

County Board

May 19, 2016

XII. Standing Committees

B. Environment & Land Use

1. Planning & Zoning Memo – Corrections to Annual Facility Inspection Report for MS4 Program

XIII. Areas of Responsibility

B. Policy, Personnel, & Appointments

1. Ordinance No. 980 - Options for Appeal Provision for 6-1.3, Step 4 in CCNH Revised Personnel Policy

Champaign County
Department of

**PLANNING &
ZONING**

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TO: Champaign County Board
FROM: John Hall, MS4 Coordinator
DATE: May 17, 2016
**RE: Annual Facility Inspection Report for MS4 Program for Program Year
March 2015 to March 2016**

UPDATE

Several minor errors were identified in the Annual Facility Inspection Report for the MS4 Program for Program Year March 2015 to March 2016. The attached pages should replace existing pages in the Report.

BACKGROUND

A careful edit of the Annual Facility Inspection Report for the MS4 Program identified several errors. The corrected text has been highlighted on the attached pages.

The attached pages (without annotations) should be inserted as follows into the Resolution provided for the Agenda:

- Revised pages 3 through 8 should replace existing pages 3 through 9 (Agenda pages 55 through 61).
- Revised Attachment B should replace existing Attachment B.
- Revised Attachment C should replace existing Attachment C.
- Revised Attachment E should replace existing Attachment E.

ATTACHMENTS

SELF ASSESSMENT OF PERMIT COMPLIANCE

Tables 1 through 6 summarize Champaign County MS4 Stormwater Management Program activities from April 1, 2015 through March 31, 2016.

Table 7 identifies BMP's that were started and still in progress and Table 8 identifies BMP's that remain pending.

Table 1: Public Education and Outreach

BMP ID	Activities
A.1.1. - Flyers and information sheets at permit counter.	A new handout was prepared explaining the erosion control requirements for rural Champaign County based on the Storm Water Management and Erosion Control Ordinance. This handout is available to the public at any time and is included in materials when applicable. Handout displayed and available at Planning and Zoning permit counter.
A.2.1. - Inform business groups about MS4, NPDES, and BMPs upon request.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
A.2.2. - Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	A presentation about MS4, NPDES and BMPs was not formally given to developers, contractors, engineers and architecture groups. However, interested parties were kept informed about the Draft Storm Water Management and Erosion Control Ordinance during the Champaign County Board Environment and Land Use Committee (ELUC) meetings and the Champaign County Board meetings that led up to the County Board adoption on June 18, 2015.
A.2.4. - Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMPs upon request.	No requests for presentations about MS4, NPDES and BMPs were made from environmental, conservation, and citizen groups.
A.6.1- Educational and informational material on web page.	Information about the Champaign County MS4 program and storm water management in general was added to the Champaign County website.

Table 2: Public Participation and Involvement

BMP ID	Activities
B.4.1 - Comply with applicable state and local public notice requirements.	The Champaign County Board Environment and Land Use Committee (ELUC) reviewed the Draft Storm Water Management and Erosion Control Ordinance (Cases 769-AT-13 and 773-AT-14) at public meetings on April 9, 2015, and May 7, 2015, and the Champaign County Board considered the Draft Storm Water Management and Erosion Control Ordinance (Cases 769-AT-13 and 773-AT-14) at their public meetings on May 21, 2015, and June 18, 2015.
B.6.1. - Intergovernmental Storm Water Management group meetings.	Staff attended and participated in three meetings over the course of the reporting year.
B.7.1. - Include NPDES MS4 requirements in the County's Land Resource Management Plan.	Annual update and Erosion Control Ordinance work included in RPC Work Plan for FY16.

Table 3: Illicit Discharge Detection and Elimination

BMP ID	Activities
C.3.1. - Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges. References could be added to relevant directories.
C.3.2. - Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and / or non-functioning private sewage treatment systems. References could be added to relevant directories.
C.6.1. - Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.	Annual Report prepared and presented to the Environment and Land Use Committee (ELUC) and the Champaign County Board.

Table 4: Construction Site Runoff Control

BMP ID	Activities
D.1.1 - Soil erosion and sediment control regulations.	The Champaign County Storm Water Management and Erosion Control Ordinance was adopted by the Champaign County Board on June 18, 2015, and has been enforced since.
D.2.1- Erosion and sediment control BMPs	Land Disturbance Erosion (LDEC) Permits are reviewed for use of appropriate BMP's
D.4.1. - Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	The Storm Water Management and Erosion Control Ordinance identifies specific information that must be submitted for a Land Disturbance Erosion Control (LDEC) Permit application in order to evaluate proposed construction site runoff mechanisms. Procedures will be refined as more experience is gained in the review of LDEC Permits.
D.4.2. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Senior Planner and a Zoning Technician attended the IL Center for Transportation class "Fundamentals of Storm Water Pollution and Erosion and Sediment Control.
D.6.1 - Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.	Inspection Report Forms were included in the Champaign County Storm Water Management and Erosion Control Ordinance and inspections are logged by permit number. Procedures will be refined as more experience is gained in the review of LDEC Permits.

Table 5: Post-Construction Runoff Control

BMP ID	Activities
E.4.1. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Senior Planner and a Zoning Technician and an RPC Planner attended the IL Center for Transportation class "Fundamentals of Storm Water Pollution and Erosion and Sediment Control.

Table 6: Pollution Prevention / Good Housekeeping

BMP ID	Activities
F.1.2 Spill Response Protocol	Training completed on 5/22/15; 7/30/15; 9/10/15; and 9/11/15. Documentation of complete training is kept in file.
F.1.3. - Pesticide storage, application, and disposal training.	The Champaign County Engineer has determined that pesticides (herbicides) will no longer be used by the Champaign County Highway Department so training is no longer needed. This BMP has been eliminated. See Changes to BMPs.
F.1.4- Hazardous material and storage management training.	All relevant hazardous materials storage and handling reviewed with Facilities Director. No licensing required.

Table 7: BMPs in Progress

BMP ID	Status
C.2.1. - Prohibit illegal dumping and illicit discharges into drainage system.	Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems and will be adopted in 2016.
C.3.3. - Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	Records of private sewage treatment systems obtained from Public Health Department. GIS database is under development.
D.3.1. - Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities.
E.3.1. - Develop procedures to insure that storm water management facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.
E.5.1. - Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires "as-built" documentation.

Table 8: BMPs Pending

BMP ID	Explanation of Pending Status
A.2.3. - Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMPs.	Looking for groups that would like a presentation.
C.1.1. - Map drainage system outfalls into streams and rivers.	Develop drainage system map for unincorporated MS4 Area (50% completion) by 3/31/17
E.2.1. - Require annual inspections of publicly owned storm water management facilities (post-construction).	Expected to be included in SWPPP to be developed in 2016.
F.1.1. - Spill prevention protocol.	Undetermined due to lack of coordination within County Departments. Expected to be established with the development of the SWPPP.
F.1.1. - Hazardous material and storage management training.	Investigating the storage, application and disposal of pesticides by grounds maintenance.
F.2.1. - Storm water Pollution Prevention Plan (SWPPP) for County owned facilities.	Planning efforts are expected to begin in 2015 2016.
F.3.1. - Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.	Issue was not discussed by the County Board.

CHANGES TO BEST MANAGEMENT PRACTICES

Attachment A reviews changes that are proposed for Year 3 of the NOI effective April 1, 2016.

INFORMATION COLLECTED AND ANALYZED IN YEAR 2

Attachment C is an overview of data collected in Year 2.

Champaign County did not collect stream samples to assess stormwater quality for Year 2 of the permit period. No observations or reports were made or received during the reporting year.

Information related to private sewage treatment systems was collected and is being compiled into a GIS database.

STORMWATER PROGRAM ACTIVITIES PROPOSED FOR YEAR 3 (April 1, 2016– March 31, 2017)

The activities proposed for Year 3 (April 1, 2016– March 31, 2017) are summarized in Attachment D.

RELIANCE ON OTHER GOVERNMENTAL ENTITY

Champaign County does, and will continue to participate in and share resources with the Cooperative MS4 Group; however, it does not rely on another governmental entity to satisfy its permit obligations.

YEAR 2 CONSTRUCTION PROJECTS

Champaign County construction projects may be authorized under the Facilities Department or the Highway Department. Projects and details are provided in Table 9.

Table 9: Construction Projects¹ from April 1, 2015 through March 31, 2016

Section Number	Road District	Project Type	Area of Disturbance	Status
15-12017-00-BR	Hensley Twp.	Bridge Replacement	< 1 acre	See Note 2
15-29018-00-BR	Village of Tolono	Bridge Replacement	< 1 acre	See Note 2
15-00019-00-BR	Champaign County	Bridge Replacement	< 1 acre	See Note 2
15-07020-00-BR	Condit Twp.	Bridge Replacement	< 1 acre	See Note 2
15-06021-00-BR	Compromise Twp.	Culvert Replacement	< 1 acre	See Note 2
15-17022-00-BR	Ogden Twp.	Culvert Replacement	< 1 acre	See Note 2
15-00023-00-BR	Champaign County	Bridge Replacement	< 1 acre	2017 completion anticipated
15-03025-00-BR	Champaign Twp.	Bridge Repair	< 1 acre	2017 completion anticipated
15-07026-00-BR	Condit Twp.	Bridge Replacement	< 1 acre	2017 completion anticipated
15-05027-00-BR	Colfax Twp.	Bridge Replacement	< 1 acre	2017 completion anticipated
15-00028-00-BR	Champaign County	Bridge Replacement	< 1 acre	2017 completion anticipated
15-21024-00-BR	Raymond Twp.	Culvert Replacement	< 1 acre	Completion expected by 9/30/2016
16-00029-00-BR	Champaign County	Culvert Replacement	< 1 acre	Completion expected by 9/30/2016
16-06030-00-BR	Compromise Twp.	Culvert Replacement	< 1 acre	Completion expected by 9/30/2016
16-00031-00-BR	Champaign County	Bridge Repair	< 1 acre	Completion expected by 9/30/2016
16-00033-00-BR	Champaign County	Bridge Replacement	< 1 acre	2018 completion anticipated
16-05034-00-BR	Crittenden Twp.	Culvert Replacement	< 1 acre	Completion expected by 9/30/2016
16-00035-00-BR	Champaign County	Bridge Replacement	< 1 acre	2017 completion anticipated
16-15036-00-BR	Mahomet Twp.	Culvert Replacement	< 1 acre	Completion expected by 9/30/2016
16-12037-00-BR	Hensley Twp.	Bridge Repair	< 1 acre	Completion expected by 9/30/2016
16-24038-00-BR	Sidney Twp.	Culvert	< 1 acre	Completion expected

Table 9: Construction Projects¹ from April 1, 2015 through March 31, 2016

Section Number	Road District	Project Type	Area of Disturbance	Status
		Replacement		by 9/30/2016
16-15032-00-BR	Mahomet Twp.	Bridge Deck Replacement	< 1 acre	2017 completion anticipated
13-00432-00-RS	Champaign County	(Dewey-Fisher Road) CH 1 re-surface and widening plus safety	> 1 acre	In progress with completion expected in late August 2016
14-00438-00-RS	Champaign County	CH 23 Widening & resurfacing	> 1 acre	Will begin in 2017
15-03439-00-RS	Champaign Twp.	Rising & Cardinal Roads Realignment	> 1 acre	Will begin in 2017
15-21440-00-SP	Raymond Twp. & Champaign County	Railroad Crossing Realignment	< 1 acre	2017 completion dependent on Illinois Commerce Commission schedule
15-00441-00-SP	Tolono Twp. & Champaign County	Railroad Crossing Realignment	< 1 acre	2017 completion dependent on Illinois Commerce Commission schedule
15-00442-00-SP	Somer Twp. & Champaign County	Railroad Crossing Realignment	< 1 acre	2017 completion dependent on Illinois Commerce Commission schedule
NOTES				
1. All construction projects during this period were roadway projects.				
2. Project completed by 3/31/16.				

ATTACHMENTS

- A Changes to Best Management Practices
- B Status of Compliance with N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 - March 31, 2016)
- C Information Collected for Year 2 (April 1, 2015 - March 31, 2016)
- D Proposed NPDES Permit Activities for Year 3 of the reissued MS4 permit (April 1, 2016 - March 31, 2017)
- E Champaign County Construction Projects for Year 2 (April 1, 2015- March 31, 2016)

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 – March 31, 2016)
MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

April 1, 2016

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 2 Milestone	Description of Activities
1	A.1.1	Flyers and information sheets at permit counter.	<i>COMPLETE</i>	Develop and distribute one new educational material handout.	Distribute handout.	A new handout was prepared explaining the erosion control requirements for rural Champaign County based on the Storm Water Management and Erosion Control Ordinance. This handout is available to the public at any time and is included in materials when applicable. Handout displayed and available at Planning and Zoning permit counter.
2	A.2.1	Inform business groups about MS4, NPDES, and BMPs upon request.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
3	A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year.	Conduct one presentation.	A presentation about MS4, NPDES and BMPs was not formally given to developers, contractors, engineers and architecture groups. However, interested parties were kept informed about the Draft Storm Water Management and Erosion Control Ordinance during the Champaign County Board Environment and Land Use Committee (ELUC) meetings and the Champaign County Board meetings that led up to the County Board adoption on June 18, 2015.
4	A.2.3	Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMPs.	<i>INCOMPLETE</i>	Conduct one presentation per year.	Conduct one presentation.	NONE
5	A.2.4	Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMPs upon request.	<i>COMPLETE</i>	Conduct one presentation per year.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from environmental, conservation, and citizen groups.

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 – March 31, 2016)
MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

April 1, 2016

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 2 Milestone	Description of Activities
6	A.6.1	Educational and informational material on web page.	<i>COMPLETE</i>	Develop web page with annual updates on informational and educational materials.	Develop web page.	Information about the Champaign County MS4 program and storm water management in general was added to the Champaign County website.
7	B.4.1	Comply with applicable state and local public notice requirements.	<i>COMPLETE</i>	Annual number of meetings with MS4 related topics	Provide notice of pending storm water regulatory changes and provide opportunity for public comment.	The Champaign County Board Environment and Land Use Committee (ELUC) reviewed the Draft Storm Water Management and Erosion Control Ordinance (Cases 769-AT-13 and 773-AT-14) at public meetings on April 9, 2015, and May 7, 2015, and the Champaign County Board considered the Draft Storm Water Management and Erosion Control Ordinance (Cases 769-AT-13 and 773-AT-14) at their public meetings on May 21, 2015, and June 18, 2015.
8	B.6.1	Intergovernmental Storm Water Management group meetings	<i>COMPLETE</i>	Hold at least four MS4 coordination meetings year	Attend meetings	Staff attended and participated in three meetings over the course of the reporting year.
9	B.7.1	Include NPDES MS4 requirements in the County's Land Resource Management Plan	<i>COMPLETE</i>	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required.	Include MS4 in work plan for FY16.	Annual update and adoption and implementation of erosion control ordinance work included in RPC Work Plan for FY16.
10	C.1.1	Map drainage system outfalls into streams and rivers.	<i>INCOMPLETE</i>	Update as information is available and complete a system wide updated every three years.	Maintain drainage system map.	NONE

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 – March 31, 2016)
MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

April 1, 2016

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 2 Milestone	Description of Activities
11	C.2.1	Prohibit illegal dumping and illicit discharges into drainage system.	<i>IN PROGRESS</i>	Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems. Adopt a new ordinance or amend existing ordinance.	Amend ordinance with new language.	Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted.
12	C.3.1	Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	<i>COMPLETE</i>	Develop and maintain complaint phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges. References could be added to relevant directories.
13	C.3.2	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems	<i>COMPLETE</i>	Develop and maintain complaint phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and / or non-functioning private sewage treatment systems. References could be added to relevant directories.
14	C.3.3	Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	<i>IN PROGRESS</i>	Create database and develop management plan. Implement plan.	Create database and develop management plan.	Records of private sewage treatment systems obtained from Public Health Department, GIS database is under development.
15	C.6.1	Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.	<i>COMPLETE</i>	Present Annual Report and place on file.	Annual Report completed.	Annual Report prepared and presented to the Environment and Land Use Committee (ELUC).
16	D.1.1	Soil erosion and sediment control regulations.	<i>COMPLETE</i>	Review existing soil erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations.	Enforce soil erosion and sediment control ordinance.	The Champaign County Storm Water Management and Erosion Control Ordinance was adopted by the Champaign County Board on June 18, 2015, and has been enforced since.

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 – March 31, 2016)

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

April 1, 2016

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 2 Milestone	Description of Activities
17	D.2.1	Erosion and sediment control BMPs.	<i>COMPLETE</i>	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for ordinance.	Review plans and development for appropriate use of BMP's as required by adopted ordinance.	Land Disturbance Erosion (LDEC) Permits are reviewed for use of appropriate BMP's
18	D.3.1	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	<i>IN PROGRESS</i>	Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new ordinance language or amend existing Ordinance.	Review existing Nuisance Ordinance and draft new Nuisance Ordinance language.	Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted. The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities.
19	D.4.1	Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.	Implement and refine review procedures	The Storm Water Management and Erosion Control Ordinance identifies specific information that must be submitted for a Land Disturbance Erosion Control (LDEC) Permit application in order to evaluate proposed construction site runoff mechanisms. Procedures will be refined as more experience is gained in the review of LDEC Permits.
20	D.4.2	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	<i>COMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	Senior Planner and a Zoning Technician attended the IL Center for Transportation class "Fundamentals of Storm Water Pollution and Erosion and Sediment Control.

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 – March 31, 2016)

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

April 1, 2016

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 2 Milestone	Description of Activities
21	D.6.1	Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.	Implement and refine review procedures.	Inspection Report Forms were included in the Champaign County Storm Water Management and Erosion Control Ordinance and inspections are logged by permit number.
22	E.2.1	Require annual inspections of publicly owned storm water management facilities (post-construction).	<i>INCOMPLETE</i>	Establish and implement procedures for annual inspections of publicly-owned storm water management facilities to insure they function as designed (post-construction) in the County SWPPP.	NONE	NONE
23	E.3.1	Develop procedures to insure that storm water management facilities are maintained to function as designed (post-construction).	<i>IN PROGRESS</i>	Procedures identified for storm water facility maintenance (post-construction) in the County SWPPP.	NONE	NONE
24	E.4.1	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	<i>INCOMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Director's designee attends training.	<u>Senior Planner and a Zoning Technician attended the IL Center for Transportation class "Fundamentals of Storm Water Pollution and Erosion and Sediment Control"</u>
25	E.5.1	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	<i>INCOMPLETE</i>	Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.	Develop and implement procedures.	NONE
26	F.1.1	Spill prevention protocol.	<i>INCOMPLETE</i>	Conduct annual spill prevention training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed.	NONE

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 2 (April 1, 2015 – March 31, 2016)

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

April 1, 2016

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 2 Milestone	Description of Activities
27	F.1.2	Spill response protocol.	<i>COMPLETE</i>	Conduct annual spill response training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed.	Training completed on 5/22/15; 7/30/15; 9/10/15; and 9/11/15. Documentation of complete training is kept in file.
28	F.1.3	Pesticide storage, application, and disposal training.	<i>NO LONGER APPLICABLE- SEE BMP CHANGE</i>	Conduct annual pesticide storage, application, and disposal training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	Review license and complete training.	The Champaign County Engineer has determined that pesticides (herbicides) will no longer be used by the Champaign County Highway Department so training is no longer needed.
29	F.1.4	Hazardous material and storage management training.	<i>COMPLETE</i>	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	License review and training session completed.	All relevant hazardous materials storage and handling reviewed with Facilities Director. No licensing required.
30	F.2.1	Storm water Pollution Prevention Plan (SWPPP) for County owned facilities.	<i>INCOMPLETE</i>	Prepare SWPPP for all County owned facilities.	Develop the Plan.	NONE
31	F.3.1	Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.	<i>INCOMPLETE</i>	Review and develop a feasibility plan. Update feasibility plan each year, if necessary.	None identified.	NONE

Attachment C. Information Collected for Year 2 (April 1, 2015- March 31, 2016)

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 0025

April 1, 2016

There was no information collected from April 1, 2015, through March 31, 2016. Champaign County did not collect stream samples to assess stormwater quality for Year 2 of the permit period. No observations or reports were made or received during the reporting year.

On October 20, 2015, staff collected surface discharge permit record data from the Champaign County Health Department and provided this data to the Champaign County GIS Consortium with a request that they update their digital database of surface discharge permit record data. As of October 20, 2015, the total number of permits on record for septic system surface discharge points is 760.

Attachment E. List of Construction Projects for Year 2 (April 1, 2015 – March 31, 2016)

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256
P. 1 of 2

April 1, 2016

ROADWAY CONSTRUCTION PROJECTS

Section Number	Project Name	Project Location/ Road District	Project Statistics	Project Notes
	15-12017-00-BR	Hensley Twp.	<1 acre	Bridge Replacement
	15-29018-00-BR	Village of Tolono	<1 acre	Bridge Replacement
	15-00019-00-BR	Champaign County	<1 acre	Bridge Replacement
	15-07020-00-BR	Condit Twp.	<1 acre	Bridge Replacement
	15-06021-00-BR	Compromise Twp.	<1 acre	Culvert Replacement
	15-17022-00-BR	Ogden Twp.	<1 acre	Culvert Replacement
	15-00023-00-BR	Champaign County	<1 acre	Bridge Replacement
	15-03025-00-BR	Champaign Twp.	<1 acre	Bridge Repair
	15-07026-00-BR	Condit Twp.	<1 acre	Bridge Replacement
	15-05027-00-BR	Colfax Twp.	<1 acre	Bridge Replacement
	15-00028-00-BR	Champaign County	<1 acre	Bridge Replacement
	15-21024-00-BR	Raymond Twp.	<1 acre	Culvert Replacement
	16-00029-00-BR	Champaign County	<1 acre	Culvert Replacement
	16-06030-00-BR	Compromise Twp.	<1 acre	Culvert Replacement
	16-00031-00-BR	Champaign County	<1 acre	Bridge Repair
	16-00033-00-BR	Champaign County	<1 acre	Bridge Replacement
	16-05034-00-BR	Crittenden Twp.	<1 acre	Culvert Replacement
	16-00035-00-BR	Champaign County	<1 acre	Bridge Replacement
	16-15036-00-BR	Mahomet Twp.	<1 acre	Culvert Replacement
	16-12037-00-BR	Hensley Twp.	<1 acre	Bridge Repair
	16-24038-00-BR	Sidney Twp.	<1 acre	Culvert Replacement
	16-15032-00-BR	Mahomet Twp.	<1 acre	Bridge Deck Replacement

Attachment E. List of Construction Projects for Year 2 (April 1, 2015 – March 31, 2016)

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256
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April 1, 2016

Section Number	Project Name	Project Location/ Road District	Project Statistics	Project Notes
	13-00432-00-RS	Champaign County	>1 acre	(Dewey-Fisher Road) CH 1 re-surface and widening plus safety
	14-00438-00-RS	Champaign County	>1 acre	CH 23 Widening & resurfacing
	15-03439-00-RS	Champaign Twp.	>1 acre	Rising & Cardinal Roads Realignment
	15-21440-00-SP	Raymond Twp. & Champaign County	<1 acre	Railroad Crossing Realignment
	15-00441-00-SP	Tolono Twp. & Champaign County	<1 acre	Railroad Crossing Realignment
	15-00442-00-SP	Somer Twp. & Champaign County	<1 acre	Railroad Crossing Realignment

OTHER CONSTRUCTION PROJECTS n/a

Project Name	Project Location	Project Statistics	Project Notes

NOTES

Options for appeal provision for 6-1.3, Step 4 in CCNH Revised Policies May 2016

ORIGINAL DRAFT

Step 4 - If the grievance is not settled in Step 3, it shall be signed by the aggrieved employee or group of employees, and the CCNH Administrator and be submitted to the Nursing Home Board of Directors within five (5) working days after the CCNH Administrator's written answer is given, or should have been given, not including the day the answer is given. The grievance shall be heard by the Nursing Home Board of Directors at the next regularly scheduled meeting. The Nursing Home Board of Directors shall make such recommendations as it may deem advisable.

OPTION A (Panel including NH)

Step 4 - If the grievance is not settled in Step 3, it shall be signed by the aggrieved employee or group of employees, and the CCNH Administrator and be submitted to the Nursing Home Board of Directors within five (5) working days after the CCNH Administrator's written answer is given, or should have been given, not including the day the answer is given. The grievance shall be heard within fifteen (15) days by a panel consisting of the Chair of the Nursing Home Board of Directors; the Chair of the Policy, Personnel & Appointments Committee or designee; and the County Administrator or designee. The panel shall make such recommendations as it may deem advisable.

OPTION B (Panel excluding NH)

Step 4 - If the grievance is not settled in Step 3, it shall be signed by the aggrieved employee or group of employees, and the CCNH Administrator and be submitted to the Policy, Personnel & Appointments Committee within five (5) working days after the CCNH Administrator's written answer is given, or should have been given, not including the day the answer is given. The grievance shall be heard within fifteen (15) days by a panel consisting of the County Board Chair or designee; the Chair of the Policy, Personnel & Appointments Committee or designee; and the County Administrator or designee. The panel shall make such recommendations as it may deem advisable.

OPTION C (County Board)

Step 4 - If the grievance is not settled in Step 3, it shall be signed by the aggrieved employee or group of employees, and the CCNH Administrator and be submitted to the Policy, Personnel & Appointments Committee within five (5) working days after the CCNH Administrator's written answer is given, or should have been given, not including the day the answer is given. The grievance shall be heard at the next regularly scheduled Committee meeting. The Policy, Personnel & Appointments Committee shall make such recommendations as it may deem advisable.