

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, January 23, 2020 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

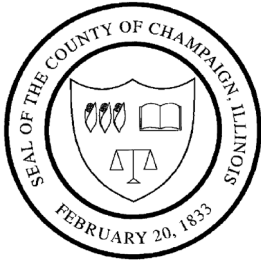
Agenda Items

Page #

- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Adoption of Resolution No. 2020-23 appointing a County Board Member in District 9 to fill Pranjali Vachaspati's unexpired term ending November 30, 2020 *(to be distributed)*
- VII. Administration of Oath of Office to County Board Member by County Clerk
- VIII. Date/Time of Next Regular Meetings
Standing Committees:
 - A. County Facilities Committee Meeting
Tuesday, February 4, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Environment & Land Use Committee
Thursday, February 6, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - C. Highway & Transportation Committee Meeting
Friday, February 7, 2020 @ 9:00 a.m.
1605 E Main Street, Urbana
Committee of the Whole:
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, February 11, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
County Board
 - A. Regular Meeting
Thursday, February 20, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Study Session – *Tentative*
Tuesday, February 25, 2020 @ 6:00 p.m.
Lyle Shields Meeting Room
- IX. Public Participation
- X. *Consent Agenda
- XI. Communications

XII. Approval of Minutes	
A. December 19, 2019	16-20
XIII. Standing Committees:	
A. County Facilities	
<i>Summary of Action Taken January 7, 2020 Meeting</i>	21
B. Environment and Land Use	
<i>Summary of Action Taken January 9, 2020 Meeting</i>	22-25
XIV. Areas of Responsibility	
<i>Summary of Action Taken January 14, 2020 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments)</i>	26-31
A. Policy, Personnel, & Appointments	
1. Adoption of Resolution No. 2020-20 establishing 2020 office closures for training meetings for the County Clerk's Office	32-33
B. Finance	
1. **Adoption of Resolution No. 2020-18 authorizing budget amendment 19-00069 Fund 080 General Corporate / Dept 026 County Treasurer Increased appropriations: \$13,485 Increased revenue: \$0 Reason: Hired temporary staff to fill in for the Chief Deputy Treasurer	34-37
2. **Adoption of Resolution No. 2020-19 authorizing budget amendment 19-00070 Fund 619 Tax Sale Automation / Dept 026 County Treasurer Increased appropriations: \$ 11,811 Increased revenue: \$0 Reason: Hired temporary staff to assist with property tax billing and collections	38-39
XV. New Business	
XVI. Other Business	
A. Auditor	
1. Adoption of Resolution No. 2020-14 authorizing purchases not following purchasing policy	40-41
2. Adoption of Resolution No. 2020-15 authorizing payment of claims	42
XVII. Adjourn	
*Roll call	
**Roll call and 15 votes	
***Roll call and 17 votes	
****Roll call and 12 votes	
Except as otherwise stated, approval requires the vote of a majority of those County Board members present.	

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, January 23, 2020 - 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

Page

A. Facilities

1. Adoption of Resolution No. 2020-16 approving award of contract to United Mechanical Group, Inc. pursuant to ITB 2020-001 for replacement of the METCAD HVAC project 1

B. Environment and Land Use

1. Adoption of Resolution No. 2020-17 approving subdivision case 203-19 Liu Subdivision 2

C. Policy, Personnel, & Appointments

1. Adoption of Resolution No. 2020-2 appointing Carl Withers to the Penfield Water District 3
2. Adoption of Resolution No. 2020-1 authorizing 2020 general primary election judge numbers 4

D. Finance

1. Adoption of Resolution No. 2020-3 authorizing budget amendment 19-00065 5
Fund 080 General Corporate / Dept 036 Public Defender
Increased appropriations: \$8,888
Increased revenue: \$1,608
Reason: 080-036-511.02 the State's COLA increase effective 7/2019 created an annual salary increase of \$3,216 (\$1,608 needed for July-Dec) 080-036-511.03 Increase is needed due to vacation payouts.
2. Adoption of Resolution No. 2020-4 authorizing budget amendment 19-00067 6
Fund 080 General Corporate / Dept 020 Auditor
Increased appropriations: \$28,348
Increased revenue: \$0
Reason: Long term employee retired and compensation was required for her accumulated benefit time. There was also a training overlap of her retirement with the new employee.
3. Adoption of Resolution No. 2020-5 authorizing budget amendment 19-00068 7
Fund 080 General Corporate / Dept 041 State's Attorney
Increased appropriations: \$8,000
Increased revenue: \$0
Reason: An increase in spending authority to pay for expert witnesses
4. Adoption of Resolution No. 2020-6 authorizing budget amendment 20-00004 8
Fund 080 General Corporate / Dept 012 Tornado Sirens
Increased appropriations: \$3,440
Increased revenue: \$0
Reason: Upgrades were not completed in FY2019 as originally planned. Remaining work will be done in FY2020. Revenue reimbursement has been received and was posted to FY2019; however, appropriation for FY2020 is required to pay for the remaining work to be completed.
5. Adoption of Resolution No. 2020-7 authorizing budget amendment 19-00062 9
Fund 080 General Corporate / Dept 031 Circuit Court
Increased appropriations: \$31,100
Increased revenue: \$0
Reason: Amendment needed to cover unexpected expenditures

6. Adoption of Resolution No. 2020-8 authorizing budget amendment 19-00064 10
Fund 092 Law Library / Dept 074 Law Library
Increased appropriations: \$5,000
Increased revenue: \$0
Reason: Requesting a transfer of funds from fund balance to cover invoices.
7. Adoption of Resolution No. 2020-9 authorizing budget transfer 19-00015 11
Fund 093 Foreclosure Mediation Fnd / Dept 031 Circuit Court
Total amount: \$989
Reason: Transferring funds due to the closing of more cases than originally anticipated.
8. Adoption of Resolution No. 2020-10 authorizing budget transfer 19-00014 12
Fund 083 County Highway / Dept 060 Highway
Total amount: \$47,500
Reason: Transfer needed for additional fuel expense for hauling material for FY20. Additional funds needed for equipment maintenance.
9. Adoption of Resolution No. 2020-11 amending the schedule of authorized positions for the Champaign County Highway Department 13
10. Adoption of Resolution No. 2020-12 authorizing budget amendment 20-00001 14
Fund 085 County Motor Fuel Tax / Dept 060 Highway
Increased appropriations: \$90,000
Increased revenue: \$0
Reason: Increase in engineering expense for Structural Engineer position. Classified in grade range L – 2020 wage range of \$70,033.60 to \$105,060.80
11. Adoption of Resolution No. 2020-13 authorizing budget amendment 20-00002 15
Fund 083 County Highway / Dept 060 Highway
Increased appropriations: \$90,000
Increased revenue: \$90,000
Reason: Increase for creation of Structural Engineer position classified in grade range L (2020 wage range of \$70,033.60 to \$105,060.80)

RESOLUTION NO. 2020-16

RESOLUTION APPROVING AWARD OF CONTRACT TO UNITED MECHANICAL GROUP, INC. PURSUANT TO ITB 2020-001 FOR REPLACEMENT OF THE METCAD HVAC PROJECT

WHEREAS, The ITB 2020-001 was released on December 04, 2019; and

WHEREAS, pursuant to the parameters and guidelines established by ITB 2020-001, the Facilities Committee recommended to the County Board on January 7, 2020 the award of contract to United Mechanical Group, Inc. in the amount of \$747,200.00; and

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the award of contract to United Mechanical, Inc. pursuant to ITB 2020-001 for the METCAD HVAC Replacement Project for the amount of \$747,200.00 and authorizes the County Executive to execute that Agreement.

PRESENTED, PASSED, APPROVED, AND RECORDED this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-17
APPROVING SUBDIVISION CASE 203-19
LIU SUBDIVISION

WHEREAS, the Champaign County Board has reviewed the Final Plat, subdivision application, and supporting documents for the Liu Subdivision, a Minor Subdivision located in Crittenden Township, Champaign County, Illinois; and

WHEREAS, the Champaign County Board has considered the recommendation of the Environment and Land Use Committee and voted to approve the Final Plat of the Liu Subdivision, Case 203-19; and to grant the following waiver pursuant to Section 9.1 of the Champaign County Subdivision Regulations, namely:

1. Waive the requirement of paragraph 9.1.2 q. for not showing percolation data for both proposed lots on the face of the Final Plat.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approves Subdivision Case 203-19 Liu Subdivision, with the following waiver pursuant to Section 9.1 of the Champaign County Subdivision Regulations: 1) waive the requirement of paragraph 9.1.2 q. for not showing percolation data for both proposed lots on the face of the Final Plat.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23rd day of January, A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Darlene A. Kloepfel, County Executive

Date:

RESOLUTION NO. 2020-2

RESOLUTION APPOINTING CARL WITHERS TO THE
PENFIELD WATER DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Carl Withers to the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3705/4; and

WHEREAS, Such appointment mandates that Carl Withers as trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Carl Withers to the Penfield Water District for an unexpired term ending May 31, 2020; and

BE IT FURTHER RESOLVED that Carl Withers shall enter a bond in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Carl Withers, 221 West Street, Penfield, IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-1

RESOLUTION AUTHORIZING 2020 GENERAL PRIMARY ELECTION JUDGE NUMBERS

WHEREAS, pursuant to 10 ILCS 5/13-2, the required number of election judges per polling place can be reduced from five to three for a primary election, and;

WHEREAS, there are numerous polling locations in Champaign County that will be sufficiently served with three election judges, and;

WHEREAS, the County Board and Clerk's Office endeavor to spend taxpayer money judiciously;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorized the Champaign County Clerk to reduce the number of election judges from five to three at the 2020 general primary polling locations where this will not slow or impede voter service or access.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-3

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00065

Fund: 080 General Corporate
Dept. 036 Public Defender

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.02 Appointed Official Salary	1,608
511.03 Reg. Full-Time Employees	<u>7,280</u>
Total	8,888
Increased Revenue:	
335.70 State Salary Reimbursement	<u>1,608</u>
Total	1,608

REASON: The State’s COLA increase effective 7/2019 created an annual salary increase of \$3,216 (\$1,608 needed for July-Dec) 080-036-511.03 increase needed due to vacation payouts

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-4

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00067

Fund: 080 General Corporate
Dept. 020 Auditor

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
511.03 Reg. Full-Time Employees

28,348

Total 28,348

Increased Revenue:
None: from Fund Balance

0

Total 0

REASON: Long term employee retired and compensation was required for her accumulated benefit time. There was also a training overlap of her retirement with the new employee. Please see attached memo for full explanation.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-5

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00068

Fund: 080 General Corporate
Dept. 041 States Attorney

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
533.07 Professional Services

Total 8,000
8,000

Increased Revenue:
None: from Fund Balance

Total 0
0

REASON: An increase in spending authority to pay for expert witnesses. See attached memo.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-6

BUDGET AMENDMENT

January 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00004

Fund: 080 General Corporate
Dept. 012 Tornado Sirens

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

522.44 equipment less than \$5000

3,440

Total 3,440

Increased Revenue:

None: from Fund Balance

0

Total 0

REASON: Upgrades were not completed in FY2019 as originally planned. Remaining work will be done in FY2020. Revenue reimbursement has been received and was posted to FY2019; however, appropriation for FY2020 is required to pay for the remaining work to be completed.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-7

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00062

Fund: 080 General Corporate
Dept. 031 Circuit Court

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.03 Attorney/Legal Services	6,000
533.05 Court Reporting	3,000
533.07 Professional Services	15,000
533.62 Juror Meals	600
533.63 Juror Expense	<u>6,500</u>
Total	31,100
Increased Revenue:	
None: from Fund Balance	<u>0</u>
Total	0

REASON: Amendment needed to cover unexpected expenditures. See attached memo.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-8

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00064

Fund: 092 Law Library

Dept. 074 Law Library

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

522.03 Books, Periodicals & Man.

5,000

Total 5,000

Increased Revenue:

None: from Fund Balance

0

Total 0

REASON: Requesting a transfer of funds from fund balance to cover end of year invoices.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-9

TRANSFER OF FUNDS

January 2020

FY 2019

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2019 budget.

Budget Transfer #19-00015

Fund 093 Foreclosure Mediation Fnd
Dept 031 Circuit Court

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
533.33 Telephone Service	20	511.05 Temp. Salaries & Wages
533.03 Attorney/Legal Services	969	511.05 Temp. Salaries & Wages

REASON: Transferring funds due to the closing of more cases than originally anticipated

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-10

TRANSFER OF FUNDS

January 2020

FY 2019

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2019 budget.

Budget Transfer #19-00014

Fund 083 County Highway
Dept 060 Highway

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
522.15 Gasoline & Oil	20,000	511.03 Reg. Full-Time Employees
533.49 Heavy Equip. Maintenance	27,500	511.03 Reg. Full-Time Employees

REASON: Transfer needed for additional fuel expense for hauling material for FY20. Additional funds needed for equipment maintenance.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-II

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS
FOR THE CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County Government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the County Engineer has presented a request for the creation of a new position titled Structural Engineer; and

WHEREAS, the Job Content Evaluation Committee, at the direction of the Policy, Personnel and Appointments Committee, reviewed the County Engineer's request and recommends approval of the creation of a new position titled Structural Engineer and classification of the new position in Grade Range L; and

WHEREAS, the Finance Committee of the Whole has recommended to the County Board approval of the creation of a new position titled Structural Engineer and classification of the new position in Grade Range L;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the amendment of the Champaign County Highway Department's Schedule of Authorized Positions by the creation of a new position titled Structural Engineer, classified in Grade Range L.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2020-12

BUDGET AMENDMENT

January 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00001

Fund: 085 County Motor Fuel Tax
Dept. 060 Highway

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.04 Engineering Services	<u>90,000</u>
	Total 90,000
Increased Revenue:	
None: from Fund Balance	<u>0</u>
	Total 0

REASON: Increase in engineering expense for Structural Engineer position. Classified in Grade Range L – 2020 wage range of \$70,033.60 to \$105,060.80

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2020-13

BUDGET AMENDMENT

January 2020

FY 2020

WHEREAS, The County Board has approved the following amendment to the FY2020 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2020 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2020 budget.

Budget Amendment #20-00002

Fund: 083 County Highway
Dept. 060 Highway

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

511.03 Reg. Full-Time Employees

90,000

Total 90,000

Increased Revenue:

343.82 Engineering Fee-Co Mft

90,000

Total 90,000

REASON: Increase for creation of Structural Engineer position classified in grade range L (2020 wage range of \$70,033.60 to \$105,060.80)

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
December 19, 2019

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, December 19, 2019, at 6:31 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with County Executive Darlene Kloeppel presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Eisenmann, Esry, Fortado, Goss, Harper, Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Young, Clifford, Cowart, Dillard-Myers, and Rosales – 20; absent:, Clemmons – 1. Thereupon, County Executive Kloeppel declared a quorum present and the Board competent to conduct business.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read a prayer reflecting on the end of the year and the beginning of a new year. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on November 28, December 5, and December 12, 2019.

APPROVAL OF AGENDA/ADDENDA

Board Member Goss offered to move items XIII C 1 & 2 (Res. 2019-360 and 2019-361) up in the agenda, between VI (Date/Time of Next Regular Meetings) and VII (Public Participation). Board Member Goss offered a motion to approve the Agenda/Addenda as amended; seconded by Board Member Thorsland. Motion carried by unanimous voice vote.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee Meeting
Tuesday, January 7, 2020 @ 6:30 PM
Lyle Shields Meeting Room

- B. Environment & Land Use Committee Meeting
Thursday, January 9, 2020 @ 6:30 PM
Lyle Shields Meeting Room

- B. Highway & Transportation Committee Meeting
Friday, January 10, 2020 @ 9:00 AM
1605 E Main Street, Urbana

Champaign County Board
December 19, 2019

Committee of the Whole:

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance
Tuesday, January 14, 2020 @ 6:30 PM
Lyle Shields Meeting Room

County Board:

- A. Regular Meeting
Thursday, January 23, 2020 @6:30 PM
Lyle Shields Meeting Room

- B. Study Session – Tentative
Tuesday, January 28, 2020 @ 6:00 PM
Lyle Shields Meeting Room

HONORING COUNTY EMPLOYEES (items XIII C 1 & 2)

Board Member Stohr offered a motion to adopt resolution No. 2019-360 Honoring Retiring County Employees; Board Member Esry seconded. The motion carried by unanimous voice vote. Board Members Young and Rector proceeded to read the names of all county employees who retired in 2019; those employees present were presented with a plaque.

Board Member Ingram offered a motion to adopt resolution No. 2019-361 Honoring County Employees; Board Member Stohr seconded. The motion carried by unanimous voice vote. Board Members Young and Rector proceeded to read the names of all county employees reaching 5, 10, 15, 20, 25, 30, and 35 years of service.

PUBLIC PARTICIPATION

Vic White, Superintendent of Prairieview-Ogden School District (#197), spoke about problems with tax-levy distribution from the Treasurer’s Office, noting his district has not yet received its final distribution of 2019 (approximately \$165,000).

Andrew Larson, Superintendent of Unit 7 School District, spoke about problems with tax-levy distribution from the Treasurer’s Office, noting his district has not yet received its final distribution of 2019 (approximately \$619,000).

John Bambenek spoke about needed reforms to county government, suggesting the elimination of the County Executive office, the reduction of County Board from 22 to 7 or 9 members, and the imposition of term limits for county officials.

CONSENT AGENDA

Champaign County Board
December 19, 2019

Board member Esry offered a motion to approve the Consent Agenda, comprising of 14 Resolutions; Board Member Cowart seconded. Motion carried by unanimous roll call vote.

Yeas: Eisenmann, Esry, Fortado, Goss, Harper, Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Young, Clifford, Cowart, Dillard-Myers, and Rosales – 21
Nays: None

COMMUNICATIONS

Board Member Young spoke on the lack of communications between county offices and the board. He then requested a motion to County Executive Kloeppeel to implement recommendations he had previously emailed to board members. County Executive Kloeppeel denied Board Member Young's request, declaring it out of order as Communications was not the appropriate place.

Board Member Goss asked for an update on the audit of the Treasurer's office finances and an update on the Regional Planning Commission's grants.

Board Member Esry asked about the County's financial position at the year's end.

Board Member Ingram noted an upcoming meeting with the Superintendent at Garden Hills Academy on January 7, 2020 at 5 PM.

Board Member McGuire asked when the Treasurer's office will issue financial reports.

Board Member Summers noted that at this time the Regional Planning Commission has concerns about grants, but they are not yet at risk.

APPROVAL OF MINUTES

Board Member Esry offered a motion to approve the minutes of the final minutes from the Ad Hoc IT Planning Committee of November 13, 2019; seconded by Board Member Taylor. Motion carried by unanimous voice vote.

Board Member Patterson offered a motion to approve the minutes of the Regular Meeting of the County Board of November 21, 2019; seconded by Board Member Ingram. Motion carried by unanimous voice vote.

STANDING COMMITTEES

County Executive Kloeppeel noted the Summary of Action taken for County Facilities on December 3, 2019 was accepted and placed on file.

Champaign County Board
December 19, 2019

AREA OF RESPONSIBILITY

County Executive Kloeppel noted the Summary of Action taken for the December 10, 2019 Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appointments) was accepted and placed on file.

NEW BUSINESS

ENVIRONMENT AND LAND USE

Board Member Esry offered an omnibus motion to approve the annual renewal of three Recreation and Entertainment Licenses: Alto Vineyards, 4210 North Duncan Road, Champaign 01/01/20-12/31/20; Curtis Orchard, 3902 South Duncan Road, Champaign 01/01/20-12/31/20; Gordyville LLC, 2205 County Road 3000N, Gifford 01/01/20-12/31/20; Board Member Thorsland seconded. Motion carried by unanimous voice vote.

HIGHWAY

Board Member Cowart offered a motion to adopt Resolution No. 2019-345 awarding of contracts for the furnish & delivery of aggregate materials for 2020 maintenance of various road districts in Champaign County; Board Member Ingram seconded. Motion carried by unanimous voice vote.

POLICY, PERSONEL, & APPOINTMENTS

Board Member Cowart offered a motion to adopt Resolution No. 2019-368 amending Ordinance No. 2019-13 an ordinance establishing a discrimination and harassment policy; Board Chair Rosales seconded. Motion carried by unanimous voice vote.

JUSTICE & SOCIAL SERVICES

Board Member Patterson offered a motion to adopt Resolution No. 2019-364 approving the application and, if awarded, acceptance of the Illinois Department of Transportation Grant; Board Member Ingram seconded. Motion carried by unanimous voice vote.

FINANCE

Board Member Cowart offered a motion to adopt Resolution No. 2019-362 authorizing budget transfer 19-00013 Fund 080 General Corporate / Dept 022 County Clerk; Board Member Tinsley seconded. Board Member Stohr commended the County Clerk for the financial savings. Motion carried by unanimous roll call vote.

Yeas: Eisenmann, Esry, Fortado, Goss, Harper, Ingram, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Wolken, Young, Clifford, Cowart, Dillard-Myers, and Rosales – 21

Nays: None

Champaign County Board
December 19, 2019

Other Business

AD HOC IT PLANNING COMMITTEE

Board Chair Rosales offered a motion to adopt Resolution No. 2019-365 approving the Six-Year Information Technology Plan; Board Member Taylor seconded. Information Technology Director Andy Rhodes was invited to join the discussion that involved various board members, covering the court case management system, the use of AS400, and IT personnel. Motion carried by unanimous voice vote.

AUDITOR

Board Member Summers offered a motion to adopt Resolution No. 2019-363 authorizing purchases not following purchasing policy; Board Member Cowart seconded. Motion carried by unanimous voice vote.

Board Member Thorstland offered a motion to adopt Resolution No. 2019-367 authorizing payment of claims; Board Member Goss seconded. Discussion followed involving various board members; County Auditor Danos and County Treasurer Prussing were invited to join the discussion, which covered the delay in the audit update and the Treasurer's delay in distributing tax levy monies. Motion carried by voice vote.

ADJOURN

County Executive Kloeppel adjourned the meeting at 7:44 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE**
Summary of Action Taken at the January 7, 2020 Meeting

MEMBERS PRESENT: TAYLOR, TINSLEY, WOLKEN, YOUNG, RECTOR, HARPER, SUMMERS
MEMBERS ABSENT: INGRAM

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order and Roll Call	6:30 p.m. 7 committee members present
II. Approval of Agenda/Addenda	Approved
III. Approval of Minutes – December 3, 2019	Approved as Distributed
IV. Public Participation	Rohn Koester
V. Communications	Thursday January 9, 2020 Carol Ammons to host town hall on Criminal Justice Reform at the City of Champaign City Council Chambers from 6-8 p.m.
VI. New Business	
A. Approval of Contract for ITB#2020-001 METCAD HVAC Replacement Project	<i>*RECOMMEND COUNTY BOARD APPROVAL to award contract to United Mechanical Group, Inc. pursuant to ITB 2020-001 METCAD HVAC Replacement Project</i>
i. Bid Tabulation (Handout)	
ii. GHR Engineering Recommendation (Handout)	
B. Update on ITB#2020-002 Courthouse & JDC Video Security System Replacement Project	Discussion
i. Updated Project Schedule (attached)	
C. Update on ITB#2019-002 JDC Roof Replacement Project	Discussion
D. Update on ITB#2019-004 Brookens POD 100 Roof Replacement Project	Discussion
VII. Other Business	Discussion on the Facilities Committee's plan of what to put forward to the full County Board regarding the direction of the Champaign County Jail Plan.
VIII. Presiding Officer's Report	
A. Future Meeting – Tuesday, February 4, 2020	
IX. Designation of Items to be Placed on Consent Agenda	VI. A
X. Adjournment	7:03 p.m.

****Denotes Inclusion on the Consent Agenda***



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE Action Plan
Summary of Action Taken at the October 10, 2019 Meeting

Members Present: Aaron Esry, Stephanie Fortado, Connie Dillard-Myers, Jim Goss, Jodi Eisenmann, Kyle Patterson

Members Absent: Eric Thorsland

Agenda	Action
I. Call to Order	6:30 p.m.
II. Roll Call	6 members present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes	
A. November 7, 2019	Approved
V. Public Participation	Gina Pagliuso & Keith Padgett
VI. Communications	Ms. Dillard-Myers mentioned that she would rather be at the town hall meeting being held by Carol Ammons tonight
VII. <u>New Business: Items for Information Only</u>	
A. E-Waste Collection for Champaign County Residents in 2020 and Beyond	Information only
B. Champaign County Environmental Stewards	Information only
C. Notice of Non-Compliance with Illinois Noxious Weed Law	Information only
C. Complaint of open burning at Champaign Township property	Information only
VIII. <u>New Business: Items to be Approved by ELUC</u>	
A. Annual Renewal of Recreation & Entertainment License.	
i. Hudson Farm Wedding & Events, LLC, 1341 CR1800E, Urbana IL 61802. 01/01/20- 12/31/20.	Approved
ii. Champaign County Fair Association, 1302 North Coler Avenue, Urbana IL. 01/01/20- 12/31/20.	Approved
B. Annual Hotel/Motel License for Urbana Motel Inc. at 1906 North Cunningham Avenue, Urbana for 01/01/20- 12/31/20.	Approved

CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
January 9, 2020 Action Plan

- C. Direction Regarding Proposed Zoning Ordinance Text Amendment for Adult Use Cannabis Zoning Regulations Pursuant to Public Act 101-0027
Option A & B forwarded to the Zoning Board of Appeals

- IX. New Business: Items to Receive & Place On File by ELUC Committee to Allow a 30-Day Review Period
 - A. Zoning Case 945-AT-19. Amend the Champaign County Zoning Ordinance requirements for a photovoltaic (PV) solar farm in Section 6.1.5 B. (2) of the Champaign County Zoning Ordinance by adding the following requirements for any proposed PV solar farm that is located within one-and-one-half miles of a municipality:
Part A: Increase the minimum required time for municipal review as described in the legal advertisement.
Part B: Require municipal subdivision approval for any PV solar farmland lease exceeding five years when required by any relevant municipal authority that has an adopted comprehensive plan.
Part C: Amend Section 8.2.3 to allow any PV solar farm authorized prior to the effective date of this amendment and that is in the process of being repaired to not lose its zoning right to operate.
Part D: Add new Section 8.2.4 to allow any PV solar farm authorized prior to the effective date of this amendment to be constructed pursuant to the standard requirement of a Zoning Use Permit, provided that the Special Use Permit for the solar farm has not expired.
Received and placed on file for 30 days

 - B. Zoning Case 946-AT-19. Amend the Champaign County Zoning Ordinance requirements for a photovoltaic (PV) solar farm in Section 6.1.5 B. (2) of the Champaign County Zoning Ordinance by adding the following requirements for any proposed PV solar farm that is located within one-and-one-half miles of a municipality:
Part A: Increase the minimum required separation between a PV solar farm and a municipal boundary from 0.5 mile to 1.5 miles.
Part B: (same as Part A in Case 945-AT-19) Increase the minimum required time for municipal review as described in the legal advertisement.
Part C: (same as Part B in Case 945-AT-19) Require municipal subdivision approval for any PV solar farmland lease exceeding five years when required by any relevant municipal authority that has an adopted

CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
January 9, 2020 Action Plan

comprehensive plan.

Part D: (same as Part C in Case 945-AT-19) Amend Section 8.2.3 to allow any PV solar farm authorized prior to the effective date of this amendment and that is in the process of being repaired to not lose its zoning right to operate.

Part E: (same as Part D in Case 945-AT-19) Add new Section 8.2.4 to allow any PV solar farm authorized prior to the effective date of this amendment to be constructed pursuant to the standard requirement of a Zoning Use Permit, provided that the Special Use Permit for the solar farm has not expired.

- C. Zoning Case 948-AT-19. Amend the Champaign County Zoning Ordinance by amending Section 8.3.2 to authorize a variance to rebuild a nonconforming structure before the structure is damaged.

Received and placed on file for 30 days

X. New Business: Items to be Recommended to the County Board

- A. Subdivision Case 203-19: Liu Subdivision- Final Plat Approval of a Two-Lot Minor Subdivision located in the East Half of the Northeast Quarter of Section 8 of T17N-R9E of the Third Principal Meridian in Crittenden Township and commonly known as the farmstead located at 493 CR 1400E, Tolono.

***RECOMMEND COUNTY BOARD APPROVAL of Final Plat Approval of a Two-Lot Minor Subdivision located in the East Half of the Northeast Quarter of Section 8 of T17N-R9E of the Third Principal Meridian in Crittenden Township**

- B. Resolution Authorizing Collector, Coordinator, and Host Site Agreement: 2020 Residential Electronics Collections

***RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing Collector, Coordinator, and Host Site Agreement: 2020 Residential Electronics Collections**

- C. Resolution Authorizing 2020 Residential Electronics Collection Events and Follow-up IEPA One-Day Household Hazardous Waste Collection Event Cost-Sharing Agreement Between the County of Champaign, the City of Champaign, the City of Urbana, and the Village of Savoy

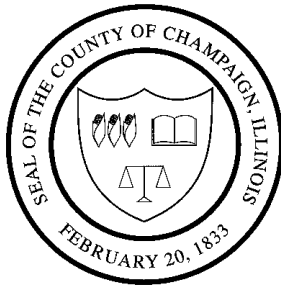
***RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing 2020 Residential Electronics Collections Events and follow-up IEPA One-Day Household Hazardous Waste Collection Event Cost-Sharing Agreement Between the County of Champaign, the City of Champaign, the City of Urbana, and the Village of Savoy**

- D. CLOSED Session pursuant to 5 ILCS 120/2(c)(6) to consider the setting of a price for lease or sale of property owned by Champaign County

Recommend County Board Approval

**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
January 9, 2020 Action Plan**

- | | | |
|-------|---|-----------------------------|
| XI. | Other Business | |
| | A. Monthly Reports | Received and placed on file |
| | i. February 2019 | |
| | ii. March 2019 | |
| | iii. April 2019 | |
| | iv. May 2019 | |
| | v. June 2019 | |
| | vi. July 2019 | |
| | vii. August 2019 | |
| XII. | Chair's Report | None |
| XIII. | Designation of Items to be Placed on the Consent Agenda | X. A, B, C |
| XIV. | Adjournment | 8:40 |



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan
 County of Champaign, Urbana, Illinois
 Tuesday, January 14, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
 1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Action</u>
I. <u>Call to Order</u>	6:30 p.m.
II. <u>Roll Call</u>	17 members present
III. <u>Approval of Agenda/Addenda</u>	Approved
IV. <u>Approval of Minutes</u> A. December 12, 2019	Approved with corrections
V. <u>Public Participation</u>	Ed Mandel
VI. <u>Communications</u>	Mr. Rector and Mr. Young
VII. <u>Policy, Personnel, & Appointments</u> A. County Executive	
1. Monthly HR Report – December 2019	Information only
2. Recommendation to the Finance Committee for approval of the creation of a new position titled Structural Engineer and classification of the new position in Grade Range L	Forwarded to Finance Committee
3. Appointments/Reappointments (persons to be appointed distributed at the meeting)	
a. List of appointments expiring in 2020 (information only)	Information only
b. Penfield Public Water District Applicant: • Carl Withers	<i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Carl Withers to the Penfield Public Water District</i>
B. County Clerk	
1. December 2019 Report	Received and placed on file
2. Semi-Annual Report July-December 2019	Received and placed on file
3. Resolution approving change of hours for the Champaign County Clerk's Office	RECOMMEND COUNTY BOARD APPROVAL of a resolution approving change of hours for the Clerk's Office

4. Resolution authorizing general primary election judge numbers ***RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing general primary election judge numbers**
- C. Other Business
1. Resignation of County Treasurer (information only) Information only
- D. Chair's Report
1. Vacancies appointed by County Executive (information only) Information only
- a. Community Action Board – expiring March 31, 2020
- b. Lincoln Legacy Committee – expiring February 29, 2020
- c. Zoning Board of Appeals (*Urbana, Champaign, South Homer, Scott, Newcomb and Rantoul Townships already represented*) – 1 vacancy
- d. Senior Services Advisory Board – 8 vacancies
- e. Bailey Memorial Cemetery – 1 vacancy
- f. Clements Memorial Cemetery – 2 vacancies
- g. Locust Grove Cemetery – 1 vacancy
- h. Stearns Cemetery – 3 vacancies
- i. Pesotum Fire Protection – 1 vacancy
- j. Dewey Community Public Water District – 1 vacancy
- k. Board of Review – 1 vacancy (*Democrat*)
- l. Drainage Districts – 1 vacancy each
- Willow Branch
 - Harwood & Kerr
 - Lower Big Slough
 - Nelson-Moore-Fairfield
 - Salt Fork
 - Somer #1
 - Union D.D. of Stanton & Ogden Township
 - West Branch
 - #2 Town of Scott
- E. Designation of Items to be Placed on the Consent Agenda VII. A. 2. b, B. 4
- VIII. Justice and Social Services
- A. Monthly Reports – All reports are available on each department's webpage through the department reports page at:
<http://www.co.champaign.il.us/CountyBoard/Reports.php>
 Received and placed on file

- Probation & Court Services – November 2019
 - Public Defender – November & December 2019
 - Emergency Management Agency – November & December 2019
 - Veteran’s Assistance Commission – 2019 Annual Report
- B. Rosecrance Re-Entry Financial Report - October 2019 (information only) Information only
- C. Other Business None
- D. Chair’s Report Update on recently filled Data Analyst position in the Sheriff’s Office
- E. Designation of Items to be Placed on the Consent Agenda None

IX. Finance

- A. Budget Amendments/Transfers
1. Budget Amendment 19-00065
Fund 080 General Corporate / Dept 036 Public Defender
Increased appropriations: \$8,888
Increased revenue: \$1,608
Reason: 080-036-511.02 the State’s COLA increase effective 7/2019 created an annual salary increase of \$3,216 (\$1,608 needed for July-Dec) 080-036-511.03 Increase is needed due to vacation payouts.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00065***
 2. Budget Amendment 19-00067
Fund 080 General Corporate/ Dept 020 Auditor
Increased appropriations: \$28,348
Increased revenue: \$0
Reason: Long term employee retired and compensation was required for her accumulated benefit time. There was also a training overlap of her retirement with the new employee. Please see attached memo for full explanation.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00067***
 3. Budget Amendment 19-00068
Fund 080 General Corporate / Dept 041 States Attorney
Increased appropriations: \$8,000
Increased revenue: \$0
Reason: An increase in spending authority to pay for expert witnesses. See attached memo.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00068***

- | | |
|--|---|
| <p>4. Budget Amendment 20-00004
Fund 080 General Corporate / Dept 012 Tornado Sirens
Increased appropriations: \$3,440
Increased revenue: \$0
Reason: Upgrades were not completed in FY2019 as originally planned. Remaining work will be done in FY2020. Revenue reimbursement has been received and was posted to FY2019; however, appropriation for FY2020 is required to pay for the remaining work to be completed.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 20-00004</i></p> |
| <p>5. Budget Amendment 19-00069
Fund 080 General Corporate / Dept 026 County Treasurer
Increased appropriations: \$13,485
Increased revenue: \$0
Reason: Hired temporary staff to fill in for the Chief Deputy Treasurer</p> | <p>RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00069</p> |
| <p>6. Budget Amendment 19-00070
Fund 619 Tax Sale Automation Fund / Dept 026 County Treasurer
Increased appropriations: \$11,811
Increased revenue: \$0
Reason: Hired experienced temporary staff to assist with property tax billing and collections</p> | <p>RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00070</p> |
| <p>7. Budget Amendment 19-00062
Fund 080 General Corporate / Dept 031 Circuit Court
Increased appropriations: \$31,100
Increased revenue: \$0
Reason: Amendment needed to cover unexpected expenditures. See attached memo.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00062</i></p> |
| <p>8. Budget Amendment 19-00064
Fund 092 Law Library / Dept 074 Law Library
Increased appropriations: \$5,000
Increased revenue: \$0
Reason: Requesting a transfer of funds from fund balance to cover invoices.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 19-00064</i></p> |
| <p>9. Budget Transfer 19-00015
Fund 093 Foreclosure Mediation Fnd / Dept 031 Circuit Court
Total amount: \$989
Reason: Transferring funds due to the closing of more cases than originally anticipated.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget transfer 19-00015</i></p> |

10. Budget Transfer 19-00014
Fund 083 County Highway / Dept 060 Highway
Total amount: \$47,500
Reason: Transfer needed for additional fuel expense for hauling material for FY20. Additional funds needed for equipment maintenance.
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget transfer 19-00014***
- B. Auditor
1. Monthly Report – November 2019 – Reports are available on the Auditor’s webpage Received and placed on file
- C. County Executive
1. County Financial Update (information only) Information only
2. Highway Department Structural Engineer Position
- a. Approval of the creation of a new position titled Structural Engineer and classification of the new position in Grade Range L ****RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions for the Champaign County Highway Department***
- b. Budget Amendment 20-00001
Fund 085 County Motor Fuel Tax / Dep 060 Highway
Increased appropriations: \$90,000
Increased revenue: \$0
Reason: Increase in engineering expense for Structural Engineer position. Classified in grade range L - 2020 wage range of \$70,033.60 to \$105,060.80 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 20-00001***
- c. Budget Amendment 20-00002
Fund 083 County Highway / Dept 060 Highway
Increased appropriations: \$90,000
Increased revenue: \$90,000
Reason: Increase for creation of Structural Engineer position classified in grade range L (2020 wage range of \$70,033.60 to \$105,060.80) ****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing budget amendment 20-00002***
3. Douglas County Enterprise Zone Participation Proposal
- a. Ordinance establishing the enterprise zone Item tabled
- b. Intergovernmental Agreement between all Douglas County Enterprise Zone Designating Units of Government Item tabled
4. Establish a Property Assessed Clean Energy (PACE) Program in the County of Champaign, designating a PACE area, providing for property assessments and approving related matters (information only) Information only

- | | |
|---|---|
| D. <u>Other Business</u> | None |
| E. <u>Chair's Report</u> | None |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | IX. A. 1, 2, 3, 4, 7, 8, 9, 10, C. 2. a, b, c |
| X. <u>Other Business</u> | |
| XI. <u>Adjournment</u> | 8:56 p.m. |

RESOLUTION NO. 2020-20

RESOLUTION TO ESTABLISH 2020 OFFICE CLOSURES FOR TRAINING MEETINGS FOR THE COUNTY CLERK'S OFFICE

WHEREAS, The Champaign County Clerk's office wishes to establish a time for the office to close for monthly training meeting schedule for 2020 and;

WHEREAS, the Champaign County Clerk proposes the second Wednesday of every month from 8-9am. The full schedule of proposed dates: 2020 Monthly Meeting Dates: February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, and December 9, and;

WHEREAS, the County Board of Champaign County seeks to ensure that the public has access to the Champaign County Clerk's office and to continue to provide services with minimal interruption, and;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board, Champaign County, Illinois that the office closure be approved for the Champaign County Clerk's office.

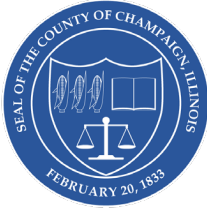
PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded & Attest:

Aaron Ammons, County Clerk
and ex-officio Clerk of the
County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



AARON AMMONS
CHAMPAIGN COUNTY CLERK

Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: 217-384-3720
Elections: 217-384-3724
Fax: 217-384-1241
TTY: 217-384-8601

Memo to County Executive Kloeppel, Board Chair Rosales, and the County Board

1/7/20

RE: Monthly All Staff Meetings in the Champaign County Clerk's office

The Champaign County Clerk's office will hold monthly meetings on the 2nd Wednesday of every month starting January 8, 2020. The Clerk's office will be closed for one hour from 8-9AM to allow for all staff meetings and trainings. Public notices, press releases, and postings on social media will advise the public of this change. The County Clerk's office began the monthly meetings in August of 2019 in an effort to acclimate new staff quickly, address office issues, and continue development of office staff. Below is the schedule of monthly meetings for the Champaign County Clerk's office:

2020 Monthly Meeting Dates

January 8, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14,
November 11, and December 9

Aaron Ammons

Champaign County Clerk

RESOLUTION NO. 2020-18

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00069

Fund: 080 General Corporate
Dept. 026 County Treasurer

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
511.05 Temp. Salaries & Wages

Total 13,485
13,485

Increased Revenue:
None: from Fund Balance

Total 0
0

REASON: Hired temporary staff to fill in for Chief Deputy Treasurer.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____



Laurel Lunt Prussing
COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

BROOKENS CENTER
1776 E. WASHINGTON ST.
URBANA, ILLINOIS 61802-4581

PHONE: (217) 384-3743
FAX: (217) 384-3777
EMAIL: treasurer@co.champaign.il.us

January 14, 2020

To: Champaign County Board and County Executive Darlene Kloeppel

From: Laurel Prussing

Re: Budget Amendment of \$13,485 More Than Matched by Additional Revenues of \$407,514

I have requested a budget amendment to cover the costs of temporary help to get work done when my Chief Deputy was on Family Medical Leave for three months.

Please note that the County Treasurer is responsible for investing county funds. However, the interest earned by the Treasurer goes to the individual funds, and is not reflected as revenue in the Treasurer's budget.

The attached chart shows that the \$567,009 in investment interest I earned for the County in 2019 for major funds exceeded budgeted interest by \$288,626.

In addition, I led the effort to secure a court order to get \$118,887.75 in unclaimed funds held by the State Treasurer by figuring out how to prove the money belonged to us.

These two efforts brought in a total of \$407,514 above-budget revenue.

Thank you for your consideration of this request.

2019 Investment Interest: Major Funds

Fund	2019 Interest (Account 361.10)			
	Actual*	Budget	Over Budget	Under Budget
075 RPC	16,311.23	6,000	10,311.23	
80 Gen. Corp	67,055.92	41,850	25,205.92	
083 Highway	30,039.28	10000	3,039.28	
084 Co. Bridge	40,570.68	20000	20,570.68	
085 Co. MFT	83,931.58	15000	68,931.58	
086 Township MFT	14,967.58	0	14,967.58	
088 IMRF	8445.60	8000	445.60	
089 Co. Pub. Health	8380.35	4,300	4,080.35	
090 Mental Health	37668.19	25000	12,668.19	
091 Animal Control	4855.62	2000	2,855.62	
092 Law Library	1743.81	450	1,293.81	
101 MHB/DDB CILA	3357.70	1300	2,057.70	
103 Hwy Fed Match	8853.43	2500	6,353.43	
104 Head Start	25,233.88	5000	20,233.88	
105 Capital Improvements	13,855.03	8500	5,355.03	
106 Public Safety Sales Tax	42,479.72	20000	22,479.72	
107 Geog. Info System	4,867.66	2500	2,367.66	
108 Dev. Disability	21,701.37	13000	8,701.37	
188 Social Security	1756.94	2800	-1,043.06	1043.06
303 Court Complex Constr.	3,296.33	2000	1,296.33	
475 RPC Development	\$ 60,151.30	19000	\$ 41,151.30	
476 Self-funded Insurance	41,788.23	30000	11788.23	
850 GIS	5515.01	2000	3515.01	
Total	\$ 546,826.44	\$ 241,200.00	\$ 288,626.44	

*Preliminary (before accruals added)

L.P. 1/14/2020

FUND 080 GENERAL CORPORATE

DEPARTMENT 026 COUNTY TREASURER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-026-511.05 TEMP. SALARIES & WAGES	0	0	13,485	13,485
TOTALS	0	0	13,485	13,485

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: HIRED TEMPORARY STAFF TO FILL IN FOR CHIEF DEPUTY TREASURER.

DATE SUBMITTED: <u>1-8-2020</u>	AUTHORIZED SIGNATURE <i>Janet Prussing</i>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION NO. 2020-19

BUDGET AMENDMENT

January 2020

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00070

Fund: 619 Tax Sale Automation Fund
Dept. 026 County Treasurer

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.05 Temp. Salaries & Wages	10,269
513.01 Social Security -Employer	1,262
513.04 Workers' Compensation Ins	110
513.05 Unemployment Insurance	<u>170</u>
Total	11,811
Increased Revenue:	
None: from Fund Balance	<u>0</u>
Total	0

REASON: Hired experienced temporary staff to assist with property tax billing and collections

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

FUND 619 TAX SALE AUTOMATION FUND DEPARTMENT 026 COUNTY TREASURER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
619-026-511.05 TEMP. SALARIES & WAGES	5,500	11,500	21,769	10,269
619-026-513.01 SOCIAL SECURITY-EMPLOYER	421	421	1,683	1,262
619-026-513.04 WORKERS' COMPENSATION INS	36	36	146	110
619-026-513.05 UNEMPLOYMENT INSURANCE	106	106	276	170
TOTALS	6,063	12,063	23,874	11,811

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: HIRED EXPERIENCED TEMPORARY STAFF TO ASSIST WITH PROPERTY TAX BILLING AND COLLECTIONS.

DATE SUBMITTED: <i>1-8-2020</i>	AUTHORIZED SIGNATURE <i>Jamil Prussing</i>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION NO. 2020-14

PURCHASES NOT FOLLOWING PURCHASING POLICY

January 2020

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on January 23, 2020 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of January A.D. 2020.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

FOR COUNTY BOARD APPROVAL
1/9/20

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
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EMERGENCY PURCHASE

**

NO PURCHASE ORDER ISSUED

** County Clerk	080-022-533.29	22-244	12/30/2019	New Website Format Design Developmt-#2	Imagraphics Enterprises, Inc	28,500.00
** County Clerk	080-022-544.38	22-248	1/6/2020	ADA Voting Terminal	Election Systems & Software	25,480.00
** Public Properties	080-071-533.29	71-944	12/3/2019	Internet Accessible MSD folders	MSDONLINE DBA VelocityEHS	6,298.00

CREDIT CARD PAYMENT PAID WITH TAX

** Animal Control	091-248-522.11	91-302	12/3/2019	Heartworm Cream Dogs-Medical Supplies	Visa/Med-Vet International	114.29
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CREDIT CARD PAID WITH NO RECEIPT

** Specialty Courts Fund	685-031-533.53	685-36	12/20/2019	Meijer purchase 11/15	Visa/Meijer	19.95
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***According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials***

** Paid-For information only

RESOLUTION NO. 2020-15

PAYMENT OF CLAIMS AUTHORIZATION

January 2020

FY 2019/2020

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$12,421,887.58 including warrants 601858 through 603103 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$12,421,887.58 including warrants 601858 through 603103 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 23rd day of January, A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____