

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, December 19, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page #

- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Date/Time of Next Regular Meetings
Standing Committees:
 - A. County Facilities Committee Meeting
Tuesday, January 7, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Environment & Land Use Committee
Thursday, January 9, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - C. Highway & Transportation Committee Meeting
Friday, January 10, 2020 @ 9:00 a.m.
1605 E Main Street, Urbana**Committee of the Whole:**
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, January 14, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room**County Board**
 - A. Regular Meeting
Thursday, January 23, 2020 @ 6:30 p.m.
Lyle Shields Meeting Room
 - B. Study Session – *Tentative*
Tuesday, January 28, 2020 @ 6:00 p.m.
Lyle Shields Meeting Room
- VII. Public Participation
- VIII. *Consent Agenda 1-14
- IX. Communications
- X. Approval of Minutes 15-18
 - A. November 13, 2019 – Final minutes from Ad Hoc IT Planning Committee 19-24
 - B. November 21, 2019 – Regular Meeting
- XI. Standing Committees:
 - A. County Facilities
Summary of Action Taken December 3, 2019 Meeting 25

XII. Areas of Responsibility

Summary of Action Taken December 10, 2019 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments) 26-29

XIII. New Business

A. Environment and Land Use

1. Approval of annual renewal of Recreation & Entertainment Licenses:
 - a. Alto Vineyards, 4210 North Duncan Road, Champaign 01/01/20-12/31/20 30-36
 - b. Curtis Orchard, 3902 South Duncan Road, Champaign 01/01/20-12/31/20 37-44
 - c. Gordyville LLC, 2205 County Road 3000N, Gifford 01/01/20-12/31/20 45-56

B. Highway

1. Adoption of Resolution No. 2019-345 awarding of contracts for the furnish & delivery of aggregate materials for 2020 maintenance of various road districts in Champaign County 57-58

C. Policy, Personnel, & Appointments

1. Adoption of Resolution No. 2019-360 Honoring Retiring County Employees 59-60
2. Adoption of Resolution No. 2019-361 Honoring County Employees 61-63
3. Adoption of Resolution No. 2019-38 amending Ordinance No. 2019-13 an ordinance establishing a discrimination and harassment policy 64-66

D. Justice & Social Services

1. Adoption of Resolution No. 2019-364 approving the application and, if awarded, acceptance of the Illinois Department of Transportation Grant 67-73

E. Finance

1. **Adoption of Resolution No. 2019-362 authorizing budget transfer 19-00013 Fund 080 General Corporate / Dept 022 County Clerk 74-76
Total amount: \$28,000
Reason: To use understaff surplus funds for additional election equipment

XIV. Other Business

A. Ad Hoc IT Planning Committee 77-125

1. Adoption of Resolution No. 2019-365 approving the Six-Year Information Technology Plan

B. Auditor

1. Adoption of Resolution No. 2019-363 authorizing purchases not following purchasing policy 126-127
2. Adoption of Resolution No. 2019-367 authorizing payment of claims 128

XV. Adjourn

*Roll call

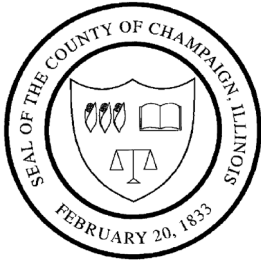
**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, December 19 - 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

Page #

A. Finance

1. Adoption of Resolution No. 2019-346 authorizing budget amendment 19-00058
Fund 621 Sts Atty Drug Forfeitures / Dept 041 States Attorney
Increased appropriations: \$6,000
Increased revenue: \$0
Reason: Increase in appropriations for educational material and conference registration & travel. Increase will come from fund balance. 1
2. Adoption of Resolution No. 2019-347 authorizing budget amendment 19-00061
Fund 080 General Corporate / Dept 071 Public Properties
Increased appropriations: \$865,000
Increased revenue: \$865,000
Reason: B/A to record revenue and expenditure for the Series 2019 Refunding Bonds (formerly 2010A), issued November 27, 2019 2
3. Adoption of resolution No. 2019-348 approving the application and, if awarded, acceptance of the Illinois Emergency Management Agency Assistance Grant 3

B. Justice and Social Services

1. Adoption of Resolution No. 2019-349 authorizing an Intergovernmental Agreement between the Lead Contracting Agency and the Champaign County Sheriff's Office, that are both members of National Purchasing Partners, for body camera purchase 4

C. Policy, Personnel, & Appointments

1. Adoption of Resolution No. 2019-350 appointing Cindy Bell to the Senior Services Advisory Board, term 12/1/2019-6/30/2022 5
2. Adoption of Resolution No. 2019-351 appointing Brandon Hastings to the Bill Huss Cemetery Association, term 12/19/2019-6/30/2022 6
3. Adoption of Resolution No. 2019-352 appointing Elaine Palencia to the Mental Health Board, unexpired term ending 12/31/2022 7
4. Adoption of Resolution No. 2019-353 appointing Kathleen Wirth-Couch to the Mental Health Board, term 1/1/2020-12/31/2023 8
5. Adoption of Resolution No. 2019-354 appointing Jon Youakim to the Mental Health Board, term 1/1/2020-12/31/2023 9
6. Adoption of Resolution No. 2019-355 appointing Georgiana Schuster to the Developmental Disabilities Board, unexpired term ending 6/30/2021 10
7. Adoption of Resolution No. 2019-356 appointing Tomas Delgado to the Champaign-Urbana Mass Transit District Board, term 1/1/2020-12/31/2024 11
8. Adoption of Resolution No. 2019-357 appointing Aaron Esry to the East Central Land Bank Authority, term 12/1/2019-11/30/2020 12

County Board Consent Agenda

December 19, 2019

Page 2

9. Adoption of Resolution No. 2019-358 appointing Darlene Kloeppel to the East Central Land Bank Authority, term 12/1/2019-11/30/2022 13
10. Adoption of Resolution No. 2019-359 appointing John Hall to the East Central Land Bank Authority, term 12/1/2019-11/30/2022 14

RESOLUTION NO. 2019-346

BUDGET AMENDMENT

December 2019

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00058

Fund: 621 Sts Atty Drug Forfeitures
Dept. 041 States Attorney

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
522.03 Books, Periodicals & Man.	2,000
533.95 Conferences & Training	<u>4,000</u>
Total	6,000
Increased Revenue:	
None: from Fund Balance	<u>0</u>
Total	0

REASON: Increase in appropriations for educational material and conference registration & travel.
Increase will come from fund balance

PRESENTED, ADOPTED, APPROVED by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-347

BUDGET AMENDMENT

December 2019

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00061

Fund: 080 General Corporate
Dept. 071 Public Properties

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.07 Professional Services	20,750
581.06 Debt Certificate Princ Pmts	<u>844,250</u>
	Total 865,000
Increased Revenue:	
None: from Fund Balance	<u>865,000</u>
	Total 865,000

REASON: B/A to record revenue and expenditures for the Series 2019 Refunding Bonds (formerly 2010A), issued November 27, 2019

PRESENTED, ADOPTED, APPROVED by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-348

RESOLUTION APPROVING THE APPLICATION AND, IF AWARDED, ACCEPTANCE OF THE ILLINOIS EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT

WHEREAS, Champaign County on behalf of the Champaign County Emergency Management Agency (hereinafter "EMA") has received notification that program grant funding is available through the Illinois Emergency Management Agency; and

WHEREAS, The Emergency Management Assistance Grant Program's (hereinafter "Grant") objective is to provide financial assistance for the development of effective, integrated emergency management organizations in the State of Illinois and its political subdivisions in order to perform administrative activities and prepare for any natural or technological emergency or disaster in accordance with applicable federal and state laws and regulations; and

WHEREAS, The grant funds may be available for reimbursement of eligible local program costs not greater than 50% of all necessary and essential emergency management related expenses for the following: administrative personnel and benefits, travel, administrative expenses, and certain additional program needs expenses including exercises, mitigation and emergency preparedness public awareness, and education efforts; and

WHEREAS, the term of the grant is from January 1, 2020 to March 31, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board on behalf of the Champaign County Emergency Management Agency approves the application and, if awarded, the acceptance of the Illinois Emergency Management Assistance Grant.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-349

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE LEAD CONTRACTING AGENCY AND THE CHAMPAIGN COUNTY SHERIFF'S OFFICE, THAT ARE BOTH MEMBERS OF NATIONAL PURCHASING PARTNERS, FOR BODY CAMERA PURCHASE

WHEREAS, the Champaign County Sheriff's Office requires upgrade of its officer body cameras and patrol car cameras; and

WHEREAS, both the Lead Contracting Agency and the Champaign County Sheriff's Office are members of National Purchasing Partners; and

WHEREAS, upon completion of a formal competitive solicitation and selection process, the Lead Contracting Agency has entered into Master Price Agreements with one or more Vendors to provide goods and services, often based on national sales volume projections;

WHEREAS, the Champaign County Sheriff's Office desires to contract with Vendors under the terms of the Master Price Agreements; and

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provide for and promote joint cooperation among units of local government for public purposes; and

WHEREAS, the Champaign County Sheriff's Office desires to conserve and leverage resources, and to improve the efficiency and economy of the procurement process while reducing solicitation and procurement costs; and

WHEREAS, the Agreement outlines the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the Champaign County Sheriff to enter into an Intergovernmental Agreement Between the Lead Contracting Agency and the Champaign County Sheriff's Office for body camera purchase.

PRESENTED, ADOPTED, APPROVED by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-350

RESOLUTION APPOINTING CINDY BELL TO THE SENIOR SERVICES ADVISORY BOARD

WHEREAS, The County Executive, Darlene A. Kloepfel, has submitted to the County Board her appointment of Cindy Bell to the Senior Services Advisory Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Cindy Bell to the Senior Services Advisory Board for a term commencing December 1, 2019 and ending November 30, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Cindy Bell, 1906 Lakeshore Dr., Mahomet, IL 61853.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-351

RESOLUTION APPOINTING BRANDON HASTINGS TO THE
BILL HUSS CEMETERY ASSOCIATION

WHEREAS, Darlene Kloeppe, County Executive, has submitted to the County Board the appointment of Brandon Hastings to the Bill Huss Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Brandon Hastings to the Bill Huss Cemetery Association for a term commencing December 19, 2019 and ending June 30, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Brandon Hastings, 1947 County Road 1100 N, Sidney, IL 61877.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppe, County Executive
Date: _____

RESOLUTION NO. 2019-352

RESOLUTION APPOINTING ELAINE PALENCIA TO THE
MENTAL HEALTH BOARD

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of Elaine Palencia to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Elaine Palencia for an unexpired term ending December 31, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Elaine Palencia, 3006 Valleybrook Dr., Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-353

RESOLUTION APPOINTING KATHLEEN WIRTH-COUCH TO THE
MENTAL HEALTH BOARD

WHEREAS, Darlene Kloeppe, County Executive, has submitted to the County Board the appointment of Kathleen Wirth-Couch to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Kathleen Wirth-Couch for a term commencing January 1, 2020 and ending December 31, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Kathleen Wirth-Couch, 107 S. Meadowhill Lane, Mahomet, IL 61853.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppe, County Executive
Date: _____

RESOLUTION NO. 2019-354

RESOLUTION APPOINTING JON YOUAKIM TO THE MENTAL HEALTH BOARD

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of Jon Youakim to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jon Youakim for a term commencing January 1, 2020 and ending December 31, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jon Youakim, 3848 Thornhill Circle, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-355

RESOLUTION APPOINTING GEORGIANA SCHUSTER TO THE
DEVELOPMENTAL DISABILITES BOARD

WHEREAS, Darlene Kloeppe, County Executive, has submitted to the County Board the appointment of Georgiana Schuster to the Developmental Disabilities Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Georgiana Schuster for an unexpired term ending June 30, 2021; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Georgiana Schuster, 3739 Thornhill Circle, Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppe, County Executive
Date: _____

RESOLUTION NO. 2019-356

RESOLUTION APPOINTING TOMAS DELGADO TO THE
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD

WHEREAS, The County Executive, Darlene Kloeppe, has submitted to the County Board her appointment of Tomas Delgado to the Champaign-Urbana Mass Transit District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3610/3.1;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Tomas Delgado to the Champaign-Urbana Mass Transit District Board for a term commencing January 1, 2020 and ending December 31, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Tomas Delgado, 506 S. Glover Ave, Unit A, Urbana, IL 61802

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Darlene A. Kloeppe, County Executive
Date: _____

RESOLUTION NO. 2019-357

RESOLUTION APPOINTING AARON ESRY TO THE EAST CENTRAL LAND BANK AUTHORITY

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of Aaron Esry to the East Central Land Bank Authority; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/2-5010;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Aaron Esry for a term commencing December 1, 2019 and ending November 30, 2020;

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-358

RESOLUTION APPOINTING AARON ESRY TO THE
EAST CENTRAL LAND BANK AUTHORITY

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of herself to the East Central Land Bank Authority; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/2-5010;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Darlene Kloepfel for a term commencing December 1, 2019 and ending November 30, 2022;

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-359

RESOLUTION APPOINTING AARON ESRY TO THE
EAST CENTRAL LAND BANK AUTHORITY

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of John Hall to the East Central Land Bank Authority; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/2-5010;

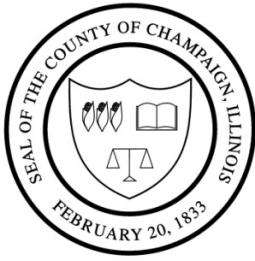
NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of John Hall for a term commencing December 1, 2019 and ending November 30, 2022;

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



CHAMPAIGN COUNTY BOARD
IT PLANNING COMMITTEE
County of Champaign, Urbana, Illinois

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MINUTES – Subject to Approval

DATE: Wednesday, November 13, 2019
TIME: 9:00 a.m.
PLACE: Lyle Shields Meeting Room
Brookens Administrative Center
1776 E Washington St., Urbana, IL 61802

Committee Members:

Present	Absent
Giraldo Rosales – Chair	
Aaron Esry	
Leah Taylor	
Pranjal Vachaspati	
	Jodi Wolken
Sreenivasa Rao	
Darlene Kloepfel	
Andy Rhodes	

Others Present: Mary Ward (Recording Secretary), Isak Griffiths

MINUTES

I. **Call to Order**

Committee Chair Rosales called the meeting to order at 9:05 a.m.

II. **Roll Call**

A verbal roll call was taken, and a quorum was declared present

III. **Approval of Agenda**

MOTION by Mr. Esry to approve the agenda, seconded by Ms. Kloepfel. Upon vote, the **MOTION CARRIED** unanimously.

IV. **Approval of Minutes**

MOTION by Mr. Esry to approve the minutes, seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

V. **Public Participation**

None

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VI. **Communications**

None

VII. **New Business: For Discussion**

A. **Technology Plan**

Mr. Rhodes spoke about the Technology Plan. He has added a column to the systems list that shows when we should start planning for replacement or start reviewing our software options. The items that are the longest life, we should start planning 3 years before their estimated life, for 5-year items generally at 4 years and for 10-year items generally at 8 years. The other item has to do with including optional systems in the plan and is looking for feed-back on those. Optional systems would include Email Archiving, Planning and Zoning software, Website Content Management system, FOIA management, Death Management software for the Coroner's Office and Agenda Management. Should these be left on the plan or taken off?

Discussion followed. Ms. Taylor feels it would be fine to leave them on the plan. It is not something we are locked into. It does put those on there and gives us a heads-up.

Mr. Rao asked about the Document Management System. It was explained how it works and that over time different systems have evolved and it's getting hard for some departments to find what they've scanned in. Ms. Kloeppe gave an example of a report is prepared and goes into the County Board minutes it shows up there. The backup information used to prepare the report is filed in an Administrative file. If the job turns over, the new person does not know where it's filed and there's no way to search to retrieve it.

Mr. Esry has no problem leaving them on. Sounds like something that can be utilized by multiple departments. Planning and Zoning, if someone new goes in that office, they may want to move to a digital format. Ms. Kloeppe said some of these may have more urgency than others. Especially items for transparency for government. For example, ordinances are really difficult to search.

Mr. Vachaspati asked where the documents are currently stored. Mr. Rhodes said they are currently on servers. He then asked with the document management system if that would move to the cloud. Mr. Rhodes said it would probably move to the cloud and that is the direction he would like it to go. It would be easier to manage and more secure.

We will leave those on the plan.

B. **IT Staffing**

Currently we have 10 staff members. There was an assessment done a few years ago showing that we should increase staffing to 14. We currently have a temporary position of Project/Change Manager, would like to see that made permanent based on the number of systems over the next 5 years that need to be replaced. Mr. Rhodes feels that the Court Technologist position should eventually be moved over to IT from the Circuit Clerks budget. This has also been a specific request of the presiding judge as

83 well. There is also a desktop support position in the County Clerk's office that at some
84 point should be brought over to IT as well. Those positions retain a lot of internal
85 knowledge of the departments and, of course, when they leave, IT is expected to back
86 them up. Feels it's important to centralize those positions in IT so we can better
87 support those departments. Mr. Rhodes also proposes adding three other positions:
88 Database Administrator, Website/Applications Developer and Helpdesk person. He
89 briefly went over what those positions would do and a possible time-line for doing this.
90

91 Mr. Vachaspati asked what the difference was between Desktop Support and Helpdesk.
92 Desktop support is more break/fix issues and Helpdesk answers how to do something.
93

94 Mr. Rao asked about some AS400 applications that are not planned for replacement.
95 Mr. Rhodes stated that eventually they will need to be replaced. There are two primary
96 systems that require us to keep the AS400 for the foreseeable future. They are the Law
97 Enforcement Records Management System and Court Case Management System that
98 runs on the JANO AS400. Mr. Rao asked if some of these positions could be moved up
99 so they could help with these application updates. Mr. Rhodes said the issue with the
100 timing has to do with budgetary concerns. The staffing requests were spread out over a
101 period of time to make the budgetary impact less. We could look at moving some of
102 these around. Will move the Applications Director up to FY2021.
103

104 Ms. Kloeppel mentioned that another possibility that has opened up is the possibility of
105 combining resources with other entities that use some of these same platforms we're
106 interested in. The City of Urbana was used as an example and ways that we are already
107 working with them and more ways we could work with them in the future. There are a
108 lot of areas, other than with the City of Urbana, that we may be able to partner with and
109 work with.
110

111 Mr. Esry commented that with the Court Technologist and desktop support in the
112 County Clerks office if we leave their offices in those locations that we need to be sure
113 that cross-training is done. That way, if someone leaves, they're not taking all that
114 knowledge with them. Even if they're just on vacation, we need to be able to back them
115 up.
116

117 Ms. Taylor asked whether it had been considered rolling the 4 desktop support and 1
118 helpdesk positions together and having everyone cross-trained. Mr. Rhodes said it was
119 a possibility. From a salary standpoint, they are not the same salary grades. If we would
120 have a large rollout of software replacement or hardware equipment, they would
121 probably all be involved in some way. Mr. Vachaspati said he was not against a
122 helpdesk position but wondered about a rotation between helpdesk and desktop. Mr.
123 Rhodes stated that could be considered. What they've run in to is with the software,
124 they don't use it on a day to day basis and maybe aren't as familiar with all the
125 functions. The Helpdesk position would work with software applications like Word,
126 Excel, etc. those things that IT isn't as familiar with. It could be that this position is
127 something that wouldn't be in IT and could be within the departments.
128

129 Mr. Rosales asked about the fiber optics trunk line and that everyone is high-speed.
130 And the answer is yes. He then asked about wireless. We do have some wireless and
131 one of the recommendations is to expand the wireless networking capabilities.
132

133 Ms. Kloeppel asked if this looks like a plan that's reasonable, then we will need include
134 these in the budget process. It will be similar to the facilities plan that lists out when we
135 need to do these items. She asked if there are any other things we need to do in this
136 group? Otherwise, we can do a memo and take this to the Committee of the Whole in
137 December.
138

139 **VIII. Other Business**

140 After discussion it was decided that the next meeting scheduled for Wednesday, December 4th,
141 at 9:00 a.m. would be canceled and that no further meetings were needed. Mr. Rosales thanked
142 the committee for their hard work and input.
143

144 **IX. Chair's Report**

145 None
146

147 **X. Adjournment**

148 Committee Chair Rosales adjourned the meeting at 9:49 a.m.

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
November 21, 2019

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, November 21, 2019, at 6:32 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with County Executive Darlene Kloeppel presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Dillard-Myers, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons, and Cowart – 19; absent: Ingram, Clifford, and Board Chair Rosales – 3. Thereupon, County Executive Kloeppel declared a quorum present and the Board competent to conduct business.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Kloeppel read a prayer from Teresa of Ávila. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on October 29, 2019.

APPROVAL OF AGENDA/ADDENDA

Board Member Cowart offered to move item C3 (Res. 2019-334) from the Consent Agenda, as it required amendment. Board Member Goss offered a motion to approve the Agenda/Addenda with item C3 (Res. 2019-334) pulled from the Consent Agenda to be dealt with individually later in the meeting; seconded by Board Member Taylor. Motion carried by unanimous voice vote.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

A. Highway & Transportation Committee Meeting–CANCELLED

B. County Facilities Committee Meeting
Tuesday, December 3, 2019 @ 6:30 PM
Lyle Shields Meeting Room

C. Environment & Land Use Committee Meeting
Thursday, December 5, 2019 @ 6:30 PM
Lyle Shields Meeting Room

Committee of the Whole:

Champaign County Board
November 21, 2019

A. Justice & Social Services; Policy, Personnel, & Appointments; Finance
Tuesday, December 10, 2019 @ 6:30 PM
Lyle Shields Meeting Room

County Board:

A. Regular Meeting
Thursday, December 19, 2019 @ 6:00 PM
Lyle Shields Meeting Room

PUBLIC PARTICIPATION

Kacie Osterbur of Penfield spoke in favor of the prohibition on cannabis in unincorporated portions of the county.

Linda Reynolds of Urbana spoke against the construction of a new jail and asked for more social services.

Scott Reifsteck, Chair of the Embarras River Mutual Drainage District, spoke on the issues of late tax distribution and the lack of financial reports from the County Treasurer.

County Treasurer Laurel Prussing spoke on the taxation inequalities between home owners versus mobile-home owners, and proposed the county adopt a 1.5 percent tax for both.

CONSENT AGENDA

Board member Esry offered a motion to approve the Consent Agenda as amended (removing item C3 [Res. 2019-334]), comprising 27 Resolutions; Board Chair Rosales seconded. Motion carried by unanimous roll call vote.

Yeas: Dillard-Myers, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons, and Cowart – 19

Nays: None

COMMUNICATIONS

Representative Carol Ammons (103rd District) gave an update on the Illinois Supreme Court Commission on Pretrial Practices and then took questions from various board members. The commission will advocate for a shift away from the pretrial detention, cash-bail system, where low-level, nonviolent offenders will be free pending trial, shifting the default from detention to freedom and the burden of proof for pretrial detention from the defendant to the prosecutor. The commission expects to conclude its work in April 2020 and issue its report shortly thereafter. Rep. Ammons spoke on the negative effects of the current pretrial detention, including an increased presumption of guilt, financial hardship, an increase of guilty pleas solely to shorten detention time, and the cost to the

Champaign County Board
November 21, 2019

counties. Those arrested under suspicion for driving under the influence of drugs or alcohol will not be eligible for immediate release. Champaign County already has low failure to appear rates. Similar reforms have shown significant success in various other areas, including New Jersey, California, Oklahoma, and Washington, DC. Rep. Ammons noted she has met with the State's Attorney and much work will need to be done to implement the changes. A full transcript of Representative Ammons presentation has been placed on file in the County Clerk's office and is part of the official record.

APPROVAL OF MINUTES

Board Member Rector offered an omnibus motion to approve the minutes of both the Truth in Taxation Hearing of October 24, 2019 and the Regular County Board Meeting of October 24, 2019; seconded by Board Member Taylor. Motion carried by unanimous voice vote.

STANDING COMMITTEES

County Executive Kloeppel noted the Summaries of Action taken for County Facilities (November 5, 2019), Environment and Land Use (November 7, 2019), and Highway and Transportation (November 8, 2019) were accepted and placed on file.

The Environment and Land Use Committee recommended an ordinance before the board. Board Member Esry offered a motion to adopt Ordinance No. 2019-10 prohibiting cannabis business establishments; Board Member Clemmons seconded. Board Member Esry noted that the committee had tied in its vote to recommend. Significant discussion between various board members followed; Planning and Zoning department head John Hall was invited to join the discussion. Board Members Vachaspati and Clemmons both independently suggested the ordinance needed further review in committee, with more details added. Board Member Vachaspati offered a superseding motion to send the ordinance back to the Environment and Land Use Committee; Stohr seconded. The superseding motion to return the ordinance to the Environment and Land Use Committee motion carried by roll call vote.

Yeas: Esry, Fortado, Goss, Harper, Patterson, Rector, Stohr, Summers,
Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons,
and Cowart – 16

Nays: Dillard-Myers, Eisenmann, and McGuire – 3

AREA OF RESPONSIBILITY

County Executive Kloeppel noted the Summary of Action taken for the November 12, 2019 Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appointments) was accepted and placed on file.

Policy, Personnel, & Appointments

Champaign County Board
November 21, 2019

Board Member Young offered a motion to adopt Resolution No. 2019-333 appointing Danielle Chynoweth to the Public Aid Appeals Committee, term 12/1/2019-11/30/2021; Board Member Tinsley seconded. Motion carried by unanimous voice vote.

Board Member Young offered a motion to adopt Ordinance No. 2019-14 establishing Cannabis, Drug and Alcohol Use/Abuse Policies; Board Member Esry seconded. Significant discussion between various board members followed; Deputy Director of Administration Isak Griffiths was invited to join the discussion, explaining that the policy comes from the county legal firm and was vetted by the State's Attorney, protects the county from unknown liabilities stemming from legalized cannabis starting January 1, 2020, and it applies only to non-bargaining employees. Board Member noted inconsistencies in the language where the policy appears to be addressing bargaining employees. Board Member Vachaspati offered an amendment to the ordinance, adding the text to the end "The Policy will cease to be in effect June 1, 2020, to allow for County Board review." Tinsley seconded. The motion as amended carried by roll call vote.

Yeas: Dillard-Myers, Fortado, Patterson, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Young, and Cowart – 11

Nays: Eisenmann, Esry, Goss, Harper, McGuire, Rector, Wolken, and Clemmons – 8

Finance

Board Member Goss offered a motion to adopt Ordinance No. 2019-8 FY2020 Annual Tax Levy Ordinance – Champaign County; Board Member Esry seconded. The motion carried by unanimous roll call vote.

Yeas: Dillard-Myers, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons, and Cowart – 19

Nays: None

Board Member Goss offered a motion to adopt Ordinance No. 2019-9 FY2020 Annual Budget & Appropriations Ordinance; Board Member Thorsland seconded. The motion passed by roll call vote.

Yeas: Dillard-Myers, Eisenmann, Esry, Fortado, Goss, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons, and Cowart – 18

Nays: Harper – 1

Board Member Cowart offered an amendment to Resolution No. 2019-334, moving the October 9, 2020 County Highway and Transportation Committee meeting to October 2, 2020; Board Member Summers seconded. The motion carried by unanimous voice vote.

Champaign County Board
November 21, 2019

Board Member Young offered a motion to adopt Resolution No. 2019-334 designating the 2020 Champaign County Board Calendar of Meetings; Board Member Cowart seconded. The motion carried by unanimous voice vote.

NEW BUSINESS

Finance

Board Member Cowart offered a motion to approve the adoption of Resolution No. 341 authorizing Budget Amendment 19-00057 Fund 084 County Bridge / Dept 060 Highway; seconded by Board Member Taylor. The motion carried by unanimous roll call vote.

Yeas: Dillard-Myers, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons, and Cowart – 19

Nays: None

Board Member Goss offered a motion to approve the adoption of Resolution No. 2019-342 authorizing Budget Amendment 19-00056 Fund 671 Court Documents Storage FD / Dept 030 Circuit Clerk; seconded by Board Member Taylor. Circuit Clerk Katie Blakeman was invited to join the discussion; she explained the need for special file folders mandated for paper court records, but one judge has gone fully paperless and hopefully more will do so in the future, thus reducing the need for future file folder expenditures. The motion carried by roll call vote.

Yeas: Dillard-Myers, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Patterson, Rector, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, Clemmons, and Cowart – 18

Nays: Stohr – 1

Other Business

Board Member Cowart offered a motion in the semi-annual review of closed session minutes to remain closed; seconded by Esry. The motion carried by unanimous voice vote.

Board Member Vachaspati offered a motion in the request for an extension to file Champaign County Circuit Clerk's audit report for the year ending December 31, 2018 with the Administrative office of the Illinois courts; seconded by Board Member Summers. Circuit Clerk Katie Blakeman was invited to join the discussion; she stated that they were still waiting on the report from the outside auditor, as had happened the previous year with the same outside auditor. The motion carried by unanimous voice vote.

Board Member Cowart offered a motion to approve the adoption of Resolution No. 2019-343 authorizing payment of claims; Board Member Young seconded. The motion carried by unanimous voice vote.

Champaign County Board
November 21, 2019

Board Member Vachaspati offered a motion to approve the adoption of Resolution No. 2019-344 authorizing purchases not following purchasing policy; Board Member Cowart seconded. The motion carried by unanimous voice vote.

Board Member Vachaspati announced he would be tendering his resignation from the County Board shortly following the meeting.

ADJOURN

County Executive Kloeppel adjourned the meeting at 9:06 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

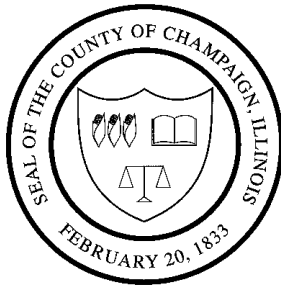


**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE**
Summary of Action Taken at the December 3, 2019 Meeting

MEMBERS PRESENT: SUMMERS, TAYLOR, TINSLEY, WOLKEN, YOUNG, INGRAM, RECTOR, HARPER
MEMBERS ABSENT: NONE

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order and Roll Call	6:31 p.m.
II. Approval of Agenda/Addenda	Approved
III. Approval of Minutes – November 5, 2019	Approved as Distributed
IV. Public Participation	Rohn Koester
V. Communications	None
VI. New Business	
A. Approval of Authorization for ITB#2020-001 METCAD HVAC Replacement Project Bid Document	Approved-Handout
B. Approval of Authorization for ITB#2020-002 Courthouse and JDC Video Security System Replacement Project Bid Document	Approved-Handout
C. Update on ITB#2019-002 JDC Roof Replacement Project	Discussion
D. Update on ITB#2019-004 Brookens POD 100 Roof Replacement Project	Discussion
VII. Other Business	Discussion
VIII. Presiding Officer's Report	
A. Future Meeting – Tuesday, January 7, 2019	
IX. Designation of Items to be Placed on Consent Agenda	None
X. Adjournment	6:59 p.m.

****Denotes Inclusion on the Consent Agenda***



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, December 10, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Action</u>
I. <u>Call to Order</u>	6:32 p.m.
II. <u>Roll Call</u>	20 members present
III. <u>Approval of Agenda/Addenda</u>	Approved
IV. <u>Approval of Minutes</u> A. November 12, 2019	Approved
V. <u>Public Participation</u>	None
VI. <u>Communications</u> A. Presentation from Jayne Deluce, President – Visit Champaign County (Information Only) B. Letter from Joseph Lamb, President – Champaign Asphalt Company (Information Only)	Information Only Information Only
VII. <u>Finance</u> A. Budget Amendments/Transfers 1. Budget Amendment 19-00058 Fund 621 Sts Atty Drug Forfeitures / Dept 041 States Attorney Increased appropriations: \$6,000 Increased revenue: \$0 Reason: Increase in appropriations for educational material and conference registration & travel. Increase will come from fund balance. 2. Budget Amendment 19-00061 Fund 080 General Corporate / Dept 071 Public Properties Increased appropriations: \$865,000 Increased revenue: \$865,000 Reason: B/A to record revenue and expenditure for the Series 2019 Refunding Bonds (formerly 2010A), issued November 27, 2019	<i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing Budget Amendment 19-00058</i> <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing Budget Amendment 19-00061</i>
B. Auditor 1. Monthly Report – October 2019 – Reports are available on the Auditor’s webpage	Received and placed on file

<p>C. Sheriff</p> <p>1. Emergency Management Assistance (EMA) grant</p>	<p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the application and, if awarded, acceptance of the Illinois Emergency Management Agency Assistance Grant</i></p>
<p>D. County Executive</p> <p>1. Update on Status of the County’s Finances (Information Only)</p>	<p>Information Only</p>
<p>E. <u>Other Business</u></p>	
<p>F. <u>Chair’s Report</u></p>	<p>Mr. Goss spoke about the Treasurer’s Office</p>
<p>G. <u>Designation of Items to be Placed on the Consent Agenda</u></p>	<p>VII. A. 1, 2 C. 1</p>
<p>VIII. <u>Justice and Social Services</u></p>	
<p>A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php</p> <ul style="list-style-type: none"> • Probation & Court Services – October 2019 • Public Defender – October 2019 	<p>Received and placed on file</p>
<p>B. Rosecrance Re-Entry Financial Report - October 2019 (Information Only)</p>	<p>Received and placed on file</p>
<p>C. Sheriff</p> <p>1. Intergovernmental agreement for body camera purchase</p>	<p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving an Intergovernmental Cooperative Purchasing Agreement</i></p>
<p>D. <u>Other Business</u></p>	<p>None</p>
<p>E. <u>Chair’s Report</u></p>	<p>None</p>
<p>IX. <u>Policy, Personnel, & Appointments</u></p>	
<p>A. County Executive</p> <p>1. Monthly HR Report – November 2019</p>	<p>Received and placed on file</p>
<p>2. Request to forward proposed job description for a Structural Engineer to the Job Evaluation Committee</p>	<p>Forwarded to the Job Evaluation Committee</p>
<p>3. Appointments/Reappointments (persons to be appointed distributed at the meeting)</p>	

Applicants (italicized name indicates incumbent):

- | | |
|--|--|
| a. Senior Services Advisory Board – 9 positions, term 12/1/2019-11/30/2022 <ul style="list-style-type: none">• <i>Cindy Bell</i> | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Cindy Bell to the Senior Services Advisory Board |
| b. Bill Huss Cemetery Association – 1 position, term 12/19/2019-6/30/2022 <ul style="list-style-type: none">• Brandon Hastings | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Brandon Hastings to the Bill Huss Association |
| c. Mental Health Board – 1 unexpired position, term 12/19/2019-12/31/2022 and 2 positions, term 1/1/2020-12/31/2023 <ul style="list-style-type: none">• <i>Elaine Palencia</i>• Kathleen Wirth-Couch• Tom Seals• Jon Youakim• Heather Hintz• Georgiana Schuster | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Elaine Palencia, Kathleen Wirth-Couch and Jon Youakim to the Mental Health Board |
| d. Developmental Disabilities Board – 1 unexpired position, term 12/19/2019-06/30/2021 <ul style="list-style-type: none">• Georgiana Schuster | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Georgiana Schuster to the Developmental Disabilities Board |
| e. Champaign-Urbana Mass Transit District Board – 1 position (D), term 1/1/2020-12/31/2024 <ul style="list-style-type: none">• <i>Matthew Cho</i>• Rusty Clark• Tomas Delgado | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Tomas Delgado to the Champaign-Urbana Mass Transit District Board |
| f. East Central Land Bank Authority – 3 positions – term 12/19/2019-11/30/2022 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Aaron Esry, Darlene Kloeppe and John Hall to the East Central Land Bank Authority |

- | | |
|---|------------------------------|
| B. County Clerk | |
| 1. November 2019 Report | Received and placed on file |
| C. <u>Other Business</u> | None |
| D. <u>Chair's Report</u> | |
| 1. Vacancies appointed by County Executive (information only) | All vacancies were mentioned |
| a. Lincoln Legacy Committee – Expiring February 29, 2020 | |

- b. Zoning Board of Appeals (*Urbana, Champaign, South Homer, Scott, Newcomb and Rantoul Townships already represented*) – 1 vacancy
- c. Senior Services Advisory Board – 8 vacancies
- d. Bailey Memorial Cemetery – 1 vacancy
- e. Clements Memorial Cemetery – 2 vacancies
- f. Locust Grove Cemetery – 1 vacancy
- g. Stearns Cemetery – 3 vacancies
- h. Pesotum Fire Protection – 1 vacancy
- i. Dewey Community Public Water District – 1 vacancy
- j. Board of Review – 1 vacancy (*Democrat*)
- k. Drainage Districts – 1 vacancy each
 - Willow Branch
 - Harwood & Kerr
 - Lower Big Slough
 - Nelson-Moore-Fairfield
 - Salt Fork
 - Somer #1
 - Union D.D. of Stanton & Ogden Township
 - West Branch
 - #2 Town of Scott

E. Designation of Items to be Placed on the Consent Agenda

X. Other Business

Mr. Ingram mentioned the Champaign School Board issues

XI. Adjournment

7:48 p.m.



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

For Office Use Only

License No. 2020-ENT 02

Date(s) of Event(s) ANNUAL

Business Name: ALTO VINEYARDS LTD

License Fee: \$ 100⁰⁰

Filing Fee: \$ 4.00

TOTAL FEE: \$ 104⁰⁰

Checker's Signature: Mantra

FILED

Filing Fees:

NOV 22 2019

Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

Jason Johnson

CHAMPAIGN COUNTY CLERK

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- REDACTED COPY**
- A. 1. Name of Business: ALTO VINEYARDS
 2. Location of Business for which application is made: 4210 N DUNDEAN RD
Champaign, IL 61822
 3. Business address of Business for which application is made: same as above
 4. Zoning Classification of Property: B-2
 5. Date the Business covered by Ordinance No. 55 began at this location: 11/01
 6. Nature of Business normally conducted at this location: Wine Shop
 7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): wine + music
 8. Term for which License is sought (specifically beginning & ending dates):
January 1, 2020 through December 31, 2020
(NOTE: All annual licenses expire on December 31st of each year)
 9. Do you own the building or property for which this license is sought? yes
 10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: N/A
 11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: Susan Sharp Date of Birth: 7-1-61
Place of Birth: Rochelle, IL Social Security No.: _____
Residence Address: 6 Welsh Cobb Circle, White Heath IL 61884
Citizenship: US If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Susan Sharp
Susan Reed, Susan Garrett
Date of Birth: _____ Place of Birth: Rochelle, IL
Social Security Number: _____ Citizenship: US
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: 6 Welsh Cobb Circle,
White Heath IL 61884
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Dart Container - 9/6/83
Alto Vineyards - 2/2017

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
Alto Vineyards, LTD.
2. Date of Incorporation: April 11, 1988 State wherein incorporated: Illinois

3. If foreign Corporation, give name and address of resident agent in Illinois:

N/A

Give first date qualified to do business in Illinois: April 21, 1988

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

PO Box 51
ALTO PASS, IL 62905

5. Objects of Corporation, as set forth in charter: retail / wholesale wine sales

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: DAN RENZAGLIA Title: President
Date elected or appointed: 10/15 Social Security No.: _____
Date of Birth: _____ Place of Birth: Carbondale, IL
Citizenship: U.S. Citizen
If naturalized, place and date of naturalization: N/A

Residential Addresses for past three (3) years: 1204 Signature Ct.
Franklin, TN 37064

Business, occupation, or employment for four (4) years preceding date of application for this license: Industrial Finishes - Sales Manager

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

REDACTED COPY

AFFIDAVIT

(Complete when applicant is an Individual or Partnership)

N/A

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

AFFIDAVIT
(Complete when applicant is a Corporation)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.



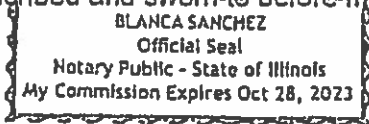
Signature of President



Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this 19th day of November, 2019.





Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

7378

APR 21 1988

at 9:30 o'clock a.m. on
recorded in Vol. 58 page 21
by Toler
Recorder of Deeds



Whereas, ARTICLES OF INCORPORATION OF
ALTO VINEYARDS, LIMITED
INCORPORATED UNDER THE LAWS OF THE STATE OF ILLINOIS HAVE BEEN
FILED IN THE OFFICE OF THE SECRETARY OF STATE AS PROVIDED BY THE
BUSINESS CORPORATION ACT OF ILLINOIS, IN FORCE JULY 1, A.D. 1984.

Now Therefore, I, Jim Edgar, Secretary of State of the State
of Illinois, by virtue of the powers vested in me by law, do hereby
issue this certificate and attach hereto a copy of the Application
of the aforesaid corporation.

In Testimony Whereof, I, heretofore, my hand, and cause, to
be affixed the Great Seal of the State of Illinois.

at the City of Springfield, this 11TH
day of APRIL AD 1988 and
of the Independence of the United States
the two hundred and 12TH



Jim Edgar
SECRETARY OF STATE

110K 48 FIVE 302A

File #

Submit In Duplicate
 Payment must be made by Certified Check, Cashier's Check, Illinois Attorney's Check, Illinois C.P.A.'s Check or Money order, payable to "Secretary of State".
DO NOT SEND CASH!

JIM EDGAR
 Secretary of State
 State of Illinois

ARTICLES OF INCORPORATION

This Space For Use By Secretary of State
 Date 4/11/88
 License Fee \$ 5.00
 Franchise Tax \$ 25.00
 Filing Fee \$ 75.00
 Clerk C 105.00

Pursuant to the provisions of "The Business Corporation Act of 1983", the undersigned incorporator(s) hereby adopt the following Articles of Incorporation.

ARTICLE ONE The name of the corporation is Alto Vineyards, Limited
(Shall contain the word "corporation", "company", "incorporated", "limited", or an abbreviation thereof)

ARTICLE TWO The name and address of the initial registered agent and its registered office are:

Registered Agent
Paul A. Benzaglia
First Name Middle Name Last Name

Registered Office
Route 1 Box 51
Number Street Suite # (A.P.O. Box alone is not acceptable)
Alto Pass, IL 62405 Union
City Zip Code County

ARTICLE THREE The purpose or purposes for which the corporation is organized are:
If not sufficient space to cover this point, add one or more sheets of this size.

The transaction of any or all lawful business for which corporations may be incorporated under the Business Corporation Act of the State of Illinois

ARTICLE FOUR Paragraph 1: The authorized shares shall be:

Class	*Par Value per share	Number of shares authorized
Common	N/A	50,000

Paragraph 2: The preferences, qualifications, limitations, restrictions and the special or relative rights in respect of the shares of each class are:
If not sufficient space to cover this point, add one or more sheets of this size.

ARTICLE FIVE The number of shares to be issued initially, and the consideration to be received by the corporation therefor, are:

Class	*Par Value per share	Number of shares proposed to be issued	Consideration to be received therefor
Common	N/A	10,000	\$ 10,000
			\$
			\$
			\$
TOTAL			\$ 10,000

* A declaration as to a "par value" is optional. This space may be marked "n/a" when no reference to a par value is desired.



STATE OF ILLINOIS,
Champaign County
Recreation & Entertainment License
Check List and Approval Sheet

FOR ELUC USE ONLY

County Clerk's Office

- 1. Proper Application Date Received: _____
- 2. Fee Amount Received: _____

Sheriff's Department

- 1. Police Record Approval: _____ Date: _____
- 2. Credit Check Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

Planning & Zoning Department

- 1. Proper Zoning Approval: _____ Date: _____
- 2. Restrictions or Violations Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

Environment & Land Use Committee

- 1. Application Complete Approval: _____ Date: _____
- 2. Requirements Met Disapproval: _____ Date: _____

Signature: _____

Remarks and/or Conditions: _____

REDACTED COPY



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

FILED
NOV 13 2019

For Office Use Only

License No. 2020 ENT 03
Date(s) of Event(s) ANNUAL
Business Name: Curtis Orchard
License Fee: \$ 100.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 104.00
Checker's Signature: J. Curtis

Filing Fees: Jason Armstrong
CHAMPAIGN COUNTY CLERK
Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Curtis Orchard
2. Location of Business for which application is made: 3902 S. Duquoin Rd, Champaign
3. Business address of Business for which application is made: (same as above)
4. Zoning Classification of Property: A1-2 w/major rural specialty business
5. Date the Business covered by Ordinance No. 55 began at this location: 1980
6. Nature of Business normally conducted at this location: fruit & vegetable sales retail
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): live music, pony rides, wagon rides, inflatables, corn maze
8. Term for which License is sought (specifically beginning & ending dates): Jan 1 - Dec 31
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? yes
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: N/A
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: N/A Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Date of Birth: _____ Place of Birth: _____
Social Security Number: _____ Citizenship: _____
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
Curtis Orchard LTD
2. Date of Incorporation: 2-25-93 State wherein incorporated: Illinois

3. If foreign Corporation, give name and address of resident agent in Illinois:

N/A

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

3902 S. Duncan Rd., Champaign, IL 61822

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Paul E. Curtis Title: President
Date elected or appointed: 2-25-93 Social Security No.: _____
Date of Birth: _____ Place of Birth: Urbana, IL.
Citizenship: USA
If naturalized, place and date of naturalization: N/A

Residential Addresses for past three (3) years:

3902 S. Duncan Rd., Champaign, IL 61822

Business, occupation, or employment for four (4) years preceding date of application for this license: (same as above)

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

b. Name(s) of owner(s) or local manager(s) (include any aliases):

DEBRA S. GRAHAM; VICE PRESIDENT, ELECTED 1-21-19

Date of Birth: _____ Place of Birth: URBANA, IL

Social Security Number: _____ Citizenship: UNITED STATES

If naturalized, state place and date of naturalization: _____

Residential Addresses for the past three (3) years:

3812 S. DUNCAN RD, CHAMPAIGN, IL 61822

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:

OWNER OF CURTIS ORCHARD

6. Name(s) of owner(s) or local manager(s) (include any aliases):

RANDALL D. GRAHAM VICE PRESIDENT; ELECTED 2-25-93

Date of Birth: _____ Place of Birth: DANVILLE, IL

Social Security Number: _____ Citizenship: UNITED STATES

If naturalized, state place and date of naturalization: _____

Residential Addresses for the past three (3) years:

3812 S. DUNCAN RD, CHAMPAIGN, IL 61822

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:

OWNER OF CURTIS ORCHARD

REDACTED COPY

6. Name(s) of owner(s) or local manager(s) (include any aliases):

Rachel Coventry, Secretary, Elected 1-21-19

Date of Birth: _____ Place of Birth: URBANA, IL

Social Security Number: _____ Citizenship: UNITED STATES

If naturalized, state place and date of naturalization: _____

Residential Addresses for the past three (3) years:
1609 Harbor Point Dr, CHAMPAIGN, IL 61821

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:

OWNER OF CURTIS ORCHARD

6. Name(s) of owner(s) or local manager(s) (include any aliases):

Suzanne Coventry, Treasurer, Elected 1-21-19

Date of Birth: _____ Place of Birth: INDIANAPOLIS, IN

Social Security Number: _____ Citizenship: UNITED STATES

If naturalized, state place and date of naturalization: _____

Residential Addresses for the past three (3) years:
1609 Harbor Point Dr, CHAMPAIGN, IL 61821

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:

OWNER OF CURTIS ORCHARD

6. Name(s) of owner(s) or local manager(s) (include any aliases):

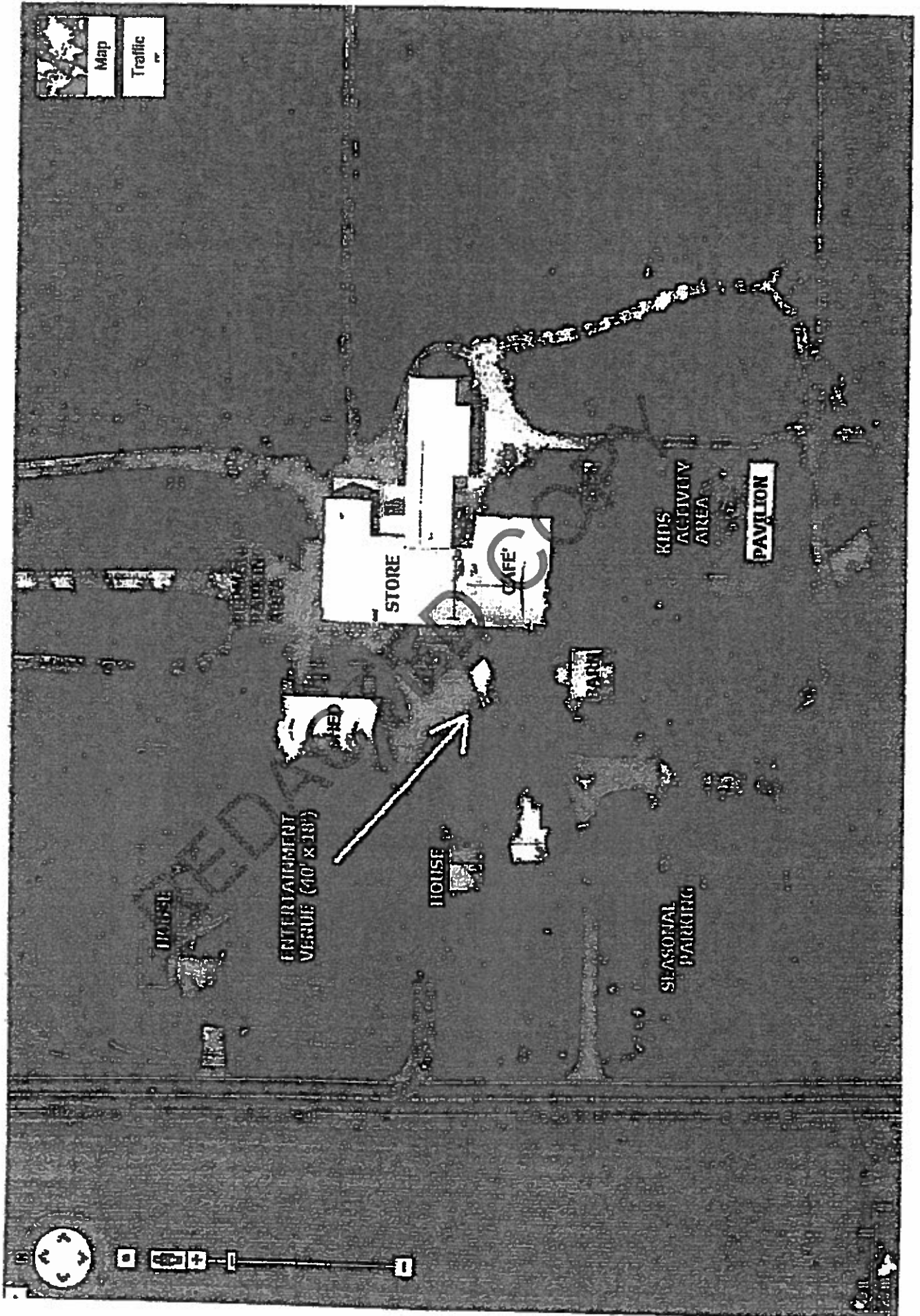
Date of Birth: _____ Place of Birth: _____

Social Security Number: _____ Citizenship: _____

If naturalized, state place and date of naturalization: _____

Residential Addresses for the past three (3) years: _____

Business, occupation, or employment of applicant for four (4) years preceding date of application for this license:



AFFIDAVIT
(Complete when applicant is an Individual or Partnership)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

AFFIDAVIT

(Complete when Applicant is a Corporation)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Paul E. Hulten

Signature of President

Duff Neal

Signature of Secretary

Duff Neal

Signature of Manager or Agent

Subscribed and sworn to before me this 13th day of November, 2019.



Brent Robert Burnett

Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to GORDY HULTEN, CHAMPAIGN COUNTY CLERK, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.



STATE OF ILLINOIS,
Champaign County
Recreation & Entertainment License
Check List and Approval Sheet

FOR ELUC USE ONLY

County Clerk's Office

1. Proper Application Date Received: 11-13-19
2. Fee Amount Received: 104.00

Sheriff's Department

1. Police Record Approval: _____ Date: _____
2. Credit Check Disapproval: _____ Date: _____
- Remarks: _____ Signature: _____

Planning & Zoning Department

1. Proper Zoning Approval: _____ Date: _____
2. Restrictions or Violations Disapproval: _____ Date: _____
- Remarks: _____ Signature: _____

Environment & Land Use Committee

1. Application Complete Approval: _____ Date: _____
2. Requirements Met Disapproval: _____ Date: _____
- Signature: _____

Remarks and/or Conditions: _____



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

FILED
NOV 19 2019

For Office Use Only

License No. 2020 - ENT 18

Date(s) of Event(s) ANNUAL

Business Name: Gordyville LLC

License Fee: \$ 100

Filing Fee: \$ 4.00

TOTAL FEE: \$ 104⁵⁰

Checker's Signature: J. Carter

Filing Fees Champaign County Clerk (or fraction thereof):
Per Single-day Event:
Clerk's Filing Fee:

- \$ 100.00
- \$ 10.00
- \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Gordyville LLC
2. Location of Business for which application is made: POB 490
2205 CR 3000N, Gifford, IL 61847
3. Business address of Business for which application is made: None
4. Zoning Classification of Property: BUSINESS
5. Date the Business covered by Ordinance No. 55 began at this location: -
6. Nature of Business normally conducted at this location: Auction, RODEOS,
ROCKETS, FIRE MARSHALS, HORSE SHOWS, TACTICALS.
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): SEE ABOVE
8. Term for which License is sought (specifically beginning & ending dates): JAN 1ST, 2020 - Dec 31, 2020.
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? YES
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: NA
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7. NA

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Date of Birth: _____ Place of Birth: _____
Social Security Number: _____ Citizenship: _____
If naturalized, state place and date of naturalization: _____
2. Residential Address for the past three (3) years: _____

3. Business, occupation or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: Gardenville LLC
2. Date of Incorporation: 12/28/04 State wherein incorporated: Illinois

3. If foreign Corporation, give name and address of resident agent in Illinois:

N/A

Give first date qualified to do business in Illinois: —

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: Auctions, horse shows, flea markets,
ETC.

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Johanna Quisenberry Title: Partner

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: Champaign Co.

Citizenship: USA

If naturalized, place and date of naturalization: N/A

Residential Addresses for past three (3) years:

2297 CH 1200 N

SIDNEY IA 506877

Business, occupation, or employment for four (4) years preceding date of application for this license: Partner employed by Gordonville LLC

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

Outdoor area used for parking.
40 acres parking.
Events indoor.

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

NA

Give first date qualified to do business in Illinois: —

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: JAMES J. HANNAHAN Title: MANAGER
Date elected or appointed: _____ Social Security No.: _____
Date of Birth: _____ Place of Birth: CHAMPAIGN IL 1987
Citizenship: USA
If naturalized, place and date of naturalization: NA

Residential Addresses for past three (3) years:

202 N POINTE DR
CHAMPAIGN IL 61827

Business, occupation, or employment for four (4) years preceding date of application for this license: SPORTS LLC - AUCTIONEER-MANAGER

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

NO OUTDOOR AREA TO BE USED EXCEPT FOR PARKING.
40 ACRES PARKING.
EVENT ALL INDOOR.

REDACTED COPY

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

NA

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Patricia A. Ericson Title: Outowner

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: Champaign, IL

Citizenship: USA

If naturalized, place and date of naturalization: NA

Residential Addresses for past three (3) years:

1757 CR 2100N
Champaign, IL

Business, occupation, or employment for four (4) years preceding date of application for this license:

SELF EMPLOYED - BEAUTICIAN
POBYVILLE LLC

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

NO OUTDOOR AREA TO BE USED EXCEPT FOR PARKING.
40 ACRES PARKING.
EVENT ALL INDOOR.

REDACTED COPY

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

NA

Give first date qualified to do business in Illinois: —

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter:

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: EDWARD F. HANNIGAN Title: Plant Owner

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: Champaign, IL

Citizenship: USA

If naturalized, place and date of naturalization: NO

Residential Addresses for past three (3) years:

Box 267, Naden, IL
61819

206 S. ALLEN
CHAMPAIGN, IL 61847

Business, occupation, or employment for four (4) years preceding date of application for this license: EMPLOYED BY HUNBEE CORP.

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

NO OUTDOOR AREA TO BE USED EXCEPT FOR PARKING.
40 ACRES PARKING.
EVENT ALL INDOOR.

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

NA

Give first date qualified to do business in Illinois: —

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter:

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: MARY E. HINNAGAN Title: MANAGER - PART OWNER

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: MONTGOMERY IL 61801

Citizenship: USA

If naturalized, place and date of naturalization: NA

Residential Addresses for past three (3) years: 2451 CR 2800N

ROXFORD IL 60862

Business, occupation, or employment for four (4) years preceding date of application for this license: PERFORMANCE LLC

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

NO OUTDOOR AREA TO BE USED EXCEPT FOR PARKING.
40 ACRES PARKING.
EVENT ALL INDOOR.

REDACTED COPY

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

NA

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: H. Mary K... .. Title: Part owner

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: Champaign, IL

Citizenship: USA

If naturalized, place and date of naturalization: NA

Residential Addresses for past three (3) years

2444 W 2200N
Springfield, IL 62707

Business, occupation, or employment for four (4) years preceding date of application for this license:

SELF EMPLOYED FARMER
OWNED BY BONDVILLE LLC
110 110

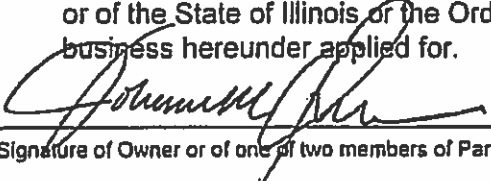
7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

NO OUTDOOR AREA TO BE USED EXCEPT FOR PARKING.
40 ACRES PARKING.
EVENT ALL INDOOR.

AFFIDAVIT
(Complete when applicant is an Individual or Partnership)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

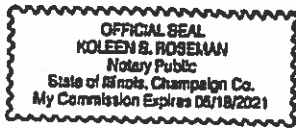


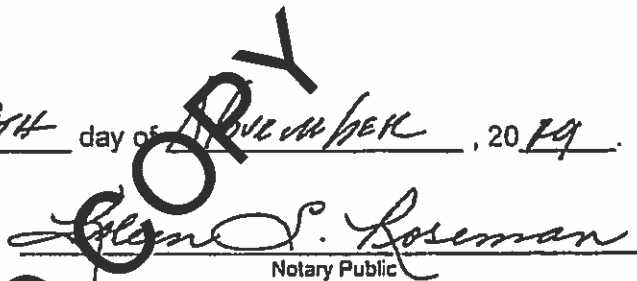
Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this 18th day of November, 2019.





Notary Public

AFFIDAVIT
(Complete when applicant is a Corporation)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Signature of President

Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.



STATE OF ILLINOIS,
Champaign County
Recreation & Entertainment License
Check List and Approval Sheet

FOR ELUC USE ONLY

County Clerk's Office

- 1. Proper Application Date Received: _____
- 2. Fee Amount Received: _____

Sheriff's Department

- 1. Police Record Approval: _____ Date: _____
- 2. Credit Check Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

Planning & Zoning Department

- 1. Proper Zoning Approval: _____ Date: _____
- 2. Restrictions or Violations Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

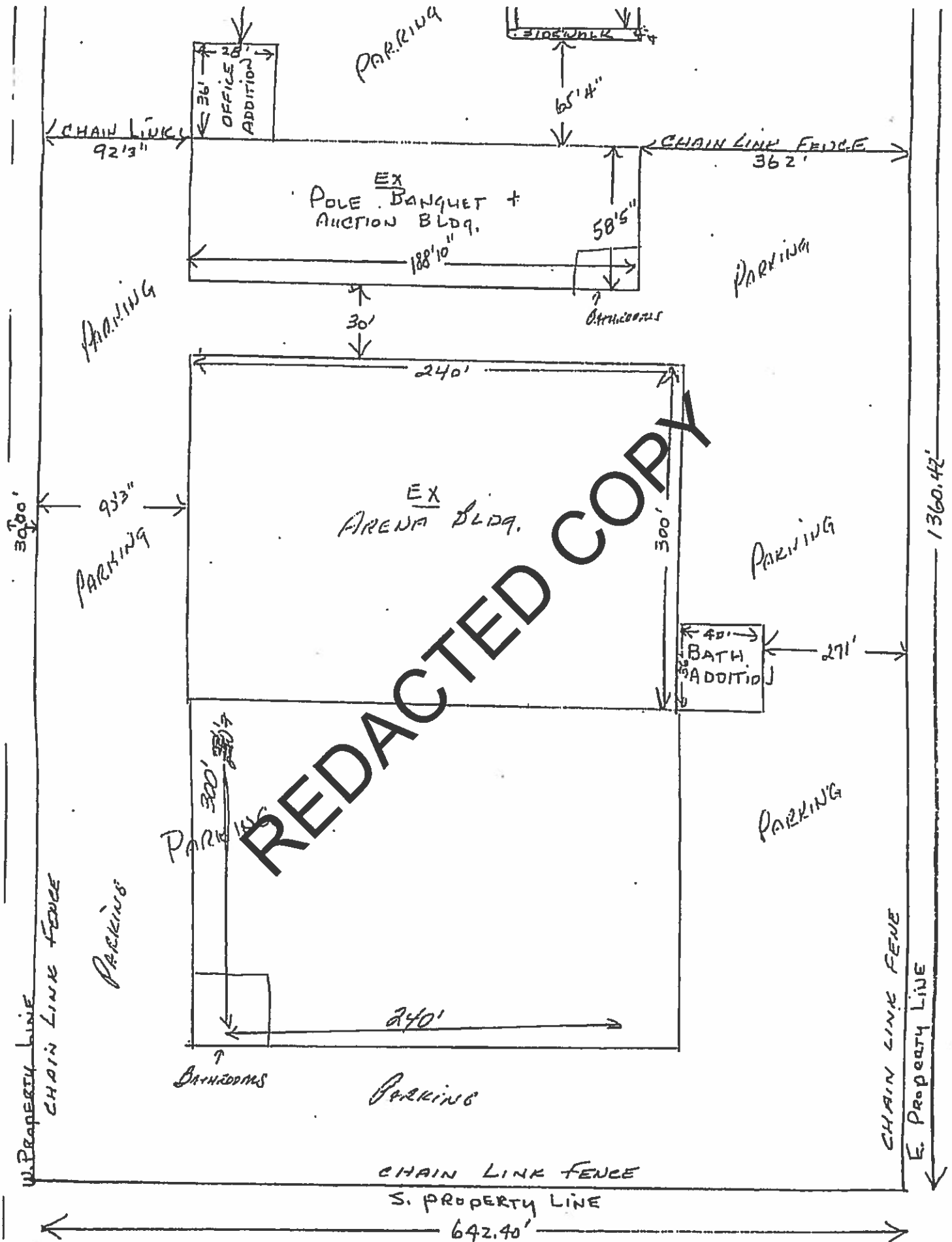
Environment & Land Use Committee

- 1. Application Complete Approval: _____ Date: _____
- 2. Requirements Met Disapproval: _____ Date: _____

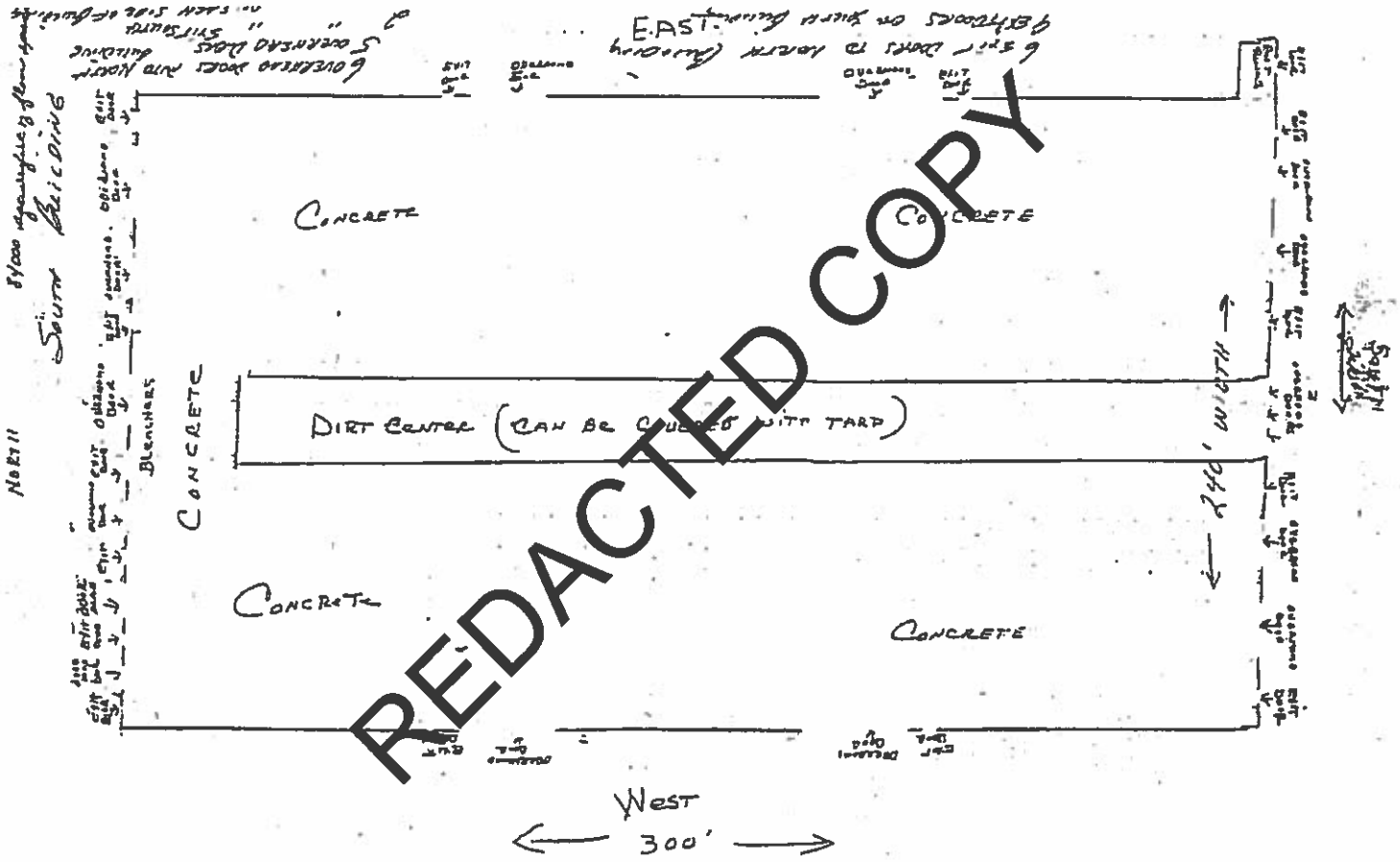
Signature: _____

Remarks and/or Conditions: _____

REDACTED COPY



REDACTED COPY



RESOLUTION NO. 2019-345

RESOLUTION AWARDING OF CONTRACTS
FOR THE FURNISH & DELIVERY OF
AGGREGATE MATERIALS FOR 2020
MAINTENANCE OF
VARIOUS ROAD DISTRICTS
IN CHAMPAIGN COUNTY

WHEREAS, on the attached sheets and as part of this resolution is the listing of low bids which were received at a Public Letting held on December 4, 2019 in Urbana, Illinois, for the Furnish and Delivery of materials to stockpiles for the 2020 Maintenance of Various Road Districts in Champaign County; and

WHEREAS, the County Engineer of Champaign County recommends to the County Board that the bids be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County that it approves the bids on the attached "2020 Aggregate Materials Tabulation".

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of December A. D., 2019.

Giraldo Rosales, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

2020 AGGREGATE MATERIALS TABULATION

December 4, 2019

<u>ROAD DISTRICT</u>	<u>MATERIAL</u>	<u>VOLUME</u>	<u>Terms</u>	<u>BIDDER</u>	<u>PRICE</u>	<u>AMOUNT</u>
Ayers	CA-15 Crushed Stone	1,200 T.	F&D	Tuscola Stone	18.47	\$ 22,164.00
Brown	CA-15 Crushed Stone	1,700 T.	F&D	Tuscola Stone	21.25	\$ 36,125.00
Colfax	CA-15 Crushed Stone	1,100 T.	F&D	Tuscola Stone	18.88	\$ 20,768.00
Condit	CA6/10 Crushed Stone	600 T.	F&D	Weber Trucking	16.25	\$ 9,750.00
	CA-15 Crushed Stone	1,000 T.	F&D	Tuscola Stone	20.85	\$ 20,850.00
Crittenden	CA-14 Crushed Stone	1,000 T.	F&D	Tuscola Stone	18.75	\$ 18,750.00
Hanwood	CA-14 Crushed Stone	700 T.	F&D	Summers Trucking	22.34	\$ 15,638.00
	CA-15 Crushed Stone	400 T.	F&D	Summers Trucking	21.84	\$ 8,736.00
Hensley	CA-15 Crushed Stone	900 T.	F&D	Summers Trucking	19.98	\$ 17,982.00
Pesotum	CA-14 Crushed Stone	1,500 T.	F&D	Tuscola Stone	17.77	\$ 26,655.00
Sadorus	CA-7 Crushed Stone	600 T.	FOB	Tuscola Stone	14.25	\$ 8,550.00
	CA-16 Crushed Stone	600 T.	FOB	Tuscola Stone	15.00	\$ 9,000.00
Somer	CA-6/10 Crushed Stone	2,000 T.	F&D	Summers Trucking	15.98	\$ 31,960.00
	CA-16 Crushed Stone	1,200 T.	FOB	Tuscola Stone	14.25	\$ 17,100.00
St. Joseph	CA-15 Crushed Stone	2,500 T.	F&D	Tuscola Stone	20.00	\$ 50,000.00
Urbana	CA-14 Crushed Stone	1,000 T.	F&D	Summers Trucking	20.43	\$ 20,430.00
	Total amount of tons:	18,000		Total amount of hauling contracts:		\$ 334,458.00

RESOLUTION NO. 2019-360

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who are retiring in FY2019;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of December A.D. 2019.

<u>Name</u>	<u>Years of Service</u>
Jacqueline K. Rhodes	32
Carol A. Roberson	22
Rena M. Anderson	15
Jacqueline F. Judth	18
William Simmering	32
Paula E. Clark	15
William A. Davis	12
Brian L. Mennenga	29
Tracy L. Wagner	29
Steven Ziegler	22
Betsy J. Carper	28
Sandra J. Angle	15
Jamie J. Hitt	35
Catherine A. Elliott	8
Charles L. Glass	27
Nancy R. Griffin	32
David R. Umbarger	20
Richard Feeney	27

<u>Name</u>	<u>Years of Service</u>
Catherine F. Marquardt	3
Toni T. Woods	10
Ellen L. Beyer	13
Diane Nesbitt	25

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2019-361

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached 5, 10, 15, 20, 25, 30, 35 and 40-year milestones in FY2019;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of December, A.D., 2019.

<u>Name</u>	<u>Years of Service</u>
Karen Brandt	5
Mary Bunyard	5
Jessica Burgener	5
George Castor	5
Jamee Crawford	5
Robin Curtiss	5
Rebecca Eubig	5
Susan Foster	5
Kerolos Gabra	5
Steven Guess	5
Robert Hubbard	5
Bernard Joiner	5
Courtney Keller	5
Maria Kelley	5
Cecelia Phillips	5
Sara Rand	5
Dale Rawdin	5

<u>Name</u>	<u>Years of Service</u>
Alexis Roberts	5
Marcie Rose	5
Brian Vanetti	5
Ashleigh Warren	5
Zachary White	5
Pilar Ahuerma	5
Maria Harrison	5
Kayla Fister	5
Angela Goines	5
Shelby Kilpatrick	5
Richard Norris	5
Deborah Peterick	5
Ava Morrow	5
Claudia Sparrow	5
April Steele	5
Pamela Williams	5
Matthew Yoder	5
Dawn Alldredge	10
Kirk Bedwell	10
Kathleen Crombez	10
Billy Pryor	10
Lindsey Yanchus	10
Sarah Gerth	10
Lynn Canfield	10
Kathy Larson	10
Nicole Martin	10
Tracy McAfee	10
Darcy Sager	10
Stephanie Vandeventer	10
Shane Cook	15
Dana Craig	15
Clifford Crowley	15
Marla Elmore	15
Andrew Good	15
Shawn Hallett	15
Seth Herrig	15
Alicia Hibbs	15
Sharalynn Janeski	15
Bobbie Jo Johnson	15
Troy Lozar	15
Justin Matthew	15
Joshua Reifsteck	15

<u>Name</u>	<u>Years of Service</u>
Leanne Riley	15
Michael Wertz	15
Patricia Chancellor	15
Hollie Hutchcraft	15
Dawn Rear	15
Brenda Todd	15
Christine Ward	15
Julianne Watson	15
Constance Berry	20
Joel Fletcher	20
Ellen Guillory	20
Jeanette Jackson	20
Janie Miller-Jones	20
Susan Monte	20
Kyle Saveley	20
Charles Schwab	20
David Sherrick	20
Donna Blumer	20
Mark Driscoll	20
Cheryl Chancellor	20
Amber Kocher	25
Kevin McCallister	25
Angela McCarty	25
Pamela Brown	25
Rebecca Brown	25
James Hogue	25
Mary Kushad	25
Timothy Breen	30
Teresa Schleinz	30
James Snodgrass	30
Julie Ogle	35
Janet Wells	35

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

RESOLUTION NO. 2019-368

**RESOLUTION AMENDING ORDINANCE NO. 2019-13 AN ORDINANCE
ESTABLISHING A DISCRIMINATION AND HARASSMENT POLICY**

WHEREAS, the County Board of the County of Champaign, Illinois, adopted Ordinance No. 2019-13 – An Ordinance Establishing a Discrimination and Harassment Policy on November 21, 2019; and

WHEREAS, pursuant to Public Act 101-0221 as passed by the Illinois Legislature, the County Board is required to amend Ordinance No. 2019-13 An Ordinance Establishing a Discrimination and Harassment Policy, Applicable Procedures – Bringing a Complaint; and

WHEREAS, pursuant to the requirements of Public Act 101-0221, amendments to Applicable Procedures – Bringing a Complaint are recommended for approval by the County Board as documented in Attachment A to this Ordinance;

NOW, THEREFORE BE IT RESOLVED by the County Board of the County of Champaign, Illinois, that pursuant to the requirements of Public Act 101-0221, Ordinance No. 2019-13 – An Ordinance Establishing a Discrimination and Harassment Policy, Applicable Procedures – Bringing a Complaint is amended as documented in Attachment A of this Ordinance.

PRESENTED, ADOPTED, APPROVED by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County
Board

ATTEST:

Aaron Ammons, County Clerk
and Ex-Officio Clerk of the
Board

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____ County



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

**TO: Charles Young, Chair of Policy, Personnel & Appointments;
Jon Rector, Vice Chair of Policy, Personnel & Appointments**

FROM: Isak Griffiths, Deputy Director of Administration

DATE: December 13, 2019

RE: Harassment Policy - Request provision regarding independent review of allegations of sexual harassment against an elected official

ISSUE:

Per the recommendation of O'Halloran Kosoff Geitner & Cook, LLC (OKGC), the Champaign County State's Attorney's office has recommended that Champaign County immediately amend the Champaign County Policy Against Discrimination, Harassment, and Sexual Misconduct Policy.

Public Act 101-0221 -- which has been signed into law -- requires that public bodies draft a resolution or ordinance amending their sexual harassment policy to include a:

"mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit."

REQUEST:

Add the following provision the Champaign County Policy Against Discrimination, Harassment, and Sexual Misconduct Policy, under the section for applicable procedures for bringing a complaint:

- 3. An elected official of a governmental unit can bring a complaint against an elected official of Champaign County by advising the Ethics Officer or the State's Attorney or the County Clerk. Champaign County will assign an independent reviewer to investigate such complaints.*

The recommended addition is attached as it would appear in the policy.

cc: Darlene Kloeppel, Barb Mann

(217) 384-3776

WWW.CO.CHAMPAIGN.IL.US

(217) 384-3896 FAX

comments are unwelcome unless they have clear unequivocal indications to the contrary. In other words, another person does not have to tell someone to stop for their conduct to be harassment and unwelcome. Sexual communications and sexual contact with a minor are ALWAYS prohibited.

If an employee is advised by another person that their behavior is offensive, the employee must immediately stop the behavior, regardless of whether they agree with the person's perceptions of their intentions.

Champaign County does not consider conduct in violation of this policy to be within the course and scope of employment and does not sanction such conduct on the part of any employee, including supervisory and management employees.

Applicable Procedures:

Champaign County takes allegations of discrimination, harassment and sexual misconduct very seriously. It will actively investigate all complaints.

It is helpful for the employee to directly inform the offending individual that the conduct is unwelcome and must stop. The employee should use Champaign County's complaint procedure to advise Champaign County of any perceived violation of this policy as soon as it occurs.

A. Bringing a Complaint

Any employee of Champaign County who believes that there has been a violation of this policy may bring the matter to the attention of Champaign County in one of the following ways:

1. Advising his or her supervisor or the Ethics Officer for Champaign County; or
2. Advising the offending employee's supervisor or the State's Attorney, or the County Executive in the event that the alleged harasser is the State's Attorney.
3. An elected official of a governmental unit can bring a complaint against an elected official of Champaign County by advising the Ethics Officer or the State's Attorney or the County Clerk. Champaign County will assign an independent reviewer to investigate such complaints.

RESOLUTION NO. 2019-364

RESOLUTION APPROVING APPLICATION FOR, AND IF AWARDED, ACCEPTANCE OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION DISTRACTED DRIVING GRANT

WHEREAS, Champaign County on behalf of the Champaign County Sheriff's Office has received notification that program grant funding is available through the Illinois Department of Transportation (hereinafter "IDOT"); and

WHEREAS, the IDOT Distracted Driving Grant Program's (hereinafter "Grant") objective is to fund efforts to emphasize distracted driving laws during the entire month of April 2020 to help advocate the guiding principles of National Distracted Driving awareness month.; and

WHEREAS, the distracted driving crackdown will feature officer hireback enforcement details allowing stepped-up enforcement of state distracted driving laws combined with a comprehensive state-wide paid media effort exclusive to distracted driving; and

WHEREAS, the goal is to save lives and reduce injuries resulting from motor vehicle crashes by increasing the enforcement of Illinois' mobile phone and texting-while-driving laws and raising awareness of the presence of these laws; and

WHEREAS, the term of the grant is from April 1, 2020 to April 30, 2020;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the application for the IDOT Distracted Driving Grant is hereby approved and the grant, if awarded, is accepted for the Champaign County Sheriff's Office.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



**SHERIFF DUSTIN D. HEUERMAN
CHAMPAIGN COUNTY SHERIFF'S OFFICE**

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman

Sheriff

ph (217) 384-1205

Chief Deputy

Shannon Barrett

ph (217) 384-1222

fax (217) 384-1219

Captain

Law Enforcement

Shane Cook

ph (217) 384-1207

fax (217) 384-1219

Captain/Jail Supt
Corrections

Karee Voges

ph (217) 819-3534

fax (217) 384-1272

Jail Information

ph (217) 384-1243

fax (217) 384-1272

Investigations

ph (217) 384-1213

fax (217) 384-1219

Civil Process

ph (217) 384-1204

fax (217) 384-1219

Records/Warrants

ph (217) 384-1233

TO: Kyle Patterson, Justice & Social Services Committee Chair

FROM: Dustin D. Heuerman, Sheriff *DH*

DATE: December 10, 2019

SUBJECT: IDOT Grant Approval/Acceptance

Champaign County Sheriff's Office is requesting the approval to accept a potential award of approximately \$2,986.56 from an Illinois Department of Transportation grant for distracted driving enforcement. This grant, if awarded, will help offset wages for deputies working a special overtime detail in April 2020. There is no matching requirement by the County for these funds.

Because of late notification of potential available funds, and a short turnaround time to apply for the grant, we were not able to send this to the Committee of the Whole before the full County Board meeting.

I respectfully request the County Board approve acceptance of these funds if awarded to the Sheriff's Office.

**CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Champaign County Sheriff's Office
Grant Funding Agency: Illinois Department of Transportation
Amount of Grant: \$2986.56
Begin/End Dates for Grant Period: April 1, 2020 thru April 30, 2020
Additional Staffing to be Provided by Grant: none
Application Deadline: December 16, 2019
Parent Committee Approval of Application: Champaign County Board
Is this a new grant, or renewal or extension of an existing grant? New
If renewal of existing grant, date grant was first obtained: _____

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) Yes No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant? Yes No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

- The activity or service provided can be terminated in the event the grant revenues are discontinued.
- The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 12-10-19 SIGNED: 
Department Head

Application for & Acceptance of Grant Approval:
Approved by Finance Committee: _____
Approved by County Board: _____
Approved by Grant Executive Committee: _____

Uniform Grant Application

State Agency Completed Section

1.	Type of Submission	<input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed / Corrected Application
2.	Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation (i.e. multiple year grant) <input type="checkbox"/> Revision (modification to initial application)
3.	Date / Time Received by State	Completed by State Agency upon Receipt of Application
4.	Name of the Awarding State Agency	Illinois Department of Transportation
5.	Catalog of State Financial Assistance (CSFA) Number	494-10-0343
6.	CSFA Title	State and Community Highway Safety National Priority Safety Programs
Catalog of Federal Domestic Assistance (CFDA) <input type="checkbox"/> Not applicable (No federal funding)		
7.	CFDA Number	20.600
8.	CFDA Title	State and Community Highway Safety
9.	CFDA Number	
10.	CFDA Title	
Funding Opportunity Information		
11.	Funding Opportunity Number	20-0343-04
12.	Funding Opportunity Title	Distracted Driving Grants
Competition Identification <input checked="" type="checkbox"/> Not Applicable		
13.	Competition Identification Number	N/A
14.	Competition Identification Title	N/A

C O P Y

Applicant Completed Section

Applicant Information		
15.	Legal Name	County of Champaign
16.	Common Name (DBA)	Champaign County Sheriff's Office
17.	Employer / Taxpayer Identification Number (EIN, TIN)	E9998-5942-07
18.	Organizational DUNS number	96-192-2478
19.	GATA ID	672175 Assigned through the Grantee Portal
20.	SAM Cage Code	5XNA5
21.	Business Address	Street address: 204 E. Main Street City: Urbana State: Illinois County: Champaign Zip + 4: 61801
Applicant's Organizational Unit		
22.	Department Name	Champaign County Sheriff's Office
23.	Division Name	
Applicant's Name and Contact Information for Person to be Contacted for <i>Program</i> Matters involving this Application		
24.	First Name	Shane
25.	Last Name	Cook
26.	Suffix	
27.	Title	Captain
28.	Organizational Affiliation	Champaign County Sheriff's Office
29.	Telephone Number	217-384-1207
30.	Fax Number	217-384-1219
31.	Email address	ncook@co.champaign.il.us
Applicant's Name and Contact Information for Person to be Contacted for <i>Business/Administrative Office</i> Matters involving this Application		
32.	First Name	Laurel
33.	Last Name	Prussing
34.	Suffix	
35.	Title	Treasurer
36.	Organizational Affiliation	County of Champaign
37.	Telephone Number	217-384-3743
38.	Fax Number	217-384-3777
39.	Email address	treasurer@co.champaign.il.us

C O P Y

Applicant Completed Section

Areas Affected		
40.	Areas Affected by the Project (cities, counties, state-wide)	Add Attachments (e.g., maps)
41.	Legislative and Congressional Districts of Applicant	
42.	Legislative and Congressional Districts of Program / Project	Attach an additional list, if needed
Applicant's Project		
43.	Description Title of Applicant's Project	Distracted Driving
44.	Proposed Project Term	Start Date: 04/01/20 End Date: 04/30/20
45.	Estimated Funding (include all that apply)	<input checked="" type="checkbox"/> Amount Requested from the State: \$2986.56 <input type="checkbox"/> Applicant Contribution (e.g., in kind, matching): <input type="checkbox"/> Local Contribution: <input type="checkbox"/> Other Source of Contribution: <input type="checkbox"/> Program Income:
		Total Amount \$2986.56
Applicant Certification:		
<p>By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)</p> <p>(* The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.</p> <p style="text-align: center;"><input checked="" type="checkbox"/> I agree</p>		
Authorized Representative		
46.	First Name	Dustin
47.	Last Name	Heuerman
48.	Suffix	
49.	Title	Sheriff
50.	Telephone Number	217-384-1205
51.	Fax Number	217-384-1219
52.	Email Address	dheuerman@co.champaign.il.us
53.	Signature of Authorized Representative	
54.	Date Signed	

C O P Y



Distracted Driving Attachment



NOFO# 20-0343-04

Applicant Agency Name

Champaign County Sheriff's Office

Personnel (Salaries & Wages) Budget	Distracted Driving Enforcement
Distracted Driving Crackdown Officer Hireback Total	

Campaign Breakdown

Distracted Driving Crackdown (April 1-30, 2020)						
Distracted Driving	# of officers	# of hours	# of details	Total Hours	Overtime Rate	Total Campaign Budget
Daytime	2	4	3	24	\$62.22	\$1,493.28
Nighttime	2	4	3	24	\$62.22	\$1,493.28
Indirect Costs <i>Total Indirect Costs from Line 17 of Page 1 of 23 on the Budget Template</i>						
Total						\$2,986.56

FY 2020 Distracted Driving Grant
Enforcement Campaign Dates

Campaign	Paid Advertising Campaign	Potential Kickoff Press Release Dates	Enforcement	Post Enforcement Media Release	Grant Data Collection Form Due
Distracted Driving Awareness Month	Yes	March 29-31, 2020	April 1-30, 2020	May 1-3, 2020	May 14, 2020

Internal Use Only

Project Number	Received By
<input type="text"/>	<input type="text"/>

RESOLUTION NO. 2019-362

TRANSFER OF FUNDS

December 2019

FY 2019

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2019 budget.

Budget Transfer #19-00013

Fund 080 General Corporate
Dept 022 County Clerk

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
544.38 Election/Voter Reg Equip	\$28,000	511.03 Reg. Full-Time Employees

REASON: To use understaff surplus funds for additional election equipment

PRESENTED, ADOPTED, APPROVED by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



AARON AMMONS
CHAMPAIGN COUNTY CLERK
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: 217-384-3720
Elections: 217-384-3724
Fax: 217-384-1241
TTY: 217-384-8601

Date 12/11/19

To: County Board, Chair Rosales, and Executive Kloppel

Memo: Budget transfer

We are asking for a budget transfer of \$28,000 from our personnel fund to equipment under \$5,000 fund. We plan on using the money to purchase Voter Assistance Terminals (VATs) from our election vendor. These machines can be used by any voter including people with disabilities. We would like to have VATs for the upcoming 2020 Elections, especially given the current state of our VATs. These machines are cumbersome and very difficult to use for voters—let alone voters with disabilities. Right now we have deferred the Voter Assistance Terminal purchase/cost until FY2021. We have used \$78,000 in budget surplus to purchase DS200s for this fiscal year to help offset the costs in FY2020. We anticipate this purchase offsetting the costs for the FY2021 purchase.

Aaron Ammons
Champaign County Clerk

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 19-00013

FUND 080 GENERAL CORPORATE

DEPARTMENT 022 COUNTY CLERK

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-022-544.38 ELECTION/VOTER REG EQUIP	28,000.	080-022-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: TO USE UNDERSTAFF SURPLUS FUNDS FOR ADDITIONAL ELECTION EQUIPMENT

DATE SUBMITTED: 12/11/19

Angie Patton

AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: _____

DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: _____

DATE: _____

RESOLUTION NO. 2019-365

RESOLUTION APPROVING THE SIX-YEAR INFORMATION TECHNOLOGY PLAN

WHEREAS, the technology needs of County Offices have been under-funded since the 1990's, with only three major systems being replaced in the early 2000's. The aging systems makes it increasingly difficult to support and contributes to the inefficiencies in delivery of services to the public as well as staff retention; and

WHEREAS, in 2019, the County IT Department, with the assistance of Department Heads, inventoried systems used by all County Offices and identified a numbering system to prioritize replacement needs; and

WHEREAS, in September 2019, the County Board appointed an Ad Hoc IT Planning Committee to discuss a prioritization plan, system replacement schedule and IT Department staffing to initiate a 6-year review and upgrade cycle for IT services and support for all County Offices; and

WHEREAS, the Ad Hoc IT Planning Committee has prepared a report outlining a proposed replacement schedule for existing systems and its recommendations for realigning IT staffing over the next six years. The IT Planning Committee recommends this report, "Six-Year Information Technology Plan", to be adopted and approved by the Champaign County Board;

NOW, THEREFORE BE IT RESOLVED by the Champaign County Board that the Six-Year Information Technology Plan, as recommended by the Ad Hoc IT Planning Committee, is hereby adopted and approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

CHAMPAIGN COUNTY INFORMATION TECHNOLOGY SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581



Andy Rhodes, Information Technology Director

TO: Members of the Champaign County Board
County Executive, Darlene Kloeppel

FROM: Andy Rhodes, Director of Information Technology

DATE: December 4, 2019

RE: Six-Year Information Technology Plan

I. Background:

Since the 1990s, the technology needs of County Offices have been under-funded. While three major systems (Justice System Case Management, Detention Management and Timekeeping/Payroll) were replaced in the early 2000s, it has been difficult to do much more than pay for maintenance and support on the systems that were purchased in the early 2000s. The age of existing systems makes them increasingly difficult to support and contribute to inefficiencies in delivery of services to the public as well as staff retention.

At the beginning of 2019, County Executive Kloeppel requested that County IT inventory systems used by all county offices, along with their purchase or replacement dates. In September 2019, the list was presented to Department Heads, who were encouraged to add any items that were missed in the initial inventory. Once the list was completed, prioritization of replacement projects were given a score of 1-3 reflecting efficiency, transparency, risk of current system failure, alignment to County strategic plan, security, user frustration with current system, continuity of operations and legislative mandates. From the scoring system, a higher score indicates a lesser need for replacement (Attachment A – Systems – Score column). The scoring team consisted of myself, County Executive Kloeppel, ERP Project Manager Joel Palomaki, ERP Project Manager Bill DeJarnette and City of Urbana IT Director Sanford Hess.

Following this process, County Board Chair Rosales appointed an IT Planning Committee consisting of himself; County Executive Kloeppel; IT Director Rhodes; County Board Members Esry, Taylor, Vachaspati, and Wolken; and community member Sreenivasa Rao. The committee met several times in October and November of 2019 to review and discuss the prioritization plan, system replacement schedule and IT Staffing.

II. Report and Recommendations:

The IT Planning Committee's report consists of two parts. Attachment A (Systems) outlines a tentative replacement schedule for existing systems over the next six years. The attachment also contains brief synopses of each system. Attachment B (Staffing) contains recommendations for realigning IT Staffing.

In 2019, the County replaced the real estate tax cycle system, began implementing a new detention management system and evaluating copier replacements. The FY2020 budget includes funding for implementation of a new ERP (financial) system, replacement of body worn cameras and squad car cameras, and replacement of the voter registration and election management system.

The next identified priority is a replacement for the phone system, which operates on technology that is no longer manufactured. The vendor who provides support for the system is still able to obtain replacement parts, but the system is extremely limited in functionality and must be replaced with a more modern system soon. Replacement of the phone system will also trigger the need to upgrade fiber optic connectivity between County buildings to support the bandwidth necessary for a Voice Over IP (VoIP) phone system.

Replacement of other custom developed AS400-based systems are also a high priority, including those for animal control and shelter management, the Workforce Innovation and Opportunity Act (WIOA) management, and appointment management to administer the appointments made by the County Executive and County Board Chair.

Future projects include evaluating the case management system used by justice-related departments to determine if it meets the current needs of the various departments that utilize it. This system was purchased in 2003 and has received software upgrades since then; however, it does not lend itself to integration with more modern software systems. Several departments have also noted deficiencies in the system particularly in the areas of on-demand statistical reporting and ease of access. Conflict over these issues is a barrier to reduction of paper files by the courts.

Large projects such researching and rolling out new systems stretch the capabilities of the current IT staff. Attachment B (Staffing) contains a proposed staffing organizational chart and a schedule for realigning positions as the County's needs change. The IT Department currently consists of ten personnel (Attachment B – Current Organizational Chart). In 2019, a long-vacant PC Applications Programmer position was converted to a Systems Administrator position to provide better server support. In 2020, the Business Applications Developer will be retiring and that position will be converted to a third Desktop Support Technician position, with an eye towards providing better service to second and third shifts of end users.

The committee recommends that IT positions that exist in other departments should be consolidated into the IT Department as soon as practical (Courts Technology Specialist in Circuit Clerk and Technology Specialist in County Clerk). It is also recommended that the temporary position of Project Manager should be converted to a permanent Project/Change Manager to offer ongoing support for

rollouts and upgrades. In 2022, Database Administrator and Website/Applications Developer positions will be needed to support ongoing projects and improve public access to county data. By 2023, a Helpdesk/Training staff member is recommended to help provide regular applications training to improve efficiency and effectiveness of line staff in all departments.

The County would benefit from expanding cooperative technology services with other governmental organizations such as the City of Urbana, City of Champaign, townships and METCAD. Since all governments support similar systems for similar purposes, efficiencies and depth of support could be gained by more intergovernmental cooperation. To that end, the County Executive has begun preliminary discussions with the City of Urbana about forging a deeper cooperative bond between our IT Departments.

Adoption of this Six-Year IT plan will prioritize its activities and funding through the county's annual budget process.

Requested Action:

The Ad Hoc IT Committee recommends to the County Board adoption of the Six-Year Information Technology Plan.

Attachment A - Systems

System	Score - Higher score = lower priority	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Start evaluation and planning	Estimated Life
2019										
Real Estate Tax Cycle/CAMA	0	\$160,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	\$105,000	12	15
Detention Management	0	\$310,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	12	15
Civil Process	0	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	4	5
Budgeted		-\$525,000	-\$280,000	-\$280,000	-\$280,000	-\$280,000	-\$280,000	-\$280,000		
2020										
Copier Replacement (on a five year lease)										
Body Cams/Squad Car Cams	16	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	\$220,000	4	5
Video Evidence Management	9	\$0	\$50,000	\$20,000	\$20,000	\$20,000	\$25,000	\$25,000	4	5
Voter Registration/Election Management	10	\$0	\$500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	8	10
Financial (ERP)	10	\$50,000	\$1,500,000	\$1,000,000	\$200,000	\$200,000	\$200,000	\$200,000	12	15
HR	10	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Timekeeping/Payroll	10	\$30,000	\$30,000	\$30,000	\$0	\$0	\$0	\$0		
Integrated Facilities Security Camera System	11	\$0	\$200,000	\$100,000	\$100,000	\$100,000	\$10,000	\$10,000	6	7
Budgeted		-\$330,000	-\$1,100,000	-\$300,000	-\$300,000	-\$300,000	-\$300,000	-\$300,000		
2021										
Network upgrades	17	\$5,000	\$10,000	\$500,000	\$25,000	\$25,000	\$10,000	\$10,000	8	10
Phone System Upgrade	15	\$2,500	\$2,500	\$200,000	\$12,000	\$12,000	\$12,000	\$12,000	12	15
Animal Control and Shelter Management	13	\$0	\$0	\$40,000	\$25,000	\$25,000	\$25,000	\$25,000	8	10
Courtroom Recordation System	7	\$0	\$0	\$150,000	\$10,000	\$10,000	\$10,000	\$10,000	8	10
Video Hearing (Arraignment) System	16	\$0	\$0	\$50,000	\$5,000	\$5,000	\$5,000	\$5,000	8	10
Budgeted		-\$7,500	-\$12,500	-\$12,500	-\$12,500	-\$12,500	-\$12,500	-\$12,500		
2022										
County Executive Appointments System	13	\$0	\$0	\$0	\$60,000	\$12,000	\$12,000	\$12,000	4	5
Codification of County Resolutions and Ordinances	17	\$0	\$0	\$0	\$10,000	\$2,000	\$2,000	\$2,000	8	10
Agenda Management	14	\$0	\$0	\$0	\$10,000	\$2,500	\$2,500	\$2,500	4	5
AS400 Replacement	24	\$36,000	\$30,000	\$0	\$35,000	\$35,000	\$35,000	\$35,000	4	5
Justice System Case Management	15	\$190,000	\$200,000	\$210,000	\$15,000,000	\$500,000	\$500,000	\$500,000	12	15
Jury System	14	\$12,000	\$12,000	\$12,000	\$25,000	\$5,000	\$5,000	\$5,000	4	5

Attachment A - Systems

WIA Software (currently on AS400)	12	\$0	\$0	\$0	\$0	\$0	\$0	\$0	RPC Expense	RPC Expense	RPC Expense	RPC Expense	4	5
Budgeted														
2023														
Email Archiving	17	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$5,000	\$5,000	\$5,000	4	5
Document Management (Retention)	14	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$10,000	\$10,000	\$10,000	4	5
DynamicsGP	15	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$75,000	\$12,000	\$12,000	\$12,000	12	15
Budgeted														
2024														
Death Management (Investigation, Autopsy, etc.)	16	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$15,000	\$5,000	\$5,000	\$5,000	4	5
Planning and Zoning software	11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$2,500	\$2,500	\$2,500	8	10
Budgeted														
2025														
Website CMS	18	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	8	10
FOIA Management	14	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	4	5
Meeting Room A/V	15	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$150,000	8	10
Budgeted														
Outside Agency managed/County pays portion														
ESRI (GIS)	22	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000		10
Law Enforcement Records Management (ARMS)	0	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000		15
Computer Aided Dispatch (METCAD)	0	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000		15
Budgeted														
Ongoing projects														
Office Productivity (Office, email, Acrobat, etc.)	23	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000		1
Azure storage, backup and site recovery	0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000		1
Annual Computer Upgrades	16	\$105,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000		1
Security and Awareness training	0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		1
Windows Licensing (Servers and Workstations)	0	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000		1
General Workforce Training	0	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000		1
Budgeted														
Maintenance covers upgrades														
Cell Check Software (Guard1)	18	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500		15

Attachment A - Systems

Land Records Management	15	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	15
Budgeted		-\$103,500	-\$103,500	-\$103,500	-\$103,500	-\$103,500	-\$103,500	-\$103,500	-\$103,500	-\$103,500	-\$103,500	
Total less amounts budgeted already		\$0	\$1,650,000	\$2,775,500	\$15,530,500	\$1,310,000	\$844,500	\$1,119,500				
Color represents items that need to be done together												
Color represents items that need to be done together												
Color represents items that need to be done together												

System	DEVNET Real Estate Tax Cycle/CAMA
Function	Property Tax Assessment, Extension, Collection and Distribution system
Offices	Supervisor of Assessments, County Clerk, County Treasurer/Collector, Board of Review, public (transparency), Township Assessors
Acquisition Date	2019
Platform	Microsoft SQL Server
Replacement Scheduled	
If not scheduled, replacement score	
Current Annual Cost	\$105,000
Estimated Replacement Cost	
Estimated Annual Cost after replacement	
Funding Sources	General Corp, reimbursements from townships for portion of CAMA

System	New World/Tyler
Function	Jail and Juvenile Detention Management and Civil Process
Offices	Sheriff and Probation and Court Services, public (transparency)
Acquisition Date	2003 upgrade in 2020
Platform	Currently AS400 moving to cloud
Replacement Scheduled	2020
If not scheduled, replacement score	
Current Annual Cost	\$100,000 (Licensing, AS400 lease, AS400 backup)
Estimated Replacement Cost	\$310,000
Estimated Annual Cost after replacement	\$140,000
Funding Sources	Public Safety Sales Tax

System	Body worn cameras and squad car cameras
Function	Recording interactions with citizens
Offices	Sheriff
Acquisition Date	2014
Platform	Cloud
Replacement Scheduled	2020
If not scheduled, replacement score	
Current Annual Cost	\$30,000 for storage
Estimated Replacement Cost	\$250,000
Estimated Annual Cost after replacement	\$30,000
Funding Sources	General Corp, Public Safety Sales Tax

System	Video Evidence Management
Function	Managing storage of evidentiary videos for State's Attorney and Public Defender
Offices	State's Attorney, Public Defender, Circuit Clerk
Acquisition Date	2014
Platform	Windows Server
Replacement Scheduled	
If not scheduled, replacement score	9/24
Current Annual Cost	
Estimated Replacement Cost	\$50,000
Estimated Annual Cost after replacement	\$50,000
Funding Sources	General Corp
Evidentiary videos are currently stored on shared Windows storage, it is not an efficient way to manage the videos.	

System	Election and Pollbook program
Function	Voter registration and election management
Offices	County Clerk, public
Acquisition Date	2000
Platform	MS SQL Server
Replacement Scheduled	2020
If not scheduled, replacement score	
Current Annual Cost	\$50,000
Estimated Replacement Cost	\$1,000,000
Estimated Annual Cost after replacement	\$150,000
Funding Sources	General Corp, HAVA grants

System	Financial (ERP)
Function	Accounts Payable, Accounts Receivable, Fixed Assets, Purchasing, Budgeting, Forecasting, Financial Reporting
Offices	All, public (transparency)
Acquisition Date	1970s
Platform	AS400
Replacement Scheduled	RFP issued 10/2019, replacement in 2020-2022
If not scheduled, replacement score	
Current Annual Cost	\$60,000 (AS400 lease, AS400 backup, staff)
Estimated Replacement Cost	\$2,000,000 - \$2,500,000 (includes payroll/HR)
Estimated Annual Cost after replacement	\$200,000 - \$250,000 (includes payroll/HR)
Funding Sources	General Corp

System	Kronos	
Function	Time and attendance, benefit accruals, payroll processing, limited HR functionality	
Offices	All	
Acquisition Date	2007	
Upgrade date	2019 (go live 1/1/2020)	
Platform	Web	
Replacement Scheduled	2019	
If not scheduled, replacement score		
Current Annual Cost	\$100,000 (Kronos licensing fee, staff)	
Estimated Replacement Cost	\$2,000,000 - \$2,500,000 (part of ERP)	
Estimated Annual Cost after replacement	\$200,000 - \$250,000 (part of ERP)	
Funding Sources	General Corp, RPC, Highway (time clock maintenance), Animal Control (time clock maintenance)	
Our Kronos version is being upgraded in order to receive continued support for the system until the second phase of the ERP project starts.		
Expectation is that new ERP system will replace HR and Payroll Processing and possibly time and attendance.		

System	Kronos and Applitrack
Function	Online applications, applicant tracking, onboarding, performance management, training and certification tracking, open enrollment, benefit management
Offices	All
Acquisition Date	2007, 2012, 2019
Platform	Web based
Replacement Scheduled	RFP issued 10/2019, replacement in 2020-2022
If not scheduled, replacement score	
Current Annual Cost	\$10,000
Estimated Replacement Cost	\$2,000,000 - \$2,500,000 (includes payroll/HR)
Estimated Annual Cost after replacement	\$200,000 - \$250,000 (includes payroll/HR)
Funding Sources	General Corp
Currently no integration between Applitrack and Kronos resulting in duplication of data entry.	
Kronos HR functions are lacking and do not meet the needs of the organization.	
Part of the ERP project includes an HR system	

System	Network
Function	Connectivity to servers, printers and internet
Offices	All
Acquisition Date	1996 to present
Platform	HP switches, 3com switches, Ubiquiti access points, multi-mode and single-mode fiber, copper CAT5/6
Replacement Scheduled	
If not scheduled, replacement score	17/24
Current Annual Cost	\$10,000
Estimated Replacement Cost	\$500,000
Estimated Annual Cost after replacement	\$25,000
Funding Sources	General Corp
The fiber optic cable infrastructure that connects the buildings on the east campus to each other and the courthouse to the downtown jail is all slower multi-mode fiber.	
It needs to be upgraded to faster single-mode fiber in order to support increased bandwidth needs for VoIP phones and video conferencing.	
The switching infrastructure also needs to be upgraded to accommodate IPv6 and faster speeds.	
There is also a desire to add more wireless access in our facilities. Currently only the Courthouse, Brookens and Satellite Jail have ubiquitous wireless	

System	Toshiba PRI Phone System
Function	Phone service for County Buildings
Offices	All
Acquisition Date	1998
Platform	Toshiba PRI Phone System
Replacement Scheduled	
If not scheduled, replacement score	10/24 Toshiba is out of the phone business, Circuit Clerk Automated Call Distribution system can't be updated until the phone system is replaced
Current Annual Cost	\$37,000
Estimated Replacement Cost	\$200,000
Estimated Annual Cost after replacement	\$12,000
Funding Sources	General Corp, Circuit Clerk

System	Animal Control
Function	Rabies tag management, impoundment management, fee assessment
Offices	Animal Control
Acquisition Date	1980s
Platform	AS400
Replacement Scheduled	
If not scheduled, replacement score	13/24
Current Annual Cost	minimal
Estimated Replacement Cost	\$40,000
Estimated Annual Cost after replacement	\$20,000
Funding Sources	Animal Control

System	AS400
Function	Courts case management system, various other County business functions
Offices	All
Acquisition Date	2016
Platform	AS400
Replacement Scheduled	
If not scheduled, replacement score	24/24
Current Annual Cost	\$36,000/year for lease, \$74,000/year for backup system
Estimated Replacement Cost	\$150,000
Estimated Annual Cost after replacement	\$15,000
Funding Sources	General Corp, Courts Automation, Probation Services Fund, Public Safety Sales Tax
The AS400 runs the JANO Case Management system as well as the Accounting system and various other applications.	
While some of them are scheduled for replacement we will still need an AS400 for the foreseeable future	

System	County Executive and County Board Appointments
Function	Manages the people, terms and qualifications of those appointed to Boards and Commissions by the County Executive and County Board Chair
Offices	County Executive, County Board, County Clerk, public (transparency)
Acquisition Date	1980s
Platform	AS400
Replacement Scheduled	No
If not scheduled, replacement score	13/24
Current Annual Cost	minimal
Estimated Replacement Cost	\$50,000
Estimated Annual Cost after replacement	\$12,000
Funding Sources	General Corp

System	Codification of County Resolutions and Ordinance
Function	Compilation of all County Board Resolutions and Ordinances in an indexed and searchable format
Offices	County Board, County Executive, County Clerk, State's Attorney, Planning and Zoning
Acquisition Date	n/a
Platform	n/a
Replacement Scheduled	n/a
If not scheduled, replacement score	17/24
Current Annual Cost	n/a
Estimated Replacement Cost	Unknown
Estimated Annual Cost after replacement	Unknown
Funding Sources	General Corp
Ordinances and Resolutions are not indexed or searchable. It is extremely difficult to search thru them.	

System	Agenda Management
Function	Manages the preparation of agendas for County Board meetings
Offices	County Executive, County Board, County Clerk
Acquisition Date	n/a
Platform	n/a
Replacement Scheduled	n/a
If not scheduled, replacement score	14/24
Current Annual Cost	n/a
Estimated Replacement Cost	\$25,000
Estimated Annual Cost after replacement	\$10,000
Funding Sources	General Corp
Agenda preparation is a wholly manual process that could be streamlined and improved by the acquisition of agenda management software that would allow people to submit agenda items digitally	

System	Courtroom audio recording
Function	Recording of court hearings for court reporters
Offices	Circuit Court
Acquisition Date	2012
Platform	Various
Replacement Scheduled	n/a
If not scheduled, replacement score	7/24
Current Annual Cost	\$10,000 for replacement parts
Estimated Replacement Cost	\$150,000
Estimated Annual Cost after replacement	\$10,000
Funding Sources	General Corp, State of Illinois
The courtroom recordation system needs to be upgraded periodically in conjunction with the State of Illinois	

System	Video Arraignment
Function	Video conferencing system for adult arraignment and juvenile hearings
Offices	Circuit Court, Public Defender, State's Attorney
Acquisition Date	2012
Platform	Various
Replacement Scheduled	n/a
If not scheduled, replacement score	16/24
Current Annual Cost	\$0
Estimated Replacement Cost	\$50,000
Estimated Annual Cost after replacement	\$5,000
Funding Sources	General Corp
The video arraignment system is a video conferencing system that is used for arraignment hearings 364 days per year and also for juvenile hearings that must occur on weekends	

System	JANO
Function	Case Management System for Court related offices
Offices	Circuit Clerk, Circuit Court, Public Defender, Probation and Court Services, State's Attorney
Acquisition Date	2003
Platform	AS400
Replacement Scheduled	
If not scheduled, replacement score	15/24 (meets needs of some but not all offices)
Current Annual Cost	\$300,000 (JANO licensing and maintenance, AS400 lease, AS400 backup, staff
Estimated Replacement Cost	\$10,000,000 - \$15,000,000
Estimated Annual Cost after replacement	\$500,000
Funding Sources	General Corp, Courts Automation, Courts Document Storage, Public Safety Sales Tax, Child Support Services Fund
Various departments report deficiencies in the current system including inability to generate on demand reports, shadow systems to generate statistical reports and daily reports, and the Judges have indicated a desire to move to paperless courtrooms which they don't believe is possible with the current system.	

System	Judicial Systems Jury 2019
Function	Juror management
Offices	Circuit Clerk, Jury Commission
Acquisition Date	2003
Platform	Windows 10
Replacement Scheduled	No
If not scheduled, replacement score	14/24
Current Annual Cost	\$12,000
Estimated Replacement Cost	\$25,000
Estimated Annual Cost after replacement	\$12,000
Funding Sources	Circuit Clerk

System	Microsoft DynamicsGP
Function	Circuit Clerk Financials
Offices	Circuit Clerk
Acquisition Date	2016
Platform	Microsoft SQL Server
Replacement Scheduled	No
If not scheduled, replacement score	14/24
Current Annual Cost	\$12,000
Estimated Replacement Cost	\$75,000
Estimated Annual Cost after replacement	\$12,000
Funding Sources	Circuit Clerk
JANO does not have good financial reporting tools so the Circuit Clerk uses Microsoft DynamicsGP to manage the Court System Financials	

System	Death Management
Function	Manages death investigations, autopsies and related matters
Offices	Coroner
Acquisition Date	Various
Platform	Various
Replacement Scheduled	N/A
If not scheduled, replacement score	16/24
Current Annual Cost	\$10,000
Estimated Replacement Cost	n/a
Estimated Annual Cost after replacement	n/a
Funding Sources	General Corp

System	Zoning
Function	Zoning Enforcement and permit management
Offices	Planning and Zoning
Acquisition Date	n/a
Platform	n/a
Replacement Scheduled	n/a
If not scheduled, replacement score	24-Nov
Current Annual Cost	0
Estimated Replacement Cost	Unknown
Estimated Annual Cost after replacement	Unknown
Funding Sources	General Corp
All of the functions of the Planning and Zoning Department are paper based. They need a system for managing zoning enforcement cases and permits	

System	WOIA Management
Function	Manages WOIA clients for RPC
Offices	Regional Planning Commission
Acquisition Date	2014
Platform	AS400
Replacement Scheduled	n/a
If not scheduled, replacement score	12/24
Current Annual Cost	0
Estimated Replacement Cost	Unknown
Estimated Annual Cost after replacement	Unknown
Funding Sources	RPC
Custom program written by IT for managing WOIA clients at RPC	

System	None
Function	An email archiving system would capture all received and sent emails from all staff outside of the normal Microsoft Exchange email environment. Currently, all received and sent emails are managed by the end users, who can delete them permanently. A system like this is necessary for both FOIA and eDiscovery purposes.
Offices	All
Acquisition Date	
Platform	
Replacement Scheduled	
If not scheduled, replacement score	17/24, current methodology only captures emails that the users don't delete
Current Annual Cost	0
Estimated Replacement Cost	\$30,000 per year for Cloud based archiving
Estimated Annual Cost after replacement	
Funding Sources	General Corp

System	Document Management
Function	Electronic Document Management System
Offices	All
Acquisition Date	n/a
Platform	n/1
Replacement Scheduled	n/a
If not scheduled, replacement score	14/24
Current Annual Cost	n/a
Estimated Replacement Cost	Unknown
Estimated Annual Cost after replacement	Unknown
Funding Sources	General Corp
Offices outside of the justice system need a platform for indexing and digitizing paper documents	

System	Security Cameras
Function	Streaming and recording of incidents at various County facilities
Offices	All
Acquisition Date	Various
Platform	Multiple
Replacement Scheduled	Courthouse and JDC will be upgraded in 2020
If not scheduled, replacement score	11/24
Current Annual Cost	\$5,000
Estimated Replacement Cost	out for bid
Estimated Annual Cost after replacement	\$5,000
Funding Sources	General Corp, Courts Construction
	Various departments have installed their own security camera systems that feed back to individual DVRs.
	The DVRs don't have a lot of storage and operate extremely slowly when one attempts to download a video.
	Some facilities have numerous DVRs
	A centralized, server based system would greatly improve the efficiency of the systems.

System	County Website
Function	Information to public about County government
Offices	All except County Clerk, Circuit Clerk, RPC
Acquisition Date	1990s
Platform	AS400
Replacement Scheduled	
If not scheduled, replacement score	18/24 - generally meets the needs of the County
Current Annual Cost	\$5,000 (staff time)
Estimated Replacement Cost	\$125,000
Estimated Annual Cost after replacement	\$25,000
Funding Sources	General Corp
Several departments would like to have a Content Management System so they can manage their own webpages.	
Currently, all departments submit postings and changes to IT and we put them on the website	

System	Freedom of Information Act request management
Function	Manages requests and responses to FOIA
Offices	All
Acquisition Date	n/a
Platform	n/a
Replacement Scheduled	n/a
If not scheduled, replacement score	14/24
Current Annual Cost	n/a
Estimated Replacement Cost	\$5,000
Estimated Annual Cost after replacement	\$5,000
Funding Sources	General Corp
A few offices receive many FOIA requests and need a system to manage the requests and responses to avoid duplication of effort	

System	Audio/Video systems in meeting rooms
Function	Recording and live streaming of County meetings
Offices	County Board, County Executive, public (transparency)
Acquisition Date	2012
Platform	Various
Replacement Scheduled	n/a
If not scheduled, replacement score	15/24
Current Annual Cost	\$10,000 for replacement parts
Estimated Replacement Cost	\$150,000
Estimated Annual Cost after replacement	\$10,000
Funding Sources	General Corp

System	ESRI
Function	GIS mapping
Offices	GIS, various other county offices use the maps
Acquisition Date	n/a
Platform	Microsoft SQL Server
Replacement Scheduled	ongoing
If not scheduled, replacement score	22/24
Current Annual Cost	\$0
Estimated Replacement Cost	\$0
Estimated Annual Cost after replacement	\$0
Funding Sources	GIS Consortium
County IT provides hardware and software support for the GIS Consortium. They pay us for the service.	
Consortium members pay dues which cover the operations costs of the Consortium.	
It is included here solely because County IT provides support.	

System	ARMS
Function	Law Enforcement Records Management
Offices	Public Safety, State's Attorney, JDC, Probation & Court Services
Acquisition Date	n/a
Platform	AS400 (managed by City of Urbana)
Replacement Scheduled	n/a
If not scheduled, replacement score	n/a
Current Annual Cost	\$0
Estimated Replacement Cost	\$0
Estimated Annual Cost after replacement	\$0
Funding Sources	ARMS Policy Board
<p>The ARMS Law Enforcement Records Management system is run by the City of Urbana Replacement is determined by the ARMS Policy Board. County will pay a portion. It is included here solely because County IT provides support.</p>	

System	Computer Aided Dispatch - METCAD manages
Function	Law Enforcement Dispatch
Offices	Public Safety
Acquisition Date	n/a
Platform	Microsoft SQL server (managed by METCAD)
Replacement Scheduled	n/a
If not scheduled, replacement score	n/a
Current Annual Cost	\$0
Estimated Replacement Cost	\$0
Estimated Annual Cost after replacement	\$0
Funding Sources	METCAD Policy Board
The CAD system is managed by METCAD	
Replacement is determined by the METCAD Policy Board. County will pay a portion.	
It is included here solely because County IT provides support.	

System	MS Office 365, Adobe Acrobat, email, etc.
Function	Creating documents, spreadsheets, presentations, etc.
Offices	All
Acquisition Date	1997
Platform	MS Windows
Replacement Scheduled	
If not scheduled, replacement score	23/24 meets the needs of the County
Current Annual Cost	\$150,000
Estimated Replacement Cost	
Estimated Annual Cost after replacement	
Funding Sources	General Corp, Courts Automation, County Clerk, Recorder, Highway, GIS, Animal Control, RPC, CAC, Public Safety Sales Tax
Microsoft licensing costs may increase as we move more functionality to Azure.	
The enterprise agreement with Microsoft renews every three years. It covers server licensing, SQL database licensing, Office 365, and Windows licensing. It is next up for renewal in 2021.	
Adobe licensing costs will also increase as Offices pursue document management and eFiling.	

System	Windows PCs, laptops and tablets, servers
Function	
Offices	All
Acquisition Date	Annual
Platform	HP
Replacement Scheduled	20% of the computers are replaced each year
If not scheduled, replacement score	16/24
Current Annual Cost	\$125,000
Estimated Replacement Cost	n/a
Estimated Annual Cost after replacement	n/a
Funding Sources	General Corp, Courts Automation, Probation Services Fund, Public Safety Sales Tax, County Clerk, County Treasurer, Highway, Animal Control
Current replacement schedule for desktop computers, laptops and tablets is five years.	
Tablets don't seem to be lasting five years and may need to be replaced every three years.	
Servers are on a four year cycle, but as we move functions to the cloud we won't need as many servers.	

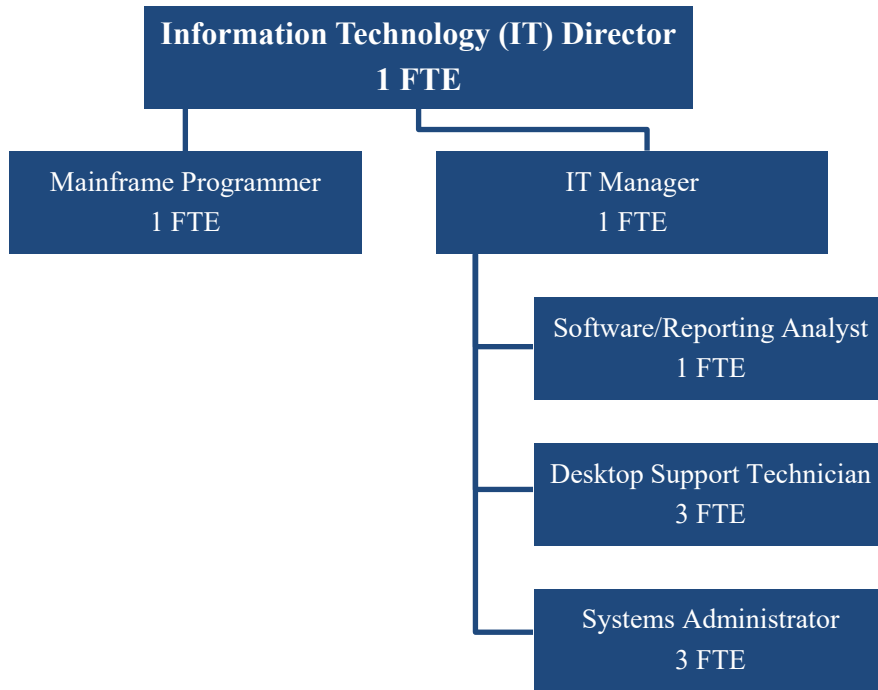
System	Microsoft Azure cloud services
Function	Backup and recovery of Windows systems
Offices	All
Acquisition Date	n/a
Platform	Azure
Replacement Scheduled	n/a
If not scheduled, replacement score	n/a
Current Annual Cost	n/a
Estimated Replacement Cost	n/a
Estimated Annual Cost after replacement	n/a
Funding Sources	General Corp, GIS Consortium
	Azure will allow us to backup servers to the cloud and operate them in the cloud during a disaster
	Azure will also serve as a general backup platform for data

System	Sophos
Function	Security Awareness training
Offices	All
Acquisition Date	2020
Platform	Cloud
Replacement Scheduled	n/a
If not scheduled, replacement score	n/a
Current Annual Cost	\$10,000/yr
Estimated Replacement Cost	n/a
Estimated Annual Cost after replacement	n/a
Funding Sources	General Corp
We will be implementing Security Awareness training next year.	
Security awareness training will help end users recognize threats to computers, including phishing attacks and malicious email links	

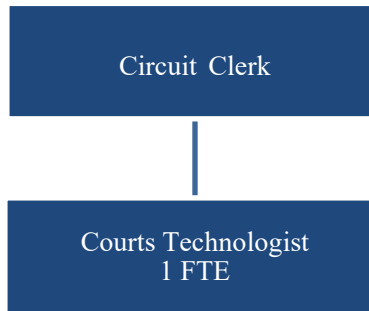
System	Guard 1
Function	15 minute cell checks at adult and juvenile detention
Offices	Sheriff and Probation Court Services
Acquisition Date	1997
Platform	Microsoft SQL Server
Replacement Scheduled	Under maintenance
If not scheduled, replacement score	18/24
Current Annual Cost	\$3,500
Estimated Replacement Cost	Unknown
Estimated Annual Cost after replacement	n/a
Funding Sources	General Corp

System	Fidlar Land Records Management
Function	Digital Document Recording
Offices	Recorder of Deeds
Acquisition Date	1980s
Platform	Microsoft SQL
Replacement Scheduled	Periodic upgrades through maintenance agreement
If not scheduled, replacement score	13/24 - meets the needs of the office
Current Annual Cost	\$100,000
Estimated Replacement Cost	
Estimated Annual Cost after replacement	
Funding Sources	Recorder's Automation Fund

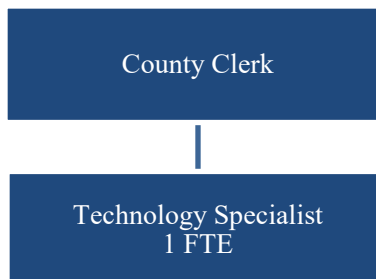
CURRENT IT ORGANIZATIONAL CHARTS



Information Technology (IT) positions: 10 FTE

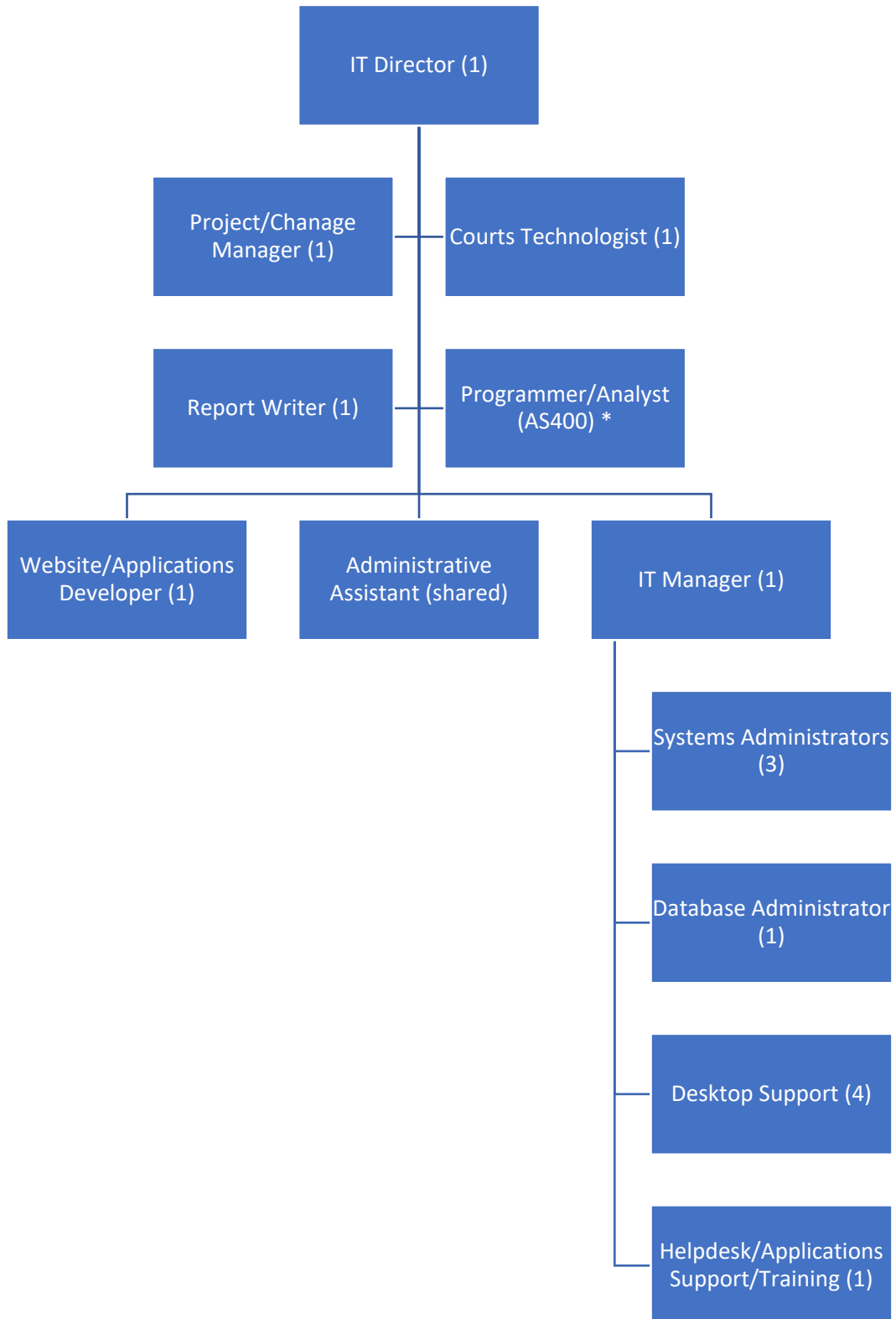


Circuit Clerk IT Position: 1 FTE



County Clerk IT Position: 1 FTE

Proposed IT Organizational Chart



*As the County moves away from custom programs on the AS400 this position could be shared with another agency or could be moved to a new position in IT.

Staffing Recommendations:

2021 Temporary Project/Change manager permanent
Move Courts Technologist to IT
Move Desktop Support Tech to IT

2022 Add Website/Applications Developer
Add Database Administrator

2023 Add Helpdesk position

RESOLUTION NO. 2019-363

PURCHASES NOT FOLLOWING PURCHASING POLICY

December 2019

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on December 19, 2019 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 19th day of December A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

FOR COUNTY BOARD APPROVAL
12/6/19

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
EMERGENCY PURCHASE						
** Administrative Services	105-059-544.18	105-119	11/21/2019	Pod 400 HVAC Rooftop Unit Replacement	Allied Mechanical Services, Inc	12,457.00
NO PURCHASE ORDER ISSUED						
County Clerk	080-022-533.29	22-226	11/25/2019	New Website Format Design Development	Imagegraphics Enterprises, Inc	28,500.00
County Clerk	080-022-544.38	22-225	11/21/2019	Election Tabulators & Ballot Software	Election Systems & Software, Inc	78,000.00

CREDIT CARD PAYMENT PAID WITH TAX

None

CREDIT CARD PAID WITH NO RECEIPT

None

*** According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials***

** Paid-For information only

RESOLUTION NO. 2019-367

PAYMENT OF CLAIMS AUTHORIZATION

December 2019

FY 2019

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$9,250,820.24 including warrants 600494 through 601857 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$9,250,820.24 including warrants 600494 through 601857 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19th day of December, A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____