

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Tuesday, December 18, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Appointment of Chairs for Each Area of Responsibility
- VII. Appointment of Vice Chairs for Each Area of Responsibility
- VIII. Appointment of Chairs for Standing Committees
- IX. Appointment of Vice Chairs for Standing Committees
- X. Appointment of Committee Members for Standing Committees
- XI. Appointment of Committee Members to Special County Board Committees
- XII. Appointment of County Board Liaisons
- XIII. Date/Time of Next Regular Meetings

Standing Committees:

- A. County Facilities Committee Meeting – Tuesday, January 8, 2019 @ 6:30 p.m.
Lyle Shields Meeting Room – Brookens Administrative Center
- B. Environment & Land Use Committee Meeting – Thursday, January 10, 2019 @ 6:30 p.m.
Lyle Shields Meeting Room – Brookens Administrative Center
- C. Highway & Transportation Committee Meeting – Friday, January 4, 2019 @ 9:00 a.m.
Highway Building Conference Room – 1605 E. Main, Urbana

Committee of the Whole:

- A. Justice & Social Services; Finance; Policy, Personnel, & Appointments
Tuesday, January 15, 2019 @ 6:30 p.m., Lyle Shields Meeting Room – Brookens Administrative Ctr.

County Board:

- A. Regular Meeting – Thursday, January 24, 2019 @ 6:30 p.m.
Lyle Shields Meeting Room – Brookens Administrative Center

- XIV. Public Participation
- XV. Communications

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XVIII. Areas of Responsibility:	
A. Finance	
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2. Adoption of Resolution No. 2018-416 Authorizing Purchases Not Following Purchasing Policy	16-17
XIX. New Business	
A. Finance	
1. **Adoption of Resolution No. 2018-417 Authorizing Budget Transfer 18-00006 Fund 619 Tax Sale Automation / 026 County Treasurer Total Amount: \$154 Reason: to Cover Shortage for Temporary Help Social Security, Unemployment, & Work Comp Insurance	18-19
2. **Adoption of Resolution No. 2018-418 Authorizing Budget Transfer 18-00007 Fund 613 Court's Automation Dept. 030 Circuit Clerk Total Amount: \$10,000 Reason: Transfer Will Cover Final Computer Purchase for the Office and File Viewing Room	20-22
3. **Adoption of Resolution 2018-419 Authorizing Budget Amendment 18-00070 Fund 092 Law Library / Dept. 074 Law Library Increased Appropriations: \$12,000 Increased Revenue: None: from Fund Balance Reason: Law Library Fund Balance Sufficient to Cover Increased Appropriations for Self-Representation Help Desk Printer and Supplies and Additional Print Subscription Updates.	23-24
4. **Adoption of Resolution No. 2018-429 Authorizing Budget Amendment 18-00071 Fund 080 General Corporate / Dept. 022 County Clerk Increased Appropriations: \$11,709 Increased Revenue: \$11,711 Reason: to Cover Expenses Related to Voter Registration System Support and Maintenance Reimbursed from Grant Funds Received	25-26
5. **Adoption of Resolution No. 2018-430 Authorizing Budget Amendment 18-00072 Fund 080 General Corporate / 022 County Clerk Increased Appropriations: \$14,062 Increased Revenue: None: from Fund Balance Reason: to Cover Salary and Final Payout to Staff and Exited Employees to the End of 2018 Budget Year	27-28
6. **Adoption of Resolution No. 2018-435 Authorizing Budget Amendment 18-00074 Fund 080 General Corporate / Dept. 023 Increased Appropriations: \$140,000 Increased Revenue: \$210,000 Reason: To Cover Increase in Revenue Stamps Due to Increase in Sales of Property. This Reflects a Net Positive to the County Budget	29-30

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Memo Re: FY2019 Budget Amendments for Nursing Home Fund 081	31
7. **Adoption of Resolution No. 2018-420 Authorizing Budget Amendment 19-00001 Fund 081 Nursing Home / Dept. 405 Nursing Home Transition Increased Appropriations: \$10,395,000 Increased Revenue: \$10,395,000 Reason: Budget for Receipt of Sale Proceeds, Redemption of the 2015 Bonds (571.80) and Defeasance of 2011 Bonds (Line 571.74), Payment to Outside Vendors for Accounts Payable Obligations, and Transfers to County Funds Outstanding Balances Owed by the Home	32-34
8. **Adoption of Resolution No. 2018-421 Authorizing Budget Amendment 19-00004 Fund 081 Nursing Home / Dept. 410 Increased Appropriations: \$2,766,650 Increased Revenue: \$2,766,650 Reason: Budget for the Continued Operation of the Home in FY2019 Until Sale is Completed	35-38
9. Adoption of Resolution No. 2018-422 Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 20-03-35-354-001	39-40
10. Adoption of Resolution No. 2018-431 Amending the Schedule of Authorized Positions for the Champaign County Office of the County Executive	41-46
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B. Policy, Personnel, & Appointments (<i>italicized names indicates incumbent</i>)	
1. Mental Health Board – 2 Positions, Term 1/1/2019 – 12/31/2022	
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• <i>Judith O’Connor</i>	75-76
• Patti Petrie	77-78
• <i>Anne Robin</i>	79-80
• Jane Sprandel	81-82
a. Adoption of Resolution No. 2018-423 Appointing Judith O’Connor to the Mental Health Board	83
b. Adoption of Resolution No. 2018-424 Appointing Jane Sprandel to the Mental Health Board	84
2. Champaign-Urbana Mass Transit District – 2 Positions Term 1/1/2019-12/31/2023	
Applicants:	
• <i>Margaret Chaplan (D)</i>	85-86
• <i>Brad Diel (D)</i>	87-88
• Patti Petrie (D)	89-90

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- a. Adoption of Resolution No. 2018-425 Appointing Bradley Diel to the Champaign-Urbana Mass Transit District Board 91
- b. Adoption of Resolution No. 2018-426 Appointing Margaret Chaplan to the Champaign-Urbana Mass Transit District Board 92
- 3. Adoption of Resolution No. 2018-427 Designating the 2019 Champaign County Board Calendar of Meetings 93-96
- 4. Adoption of Resolution No. 2018-414 Honoring County Employees 97-99
- 5. Adoption of Resolution No. 2018-415 Honoring Retiring County Employees 100
- 6. Request Review & Evaluation of Circuit Clerk Positions of Financial Manager and Account Clerk by the Job Content Evaluation Committee 101

C. Highway & Transportation

- 1. Adoption of Resolution No. 2018-428 Awarding of Contracts for Furnish for the Furnish & Delivery of Aggregate Materials for 2019 Maintenance of Various Road Districts in Champaign County 102-103

D. County Facilities

- 1. ITB 2019-001 for Art Bartell Sidewalk Project (Information only) 104-108
(Engineering Plans-Separate Attachment)

XX. Other Business

XXI. Veto Announcements

XXII. Adjourn

*Roll Call

**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
November 27, 2018

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, November 27, 2018, at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with C. Pius Weibel presiding and Sasha Green as Clerk of the Meeting.

ROLL CALL

Roll call showed the following members present: Quisenberry, Rector, Rosales, Stohr, Summers, Vachaspati, Anderson, Clemmons, Clifford, Cowart, Douglas, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Patterson, Petrie and Weibel – 21; absent: Tinsley – 1. Thereupon, the Chair declared a quorum present and the Board competent to conduct business.

PRAYER & PLEDGE OF ALLEGIANCE

Board Chair Weibel read a prayer. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on November 8, 15 and 22, 2018.

APPROVAL OF AGENDA/ADDENDA

Board Member Mitchell offered the motion to approve the Agenda/Addenda; seconded by Board Member Vachaspati. Chair Weibel removed Resolution No. 2018-381 Appointing Sami Anderson to the Deputy Sheriff Merit Commission from the Agenda, further adding Board Member reflections to Other Business. Approved as amended by voice vote.

DATE/TIME OF NEXT MEETINGS

County Board

An Organizational Meeting will be held on Monday, December 3, 2018 at 6:00 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

The next Regular meeting of the Champaign County Board will be held on Tuesday, December 18, 2018 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

PUBLIC PARTICIPATION

Chair Weibel reminded everyone that public participation is limited to five minutes per participant. Mary Shultz thanked Board Member Petrie for her service. Brian Hartwig spoke regarding the solar farm ordinances. Daniel Solorzano spoke regarding the solar farm ordinances. Bob Glasa spoke regarding the solar farm ordinances.

CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE

Highway & Transportation

Adoption of Resolution No. 2018-359 Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement.

Adoption of Resolution No. 2018-365 Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the Period from January 1, 2019 – December 31, 2019.

Adoption of Resolution No. 2018-366 Appropriating County Motor Fuel Tax Funds for County Roads Maintenance Section 19-00000-00-GM.

Adoption of Resolution No. 2018-367 Appropriating an Additional \$132,806.19 from County Motor Fuel Tax Funds for County Highway 23 Section 14-00438-00-RS.

Finance

Adoption of Resolution No. 2018-368 Authorizing Budget Amendment 18-00057:
Fund 091 Animal Control / Dept. 248 Animal Impound Services
Increased Appropriations: \$8,700
Increased Revenue: \$4,500

Reason: Under Budgeted for Fee Reimbursement. The Fee is Collected from the Pet Owner and Reimbursed to the City. No Monies were Budgeted for 534.66 in FY2018. We Did Not Enter into a Contract until After the Budget Cycle.

Adoption of Resolution No. 2018-369 Authorizing Budget Amendment 18-00060:
Fund 075 Regional Planning Commission / Dept. 886 Garden Hills Energy Efficiency Initiative
Increased Appropriations: \$210,000
Increased Revenue: \$210,000

Reason: Door to Door Canvassing; Energy Efficiency Workshop & Kit Distribution; Home Efficiency Program; LED Front Yard Lighting.

Adoption of Resolution No. 2018-370 Authorizing Budget Amendment 18-00062:
Fund General Corporate / Dept 036 Public Defender
Increased Appropriations: \$1,692
Increased Revenue: \$1,692

Reason: to Use Revenue from Sales of Assets for Other Equipment.

Adoption of Resolution No. 2018-371 Authorizing Budget Amendment 18-00063:
Fund 476 Self-Funded Insurance / 118 Property/Liability Insurance Increased
Appropriations: \$381,000 Revenue: None: from Fund Balance Reason: Payment of Claim Settlements & December Premium (FY2018).

Adoption of Resolution No. 2018-372 Authorizing Budget Amendment 18-00064:
Fund 476 Self-Funded Insurance / Dept. 119 Workers' Compensation Insurance

Increased Appropriations: \$125,000 Revenue: None: from Fund Balance Reason: Payment of Claims for Remainder of FY2018.

Adoption of Resolution No. 2018-373 Authorizing Budget Amendment 18-00066: Fund 076 Tort Immunity Tax / Dept. 075 General County Increased Appropriations: \$42,000 Revenue: None: from Fund Balance Reason: for Increases in Workers' Compensation Rates Paid from the Tort Immunity Fund.

Adoption of Resolution No. 2018-374 Authorizing Budget Amendment 18-00067: Fund 080 General Corporate / Fund 040 Sheriff Increased Appropriations: \$11,024 Increased Revenue: \$21,611 Reason: Additional Hours for Security for the Luke Bryan Farm Tour. Even with the Benefit Costs the Revenue Exceeded the Expenditure.

Adoption of Resolution No. 2018-375 Authorizing Budget Amendment 18-00068: Fund 080 General Corporate / Dept. 040 Sheriff Increased Appropriations: \$58,083 Revenue: None: from Fund Balance Reason: to Cover Wage Shortages Due to the Payment of Benefits Upon Termination of Employment by 13 Employees.

Adoption of Resolution No. 2018-376 Approving An Intergovernmental Agreement Between Champaign County, Illinois, the Champaign County Circuit Clerk, the Village of Mahomet, Illinois & the Mahomet Police Department for E-Citation Funding.

Adoption of Resolution No. 2018-377 to Designate the Office of the State's Attorneys Appellate Prosecutor as Agent.

Adoption of Resolution No. 2018-378 Authorizing Award of Contract to DEVNET Inc. for an Integrated Property Tax Assessment, Extension and Collection System Pursuant to RFP 2018-003.

Adoption of Ordinance No. 2018-11 FY2019 Annual Tax Levy Ordinance Champaign County, Illinois.

Adoption of Resolution No. 2018-379 Forgiving Loans from the Champaign County General Corporate Fund to the Nursing Home Fund Authorized by Resolutions No. 9892 & No. 10097, Renewed by Resolution No. 10188.

Adoption of Resolution No. 2018-380 Authorizing Budget Amendment 18-00061: Fund 080 General Corporate / Dept. 075 General County
Increased Appropriations: \$500,000
Revenue: None; from Fund Balance
Reason: To recognize bad debt pursuant to a resolution forgiving loans to the Champaign County Nursing Home Granted for the purpose of fulfilling employee payroll and vendor account obligations in 2017 by Resolution No.'s 9892 and 10097, Renewed by Resolution No. 10188.

Policy, Personnel, & Appointments

Adoption of Ordinance No. 2018-9 Amending Chapter 5 of the Health Ordinance of Champaign County and Adopting the Champaign County Public Health Department Food Program Enforcement Policy.

Adoption of Resolution No. 2018-381 Appointing Sami Anderson to the Deputy Sheriff Merit Commission.

Adoption of Resolution No. 2018-382 Appointing Stephanie Joos as the Animal Control Administrator, Term 12/1/2018-11/30/2020.

Adoption of Resolution No. 2018-383 Appointing Sonja Vickers to the Senior Services Advisory Board, Unexpired Term Ending 11/30/2020.

Adoption of Resolution No. 2018-384 Appointing Cynthia Bell to the Senior Services Advisory Board, Unexpired Term Ending 11/30/2019.

Adoption of Resolution No. 2018-385 Appointing Jimmey Kaiser to the Senior Services Advisory Board, Unexpired Term Ending 11/30/2019.

Adoption of Resolution No. 2018-386 Appointing Linda Hascall to the Senior Services Advisory Board, Term 12/1/2018-11/30/2021.

Adoption of Resolution No. 2018-387 Appointing Tami Fruhling-Voges to the Senior Services Advisory Board, Term 12/1/2018-11/30/2021.

Adoption of Resolution No. 2018-388 Appointing Marilyn Lee to the Zoning Board of Appeals, Term 12/1/2018-11/30/2023.

Adoption of Resolution No. 2018-389 Appointing Lawrence Wood to the Zoning Board of Appeals, Term 12/1/2018-11/30/2023.

Adoption of Resolution No. 2018-390 Supporting the Re-Alignment of Region 2 (East Central) Economic Development Region and the Addition of Douglas County into LWIA 17.

Justice & Social Services

Adoption of Resolution No. 2018-404 Approving Application for, and If Awarded, Acceptance of the Emergency Management Assistance Grant.

Board Member Esry offered the motion to approve the Consent Agenda; seconded by Board Member Patterson. Board Chair Weibel asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Quisenberry, Rector, Rosales, Stohr, Summers, Tinsley, Vachaspati, Anderson, Clemmons, Clifford, Cowart, Douglas, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Patterson, Petrie and Weibel – 21;

Nays: None.

COMMUNICATIONS

Board Member Petrie announced she had distributed a commemorative history of Champaign County book.

APPROVAL OF MINUTES

Board Member Rosales offered a motion to approve the minutes of the Public Hearing on FY2019 Budget for October 9, 2018, Public Hearing on Truth in Taxation for October 18, 2018 and Regular County Board Meeting for October 18, 2018; seconded by Board Member Stohr. Approved by voice vote.

STANDING COMMITTEES

County Facilities

Board Member Harper, Chair, recommended adoption of Resolution No. 2018-360 Authorizing the FY2019 Champaign County Courthouse Parking Rates; seconded by Board Member Anderson. Discussion followed. Adopted by voice vote.

Environment and Land Use

Board Member Esry, Chair, recommended adoption of Resolution No. 2018-361 Approving Subdivision Case 201-18 Slinger's Country Club Subdivision; seconded by Board Member Petrie. Discussion followed. Adopted by voice vote.

Board Member Esry recommended adoption of Resolution No. 2018-362 Recommending the Mahomet Aquifer Protection Task Force to Propose Actions to Preserve Water Quality and Sustainable Availability of Water from the Mahomet Aquifer; seconded by Board Member Stohr. Discussion followed. Adopted by voice vote.

Board Member Esry recommended adoption of Resolution No. 2018-363 Requesting the Army Corps of Engineers to Hold a Public Hearing Regarding Project ID: LRL-2018-602-SJK, Riverbank Armoring Along the Middle Fork of the Vermillion River; seconded by Board Member Petrie. Discussion followed. Adopted by voice vote.

Board Member Esry recommended adoption of Ordinance No. 2018-6 Granting A Special Use Permit Zoning Case 903-S-18 "Wolf/Wertz Sidney Site 1" Community PV Solar Farm; seconded by Board Member Patterson. Discussion followed.

Adopted by roll call vote.

Yeas: Quisenberry, Rosales, Stohr, Summers, Vachaspati, Anderson, Cowart, Douglas, Esry, Fortado, McGuire, Mitchell, Patterson and Weibel – 14;

Nays: Rector, Clemmons, Clifford, Eisenmann, Goss, Harper and Petrie – 7.

Board Member Esry recommended adoption of Ordinance No. 2018-7 Granting A Special Use Permit Zoning Case 906-S-18 "Woodard Trust St. Joseph-West" Community PV Solar Farm; seconded by Board Member Patterson. Discussion followed.

Failed by roll call vote.

Yeas: Rosales, Stohr, Summers, Vachaspati, Cowart, Douglas, Esry, Fortado, Patterson and Weibel – 10;

Nays: Quisenberry, Rector, Anderson, Clemmons, Clifford, Eisenmann, Goss, Harper, McGuire, Mitchell and Petrie – 11.

Board Member Esry recommended adoption of Ordinance No. 2018-8 Granting a Special Use Permit Zoning Case 907-S-18 "Woodard Trust St. Joseph – East" Community PV Solar Farm; seconded by Board Member Patterson. Discussion followed.

Adopted by roll call vote.

Yeas: Quisenberry, Rosales, Stohr, Summers, Vachaspati, Cowart, Douglas, Esry, Fortado, Patterson and Weibel – 11;

Nays: Rector, Anderson, Clemmons, Clifford, Eisenmann, Goss, Harper, Mitchell and Petrie – 9.

Absent: McGuire – 1.

Board Member Esry recommended adoption of Resolution No. 2018-364 Authorizing Champaign County Application for 114-134 Round 4 of the Illinois Housing Development Authority Abandoned Residential Property Municipality Relief Program (APP); seconded by Board Member Quisenberry. Discussion followed. Adopted by voice vote.

Highway & Transportation

Board Member Cowart announced the Annual Rural Transit Service Report for FY2018 was available.

AREAS OF RESPONSIBILITY

Finance

Board Member Fortado, Deputy Chair, recommended adoption of Resolution No. 2018-391 Authorizing Payment of Claims; seconded by Board Member Goss. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-392 Authorizing Purchases Not Following Purchasing Policy; seconded by Board Member Petrie. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-393 Authorizing Budget Amendment 18-00065:

Fund 080 General Corporate / Dept. 041 State's Attorney

Increased Appropriations: \$65,000

Revenue: None: from Fund Balance

Reason: to Fund Litigation Efforts in the Carle Property Tax Case. These Appropriations will be used for Expert Witnesses, Case Data Trial Prep, and Related Costs; seconded by Board Member Anderson.

Adopted by 15 vote required roll call vote.

Yeas: Quisenberry, Rector, Rosales, Stohr, Summers, Tinsley, Vachaspati, Anderson, Clemmons, Clifford, Cowart, Douglas, Eisenmann, Esry, Fortado, McGuire, Mitchell, Patterson, Petrie and Weibel – 19;

Nays: Goss and Harper – 2.

Board Member Fortado recommended adoption of Ordinance No. 2018-10 FY2019 Annual Budget & Appropriation Ordinance; seconded by Board Member Rosales. Discussion followed.

Adopted by roll call vote.

Yeas: Quisenberry, Rector, Rosales, Stohr, Summers, Tinsley, Vachaspati, Anderson, Clemmons, Clifford, Cowart, Douglas, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Patterson, Petrie and Weibel – 21;

Nays: None.

Policy, Personnel, & Appointments

Board Member Rosales, Deputy Chair, recommended adoption of Resolution No. 2018-394 Appointing James Rusk to the Public Aid Appeals Committee, Term 12/1/2018-11/30/2020; seconded by Board Member Anderson. Discussion followed. Board Member Patterson abstained due to a business relationship with one of the involved parties. Adopted by voice vote.

Board Member Rosales recommended adoption of Resolution No. 2018-395 Approving Revised Appendix A to Agreement between the CUPHD and the County of Champaign and Champaign County Health Department for the Provision of Public Health Services by CUPHD to the Champaign County Health Department; seconded by Board Member Patterson. Adopted by voice vote.

NEW BUSINESS

Board Member Anderson offered a motion to allow items to be acted upon which had not gone through committee; seconded by Board Member Petrie. Approved by voice vote.

Finance

Board Member Fortado recommended adoption of Resolution 2018-396

Authorizing Budget Amendment 18-00069:

Fund 080 General Corporate / Dept. 127 Veterans Assistance Commission

Increased Appropriations: \$5,000

Increased Revenue: \$5,000

Reason: Increase Appropriations to Expend Donations Received for Veterans Assistance; seconded by Board Member Esry.

Adopted by 15 vote required roll call vote.

Yeas: Quisenberry, Rosales, Stohr, Summers, Tinsley, Vachaspati, Anderson, Clemmons, Cowart, Douglas, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Patterson, Petrie and Weibel – 19;

Nays: None;

Absent: Rector and Clifford – 2.

Board Member Fortado recommended adoption of Resolution No. 2018-407 for Authorization of Facsimile Signatures for the Champaign County Treasurer's Accounts and Champaign County Collector's Accounts; seconded by Board Member Rosales. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-408 for Authorization of Signatures for the Champaign County Treasurer's Accounts, Champaign County Collector's Accounts, and Investment Instruments or Investment Accounts; seconded by Board Member Stohr. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-409 Authorizing Administrator's Full and Final Release of All Claims to Include Attorneys' Fees, Costs & Expenses for the Estate of Caroline Scalzo; seconded by Board Member Anderson. Discussion followed. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-410 Authorizing Administrator's Full and Final Release of All Claims to include Attorneys' Fees, Costs & Expenses for the Estate of Sonya Kington; seconded by Board Member Esry. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-411 Authorization for Accounts Payable Loan Authority to the Nursing Home Fund from the General Corporate Fund; seconded by Board Member Cowart. Discussion followed. Board Member Goss offered a motion to add the language "for a total of \$800,000 over the four month period"; seconded by Board Member Petrie. Discussion followed. Approved by voice vote. Discussion followed. Adopted by voice vote.

Board Member Fortado recommended adoption of Resolution No. 2018-412 Authorization for Payroll Loan Authority to the Nursing Home Fund from the General Corporate Fund; seconded by Board Member Anderson. Discussion followed. Adopted by voice vote.

Policy, Personnel, & Appointments

Board Member Rosales recommended adoption of Resolution No. 2018-397 Approving Property, Liability, and Workers Compensation Insurance Policies; seconded by Board Member Petrie. Discussion followed. Adopted by voice vote.

Board Member Rosales recommended adoption of Resolution No. 2018-398 Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund; seconded by Board Member Esry. Adopted by voice vote.

Board Member Rosales recommended a request to Send Position of Road Foreman for the Highway Department to the Job Content Evaluation Committee for Review and Recommendation; seconded by Board Member Anderson. Approved by a show of hands, as a voice vote was undeterminable.

Board Member Rosales recommended a request to Send Position of Assistant County Engineer for the Highway Department to the Job Content Evaluation Committee for Review and Recommendation; seconded by Board Member Cowart. Approved by a show of hands, as a voice vote was undeterminable.

Highway & Transportation

Board Member Cowart recommended adoption of Resolution No. 2018-405 Authorizing Execution & Amendment of Federal 5311 Grant Agreement - Grant No. OP-19-26-FED, Agreement No. 4967; seconded by Board Member Esry. Discussion followed. Adopted by voice vote.

Board Member Cowart recommended adoption of Resolution No. 2018-406 Authorizing Champaign County's Application for Competitive Federal Transit Administration Funds; seconded by Board Member Esry. Discussion followed. Adopted by voice vote.

OTHER BUSINESS

Board Member Clifford recommended adoption of, and read, Resolution No. 2018-399 Honoring Retired County Board Member Jack Anderson; seconded by Board Member Esry. Adopted by voice vote.

Board Member Rector recommended adoption of, and read, Resolution No. 2018-400 Honoring Retired County Board Member Max Mitchell; seconded by Board Member Goss. Adopted by voice vote.

Board Member Douglas recommended adoption of, and read, Resolution No. 2018-401 Honoring Retired County Board Member Patsi Petrie; seconded by Board Member Rosales. Adopted by voice vote.

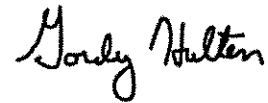
Board Member Patterson recommended adoption of, and read, Resolution No. 2018-402 Honoring Retired County Board Member C. Pius Weibel; seconded by Board Member Esry. Adopted by voice vote.

Board Member McGuire recommended adoption of, and read, Resolution No. 2018-403 Honoring Retired Champaign County Sheriff Dan Walsh; seconded by Board Member Goss. Adopted by voice vote.

Chair Weibel thanked Board Members Quisenberry and Douglas for their service. Several County Board Members reflected on their time serving the Board.

ADJOURN

Board Chair Weibel adjourned the Meeting at 9:06 P.M.



Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF AN ORGANIZATIONAL MEETING OF THE COUNTY
BOARD, CHAMPAIGN COUNTY, ILLINOIS
December 3, 2018

The County Board of Champaign County, Illinois met at an Organizational Meeting, Monday, December 3, 2018 at 6:04 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Darlene Kloeppel presiding and Dan Busey, as Clerk of the Meeting.

SWEARING IN OF COUNTY BOARD MEMBERS

The following newly-elected Board Members were sworn into office by Aaron Ammons, County Clerk and ex-Officio Clerk of the Champaign County Board: Bradley Clemmons, John Clifford, Lorraine Cowart, Jodi Eisenmann, Aaron Esry, Stephanie Fortado, Mike Ingram, Tanisha King-Taylor, Jim McGuire, Leah Taylor, Eric Thorsland, Pranjali Vachaspati, Jodi Wolken, and Charles Young.

ROLL CALL

Roll call showed the following Board Members Present: Clemmons, Clifford, Cowart, Eisenmann, Esry, Fortado, Goss, Harper, Ingram, King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, and Young – 22; Absent: None. Thereupon, the County Executive declared a quorum present and the Board competent to conduct business.

APPROVAL OF AGENDA/ADDENDA

Board Member Cowart offered the motion to approve the Agenda; seconded by Board Member Rosales. Approved by voice vote.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News-Gazette* on November 29, 2018.

SELECTION OF CHAIR

It was stated that the chair selection would follow the County Board Rules. County Executive Kloeppel opened the floor for nominations for County Board Chair.

Board Member Young nominated Board Member Rosales; seconded by Board Member Wolken. Board Member Rosales accepted the nomination. Board Member Tinsley nominated Board Member Patterson; seconded by Board Member King-Taylor. Board Member Patterson accepted the nomination. Board Member McGuire nominated Board Member Goss; seconded by Board Member Clemmons. Board Member Goss accepted the nomination.

The floor was opened to allow each nominee to speak. Each nominee spoke.

Board Member Rosales was selected as Board Chair by roll call vote.
Rosales: Clemmons, Clifford, Cowart, Eisenmann, Esry, Goss, Harper, McGuire,
Rector, Rosales, Wolken, and Young – 12;
Patterson: Fortado, Ingram, King-Taylor, Patterson, Stohr, Summers, Taylor,
Thorsland, Tinsley, and Vachaspati – 10;
Goss: None.

Board Chair Rosales accepted the nomination and thanked the board.

SELECTION OF VICE-CHAIR

The floor was opened for nominations for County Board Vice-Chair.

Board Member Young nominated Board Member Cowart; seconded by Board Member Rosales. Board Member Cowart accepted the nomination. Board Member McGuire nominated Board Member Goss; seconded by Board Member Clemmons. Board Member Goss accepted the nomination. Board Member Fortado nominated Board Member Summers; seconded by Board Member Thorsland. Board Member Summers accepted the nomination.

The floor was opened to allow each nominee to speak. Each nominee spoke.

Board Member Goss and Board Member Summers tied as Board Vice-Chair by roll call vote.
Goss: Clemmons, Clifford, Eisenmann, Esry, Goss, Harper, McGuire, Rector,
and Wolken – 9;
Summers: Fortado, Ingram, King-Taylor, Patterson, Summers, Taylor,
Thorsland, Tinsley, and Vachaspati – 9;
Cowart: Cowart, Rosales, Stohr, and Young – 4.

At 6:24 P.M. County Executive Kloeppel declared a ten minute recess to allow the Republican and Democratic Caucuses to discuss how they would like to proceed.

At 6:34 P.M. County Executive Kloeppel called the meeting back to order, and declared the floor once again open for nominations of Vice Chair.

County Executive Kloeppel asked the board if anyone wished to speak. Board Member Summers withdrew his nomination for Vice Chair. With no further nominations for Vice Chair County Executive Kloeppel asked the clerk to call the role for the Board to nominate either Board Member Cowart or Board Member Goss.

Board Member Cowart was selected as Vice Chair by roll call vote.
Cowart: Cowart, Fortado, Ingram, King-Taylor, Patterson, Rosales, Stohr,
Summers, Taylor, Thorsland, Tinsley, Vachaspati, and Young – 13;
Goss: Clemmons, Clifford, Eisenmann, Esry, Goss, Harper, McGuire, Rector,
and Wolken – 9.

Board Member Cowart accepted the nomination of Vice Chair.

DETERMINATION OF COMMITTEE STRUCTURE

County Executive Kloeppel declared that there would be an open discussion about the Board Rules before any action. Discussion followed.

Board Member Thorsland made a motion to adopt Structure B from the proposed Committee Structures; seconded by Board Chair Rosales.

Board Member Vachaspati made a motion to place 8 Board Members on the Facilities Committee and placing then 7 Board Members on the Highway Committee; seconded by Board Member Summers. The amendment passed by voice vote.

ADOPTION OF RESOLUTION NO. 2018-413, A RESOLUTION THAT SUPERSEDES RESOLUTION NO. 9162 ON THE ESTABLISHMENT OF ORGANIZATION, DUTIES, POLICIES, AND PROCEDURES OF THE CHAMPAIGN COUNTY BOARD

Committee structure option B; with the amendment of the Number of Facilities Committee members changed to 8 and the Number of Highway & Transportation Committee members changed to 7 was adopted by voice vote.

OTHER BUSINESS

There was no other business brought before the board.

ADJOURN

County Executive Kloeppel adjourned the meeting at 6:42 P.M.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESOLUTION NO. 2018-381

PAYMENT OF CLAIMS AUTHORIZATION

December 2018

FY 2018

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$8,089,338.12 including warrants 583569 through 585328 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$8,089,338.12 including warrants 583569 through 585328 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2018-416

PURCHASES NOT FOLLOWING PURCHASING POLICY

December 2018

FY2018

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on December 18, 2018 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FOR COUNTY BOARD APPROVAL
12/18/18

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT	Dept. Total
CREDIT CARD PAYMENT MADE WITHOUT RECEIPTS							
** Public Properties	080-071-various	VR#071-954	11/30/18	Supplyhouse purchases 10/15-27	Visa - Cardmember Services	\$ 759.10	
FY2016 PAYMENTS MADE IN FY2018							
** Nursing Home	081-430-534.65	VR#044-280	03/12/2018	Contract nursing Feb'16	CCT - NH Advance -Favorite	\$ 3,433.99	
** Nursing Home	081-430-534.65	VR#044-281	03/12/2018	Contract nursing 3/11/16	CCT - NH Advance -Favorite	\$ 33,297.53	
** Nursing Home	081-430-534.65	VR#044-285	03/12/2018	Contract nursing 3/18/16	CCT - NH Advance -Favorite	\$ 2,096.70	
** Nursing Home	081-430-534.65	VR#044-287	03/12/2018	Contract nursing 3/25/16	CCT - NH Advance -Favorite	\$ 1,596.82	
** Nursing Home	081-430-534.65	VR#044-289	03/12/2018	Contract nursing 3/31/16	CCT - NH Advance -Favorite	\$ 1,666.20	
** Nursing Home	081-425-533.86	VR#044-293	03/12/2018	Equipment service 4/18/16	Freedom Fire Protection LLC	\$ 592.00	
** Nursing Home	081-425-533.86	VR#044-294	03/12/2018	Equipment repair 4/30/16	Freedom Fire Protection LLC	\$ 1,872.50	
** Nursing Home	081-430-534.65	VR#044-295	03/12/2018	Contract nursing 4/8/16	CCT-NH Advance - Favorite	\$ 3,193.17	
** Nursing Home	081-410-534.37	VR#044-299	03/12/2018	Interest 5/21/16	Medline Industries Inc	\$ 60.42	
** Nursing Home	081-410-534.37	VR#044-306	03/12/2018	Interest 6/25/16	Medline Industries Inc	\$ 66.39	
** Nursing Home	081-410-534.37	VR#044-307	03/12/2018	interest 7/23/16	Medline Industries Inc	\$ 76.51	
** Nursing Home	081-410-534.37	VR#044-308	03/12/2018	Interest 8/20/16	Medline Industries Inc	\$ 76.51	
** Nursing Home	081-425-533.86	VR#044-309	03/12/2018	Fire sprinkler inspection 9/21/16	Freedom Fire Protection LLC	\$ 675.00	
** Nursing Home	081-425-533.86	VR#044-343	03/12/2018	Fire sprinkler inspection 12/29/16	Freedom Fire Protection LLC	\$ 675.00	
FY2017 PAYMENTS MADE IN FY2018							
** Nursing Home	081-410-533.03	VR#044-418	03/12/2018	Attorney service 7/21/17	Polsinelli	\$ 14,340.92	
** Nursing Home	081-var-533.07	VR#044-443	03/12/2018	Therapy services 8/15/17	Healthpro Therapy Services	\$ 20,391.38	
** Nursing Home	081-var-533.07	VR#044-449	03/12/2018	Therapy services 9/30/17	Healthpro Therapy Services	\$ 18,989.49	
** Nursing Home	081-430-various	VR#044-451	03/12/2018	Drug supplies 9/30/17	Healthdirect	\$ 20,698.36	
** Nursing Home	081-430-522.93	VR#044-453	03/12/2018	Operational supplies 9/15/17	McKesson Medical Surgical	\$ 826.84	
** Nursing Home	081-420-522.91	VR#044-455	03/12/2018	Linens 9/21/17	McKesson Medical Surgical	\$ 204.60	
** Nursing Home	081-various	VR#044-456	03/12/2018	Nursing supplies, dishes 9/22/17	McKesson Medical Surgical	\$ 1,856.62	
** Nursing Home	081-410-534.37	VR#044-1278	06/05/2018	Interest 12/6-3/17/17	Medline Industries Inc	\$ 2,123.93	
** Nursing Home	081-various	VR#044-2090	10/23/2018	Medical supplies 1/31/17	CCT-Uvanta	\$ 18,310.76	
** Nursing Home	081-410-533.29	VR#044-2213	11/11/2018	Computer service 12/7/17	Matrixcare	\$ 5,119.58	
** Early Childhood Fund	104-647-534.58	VR#104-2620	11/14/2018	Landscape service 4/15-10/28/17	S & G Custom Mowing	\$ 1,550.00	
** Early Childhood Fund	104-647-533.50	VR#104-2636	11/14/2018	Additional rent 9/2013-12/2017	Village of Rantoul	\$ 1,565.72	
**						\$	

***According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials***

** Paid-For information only

RESOLUTION NO. 2018-417

TRANSFER OF FUNDS

December 2018

FY 2018

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2018 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2018 budget.

Budget Transfer #18-00006

Fund 619 Tax Sale Automation
Dept. 026 County Treasurer

TRANSFER TO ACCOUNT

AMOUNT

TRANSFER FROM ACCOUNT

513.01 Social Security-Employer

\$59

533.07 Professional Services

513.04 Workers' Compensation Insurance

\$5

533.07 Professional Services

513.05 Unemployment Insurance

\$90

533.07 Professional Services

REASON: to Cover Shortage for Temporary Help Social Security, Unemployment, & Workers' Compensation Insurance

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 18-00006

FUND 619 TAX SALE AUTOMATION FUND DEPARTMENT 026 COUNTY TREASURER

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
619-026-513.01 SOCIAL SECURITY-EMPLOYER	59.	619-026-533.07 PROFESSIONAL SERVICES
619-026-513.04 WORKERS' COMPENSATION INS	5.	619-026-533.07 PROFESSIONAL SERVICES
619-026-513.05 UNEMPLOYMENT INSURANCE	90.	619-026-533.07 PROFESSIONAL SERVICES

EXPLANATION: TO COVER SHORTAGE FOR TEMPORARY HELP SS, UNEMPLOYMENT, & WORK
COMP.

DATE SUBMITTED: _____



AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: _____

DATE: 12/6/18

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: _____

DATE: _____

RESOLUTION NO. 2018-418

TRANSFER OF FUNDS

December 2018

FY 2018

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2018 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2018 budget.

Budget Transfer #18-00007

Fund 613 Court's Automation
Dept. 030 Circuit Clerk

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
522.44 Equipment Less Than \$5,000	\$10,000	511.03 Full-time Employees

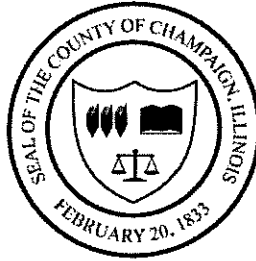
REASON: Transfer will Cover Final Computer Purchase for the Office & File Viewing Room

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Katie M. Blakeman
Clerk of the Circuit Court



Champaign County Courthouse
101 East Main Street
Urbana, Illinois 61801
Phone (217) 384-3725
Fax (217) 384-3879

CHAMPAIGN COUNTY
OFFICE OF THE CIRCUIT CLERK

MEMORANDUM

**TO: CHAIR, FINANCE COMMITTEE, and MEMBERS OF THE
CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE**

FROM: Katie Blakeman, Circuit Clerk of Champaign County

DATE: December 10, 2018

RE: REQUEST FOR BUDGET AMENDMENT

The Office of the Circuit Clerk is requesting a Budget Amendment of \$10,000 to 613-030-522.44 (Court Automation). The amendment will allow the Circuit Clerk to remit payment to Dell Computer Solutions for the final payment of our office's new computers.

FY2018 was the scheduled replacement year for computers in the Circuit Clerk's Office. Due to a State of Illinois mandate for e-Filing of Civil Cases that began in January of 2018, we have found that the functionality required for our staff computers has increased. Additionally, we decided to replace all PCs in the File Viewing Room so that the public access terminals were of similar quality, rather than the refurbished computers typically used. The total cost was slightly larger than our original budgeted \$60,000, but the services that we will receive for our \$74,000 purchase from Dell far exceeds the normal purchase. Not only do our computers possess a greater room for storage, our contract included installation and service. The contract for new PCs in the File Viewing Room has the greatest potential impact on the quality of service we can provide to pro se or self represented litigants.

Thank you,

Katie M. Blakeman
Clerk of the Circuit Court
Champaign County

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 18-00007

FUND 613 COURT'S AUTOMATION FUND DEPARTMENT 030 CIRCUIT CLERK

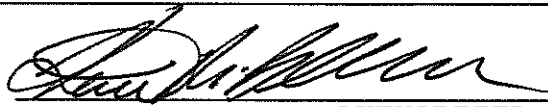
TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
613-030-522.44 EQUIPMENT LESS THAN \$5000	10,000.	613-030-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: TRANSFER WILL COVER FINAL COMPUTER PURCHASE FOR THE OFFICE
AND FILE VIEWING ROOM.

DATE SUBMITTED: 12/11/19



AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: DATE: _____

RESOLUTION NO. 2018-419

BUDGET AMENDMENT

December 2018

FY 2018

WHEREAS, The County Board has approved the following amendment to the FY2018 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2018 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2018 budget.

Budget Amendment #18-00070

Fund: 092 Law Library
Dept. 074 Law Library

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
522.03 Books, Periodicals & Manuals	\$6,500
533.07 Professional Services	<u>\$5,500</u>
Total	\$12,000
Increased Revenue:	
None: from Fund Balance	<u>\$0</u>
Total	\$0

REASON: Law Library Fund Balance to Cover Increased Appropriations for Self-Representation Help Desk Printer and Supplies and Additional Print Subscription Updates

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FUND 092 LAW LIBRARY

DEPARTMENT 074 LAW LIBRARY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
092-074-522.03 BOOKS, PERIODICALS & MAN.	45,000	45,051	51,551	6,500
092-074-533.07 PROFESSIONAL SERVICES	20,000	15,000	20,500	5,500
TOTALS	65,000	60,051	72,051	12,000

INCREASED REVENUE BUDGET:

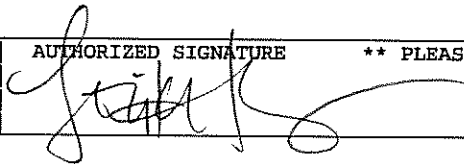
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: LAW LIBRARY FUND BALANCE SUFFICIENT TO COVER INCREASED APPROPRIATIONS FOR SELF-REPRESENTATION HELP DESK PRINTER AND SUPPLIES AND ADDITIONAL PRINT SUBSCRIPTION UPDATES.

DATE SUBMITTED:

12/3/18

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

RESOLUTION NO. 2018-429

BUDGET AMENDMENT

December 2018

FY 2018

WHEREAS, The County Board has approved the following amendment to the FY2018 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2018 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2018 budget.

Budget Amendment #18-00071

Fund: 080 General Corporate
Dept. 022 County Clerk

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.05 Temporary Salaries & Wages	\$10,185
522.06 Postage, UPS, Federal Express	<u>\$1,524</u>
Total	\$11,709
Increased Revenue:	
371.77 From Election Grant Fund 628	<u>\$11,711</u>
Total	\$11,711

REASON: to Cover Expenses Related to Voter Registration System Support and Maintenance Reimbursed from Grant Funds Received

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FUND 080 GENERAL CORPORATE

DEPARTMENT 022 COUNTY CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-511.05 TEMP. SALARIES & WAGES	40,000	54,023	64,208	10,185
080-022-522.06 POSTAGE, UPS, FED EXPRESS	150	360	1,884	1,524
TOTALS	40,150	54,383	66,092	11,709

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-371.77 FROM ELECTION GRNT FND628	20,000	20,000	31,711	11,711
TOTALS	20,000	20,000	31,711	11,711

EXPLANATION: TO COVER EXPENSES RELATED TO VOTER REGISTRATION SYSTEM
SUPPORT AND MAINTAIN REIMBURSTED FROM GRAND FUNDS RECIEVED

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

12-11-18

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

RESOLUTION NO. 2018-430

BUDGET AMENDMENT

December 2018

FY 2018

WHEREAS, The County Board has approved the following amendment to the FY2018 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2018 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2018 budget.

Budget Amendment #18-00072

Fund: 080 General Corporate
Dept. 022 County Clerk

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

511.03 Regular Full-time Employees

Total \$14,062
\$14,062

Increased Revenue:

None: from Fund Balance

Total \$0
\$0

REASON: to Cover Salary and Final Payout to Staff and Exited Employees to the End of 2018 Budget Year

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FUND 080 GENERAL CORPORATE

DEPARTMENT 022 COUNTY CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-511.03 REG. FULL-TIME EMPLOYEES	587,153	577,438	591,500	14,062
TOTALS	587,153	577,438	591,500	14,062

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO COVER SALARY AND FINAL PAYOUT TO STAFF AND EXITED EMPLOYEES TO THE END OF 2018 BUDGET YEAR.

DATE SUBMITTED: 12-11-18 AUTHORIZED SIGNATURE *Dawn Ammons* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION NO. 2018-435

BUDGET AMENDMENT

December 2018

FY 2018

WHEREAS, The County Board has approved the following amendment to the FY2018 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2018 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2018 budget.

Budget Amendment #18-00074

Fund: 080 General Corporate
Dept. 023 Recorder

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

522.50 Purchase Document Stamps

\$140,000

Total \$140,000

Increased Revenue:

322.20 Revenue Stamps

\$210,000

Total \$210,000

REASON: To Cover Increase in Revenue Stamps Due to Increase in Sales of Property. This Reflects a Net Positive to the County Budget

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FUND 080 GENERAL CORPORATE

DEPARTMENT 023 RECORDER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-522.50 PURCHASE DOCUMENT STAMPS	933,333	1,153,333	1,293,333	140,000
TOTALS	933,333	1,153,333	1,293,333	140,000

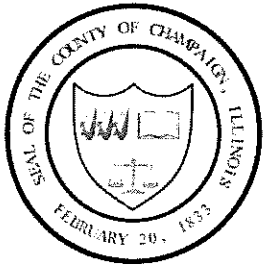
INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-322.20 REVENUE STAMPS	1,400,000	1,730,000	1,940,000	210,000
TOTALS	1,400,000	1,730,000	1,940,000	210,000

EXPLANATION: TO COVER INCREASE IN REVENUE STAMPS DUE TO INCREASE IN SALES OF PROPERTY. THIS REFLECTS A NET POSITIVE TO THE COUNTY BUDGET

DATE SUBMITTED: <i>12/13/18</i>	AUTHORIZED SIGNATURE ** PLEASE SIGN IN BLUE INK ** <i>Mark Skelton</i>
------------------------------------	--

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES*

MEMORANDUM

To: County Executive Darlene Kloeppel; and
Honorable Members of the Champaign County Board

From: Tami Ogden, Deputy Director of Finance

Date: December 7, 2018

Subject: FY2019 Budget Amendments for Nursing Home Fund 081

While preparing the FY2019 Budget, the planned sale of the Champaign County Nursing Home was anticipated to be finalized in FY2018. The FY2019 Budget for the Home only includes appropriations for the continued collection of revenues for services previously provided, and an Interfund expenditure transfer for amounts owed to the County. As we approach the end of FY2018 without a firm closing date, it is necessary for the County to budget for the continued operation of the home in FY2019 until the sale is completed.

Budget Amendment 19-00004 for \$2,766,650, in the Nursing Home Administration Department, is for two months of operations plus wind-down costs. In the Nursing Home Transition Budget, Amendment 19-00001 in the amount of \$10,395,000, is for the receipt of sale proceeds, redemption and defeasance of outstanding bonds, payment to outside vendors for accounts payable, and transfers to County funds with outstanding balances owed by the Home. The amount budgeted for sale proceeds is reduced by the broker fee (\$275,000) and the Escrow Holdback required by the Asset Purchase Agreement (\$330,000).

After having made the FY2018 bond payments, the minimum amount required for the redemption of the 2015 bonds, and defeasance of the 2011 bonds is estimated to be \$6.5 million. The sale of property financed with tax-exempt bonds requires the County to undertake these remedial actions in order to ensure compliance with federal income tax regulations. Budget Amendment 19-00001 includes transfers to the appropriate funds for these remedial actions; however, additional budget amendments will be required in those funds once the final amounts for bond redemption and defeasance are determined.

REQUESTED ACTION

The Champaign County Board approves FY2019 Budget Amendments to the Nursing Home Fund 081 Administration Department 410 for two months of operations and wind-down costs, and the Transition Department 405 for the receipt of sale proceeds, redemption and defeasance of bonds, payment to outside vendors, and transfers to County Funds with outstanding balances owed by the Home.

RESOLUTION NO. 2018-420

BUDGET AMENDMENT

December 2018

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00001

Fund: 081 Nursing Home
Dept. 405 Nursing Home Transition

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
522.93 Operational Supplies	500,000
533.07 Professional Services	1,500,000
571.14 to Capital Improvement Fund 105	73,586
571.19 to Self-funded Insurance Fund 476	1,162,414
571.20 to Health Insurance Fund 620	709,000
571.74 to NH Bond Fund 074	4,600,000
571.80 to General Corporate Fund 080	<u>1,850,000</u>
Total	10,395,000
Increased Revenue:	
364.10 Sale of Fixed Assets	<u>\$10,395,000</u>
Total	\$10,395,000

REASON: Budget for Receipt of Sale Proceeds, Redemption of the 2015 Bonds (571.80) and Defeasance of 2011 Bonds (Line 571.74), Payment to Outside Vendors for Accounts Payable Obligations, and Transfers to County Funds Outstanding Balances Owed by the Home

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FUND 081 NURSING HOME

DEPARTMENT 405 NURSING HOME TRANSITION

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	10,395,000	10,395,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	10,395,000	10,395,000


EXPLANATION: BUDGET FOR THE RECEIPT OF SALE PROCEEDS, REDEMPTION OF THE 2015 BONDS (LINE 571.80) AND DEFEASANCE OF 2011 BONDS (LINE 571.74), PAYMENT TO OUTSIDE VENDORS FOR ACCOUNTS PAYABLE OBLIGATIONS, AND TRANSFERS TO COUNTY FUNDS WITH OUTSTANDING BALANCES OWED BY THE HOME.

DATE SUBMITTED:

12.11.2018

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

RESOLUTION NO. 2018-421

BUDGET AMENDMENT

December 2018

FY 2019

WHEREAS, The County Board has approved the following amendment to the FY2019 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2019 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2019 budget.

Budget Amendment #19-00004

Fund: 081 Nursing Home
Dept. 410 Administrative

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-time Employees	1,266,468
511.09 Overtime	32,509
511.43 No-Benefit Full-time Employees	307,569
522.10 Food	75,234
522.36 Pharmacy Charges-Insurance	22,605
522.93 Operational Supplies	128,369
533.07 Professional Services	706,814
533.30 Gas Service	34,500
533.31 Electric Service	71,650
534.61 IPA Licensing Fee	100,532
534.83 Medicare Medical Services	<u>20,400</u>
Total	2,766,650
Increased Revenue:	
345.17 NH Care-Vet Admn Patients	107,219
345.18 Adult Daycare-VA Clients	12,000
345.19 NH Care-Hospice Patients	93,611
345.20 Adult Daycare-Private Clients	9,000
345.21 Adult Daycare -IDOA Clients	24,000
345.22 NH Care-Private Pay Patients	630,444
345.23 NH Care-Medicaid Patients	1,376,226
345.26 NH Care-Medicare/A Patients	321,424
345.27 NH Care-Medicare/B Patients	55,500
345.29 NH Care-Private Insurance Patients	128,556
345.34 Medical Supplies Revenue	<u>8,670</u>
Total	2,766,650

REASON: Budget for the Continued Operation of the Home in FY2019 until the Sale is Completed

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D.
2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

FUND 081 NURSING HOME

DEPARTMENT 410 ADMINISTRATIVE

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS			2,766,650	2,766,650

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS			2,766,650	2,766,650

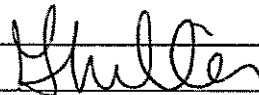
EXPLANATION: BUDGET FOR THE CONTINUED OPERATION OF THE HOME IN FY2019 UNTIL THE SALE IS COMPLETED

DATE SUBMITTED:

12.12.18

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
081-410-511.03 REG. FULL-TIME EMPLOYEES			1,266,468	1,266,468
081-410-511.09 OVERTIME			32,509	32,509
081-410-511.43 NO-BENEFIT FULL-TIME EMPL			307,569	307,569
081-410-522.10 FOOD			75,234	75,234
081-410-522.36 PHARMACY CHRGS-INSURANCE			22,605	22,605
081-410-522.93 OPERATIONAL SUPPLIES			128,369	128,369
081-410-533.07 PROFESSIONAL SERVICES			706,814	706,814
081-410-533.30 GAS SERVICE			34,500	34,500
081-410-533.31 ELECTRIC SERVICE			71,650	71,650
081-410-534.61 IPA LICENSING FEE			100,532	100,532
081-410-534.83 MEDICARE MEDICAL SERVICES			20,400	20,400
TOTALS			2,766,650	2,766,650

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
081-410-345.17 NH CARE-VET ADM PATIENTS			107,219	107,219
081-410-345.18 ADLT DAYCARE-VA CLIENTS			12,000	12,000
081-410-345.19 NH CARE-HOSPICE PATIENTS			93,611	93,611
081-410-345.20 ADLT DAYCARE-PRIV CLIENTS			9,000	9,000
081-410-345.21 ADLT DAYCARE-IDOA CLIENTS			24,000	24,000
081-410-345.22 NH CARE-PRIV PAY PATIENTS			630,444	630,444
081-410-345.23 NH CARE-MEDICAID PATIENTS			1,376,226	1,376,226
081-410-345.26 NH CARE-MEDICARE/A PATNTS			321,424	321,424
081-410-345.27 NH CARE-MEDICARE/B PATNTS			55,500	55,500
081-410-345.29 NH CARE-PRIV INSUR PATNTS			128,556	128,556
081-410-345.34 MEDICAL SUPPLIES REVENUE			8,670	8,670
TOTALS			2,766,650	2,766,650

RESOLUTION NO. 2018-422

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE
CERTIFICATE OF PURCHASE ON REAL ESTATE,
PERMANENT PARCEL NUMBER 20-03-35-354-001

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

Lot 5 Block 4

Permanent Parcel Number: 20-03-35-354-001

As described in certificate(s): 278 sold October 23, 2015;

Commonly known as: 322 N. High St.

WHEREAS, It appears to the County Board that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, David Williams, has paid \$3,184.82 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the County Board and at the same time it having been determined that the County shall receive from \$1,954.50 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, David Williams shall receive \$99.00 for overpayment; and the agent under his contact shall receive \$1,179.32 for his services.

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$1,954.50 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST:

Aaron Ammons, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

LOT 5 BLOCK 4

PERMANENT PARCEL NUMBER: 20-03-35-354-001

RECEIVED
NOV 13 2018
C. C. TREAS. OFF.

As described in certificate(s): 278 sold on October 23, 2015

Commonly known as: 322 N. HIGH ST.

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, David Williams, has paid \$3,184.82 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$1,954.50 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. David Williams shall receive \$99.00 for overpayment. The Agent under his contract for services shall receive \$1,179.32.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$1,954.50 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SURRENDER

11-18-001

RESOLUTION NO. 2018-431

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS for THE
CHAMPAIGN COUNTY OFFICE OF THE COUNTY EXECUTIVE

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy the County Executive has presented a request for the creation of a Deputy Director of Administration position and the corresponding elimination of the Budget/HR Specialist position; and

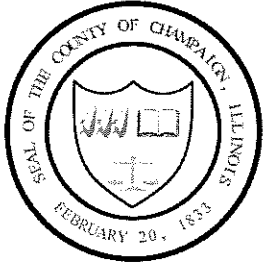
WHEREAS, the Job Content Evaluation Committee reviewed the request for the creation of the Deputy Director of Administration position and based upon review and evaluation recommends the approval of the Deputy Director of Administration position assigned to Grade Range L in the Office of the County Executive and the concurrent elimination of the Budget/HR Specialist position from the staffing budget of the Office of the County Executive;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Deputy Director of Administration position assigned to Grade Range L in the Office of the County Executive and the concurrent elimination of the Budget/HR Specialist position from the staffing budget of the Office of the County Executive.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D. 2018.

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Darlene A. Kloeppe, County Executive

MEMORANDUM

**TO: Jim Goss, Chair – Finance Committee of the Whole
And MEMBERS of the CHAMPAIGN COUNTY BOARD**

**FROM: Deb Busey, Transition Administrator, and Job Content Evaluation
Committee**

DATE: December 11, 2018

**RE: REVIEW and RECOMMENDATION for DEPUTY DIRECTOR of
ADMINISTRATION and ELIMINATION OF BUDGET/HR SPECIALIST
POSITION**

Pursuant to a request from the County Executive, the Job Content Evaluation Committee has met to review the request for the creation of a Deputy Director of Administration position within the Office of the County Executive.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire and proposed job description that had been completed and approved by County Executive Darlene Kloeppe. Ms. Kloeppe met with the Committee and explained the parameters and scope of responsibility for the position including the provision of HR Services to all County Offices with focus on the development, implementation and enforcement of policies; serving as a resource to county officials regarding human resource operations such as hiring and recruiting, disciplining, and training; and to provide a vision for an engaged and well-trained workforce for the County. Based upon the requirements and review and evaluation of the position, the Job Content Evaluation Committee recommends the Deputy Director of Administration position be classified in Grade Range L.

A copy of the Job Content Evaluation Committee Report and updated job description are attached for your information and review.

A number of the responsibilities assigned to the Deputy Director of Administration position had previously been assigned to the Budget/HR Specialist position within the Office of the Elected Executive. With the County Board's approval of the creation of the Deputy Director of Administration, the County Executive concurs with the elimination of the Budget/HR Specialist position which will become vacant on January 1, 2019 with the retirement of the current incumbent.

REQUESTED COUNTY BOARD ACTION:

The County Board approves the creation of the Deputy Director of Administration position assigned to Grade Range L in the Office of the County Executive and the concurrent elimination of the Budget/HR Specialist position from the staffing budget of the Office of the County Executive.

Thank you for your consideration of this recommendation

cc: Darlene Kloeppe, County Executive

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB EVALUATION COMMITTEE REPORT

Date of Request:

December 3, 2018

EVALUATION OF NEW POSITION

Department Requesting: County Executive
Recommended Position Title: Deputy Director of Administration
Job Points 864
FLSA Status: Exempt
Recommended Salary Range: Grade Range L
Bargaining Unit Status: Non-Bargaining

FY2019 Salary Range - Grade J

	<u>Hourly</u>	<u>Annual</u>
Minimum	\$32.69	\$63,745.50
Mid-Point	\$40.86	\$79,677.00
Maximum	\$49.04	\$95,628.00

Date of Job Evaluation Committee Recommendation:

December 11, 2018

CHAMPAIGN COUNTY JOB DESCRIPTION

Job Title: Deputy Director of Administration
Department: Office of the County Executive
Reports to: County Executive
FLSA Status: Exempt
Grade Range:
Prepared Date: December 2018

SUMMARY: Provides human resource management and administrative support in a wide range of functions of county government under the supervision of the County Executive, as well as development and administration of County policies, programs and goals.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Under the direction of the County Executive, responsible for the development, implementation and enforcement of personnel policies and other administrative policies ensuring that such policies are always in compliance with ever changing federal, state and local laws and regulations.

Responsible for ensuring the County maintains a comprehensive record keeping system with regard to all human resource regulatory compliance including EEO and ADA.

Responsible for managing and maintaining the County's salary administration system for all positions, with the exception of the positions of the Regional Planning Commission.

Responsible for the development and implementation of annual performance review programs and exit interview process for all positions under the supervision of the County Executive.

Responsible for assisting department managers in maintaining a qualified and motivated staff by providing advice and assistance in: advertising vacancies; screening; selection; hiring orientation; evaluation; disciplinary proceedings and recommendation for termination; ensuring all processes occur in accordance with city, county, state and federal laws and program rules and regulations.

Works with Deputy Director of Finance in preparation of the annual budget through review of department budget requests regarding personnel to ensure staffing budgets are in compliance with the current salary administration plan for all offices and updating staffing budgets for the ensuing fiscal year.

Responsible for developing and overseeing appropriate management and employee training and development programs.

Provides support to the County Executive in any other projects or programs as directed by the County Executive.

KNOWLEDGE, SKILLS and ABILITIES:

Knowledge of modern governmental programs including progressive personnel practices and policies.

Knowledge in the laws, rules and regulations of county government.

Possess the ability to manage and organize a number of projects at the same time.

Be an excellent communicator, an effective listener, and possess good oral and written communication skills.

Be a role model in the organization for ethical behavior and professional conduct.

Provide leadership in establishing and promoting an open, proactive relationship with employees, supervisors, and department heads throughout the County organization.

EDUCATION and EXPERIENCE:

Master's degree in Human Resources or Business Administration or related area and three years experience in the field, or Bachelor's degree in Business Administration or related field and five years experience in the field. Must be able to utilize a variety of common, such as Microsoft Office Suite, or specialized software applications such as Kronos HR.

CERTIFICATES, LICENSES, REGISTRATIONS: as required.

PHYSICAL DEMANDS: This position requires activities such as sitting, walking, standing, bending, stooping, climbing stairs, lifting, moving and carrying light objects, operating office equipment.

WORK ENVIRONMENT: The work is performed primarily in an office environment and involves exposure to normal, everyday risks that require normal safety precautions typical of offices.

RESOLUTION NO. 2018-432

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS for THE
CHAMPAIGN COUNTY HIGHWAY DEPARTMENT – ASSISTANT COUNTY
ENGINEER

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the County Engineer has presented a request for the review and evaluation of the Assistant County Engineer position in the Highway Department;

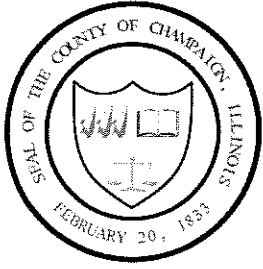
WHEREAS, the Job Content Evaluation Committee, at the direction of the Policy, Personnel and Appointments Committee, reviewed the request for the review and evaluation of the Assistant County Engineer position and recommends the approval of the re-classification of the Assistant County Engineer position from Grade Range K to Grade Range M, effective upon approval by the County Board;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the re-classification of the Assistant County Engineer position in the Highway Department from Grade Range K to Grade Range M, effective upon approval by the County Board.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D. 2018.

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Darlene A. Kloepfel, County Executive

MEMORANDUM

**TO: Jim Goss, Chair – Finance Committee of the Whole
And MEMBERS of the CHAMPAIGN COUNTY BOARD**

**FROM: Deb Busey, Transition Administrator, and Job Content Evaluation
Committee**

DATE: December 11, 2018

**RE: REVIEW and RECOMMENDATION for ASSISTANT COUNTY
ENGINEER**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on November 13, 2018, the Job Content Evaluation Committee has met to review the request of the Highway Engineer to review and evaluate the Assistant County Engineer Specialist position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by County Engineer Jeff Blue. The Committee was also provided with the updated job description for the Assistant County Engineer position. Mr. Blue met with the Committee and explained the parameters and scope of responsibility for the position including changes to management and administrative responsibilities in assuming full responsibility for the direct oversight of the maintenance division of the Highway Department and day-to-day administrative oversight of all County Highway operations. Pursuant to this review and evaluation, the Committee recommends the classification of the Assistant County Engineer position be upgraded from its current classification in Grade Range K to Grade Range M.

A copy of the Job Content Evaluation Committee Report and updated job description are attached for your information and review.

REQUESTED COUNTY BOARD ACTION:

The County Board approves the re-classification of the Assistant County Engineer position from Grade Range K to Grade Range M, effective upon approval by the County Board.

Thank you for your consideration of this recommendation

cc: Jeff Blue, County Engineer

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request: November 13, 2018

RE-EVALUATION OF EXISTING POSITION

Department Requesting:	Highway	
Position Title:	Assistant County Engineer	
Current Job Points:	756	
FLSA Status:	Exempt	
Current Salary Range:	Grade Range K	FY2019
*Ranges effective for FY2013	Minimum:	\$29.03
	Mid-Point:	\$36.29
	Maximum:	\$43.55

Job Evaluation Committee Recommendation: Re-Classification

Re-Evaluated Job Points:	957	
Recommended Title:	Assistant County Engineer	
FLSA Status:	Exempt	
Recommended Salary Range:	Grade Range M	FY2019
*Ranges effective for FY2013	Minimum:	\$36.93
	Mid-Point:	\$46.16
	Maximum:	\$55.40

Date of Job Evaluation Committee Recommendation: December 11, 2018

CHAMPAIGN COUNTY JOB DESCRIPTION

Job Title: Assistant County Engineer
Department: Highway
Report To: County Engineer
FLSA Status: Exempt
Grade Range: M
Prepared Date: December 2018

SUMMARY Assists the County Engineer in all phases of the Highway Department to provide and maintain an improved highway system and adequate bridges for the public.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Develops and reviews plans and proposals for county highway and bridge projects prior to contract letting and construction of highways.

Direct supervisor to the Road Foreman.

Approves leave requests and manages workforce in consultation with the Road Foreman to assure the appropriate staff is on hand to complete work.

Interviews and hires temporary snow plow operators for winter maintenance operations.

Works with the Road Foreman to plan and carry out all maintenance functions related to county roads and bridges.

Acts as the liaison between the county engineering staff, the Illinois Department of Transportation, engineering consultants and contractors to resolve construction related issues on all road and bridge projects in the county.

Assumes responsibility for the County Engineer in his/her absence.

Attends meetings and seminars to promote co-operation between agencies, to exchange ideas and keep current on innovations in the engineering profession.

Advises and assists Township Highway Commissioners in matters relating to construction and maintenance to ensure proper understanding of procedures and duties. Assists Commissioners in acquiring the adequate amount of right-of-way for all projects as Right-of-Way agent

Supervises the administration and technical work of county engineering staff.

On call 24 hours a day to assist in resolution of hazardous conditions.

Administers the seal coating and pavement marking programs.

Requires staying current with changing technologies and government regulations and paperwork.

Conducts special projects such as traffic safety upgrades, sign upgrades, and setting speed zones to comply with the Manual on Uniform Traffic Control Devices.

Acts as utility coordinator for all maintenance and construction projects.

Coordinates with the Illinois Commerce Commission and Township Highway Commissioners to upgrade railroad crossings on township roads in Champaign County.

Works directly with the Township Highway Commissioners to plan, engineer and construct township bridge, culvert, ditch and road projects.

SUPERVISORY RESPONSIBILITIES Direct supervisor of Road Foreman. Supervises other department employees as the Assistant County Engineer and carries supervisory responsibilities in accordance with the organization's policies and applicable laws.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's Degree (B.S.) in Civil Engineering from a four-year college or university and five years related experience; or equivalent combination of education and experience. Licensed Professional Engineer in Illinois or the ability to obtain same with 2 years of hiring is preferred.

LANGUAGE SKILLS Ability to read, analyze, and interpret engineering and business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, employees, contractors, government agency personnel, and the public.

MATHEMATICAL SKILLS Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. Occasionally required to wear safety helmet and safety glasses. While performing the duties of this job, the employee is frequently required to stand; walk; and talk; or hear. The employee is occasionally required to reach with hands and arms; climb or balance; and stoop; kneel; crouch; or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and depth perception.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts and outside weather conditions. The noise level in the work environment is usually quiet, although the individual can be exposed to loud noise situations occasionally.

RESOLUTION NO. 2018-433

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS for THE
CHAMPAIGN COUNTY HIGHWAY DEPARTMENT – HIGHWAY FOREMAN

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the County Engineer has presented a request for the creation of an AFSCME Highway Foreman Position and the corresponding elimination of the Highway Maintenance Supervisor Position; and

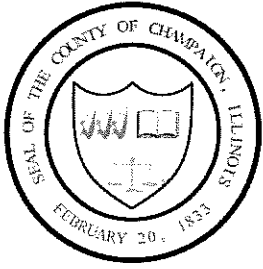
WHEREAS, the Job Content Evaluation Committee, at the direction of the Policy, Personnel and Appointments Committee, reviewed the request for the creation of the Highway Foreman position and recommends the approval of the new Highway Foreman Position to be added to the AFSCME Highway Bargaining Unit, with salary to be negotiated with AFSCME that is consistent with the other negotiated salaries of the maintenance and mechanic positions covered by the AFSCME Highway Bargaining Unit Contract, and that with the creation of the new position the non-bargaining position of Highway Maintenance Supervisor is eliminated from the Highway Department staffing budget;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Highway Foreman Position to be added to the AFSCME Highway Bargaining Unit, with salary to be negotiated with AFSCME that is consistent with the other negotiated salaries of the maintenance and mechanic positions covered by the AFSCME Highway Bargaining Unit Contract, and that with the creation of the new position the non-bargaining position of Highway Maintenance Supervisor is eliminated from the Highway Department staffing budget.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D. 2018.

Lorraine Cowart, Vice-Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Darlene A. Kloeppe, County Executive

MEMORANDUM

**TO: Jim Goss, Chair – Finance Committee of the Whole
And MEMBERS of the CHAMPAIGN COUNTY BOARD**

**FROM: Deb Busey, Transition Administrator, and Job Content Evaluation
Committee**

DATE: December 11, 2018

**RE: REVIEW and RECOMMENDATION for CREATION OF HIGHWAY
FOREMAN POSITION and ELIMINATION OF HIGHWAY
MAINTENANCE SUPERVISION POSITION**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on November 13, 2018, the Job Content Evaluation Committee has met to review the request of the Highway Engineer to review and evaluate the creation of a Highway Foreman Position and elimination of Highway Maintenance Supervisor Position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by County Engineer Jeff Blue. The Committee was also provided with the proposed job description for the new position. Mr. Blue explained that he seeks to create a working manager position within the AFSCME Highway bargaining unit and eliminate the non-bargaining position that previously existed of Highway Maintenance Supervisor from the Highway Department staffing budget.

Because the bargaining unit positions within the Highway Department have never been classified in the County's Salary Administration/Classification System, the Committee determined the appropriate action for creation of the position is to recommend approval of the new Highway Foreman position be added to the AFSCME Highway Bargaining Unit, with salary to be negotiated with AFSCME for the newly created position that is consistent with the other negotiated salaries of the maintenance and mechanic positions covered by that AFSCME Agreement.

A copy of the proposed job description is attached for your information and review.

REQUESTED COUNTY BOARD ACTION:

The County Board approves the creation of a Highway Foreman position to be negotiated with AFSCME for inclusion in the AFSCME Highway Bargaining Unit and the elimination of the Highway Maintenance Supervisor position from the staffing budget of the Highway Department.

Thank you for your consideration of this recommendation

cc: Jeff Blue, County Engineer

attachments

Champaign County Job Description

Job Title: Road Foreman

Department: Highway

Reports to: Assistant
County Engineer

FLSA Status: Non-exempt

Employment Status:

Bargaining Unit – AFSCME

Prepared Date: November 2018

SUMMARY Supervises the activities of workers engaged in maintaining and repairing county highways, roads and bridges. On call 24 hours per day, seven days per week in case of emergencies.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Directs workers engaged in maintaining and constructing highways and bridges on county roads. Oversees the operation and maintenance of equipment and facilities.

Calls out workers and determines workforce needed for snow removal and ice control.

Directs workers in snow removal and ice control.

Directs the sign man in erecting and maintaining traffic control devices and barriers.

Acts as a technical resource and supervisor of related activities for the safe and effective construction and maintenance of the county's roads and bridges.

Schedules equipment and assigns duties to staff to assure completion of assigned projects.

Monitors equipment, supplies and parts inventories needed to support field activity. Recommends the appropriate types of materials required and the correct procedures to achieve desired results. Requisitions tools, equipment, and supplies; and recommends purchases of major equipment.

Supervises the use of and operates equipment and machinery used in maintenance and construction.

Inspects completed work for conformance to plans, specifications, and standards.

Enforces safety regulations.

Coordinates contractors for maintenance work including, but not limited to, seal coating, striping, tree trimming and culvert replacement.

Maintains contacts with parts and equipment dealers, material suppliers and contractors.

SUPERVISORY RESPONSIBILITIES Directly supervises maintenance employees and mechanics in the department. Responsibilities include assigning and directing work; addressing public complaints and resolving problems. Coordinates vehicle maintenance with other county departments.

QUALIFICATIONS to perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Minimum of a high school diploma or general education degree (GED). An Associate Degree in a related field is preferred. Extensive knowledge of highway maintenance and construction procedures gained through five or more of years of experience; or equivalent combination of education and experience.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to contractors and employees of the organization. Effective communication skills when dealing with the public.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, percent and grade.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS Valid Class A Commercial Driver's License with air brake endorsement.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to stand; walk; and talk; or hear. The employee is occasionally required to sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop; kneel; crouch; or crawl. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include distance vision, peripheral vision and depth perception.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. While performing the duties of this job, the employee is frequently exposed to moving mechanical parts and outside weather conditions. The employee is occasionally exposed to toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually moderate to occasionally loud.

RESOLUTION NO. 2018-434

**RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS
for THE CHAMPAIGN COUNTY STATE'S ATTORNEY**

WHEREAS, the pursuant to 55 ILCS 5/4,2003, the County Board shall determine the number of Assistant State's Attorneys required in that county; and

WHEREAS, pursuant to the Schedule of Authorized Positions for the Champaign County State's Attorney approved by the Champaign County Board, the State's Attorney currently has 16 Assistant State's Attorney positions; and

WHEREAS, the State's Attorney has assigned one Assistant State's Attorney to dedicate all of his time to representing the County in civil litigation filed against the County by Carle and Presence Hospitals which results in the shortage of one Assistant State's Attorney previously assigned to handle a felony caseload; and

WHEREAS, the State's Attorney has requested approval for one temporary Assistant State's Attorney position to address the shortage of current positions to cover felony cases; and

WHEREAS, the County Board has previously resolved to amend the Schedule of Authorized Positions with one temporary Assistant State's Attorney position in Resolution 2018-7. The need is ongoing, and it is appropriate the County Board approve of the addition of one temporary Assistant State's Attorney position to the State's Attorney's Schedule of Authorized Positions, effective January 1, 2019 and terminating on June 30, 2019;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the amendment to the Champaign County State's Attorney's Schedule of Authorized Positions to add one temporary Assistant State's Attorney position effective immediately and terminating on June 30, 2019.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

Aaron Ammons
County Clerk and ex officio Clerk of the
Champaign County Board

10/31/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	15.00	150.00	(135.00)	1,573.48	1,500.00	73.48
Medicare A Revenue	120,430.72	160,554.50	(40,133.78)	1,198,742.09	1,457,570.00	(258,827.91)
Medicare B Revenue	16,509.40	18,500.00	(1,990.60)	149,185.29	185,000.00	(35,814.71)
Medicaid Revenue	604,822.04	521,972.58	82,849.46	4,899,546.67	4,841,968.52	57,578.15
Private Pay Revenue	166,037.25	256,353.88	(90,316.63)	2,759,016.51	2,501,863.92	257,152.59
Adult Day Care Revenue	12,858.12	15,000.00	(2,141.88)	114,212.38	150,000.00	(35,787.62)
Total Income	920,672.53	972,540.96	(51,868.43)	9,122,276.42	9,137,902.44	(15,626.02)
Operating Expenses						
Administration	345,791.93	297,645.88	(48,146.05)	2,904,784.64	2,912,265.54	7,481.30
Environmental Services	76,406.93	84,826.69	8,419.76	763,374.45	840,931.23	77,556.78
Laundry	5,326.73	12,140.60	6,813.87	102,029.51	119,644.50	17,615.39
Maintenance	19,112.72	27,016.52	7,903.80	210,389.35	267,424.66	57,035.51
Nursing Services	486,258.38	466,635.42	(19,618.96)	4,707,245.40	4,573,346.18	(133,899.22)
Activities	15,897.75	18,692.29	2,804.54	176,819.86	183,397.92	6,578.06
Social Services	20,125.51	19,179.10	(946.41)	207,269.64	188,104.04	(19,165.60)
Physical Therapy	16,703.59	20,000.00	3,296.41	173,642.67	200,000.00	26,357.33
Occupational Therapy	15,428.55	19,000.00	3,571.45	134,870.06	190,000.00	55,129.94
Speech Therapy	7,217.91	6,750.00	(467.91)	21,275.56	67,500.00	46,224.44
Respiratory Therapy	1,683.75	1,910.00	226.25	20,357.33	19,100.00	(1,257.33)
Total This Department	8,901.66	8,660.00	(241.66)	41,632.89	86,600.00	44,967.11
Food Services	122,837.75	95,871.64	(26,966.11)	1,142,460.76	932,710.00	(209,750.76)
Barber & Beauty	2,349.27	3,406.25	1,056.98	35,565.26	33,419.32	(2,145.94)
Adult Day Care	14,354.12	15,901.91	1,547.79	172,280.22	156,179.20	(16,101.02)
Alzheimers and Related Disorders	2,824.53	41,543.35	38,718.82	100,970.45	407,436.38	306,465.93
Total Expenses	1,152,309.42	1,130,523.62	(21,785.80)	10,873,335.16	11,091,459.97	218,124.61
Net Operating Income	(231,636.89)	(157,982.67)	(73,654.22)	(1,751,058.74)	(1,953,557.53)	202,498.79
NonOperating Income						
Local Taxes	105,565.00	105,565.00		1,055,650.00	1,055,650.00	
Miscellaneous NI Revenue	93.46	290.00	(196.54)	1,510.24	2,900.00	(1,389.76)
Total NonOperating Income	105,658.46	105,855.00	(196.54)	1,057,160.24	1,058,550.00	(1,389.76)
Net Income (Loss)	(125,978.43)	(52,127.67)	(73,850.76)	(693,898.50)	(895,007.53)	201,109.03

Champaign County Nursing Home
 Census Summary Report
 For Oct-18

	Oct-18					YTD			
	Total Days	ADC	Incr/(Dec) to Pr Mth	Mix	Occupancy	Total Days	ADC	Mix	Occupancy
Medicare A	208	6.71	(2.36)	-4.83%	2.76%	2,247	7.99	5.23%	3.04%
Medicaid	2,386	76.97	(1.90)	55.39%	31.67%	23,786	78.24	55.41%	32.20%
Medicaid Pending	1,075	34.68	3.44	24.95%	14.27%	9,933	32.67	23.14%	13.45%
Managed Care	62	2.00	0.37	1.44%	0.82%	157	0.52	0.37%	0.21%
Private Pay	577	18.61	(2.85)	13.39%	7.66%	6,501	21.38	15.14%	8.80%
Veterans	-	-	(0.30)	0.00%	0.00%	305	1.00	0.71%	0.41%
Total	4,308	138.97	(3.60)	100.00%	57.19%	42,929	141.21	100.00%	58.11%

Champaign County Nursing Home
 Avg Daily Census Summary Report
 For Oct-18

		Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18
<u>Actual:</u>		ADC	ADC	ADC	ADC	ADC	ADC	ADC	ADC	ADC	ADC
Medicare A	Actual	8.32	10.32	7.65	7.83	6.23	7.00	5.61	5.52	9.07	6.71
	Budget	7.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	9.00	9.00
	Variance	1.32	2.32	-0.35	-0.17	-1.77	-1.00	-2.39	-2.48	0.07	-2.29
Medicaid	Actual	76.77	75.68	64.03	77.87	83.55	83.37	82.13	83.13	78.87	76.97
	Budget	95.00	96.00	96.00	96.00	96.00	97.00	97.00	97.00	98.00	100.00
	Variance	-18.23	-20.32	-31.97	-18.13	-12.45	-13.63	-14.87	-13.87	-19.13	-23.03
Medicaid Pending	Actual	27.03	28.29	42.35	33.50	31.58	30.83	34.45	32.29	31.23	34.68
	Budget	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
	Variance	16.03	17.29	31.35	22.50	20.58	19.83	23.45	21.29	20.23	23.68
Managed Care	Actual	0.26	0.25	0.00	0.00	0.00	0.00	0.00	1.00	1.63	2.00
	Budget	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Variance	-2.74	-2.75	-3.00	-3.00	-3.00	-3.00	-3.00	-2.00	-1.37	-1.00
Private Pay	Actual	21.16	22.43	24.16	23.97	20.90	19.53	21.68	20.06	21.47	18.61
	Budget	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00
	Variance	-1.84	-0.57	1.16	0.97	-2.10	-3.47	-1.32	-2.94	-1.53	-4.39
Veterans	Actual	2.42	1.36	0.97	1.00	1.00	1.00	1.00	1.00	0.30	0.00
	Budget	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
	Variance	-2.58	-3.64	-4.03	-4.00	-4.00	-4.00	-4.00	-4.00	-4.70	-5.00
Total	Actual	135.97	138.32	139.16	144.17	143.26	141.73	144.87	143.00	142.57	138.97
	Budget	144.00	146.00	146.00	146.00	146.00	147.00	147.00	147.00	149.00	151.00
	Variance	-8.03	-7.68	-6.84	-1.83	-2.74	-5.27	-2.13	-4.00	-6.43	-12.03

10/31/18

Champaign County Nursing Home
Balance Sheet

1

ASSETS

Current Assets

Cash	\$126,331.20
Rec., Net of Uncollectible Amounts	\$4,014,006.19
Rec., Net of Uncollectible Amounts	(\$862,391.66)
Accrued Interest	\$100,567.43
Intergvt. Rec., Net Of Uncollectibl	\$3,117,253.47
Prepaid Expenses	(\$269,685.83)
Long-Term Investments	\$20,526.20
Total Current Assets	\$6,226,607.00

Fixed Assets

Fixed Assets	\$17,397,565.97
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Total ASSETS	\$23,624,172.97
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LIABILITIES & EQUITY

Current Liabilities

Current Liabilities	\$6,625,061.34
Non-Current Liabilities	\$2,490,402.21
Total Current Liabilities	\$9,115,463.55

Equity

Equity	\$14,508,709.42
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Total LIABILITIES & EQUITY	\$23,624,172.97
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10/31/18 Champaign County Nursing Home
Actual vs Budget Statement of Operations 1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	15.00	150.00	(135.00)	1,573.48	1,500.00	73.48
Medicare A Revenue	120,430.72	160,564.50	(40,133.78)	1,198,742.09	1,457,570.00	(258,827.91)
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Nursing Services	486,258.38	466,639.42	(19,618.96)	4,707,245.40	4,573,346.18	(133,899.22)
Activities	15,887.75	18,692.29	2,804.54	176,819.86	183,397.92	6,578.06
Social Services	20,125.51	19,179.10	(946.41)	207,269.64	188,104.04	(19,165.60)
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Barber & Beauty	2,349.27	3,406.25	1,056.98	35,565.26	33,419.32	(2,145.94)
Adult Day Care	14,354.12	15,901.91	1,547.79	172,280.22	156,179.20	(16,101.02)
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Total Expenses	1,152,309.42	1,130,523.62	(21,785.80)	10,873,335.16	11,091,459.97	218,124.81
Net Operating Income	(231,636.89)	(157,982.67)	(73,654.22)	(1,751,058.74)	(1,953,557.53)	202,498.79
NonOperating Income						
Local Taxes	105,565.00	105,565.00		1,055,650.00	1,055,650.00	
Miscellaneous NI Revenue	93.46	290.00	(196.54)	1,510.24	2,900.00	(1,389.76)
Total NonOperating Income	105,658.46	105,855.00	(196.54)	1,057,160.24	1,058,550.00	(1,389.76)
Net Income (Loss)	(125,978.43)	(52,127.67)	(73,850.76)	(693,898.50)	(895,007.53)	201,109.03

Champaign County Nursing Home
 Census Summary Report
 For Oct-18

	Oct-18					YTD			
	Total Days	ADC	Incr/(Decr) to Pr Mth	Mix	Occupancy	Total Days	ADC	Mix	Occupancy
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Managed Care	62	2.00	0.37	1.44%	0.82%	157	0.52	0.37%	0.21%
Private Pay	577	18.61	(2.85)	13.39%	7.66%	6,501	21.38	15.14%	8.80%
Veterans	-	-	(0.30)	0.00%	0.00%	305	1.00	0.71%	0.41%
Total	4,308	138.97	(3.60)	100.00%	57.19%	42,929	141.21	100.00%	58.11%

Champaign County Nursing Home
 Avg Daily Census Summary Report
 For Oct-18

		Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18
<u>Actual:</u>		<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>
Medicare A	Actual	8.32	10.32	7.65	7.83	6.23	7.00	5.61	5.52	9.07	6.71
	Budget	7.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	9.00	9.00
	Variance	1.32	2.32	-0.35	-0.17	-1.77	-1.00	-2.39	-2.48	0.07	-2.29
Medicaid	Actual	76.77	75.68	64.03	77.87	83.55	83.37	82.13	83.13	78.87	76.97
	Budget	95.00	96.00	96.00	96.00	96.00	97.00	97.00	97.00	98.00	100.00
	Variance	-18.23	-20.32	-31.97	-18.13	-12.45	-13.63	-14.87	-13.87	-19.13	-23.03
Medicaid Pending	Actual	27.03	28.29	42.35	33.50	31.58	30.83	34.45	32.29	31.23	34.68
	Budget	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
	Variance	16.03	17.29	31.35	22.50	20.58	19.83	23.45	21.29	20.23	23.68
Managed Care	Actual	0.26	0.25	0.00	0.00	0.00	0.00	0.00	1.00	1.63	2.00
	Budget	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	Variance	-2.74	-2.75	-3.00	-3.00	-3.00	-3.00	-3.00	-2.00	-1.37	-1.00
Private Pay	Actual	21.16	22.43	24.16	23.97	20.90	19.53	21.68	20.06	21.47	18.61
	Budget	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00	23.00
	Variance	-1.84	-0.57	1.16	0.97	-2.10	-3.47	-1.32	-2.94	-1.53	-4.39
Veterans	Actual	2.42	1.36	0.97	1.00	1.00	1.00	1.00	1.00	0.30	0.00
	Budget	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
	Variance	-2.58	-3.64	-4.03	-4.00	-4.00	-4.00	-4.00	-4.00	-4.70	-5.00
Total	Actual	135.97	138.32	139.16	144.17	143.26	141.73	144.87	143.00	142.57	138.97
	Budget	144.00	146.00	146.00	146.00	146.00	147.00	147.00	147.00	149.00	151.00
	Variance	-8.03	-7.68	-6.84	-1.83	-2.74	-5.27	-2.13	-4.00	-6.43	-12.03

Champaign County Nursing Home
Balance Sheet

10/31/18

1

ASSETS

Current Assets

Cash

Cash	\$126,031.20
Petty Cash	\$300.00
Total Cash	\$126,331.20

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Private Pay	\$2,858,541.73
Accts Rec-Nursing Home Med Adv/ HMO/ Ins	\$1,155,464.46
Total Rec., Net of Uncollectible Amounts	\$4,014,006.19

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Hospice	\$177,304.59
Allowance for Uncollectible Accts-Private Pay	(\$324,384.22)
Allowance for Uncollectible Accts-Patient Care P	(\$727,119.49)
Allowance for Uncollectible Accts-Patient Care H	\$11,807.46
Total Rec., Net of Uncollectible Amounts	(\$862,391.66)

Accrued Interest

Interest Receivable	(\$22.92)
Property Tax Revenue Receivable	\$100,590.35
Total Accrued Interest	\$100,567.43

Intergvt. Rec., Net Of Uncollectibl

Due from Other Governmental Units	\$1,964,367.65
Due from IL Public Aid	\$546,095.44
Due from IL Department of Aging-Title XX	\$68,349.82
Due from US Treasury-Medicare	\$287,459.33
Due From VA-Adult Daycare	\$64,873.73
Due From VA-Nursing Home Care	\$136,523.29
Allowance for Uncollectible Accts-IPA	\$32,843.15
Allowance for Uncollectible Accts-Medicare	\$18,091.77
Allowance For Uncollectible Accts-VA Adult Day C	(\$1,350.71)
Total Intergvt. Rec., Net Of Uncollectibl	\$3,117,253.47

Prepaid Expenses

Prepaid Expenses	(\$289,685.83)
Total Prepaid Expenses	(\$289,685.83)

Long-Term Investments

Patient Trust Cash, Invested	\$20,526.20
Total Long-Term Investments	\$20,526.20
Total Current Assets	\$6,226,607.00

Champaign County Nursing Home

10/31/18

Balance Sheet

2

Fixed Assets

Nursing Home Buildings	\$23,473,119.72
Improvements not Buildings	\$1,083,202.49
Equipment, Furniture & Autos	\$1,654,610.55
Accumulated Depreciation-Land Improvements	(\$414,342.27)
Accumulated Depreciation-Equipment, Furniture, &	(\$1,432,719.03)
Accumulated Depreciation-Buildings	(\$6,966,305.49)
Total Fixed Assets	<u>\$17,397,565.97</u>
Total ASSETS	<u>\$23,624,172.97</u>

10/31/18

Champaign County Nursing Home

Balance Sheet

3

LIABILITIES & EQUITY

Current Liabilities

A/R Refunds	(\$21,746.81)
Accounts Payable	\$5,409,216.34
Salaries & Wages Payable	\$222,323.79
Interest Payable - Bonds	\$58,508.31
Due To Accounts Payable Fund	(\$216.40)
Due to General Corporate Fund	\$827,802.00
Due to Other Funds	\$0.00
Due to Others (Non-Government)	(\$3.68)
Tax Anticipation Notes Payable	\$128,898.13
Notes Payable	\$279.66
Total Current Liabilities	<u>\$6,625,061.34</u>

Non-Current Liabilities

Nursing Home Patient Trust Fund	\$20,526.20
Bonds Payable	\$2,265,000.00
Accrued Compensated Absences	\$204,876.01
Total Non-Current Liabilities	<u>\$2,490,402.21</u>
Total Current Liabilities	<u>\$9,115,463.55</u>

Equity

Revenues	(\$21.60)
Retained Earnings-Unreserved	\$15,202,629.52
Year To Date Earnings	\$0.00
Contributed Capital	\$0.00
Year To Date Earnings	(\$693,898.50)
Total Equity	<u>\$14,508,709.42</u>
Total LIABILITIES & EQUITY	<u>\$23,624,172.97</u>

10/31/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue						
Lunch Reimbursement	15.00		15.00	512.50		512.50
Other Miscellaneous Revenue		150.00	(150.00)	1,060.98	1,500.00	(439.02)
Total Miscellaneous Revenue	15.00	150.00	(135.00)	1,573.48	1,500.00	73.48
Medicare A Revenue						
Medicare A	75,780.68	119,133.00	(43,352.32)	787,267.90	1,051,274.03	(264,006.10)
NH Pt Care - Medicare Advantage/Hmo	44,650.04	41,431.50	3,218.54	380,126.64	406,296.00	(26,169.36)
ARD Pt Care - Medicare Advantage/HMO				31,347.55		31,347.55
Total Medicare A Revenue	120,430.72	160,564.50	(40,133.78)	1,198,742.09	1,457,570.00	(258,827.91)
Medicare B Revenue						
Medicare B	16,509.40	18,500.00	(1,990.60)	149,185.29	185,000.00	(35,814.71)
Total Medicare B Revenue	16,509.40	18,500.00	(1,990.60)	149,185.29	185,000.00	(35,814.71)
Medicaid Revenue						
Medicaid Title XIX (IDHFS)	494,234.31	401,249.89	92,984.42	3,857,589.19	3,688,735.39	168,853.80
ARD - Medicaid Title XIX (IDHFS)	40,253.60	88,220.42	(47,966.82)	586,697.69	842,747.28	(256,049.59)
Patient Care-Hospice	70,334.13	32,502.26	37,831.87	455,259.79	310,485.84	144,773.95
Total Medicaid Revenue	604,822.04	521,972.57	82,849.47	4,899,546.67	4,841,968.51	57,578.16
Private Pay Revenue						
VA-Veterans Nursing Home Care		36,425.00	(36,425.00)	79,256.31	357,200.00	(277,943.69)
Nursing Home Patient Care - Private Pay	94,095.54	215,278.88	(121,183.34)	2,192,577.48	2,098,163.92	94,413.56
Nursing Home Beauty Shop Revenue	1,530.50	2,200.00	(669.50)	16,934.10	22,000.00	(5,065.90)
Medical Supplies Revenue	2,733.00	1,800.00	933.00	14,011.13	18,000.00	(3,988.87)
Patient Transportation Charges	658.76	650.00	8.76	10,316.96	6,500.00	3,816.96
ARD Patient Care- Private Pay	67,019.45		67,019.45	445,920.53		445,920.53
Total Private Pay Revenue	166,037.25	256,353.88	(90,316.63)	2,759,016.51	2,501,663.92	257,352.59
Adult Day Care Revenue						
VA-Veterans Adult Daycare		4,000.00	(4,000.00)	29,235.00	40,000.00	(10,765.00)
IL Department Of Aging-Day Care Grant (Title XX)	9,963.12	8,000.00	1,963.12	57,980.38	60,000.00	(2,019.62)
Adult Day Care Charges-Private Pay	2,895.00	3,000.00	(105.00)	26,997.00	30,000.00	(3,003.00)
Total Adult Day Care Revenue	12,858.12	15,000.00	(2,141.88)	114,212.38	150,000.00	(35,787.62)
Total Income	920,672.53	972,548.95	(51,868.42)	9,122,276.42	9,137,902.43	(15,626.01)

Operating Expenses**Administration**

Reg. Full-Time Employees	30,658.30	30,093.21	(565.09)	289,391.90	295,107.57	6,715.67
Reg. Part-Time Employees				405.00		(405.00)
Temp. Salaries & Wages	12,638.19		(12,638.19)	76,029.65		(76,029.65)
Per Diem		250.00	250.00	125.36	2,500.00	2,374.64
Overtime	149.85	902.80	752.95	2,589.54	8,853.23	6,263.69
TDPS - Balances	4,703.22		(4,703.22)	239.65		(239.65)
TDPS - FICA	359.80		(359.80)	18.34		(18.34)
Social Security - Employer	2,403.67	2,390.32	(13.35)	26,903.33	23,444.25	(3,459.08)
IMRF - Employer Cost	1,270.23	2,574.67	1,304.44	23,184.25	25,252.37	2,068.12
Workers' Compensation Insurance	1,169.09	934.26	(234.83)	11,202.40	9,163.18	(2,039.22)
Unemployment Insurance	241.12	549.88	308.76	5,442.25	5,393.24	(49.01)
Employee Health/Life Insurance	3,778.34	5,717.71	1,939.37	29,441.86	56,070.44	26,628.58
Employee Development/Recognition		200.00	200.00		2,000.00	2,000.00
Employee Physicals/Lab		2,500.00	2,500.00		25,000.00	25,000.00

Wednesday, November 28, 2018

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Champaign County Nursing Home
Actual vs Budget Statement of Operations

10/31/18

2

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Stationary & Printing	(20.00)	60.00	80.00	398.76	600.00	201.24
Books, Periodicals & Manuals		80.00	80.00	69.95	800.00	730.05
Postage, UPS, Federal Express	253.11	400.00	146.89	2,628.03	4,000.00	1,371.97
Equipment < \$2,500		200.00	200.00		2,000.00	2,000.00
Operational Supplies	1,257.75	1,250.00	(7.75)	10,458.63	12,500.00	2,041.37
Audit & Accounting Fees	2,500.00	3,141.00	641.00	25,544.00	31,410.00	5,866.00
Attorney Fees	26,852.00	5,000.00	(21,852.00)	87,643.36	50,000.00	(37,643.36)
Engineering Fees		1,250.00	1,250.00		12,500.00	12,500.00
Professional Services	50,213.69	67,473.07	17,259.38	593,108.72	643,886.55	60,777.83
Job Required Travel Expense	1,196.29	175.00	(1,021.29)	8,017.68	1,750.00	(6,267.68)
Insurance	23,000.00	24,166.67	1,166.67	230,000.00	241,666.67	11,666.67
Computer Services	47,914.21	8,333.33	(39,580.88)	90,748.85	83,333.33	(7,415.52)
Telephone Services	1,030.88	1,666.67	635.79	12,039.58	16,666.67	4,627.09
Automobile Maintenance				207.31		(207.31)
Equipment Maintenance	421.44		(421.44)	3,207.86		(3,207.86)
Legal Notices, Advertising	300.00	3,333.33	3,033.33	9,054.90	33,333.33	24,278.43
Business Meals/Expenses				11,049.73		(11,049.73)
Photocopy Services		750.00	750.00	8,016.53	7,500.00	(516.53)
Public Relations	1,129.58		(1,129.58)	839.98		(839.98)
Dues & Licenses	1,790.83	1,500.00	(290.83)	18,394.39	15,000.00	(3,394.39)
Conferences & Training				204.92		(204.92)
Finance Charges, Bank Fees	5,654.86	2,250.00	(3,404.86)	16,939.73	22,500.00	5,560.27
Cable/Satellite TV Expense	2,703.93	2,500.00	(203.93)	27,042.51	25,000.00	(2,042.51)
IPA Licensing Fee	36,299.50	38,019.64	1,720.14	362,039.08	366,943.79	4,904.71
Fines & Penalties		2,500.00	2,500.00	57,311.90	25,000.00	(32,311.90)
General Liability Claims		2,500.00	2,500.00		25,000.00	25,000.00
Furnishings, Office Equipment		250.00	250.00	2,856.02	2,500.00	(356.02)
Depreciation Expense	64,700.00	64,700.00		647,000.00	647,000.00	
Bad Debt Expense	17,664.56	19,451.00	1,786.44	179,564.51	182,758.00	3,193.49
Miscellaneous Expense				9.87		(9.87)
Interest-Tax Anticipation Notes Payable		583.33	583.33	10,839.41	5,833.33	(5,006.08)
Interest- Bonds Payable	3,557.49		(3,557.49)	35,574.90		(35,574.90)
Total Administration	345,791.93	297,645.89	(48,146.04)	2,904,784.64	2,912,265.95	7,481.31
Environmental Services						
Reg. Full-Time Employees	28,827.24	26,351.20	(2,476.04)	257,611.28	258,411.81	800.53
Reg. Part-Time Employees	1,056.85		(1,056.85)	10,207.68		(10,207.68)
Overtime	621.19	790.54	169.35	13,707.55	7,752.36	(5,955.19)
TOPS - Balances	867.51		(867.51)	7,744.90		(7,744.90)
TOPS- FICA	66.37		(66.37)	592.49		(592.49)
Social Security - Employer	2,300.57	2,076.34	(224.23)	21,645.91	20,361.56	(1,284.35)
IMRF - Employer Cost	2,059.08	2,236.48	177.40	23,941.24	21,931.93	(2,009.31)
Workers' Compensation Insurance	898.60	811.54	(87.26)	8,842.76	7,958.31	(884.45)
Unemployment Insurance	170.18	477.65	307.47	5,991.12	4,684.08	(1,307.04)
Employee Health/Life Insurance	3,852.88	5,156.93	1,304.05	37,241.32	50,571.19	13,329.87
Equipment < \$2,500		100.00	100.00	99.95	1,000.00	900.05
Operational Supplies	1,106.55	3,300.00	2,193.45	23,113.70	33,000.00	9,886.30
Gas Service	7,351.06	11,500.00	4,148.94	105,493.34	115,000.00	9,506.66
Electric Service	18,360.42	23,883.00	5,522.58	170,583.16	238,830.00	68,246.84
Water Service	2,605.44	3,100.00	494.56	28,208.35	31,000.00	2,791.65
Pest Control Service	153.36	450.00	296.64	3,183.44	4,500.00	1,316.56
Waste Disposal & Recycling	2,946.51	2,835.00	(111.51)	24,913.93	28,350.00	3,436.07
Equipment Rentals	258.00	258.00		2,580.00	2,580.00	
Sewer Service & Tax	2,904.92	1,500.00	(1,404.92)	17,672.33	15,000.00	(2,672.33)
Total Environmental Services	76,406.93	84,826.68	8,419.75	763,374.45	840,931.24	77,556.79

10/31/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

3

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Laundry						
Reg. Full-Time Employees	2,035.81	6,326.21	4,290.40	50,849.53	62,037.70	11,188.17
Reg. Part-Time Employees				9,862.40		(9,862.40)
Overtime	121.69	189.79	68.10	3,467.13	1,861.13	(1,606.00)
TOPS Balances	117.49		(117.49)	(12,329.08)		12,329.08
TOPS - FICA	8.99		(8.99)	(943.18)		943.18
Social Security - Employer	160.23	498.47	338.24	4,872.04	4,888.26	16.22
IMRF - Employer Cost	99.78	536.92	437.14	5,524.94	5,265.27	(259.67)
Workers' Compensation Insurance	71.19	194.83	123.64	1,989.13	1,910.58	(78.55)
Unemployment Insurance	4.32	114.67	110.35	1,577.32	1,124.52	(452.80)
Employee Health/Life Insurance	781.26	1,238.04	456.78	16,410.49	12,140.73	(4,269.71)
Laundry Supplies		833.33	833.33	11,621.37	8,333.33	(3,288.04)
Linen & Bedding	1,546.50	1,666.67	120.17	4,691.56	16,666.67	11,975.11
Laundry & Cleaning Service	379.47	541.67	162.20	4,435.86	5,416.67	980.81
Total Laundry	5,326.73	12,140.60	6,813.87	102,029.51	119,644.91	17,615.40
Maintenance						
Reg. Full-Time Employees	4,940.28	9,843.76	4,903.48	47,469.91	96,532.34	49,062.43
Overtime	409.40	295.31	(114.09)	5,239.60	2,895.97	(2,343.63)
TOPS - Balances	266.45		(266.45)	761.30		(761.30)
TOPS - FICA	20.38		(20.38)	58.24		(58.24)
Social Security - Employer	388.73	775.64	386.91	3,934.45	7,606.27	3,671.82
IMRF - Employer Cost	337.03	835.46	498.43	4,261.59	8,192.89	3,931.30
Workers' Compensation Insurance	154.17	303.16	148.99	1,523.84	2,972.91	1,449.07
Unemployment Insurance		178.43	178.43	753.99	1,749.78	995.79
Employee Health/Life Insurance	1,116.36	1,926.42	810.06	11,163.60	18,891.37	7,727.77
Gasoline & Oil	2,238.92		(2,238.92)	2,266.86		(2,266.86)
Tools				113.97		(113.97)
Ground Supplies				457.69		(457.69)
Maintenance Supplies	1,497.57	833.33	(664.24)	8,014.28	8,333.33	319.05
Equipment < \$2,500	164.00	300.00	136.00	363.96	3,000.00	2,636.04
Operational Supplies				762.01		(762.01)
Professional Services				(1,451.73)		1,451.73
Automobile Maintenance	78.57	475.00	396.43	4,824.57	4,750.00	(74.57)
Equipment Maintenance	710.90	2,083.33	1,372.43	21,613.52	20,833.33	(780.19)
Nursing Home Building Repair/Maintenance	6,789.96	8,333.33	1,543.37	86,077.19	83,333.33	(2,743.86)
Parking Lot/Sidewalk Maintenance		833.33	833.33	12,188.51	8,333.33	(3,847.18)
Total Maintenance	19,112.72	27,016.50	7,903.78	210,389.35	287,424.85	57,035.50
Nursing Services						
Reg. Full-Time Employees	165,783.11	184,628.28	18,845.17	1,727,621.10	1,810,548.26	82,927.16
Reg. Part-Time Employees	1,501.95	18,593.64	17,091.69	13,672.43	182,337.67	168,665.24
Temp. Salaries & Wages	11,907.74		(11,907.74)	134,101.30		(134,101.30)
Overtime	54,934.08	5,538.85	(49,395.23)	482,818.00	54,316.45	(428,501.55)
TOPS - Balances	1,478.35		(1,478.35)	10,523.45		(10,523.45)
No Benefit Full-Time Employees	108,961.48	93,053.32	(15,908.16)	926,714.31	912,522.91	(14,191.40)
No Benefit Part-Time Employees	6,699.74		(6,699.74)	95,817.43		(95,817.43)
TOPS - FICA	113.10		(113.10)	805.05		(805.05)
Social Security - Employer	25,431.22	23,088.78	(2,342.44)	253,417.05	225,418.99	(26,998.06)
IMRF - Employer Cost	20,731.45	24,869.48	4,138.03	267,165.65	243,881.36	(23,284.29)
Workers' Compensation Insurance	8,814.74	9,024.24	209.50	93,273.94	88,495.78	(4,778.16)
Unemployment Insurance	1,818.99	5,311.46	3,492.47	47,213.15	52,086.62	4,873.47
Employee Health/Life Insurance	28,953.29	38,612.16	9,658.87	295,979.36	378,648.32	82,668.96
Stationary And Printing				348.22		(348.22)
Books, Periodicals & Manuals	221.74	50.00	(171.74)	221.74	500.00	278.26

10/31/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

4

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Stocked Drugs	6,793.54	2,800.00	(3,993.54)	22,119.25	28,000.00	5,880.75
Pharmacy Charges-Public Aid	122.52	1,520.00	1,397.48	6,603.06	15,200.00	8,596.94
Oxygen	1,195.87	1,075.00	(120.87)	16,298.92	10,750.00	(5,548.92)
Incontinence Supplies	5,941.94	7,489.60	1,547.66	52,245.15	71,454.40	19,209.25
Pharmacy Charges - Insurance	562.30	7,535.00	6,972.70	14,878.16	75,350.00	60,471.84
Equipment < \$2,500		730.00	730.00	89.86	7,300.00	7,210.14
Operational Supplies	15,764.26	12,170.60	(3,593.66)	119,308.01	116,113.40	(3,194.61)
Pharmacy Charges-Medicare	7,225.08	5,161.50	(2,063.58)	58,762.03	45,547.00	(13,215.03)
Medical/Dental/Mental Health		5,787.50	5,787.50	17,039.61	57,875.00	40,835.39
Professional Services	2,959.00	7,500.00	4,541.00	19,606.07	75,000.00	55,393.93
Laboratory Fees		565.00	565.00	4,869.22	5,650.00	780.78
Equipment Rentals	2,311.80	4,500.00	2,188.20	44,290.30	45,000.00	709.70
Dues & Licenses				200.00		(200.00)
Conferences & Training		235.00	235.00		2,350.00	2,350.00
Contract Nursing Services				(79,740.30)		79,740.30
Medicare Medical Services	6,031.09	6,800.00	768.91	56,715.37	68,000.00	11,284.63
Medical/Health Equipment				4,268.51		(4,268.51)
Total Nursing Services	486,258.38	466,639.41	(19,618.97)	4,707,245.40	4,573,346.16	(133,899.24)
Activities						
Reg. Full-Time Employees	10,892.62	12,662.45	1,769.83	110,735.55	124,173.75	13,438.20
Reg. Part-Time Employees	818.23		(818.23)	12,441.75		(12,441.75)
Overtime	139.12	379.87	240.75	2,216.64	3,725.21	1,508.57
TOPS - Balances	(212.22)		212.22	215.97		(215.97)
TOPS - FICA	(16.24)		16.24	16.52		(16.52)
Social Security - Employer	785.21	997.74	212.53	9,509.16	9,784.27	275.11
IMRF - Employer Cost	580.17	1,074.69	494.52	10,450.60	10,538.88	88.28
Workers' Compensation Insurance	348.05	389.97	41.92	4,048.75	3,824.18	(224.57)
Unemployment Insurance	47.94	229.52	181.58	2,499.02	2,250.82	(248.20)
Employee Health/Life Insurance	2,348.66	2,478.04	129.38	23,497.00	24,300.80	803.80
Operational Supplies	156.21	330.00	173.79	1,288.35	3,300.00	2,011.65
Professional Services		150.00	150.00	(99.45)	1,500.00	1,599.45
Total Activities	15,887.75	18,692.28	2,804.53	176,819.86	183,397.91	6,578.05
Social Services						
Reg. Full-Time Employees	13,904.66	13,244.26	(660.40)	135,829.42	129,879.22	(5,950.20)
Reg. Part-Time Employees				392.06		(392.06)
Overtime	105.67	397.33	291.66	3,272.86	3,896.38	623.52
TOPS - Balances	517.62		(517.62)	3,941.89		(3,941.89)
TOPS - FICA	39.60		(39.60)	301.56		(301.56)
Social Security - Employer	840.76	1,043.58	202.82	9,987.84	10,233.83	245.99
IMRF - Employer Cost	654.85	1,124.07	469.22	11,103.16	11,023.11	(80.05)
Workers' Compensation Insurance	403.66	407.88	4.22	4,190.87	3,999.89	(190.98)
Unemployment Insurance		240.07	240.07	1,422.48	2,354.24	931.76
Employee Health/Life Insurance	3,064.69	2,591.90	(472.79)	30,920.50	25,417.36	(5,503.14)
Professional Services	594.00	130.00	(464.00)	5,907.00	1,300.00	(4,607.00)
Total Social Services	20,125.51	19,179.09	(946.42)	207,269.64	188,104.03	(19,165.61)
Physical Therapy						
Workers' Compensation Insurance				(4.63)		4.63
Operational Supplies				14.97		(14.97)
Professional Services	16,703.59	20,000.00	3,296.41	173,632.33	200,000.00	26,367.67
Total Physical Therapy	16,703.59	20,000.00	3,296.41	173,642.67	200,000.00	26,357.33
Occupational Therapy						
Professional Services	15,428.55	19,000.00	3,571.45	134,870.06	190,000.00	55,129.94

Wednesday, November 28, 2018

12:56 PM

10/31/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Total Occupational Therapy	15,429.55	19,000.00	3,571.45	134,970.06	190,000.00	55,129.94
Speech Therapy						
Professional Services	7,217.91	6,750.00	(467.91)	21,275.56	67,500.00	46,224.44
Total Speech Therapy	7,217.91	6,750.00	(467.91)	21,275.56	67,500.00	46,224.44
Respiratory Therapy						
Professional Services	1,693.75	1,910.00	226.25	20,357.33	19,100.00	(1,257.33)
Total Respiratory Therapy	1,693.75	1,910.00	226.25	20,357.33	19,100.00	(1,257.33)
Total This Department	8,901.66	8,660.00	(241.66)	41,632.89	86,600.00	44,967.11
Food Services						
Reg. Full-Time Employees	47,803.47	46,054.98	(1,748.49)	389,325.87	451,635.95	62,310.08
Reg. Part-Time Employees	7,544.68		(7,544.68)	120,281.77		(120,281.77)
Overtime	2,824.12	1,381.65	(1,442.47)	38,019.47	13,549.08	(24,470.39)
TOPS - Balances	232.67		(232.67)	3,786.48		(3,786.48)
TOPS - FICA	17.80		(17.80)	289.67		(289.67)
Social Security - Employer	4,258.05	3,628.90	(629.15)	41,692.22	35,586.65	(6,105.57)
IMRF - Employer Cost	3,711.33	3,908.78	197.45	46,003.72	38,331.25	(7,672.47)
Workers' Compensation Insurance	1,681.31	1,418.36	(262.95)	16,456.42	13,909.04	(2,547.38)
Unemployment Insurance	849.49	834.81	(14.68)	13,303.82	8,186.54	(5,117.28)
Employee Health/Life Insurance	6,132.84	9,012.96	2,880.12	63,987.38	80,385.16	24,397.78
Food	35,609.74	26,119.98	(9,489.76)	321,484.29	249,197.22	(72,287.07)
Non-Food Supply	4,732.22	145.00	(4,587.22)	39,273.39	1,450.00	(37,823.39)
Nutritional Supplements	3,183.32	2,106.45	(1,076.87)	27,320.84	20,096.55	(7,224.29)
Equipment < \$2,500		85.00	85.00		850.00	850.00
Operational Supplies	3,800.26	458.10	(3,332.16)	7,237.29	4,465.90	(2,771.39)
Professional Services	51.50		(51.50)	16,581.87		(16,581.87)
Equipment Rentals	404.95	405.00	0.05	4,099.50	4,050.00	(49.50)
Dues & Licenses		16.67	16.67	115.00	166.67	51.67
Conferences & Training		35.00	35.00		350.00	350.00
Food Service				(6,798.24)		6,798.24
Furnishings, Office Equipment		250.00	250.00		2,500.00	2,500.00
Total Food Services	122,837.75	95,971.64	(26,866.11)	1,142,460.76	932,710.01	(209,750.75)
Barber & Beauty						
Reg. Full-Time Employees	3,563.44	2,379.63	(1,183.81)	25,182.65	23,335.73	(1,846.92)
TOPS - Balances	(2,114.34)		2,114.34	(2,063.45)		2,063.45
TOPS - FICA	(161.75)		161.75	(157.85)		157.85
Social Security - Employer	121.96	182.04	60.08	1,548.54	1,785.18	236.64
IMRF - Employer Cost	94.35	196.08	101.73	1,697.83	1,922.86	225.03
Workers' Compensation Insurance	58.35	71.15	12.80	767.02	697.74	(69.28)
Unemployment Insurance		41.88	41.88	372.78	410.68	37.90
Employee Health/Life Insurance	787.26	452.13	(335.13)	7,872.60	4,433.79	(3,438.81)
Operational Supplies		83.33	83.33	345.14	833.33	488.19
Total Barber & Beauty	2,349.27	3,406.24	1,056.97	35,565.26	33,419.31	(2,145.95)
Adult Day Care						
Reg. Full-Time Employees	9,691.04	10,201.52	510.48	112,417.90	100,040.67	(12,377.23)
Overtime	86.32	306.05	219.73	1,457.52	3,001.22	1,543.70
TOPS - Balances	115.23		(115.23)	709.57		(709.57)
TOPS - FICA	8.81		(8.81)	54.20		(54.20)
Social Security - Employer	733.93	803.83	69.90	8,690.62	7,882.71	(807.91)
IMRF - Employer Cost	605.75	865.82	260.07	9,557.12	8,490.65	(1,066.47)
Workers' Compensation Insurance	302.43	314.18	11.75	3,681.29	3,080.96	(600.33)
Unemployment Insurance		184.92	184.92	1,872.21	1,813.30	(58.93)

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10/31/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Employee Health/Life Insurance	1,567.72	1,996.44	428.72	21,928.58	19,577.96	(2,350.62)
Gasoline & Oil	1,100.00	833.33	(266.67)	10,441.79	8,333.33	(2,108.46)
Operational Supplies	142.89	125.00	(17.89)	1,312.90	1,250.00	(62.90)
Field Trips/Activities				117.52		(117.52)
Conferences & Training		270.83	270.83	40.00	2,708.33	2,668.33
Total Adult Day Care	14,354.12	15,901.92	1,547.80	172,260.22	156,179.21	(16,101.01)
Alzheimers and Related Disord						
Reg. Full-Time Employees	1,657.72	28,727.40	27,069.68	44,813.27	281,713.88	236,900.61
Overtime		861.82	861.82	393.85	8,451.41	8,057.56
TOPS - Balances	(22.36)		22.36	(853.76)		853.76
No Benefit Full-Time Employees				11,456.88		(11,456.88)
No Benefit Part-Time Employees				16,247.84		(16,247.84)
TOPS - FICA	(1.71)		1.71	(65.31)		65.31
Social Security - Employer	124.48	2,263.58	2,139.10	5,651.45	22,197.65	16,546.20
IMRF - Employer Cost	125.95	2,438.15	2,312.20	6,034.62	23,909.62	17,875.00
Workers' Compensation Insurance	51.69	884.72	833.03	2,408.99	8,675.94	6,266.95
Unemployment Insurance		520.72	520.72	1,877.74	5,106.46	3,228.72
Employee Health/Life Insurance	781.26	5,621.95	4,840.69	11,398.50	55,131.40	43,732.90
Operational Supplies				73.38		(73.38)
Professional Services	107.50	100.00	(7.50)	1,533.00	1,000.00	(533.00)
Conferences & Training		125.00	125.00		1,250.00	1,250.00
Total Alzheimers and Related Disorders	2,824.53	41,543.34	38,718.81	100,970.45	407,436.36	306,465.91
Total Expenses	1,152,309.42	1,130,523.59	(21,785.83)	10,873,335.16	11,091,459.94	218,124.78
Net Operating Income	(231,636.89)	(157,982.64)	(73,654.25)	(1,751,058.74)	(1,953,557.51)	202,498.77
NonOperating Income						
Local Taxes						
Current-Nursing Home Operating	105,565.00	105,565.00		1,055,650.00	1,055,650.00	
Total Local Taxes	105,565.00	105,565.00		1,055,650.00	1,055,650.00	
Miscellaneous NI Revenue						
Restricted Donations	93.46		93.46	506.96		506.96
Vending Machine Revenue		290.00	(290.00)	1,003.28	2,900.00	(1,896.72)
Total Miscellaneous NI Revenue	93.46	290.00	(196.54)	1,510.24	2,900.00	(1,389.76)
Total NonOperating Income	105,658.46	105,855.00	(196.54)	1,057,160.24	1,058,550.00	(1,389.76)
Net Income (Loss)	(125,978.43)	(52,127.64)	(73,850.79)	(693,898.50)	(895,007.51)	201,109.01

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Judith O'Connor
ADDRESS: 1151 county rd. 1800 east Urbana IL 61802
oconnor.judi@gmail.com PHONE: 217-898-7973

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Mental Health Board

BEGINNING DATE OF TERM: 1/1/2019 ENDING DATE: 12/31/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served a 4 year term on the board. I am hopeful we as a board will be able to continue to implement the programs and needs of the residents of Champaign County.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Attending meetings and study sessions.
Much homework to address. Get involved with the community and program directors
Being a confidential board member

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

We have a very open board. All the above are given to us monthly by staff reports, expenses, and a clear expense report.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Judith A. O'Connor
Signature

10/03/18
Date

MHB

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Patti Petrie

ADDRESS: 503 S. Chicago Champaign IL 61821
Street City State Zip Code

EMAIL: _____ PHONE: 217.369.5656

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mental Health Board

BEGINNING DATE OF TERM: 1/1/19 ENDING DATE: 31/12/22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

During my 8 years as a County Board member, 2 years of which I was chair, I made appointments to this board. This gave me a broad exposure of knowledge, and understanding of the statutory directives for the board. In addition, I have attended many of these board meetings, in particular during the decision time of distributing 4.3M to fund various proposals.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The first responsibility is due diligence related to the fiduciary decisions of distributing 4.3M to fund projects. Not many IL counties have a separate MHB, so there is a huge responsibility to help provide necessary mental health services to those counties with no MHB. My programming falls under a county health department.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have extensive knowledge of operations, property holdings, staff, taxes, and fees. I understand the budget because the CB sees the budget along with the many meetings of this board that I have attended. As with any board, there is a learning curve as a new member.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Pattie Petric

Signature

14 Nov 18

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Anne Robin
ADDRESS: 1110 St Pine Champaign IL 61820
Street City State Zip Code
EMAIL: AROBIN@ILLINOIS.EDU PHONE: 217-493-3779

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mental Health Board
BEGINNING DATE OF TERM: Jan 2019 ENDING DATE: Dec 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/
reappointment?

I have served on the MHB for the last 4 years, I have learned about services and needs in Champaign County

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The CC MHB is responsible for reviewing mental health and substance abuse services provided by many agencies and organizations. We approve funds from County taxes to be used by these agencies/organizations.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The CC MHB oversees use of tax money to provide services, there is full time staff working on this.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I am a physician working in Champaign County for 38 years. I have an adult Developmentally Disabled son who has received services

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jane Sprandel

ADDRESS: PO Box 144 505 West Clark Thomasboro IL 61878
Street City State Zip Code

EMAIL: jsprandel@illiniradio.com PHONE: (217)778-6796

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mental Health Board Committee

BEGINNING DATE OF TERM: 1/1/2019 ENDING DATE: 12/31/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I am currently a citizen of our county and I see the large number of individuals in our county and country who are suffering from mental illness and other complications and experience a lack of social services and understanding of the epidemic. Currently I serve as president of the board of education at Thomasboro Grade School where I see numerous cases of this epidemic in our building with their families. Then finally my son is diagnosed as being bi-polar among several other emotional health diagnosis. I have a strong passion in being apart of change and thought this fit perfectly in my wheelhouse.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

My hope is that I can be known as a voice in our community of someone who wants to not just be someone who talks but someone who wants to help bring about change, education, and acceptance. My current occupation is in marketing so I have not fear of talking and trying to help make a change for a group of individuals who do matter in this county. We just have to give them the resources, support and knowledge how to bring about change in not only themselves but those aroundthem.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

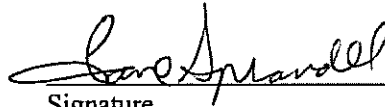
I have no current association to anyone on the board to my knowledge. I personally do not have any personal or professional business with the county and or folks working for the county.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

11/12/2018

Date

RESOLUTION NO. 2018-423

RESOLUTION APPOINTING JUDITH O'CONNOR TO THE
CHAMPAIGN COUNTY MENTAL HEALTH BOARD

WHEREAS, The County Executive, Darlene Kloeppe, has submitted to the County Board her appointment of Judith O'Connor to the Champaign County Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/0.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Judith O'Connor to the Champaign County Mental Health Board for a term commencing January 1, 2019 and ending December 31, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Judith O'Connor 1151 CR 1800E Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2018-424

RESOLUTION APPOINTING JANE SPRANDEL TO THE
CHAMPAIGN COUNTY MENTAL HEALTH BOARD

WHEREAS, The County Executive, Darlene Kloeppel, has submitted to the County Board her appointment of Jane Sprandel to the Champaign County Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/0.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jane Sprandel to the Champaign County Mental Health Board for a term commencing January 1, 2019 and ending December 31, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jane Sprandel PO Box 144, 505 W. Clark, Thomasboro IL 61878.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Margaret A. Chaplan

ADDRESS: 707 Southwest Dr. Champaign IL 61820
Street City State Zip Code

EMAIL: chaplan@illinois.edu PHONE: 217-359-8459

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Champaign-Urbana Mass Transit Dist.

BEGINNING DATE OF TERM: 1/1/2019 ENDING DATE: 12/31/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served on the MTD board for six years. My fellow trustees have elected me as Vice-Chair for the past two years.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

A board member participates in setting policy, in approving the expenditure of funds, and in making decisions for the operation of the agency. As a board member I attend and participate in board meetings. I keep myself informed on mass transit issues locally and in general, and I am open to communications from citizens who live in the District.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My service on the board has made me familiar with the work of the MTD. Among the issues that have arisen during my term are the search for a new Managing Director, approval of the budget and of grant requests for equipment and capital projects, purchase of property, planning for the expansion of the terminal, and annexations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Margaret A. Chaplin
Signature

18 October 2018
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Bradley S Diel

ADDRESS: 3303 Springview Lane Champaign IL 61822-6179

Street City State Zip Code

EMAIL: bsdiesel@gmail.com **PHONE:** 217-841-2822

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Champaign Urbana Mass Transit District

BEGINNING DATE OF TERM: 01/01/2019 **ENDING DATE:** 12/31/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Beginning in 2011, I have completed a vacated term and was re-appointed to a full term on the C-U MTD Board. I feel the experience from my previous terms and current Board Chair responsibilities has provided me with the institutional knowledge to continue as an engaged and effective Board member for an additional term.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The C-U MTD Board acts as a policy board. As a current board member, I participated in the hiring of our current Managing Director. The Managing Director is tasked with managing the overall organization, while the Board approves MTD policies and supervises the Managing Director. I have been carrying out these responsibilities since 2011.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Having served on the Board since 2011, I have an excellent grasp of the overall operational and fiscal policies of the C-U MTD. I have specific knowledge of the various income streams utilized by the district along with the policies used to justify expenditures. I previously served as the Facilities Committee Chair and personally know all of the senior staff members. I understand the fundamentals of the PTEL legislation and the tax levy process.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

11/11/2019

Date

CUMTD
CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Pattsi Petrie

ADDRESS: 503 S. Chicago Champaign IL 61821
Street City State Zip Code

EMAIL _____ PHONE: 217.369.5656

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: CUMTD

BEGINNING DATE OF TERM: 1/1/19 ENDING DATE: 12/31/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

The Champaign County Bd CUMTD - I have just stepped down from 8 years as a member of the CB, 7 years of which I was chair. Probably more important I am an urban planner, who understand transportation planning. There are no planners on the board, so appointing someone with those skills might be advantageous.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The main role is to take the fiduciary responsibility as the primary role, followed by working toward CUMTD providing the best transportation for the population centers along with developing means and ways to provide transportation options for those residents outside the dense population centers. And to accomplish all of this by using taxpayer monies efficiently and effectively.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am extremely acquainted with the operations, property holdings, management staff, taxes and fees. This does not indicate that there is much more to learn as is the case with any board member. Further, there are many meetings and approaches to many types of planning occurring in various parts of the community that might be worth exploring for our services.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Patti Petrie

Signature

14 Nov 18

Date

RESOLUTION NO. 2018-425

RESOLUTION APPOINTING BRADLEY DIEL TO THE
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD

WHEREAS, The County Executive, Darlene Kloeppe, has submitted to the County Board her appointment of Bradley Diel to the Champaign-Urbana Mass Transit District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3610/3.1;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Bradley Diel to the Champaign-Urbana Mass Transit District Board for a term commencing January 1, 2019 and ending December 31, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Bradley Diel, 3303 Springview Lane, Champaign IL 61822-6179.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2018-426

RESOLUTION APPOINTING MARGARET CHAPLAN TO THE
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD

WHEREAS, The County Executive, Darlene Kloeppel, has submitted to the County Board her appointment of Margaret Chaplan to the Champaign-Urbana Mass Transit District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3610/3.1;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Margaret Chaplan to the Champaign-Urbana Mass Transit District Board for a term commencing January 1, 2019 and ending December 31, 2023; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Margaret Chaplan, 707 Southwest Dr., Champaign IL 61820.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2018-427

RESOLUTION DESIGNATING THE 2019
CHAMPAIGN COUNTY BOARD CALENDAR OF MEETINGS

WHEREAS, The Champaign County Board annually designates its schedule of meetings; and

WHEREAS, The Champaign County Board designates the Champaign County Board Calendar of Meetings for January 1, 2019 through December 31, 2019 as listed as Attachment A to this resolution;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the January 1, 2019 through December 31, 2019 Champaign County Board Calendar of Meetings is adopted as indicated on the attachment to this resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December A.D. 2018.

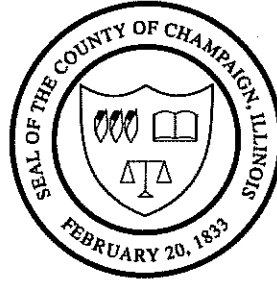
Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Giraldo Rosales
Chair

grosales@co.champaign.il.us

Lorraine Cowart
Vice-Chair



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

**Office of
County Board
Champaign County, Illinois**

**CHAMPAIGN COUNTY BOARD
2019 Calendar of Meetings**

ALL MEETINGS HELD IN THE LYLE SHIELDS MEETING ROOM,
Brookens Administrative Center, 1776 East Washington, Urbana, Illinois
Unless Otherwise Noted

County Facilities Committee	Tuesday, January 8, 2019 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, January 10, 2019 @ 6:30 p.m.
Highway & Transportation Committee –	*Friday, January 4, 2019 @ 9:00 a.m.
County Highway Building, 1605 E. Main, Urbana	
<i>*Dept. Head conflict w/regular schedule</i>	
Committee of the Whole	Tuesday, January 15, 2019 @ 6:30 p.m.
(Justice & Social Services; Finance; Policy, Personnel, & Appts)	
COUNTY BOARD	Thursday, January 24, 2019 @ 6:30 p.m.
County Board Study Session (Only If Required)	Tuesday, January 29, 2019 @ 6:00 p.m.
County Facilities Committee	Tuesday, February 5, 2019 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, February 7, 2019 @ 6:30 p.m.
Highway & Transportation Committee –	Friday, February 8, 2019 @ 9:00 a.m.
County Highway Building, 1605 E. Main, Urbana	
Committee of the Whole	Tuesday, February 12, 2019 @ 6:30 p.m.
(Justice & Social Services; Finance; Policy, Personnel, & Appts)	
COUNTY BOARD	Thursday, February 21, 2019 @ 6:30 p.m.
County Board Study Session (Only If Required)	Tuesday, February 26, 2019 @ 6:00 p.m.
County Facilities Committee	Tuesday, March 5, 2019 @ 6:30 p.m.
Environment & Land Use Committee	Thursday, March 7, 2019 @ 6:30 p.m.
Highway & Transportation Committee –	Friday, March 8, 2019 @ 9:00 a.m.
County Highway Building, 1605 E. Main, Urbana	
Committee of the Whole	Tuesday, March 12, 2019 @ 6:30 p.m.
(Justice & Social Services; Finance; Policy, Personnel, & Appts)	
COUNTY BOARD	Thursday, March 21, 2019 @ 6:30 p.m.
County Board Study Session (Only If Required)	Tuesday, March 26, 2019 @ 6:00 p.m.
County Facilities Committee	*Wednesday, April 3, 2019 @ 6:30 p.m.
<i>*Changed due to Consolidated Election</i>	
Environment & Land Use Committee	Thursday, April 4, 2019 @ 6:30 p.m.
Highway & Transportation Committee –	Friday, April 5, 2019 @ 9:00 a.m.
County Highway Building, 1605 E. Main, Urbana	
Committee of the Whole	Tuesday, April 9, 2019 @ 6:30 p.m.
(Justice & Social Services; Finance; Policy, Personnel, & Appts)	
COUNTY BOARD	Thursday, April 18, 2019 @ 6:30 p.m.
County Board Study Session (Only If Required)	Tuesday, April 23, 2019 @ 6:00 p.m.

County Facilities Committee
 Environment & Land Use Committee
 Highway & Transportation Committee –
 County Highway Building, 1605 E. Main, Urbana
 Committee of the Whole
 (Justice & Social Services; Finance; Policy, Personnel, & Appts)
 COUNTY BOARD
County Board Study Session (Only If Required)

Tuesday, May 7, 2019 @ 6:30 p.m.
 Thursday, May 9, 2019 @ 6:30 p.m.
 Friday, May 10, 2019 @ 9:00 a.m.
 Tuesday, May 14, 2019 @ 6:30 p.m.
 Thursday, May 23, 2019 @ 6:30 p.m.
Tuesday, May 28, 2019 @ 6:00 p.m.

County Facilities Committee
 Environment & Land Use Committee
 Highway & Transportation Committee –
 County Highway Building, 1605 E. Main, Urbana
 Committee of the Whole
 (Justice & Social Services; Finance; Policy, Personnel, & Appts)
 COUNTY BOARD
County Board Study Session (Only If Required)

Tuesday, June 4, 2019 @ 6:30 p.m.
 Thursday, June 6, 2019 @ 6:30 p.m.
 Friday, June 7, 2019 @ 9:00 a.m.
 Tuesday, June 11, 2019 @ 6:30 p.m.
 Thursday, June 20, 2019 @ 6:30 p.m.
Tuesday, June 25, 2019 @ 6:00 p.m.

County Facilities Committee
 Environment & Land Use Committee
 Highway & Transportation Committee –
 County Highway Building, 1605 E. Main, Urbana
 Committee of the Whole
 (Justice & Social Services; Finance; Policy, Personnel, & Appts)
 COUNTY BOARD
County Board Study Session (Only If Required)

No Committee Meeting for July 2019
 No Committee Meeting for July 2019
 No Committee Meeting for July 2019
 No Committee Meeting for July 2019
 Thursday, July 18, 2019 @ 6:30 p.m.
Tuesday, July 23, 2019 @ 6:00 p.m.

County Facilities Committee
 Environment & Land Use Committee
 Highway & Transportation Committee –
 County Highway Building, 1605 E. Main, Urbana
 Committee of the Whole
 (Justice & Social Services; Finance; Policy, Personnel, & Appts)
 COUNTY BOARD
 Legislative Budget Hearings – FY2020

Tuesday, August 6, 2019 @ 6:30 p.m.
 Thursday, August 8, 2019 @ 6:30 p.m.
 Friday, August 9, 2019 @ 9:00 a.m.
 Tuesday, August 13, 2019 @ 6:30 p.m.
 Thursday, August 22, 2019 @ 6:30 p.m.
 Monday, August 26, 2019 @ 6:00 p.m.
 & Tuesday, August 27, 2019 @ 6:00 p.m.

County Facilities Committee
 Environment & Land Use Committee
 Highway & Transportation Committee –
 County Highway Building, 1605 E. Main, Urbana
 Committee of the Whole
 (Justice & Social Services; Finance; Policy, Personnel, & Appts)
 COUNTY BOARD
County Board Study Session (Only If Required)
 Special Finance Committee of the Whole –
 FY2020 Budget

Tuesday, September 3, 2019 @ 6:30 p.m.
 Thursday, September 5, 2019 @ 6:30 p.m.
 Friday, September 6, 2019 @ 9:00 a.m.
 Tuesday, September 10, 2019 @ 6:30 p.m.
 Thursday, September 19, 2019 @ 6:30 p.m.
Tuesday, September 24, 2019 @ 6:00 p.m.
 Thursday, September 26, 2019 @ 6:30 p.m.

County Facilities Committee
**Changed due to Yom Kippur*
 Environment & Land Use Committee

*Monday, October 7, 2019 @ 6:30 p.m.
 Thursday, October 10, 2019 @ 6:30 p.m.

Highway & Transportation Committee –
County Highway Building, 1605 E. Main, Urbana
Committee of the Whole
(Justice & Social Services; Finance; Policy, Personnel, & Appts)
COUNTY BOARD
County Board Study Session (Only If Required)

Friday, October 11, 2019 @ 9:00 a.m.

Tuesday, October 15, 2019 @ 6:30 p.m.

Thursday, October 24, 2019 @ 6:30 p.m.

Tuesday, October 29, 2019 @ 6:00 p.m.

County Facilities Committee
Environment & Land Use Committee
Highway & Transportation Committee –
County Highway Building, 1605 E. Main, Urbana
Committee of the Whole
(Justice & Social Services; Finance; Policy, Personnel, & Appts)
COUNTY BOARD
County Board Study Session (Only If Required)

Tuesday, November 5, 2019 @ 6:30 p.m.

Thursday, November 7, 2019 @ 6:30 p.m.

Friday, November 8, 2019 @ 6:30 p.m.

Tuesday, November 12, 2019 @ 6:30 p.m.

Thursday, November 21, 2019 @ 6:30 p.m.

Tuesday, November 26, 2019 @ 6:00 p.m.

County Facilities Committee
Environment & Land Use Committee
Highway & Transportation Committee –
County Highway Building, 1605 E. Main, Urbana
Committee of the Whole
(Justice & Social Services; Finance; Policy, Personnel, & Appts)
COUNTY BOARD

Tuesday, December 3, 2019 @ 6:30 p.m.

Thursday, December 5, 2019 @ 6:30 p.m.

Friday, December 6, 2019 @ 9:00 a.m.

Tuesday, December 10, 2019 @ 6:30 p.m.

Thursday, December 19, 2019 @ 6:30 p.m.

RESOLUTION NO. 2018-414

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached a 5, 10, 15, 20, 25, 30, 35 and 40 year milestones in FY2018;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D., 2018.

Name	Years of Service
Andrew Griffeth	5
Annie Bradley	5
Anthony Allegretti	5
Ashlee McLaughlin	5
Barbara Ramsay	5
Barbara Edwards	5
Barbara Mann	5
Bethany Carroll	5
Brian Kelly	5
Chad Carlson	5
Christopher Smith	5
Christopher Wilson	5
Cody Fordyce	5
Corey Pankow	5
Dana Brenner	5
Daniel Busey	5
Dollie Lewis	5

Name	Years of Service
Elizabeth Sinclair	5
Gregory Vasen	5
Jennifer Terven	5
Jill Boylan	5
Justin Willmore	5
Kathy Berger	5
Kelby Foster	5
Kimberley Easton-Morris	5
Lashaunda Cunningham	5
Michelle Williams	5
Ramona Rollins	5
Sarah Perry	5
Stanley Kaiser	5
Wendy Fink	5
William James	5
Alvin Johnson	10
Bryan Allison	10
Charles Hinnens	10
Christopher Berry	10
Christopher Darr	10
Guadalupe Fuentes	10
Jaime Christians	10
Kimberly Bowdry	10
Louis Seaton	10
Michael Thomas	10
Nicole Bolt	10
Peggy Nelson	10
Richard Ferriman	10
Robert Derouchie	10
Stephanie Hunt	10
Stephanie McIntosh	10
Tanya Wall	10
Todd Smith	10
Tonya Ervin	10
Toriana Rhone	10
Angela Lusk	15
Barbara McClain	15
Jacqueline Buckingham	15
Jeffrey Nugent	15
Karee Voges	15
Lindsey Clark	15

Name	Years of Service
Mark Bragg	15
Rita Carr	15
Whitman Davis	15
Bradley Morris	20
Jennifer Jarvis	20
John Cooper	20
Matthew McCallister	20
Nina Liffick	20
Rebecca Woodard	20
Thomas Foster	20
Timothy Pavlik	20
Tracy Wingler	20
Alicia Maxey	25
Anissa Lewis	25
Cale Robertson	25
Lori Busboom	25
Lori Mercier	25
Robert Waggle	25
Janelle Albrecht	30
John Naese	30
Robert Wyre	35
Thomas Reed	35
Evelyn Boatz	40
Mark Edwards	40
John Dimit	45

Lorraine Cowart, Vice Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 2018-415

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who are retiring in FY2018;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of December, A.D., 2018.

Name	Years of Service
Kathleen Brady	12
David Grabow	17
Craig Morrison	19
David Coffey	19
Tracy Wingler	20
Susan Chapin	24
Pennie Allen	26
John Carleton	26
Michael Carey	28
Allen Jones	29
Lavonne Alcorn	31
Evelyn Boatz	40
Joseph Gordon	41

Lorraine Cowart, Vice Chair
Champaign County Board
Champaign, Illinois

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Katie M. Blakeman
Clerk of the Circuit Court



Champaign County Courthouse
101 East Main Street
Urbana, Illinois 61801
Phone (217) 384-3725
Fax (217) 384-3879

CHAMPAIGN COUNTY
OFFICE OF THE CIRCUIT CLERK

MEMORANDUM

TO: Chair-Policy, Personnel & Appointments & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Katie Blakeman, Circuit Clerk of Champaign County

DATE: December 10, 2018

RE: REQUEST FOR EVALUATION OF FINANCE DEPARTMENT

I am writing to request your approval to submit to the Job Content Evaluation Committee the positions of Financial Manager and Account Clerk. The non-bargaining position of Financial Manager has been vacant for several months, and the two bargaining unit Account Clerk positions have been covering the duties, along with the Chief Deputy for the duration of this absence. Subsequently, I would like to evaluate the positions in our Finance department to determine the necessary number of FTEs, job duties, and required education and experience for each position. While I would like to submit the positions to the Job Content Evaluation committee, I would also like to seek advice and input from the Administrative Office of Illinois Courts, and the County's outside auditor.

Therefore, pursuant to the County's Personnel Policy Section 9-4.5(a), I request your approval to submit the Financial Manager and Account Clerk positions to the Job Content Evaluation Committee for review and evaluation.

Thank you for your consideration of this request.

Sincerely,

Katie M. Blakeman
Clerk of the Circuit Court
Sixth Judicial Circuit
Champaign County

RESOLUTION NO. 2018-428

RESOLUTION AWARDING OF CONTRACTS
FOR THE FURNISH & DELIVERY OF
AGGREGATE MATERIALS FOR 2019
MAINTENANCE OF
VARIOUS ROAD DISTRICTS
IN CHAMPAIGN COUNTY

WHEREAS, on the attached sheets and as part of this resolution is the listing of low bids which were received at a Public Letting held on November 29, 2018 in Urbana, Illinois, for the Furnish and Delivery of materials to stockpiles for the 2019 Maintenance of Various Road Districts in Champaign County; and

WHEREAS, the County Engineer of Champaign County recommends to the County Board that the bids be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County that it approves the bids on the attached "2019 Aggregate Materials Tabulation".

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of December A. D., 2018.

Lorraine Cowart, Vice Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Aaron Ammons, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

2018 AGGREGATE MATERIALS TABULATION

November 30,2017

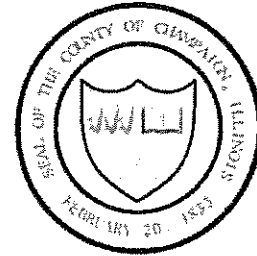
<u>ROAD DISTICT</u>	<u>MATERIAL</u>	<u>VOLUME</u>	<u>Terms</u>	<u>BIDDER</u>	<u>PRICE</u>	<u>AMOUNT</u>
Brown	CA-15 Crushed Stone	1,500 T.	F&D	Tuscola Stone	20.60	\$ 30,900.00
Champaign	CA-15 Crushed Stone	2,500 T.	F&D	Tuscola Stone	18.90	\$ 47,250.00
Colfax	CA-15 Crushed Stone	1,150 T.	F&D	Tuscola Stone	19.13	\$ 21,999.50
Condit	CA-15 Crushed Stone	1,000 T.	F&D	Tuscola Stone	20.70	\$ 20,700.00
Crittenden	CA-14 Crushed Stone	1,000 T.	F&D	Summer Trucking	18.49	\$ 18,490.00
Harwood	CA-14 Crushed Stone	400 T.	F&D	Summer Trucking	21.84	\$ 8,736.00
	CA-15 Crushed Stone	500 T.	F&D	Summer Trucking	21.84	\$ 10,920.00
Hensley	CA-15 Crushed Stone	600 T.	F&D	Summer Trucking	19.89	\$ 11,934.00
Pesotum	CA-14 Crushed Stone	1,500 T.	F&D	Tuscola Stone	17.52	\$ 26,280.00
Raymond	CA-14 Crushed Stone	1,000 T.	F&D	Summer Trucking	18.54	\$ 18,540.00
Sadorus	CA-6/10	200 T.	F&D	Summer Trucking	15.08	\$ 3,016.00
	CA-16 Crushed Stone	800 T.	F&D	Summer Trucking	17.58	\$ 14,064.00
St. Joseph	CA-15 Crushed Stone	1,500 T.	F&D	Tuscola Stone	19.75	\$ 29,625.00
Urbana	CA-15 Crushed Stone	1,000 T.	F&D	Summers Trucking	19.74	\$ 19,740.00
Total amount of tons:		14,650		Total amount of hauling contracts:		\$ 282,194.50

CHAMPAIGN COUNTY PHYSICAL PLANT

1776 EAST WASHINGTON STREET, URBANA, ILLINOIS 61802-4581

FACILITIES & GROUNDS MANAGEMENT SERVICES

DANA BRENNER, FACILITIES DIRECTOR



MEMORANDUM

To: Giraldo Rosales, Chair, and Members of the County Board
CC: Darlene Kloepfel, County Executive
From: Dana Brenner, County Facilities Director *Dana Brenner*
Date: 12/12/2018
Re: ITB#2019-001 Champaign County Art Bartell Road Sidewalk Project

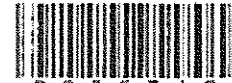
ITB#2019-001 Champaign County Art Bartell Sidewalk Project is a result of an agreement with the City of Urbana (attached) as a condition for processing and approving the Plot Revision Plan separating the Nursing Home property (approximately 6-acres) from the County's 60-acre property on our east campus. The County has been given two years to complete this project and our countdown clock started on July 25, 2018, when the agreement was signed.

The sidewalk project encompasses grading/earth movement to establish a base, for the five foot wide by six inches deep, new sidewalk to be installed along Art Bartell. This sidewalk will help connect County property from the intersection of Lierman Avenue and Art Bartell to the intersection of East Main Street and Art Bartell. Two bonus attributes of this project are new sidewalk connections to existing sidewalks at the Brookens Center and the Nursing Home, which greatly improve the public's access to each facility.

In order to keep our schedule on target, per our approved sidewalk project schedule (attached), approved by the Facility Committee in October 2018, County Executive Darlene Kloepfel has approved the bid document and engineering drawings (attached). ITB#2019-001 will be posted and advertised beginning on Thursday, December 20, 2018, including posted on the County's website. Bids will be opened on Friday, January 25, 2019. At the February 5, 2019 Facility Committee meeting, bids will be presented for award approval. The approved award will then be presented for final approval at the full County Board meeting on Thursday, February 21, 2019.

This project has been budgeted in the approved "Champaign County Facilities 10-Year Capital Plan. We anticipate starting this project in April or May of 2019, weather permitting, with substantial completion by June 28, 2019.

31



8 2 5 6 7 4 6
Tx:4101878

2018R13000
REC ON: 07/27/2018 03:10:52 PM
CHAMPAIGN COUNTY
MARK SHELDEN
REC FEE: 51.00
RHSPS Fee:
REV FEE:
PAGES 3
PLAT ACT: 0 PLAT PAGE:

**SIDEWALK CONSTRUCTION DEFERRAL COVENANT
FOR LANDS EAST AND NORTH OF LOT 1 IN CHAMPAIGN COUNTY NURSING HOME
MINOR SUBDIVISION**

That the County of Champaign, (the "County") being the owner of the land described in Section I of this declaration and being desirous of subjecting said property to the restrictions, covenants, reservations and charges hereinafter set forth, each of which shall inure to benefit of and pass with said property, and shall apply to and bind the undersigned, and their successors and assigns, hereby declare that the property described in Section I hereof is held and shall be transferred, sold and conveyed subject to the conditions, restrictions, covenants, reservations and charges hereinafter set forth.

SECTION I

The real property which is and shall be held and which shall be transferred and sold and conveyed subject to the conditions, restrictions, covenants, reservations, and charges with respect to the various portions thereof set forth in the several sections and subdivisions of this declaration is more particularly described as follows (and herein referred to as "The Subject Land"):

All land owned by Champaign County lying adjacent to the western and northern boundaries of Lot 1 in Champaign County Nursing Home Subdivision, in the City of Urbana, Champaign County, Illinois

PIN# Part of 91-21-16-200-005 (but excluding Lot 1 in Champaign County Nursing Home Subdivision)

SECTION II

As a condition of approval of the Champaign County Nursing Home Minor Subdivision, and the granting of certain waivers in connection therewith, the City of Urbana has agreed to defer the requirement of sidewalk installation along the west side of the north-south portion of Art Bartell Road and the north side of the east-west portion thereof. In consideration thereof, the Subject Land is hereby subjected to the following covenant: In the event of further subdivision of the Subject Land, the County or subsequent owner(s) of the property affected will construct the sidewalk along the west and north side of the adjacent portions of Art Bartell Road, at the County's or subsequent owner's expense, within six (6) months of passage of a City Council resolution to do so; or the City will construct and charge the then owners and/or the County as applicable. Construction standards and dimensions must comply with the Urbana Subdivision and Land Development Code and Manual of Practice, as amended from time to time. The sidewalk width required as of June 1, 2018, is five feet.

If the County or subsequent owner does not install or pay for the installation of sidewalks, then the City of Urbana has the authority to request the owners of such adjacent property to install sidewalks on the subject property within six (6) months of passage by the City Council of Urbana of a resolution to so do. The City has the authority to construct the sidewalks and charge the then owners for the construction if the then owners do not install the sidewalks as requested. It is agreed by the County that this obligation shall be a covenant running with the land.

SECTION III

The City of Urbana shall be a third-party beneficiary of the improvements of this covenant and shall have the right to enforce the covenants itself against any individual property owner coming into ownership of the described lands. If the County or property owner does not install or pay for the installation of sidewalks, then the City of Urbana has the authority to request the property owner to install sidewalks on the subject property within six (6) months of passage by the City Council of Urbana of a resolution to so do. The City has the authority to construct the sidewalks and charge the then owners for the construction if the then owners do not install the sidewalks as requested.

SECTION IV

It is agreed by the County that this obligation shall be a covenant running with the land.

SECTION V

Enforcement shall be by proceedings at law or in equity against any person or persons violating or attempting to violate any covenant, either to restrain violation or to recover damages.

SECTION VI

Invalidation of any one of these covenants by judgment or court order shall in no way affect any of the other provisions which shall remain in full force and effect.

IN WITNESS WHEREOF, the County of Champaign has executed this Declaration this 25th
day of July, 2018.

THE COUNTY OF CHAMPAIGN

By: 
C. Pius Weibel, Chair
Champaign County Board

STATE OF ILLINOIS)
)
COUNTY OF CHAMPAIGN) SS

I, a Notary Public of the State of Illinois, hereby affirm that C. Pius Weibel, who is personally known to me, appeared before me this 25 day of June, 2018, and signed the foregoing instrument, or affirmed that he had signed the foregoing instrument, as his free and voluntary act on behalf of the County of Champaign, duly approved, for the uses and purposes therein set forth.

Debbie L. Heiser

Notary Public

④ **Prepared by and Return to:**
The County of Champaign State's Attorney
1776 E. Washington
Urbana IL 61801

City of Urbana
Marina Ricci
400 S. Vine St
Urbana, IL 61802



**Champaign County
Capital Asset Project**

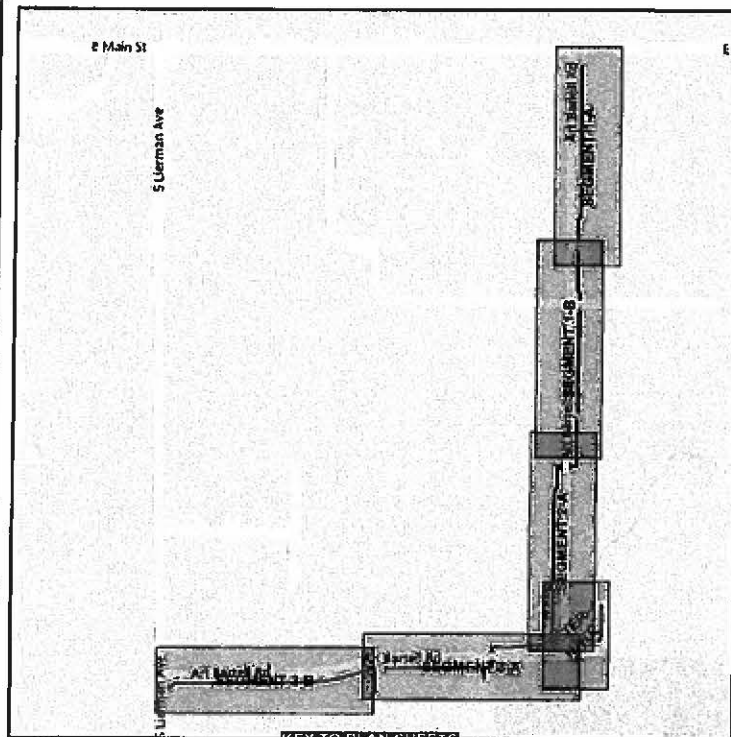
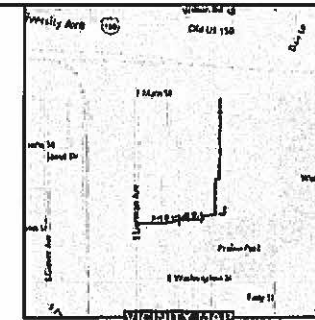
Art Bartell Drive - Sidewalk Project

Project Schedule

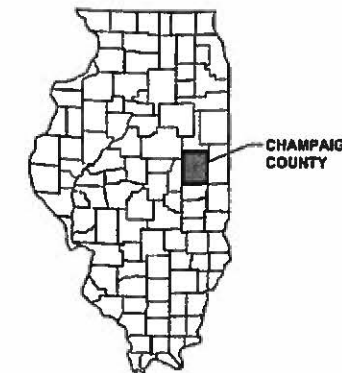
10/02/2018

Tuesday, August 7, 2017	Facilities Committee approved Project Development
August 2018 – December 2018	Bailey Edward/MSA Engineering to develop specifications & written documentation for the bid document
Tuesday, December 18, 2018	Present draft bid document to the County Board for approval
Thursday, December 20, 2018	Advertise and Post Bid
Tuesday, January 22, 2019, 2:00pm	Vendor Pre-Bid Meeting – Brookens Administrative Center, 1776 E. Washington St., Urbana, Illinois 61802 – Lyle Shields Meeting Room
Wednesday, January 23, 2019, 12:00noon	Deadline for submission of questions and clarifications
Thursday, January 24, 2019	Bailey Edward/MSA Engineering responds to submitted questions or clarifications.
Friday, January 25 , 2019, 2:00pm	Bid Opening – Brookens Administrative Center, 1776 E. Washington St., Urbana, Illinois 61802 – Lyle Shields Meeting Room
Tuesday, February 5, 2019	Present to the Facilities Committee for bid award approval
Thursday, February 21, 2019	Present to County Board for bid award approval
Monday, February 25, 2019	Finalize and sign agreement with successful low bidder. Successful low bidder submits "A & E Shop Drawings" to Bailey Edward/MSA Engineering for approval.
Monday, March 4, 2019	Bailey Edward/MSA Engineering will notify low bidder about A & E Submittals by Monday, March 4, 2019. Upon approval, low bidder shall order all materials necessary for this project.
April/May 2019	Contractor to mobilize/stage equipment and begin project – all materials for project must be on-site or available daily as needed during this project.
Friday, June 28, 2019	Substantial Completion of Project
Monday, July 1, 2019	Publish Punch List
Friday, July 12, 2019	Complete Punch List and Project

SITE ENGINEERING PLANS FOR ART BARTELL ROAD SIDEWALKS CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS



SURVEY LINES		MISCELLANEOUS	
---	PROPERTY LINE	+	SPOT ELEVATION
---	EASEMENT LINE	---	CONTOUR LINE WITH ELEVATION
---	RIGHT-OF-WAY CENTERLINE	+	TREE (CONIFEROUS / DECIDUOUS) WITH TRUNK DIAMETER
---	RIGHT-OF-WAY LINE	ABBREVIATIONS AND ANNOTATION	
EXISTING SURFACE FEATURES		ASPH.	ASPHALT SURFACE
---	ROAD CENTERLINE	CONC.	CONCRETE SURFACE
---	CONCRETE CURB AND GUTTER	GRAV.	GRAVEL SURFACE
---	EDGE OF CONCRETE PAVEMENT	ADS / CPP	CORRUGATED HOPE PIPE
---	EDGE OF ASPHALT PAVEMENT	C.U.V.	UNDERGROUND STORM CULVERT
---	EDGE OF GRAVEL	EX.	EXISTING
---	EDGE OF CONCRETE SIDEWALK	RAR	REMOVE AND REPLACE
---	DITCH FLOWLINE	S.M.	BENCHMARK
---	TOP OR BOTTOM OF SLOPE	PROPOSED SURFACE FEATURES	
---	OVERHEAD LINE WITH UTILITY POLE	---	PROPOSED CURB AND GUTTER
---	FENCE WITH FENCE POST / GATE POST	---	PROPOSED EDGE OF PAVEMENT
---	EDGE OF BUILDING	---	PROPOSED PAVEMENT MARKING
EXISTING UNDERGROUND UTILITIES		---	PROPOSED EDGE OF CONCRETE SIDEWALK
---	SANITARY SEWER PIPE	---	PROPOSED DRAINAGE SWALE
---	STORM SEWER PIPE	---	PROPOSED GRADING LIMIT
---	STORM CULVERT	---	PROPOSED SPOT ELEVATION
---	WATER LINE	---	PROPOSED CONCRETE SIDEWALK
SURVEY MONUMENTS		---	PROPOSED SIGN
+	BENCHMARK	---	PROPOSED EROSION CONTROL MEASURES
+	FOUND IRON ROD OR PIPE	---	EROSION CONTROL BARRIER (SILT FENCE / WATTLE)
EXISTING STRUCTURES		---	SILT FENCE SWALE CHECK OR STRAIN BALE DIKE
○	CLEAN OUT	---	STORM SEWER SILT BASIN / INLET PROTECTION
○	STORM SEWER MANHOLE	---	APRON ENDWALL PROTECTION (UPSTREAM)
○	STORM SEWER CURB INLET	---	APRON ENDWALL PROTECTION (DOWNSTREAM)
○	WATER VALVE	---	PROPOSED MISCELLANEOUS
○	FIRE HYDRANT	---	PLAN MATCH LINE
○	GAS VALVE OR RISER	---	
○	TELEPHONE MANHOLE	---	
○	UTILITY ANCHOR	---	
○	POWER POLE WITH LIGHT	---	
○	LIGHT POLE	---	
○	YARD LIGHT	---	
○	CABLE TV BOX OR PEDESTAL	---	
○	TELEPHONE BOX OR PEDESTAL	---	
○	HAND HOLE	---	
○	SIGN	---	
○	FLAG POLE	---	



SHEET INDEX

C-001	COVER SHEET
C-002	GENERAL NOTES AND SPECIFICATIONS
C-101	PLAN (SEGMENTS 1-A AND 1-B)
C-102	PLAN (SEGMENTS 2-A AND ALTERNATE)
C-103	PLAN (SEGMENTS 3-A AND 3-B)
C-601	DETAILS
C-602	DETAILS
C-603	DETAILS

BENCHMARK #2000 = 735.61
Checked on west side of right path shown located in the northeast quadrant of the northwest and east-west portion of Art Bartell Road, near the southeast corner of the existing north parking lot.



TO OBTAIN THE LOCATIONS OF PARTICIPANT UNDERGROUND FACILITIES BEFORE YOU DIG BY E.I.S.H.C.R., CALL 822.1.E.E. TOLL FREE: 1-800-860-9122.
ILLINOIS STATUTE REQUIRES A MINIMUM OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE.
NOTE: UTILITY LOCATIONS SHOWN ON PLANS ARE APPROXIMATE. THE CONTRACTOR SHALL HAVE APPROPRIATE PARTICIPANT UTILITIES MARK EXACT UTILITY LOCATIONS PRIOR TO CONSTRUCTION.

DESIGNED BY: Carlo E. Achary
State Licensed Professional Engineer No. 47257
License Expires November 30, 2019

DATE: _____

SHEETS: All and ("C") sheets.

Design Firm Registration Number: 184-006620 Expires: April 30, 2019

PROJECT NO.	1117000	SCALE	AS SHOWN
PROJECT DATE	SEP. 2010	DRAWN BY	CEP
C.D.		CHECKED BY	GBA

PRELIMINARY

MSA

ENGINEERS | ARCHITECTURE | SURVEYING
SURVEYING | PLANNING | ENVIRONMENTAL
201 W. Springfield Avenue, Champaign, IL 61820
(317) 252-0576 www.msa-ill.com

ART BARTELL ROAD SIDEWALKS
BAILEY EDWARD
CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

COVER SHEET

Sheet No. **11217032**
Sheet **C-001**

EXISTING TOPOGRAPHY NOTES

- 1. Existing topography was field surveyed on September 6, 2018.
2. The location and characteristics of underground utilities are shown on this survey as based on above-ground structures observed by and maps provided to the surveyor.
3. Surface not otherwise labeled can be assumed to have vegetative surface covering.
4. Bearings and coordinates shown are on the City of Urbana horizontal control coordinate system and vertical datum.
5. The subject tract is located in Zone "R", areas of minimal land use, as shown on the Federal Emergency Management Agency (FEMA) Flood Map Service Center map number 17188C 04310 with effective date October 2, 2015. No part of the surveyed tract is within the special flood hazard area as identified by FEMA.

CONSTRUCTION NOTES

- 1. All grading, sewer, pavement work and any other miscellaneous work shall be performed in accordance with the current edition of The Illinois Department of Transportation "Standard Specifications for Road and Bridge Construction" and the current edition of the "Standard Specifications for Water and Sewer Main Construction in Illinois."
2. The Contractor is responsible to maintain the vertical grades and the horizontal alignment as shown on the plans of all storm sewers, sanitary sewers, pavement, sidewalks, and all other site improvements.
3. All utility locations shown on these plans are approximate and as supplied by the respective utility companies.
4. Contractors are advised to visit the site prior to submitting bids in order to be familiar with all conditions pertaining to work being bid.
5. Markings and label Callings numbers used in these plans are from the current edition of the Harsco Fishery Company Catalog.
6. It is the intention that all specifications and details adopted by reference in these plans refer to the latest published revision thereof.
7. All labor, equipment, and materials listed in these plans or the referenced Specifications shall be furnished by the selected Contractor as necessary in order to complete all construction of the various improvements.
8. Attention is called to current City, County, State and Federal Safety Regulations and Ordinances.
9. All existing sanitary sewers, field lines, ditches and utility lines or installed during construction shall be replaced or plugged at the discretion of the Engineer.
10. Limits of construction are within the lot lines of the tract and immediately right-of-way adjacent to the property unless otherwise specified.
11. All trenches for sanitary, storm, and utility conduits lines located under proposed pavement areas shall be backfilled with compacted granular material to not less than 18 inches beyond the proposed trench backfill area.
12. Contractors shall take care to maintain the site and adjacent areas to be shown as conditions as possible.
13. The horizontal and vertical separation of water mains and sewers shall be in accordance with Division IV, Sec. 41-2.21 A and B of the current edition of "Standard Specifications for Water and Sewer Main Construction in Illinois."
14. All shop drawings of manholes or boxes shall be submitted to and reviewed by the Engineer prior to fabricating structures.
15. Horizontal lines of trench backfill less than 3 feet are based on using a trench box.
16. The Contractor shall be responsible to notify the Owner, Engineer, City, and Sanitary District at least two days prior to starting or resuming any construction.
17. All work, including materials, workmanship, and methods shall be guaranteed by the contractor for 18 months after job completion and full acceptance by the Engineer and Owner.
18. Any back material causing pavement cracking unless satisfied shall be repaired and the pavement properly restored by the Contractor within two weeks of notification by the Owner or the Engineer.
19. The Contractor shall dispose of excess excavated material on site.
20. Traffic control protecting all work shall be provided in accordance with current state and national standards and as directed by the Engineer.

NOTES AND SPECIFICATIONS FOR EROSION CONTROL

- 1. Refer to the "CONSTRUCTION NOTES."
2. Dispose of excess excavated approved clay or loess on site at the discretion of the Engineer.
3. All earth excavation, embankment, structure excavation, retaining, backfilling and compaction work shall conform to the current edition of the IDOT Standard Specifications for Road and Bridge Construction.
4. All exposed loess shall be placed over disturbed or filled areas and graded (planted) smooth in the top 8" (min.) after grading work is approved.
5. All temporary and permanent erosion control measures shall comply with the State and City guidelines.
6. Appropriate measures shall be taken by the operator to minimize or eliminate erosion or unusual building materials.

- 1. From a site by runoff. Proper disposal or management of all wastes and unused building materials, appropriate to the nature of the waste material, is required.
2. Tracking of sediment from the site into public or private roadways shall be minimized.
3. Public and private roadways shall be kept clear of accumulated sediment.
4. All existing and new on-site storm water structures (manholes, inlets, etc.) shall be protected against sedimentation with a filter basket (in open ground) or sediment bag (in open ground or pavement areas) per accepted design criteria, standards, and specifications for that purpose.
5. The following items apply during the time the construction activity is taking place:
6. Storm water drainage from adjacent areas that naturally pass through the site shall be controlled by diverting it around disturbed areas.
7. Runoff from a disturbed area within the site shall be controlled by one or more of the following measures:
8. All measures involving erosion control practices shall be designed and installed under the guidance of a qualified professional experienced in erosion control and following the specifications and criteria under this subsection.
9. Limits of exposed stockpile or berm, if applicable, shall be as shown or as otherwise directed by the Engineer.
10. All areas not paved shall be graded, seeded and mulched as soon as grading has been approved.
11. Filter berms shall be inspected immediately after each rainfall, at least daily during prolonged rainfall and on a weekly basis.
12. All gabriella fabric shall be in accordance with Article 106.02 of the current edition of the IDOT Standard Specifications for Road and Bridge Construction.
13. Sediment controls shall be removed after each storm event when deposits reach approximately half the height of the filter berm.
14. Any sediment deposits remaining in place after the filter is no longer required shall be dressed to conform with the existing grade, pavement and curbs.
15. Remove all existing and permanent vegetation that has been established and growth to degree enough to prevent any erosion of soil.
16. The Contractor shall be responsible for reviewing the Storm Water Pollution Prevention Plan (SWPPP) for this project.
17. Final stabilization and termination of permit requirements shall occur when all of the following have been met:
18. At any time the Contractor shall be allowed for mulching and seeding.
19. Seeding mixtures and application shall be as follows:

- 1) Sediment control berms.
2) Sediment control structures, such as filter strips, di-erations, straw bales, silt fences, silt prevention measures, slope revegetation, stone construction, temporary and permanent seeding of vegetation, mulching, and seeding.

All measures involving erosion control practices shall be designed and installed under the guidance of a qualified professional experienced in erosion control and following the specifications and criteria under this subsection.

- 1. Temporary erosion and sediment control measures have been removed or will be removed at an appropriate time.
2. All areas of the construction site not otherwise covered by a permanent pavement or structure have been stabilized with a uniform permanent vegetation cover with a density of 70% or equivalent measures have been employed.
3. At any time the Contractor shall be allowed for mulching and seeding.
4. Seeding mixtures and application shall be as follows:
TYPE LECTURE
A) Permanent Seeding Perennial Ryegrass (Muhlenbergia, Parthenoc) (70 LB/AC) + Bluegrass (100 LB/AC)

NOTES AND SPECIFICATIONS FOR GRADING

- 1. Refer to the "CONSTRUCTION NOTES."
2. All earth construction work shall conform to Section 202 of the Standard Specifications for Road and Bridge Construction.
3. All borrow and limited excavation shall conform to Section 224 of the Standard Specifications for Road and Bridge Construction unless otherwise noted.
4. All exposed spoil shall be placed over disturbed or filled areas and graded (planted) smooth.
5. All disturbed earth areas shall be seeded under new tillable barriers applied as shown on these plans as soon as final grading has been completed.
6. The Contractor shall be responsible for any damage to storm and sanitary sewer due to off-site operations (i.e. reworking of castings, etc. in manholes, etc. in pipes, etc.).
7. The entire aggregate shall be compacted to be not less than 90% of the standard laboratory density.
8. All excavation, fine grading, embankment work, seeding, necessary watering and mulching shall be a part of grading work and shall be completed in the unit price of seeding.
9. Finished grading shall be checked and approved by the Engineer before seeding.

NOTES AND SPECIFICATIONS FOR STORM SEWER CONSTRUCTION

- 1. Refer to the "CONSTRUCTION NOTES."
2. All storm sewer pipe shall be in accordance with the "Standard Specifications for Road and Bridge Construction," Section 610.
3. All manholes, unless otherwise shown, shall be 48" diameter Type A manholes.
4. All castings for public or utility or right-of-way manholes in open pavement or ground, unless otherwise shown, shall be Harsco R-1112 castings with Type C gully grates.
5. All castings on ground or utility shall be Harsco R-3278-A castings with Type C gully grates.
6. New manholes being placed over existing pipes shall be "daytime" style.

- 7. Sanitary sewer crossings with 8" or less of vertical clearance shall have a reinforced concrete curbs (see detail).
8. The Contractor shall account for final vertical adjustments of structures in lot areas over existing of manhole overtopping after settlement is approved.
9. All piping rings shall be cut off from the corners after manholes are constructed.
10. Repair shall be in accordance with the "Standard Specifications for Road and Bridge Construction," Section 201 and other items shall conform to Section 252. Cost of repair does not include bedding material and labor.

NOTES AND SPECIFICATIONS FOR PAVEMENT AND SIDEWALK CONSTRUCTION

- 1. Refer to the "CONSTRUCTION NOTES."
2. Prior to placing pavement, certain subgrade areas may require some additional grading, compaction, or stabilization by the Contractor.
3. If required, base finishing shall consist of the construction of a 12" thick crushed and layer composed of sand, lime and water.
4. Upon pavement completion, the Contractor shall backfill curb lines and walk edges to the satisfaction of the Engineer.
5. The Contractor shall make all final adjustments and curbing of curbs in paved areas with concrete block or concrete adjacent rings.
6. Matching existing pavement shall be made with either a construction or an expansion joint.
7. All drive apron shall be 18" unless otherwise specified.
8. Portland Cement Concrete (PCC)
9. All Portland Cement Concrete Paving shall be constructed in accordance with Article 410 of the current IDOT Standard Specifications.
10. PCC Sidewalks (Construct in accordance with Article 424 IDOT Standard Specifications):
A. Sidewalks shall typically be 6" thick unless otherwise specified.
B. Construct a 3/4 inch thick bituminous expansion joint in the sidewalk where sidewalk abutts pavement and where sidewalks intersect each other.
C. Sidewalk curbs and concrete which abutments shall be finished with a detectable warning surface as that shown on detail and concrete structures merge to a concrete sidewalk, existing persons in wheelchairs to travel easily. Refer to sidewalk curb detail.

NOTES AND SPECIFICATIONS FOR PAVEMENT MARKINGS

- 1. Pavement markings shall be base paint applied at a minimum of 10 mils and shall meet IDOT standards as stated under Articles 760.02 and 105.62 with glass beads embedded.
2. Pavement markings shall conform to the colors and dimensions specified in the yellow coloring for parking spaces.
3. Prior to application of pavement markings, the Contractor shall make certain the pavement surface is dry and free of dirt or grease and, if necessary, clean the surface to the satisfaction of the site superintendent.
4. Pavement marking words and symbols shall conform closely to the dimensions and spacing specified in the MUTCD and the plans.
5. Pavement markings shall be applied only when the air and surface temperature are a minimum of 50°F and rising.
6. Pavement markings shall have a minimum in-place density of seventy-five percent (75%) with an individual test below ninety-five percent (95%).

NOTES AND SPECIFICATIONS FOR STONE BASE

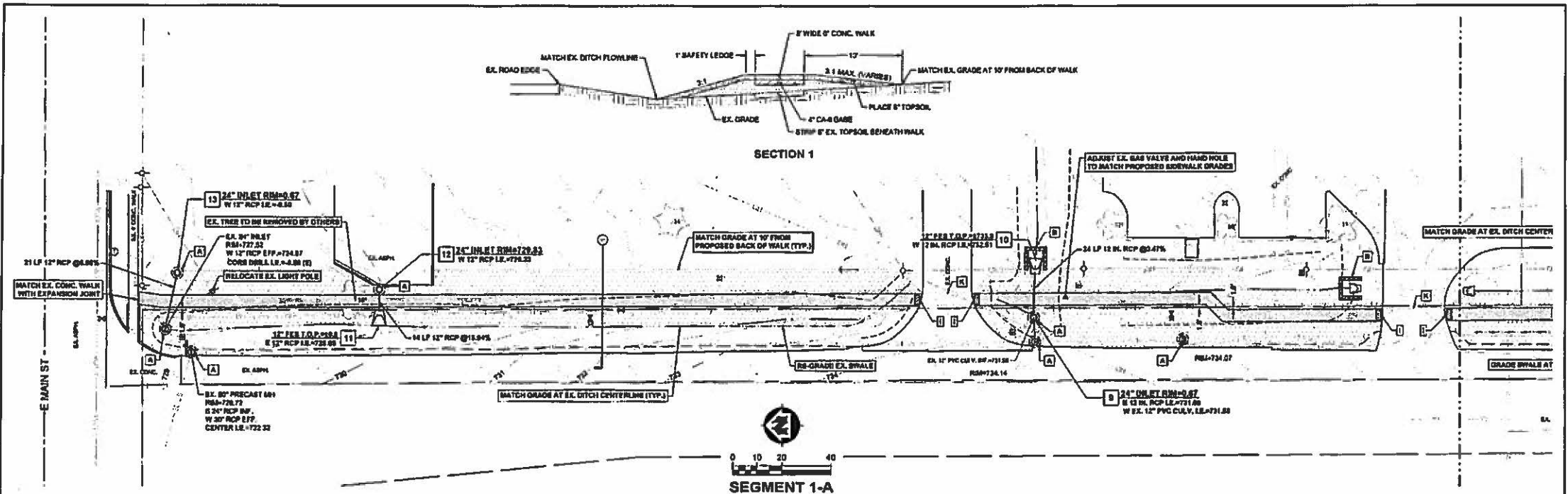
- 1. Aggregate base course shall be crushed stone and shall be Type A. Base course aggregate shall be CA-6 material.
2. The base course shall be constructed in layers not more than 4 inches thick.
3. Before the aggregate is deposited on the subgrade, it shall contain the amount of moisture required for compaction.
4. If density tests indicate that the base course does not comply with the density requirements, additional wetting, if necessary, and rolling will be required until the density is obtained.
5. Aggregate base courses shall have a minimum in-place density of seventy-five percent (75%), with an individual test below ninety-five percent (95%).

Table with project information including PROJECT NO., PROJECT DATE, SHEET NO., and other details.

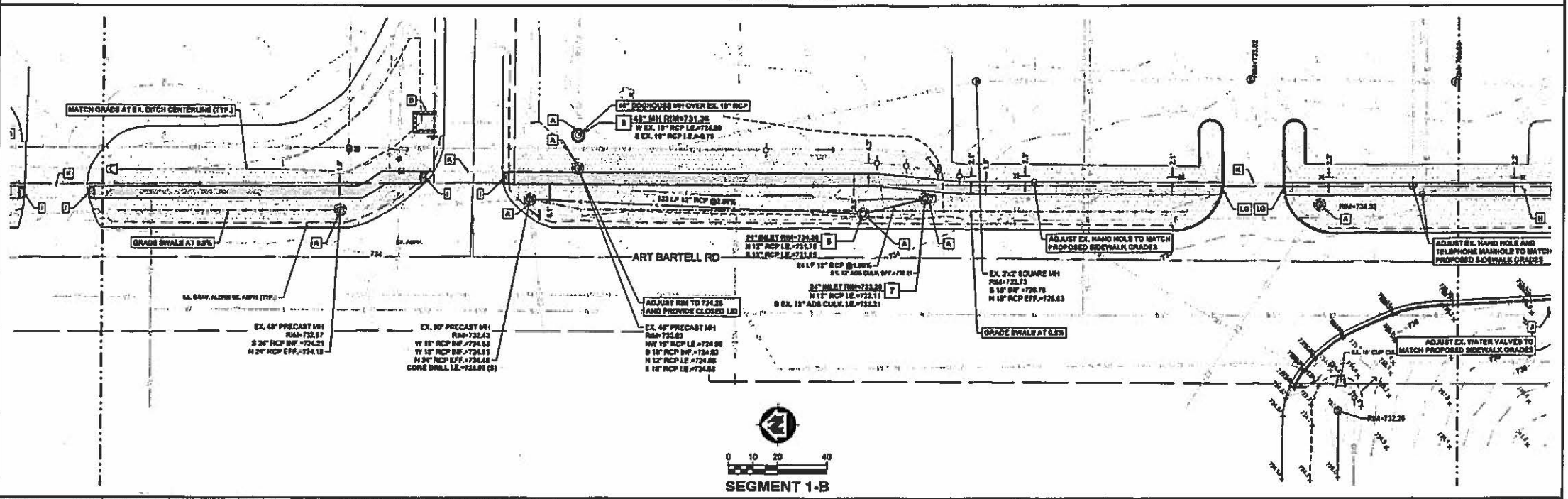
MSA logo and contact information for ENGINEERING | ARCHITECTURE | SURVEYING.

ART BARTELL ROAD SIDEWALKS
BAILEY EDWARD
CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

GENERAL NOTES AND SPECIFICATIONS
PLN NO. 11217032
DATE C-002



SEGMENT 1-A



SEGMENT 1-B

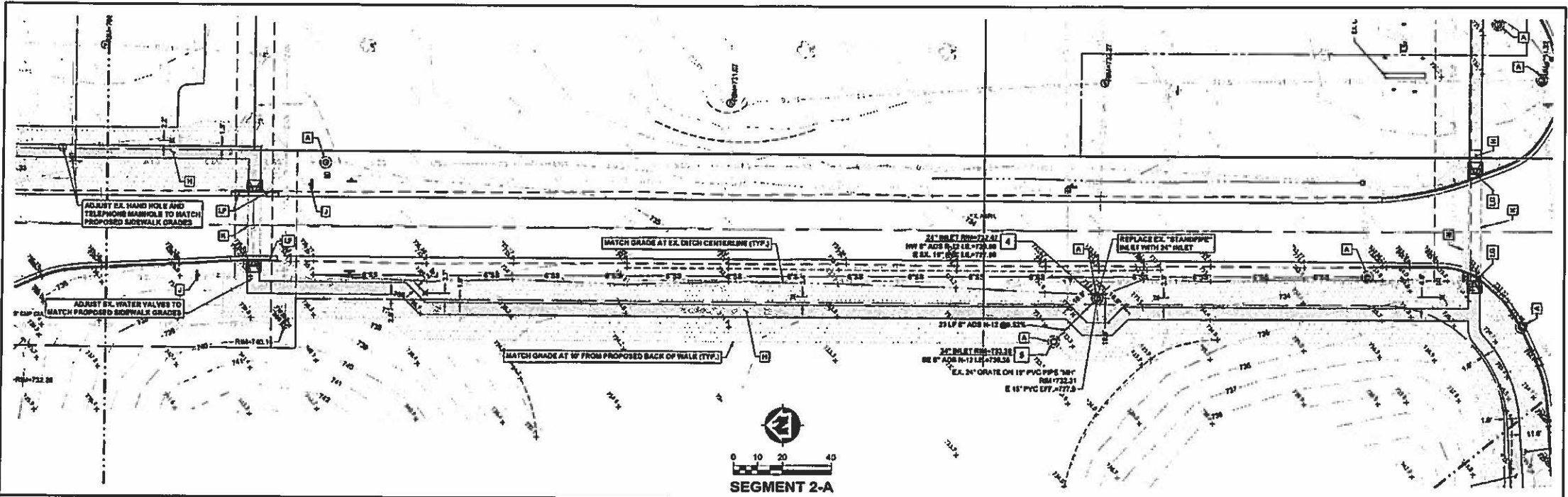
PROJECT NO.:	11217032	SCALE:	AS SHOWN
PROJECT DATE:	SEP 2014	DRAWN BY:	CEP
DESIGNED BY:	DEA	CHECKED BY:	DEA

PRELIMINARY

MSA
 ENGINEERING & ARCHITECTURE & SURVEYING
 1000 S. PRAIRIE AVENUE | CHAMPAIGN, ILLINOIS
 281 W. SHELBOURNE AVENUE, CHAMPAIGN, IL 61820
 (317) 532-8978 www.msa-ill.com

ART BARTELL ROAD SIDEWALKS
 BAILEY EDWARD
 CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

PLAN (SEGMENTS 1-A AND 1-B)
 11217032
 C-101



0 10 20 40
 SEGMENT 2-A

KEYNOTES

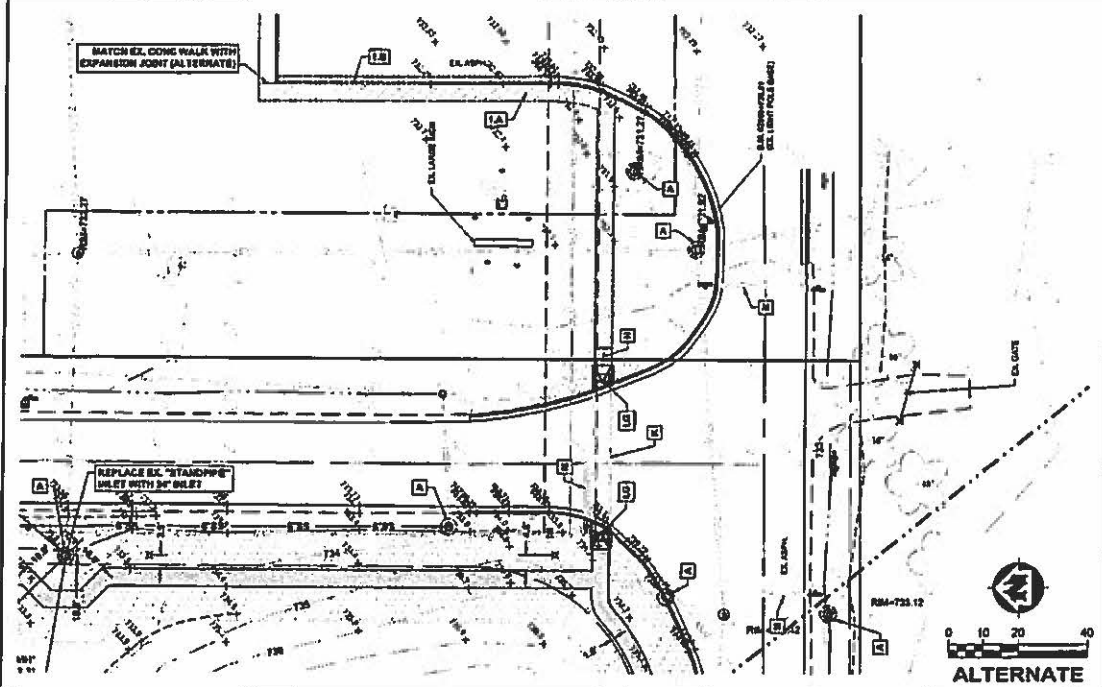
Note: The cost of topsoil stripping, grading, and re-seeding shall be considered incidental to all keynote items.

MAIN BID

- A. Inlet Protection (oil bucket, sediment bag, siltor basket, etc.), 34 EA
- B. Flared End Section Protection, 3 EA
- C. Salvage and reinstall existing "tee parking" sign, 3 EA
- D. Salvage and relocate existing manhole signs and yard signs 10' to the south of existing location, 1 EA
- E. 6-4.12 Curb and Gutter, 256 LF
- F. 6-4.18 Curb and Gutter appurtenance to curb ramp, 6ft height for 1' then taper 6" to 0" in 6', ____ LF
- G. Salvage Existing Curb for ramp connection, ____ EA
- H. New 6" concrete sidewalk on 4" CA-8 base with ADA compliant slopes and expansion joints at ____ intervals ____ SF
- I. New concrete ADA compliant sidewalk ramp with detectable warning strip; appurtenance curb as required, ____ EA
- J. Pedestrian crossing warning sign, 4 EA
- K. Painted crosswalk (standard style), ____ LF
- L. No-stripe parking stalls with 18.3" depth; minimum 22.0' minimum slab width, ____ LF
- M. No-paint Intersection stop bars, 3 EA

ALTERNATE BID 1 (Nursing Home Sidewalk Connection)

- 1.A. New concrete sidewalk with ADA compliant slopes, 6822 SF
- 1.B. 6-4.18 Curb and Gutter, 80 LF



0 10 20 40
 ALTERNATE

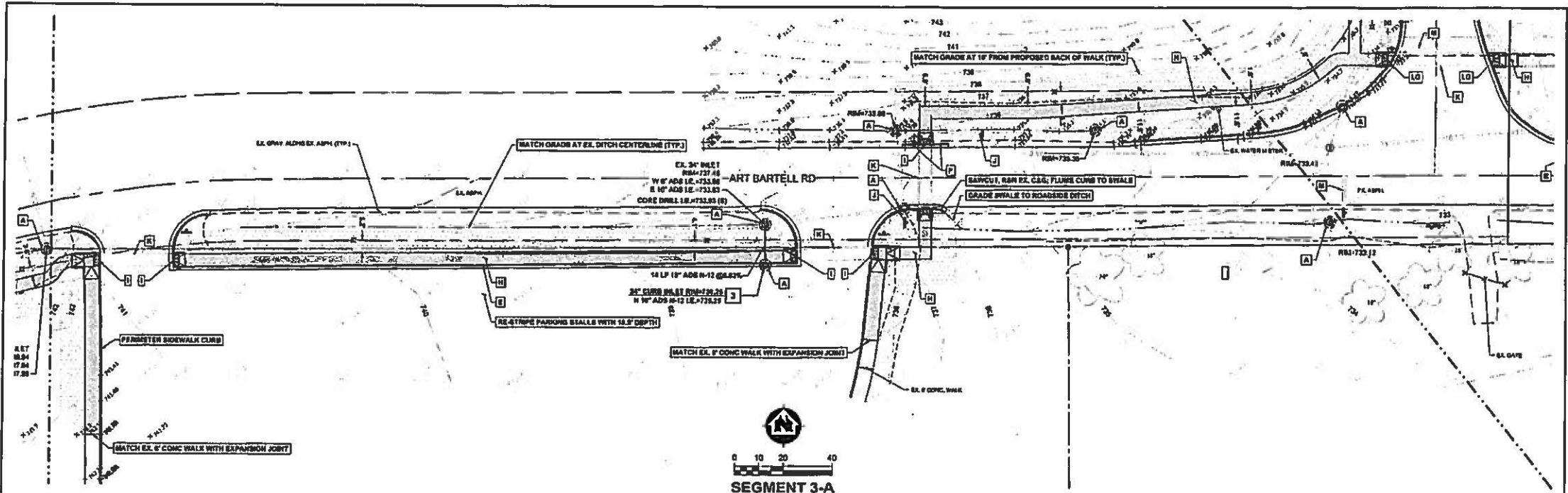
PROJECT NO. 11217002 SCALE: AS SHOWN
 PROJECT DATE: SEP. 2018 DESIGN BY: MSP
 T.A. CHECKED BY: GEA
PRELIMINARY

MSA
 ENGINEERING | ARCHITECTURE | SURVEYING
 PLANNING | CONSULTING | ENVIRONMENTAL
 301 W. Springfield Avenue, Champaign, IL 61820
 (217) 252-0976 www.msa-ill.com

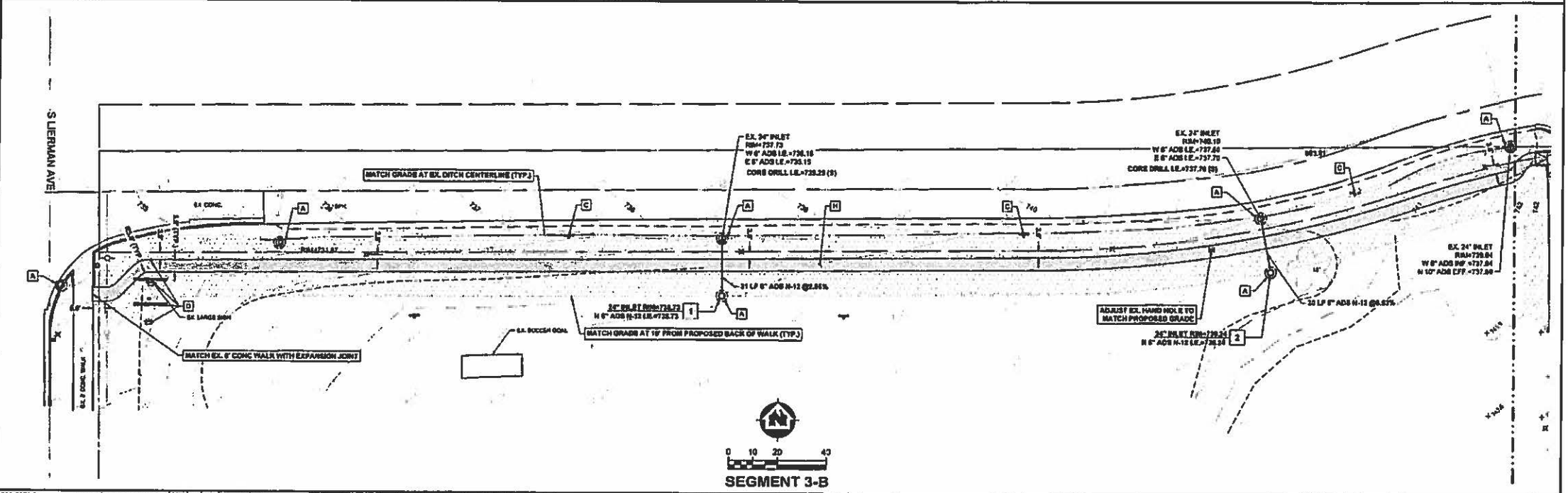
ART BARTELL ROAD SIDEWALKS
 BAILEY EDWARD
 CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

PLAN (SEGMENTS 2-A AND ALTERNATE)

11217002
 SHEET
 C-102



SEGMENT 3-A



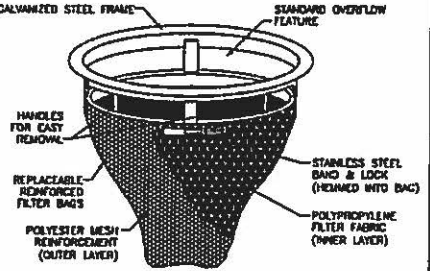
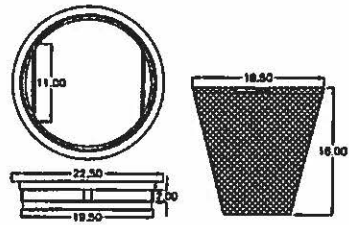
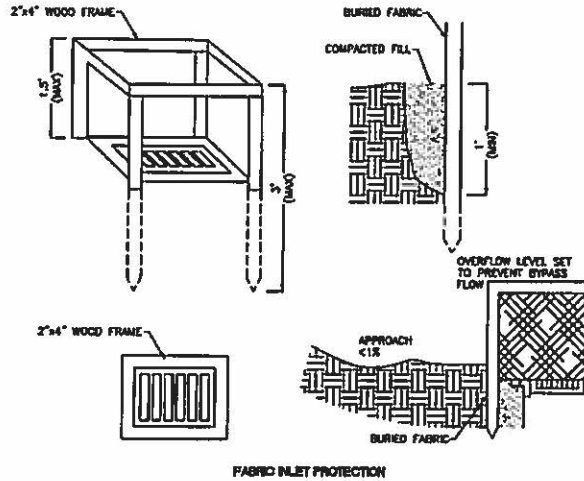
SEGMENT 3-B

REQUIREMENTS:

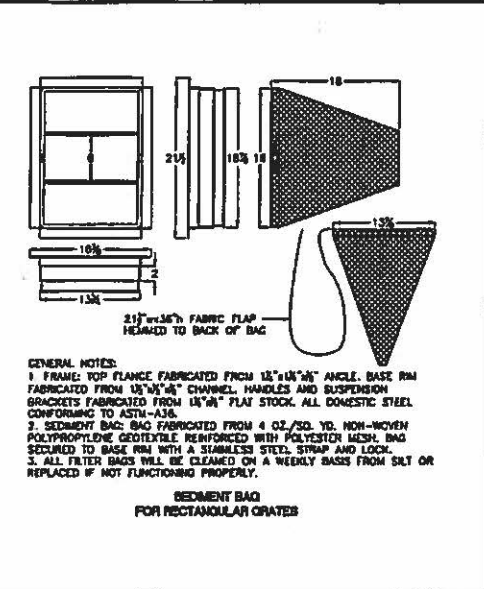
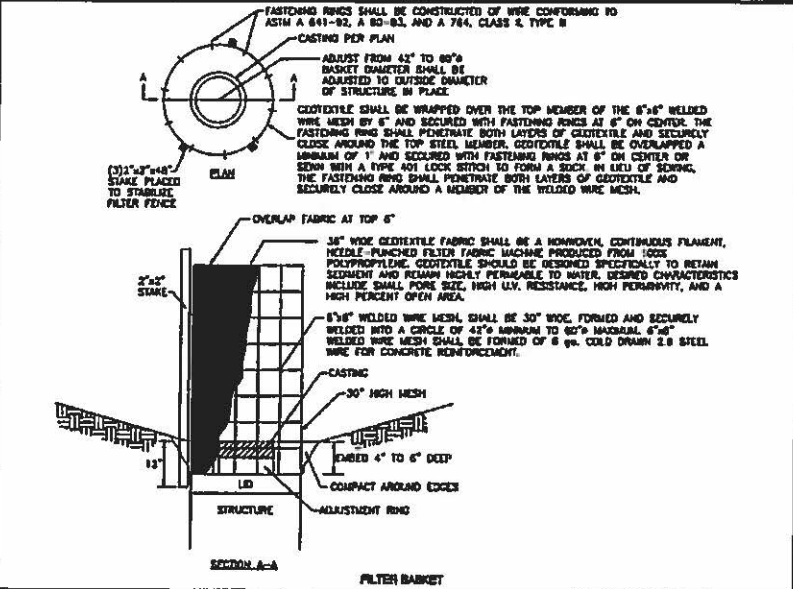
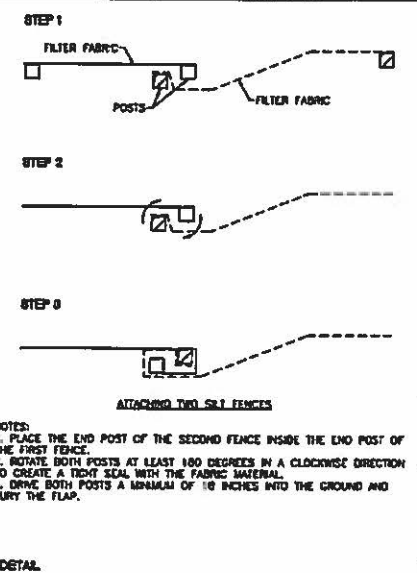
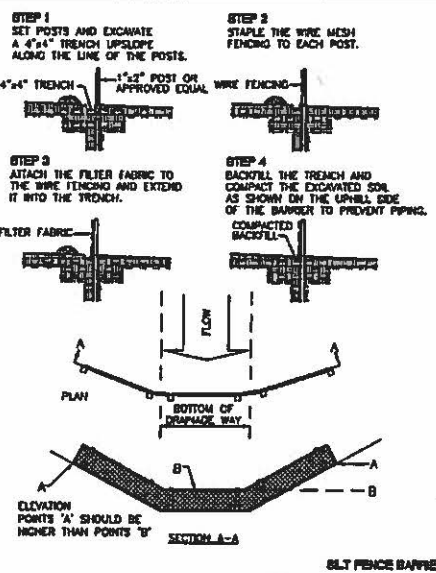
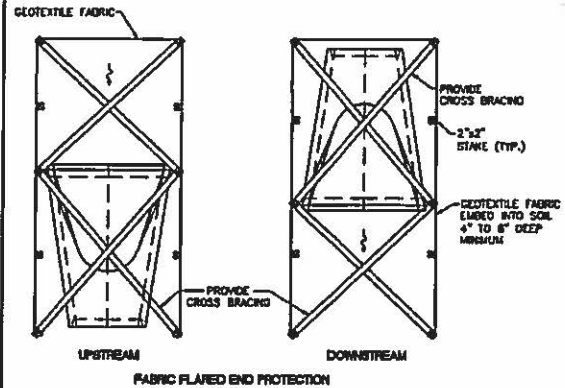
FABRIC MATERIAL: GEOTEXTILE FABRIC FOR FILTRATION
SUPPORT POSTS: STEEL FENCE POST OR 2"x2" OR 2"x4" HARD WOOD POST, 3'(Min.) LENGTH, 3'(Max.) SPACING TOP OF FRAME SUPPORT RECOMMENDED. CROSS BRACING TOPS OF POSTS TO OPPOSITE CORNERS GREATLY STRENGTHENS SUPPORT.

INSTALLATION:

1. TO PREVENT RUNOFF FROM BYPASSING THE INLET, SET TOP OF THE FABRIC AT LEAST 8" BELOW THE DOWNSLOPE GROUND ELEVATION, OR BUILD A TEMPORARY DIRT (COMPACTED TO 8" HIGHER THAN THE FABRIC) ON THE LOW SIDE OF THE INLET.
2. CUT THE FABRIC FROM A SINGLE ROLL TO ELIMINATE JOINTS. (PROVIDE AT LEAST 2" OF OVERLAP IF A JOINT IS NEEDED)
3. BURY THE BOTTOM OF THE FABRIC AT LEAST 1' DEEP, BACKFILL, AND COMPACT THE BACKFILL.
4. SPACE THE SUPPORT POSTS EVENLY AGAINST THE INLET PERIMETER A MAXIMUM OF 3' APART, AND DRIVE THEM ABOUT 1-1/2' INTO THE GROUND. (OVERFLOW MUST FALL DIRECTLY INTO THE INLET AND NOT ON UNPROTECTED SIDE.)



NOTES:
 1. FRAME TOP RING SHALL BE FABRICATED FROM 1/2"x1/2"x1/8" ANGLE. BASE RING SHALL BE FABRICATED FROM 1/2"x1/2"x1/8" CHANNEL. HANDLES AND SUSPENSION BRACKETS SHALL BE FABRICATED FROM 1/2"x1/2" FLAT STOCK. DOMESTIC STEEL CONFORMING TO ASTM-A36.
 2. SEDIMENT BAGS SHALL BE FABRICATED FROM 4oz./sq.yd. NON-WOVEN POLYPROPYLENE GEOTEXTILE AND SHALL BE REINFORCED WITH POLYESTER MESH. THE BAG SHALL BE SECURED TO THE BASE RING WITH A STAINLESS STEEL STRAP AND LOCK.
 3. ALL FILTER BAGS WILL BE CLEANED ON A WEEKLY BASIS FROM SILT OR REPLACED IF NOT FUNCTIONING PROPERLY.



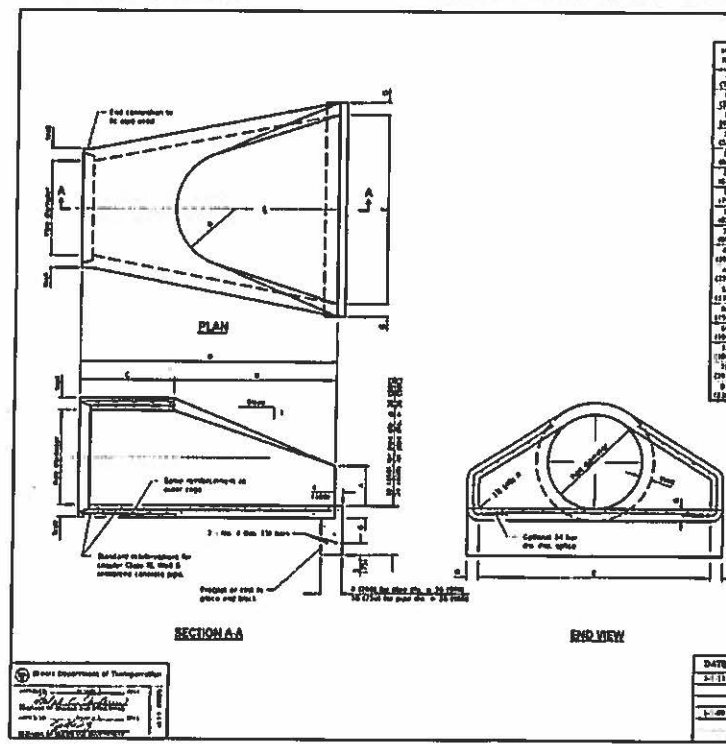
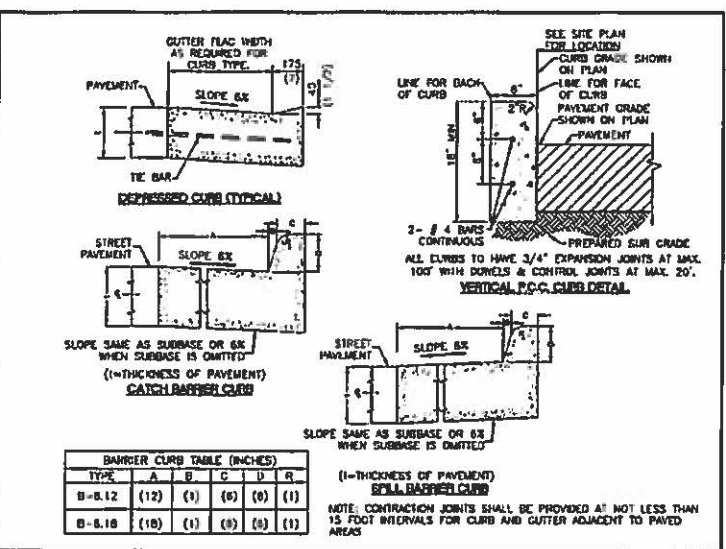
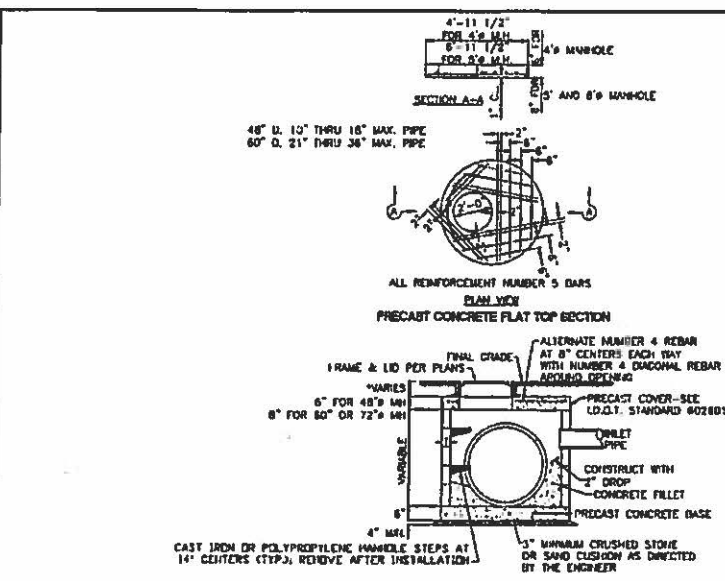
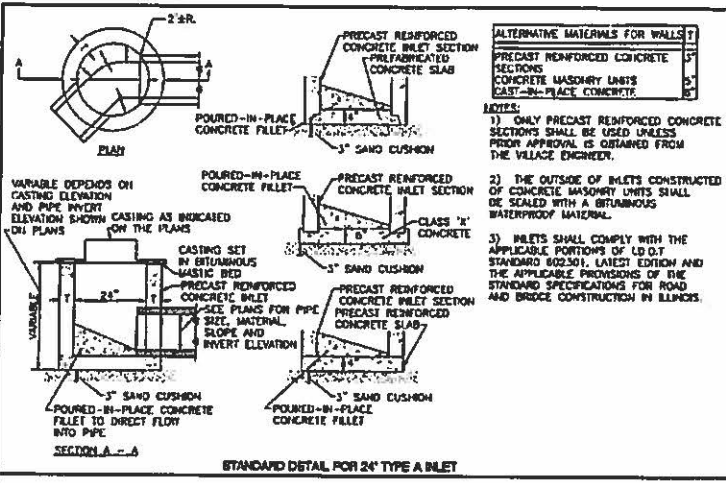
PROJECT NO.	11217032	SCALE:	AS SHOWN	DATE:	04/20/20
PROJECT DATE	SEP. 2019	DRAWN BY:	CEP	CHECKED BY:	MSA
PRELIMINARY					



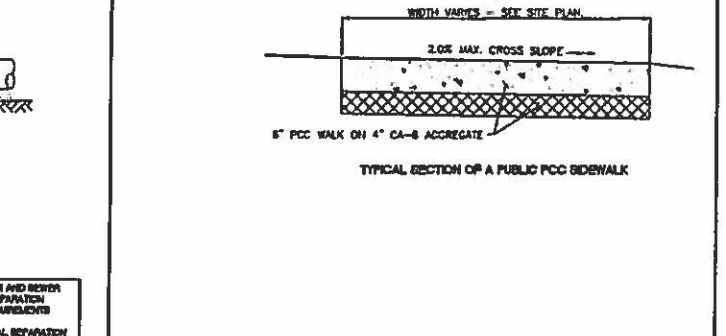
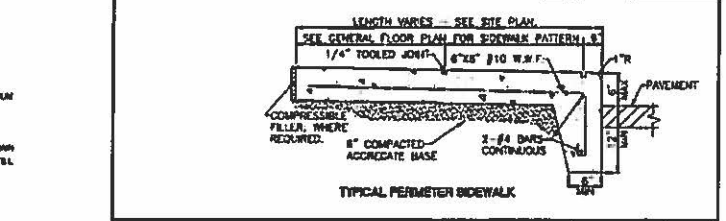
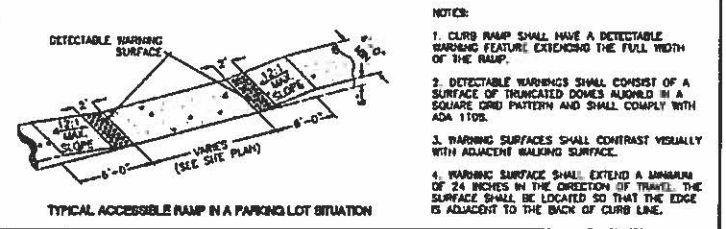
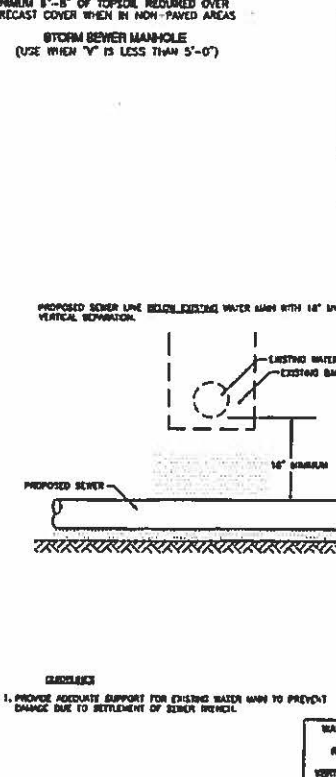
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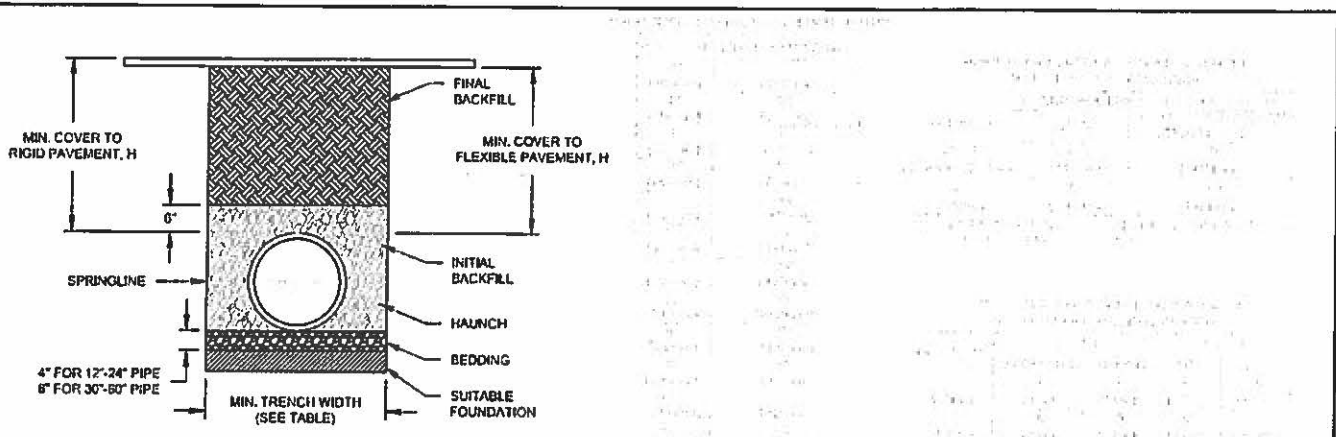
ART BARTELL ROAD SIDEWALKS
 BAILEY EDWARD
 CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

DETAILS
 11217032
 SHEET
 C-501



DEPTH OF PIPE	SPACING	DEPTH	WIDTH	A	B	C	D	E	F	G	H	MINIMUM
12	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
15	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
18	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
21	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
24	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
27	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
30	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
33	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
36	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
39	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
42	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
45	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
48	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
51	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
54	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
57	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
60	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
63	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
66	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
69	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
72	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
75	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
78	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
81	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
84	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
87	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
90	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
93	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
96	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
99	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0
102	1.00	0.11	3.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.0





- NOTES:**
1. ALL PIPE SYSTEMS SHALL BE INSTALLED IN ACCORDANCE WITH ASTM D2321, "STANDARD PRACTICE FOR UNDERGROUND INSTALLATION OF THERMOPLASTIC PIPE FOR SEWERS AND OTHER GRAVITY FLOW APPLICATIONS", LATEST EDITION
 2. MEASURES SHOULD BE TAKEN TO PREVENT MIGRATION OF NATIVE FINES INTO BACKFILL MATERIAL WHEN REQUIRED.
 3. **FOUNDATION:** WHERE THE TRENCH BOTTOM IS UNSTABLE, THE CONTRACTOR SHALL EXCAVATE TO A DEPTH REQUIRED BY THE ENGINEER AND REPLACE WITH SUITABLE MATERIAL AS SPECIFIED BY THE ENGINEER, AS AN ALTERNATIVE AND AT THE DISCRETION OF THE DESIGN ENGINEER, THE TRENCH BOTTOM MAY BE STABILIZED USING A GEOTEXTILE MATERIAL.
 4. **BEDDING:** SUITABLE MATERIAL SHALL BE CLASS I, II OR III. THE CONTRACTOR SHALL PROVIDE DOCUMENTATION FOR MATERIAL SPECIFICATION TO ENGINEER. UNLESS OTHERWISE NOTED BY THE ENGINEER, MINIMUM BEDDING THICKNESS SHALL BE 4" (100mm) FOR 4"-24" (100mm-600mm); 6" (150mm) FOR 30"-60" (750mm-1500mm).
 5. **INITIAL BACKFILL:** SUITABLE MATERIAL SHALL BE CLASS I, II OR III IN THE PIPE ZONE EXTENDING NOT LESS THAN 6" ABOVE CROWN OF PIPE. THE CONTRACTOR SHALL PROVIDE DOCUMENTATION FOR MATERIAL SPECIFICATION TO ENGINEER. MATERIAL SHALL BE INSTALLED AS REQUIRED IN ASTM D2321, LATEST EDITION.
 6. **MINIMUM COVER:** MINIMUM COVER, H, IN NON-TRAFFIC APPLICATIONS (GRASS OR LANDSCAPE AREAS) IS 12" FROM THE TOP OF PIPE TO GROUND SURFACE. ADDITIONAL COVER MAY BE REQUIRED TO PREVENT FLOTATION. FOR TRAFFIC APPLICATIONS, MINIMUM COVER, H, IS 12" UP TO 48" DIAMETER PIPE AND 24" OF COVER FOR 60" DIAMETER PIPE, MEASURED FROM TOP OF PIPE TO BOTTOM OF FLEXIBLE PAVEMENT OR TO TOP OF RIGID PAVEMENT. FOR TRAFFIC APPLICATIONS WITH LESS THAN FOUR FEET OF COVER, EMBEDMENT OF THE PIPE SHALL BE USING ONLY A CLASS I OR CLASS II BACKFILL.

ADVANCED DRAINAGE SYSTEMS, INC. ("ADS") HAS PREPARED THIS DETAIL BASED ON INFORMATION PROVIDED TO ADS. THIS DRAWING IS INTENDED TO DEPICT THE COMPONENTS AS REQUESTED. ADS HAS NOT PERFORMED ANY ENGINEERING OR DESIGN SERVICES FOR THIS PROJECT, NOR HAS ADS INDEPENDENTLY VERIFIED THE INFORMATION SUPPLIED. THE INSTALLATION DETAILS PROVIDED HEREIN ARE GENERAL RECOMMENDATIONS AND ARE NOT SPECIFIC FOR THIS PROJECT. THE DESIGN ENGINEER SHALL REVIEW THESE DETAILS PRIOR TO CONSTRUCTION. IT IS THE DESIGN ENGINEER'S RESPONSIBILITY TO ENSURE THE DETAILS PROVIDED HEREIN MEET OR EXCEEDS THE APPLICABLE NATIONAL, STATE, OR LOCAL REQUIREMENTS AND TO ENSURE THAT THE DETAILS PROVIDED HEREIN ARE ACCEPTABLE FOR THIS PROJECT.

REV.	DESCRIPTION	BY	DATE	CHKD
3	REV. DRAWING NAME OR NUMBER	J.R.	01/28/18	
2				
1				

TRENCH INSTALLATION DETAIL (ASTM F2848)

DRAWING NUMBER: STD-101A

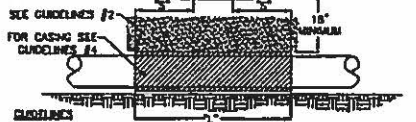
ADS
ADVANCED DRAINAGE SYSTEMS, INC.
4040 TRUBMAN BLVD
MILLIKEN, OHIO 43034

JLF
01/16/13
NTS
TOP 1

PROPOSED WATER MAIN BELOW EXISTING SEWER LINE WITH 18" MINIMUM VERTICAL SEPARATION.

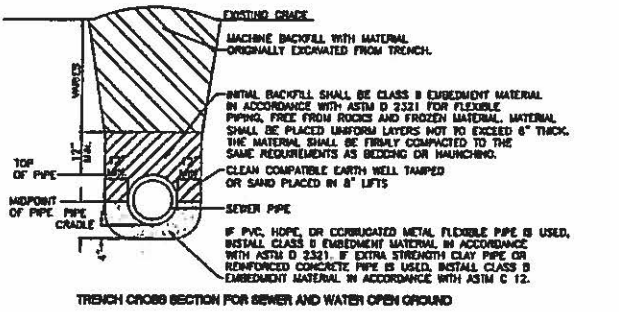
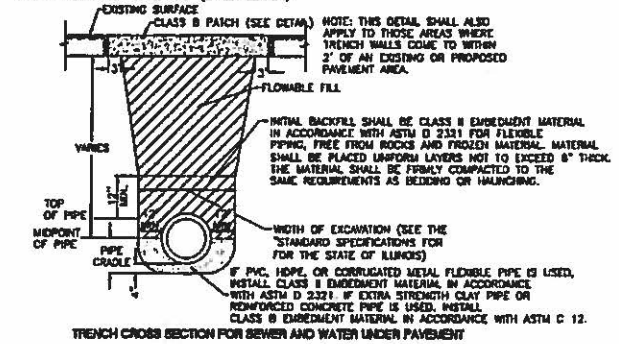
NOTE: COMPACTION REQUIREMENTS REFER TO 20-2.208 OF "STANDARD SPECIFICATIONS FOR WATER & SEWER MAIN CONSTRUCTION IN ILLINOIS" LATEST EDITION.

NOTE: "S" THE LENGTH NECESSARY TO PROVIDE 12" OF SEPARATION AS MEASURED PERPENDICULAR TO EXISTING SEWER LINE.



- 1.) DO NOT SELECT GRANULAR EMBEDMENT AND GRANULAR BACKFILL TO (1) FOOT OVER TOP OF WATER MAIN AND USE SELECT EXCAVATED MATERIAL (CLASS IV) AND COMPACT THE LENGTH OF "L".
 - 2.) IF SELECT GRANULAR BACKFILL EXISTS, REMOVE WITHIN WIDTH OF EXISTING SEWER LINE TRENCH AND REPLACE WITH SELECT EXCAVATED MATERIAL (CLASS IV) AND COMPACT.
 - 3.) PROVIDE ADEQUATE SUPPORT FOR EXISTING SEWER LINE TO PREVENT DAMAGE DUE TO SETTLEMENT.
 - 4.) USE 7" FEET OF WATER MAIN MATERIAL FOR CASING OF PROPOSED WATER MAIN AND SEAL ENDS OF CASING.
- SEWER OVER WATER MAIN SEPARATION

NOTE: ALL CONSTRUCTION METHODS AND MATERIALS SHALL CONFORM TO THOSE OF THE "STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS" (LATEST EDITION)



PROJECT NO:	110-000	SCALE:	AS SHOWN	REV:	DATE:
ISSUED DATE:	SEP. 2018	DRAWN BY:	CP	CHECKED BY:	DVA
DATE:		CHECKED BY:	DVA		



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ART BARTELL ROAD SIDEWALKS
 BAILEY EDWARD
 CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS

DETAILS

11217032
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