-04-32-400-001	06-04-32-200-003
0431504002	0434504001	0433504002	06-04-32-401-001	06-04-32-200-002
0432504001	0434504002	06-04-29-400-007	06-04-32-401-007	06-04-32-200-001
07-04-35-300-002				

Additional PINs for the enterprise zone covering properties located in Murdock Township adjacent to the CSX Transportation railroad right-of-way connecting corridor:

06-04-34-300-004
06-04-34-400-008
06-04-34-400-009

Additional PINs for the enterprise zone include the following CSX Transportation railroad right-of-way in Newman Township which connects property in the Murdock Township to property within the City of Newman corporate limits:

0531504002	0436504001
0435504001	0436504002
0435504002	0531504001

Additional PINs for the enterprise zone covering properties within the City of Newman are connect to the previous parcels by the CSX Transportation railroad right-of-way connecting corridor:

07-12-05-100-022	07-12-05-100-030
07-12-05-100-028	07-12-05-100-031

Additional PINs for the enterprise zone include the following CSX Transportation railroad parcels connecting corridor properties on east side of the City of Newman to properties in east Newman Township:

0632504001
0632504002
0633504001

PINs for the enterprise zone covering properties in Newman Township to east of the City of Newman corporate boundaries connected to the enterprise zone by the CSX Transportation railroad connecting corridor:

07-04-35-100-007	07-05-31-400-009	07-06-33-300-004	07-12-05-100-026
07-05-31-400-002	07-05-31-400-010	07-12-05-100-023	
07-05-31-400-008	07-06-33-300-002	07-12-05-100-025	

Additional PINs for the enterprise zone covering railroad properties outside any corporate limits not otherwise listed:

0125300999	0136504003	0235300999
0131504002	0233501001	0235503001
0132504002	0234501001	0729503001

Additional PINs for the enterprise zone covering additional railroad within various corporate limits not otherwise listed:

0131504001	0234504001	0334504002	0730104999	1404439003
0133504002	0234504002	0335504001	0730303998	1404501001
0136504001	0310503003	0631504001	0730303999	1404501002
0234503001	0333504002	0631504002	0730503001	
0234503002	0334504001	0712503001	0730503002	

Properties in Piatt County and connected to the enterprise zone located within the corporate limits of the Village of Atwood.

Additional PINs for the enterprise zone covering properties within the Village of Atwood corporate limits and located within Piatt County:

07-00-04-000-031	07-00-04-000-024	07-00-04-000-028	07-00-04-000-022	07-00-04-000-018
07-00-04-000-029	07-00-04-000-025	07-00-04-000-030	07-00-04-000-023	07-00-04-000-020
07-00-04-000-027	07-00-04-000-026	07-00-04-000-033	07-00-04-000-021	07-00-04-000-019
07-00-04-000-014	07-00-04-000-015	07-00-04-000-017		

Additional PINs for the enterprise zone that are connected by the CSX Transportation railroad right-of way corridor passing east to west through the corporate limits of the Village of Atwood in Piatt County and connect the Village of Atwood to Garrett Township properties:

16-36-502-004	16-36-502-003

Additional PINs for the enterprise zone are these parcels in downtown Atwood connecting parcels in the Village of Atwood in Piatt County to the CSX Transportation railroad right-of-way connecting corridor through the Village of Atwood:

07-00-04-000-089-01	07-00-04-000-087-00	07-00-04-000-075-00	07-00-04-000-067-00
07-00-04-000-089-00	07-00-04-000-087-01	07-00-04-000-074-00	07-00-04-000-068-00
07-00-04-000-092-00	07-00-04-000-088-00	07-00-04-000-071-00	07-00-04-000-066-00
07-00-04-000-090-00	07-00-04-000-076-00	07-00-04-000-072-00	07-00-04-000-063-00
07-00-04-000-091-00	07-00-04-000-076-01	07-00-04-000-070-00	07-00-04-000-062-00
07-00-04-000-087-02	07-00-04-000-075-00	07-00-04-000-069-00	07-00-04-000-063-00

Additional PINS for the enterprise zone in the Village of Atwood and Piatt County connecting the downtown area along North Main Street to Magnolia Avenue:

07-00-04-000-205-00	07-00-04-000-200-00	07-00-04-000-195-00	07-00-04-000-216-00	07-00-04-000-210-00
07-00-04-000-203-00	07-00-04-000-199-00	07-00-04-000-218-00	07-00-04-000-212-00	07-00-04-000-209-00
07-00-04-000-204-00	07-00-04-000-198-00	07-00-04-000-217-00	07-00-04-000-211-00	07-00-04-000-208-00

Additional PINs for the enterprise zone in the Village of Atwood and Piatt County connecting by a 3-foot strip of Magnolia Avenue running from 07-00-04-000-208-00 at the intersection of Main Street and Magnolia Avenue to 07-00-04-000-170-01 (Harris Electric) on west Magnolia Avenue:

07-25-16-006-022-11	07-00-04-000-280-02	07-00-04-000-280-03	07-00-04-000-280-04	07-00-04-000-280-01
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Additional PINs for the enterprise zone in the Village of Atwood and Piatt County connected to south side of Magnolia Avenue:

07-00-04-000-170-00	07-00-04-000-172-00	07-00-04-000-173-00	07-00-04-000-173-003
07-00-04-000-171-00	07-00-04-000-173-01		07-00-04-000-173-003

Properties in Moultrie County and connected to the enterprise zone located within the corporate limits of the Village of Arthur.

Additional PINs for the enterprise zone covering properties within the Village of Arthur corporate limits and located in Moultrie County. These parcels connect from the south to the Union Pacific railroad right-of-way connecting corridor. The Union Pacific railroad right-of-way connecting corridor runs into Village of Arthur from the east through Bourbon Township and exits the southwest side of the village. These properties are connected to the Union Pacific railroad right-of-way in the village:

03-03-25-409-013	03-03-25-409-006	03-03-25-409-002	03-03-25-409-004	03-03-25-409-003
03-03-25-414-001	03-03-25-414-014	03-03-25-414-015	03-03-25-419-002	03-03-25-414-004
03-03-25-414-013	03-03-25-414-012	03-03-25-414-014	03-03-25-414-003	03-03-25-419-003
03-03-25-419-004	03-03-25-419-009	03-03-25-419-008		

Additional PINs for enterprise zone covering properties within the Village of Arthur corporate limits and located within Moultrie County along south Vine Street:

03-03-25-423-001	03-03-25-423-002	03-03-25-429-005	03-03-25-434-004
03-03-25-423-004	03-03-25-423-011	03-03-25-429-008	
03-03-25-423-005	03-03-25-423-006	03-03-25-429-006	
03-03-25-423-008	03-03-25-429-004	03-03-25-429-007	

Additional PINs connecting Union Pacific railroad right-of-way corridor to parcels within corporate limits of the Village of Arthur and Moultrie county. These parcels are located on the north side of the Union Pacific railroad right-of-way:

03-03-25-409-013	03-03-25-408-001
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Additional PINs connecting Union Pacific railroad right-of-way corridor to parcels within corporate limits of the Village of Arthur and Moultrie county. Located north of the Union Pacific railroad and connected by Beech Street and Progress Street:

03-03-25-409-013	03-03-25-407-001	03-03-25-407-007	03-03-25-411-003	03-03-25-409-011
03-03-25-411-002	03-03-25-415-007	03-03-25-406-018	03-03-25-406-014	03-03-25-415-006
03-03-25-407-008	03-03-25-415-015	03-03-25-406-010	03-03-25-425-010	03-03-25-406-017
03-03-25-409-012	03-03-25-409-010	03-03-25-406-021	03-03-25-425-011	03-03-25-406-019
03-03-25-415-010	03-03-25-415-014	03-03-25-406-216	03-03-25-411-001	03-03-25-406-008
03-03-25-406-020				

The enterprise zone includes PIN 03-03-25-406-016 which connects to a three foot connecting strip running along State Highway 133 and connects to additional parcels in the Village of Arthur corporate limits and in Moultrie County including PINs:

03-03-36-211-003	03-03-36-211-002	03-03-36-211-004
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AMENDMENT 1 – CRONUS GROUP LLC

Parcel 1

Parcel Number: 09-02-32-300-003 1.3 acres m/l

Legal Description:

BEGINNING AT A POINT WHERE THE NORTH LINE OF U.S. ROUTE 36 INTERSECTS THE WEST LINE OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, THENCE NORTH 622.3 FEET, THENCE EAST 350 FEET, THENCE SOUTH 622.3 FEET, THENCE WEST 350 FEET TO THE PLACE OF BEGINNING, EXCEPT THE NORTH 450 FEET THEREOF.

Parcel 2

Parcel Number: 09-02-32-300-005 1.57 acres m/l

Legal Description:

BEGINNING 427 FEET WEST AND 40 FEET NORTH OF THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THRID PRINCIPAL MERIDIAN, THENCE NORTH 264 FEET TO AN IRON PIN; THENCE WEST 225 FEET TO AN IRON PIN; THENCE SOUTH 264 FEET TO AN IRON PIN; THENCE EAST 225 FEET TO THE PLACE OF BEGINNING, SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 3

Parcel Number: 09-02-32-300-010 3.7 acres m/l

Legal Description:

THE NORTH 450 FEET OF THE FOLLOWING DESCRIBED REAL ESTATE, TO-WIT: BEGINNING AT A POINT WHERE THE NORTH LINE OF U.S. ROUTE 36 INTERSECTS THE WEST LINE OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, THEN NORTH 622.3 FEET, THEN EAST 350 FEET, THENCE SOUTH 622.3 FEET, THENCE WEST 350 FEET TO THE PLACE OF BEGINNING.

Parcel 4

Parcel Number: 09-02-32-300-012 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGRESS 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 143.00 FEET ALONG SAID NORTH LINE TO THE POINT

OF BEGINNING; THENCE CONTINUING NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 142.00 FEET; THENCE NORTH 00 DEGREES 00 SECONDS EAST 132.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST 142.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST 132.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 5

Parcel Number: 09-02-32-300-014 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREE 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 285.00 FEET ALONG SAID NORTH LINE; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 90 DEGREES 00 SECONDS EAST 142.00 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 142.00 FEET TO A POINT NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET FROM THE POINT OF BEGINNING, THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST 132.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 6

Parcel Number: 09-02-32-300-015 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREE 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 285.00 FEET ALONG SAID NORTH LINE; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 90 DEGREES 00 SECONDS WEST 142.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST 142.00 FEET TO A POINT NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST 132.00 FEET TO A POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 7

Parcel Number: 09-02-32-300-016 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 285.00 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET; THENCE NORTH 90 DEGREES 00 SECONDS WEST 142.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECOND WEST 132.00 FEET TO SAID NORTH RIGHT OF WAY LINE; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST 142.00 FEET ALONG SAID RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 8

Parcel Number: 09-02-32-300-017 0.37 acres m/l

Legal Description:

FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE NORTH 40 FEET TO A POINT FOR A PLACE OF BEGINNING, THENCE CONTINUE NORTH 264 FEET, THENCE DEFLECTING TO THE LEFT 90 DEGREES FOR 143 FEET, THENCE DEFLECTING TO THE LEFT 90 DEGREES FOR 264 FEET, THENCE DEFLECTING TO THE LEFT 90 DEGREES FOR 143 FEET TO THE PLACE OF BEGINNING, SITUATED IN DOUGLAS COUNTY, ILLINOIS; EXCEPT FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE NORTH 0 DEGREES 00' 00" WEST FOR 143 FEET, THENCE SOUTH 0 DEGREES 00' 00" EAST FOR 150 FEET, THENCE NORTH 90 DEGREES 00' 00" EAST FOR 143 FEET TO THE PLACE OF BEGINNING, TOGETHER WITH A PERMANENT EASEMENT FOR INGRESS AND EGRESS BEING 17.5 FEET EACH SIDE OF A LINE DESCRIBED AS BEGINNING 30.45 FEET EAST OF THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED PROPERTY; THENCE SOUTH 00 DEGREES 00' 00" EAST FOR 114 FEET TO THE NORTH RIGHT OF WAY LINE OF U.S. ROUTE 36.

Parcel 9

Parcel Number: 09-02-32-300-018 0.49 acres m/l

Legal Description:

FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE NORTH 0 DEGREES 00' 00" WEST FOR 154 FEET TO THE PLACE OF BEGINNING; THENCE CONTINUE NORTH 0 DEGREES 00' 00" WEST FOR 150 FEET, THENCE SOUTH 90 DEGREES 00' 00" WEST FOR 143 FEET, THENCE SOUTH 0 DEGREE 00' 00" EAST FOR 150 FEET, THENCE NORTH 90 DEGREES 00' 00" EAST FOR 143 FEET TO THE PLACE OF BEGINNING.

Parcel 10

Parcel Number: 09-02-32-400-003 100.0 acres m/l

Legal Description:

THE WEST 100 ACRES OF THE SOUTHEAST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE B&O RAILROAD

(NOW CSX RAILROAD) RIGHT OF WAY AND NORTH OF THE NORTH RIGHT OF WAY LINE OF U.S. ROUTE 36 DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 32, THENCE NORTH 0 DEGREES 06 MINUTES 34 SECONDS EAST 40 FEET ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 32 TO A POINT ON THE NORTH RIGHT OF WAY LINE OF SAID U.S. ROUTE 36 THE TRUE POINT OF BEGINNING, THENCE NORTH 0 DEGREES 06 MINUTES 34 SECONDS EAST 2462.52 FEET ALONG SAID WEST LINE TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF THE B&O RAILROAD (NOW CSX RAILROAD), THENCE NORTH 89 DEGREES 59 MINUTES 53 SECONDS EAST 1321.61 FEET ALONG SAID SOUTH RIGHT OF WAY LINE TO A POINT, THENCE SOUTH 89 DEGREES 42 MINUTES 51 SECONDS EAST 445.32 FEET ALONG SAID SOUTH RIGHT OF WAY LINE TO A POINT, THENCE SOUTH 0 DEGREES 06 MINUTES 34 SECONDS WEST 2466.42 FEET ALONG A LINE PARALLEL WITH THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 32 TO A POINT ON THE NORTH RIGHT OF WAY LINE OF U.S. ROUTE 36, THENCE NORTH 89 DEGREES 52 MINUTES 25 SECONDS WEST 136.39 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO A POINT, THENCE NORTH 89 DEGREES 47 MINUTES 25 SECONDS WEST 1600.10 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 100.0 ACRES MORE OR LESS, ALL SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 11

Parcel Number: 09-02-32-300-004 32.72 acres m/l

Legal Description:

THAT PART OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN THAT LIES SOUTH OF THE RIGHT OF WAY OF THE BALTIMORE & OHIO RAILROAD, EXCEPT THE WEST 36 ACRES THEREOF, AND EXCEPT FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE WESTERLY ALONG THE SOUTH LINE OF SAID SECTION 32 A DISTANCE OF 427 FEET; THENCE DEFLECTING 90 DEGREES TO THE RIGHT NORTHERLY FOR 304 FEET TO AN IRON PIN; THENCE DEFLECTING 90 DEGREES TO THE RIGHT EASTERLY FOR 427 FEET TO AN IRON PIN; THENCE DEFLECTING 90 DEGREES TO THE RIGHT SOUTHERLY FOR 304 FEET TO THE PLACE OF BEGINNING. AND ALSO EXCEPT FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD P.M., MEASURE WESTERLY ALONG THE SOUTH LINE OF SAID SECTION 32, A DISTANCE OF 427 FEET TO A POINT FOR A PLACE OF BEGINNING; THENCE CONTINUE WESTERLY ON SAID SOUTH LINE 225 FEET; THENCE 90 DEGREES TO THE RIGHT MEASURE NORTHERLY 304 FEET TO AN IRON PIN; THENCE 90 DEGREES TO THE RIGHT MEASURE EASTERLY 225 FEET TO AN IRON PIN; THENCE 90 DEGREES TO THE RIGHT MEASURE SOUTHERLY 304 FEET TO THE PLACE OF BEGINNING, SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 12

Parcel Number: 09-02-32-300-008 35.41 acres m/l

Legal Description:

THE WEST 36 ACRES OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, THAT LIES SOUTH OF THE RIGHT OF WAY OF THE B & O RAILROAD, SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 13

Parcel Number: 09-02-32-300-001 37.21 acres m/l

Legal Description:

THE EAST 614 FEET OF EVEN WIDTH OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS.

Parcel 14

Parcel Number: 09-02-32-300-002 35.43 acres m/l

Legal Description:

THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS LYING SOUTH OF THE RIGHT OF WAY OF THE B & O RAILROAD, EXCEPT ONE ACRE SQUARE IN THE NORTHWEST CORNER THEREOF (208.71 FEET X 208.71 FEET) AND A TRACT OF LAND DESCRIBED AS FOLLOWS: BEGINNING AT A POINT WHERE THE NORTH LINE OF U.S. ROUTE 36 INTERSECTS WITH THE WEST LINE OF SECTION 32 AFORESAID; THENCE NORTH 662.3 FEET; THENCE EAST 350 FEET; THENCE SOUTH 622.3 FEET; THENCE WEST 350 FEET TO THE PLACE OF BEGINNING; AND EXCEPT THE EAST 614 FEET OF AN EVEN WIDTH (CONTAINING 35.43 ACRES, MORE OR LESS).

AMENDMENT 2 – BAYWA/PRAIRIE SOLAR ONE

Douglas County Enterprise Zone

Legal Description for BayWa r.e. – Prairie Solar 1, LLC amendment

The following 60 parcels in Douglas County and Champaign County are requested to be added to the Douglas County Enterprise Zone as the 2nd Amendment to the Zone boundaries since its inception in 2017:

Beginning in the existing Douglas County Enterprise Zone from a point where the boundary of the Zone located within the corporate limits of the City of Villa Grove and Camargo Township intersects with the Union Pacific railroad (former Missouri Pacific Railroad) right-of-way and Illinois Route 130 and then towards the east following a 3-foot connecting strip centered off said Union Pacific right-of-way in Douglas County and running northwest to the Champaign County line. Including the following PINs which are parcels comprising the Union Pacific Railroad right-of-way in Camargo Township and Douglas County:

03-11-502-001

03-02-503-008

03-02-503-007

03-03-503-006

03-03-503-005
03-03-503-004
03-03-503-003

03-03-503-002
03-03-503-001

Additional PINs for parcels in Champaign County on which a 3-foot connecting strip following the centerline of the Union Pacific Railroad (formerly Missouri Pacific Railroad) right-of-way which crosses both Douglas County and Champaign County; connects parcels in the existing Douglas County Enterprise zone to the project site near Sidney in Champaign County via a 3-foot connecting strip. The connecting strip follows the centerline of the Union Pacific (formerly Missouri Pacific Railroad) right-of-way which are identified in Champaign County by PINs in Raymond Township and Sidney Township. Beginning northwest of Villa Grove at the Douglas County line and proceeding northwest including:

08-33-36-501-001
08-33-35-501-002
08-33-36-501-002
08-33-25-501-003
08-33-25-501-002
08-33-25-501-001
08-33-24-501-001
21-34-19-501-002
21-34-19-501-001
21-34-18-501-003
21-34-18-501-002
21-34-18-501-001
21-34-07-501-001
21-34-08-501-003
21-34-08-501-002
21-34-08-501-001
21-34-05-501-002
24-28-34-501-001
24-28-33-501-002
24-28-33-501-001
24-28-28-501-003
24-28-28-501-002
24-28-28-501-001
24-28-21-501-002
24-28-21-501-001
24-28-22-501-001

The total area of the new 3-foot wide connecting strip from the existing Zone in Douglas County at the intersection of Illinois Route 130 in the corporate limits of the City of Villa Grove, Camargo Township to the project site in Sidney Township, Champaign County connecting to BayWa Parcel #5 and is **4.13 acres m/l**.

Additional PINs which make up the project site for the Enterprise Zone Amendment covering properties in Sidney Township, in Champaign County, Illinois:

BayWa ALTA Survey - Parcel 1

Parcel Number: 24-28-14-400-002. 59.92 acres m/l

Legal Description:

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, THENCE NORTH 00 DEGREES 26 MINUTES 06 SECONDS WEST ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 14, 2664.31 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 89 DEGREES 25 MINUTES 26 SECONDS EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 14, 985.14 FEET; THENCE SOUTH 00 DEGREES 22 MINUTES 11 SECONDS EAST, 2391.49 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 38 SECONDS WEST, 28.33 FEET; THENCE SOUTH 00 DEGREES 22 MINUTES 11 SECONDS EAST 275.00 FEET TO THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE NORTH 89 DEGREES 17 MINUTES 38 WEST SECONDS ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 14, 953.83 FEET TO THE PLACE OF BEGINNING.

BayWa ALTA Survey - Parcel 2

Parcel Number: 24-28-15-400-004 42.56 acres m/l

Legal Description:

THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN AND FIVE RODS OF EVEN WIDTH OFF THE EAST SIDE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 3

Parcel Number: 24-28-15-400-003 42.41 acres m/l

Legal Description:

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND 5 RODS OF EVEN WIDTH OFF THE EAST SIDE OF THE NORTHWEST QUARTER OF THE

SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 4

Parcel Number: 24-28-22-200-009 85.16 acres m/l

Legal Description:

WEST HALF OF THE NORTHEAST QUARTER, EXCEPT THE WEST 53 1/3 ACRES THEREOF; NORTHEAST QUARTER OF THE NORTHEAST QUARTER AND WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

EXCEPT BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 22; THENCE SOUTH 00 DEGREES 51' 35" EAST 276.60 FEET ALONG THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 22; THENCE SOUTH 90 DEGREES 00' 00" WEST 315.00 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 22; THENCE NORTH 00 DEGREES 51' 35" WEST 276.60 FEET ALONG A LINE PARALLEL TO THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 22 TO THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 22; THENCE NORTH 90 DEGREES 00' 00" EAST 315.00 FEET ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 22 TO THE POINT OF BEGINNING.

BayWa ALTA Survey - Parcel 5

Parcel Number: 24-28-22-100-001 91.61 acres m/l

Legal Description:

THE WEST 46 2/3 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER AND THE NORTH 44 ACRES OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 5.1

Railroad Right-of-way in Parcel 24-28-22-100-001 (Parcel 5 above) 3.56 acres m/l

THE 100 FEET WIDE STRIP OF RIGHT OF WAY FOR THE MISSOURI AND PACIFIC RAILROAD.

BayWa ALTA Survey - Parcel 6

Parcel Number: 24-28-14-300-002 66.08 acres m/l

Legal Description:

THE NORTH 104 RODS OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL

MERIDIAN, AND THE EAST 26 RODS OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL SITUATED IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 7

Parcel Number: 24-28-11-400-006 41.99 acres m/l

Legal Description:

ALL OF THE SE ¼ OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, WHICH LIES SOUTH OF THE SOUTH RIGHT OF WAY LINE OF WABASH RAILROAD, SITUATED IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 8-1

Parcel Number: 24-28-14-100-002 80.92 acres m/l

Legal Description:

THE EAST HALF OF THE NW ¼ OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 8-2

Parcel Number: 24-28-11-300-006 13.36 acres m/l

Legal Description:

LOT C OF PROPRIETOR'S RESURVEY OF A PORTION OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, AS RECORDED IN PLAT BOOK E AT PAGE 66, CONTAINING 9.18 ACRES.

ALSO THE FOLLOWING DESCRIBED TRACT OF LAND: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION II; THENCE WEST 18 RODS; THENCE NORTH 33.68 RODS TO A STAKE IN THE CENTER OF THE STATE ROAD RUNNING FROM HOMER, ILLINOIS TO SIDNEY, ILLINOIS; THENCE NORTHEAST ALONG THE CENTER LINE OF SAID ROAD TO THE POINT OF INTERSECTION OF SAID CENTER LINE WITH THE EAST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION II; THENCE SOUTH TO THE PLACE OF BEGINNING, CONTAINING 4.0 ACRES, MORE OR LESS.

BayWa ALTA Survey - Parcel 9-1

Parcel Number: 24-28-14-400-004 100.33 acres m/l

Legal Description:

PART OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE NORTH 89°17'38" WEST ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 1326.83 FEET TO THE SOUTHWEST CORNER OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE NORTH 00°22'11" WEST ALONG THE WEST LINE OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 275.00 FEET; THENCE NORTH 89°17'38" WEST 344.67 FEET; THENCE NORTH 00°22'11" WEST 2391.49 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 89°25'26" EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 344.67 FEET TO THE NORTHWEST CORNER OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 89°25'26" EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 1329.81 FEET TO THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 00°18'17" EAST ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 2670.24 FEET TO THE PLACE OF BEGINNING.

BayWa ALTA Survey - Parcel 9-2

Parcel Number: 24-28-23-200-001 81.00 acres m/l

Legal Description:

THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 10

Parcel Number: 24-28-23-200-005 AND 24-28-23-200-002 78.34 acres m/l

Legal Description:

THE EAST HALF OF THE NORTHEAST QUARTER SECTION 23, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

EXCEPT BEGINNING ON THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23, A DISTANCE OF 1763.0 FEET SOUTH OF THE NORTHEAST CORNER OF SAID SECTION; THENCE SOUTH 311.0 FEET ON SAID EAST LINE; THENCE DEFLECTING 91°21.6' TO THE RIGHT 416.0 FEET; THENCE 88°57.9' TO THE RIGHT 337.8 FEET; THENCE SOUTH 42.0 FEET PARALLEL WITH THE SAID EAST LINE; THENCE EASTERLY 138.0 FEET TO THE POINT OF BEGINNING.

BayWa ALTA Survey - Parcel 11-1

Parcel Number: 24-28-12-300-004 34.84 acres m/l

Legal Description:

PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING AT A STAKE IN THE CENTER OF THE RAILROAD, 6.90 CHAINS SOUTH OF THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND RUNNING THENCE NORTH 82°10' EAST WITH THE CENTER OF THE RAILROAD, 40 CHAINS TO THE QUARTER SECTION LINE, THENCE SOUTH 11.28 CHAINS, THENCE WEST 40 CHAINS, THENCE NORTH 5.90 CHAINS TO THE PLACE OF BEGINNING, BEING A PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 12, IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 11-2 and 11-3

Parcel Number: 24-28-13-300-001 and 24-28-13-300-002 81.79 acres m/l

Legal Description:

THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 11-4

Parcel Number: 24-28-13-300-003 81.23 acres m/l

Legal Description:

THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 12

Parcel Number: 24-28-22-200-010 18.24 acres m/l

Legal Description:

EAST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS,

EXCEPT COMMENCING AT A ½ INCH DIAMETER PIPE WITH AN ALUMINUM CAP STAMPED "ILS 2006 2207" AT THE REPORTED EAST QUARTER CORNER OF SAID SECTION 22 PER MONUMENT RECORD FILED IN BOOK 1444 AT PAGE 75; THENCE NORTHERLY ON A LINE FORMED BY THE AFORESAID CAPPED IRON PIPE AND BY A ½ INCH DIAMETER IRON PIPE WITH AN ALUMINUM CAP STAMPED "ILS 1470" AT THE REPORTED NORTHEAST CORNER OF SAID

SECTION PER THE AFORESAID MONUMENT RECORD, A DISTANCE OF 9.5 FEET TO A TRUE POINT OF BEGINNING; THENCE CONTINUING NORTHERLY ON THE LAST DESCRIBED COURSE 225.00 FEET; THENCE DEFLECTING 89°27.0' TO THE LEFT 387.25 FEET; THENCE 90°33.0' TO THE LEFT 225.0 FEET; THENCE EASTERLY 387.25 FEET TO THE TRUE POINT OF BEGINNING.

BayWa ALTA Survey - Parcel 13

Parcel Number: 24-28-22-200-007 82.84 acres m/l

Legal Description:

THE WEST 53 1/3 ACRES OF THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN EXCEPT THE WEST 46 2/3 RODS THEREOF; AND EXCEPTING THEREFROM THE FOLLOWING:

A PART OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, THE BOUNDARY OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 22 AT AN IRON ROD LOCATED 123.17 FEET EAST OF THE NORTH QUARTER CORNER OF SAID SECTION; THENCE EAST 252.0 FEET TO AN IRON ROD; THENCE SOUTH PERPENDICULAR TO THE NORTH LINE OF SAID QUARTER SECTION 255.0 FEET TO AN IRON ROD; THENCE WEST 252.0 FEET PARALLEL WITH THE NORTH LINE OF SAID NORTHEAST QUARTER TO AN IRON ROD; THENCE NORTH 255.0 FEET TO THE POINT OF BEGINNING, IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 14

Parcel Number: 24-28-14-200-001 162.49 acres m/l

Legal Description:

THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 15

Parcel Number: 24-28-15-400-002 42.91 acres m/l

Legal Description:

PART OF THE EAST HALF OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 5 RODS WEST OF THE SOUTHEAST CORNER OF THE WEST ½ OF THE SOUTHEAST ¼ OF SAID SECTION 15; THENCE NORTH 160 RODS TO THE NORTH LINE OF SAID WEST ½ OF THE SOUTHEAST ¼ OF SECTION 15; THENCE EAST 5 RODS TO THE NORTHEAST CORNER OF THE WEST ½ OF THE SOUTHEAST ¼ OF SAID SECTION 15; THENCE NORTH 36 RODS; THENCE WEST 39 RODS; THENCE SOUTH 196 RODS TO THE SOUTH LINE OF SAID WEST ½ OF THE SOUTHEAST ¼; THENCE EAST 34 RODS TO THE PLACE OF BEGINNING.

BayWa ALTA Survey - Parcel 16-1

Parcel Number: 24-28-11-300-003 7.29 acres m/l

Legal Description:

THAT PART OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, LYING SOUTH OF THE NORFOLK & WESTERN RAILROAD.

BayWa ALTA Survey - Parcel 16-2

Parcel Number: 24-28-14-100-001 120.99 acres m/l

Legal Description:

THE WEST HALF OF THE NORTHWEST QUARTER AND THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 17-1

Parcel Number: 24-28-13-100-001 163.21 acres m/l

Legal Description:

THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 17-2

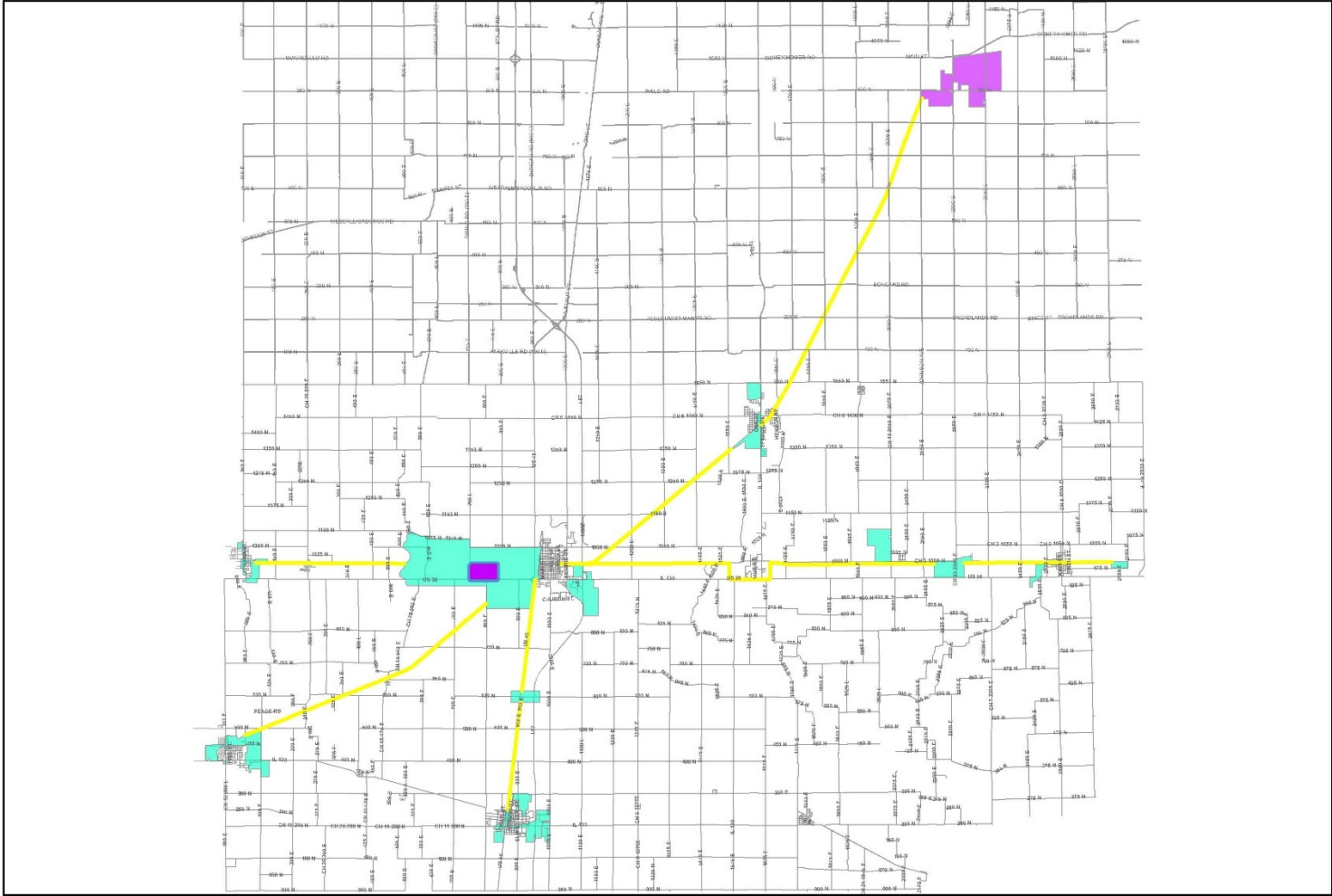
Parcel Number: 24-28-12-300-005 30.71 acres m/l

Legal Description:

LOT 4 OF A SUBDIVISION OF THE WEST HALF OF SECTION 12, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

Total of 1617.91 acres more or less (2.53 square miles) includes all connecting strip area and project site area.

EXHIBIT "B"



- Connectors
- Current Enterprise Zone
- Sidney and Cronus Additions

NOTE: Current Enterprise Zone Area = 12.02 Sq Miles
Sidney Project Adds 2.54 Sq Miles
Cronus Project Adds 0.39 Sq Miles
Total Area = 14.95 Sq Miles



*Enterprise Zone Map - Updated
 Zone and Connector Route
 November 20, 2019*

Douglas County, IL
Highway Department
GIS Division

Projection: Transverse Mercator
 State Plane Illinois East
 NAD 1983

RESOLUTION NO. 2020-186

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE DOUGLAS COUNTY ENTERPRISE ZONE

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, The County of Champaign and the Douglas County Enterprise Zone wish to enter into an agreement; and

WHEREAS, The County of Champaign has adopted an ordinance designating the Enterprise Zone; and

WHEREAS, An intergovernmental agreement between the County of Champaign, and the Douglas County Enterprise Zone has been prepared and outlines the responsibilities of each party; and

WHEREAS, the above-mentioned agreement is attached and made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Executive to enter into an intergovernmental agreement on behalf of Champaign County with the Douglas County Enterprise Zone.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of July A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

DOUGLAS COUNTY ENTERPRISE ZONE INTERGOVERNMENTAL AGREEMENT

This Agreement originally made the 21st day of December 2016, by and between the County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur and the Village of Atwood, hereafter referred to as "the Designating Units of Government", and subsequently amended the 19th day of February, 2020 for a boundary amendment and again on the _____ day of _____ 2020 to include the County of Champaign as a Designating Unit of Government with a project related boundary amendment.

WHEREAS, the said Designating Units of Government have adopted Ordinances establishing an Enterprise Zone, herein after collectively referred to as "the Ordinance," subject to certification by the Department of Commerce and Economic Opportunity, herein after referred to as "the Department," including incorporated portions of the City of Arcola, incorporated portions of the City of Newman, incorporated portions of the City of Tuscola, incorporated portions of the City of Villa Grove, incorporated portions of the Village of Arthur, incorporated portions of the Village of Atwood, unincorporated portions of the County of Douglas and unincorporated portions of the County of Champaign; and

WHEREAS, the Governor signed Senate Bill 3616, as amended, into law on August 7, 2012, thereby amending the "Illinois Enterprise Zone Act" (20 ILCS 655/1 et. seq.) under the provisions of Public Act 97-0905 outlining new application procedures and related changes to the Illinois Enterprise Zone Program; and

WHEREAS, the Ordinance is or will be part of the application to the Department for Adding a New Designating Unit of Government and related territory to the Douglas County Enterprise Zone pursuant to 20 ILCS 655/1 et. Seq. and Section 18-170 of the Property Tax Code (35 ILCS 200-170) herein after referred to as "Act;" and

WHEREAS, the Designating Units of Government listed above desire to operate the Enterprise Zone in an efficient and effective manner in keeping with the terms of the Act and rules and regulations promulgated by the Department and the Illinois General Assembly for the operation of an Enterprise Zone; and

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises herein after recited, the County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County of Champaign agree that the following terms shall govern the operation and management of the Enterprise Zone.

SECTION I - GENERAL PROVISIONS

The name of the Enterprise Zone shall be the Douglas County Enterprise Zone, herein after referred to as the "Zone."

- A) **Legal Description.** The area as described in Exhibit "A" of this document and the Ordinance shall be designated as the Douglas County Enterprise Zone.
- B) **Term.** The term of the Zone will be for 15 years commencing on January 1, 2018, and ending at midnight on December 31, 2032, or until such time as the Zone has expired, been decertified by the Department or repealed by the General Assembly or by ordinance of the designating governmental entities, whichever is sooner. After the 13th year, the zone is subject to review by the state Enterprise Zone Board for an additional 10-year designation beginning on the expiration date of the enterprise zone. During the review process, the state Enterprise Zone Board shall consider the costs incurred by the state and units of local government as a result of tax benefits received by the enterprise zone before granting the extension. Upon approval of the state Enterprise Zone Board and certification by the Department, the Zone may further be in effect for an additional 10 years, beginning January 1, 2033. Champaign County's participation in the Zone shall begin upon approval and certification by the Department according to law.
- C) **Zone Administration.** The parties to this Agreement being the County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County of Champaign, hereby agree that the Administrator of the Douglas County Enterprise Zone will be the Executive Director of the Tuscola Chamber and Economic Development, Inc. or other qualified party as determined from time to time by completing a Request For Qualifications process conducted by the Douglas County Enterprise Zone Advisory Board in accordance with the Illinois Enterprise Zone Act and Regulations. Administration of the Zone will be carried out as described in this Agreement between Designating Units of Government. Zone administration shall be conducted as outlined in Section V below.
- D) **Administration Fees.**
- Applicants:** As allowed by the Act, the Administrator of the Douglas County Enterprise Zone is hereby authorized to collect an Administration Fee for the issuance of Building Materials Exemption Certificates in order to help offset the management and operational costs associated with the Administration of the Zone. Said fee shall be equal to .5 percent (1/2%) of the documented cost of building materials for each project up to a maximum of \$50,000 per Certificate (20 ILCS 655/8.2c). The Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, may also elect to collect a processing fee for related Enterprise Zone activities such as boundary amendment applications, technical correction applications, and/or other applications resulting in an amendment to the Zone or Zone operating procedures, which may change from time to time. At no time will all fees combined, related to a single project, exceed \$50,000 or such amount as may be stipulated in state statute. The parties to this agreement shall have no liability for payment of such fee on behalf of the Applicants.
- D) **Provisions for Tax Abatement.** The parties to this agreement recognize the individual Enterprise Zone property tax abatement policies of the Designating Units of

Government, set forth below and in their respective Designating Ordinances. The parties further agree that the taxpayer receiving eligible property tax abatement within the Douglas County Enterprise Zone, subject to certification and/or as certified by the Department, will be subject to certain terms and conditions in the Memorandum of Understanding between said taxpayer and the Douglas County Enterprise Zone Administrator as also outlined below.

SECTION II - DEFINITIONS

A) DEFINITIONS

- 1) "Project Application" as defined herein is the written application for Douglas County Enterprise Zone benefits for job development and capital investment projects. The application must be completed by the company seeking benefits (or the company's designated representative) and submitted to the Douglas County Enterprise Zone Administrator prior to the initiation of construction for said project. The Application provides information necessary for the Administrator to verify eligibility for Enterprise Zone benefits including, but not limited to, property tax abatement and Sales Tax Exemption for Construction Materials in conjunction with the Illinois Department of Revenue processes and procedures in effect at the time of the Application.
- 2) "Memorandum of Understanding" or "MOU" as defined herein is the written agreement between the Douglas County Enterprise Zone Administrator, on behalf of the Taxing Bodies participating in the Douglas County Enterprise Zone property tax abatement program, and the Applicant receiving tax abatement. The MOU defines the terms and conditions by which abatement of real estate property tax is authorized.
- 3) "Industrial/Manufacturing Projects" as defined herein, are enterprises where the manufacturing or assembling of goods takes place.
- 4) "Logistic(s)/Distribution Center Projects" as defined herein, are warehousing and distribution enterprises that are engaged in the storage and/or packaging of goods and the transfer or transportation of products from a point of origin to a point of consumption.
- 5) "Office Projects" as defined herein are enterprises that are research oriented and that require a highly skilled workforce such as biotechnology, electronics and/or professional services such as engineering, architecture, finance, law and telemarketing companies.
- 6) "Retail/Commercial Companies" as described herein, are enterprises in the business of selling products or services in the following categories: Stores selling products to the general public or wholesale customers, restaurants, hotels/motels and related concerns.
- 7) Exclusions - Retail/Commercial Companies engaged in the following categories of business below shall be ineligible for any property tax abatement as provided herein:

- a. self-storage (mini warehouse facilities)
 - b. automobile service station
 - c. automatic or self-service coin operated car wash
 - d. commodity scrap processing
 - e. convenience food and beverage store
 - f. gasoline station
 - g. package liquor store
 - h. recycling facility
 - i. cash advance, pay day loan and title loan stores
 - j. adult entertainment venues including adult bookstores
- 8) Exclusions - Residential projects shall be ineligible for any benefits herein established in the Douglas Enterprise Zone.

B) Project Application Approval - No project shall be granted property tax abatement until or unless a Project Application has been submitted to the Administrator of the Douglas County Enterprise Zone, to ensure eligibility and qualifying criteria have been met.

Enterprise Zone Property Tax Abatement will not be granted if a project has begun construction prior to receiving approval of an Abatement request from the Administrator.

Applicants requesting Building Materials Exemption Certificates (BMEC) from the Administrator and the Illinois Department of Revenue will not receive benefits for materials purchased prior to the issuance of a BMEC by the Illinois Department of Revenue.

SECTION III - DESIGNATING UNITS OF GOVERNMENT PROPERTY TAX ABATEMENT POLICIES.

- A) By individual governmental Ordinance or Resolution, each Designating Unit of Government for the Douglas County Enterprise Zone shall have a uniform property tax abatement policy that follows the terms outlined below.
- B) The County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County of Champaign Property Tax Abatement: In no event shall any abatement of taxes on any parcel exceed the amount attributable to the construction of the improvements or the renovation or rehabilitation of existing improvements on such parcel.
- 1) That commencing on or after January 1, 2018, taxes on real property levied by the County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County of Champaign shall be abated on property located within the Zone and upon which new improvements have been constructed according to the following schedule:
- 1) For taxes levied in the first year of abatement: 100%
 - 2) For taxes levied in the second year of abatement: 80%

- 3) For taxes levied in the third year of abatement: 60%
- 4) For taxes levied in the fourth year of abatement: 40%
- 5) For taxes levied in the fifth year of abatement: 20%
- 6) For taxes levied in the sixth year and beyond: 0%

C) Said abatements shall be for five (5) consecutive years beginning with the real estate taxes payable in the year following the first full year of a facility's commercial operation after which said improvements have been made and fully assessed. Abatement for a specific project will cease after the fifth year or upon expiration, termination or decertification of the Douglas County Enterprise Zone, whichever is sooner.

D) The above property tax abatements shall be applicable for eligible **OFFICE, INDUSTRIAL, MANUFACTURING AND LOGISTICS/DISTRIBUTION CENTER PROJECTS** for improvements to real property upon which new construction, improvements, renovation or rehabilitation has been completed after May 1, 2020, and before the expiration, termination or decertification of the Douglas County Enterprise Zone, whichever is sooner. Abatement shall only apply to the incremental increase in taxes assessed as a result of the project and its related improvements.

E) Both a minimum capital investment of Two Hundred Thousand Dollars (\$200,000.00) and the creation and/or retention of at least one (1) full-time job are necessary for a parcel to receive real tax abatement as provided herein for eligible **OFFICE, INDUSTRIAL, MANUFACTURING AND LOGISTICS/DISTRIBUTION CENTER**-based projects.

F) That, with the adoption of this Ordinance, taxes on real property levied by the County of Douglas, the City of Arcola, the City of Newman, the City of Tuscola, the City of Villa Grove, the Village of Arthur, the Village of Atwood and the County of Champaign shall be abated on **RETAIL AND COMMERCIAL** property developments located within the Zone with the exception of those projects outlined in SECTION "2.A.7." above, and upon which new improvements have been constructed according to the following schedule:

- 1) For taxes levied in the first year of abatement: 100%
- 2) For taxes levied in the second year of abatement: 50%
- 3) For taxes levied in the third year of abatement: 25%

Said abatements shall be for three (3) consecutive years beginning with the real estate taxes payable in the year following the first full year of a facility's commercial operation after which said improvements have been made and fully assessed. Abatement for a specific project will cease after the third year or upon expiration, termination or decertification of the Douglas County Enterprise Zone, whichever is sooner.

G) The above property tax abatements shall be applicable for eligible **RETAIL AND COMMERCIAL** projects involving real property upon which construction, improvements, renovation or rehabilitation which results in an increase in the Equalized Assessed Valuation of at least \$15,000 has been completed after May1, 2020 and prior to the expiration, termination or decertification of the Douglas County Enterprise Zone.

- H) **Eligibility**- Questions as to the eligibility of a project will be decided by the Douglas County Enterprise Zone Administrator, with advice and consent of the Enterprise Zone Advisory Board.
- I) **Building Permits** - If a building permit is required within the applicable designating unit of government's jurisdiction, then its issuance is also a condition of abatement approval.
- J) **Abatement Performance Monitoring Process.** Entities meeting qualification criteria outlined above must enter into a Memorandum of Understanding with the Douglas County Enterprise Zone through its Enterprise Zone Administrator, outlining projected job creation and/or job retention numbers and capital investment for the eligible Non-Residential-based projects as defined in Section II above. Said Administrator is hereby authorized to enter such agreements on behalf of the Douglas County Enterprise Zone.
 - 1) Entities receiving property tax abatement for eligible projects must agree to maintain a minimum of 75% of the employment levels at that location as described in the Memorandum of Understanding for the term of abatement. At the discretion of the Douglas County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, failure to maintain a minimum of 75% of the employment levels during the agreement period may result in the immediate termination of remaining abatement and/or the pro-rata repayment of previously abated real property taxes to the applicable taxing districts.
 - 2) The Administrator of the Douglas County Enterprise Zone will annually monitor the performance of the eligible recipients of property tax abatement in order to ensure that job and investment projections outlined in the Memorandum of Understanding are being met.
 - 3) The Douglas County Enterprise Zone Administrator will also inform the entity of required enterprise zone-related, state of Illinois reporting requirements. Failure to report Enterprise Zone benefits as required by the Illinois Department of Revenue, and/or other state agencies, as may be dictated by state statute, may result in termination of all locally designated Douglas County Enterprise Zone benefits.
 - 4) The Administrator of the Douglas County Enterprise Zone, with advice and consent of the Enterprise Zone Advisory Board, may elect to waive enforcement of any performance measures outlined in the Memorandum of Understanding based on a finding that the waiver is necessary to avert an imminent, demonstrable, and material hardship to the entity that may result in such entity's insolvency or discharge of workers.

SECTION IV - ENTERPRISE ZONE ADVISORY BOARD

- A) **Duties.** The Enterprise Zone Advisory Board will perform the following duties with respect to the Enterprise Zone:
 - 1) Implement, monitor and update established goals and objectives.
 - 2) Establish procedures for the operation and management of the Zone, including

appeals processes, and recommendations and advice on policies for the operation and management of the Zone and the administration and enforcement of the Ordinances.

- 3) Report to the Designating Units of Government and other participating taxing bodies, on an annual basis with respect to Zone activities, performance, policies and procedures.
 - 4) Prepare and distribute to the Designating Units of Government and participating taxing bodies an annual report for the Zone.
 - 5) Develop and implement a marketing program to inform local businesses and industries, as well as out-of-town prospects, about the Zone and its incentive programs.
 - 6) Coordinate Enterprise Zone programs and activities with the various other planning, economic development and community development entities in the area.
 - 7) Provide the necessary reporting data to the Illinois Department of Commerce and Economic Opportunity and the Illinois Department of Revenue.
 - 8) Perform other functions and duties as may be stipulated by future amendments to the Agreement by the Parties above or by the Act.
- B) **Membership.** The Enterprise Zone Advisory Board shall be comprised of the Chief Elected Officials of the Designating Units of Government, or their designees, and the Douglas County Enterprise Zone Administrator.
- 1) **Terms of Membership.** The members of the Enterprise Zone Advisory Board shall serve during their respective term in office in the case of elected officials, and in the case of the Zone Administrator for as long as he/she holds the position.
 - 2) **Elections and Voting.** The Enterprise Zone Advisory Board shall elect a Chairman and Vice Chairman annually from the Board membership for a one year term, or until, in the case of elected officials, their respective term in office ends, whichever is sooner. Each member shall have one vote for election purposes and for any and all matters upon which the Board must vote; except the Chairman, who shall not have a vote except in the case of a tie. A simple majority of the membership of the Zone Advisory Board present and accounted for at any meeting shall constitute a quorum. A simple majority of the voting members present at any meeting (assuming a quorum is achieved) shall be required for action upon any item brought before the Board for a vote.
 - 3) **Compensation.** Excepting the Zone Administrator, Zone Advisory Board members shall serve without compensation.
 - 4) **Staff.** The Douglas County Zone Administrator shall serve as advisor and staff to the Zone Advisory Board in order to assist in carrying out its functions and duties.
 - 5) **Conflict of Interest.** Any voting member of the Enterprise Zone Advisory Board who

has a direct or an implied conflict of interest must abstain from voting on matters before the Advisory Board, and their request(s) for abstention will be recorded in the minutes for the Board.

SECTION V - ENTERPRISE ZONE ADMINISTRATOR

- A) **Zone Administrator.** The Executive Director of the Tuscola Chamber and Economic Development, Inc. (TCEDI), or other qualified party as determined from time to time by completing a Request For Qualifications process conducted by the Enterprise Zone Advisory Board in accordance with the Illinois Enterprise Zone Act and Regulations, shall be the Zone Administrator.
- B) **The Duties and Responsibilities** of the Zone Administrator shall be as follows:
- 1) **Administration - Project Eligibility.** The Zone Administrator shall administer and enforce the Ordinance, and operate and manage the Zone. All appeals from any decisions or determination of the Zone Administrator shall be taken to the Enterprise Zone Advisory Board.
 - 2) **Records.** The Zone Administrator shall maintain records associated with Zone activities and projects and those necessary for the preparation of reports required by the State of Illinois and the Enterprise Zone Advisory Board.
 - 3) **Report Preparation.** The Zone Administrator shall prepare all reports required by the State of Illinois.
 - 4) **Advisor and Staff to the Enterprise Zone Advisory Board.** The Zone Administrator shall serve as advisor and staff to the Enterprise Zone Advisory Board. Said Administrator shall prepare agendas, minutes, handle correspondence and maintain the records of the Enterprise Zone Advisory Board.
 - 5) The Zone Administrator shall initiate and enforce all Douglas County Enterprise Zone property tax abatement Memorandums of Understanding between eligible taxpayers and said Administrator as outlined above.
 - 6) The Administrator may also enter into other Enterprise Zone agreements as may be required from time to time, at the direction of the Enterprise Zone Advisory Board and the parties to this agreement, or as may be required by the Act.

SECTION VI - ZONE MANAGEMENT COSTS AND OPERATION

- A) Staff salary and fringe benefits of the Zone Administrator shall be determined and paid by the TCEDI, or other qualified party, as part of his or her responsibilities in acting as Zone Administrator. Administration fees from Applicants may be used for this purpose.
- B) Operating expenses for the administration of the Zone may include, but are not limited to:
- 1) Expenses related to promoting the Zone, e.g., brochure production and

dissemination, television and newspaper advertising, workshops, presentations and travel.

- 2) Clerical, copying, printing, postage and minor equipment expenses associated with Zone Advisory Board meetings, activities of the Zone Advisory Board and reporting to the State of Illinois.
- 3) Project related activities which benefit the region's economic development strategy and plan, which are directly impacted by the Douglas County Enterprise Zone.

SECTION VII -ADMINISTRATOR SUCCESSION PROCESS. The agreement between the Designating Units of Governments, the Enterprise Zone Advisory Board, and the Tuscola Chamber and Economic Development, Inc., by which the TCEDI Executive Director serves as the contracted Zone Administrator to act in the various capacities previously set forth herein, is expected to contain a provision authorizing the termination of said agreement, without cause, by either party upon 60-days-notice to the other. In the event that the Designating Units of Government, the Enterprise Zone Advisory Board, or the TCEDI elect such a termination prior to the expiration of this Intergovernmental Agreement, said termination shall not under any circumstances be construed as terminating this Agreement. The parties to the Agreement expressly agree that in that circumstance, this Agreement shall remain in full force and effect and the parties hereto agree that the Enterprise Zone Advisory Board shall, in that event, designate, by majority vote, after a Request For Qualification process, another qualified entity, board or body to take over the duties of the TCEDI and TCEDI Executive Director with regard to the Zone; or the Designating Units of Government shall create a means or mechanism for the alternate election of a Zone Advisory Board and a Zone Administrator (as allowed by statute), which shall be ratified by a vote of the majority of the Designating Units.

SECTION VIII - NO ASSIGNMENT OR TRANSFER. Douglas County Enterprise Zone property tax abatement shall be specifically granted to the Applicant and may not be re-assigned or transferred without a Written Notice of Transfer Request being submitted to the Douglas County Enterprise Zone Administrator. In the event that the Applicant desires to transfer or assign any or all of its ownership of the subject property where the business located thereon, the transferee shall submit correspondence to the Douglas County Enterprise Zone Administrator requesting transfer of the abatement to the new owner for the time remaining on the abatement.

The Douglas County Enterprise Zone Administrator, with the advice and consent of the Enterprise Zone Advisory Board, shall review the taxpayer's request to transfer said abatement, and determine the taxpayer's eligibility for such transfer, subject to the terms and conditions of Section 2 above as well as compliance with the Act. The Douglas County Enterprise Zone Administrator shall notify the affected taxing bodies that such a request has been made and the action taken by the Administrator to address the transfer request.

SECTION IX-TAX INCREMENT FINANCING DISTRICT OR REDEVELOPMENT AREA OVERLAY. In the event that a Tax Increment Financing (TIF) District or redevelopment district or project area (20 ILCS 655/5.4.1) is, will be, or has been created by a municipality under Division 74.4 of the Illinois Municipal Code, and said redevelopment project area contains property that is located in an enterprise zone, and the municipality adopts an enterprise zone designating ordinance pursuant to Section 5.4 of the Act specifically concerning the abatement of taxes on property, as above, located within a redevelopment project area created pursuant to Division 74.4 of the Illinois Municipal Code, and the Department certifies the Ordinance, then

the property that is located in both the enterprise zone and the redevelopment project area or TIF District shall not be eligible for the abatement of taxes under Section 18-170 of the Illinois Property Tax Code.

SECTION X- LOCAL SOURCING STATEMENT. The Designating Units of Government encourage companies receiving Enterprise Zone benefits, as provided herein, to utilize local labor and to purchase building materials locally.

SECTION XI - EFFECTIVE DATE. This Agreement shall be in effect from the date of and after its passage, approval and recording and upon approval and certification of the of appropriate applications by the Illinois Department of Commerce and Economic Opportunity, according to law. Failure to receive approval and certification of the applications by the Department will render this Agreement null and void.

SECTION XII- COMPLIANCE WITH OTHER LAWS. Neither the passage of this Agreement nor the establishment of an Enterprise Zone shall excuse compliance with other applicable laws, ordinances or regulations, unless expressly superseded by the Agreement or the Enterprise Zone Act. Any development undertaken pursuant to the creation of the Enterprise Zone shall be performed in full compliance with all applicable laws and processes.

SECTION XII- REASONABLE ACTION. For matters related to the operation, amendment or modification of the Douglas County Enterprise Zone which will result in job creation, retention or capital investment within the boundaries or proposed boundaries of the Zone that, by statute, require the approval of the Designating Units of Government, the parties of this Intergovernmental Agreement stipulate and concur that said approval shall not be unreasonably withheld by any of said Designating Units of Government.

This agreement is made as of the year and day first above written.

City of Arcola

City of Newman

By: _____
Mayor

By: _____
Mayor

City of Tuscola

City of Village Grove

By: _____
Mayor

By: _____
Mayor

Village of Arthur

Village of Atwood

By: _____
Village President

By: _____
Village of President

County of Douglas

County of Champaign

By: _____
County Board President

By: _____
County Board Chairman

EXHIBIT “A”

Enterprise Zone Boundary Definition

The enterprise zone consists of the following parcel numbers in Douglas County:

Parcel Identification Numbers (PINs) for the enterprise zone covering property in Arcola Township but not within City of Arcola corporate limits:

01-08-15-000-006	01-08-15-300-008	01-08-21-200-002	01-08-22-100-002	01-08-22-100-012
01-08-15-300-001	01-08-15-300-802	01-08-21-200-003	01-08-22-100-004	01-08-22-200-001
01-08-15-300-002	01-08-15-400-003	01-08-22-000-002	01-08-22-100-006	01-14-10-100-002
01-08-15-300-005	01-08-15-400-013	01-08-22-000-002	01-08-22-100-010	01-14-10-100-002
01-08-15-300-006	01-08-16-400-002	01-08-22-100-001	01-08-22-100-011	01-14-10-100-002

Additional PINs for the enterprise zone covering property within the City of Arcola:

01-14-03-100-001	01-14-03-400-007	01-14-04-201-058	01-14-04-417-046	01-14-04-430-018
01-14-03-100-002	01-14-03-400-008	01-14-04-314-007	01-14-04-418-010	01-14-04-430-019
01-14-03-100-003	01-14-03-400-010	01-14-04-314-021	01-14-04-418-014	01-14-04-430-021
01-14-03-100-016	01-14-03-400-011	01-14-04-402-005	01-14-04-418-015	01-14-04-430-022
01-14-03-100-017	01-14-03-400-014	01-14-04-403-017	01-14-04-419-007	01-14-04-430-023
01-14-03-100-018	01-14-03-400-019	01-14-04-409-007	01-14-04-419-008	01-14-04-430-024
01-14-03-301-001	01-14-03-400-021	01-14-04-409-010	01-14-04-423-009	01-14-04-430-025
01-14-03-301-002	01-14-03-400-022	01-14-04-409-011	01-14-04-423-010	01-14-04-430-026
01-14-03-301-006	01-14-03-400-023	01-14-04-410-005	01-14-04-423-014	01-14-04-435-022
01-14-03-301-008	01-14-03-400-026	01-14-04-410-016	01-14-04-423-015	01-14-04-435-026
01-14-03-303-001	01-14-03-400-029	01-14-04-410-017	01-14-04-423-016	01-14-04-436-001
01-14-03-310-009	01-14-03-400-032	01-14-04-410-018	01-14-04-424-002	01-14-04-437-001
01-14-03-310-010	01-14-03-400-033	01-14-04-410-019	01-14-04-424-003	01-14-04-438-001
01-14-03-310-011	01-14-03-400-035	01-14-04-416-012	01-14-04-424-006	01-14-04-439-002
01-14-03-310-012	01-14-03-400-036	01-14-04-416-016	01-14-04-424-012	01-14-04-440-001
01-14-03-310-013	01-14-03-400-037	01-14-04-416-023	01-14-04-424-013	01-14-09-100-007
01-14-03-310-017	01-14-03-400-040	01-14-04-416-024	01-14-04-424-014	01-14-09-100-011
01-14-03-311-001	01-14-03-400-041	01-14-04-417-004	01-14-04-424-015	01-14-09-100-012
01-14-03-311-006	01-14-03-400-043	01-14-04-417-009	01-14-04-424-016	01-14-09-100-016
01-14-03-311-007	01-14-03-400-044	01-14-04-417-010	01-14-04-424-017	01-14-09-100-019
01-14-03-311-008	01-14-03-400-047	01-14-04-417-013	01-14-04-424-024	01-14-09-100-020
01-14-03-311-009	01-14-03-400-048	01-14-04-417-014	01-14-04-424-031	01-14-09-100-021
01-14-03-311-010	01-14-03-400-049	01-14-04-417-021	01-14-04-424-032	01-14-09-200-010
01-14-03-311-011	01-14-03-400-050	01-14-04-417-025	01-14-04-424-033	01-14-09-200-011

Additional PINs for the enterprise zone covering property within the City of Arcola (continued):

01-14-03-311-013	01-14-03-400-051	01-14-04-417-026	01-14-04-424-034	01-14-09-201-007
01-14-03-311-014	01-14-03-400-053	01-14-04-417-030	01-14-04-425-001	01-14-09-201-008
01-14-03-311-015	01-14-03-400-054	01-14-04-417-033	01-14-04-425-002	01-14-09-203-001
01-14-03-313-018	01-14-03-400-055	01-14-04-417-034	01-14-04-425-003	01-14-09-203-002
01-14-03-313-018	01-14-03-400-058	01-14-04-417-035	01-14-04-425-004	01-14-09-203-003
01-14-03-313-018	01-14-03-400-059	01-14-04-417-037	01-14-04-425-005	01-14-09-203-004
01-14-03-313-018	01-14-03-405-060	01-14-04-417-038	01-14-04-425-006	01-14-09-203-005
01-14-03-313-019	01-14-04-000-002	01-14-04-417-039	01-14-04-425-007	01-14-09-203-008
01-14-03-313-020	01-14-04-000-004	01-14-04-417-041	01-14-04-425-008	01-14-09-203-009
01-14-03-313-020	01-14-04-201-015	01-14-04-417-042	01-14-04-426-001	01-14-09-203-013
01-14-03-400-003	01-14-04-201-020	01-14-04-417-043	01-14-04-426-002	01-14-09-203-014
01-14-03-400-005	01-14-04-201-048	01-14-04-417-044	01-14-04-430-004	01-14-09-203-015
01-14-03-400-006	01-14-04-201-049	01-14-04-417-045	01-14-04-430-009	01-14-09-204-002
01-14-09-204-003	01-14-09-206-003	01-14-10-100-015	01-14-10-200-004	01-14-10-201-016
01-14-09-204-004	01-14-09-206-004	01-14-10-100-016	01-14-10-200-008	01-14-10-201-017
01-14-09-204-005	01-14-09-206-005	01-14-10-100-017	01-14-10-200-009	01-14-10-201-018
01-14-09-204-010	01-14-09-207-003	01-14-10-100-018	01-14-10-201-002	01-14-10-201-019
01-14-09-204-011	01-14-09-214-005	01-14-10-100-019	01-14-10-201-006	01-14-10-201-020
01-14-09-205-001	01-14-10-100-005	01-14-10-100-021	01-14-10-201-008	01-14-10-201-022
01-14-09-205-002	01-14-10-100-007	01-14-10-100-025	01-14-10-201-009	01-14-10-201-024
01-14-09-205-003	01-14-10-100-009	01-14-10-100-026	01-14-10-201-010	01-14-10-201-026
01-14-09-205-005	01-14-10-100-011	01-14-10-100-027	01-14-10-201-011	
01-14-09-205-006	01-14-10-100-012	01-14-10-100-028	01-14-10-201-012	
01-14-09-206-001	01-14-10-100-013	01-14-10-100-030	01-14-10-201-013	
01-14-09-206-002	01-14-10-100-014	01-14-10-100-031	01-14-10-201-014	

Additional PINs for the enterprise zone include the following connecting strip parcels of the Canadian National railroad right-of-way as connecting properties from the City of Arcola corporate limits to the northern border of Arcola Township at the unincorporated area of Galton:

0828501002	0828501001	0815501001
0833501002	0821501001	0822000002
0833501001	0822501002	0815501002

Additional PINs for the enterprise zone include the following connecting strip parcels along the Canadian National railroad right-of-way as connecting properties from Arcola Township at the unincorporated area of Galton to property within the City of Tuscola corporate limits:

0810501001	0803501003
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0810501002	0803501002
0803501001	

Additional PINs for the enterprise zone covering property within the City of Tuscola that are connected to the previous properties by the Union Pacific railroad right-of-way:

09-02-34-101-001	09-02-34-127-001	09-02-34-317-001	09-02-34-405-003	09-08-02-200-028
09-02-34-101-002	09-02-34-132-001	09-02-34-317-002	09-02-34-405-005	09-08-02-200-029
09-02-34-101-003	09-02-34-132-002	09-02-34-317-003	09-02-34-405-005	09-08-02-200-030
09-02-34-101-004	09-02-34-132-003	09-02-34-317-004	09-02-34-405-005	09-08-02-200-031
09-02-34-106-001	09-02-34-132-004	09-02-34-323-005	09-02-34-438-001	09-08-02-200-032
09-02-34-106-002	09-02-34-132-007	09-02-34-323-006	09-02-34-438-001	09-08-02-200-033
09-02-34-106-003	09-02-34-137-005	09-02-34-323-007	09-02-35-300-001	09-08-02-200-034
09-02-34-106-004	09-02-34-230-001	09-02-34-323-008	09-02-35-300-003	09-08-02-200-043
09-02-34-106-005	09-02-34-230-002	09-02-34-329-001	09-02-35-400-005	09-08-02-200-044
09-02-34-106-006	09-02-34-230-003	09-02-34-335-001	09-08-01-100-001	09-08-02-200-048
09-02-34-107-002	09-02-34-230-004	09-02-34-403-007	09-08-01-100-005	09-08-02-200-049
09-02-34-111-001	09-02-34-231-020	09-02-34-404-001	09-08-02-200-008	09-08-02-200-050
09-02-34-111-002	09-02-34-231-021	09-02-34-404-002	09-08-02-200-009	09-08-02-200-051
09-02-34-111-003	09-02-34-306-001	09-02-34-404-003	09-08-02-200-013	09-08-02-200-052
09-02-34-111-004	09-02-34-306-002	09-02-34-404-004	09-08-02-200-015	09-08-02-200-053
09-02-34-116-001	09-02-34-306-003	09-02-34-404-004	09-08-02-200-017	09-08-02-200-054
09-02-34-117-001	09-02-34-306-004	09-02-34-404-005	09-08-02-200-020	
09-02-34-117-002	09-02-34-306-005	09-02-34-404-006	09-08-02-200-021	
09-02-34-122-001	09-02-34-306-006	09-02-34-405-001	09-08-02-200-022	
09-02-34-122-002	09-02-34-306-007	09-02-34-405-002	09-08-02-200-027	

PINs for the enterprise zone covering properties in Tuscola Township located outside the City of Tuscola corporate boundaries and connected to previously listed parcels within the corporate limits of the City of Tuscola:

09-02-30-300-002	09-02-32-100-005	09-02-33-300-004	09-08-02-200-045	09-08-05-100-009
09-02-30-400-001	09-02-32-100-006	09-02-33-300-005	09-08-02-200-046	09-08-05-100-010
09-02-31-100-005	09-02-32-100-007	09-02-33-400-005	09-08-03-100-002	09-08-05-100-011
09-02-31-200-001	09-02-32-200-001	09-02-33-400-007	09-08-03-100-003	09-08-05-200-001
09-02-31-200-002	09-02-32-200-002	09-02-33-400-008	09-08-03-100-007	09-08-05-200-002
09-02-31-300-005	09-02-32-300-009	09-02-33-400-009	09-08-03-100-008	09-08-05-200-003
09-02-31-300-005	09-02-32-400-004	09-02-34-000-001	09-08-03-100-009	09-08-05-200-015
09-02-31-400-001	09-02-32-400-005	09-02-34-100-001	09-08-04-100-001	09-08-06-100-009
09-02-31-400-001	09-02-33-100-001	09-02-34-100-004	09-08-04-100-006	09-08-06-100-010
09-02-31-400-002	09-02-33-100-002	09-02-34-100-005	09-08-04-200-001	09-08-06-100-011
09-02-31-400-003	09-02-33-100-003	09-02-35-300-004	09-08-04-200-001	09-08-06-200-002

09-02-31-400-004	09-02-33-100-004	09-02-35-300-007	09-08-04-200-003	09-08-06-200-007
09-02-31-400-004	09-02-33-200-001	09-02-35-300-033	09-08-04-200-004	09-08-06-200-013
09-02-32-100-001	09-02-33-200-004	09-02-35-300-036	09-08-04-200-006	09-08-06-200-014
09-02-32-100-002	09-02-33-300-001	09-02-35-300-037	09-08-05-100-001	
09-02-32-100-004	09-02-33-300-001	09-08-02-200-002	09-08-05-100-004	

Additional PINs for the enterprise zone include the following connecting strip parcels of the CSX Transportation railroad right-of-way in Tuscola Township which connect the west side of the corporate limits of the City of Tuscola running west to Garrett Township:

0807503002	0806503001	0805503003	0233503001
0807503001	0805503001	0804503001	0233503002
0807503003	0805503002	0804503002	

Additional PINs for the enterprise zone include the following connecting strip parcels of the CSX Transportation railroad right-of-way in Tuscola Township to Garrett Township:

0233504001	0232504004	0232504001
0231504001	0232504002	0233504002
0231504002	0232504003	0234501002

Additional PINs in Garrett Township connecting to the connecting strip of the CSX Transportation railroad right-of-way to the enterprise zone and running adjacent to the east border of the Village of Atwood corporate limits:

05-01-25-300-002	05-01-25-400-003	05-01-31-300-012	05-01-36-200-009	05-01-36-401-009
05-01-25-300-003	05-01-25-400-005	05-01-35-400-012	05-01-36-200-010	05-01-36-401-009
05-01-25-300-004	05-01-25-400-006	05-01-35-400-015	05-01-36-300-002	05-01-36-401-010
05-01-25-300-005	05-01-25-400-007	05-01-36-100-001	05-01-36-300-005	05-01-36-401-010
05-01-25-300-006	05-01-25-400-008	05-01-36-100-002	05-01-36-300-006	05-01-36-403-006
05-01-25-300-007	05-01-31-100-003	05-01-36-100-010	05-01-36-300-006	05-01-36-403-006
05-01-25-300-008	05-01-31-100-004	05-01-36-100-010	05-01-36-300-007	05-01-36-403-006
05-01-25-300-009	05-01-31-300-004	05-01-36-100-011	05-01-36-300-008	05-07-01-200-001
05-01-25-300-010	05-01-31-300-005	05-01-36-200-006	05-01-36-400-001	
05-01-25-300-011	05-01-31-300-007	05-01-36-200-007	05-01-36-401-009	
05-01-25-300-012	05-01-31-300-011	05-01-36-200-008	05-01-36-401-009	

Additional PINs for the enterprise zone including the following parcels connected by the CSX Transportation railroad right-of-way connecting properties in Garrett Township to parcels located within the corporate limits of the Village of Atwood:

0135504004	0133504004	0135504001	0132504002	0131504003
0136504002	0134504003	0134504001	0131504004	
0134504002	0135504002	0132504004	0132504003	

0136504004	0134504004	0133504003	0132504001
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Additional PINs connected to the above listed parcels for the enterprise zone covering properties located within the Village of Atwood:

05-01-31-101-001	05-01-31-103-023	05-01-31-110-013	05-01-31-301-009	05-01-31-313-019
05-01-31-101-003	05-01-31-106-001	05-01-31-110-014	05-01-31-301-010	05-01-31-313-020
05-01-31-101-004	05-01-31-106-002	05-01-31-110-015	05-01-31-301-011	05-01-31-313-023
05-01-31-101-005	05-01-31-106-003	05-01-31-110-016	05-01-31-305-001	05-07-06-200-005
05-01-31-101-006	05-01-31-106-004	05-01-31-110-017	05-01-31-305-002	05-07-06-200-006
05-01-31-101-017	05-01-31-106-005	05-01-31-110-018	05-01-31-305-003	05-07-06-200-008
05-01-31-101-018	05-01-31-106-006	05-01-31-110-019	05-01-31-305-015	05-07-06-200-009
05-01-31-103-001	05-01-31-106-013	05-01-31-113-004	05-01-31-305-016	05-07-06-200-010
05-01-31-103-002	05-01-31-110-001	05-01-31-114-003	05-01-31-309-001	05-07-06-200-013
05-01-31-103-003	05-01-31-110-004	05-01-31-114-004	05-01-31-309-002	05-07-06-200-015
05-01-31-103-004	05-01-31-110-005	05-01-31-114-005	05-01-31-309-003	05-07-06-200-016
05-01-31-103-005	05-01-31-110-006	05-01-31-300-010	05-01-31-313-009	05-07-06-200-018
05-01-31-103-007	05-01-31-110-007	05-01-31-301-001	05-01-31-313-010	05-07-06-200-019
05-01-31-103-008	05-01-31-110-010	05-01-31-301-007	05-01-31-313-015	05-07-06-200-027
05-01-31-103-009	05-01-31-110-011	05-01-31-301-008	05-01-31-313-018	05-07-06-200-028

Additional PIN for the enterprise zone including the following parcel in Garrett Township along the Union Pacific railroad connecting properties in southwest Tuscola Township to properties in northeast Bourbon Township: 712503001.

Additional PINs for the enterprise zone including the following parcels in Bourbon Township along the Union Pacific railroad right-of-way connecting the above property in Garrett Township to properties with the Village of Arthur corporate limits:

0721503001	0729503001	0721503003	0715503001	0722503001
0714503002	0720503001	0722503002	0714503001	0720503002
0730503003	0721503002	0714503004	0713503002	0713503001

Additional PINs for the enterprise zone covering properties within Bourbon Township and connected to the enterprise zone by the Union Pacific railroad right-of-way but located to the east of the Village of Arthur corporate limits:

02-07-30-200-004	02-07-30-200-014	02-07-30-200-025	02-07-31-200-028	02-07-32-100-008
02-07-30-200-007	02-07-30-200-015	02-07-30-200-026	02-07-31-200-029	02-07-32-100-009
02-07-30-200-008	02-07-30-200-017	02-07-30-400-004	02-07-31-200-032	
02-07-30-200-009	02-07-30-200-021	02-07-30-400-009	02-07-31-200-032	
02-07-30-200-010	02-07-30-200-022	02-07-30-400-010	02-07-31-200-032	
02-07-30-200-011	02-07-30-200-024	02-07-30-400-011	02-07-31-200-042	

(continued)

Properties in the within the Village of Arthur are connected to the enterprise zone by a connecting strip along the Union Pacific railroad right of way running east to west through the Village of Arthur.

Additional PINs for the enterprise zone covering properties in the Village of Arthur corporate limits connected via this connecting strip:

02-07-30-000-003	02-07-30-103-007	02-07-30-105-006	02-07-30-109-004	02-07-30-306-010
02-07-30-100-003	02-07-30-103-008	02-07-30-106-002	02-07-30-109-006	02-07-30-306-017
02-07-30-100-006	02-07-30-103-009	02-07-30-106-003	02-07-30-110-004	02-07-30-306-022
02-07-30-100-008	02-07-30-104-003	02-07-30-106-006	02-07-30-301-001	02-07-30-306-023
02-07-30-100-014	02-07-30-104-006	02-07-30-106-008	02-07-30-301-002	02-07-30-314-001
02-07-30-100-015	02-07-30-104-007	02-07-30-106-009	02-07-30-301-003	02-07-30-314-002
02-07-30-100-016	02-07-30-104-019	02-07-30-106-010	02-07-30-302-001	02-07-30-314-003
02-07-30-100-017	02-07-30-104-020	02-07-30-107-001	02-07-30-302-003	02-07-30-314-004
02-07-30-100-018	02-07-30-104-022	02-07-30-107-002	02-07-30-302-004	02-07-30-314-005
02-07-30-100-021	02-07-30-104-024	02-07-30-107-003	02-07-30-302-005	02-07-30-314-008
02-07-30-100-024	02-07-30-104-025	02-07-30-107-004	02-07-30-302-006	02-07-30-314-017
02-07-30-100-025	02-07-30-104-027	02-07-30-107-005	02-07-30-303-001	02-07-30-314-018
02-07-30-100-026	02-07-30-104-029	02-07-30-107-006	02-07-30-303-002	02-07-30-400-002
02-07-30-100-027	02-07-30-104-031	02-07-30-107-007	02-07-30-303-005	02-07-30-400-007
02-07-30-100-028	02-07-30-104-032	02-07-30-108-001	02-07-30-303-006	02-07-30-400-008
02-07-30-100-029	02-07-30-104-033	02-07-30-108-004	02-07-30-304-001	02-07-31-200-012
02-07-30-100-030	02-07-30-104-034	02-07-30-108-005	02-07-30-304-002	02-07-31-200-015
02-07-30-100-031	02-07-30-104-035	02-07-30-108-006	02-07-30-304-003	02-07-31-200-017
02-07-30-100-032	02-07-30-104-038	02-07-30-108-008	02-07-30-304-004	02-07-31-200-018
02-07-30-100-033	02-07-30-104-039	02-07-30-108-009	02-07-30-304-005	02-07-31-200-030
02-07-30-100-034	02-07-30-104-040	02-07-30-108-010	02-07-30-305-001	02-07-31-200-031

02-07-30-100-035	02-07-30-104-040	02-07-30-108-012	02-07-30-305-002	02-07-31-200-046
02-07-30-103-001	02-07-30-104-041	02-07-30-108-013	02-07-30-305-003	02-07-31-200-049
02-07-30-103-002	02-07-30-105-003	02-07-30-108-014	02-07-30-305-004	02-07-31-200-050
02-07-30-103-003	02-07-30-105-003	02-07-30-108-015	02-07-30-305-005	08-10-12-100-011P
02-07-30-103-004	02-07-30-105-004	02-07-30-109-001	02-07-30-306-003	
02-07-30-103-005	02-07-30-105-004	02-07-30-109-002	02-07-30-306-004	
02-07-30-103-006	02-07-30-105-005	02-07-30-109-003	02-07-30-306-007	

Additional PINs for the enterprise zone includes the following CSX Transportation railroad right-of-way which connects enterprise zone property in the City of Tuscola and Tuscola Township to the northeast with properties in Camargo Township:

0331504001	0235504002
0331504002	0236504002
0235504001	0236504001

Additional PINs for enterprise zone include the following properties as a connecting strip running northeast along the Union Pacific railroad right-of-way in Tuscola Township connecting properties in the City of Tuscola to Camargo Township:

0235503002	0236503001	0330503003
0235503003	0225503002	0319503001
0235503004	0225503001	0330503002

Additional PINs for the enterprise zone include the following properties in Camargo Township connected to the Union Pacific railroad right-of-way which connects to properties on the southwest edge of the City of Villa Grove corporate limits:

04-03-10-400-001	04-03-10-400-008
04-03-10-400-003	04-03-10-400-011
04-03-10-400-005	

Additional PINs for the Union Pacific railroad right-of-way which are a connecting strip from property in Camargo Township to the west with properties in the City of Villa Grove corporate limits:

0320503003	0317503001	0316503003	0310503002
0320503001	0316503001	0315503001	
0320503002	0316503002	0310503001	

Previous listed parcels connect the following additional PINs for the enterprise zone covering properties in the corporate limits of the City of Villa Grove:

04-03-03-200-011	04-03-10-209-001	04-03-10-214-004	04-03-10-220-002	04-03-10-226-007
04-03-03-200-014	04-03-10-209-002	04-03-10-214-005	04-03-10-220-003	04-03-10-226-010

04-03-03-400-061	04-03-10-209-003	04-03-10-214-006	04-03-10-220-004	04-03-10-226-011
04-03-03-418-001	04-03-10-209-006	04-03-10-214-007	04-03-10-220-005	04-03-10-234-006
04-03-03-418-002	04-03-10-209-007	04-03-10-214-011	04-03-10-220-006	04-03-10-400-004
04-03-03-418-003	04-03-10-209-009	04-03-10-214-015	04-03-10-220-013	04-03-10-400-007
04-03-03-418-004	04-03-10-209-010	04-03-10-214-016	04-03-10-220-014	04-03-14-101-001
04-03-03-418-005	04-03-10-209-011	04-03-10-214-017	04-03-10-220-016	04-03-14-101-002
04-03-03-418-006	04-03-10-209-012	04-03-10-214-018	04-03-10-220-017	04-03-14-101-003
04-03-03-418-007	04-03-10-209-013	04-03-10-215-001	04-03-10-220-019	04-03-14-101-004
04-03-03-419-002	04-03-10-210-001	04-03-10-215-002	04-03-10-220-021	04-03-14-101-005
04-03-10-204-001	04-03-10-210-005	04-03-10-215-003	04-03-10-220-022	04-03-14-101-007
04-03-10-204-002	04-03-10-210-008	04-03-10-215-004	04-03-10-220-023	04-03-14-101-008
04-03-10-204-003	04-03-10-210-009	04-03-10-215-005	04-03-10-221-001	04-03-14-102-001
04-03-10-204-004	04-03-10-210-012	04-03-10-215-006	04-03-10-221-002	04-03-14-102-002
04-03-10-204-005	04-03-10-210-013	04-03-10-215-007	04-03-10-221-005	04-03-14-102-003
04-03-10-204-006	04-03-10-210-016	04-03-10-215-008	04-03-10-221-006	04-03-14-102-004
04-03-10-204-007	04-03-10-210-017	04-03-10-215-009	04-03-10-221-008	04-03-34-220-006
04-03-10-205-001	04-03-10-210-018	04-03-10-215-011	04-03-10-221-009	04-03-34-220-007
04-03-10-205-002	04-03-10-210-022	04-03-10-215-012	04-03-10-221-010	04-03-34-221-003
04-03-10-205-005	04-03-10-214-001	04-03-10-215-013	04-03-10-221-011	04-03-34-221-004
04-03-10-205-006	04-03-10-214-002	04-03-10-215-016	04-03-10-221-014	04-03-34-400-006
04-03-10-205-007	04-03-10-214-003	04-03-10-220-001	04-03-10-221-015	

Additional PINs for the enterprise zone include the following properties along the CSX Transportation railroad right of way which connect properties in Tuscola Township to Camargo Township and to the Village of Camargo:

0332504001	0335504002
0332504002	0333504003

Additional PINs for the enterprise zone including the following properties adjacent to the CSX Transportation railroad right-of-way connecting corridor located in the Village of Camargo and Camargo Township:

04-03-34-400-003	04-03-34-409-001	04-03-34-404-001	04-03-34-404-011	04-03-34-411-012
04-03-34-404-018	04-03-34-409-002	04-03-34-404-002	04-03-34-404-012	04-03-34-411-013
04-03-34-404-019	04-03-34-409-005	04-03-34-404-003	04-03-34-404-013	04-03-34-411-014
04-03-34-404-020	04-03-34-409-006	04-03-34-404-004	04-03-34-404-014	04-03-34-411-015
04-03-34-404-021	04-03-34-410-001	04-03-34-404-005	04-03-34-404-015	04-03-34-411-016
04-03-34-407-001	04-03-34-411-001	04-03-34-404-006	04-03-34-411-005	04-03-34-411-017
04-03-34-407-002	04-03-34-411-002	04-03-34-404-007	04-03-34-411-007	04-03-34-411-018
04-03-34-407-004	04-03-34-411-003	04-03-34-404-008	04-03-34-411-008	04-03-34-411-019
04-03-34-407-005	04-03-10-400-006	04-03-34-404-009	04-03-34-411-009	
04-03-34-407-006	04-03-34-403-001	04-03-34-404-010	04-03-34-411-011	

Additional PINs for the enterprise zone include the following properties of CSX Transportation railroad right-of-way parcels in Camargo Township which connects the Village of Camargo to Murdock Township:

0336504001
0336504002
0335504002

Additional PINs for the enterprise zone include the following properties along the CSX Transportation railroad right-of-way connecting east Camargo Township to west Murdock Township:

0431504001	0432504002	0433504001	06-04-32-400-001	06-04-32-200-003
0431504002	0434504001	0433504002	06-04-32-401-001	06-04-32-200-002
0432504001	0434504002	06-04-29-400-007	06-04-32-401-007	06-04-32-200-001
07-04-35-300-002				

Additional PINs for the enterprise zone covering properties located in Murdock Township adjacent to the CSX Transportation railroad right-of-way connecting corridor:

06-04-34-300-004
06-04-34-400-008
06-04-34-400-009

Additional PINs for the enterprise zone include the following CSX Transportation railroad right-of-way in Newman Township which connects property in the Murdock Township to property within the City of Newman corporate limits:

0531504002	0436504001
0435504001	0436504002
0435504002	0531504001

Additional PINs for the enterprise zone covering properties within the City of Newman are connect to the previous parcels by the CSX Transportation railroad right-of-way connecting corridor:

07-12-05-100-022	07-12-05-100-030
07-12-05-100-028	07-12-05-100-031

Additional PINs for the enterprise zone include the following CSX Transportation railroad parcels connecting corridor properties on east side of the City of Newman to properties in east Newman Township:

0632504001
0632504002
0633504001

PINs for the enterprise zone covering properties in Newman Township to east of the City of Newman corporate boundaries connected to the enterprise zone by the CSX Transportation railroad connecting corridor:

07-04-35-100-007	07-05-31-400-009	07-06-33-300-004	07-12-05-100-026
07-05-31-400-002	07-05-31-400-010	07-12-05-100-023	
07-05-31-400-008	07-06-33-300-002	07-12-05-100-025	

Additional PINs for the enterprise zone covering railroad properties outside any corporate limits not otherwise listed:

0125300999	0136504003	0235300999
0131504002	0233501001	0235503001
0132504002	0234501001	0729503001

Additional PINs for the enterprise zone covering additional railroad within various corporate limits not otherwise listed:

0131504001	0234504001	0334504002	0730104999	1404439003
0133504002	0234504002	0335504001	0730303998	1404501001
0136504001	0310503003	0631504001	0730303999	1404501002
0234503001	0333504002	0631504002	0730503001	
0234503002	0334504001	0712503001	0730503002	

Properties in Piatt County and connected to the enterprise zone located within the corporate limits of the Village of Atwood.

Additional PINs for the enterprise zone covering properties within the Village of Atwood corporate limits and located within Piatt County:

07-00-04-000-031	07-00-04-000-024	07-00-04-000-028	07-00-04-000-022	07-00-04-000-018
07-00-04-000-029	07-00-04-000-025	07-00-04-000-030	07-00-04-000-023	07-00-04-000-020
07-00-04-000-027	07-00-04-000-026	07-00-04-000-033	07-00-04-000-021	07-00-04-000-019
07-00-04-000-014	07-00-04-000-015	07-00-04-000-017		

Additional PINs for the enterprise zone that are connected by the CSX Transportation railroad right-of-way corridor passing east to west through the corporate limits of the Village of Atwood in Piatt County and connect the Village of Atwood to Garrett Township properties:

16-36-502-004	16-36-502-003

Additional PINs for the enterprise zone are these parcels in downtown Atwood connecting parcels in the

Village of Atwood in Piatt County to the CSX Transportation railroad right-of-way connecting corridor through the Village of Atwood:

07-00-04-000-089-01	07-00-04-000-087-00	07-00-04-000-075-00	07-00-04-000-067-00
07-00-04-000-089-00	07-00-04-000-087-01	07-00-04-000-074-00	07-00-04-000-068-00
07-00-04-000-092-00	07-00-04-000-088-00	07-00-04-000-071-00	07-00-04-000-066-00
07-00-04-000-090-00	07-00-04-000-076-00	07-00-04-000-072-00	07-00-04-000-063-00
07-00-04-000-091-00	07-00-04-000-076-01	07-00-04-000-070-00	07-00-04-000-062-00
07-00-04-000-087-02	07-00-04-000-075-00	07-00-04-000-069-00	07-00-04-000-063-00

Additional PINS for the enterprise zone in the Village of Atwood and Piatt County connecting the downtown area along North Main Street to Magnolia Avenue:

07-00-04-000-205-00	07-00-04-000-200-00	07-00-04-000-195-00	07-00-04-000-216-00	07-00-04-000-210-00
07-00-04-000-203-00	07-00-04-000-199-00	07-00-04-000-218-00	07-00-04-000-212-00	07-00-04-000-209-00
07-00-04-000-204-00	07-00-04-000-198-00	07-00-04-000-217-00	07-00-04-000-211-00	07-00-04-000-208-00

Additional PINs for the enterprise zone in the Village of Atwood and Piatt County connecting by a 3-foot strip of Magnolia Avenue running from 07-00-04-000-208-00 at the intersection of Main Street and Magnolia Avenue to 07-00-04-000-170-01 (Harris Electric) on west Magnolia Avenue:

07-25-16-006-022-11	07-00-04-000-280-02	07-00-04-000-280-03	07-00-04-000-280-04	07-00-04-000-280-01
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Additional PINs for the enterprise zone in the Village of Atwood and Piatt County connected to south side of Magnolia Avenue:

07-00-04-000-170-00	07-00-04-000-172-00	07-00-04-000-173-00	07-00-04-000-173-003
07-00-04-000-171-00	07-00-04-000-173-01		07-00-04-000-173-003

Properties in Moultrie County and connected to the enterprise zone located within the corporate limits of the Village of Arthur.

Additional PINs for the enterprise zone covering properties within the Village of Arthur corporate limits and located in Moultrie County. These parcels connect from the south to the Union Pacific railroad right-of-way connecting corridor. The Union Pacific railroad right-of-way connecting corridor runs into Village of Arthur from the east through Bourbon Township and exits the southwest side of the village. These properties are connected to the Union Pacific railroad right-of-way in the village:

03-03-25-409-013	03-03-25-409-006	03-03-25-409-002	03-03-25-409-004	03-03-25-409-003
03-03-25-414-001	03-03-25-414-014	03-03-25-414-015	03-03-25-419-002	03-03-25-414-004
03-03-25-414-013	03-03-25-414-012	03-03-25-414-014	03-03-25-414-003	03-03-25-419-003
03-03-25-419-004	03-03-25-419-009	03-03-25-419-008		

Additional PINs for enterprise zone covering properties within the Village of Arthur corporate limits and

located within Moultrie County along south Vine Street:

03-03-25-423-001	03-03-25-423-002	03-03-25-429-005	03-03-25-434-004
03-03-25-423-004	03-03-25-423-011	03-03-25-429-008	
03-03-25-423-005	03-03-25-423-006	03-03-25-429-006	
03-03-25-423-008	03-03-25-429-004	03-03-25-429-007	

Additional PINs connecting Union Pacific railroad right-of-way corridor to parcels within corporate limits of the Village of Arthur and Moultrie county. These parcels are located on the north side of the Union Pacific railroad right-of-way:

03-03-25-409-013	03-03-25-408-001
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Additional PINs connecting Union Pacific railroad right-of-way corridor to parcels within corporate limits of the Village of Arthur and Moultrie county. Located north of the Union Pacific railroad and connected by Beech Street and Progress Street:

03-03-25-409-013	03-03-25-407-001	03-03-25-407-007	03-03-25-411-003	03-03-25-409-011
03-03-25-411-002	03-03-25-415-007	03-03-25-406-018	03-03-25-406-014	03-03-25-415-006
03-03-25-407-008	03-03-25-415-015	03-03-25-406-010	03-03-25-425-010	03-03-25-406-017
03-03-25-409-012	03-03-25-409-010	03-03-25-406-021	03-03-25-425-011	03-03-25-406-019
03-03-25-415-010	03-03-25-415-014	03-03-25-406-216	03-03-25-411-001	03-03-25-406-008
03-03-25-406-020				

The enterprise zone includes PIN 03-03-25-406-016 which connects to a three foot connecting strip running along State Highway 133 and connects to additional parcels in the Village of Arthur corporate limits and in Moultrie County including PINs:

03-03-36-211-003	03-03-36-211-002	03-03-36-211-004
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AMENDMENT 1 – CRONUS GROUP LLC

Parcel 1

Parcel Number: 09-02-32-300-003 1.3 acres m/l

Legal Description:

BEGINNING AT A POINT WHERE THE NORTH LINE OF U.S. ROUTE 36 INTERSECTS THE WEST LINE OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, THENCE NORTH 622.3 FEET, THENCE EAST 350 FEET, THENCE SOUTH 622.3 FEET, THENCE WEST 350 FEET TO THE PLACE OF BEGINNING, EXCEPT THE NORTH 450 FEET THEREOF.

Parcel 2

Parcel Number: 09-02-32-300-005 1.57 acres m/l

Legal Description:

BEGINNING 427 FEET WEST AND 40 FEET NORTH OF THE SOUTHEAST CORNER OF

THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE NORTH 264 FEET TO AN IRON PIN; THENCE WEST 225 FEET TO AN IRON PIN; THENCE SOUTH 264 FEET TO AN IRON PIN; THENCE EAST 225 FEET TO THE PLACE OF BEGINNING, SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 3

Parcel Number: 09-02-32-300-010 3.7 acres m/l

Legal Description:

THE NORTH 450 FEET OF THE FOLLOWING DESCRIBED REAL ESTATE, TO-WIT: BEGINNING AT A POINT WHERE THE NORTH LINE OF U.S. ROUTE 36 INTERSECTS THE WEST LINE OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, THEN NORTH 622.3 FEET, THEN EAST 350 FEET, THENCE SOUTH 622.3 FEET, THENCE WEST 350 FEET TO THE PLACE OF BEGINNING.

Parcel 4

Parcel Number: 09-02-32-300-012 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREE 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 143.00 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 142.00 FEET; THENCE NORTH 00 DEGREES 00 SECONDS EAST 132.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECOND EAST 142.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST 132.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 5

Parcel Number: 09-02-32-300-014 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREE 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 285.00 FEET ALONG SAID NORTH LINE; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 90 DEGREES 00 SECONDS EAST 142.00 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECOND EAST 132.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 142.00 FEET TO A POINT NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET FROM THE POINT OF BEGINNING, THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST 132.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 6

Parcel Number: 09-02-32-300-015 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREE 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 285.00 FEET ALONG SAID NORTH LINE; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 90 DEGREES 00 SECONDS WEST 142.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECOND EAST 142.00 FEET TO A POINT NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS WEST 132.00 FEET TO A POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 7

Parcel Number: 09-02-32-300-016 0.43 acres m/l

Legal Description:

PART OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST (ASSUMED BEARING BASED ON CENTERLINE OF U.S. ROUTE NO. 36 BEARING NORTH 90 DEGREE 00 MINUTES 00 SECONDS EAST) 40.00 FEET TO THE NORTH LINE OF THE RIGHT OF WAY OF U.S. ROUTE NO. 36; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST 285.00 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST 132.00 FEET; THENCE NORTH 90 DEGREES 00 SECONDS WEST 142.00 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECOND WEST 132.00 FEET TO SAID NORTH RIGHT OF WAY LINE; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST 142.00 FEET ALONG SAID RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.430 OF AN ACRE.

Parcel 8

Parcel Number: 09-02-32-300-017 0.37 acres m/l

Legal Description:

FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE NORTH 40 FEET TO A POINT FOR A PLACE OF BEGINNING, THENCE CONTINUE NORTH 264 FEET, THENCE DEFLECTING TO THE LEFT 90 DEGREES FOR 143 FEET, THENCE DEFLECTING TO THE LEFT 90 DEGREES FOR 264 FEET, THENCE DEFLECTING TO THE LEFT 90 DEGREES FOR 143 FEET TO THE PLACE OF BEGINNING, SITUATED IN DOUGLAS COUNTY, ILLINOIS; EXCEPT FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORHT, RANGE 8 EAST OF THE THRID PRICIPAL MEDIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE NORTH 0 DEGREES 00' 00" WEST FOR 143 FEET, THENCE SOUTH 0 DEGREES 00' 00" EAST FOR 150 FEET, THENCE NORTH 90 DEGREES 00' 00" EAST FOR

143 FEET TO THE PLACE OF BEGINNING, TOGETHER WITH A PERMANENT EASTMENT FOR INGRESS AND EGRESS BEING 17.5 FEET EACH SIDE OF A LINE DESCRIBED AS BEGINNING 30.45 FEET EAST OF THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED PROPERTY; THENCE SOUTH 00 DEGREES 00' 00" EAST FOR 114 FEET TO THE NORTH RIGHT OF WAY LINE OF U.S. ROUTE 36.

Parcel 9

Parcel Number: 09-02-32-300-018 0.49 acres m/l

Legal Description:

FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE NORTH 0 DEGREES 00' 00" WEST FOR 154 FEET TO THE PLACE OF BEGINNING; THENCE CONTINUE NORTH 0 DEGREES 00' 00" WEST FOR 150 FEET, THENCE SOUTH 90 DEGREES 00' 00" WEST FOR 143 FEET, THENCE SOUTH 0 DEGREES 00' 00" EAST FOR 150 FEET, THENCE NORTH 90 DEGREES 00' 00" EAST FOR 143 FEET TO THE PLACE OF BEGINNING.

Parcel 10

Parcel Number: 09-02-32-400-003 100.0 acres m/l

Legal Description:

THE WEST 100 ACRES OF THE SOUTHEAST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE B&O RAILROAD (NOW CSX RAILROAD) RIGHT OF WAY AND NORTH OF THE NORTH RIGHT OF WAY LINE OF U.S. ROUTE 36 DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 32, THENCE NORTH 0 DEGREES 06 MINUTES 34 SECONDS EAST 40 FEET ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 32 TO A POINT ON THE NORTH RIGHT OF WAY LINE OF SAID U.S. ROUTE 36 THE TRUE POINT OF BEGINNING, THENCE NORTH 0 DEGREES 06 MINUTES 34 SECONDS EAST 2462.52 FEET ALONG SAID WEST LINE TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF THE B&O RAILROAD (NOW CSX RAILROAD), THENCE NORTH 89 DEGREES 59 MINUTES 53 SECONDS EAST 1321.61 FEET ALONG SAID SOUTH RIGHT OF WAY LINE TO A POINT, THENCE SOUTH 89 DEGREES 42 MINUTES 51 SECONDS EAST 445.32 FEET ALONG SAID SOUTH RIGHT OF WAY LINE TO A POINT, THENCE SOUTH 0 DEGREES 06 MINUTES 34 SECONDS WEST 2466.42 FEET ALONG A LINE PARALLEL WITH THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 32 TO A POINT ON THE NORTH RIGHT OF WAY LINE OF U.S. ROUTE 36, THENCE NORTH 89 DEGREES 52 MINUTES 25 SECONDS WEST 136.39 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO A POINT, THENCE NORTH 89 DEGREES 47 MINUTES 25 SECONDS WEST 1600.10 FEET ALONG SAID NORTH RIGHT OF WAY LINE TO THE POINT OF BEGINNING, CONTAINING 100.0 ACRES MORE OR LESS, ALL SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 11

Parcel Number: 09-02-32-300-004 32.72 acres m/l

Legal Description:

THAT PART OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN THAT LIES SOUTH OF THE RIGHT OF WAY OF THE BALTIMORE & OHIO RAILROAD, EXCEPT THE WEST 36 ACRES THEREOF, AND EXCEPT FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS, MEASURE WESTERLY

ALONG THE SOUTH LINE OF SAID SECTION 32 A DISTANCE OF 427 FEET; THENCE DEFLECTING 90 DEGREES TO THE RIGHT NORTHERLY FOR 304 FEET TO AN IRON PIN; THENCE DEFLECTING 90 DEGREES TO THE RIGHT EASTERLY FOR 427 FEET TO AN IRON PIN; THENCE DEFLECTING 90 DEGREES TO THE RIGHT SOUTHERLY FOR 304 FEET TO THE PLACE OF BEGINNING. AND ALSO EXCEPT FROM THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD P.M., MEASURE WESTERLY ALONG THE SOUTH LINE OF SAID SECTION 32, A DISTANCE OF 427 FEET TO A POINT FOR A PLACE OF BEGINNING; THENCE CONTINUE WESTERLY ON SAID SOUTH LINE 225 FEET; THENCE 90 DEGREES TO THE RIGHT MEASURE NORTHERLY 304 FEET TO AN IRON PIN; THENCE 90 DEGREES TO THE RIGHT MEASURE EASTERLY 225 FEET TO AN IRON PIN; THENCE 90 DEGREES TO THE RIGHT MEASURE SOUTHERLY 304 FEET TO THE PLACE OF BEGINNING, SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 12

Parcel Number: 09-02-32-300-008 35.41 acres m/l

Legal Description:

THE WEST 36 ACRES OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, THAT LIES SOUTH OF THE RIGHT OF WAY OF THE B & O RAILROAD, SITUATED IN DOUGLAS COUNTY, ILLINOIS.

Parcel 13

Parcel Number: 09-02-32-300-001 37.21 acres m/l

Legal Description:

THE EAST 614 FEET OF EVEN WIDTH OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS.

Parcel 14

Parcel Number: 09-02-32-300-002 35.43 acres m/l

Legal Description:

THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 32, TOWNSHIP 16 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DOUGLAS COUNTY, ILLINOIS LYING SOUTH OF THE RIGHT OF WAY OF THE B & O RAILROAD, EXCEPT ONE ACRE SQUARE IN THE NORTHWEST CORNER THEREOF (208.71 FEET X 208.71 FEET) AND A TRACT OF LAND DESCRIBED AS FOLLOWS: BEGINNING AT A POINT WHERE THE NORTH LINE OF U.S. ROUTE 36 INTERSECTS WITH THE WEST LINE OF SECTION 32 AFORESAID; THENCE NORTH 662.3 FEET; THENCE EAST 350 FEET; THENCE SOUTH 622.3 FEET; THENCE WEST 350 FEET TO THE PLACE OF BEGINNING; AND EXCEPT THE EAST 614 FEET OF AN EVEN WIDTH (CONTAINING 35.43 ACRES, MORE OR LESS).

AMENDMENT 2 – BAYWA/PRAIRIE SOLAR 1 LLC

The following 60 parcels in Douglas County and Champaign County are requested to be added to the Douglas County Enterprise Zone as the 2nd Amendment to the Zone boundaries since its inception in 2017:

Beginning in the existing Douglas County Enterprise Zone from a point where the boundary of the Zone located within the corporate limits of the City of Villa Grove and Camargo Township intersects with the Union Pacific railroad (former Missouri Pacific Railroad) right-of-way and Illinois Route 130 and then towards the east following a 3-foot connecting strip centered off said Union Pacific right-of-way in Douglas County and running northwest to the Champaign County line. Including the following PINs which are parcels comprising the Union Pacific Railroad right-of-way in Camargo Township and Douglas County:

03-11-502-001	03-03-503-004
03-02-503-008	03-03-503-003
03-02-503-007	03-03-503-002
03-03-503-006	03-03-503-001
03-03-503-005	

Additional PINs for parcels in Champaign County on which a 3-foot connecting strip following the centerline of the Union Pacific Railroad (formerly Missouri Pacific Railroad) right-of-way which crosses both Douglas County and Champaign County; connects parcels in the existing Douglas County Enterprise zone to the project site near Sidney in Champaign County via a 3-foot connecting strip. The connecting strip follows the centerline of the Union Pacific (formerly Missouri Pacific Railroad) right-of-way which are identified in Champaign County by PINs in Raymond Township and Sidney Township. Beginning northwest of Villa Grove at the Douglas County line and proceeding northwest including:

08-33-36-501-001	24-28-28-501-001
08-33-35-501-002	24-28-21-501-002
08-33-36-501-002	24-28-21-501-001
08-33-25-501-003	24-28-22-501-001
08-33-25-501-002	
08-33-25-501-001	
08-33-24-501-001	
21-34-19-501-002	
21-34-19-501-001	
21-34-18-501-003	
21-34-18-501-002	
21-34-18-501-001	
21-34-07-501-001	
21-34-08-501-003	
21-34-08-501-002	
21-34-08-501-001	
21-34-05-501-002	
24-28-34-501-001	
24-28-33-501-002	
24-28-33-501-001	
24-28-28-501-003	
24-28-28-501-002	

The total area of the new 3-foot wide connecting strip from the existing Zone in Douglas County at the intersection of Illinois Route 130 in the corporate limits of the City of Villa Grove, Camargo Township to the project site in Sidney Township, Champaign County connecting to BayWa Parcel #5 and is 4.13 acres m/l.

Additional PINs which make up the project site for the Enterprise Zone Amendment covering properties in Sidney Township, in Champaign County, Illinois:

BayWa ALTA Survey - Parcel 1

Parcel Number: 24-28-14-400-002. 59.92 acres m/l

Legal Description:

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, THENCE NORTH 00 DEGREES 26 MINUTES 06 SECONDS WEST ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 14, 2664.31 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 89 DEGREES 25 MINUTES 26 SECONDS EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 14, 985.14 FEET; THENCE SOUTH 00 DEGREES 22 MINUTES 11 SECONDS EAST, 2391.49 FEET; THENCE NORTH 89 DEGREES 17 MINUTES 38 SECONDS WEST, 28.33 FEET; THENCE SOUTH 00 DEGREES 22 MINUTES 11 SECONDS EAST 275.00 FEET TO THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE NORTH 89 DEGREES 17 MINUTES 38 WEST SECONDS ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 14, 953.83 FEET TO THE PLACE OF BEGINNING.

BayWa ALTA Survey - Parcel 2

Parcel Number: 24-28-15-400-004 42.56 acres m/l

Legal Description:

THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN AND FIVE RODS OF EVEN WIDTH OFF THE EAST SIDE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 3

Parcel Number: 24-28-15-400-003 42.41 acres m/l

Legal Description:

THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND 5 RODS OF EVEN WIDTH OFF THE EAST SIDE OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 4

Parcel Number: 24-28-22-200-009 85.16 acres m/l

Legal Description:

WEST HALF OF THE NORTHEAST QUARTER, EXCEPT THE WEST 53 1/3 ACRES THEREOF; NORTHEAST QUARTER OF THE NORTHEAST QUARTER AND WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

EXCEPT BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 22; THENCE SOUTH 00 DEGREES 51' 35" EAST 276.60 FEET ALONG THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 22; THENCE SOUTH 90 DEGREES 00' 00" WEST 315.00 FEET ALONG A LINE PARALLEL TO THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 22; THENCE NORTH 00 DEGREES 51' 35" WEST 276.60 FEET ALONG A LINE PARALLEL TO THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION 22 TO THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 22; THENCE NORTH 90 DEGREES 00' 00" EAST 315.00 FEET ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 22 TO THE POINT OF BEGINNING.

BayWa ALTA Survey - Parcel 5

Parcel Number: 24-28-22-100-001 91.61 acres m/l

Legal Description:

THE WEST 46 2/3 ACRES OF THE EAST HALF OF THE NORTHWEST QUARTER AND THE NORTH 44 ACRES OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 5.1

Railroad Right-of-way in Parcel 24-28-22-100-001 (Parcel 5 above) 3.56 acres m/l

THE 100 FEET WIDE STRIP OF RIGHT OF WAY FOR THE MISSOURI AND PACIFIC RAILROAD.

BayWa ALTA Survey - Parcel 6

Parcel Number: 24-28-14-300-002 66.08 acres m/l

Legal Description:

THE NORTH 104 RODS OF THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THE EAST 26 RODS OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ALL SITUATED IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 7

Parcel Number: 24-28-11-400-006 41.99 acres m/l

Legal Description:

ALL OF THE SE ¼ OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, WHICH LIES SOUTH OF THE SOUTH RIGHT OF WAY LINE OF WABASH RAILROAD, SITUATED IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 8-1

Parcel Number: 24-28-14-100-002 80.92 acres m/l

Legal Description:

THE EAST HALF OF THE NW ¼ OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 8-2

Parcel Number: 24-28-11-300-006 13.36 acres m/l

Legal Description:

LOT C OF PROPRIETOR'S RESURVEY OF A PORTION OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, AS RECORDED IN PLAT BOOK E AT PAGE 66, CONTAINING 9.18 ACRES.

ALSO THE FOLLOWING DESCRIBED TRACT OF LAND: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION II; THENCE WEST 18 RODS; THENCE NORTH 33.68 RODS TO A STAKE IN THE CENTER OF THE STATE ROAD RUNNING FROM HOMER, ILLINOIS TO SIDNEY, ILLINOIS; THENCE NORTHEAST ALONG THE CENTER LINE OF SAID ROAD TO THE POINT OF INTERSECTION OF SAID CENTER LINE WITH THE EAST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION II; THENCE SOUTH TO THE PLACE OF BEGINNING, CONTAINING 4.0 ACRES, MORE OR LESS.

BayWa ALTA Survey - Parcel 9-1

Parcel Number: 24-28-14-400-004 100.33 acres m/l

Legal Description:

PART OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE NORTH 89°17'38" WEST ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 1326.83 FEET TO THE SOUTHWEST CORNER OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE NORTH 00°22'11" WEST ALONG THE WEST LINE OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 275.00 FEET; THENCE NORTH 89°17'38" WEST 344.67 FEET; THENCE NORTH 00°22'11" WEST 2391.49 FEET TO THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 89°25'26" EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 344.67 FEET TO THE NORTHWEST CORNER OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 89°25'26" EAST ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 1329.81 FEET TO THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 14; THENCE SOUTH 00°18'17" EAST ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 14, A DISTANCE OF 2670.24 FEET TO THE PLACE OF BEGINNING.

BayWa ALTA Survey - Parcel 9-2

Parcel Number: 24-28-23-200-001 81.00 acres m/l

Legal Description:

THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 10

Parcel Number: 24-28-23-200-005 AND 24-28-23-200-002 78.34 acres m/l

Legal Description:

THE EAST HALF OF THE NORTHEAST QUARTER SECTION 23, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

EXCEPT BEGINNING ON THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23, A DISTANCE OF 1763.0 FEET SOUTH OF THE NORTHEAST CORNER OF SAID SECTION; THENCE SOUTH 311.0 FEET ON SAID EAST LINE; THENCE DEFLECTING 91°21.6' TO THE RIGHT 416.0 FEET; THENCE 88°57.9' TO THE RIGHT 337.8 FEET; THENCE SOUTH 42.0 FEET PARALLEL WITH THE SAID EAST LINE; THENCE EASTERLY 138.0 FEET TO THE POINT OF BEGINNING.

BayWa ALTA Survey - Parcel 11-1

Parcel Number: 24-28-12-300-004 34.84 acres m/l

Legal Description:

PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING AT A STAKE IN THE CENTER OF THE RAILROAD, 6.90 CHAINS SOUTH OF THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND RUNNING THENCE NORTH 82°10' EAST WITH THE CENTER OF THE RAILROAD, 40 CHAINS TO THE QUARTER SECTION LINE, THENCE SOUTH 11.28 CHAINS, THENCE WEST 40 CHAINS, THENCE NORTH 5.90 CHAINS TO THE PLACE OF BEGINNING, BEING A PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 12, IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 11-2 and 11-3

Parcel Number: 24-28-13-300-001 and 24-28-13-300-002 81.79 acres m/l

Legal Description:

THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 11-4

Parcel Number: 24-28-13-300-003 81.23 acres m/l

Legal Description:

THE EAST HALF OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 12

Parcel Number: 24-28-22-200-010 18.24 acres m/l

Legal Description:

EAST HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS,

EXCEPT COMMENCING AT A ½ INCH DIAMETER PIPE WITH AN ALUMINUM CAP STAMPED "ILS 2006 2207" AT THE REPORTED EAST QUARTER CORNER OF SAID SECTION 22 PER MONUMENT RECORD FILED IN BOOK 1444 AT PAGE 75; THENCE NORTHERLY ON A LINE FORMED BY THE AFORESAID CAPPED IRON PIPE AND BY A ½ INCH DIAMETER IRON PIPE WITH AN ALUMINUM CAP STAMPED "ILS 1470" AT THE REPORTED NORTHEAST CORNER OF SAID SECTION PER THE AFORESAID MONUMENT RECORD, A DISTANCE OF 9.5 FEET TO A TRUE POINT OF BEGINNING; THENCE CONTINUING NORTHERLY ON THE LAST DESCRIBED COURSE 225.00 FEET; THENCE DEFLECTING 89°27.0' TO THE LEFT 387.25 FEET; THENCE 90°33.0' TO THE LEFT 225.0 FEET; THENCE EASTERLY 387.25 FEET TO THE TRUE POINT OF BEGINNING.

BayWa ALTA Survey - Parcel 13

Parcel Number: 24-28-22-200-007 82.84 acres m/l

Legal Description:

THE WEST 53 1/3 ACRES OF THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN EXCEPT THE WEST 46 2/3 RODS THEREOF; AND EXCEPTING THEREFROM THE FOLLOWING:

A PART OF THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, THE BOUNDARY OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 22 AT AN IRON ROD LOCATED 123.17 FEET EAST OF THE NORTH QUARTER CORNER OF SAID SECTION; THENCE EAST 252.0 FEET TO AN IRON ROD; THENCE SOUTH PERPENDICULAR TO THE NORTH LINE OF SAID QUARTER SECTION 255.0 FEET TO AN IRON ROD; THENCE WEST 252.0 FEET PARALLEL WITH THE NORTH LINE OF SAID NORTHEAST QUARTER TO AN IRON ROD; THENCE NORTH 255.0 FEET TO THE POINT OF BEGINNING, IN CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 14

Parcel Number: 24-28-14-200-001 162.49 acres m/l

Legal Description:

THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 15

Parcel Number: 24-28-15-400-002 42.91 acres m/l

Legal Description:

PART OF THE EAST HALF OF SECTION 15, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 5 RODS WEST OF THE SOUTHEAST CORNER OF THE WEST ½ OF THE SOUTHEAST ¼ OF SAID SECTION 15; THENCE NORTH 160 RODS TO THE NORTH LINE OF SAID WEST ½ OF THE SOUTHEAST ¼ OF SECTION 15; THENCE EAST 5 RODS TO THE NORTHEAST CORNER OF THE WEST ½ OF THE SOUTHEAST ¼ OF SAID SECTION 15; THENCE NORTH 36 RODS; THENCE WEST 39 RODS; THENCE SOUTH 196 RODS TO THE SOUTH LINE OF SAID WEST ½ OF THE SOUTHEAST ¼; THENCE EAST 34 RODS TO THE PLACE OF BEGINNING.

BayWa ALTA Survey - Parcel 16-1

Parcel Number: 24-28-11-300-003 7.29 acres m/l

Legal Description:

THAT PART OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION II, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS, LYING SOUTH OF THE NORFOLK & WESTERN RAILROAD.

BayWa ALTA Survey - Parcel 16-2

Parcel Number: 24-28-14-100-001 120.99 acres m/l

Legal Description:

THE WEST HALF OF THE NORTHWEST QUARTER AND THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

BayWa ALTA Survey - Parcel 17-1

Parcel Number: 24-28-13-100-001 163.21 acres m/l

Legal Description:

THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

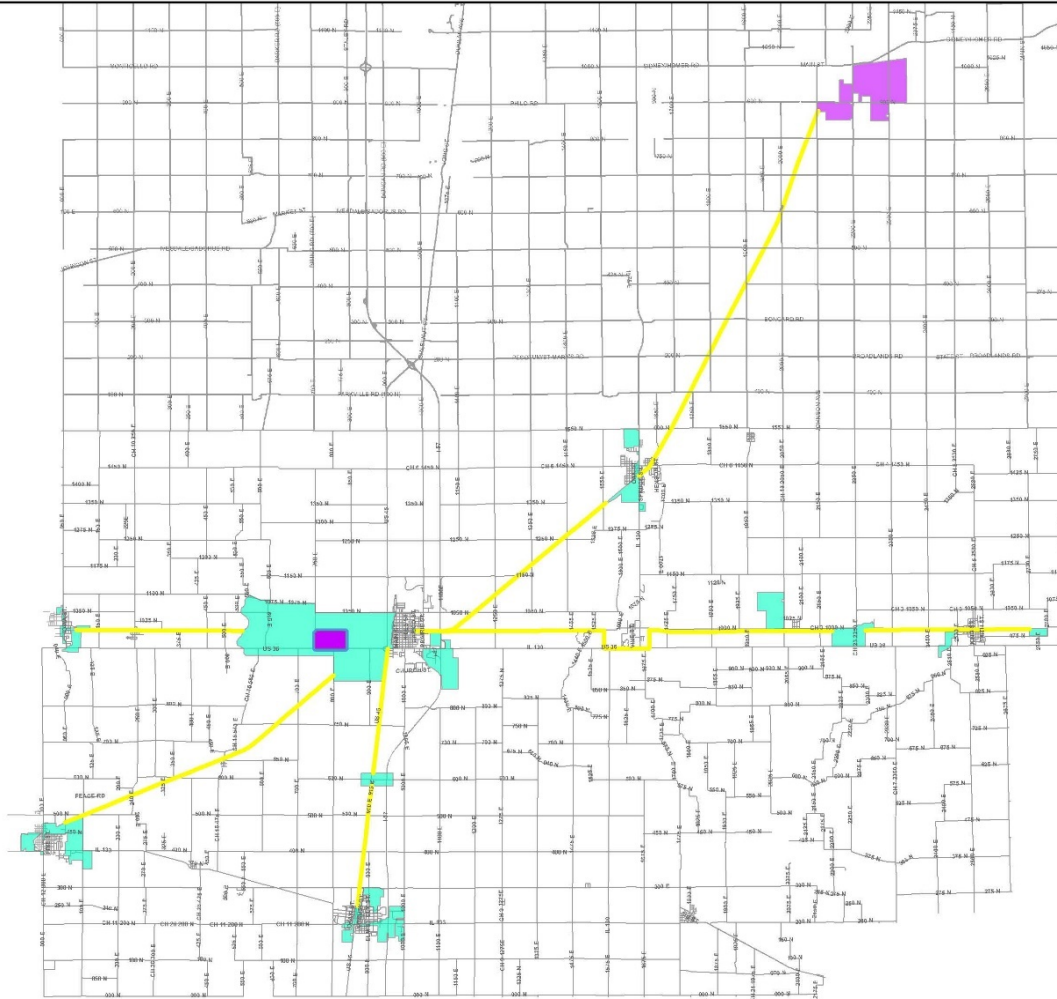
BayWa ALTA Survey - Parcel 17-2




Parcel Number: 24-28-12-300-005 30.71 acres m/l

Legal Description:

LOT 4 OF A SUBDIVISION OF THE WEST HALF OF SECTION 12, TOWNSHIP 18 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, CHAMPAIGN COUNTY, ILLINOIS.

EXHIBIT "B"



-  Connectors
-  Current Enterprise Zone
-  Sidney and Cronus Additions

NOTE: Current Enterprise Zone Area = 12.02 Sq Miles
Sidney Project Adds 2.54 Sq Miles
Cronus Project Adds 0.39 Sq Miles
Total Area = 14.95 Sq Miles



*Enterprise Zone Map - Updated
 Zone and Connector Route
 November 20, 2019*

*Douglas County, IL
 Highway Department
 GIS Division*

Projection: Transverse Mercator
 State Plane Illinois East
 NAD 1983

RESOLUTION NO. 2020-184

PURCHASES NOT FOLLOWING PURCHASING POLICY

July 2020

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on July 23, 2020 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
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FY19 Over Drawn Budgeted Expenditure Lines

None

INAPPROPRIATE USE OF COUNTY FUNDS

None

EMERGENCY PURCHASE

None

NO PURCHASE ORDER ISSUED

**	Regional Planning Commission	104-607-534.58	104-409	2/28/2020	Head Start landscape/103 Country Fair Dr location	Brownwoods & Associates Landscape Architects	30,446.08
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**Labor-not included in original purchase order properly encumbered/significantly higher than antipated due to Covid 19

CREDIT CARD PAYMENT PAID WITH TAX

None

CREDIT CARD PAID WITH NO RECEIPT

None

***According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials***

** Paid-For information only

RESOLUTION NO. 2020-185

PAYMENT OF CLAIMS AUTHORIZATION

July 2020

FY 2020

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$8,821,307.61 including warrants 608491 through 609415 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$8,821,307.61 including warrants 608491 through 609415 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 23rd day of July, A.D. 2020.

Lorraine Cowart, Vice-Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppel, County Executive
DATE: July 15, 2020
RE: July Board Update

Since the board committees didn't meet in July, I am using memo format to update the board this month on several items of interest:

- Re-opening of county facilities has progressed smoothly, with necessary accommodations in place for continued social distancing, face coverings and cleaning of hard surfaces. Staff like the additional safety of the glass counter partitions. County officials continue to monitor guidance provided by public health, as we know local pandemic conditions could change. With electronic means available for taking care of most county business and some offices scheduling appointments in advance, walk-in traffic has been light.
- RPC is gearing up for the LIHEAP summer cooling program to begin on July 27th. The program will be located this year in the Brookens gym since the Urbana Park District is not currently using that space. This plan will facilitate enough space for social distancing of folks waiting in line for appointments and will also help limit the amount of walk-in traffic in other hallways of Brookens.
- The Municipal Electric Aggregation bid resulted in a new 24-month contract with Homefield Energy effective December 2020. Suppliers were unwilling to quote a 36-month contract due to concerns about market volatility. The final rate, including the county's civic contribution fee and 100% green energy, is \$.04543/kwh. The December price to compare, which is traditional power rather than 100% green energy, is \$0.0453 (green energy cost is \$0.00118/kwh). If residential customers wish to use another energy supplier, the opt-out period will begin in early fall. The civic contribution has generated \$60,000-\$80,000 in county revenue for the past few years.
- Over the next several months, Champaign County Administration will host a Call2Recycle battery collection box, sponsored by the Champaign County Environmental Stewards. Unwanted rechargeable batteries, single use batteries and used cell phone batteries can be dropped off to be recycled at our Brookens Complimentary Workplace Battery Collection Box at the south reception desk.



SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Coordinator John Dwyer
Champaign Co EMA
1905 E. Main St.
Urbana, Illinois 61802
(217)-384-3826

To: Champaign County Board

From: John Dwyer

Subject: Saturday, July 11th Hail storm

Date: 07/16/2020

Summary

On Saturday, July 11, 2020, as predicted by the National Weather Service, parts of Champaign County were effected by high winds and hail during a Severe Thunderstorm Warning. As is normally done when there is a known potential for hazardous weather, Champaign County EMA communicated up-to-date information to Champaign County residents via social media. We were also in constant communication with weather spotters and local village ESDA members so we could have up-to-date information on current weather conditions and report those conditions to the National Weather Service.

While it is not expected that this weather event will lead to any type of state or federal assistance, we are in the process of evaluating damage that occurred throughout the county by asking community members to report any damage their property sustained. This is being accomplished through a collaboration with the Champaign County Geographic Information Systems (GIS) Consortium. The collected information will help us to get a better idea of the damage that occurred as a result of the weather event on July 11.