

**COUNTY BOARD AGENDA**  
County of Champaign, Urbana, Illinois  
Tuesday, November 21, 2017 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Page #**

- I. **Call To Order**
- II. **\*Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**

**Standing Committees:**

- A. County Facilities Committee Meeting – Tuesday, December 5, 2017 @ 6:30 p.m.  
Lyle Shields Meeting Room
- B. Environment & Land Use Committee Meeting – Thursday, December 7, 2017 @ 6:30 p.m.  
Lyle Shields Meeting Room
- C. Highway & Transportation Committee Meeting – Friday, December 8, 2017 @ 9:00 a.m.  
1605 E. Main Street, Urbana

**Committee of the Whole:**

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance  
Tuesday, December 12, 2017 @ 6:30 p.m.  
Lyle Shields Meeting Room

**County Board:**

- A. Regular Meeting-Tuesday, December 19, 2017 @ 6:30 p.m.  
Lyle Shields Meeting Room

- VII. **Public Participation**
- VIII. **\*Consent Agenda**
- IX. **Communications**
- X. **Visit Champaign County Presentation**
- XI. **Youth Assessment Center Presentation**
- XII. **Approval of Minutes**
  - A. **October 19, 2017-Truth in Taxation Public Hearing**
  - B. **October 19, 2017-Regular Meeting**
- XIII. **Standing Committees:**

1-70

71  
72-77

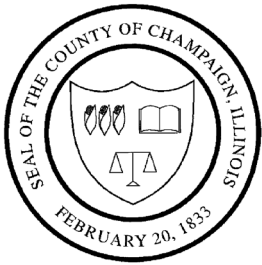
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<i>Summary of Action Taken at November 9, 2017 Meeting</i>	79-80
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2. Adoption of Ordinance No. 994 Amending Zoning Ordinance for a Zoning Map Amendment on Certain Property 884-AM-17	83-84
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<b>XIV. <u>Areas of Responsibility:</u></b>	
<i>Summary of Action Taken November 14, 2017 at Committee of the Whole Meeting (Justice &amp; Social Services; Finance; Policy, Personnel, &amp; Appointments)</i>	87-91
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2. Adoption of Resolution No. 10164 Authorizing Purchases Not Following Purchasing Policy	93-94
3. **Adoption of Resolution No.10165 Authorizing Budget Amendment 17-00041 Fund/Dept. 080 General Corporate/031 Circuit Court Increased Appropriations: \$74,034 Increased Revenue: None: from Fund Balance Reason: Funds Needed to Cover Additional Required Expenditures	95-97
<b>B. Policy, Personnel, &amp; Appointments</b>	
1. Adoption of Resolution No. 10167 Authorizing Employment Agreement for Interim County Administrator <i>(to be distributed)</i>	
2. Adoption of Resolution No. 10184 Designating the 2018 Champaign County Board Calendar of Meetings	98-101
<b>XV. <u>New Business</u></b>	
<b>A. Finance</b>	
1. **Adoption of Resolution No. 10168 Authorizing Budget Transfer 17-00006 Fund/Dept. 080 General Corporate/075 General County & 040 Sheriff Total Amount: \$88,260 Reason: for Retroactive Wages Due to Settlement of the FOP Law Enforcement and Law Enforcement Sergeants Contract	102-104
2. **Adoption of Resolution No. 10169 Authorizing Budget Amendment 17-00040 Fund/Dept. 679 Child Advocacy Center/179 Child Advocacy Center Increased Appropriations: \$17,535 Increased Revenue: \$17,535	105-107

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Reason: Increase in Spending Authority for Personnel Expenses Following Hiring of MDT Coordinator; Revenue for this Increase to Come from Grant Funds Awarded for Fourth Quarter County FY2017	
3. **Adoption of Resolution No. 10170 Authorizing Budget Amendment 17-00042 Fund/Dept. 080 General Corporate/028 Information Technology Increased Appropriations: \$1,600 Increased Revenue: \$1,600 Reason: Reimbursement from the City of Urbana and Urbana Free Library for Shared Internet Connection and Additional Expenditure Authority for that Revenue	108-109
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6. *Adoption of Ordinance No. 995 FY2018 Annual Budget and Appropriation Ordinance	118-119
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1. Adoption of Resolution No. 10174 Approving Appointment of Payroll Accountant Leeann E. Robeck As Authorized Agent for IMRF for Champaign County	124-125
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A. Request for An Extension to File Champaign County Circuit Clerk's Audit Report for the Year Ending December 31, 2016 with the Administrative Office of the Illinois Courts	126
B. Adoption of Resolution No. 10173 Approving Agreement Between the Champaign County Board, the Sheriff, and the Illinois Fraternal Order of Police Corrections Division for January 1, 2017-December 31, 2019	127

**XVII. Adjourn**

- \*Roll Call
  - \*\*Roll call and 15 votes
  - \*\*\*Roll call and 17 votes
  - \*\*\*\*Roll call and 12 votes
- Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*



# COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois  
Tuesday, November 21, 2017 - 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana Illinois

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<b>A. <u>Environment &amp; Land Use</u></b>	
1. Adoption of Resolution No. 10161 Adopting the Champaign County Solid Waste Management Plan 2017 Update	1-22
2. Adoption of Resolution No. 10162 Authorizing Champaign County Application for the Illinois Housing Development Authority Abandoned Residential Property Municipality Relief Program (APP)	23-47
<b>B. <u>Highway &amp; Transportation</u></b>	
1. Adoption of Resolution No. 10154 Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501	48-50
2. Adoption of Resolution No. 10155 Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501	51-53
3. Adoption of Resolution No. 10156 Appropriating county Motor Fuel Tax Funds for County Roads Maintenance Section 18-00000-00-GM	54-55
4. Adoption of Resolution No. 10157 Appropriating county Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the Period of January 1, 2018 - December 31, 2018	56-59
<b>C. <u>Finance</u></b>	
1. Adoption of Resolution No. 10158 Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0423	60
2. Adoption of Resolution No. 10159 Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0066	61
3. **Adoption of Resolution No. 10175 Authorizing Budget Transfer 17-00007 Fund/Dept. 630 Circuit Clerk Operations & Administration/030 Circuit Clerk Total Amount: \$25,199 Reason: to Cover the Transfer of Court Technology Specialist from Court Automation Fund (613) to Circuit Clerk Operations & Administration Fund (630)	62
4. **Adoption of Resolution No. 10176 Authorizing Budget Amendment 17-00045 Fund/Dept. 080 General Corporate/077 Planning & Zoning Increased Appropriations: \$8,600 Increased Revenue: None: from Fund Balance Reason: to cover the \$8,100 Cost for Property Demolition Project at 504 South Dodson, Urbana, IL and to Make Up \$500 in Transfers from Other Line Items to Property Clearance Throughout the Year.	63
<b>D. <u>Policy, Personnel, &amp; Appointments</u></b>	
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**Consent Agenda Item**

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| 6. Adoption of Resolution No. 10182 Appointing Current Zoning Board of Appeals Member Catherine Capel as Chair             | 69 |
| 7. Adoption of Resolution No. 10183 Appointing John Farney to the Office of County Treasurer of Champaign County, Illinois | 70 |

**RESOLUTION NO. 10161**

**RESOLUTION ADOPTING THE "CHAMPAIGN COUNTY SOLID WASTE MANAGEMENT PLAN 2017 UPDATE"**

**WHEREAS**, pursuant to the "Local Solid Waste Disposal Act", 415 ILCS 10/3, Champaign County has adopted a Solid Waste Management Plan by Resolution Number 3077 on February 19, 1991; and

**WHEREAS**, pursuant to the "Local Solid Waste Disposal Act" 415 ILCS 10/3, Champaign County adopted:

- the first five-year update to the Champaign County Solid Waste Management Plan, entitled "Champaign County Solid Waste Plan 1996 Update" on November 19, 1996;
- the second five-year update to the Champaign County Solid Waste Management Plan, entitled "Champaign County Solid Waste Plan 2001 Update" by Resolution Number 4497 on January 23, 2002;
- the third five-year update to the Champaign County Solid Waste Management Plan, entitled "Champaign County Solid Waste Plan 2007 Update" by Resolution Number 6146 on August 23, 2007; and
- the fourth five-year update to the Champaign County Solid Waste Management Plan, entitled "Champaign County Solid Waste Plan 2012 Update" by Resolution Number 8205 on August 23, 2012.

**WHEREAS**, pursuant to the "Local Solid Waste Disposal Act", 415 ILCS 10/3, Champaign County seeks to adopt a fifth five-year update to the Champaign County Solid Waste Management Plan, entitled "Champaign County Solid Waste Management Plan 2017 Update." The 2017 Update contains the following Recommendations and Implementation Schedule:

1. Champaign County will, as resources permit, encourage recycling initiated by municipalities or by private or non-profit groups and encourage education efforts made by such groups.
2. The County will consider using any excess funds from waste hauler licensing to promote recycling efforts.

3. The County will encourage all departments to promote and educate staff on office recycling efforts.
4. The County will monitor, where information exists, County recycling rates and consider programming changes should current rates fall below 20% for non-market related reasons.
5. The County will, as possible, encourage landscape waste recycling efforts.
6. The County will, as possible, encourage countywide monitoring, collection and reporting of recycling rates.
7. The County will, as possible, consider requiring businesses that contract with the County to practice commercial and/or industrial recycling.
8. The County will, as possible, encourage volume-based collection fees.

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board, Champaign County, Illinois, that the fifth five-year update of the Champaign County Solid Waste Plan entitled "Champaign County Solid Waste Management Plan 2017 Update" attached and incorporated with this Resolution is hereby adopted.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21st day of November, 2017.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Gordy Hulten, Champaign County Clerk and  
*Ex Officio* Clerk of the County Board

## General Information

Local Government: County of Champaign, Illinois  
Contact Person: Susan Monte, RPC Planner  
Address: Champaign County Regional Planning Commission (RPC)  
1776 East Washington Street  
Urbana, IL 61802  
Telephone: (217) 328-3313

Plan Adoption Date: February 19, 1991  
Adoption Date: May 31, 1996 (five-year update)  
Adoption Date: January 23, 2002 (2nd five-year update)  
Adoption Date: August 23, 2007 (3rd five-year update)  
Adoption Date: August 27, 2012 (4th five-year update)  
Adoption Date: November 21, 2017 (5th five-year update)

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### **1. Recommendations and Implementation Schedule Contained in the Adopted Plan**

The following recommendations appear in the original version of the *Champaign County Solid Waste Management Plan* (adopted by Resolution Number 3077 on February 19, 1991). Approximately 46 recommendations were featured in the 1991 Champaign County Solid Waste Management Plan. These included both specific and general recommendations directed at Champaign County, the City of Urbana, the City of Champaign and interested parties in the private and non-profit sector. The implementation schedule for most of these suggestions was left to the discretion of the implementing agency, the Intergovernmental Solid Waste Disposal Agency.

#### **a. Source Reduction**

Source Reduction recommendations can be divided into four different areas:

- post-consumer source reduction
- toxicity reduction
- increasing recyclability of waste stream
- industrial source reduction

No specific implementation schedule was associated with the 18 Source Reduction recommendations.

#### *Post-Consumer Source Reduction*

- 1) An education coordinator should be part of the implementing agency's staff.
- 2) The County and municipal governments, as well as other municipal agencies, should encourage source reduction activities whenever possible.
- 3) County and municipal governments, as well as other municipal agencies, should encourage State and Federal officials and representatives to address the issue of source reduction in whatever means possible.
- 4) County and municipal governments, as well as other municipal agencies, should require that all departments complete a waste audit.



## **1. Recommendations and Implementation Schedule Contained in the Adopted Plan**

### **a. Source Reduction (continued)**

- 5) County and municipal governments should require that the ultimate disposal costs be calculated as part of their procurement process.

#### *Toxicity Reduction and Increasing 'Recyclability' of Waste Stream*

- 6) The education coordinator should develop materials to inform consumers of the type of hazardous waste in their home.
- 7) A separate publication on the alternatives to hazardous waste should be made available through local offices.
- 8) Implementation of toxicity reduction should be coordinated with other community groups.
- 9) County and municipal governments should encourage the introduction and passage [of legislation] at the State and Federal level that addresses the issue of toxicity reduction.
- 10) If the State or Federal governments do not pass legislation addressing the proper disposal of hazardous materials, or if no private firm establishes a comprehensive program for proper disposal of hazardous materials within 5 years, review of this plan should include consideration of banning these materials from any municipality owned or operated facilities or a review of the way and means of adding taxes on select hazardous materials.
- 11) If there has been no State or Federal legislation enacted to address problem components of the waste stream within five years of this plan's adoption, re-evaluation of deposits, surcharges and product bans and other related activities should be undertaken.
- 12) The education coordinator should include information on the recyclability of items in all program material as well as making sure retail and wholesale outlets use proper bags for the conveyance of purchases.

#### *Industrial Source Reduction*

- 13) The implementing authority should develop a waste audit program that would consist of staff visits to facilities to assist businesses and industries in determining where and how they may be able to reduce their waste generation and toxicity levels or to alter their waste to make it more easily processed.
- 14) Development of a waste audit disclosure report should be included as part of the review process within the economic development and planning departments of member governments.
- 15) The County and municipal governments should encourage efforts to reuse existing structures in the community as much as possible.
- 16) Demolition permits should have a 30-day waiting period.
- 17) The creation of a construction material recycling center should be investigated.
- 18) There should be a municipally sponsored Small Quantity Generator Program.

### **b. Recycling and Reuse**

The 21 recommendations for recycling and reuse were divided into two separate implementation schedules: 17 recommendations for the next five years (1990-1995) and four long-term recommendations. The recommendations for 1990-1995 were divided into five categories: General, Residential, Yardwaste, Commercial, and Community Recycling Center.

#### *1990-1995 Recommendations: General*

- 19) The Cities and County should develop a unified recycling system and agency to operate the recycling programs.
- 20) The Cities and County, through their membership in the association, should develop a material recovery facility to 'mainstream' recycling in Champaign County.
- 21) The Cities and the County should consider altering the current licensing structure for haulers.

## **1. Recommendations and Implementation Schedule Contained in the Adopted Plan**

### **b. Recycling and Reuse (continued)**

#### *1990-1995 Recommendations: Residential*

- 22) The City of Urbana should add HDPE/PET collection to their curbside routes.
- 23) The City of Champaign and the City of Urbana should expand their curbside collection programs to service buildings with 5-9 units with a targeted participation rate of 30%.
- 24) Both Cities should use educational and promotional means to raise participation rates to a targeted range of 45% - 55%.
- 25) Both Cities should add the collection of cardboard/paperboard to the curbside programs (including the 5-9 unit buildings).
- 26) The County should maintain their current number of drop-offs.

#### *1990-1995 Recommendations: Yardwaste*

- 27) The City of Champaign should begin a nine-month yard waste collection program.
- 28) The City of Urbana should maintain their U-Bag and U-Tie Program
- 29) Both Cities should investigate the development of residential backyard composting programs.

#### *1990-1995 Recommendations: Commercial*

- 30) There should be no municipally sponsored programs intended to service large commercial and industrial firms in the County.
- 31) A partnership between the private haulers and the implementing authority should be developed to increase the recycling opportunities for small to medium sized businesses.
- 32) Both the Cities and the County should review their zoning, building codes, health and safety codes or any other ordinance or regulation that may hinder recycling activity in the commercial and industrial sector.

#### *1990-1995 Recommendations: Community Recycling Center*

- 33) CRC should re-evaluate its operations and determine whether collection or processing should be its primary function.
- 34) The in-town drop-off sites should be upgraded.
- 35) CRC should determine how to optimize its current capacity without any major improvements.

#### *Long-Term Recommendations*

- 36) The database of waste generation recycling and disposal information should be routinely updated.
- 37) The municipal programs should continuously adapt the materials collected to the changing mix of recyclable materials.
- 38) Studies on how to service 10+ unit residential structures should be undertaken.
- 39) The recycling programs should be amended to accommodate generator-based waste reduction programs when appropriate.

### **c. Combustion for Energy Recovery n/a**

### **d. Combustion for Volume Reduction**

Ten scenarios were considered within the body of Champaign County's Solid Waste Management Plan. Two of the 10 scenarios included the construction of a combustion facility. This facility was to be located in the vicinity of the University of Illinois' Abbott Power Plant. In the final analysis, these scenarios were not recommended to be the most effective way to achieve Champaign County's solid waste management goals.

## **1. Recommendations and Implementation Schedule Contained in the Adopted Plan**

### **e. Disposal in Landfills**

Scenario #6 was chosen as the most cost-effective way to achieve Champaign County's solid waste management goals. This proposal calls for:

- 40) the construction of an in-county transfer station with a material recovery component, and the construction of an in-county landfill.

Scenario #6 states that the previously mentioned expanded curbside program (see residential recommendations) be implemented in 1992, the Transfer Station with material recovery will be operational by 1992, and the new landfill open in 1995.

The following six recommendations associated with the implementation of Scenario #6 are separated into four categories: Ownership; Operation and Procurement; Implementing Agency; Flow Control; and Financing.

#### *Ownership, Operation and Procurement*

- 41) Local government should own the facilities.
- 42) Local government should develop a public/private partnership for the operation of the solid waste facilities.

#### *Implementing Agency*

- 43) Designate the Intergovernmental Solid Waste Disposal Association as the implementing agency.
- 44) Local municipal recycling programs should continue under the direction of the member governments until ISWDA can consolidate service.

#### *Flow Control*

- 45) Flow Control should be enacted immediately after the adoption of the Solid Waste Management Plan to insure demand for services for the future in-county landfill and reduce the municipality's liability with regard to out-of-county disposal sites.

#### *Financing*

- 46) In Champaign County, solid waste facilities should be financed with revenue bonds.

## **2. Current Plan Implementation Efforts**

### **a. Which recommendations in the adopted plan have been implemented?**

The following recommendations from the 1991 *Champaign County Solid Waste Management Plan* have been implemented:

#### **a. Source Reduction**

- 2) The County and municipal governments, as well as other municipal agencies, should encourage source reduction activities whenever possible.
- 8) Implementation of toxicity reduction should be coordinated with other community groups.
- 15) The County and municipal governments should encourage efforts to reuse existing structures in the community as much as possible.

## **2. Current Plan Implementation Efforts**

### **a. Which recommendations in the adopted plan have been implemented? (continued)**

#### **b. Recycling and Reuse**

Refer to 'Current Recycling Program' for details on how some of the initiatives below were implemented.

- 21) The cities and County should consider altering the current licensing structure for haulers.
- 22) The City of Urbana should add HDPE/PET collection to its curbside routes. This change in curbside service was adopted in 1996.
- 23) The City of Champaign and City of Urbana should expand their curbside collection programs to service buildings with 5-9 units.
- 25) Both cities should add the collection of cardboard/paperboard to the curbside programs. Urbana provides this service. Although municipally run curbside recycling has been discontinued in Champaign, some independent haulers may supply these recycling services.
- 29) Both cities should investigate the development of residential backyard composting programs. The City of Champaign ran a Pilot program whereby they would supply a resident with \$20.00 to begin their own backyard composting programs. The City ran an ad in the local newspaper and attracted approximately 30 participants.
- 33) CRC should re-evaluate its operations and determine whether collection or processing should be its primary function.
- 35) CRC should determine how to optimize its current capacity without any major improvements.
- 37) The municipal programs should continuously adapt the materials collected to the changing mix of recyclable materials.
- 38) Studies on how to service 10+ unit residential structures should be undertaken.

## **2. Current Plan Implementation Efforts**

**Briefly describe which recommendations were not implemented and the reasons why these were not implemented.**

Over the past 25 years, few of the 46 recommendations from the Plan adopted in 1991 were implemented. The primary reason for this is due to the community's rejection of the Solid Waste Management Plan's implementing agency, the Intergovernmental Solid Waste Disposal Association (ISWDA). ISWDA was comprised of members from Champaign County, the City of Champaign, and the City of Urbana.

ISWDA was recommended to be the implementing agency because an intergovernmental agency would, according to the Solid Waste Management Plan, "... allow the broadest county representation, ... allow multiple points for public input, and will .. offer a checks and balances system." One may infer from these statements that ISWDA's purpose was to develop a consensus between the various local municipalities, the private and non-profit sector, and the larger citizenry of Champaign County. Once plans moved forward, however, to centralize authority of Champaign County's solid waste management in the hands of ISWDA, it

## **2. Current Plan Implementation Efforts**

**Briefly describe which recommendations were not implemented and the reasons why these were not implemented. (continued)**

became apparent that there were many philosophical and practical barriers to ISWDA acting as the implementing agency. Large projects such as locating, financing and managing the recommended transfer and landfill facilities fostered disagreement and dissension. In addition, initiatives to standardize collection and processing procedures throughout the County through flow control measures met with resistance.

ISWDA proposed actions met with opposition mainly from four stakeholder groups. The farming community in Homer objected to the placement of a landfill in an area that was once farmland. The independent waste haulers who operated in the Urbana-Champaign area formed a Waste Haulers Association in August 1992 and lobbied for the privatization of solid waste management services in the Cities of Champaign and Urbana. The Waste Haulers Association objected to the type of flow control restrictions suggested by ISWDA. These restrictions on where the haulers could take their solid waste were an integral part of the ISWDA plan to pay for the operation of a Champaign County landfill and transfer station. Local municipalities and regional nonprofit corporations raised doubts that ISWDA would operate these facilities as efficiently as would a private and/or nonprofit company.

In the Spring of 1992, after opposition was met from the farming community in Homer, and amidst negotiations with waste haulers to privatize collection of solid waste, the City of Champaign decided to withdraw from ISWDA. Champaign County had already relaxed its support for the inter-jurisdictional agency. The agency lost its original authority and its power to implement aspects of the Solid Waste Management Act became severely limited. Consequently, the following recommendations did not get implemented:

### **a. Source Reduction**

#### *Post-Consumer Source Reduction*

- 1) An education coordinator should be part of the implementing agency's staff.
- 3) County and municipal governments, as well as other municipal agencies, should encourage State and Federal officials and representatives to address the issue of source reduction in whatever means possible.
- 4) County and municipal governments, as well as other municipal agencies, should require that all departments complete a waste audit.
- 5) County and municipal governments should require that the ultimate disposal costs be calculated as part of their procurement process.

#### *Toxicity Reduction and Increasing 'Recyclability' of Waste Stream*

- 6) The education coordinator should develop materials to inform consumers of the type of hazardous waste in their home.
- 7) A separate publication on the alternatives to hazardous waste should be made available through local offices.
- 9) County and municipal governments should encourage the introduction and passage [of legislation] at the State and Federal level that addresses the issue of toxicity reduction.

#### *Toxicity Reduction and Increasing 'Recyclability' of Waste Stream*

- 12) The education coordinator should include information on the recyclability of items in all program material as well as making sure retail and wholesale outlets use proper bags for the conveyance of purchases.

## **2. Current Plan Implementation Efforts**

**Briefly describe which recommendations were not implemented and the reasons why these were not implemented. (continued)**

### *Industrial Source Reduction*

- 13) The implementing authority should develop a waste audit program that would consist of staff visits to facilities to assist businesses and industries in determining where and how they may be able to reduce their waste generation and toxicity levels or to alter their waste to make it more easily processed.
- 14) Development of a waste audit disclosure report should be included as part of the review process within the economic development and planning departments of member governments.
- 16) Demolition permits should have a 30-day waiting period.
- 17) The creation of a construction material recycling center should be investigated.
- 18) There should be a municipally sponsored Small Quantity Generator Program.

### **b. Recycling and Reuse**

#### *1990-1995 Recommendations: General*

- 19) The Cities and County should develop a unified recycling system and agency to operate the recycling programs.
- 20) The Cities and County, through their membership in the association, should develop a material recovery facility to 'mainstream' recycling in Champaign County.

#### *1990-1995 Recommendations: Residential*

- 24) Both Cities should use educational and promotional means to raise participation rates to a targeted range of 45% - 55%.
- 26) The County should maintain their current number of drop-offs.

#### *1990-1995 Recommendations: Yardwaste*

- 27) The City of Champaign should begin a nine-month yard waste collection program.
- 28) The City of Urbana should maintain their U-Bag and U-Tie Program

#### *1990-1995 Recommendations: Commercial*

- 31) A partnership between the private haulers and the implementing authority should be developed to increase the recycling opportunities for small to medium sized businesses.

#### *1990-1995 Recommendations: Commercial*

- 32) Both the Cities and the County should review their zoning, building codes, health and safety codes or any other ordinance or regulation that may hinder recycling activity in the commercial and industrial sector.

### *Long-Term Recommendations*

- 36) The database of waste generation recycling and disposal information should be routinely updated.
- 39) The recycling programs should be amended to accommodate generator-based waste reduction programs when appropriate.

### **e. Disposal in Landfills**

Scenario #6 was chosen as the most cost-effective way to achieve Champaign County's solid waste management goals. This proposal calls for:

## **2. Current Plan Implementation Efforts**

**Briefly describe which recommendations were not implemented and the reasons why these were not implemented. (continued)**

40) the construction of an in-county transfer station with a material recovery component, and the construction of an in-county landfill.

Scenario #6 states that the previously mentioned expanded curbside program (see residential recommendations) be implemented in 1992, the Transfer Station with material recovery will be operational by 1992, and the new landfill open in 1995.

The following six recommendations associated with the implementation of Scenario #6 are separated into four categories: Ownership; Operation and Procurement; Implementing Agency; Flow Control; and Financing.

### *Ownership, Operation and Procurement*

- 41) Local government should own the facilities.
- 42) Local government should develop a public/private partnership for the operation of the solid waste facilities.

### *Implementing Agency*

- 43) Designate the Intergovernmental Solid Waste Disposal Association as the implementing agency.
- 44) Local municipal recycling programs should continue under the direction of the member governments until such time as ISWDA can consolidate service.

### *Flow Control*

- 45) Flow Control should be enacted immediately after the adoption of the Solid Waste Management Plan to insure demand for services for the future in-county landfill and reduce the municipality's liability with regard to out-of-county disposal sites.

### *Financing*

- 46) In Champaign County, solid waste facilities should be financed with revenue bonds.

## **b. Which recommendations in the adopted plan have been implemented according to the plan's schedule?**

As stated in the preceding pages, the implementation schedule for most of these recommendations was left to the discretion of the implementing agency, the Intergovernmental Solid Waste Disposal Agency. Because of the agency's failure, there were not scheduled implementation dates for most of the 46 recommendations outlined in the Solid Waste Management Plan adopted in 1991.

## **Briefly describe which recommendations were not implemented according to the adopted plan's schedule, and attach a revised implementation schedule.**

The reasons for no implementation of the above-cited recommendations according to schedule is covered in the above section entitled 'Briefly describe which recommendations were not implemented and the reasons why these were not implemented.'

### **3. Recycling Program Status**

- a. Has the program been implemented throughout the County or planning area?  
Yes  No
- b. Has a recycling coordinator been designated to administer the program?  
Yes  No   
If yes, when? April 20, 2006 (Champaign County Resolution No. 5337)
- c. Does the program provide for separate collection and composting of leaves?  
Yes  No
- d. Does the recycling program provide for public education and notification to foster understanding of and encourage compliance with the program?  
Yes  No
- e. Does the recycling program include provisions for compliance, including incentives and penalties?  
Yes  No  If yes, please describe.
- f. Does the program include provisions for recycling the collected materials, identifying potential markets for at least three materials, and promoting the use of products made from recovered or recycled materials among businesses, newspapers, and local governments?  
Yes  No  If yes, please describe.
- g. Provide any other pertinent details on the recycling program.

The following six recommendations regarding recycling were adopted as part of the Solid Waste Management Plan 10-Year Update (County Resolution No. 4497 dated January 23, 2002):

1. Champaign County shall, as resources permit, encourage recycling initiated by municipalities or by private or non-profit groups and encourage education efforts made by such groups.
2. The County should consider using any excess funds from waste hauler licensing to promote recycling efforts.
3. The County should encourage all departments to promote and educate staff on office recycling efforts.
4. The County should monitor, where information exists, County recycling rates and consider programming changes should current rates fall below 20% for non-market related reasons.
5. The County should, as possible, encourage landscape waste recycling efforts.
6. The County should, as possible, consider requiring businesses that contract with the County to practice commercial and/or industrial recycling.



### 3. Recycling Program Status (continued)

#### g. Provide any other pertinent details on the recycling program (continued)

The County Board adopted the above-noted recommendations after the decline and failure of the ISWDA (as indicated in both the 10-Year Update and 5-Year Update reports to the Illinois EPA). The failure of the ISWDA was considered an indicator of a total lack of support and rejection of centralized government intervention in solid waste and recycling activities in Champaign County during the early to mid-1990's. (For additional discussion regarding ISWDA failure, refer to the text beginning on Page 4 under the heading 'Briefly describe which recommendations were not implemented and the reasons why these were not implemented').

Recycling is not mandatory in unincorporated Champaign County, and residents, businesses, and institutions are free to choose whether to recycle or institute a recycling program.

Recycling programs within the County have been established at the University of Illinois and within the City of Urbana and City of Champaign. Curbside recycling service is available to residents of the largest municipalities within the County. The City of Champaign requires local haulers to provide curbside recycling pickup service to city residents and the City of Urbana Public Works Department provides curbside recycling service to its residents. In other communities within the County, private haulers may elect to provide recycling services to residents for an additional charge.

In 2011, Champaign County posted the Champaign County Reduce Reuse Recycle webpage at <http://www.co.champaign.il.us/ReduceReuseRecycle/ReduceReuseRecycle.php>. This webpage contains local community recycling/reuse collection information and a comprehensive listing of known local reduce/reuse/recycling options available to County residents.

The following is a description of recycling programs in various Champaign County communities and at the University of Illinois.

#### **City of Champaign**

The City strongly supports recycling and encourages all citizens to take part in waste reduction. Citizens may take part by participating in the City's single-family curbside recycling program or the City's multifamily recycling program, Feed the Thing.

City ordinances provide for curbside recycling to all citizens who live in a single to four-plex residence. This service is provided by the waste hauler who is required to provide recycling as part of basic service and must accept a long list of recyclable materials, which was increased on January 1, 2017. Haulers must provide curbside collection of recyclables at least once a week and can not count materials toward the "per container cost" of service.

On December 1, 2010, the City of Champaign began a recycling program, Feed the Thing, for multifamily properties. This program includes buildings with five or more units (apartments, condos, co-ops) and all shared housing, which includes fraternities, sororities, and other shared living arrangements. The City provides the blue 95-gallon containers for the properties.

With the implementation of its multifamily recycling program in 2010, the City chose to permanently close the public recycling drop off site on December 31, 2010.

### **3. Recycling Program Status (continued)**

Since August 2011, the City of Champaign has partnered with local non-profit agencies to encourage students to donate any unwanted items that can be resold or reused. Drop-off locations are designated, or the students can arrange for a scheduled pick-up. Additionally, the City of Champaign hosts a Cardboard Dumpster Event for Feed the Thing during move in/out. The goal of the event is to provide students living in multifamily buildings, fraternities, sororities, and Private Certified housing the opportunity to properly dispose of cardboard that doesn't fit in their 'Feed the Thing' carts. This helps reduce the amount of materials entering the waste stream.

The City continually updates its recycling webpage ([www.champaignil.gov/recycling](http://www.champaignil.gov/recycling)) so residents are provided with the most up-to-date information about recycling and recycling events. The City also maintains a website for the multifamily recycling program: [www.feedthething.org](http://www.feedthething.org)

#### **City of Urbana**

The City of Urbana offers two recycling programs for residents: a residential curbside recycling program and multifamily recycling program.

Urbana's residential curbside recycling program, U-CYCLE, began in 1986 and was one of the first citywide recycling programs offered in Illinois. Urbana's residential recycling program provides service to all residents in single-family through fourplex dwellings. The program serves an estimated 18,000 residents throughout the city.

The City of Urbana's recycling program expanded in 1999 when recycling was offered to all residents in apartment buildings, dormitories, fraternities/sororities, rooming houses and condominiums. The multifamily program now serves buildings with 5 or more dwelling units. The multifamily recycling program serves an estimated 15,000 residents in Urbana. Because of these programs, every resident in the City of Urbana has an opportunity to recycle.

In 2011, the City of Urbana required local waste haulers to provide recycling service to its commercial customers.

#### **University of Illinois**

In the fall of 1997 the University's Material Recovery Facility opened for business. This facility allows the campus to capture recyclable materials that formerly ended up in a landfill and to market it at a higher price. The facility is expected to enable the campus to improve its recycling rate to over 50% of its waste stream, exceeding a State-mandated goal of 40%. The value added by baling the material, a step necessary to prepare it for sale in the market, will now be retained by the campus. The new Material Recovery Facility will result in reduced disposal costs and extra revenue generated from the sale of materials.

The current campus recycling/diversion rate is 48.8% for non-construction & demolition (C&D) waste and 41.1% when including C&D waste.

#### **Community Recycling Drop-Off Sites**

Champaign County has encouraged local recycling drop sites that collect plastic, glass and metal food & beverage containers. In 1993, Champaign County applied for and received a Hometown Assistance Grant to establish public recycling drop-off sites in six communities within the County including: Homer, Ogden, Philo, Tolono, Sidney, and St. Joseph. During 1994-1995, funds from this Grant were subsequently used by Champaign County to establish additional recycling drop-off sites in the communities of Thomasboro,

### **3. Recycling Program Status (continued)**

Gifford, and Fisher. The County used the Grant funds received (approximately \$22,000) to offset the start-up costs such as fencing, collection containers and signage. Due to increased popularity of the drop-off sites, continued instances of illegal dumping occurring at the sites, and increased operational costs to hosting municipalities and townships, all but three of these smaller community public recycling drop-off sites have been closed. Three community recycling drop-off sites remain in operation today:

- 1) The Village of Ogden and Ogden Township jointly fund a recycling drop-off site in the Village of Ogden. A private waste hauler is paid monthly to service the Ogden drop-off site.
- 2) The Village of Homer and South Homer Township jointly fund a recycling drop-off site in the Village of Homer. A private waste hauler is paid monthly to service the Homer recycling drop-off site.
- 3) The Village of Philo and Philo Township jointly fund a recycling drop-off site in the Village of Philo, which is serviced by a private waste hauler.

#### **Republic Waste Transfer Station**

Opened in January 2004, the Republic Transfer Station located approximately one mile north of I-74 on Lincoln Avenue at 915 W. Saline Court in Urbana, operates a Recycling Drop Off Center which is intended primarily for Republic customers. Republic customers may drop off the following recyclable materials: food and beverage glass and plastic bottles (Codes 1-7, all colors); aluminum cans; cardboard; and paper products. Republic customer recycling center hours are Monday through Friday, 7 a.m.– 3:30 p.m. and Saturday, 7:00 a.m. - noon.

#### **Illini Recycling Recycling Drop-Off Center**

In 2011, Illini Recycling has operated a free 24-hour public drop off recycling site, with containers located at on the south side of the Illini Recycling Center at 420 Paul Ave. in Champaign. The Recycling Drop-Off Center accepts only the following items:

- Cardboard
- Magazines
- Newspaper
- Office paper
- #1-#7 Plastic bottles
- Tin food cans
- Aluminum cans
- Aluminum foil/pans

No glass of any kind is accepted at the Recycling Drop Off Center. The Recycling Drop Off Center does not accept: garbage, styrofoam, plastic grocery bags, plastic toys or plastic items not marked with the recycling symbol. For drop off, no commingled materials or "mixed paper" is accepted. Items must be separated. There is a container for newspaper/magazines/catalogs and a separate container for office paper/junk-mail. Plastic bottles #1-#7 can be placed in the same container, but that is separate from the one for tin and aluminum cans.

#### **Recycling Landscape Waste**

The Landscape Recycling Center is operated by the City of Urbana on behalf of the City of Urbana, the City of Champaign and Champaign County. The Landscape Recycling Center (LRC) is a not-for-profit facility operated by the Urbana Public Works Department. The LRC is the only Illinois EPA permitted landscape

### **3. Recycling Program Status (continued)**

recycling center in Champaign County. (The Village of Rantoul previously operated a landscape recycling center, but closed the facility in the fall of 1995 when the Illinois EPA imposed stricter regulations on landscape waste management.)

Materials accepted by the LRC include: trees, shrubs, bulkwood, leaves, grass clippings, brush, plant cuttings, sod, woodchips, and clean soil. The LRC sells processed materials (such as fertile mulch and composts) to both the public and to private firms.

#### **Community Collection Events**

##### **Residential Electronics Collections**

Beginning in 2007, a coalition of local area governments including Champaign County, the Cities of Champaign and Urbana, and Village of Savoy pooled resources to better and more efficiently provide information to the public regarding the importance of recycling electronics and to jointly promote and support a series of drop-off electronics collections known as the 'Countywide Residential Electronics Collections'.

Illinois adopted a landfill ban on many electronic devices that began on January 1, 2012, banning 17 categories of electronic devices from Illinois landfills, including televisions, computers, monitors, printers, and other common electronics items. In 2011, the Act was expanded by the State and the list of items to be banned from landfills now includes:

- computers
- computer monitors
- televisions
- printers
- electronic keyboards
- facsimile machines
- videocassette recorders
- portable digital music players
- digital video disc players
- electronic mice
- scanners
- digital converter boxes
- cable receivers
- satellite receivers
- digital video disc recorders
- small-scale servers
- video games consoles

The Electronic Products Recycling & Reuse Act is the statewide system administered by IEPA for recycling and/or reusing unwanted electronics discarded from residences. Electronic manufacturers support the recycle/reuse program based on the weight of electronics items each manufacturer sells in Illinois over the course of the previous year.

The Countywide Residential Electronics Collection events were well-received, with an average of 1,100 residents participating in each of two-four events held per year during 2010-2012. The number of events in Champaign County were reduced to two per year, for reasons explained in the following section.

In Champaign County, two new measures implemented at the Residential Electronics Collection events (online pre-registration and two-tv limit per registrant) were successful in that the traffic congestion was eliminated. Much positive feedback was received from participants, host site representatives, and event staff.

### **3. Recycling Program Status (continued)**

#### **Problems Encountered**

Over the past few years, several factors have contributed to great dysfunction of the statewide system:

- 1) Electronics items generally have become considerably lighter in weight and as a result less money is available from electronics manufacturers to support the program;
- 2) The manufacturer funds that are available are insufficient to pay the high costs to electronics recycling collectors to fund processing of cathode-ray-tube televisions; and
- 3) Accountability and reporting of collected electronics has been unreliable and inconsistent.

Because of the shortage of funding available via the statewide system for the electronics recycling program, since 2013 local governments statewide have been requested to shoulder the cost of providing citizens at least some option for the recycling/re-use of cathode ray tube televisions. Many local governments have not been able to afford the cost to provide such programs and these have been discontinued altogether. At present, there is a critical need to provide citizens a means to responsibly recycle or re-use unwanted cathode ray tube televisions. Between 2013 and the present, local governments in Champaign County have faced the following issues:

- 1) Increased costs to local governments to contract services of a qualified electronics recycling company, from 'no cost' prior to 2015 to over \$20,000 per one-day collection event in 2016. These rates are not possible for our local governments to sustain.
- 2) Since February 1, 2016, the Best Buy retail store in Champaign (and all Best Buy retail outlets in Illinois) have opted out of accepting up to two televisions per household per day at no cost from residents.
- 3) Since 2013, non-profit outlets in Champaign County that previously offered free residential television recycling are no longer available (e.g., Habitat for Humanity ReStore and Land of Lincoln Goodwill outlets).
- 4) Our public works departments and highway commissioners will need to find the means to fund the proper disposal of abandoned televisions illegally dumped along public right-of-ways.

Over the course of 2016, a group of concerned stakeholders representing manufacturers, retailers, and local government entities, has continued to meet with Representative Emily McAsey (D) of the General Assembly to develop and negotiate a workable compromise. The solution includes providing Illinois citizens with a sustainable statewide system for the collection of electronic items—one that is sufficiently funded, with accountability, and that offers an improved convenience standard to citizens.

In December 14, 2016, a draft bill (sponsored by Emily McAsey) was sent to the Legislative Reference Bureau (LRB) for consideration by the 100th General Assembly. The bill was delayed and reconsidered by the 101th General Assembly in 2017 as SB 1417.

#### **Anticipated Changes to Residential Electronics Recycling Collection Options**

- 1) SB 1417 passed both houses of the Illinois General Assembly on June 29, 2017, and was signed by the Governor on August 25, 2017 to become Public Act 100-0433. Public Act 100-0433 creates the Consumer Electronics Recycling Act, which is an overhaul of the manufacturers' electronics take-back program so that it can be sustainable.
- 2) During 2018, the program would continue with a weight-based goal similar to the weight-based goal for 2017. In Champaign County, for example, one expectation is that local governments would continue to collaborate to fund two one-day Residential Electronics Collections to occur during 2018.

### **3. Recycling Program Status (continued)**

- 3) Under the Consumer Electronics Recycling Act, beginning in 2019:
- a) Electronics manufacturers will be required to, individually or as a manufacturer clearinghouse, provide a manufacturer e-waste program to transport and recycle residential covered electronic devices collected at, and prepared for transport from the program collection sites and one-day collection events included in the program.
  - b) The manufacturers' take back program will be based on a population-based convenience standard. Based on its population, Champaign County would be entitled to either one program collection site or four one-day collection events, with all but "operational costs" covered by the manufacturers. Operational costs are costs associated with acquiring a program collection site or one-day collection site, costs to sort, pack, and prepare the collected unwanted electronics for transport.
  - c) The County will need to decide by March 1, 2018 whether to participate in a manufacturer e-waste program. If opting in, the county recycling coordinator must file with the manufacturer e-waste program and the Agency, on or before March 1, 2018, and on or before March 1 of each year thereafter for the upcoming program year, a written notice of election to participate in the program. The written notice must include a list of proposed collection locations likely to be available and appropriate to support this program, and may include locations already providing similar collection services.
  - d) Specified units of local government and retailers may collect a fee for any covered electronic device or eligible electronic devices or eligible electronic devices to collection sites.
  - e) Registered collectors participating in county supervised collection programs may collect a fee for each desktop computer monitor or television accepted for recycling to cover costs for collection and preparation for bulk shipment.
  - f) Retailers may charge a fee from residents for electronics received.

#### **IEPA Sponsored Household Hazardous Waste Collection**

The most recent Illinois EPA sponsored one-day household hazardous waste (HHW) collection event took place on September 29, 2012 at The News-Gazette Distribution Center on Apollo Drive in Champaign. Co-sponsors of the 2012 IEPA-one-day HHW collection event were the City of Urbana, City of Champaign, Village of Savoy, Champaign County, Champaign County Probation and Court Services, Champaign County Regional Planning Commission, Prairie Rivers Network, Sierra Club Prairie Group, and MTD, with The News-Gazette Distribution Center serving as host-site.

Prior to the IEPA one-day HHW collection event in 2012, there had not been a hazardous waste collection event in the Champaign-Urbana area since 2006.

#### **Ongoing Need for Household Hazardous Waste Collection in Champaign County**

In Champaign County, the establishment of a household hazardous waste collection facility remains an ongoing need. Sufficient funds are needed for the startup costs and operational costs, and ongoing HHW

### **3. Recycling Program Status (continued)**

processing costs for a modest HHW collection facility to serve Champaign County, with potential satellite collections to occur in nearby areas.

An HHW collection facility could be proposed as a public service or developed and managed as a non-profit. The four existing HHW collection facilities that operate in northern Illinois are not profit-driven businesses. The processing and transportation costs of the HHW collected at each of these facilities comes from the Illinois EPA Solid Waste Fund. The start-up and operational costs of the existing HHW collection facilities were derived in part from host-fee agreements negotiated with the management entities of the operational landfill(s) in each respective home county. (Champaign County, and approximately 70 of the 104 counties in Illinois have no operational landfills.)

The HHW Leadership Team is a recently formed volunteer committee facilitated by RPC and agency staff that is comprised of a group of diverse and broadly representative stakeholders. The HHW Leadership Team mission is to guide efforts towards implementation of convenient, safe, and environmentally responsible household hazardous waste management options for citizens of Champaign County, including but not limited to:

- Provision of interim one-day HHW collections;
- Expansion of collection options for unwanted pharmaceuticals; and
- Development of a permanent HHW collection facility.

### **4. Current Needs Assessment Information (optional)**

A comprehensive needs assessment regarding Champaign County solid waste and recycling needs has not occurred since the original Plan was prepared prior to the County's adoption of the *Champaign County Solid Waste Management Plan* in 1991.

Based on information available as of January 17, 2007, the 19<sup>th</sup> edition of the Illinois EPA annual report Nonhazardous Solid Waste Management and Landfill Capacity in Illinois: 2005 describes the management of nonhazardous municipal solid waste by the State's solid waste landfills, transfer stations and compost facilities. Region 4 includes East Central Illinois counties. From this publication, an estimated 17 years remains as the landfill life expectancy of landfills serving Region 4.

### **5. New Recommendations and Implementation Schedule**

Earlier revised Recommendations and Implementation Schedule from the Champaign County Solid Waste Management Plan 15-Year Update adopted August 27, 2007 are provided below:

“Recognizing the demonstrated lack of political sentiment for centralized government-administered countywide solid waste management, Champaign County should pursue a practical approach to solid waste management in the next five years. At this time, Champaign County has no further plans to

## 5. New Recommendations and Implementation Schedule (continued)

construct a transfer or landfill facility. The County will focus its limited resources upon providing support for the current source reduction and recycling efforts initiated by local municipalities, and by the private and nonprofit sectors. The central goal of the County should be to reduce the amount of municipal waste that is landfilled outside of the County by reducing the waste stream and improving the ratio of waste recycled to waste generated.

The following recommendations are intended to improve the reduction of the amount of waste generated and to increase the amount of waste recycled:

1. Champaign County will, as resources permit, encourage recycling initiated by municipalities or by private or non-profit groups and encourage education efforts made by such groups.
2. The County will consider using any excess funds from waste hauler licensing to promote recycling efforts.
3. The County will encourage all departments to promote and educate staff on office recycling efforts.
4. The County should, as possible, encourage volume-based collection fees.
5. The County will monitor, where information exists, County recycling rates and consider programming changes should current rates fall below 20% for non-market related reasons.
6. The County will, as possible, encourage landscape waste recycling efforts.
7. The County will, as possible, consider requiring businesses that contract with the County to practice commercial and/or industrial recycling.
8. The County will, as possible, encourage volume-based collection fees.

The following recommendations from the *Champaign County Solid Waste Management Plan 20-Year Update* adopted August 27, 2012 have been implemented, as limited resources have permitted:

1. Champaign County will, as resources permit, encourage recycling initiated by municipalities or by private or non-profit groups and encourage education efforts made by such groups.

### *Contributions to advertising & staffing of recycling collection events...*

Prior to 2009, Champaign County contributed toward the advertising cost of local recycling hazardous waste collection and tire collection drop-off events held once annually, most typically, and organized by the City of Champaign or the City of Urbana. The County typically provided staff, as possible, to assist at collection events.

Between 2010 and 2013, the majority of costs associated with the jointly sponsored Residential Electronics Collections have been the responsibility of the contractor hired for those events. During this period, the County cost to participate in the Countywide Residential Electronics Collection was limited to staff time as provided for in the annual County Planning contract.

Beginning in 2016, the increasing costs of the jointly sponsored Residential Electronics Collections were more equitably proportionately divided among participating local governments based on population. In 2017, the County and participating local governments realized a reduction in costs of



## 5. New Recommendations and Implementation Schedule (continued)

the one-day residential electronics collection events due to reduced transportation costs as a result of an intergovernmental agreement between Champaign County and Will County.

2. The County will consider using any excess funds from waste hauler licensing to promote recycling efforts.

The primary revenue sources for the Solid Waste Management Fund are the fees collected from local waste hauler licensing and investment interest earned on the current fund balance. This fund pays the administrative costs associated with the licensure of waste haulers in Champaign County and provides contributions to intergovernmental recycling and drop-off events. The Solid Waste Management Fund is steadily depleting over time.

3. The County will encourage all departments to promote and educate staff on office recycling efforts.

Presently most County offices practice recycling on a variable and limited basis. No comprehensive or countywide effort to promote office recycling and to educate staff has occurred to date, possibly due, in part, to limited resources available and to the lack of a countywide policy in place. The County Board lacks the authority to impose operational mandates on the elected department heads who oversee the preponderance of County employees.

Over the past several years, aluminum can recycling containers have been distributed by the County at locations in County buildings. The County has hired a local recycling company to collect and recycle computer paper, large documents, and office paper from recycling containers provided throughout the County campus and Courthouse site. Most County offices utilize recycled printer cartridges as a cost-saving measure. Some County offices order recycled paper for use in copiers and some County offices encourage employees to print double-sided copies as often as possible. Some County office employees voluntarily recycling office items such as portfolios, binders, folders, recording tapes, etc by placing these items in the supply room for others to re-use.

6. The County will, as possible, encourage landscape waste recycling efforts.

At present, County groundskeepers compost grass clippings that result from maintenance of County campuses. Additional landscape waste from County campuses is hauled to the Landscape Recycling Center on an as-needed basis.

7. The County will, as possible, consider requiring businesses that contract with the County to practice commercial and/or industrial recycling.

The County Board adopted Ordinance No. 361 dated June 19, 1990 to amend the County Purchasing Policy (Ordinance No. 323) to adopt the following Item J, Section II Policy Statement:

“J. To help provide a stable market for recycled goods, the County of Champaign will make a concerted effort to purchase and use recycled/recyclable/reclaimable goods when recycled/recyclable/reclaimable goods quoted are of comparable quality to County-specified requirements and are quoted at a price competitive for the quality specified.”

The County Board adopted Ordinance No. 365 dated August 21, 1990 to amend the County Purchasing Policy (Ordinance No. 323) generally as follows:

## 5. New Recommendations and Implementation Schedule (continued)

“.. to indicate that the policy of the County Board is to help maintain stable markets for recycled and recyclable products;” and

“.. to encourage the IMS/Purchasing Division [of the County] to cooperate to the greatest extent feasible with other government bodies in the joint procurement of recycled products and products designed to be recycled ... upon approval of the Champaign County Board.”

The following recommendations from the *Champaign County Solid Waste Management Plan 20-Year Update* adopted August 27, 2012 have not yet been implemented:

4. The County will, as possible, encourage volume-based collection fees.

Ordinance #522, the ‘Waste Haulers Licensure Ordinance’ was adopted by the County on November 19, 1996. The Ordinance regulates the storage, collection, transportation and disposal of solid waste occurring within County jurisdiction. A fixed annual fee is assessed to each waste hauler operating within the County jurisdiction, based on the number of vehicles used for collection and transportation of solid waste. The collection fee schedule has not been modified since its adoption in 1996.

The County lacks the authority to tax waste generation or to impose fees that are unrelated to the costs of operating the licensing program itself. The County’s lack of statutory authority makes volume-based fees impractical.

5. The County will monitor, where information exists, County recycling rates and consider programming changes should current rates fall below 20% for non-market related reasons.

Based on data available as of January 17, 2007, an estimate of the recycling rate for Champaign County is 22.6% (from the Illinois EPA annual report entitled *Nonhazardous Solid Waste Management and Landfill Capacity in Illinois: 2005*).

## Proposed Recommendations and Implementation Schedule for the 25-Year Update

The Recommendation and Implementation Schedule of the 2017 Update to the *Champaign County Solid Waste Management Plan* is intended to further address the central County goal of reducing the amount of waste generated and improving the ratio of waste recycled to waste generated.

The seven recommendations adopted as a part of the 20-Year Update in 2012 are proposed to be retained as a part of the Recommendation and Implementation Schedule of the 2017 Update to the *Champaign County Solid Waste Management Plan*. Each of the following recommendations is to be implemented, as resources permit and as possible, on an ongoing basis. The 2017 Update Recommendation and Implementation Schedule follows:

## Proposed Recommendations and Implementation Schedule for the 25-Year Update

1. Champaign County will, as resources permit, encourage recycling initiated by municipalities or by private or non-profit groups and encourage education efforts made by such groups.

**5. New Recommendations and Implementation Schedule (continued)**

2. The County will consider using any excess funds from waste hauler licensing to promote recycling efforts.
3. The County will encourage all departments to promote and educate staff on office recycling efforts.
4. The County will monitor, where information exists, County recycling rates and consider programming changes should current rates fall below 20% for non-market related reasons.
5. The County will, as possible, encourage countywide monitoring, collection and reporting of recycling rates.
6. The County will, as possible, encourage landscape waste recycling efforts.
7. The County will, as possible, consider requiring businesses that contract with the County to practice commercial and/or industrial recycling.
8. The County will, as possible, encourage volume-based collection fees.

**RESOLUTION NO. 10162**

**RESOLUTION AUTHORIZING CHAMPAIGN COUNTY APPLICATION FOR  
THE ILLINOIS HOUSING DEVELOPMENT AUTHORITY ABANDONED  
RESIDENTIAL PROPERTY MUNICIPALITY RELIEF PROGRAM (APP)**

**WHEREAS**, Champaign County seeks to apply for an Abandoned Properties Program grant to continue its goal of mitigating blighted or abandoned residential properties in unincorporated Champaign County; and

**WHEREAS**, the proposed program that Champaign County documents in its APP application represents a unique opportunity for the County to leverage dedicated revenues with APP grant funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Champaign County Board, that it approves the application for, and if awarded, acceptance of the Illinois Housing Development Authority Abandoned Residential Property Municipality Relief Program on behalf of the Champaign County Board; and

**BE IT FURTHER RESOLVED**, by the Champaign County Board that County Board Chair, C. Pius Weibel, is hereby authorized to sign a letter of commitment for the local grant match of \$13,523, and to execute said grant award documents upon receipt from the Illinois Housing Development Authority.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 21st day of November, A.D. 2017.

**ATTEST:**

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C. Pius Weibel, Chair  
Champaign County Board

---

Gordy Hulten, County Clerk and *Ex-Officio*  
Clerk of the Champaign County Board

**December 1, 2017**

**Program Director  
Abandoned Property Program  
Illinois Housing Development Authority  
401 N Michigan Avenue, Suite 700  
Chicago, IL 60611**

**To Whom It May Concern:**

**Champaign County appreciates this unique opportunity to revitalize some of its abandoned properties and furthering our goal to promote a safe, just, and healthy community.**

**We commit to participating in and supporting the 2017 application to the IHDA Abandoned Property Program, for the time period of December 1, 2017 through December 31, 2019, by providing a 1:1 local match in the amount of \$13,523.**

**Champaign County agrees to abide by the program's regulations and reporting requirements.**

**Sincerely,**

**Pius Weibel  
Chair, Champaign County Board**

11/15/17 DRAFT



ABANDONED RESIDENTIAL PROPERTY  
MUNICIPALITY RELIEF PROGRAM (APP)

## ROUND 3 GRANT APPLICATION

**DUE ON DECEMBER 1, 2017 3:00 P.M. CST**

Submit completed application and attachments  
electronically to [APPinfo@ihda.org](mailto:APPinfo@ihda.org)

For questions and comments please contact [APPinfo@ihda.org](mailto:APPinfo@ihda.org)



# ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELIEF PROGRAM (APP) ROUND 3 GRANT APPLICATION

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## APPLICATION GUIDE

### PROGRAM OVERVIEW

The Abandoned Residential Property Municipality Relief Fund ("Abandoned Property Program," "APP," or the "Program") was created in 2010 with the passage of the Save Our Neighborhoods Act. Funding for the Program was expanded by subsequent legislation in 2013. Please review the Program Rules for a complete description of the program guidelines.

### PURPOSE OF GRANT

The purpose of the Program is to use funding in the Abandoned Residential Property Municipality Relief Fund to make grants to municipalities, counties, and land banks to assist with their costs incurred for the securing, maintenance, and demolition of abandoned residential property in the jurisdiction, as defined in Section 381.202 of the Program Rules.

### ELIGIBILITY

Applicants must be a municipality, county, or land bank located in the State of Illinois. A county or municipality may join with other counties/municipalities and together submit a single application; however, each county/municipality may only apply once per funding round.

### ELIGIBLE GRANT ACTIVITIES

Grant funds may be used for securing, maintaining, demolishing, or rehabilitating abandoned homes. The rehabilitation of an abandoned residential property is strictly limited in scope to address exterior building safety concerns such as repairing the roof, windows, doors, masonry, or walkways of an abandoned residential property. A list of specific activities allowed as part of securing, maintaining, and demolishing properties can be found in the Abandoned Residential Property Municipality Relief Program Rules.

#### ELIGIBLE PROPERTIES

- 1-6 unit residential properties in the State of Illinois
- Properties that meet the definition of "abandoned" per Program Rules
- Manufactured homes taxed as real property with a foundation and no hitch or wheels  
*\*Properties may have garages, outbuilding, and/or sheds (demolition/removal of these buildings is an eligible cost if associated residential property meets the definition of "abandoned" per Program Rules)*

#### INELIGIBLE PROPERTIES

- Residential properties knowingly occupied by legal or non-legal residents
- Historically registered properties
- Commercial, industrial, or agricultural properties
- Mixed use properties with a residential unit component

It is acceptable to submit previous eligible activities occurring after January 1, 2016, and never billed to a previous rounds of APP, or to propose future expenses for reimbursement. All Program requirements, regulatory compliance, and certifications must be met to be reimbursed for previous eligible activities. Applicants awarded funds will be expected to submit before and after photos.

### FUNDING

Funding for the Program is derived solely from foreclosure filing fees paid by lending institutions and collected by the county clerk in which the foreclosure is filed. The collection of additional filing fees began in June of 2013. Of the total amount received each year:



1. 30% will be granted in Cook County (or municipality within, other than the City of Chicago);
2. 25% will be granted to the City of Chicago;
3. 30% will be granted in the Collar Counties (DuPage, Kane, Lake, McHenry, and Will); and
4. 15% will be granted in other areas of the State not previously defined.

These statutory apportionments are collectively referred to as “geographic set-asides.”

There is expected to be one cycle per year with the option of a future cycle based on applications received and funds available. Maximum grant amounts are determinate upon funding availability and geographic set-aside. For Round 3, the maximum grant amount allowed for applicants in the Other Areas of the State set-aside is \$75,000. For applicants in all other set-asides, excepting the City of Chicago, the maximum grant amount allowed is \$250,000 (without a waiver). There will be a minimum request requirement of \$20,000 per application. Awards will be determined based on the amount of funding available in the geographic set-aside, as well as the applicant’s documented need for funding, the capacity of the applicant to undertake the planned activities, the amount of impact to be achieved, cost reasonableness, and readiness to proceed, as further described in this Application. Applications will be scored and ranked according to the criteria set forth in this Application, and will be funded according to their rank in each geographic set-aside.

An applicant in the Other Areas of the State set-aside may request a waiver of the maximum grant amount by completing the requested information in this Application. An applicant must illustrate exemplary capacity, need, and impact in order to be considered for such a waiver. IHDA will consider waiver requests on a case-by-case basis, taking into account the amount of funding available in the geographic set-aside, along with the criteria set forth above, to determine whether to grant the waiver<sup>1</sup>. In no case may any grant exceed \$250,000<sup>2</sup> to any grantee within a geographic area outside the City of Chicago<sup>3</sup>.

#### SCORING (100 POINTS TOTAL)

Applications will be ranked against other applications in the geographic set-aside to determine points to be awarded. Answers should fit in the provided space within the application. If there is no answer for an area, please explain why; do not leave it blank.

##### 1. NEED – MAXIMUM 20 POINTS

- a. Up to ten (10) points may be awarded for applications that provide data requested in this Application under this scoring category on foreclosure activity and abandoned properties.
- b. Up to twenty (20) points may be awarded for applications that provide the information in (a) above and additional detail on the effect abandoned properties have had on the jurisdiction, as further described under this scoring category in this Application. Maximum points will be given to applicants most affected, and that best document it by (1) including the amount of time and resources expended in the previous three fiscal years in maintaining and demolishing abandoned residential properties; (2) demonstrating the financial burden foreclosures and abandoned properties have placed on the jurisdiction; and (3) identifying specific areas within the jurisdiction most affected by foreclosures and abandoned properties.

##### 2. CAPACITY – MAXIMUM 20 POINTS

- a. Up to five (5) points may be awarded to applicants demonstrating previous experience managing grants.

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<sup>1</sup> Nothing contained in this grant application shall prohibit IHDA from considering an application waiver above the \$75,000 limitation if IHDA, in its sole discretion, determines that such increase is necessary to meet the purposes of Section 7.31(a) of the Illinois Housing Development Act and the Program

<sup>2</sup> This is maximum amount that can be awarded to an applicant receiving a waiver

<sup>3</sup> The City of Chicago, pursuant to 7.31(b) of the Illinois Housing Development Act, may apply for 25% of the moneys in the Fund that have been appropriated, subject to the annual receipt of funds

- b. Up to ten (10) points may be awarded to applications that demonstrate successful management of a housing grant/program within the jurisdiction. Housing grants/programs will be interpreted to include any public or private program that improves the condition of housing or housing choice within the jurisdiction.
- c. Up to twenty (20) points may be awarded to applicants that clearly show previous experience managing housing grants/programs and document an active plan to mitigate abandoned properties within the jurisdiction (i.e. maintaining a vacant or abandoned property registry), including demolition of abandoned residential properties, and have a person designated to administer this grant with previous experience managing grants having similar requirements.

**3. IMPACT – MAXIMUM 20 POINTS**

- a. Up to ten (10) points may be awarded to applications that provide a narrative detailing how the grant will be used for eligible uses that have (or has) positively impact(ed) the jurisdiction, along with evidence of other resources utilized for local revitalization to combat the ill effects of foreclosure on the jurisdiction, which may speak to a specific area of that jurisdiction.
- b. Up to twenty (20) points may be awarded to applications that currently have an active revitalization plan underway in the jurisdiction and clearly demonstrate how this grant will impact proposed activities to be carried out under that plan. Consideration will be given to communities that have identified troubled residential properties causing blight in the local community for which there is no cost effective solution other than demolition. Points will be given to applications that focus on specific geographic areas within the jurisdiction, submit current, relevant revitalization plans, and include documentation that such plan has had a demonstrably positive impact on the jurisdiction.

**4. BUDGET AND COST REASONABLENESS – MAXIMUM 20 POINTS**

- a. Up to ten (10) points may be awarded to applications that include a complete and reasonable budget.
- b. Up to twenty (20) points may be awarded to applications that include a cost-effective, reasonable budget in the application, including a detailed explanation of the process for ensuring the reasonableness of all costs associated with the proposed or reimbursable activities, and documentation of the process used to procure all third-party vendors. Points will be given to applications that demonstrate a systematic, thorough, well-documented approach to ensuring reasonable costs.

**5. READINESS TO PROCEED – MAXIMUM 20 POINTS**

- a. Up to ten (10) points may be awarded to applications that request reimbursement for documented, previously performed eligible activities or demonstrate a reasonable plan for the expeditious completion of proposed activities.
- b. Up to twenty (20) points may be awarded to applications that demonstrate a thorough, detailed, and reasonable plan for the expeditious completion of proposed and reimbursable activities. Maximum points will be given to applications that document a plan for their community's revitalization that clearly complement this grant, and/or where specific properties have already been selected.

**APPLICATION FEE**

IHDA will not charge a fee for processing applications under this Program.

### APPLICATION

A completed application and all supporting attachments must be received by December 1, 2017 at 3:00 p.m. CST. All materials must be digital; no hard copies will be accepted. Each exhibit must be submitted as an individual PDF document. See the Exhibit Checklist for specific naming instructions. Email one copy of your completed application package to [APPinfo@ihda.org](mailto:APPinfo@ihda.org). Please direct all questions to [APPinfo@ihda.org](mailto:APPinfo@ihda.org).

The Illinois Housing Development Authority will be hosting application/technical assistance seminars via webinar. Please visit <https://www.ihda.org/my-community/revitalization-programs/> and look for emails from [APPinfo@ihda.org](mailto:APPinfo@ihda.org) for future information regarding the time and dates of webinars.

### ADDITIONAL RESOURCES

- [Program Rules](#)
- [Program FAQ](#)

# ABANDONED RESIDENTIAL PROPERTY MUNICIPALITY RELIEF PROGRAM ROUND 3 GRANT APPLICATION

## APPLICANT INFORMATION

**County/Municipality Name**

Champaign County

**Main Office Street Address, Line 1**

Department of Planning and Zoning

**City**

Urbana

**State**

IL

**Street Address, Line 2**

1776 East Washington Street

**Zip Code**

61802

**Website**

www.co.champaign.il.us

**Primary Contact Name**

*\*Individual to be the primary recipient of all grant correspondence*

Susan Burgstrom

**Title**

Senior Planner

**Telephone Number**

(217) 384-3708

**E-mail Address**

sburgstrom@co.champaign.il.us

**Secondary Contact Name**

John Hall

**Title**

Director of Planning & Zoning

**Telephone Number**

(217) 384-3708

**E-mail Address**

jhall@co.champaign.il.us

**Geographic Set-Aside**

*\*Check all that apply*

- City of Chicago
- Cook County (Cook County, or municipality within other than the City of Chicago)
- Collar Counties (DuPage, Kane, Lake, McHenry, or Will Counties, or municipality within)
- Other Areas of State (all other counties, or municipality within)

**Geographies to be covered by this grant – provide census tracts if possible**

Champaign County works throughout its jurisdiction in unincorporated parts of the County, but the following Census Tracts include the properties identified for this grant application:  
  
17019005401 (outside Urbana), 17019005500 (outside Urbana), 17019000800 (in City of Champaign), 17019010500 (in Village of Foosland)

## JURISDICTIONAL INFORMATION

Please report the following information for your jurisdiction. Figures should be gathered from the most recent U.S. Census Bureau information when possible (we recommend using the [U.S. Census QuickFacts Tool](#)). Your application will not be evaluated based on the information reported below. Please contact [APPinfo@ihda.org](mailto:APPinfo@ihda.org) if you need additional support gathering this information.

**1. Population of your Jurisdiction**

28,453
--------

**2. Number of properties defined as "Abandoned"**

*\*As defined by Program Rules*

13
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**3. Number of Housing Units**

12,744
--------

**4. Number of Vacant Residential Lots**

694
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## GRANT REQUEST INFORMATION

Applicants under Round 3 of the Abandoned Property Program are eligible to apply the grant amounts maximums as designated by their geographic set-asides listed below. Additionally, applicants in the Other Areas of the State set-aside may apply for the option to waive the maximum grant amount should (1) their application demonstrate exemplary capacity, need, and impact, and (2) are able to provide a 1:1 match for every dollar requested above their geographic set-aside's maximum. Please indicate below your requested grant amount (not to exceed the set-aside maximum), and whether or not you intend to apply for a waiver.

<u>SET-ASIDE</u>	<u>MAXIMUM GRANT AMOUNT (NO WAIVER)</u>	<u>MAXIMUM GRANT AMOUNT WITH WAIVER</u>
City of Chicago	25% of total grant appropriation	N/A
Cook County	\$250,000.00	N/A
Collar Counties	\$250,000.00	N/A
Other Areas of the State	\$75,000.00	\$250,000.00

**5. Requested grant amount**

\$ 75,000.00
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**6. Will you request a waiver of the maximum grant amount?**

Yes
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**7. If "Yes", how much are you requesting in additional funds?**

*\*If "No" or "Not Applicable", report \$0.00*

\$ 13,523.00
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**8. Total grant request amount with waiver, if applicable**

*\*This figure does not include your match dollars*

\$ 88,523.00
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9. Complete the chart below showing the number of properties that you plan to address under each of the eligible program uses as defined by the Program Rules.

ELIGIBLE EXPENSE CATEGORY	DO YOU PLAN TO PERFORM THIS ACTIVITY UNDER YOUR AWARD?	IF SO, HOW MANY PROPERTIES WILL BE AFFECTED?
Cutting of neglected weeds or grass	Yes	3
Trimming of trees or bushes and removal of nuisance bushes	No	
Extermination of pests or prevention of the ingress of pests	No	
Removal of garbage, debris, and graffiti	Yes	5
Boarding up, closing off, or locking windows or entrances, or otherwise making the interior of a building inaccessible to the general public	No	
Surrounding part or all of a property with a fence or wall, or otherwise making all/part of the property inaccessible to the general public	Yes	5
Demolition of abandoned residential property	Yes	5
Rehabilitation (strictly limited to address exterior building safety)	No	

### SCORING CATEGORY 1: NEED

#### MAXIMUM 20 POINTS

10. Complete the chart below to the best of your ability by providing the data requested to demonstrate the burden that vacant and abandoned residential properties have placed on your jurisdiction throughout the past 3 years.

JURISDICTIONAL DATA	2015	2016	2017
Number of foreclosures	6	6	5
Number of residential vacant lots/parcels	705	707	694
Number of abandoned residential properties	15	13	13
Number of vacant and/or abandoned residential properties owned by jurisdiction	1	1	3
Amount that the jurisdiction has expended on maintaining and demolishing abandoned residential properties	\$ 15,550.00	\$ 2,723.00	\$ 9,416.00

**11. What source(s) was/were used to gather the information provided in #10? Please indicate if these figures are actual or estimated.**

# of foreclosures - actual - foreclosed property sales authorizations as recorded with Champaign County Clerk in unincorporated Champaign County  
 # of vacant residential lots/parcels - actual - property with no residential building on it in a non-ag land use, in the unincorporated area - source: GIS Consortium  
 # of abandoned res properties - actual - those that we know of based on enforcement complaints in unincorporated area

**12. To better express need, complete short responses providing information for the following content areas for your jurisdiction. Provide quantifiable evidence where you are able.**

CONTENT AREA	RESPONSE
Increased crime and vandalism surrounding abandoned residential properties to be alleviated by this grant	One of the properties was a residential lot that the County acquired so that a neighborhood non-profit could build a playground. The non-profit disbanded,
Decrease/increase in home values (EAV) year over year	See Item 13 below. EAV for 1101 Carroll was down 72% from RY11 to RY16, partly due to house demolition. EAV for 504 S. Dodson showed a 51%
Declining property values resulting from proximity to abandoned residential properties	EAV for properties neighboring 1101 Carroll had an average decrease of 11 between RY11 to RY16%. 504 S Dodson neighboring residences had an average
Specific areas in your jurisdiction affected most by foreclosures and abandoned properties	unincorporated fringes of the City of Urbana, namely Carroll Subdivision and Scottswood Subdivision. See attached News Gazette article from the 11/12/17
Marked change in enrollment of children in the local public school district	The properties are in 2 sub-districts of the Urbana 116 School District: Wiley Elementary and Dr. Preston Williams Elementary. Enrollment at DPW increased by
Additional financial burden that foreclosures and abandoned properties have placed on the jurisdiction (i.e. activities defunded, staff layoffs, etc.)	see Item 13 below

**13. Please utilize this space to provide us with any additional information regarding the need of your community that you were not already able to describe in the questions above.**

An 8/29/17 appraisal of 2218 E University Ave, Urbana stated, "The house is in poor condition and is not habitable as of the effective date...the remaining economic life of the house is very low." A structural investigation of the same property dated 9/5/17 stated, "The roof and floor framing deterioration in the house has compromised the structural integrity. Structural collapse is likely at any time."

The County has a \$6,800 "Property Clearance" line item in the P&Z Dept. annual budget. Some years this may cover the expenses to mitigate 1 property; in other years such as 2017, it falls significantly short. Any unanticipated expenses, such as the need to immediately secure a property, must come from other line items in what is already a small and insufficient budget for the P&Z Department. For example, we had two properties that needed to be fenced at a cost of \$2,395 in 2016 and \$1,560 in 2017. We get no return on our investment in the fencing, as we have no place to store the fencing for reuse. We pieced together funds for these by transferring funds to Property Clearance from the following 5 of our 11 non-personnel line items: Job Required Travel Expenses, Auto Maintenance, Legal Notices/Advertising for ZBA meetings, Gasoline & Oil, and Conferences & Training.

## SCORING CATEGORY 2: CAPACITY

### MAXIMUM 20 POINTS

Applicants must provide a copy of their most recent independent financial audit. If a Management Letter was issued, a copy of the letter must also be attached. NOTE: Include any Management Response and/or Corrective Action Plan. The Management Response and/or Corrective Action Plan MUST be on applicant's letterhead and be signed by the Mayor, Chief Executive Officer, or chief executive of the applicant. IHDA reserves the right to use lack of corrective action or lack of response to findings to determine funding.

14. Date that audit was performed

9/4/2016

15. Dates which audit covered (fiscal year)

FY15: 1/1/15 - 12/31/15

16. Summarize any audit findings, including page numbers of findings and solutions. If no findings, indicate "N/A"

There was no management response or corrective action plan. The management letter is attached as an Exhibit.

17. Page(s) containing Corrective Action Plan, if applicable. If not applicable, indicate "N/A"

N/A

18. List the staff member(s) who will be responsible for the administration of this grant, and detail their experience with similar grants and programs by completing all fields below.

NAME	TITLE	EXPERIENCE ADMINISTERING GRANTS?	EXPERIENCE WITH HOUSING-RELATED PROGRAMS?	DETAILS
Susan Burgstrom	Senior Planner	Yes	No	Managed the 2011-2012 Electric Efficiency Community Block Grant
John Hall	Director of Planning & Zoning	No	No	
		(Select)	(Select)	
		(Select)	(Select)	
		(Select)	(Select)	



19. Complete the chart below by detailing housing-related grants and programs managed throughout the past 3 years. Be certain to include all grants and programs that you have participated in through IHDA. If you intend to have an outside administrator assist with this grant, their experience must be detailed below as well.

GRANT/PROGRAM NAME	WHO ADMINISTERED?	SOURCE OF FUNDING	DATES OF GRANT/PROGRAM	AMOUNT AWARDED	AMOUNT EXPENDED	ACTIVITIES UNDERTAKEN	QUANTIFIED OUTCOMES
Weatherization	Champaign County Regional Planning Commission +	US Department of Energy	annually since 2007	\$ 128,580.00	\$ 128,580.00	insulating walls, floors, perimeters, and attics; furnace work; air sealing; installing LED lights; primary	Homes receiving Weatherization services: 46 Avg material cost per home: +
Weatherization	Champaign County Regional Planning Commission +	US Department of Health and Human Services +	annually since 2007	\$ 421,853.00	\$ 421,853.00	Quantified outcomes of Weatherization, continued:	Households with income under 75% of poverty: 19 Households with income 75%-100% +
Weatherization	Champaign County Regional Planning Commission +	State Supplement	annually since 2007	\$ 183,835.00	\$ 183,835.00	Quantified outcomes of Weatherization, continued:	Illinois Department of Commerce and Economic Opportunity estimates that completed homes save an average of +

20. If applicable, complete the chart below to detail any compliance findings or concerns regarding the grants/programs above. If not applicable, indicate "N/A"

GRANT/PROGRAM NAME	COMPLIANCE FINDING OR CONCERN	SOLUTION (IMPLEMENTED OR PROPOSED)
N/A		

21. Answer whether or not your organization has experience managing compliance in the following areas:

Historical Preservation	<input type="text" value="No"/>
Lead-based Paint Laws	<input type="text" value="Yes"/>
Prevailing Wage	<input type="text" value="Yes"/>

22. Please utilize this space to provide us with any additional information regarding the capacity of your organization to manage this grant that you were not already able to describe in the questions above.

Champaign County has approximately 10 years of administrative experience with the Low-Income Home Energy Assistance Program (LIHEAP), and the Weatherization Program. In addition, housing supportive services, funded by federal and state grants and programs, include: tenant based rental assistance, emergency shelter for families, Shelter Plus Care, Homeless Prevention, Housing Advocacy, Centralized Intake for Homeless, Rapid Rehousing, Emergency Food and Shelter Program, and a Homeless Management Information System. Some of these programs have been in place for decades.

To date, all housing related grants and programs have been applied for and administered by the Champaign County Regional Planning Commission, which is under the umbrella of Champaign County. The P&Z Department has a long-standing and positive relationship with CCRPC and can count on their staff for guidance as needed. With no administrative budget available for the APP grant program, P&Z does not have the resources to contract with CCRPC for administration.

### SCORING CATEGORY 3: IMPACT

#### MAXIMUM 20 POINTS

Utilize the section below to detail any active or planned revitalization efforts within your jurisdiction to mitigate vacant and abandoned properties. Specifically address efforts that include revitalizing or demolishing abandoned residential properties. Include all plans/documents listed as attachments with your application submission.

REVITALIZATION EFFORT	CURRENTLY IN-PLACE?	IF "NO", PLANNED?	HOW WILL APP FUNDS COMPLEMENT THIS EFFORT?
23. Local Legislation <i>*I.E. weeds ordinance</i>	<input type="text" value="Yes"/>	<input type="text" value="(Select)"/>	<input type="text" value="Public Nuisance Ordinance includes dangerous"/>
24. Vacant Property Registry	<input type="text" value="Yes"/>	<input type="text" value="(Select)"/>	<input type="text" value="The Zoning Officer keeps a database of vacant"/>
25. Revitalization Plan	<input type="text" value="No"/>	<input type="text" value="No"/>	<input type="text"/>
26. Comprehensive Plan	<input type="text" value="Yes"/>	<input type="text" value="(Select)"/>	<input type="text" value="The Champaign County Land Resource Manage"/>
27. <input type="text" value="Building Codes (state)"/>	<input type="text" value="Yes"/>	<input type="text" value="(Select)"/>	<input type="text" value="Champaign County does not have a building co"/>
28. <input type="text" value="Building Code (county)"/>	<input type="text" value="No"/>	<input type="text" value="Yes"/>	<input type="text" value="Champaign County has a goal of adopting its o"/>
29. <input type="text"/>	<input type="text" value="(Select)"/>	<input type="text" value="(Select)"/>	<input type="text"/>

**30. Provide any quantifiable metrics to demonstrate the positive impact(s) that past and current efforts to address revitalization have had in your community.**

1101 Carroll Avenue was demolished in October 2015. The P&Z Department has approved 4 construction permits since then in the Carroll Sub.

The following is a comparison of the number of construction permits issued by the P&Z Department for the last 4 decades within Carroll Sub:

1978-1987	36
1988-1997	38
1998-2007	19
2008-2017	12

**31. Provide any quantifiable metrics to illustrate the positive impact(s) that you expect or hope to achieve with the assistance of this grant in addressing revitalization in your community.**

We hope to see an increase in the number of construction permits in the surrounding neighborhood, fewer nuisance complaints, and additional consideration of our budget shortfalls in future County budget discussions for abandoned properties.

**32. If there are specific neighborhoods in your community that you intend to target with this grant, list them below. Indicate if you intend to work throughout your entire jurisdiction. Provide census tracts if possible.**

Champaign County works throughout its jurisdiction in unincorporated parts of the County, but the following Census Tracts include the properties identified for this grant application:

- 17019005401 (outside Urbana)
- 17019005500 (outside Urbana)
- 17019000800 (in City of Champaign)
- 17019010500 (in Village of Foosland)

**33. If you listed specific neighborhoods above, provide an explanation as to why you are targeting these areas.**

Our current focus for securing and improving blighted properties is in the unincorporated area east of Urbana because that is where complaints have directed our resources for a number of years. We have noted an increased renter population and decreased investments in unincorporated Urbana.

The one property in the City of Champaign, owned by the County, was a unique circumstance of establishing a park for a low-income neighborhood on a vacant residential lot; the non-profit which managed the playground disbanded, and it fell into disrepair. The County did not have the funding to maintain the playground and mitigate criminal issues there, and was forced to demolish the playground and put the lot up for sale.

The Village of Foosland is within our zoning jurisdiction. It is one of the most distant and low-income communities in

## SCORING CATEGORY 4: BUDGET AND COST REASONABLENESS

**MAXIMUM 20 POINTS**

Total grant request amount as reported above:	\$ 88,523.00
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**34. Please provide an estimated budget for each of the following eligible activities under the Program. It is acceptable to submit previous eligible activities occurring after January 1, 2016.**

ELIGIBLE EXPENSE CATEGORY	NUMBER OF ACTIVITIES/ OCCURRENCES	BUDGET	AVERAGE AMOUNT PER OCCURRENCE
Cutting of neglected weeds or grass	19	\$ 2,840.00	\$ 149.47
Trimming of trees or bushes and removal of nuisance bushes	0		\$ 0.00
Extermination of pests or prevention of the ingress of pests	0		\$ 0.00
Removal of garbage, debris, and graffiti	6	\$ 720.00	\$ 120.00
Boarding up, closing off, or locking windows or entrances, or otherwise making the interior of a building inaccessible to the general public	0		\$ 0.00
Surrounding part or all of a property with a fence or wall, or otherwise making all/part of the property inaccessible to the general public	5	\$ 17,885.00	\$ 3,577.00
Demolition of abandoned residential property	5	\$ 67,078.00	\$ 13,415.60
Rehabilitation (strictly limited to address exterior building safety)	0		\$ 0.00
<b>TOTALS</b>	<b>35</b>	<b>\$ 88,523.00</b>	<b>—</b>

**35. List what percentages of work/expenses under this grant that you estimate to be undertaken by the following parties:**

Third-Party Vendors	100.0	%
In-House Staff	0.0	%
<b>TOTAL</b>	<b>100.0</b>	<b>%</b>

**36. List what work/expenses you intend to be undertaken by in-house staff, if applicable.**

All grant activities will be contracted to third-party vendors. Not included in the grant request are the necessary personnel expenses of the inspections, document preparation, and communications with our State's Attorney for enforcement activities and court cases. Preparing a property for a court case for just one abandoned property can easily require our one full-time enforcement staff member to devote all of their time for months.

**37. Describe your process(es) for procuring third-party vendors for work under this grant, if applicable.**

The Champaign County Board reviews larger expenditures in compliance with its Purchasing Policy:

Section IV.2: The Purchase Requisition, invoice and shipping notice (if applicable), shall be the sole document required for the procurement and payment of goods/services whose monetary value does not exceed \$5,000.00.

Section V.2: For purchases of \$5,000-\$30,000, the department shall obtain a minimum of three written quotes.

**38. Describe the specific steps that you will take to ensure that all costs under this grant are reasonable.**

1. We gathered related invoices from 2015-2017 and used their average cost to create an estimate for each proposed activity.
2. We culled its list of potential expenses over the next two years based on how much funding we could realistically match; we started with over \$160,000 in activities, but culled that down to about \$102,000.
3. We sought and received approval from the Champaign County Board for the local funding match and a letter of commitment prior to submitting the grant application.

## SCORING CATEGORY 5: READINESS TO PROCEED

MAXIMUM 20 POINTS

39. To demonstrate your reasonable work plan and timeline, please complete the following chart, detailing the activities that you have already undertaken or plan to undertake with this grant. Estimate to the best of your ability, and provide as much information as possible (and as applicable) to illustrate that this grant would be expended in a timely manner, thereby maximizing the immediate impact.

*\*Grantees may submit eligible expenses that occurred on after January 1, 2016 for reimbursement under Round 3*

ACTIVITY	DATE RANGE TO PERFORM ACTIVITY	NUMBER OF EMPLOYEES PERFORMING WORK	HOURS REQUIRED TO PERFORM ACTIVITY	NUMBER OF PROPERTIES AFFECTED	EXPECTED DOLLARS EXPENDED	ADDITIONAL INFORMATION
1. Removal of garbage and debris from 2603 Campbell Drive, Champaign	March 27, 2017	2	4.00	1	\$ 120.00	
2. Cut brush and weeds at 1101 Carroll Avenue, Urbana	September 11, 2017	1	4.00	1	\$ 480.00	\$60 labor plus \$420 machine rental
3. Fence property with dangerous structures at 504 South Dodson Dr, Urbana	September 30, 2017			1	\$ 1,560.00	unknown number of employees - contracted, 145 lineal feet of fence
4. Demolish dangerous structures and remove garbage and debris from 504 South Dodson Drive, Urbana	11/21/17 - 5/22/18			1	\$ 8,100.00	1,153 SF house on slab & 440 SF garage per Champaign County Invitation to Bid 2017-011; unknown number of employees
5. Cut weeds and/or grass at abandoned properties that are not yet disposed of	4/1/18 - 11/ 1/18			3	\$ 1,160.00	2603 Campbell, Champaign; 1101 Carroll Ave, Urbana; 504 South Dodson Dr, Urbana
6. Fence the property with dangerous structures at 202 Brady Lane, Urbana	On or about April 1, 2018			1	\$ 4,900.00	445 lineal feet fence, unknown number of employees - contracted
7. Demolish dangerous structures and remove garbage and debris and landscape waste from 202 Brady Lane, Urbana	Anticipated to occur 06/01/18 - 12/31/18			1	\$ 14,600.00	1,176 SF house on basement & 288 SF garages, unknown number of employees - contracted
8. Fence property with dangerous structures at 1301(B) Perkins Road, Urbana	On or about June 1, 2018			1	\$ 2,900.00	260 lineal feet fence, unknown number of employees - contracted
9. Demolish dangerous structures and remove garbage and debris and landscape waste from 1301(B) Perkins Road, Urbana	Anticipated to occur 09/01/18 - 12/31/18			1	\$ 21,000.00	1,638 SF house on slab & 1,000 SF garage, unknown number of employees - contracted
10. Cut weeds and/or grass at abandoned properties that are not yet disposed of	4/1/19 - 12/31/ 19			3	\$ 1,200.00	2603 Campbell Drive, Champaign; 1101 Carroll Avenue, Urbana; 504 South Dodson Drive, Urbana; unknown number of

**\*\*If you need to report more activities, duplicate this page\*\***

## SCORING CATEGORY 5: READINESS TO PROCEED

MAXIMUM 20 POINTS

39. To demonstrate your reasonable work plan and timeline, please complete the following chart, detailing the activities that you have already undertaken or plan to undertake with this grant. Estimate to the best of your ability, and provide as much information as possible (and as applicable) to illustrate that this grant would be expended in a timely manner, thereby maximizing the immediate impact.

*\*Grantees may submit eligible expenses that occurred on after January 1, 2016 for reimbursement under Round 3*

ACTIVITY	DATE RANGE TO PERFORM ACTIVITY	NUMBER OF EMPLOYEES PERFORMING WORK	HOURS REQUIRED TO PERFORM ACTIVITY	NUMBER OF PROPERTIES AFFECTED	EXPECTED DOLLARS EXPENDED	ADDITIONAL INFORMATION
11. Fence the property with dangerous structures at 306 Ferguson Street, Foorland	On or about April 1, 2019			1	\$ 4,400.00	384 lineal feet fence estimated, unknown number of employees - contracted
12. Demolish dangerous structures and remove garbage and debris from 306 Ferguson Street, Foorland	Anticipated to occur 06/01/19 - 12/31/19			1	\$ 16,200.00	1,306 SF house on crawl space & 500 SF collapsed garage, unknown number of employees - contracted
13. Fence property with dangerous structures at 207 Main Street, Foorland	On or about June 1, 2019			1	\$ 4,125.00	360 lineal feet fence, unknown number of employees - contracted
14. Demolish dangerous structures and remove garbage and debris from 207 Main Street, Foorland	Anticipated to occur 09/01/19 - 12/31/19			1	\$ 21,300.00	1680 SF double wide manufactured home on crawl space and 204 SF shed, unknown number of employees - contracted

**\*\*If you need to report more activities, duplicate this page\*\***

40. Please complete the following chart, detailing what specific properties you intend to perform or have already performed eligible grant activities on under this grant. Indicate whether or not you have already performed activities that you will seek reimbursement for on the properties listed.

*\*Grantees may submit eligible expenses that occurred on after January 1, 2016 for reimbursement under Round 3*

#	ADDRESS	PIN NUMBER	CITY	ZIP CODE	PAST ACTIVITIES?
1	2603 Campbell Dr	41-14-35-353-017	Champaign	61821	Yes
2	504 S Dodson Dr	30-21-15-178-011	outside Urbana	61802	Yes
3	1101 Carroll Ave	30-21-09-126-028	outside Urbana	61802	Yes
4	1403 N Division	30-21-08-202-028	outside Urbana	61801	Yes
5	1301 Perkins Rd	30-21-09-127-052	outside Urbana	61802	No
6	202 Brady Ln	30-21-15-205-014	outside Urbana	61802	No
7	306 Ferguson St	02-01-17-413-002	Foosland	61845	No
8	207 Main St	02-01-17-404-007	Foosland	61845	No
9					(Select)
10					(Select)
11					(Select)
12					(Select)
13					(Select)
14					(Select)
15					(Select)
16					(Select)
17					(Select)
18					(Select)
19					(Select)
20					(Select)
21					(Select)
22					(Select)
23					(Select)
24					(Select)
25					(Select)

***\*\*If you need to report more properties, duplicate this page\*\****

41. Please utilize this space to provide us with any additional information regarding your organization's readiness to proceed in carrying out this grant that you were not already able to describe in the questions above.



## REQUEST TO WAIVE MAXIMUM GRANT AMOUNT

Applicants falling within the Other Areas of the State geographic set-aside are allowed to apply for a waiver of the maximum grant amount of \$75,000. Applicants requesting this waiver are permitted to request up to \$250,000 in grant funds contingent upon their ability to meet the criteria outlined below. Applications seeking reimbursement solely for previously undertaken activities will not be considered for a waiver. In no case may any grant exceed \$250,000<sup>4</sup> to any grantee within a geographic area outside the City of Chicago<sup>5</sup>.

Criteria that will determine an applicant's eligibility for a waiver of the maximum grant amount may include, but are not limited to the following:

- (1) Whether the jurisdiction has exceptional need based on the number of abandoned properties relative to total housing stock;
- (2) Whether the jurisdiction experienced a dramatically-increased financial burden as a result of the presence of abandoned residential properties over and above years prior;
- (3) Whether the proposed activities will be undertaken in conjunction with a concerted revitalization plan; and
- (4) Whether this grant will provide at least a 1:1 funding leverage evidenced by a commitment letter confirming commitment of match funds.

**In the space below, please detail why you are requesting a waiver of the maximum grant amount of \$75,000. If not requesting a waiver, write "N/A"**

The P&Z Department has years of backlog on its enforcement cases. This grant opportunity would give us the ability to reduce the number of abandoned properties from 13 to 8 in just 2 years. The expenses for which we are requesting reimbursement would take us over 15 years to pay for given our current \$6800 line item for Property Clearance.

We have 8 other properties in our registry of abandoned homes that would cost approximately \$60,000 to mitigate, and we believe we could take care of these properties within 2 years. However, the County is facing a budget deficit and we know of no other feasible opportunities to provide a 1:1 cost match for these other properties. Because our abandoned properties registry is based on complaints, there are assuredly many other properties that have not been reported that would be eligible for this opportunity.

While we do not have a Revitalization Plan, we do have revitalization tools that help prioritize our efforts. The Champaign County Public Nuisance Ordinance includes dangerous structures, which can be remediated by the owner or by the County through the courts. The Zoning Officer keeps a database of vacant properties which have had enforcement action taken against them due to compliance issues. The County Clerk maintains a database of foreclosure notices that is accessible by the Zoning Department. The Champaign County Land Resource Management Plan identifies goals, objectives, and policies for maintaining or improving land use decision making in unincorporated Champaign County. Champaign County does not have a building code, but has adopted state building codes for new construction valued at greater than 50,000. Champaign County has a goal of adopting its own building code to help keep new and existing properties in ideal life safety conditions.

<sup>4</sup> This is the maximum amount that can be awarded to an applicant receiving a waiver

<sup>5</sup> The City of Chicago, pursuant to Section 7.31(b) of the Illinois Housing Development Act, may apply for 25% of the moneys in the Fund that have been appropriated, subject to the annual receipt of funds

## EXHIBIT CHECKLIST

Submit your completed application and all supporting attachments to the Authority via email at [APPinfo@ihda.org](mailto:APPinfo@ihda.org). All materials must be digital; no hard copies will be accepted. Each exhibit must be submitted as an individual PDF document; please follow the naming conventions indicated below. Email one copy of your completed application package to [APPinfo@ihda.org](mailto:APPinfo@ihda.org).

Application  
*Name: Application for <insert applicant name>*

Audit  
Applicants must provide a copy of their most recent independent financial audit. If a Management Letter was issued, a copy of the letter must also be attached. NOTE: Include any Management Response and/or Corrective Action Plan. The Management Response and/or Corrective Action Plan MUST be on applicant's letterhead and be signed by the Mayor, Chief Executive Officer, or chief executive of the applicant. IHDA reserves the right to use lack of corrective action or lack of response to findings to determine funding.  
*Name: Financial Audit for <insert applicant name>*

Revitalization plans listed in questions #23 - 29  
*Name: Revitalization Plans for <insert applicant name>*

Match commitment letter, if requesting a waiver of the maximum grant amount  
*Name: Match for <insert applicant name>*

Any additional and appropriate documents to support your proposal  
*Name: Additional Information for <insert applicant name>*

## STANDARD REQUIREMENTS AND CERTIFICATIONS

Every grantee under the Program will be required to comply with these certifications and requirements:

1. Applicant certifies that all statement herein are true, accurate, and complete;
2. Applicant is an eligible recipient of grant funds based on Section 381.201 of the Program Rules;
3. Applicant will not permit any discrimination on the basis of gender, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability in connection with its participation in the Program;
4. Applicant will ensure expenditures of grant funds are for eligible uses under the Program;
5. Applicant will maintain records in connection with administration of the Program for five years after the date of termination of the Commitment;
6. Applicant will comply with the terms and conditions of the Program;
7. Applicant will comply with monitoring and evaluation of the Program through the full Commitment period;
8. Applicant will comply with all prevailing wage requirements;
9. Applicant will comply with all federal/state/local laws and regulations, including, but not limited to historical preservation, environmental, demolition, and lead based paint laws; Applicant agrees and acknowledges that it is its responsibility to determine which laws and regulations apply;
10. Applicant certifies that all procurements/vendor contracts comply and will continue to comply with all applicable laws and regulations, including applicable municipal procurement policies and procedures;
11. Applicant certifies all properties assisted with this grant are Abandoned as defined by to Section 381.202 of the Abandoned Residential Property Municipality Relief Fund Program Rules; and
12. Applicant certifies that they have legal authority and rights to complete the demolition for all properties proposed.

On behalf of Champaign County, I certify that the information contained herein accurately reflects my jurisdiction's commitment and ability to participate fully in the Abandoned Residential Property Municipality Relief Program.

Name

Title

Date

**Signature of Authorized Official**

**Attachments for the APP Grant application**

**Application Exhibits**

Application  
Standard requirements and certifications sheet

**Audit Exhibits**

Financial Audit for Champaign County FY15 and Final Management Letter

**Revitalization Plans**

Champaign County Zoning Ordinance  
Champaign County Public Nuisance Ordinance  
Champaign County Land Resource Management Plan

**Match Commitment Letter for Champaign County**

**Additional Information**

Article from 11/12/17 News Gazette: Living in a 'no man's land'  
County Board Resolution committing acceptance of grant and approval of local match  
Champaign County Purchasing Policy

RESOLUTION NO. 10154

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Newcomb Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Newcomb Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21<sup>st</sup> day of November 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

PETITION

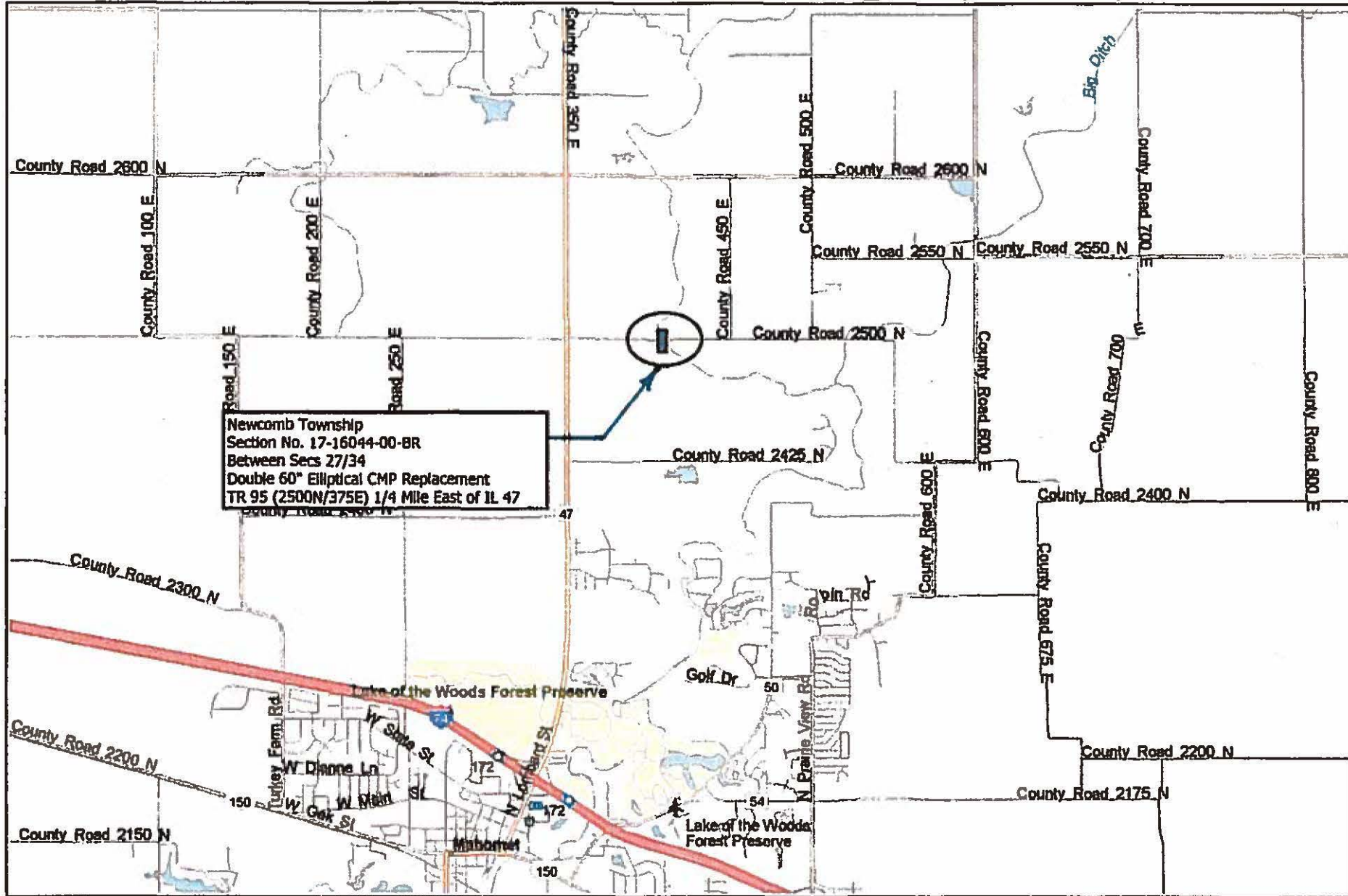
Petitioner, Brett Cox, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Newcomb Road District, Champaign County, Illinois; and
2. There is a culvert located between Section 27 & 34, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$9,000.00, which will be more than .02% of the value of all the taxable property in the Newcomb Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Newcomb Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Newcomb Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Brett Cox  
Commissioner of Highways of  
Newcomb Road District,  
Champaign County, Illinois

# NEWCOMB TOWNSHIP CULVERT REPLACEMENT \_ TR95 (2500N/375E)



Newcomb Township  
 Section No. 17-16044-00-BR  
 Between Secs 27/34  
 Double 60" Elliptical CMP Replacement  
 TR 95 (2500N/375E) 1/4 Mile East of IL 47



## LOCATION MAP

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RESOLUTION NO. 10155

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Compromise Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Compromise Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21<sup>st</sup> day of November 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board



PETITION

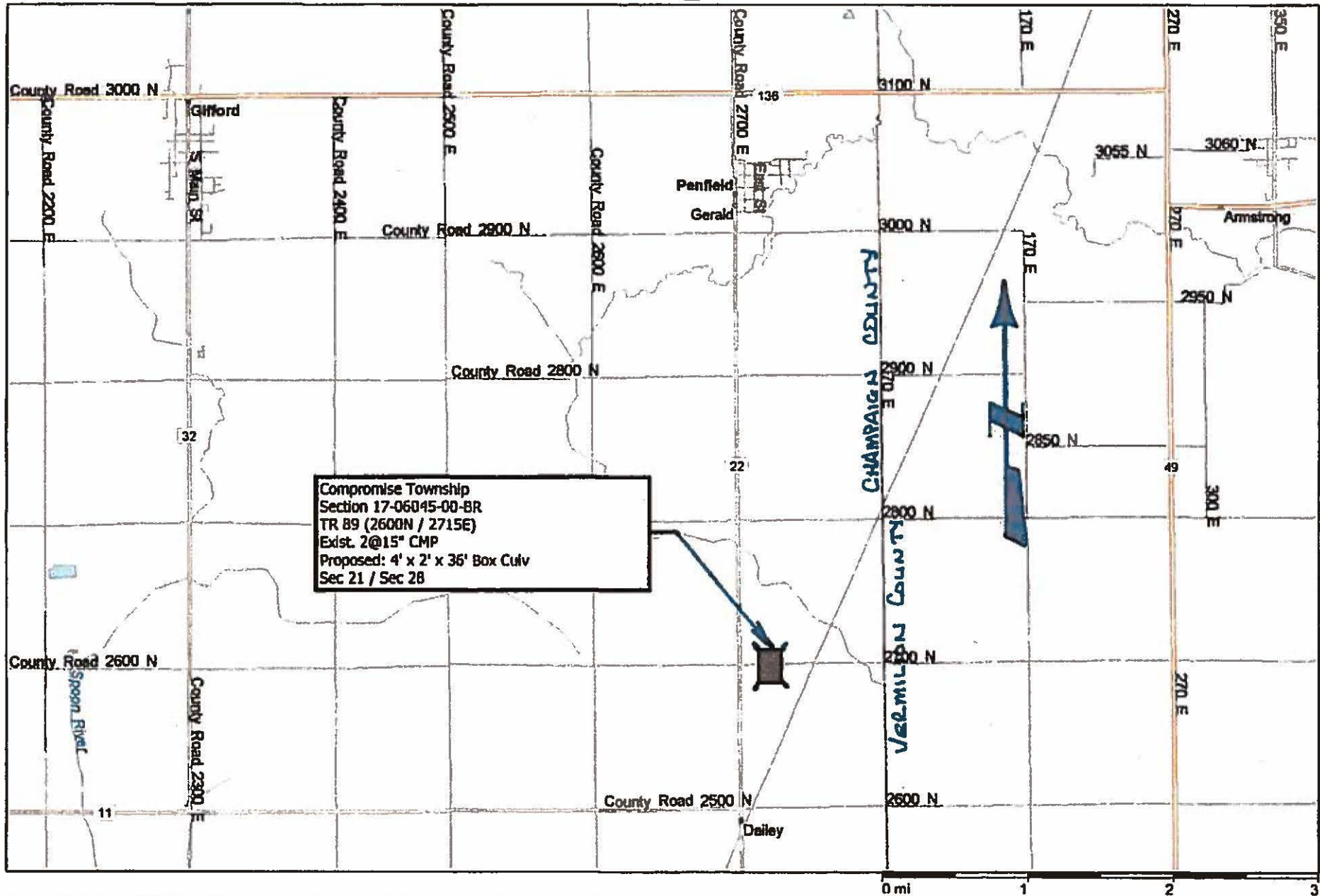
Petitioner, Marvin Johnson, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Compromise Road District, Champaign County, Illinois; and
2. There is a culvert located between Section 21 & 28, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$9,800.00, which will be more than .02% of the value of all the taxable property in the Compromise Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Compromise Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Compromise Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Marvin Johnson  
Commissioner of Highways of  
Compromise Road District,  
Champaign County, Illinois

COMPROMISE TOWNSHIP\_SEC. 17-06045-00-BR



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LOCATION MAP

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**RESOLUTION NO. 10156**

**RESOLUTION APPROPRIATING COUNTY  
MOTOR FUEL TAX FUNDS  
FOR COUNTY ROADS MAINTENANCE  
SECTION #18-00000-00-GM**

**BE IT RESOLVED**, by the County Board of Champaign County, that Seven Hundred Forty Eight Thousand Four Hundred Twenty-Five Dollars (\$748,425.00) is appropriated from the Motor Fuel Tax allotment for the maintenance on county highways and meeting the requirements of the Illinois Highway Code; and

**BE IT FURTHER RESOLVED**, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning January 1, 2018 and ending December 31, 2018; and

**BE IT FURTHER RESOLVED**, that the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

**PRESENTED, ADOPTED, APPROVED AND RECORDED** This 21<sup>st</sup> day of November, A.D., 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board of the County of  
Champaign, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue  
County Engineer

Resolution No. 10156

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on November 21, 2017.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2017.

(SEAL) \_\_\_\_\_ County Clerk

APPROVED

\_\_\_\_\_  
Date

Department of Transportation

\_\_\_\_\_  
Regional Engineer

RESOLUTION NO. 10157

**RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS  
FOR THE SALARY AND ESTIMATED EXPENSES  
OF THE COUNTY ENGINEER FOR  
THE PERIOD FROM JANUARY 1, 2018 THRU DECEMBER 31, 2018**

WHEREAS, Legislation enacted by the 58<sup>th</sup> General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Forty-Seven Thousand Two Hundred Thirty-Nine Dollars (\$147,239.00) for Salary from January 1, 2018 thru December 31, 2018. Also, the sum of Twenty Thousand Nine Hundred Fifty-two Dollars (\$20,952.00) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Sixty- Eight Thousand One Hundred Ninety-One Dollars (\$168,191.00) for the period from January 1, 2018 thru December 31, 2018; and

BE IT FURTHER RESOLVED, That the County hereby authorizes the sum of Seventy-Three Thousand Six Hundred Nineteen Dollars and Fifty Cents (\$73,619.50) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

Resolution No. 10157

Page 2

**BE IT FURTHER RESOLVED**, That the County Board of Champaign County authorizes the County Board Chair to sign the Illinois Department of Transportation Agreement for the County Engineer's Salary; and

**BE IT FURTHER RESOLVED**, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

**PRESENTED, ADOPTED, APPROVED AND RECORDED** This 21<sup>st</sup> Day of November, A.D., 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
County Board of the County of  
Champaign, Illinois

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue  
County Engineer



This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF Champaign, of the State of Illinois, hereinafter called the COUNTY,  
Name of County

WHEREAS, the COUNTY has elected to use the Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95) percent of the recommended salary;

WHEREAS, the COUNTY desires to transfer Federal Surface Transportation Program Funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty (50) percent of the County Engineer's annual salary;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

**THE COUNTY AGREES:**

1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Federal Surface Transportation Program Funds to the State for an equal amount of State Funds.
2. That it will deposit the State Funds in the County's Motor Fuel Tax account.
3. That an annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Federal Surface Transportation Program funds to be transferred.
4. That it will maintain, for a minimum of 3 years after the completion of the agreement, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the agreement; that the agreement and all books, records and supporting documents related to the agreement shall be available for review by the DEPARTMENT and/or Auditor General and that it will provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for recover of funds paid by the DEPARTMENT under the agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement.

**THE DEPARTMENT AGREES:**

1. That it will accept the COUNTY's Federal Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the County's Motor Fuel Tax account.
2. That payment of that State Funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Federal Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.

**IT IS MUTUALLY AGREED:**

1. That this agreement shall remain in full force and effect for a period of six years from the date of execution unless terminated by either party upon 30 days written notification by either party. The agreement may be temporarily suspended during any period that COUNTY does not have sufficient Federal Surface Transportation Program funds available to be transferred.
2. That the obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the purpose contemplated herein.

Executed by the COUNTY this 21st day of November, 2017, Champaign County, State of Illinois,  
Day Month, Year County  
acting by and through its County Board.

BY: Chairperson of the County Board	Date	Typed Name of Chairperson
<input type="text"/>	<input type="text"/>	C. Pius Waibel

Executed by the DEPARTMENT this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Day Month, Year

**APPROVED  
STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION**

Randall S Blakenhorn Secretary of Transportation	Date	BY: Priscilla A Tobies Director, Office of Program Development	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Instructions for BLR 09220**

This form is used when a County agrees to pay their County Engineer's a salary that is at least 95% of the Illinois Department of Transportation's recommended salary schedule. This agreement allows for the County to transfer Federal Surface Transportation Program funds to the Illinois Department of Transportation (DEPARTMENT) in return for State funds to be used to pay a portion of the County Engineer's salary. This County Engineer Salary program is for the salary only and does not include expenses.

For more information refer to the Bureau of Local Roads and Streets Manual(BLRS) Chapter 9. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Name of County	Select the county name from the drop down or insert name if completing by hand.
Day	Insert the day the County executed the agreement.
Month and Year	Insert the month and year the County executed the agreement.
County	Insert the name of the County.
Chairperson of the County Board	County Board Chairperson shall sign and date here.
Typed Name of Chairperson	Please type the name of the chairperson signing this form
Day	Insert the day the State executed the agreement.
Month, Year	Insert the month and year the State executed the agreement.
Department of Transportation	Department of Transportation official(s) shall sign and date here upon approval.

**A minimum of five(5) certified signed originals must be submitted to the Regional Engineer's District office. Following approval by the Department distribution will be as follows:**

County Engineer  
County Clerk  
County Treasurer  
District  
Bureau of Local Roads and Streets Central Office File



RESOLUTION NO. 10158

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE  
CERTIFICATE OF PURCHASE ON A MOBILE HOME,  
PERMANENT PARCEL NUMBER 15-025-0423

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

MH Park: Candlewood Estates  
VIN: 010P16829  
Year/Sq. Ft: 1987/924

Permanent Parcel Number: 15-025-0423  
Commonly known as: 423 Lee

As described in certificate(s): 69 sold on October 24, 2014; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Joseph Kirk has paid the total sum of \$1,264.02 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$670.11 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom; and the remainder shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Board Chair authorizes the cancellation of the appropriate Certificate of Purchase on the above described mobile home for the sum of \$670.11 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the County Board

RESOLUTION NO. 10159

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN A MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE, PERMANENT PARCEL NUMBER 14-023-0066

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

1 Triangle  
Permanent Parcel Number: 14-023-0066  
As described in certificate(s): 42 sold October 2014; and

WHEREAS, Pursuant to public auction sale, Carol Wease, Keith Harrison, Purchasers, have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has requested that the County of Champaign assign to said Purchaser the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser; and the remainder shall be the sums due the Tax Agent for his services; and

WHEREAS, It appears to the Finance Committee of the Whole that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser in exchange for the aforesaid payment;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Board Chair is authorized to assign the above said Tax Sale Certificate of Purchase, as to the above described mobile home in exchange for payment to the Treasurer of Champaign County Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the County Board

RESOLUTION NO. 10175

TRANSFER OF FUNDS

November 2017

FY 2017

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2017 budget.

Budget Transfer #17-00007

Fund 630 Circuit Clerk Operation & Administration  
Dept. 030 Circuit Clerk

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
511.03 Full-time Employees	\$18,616	522.44 Equipment Less Than \$5,000
513.01 Social Security-Employer	\$1,642	522.44 Equipment Less Than \$5,000
513.02 IMRF-Employer Cost	\$1,813	522.44 Equipment Less Than \$5,000
513.04 Worker's Compensation Insurance	\$133	522.44 Equipment Less Than \$5,000
513.05 Unemployment Insurance	\$161	522.44 Equipment Less Than \$5,000
513.06 Employee Health/Life Insurance	\$2,834	522.44 Equipment Less Than \$5,000

REASON: to cover the Transfer of Court Technology Specialist from Court Automation Fund (613) to Circuit Clerk Operations & Administration Fund (630)

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 10176

BUDGET AMENDMENT

November 2017

FY 2017

WHEREAS, The County Board has approved the following amendment to the FY2017 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2017 budget.

Budget Amendment #17-00045

Fund: 080 General Corporate  
Dept. 077 Planning & Zoning

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

534.21 Property Clearance/Clean-up

Total \$8,600  
\$8,600

Increased Revenue:

None: from Fund Balance

Total \$0  
\$0

REASON: Increase in Appropriation to Cover the \$8,100 Cost for Property Demolition Project at 504 South Dodson, Urbana, IL. and to Make up \$500 in Transfers from Other Line Items to Property Clearance Throughout the Year.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO. 10177**

**RESOLUTION APPOINTING ANDREW QUARNSTROM TO THE  
PUBLIC AID APPEALS COMMITTEE**

**WHEREAS**, Champaign County Board Chair C. Pius Weibel has submitted to the County Board the appointment of Andrew Quarnstrom to the Public Aid Appeals Committee; and

**WHEREAS**, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

**WHEREAS**, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair C. Pius Weibel's appointment of Andrew Quarnstrom to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Andrew Quarnstrom to the Public Aid Appeals Committee for a term commencing December 1, 2017 and ending November 30, 2019; and

**BE IT FURTHER RESOLVED** that the County Clerk transmit a certified copy of this resolution to: Andrew Quarnstrom, 1310 Broadmoor, Champaign, IL 61821.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO. 10178**

**RESOLUTION APPOINTING BRYAN WRONA TO THE  
PUBLIC AID APPEALS COMMITTEE**

**WHEREAS**, Champaign County Board Chair C. Pius Weibel has submitted to the County Board the appointment of Bryan Wrona to the Public Aid Appeals Committee; and

**WHEREAS**, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

**WHEREAS**, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair C. Pius Weibel's appointment of Bryan Wrona to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Bryan Wrona to the Public Aid Appeals Committee for a term commencing December 1, 2017 and ending November 30, 2019; and

**BE IT FURTHER RESOLVED** that the County Clerk transmit a certified copy of this resolution to: Bryan Wrona, 3002 Valleybrook Drive, Champaign, IL 61822.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

**ATTEST:** \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO. 10179**

**RESOLUTION APPOINTING BERNIE MAGSAMEN TO THE  
PUBLIC AID APPEALS COMMITTEE**

**WHEREAS**, Champaign County Board Chair C. Pius Weibel has submitted to the County Board the appointment of Bernie Magsamen to the Public Aid Appeals Committee; and

**WHEREAS**, such appointment requires the advice and consent of the County Board under 305 ILCS 5/11-8; and

**WHEREAS**, the Policy, Personnel & Appointments Committee of the Whole has approved County Board Chair C. Pius Weibel's appointment of Bernie Magsamen to the Public Aid Appeals Committee and recommends approval of same to the Champaign County Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Bernie Magsamen to the Public Aid Appeals Committee for a term commencing December 1, 2017 and ending November 30, 2019; and

**BE IT FURTHER RESOLVED** that the County Clerk transmit a certified copy of this resolution to: Bernie Magsamen, 1124 CR 100E, White Heath, IL 61884.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

**ATTEST:** \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO. 10180**

**RESOLUTION APPOINTING OLIVER CLARK TO THE  
DEPUTY SHERIFF MERIT COMMISSION**

**WHEREAS**, Dan Walsh, Sheriff of Champaign County has submitted to the County Board his appointment of Oliver Clark to the Deputy Sheriff Merit Commission; and

**WHEREAS**, Section 55 ILCS 5/3-8003 allows the Sheriff to appoint Commission Members as long as a vacancy does not exceed thirty (30) days; and

**WHEREAS**, such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

**WHEREAS**, the Policy, Personnel & Appointments Committee of the Whole has approved Sheriff Dan Walsh's appointment of Oliver Clark to the Deputy Sheriff Merit Commission and recommends approval of same to the Champaign County Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Oliver Clark to the Deputy Sheriff Merit Commission for a term beginning December 1, 2017 and ending November 30, 2023; and

**BE IT FURTHER RESOLVED** That the County Clerk transmit a certified copy of this resolution to: Oliver Clark, 3102 Sandhill Lane, Champaign IL 61822.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

**ATTEST:** \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board



**RESOLUTION NO. 10181**

**RESOLUTION APPOINTING JONATHAN SCHROEDER  
TO THE TWO MILE SLOUGH DRAINAGE DISTRICT**

**WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Jonathan Schroeder to the Two Mile Slough Drainage District; and**

**WHEREAS, such appointment requires the advice and consent of the County Board pursuant to 70 ILCS 605/4-1; and**

**WHEREAS, such appointment mandates that Jonathan Schroeder give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and**

**NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jonathan Schroeder to the Two Mile Slough Drainage District for an unexpired term ending August 31, 2020; and**

**BE IT FURTHER RESOLVED that Jonathan Schroeder shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and**

**BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: Jonathan Schroeder 684 CR 400 N Sadorus IL 61872.**

**PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.**

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO. 10182**

**RESOLUTION APPOINTING CURRENT MEMBER CATHERINE CAPEL  
AS CHAIR OF THE ZONING BOARD OF APPEALS**

**WHEREAS**, Eric Thorsland is the current Chair of the Zoning Board of Appeals with a term ending November 30, 2017; and

C. Pius Weibel has submitted to the County Board his appointment of current member Catherine Capel as Chair of the Zoning Board of Appeals for a term beginning December 1, 2017 and ending November 30, 2018; and

**WHEREAS**, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/5-12010;

**NOW, THEREFORE, BE IT RESOLVED** By the Champaign County Board that the County Board does hereby advise and consent to the appointment of current member Catherine Capel as Chair of the Zoning Board of Appeals for a term beginning December 1, 2017 and ending November 30, 2018; and

**BE IT FURTHER RESOLVED** That the County Clerk transmit a certified copy of this resolution to: Catherine Capel 1123 CR 2300 E Sidney IL 61877.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

**ATTEST:** \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO. 10183**

**RESOLUTION APPOINTING JOHN FARNEY TO THE OFFICE OF COUNTY  
TREASURER OF CHAMPAIGN COUNTY, ILLINOIS**

**WHEREAS**, Champaign County Treasurer Dan Welch has submitted his resignation of that office effective December 31, 2017; and

**WHEREAS**, The Champaign County Republican Central Committee has selected John Farney to serve the unexpired term of Dan Welch in the Office of the County Treasurer of Champaign County, Illinois; and

**WHEREAS**, such appointment requires the advice and consent of the County Board under 10 ILCS 5/25-11; and

**WHEREAS**, The Policy, Personnel, & Appointments Committee of the Whole recommends to the County Board the appointment of John Farney to serve the unexpired term of Dan Welch in the Office of the County Treasurer of Champaign County, Illinois, effective January 1, 2018;

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Champaign County, that John Farney is appointed to serve the unexpired term of Dan Welch in the Office of County Treasurer of Champaign County, Illinois effective January 1, 2018.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 21st day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the Champaign County Board

RESUME OF MINUTES OF A TRUTH IN TAXATION - PUBLIC HEARING  
OF THE COUNTY BOARD,  
CHAMPAIGN COUNTY, ILLINOIS  
October 19, 2017

The County Board of Champaign County, Illinois met at a Public Hearing, Thursday, October 19, 2017 at 6:06 P.M. in Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with C. Pius Weibel presiding and Sasha Green, as Secretary of the Meeting.

**CALL TO ORDER**

Roll call showed the following Board Members Present: Rector, Rosales, Summers, Anderson, Clemmons, Cowart, Crews, Esry, Fortado, Goss, McGuire, Michaels, Mitchell, Petrie and Weibel – 15; Absent: Tinsley, Harper, Hartke, King, Marsh and Patterson – 6. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Members Harper, Hartke and Marsh arrived after roll call.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on October 7, 2017

**EXPLANATION OF PROPOSED INCREASE**

County Administrator Rick Snider gave a presentation on the proposed tax levy increase.

**PUBLIC COMMENT**

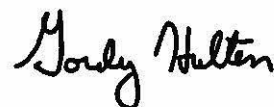
There was no public comment.

**CLOSE OF PUBLIC HEARING**

Chair Weibel declared the Hearing closed.

**RECESS**

Chair Weibel recessed the Hearing at 6:20 P.M.



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Gordy Hulten, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois

RESUME OF MINUTES OF A REGULAR MEETING OF THE  
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS  
October 19, 2017

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, October 19, 2017, at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with C. Pius Weibel presiding and Sasha Green as Clerk of the Meeting.

**ROLL CALL**

Roll call showed the following members present: Rector, Rosales, Summers, Tinsley, Anderson, Clemmons, Cowart, Crews, Esry, Fortado, Goss, Harper, Hartke, King, Marsh, McGuire, Michaels, Mitchell, Patterson, Petrie and Weibel – 21; absent: – 0. Thereupon, the Chair declared a quorum present and the Board competent to conduct business.

**PRAYER & PLEDGE OF ALLEGIANCE**

Chair Weibel read a prayer. The Pledge of Allegiance to the Flag was recited.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on September 28, October 5 and 12, 2017.

**APPROVAL OF AGENDA/ADDENDA**

Board Member Esry offered the motion to approve the Agenda/Addenda; seconded by Board Member Mitchell. There was no objection for the adoption of Resolutions No. 10140 and 10141 to be acted upon before Areas of Responsibility. Approved as amended by voice vote.

**ADOPTION OF RESOLUTION NO. 10148 APPOINTING (TBD) AS A COUNTY BOARD MEMBER IN DISTRICT 10 TO FILL CHRIS ALIX'S UNEXPIRED TERM ENDING 11/30/2018**

Board Member Rosales recommended adoption of [Resolution No. 10148](#) Appointing Chris Stohr as a County Board Member in District 10 to Fill Chris Alix's Unexpired Term Ending November 30, 2018; seconded by Board Member Hartke. Adopted by voice vote.

**ADMINISTRATION OF OATH OF OFFICE TO COUNTY BOARD MEMBER BY COUNTY CLERK**

Sasha Green, Clerk of the Meeting, swore in Brooks Marsh.

**DATE/TIME OF NEXT MEETINGS**

**Standing Committees**

The next County Facilities Committee Meeting will be held on Tuesday, November 7, 2017 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center; the next Environment and Land Use Committee Meeting will be held on Thursday, November 9, 2017 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center; the next Highway and Transportation Committee Meeting will begin on Friday, November 3, 2017 at 9:00 A.M. in the Fleet Maintenance Facility.

**Committee of the Whole**

The next Committee of the Whole for Finance; Justice & Social Services; Policy, Personnel, & Appointments will be held Tuesday, November 14, 2017 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

**County Board**

The next Regular meeting of the Champaign County Board will be held on Tuesday, November 21, 2017 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center.

**PUBLIC PARTICIPATION**

Board Chair Weibel announced public participation is limited to 5 minutes per person. Belden Fields spoke regarding the Champaign County nursing home. John Milano spoke regarding incarceration and mental health. Ben Joselyn spoke regarding the Champaign County nursing home and the jail. Eric Thorsland spoke regarding the Champaign County nursing home. David Laker spoke regarding the Champaign County nursing home.

**CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE**

**Facilities**

Adoption of [Resolution No. 10133](#) Approving Lease Between the County of Champaign and the Champaign County Geographic Information System Consortium.

**Finance**

Adoption of [Resolution No. 10142](#) Authorizing the Execution of a Deed of Conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 20-09-02-181-017.

Adoption of [Resolution No. 10143](#) Authorizing Budget Transfer 17-00005:  
Fund/Dept. 090 Mental Health/053 Mental Health Board  
Total Transfer: \$50,000

Reason: Expenses Incurred While Understaffed.

Adoption of [Resolution No. 10144](#) Authorizing Budget Amendment 17-00038:  
Fund/Dept. 085 County Motor Fuel Tax/060 Highway  
Increased Appropriations: \$1,164,709  
Increased Revenue: None: from Fund Balance  
Reason: To Cover Cost of Dewey Fisher Construction Project. \$1,775,000 in  
Appropriations were Approved in Resolution 9028 on November 20, 2014.  
However, Invoice Date was Unknown to Bill County MFT Funds. Invoice was  
Received September 2017.

Adoption of [Resolution No. 10145](#) Authorizing Agreement Between the Board of  
Trustees of the University of Illinois, on Behalf of its College of Veterinary  
Medicine's Shelter Program & Champaign County Animal Control

Adoption of [Ordinance No. 993](#) Increasing Statutory Recorder Fees for  
Champaign County, Illinois.

Policy, Personnel, & Appointments

Adoption of [Resolution No. 10146](#) Appointing Duane Goodwin to the St. Joseph  
#4 Drainage District, Term 9/1/2017 - 8/31/2020.

Board Member offered the motion to approve the Consent Agenda; seconded by Board  
Member. Board Chair Weibel asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Rector, Rosales, Stohr, Summers, Tinsley, Anderson, Clemmons, Cowart,  
Crews, Esry, Fortado, Goss, Harper, Hartke, King, Marsh, McGuire,  
Michaels, Patterson, Petrie and Weibel – 21;

Nays: None;

Absent: Mitchell – 1.

**COMMUNICATIONS**

Board Member Rosales spoke regarding the 2018 Martin Luther King, Jr celebration  
which will be held January 12, 2018 and focus on youth.

**APPROVAL OF MINUTES**

Board Member Anderson offered a motion to approve the minutes of the Regular  
County Board Meeting for September 21; seconded by Board Member Rosales. Board  
Member Esry asked to strike "spoke regarding" on page 2, as it was a duplicate of the  
previous phrase. Approved as amended by voice vote.

**STANDING COMMITTEES**

County Facilities

There were no items for Board action at this time.

**NEW BUSINESS**

Board Member Hartke moved to suspend the rules to allow items to come directly to County Board, which did not go through a Committee; seconded by Board Member Mitchell. Approved by voice vote.

**Policy, Personnel, & Appointments**

Board Member Rosales, Deputy Chair, recommended adoption of **Resolution No. 10140** Approving Property, Liability, and Worker's Compensation Insurance Policies; seconded by Board Member Hartke. Adopted by voice vote.

**Highway & Transportation**

Board Member Cowart, Deputy Chair, recommended adoption of **Resolution No. 10141** Awarding Contract for ADA Sidewalk Ramp Replacements Countywide Section 17-00446-00-SW; seconded by Board Member Hartke. Adopted by voice vote.

Champaign County Engineer Jeff Blue announce a ribbon cutting ceremony for Lincoln Ave at Olympian Dr will be held November 6<sup>th</sup> at 11 A.M.

**AREAS OF RESPONSIBILITY**

**Finance**

Board Member Michaels, Deputy Chair, recommended adoption of **Resolution No. 10134** Authorizing Payment of Claims; seconded by Board Member Cowart. Adopted by voice vote.

Board Member Michaels recommended adoption of **Resolution No. 10135** Authorizing Purchases Not Following Purchasing Policy; seconded by Board Member Anderson. Adopted by voice vote.

Board Member Michaels recommended adoption of **Resolution No. 10136** Authorizing Budget Amendment 17-00039 Fund/Dept. 089 County Public Health/018 C-U Public Health District Increased Appropriations: \$24,363 Increased Revenue: \$24,363 Reason: The Property Tax Levy Split Between the BOH & CUPHD Reversed Trend in FY17 w/CUPHD Experiencing Greater Growth in its Levy Due to an Increase in the % of the EAV Attributed to the Areas within the District. The Increase in Property Tax Revenue Requires an Increase in Appropriations in Order to Distribute the Funds to CUPHD; seconded by Board Member Rector.

Adopted by 15 vote required roll call vote.

Yeas: Rector, Rosales, Stohr, Summers, Tinsley, Anderson, Clemmons, Cowart, Crews, Esry, Fortado, Hartke, King, Marsh, Michaels, Mitchell, Patterson, Petrie and Weibel – 19:

Nays: Goss, Harper, McGuire – 3.



Board Member Michaels recommended adoption of [Resolution No. 10138](#) to Receive and Place on File the FY2018 Tentative Budget; seconded by Board Member McGuire. A roll call was requested. Adopted by voice vote.

Adopted by roll call vote.

Yeas: Rector, Summers, Tinsley, Anderson, Clemmons, Esry, Goss, Harper, Marsh, McGuire, Michaels, Mitchell, Petrie and Weibel – 14;

Nays: Rosales, Stohr, Cowart, Crews, Fortado, Hartke, King and Patterson – 8.

Board Member Hartke moved that the Board further direct the County Administrator to prepare a 12-month budget for the Nursing Home to be ready for the November County Board Meeting; seconded by Board Member Summers. Discussion followed. Approved by a show of hands, as a voice vote was undeterminable.

#### **NEW BUSINESS, cont.**

##### **Finance, cont.**

Board Member Michaels recommended adoption of [Resolution No. 10147](#) Amending the Schedule of Authorized Positions for the Champaign County Department of Planning & Zoning; seconded by Board Member Esry. Discussion followed. Adopted by voice vote.

Board Member Michaels recommended adoption of [Resolution No. 10151](#) Authorizing Release of RFP 2017-012; seconded by Board Member Goss. A roll call was requested. Discussion followed. Adopted by voice vote.

Failed by roll call vote.

Yeas: Rector, Anderson, Clemmons, Esry, Goss, Harper, Marsh, McGuire, Michaels, Mitchell and Petrie – 11;

Nays: Rosales, Stohr, Summers, Tinsley, Cowart, Crews, Fortado, Hartke, King, Patterson and Weibel – 11.

Due to the failure of Resolution No. 10151 there was no action taken on Resolution No. 10139 Authorizing the County Board Chair to Sign the Proposed Champaign County Nursing Home Subdivision Plat and Related Applications, Resolution No. 10150 Authorizing Addendum to Nursing Home Brokerage Agreement with Marcus & Millichap for Property Brokerage and Consulting Services for the Sale or Transfer of the Champaign County Nursing Home nor Resolution No. 10149 Authorizing the County Board Chair to Sign the Proposed Zoning Map Amendment and Conditional Use Permit Applications for the Champaign County Nursing Home. Discussion followed.

**OTHER BUSINESS**

Board Chair Weibel recommended omnibus adoption of [Resolution No. 10152](#) Appointing Diane Michaels as the Deputy Chair of the Finance Committee of the Whole and [Resolution No. 10153](#) Appointing Stephanie Fortado as the Assistant Deputy Chair of the Finance Committee of the Whole; seconded by Board Member Esry

Chair Weibel announced a Memorandum from the State's Attorney's Office on the Transition to the County Executive Form of Government was located in the Addendum packet and a Committee will be formed next month.

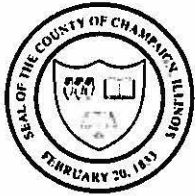
**RECESS**

Board Chair Weibel recessed at 8:01 P.M.



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Gordy Hulten, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE**

**Summary of Action Taken at the November 7, 2017 Meeting**

**MEMBERS PRESENT:** Jack Anderson, Stan Harper, Josh Hartke, Jon Rector, Giraldo Rosales, James Tinsley

**MEMBERS ABSENT:** Shana Crews

<b><u>Agenda Item</u></b>	<b><u>Action Taken</u></b>
I. Call to Order	6:30 p.m.
II. Roll Call	6 committee members present
III. Approval of Agenda	Approved
IV. Approval of Minutes – October 3, 2017	Approved as distributed
V. Public Participation	None
VI. Communications	None
VII. Items for Facilities Committee Approval	
A. Approval Request for FY2018 Capital Asset Project	Approval to move forward with Satellite Jail Hot Water System Replacement Project Plan
VIII. Items to be Recommended to the County Board	
A. Downtown Jail – ADA Projects, Deferred Maintenance	Deferred until December Facilities meeting
IX. Facilities Director’s Report	
A. Update on Brookens 2-RTU’s Replacement Project	Information Only
B. Update on Coroner’s Office Generator Project	Information Only
X. Other Business	None
XI. Chair’s Report	
A. Future Meeting – Tuesday, December 5, 2017 at 6:30 p.m.	Information Only
XII. Designation of Items to be placed on the Consent Agenda	None
XIII. Adjournment	7:01 p.m.

***\*Denotes Inclusion on the Consent Agenda***



**CHAMPAIGN COUNTY BOARD  
ENVIRONMENT AND LAND USE COMMITTEE  
Summary of Action Taken at the November 9, 2017 Meeting**

**MEMBERS PRESENT:** Aaron Esry, Stephanie Fortado, Jim Goss, Robert King, Brooks Marsh, Patti Petrie

**MEMBERS ABSENT:** Kyle Patterson

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	6:33 p.m.
II. Roll Call	6 committee members present
III. Approval of Agenda	Approved as distributed
IV. Approval of Minutes – September 7, 2017	Approved as distributed
V. Public Participation	Michael Van Pelt, Yvonne Sadler, Betty Rowell
VI. Communications	None
VII. For Information Only	
A. Update on Residential Electronics Collection, 2017 and 2018 Events	Information Only
B. Update on Mahomet Aquifer Protection Task Force	Information Only
C. Update on ITB 2017-011 for demolition of 504 South Dodson Drive, Urbana	Information Only
VIII. Items to be Recommended to the County Board	
A. Zoning Case 883-FV-17. Request by Tim Asire to authorize a variance from the Champaign County Special Flood Hazard Areas Ordinance to authorize the construction and use of two additions to a dwelling in which the top of the lowest floor of the addition is 8.5 inches above the Base Flood Elevation instead of 1.0 feet above the Base Flood Elevation on Lot 27 of the Meadows Subdivision located at 2610 Appaloosa Lane, Mahomet.	RECOMMEND County Board Approval of variance(s).
B. Zoning Case 884-AM-17. Request by Kimberly Young, d.b.a. Quick Leasing Inc., 2 County Road 1800 North, Seymour, Illinois, to amend the Zoning Map to change the zoning district designation from the I-1 Light Industry Zoning District to the B-4 General Business Zoning District on a 2.99 acre parcel for the proposed expansion of a diesel truck maintenance facility with truck sales. The subject property is a 2.99 acre parcel that is part of the 14.99 acre parent tract the Northeast Quarter of the Northwest Quarter of Section 24, Township 20N Range 8E in Hensley Township and commonly known as the proposed expansion site for Rush Truck Center Champaign, 309 West Hensley Road, Champaign.	RECOMMEND County Board Approval of zoning district designation(s).
C. Draft Five-Year Update to Champaign County Solid Waste Management Plan	<b><i>*RECOMMEND County Board Approval of update to Champaign County Solid Waste Management Plan</i></b>

**Agenda Item**

**Action Taken**

D. Grant Application to Illinois Housing Development Authority Abandoned Residential Property municipality Relief Program	<b>*RECOMMEND County Board Approval of Grant Application</b>
IX. Monthly Reports	
A. July 2017	Received and placed on file
B. August 2017	Received and placed on file
X. Other Business	None
XI. Chair's Report	None
XII. Designation of Items to be placed on the Consent Agenda	Items VIII C and VIII D
XIII. Adjournment	7:42 p.m.

***\*Denotes Inclusion on the Consent Agenda***

**RESOLUTION NO. 10160**  
**Resolution Granting a Floodplain Variance**  
**Zoning Case 883-FV-17**

**WHEREAS**, the Champaign County Zoning Board of Appeals held a public hearing, adopted a Summary of Evidence and a Finding of Fact, and forwarded to this Board Zoning Case 883-FV-17;

**WHEREAS**, the Champaign County Board finds that the Zoning Board of Appeals followed proper procedures and its Finding of Fact is supported by the manifest weight of the evidence in the Summary of Evidence; and

**WHEREAS**, the Finding of Fact forwarded by the Zoning Board of Appeals demonstrates compliance of the petition in Zoning Case 883-FV-17 with the criterion contained in Paragraph 11.C. of the *Champaign County Special Flood Hazards Areas Ordinance* that no variance be granted unless the applicant demonstrate that the following conditions are met:

1. The development activity cannot be located outside the floodplain;
2. An exceptional hardship would result if the variance were not granted;
3. The relief requested is the minimum necessary;
4. There will be no additional threat to public health or safety, or creation of a nuisance;
5. There will be no additional public expense for flood protection, rescue or relief operations, policing, or repairs to roads, utilities, or other public facilities;
6. The applicant's circumstances are unique and do not establish a pattern inconsistent with the intent of the National Flood Insurance Program; and
7. All other required state and federal permits have been obtained.

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board, Champaign County, Illinois, as follows:

1. That the Summary of Evidence and Finding of Fact forwarded by the Champaign County Zoning Board of Appeals in Zoning Case 883-FV-17 are hereby endorsed and adopted, and incorporated herein by reference, and
2. That a Floodplain Variance from the *Champaign County Special Flood Hazard Areas Ordinance* is hereby granted to the petitioner Tim Asire to authorize:

The construction and use of two additions to a dwelling in which the top of the lowest floor of the addition is 8.5 inches above the Base Flood Elevation instead of 1.0 feet above the Base Flood Elevation.

In the manner described in *Zoning Case 883-FV-17: Summary of Evidence, Finding of Fact, and Final Determination* adopted by the Champaign County Zoning Board of Appeals on September 28, 2017, on the following described real estate:

Lot 27 of the Meadows Subdivision in Section 36, Township 21 North, Range 7 East of the Third Principal Meridian in Newcomb Township, commonly known as the residence at 2610 Appaloosa Lane, Mahomet.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of November, A.D. 2017.

SIGNED:

ATTEST:

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C. Pius Weibel, Chair  
Champaign County Board

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Gordy Hulten, County Clerk &  
*ex officio* Clerk of the County Board

**ORDINANCE NO. 994  
ORDINANCE AMENDING ZONING ORDINANCE  
FOR A ZONING MAP AMENDMENT ON CERTAIN PROPERTY**

**884-AM-17**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Zoning Case 884-AM-17;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois*, be amended by reclassifying from I-1 Light Industry Zoning District to B-4 General Business Zoning District on the following described real estate:

Commencing at the northeast corner of said northwest quarter, running thence north 89° 16' 15" west, on a bearing referenced to the Illinois state plane coordinate system, east zone, along the north line of said northwest quarter, a distance of 287.08 feet to the true point of beginning; thence south 0° 43' 45" west, a distance of 798.15 feet to the centerline of the Hensley drainage ditch; thence north 32° 23' 34" west along said centerline, a distance of 36.65 feet; thence continuing along said centerline on a circular curve to the left with a radius of 1721.74 feet and a chord length of 112.40 feet bearing at north 41° 28' 33" west, for an arc length of 112.42 feet; thence continuing along said centerline on a circular curve to the left with a radius of 478.55 feet and a chord length of 108.60 feet bearing at north 55° 00' 40" west, for an arc length of 108.83 feet; thence continuing along said centerline on a circular curve to the right with a radius of 3603.62 feet and a chord length of 108.69 feet bearing at north 61° 48' 26" west, for an arc length of 108.70 feet; thence continuing along said centerline on a circular curve to the right with a radius of 1056.52 feet and a chord length of 27.85 feet bearing at north 56° 58' 14" west, for an arc length of 27.85 feet to the east line of a tract of land described in a general warranty deed recorded on November 4th, 2015 as document number 2015R21301 in the Champaign County recorder's office; thence north 34° 58' 58" east along said East line, a distance of 279.44 feet; thence north 0° 43' 42" east along said east line, a distance of 328.77 feet to the northeast corner of said tract and the north line of said northwest quarter of section 24; thence south 89° 16' 17" east along said north line, a distance of 148.86 feet to the point of beginning. Containing 2.999 acres, more or less, and being situated in Champaign County, Illinois.



2. That the reclassification of the above described real estate be subject to the following condition:
  - A. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425 (see attached).
3. That the boundary lines of the Zoning Map be changed in accordance with the provisions hereof

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of November, A.D. 2017.

SIGNED:

ATTEST:

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C. Pius Weibel, Chair  
Champaign County Board

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Gordy Hulten, County Clerk &  
*ex officio* Clerk of the County Board



**CHAMPAIGN COUNTY BOARD  
HIGHWAY & TRANSPORTATION COMMITTEE  
Summary of Action Taken at the November 3, 2017 Meeting**

**MEMBERS PRESENT:** Lorraine Cowart (Chair), Jim McGuire, Max Mitchell, Chris Stohr, Steve Summers,  
C. Pius Weibel  
**MEMBERS ABSENT:** Brad Clemmons, Diane Michaels

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:00 am
II. Roll Call	6 Committee members present, 2 absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – September 8, 2017	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims – September & October 2017	Approved
VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Newcomb Township, Section #17-16044-00-BR	<b>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Newcomb Township, Section #17-16044-00-BR</b>
IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township, Section #17-06045-00-BR	<b>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving the Appropriation of Funds from the County Bridge Fund, Compromise Township, Section #17-06045-00-BR</b>
X. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance Section #18-00000-00-GM	<b>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance, Section #18-00000-00-GM</b>
XI. Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for January 1, 2018 thru December 31, 2018	<b>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for January 1, 2018 thru December 31, 2018</b>
XII. Other Business	
A. December Highway Committee Meeting	<b>To be determined by the County Highway Engineer.</b>

<u>Agenda Item</u>	<u>Action Taken</u>
XIII. Designation of Items to be Placed on the Consent Agenda	VIII, IX, X, XI
XIV. Adjournment	9:28 AM

\*Denotes Inclusion on the Consent Agenda

**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda**  
**County of Champaign, Urbana, Illinois**  
**Summary of Action Taken Tuesday, November 14, 2017**

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<u>Agenda Items</u>	<u>Action</u>
I. <u>Call To Order</u>	6:31 p.m.
II. <u>Roll Call</u>	20 members present
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	All minutes approved
A. Legislative Budget Hearing – August 28, 2017	
B. Legislative Budget Hearing – August 29, 2017	
C. Committee of the Whole - September 12, 2017 – Revised	
D. Special Finance Committee of the Whole– September 28, 2017	
E. Committee of the Whole - October 10, 2017	
V. <u>Public Participation</u>	Steve Moser, Gary Maxwell, Belden Fields, Charles Davidson, Perry Cline, Darren Preston, Stuart Levy, Alexa Bryn, Laura Tucker, Niloofar Shambayati, Laurel Prussing, Kerrie Pruitt, Bobbi Trist, Vicky Smaardyk
VI. <u>Communications</u>	
VII. <u>Justice &amp; Social Services</u>	All reports were received and placed on file
A. Racial Justice Task Force Final Report	
B. Justice & Mental Health Collaboration Program Final Report	
C. Monthly Reports –	
1. Animal Control – September 2017	
2. Emergency Management Agency – October 2017	
3. Head Start – October 2017	
4. Probation & Court Services – September 2017 and 3 <sup>rd</sup> Quarter Statistical Report	
5. Public Defender – September 2017	
6. Veterans’ Assistance Commission – September & October 2017; 2017 Annual Report	
D. Court Services/Probation	
1. FY2018 Annual Probation Plan – Available on the department webpage here: <a href="http://www.co.champaign.il.us/probation/courtservices.php">http://www.co.champaign.il.us/probation/courtservices.php</a>	Plan received and placed on file
E. Other Business	None
F. Chair’s Report	None
VIII. <u>Policy, Personnel, &amp; Appointments</u>	
A. Appointments/Reappointments <i>*Italicized Name Indicates Incumbent</i>	
1. Public Aid Appeals Committee – 3 Vacancies (1 R & 2 D), Term 12/1/2017-11/30/2019	
Applicants:	
• <i>Andrew Quarnstrom (D)</i>	
• <i>Bryan Wrona (R)</i>	
• <i>Bernie Magsamen (D)</i>	
	<b>*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Andrew Quarnstrom, Bryan Wrona, and Bernie Magsamen to the Public Aid Appeals Committee, 12/1/2017-11/30/2019.</b>

*Committee of the Whole  
Finance, Policy, Personnel, & Appointments; Justice & Social Services  
Summary of Action Taken November 14, 2017  
Page 2*

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**Agenda Items**

**Action**

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|---|--|
| <ul style="list-style-type: none"> <li>2. Deputy Sheriff Merit Commission – 1 Vacancy, Term 12/1/2017- 11/30/2023           <ul style="list-style-type: none"> <li>• <i>Oliver Clark</i></li> </ul> </li> <li>3. Two Mile Slough Drainage District – 1 Unexpired Term Ending 8/31/2020           <ul style="list-style-type: none"> <li>• <i>Jonathan Schroeder</i></li> </ul> </li> <li>4. Appointment of Current Member Catherine Capel as Chair of the Zoning Board of Appeals, Term 12/1/2017-11/30/2018</li> </ul>   | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Oliver Clark to the Deputy Sheriff Merit Commission, 12/1/2017-11/30/2023</b></p> <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Jonathan Schroeder to the Two Mile Slough Drainage District, Term Ending 8/31/2020</b></p> <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Current Zoning Board of Appeals Member, Catherine Capel as Chair, Term 12/1/2017-11/30/2018</b></p> |
| <ul style="list-style-type: none"> <li>B. County Clerk           <ul style="list-style-type: none"> <li>1. October 2017 Report</li> </ul> </li> </ul>   | <p>Received and placed on file</p>   |
| <ul style="list-style-type: none"> <li>C. Circuit Court           <ul style="list-style-type: none"> <li>1. Request for Evaluation of Circuit Court Executive Secretary Position by the Job Content Evaluation Committee</li> </ul> </li> </ul>   | <p>Approved</p>  |
| <ul style="list-style-type: none"> <li>D. County Administrator           <ul style="list-style-type: none"> <li>1. Administrative Services Monthly Report – October 2017</li> <li>2. 2018 Holiday Calendar</li> <li>3. Request Approval of the 2018 County Board Calendar of Meetings</li> </ul> </li> </ul>  | <p>Received and placed on file<br/>Information Only<br/><b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the 2018 County Board Calendar of Meetings</b></p>  |
| <ul style="list-style-type: none"> <li>E. Other Business           <ul style="list-style-type: none"> <li>1. Resignation of County Administrator, Effective November 30, 2017 (<i>information only</i>)</li> <li>2. Action(s) Concerning Filling Vacancy for the County Administrator Position               <ul style="list-style-type: none"> <li>a) Authority for Board Chair, acting in coordination with Interim Administrator, or if no Interim Administrator is employed, acting prior to or without the advice and consent of the Board, to designate employees of Administrative Services as acting Administrator as necessary for specific purposes.</li> <li>b) Other</li> </ul> </li> </ul> </li> </ul> | <p>Received and placed on file</p> <p>No Action</p> <p><b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing an Employment Contract for Interim County Administrator</b></p>  |
| <ul style="list-style-type: none"> <li>3. Appointment of County Treasurer</li> </ul>  | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing John Farney as County Treasurer, Effective January 1, 2018</b></p>   |

*Committee of the Whole  
Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Summary of Action Taken November 14, 2017  
Page 3*

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**Agenda Items**

**Action**

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| <p>F. Chair's Report</p> <p>1. County Board Appointments Expiring December 31, 2017:</p> <p style="margin-left: 20px;">a) Champaign-Urbana Mass Transit District – 1<br/>Vacancy (R) – Term 1/1/2018-12/31/2022</p> <p style="margin-left: 20px;">b) Mental Health Board – 2 Vacancies – Term<br/>1/1/2018-12/31/2021</p> <p style="margin-left: 20px;">c) Rural Transit Advisory Group – 1 Vacancy – Term<br/>1/1/2018-12/31/2019</p> <p>G. Designation of Items to be Placed on the Consent Agenda</p> | <p>No Action – Information Only</p> <p>A1-4; E3</p> |
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**IX. Finance**

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|---|--|
| <p>A. Treasurer</p> <p>1. Monthly Report – October 2017</p> <p>2. Cash Flow Projection Report Presentation</p> <p>3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0423</p> <p>4. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0066</p> <p>B. Auditor</p> <p>1. Monthly Report – October 2017</p> <p>2. Quarterly Financial Report</p> <p>3. Champaign County Nursing Home Accounts Payable Update</p> <p>C. Nursing Home</p> <p>1. Financial Statement Summary – July through September 2017</p> <p>2. Detailed Financial Report – September 2017</p> <p>D. Budget Amendments/Transfers</p> <p>1. Budget Transfer 17-00006<br/>Fund/Dept. 080 General Corporate/075 General County &amp; 040 Sheriff<br/>Total Amount: \$88,260<br/>Reason: for Retroactive Wages Due to Settlement of the FOP Law Enforcement and Law Enforcement Sergeants Contract</p> <p>2. Budget Transfer 17-00007<br/>Fund/Dept. 630 Circuit Clerk Operations &amp; Administration/030 Circuit Clerk<br/>Total Amount: \$25,199<br/>Reason: to Cover the Transfer of Court Technology Specialist from Court Automation Fund (613) to Circuit Clerk Operations &amp; Administration Fund (630)</p> | <p>Received and placed on file</p> <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0423</i></b></p> <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0066</i></b></p> <p>Reports received and placed on file</p> <p>Reports received and placed on file</p> <p>Forwarded to County Board Without Recommendation</p> <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Transfer 17-00007</i></b></p> |
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*Committee of the Whole  
Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Summary of Action Taken November 14, 2017  
Page 4*

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**Agenda Items**

**Action**

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| <p>3. Budget Amendment 17-00040<br/>Fund/Dept. 679 Child Advocacy Center/179 Child Advocacy Center<br/>Increased Appropriations: \$17,535<br/>Increased Revenue: \$17,535<br/>Reason: Increase in Spending Authority for Personnel Expenses Following Hiring of MDT Coordinator; Revenue for this Increase to Come from Grant Funds Awarded for Fourth Quarter County FY2017</p>                 | <p><b>Forwarded to County Board Without Recommendation</b></p>                                       |
| <p>4. Budget Amendment 17-00041<br/>Fund/Dept. 080 General Corporate/031 Circuit Court<br/>Increased Appropriations: \$74,034<br/>Increased Revenue: None: from Fund Balance<br/>Reason: Funds Needed to Cover Additional Required Expenditures</p>  | <p><b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 17-00041</b></p>  |
| <p>5. Budget Amendment 17-00042<br/>Fund/Dept. 080 General Corporate/028 Information Technology<br/>Increased Appropriations: \$1,600<br/>Increased Revenue: \$1,600<br/>Reason: Reimbursement from the City of Urbana and Urbana Free Library for Shared Internet Connection and Additional Expenditure Authority for that Revenue</p>  | <p><b>Forwarded to County Board Without Recommendation</b></p>                                       |
| <p>6. Budget Amendment 17-00043<br/>Fund/Dept. 080 General Corporate/023 Recorder<br/>Increased Appropriations: \$65,000<br/>Increased Revenue: \$72,000<br/>Reason: To cover Increased Revenue and Reimbursement of the State Rental Housing Support Fee</p>  | <p><b>Forwarded to County Board Without Recommendation</b></p>                                       |
| <p>7. Budget Amendment 17-00045<br/>Fund/Dept. 080 General Corporate/077 Planning &amp; Zoning<br/>Increased Appropriations: \$8,600<br/>Increased Revenue: None: from Fund Balance<br/>Reason: to cover the \$8,100 Cost for Property Demolition Project at 504 South Dodson, Urbana, IL and to Make Up \$500 in Transfers from Other Line Items to Property Clearance Throughout the Year.</p> | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 17-00045</b></p> |
| <p><b>E. County Administrator</b></p>  |  |
| <p>1. FY2017 General Corporate Fund Budget Projection Report</p>   | <p>Reports received and placed on file</p>   |
| <p>2. FY2017 General Corporate Fund Budget Change Report</p>   | <p></p>  |
| <p>3. Amendment to Aggregation Program Agreement Between Champaign County and Illinois Power Marketing Company DBA Homefield Energy</p>  | <p><b>Forwarded to the County Board Without Recommendation</b></p>                                   |
| <p>4. Nursing Home Loans</p>   | <p></p>  |
| <p>    a) Resolution Authorizing Renewal of Loan Resolutions Numbered 9892 and 10097 from the</p>  | <p><b>Failed</b></p>   |

*Committee of the Whole  
Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Summary of Action Taken November 14, 2017  
Page 5*

<u>Agenda Items</u>	<u>Action</u>
<p style="text-align: center;">Champaign County General Corporate Fund to the Nursing Home Funds <i>(If approved nullifies action on item b.)</i></p>	
<p>b) Resolution Rescinding Loan Authorization Resolutions Numbered 9892 and 10097 Thereby Forgiving Loans from the Champaign County General Corporate Fund to the Nursing Home Fund</p> <p style="padding-left: 20px;">i. Budget Amendment 17-00044 Fund/Dept. 080 General Corporate/075 General County Increased Appropriations: \$400,000 Increased Revenue: None: from Fund Balance Reason: to Recognize Bad Debt Pursuant to a Resolution Forgiving Short-Term Loans Granted to the Nursing Home in FY2017 by Resolutions 9892 and 10097</p>	Failed
5. FY2018 Budget Discussion	Discussion Only
6. Annual Budget & Appropriation Ordinance	Forwarded to the County Board Without Recommendation
7. Annual Tax Levy Ordinance	Forwarded to the County Board Without Recommendation
8. Resolution for Issuance of Tax Anticipation Warrants for the Champaign County Nursing Home	Failed
F. Other Business	<b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution to Suspend indefinitely and immediately the Advisory Board for the Champaign County Nursing Home</b>
G. Chair's Report	None
H. Designation of Items to be Placed on the Consent Agenda	A3-4; D2; D7
X. <u>Other Business</u>	None
XI. <u>Adjournment</u>	12:53 a.m.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*



RESOLUTION NO. 10163

PAYMENT OF CLAIMS AUTHORIZATION

NOVEMBER 2017

FY 2017

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$7,855,115.22 including warrants 566547 through 568076; and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$7,855,115.22 including warrants 566547 through 568076 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 10164

PURCHASES NOT FOLLOWING PURCHASING POLICY

NOVEMBER 2017

FY2017

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on November 21, 2017 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

FOR COUNTY BOARD APPROVAL  
11/21/17

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
<b>PURCHASES NOT FOLLOWING PURCHASING POLICY</b>						
Nursing Home	081-410-513.20	VR#044-1851	10/24/2017	Retiree flowers 10/17	Brenda Lithgow	\$ 60.00
Nursing Home	081-410-513.20	VR#044-1883	10/27/2017	Retiree refreshments 9/14	Wal-Mart	\$ 32.68
Nursing Home	081-410-513.20	VR#044-1891	11/02/2017	Retiree food & magazines 10/17	Nursing Home Petty Cash	\$ 42.70
<b>NO RECEIPT &amp; INAPPROPRIATE USE OF PETTY CASH FUNDS</b>						
Nursing Home	081-410-533.26	VR#044-1891	11/02/2017	Money for loss of resident robe	Nursing Home Petty Cash	\$ 42.00
<b>CREDIT CARD PURCHASES WITH TAX PAID ON THEM</b>						
** Nursing Home	081-440-522.93	VR#044-1846	10/20/17	Hobby Lobby tax	Visa	\$ 8.08
<b>CREDIT CARD PURCHASES WITH NO RECEIPT</b>						
** Clr Clrk Operation & Admn	630-030-522.06	VR#630-119	10/27/17	Postage 9/29	Visa	\$ 1.82
** Regional Planning Comm	075-692-533.95	VR#029-1627	10/23/17	Springfield parking 9/29	Visa	\$ 5.00
<b>FY2016 PAYMENTS MADE IN FY2017</b>						
** Nursing Home	081-various	VR#044-257	03/09/17	Medical supplies 12/22/16	Uvanta of Central Illinois	\$ 14,406.54
** Nursing Home	081-var-522.var	VR#044-288	03/09/17	Operational supplies 3/31/16	Professional Medical Inc	\$ 5,141.77
** Nursing Home	081-4320-522.34	VR#044-289	03/09/17	Briefs 4/5/16	Professional Medical Inc	\$ 1,026.49
** Nursing Home	081-415-522.93	VR#044-290	03/09/17	Supplies 4/06/16	Professional Medical Inc	\$ 445.69
** Nursing Home	081-430-522.93	VR#044-291	03/09/17	Operational supplies 4/07/16	Professional Medical Inc	\$ 7,336.98
** Nursing Home	081-430-522.93	VR#044-293	03/09/17	Safety restraints 4/11/16	Professional Medical Inc	\$ 39.51
** Nursing Home	081-415-522.93	VR#044-294	03/09/17	Can liners 4/21/16	Professional Medical Inc	\$ 316.15
** Nursing Home	081-var-522.93	VR#044-295	03/09/17	Operational supplies 4/26/16	Professional Medical Inc	\$ 295.90
** Nursing Home	081-var-522.var	VR#044-296	03/09/17	Operational supplies 4/29/16	Professional Medical Inc	\$ 4,772.62
** Nursing Home	081-415-522.93	VR#044-300	03/09/17	Tissues, towels, liners 4/01/16	Professional Medical Inc	\$ 892.33
** Nursing Home	081-430-522.var	VR#044-301	03/09/17	Nursing supplies 4/14/16	Professional Medical Inc	\$ 4,891.42
** Nursing Home	081-var-522.var	VR#044-302	03/09/17	Nursing supplies 4/21/16	Professional Medical Inc	\$ 4,280.08
** Nursing Home	081-410-522.06	VR#044-336	03/09/17	June 2016 postage	CCT-Postage	\$ 477.37
** Nursing Home	081-410-522.06	VR#044-444	03/09/17	September 2016 postage	CCT-Postage	\$ 370.23
** Nursing Home	081-425-533.86	VR#044-457	03/09/17	Maintenance 8/1-10/08/16	CCT-Public Properties	\$ 9,471.16
** Nursing Home	081-410-522.06	VR#044-497	03/09/17	October 2016 Postage	CCT-Postage	\$ 374.18
** Nursing Home	081-410-533.07	VR#044-587	03/09/17	Professional service 12/12/16	RSM US Product Sales LLP	\$ 14,406.00
** Nursing Home	081-410-522.06	VR#044-646	03/09/17	December 2016 Postage	CCT-Postage	\$ 416.77
** Nursing Home	081-410-533.04	VR#044-647	03/09/17	Water heater & boiler work 12/29	GHR Engineers & Associates Inc	\$ 1,175.32
** Nursing Home	081-var-533.07	VR#044-665	03/09/17	Therapy services 12/31/16	Healthpro Therapy Services, LLC	\$ 28,935.58
** Nursing Home	081-430-534.83	VR#044-1313	06/29/17	Medical service 12/27/16	Christie Clinic	\$ 89.93
** Nursing Home	081-430-534.83	VR#044-1376	07/12/17	Medical service 12/28/16	Christie Clinic	\$ 164.83
** Nursing Home	081-410-533.07	VR#044-1562	08/22/17	Background checks Sep'16	Illinois State Police	\$ 140.00
** Nursing Home	081-410-533.07	VR#044-1563	08/22/17	Background checks June 2016	Illinois State Police	\$ 200.00

\*\*\*According to Illinois Attorney General and Champaign County State's Attorney, the Purchasing Policy does not apply to the office of elected officials\*\*\*

\*\* Paid-For information only

RESOLUTION NO. 10165

BUDGET AMENDMENT

November 2017

FY 2017

WHEREAS, The County Board has approved the following amendment to the FY2017 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2017 budget.

Budget Amendment #17-00041

Fund: 080 General Corporate  
Dept. 031 Circuit Court

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

533.63 Juror Expense

\$18,715

533.03 Attorney/Legal Services

\$15,007

533.05 Court Reporting

\$3,491

533.07 Professional Services

\$1,137

534.74 Contract Attorneys

\$15,950

Total \$74,034

Increased Revenue:

None: from Fund Balance

\$0

Total \$0

REASON: Funds Needed to Cover Additional Required Expenditures

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

FUND 080 GENERAL CORPORATE

DEPARTMENT 031 CIRCUIT COURT

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	445,900	444,988	519,022	74,034

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION: NO INCREASED REVENUE. FUNDS NEED TO COVER ADDITIONAL REQUIRED EXPENDITURES.**

DATE SUBMITTED:

10/26/17

AUTHORIZED SIGNATURE

*Thomas J. Jarvis*

\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



**RESOLUTION NO. 10184**

**RESOLUTION DESIGNATING THE 2018  
CHAMPAIGN COUNTY BOARD CALENDAR OF MEETINGS**

WHEREAS, The Champaign County Board annually designates its schedule of meetings; and

WHEREAS, The Champaign County Board designates the Champaign County Board Calendar of Meetings for January 1, 2018 through December 31, 2018 as listed as Attachment A to this resolution;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the January 1, 2018 through December 31, 2018 Champaign County Board Calendar of Meetings is adopted as indicated on the attachment to this resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>ST</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

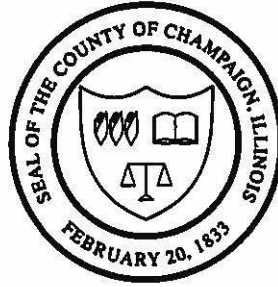
ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

ATTACHMENT A

**C. Pius Weibel**  
Chair

*cweibel@co.champaign.il.us*

**Giraldo Rosales**  
Vice-Chair



Brookens Administrative Center  
1776 East Washington Street  
Urbana, Illinois 61802  
Phone (217) 384-3772  
Fax (217) 384-3896

**Office of  
County Board  
Champaign County, Illinois**

**CHAMPAIGN COUNTY BOARD  
2018 Calendar of Meetings**

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ALL MEETINGS HELD IN THE LYLE SHIELDS MEETING ROOM,  
Brookens Administrative Center, 1776 East Washington, Urbana, Illinois  
Unless Otherwise Noted

County Facilities Committee	January 2, 2018 @ 6:30 p.m.
Environment & Land Use Committee	January 4, 2018 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	January 5, 2018 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	January 9, 2018 @ 6:30 p.m.
COUNTY BOARD	January 18, 2018 @ 6:30 p.m.
<i>County Board Study Session (Only If Required)</i>	<i>January 23, 2018 @ 6:00 p.m.</i>
County Facilities Committee	February 6, 2018 @ 6:30 p.m.
Environment & Land Use Committee	February 8, 2018 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	February 9, 2018 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	February 13, 2018 @ 6:30 p.m.
COUNTY BOARD	February 22, 2018 @ 6:30 p.m.
<i>County Board Study Session (Only If Required)</i>	<i>February 27, 2018 @ 6:00 p.m.</i>
County Facilities Committee	March 6, 2018 @ 6:30 p.m.
Environment & Land Use Committee	March 8, 2018 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	March 9, 2018 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	March 13, 2018 @ 6:30 p.m.
COUNTY BOARD	March 22, 2018 @ 6:30 p.m.
<i>County Board Study Session (Only If Required)</i>	<i>March 27, 2018 @ 6:00 p.m.</i>
County Facilities Committee	April 3, 2018 @ 6:30 p.m.
Environment & Land Use Committee	April 5, 2018 @ 6:30 p.m.
Highway & Transportation Committee – County Highway Building, 1605 E. Main, Urbana	April 6, 2018 @ 9:00 a.m.
Committee of the Whole (Justice & Social Services; Finance; Policy, Personnel, & Appts)	April 10, 2018 @ 6:30 p.m.
COUNTY BOARD	April 19, 2018 @ 6:30 p.m.
<i>County Board Study Session (Only If Required)</i>	<i>April 24, 2018 @ 6:00 p.m.</i>



2018 County Board Calendar of Meetings

Page 2

County Facilities Committee  
Environment & Land Use Committee  
Highway & Transportation Committee –  
County Highway Building, 1605 E. Main, Urbana  
Committee of the Whole  
(Justice & Social Services; Finance; Policy, Personnel, & Appts)  
COUNTY BOARD  
*County Board Study Session (Only If Required)*

May 8, 2018 @ 6:30 p.m.  
May 10, 2018 @ 6:30 p.m.  
May 11, 2018 @ 9:00 a.m.  
  
May 15, 2018 @ 6:30 p.m.  
  
May 24, 2018 @ 6:30 p.m.  
May 29, 2018 @ 6:00 p.m.

County Facilities Committee  
Environment & Land Use Committee  
Highway & Transportation Committee –  
County Highway Building, 1605 E. Main, Urbana  
Committee of the Whole  
(Justice & Social Services; Finance; Policy, Personnel, & Appts)  
COUNTY BOARD  
*County Board Study Session (Only If Required)*

June 5, 2018 @ 6:30 p.m.  
June 7, 2018 @ 6:30 p.m.  
June 8, 2018 @ 9:00 a.m.  
  
June 12, 2018 @ 6:30 p.m.  
  
June 21, 2018 @ 6:30 p.m.  
June 26, 2018 @ 6:00 p.m.

County Facilities Committee  
Environment & Land Use Committee  
Highway & Transportation Committee –  
County Highway Building, 1605 E. Main, Urbana  
Committee of the Whole  
(Justice & Social Services; Finance; Policy, Personnel, & Appts)  
COUNTY BOARD  
*County Board Study Session (Only If Required)*

July 3, 2018 @ 6:30 p.m.  
July 5, 2018 @ 6:30 p.m.  
July 6, 2018 @ 9:00 a.m.  
  
July 10, 2018 @ 6:30 p.m.  
  
July 19, 2018 @ 6:30 p.m.  
July 24, 2018 @ 6:00 p.m.

County Facilities Committee  
Environment & Land Use Committee  
Highway & Transportation Committee –  
County Highway Building, 1605 E. Main, Urbana  
Committee of the Whole  
(Justice & Social Services; Finance; Policy, Personnel, & Appts)  
COUNTY BOARD  
*Legislative Budget Hearings – FY2019*

August 7, 2018 @ 6:30 p.m.  
August 9, 2018 @ 6:30 p.m.  
August 10, 2018 @ 9:00 a.m.  
  
August 14, 2018 @ 6:30 p.m.  
  
August 23, 2018 @ 6:30 p.m.  
August 27 & 28, 2018 @ 6:00 p.m.

County Facilities Committee  
Environment & Land Use Committee  
Highway & Transportation Committee –  
County Highway Building, 1605 E. Main, Urbana  
Committee of the Whole  
(Justice & Social Services; Finance; Policy, Personnel, & Appts)  
COUNTY BOARD  
*County Board Study Session (Only If Required)*  
*Special Finance Committee of the Whole –  
FY2019 Budget*

September 4, 2018 @ 6:30 p.m.  
September 6, 2018 @ 6:30 p.m.  
September 7, 2018 @ 9:00 a.m.  
  
September 11, 2018 @ 6:30 p.m.  
  
September 20, 2018 @ 6:30 p.m.  
September 25, 2018 @ 6:00 p.m.  
September 27, 2018 @ 6:30 p.m.

County Facilities Committee  
Environment & Land Use Committee  
Highway & Transportation Committee –  
County Highway Building, 1605 E. Main, Urbana  
Committee of the Whole  
(Justice & Social Services; Finance; Policy, Personnel, & Appts)

October 2, 2018 @ 6:30 p.m.  
October 4, 2018 @ 6:30 p.m.  
October 5, 2018 @ 9:00 a.m.  
  
October 9, 2018 @ 6:30 p.m.

2018 County Board Calendar of Meetings  
Page 3

**COUNTY BOARD**

***County Board Study Session (Only If Required)***

**\*County Facilities Committee – Moved to Monday due to General Election**

**Environment & Land Use Committee**

**Highway & Transportation Committee –**

**County Highway Building, 1605 E. Main, Urbana**

**Committee of the Whole**

**(Justice & Social Services, Finance, Policy, Personnel, & Appts)**

**\*COUNTY BOARD – Regular meeting date is a holiday**

***County Board Study Session (Only If Required)***

**County Board Organizational Meeting**

**\*County Board – moved due to Christmas holiday**

**October 18, 2018 @ 6:30 p.m.**

***October 23, 2018 @ 6:00 p.m.***

**\*November 5, 2018 @ 6:30 p.m.**

**November 8, 2018 @ 6:30 p.m.**

**November 9, 2018 @ 9:00 a.m.**

**November 13, 2018 @ 6:30 p.m.**

**\*November 20, 2018 @ 6:30 p.m.**

***November 27, 2018 @ 6:00 p.m.***

**December 3, 2018 @ 6:00 p.m.**

**\*December 18, 2018 @ 6:30 p.m.**

RESOLUTION NO. 10168

TRANSFER OF FUNDS

November 2017

FY 2017

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2017 budget.

Budget Transfer #17-00006

Fund 080 General Corporate  
Dept. 075 General County, 040 Sheriff

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
080-040-512.03 Regular Full-time Employee	\$88,260	080-075-511.03 Regular Full-time Employees

REASON: For Retroactive Wages Due to Settlement of FOP Law Enforcement & Law Enforcement Sergeants Contract

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board



## **CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES**

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE  
MANAGEMENT SERVICES**

### MEMORANDUM

**To:** Diane Michaels, Deputy Chair – Finance; and  
Honorable Members of the Finance Committee of the Whole

**From:** Tami Ogden, Deputy County Administrator of Finance

**Re:** Budget Transfer #17-00006

**Date:** November 1, 2017

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Pursuant to Resolution No. 10131, the Champaign County Board and Sheriff Dan Walsh entered into an agreement on October 2, 2017, with the Illinois Fraternal Order of Police Law Enforcement and Law Enforcement Sergeants for the period of January 1, 2017 – December 31, 2019. The agreement allowed for retroactive wages to January 1, 2017.

Based on an analysis of the estimated available balances for personnel expenditures through the end of the fiscal year, the Sheriff's Law Enforcement budget will require supplemental funds in order to accommodate the wage increases. Sufficient funds have been appropriated to support the transfer of \$88,260 in the FY2017 budget. The attached Request for Budget Transfer facilitates the allocation of the additional funds required.

#### **REQUESTED ACTION**

The Finance Committee of the Whole recommends to the County Board approval of Budget Transfer 17-00006 to transfer funds for retroactive wages due to settlement of the FOP Law Enforcement and Law Enforcement Sergeants Contract.

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 17-00006

FUND 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY  
 040 SHERIFF

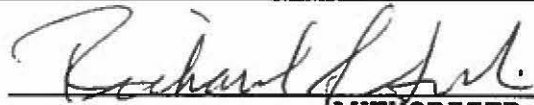
TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-040-512.03 SLEP REG FULL-TIME EMP'EE	88,260.	080-075-533.99 CONTINGENT EXPENSE

EXPLANATION: TO TRANSFER FUNDS FOR RETROACTIVE WAGES DUE TO SETTLEMENT OF  
THE FOP LAW ENFORCEMENT AND LAW ENFORCEMENT SERGEANTS CONTRACT.

DATE SUBMITTED: 10/25/2017



AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: \_\_\_\_\_

\* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: \_\_\_\_\_

C O U N T Y   B O A R D   C O P Y

RESOLUTION NO. 10169

BUDGET AMENDMENT

November 2017

FY 2017

WHEREAS, The County Board has approved the following amendment to the FY2017 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2017 budget.

Budget Amendment #17-00040

Fund: 679 Child Advocacy Center  
Dept. 179 Child Advocacy Center

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.02 Appointed Official Salary	\$3,632
511.03 Regular Full-time Employees	\$9,627
513.01 Social Security- Employer	\$1,061
513.02 IMRF – Employer Cost	\$1,137
513.06 Employee Health/Life Insurance	<u>\$2,078</u>
Total	\$17,535
Increased Revenue:	
331.54 Justice-Crime Victim Assistance	<u>\$17,535</u>
Total	\$17,535

REASON: Personnel Expenses Following Hiring of MDT Coordinator; Revenue for this Increase to come from Increase in Grant Funds Awarded Fourth Quarter FY2017

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

FUND 679 CHILD ADVOCACY CENTER

DEPARTMENT 179 CHILD ADVOCACY CENTER

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	134,040	138,489	156,024	17,535

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	60,338	60,338	77,873	17,535

**EXPLANATION:** INCREASE IN SPENDING AUTHORITY FOR PERSONNEL EXPENSES FOLLOWING HIRING OF MDT COORDINATOR; REVENUE FOR THIS INCREASE TO COME FROM INCREASE IN GRANT FUNDS AWARDED FOR FOURTH QUARTER COUNTY FY17

DATE SUBMITTED: 10/10/17 AUTHORIZED SIGNATURE *Hani S. May* \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_





RESOLUTION NO. 10170  
BUDGET AMENDMENT

November 2017  
FY 2017

WHEREAS, The County Board has approved the following amendment to the FY2017 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2017 budget.

Budget Amendment #17-00042

Fund: 080 General Corporate  
Dept. 028 Information Technology

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

533.29 Computer/Information Technology Services

Total \$1,600  
\$1,600

Increased Revenue:

337.27 Local Government Reimbursement-Utilities

Total \$1,600  
\$1,600

REASON: Reimbursement from City of Urbana and Urbana Free Library for Shared Internet Connection and Additional Expenditure Authority for that Revenue

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

REQUEST FOR BUDGET AMENDMENT

BA NO. 17-00042

FUND 080 GENERAL CORPORATE

DEPARTMENT 028 INFORMATION TECHNOLOGY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-028-533.29 COMPUTER/INF TCH SERVICES	20,000	20,000	21,600	1,600
TOTALS	20,000	20,000	21,600	1,600

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-028-337.27 LOC GVT RMB-UTILITIES	0	4,786	6,386	1,600
TOTALS	0	4,786	6,386	1,600

EXPLANATION: REIMBURSEMENT FROM CITY OF URBANA AND URBANA FREE LIBRARY FOR SHARED INTERNET CONNECTION AND ADDITIONAL EXPENDITURE AUTHORITY FOR THAT REVENUE

DATE SUBMITTED: <u>11/1/2017</u>	AUTHORIZED SIGNATURE <u>Andy Phelan</u>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

RESOLUTION NO. 10171  
BUDGET AMENDMENT

November 2017  
FY 2017

WHEREAS, The County Board has approved the following amendment to the FY2017 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2017 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2017 budget.

Budget Amendment #17-00043

Fund: 080 General Corporate  
Dept. 023 Recorder

<u>ACCOUNT DESCRIPTION</u>		<u>AMOUNT</u>
Increased Appropriations:		
534.85 Rental Housing Fee Remittance		<u>\$65,000</u>
	Total	\$65,000
Increased Revenue:		
341.53 Rental Housing Support Fee		<u>\$72,000</u>
	Total	\$72,000

REASON: To Cover Increased Revenue and Disbursement of the State Rental Housing Support Fee

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

REQUEST FOR BUDGET AMENDMENT

BA NO. 17-00043

FUND 080 GENERAL CORPORATE

DEPARTMENT 023 RECORDER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-534.85 RENTAL HSG FEE REMITTANCE	135,000	135,000	200,000	65,000
TOTALS	135,000	135,000	200,000	65,000

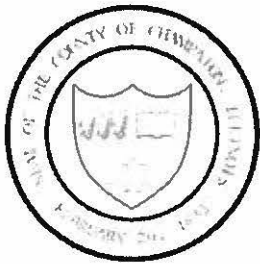
INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-341.53 RENTAL HOUSNG SUPPORT FEE	150,000	150,000	222,000	72,000
TOTALS	150,000	150,000	222,000	72,000

EXPLANATION: TO COVER INCREASED REVENUE AND DISBURSEMENT OF THE STATE RENTAL HOUSING SUPPORT FEE.

DATE SUBMITTED: <u>11/1/17</u>	AUTHORIZED SIGNATURE <u>Moh Sheldan</u>	** PLEASE SIGN IN BLUE INK **
-----------------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

## **CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES**

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE  
MANAGEMENT SERVICES*

### **MEMORANDUM**

**To:** Mrs. Diane Michaels, Deputy Chair-Finance; and  
Honorable Members of the Champaign County Board

**From:** Tami Ogden, Deputy County Administrator of Finance

**Date:** November 16, 2017

**Subject:** Amendment to Municipal Electric Aggregation Program Agreement between  
Champaign County and Homefield Energy

### **BACKGROUND**

Creation of an Electric Aggregation Program was approved by voters at the November 2012 election in order to facilitate lower electricity rates for the residents and small businesses of unincorporated Champaign County who are Ameren electric customers. Since that time, the County has entered into three Power Supply Agreements. The current contract with Homefield Energy provides 100% renewable or "green" energy and will end June 2019.

### **PROPOSED CHANGES**

In order to balance the FY2018 budget, administration proposed implementation of a Civic Contribution Fee of 0.001¢ per kilowatt-hour for its Electric Aggregation Program. During discussions regarding fee implementation, the County learned that its Professional Energy Consultant was negotiating with Homefield Energy to reduce its retail power price in conjunction with a contract extension. These discussions originated in order for the aggregation price to remain competitive with other third-party supplier prices due to lower capacity auction results.

### **AMENDMENT TO AGREEMENT**

The proposed amendment changes both the price and term of the current agreement, incorporates the Civic Contribution Fee and retains the 100% Renewable Power Option. The rate is reduced from 5.907¢ to 5.757¢ per kilowatt-hour through June 2019. The contract is extended through December 2020 at a further reduced rate of 5.653¢. For comparison purposes, the utility price to compare for non-summer usage under 800/kWh is 6.167¢ (<https://www.pluginillinois.org/FixedRateBreakdownAmeren.aspx>). Changes to the program terms require the supplier to send letters to eligible residents of unincorporated Champaign County allowing for a 21-day opt-out period.

### **REQUESTED ACTION**

The Champaign County Board approves an amendment of a Service Agreement with Illinois Power Marketing Company d/b/a Homefield Energy for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program (Electric Aggregation).

**RESOLUTION NO. 10172**

**A RESOLUTION AUTHORIZING AN AMENDMENT OF A SERVICE AGREEMENT WITH ILLINOIS POWER MARKETING COMPANY D/B/A HOMEFIELD ENERGY FOR THE SUPPLY OF ELECTRICITY FOR RESIDENTIAL AND SMALL COMMERCIAL RETAIL CUSTOMERS WHO DO NOT OPT OUT OF SUCH A PROGRAM (Electric Aggregation)**

**WHEREAS**, on December 17, 2015, the corporate authorities of Champaign County (“County”) approved Resolution 9486 authorizing and directing the County Administrator of Champaign County, or his/her designee, to execute a service agreement for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program; and

**WHEREAS**, on February 24, 2016, the County entered into an Aggregation Program Agreement (“Agreement”) with Illinois Power Marketing Company d/b/a Homefield Energy (“Supplier”) for the delivery term of June 2016 through June 2019; and

**WHEREAS**, the County desires to extend the current Agreement at reduced rates and implement a Civic Contribution Fee of \$0.001; and

**WHEREAS**, the County understands that the Supplier will conduct an opt-out process notifying eligible customers of the lower rate and extended term, along with conditions for participating in the program.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Champaign County, Illinois, as follows:

**SECTION 1.** The statements set forth in the preamble to this Resolution are hereby found to be true and correct and are hereby incorporated into this Resolution as if set forth in full in Section 1.

**SECTION 2.** The corporate authorities of Champaign County hereby authorize and direct the County Administrator of Champaign County, or his/her designee, to execute an amendment to the current Agreement with Illinois Power Marketing Company d/b/a Homefield Energy to extend the Agreement through December 2020 at reduced rates, and add a Civic Contribution Fee of \$0.001.

**SECTION 3.** The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute, or

regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**SECTION 4.** All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**SECTION 5.** This Resolution shall be effective immediately and shall remain in effect for the term of the agreement or until rescinded by Champaign County Board.

Motion was made by Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_ that the Resolution be adopted.

**ADOPTED AND APPROVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 21 OF NOVEMBER, 2017.**

APPROVED:

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Gordy Hulten, Champaign County Clerk  
And *Ex-Officio Clerk* of the County Board

October 26, 2017

Champaign County  
Attn: Deputy County Administrator

Re: Aggregation Program Agreement dated February 24, 2016 (the "Original Agreement") between Champaign County ("County") and ILLINOIS POWER MARKETING COMPANY d/b/a HOMEFIELD ENERGY ("Supplier")

Dear Deputy County Administrator:

This Amendment Letter is to extend the current Agreement at reduced rates. By executing this Amendment, the County understands that Supplier will conduct an opt-out process notifying eligible customers of the lower rate and term, along with conditions for participating in the program.

The parties to the Original Agreement acknowledge that the new rates also represent changes required for any reduction for the Renewable Portfolio Standard ("RPS") as a result of Public Act 99-0906 ("Future Energy Jobs Act a/k/a FEJA")(December 7, 2016) and shall account for the elimination of the Supplier's responsibility to charge for Illinois RPS beginning in June of 2019.

The below table will amend the current agreement by replacing the pricing table information on Exhibit A of the Original Agreement, attached hereto in its entirety, and inserting in its place the following:

The County originally selected 100% Renewable Power Option with no Civic Contribution Fee. The County has now requested adding the Civic Contribution Fee of \$0.001, in addition to the 100% Renewable Power Option originally selected, for the duration of the contract, effective the first meter read of the new term listed below.

Retail Power Price	Delivery Term:
\$0.05757/kwh	January 2018 meter read date through June 2019 meter read date
\$0.05653/kwh	June 2019 meter read date through December 2020 meter read date

Except as specifically amended hereby, the Agreement shall continue in full force and effect according to its original terms.

Sincerely,

Mark Fanning  
Managing Director, Retail Business Operations

**Signature page to follow:**



**HOMEFIELD**  
ENERGY A DYNEGY COMPANY

**ILLINOIS POWER MARKETING COMPANY d/b/a  
HOMEFIELD ENERGY**

**CHAMPAIGN COUNTY**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

*HFE Agreement #M30090*



**EXHIBIT A: PRICING CONFIRMATION**

100 % Renewable Power Option)

This Exhibit A applies to the fully executed Aggregation Program Agreement dated 2/24/2016 between Illinois Power Marketing Company d/b/a Homefield Energy and Champaign County and forms a part thereof.		
Customer initial ONE box below to Elect Term and Price		
	Retail Power Price \$ ____/kwh*	Delivery Term: 24 months June, 2016 meter read date through June, 2018 meter read date
	Retail Power Price \$ <u>05907</u> /kwh*	Delivery Term: 36 months June, 2016 meter read date through June, 2019 meter read date
	Retail Power Price \$ ____/kwh*	Delivery Term: 42 months June, 2018 meter read date through December, 2019 meter read date

\*In addition to the provisions in Section 5.D, the Retail Power Price shall be associated with the generation of electricity from a renewable energy resource, through purchases of RECs on Aggregation Members' behalf, such that the percentage shall equal 100%. The Retail Power Price indicated above reflects energy that is procured from 100% renewable resources and will be made available to Aggregation Members upon request.

The Parties recognize all prices include Good Energy's fee of \$.00075/kilowatt-hour, which shall be paid to Good Energy by Supplier in monthly instalments for the corresponding electricity consumption of participating accounts in Aggregator's program.

## **ORDINANCE NO. 995**

### **FY2018 ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**WHEREAS**, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning January 1, 2018 and ending December 31, 2018, and has further proposed County expenditures in the attached recommended Budget; and

**WHEREAS**, pursuant to 55 ILCS 5/6-1002, the attached recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

**WHEREAS**, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made by notifying the County Auditor on forms provided by the Auditor. Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

**WHEREAS**, the Regional Planning Commission’s legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made by notifying the county Auditor on standardized forms;

**NOW, THEREFORE, BE IT ORDAINED** by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning January 1, 2018 and ending December 31, 2018. The full budget is available on the County website at the following link <http://www.co.champaign.il.us/CountyBoard/Budget.php>.

**PRESENTED** by the County Board of Champaign County, Illinois, at the recessed October, A.D. 2017 session.

**PRESENTED, PASSED, APPROVED, AND RECORDED** by the County Board of Champaign County, Illinois, this 21<sup>st</sup> day of November, A.D. 2017.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_

ATTEST:

\_\_\_\_\_  
Gordy Hulten, County Clerk & ex-officio  
Clerk of the Champaign County Board

**ORDINANCE NO. 996**

**FY2018 ANNUAL TAX LEVY ORDINANCE**  
**CHAMPAIGN COUNTY, ILLINOIS**

**WHEREAS**, we the County Board of Champaign County, Illinois, have determined that for County purposes, it will be necessary to levy a tax in the total amount of \$34,742,581 on the real property and railroad property, in Champaign County, Illinois, for raising of monies for the several objects and purposes specified in the FY2018 Annual Budget and Appropriation Ordinance,

**NOW, THEREFORE, BE IT ORDAINED** that there is hereby levied a tax in the amount of \$11,549,743 for the County General Corporate purposes;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax in the amount of \$1,670,884 for the purpose of acquiring insurance against any loss or liability which may be imposed upon the County, in accordance with 745 ILCS 10/9-107, said \$1,670,884 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,568,058 as the County Highway Tax, as provided in the Illinois Highway Code, being for the purpose of improving, repairing, maintaining, constructing, and reconstructing highways in this county required to be repaired, maintained, and constructed by the County in accordance with 605 ILCS 5/5-601, said sum raised to be placed in a separate fund known as the County Highway Fund, which \$2,568,058 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,288,144 as provided in the Illinois Highway Code, for the County Bridge Fund for expenditures payable from the County Bridge Fund and for the purpose of constructing and repairing bridges, culverts, drainage structures or grade separations, including approaches thereto, on public roads in the County, required to be so constructed and repaired by the County under the Illinois Highway Code, in accordance with 605 ILCS 5/5-602, said sum of \$1,288,144 being exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$4,794,340 for the purpose of providing community mental health facilities and services in Champaign County, pursuant to an election held November 7, 1972, authorizing a levy of a tax not to exceed 10 percent of the full assessed valuation, and amendments to the Community Mental Health Act, 405 ILCS 20/4, authorizing an increase to the maximum levy of tax not to exceed .15 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Community Mental Health Fund" and shall be used only for the purpose specified in the Illinois Compiled Statutes; said sum of \$4,794,340 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,714,385 in accordance with an act entitled Illinois Municipal Retirement Fund Act, as amended, 40 ILCS 5/7-171, and

being for the purpose of making county contributions to said Illinois Municipal Retirement Fund as required by law, said \$2,714,385 being exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,664,166 for the purpose of participation in the Federal Social Security Insurance Program and Federal Medicare Program, in accordance with 40 ILCS 5/21-110 to 5/21-110.1, said \$1,664,166 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$102,887 for the purpose of providing funds to pay expenses in the construction and maintenance of highways in the federal aid network or County highway network in accordance with 605 ILCS 5/5-603, and said sum of \$102,887 shall be placed in a separate fund known as the Matching Fund and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$422,498 for the purpose of the County's share of the Cooperative Extension service programs, in accordance with 505 ILCS 45/8, said \$422,498 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,222,297 for the purpose of the County Health Fund in accordance with 70 ILCS 905/15 and 55 ILCS 5/5-25010 to 5-25011, said \$1,222,297 shall be held in a separate fund known as the County Health Fund and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,304,606 for the purpose of the County Nursing Home Fund in accordance with 55 ILCS 5/5-21001, said \$1,304,606 shall be held in a separate fund known as the Champaign County Nursing Home Fund, and is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,440,463 for the purpose of paying the principal and interest due on Nursing Home Construction Bonds dated February 26, 2003, issued pursuant to County Board Resolution No. 4644 adopted February 6, 2003, said sum of \$1,440,463 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$4,000,110 for the purpose of providing facilities or services for the benefit of residents in Champaign County who are cognitively challenged or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, pursuant to an election held November 2, 2004, authorizing a levy of a tax not to exceed .10 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Fund for Persons With a Developmental Disability" and shall be used only for the purpose specified in 55 ILCS 105; said sum of \$4,000,110 is exclusive of and in addition to those sums heretofore levied; and

**BE IT FURTHER ORDAINED** that the sums heretofore levied in the total amount of \$34,742,581 be raised by taxation upon property in this County and the County Clerk of Champaign County is hereby ordered to compute and extend upon the proper books of the County Collector for the said year, the sums

heretofore levied for so much thereof as will not in the aggregate exceed the limit established by law on the assessed valuation as equalized for the year 2017.

**PRESENTED** in accordance with 35 ILCS 200/18-10 at the September 2017 session.

**PRESENTED, PASSED, APPROVED and RECORDED** by the County Board of Champaign County, Illinois, this 21<sup>st</sup> day of November, A.D. 2017.

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C. Pius Weibel, Chair  
Champaign County Board

AYE  NAY  ABSENT

ATTEST:

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Gordy Hulten, County Clerk & ex-officio  
Clerk of the Champaign County Board

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of Champaign County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Check One of the Choices Below

1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.

2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

This certificate applies to the RY2017 levy.

Date \_\_\_\_\_

Presiding Officer \_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board



**RESOLUTION NO. 10174**

**RESOLUTION APPROVING APPOINTMENT OF PAYROLL ACCOUNTANT  
LEEANN E. ROBECK AS AUTHORIZED AGENT FOR IMRF FOR  
CHAMPAIGN COUNTY**

**WHEREAS**, the Champaign County Board is responsible for its employees who are covered by the Illinois Municipal Retirement Fund (IMRF); and

**WHEREAS**, the Champaign County Board desires to appoint the Payroll Accountant Leeann E. Robeck as the authorized IMRF Agent for the County of Champaign; and

**WHEREAS**, the Champaign County Board further agrees that the County's authorized IMRF Agent be authorized to sign petitions for those running for the Board of Trustees of the Illinois Municipal Retirement Fund, and to cast a ballot for an executive trustee yes or no;

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Champaign County, Illinois that Payroll Accountant Leeann E. Robeck is appointed as the authorized IMRF Agent for the County of Champaign, effective December 1, 2017; and

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that the County's authorized IMRF Agent is authorized to sign petitions for those running for the Board of Trustees of the Illinois Municipal Retirement Fund, and to cast a ballot for an executive trustee yes or no; and

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that the County Clerk is directed to present a certified copy of this executed Resolution to the Illinois Municipal Retirement Fund upon adoption.

**PRESENTED, ADOPTED, APPROVED AND RECORDED** this 21<sup>st</sup> day of November A.D. 2017.

ATTEST:

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

\_\_\_\_\_  
Gordy Hulten, Champaign County Clerk and  
Ex-Officio Clerk of the County Board



# NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

## INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME <b>CHAMPAIGN COUNTY</b>		EMPLOYER IMRF I.D. NUMBER <b>02988</b>	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms.	LAST NAME <b>ROBECK</b>	FIRST NAME <b>LEEANN</b>	MIDDLE INITIAL JR., SR., II, ETC. <b>E</b>
TYPE OF GOVERNING BODY <b>COUNTY BOARD</b>			
DATE APPOINTMENT MADE (MM/DD/YYYY) <b>11/21/2017</b>	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) <b>12/01/2017</b>	POSITION TITLE <b>PAYROLL ACCOUNTANT</b>	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot):			
To file Petition for Nominations of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
To cast a Ballot for Election of an Executive Trustee of IMRF		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>X</b>			
SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE		DATE (MM/DD/YYYY)	
<b>CERTIFICATION</b>			
I, <u><b>GORDY HULTEN</b></u> do hereby certify that I am <u><b>CLERK</b></u>			
NAME		CLERK OR SECRETARY	
of the <u><b>CHAMPAIGN COUNTY BOARD</b></u>			
NAME OF EMPLOYER			
and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.			
SEAL		SIGNATURE OF CLERK OR SECRETARY	
<b>BUSINESS ADDRESS</b>			
All correspondence and communications with the Authorized Agent are to be addressed as follows:			
NAME (IF DIFFERENT FROM ABOVE)			
<b>Ms.</b> <input type="checkbox"/> rs. <input type="checkbox"/> Ms.			
BUSINESS ADDRESS			
<b>1776 E WASHINGTON ST</b>			
CITY STATE AND ZIP + 4			
<b>URBANA IL 61802</b>			
DAYTIME TELEPHONE NO. (with Area Code)		ALTERNATE TELEPHONE NUMBER (with Area Code)	
<b>(217) 384-3776</b>			
FAX NO. (with Area Code)		EMAIL ADDRESS	
<b>(217) 384-3896</b>		<b>lrobeck@co.champaign.il.us</b>	

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

IMRF Form 2.20 (Rev. 10/2014)

[www.imrf.org](http://www.imrf.org)



## BAKER TILLY

Baker Tilly Virchow Krause, LLP  
1301 W 22<sup>nd</sup> St, Ste 400  
Oak Brook, IL 60523-3389  
United States of America

T: +1 630 990 3131  
F: +1 630 990 0039

[bakertilly.com](http://bakertilly.com)

November 17, 2017

To the County Board Chair of Champaign County:

Please accept this letter as a formal request for an extension to file Champaign County Circuit Clerk's Audit report for the year ending December 31, 2016. I am requesting an extension until November 30, 2017.

Thank you for your assistance.

Sincerely,

Jason Coyle, CPA, Partner  
Baker Tilly Virchow Krause, LLP

The information provided here is of a general nature and is not intended to address the specific circumstances of any individual or entity. In specific circumstances, the services of a professional should be sought. Tax information, if any, contained in this communication was not intended or written to be used by any person for the purpose of avoiding penalties, nor should such information be construed as an opinion upon which any person may rely.

An Independent member of Baker Tilly International

**RESOLUTION NO. 10173**

**RESOLUTION APPROVING AGREEMENT BETWEEN THE CHAMPAIGN COUNTY BOARD, THE SHERIFF, AND THE ILLINOIS FRATERNAL ORDER OF POLICE CORRECTIONS DIVISION FOR JANUARY 1, 2017 - DECEMBER 31, 2019**

WHEREAS, The Champaign County Board and the Sheriff have negotiated with the Illinois Fraternal Order of Police (FOP), the sole and exclusive bargaining agent for the Corrections Division; and

WHEREAS, The parties have completed negotiations as to the terms and conditions of employment for the Corrections Division employees who are members of the bargaining unit for the period from January 1, 2017 through December 31, 2019;

NOW, THEREFORE, BE IT RESOLVED, By the Champaign County Board, Champaign County, Illinois, that the Collective Bargaining Agreement for the Correction Division Between the Champaign County Board, the Sheriff of Champaign County, and the Illinois Fraternal Order of Police is hereby approved; and

BE IT FURTHER RESOLVED, by the Champaign County Board, that the Chair of the Champaign County Board, is hereby authorized to execute the Collective Bargaining Agreement for the Corrections Division, on behalf of the Champaign County Board.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21<sup>st</sup> day of November A.D. 2017.

---

C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

---

Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the County Board