

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, October 23, 2014 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

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I. Call To Order

II. *Roll Call

III. Prayer & Pledge of Allegiance

IV. Read Notice of Meeting

V. Approval of Agenda/Addenda

VI. Date/Time of Next Regular Meetings

Standing Committees:

- A. County Facilities Committee Meeting – November 6, 2014 @ 6:00 p.m.
**Putman Meeting Room, Brookens Administrative Center*
- B. Environment & Land Use Committee Meeting – November 6, 2014 @ 6:30 p.m.
Lyle Shields Meeting Room, Brookens Administrative Center
- C. Highway & Transportation Committee Meeting – November 7, 2014 @ 9:00 a.m.
Fleet Maintenance Facility, 1605 E. Main Street

Committee of the Whole:

- A. Thursday, November 13, 2014 @ 6:30 p.m.
(Finance; Policy, Personnel, & Appointments; Justice & Social Services)
Lyle Shields Meeting Room, Brookens Administrative Center

County Board:

- A. Thursday, November 20, 2014 @ 6:30 p.m.
Regular Meeting
Lyle Shields Meeting Room, Brookens Administrative Center

VII. *Consent Agenda

VIII. Public Participation

IX. Communications

X. Approval of Minutes

- A. September 18, 2014 – Regular Meeting
- B. September 23, 2014 – Public Hearing

1-6
7-8

XI. Standing Committees:

A. Highway & Transportation

Summary of Action Taken at October 3, 2014 Committee Meeting

9

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1. Adoption of Resolution No. 9005 Approving the Champaign-Urbana Long Range Transportation Plan: Sustainable Choices 2040 - 10
<http://cuuats.org/lrtp/documents/lrtp-2040-draft/lrtp-2040-intro-index-draft/view>
(forwarded by Committee without recommendation)

B. County Facilities

Summary of Action Taken at October 7, 2014 Committee Meeting 11

1. Adoption of Resolution No. 9007 Authorizing Direction to Gorski Reifsteck Architects Pursuant to a Contract with Gorski Reifsteck Architects, Inc./Kimme & Associates for Sheriff's Operations Master Planning for Champaign County 12-21

C. Environment & Land Use

Summary of Action Taken at October 9, 2014 Committee Meeting 22

XII. Areas of Responsibility:

Summary of Action Taken at October 14, 2014 Committee of the Whole Meeting (Justice & Social Services; Policy, Personnel, & Appointments; Finance) 23-26

A. Finance

1. Adoption of Resolution No. 9008 Payment of Claims Authorization 27
2. Adoption of Resolution No. 9009 Purchases Not Following the Purchasing Policy 28-29
3. Adoption of Resolution No. 9022 Adopting the Champaign County Court Appointed Special Advocates Fee 30

XIII. Other Business

- A. *Closed Session Pursuant to 5 ILCS 120/2(c)(11) to Consider Litigation which is Pending Against or on Behalf of Champaign County and Litigation Which is Probable or Imminent Against Champaign County**

XIV. New Business

XV. Recess

*Roll Call
**Roll call and 15 votes
***Roll call and 17 votes
****Roll call and 12 votes
Except as otherwise stated, approval requires the vote of a majority of those County Board members present.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, October 23, 2014 - 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana Illinois

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A. Highway & Transportation:

1. Adoption of Resolution No. 9002 Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501 31-32
2. Adoption of Resolution No. 9003 Approving Appropriation of Funds from the County Bridge Fund Pursuant to 605 ILCS 5/5-501 33
3. Adoption of Resolution No. 9004 Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the Period from December 1, 2014 thru November 30, 2015 34-35

B. Environment & Land Use:

1. Adoption of Ordinance No. 949 Authorizing Amendment to Zoning Map Case 776-AM-13 36-37

C. Finance:

1. Adoption of Resolution No. 9010 Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 91-21-06-451-003,004 38
2. Adoption of Resolution No. 9011 Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 46-21-07-307-008 39
3. Adoption of Resolution No. 9012 Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 46-21-07-306-016 40
4. Adoption of Resolution No. 9013 Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 41-20-11-231-018 41
5. Adoption of Resolution No. 9014 Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 01-35-30-226-003 42
6. Adoption of Resolution No. 9015 Amending the Champaign County Financial Policies 43-50
7. **Adoption of Resolution No. 9016 Authorizing Budget Amendment 14-00038 51
Fund/Dept. 080 General Corporate-127 Veterans Assistance Commission
Increased Appropriations: \$1,000
Increased Revenue: \$1,000
Reason: Donation from VFW Men's Auxiliary Post 630 to be Used for Food Vouchers
8. Adoption of Resolution No. 9017 Amending the Schedule of Authorized Positions for the General Corporate Fund 52-53
9. Adoption of Resolution No. 9018 Designating the State's Attorneys Appellate Prosecutor as Agent 54-55
10. Adoption of Resolution No. 9021 to Receive and Place on File the FY2015 Champaign County Budget 56-73

D. **Policy, Personnel, & Appointments:**

1. Adoption of Resolution No. 9019 Authorizing the Appointment of Kim Ruckman to the Community Action Board for an Unexpired Term Ending 12/1/2016 74
2. Adoption of Resolution No. 9020 Authorizing the Appointment of Dick Willfong to the Penfield Water District for an Unexpired Term Ending 5/31/2019 75
3. Adoption of Resolution No. 9006 Authorizing the Appointment of John Leonard to the Sangamon & Drummer Drainage District for an Unexpired Term Ending 8/31/2017 76

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
SEPTEMBER 18, 2014

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, September 18, 2014, 2014 at 6:31 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with Alan Kurtz presiding and Daniel Busey as Clerk of the Meeting.

ROLL CALL

Roll call showed the following members Present: Jay, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schwartz, Alix, Berkson, Cowart, Esry, Harper, Hartke, James and Kurtz; Absent: Kibler, McGuire, Schroeder and Carter. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Members McGuire and Schroeder arrived after the roll was called.

PRAYER & PLEDGE OF ALLEGIANCE

Chair Kurtz read a prayer. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on August 28, September 4 and 11th, 2014. Board Member Maxwell offered the motion to approve the notice; seconded by Board Member James. Approved by voice vote.

APPROVAL OF AGENDA/ADDENDUM

Board Member Rosales offered the motion to approve the Agenda/Addendum; seconded by Board Member Jay. Approved by voice vote.

DATE/TIME OF NEXT MEETINGS

Discussion. Board Member Mitchell offered the motion to change the Highway and Transportation Meeting from October 10th to October 3rd; seconded by Board Member Cowart. Approved by voice vote. Board Member Petrie stated there will be a Public Hearing and a Special Committee of the Whole for Finance.

Standing Committees

The next County Facilities Committee Meeting will be held on Tuesday, October 7, 2014 at 6:00 P.M. in the Brookens Administrative Center, the next Environment and Land Use Committee Meeting will be held on Thursday, October 9, 2014 at 6:30 P.M. in the Brookens Administrative Center and the next Highway and Transportation Committee Meeting will be held on Friday, October 3, 2014 at 9:00 A.M. in the Fleet Maintenance Facility Conference Room.

Committee of the Whole

A Special Committee of the Whole for Finance will be held Tuesday, September 30, 2014 at 6:30 P.M. in the Brookens Administrative Center.

The next Committee of the Whole for Finance; Justice & Social Services; Policy, Personnel, & Appointments will be held Tuesday, October 14, 2014 at 6:30 P.M. in the Brookens Administrative Center.

County Board

A Public Hearing regarding the FY2015 Budget will be held, Tuesday September 23, 2014 at 6:30 P.M. in the Brookens Administrative Center.

The next Regular meeting of the Champaign County Board will be held on Thursday, October 23, 2014 at 6:30 P.M. in the Brookens Administrative Center.

CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE

Facilities

Adoption of Resolution No. 8815 Authorizing Award of Bid Pursuant to Invitation to Bid 2014-007 for IT Generator at Brookens Administrative Center.

Environment and Land Use:

Adoption of Ordinance No. 947 Amending Zoning Ordinance for a Zoning Map Amendment on Certain Property.

Finance

Adoption of Resolution No. 8994 Approving Employee Insurance Benefits for FY2015.

Adoption of Resolution No. 8995 Amending Resolution No. 8763 – Establishing Health Insurance Premium Contributions for Non-Bargaining Employees for FY2013.

Adoption of Resolution No. 8996 Authorizing Budget Amendment 14-00034:

Fund/Dept. 628 Election Assistance/ Accessibility - 022 County Clerk

Increased Appropriations: \$21,112

Increased Revenue: \$21,112

Reason: VAD and VRSG Grants.

Adoption of Resolution No. 8997 Authorizing Budget Amendment 14-00036:

Fund/Dept. 080 General Corporate-040 Sheriff, 043 Emergency

Management Agency

Increased Appropriations: \$22,996

Increased Revenue: \$22,996

Reason: The Sherriff's Office & EMA Worked to Obtain Reimbursement for the Gifford Related Expenses and Ultimately Did Obtain Reimbursement from the State. Reimbursement Money Expenditure Line to be Used towards Necessary Equipment, Including Cameras.

Adoption of Resolution No. 8998 Authorizing a Law Enforcement Mutual Aid Agreement.

Adoption of Resolution No. 8999 Authorizing AOIC Application for 2015 Salary Reimbursement.

Board Member James offered the motion to approve the Consent Agenda; seconded by Board Member Esry. Chair Kurtz asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Jay, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schroeder, Schwartz, Alix, Berkson, Cowart, Esry, Harper, Hartke, James and Kurtz – 20;

Nays: None.

PUBLIC PARTICIPATION

Chair Kurtz informed public participants there was a five minute limit per participant with a total allotted time of one hour. David Prochaska addressed the Board about his concerns of the Sherriff's Office acquiring the MRAP Vehicle. Brian Doliner spoke regarding his concerns of the MRAP vehicle. Natalie Prochaska spoke regarding her concerns of the Criminal Justice Facility Budget. Patsy Howell spoke to the Board about her views on the militarization of police. Ahmed Tahella spoke against the Sherriff's Offices acquisition of an MRAP Vehicle. Al Kagan spoke to the board about his views against the MRAP. Terry Townsend spoke to the board about Fergusson Missouri, how the police should return the MRAP, and militarization of police forces. Patricia Avery spoke about Fergusson Missouri and how she feels the C-U Police forces are militarizing because they acquired the MRAP. John Gilpin spoke to the board about his concerns of the weight of the MRAP and the possible damage to streets due to the weight. William Neff addressed the board about his ongoing problems with weeds that have come into his property from a newly created subdivision across the street. Bobbi Trist gave a Quaker perspective of what she perceives as the militarization of the C-U Police. Yalage Zizo spoke about the militarization of the police, how the MRAP was sold to Champaign – Urbana PD and about Ferguson Missouri.

COMMUNICATIONS

Board Member Quisenberry informed the Board of an upcoming Economic Development Corporation annual meeting, further inviting all Board Members and Department Heads to attend and to please e-mail him to RSVP.

APPROVAL OF MINUTES

Board Member Langenheim offered the motion to approve the minutes of County Board Regular Meeting August 24, 2014; seconded by Board Member James. Approved by voice vote.

PRESENTATION - QUARTERLY NURSING HOME REPORT

Scott Gima delivered the Nursing Home Quarterly Report. Board Member Rosales offered the motion to place the presentation on file; seconded by Board Member James. Approved by voice vote.

PRESENTATION – LONG RANGE TRANSPORTATION PLAN DRAFT – SUSTAINABLE CHOICES 2040

Ashley McLaughlin and Rita Morocoima-Black gave a presentation to the Board on transportation and the future of transportation in Champaign County. Board Member James offered the motion to place the presentation on file; seconded by Board Member Quisenberry. Approved by voice vote.

STANDING COMMITTEES

County Facilities

Board Member James, Chair, stated there were no items for Board action.

Environment & Land Use

Board Member Langenheim, Chair, stated there were no items for Board action.

Highway & Transportation

Board Member Cowart, Chair, stated there were no items for Board action.

AREAS OF RESPONSIBILITY

Finance

Board Member Alix, Deputy Chair, recommended adoption of Resolution No. 8983 Payment of Claims Authorization; seconded by Board Member Quisenberry. Adopted by voice vote.

Board Member Alix recommended adoption of Resolution No. 8985 Purchases Not Following the Purchasing Policy; seconded by Board Member Cowart. Discussion followed. Adopted by voice vote.

Board Member Alix recommended adoption of Resolution No. 8986 Regarding Charges at the Champaign County Nursing Home; seconded by Board Member Hartke. Discussion followed. Board Member Alix offered the motion to amend the Resolution by changing "Separate charges shall be billed for medical and personal supplies as provided to the resident." to "Separate charges shall be billed for medical and personal supplies and services as provided to the resident.;" seconded by Board Member Quisenberry. Discussion followed. Amendment approved by voice vote. Adopted by voice vote.

Board Member Alix recommended the adoption of Ordinance No. 948 Providing for the Issue of Not to Exceed \$12,000,000 General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), for the Purpose of Refunding Certain Outstanding Bonds of the County, and Providing

for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on Said Bonds; seconded by Board Member Langenheim. Discussion followed.

Adopted by 15 vote required roll call vote.

Yeas: Jay, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schroeder, Schwartz, Alix, Berkson, Cowart, Esry, Harper, Hartke, James and Kurtz – 20;

Nays: None.

Board Member Alix recommended the adoption of the following Resolutions by omnibus vote; Resolution No. 8987 Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel No. 15-025-0424; Resolution No. 8988 Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel No. 15-025-0230; Resolution No. 8989 Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 14-019-0015; Resolution No. 8990 Authorizing the Execution of a Deed of conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel No. 20-09-02-211-014; seconded by Board Member Schroeder. Adopted by voice vote.

Board Member Alix recommended adoption of Resolution No. 8991 Authorizing the Schedule of Authorized positions for the Problem Solving Court Fund; seconded by Board Member Hartke. Division in the voice vote required a roll call vote. Board Member Schwartz made a motion to suspend the rules for further discussion; seconded by Board Member Rosales. Discussion followed with Judge Jeffrey Ford.

Adopted by 15 vote required roll call vote.

Yeas: Jay, Langenheim, Maxwell, McGuire, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schroeder, Schwartz, Alix, Berkson, Cowart, Esry, Hartke and Kurtz – 17;

Nays: Michaels, Harper and James – 3.

Board Member Alix recommended adoption of Resolution No. 8992 Amending the Schedule of Authorized Positions for the Department of Planning and Zoning (Senior Planner); seconded by Board Member Maxwell. Discussion followed. Adopted by voice vote.

Board Member Alix recommended adoption of Resolution No. 8993 Amending the Schedule of Authorized Positions the Department of Planning and Zoning (Director); seconded by Board Member Schroeder. Adopted by voice vote.

Board Member Alix recommended adoption of Resolution No. 9000 Authorizing Budget Amendment 14-00032:

Fund/Dept. 090 Mental Health Board.

Increased Appropriations: \$ 80,474

Increased Revenue: None: from Fund Balance

Reason: To Appropriate Additional Expenditure Authority to Meet Contractual Obligations Thru 12/31/14. This Additional Appropriation is covered by Reserves in the Fund Balance; seconded by Board Member Langenheim. Discussion

followed.

Adopted by 15 vote required roll call vote.

Yeas: Jay, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie,
Quisenberry, Richards, Rosales, Alix, Berkson, Cowart,
Esry, Harper, Hartke, James and Kurtz – 18;

Nays: Schwartz and Harper – 2.

Board Member Alix recommended adoption of Resolution No. 9001 Authorizing
Budget Amendment 14-00033:

Fund/Dept. 106 Public Safety Sales Tax Fund-237 Delinquency
Prevention Grants

Increased Appropriations: \$ 44,851

Increased Revenue: None: from Fund Balance

Reason: Appropriate Additional Expenditure Authority of 44,851 to meet
Contractual Obligations Thru 12/31/14 Revenue comes from 5% Public Safety
Sales Tax Delinquency Prevention Grant Designated Funds, which were under
spent in previous years; seconded by Board Member Quisenberry.

Adopted by 15 vote required roll call vote.

Yeas: Jay, Langenheim, Maxwell, McGuire, Mitchell, Petrie,
Quisenberry, Richards, Rosales, Schroeder, Schwartz, Alix,
Berkson, Cowart, Esry, Hartke and Kurtz – 17;

Nays: Michaels, Harper, and James – 3.

OTHER BUSINESS

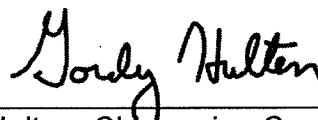
Board Member Quisenberry recommended the Semi-Annual Review of Closed Session
Minutes remain Closed; seconded by Board Member Hartke. Approved by voice vote.

NEW BUSINESS

There was no new business.

RECESS

The Board went into Recess at 9:15 P.M.



Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF A PUBLIC HEARING OF THE COUNTY BOARD
CHAMPAIGN COUNTY, ILLINOIS
September 23, 2014

The County Board of Champaign County, Illinois held a Public Hearing, Tuesday, September 23, 2013 at 6:31 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with Alan Kurtz presiding and Sasha Green, Clerk of the Meeting.

ROLL CALL

Roll call showed the following County Board Members Present: Maxwell, McGuire, Mitchell, Petrie, Rosales, Schwartz, Alix, Cowart, Esry, Harper, Hartke, Jay and Kurtz – 13; Absent: Kibler, Langenheim, Michaels, Quisenberry, Richards, Schroeder, Berkson, Carter and James – 9. Thereupon, the County Board Chair declared a quorum present and the County Board competent to conduct business. Board Members Schroeder and Quisenberry arrived after roll call.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News-Gazette* on September 18, 2014. Board Member Mitchell offered the motion to approve the notice; seconded by Board Member Esry. Approved by voice vote.

APPROVAL OF AGENDA

Board Member Jay offered the motion to approve the agenda; seconded by Board Member Cowart. Approved by voice vote.

INTRODUCTORY COMMENTS

Board Member Alix gave an overview of the budget process. County Administrator Deb Busey gave a presentation of the FY2015 budget. Board Member Alix reviewed the FY2015 list of Public Safety Sales Tax budgeted items, gave links to budget documents on the County's website, spoke regarding budget issues and encouraged public comment.

PUBLIC COMMENT ON PROPOSED FY2015 BUDGET

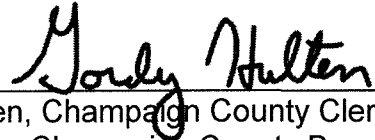
Eric Suits, Patsy Howell, Cole Perry and Mark Enslin spoke regarding the FY2015 Budget.

FY2015 BUDGET DISCUSSION

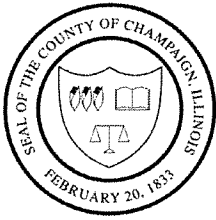
Rosales moved to suspend the rules to allow the Board to have discussion with the public; seconded by Board Member Alix. Approved by voice vote. Chair Kurtz announced a five minute recess. Discussion followed.

ADJOURNMENT

Board Member Harper recommended adjournment; seconded by Board Member Jay.
Chair Kurtz adjourned the meeting at 7:55 P.M.



Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County



**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at October 3, 2014 Meeting**

	<u>Action Taken</u>
I. Call to Order	9:11 a.m.
II. Roll Call	5 Committee members present, 2 Committee member absent
III. Approval of Agenda/Addenda	Approved
IV. Public Participation	None
V. Approval of Minutes	
A. Highway & Transportation Committee meeting – August 8, 2014	Approved
VI. County & Township Motor Fuel Tax Claims	Approved
VII. Petition & Resolution approving appropriation of funds from the County Bridge Fund pursuant to 605 ILCS 5/5-501.	<i>*RECOMMEND COUNTY BOARD APPROVAL of appropriation of funds from the County Bridge Fund pursuant to 605 ILCS 5/5-501.</i>
VIII. Resolution approving the Champaign-Urbana Long Range Transportation Plan: Sustainable Choices 2040	Passed to Full County Board Without Recommendation
IX. Illinois Jobs Now – Possible Fund Transfer	Discussion only
X. Resolution approving appropriation of funds from the County Bridge Fund pursuant to 605 ILCS 5/5-502	<i>*RECOMMEND COUNTY BOARD APPROVAL of appropriation of funds from the County Bridge Fund pursuant to 605 ILCS 5/5-502</i>
XI. Resolution appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineer for the period from December 1, 201 thru November 30, 2015	<i>*RECOMMEND COUNTY BOARD APPROVAL appropriating County Motor Fuel Tax Funds for the salary and estimated expenses of the County Engineer for the period from December 1, 201 thru November 30, 2015</i>
XII. Closed session pursuant to 5 ILCS 120/2 (c) to consider the purchase of real property for use by Champaign County.	Discussion
XIII. Semi-Annual Review of Closed Session Minutes	Closed minutes to remain closed.
XIV. Designation of Items to be Placed on the Consent Agenda	VII, X, and XI
XV. Other Business	None
XVI. Adjournment	10:10 a.m.

***Denotes Inclusion on Consent Agenda**

RESOLUTION NUMBER: 9005

A RESOLUTION OF THE CHAMPAIGN COUNTY BOARD APPROVING THE CHAMPAIGN-URBANA LONG RANGE TRANSPORTATION PLAN: SUSTAINABLE CHOICES 2040

WHEREAS, the Champaign County Regional Planning Commission (CCRPC) is the designated Metropolitan Planning Organization (MPO) for the Champaign-Urbana Urbanized Area which includes the cities of Champaign and Urbana, the villages of Savoy, Tolono and Bondville, Champaign County, the University of Illinois and the Champaign-Urbana Mass Transit District; and

WHEREAS, it is the responsibility of the MPO, in conjunction with the State, to certify that the transportation planning process complies with all applicable federal laws and regulations; and

WHEREAS, the Champaign-Urbana Urbanized Area Transportation Study (CUUATS) is the transportation program of the Champaign County Regional Planning Commission (CCRPC); and

WHEREAS, a Long Range Transportation Plan (LRTP) is required by the U.S. Department of Transportation (DOT) and was developed by the MPO for the Champaign-Urbana metropolitan planning area in conjunction with the CUUATS Technical and Policy Committees and stakeholders including local, state, federal, transit, and the public; and

WHEREAS, CUUATS provided the public with early and continuous opportunities for public participation throughout the 30-month development of the Champaign-Urbana Long Range Transportation Plan (LRTP): Sustainable Choices 2040;

WHEREAS, the Draft Champaign-Urbana Long Range Transportation Plan (LRTP): Sustainable Choices 2040, was approved by the CUUATS Technical and Policy Committees on September 10th, 2014.

WHEREAS, the Draft Champaign-Urbana Long Range Transportation Plan (LRTP): Sustainable Choices 2040, was presented for review and comments to the Champaign County Board on September 18th, 2014.

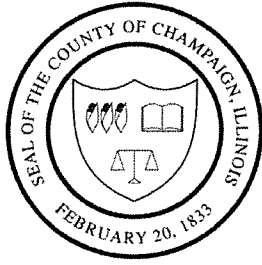
WHEREAS, the Draft Champaign-Urbana Long Range Transportation Plan (LRTP): Sustainable Choices 2040 provides a comprehensive plan to guide multi-modal transportation improvements in the Champaign-Urbana metropolitan planning area over a 25-year planning horizon

NOW, THEREFORE, BE IT RESOLVED, that the Champaign County Board approves the Champaign-Urbana Long Range Transportation Plan (LRTP): Sustainable Choices 2040.

PRESENTED, ADOPTED, APPROVED and RECORDED by the Champaign County Board at its meeting on the 23rd day of October, 2014.

Alan Kurtz, Chairman
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign county Board



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
Summary of Action Taken at October 7, 2014 Meeting**

<u>Agenda Item</u>	<u>Action Taken</u>
I. <u>Call to Order</u>	6:02 p.m.
II. <u>Roll Call</u>	6 Committee members present, 1 member absent
III. <u>Approval of Agenda</u>	Approved
IV. <u>Approval of Minutes</u> A. Committee Meeting – September 2, 2014	Approved
V. <u>Public Participation</u>	None
VI. <u>Communications</u>	None
VII. <u>Sheriff's Office Operations Master Plan</u>	
A. Progress Update of Sheriff's Operation Master Plan by Gorski Reifsteck Architects and Kimme & Associates	Information and Discussion
B. Recommendation to County Board Regarding Downtown Correctional Center and Final Phase of Gorski Reifsteck Contract for Sheriff's Office Operations Master Plan	RECOMMEND TO THE COUNTY BOARD that Gorski Reifsteck no longer include the Downtown Correctional Facility in the final phase of their contract for Sheriff's Office Operations Master Plan by a vote of 3 to 2.
VIII. <u>Facilities Director's Report</u>	
A. Update on the Brookens Administrative Center Energy Efficiency Project (project schedule Attached)	Information Only
B. Update on the Brookens IT Generator Project	Information Only
IX. <u>Update on the Brookens Parking Lot</u>	Information Only
X. <u>Other Business</u>	None
XI. <u>Chair's Report</u>	Information Only
A. Future Meeting <i>Thursday, November 6, 2014, Jennifer K. Putman Meeting Room, 6:00 pm.</i>	
XII. <u>Designation of Items to be placed on the Consent Agenda</u>	None
XIII. <u>Adjournment</u>	8:12 p.m.

*Denotes Inclusion on the Consent Agenda

RESOLUTION NO. 9007

RESOLUTION AUTHORIZING DIRECTION TO GORSKI REIFSTECK ARCHITECTS PURSUANT TO A CONTRACT WITH GORSKI REIFSTECK ARCHITECTS, INC. FOR THE SHERIFF'S OPERATIONS MASTER PLANNING FOR CHAMPAIGN COUNTY

WHEREAS, the Champaign County Board conducted RFQ 2014-005 for the Sheriff's Operations Master Planning for the County of Champaign and Gorski Reifsteck Architects, Inc. with Kimme & Associates, GHR Engineering, Resource Associates, and Allied Correctional Services (hereinafter "Gorski Reifsteck") were selected; and

WHEREAS, Gorski Reifsteck and the County of Champaign have entered into an Agreement pursuant to the terms of RFQ 2014-005 on July 24, 2014; and

WHEREAS, pursuant to the terms of the Agreement, upon the completion of Activities A through C, the County Board has the option to reduce the contract costs if the number of facility options is less than three for Activities D and F of the Agreement; and

WHEREAS, upon the presentation of a Progress Update documenting the completion of Tasks A through C by Gorski Reifsteck for the Agreement for Sheriff's Operations Master Planning, the County Facilities Committee has recommended to the County Board that the facility options for proceeding with Activities D and F of the Agreement be reduced from three options originally outlined in the Agreement, with the elimination of consideration of the Downtown Jail and Sheriff's facility from further consideration, said elimination thus reducing the \$82,120 fee for Activities D and F by \$17,000 to \$65,120;

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County, Illinois, that upon the presentation of a Progress Update documenting the completion of Tasks A through C by Gorski Reifsteck for the Agreement for Sheriff's Operations Master Planning, the County Board has determined that the facility options for proceeding with Activities D and F of the Agreement be reduced from three options originally outlined in the Contract, with the elimination of consideration of the Downtown Jail and Sheriff's facility from further consideration, said elimination thus reducing the \$82,120 fee for Activities D and F by \$17,600 to a fee for those activities of \$64,520.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October, 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

PROGRESS UPDATE SHERIFF'S OPERATIONS MASTER PLAN

Gorski Reifsteck Architects

**with Kimme & Associates, GHR Engineering, Engineering Resource Associates and Allied
Correctional Services**

September 30, 2014

BACKGROUND

Tasks A through C of the consultant work-plan have been completed. These tasks covered the data gathering, data analysis and facility assessment phases of the work.

Yet to come in Task D is master plan option development and cost estimating.

Task E is detail space programming of the selected master plan option and Task F covers report writing and final presentations.

JAIL DATA ANALYSIS

Jail data evaluated included updated average daily jail population, daily count and inmate classification data. The classification data has been available only since late last year. It is a product of implementing an ILPP recommended objective classification system through the concerted efforts of a new Sheriff's Office classification officer and an ILPP recommended consultant, Don Leach.

The bedded jail population (persons housed in the jail) has risen from a monthly average of 193 in January 2014 to 246 in August 2014. The Downtown Jail averaged as few as 25 inmates in February 2014 and as many as 55 in August with a peak day of 74 in early September. Its average from 2010-13 was only 43.8.

Four-and-a-half years of daily inmate count data (2010-September 7, 2014) shows that the highest count of the year can exceed the annual average population by 13% to 30%.

- In 2013, for example, the average annual population was 221 but the highest day was 267.
 - The female population was as low as 11 and as high as 31.
 - The male population was as low as 146 and as high as 241.
- Housing plans must accommodate these variations as well as the averages.

Booking data from 2010-2013 showed that the average daily booking total was around 20.

- Daily bookings were as few as 4 and as many as 46.
- 76% were male, 24% female.

A 20-day snapshot of daily inmate classification reports taken from the months of April 2014 through July 2014 showed the following about the average daily inmate population.

- 90% were male, 10% female.
- On average, 28% of the daily population was charged with a first degree or Class X felony, charges which carry a sentence of 20 years or more.
- 74% had a pending felony charge.
- 2% were convicted of felonies and awaiting transfer to IDOC.
- 7% had a pending misdemeanor charge.
- 2% had a pending traffic charge.

- 11% were sentenced to the jail.
- On average, 9% were assigned special housing status (medical, mental, disciplinary, administrative segregation, protective custody).
- The number of prior arrests per inmate averaged 11.1.

CAPABILITIES AND BED CAPACITY

Proper classification and inmate management as defined by ACA standards and commonly accepted professional practice calls for **single occupancy detention rooms** for many special classifications of inmate: disciplinary, administrative segregation, protective custody, maximum security and certain medical and mental health populations. And most of that should be in single level settings, not the predominantly double-tier settings of the existing jails (double-tier = cell-over-cell with adjoining two-story tall dayroom).

Based on the single occupancy practice and current housing assignments the existing jails provide **236 beds** of capability, not the 313 beds commonly referred to by previous consultants.

- The 313-bed figure came from adding bunks to existing housing, i.e. institutionalizing the overcrowding of existing cellblocks and overstressing designed support capabilities.
- The original designed capacity of the two jails was 254 (84 Downtown, 170 Satellite).
- An application of American Correctional Association (ACA) standards and current Illinois jail and plumbing code standards to the existing jails would also substantially reduce their bed capacities.

BUILDING EVALUATION – FUNCTIONAL/OPERATIONAL

The consultant agrees with many of the basic physical plant conclusions of previous NIC and ILPP reports.

- The environment provided by the Downtown Jail is “depressing”.
- The physical condition of the Downtown Jail is “deplorable”.
- The conditions in which mental health and medical health inmates are confined within the booking areas of both facilities are extremely poor and must be remedied.
- Separate housing for females should be created such that they benefit from complete sight, sound and physical separation and privacy from male inmates.
- The Downtown Jail design precludes use of modern supervision/surveillance approaches which, if available, would greatly improve safety and security over current conditions
- The direct supervision model of operations should be adopted if possible.
- The housing at each facility is so uniform in construction and characteristics that it denies inmates tangible physical plant incentives to behave thus limiting the overall effectiveness of the inmate classification system.
- The Downtown Jail is not ADA or IAC compliant.
- The Satellite Jail can be expanded.
- Sheriff’s law enforcement facilities, while functional, lack adequate evidence and records storage space and staff training and support space.

The consultant also finds that depressing and deplorable conditions at the Downtown Jail are more addressable than previous consultants imagined.

- This involves significant work uncovering all detention room and dayroom windows, providing new day room furniture, installing new artificial lighting and re-painting throughout the jail, among other things.

The consultant also finds that architectural changes can be made to alter the Downtown Jail housing pods such that they could be either direct supervision or podular remote style pods, thus providing constant “eyes-on” security and addressing the fundamental security complaint about those pods.

- This would involve the gutting and renovation of the center core of the pods and the conversion of some cells to showers, video visitation space and pod storage/janitor closet space.
- ADA compliant detention rooms and showers would also have to be created.
- Inmate-to-staff ratios could be improved to acceptably staff-efficient levels.

The consultant finds that **none of the existing cellblocks are adequate for the housing of mental and medical health inmates nor can they be made to be so.**

- None of the housing is truly appropriate for the housing of disciplinary, administrative segregation or protective custody inmates.
- Sufficient numbers of small-scale cellblocks, consistent with the needs of the classification system, are not available to female inmates.

These special housing needs can only be met by providing new, properly designed space at the Satellite Jail where there is room to add.

JAIL SECURITY SYSTEMS

Security systems and hardware at the Downtown Jail are antiquated, inadequate, and difficult to repair.

- All security systems and much of the security hardware need to be replaced at the Downtown Jail.
- Parts are unavailable for most locks and other equipment in the jail.
- Renovations need to include replacement of about half the cell doors with new doorframes and remote release security locks.
- All locks need to be replaced and mechanical locks on inmate housing must be converted to electric remote release locks.
- The security control system has to be totally replaced and provide additional redundancy between the Master Control position and the local housing pod control positions.
- Additional cameras are needed as is integration of the intercom, lock control, lighting and camera systems.

Security systems and hardware at the Satellite Jail are in better shape than at the Downtown Jail but have deficiencies which also require system improvement.

- Master Control needs to have redundant control of all cellblock detention room doors and booking area doors.
- Emergency egress control of exit doors from main corridors and the exercise area needs to be improved.
- A new security system that allows lighting, some outlets and inmate telephone control and integrates the control of locks, lights intercoms and cameras is needed.

JAIL STAFFING

The Downtown Jail

The staffing consultant (Allied Correctional Services) finds that the **Downtown Jail** facility is inherently staff-inefficient.

- Inmate-to-staff ratios are inefficiently low assuming the pods are utilized at proper (and lower) bed capacities (25 to 1 in one pod and 35 to 1 in the other).
 - The Downtown jail is particularly inefficient when its population is low such as when it averaged 29.5 in the first half of 2014 (it was over 60 at the time of the evaluation reaching 74 just before the on-site review).
- The cellblocks in the housing pods can only be intermittently monitored which, unfortunately, means that in terms of safety "while the staff control the corridors, the inmates control the

dayrooms". As a result, more staff would be needed to attain the higher levels of safety and security inherent in modern housing designs that facilitate constant "eyes-on" monitoring.

- To facilitate exercise, minor medical exams, or visits other than video visits requires extra staff (modern housing pods integrate these functions into pod designs thus allowing them to efficiently use existing pod staff to manage them).
- The current use of isolating holding cells for mental health, non-contact, psych watch and other special needs inmates at the Downtown Jail jeopardizes inmate and staff safety.

If the Downtown Jail remains as is, the staffing consultant recommends that the Downtown Jail no longer be used as a jail.

If Downtown Jail pods can be modified to attain constantly staffed direct supervision or podular remote designs, and can also attain better inmate-to-staff ratio in housing (such as 40-to-1 or better), the recommendation to abandon the facility would not apply. Even so, a renovated facility could never be as staff efficient as a facility with newly designed housing pods. Further, none of the housing pods by their fundamental nature lend themselves to conversion to appropriate special needs housing for medical and mental health inmates, a deficiency whose resolution is one of the major objectives of the master plan.

Current Staffing Deficiencies and Recommendations

Under current operations both jails need additional staff to attain needed safety and security and to adequately respond to inmate and public needs.

- It is recommended that the Downtown Jail add a roving officer on first and second shifts (+3.5 FTE with shift relief factors considered) to assist with East/West Officer backup, monitoring and movement of isolation or "special needs" inmates to exercise, medical, visitation etc., and to assist with supervision of all inmate exercise, library or other programs.
- It is recommended that the Satellite Jail add at least one dedicated housing support officer on all three shifts (+5.3 FTE) because the inmate-to-staff ratios of 82-to-1 and 100-to-1 in Pods A and B, respectively, are too high to be adequately managed, including emergency responses, by current staff. Also, either the new rover or the pod officer in Pod A needs to be a female officer to better respond to the needs of the female inmates recently moved there. The existing rover position will be assigned to a rover post that has primary supervision of inmate programs, inmate workers, other internal inmate movement such as to visitation, medical etc., assist with booking a peak times and meal and break relief as needed. (ILPP recommended a doubling of staff).
- It is recommended that a second sergeant's post (+5.3 FTE) be created at the Satellite Jail to enhance supervision of security, program and the intake area activities.

Possible Staff Savings with Consolidation

A local correctional system having two jails will be less staff efficient than one having a single consolidated facility. Since the analysis of this issue is in progress the following are simply some preliminary thoughts on possible savings assuming that the staff additions recommended above are made.

- A consolidated Master Control might save one post (-5.3 FTE) but would require the addition of 30 hours of civilian visitor reception staff (+0.75 FTE).
- Staff time involved in transportation of new intakes and releases between the two facilities will be saved.
- Correctional staff time involved in transporting meals, commissary, supplies, etc. will be saved.
- Housing Pod officers could do more to manage functions at new pods that now require extra officers at the Downtown Jail to facilitate, such as exercise. This might save exercise/movement officer time (-1.77 FTE).

Preliminarily, it looks to the consultant that from 5 to 10 FTE could be saved through consolidation if the current housing and functions at the Downtown Jail were in fact at the Satellite Jail in more staff-efficient pod designs. Again, as noted above, more work still needs to be done in this area to verify the estimates, and the estimates assume making the recommended staffing additions.

Fiscal Savings per 24/7/365 Staff Saved

Saving one 24 hour, 7 day per week, 365 day per year (24/7/365) post saves 5.3 full-time equivalent staff (FTE) based upon a recent shift relief factor (SRF) calculation for Champaign County.

At a current cost of \$53,388 per year per correctional officer for salary and fringes, a single 24/7/365 post over three shifts costs the county \$283,491 per year.

At 2.5% inflation per year, saving 5.3 FTE would save county taxpayers a total of \$7,241,669 over 20 years not counting the costs of training and unavoidable overtime. Two posts in savings (10.6 FTE) would accrue \$14,483,338 in life cycle savings.

Qualitative Benefits of Facility Consolidation

Qualitatively, the following are some of the staff-related benefits of a consolidated facility:

- More flexibility in the use and allocation of staff.
- Better administration, management and oversight with the potential for reducing overtime costs.
- Supervisory staff on all shifts.
- Greater accountability.
- Flexibility in officer utilization resulting from all staff being at one location. This would provide more consistency and efficiency in performing critical security functions.
- Elimination of inmate transports between the two facilities. This enhances safety and security as the potential for escapes or attempted escapes during transports is significantly reduced.
- Consolidation and improved delivery of inmate services and programs.
- Reduce and simplify the management and coordination of facility maintenance and repairs.
- Simplification of staff training by having one facility and one security system to learn and operate.
- Replacement housing will be more staffing efficient than existing Downtown Jail housing.
- More efficient contract nursing and mental health staff in delivering inmate health care services.
- All special needs inmates in one location allowing for a more efficient and coordinated services.
- Greater simplicity for the public and service providers in knowing with certainty where they need to go to have desired contact with inmates.
- Law enforcement staff, if also on the same site, could provide critical back-up in emergencies.

SHERIFF'S LAW ENFORCEMENT SPACE

Law enforcement space at the Downtown Jail is deficient in certain ways and not able to accommodate future needs as is.

- Evidence storage is scattered throughout the facility in eight (8) different locations, some of which are very awkward places such as a mechanical fan room. Other places provide questionable security. This is highly inappropriate for the storage and security of materials essential to the prosecution of criminal cases.
- Law enforcement records storage is scattered throughout the facility in seven (7) different locations and on both levels of the facility, including within the jail security perimeter.

- There is inadequate Shift Sergeant, staff locker and physical conditioning space.
- The facility lacks large-scale meeting and training space.

If the jail function remains downtown there is no room to expand unless a.) the former work-release dormitory and the southwest corner of the jail can be re-assigned as law enforcement space and b.) prove sufficient to long-term needs of both law enforcement and the jail (needs which are, as of now, undetermined until Task D is completed). The southwest corner includes the old booking, health care and records area adjacent to master Control.

However, if the jail closes there is certainly sufficient space to expand although under that circumstance the majority of the building would be vacant. Further, the county would be disassociating law enforcement from the jail thus eliminating the potential for immediate emergency back-up to the jail by law enforcement staff.

BUILDING EVALUATION – TECHNICAL

DOWNTOWN FACILITY

Significant exterior maintenance work and interior repairs to and replacement of finishes are required to reestablish the integrity of the downtown Urbana Sheriff's Office and Jail facility, and to maintain it over the next twenty years. In addition, to facilitate the new mechanical installations required throughout the facility, nearly every ceiling will require demolition and replacement to access mechanical equipment items and duct runs. This large amount of interior work will require relocation of both the Sheriff's Offices and the County Jail to allow its efficient completion-for a period of time, preliminarily estimated as 12 months.

Of immediate importance is the replacement of the building's roofing system which currently allows water infiltration into walls, which then causes the six to eight active leaks noted throughout the facility (though concentrated in the Jail portion).

There is observable damage to the exterior masonry requiring removal and replacement of large sections of the brickwork: steel lintel deterioration; vertical cracking at corners; parapet movement, blow-outs, crazing and spalling of brick surfaces; open head and movement joints at parapets and walls; and much efflorescence (the white mineral build-up apparent on the exterior wall surfaces). A number of the exterior doors (both personnel doors and overhead doors in the sally port) will require replacement due to deterioration or deformation. All of the security windows in the Jail will require removal and replacement with new energy efficient security windows, while the storefront windows, vestibules and doors should have the weatherizing gaskets replaced. While of lesser importance, there is work required on the surrounding site and landscaping due to deterioration of hardscape items or the vegetation's maturity.

As already noted, almost all ceilings will be removed and replaced throughout the facility as part of the mechanical system upgrades required. All soft flooring surfaces should be replaced as the carpet is either worn or stained. Vinyl composition tile floors display shrinkage and loosening with age and should be replaced as well. Most plastic laminate counters and cabinets are chipping and have doors and drawers which no longer function well. The Jail portion should have its walls and hard ceilings patched and repainted over a period of 10 years (on a continual cycle), while the Sheriff's Offices should be entirely repainted over a 20 year cycle. All door hardware in the Sheriff's Office should be replaced with accessible

lever hardware. Numerous additional items require repair or replacement due to accessibility requirements, damage or worn condition.

MECHANICAL/ELECTRICAL/PLUMBING SYSTEMS (MEP)

Work required in the Downtown Jail will take virtually all the MEP systems out of service for upgrade, if not full replacement. Work in an existing building is always at a cost penalty due to the need to remove old systems followed by the difficulty of penetrating existing building elements coupled with space constraints.

The HVAC system in the Downtown Jail has exceeded its useful life but can't simply be replaced with new of the same type due to energy code requirements. Given the cost of energy, a geothermal system would serve the County's needs well. Such a system is feasible but would use much of the unencumbered land around the building which would complicate, if not eliminate, any potential for future expansion on the site.

Current needs for evidence storage need to be quantified in terms of area so the commensurate climate controlled environment can be created. No such system exists anywhere in either of the jails. Creating it in the Downtown Jail would require new mechanical space to be created which will put further pressure on use of available space.

The majority of the electrical distribution system in the Downtown Jail will need to be split into life safety, back-up and normal power distribution to allow generator back-up of the facility. The generator itself needs replaced with a considerably larger unit. This work will require more space.

Virtually all lighting in the building needs replaced to respond to current energy codes and reconfiguration of the spaces themselves. In a related vein, lighting circuits need to be separated into branches that are appropriately fed by the generator.

Sprinkler work will likely require total replacement of the existing system in order to comply with current design requirements and to adjust for reconfigured space.

The extent and magnitude of the MEP work needed in this building will require the existing ceilings to be removed. Further, the building will not be occupiable during the process of these MEP upgrade / replacements.

SATELLITE JAIL FACILITY

This newer Satellite Jail facility is now approaching the age of 20 years, and is exhibiting fewer but still noticeable needs for repairs and replacements to maintain its overall integrity. Like the downtown facility, the roofing system again should be replaced immediately to address the numerous interior leaks observed, as well as the rooftop membrane shrinkage noted. Recent investigations by structural engineers employed by the County have highlighted the need to aggressively reduce water infiltration into the building's pre-stressed, insulated concrete, bearing wall panels. This situation requires further engineering study (outside the scope of this master plan report). Removing roof water infiltration is helpful, but additional routing and filling of cracks in the wall panels, replacement of sealant joints between the panels, and coating the exterior

walls with an elastomeric water barrier paint system have been recommended by an independent structural engineer and should be undertaken immediately as well.

The window systems of the Satellite Jail are in better condition comparatively and require only minimal repairs, the same is true of the exterior doors-although one overhead door of the sally port should be replaced since it frequently requires repair visits. Few instances of required site work, either to the hardscape items or the landscape items were noted.

Damage to the interior surfaces and finishes of the facility will again recommend that the Satellite Jail have its walls and hard ceilings patched and entirely painted on a ten year cycle. Most of the vinyl composition flooring and carpeting will require replacement, and limited amounts of the suspended ceiling systems as well. Numerous additional interior items require repair or replacement due to damage or worn condition.

MECHANICAL/ELECTRICAL/PLUMBING SYSTEMS (MEP)

This facility was programmed in several ways for future expansion. From an MEP standpoint, new systems can be added without disturbing existing operations. Ideally any new HVAC systems would be geothermal. There is plenty of space available for a geothermal borefield without constricting future developments.

The existing sprinkler system is already configured for future expansion. The addressable fire alarm can easily be expanded to cover more area. The electrical service appears sized for future expansion.

Certain deficiencies noted in the MEP assessments need to be rectified. In a scenario involving a new addition, the prisoners could easily be moved out of existing locations into new space. That would free up the existing systems for required remedial work and improvements. Following completion of that work, the entire downtown jail / sheriff operation would move to the Satellite facility.

ANOTHER PRICE OF RENOVATING THE DOWNTOWN JAIL

While the team has not yet reached the point where project cost estimates are to be made (Task D), one cost is probably somewhat knowable now. To make the architectural, mechanical, security and design changes needed at the Downtown Jail it would have to **close for roughly one year**. All inmates that cannot be absorbed at the Satellite would have to be housed elsewhere. If one assumes, for example, a need to rent an average of 45 beds per day at \$70/day for per diem and transport from Kankakee County (as the resource most able to accommodate that scale of need) the annual cost to the county be around \$1,149,750. Doing such long distance transports also carries with it greater security risks and the possibilities of court schedule disruption due to severe winter weather.

This cost could be somewhat or fully offset by the addition of new housing at the Satellite Jail site in a first phase depending upon how much and what kind of bed space is built. However, the critical first goal of new housing would be to get mental and medical inmates out of the booking areas of the facilities and to no longer use booking areas as long-term housing. Thus some new housing would already be spoken for and not be available to accommodate the Downtown detainees.

An additional cost would be that **alternate or rental space** would need to be found for at least 16,125 square feet of displaced Sheriff's **law enforcement space** (their current amount). The costs of two moves would also have to be borne.

DECISIONS NEEDED

1. Is it acceptable to consider Downtown Jail and Sheriff's Facility renovation options that would require the rental of bed space from other jurisdictions, inmate transportation to and from those jurisdictions, and the provision of temporary rental office space for law enforcement operations?
2. Should the Downtown Jail be eliminated from further consideration?
3. Should the Downtown Jail and Sheriff's facility be eliminated from further consideration?



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC) AGENDA
Summary of Action Taken at the October 10, 2014 Meeting

	<u>Actions Taken</u>
I. Call to Order	6:30 p.m.
II. Roll Call	7 committee members present
III. Approval of Minutes	Approved as distributed
A. ELUC Committee meeting – September 4, 2014	Approved as distributed
IV. Approval of Agenda/Addenda	
V. Public Participation	Eric Sebens, William Neef
VI. Communications	None
VII. <u>For Information Only</u>	
A. RPC Phone Survey of Fire Chiefs in unincorporated Champaign County	None
B. Update: Establishment of a Cooperative Weed Management Area for East Central Illinois	None
VIII. <u>Items to be Approved by ELUC for Recommendation to the County Board</u>	
A. Case 776-AM-13 – Recommendation to Approve to the County Board for Eric Sebens d.b.a. Prairieview Landscaping <u>Request:</u> Amend the Champaign County Zoning Map to change the zoning district designation from the AG-1 Agriculture to B-1 Rural Trade Center Zoning District in order to authorize the proposed self-storage warehouse in related Zoning Case 767-S-13	*RECOMMEND COUNTY BOARD APPROVAL for a Zoning Map Amendment for Eric Sebens d.b.a. Prairieview Landscaping
IX. Monthly Reports	
A. August 2014	Received and placed on file
X. Other Business	
A. Regulation of livestock in urban areas – <i>For Discussion Only</i>	None
B. Control of noxious weeds – <i>For Discussion Only</i>	None
XI. Chair’s Report	None
XII. Designation of Items to be Placed on the Consent Agenda	VIII A
XIII. Adjournment	7:17 p.m.

**Denotes inclusion on the County Board Consent Agenda*

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.

COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
Action Taken at Tuesday, October 14, 2014 Meeting

<u>Item</u>	<u>Action</u>
I. <u>Call To Order</u>	6:31 p.m.
II. <u>Roll Call</u>	21 members present
III. <u>Approval of Minutes</u>	
A. Legislative Budget Hearings	
1. August 25, 2014	Approved
2. August 26, 2014	Approved
3. August 27, 2014	Approved
B. Committee of the Whole	
1. September 9, 2014	Approved
2. September 30, 2014	Approved
IV. <u>Approval of Agenda/Addenda</u>	Approved
V. <u>Public Participation</u>	Scott Harper, Randy McCormick, Stan Friese
VI. <u>Communications</u>	Quisenberry stated that Licensing Poker Runs would be on the November Agenda
VII. <u>Justice & Social Services</u>	
A. <u>Monthly Reports</u> –	
1. Animal Control – August 2014	Reports received and placed on file
2. Emergency Management Agency – September 2014	
3. Head Start – August and September 2014	
4. Probation & Court Services – August 2014	
5. Public Defender – August 2014	
6. Veterans’ Assistance Commission – September 2014	
B. <u>Other Business</u>	None
C. <u>Chair’s Report</u>	None
VIII. <u>Finance</u>	
A. <u>Champaign & Urbana Enterprise Zones – Report & Recommendation</u>	No Action – Information
B. <u>Champaign County CASA – Request for Adoption of Fee</u>	RECOMMEND COUNTY BOARD APPROVAL of an Ordinance Adopting a Fee for Champaign County CASA
C. <u>Treasurer</u>	
1. Monthly Report – September 2014	Received and placed on file

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| 2. Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 91-21-06-451-003,004 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 91-21-06-451-003,004</i> |
| 3. Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 46-21-07-307-008 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 46-21-307-008</i> |
| 4. Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 46-21-07-306-016 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 46-21-07-306-016</i> |
| 5. Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 41-20-11-231-018 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 41-20-11-231-018</i> |
| 6. Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 01-35-30-226-003 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Execute a Deed of Conveyance or Cancellation of Appropriate Certificate of Purchase for Real Estate, Permanent Parcel No. 01-35-30-226-003</i> |
| D. <u>Auditor</u> | |
| 1. Monthly Report – September 2014 | Received and placed on file |
| 2. Recommendation for Amendment to the Financial Policies | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Amending Champaign County Financial Policies</i> |
| 3. Quarterly Financial Report Through September 30, 2014 | Received and placed on file |
| E. <u>Nursing Home Monthly Report</u> | |
| | Received and placed on file |

F. Budget Amendments/Transfers

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| 1. Budget Amendment #14-00038
Fund/Dept. 080 General Corporate-
127 Veterans Assistance Commission
Increased Appropriations: \$1,000
Increased Revenue: \$1,000
Reason: Donation From VFW Men's
Auxiliary Post 630 to be Used for
Food Vouchers | *RECOMMEND COUNTY BOARD APPROVAL
of a Resolution Authorizing Budget Amendment
14-00038 |
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G. County Administrator

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| 1. General Corporate Fund FY2014
Budget Projection Report <i>(to be
distributed)</i> | Reports received and placed on file |
| 2. General Corporate Fund FY2014
Budget Change Report <i>(to be distributed)</i> | |
| 3. Resolution Amending the General
Corporate Fund Departments Staffing
Budgets for FY2015 | *RECOMMEND COUNTY BOARD APPROVAL
of a Resolution Amending the Schedule of
Authorized Positions for the General Corporate
Fund |
| 4. Recommendation to County Board to
Receive & Place on File the FY2015
Budget | *RECOMMEND COUNTY BOARD APPROVAL
of a Resolution to Receive and Place on File the
FY2015 Champaign County Budget |

H. Other Business

- | | |
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| 1. Resolution to Designate the State's
Attorneys Appellate Prosecutor As
Agent | *RECOMMEND COUNTY BOARD APPROVAL
of a Resolution to Designate the State's Attorneys
Appellate Prosecutor As Agent |
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I. Chair's Report

None

J. Designation of Items to be Placed on the
Consent Agenda

C2-6; D2; F1; G3-4;H1

IX. Policy, Personnel, & Appointments

A. Appointments/Reappointments

- | | |
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| 1. Community Action Board – 1
Unexpired Term Ending 12/01/2016 <ul style="list-style-type: none">• Kim Ruckman | *RECOMMEND COUNTY BOARD APPROVAL
of a Resolution Authorizing the Appointment of
Kim Ruckman to the Community Action Board
for an Unexpired Term Ending 12/1/2016 |
| 2. Penfield Water District – 1 Unexpired
Term Ending 5/31/2019 <ul style="list-style-type: none">• Dick Willfong | *RECOMMEND COUNTY BOARD APPROVAL
of a Resolution Authorizing the Appointment of
Dick Willfong to the Penfield Water District for
an Unexpired Term Ending 5/31/2019 |

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| 3. Sangamon & Drummer Drainage District – 1 Unexpired Term Ending 8/31/2017
Applicant: <ul style="list-style-type: none">• John Leonard | <i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Appointment of John Leonard to the Sangamon & Drummer Drainage District for an Unexpired Term Ending 8/31/2017</i> |
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| B. <u>County Clerk</u> <ul style="list-style-type: none">1. Revised August 2014 Report2. September 2014 Report | Reports received and placed on file |
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 | |
| C. <u>County Administrator</u> <ul style="list-style-type: none">1. Administrative Services September 2014 Report | Received and placed on file |
|
 | |
| D. <u>Other Business</u> <ul style="list-style-type: none">1. Placards System for Public Health | Failed |
|
 | |
| E. <u>Chair’s Report</u> <ul style="list-style-type: none">1. Strategic Plan Update | No Action |
|
 | |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | A1-3 |
|
 | |
| X. <u>Other Business</u> | None |
|
 | |
| XI. <u>Adjournment</u> | 9:38 p.m. |

RESOLUTION NO. 9008

PAYMENT OF CLAIMS AUTHORIZATION

OCTOBER, 2014

FY 2014

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$8,743,088.07 including warrants 511827 through 513411; and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$8,743,088.07 including warrants 511827 through 513411 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October, A.D. 2014.

Al Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9009

PURCHASES NOT FOLLOWING PURCHASING POLICY

October 2014

FY2014

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on October 23rd, 2014 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Vice- Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

FOR COUNTY BOARD APPROVAL

10/23/14

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	PPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
CREDIT CARD PURCHASES PAID WITHOUT RECEIPT						
** Nursing Home	081-410-533.95	VR#044-2450	09/29/14	Reg to IL Nursing Home 8/22	Visa Cardmember Services	\$ 125.00
** Correctional Center	080-140-533.95	VR#140-575	09/08/14	Lodging Holiday Inn 7/11	Visa Cardmember Services	\$ 316.40
FY13 EXPENDITURE PAID IN FY14						
** EMA	080-043-533.33	VR#043-054	09/08/14	Emergency cell phone 2/19-11/30	Verizon Wireless	\$ (30.72)
** Nursing Home	081-430-534.83	VR#044-2380	09/17/14	Medical service 10/8-10/15/13	Carle	\$ 105.00
** County Highway	083-060-533.60	VR#083-660	09/23/14	Building maintenance 11/26	CCT-Public Properties	\$ 78.19
** County Motor Fuel Tax	085-060-544.11	VR#085-100	09/16/14	South Philo Rd 8/20/12-9/12/13	City of Urbana	\$ 392,403.00
** County Motor Fuel Tax	085-060-533.04	VR#085-102	10/01/14	Pavement management 2013	Applied Research Associates	\$ 19,200.00

*****According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials.*****

** Paid- For Information Only

RESOLUTION NO. 9022

RESOLUTION ADOPTING THE CHAMPAIGN COUNTY
COURT APPOINTED SPECIAL ADVOCATES FEE

WHEREAS, Pursuant to 55 ILCS 5/5-1101, in each county in which the Court Appointed Special Advocates provide services, the county board may, in addition to any fine imposed under Section 5-9-1 of the Unified Code of Corrections, adopt a mandatory fee of between \$10 and \$30 to be paid by the defendant on a judgment of guilty or a grant of supervision for a felony; for a Class A, Class B, or Class C misdemeanor; for a petty offense; and for a business offense; where a court appearance is required; and

WHEREAS, The Champaign County Court Appointed Special Advocates have presented a request to the Champaign County Finance Committee of the Whole for the adoption of a fee of \$20 for the Champaign County Court Appointed Special Advocates Program; and

WHEREAS, the Finance Committee of the Whole recommends to the County Board the adoption of a \$20 fee for the Champaign County Court Appointed Special Advocates pursuant to 55 ILCS 5/5-1101, effective January 1, 2015;

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that, effective January 1, 2015, the Champaign County Court Appointed Special Advocates Fee shall be adopted at a rate of \$20 to be paid by the defendant on a judgment of guilty or a grant of supervision for a felony; for a Class A, Class B, or Class C misdemeanor; for a petty offense; and for a business offense; where a court appearance is required; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to the office of the Clerk of the Circuit Court.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

County Board
Consent Agenda Items
October 23, 2014

RESOLUTION NO. 9002

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of repairing the structures on the aforesaid petition to cover the cost of materials.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvements be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements, and shall show the division of cost between the County and the Pesotum Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of October 2014.

Alan Kurtz, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

PETITION

Petitioner, Steve Miller, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There are two bridges located between Sections 5 & 8 and between Sections 1 & 12, which are in poor condition and are inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structures for the traveling public, it is necessary that said structures be repaired; and
4. The cost of repairing the aforesaid structures are estimated to be \$16,000.00, which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay one-half of the cost of the repair of said structures.

Respectfully submitted,

Steve Miller
Commissioner of Highways of
Pesotum Road District,
Champaign County, Illinois

RESOLUTION NO. 9003

RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-502

WHEREAS, the County Board finds that there is a need to replace the structure located between Section 2 and 11 on county road 2300N, approximately one-quarter mile east of County Highway 1 in Hensley Township and pursuant to 605 ILCS 5/5-502 to provide aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund \$50,000 for the replacement of the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements.
5. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of October, 2014.

Alan Kurtz, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9004

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR THE SALARY AND ESTIMATED EXPENSES
OF THE COUNTY ENGINEER FOR
THE PERIOD FROM DECEMBER 1, 2014 THRU NOVEMBER 30, 2015

WHEREAS, Legislation enacted by the 58th General Assembly amending the law with reference to County Engineers permitting the payment of salary and expenses for the County Engineer out of any general or highway funds of the County; and

WHEREAS, Motor Fuel Tax funds allotted to the County, are considered as highway funds; and

WHEREAS, The County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Champaign County, Illinois, the sum of One Hundred Thirty-six Thousand Seventy-eight Dollars and Ninety-three Cents (\$136,078.93) for Salary from December 1, 2014 thru November 30, 2015. Also, the sum of Twenty Thousand Nine Hundred Fifty-two Dollars and Sixteen Cents (\$20,952.16) for Estimated Expenses of the County Engineer, which are approved by the Champaign County Highway and Transportation Committee in accordance with the Champaign County Personnel Policy, be and it is hereby appropriated as follows:

From Motor Fuel Tax Funds: One Hundred Fifty-seven Thousand Thirty-one Dollars and Nine Cents (\$157,031.09) for the period from December 1, 2014 thru November 30, 2015; and

BE IT FURTHER RESOLVED, That the County hereby authorizes the sum of Sixty-eight Thousand Thirty-nine Dollars and Forty-six Cents (\$68,039.46) of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State Funds. The State funds shall not exceed Fifty Percent (50%) of the County Engineer's annual salary; and

Resolution No. 9004

BE IT FURTHER RESOLVED, By the County Board of Champaign County, Illinois that the Department of Transportation, Division of Highways of the State of Illinois, be and they are hereby requested to forward a certification, covering the above appropriation to the County Treasurer, as soon as possible; and

BE IT FURTHER RESOLVED, That the County Board of Champaign County authorizes the County Board Chair to sign the Illinois Department of Transportation Agreement for the County Engineer's Salary; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois, for approval.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 23rd day of October A.D., 2014.

Alan Kurtz, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

ORDINANCE NO. 949
ORDINANCE AMENDING ZONING ORDINANCE
FOR A ZONING MAP AMENDMENT ON CERTAIN PROPERTY

ZONING CASE 766-AM-13

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Zoning Case Number 766-AM-13;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois*, be amended by reclassifying from AG-1 Agriculture to B-1 Rural Trade Center Zoning District on the following described real estate:

A tract of land being a part of the Northeast Quarter of Section 9, Township 18 North, Range 8 East of the Third Principal Meridian, the boundary of which is described as follows:

From the Northeast corner of the Northeast Quarter of Section 9, Township 18 North, Range 8 East of the Third Principal Meridian, proceed South 1,341.22 feet along the East line of the Northeast Quarter of said Section 9 to the true point of beginning; thence continue South 641.00 feet along the East line of the Northeast Quarter of said Section 9; thence West 339.78 feet perpendicular to said East line; thence North 641.00 feet parallel to said East line; thence East 339.78 feet perpendicular to said East line to the true point of beginning encompassing 5.00 acres in Champaign County, Illinois.

2. That the reclassification of the above described real estate be subject to the following condition:

The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425.

3. That the boundary lines of the Zoning Map be changed and that a symbolic indication of the existence of conditions be placed on the map in accordance with the provisions hereof

PRESENTED, PASSED, APPROVED AND RECORDED this 23rd day of October, A.D. 2014.

SIGNED:

ATTEST:

Alan Kurtz, Chair
Champaign County Board

Gordy Hulten, County Clerk &
ex officio Clerk of the County Board

RESOLUTION NO. 9010

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 91-21-06-451-003,004

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

Cunningham Township

Permanent Parcel Number: 91-21-06-451-003,004

As described in certificate(s): 883, 882 sold on October 2010; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Fiscella Properties LLC, has bid \$728.74 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$335.74 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$728.74; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$335.74 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9011

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 46-21-07-307-008

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

City of Champaign 4 Township

Permanent Parcel Number: 46-21-07-307-008

As described in certificate(s): 939 sold on October 2011; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Latif Khan has bid \$1,575.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$1,149.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$1,575.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$1,149.00 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9012

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 46-21-07-306-016

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

City of Champaign 4 Township

Permanent Parcel Number: 46-21-07-306-016

As described in certificate(s): 937 sold on October 2011; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Xiao Ling has bid \$5,333.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$3,967.50 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$5,333.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$3,967.50 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9013

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 41-20-11-231-018

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

City of Champaign 2 Township

Permanent Parcel Number: 41-20-11-231-018

As described in certificate(s): 753 sold on October 2011; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Dwain Hawn has bid \$5,502.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$4,094.25 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$5,502.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$4,094.25 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9014

RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF CONVEYANCE OF THE COUNTY'S INTEREST OR CANCELLATION OF THE APPROPRIATE CERTIFICATE OF PURCHASE ON REAL ESTATE, PERMANENT PARCEL NUMBER 01-35-30-226-003

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired and interest in the following described real estate:

Ayres Township

Permanent Parcel Number: 01-35-30-226-003

As described in certificate(s): 2 sold on October 2011; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to dispose of its interest in said property; and

WHEREAS, Premier Cooperative, Inc., has bid \$643.00 for the County's interest, such bid having been presented to the Finance Committee of the Whole at the same time it having been determined by the Finance Committee of the Whole and Agent for the County, that the County shall receive from such bid \$250.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse the revolving account for the charges advanced therefrom, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording; and the remainder shall be the sums due the Tax Agent for his services. The total paid by the purchaser is \$643.00; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, authorizes the County Board Chair to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate of Purchase on the above described real estate for the sum of \$250.00 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 9015

RESOLUTION ADOPTING THE CHAMPAIGN COUNTY FINANCIAL POLICIES

WHEREAS, the Champaign County Board has adopted its financial policies with Resolution No. 8874 on May 22, 2014; and

WHEREAS, the Champaign County Board has identified the need to amend its financial policies as documented in the Attachment to this Resolution;

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County that the Financial Policies as documented in the Attachment to this Resolution are hereby approved; and

BE IT FURTHER RESOLVED by the County Board of Champaign County that Resolution No. 8874 is hereby rescinded.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of October, A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, Champaign County Clerk and
Ex-Officio Clerk of the County Board



CHAMPAIGN COUNTY FINANCIAL POLICIES

OPERATING BUDGET POLICIES

Amending the Budget

After the adoption of the annual budget, the budget may be amended through a budget amendment or budget transfer.

Budget Amendments -

- Amendments to the budget require a 2/3rd majority vote (15) of the County Board.

Budget Transfers -

The budget may be amended by transfers in two ways:

- Department heads may authorize transfers between non-personnel budget line items in their department budget as long as they do not exceed the total combined appropriation for these categories; and department heads may transfer from one personnel line item to another personnel line item in their department budget as long as they do not exceed the total combined appropriation for the personnel line items.
- All other transfers require a 2/3rd majority vote (15) of the County Board.

Appropriation

All County funds are appropriated in the “Official Budget”. Appropriations will be considered the maximum authorization to incur obligations and not a mandate to spend.

Balanced Budget

The County will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

Capital Asset Replacement Fund

A Capital Asset Replacement Plan includes a multi-year plan for vehicles, computers and technology, and furnishings and office equipment will be updated and prepared for the General Corporate Fund departments in the annual budget process. These expenditures will be appropriately amortized and reserves for replacement will be appropriated to the Capital Asset Replacement Fund.

The Capital Asset Replacement Plan also includes a multi-year plan for the facilities owned and maintained by the County. The County will maintain all its assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.

The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted and included in the Capital Asset Replacement Fund plan.

The County Administrator is authorized to approve all expenditures from the Capital Asset Replacement Fund in compliance with the multi-year plan and policies established by the County Board. No more than 3% of the total of the General Corporate Fund Appropriation may be appropriated annually to the Capital Asset Replacement Fund.

Contingency Fund

A General Corporate Fund contingency appropriation will be designated for emergency purchases during the year. The contingency appropriation goal is 1% of the total anticipated expenditure for the General Corporate fund. No more than 5% of the total General Corporate Fund Appropriation may be appropriated to the Contingency Fund. Money appropriated in the contingency fund may be used for contingent, incidental, miscellaneous, or general county purposes, but no part of the amounts so appropriated shall be used for purposes for which other appropriations are made in such budget unless a transfer of funds is made with the approval of 2/3rd of the members (15) of the County Board.

Form of the Budget

The final Budget document must include the following, showing specific amounts:

- Statement of financial information including prior year revenue and expenditure totals, and current year and ensuing year revenue and expenditure projections;
- Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year;
- Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year;
- Any additional information required by state law.

Fund Structure

Champaign County's budgetary policies are in accordance with generally accepted accounting principles (GAAP). The County's financial structure begins with funds. A fund is a self-balancing accounting entity with revenues and expenditures which are segregated for the purpose of carrying out specific programs in accordance with County policies and certain applicable State and Federal laws.

Each fund has at least one Department Budget, which is a group of expenditures that provide for the accomplishment of a specific program or purpose.

A major fund is a budgeted fund whose revenues or expenditures represent more than 10% of the total appropriated revenues or expenditures.

Fund Statements

A Fund Statement is presented for each fund, which summarizes past and projected financial activity for the fund as follows:

- Revenues – presented in line item detail within revenue categories;
- Expenditures – presented in line item detail within major categories – e.g., personnel, commodities, services, etc.
- Fund Balance – the actual or estimated funds remaining at the end of the fiscal year.

Fund Types

All county funds are included in the Annual Budget Document except the fiduciary funds which include two Private Purpose Trust Funds in which the County Engineer acts in a trustee capacity on behalf of townships to use state funding to maintain township roads and township bridges, which resources are not available to support the County’s own programs; and Agency Funds whose purpose is to report resources, such as property taxes and circuit court fees and fines, held in a custodial capacity for external individuals, organizations and governments.

Governmental Funds – Governmental funds account for traditional governmental operations that are financed through taxes and other fixed or restricted revenue sources.

- General Fund:** the General Corporate Fund is available for any authorized purpose, and is used to account for all financial resources except those required to be accounted for in another fund. A General Corporate Fund summary is prepared which lists the amount of General Corporate Fund appropriation for all affected departments. The General Corporate Fund is a Major Fund.
- Special Revenue Funds:** Special Revenue Funds are used to account for the proceeds of specific sources that are legally restricted to expenditures for a specific purpose. Currently, the County has three major funds in Special Revenue Funds – the Mental Health Fund which uses property taxes to fund mental health agencies; the Developmental Disability Fund, which uses property taxes to provide for the care and treatment of persons with a developmental disability; and the County Motor Fuel Tax fund, which uses state-shared motor fuel taxes to fund construction and maintenance of county highways. Special Revenue Funds also include 46 non-major funds.
- Debt Service Fund:** Debt Service Funds are utilized to account for the payment of interest, principal and related costs on the County’s general long-term debt. The County has three debt services funds: one for the repayment of the bonds issued for the construction of the Satellite Jail and remodeling of the Downtown Correctional Center; one for the repayment of bonds issued for

the construction of the Nursing Home Facility; and one for the repayment of bonds issued for the construction of the Highway Fleet Maintenance Facility. (In addition to Debt Service Funds, the County also has three debt service budgets included in other funds as appropriation based on the purpose of the fund.)

- D. **Capital Projects Funds:** Capital Project Funds are used to account for all expenditures and revenues associated with the acquisition or construction of major facilities that are not financed through proprietary funds or funds being held for other governments.

Proprietary Funds – Proprietary Funds account for certain “business-type” activities of governments that are operated so that costs incurred can be recovered by charging fees to the specific users of these services.

- A. **Enterprise Fund:** An enterprise fund is used to account for operations that are financed primarily by User charges. The Nursing Home Fund is a Major Fund, and is the only enterprise fund in Champaign County.
- B. **Internal Services Funds:** An Internal Service Fund is established to account for the financing of goods and services provided to the County and other agencies on a cost reimbursement basis. The activities of the Self-Funded Insurance Fund and Employee Health Insurance Fund are budgeted and appropriated through the use of Internal Service Funds.

Joint Venture Fund – According to GASBS-14, a joint venture is defined as “a legal entity or other organization that results from a contractual arrangement and that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility.” The Champaign County GIS Consortium is a joint venture fund, created by an Intergovernmental Agreement shared by the County of Champaign, City of Champaign, City of Urbana, Village of Mahomet, Village of Rantoul, Village of Savoy and University of Illinois.

REVENUE POLICIES

Sources of Revenue

The County will try to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

The County will estimate its annual revenues by an objective, analytical process, wherever practical. The County will project revenues for the next year and will update the projection annually. Each existing and potential revenue source will be re-examined annually.

One-Time Revenues

To the extent feasible, one-time revenues will be applied toward one-time expenditures; they will not be used to finance ongoing programs. On going revenues should be equal to or exceed ongoing expenditures.

Grants

The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met: (a) the activity or service can be terminated in the event the grant revenues are discontinued; or (b) the activity should, or could be, assumed by the County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of Champaign County Ordinance Number 903.

Financial Reserves and Surplus

On an annual basis, the fund balance for each fund shall be reviewed, and projections of reserve requirements and a plan for the use of an excess surplus shall be documented. The minimum fund balance requirement for the General Corporate Fund is a 45-day or 12.5% of expenditure fund balance for cash flow purposes. Instances where an ending audited fund balance is below the 45-day minimum requirement, a plan will be developed to increase the fund balance.

It is the intent of the County to use all surpluses generated to accomplish three goals: meeting reserve policies, avoidance of future debt and reduction of outstanding debt.

Property Tax

The property tax rates for each levy shall be calculated in accordance with the Property Tax Extension Limitation Law.

User Fees

The County charges user fees for items and services, which benefit a specific user more than the general public. State law or an indirect cost study determines the parameters for user fees. The County shall review all fees assessed in its annual budget preparation process to determine the appropriate level of fees for services and recommend any proposed changes to the fees collected to be implemented in the ensuing budget year.

ACCOUNTING POLICIES

Accounting/Auditing

State statutes require an annual audit by independent certified public accountants. A comprehensive annual financial report shall be prepared to the standards set by the Government Finance Officers Association (GFOA).

The County follows generally accepted accounting principles (GAAP).

The County uses an accounts receivable system to accrue revenues when they are measurable for governmental fund types. Departments should bill appropriate parties for amounts owed to Champaign County, review aging reports, complete follow-up information about the account, and monitor all accounts receivables.

DEBT MANAGEMENT POLICIES

When applicable, the County shall review its outstanding debt for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. In order to consider the possible refunding of an issue a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.

The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

When the county finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.

The County will strive to have the final maturity of general obligation bonds at, or below, thirty years.

Whenever possible, the County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The County will not use long-term debt for current operations.

The County will maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.

FIXED ASSETS

The County maintains a fixed asset inventory of furniture, equipment, buildings, and improvements with a value of greater than \$5,000 and a useful life of one year or more.

ENCUMBRANCE

An encumbrance system is maintained to account for commitments resulting from purchase orders and contracts. Every effort will be made to ensure that these commitments will not extend from one fiscal year to the next. Any emergency encumbrances, which do extend into the next fiscal year, shall be subject to appropriation in the next year's budget. Encumbrances at year - end do not constitute expenditures or liabilities in the financial statements for budgeting purposes.

FISCAL YEAR

The County's fiscal year is January 1st through December 31st.

INVESTMENT

The County Treasurer is responsible for the investing of all Champaign County funds. With County Board approval, the Treasurer may make a short term loan of idle monies from one fund to another, subject to the following criteria:

- a. Such loan does not conflict with any restrictions on use of the source fund;
- b. Such loan is to be repaid to the source fund within a twelve month period.

NEGATIVE CASH BALANCES

At the close of the Fiscal Year, occasionally a fund will show a negative cash balance. In accordance with GASB Statement 34, those negative cash balances shall be eliminated through a transfer of cash from a related fund that has positive cash balance. This transfer will be made by the County Auditor's office in the preparation of the annual report.

PURCHASING

All items with an expected value of \$30,000 or more must be competitively bid with exceptions for professional services (other than engineering, architectural or land surveying services). Additional competitive bid requirements may apply by statute or as a condition of using funds from an outside source. All purchases over the respective limit of \$30,000, which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board. The Champaign County Purchasing Ordinance establishes the procedures to be followed in all purchasing activities.

RISK MANAGEMENT

The County established a self-funded insurance program for workers compensation and liability. To forecast expenditures, the county hires an actuarial consulting firm to review loss history and recommend funding taking into consideration claims, fixed costs, fund reserves, and national trends. The County strives to maintain the actuary recommended fund balance.

SALARY ADMINISTRATION

The County Administrator is responsible for computing salaries and fringe benefits costs for all departments. Increases for non-bargaining employees, as defined in the Personnel Policy, will be established by the Finance Committee at the beginning of the budget cycle and forwarded to the County Board for inclusion in the annual budget.

RESOLUTION NO. 9016

BUDGET AMENDMENT

October 2014

FY 2014

WHEREAS, The Finance Committee of the Whole has approved the following amendment to the FY2014 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2014 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2014 budget.

Budget Amendment #14-00038

Fund 080 General Corporate
Dept. 127 Veterans Assistance Commission

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.54 Assistance to Veterans	<u>\$1,000</u>
	Total \$1,000
Increased Revenue:	
363.10 Gifts & Donations	<u>\$1,000</u>
	Total \$1,000

REASON: Donation from VFW Men's Auxiliary Post 630 to be Used for Food Vouchers

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9017

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS FOR THE
GENERAL CORPORATE FUND

WHEREAS, the Finance Committee of the Whole has received a recommendation in the FY2015 Budget Process for the creation of one full-time Desktop Support Technician position to be added to the IT Staffing Budget, said position to specifically provide additional support for the downtown Courthouse and Sheriff's Office operations; and

WHEREAS, in the interest of ensuring the creation of the new Desktop Support Technician Position, the Circuit Clerk has indicated that one half-time Deputy Clerk position within the Circuit Clerk's Staffing Budget which has been vacant for twenty months can be eliminated, and the Sheriff has indicated that one full-time Clerk position within the Sheriff's Staffing Budget which has been vacant for over two years can be eliminated; and

WHEREAS, the FY2014 Staffing Budget included two new Court Services Officer positions in the Probation/Court Services Department Budget for the creation of a Pre-Trial Services Program; and

WHEREAS, the two new positions were never filled pursuant to a determination by the Champaign County Judiciary that a Pre-Trial Services Program requiring additional personnel was not required, and the two positions can be eliminated from the staffing budget for the FY2015 Probation/Court Services Department;

WHEREAS, pursuant to the above information, the Finance Committee of the Whole recommends to the County Board the following staffing budget changes to the General Corporate Fund Staffing Budget, to be effective on January 1, 2015:

- Elimination of one Part-Time Deputy Clerk position in the Circuit Clerk 080-030 Budget at a savings of \$12,382;
- Elimination of one Full-Time Clerk position in the Sheriff's 080-040 Budget at a savings of \$23,216; and
- Addition of one Full-Time Desktop Support Technician position in the IT 080-028 Budget at an annual cost of \$32,975; and
- Elimination of two Court Services Officer positions in the Probation/Court Services 080-052 Staffing Budget;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following changes to the General Corporate Fund Staffing Budget effective January 1, 2015:

- Elimination of one Part-Time Deputy Clerk position in the Circuit Clerk 080-030 Budget at a savings of \$12,382;
- Elimination of one Full-Time Clerk position in the Sheriff's 080-040 Budget at a savings of \$23,216; and
- Addition of one Full-Time Desktop Support Technician position in the IT 080-028 Budget at an annual cost of \$32,975; and
- Elimination of two Court Services Officer positions in the Probation/Court Services 080-052 Staffing Budget.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October
A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9018

RESOLUTION TO DESIGNATE THE OFFICE OF THE
STATE'S ATTORNEYS APPELLATE PROSECUTOR AS AGENT

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2015, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board, in regular session, this 23rd day of October, 2014 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate

Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the Champaign County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2015, commencing January 1,2015, and ending December 31,2015, by hereby appropriating the sum of \$36,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2015.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9021

RESOLUTION TO RECEIVE AND PLACE ON FILE
THE FY2015 CHAMPAIGN COUNTY BUDGET

WHEREAS, The Champaign County Board annually adopts a budget for the succeeding fiscal year; and

WHEREAS, Pursuant to 55 ILCS 5/6-1001, the County Board has designated the County Administrator as the person to prepare the annual budget; and

WHEREAS, Pursuant to 55 ILCS 5/6-1001, the budget shall be made conveniently available to public inspection for at least fifteen days prior to final action thereon; and

WHEREAS, The County Administrator has presented the FY2015 Champaign County Budget to the County Board, to be received and placed on file at its October 2014 meeting, prior to a final vote on said budget on November 20th 2014;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED By the County Board of Champaign County, Illinois that the FY2015 Champaign County Budget is received and placed on file on this date, prior to final vote on said budget on November 20th 2014, and can be accessed by the public at: <http://www.co.champaign.il.us/COUNTYBD/budget.htm>

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 23rd day of October 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

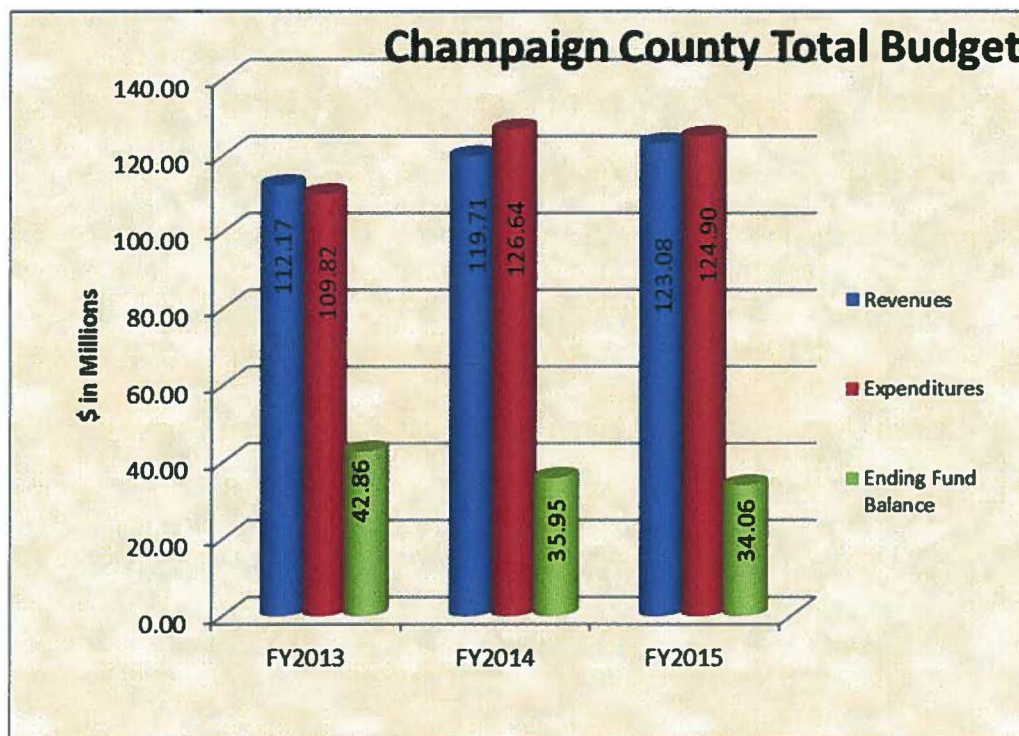


FY2015 BUDGET SUMMARY

Champaign County's total **FY2015 Budget** is set at **\$124,969,731 in Expenditure** and **\$123,081,662 in Revenue**. This budget has been developed by the County's elected officials and department heads, and initial review with the County Administrator. The County Board conducted legislative budget hearings in which all budgets were presented to the County Board by department heads and elected officials in late August. The County Board receives and places on file for public review the FY2015 budget in October, with approval of the final budget by the County Board on November 20, 2014.

REVENUES and EXPENDITURES FOR ALL FUNDS

This section summarizes revenues and expenditures for all County funds. The following chart shows revenues, expenditures, and ending total fund balances for actual FY2013, current FY2014 (projected), and budgeted for FY2015.



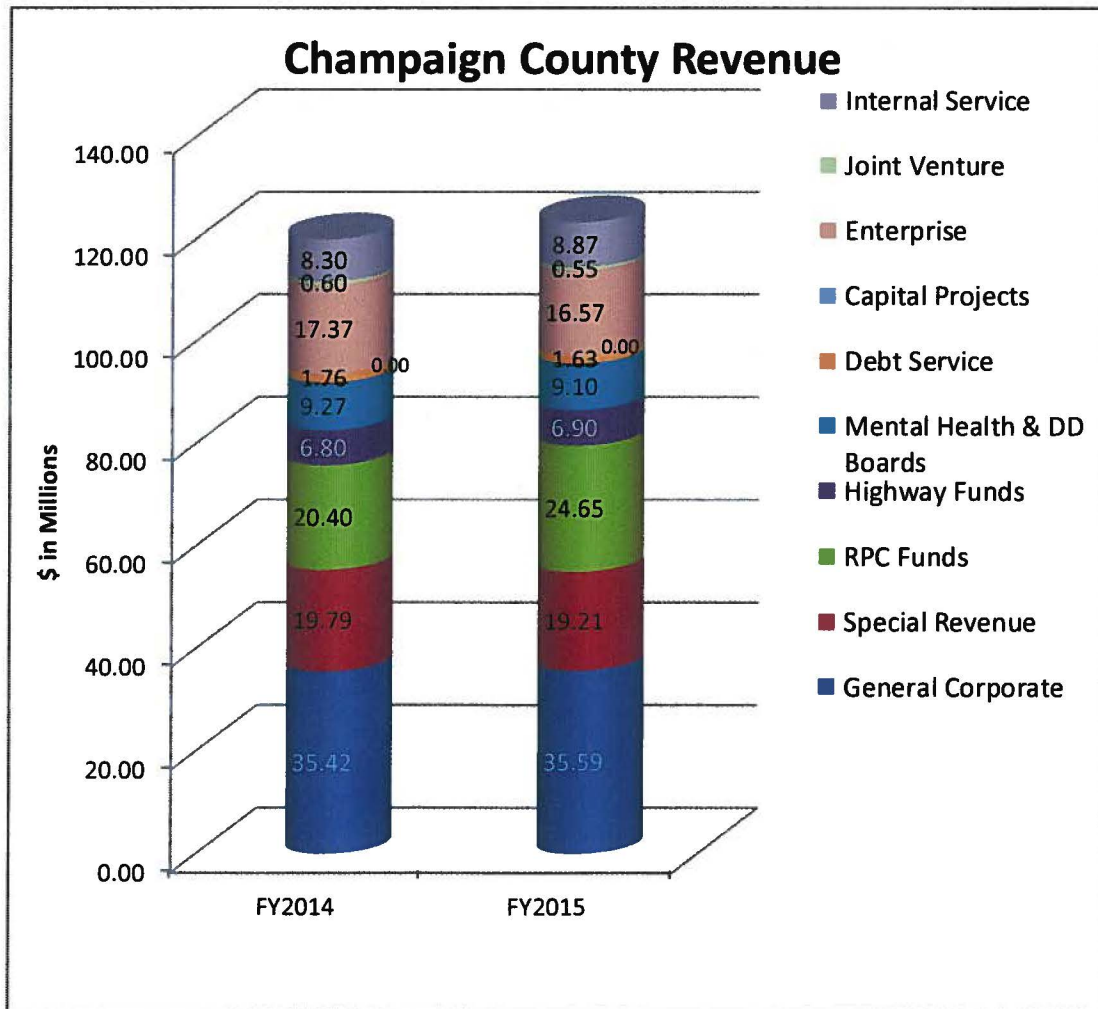
The FY2015 marks the first fiscal year budget which aligns with the calendar year. To achieve this, the FY2014 budget was a 13-month budget as the County Board approved a change to the County Fiscal Year from a December 1 – November 30 fiscal year, to a calendar year fiscal year. In order to effect this change, the FY2014 budget covered a 13-month fiscal year from December 1, 2013 to December 31, 2014. This caused an overall increase of 8.3% in the FY2014 budget to accommodate the 13th month in revenue and expenditure.



FY2015 BUDGET SUMMARY

Overall, the FY2015 total revenues increase by 2.82% over FY2014 projected revenues; and FY2015 total expenditures decrease by 1.3% over FY2014 projected expenditures. The following tables and charts depict the changes by fund type:

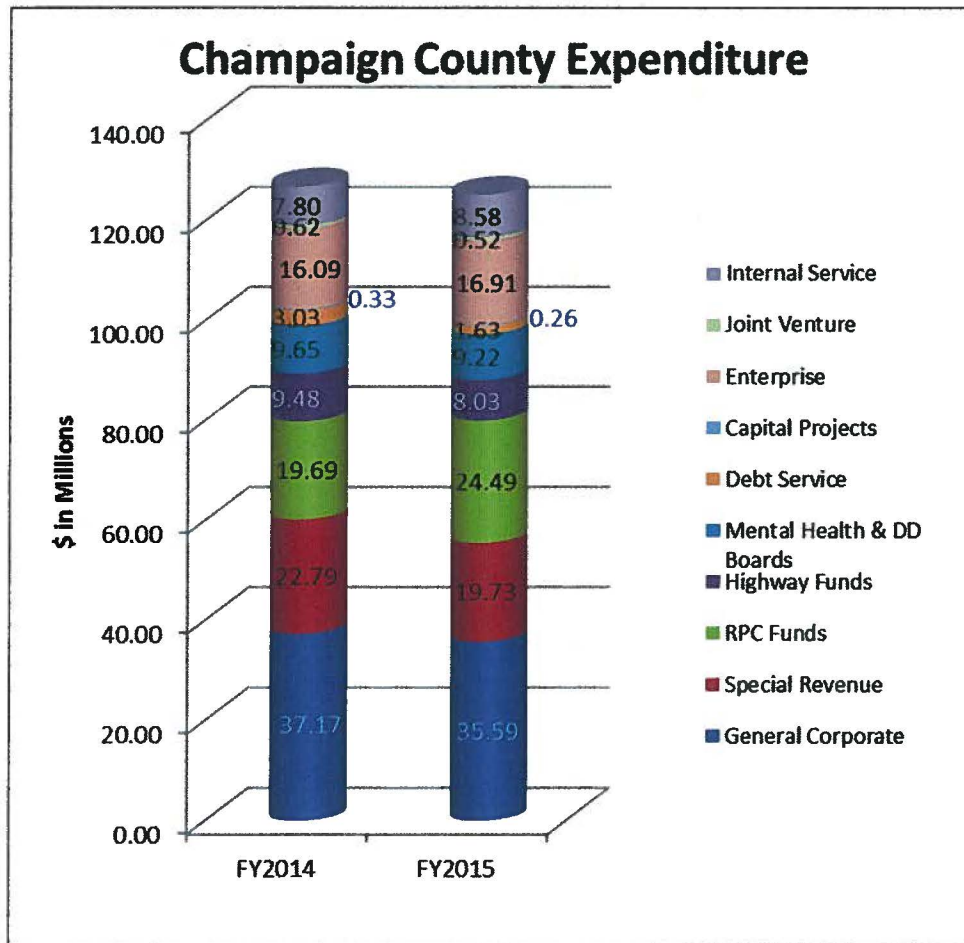
Revenue by Fund Type	FY2014	FY2015	%Change FY2014- FY2015	\$ Change FY2014- FY2015
	<i>(\$ Millions)</i>	<i>(\$Millions)</i>		<i>(\$Millions)</i>
General Corporate	35.42	35.59	0.48%	0.17
Special Revenue	19.79	19.21	-2.95%	-0.58
RPC Funds	20.40	24.65	20.87%	4.26
Highway Funds	6.80	6.90	1.38%	0.09
Mental Health & DD Boards	9.27	9.10	-1.80%	-0.17
Debt Service	1.76	1.63	-6.93%	-0.12
Capital Projects	0.00	0.00	-15.49%	0.00
Enterprise	17.37	16.57	-4.58%	-0.80
Joint Venture	0.60	0.55	-7.83%	-0.05
Internal Service	8.30	8.87	6.89%	0.57
TOTAL	119.71	123.08	2.82%	3.38





FY2015 BUDGET SUMMARY

Expenditure by Fund Type	FY2014	FY2015	% Change FY2013- FY2014	\$ Change FY2013- FY2014
	(\$Millions)	(\$Millions)		(\$Millions)
General Corporate	37.17	35.59	-4.27%	-1.59
Special Revenue	22.79	19.73	-13.42%	-3.06
RPC Funds	19.69	24.49	24.41%	4.81
Highway Funds	9.48	8.03	-15.27%	-1.45
Mental Health & DD Boards	9.65	9.22	-4.41%	-0.43
Debt Service	3.03	1.63	-46.01%	-1.39
Capital Projects	0.33	0.26	-21.55%	-0.07
Enterprise	16.09	16.91	5.12%	0.82
Joint Venture	0.62	0.52	-15.83%	-0.10
Internal Service	7.80	8.58	9.90%	0.77
TOTAL	126.64	124.97	-1.32%	-1.67





FY2015 BUDGET SUMMARY

The following tables provide summary of revenues by source and expenditures by classification over the three year period; and fund balances by fund type for the FY2015 budget.

REVENUE by SOURCE	FY2013 Actual	FY2014 Projected	FY2015 Budget
	(\$ millions)	(\$ millions)	(\$ millions)
Property Taxes	28.88	30.45	31.38
State Shared Revenue	23.14	23.07	22.71
Licenses & Permits	1.79	1.73	1.67
State & Federal Grants	19.08	19.10	22.69
Local Government Reimbursement	2.98	3.50	3.37
Fees & Fines	23.95	27.11	26.78
Miscellaneous*	7.00	8.01	8.37
Inter-fund Revenue	5.35	6.73	6.10
Total Revenues	112.17	119.71	123.08

EXPENDITURE by CLASSIFICATION	FY2013 Actual	FY2014 Projected	FY2015 Budget
	(\$ millions)	(\$ millions)	(\$ millions)
Personnel	58.88	65.50	66.28
Commodities	4.60	4.85	4.48
Services	34.33	36.09	38.68
Capital	3.47	6.16	6.60
Non-Cash Expense	0.02	0.06	0.12
Inter-fund Expenditure	2.61	3.33	3.03
Debt	5.92	10.64	5.77
Total Expenditures	109.82	126.64	124.97

*Miscellaneous includes rents and royalties, investment income, sale of fixed assets, contributions and other miscellaneous reimbursements.

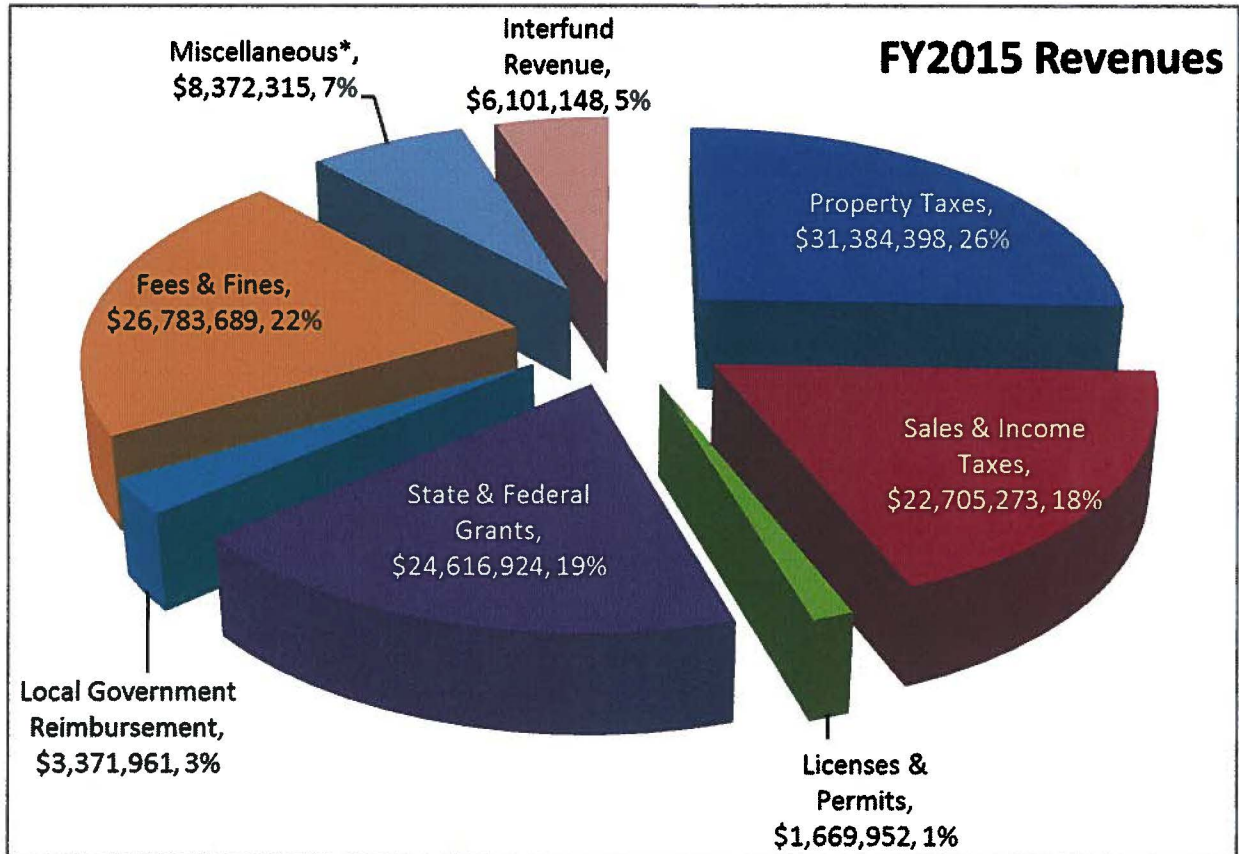
FY2015 Summary of Revenues, Expenditures and Balances by Fund Type				
Fund Type	Beginning Balance	Budgeted Revenue	Budgeted Expenditure	Ending Balance
	(\$millions)	(\$millions)	(\$millions)	(\$millions)
General Fund	4.28	35.59	35.59	4.28
Special Revenue	25.06	59.86	61.48	23.44
Debt Service	0.46	1.63	1.63	0.46
Capital Projects	0.63	0.00	0.26	0.38
Enterprise	0.67	16.57	16.91	0.33
Joint Venture	0.16	0.55	0.52	0.19
Internal Service	4.68	8.87	8.58	4.97
Total All Funds	35.95	123.08	124.97	34.06



FY2015 BUDGET SUMMARY

REVENUE HIGHLIGHTS

The County's FY2015 Budget is comprised of a variety of revenue sources. The major revenue sources for the County are: Property Taxes; Sales and Income Taxes (State Shared Revenues); Fees and Fines; and State and Federal Grants.

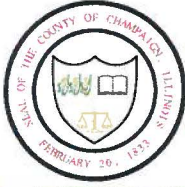


PROPERTY TAX

The total FY2015 property tax levy is budgeted at \$30,621,798 – a 3.1% increase over the FY2014 property tax levy of \$29,700,112.

The Equalized Assesd Valuation (EAV) is projected to increase a modest 1.6% in 2014, which brings the EAV back to the 2012 level. There was a reduction of 1.5% of EAV in 2013 which was largely attributable to new state legislation which exempted hospitals and medical facilities providing charitable care from property taxes. Champaign County houses two major medical facilities, and the loss in EAV resulting from this legislation was approximately \$80,000,000. The rebound of EAV in 2014 is primarily established in Residential and Commercial Assessments.

The application of the Property Tax Extension Limitation Law (PTELL) calculation to the 2014 EAV to establish the FY2015 property tax levy includes the CPI increase of 1.5% and the

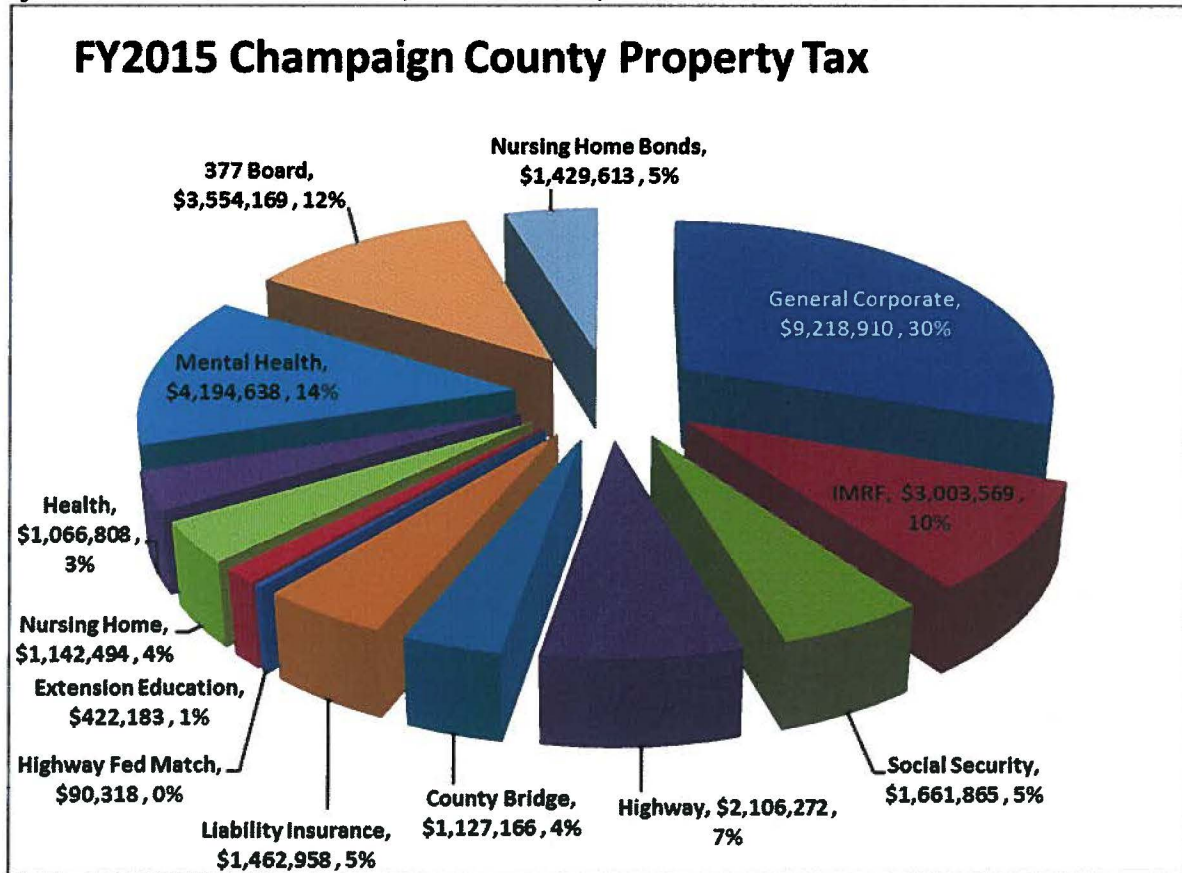


FY2015 BUDGET SUMMARY

incorporation of new construction growth estimated at \$77,554,356. As stated above, this results in a total levy increase of 3.1% - \$921,685, and the resulting rate increase is projected at 3.65% - going from a total rate of 0.8511/hundred dollars of assessed value to 0.8822/hundred dollars of assessed value.

The Social Security and IMRF levies did not require increases for FY2015, primarily due to moving from the 13 months of required contributions in FY2014 back to 12 months in FY2015. The savings from these two levies was re-appropriated to the Liability Insurance (Tort) Levy and to the General Corporate Fund Levy. The Liability Insurance Fund budget will now achieve balance between revenue and expenditure with the FY2015 budget. This fund has not experienced a balanced budget since FY2001 because of the inability of the Liability Insurance property tax under PTELL to keep pace with expenditures.

The Highway, County Bridge, Highway Federal Aid Match, Nursing Home, County Health, and Mental Health levies will all increase by the amount allowed by the straight PTELL formula. The Developmental Disabilities (377 Board) Levy increases only 1.18% because that levy is at its rate limit, and is thus limited by the EAV. The Nursing Home Bond Levy, which is not subject to the PTELL calculation, decreases \$49,248 - 3.33% in FY2015.



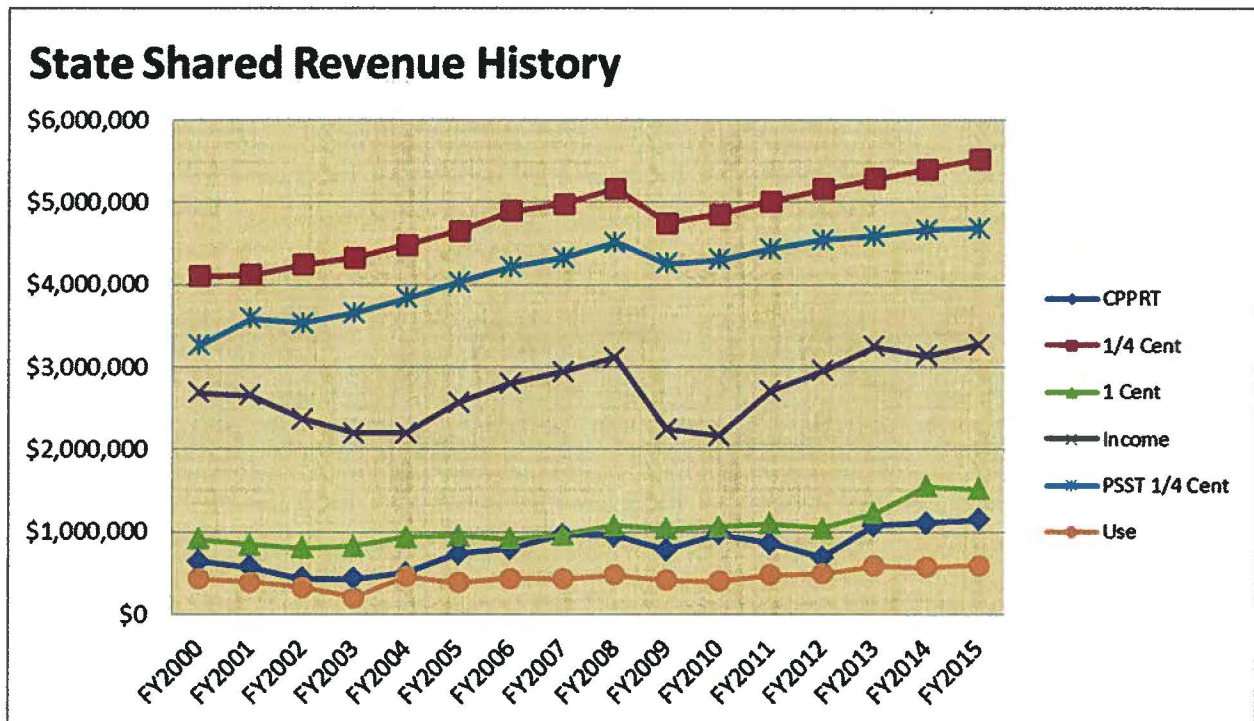


FY2015 BUDGET SUMMARY

STATE SHARED REVENUES

\$22,705,273 in State Shared Revenue represents 19% of the total revenue for Champaign County in FY2015. All of the County's sales and income taxes are included in the State Shared Revenues. With the exception of \$2.95 million in Motor Fuel Tax and IDOT funding, these revenues are dedicated to the General Corporate Fund and the County's general operating expenses. *The County's financial policy with regard to revenue projection is that these revenues are estimated by an objective, analytical process, wherever practical.*

The sales and income tax revenues have performed with stable growth in FY2013 and FY2014. In total, these taxes increased 5.28% in FY2013, and are currently projected to increase by 2.64% in FY2014. The FY2015 budget is based upon estimated overall 1.85% growth of these revenues over FY2014.



The 1 cent sales tax is collected in the unincorporated areas of the County. It tends to be reflective of the economy of the agricultural community, but in FY2013 and FY2014 has seen increases as a result of new business within the unincorporated area. In addition, there has been a spike in sales growth in 2014 attributed to a materials company providing product for the rebuilding of the Village of Gifford which suffered substantial damage in November 2013 as the result of a tornado. At the end of the third quarter of this fiscal year, this revenue is up 28.8% over the same period for FY2014. FY2015 is conservatively budgeted with 2% decrease anticipated.

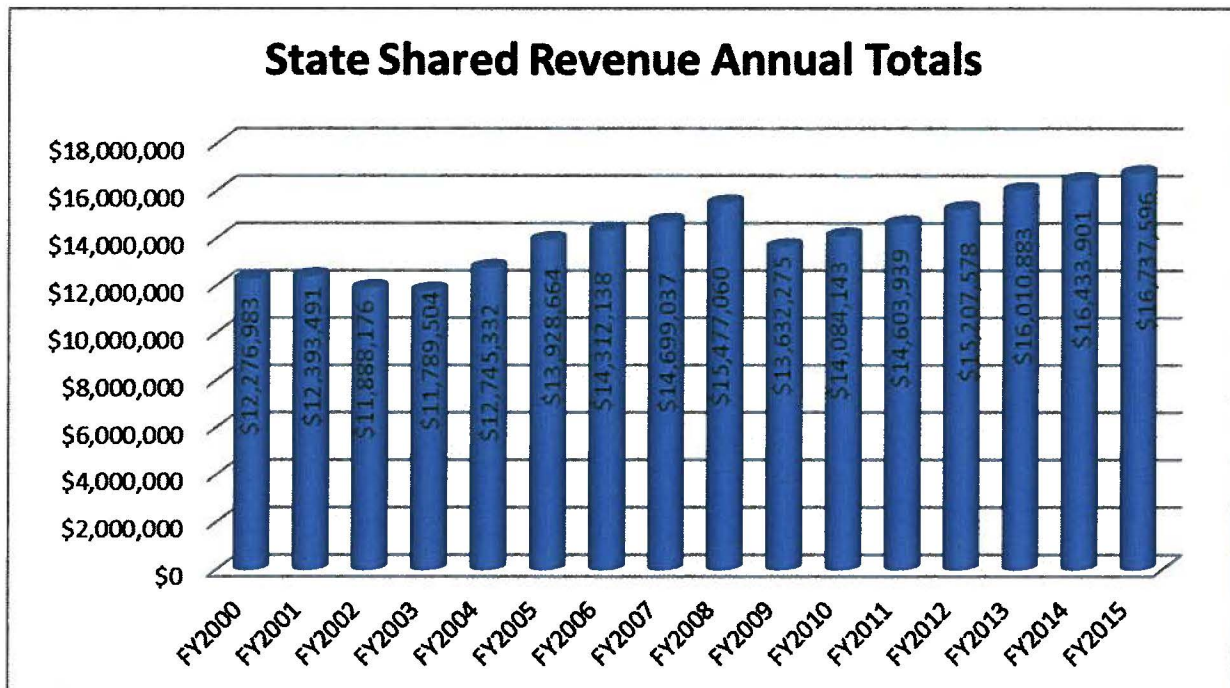


FY2015 BUDGET SUMMARY

Current receipt of income tax revenue in FY2014 is 1.3% ahead of receipts in FY2013. The FY2015 budget anticipates 3% growth over FY2014. The Corporate Personal Property Replacement Tax is currently projected to increase by 3% in FY2014, based on year-to-date receipts. The FY2015 budget anticipates a continuing 3% increase over FY2014.

The County's quarter cent sales taxes have historically maintained consistent and stable growth. The recession in FY2009 reflected one of the only exceptions to that trend with the largest decline in this revenue source since its inception. Year-to-date, the FY2014 receipts are up 1.5% for the General ¼ Cent, and up 1% for the Public Safety ¼ Cent. The FY2015 budget projections anticipate 2% growth for the General ¼ Cent, and 0.4% growth for the Public Safety ¼ Cent. The difference in trends between these two county-wide ¼ cent taxes is a reflection of the impact of motor vehicle sales, which are included in the county-wide tax, but excluded from the Public Safety tax.

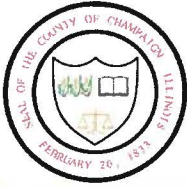
Following is a chart documenting the history of total impact of these sales and income tax revenues for Champaign County.



GRANTS

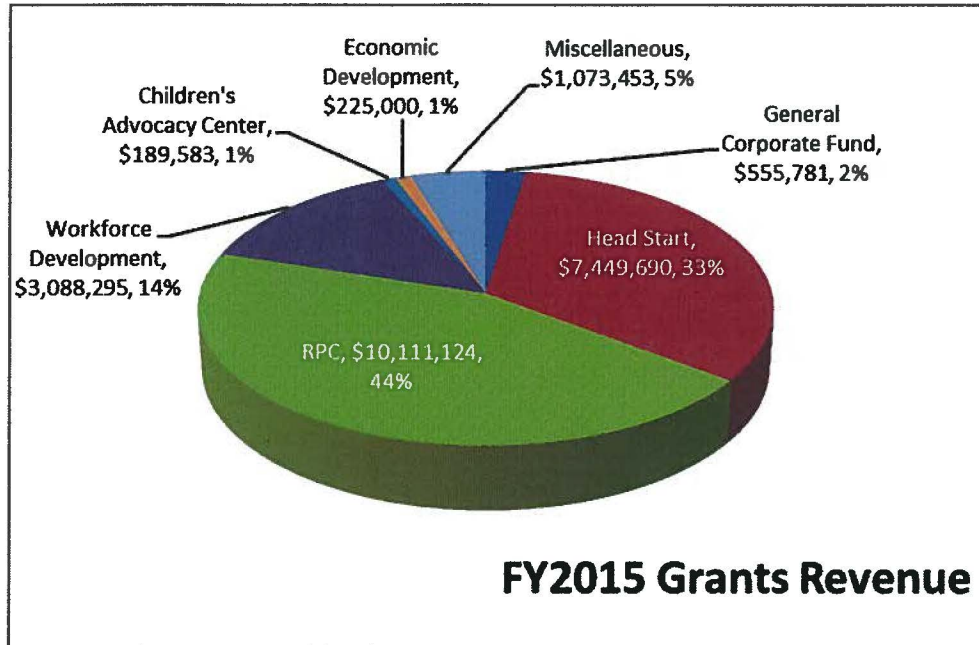
\$22,692,926 in state and federal grants represent 18% of the County's total revenue, and primarily support the Champaign County Head Start and Regional Planning Commission. The County Board's financial policy with regard to grant funds is as follows:

The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met: (a) the activity or service can be terminated in the event



FY2015 BUDGET SUMMARY

the grant revenues are discontinued; or (b) the activity should, or could be, assumed by the County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of Champaign County Ordinance Number 635.



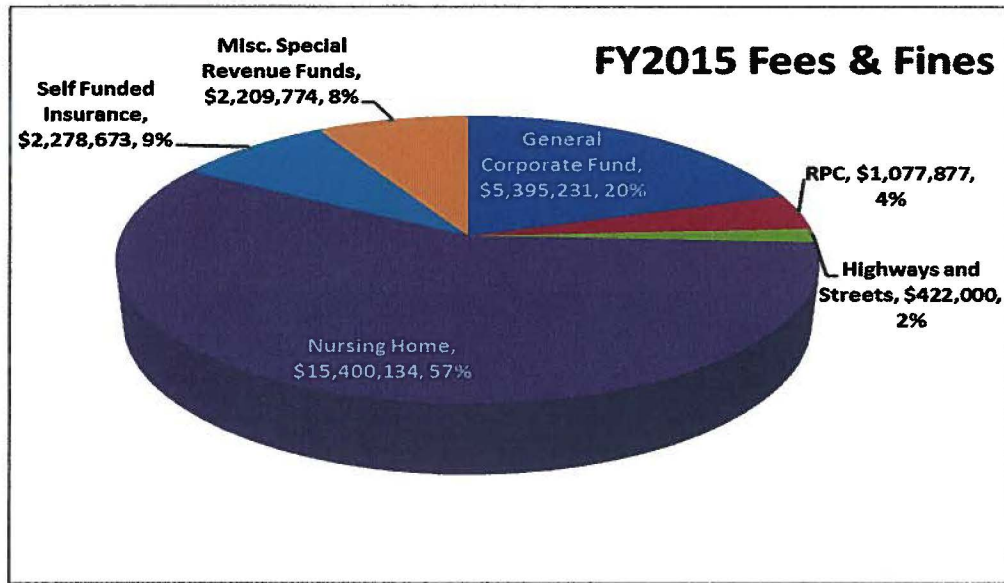
FEES and FINES

Fees and fines revenues constitute 22% of the County's total revenue. The total fees and fines revenues are projected to be \$26,783,689 for FY2015. The County Board conducted a cost analysis study in FY2013 regarding the cost of providing certain services by the County Clerk, Recorder and Sheriff. The last time such a study was completed was in 2003. As a result of the study, the County Board adopted fee increases for all three of these General Corporate Funded offices totaling anticipated new revenue to be collected in FY2015 of \$838,487. In reality, the overall anticipated increase in fees supporting the General Corporate Fund in FY2014 is expected to be only \$200,000. The new fees revenue was offset by declining fees in the criminal justice system and in county-wide real estate transactions.

The only County Board approved fee increase included with the FY2015 budget is a 5% increase to the private pay rates for residents at the Champaign County Nursing Home.



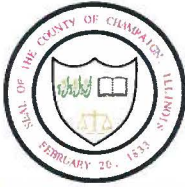
FY2015 BUDGET SUMMARY



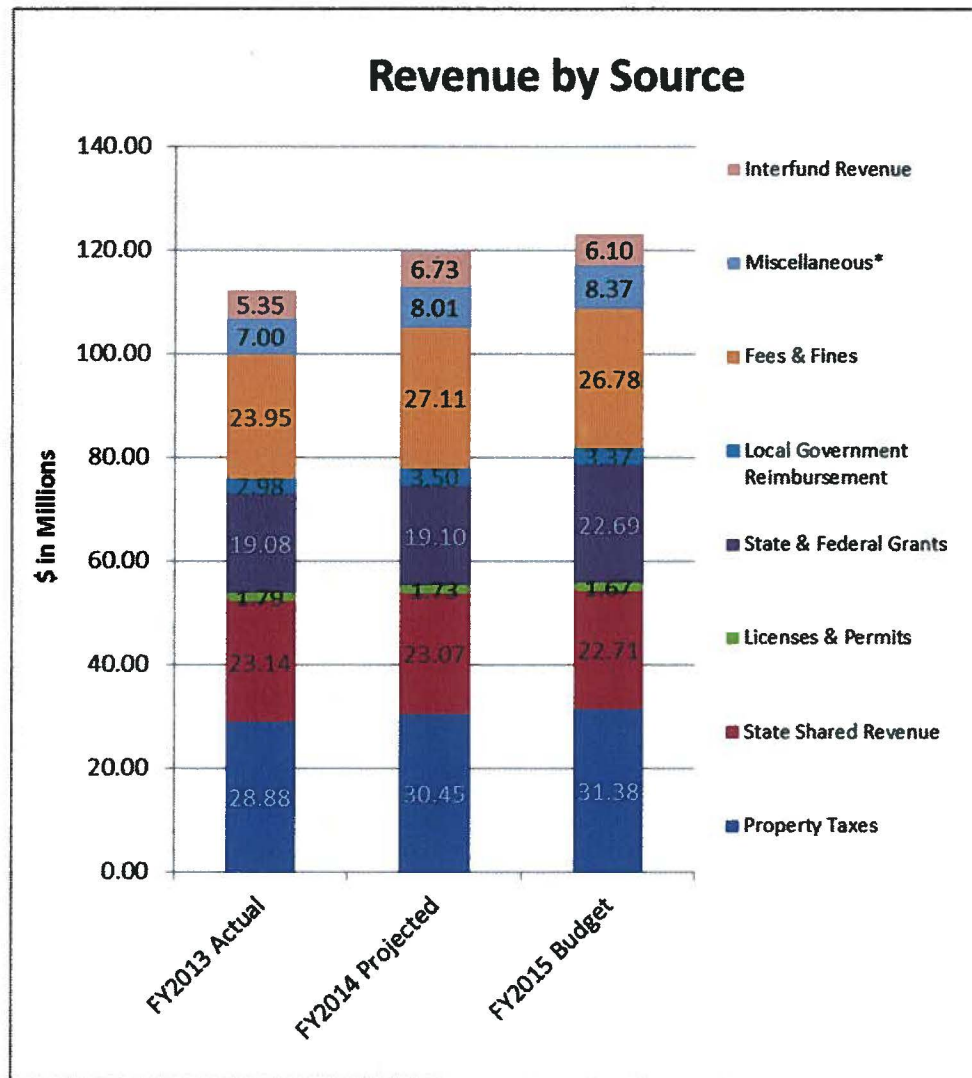
REVENUE SUMMARY

A three-year snapshot of total county revenue by source follows.

REVENUE by SOURCE	FY2013	FY2014	FY2015
Property Taxes	\$28,878,228	\$30,452,796	\$31,384,398
State Shared Revenue	\$23,141,902	\$23,066,502	\$22,705,273
Licenses and Permits	\$1,790,180	\$1,729,002	\$1,669,952
State & Federal Grants	\$19,077,598	\$19,104,301	\$22,692,926
Local Government Reimbursement	\$2,982,573	\$3,498,356	\$3,371,961
Fees & Fines	\$23,946,739	\$27,113,900	\$26,783,689
Miscellaneous	\$7,004,320	\$8,008,601	\$8,372,315
Inter-fund Revenue	\$5,349,814	\$6,731,549	\$6,101,148
TOTAL	\$112,171,354	\$119,705,007	\$123,081,662



FY2015 BUDGET SUMMARY



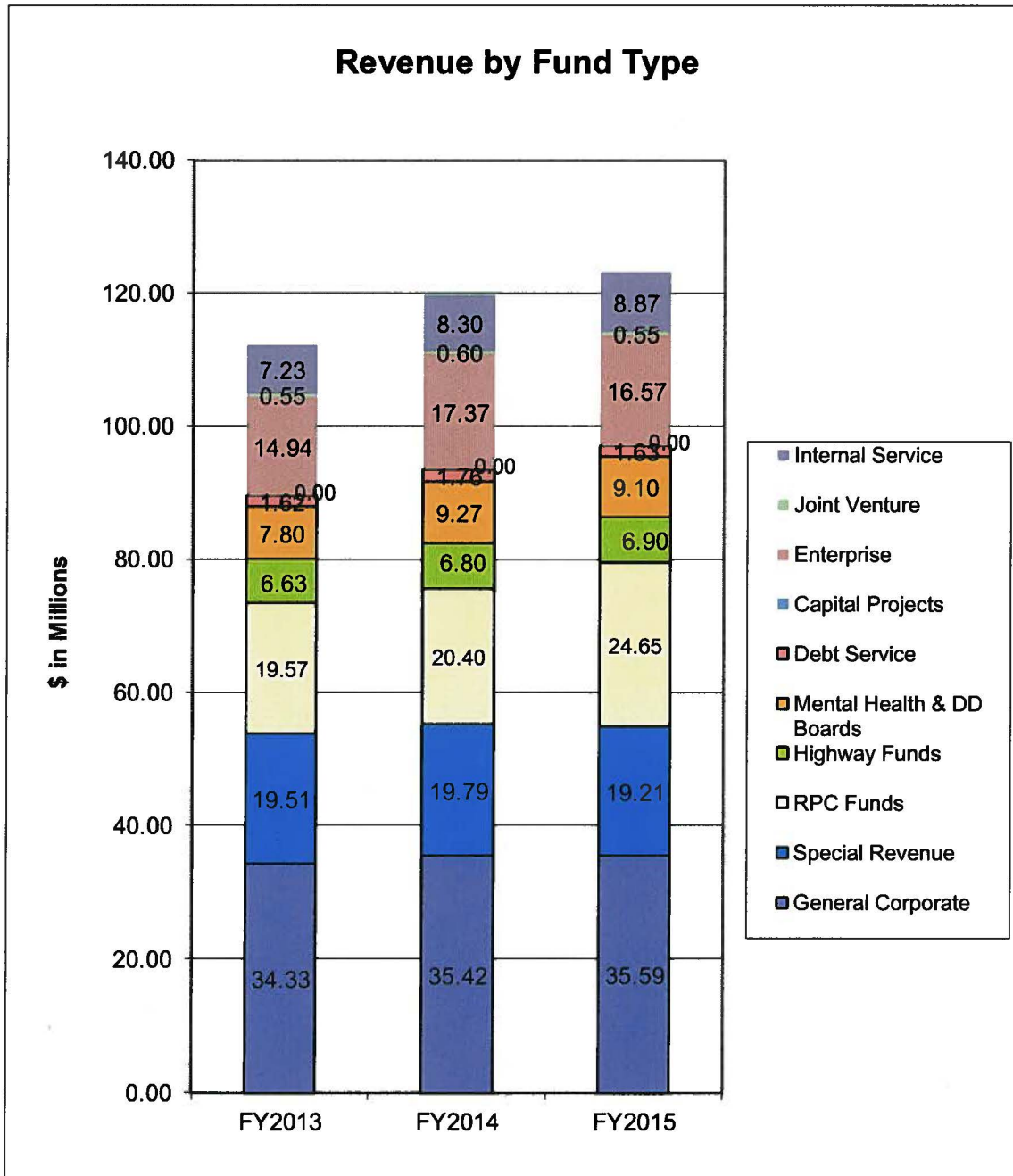
A review of revenue by fund type is depicted in the following table and chart. Three of the Special Revenue Funds are separated out for additional clarity with this chart, those being RPC Funds, Mental Health & DD Boards, and Highway Funds. The highest increase in revenue is a \$4.26 million increase projected in the RPC Funds. While RPC represents only 20% of the total County Budget, their budgeted increase in revenue represents 129% of the total revenue growth in FY2015.

Revenue by Fund Type	FY2013	FY2014	FY2015
	<i>(\$millions)</i>	<i>(\$millions)</i>	<i>(\$millions)</i>
General Corporate	34.33	35.42	35.59
Special Revenue	19.51	19.79	19.21
RPC Funds	19.57	20.40	24.65
Highway Funds	6.63	6.80	6.90
Mental Health & DD Boards	7.80	9.27	9.10
Debt Service	1.62	1.76	1.63
Capital Projects	0.00	0.00	0.00



FY2015 BUDGET SUMMARY

Enterprise	14.94	17.37	16.57
Joint Venture	0.55	0.60	0.55
Internal Service	7.23	8.30	8.87
TOTAL	112.17	119.71	123.08

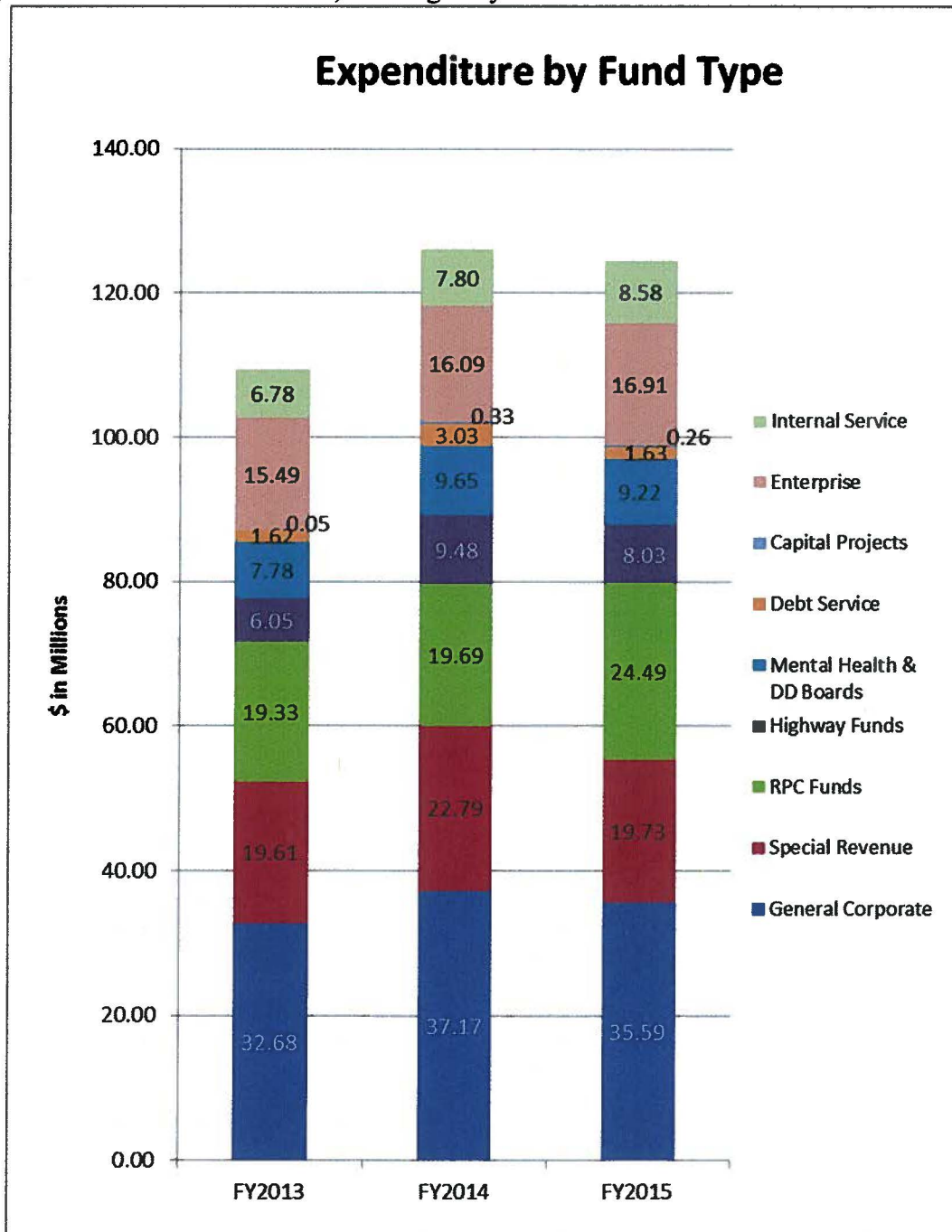




FY2015 BUDGET SUMMARY

EXPENDITURE HIGHLIGHTS

As mandated by state and federal guidelines, the budget is created through the establishment of various funds, specific to areas of operations and corresponding revenue requirements. Many expenditures and revenues are not directly tied together. The following table and charts illustrate expenditures for FY2015 and over a three-year period for the seven categories of funds, but with three of the Special Revenue Funds being separated out for greater clarity – those being RPC Funds, Mental Health & DD Funds, and Highway Funds.





FY2015 BUDGET SUMMARY

Expenditure by Fund Type	FY2013	FY2014	FY2015
	(\$Millions)	(\$Millions)	(\$Millions)
General Corporate	32.68	37.17	35.59
Special Revenue	19.61	22.79	19.73
RPC Funds	19.33	19.69	24.49
Highway Funds	6.05	9.48	8.03
Mental Health & DD Boards	7.78	9.65	9.22
Debt Service	1.62	3.03	1.63
Capital Projects	0.05	0.33	0.26
Enterprise	15.49	16.09	16.91
Joint Venture	0.43	0.62	0.52
Internal Service	6.78	7.80	8.58
TOTAL	109.82	126.64	124.97

The General Corporate Fund represents the largest single fund in County expenditure. The change in the General Corporate Fund from the FY2014 projected budget to FY2015 requested budget is a 0.48% increase. Full documentation and explanation of the General Corporate Fund expenditure increases are documented in the General Corporate Fund Summary document within this FY2015 Champaign County Budget.

RPC Funds expenditures increase 24.41% with the FY2015 budget. RPC budgets include contingent excess expenditure to accommodate for overlapping grant years, which accounts for the large increase.

Debt Services Funds expenditures decrease by 46.01% in FY2015 – this is directly associated with the 13-month budget in FY2014. In the 13th month of FY2014, the County made a 2nd annual principal payment and 3rd semi-annual interest payment on all debt service accounts.

All other Special Revenue Funds foresee a combined decrease of 13.4% or about \$3.06 million in FY2015. This total decrease is spread over the 32 special revenue funds included in this group, and again is attributed to moving from the 13 month FY2014 budget to the 12 month FY2015 budget.

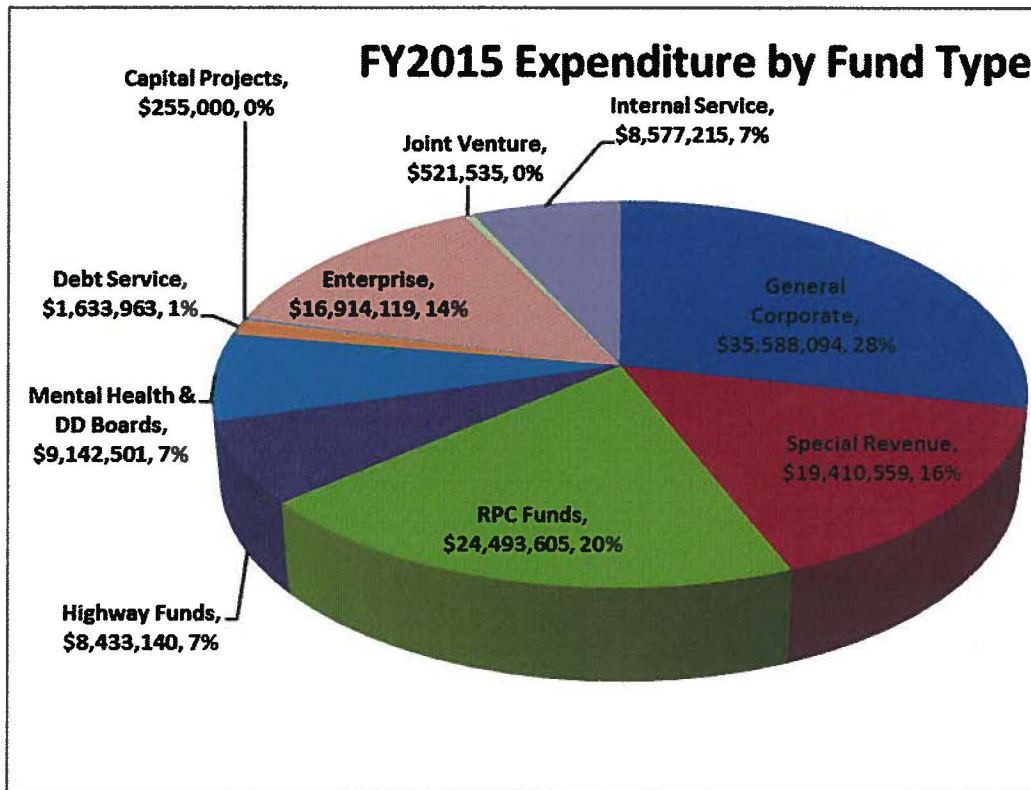
Capital Projects budgeted in FY2015 are a reflection of the only construction fund which is still active – the Courts Construction Fund – where projects in FY2015 are anticipated to decrease by 21.5% at a decreased in budget of approximately \$70,000.

The Nursing Home (Enterprise Fund) FY2015 budget anticipates growth of 5%.

The budgeted 9.9% increase in the Internal Service Funds (Health Insurance and Self-Funded Insurance) in FY2015 is attributable to anticipated premium increases of 8% for all property, liability, worker’s compensation and unemployment; and 5.5% increase for health insurance.



FY2015 BUDGET SUMMARY

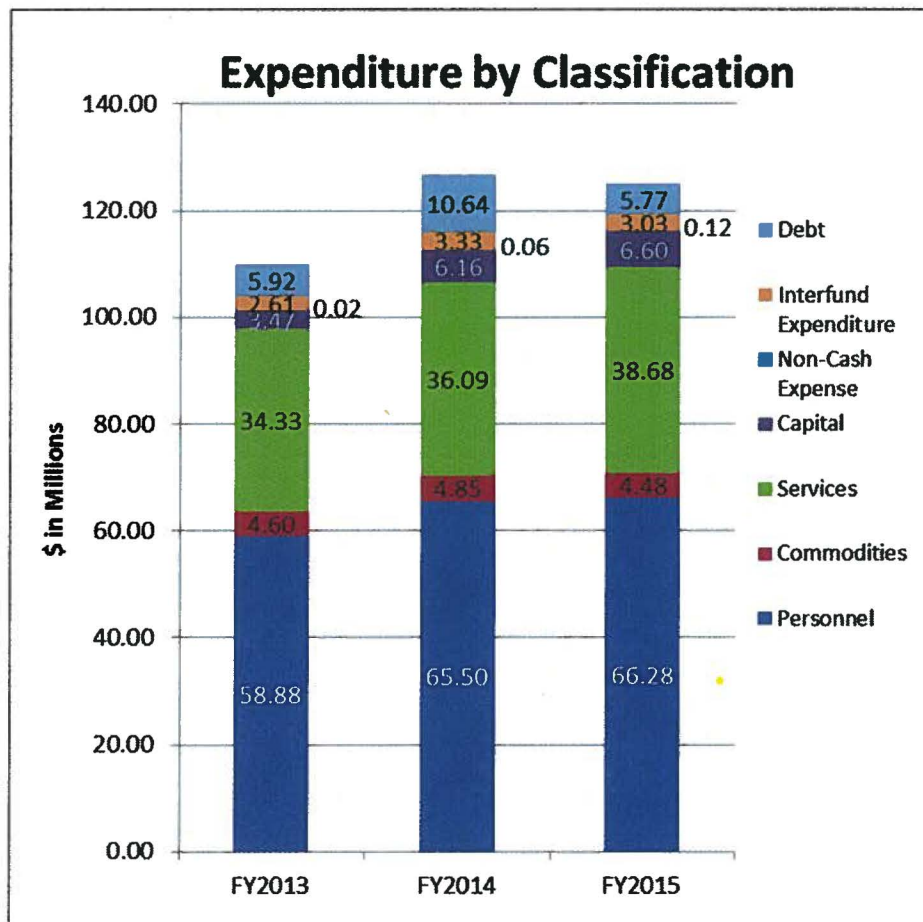
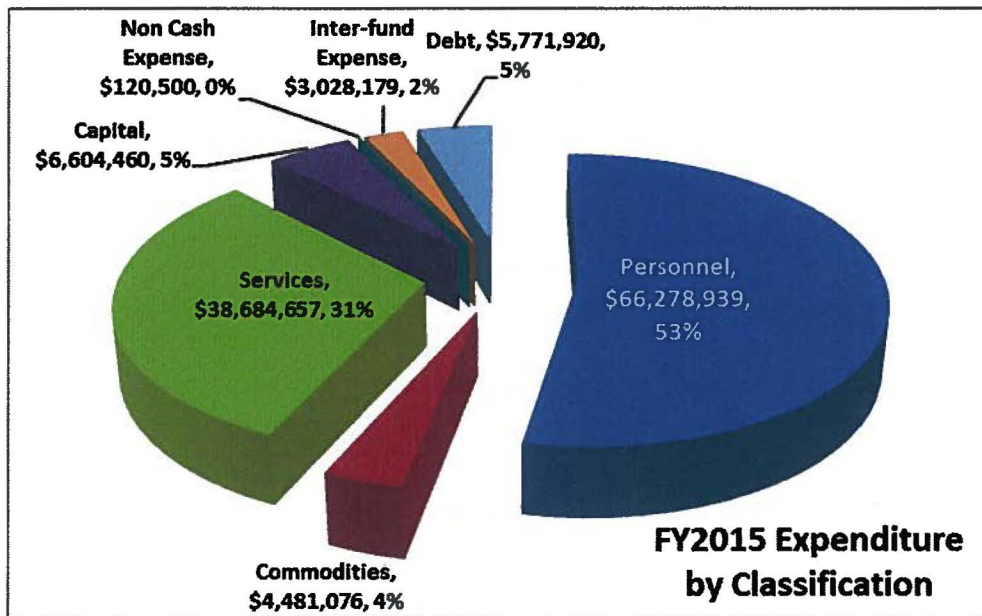


A three-year overview of all county expenditure by classification is provided in the following table and charts:

Expenditure by Classification	FY2013	FY2014	FY2015
	<i>(\$Millions)</i>	<i>(\$Millions)</i>	<i>(\$Millions)</i>
Personnel	58.88	65.50	66.28
Commodities	4.60	4.85	4.48
Services	34.33	36.09	38.68
Capital	3.47	6.16	6.60
Non-Cash Expense	0.02	0.06	0.12
Interfund Expenditure	2.61	3.33	3.03
Debt	5.92	10.64	5.77
TOTAL	109.82	126.64	124.97



FY2015 BUDGET SUMMARY





FY2015 BUDGET SUMMARY

Personnel expenditures, which include salaries, health insurance, IMRF, Social Security, Worker’s Compensation and Unemployment, constitute the largest portion of all County expenditures, followed by services. The FY2015 budget represents a 1.2% - \$0.78 million - increase over the FY2014 Projected expense for personnel.

Changes to other classifications of expenditure in FY2015 include the following:

- Commodities decrease 7.6% - \$0.37 million.
- Services increase 7.2% - \$2.59 million. This is attributed to some contingency budgeting for RPC; increases in contractual obligations in the General Corporate Fund and Special Revenue Funds;
- Debt decreases 45.8% - \$4.87 million. This is a result of additional debt service payments made in FY2014 as required to be made in the 13th month;
- Capital increases 7.2% - \$0.44 million.
- Non-cash expense increases 99.2% which is budgeted entirely in the Regional Planning Commission loan funds; and
- Inter-fund expenditure decreases 9.2% - \$0.3 million

Detailed explanations of changes in expenditure are provided at the fund level in the summary and department detail reports throughout this document.

BALANCED BUDGET

The Champaign County Board financial policies define *Balanced Budget* as follows:

The County will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

The FY2015 Budget is presented with a deficit of revenue to expenditure of **\$1,888,069**.

The following table depicts the primary causes of the FY2015 budget deficit:

Fund	Deficit	Explanation
Special Revenue Funds	-\$1,616,267	Many of the County’s Special Revenue Funds appropriate moneys received in previous fiscal years to expenditures in the budgeted fiscal year.
Capital Asset Replacement Fund	-\$337,210	Some of the items scheduled to be replaced in FY2015 had revenue budgeted in prior fiscal years for the replacement
TOTAL	-\$1,953,477	

The FY2015 budget as presented, does comply with the County Board’s defined requirement for a *Balanced Budget*.

RESOLUTION NO. 9019

RESOLUTION APPOINTING KIM RUCKMAN
TO THE COMMUNITY ACTION BOARD

WHEREAS, Alan Kurtz has submitted to the County Board his appointment of Kim Ruckman to the Community Action Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Kim Ruckman to the Community Action Board for an unexpired term ending December 1, 2016; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Kim Ruckman 316 E. Stebbins Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9020

RESOLUTION APPOINTING DICK WILLFONG TO THE
PENFIELD WATER DISTRICT

WHEREAS, Alan Kurtz has submitted to the County Board his appointment of Dick Willfong to the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3705/4; and

WHEREAS, Such appointment mandates that Dick Willfong as trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Dick Willfong to the Penfield Water District for an unexpired term ending May 31, 2019; and

BE IT FURTHER RESOLVED that Dick Willfong shall enter a bond in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Dick Willfong 401 S East St., Penfield IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 9006

RESOLUTION APPOINTING JOHN LEONARD
TO SANGAMON & DRUMMER DRAINAGE DISTRICT

WHEREAS, Alan Kurtz has submitted to the County Board his appointment of John Leonard to the Sangamon & Drummer Drainage District; and

WHEREAS, such appointment requires the advice and consent of the County Board pursuant to 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that John Leonard give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of John Leonard to the Sangamon & Drummer Drainage District for and unexpired term ending August 31, 2017; and

BE IT FURTHER RESOLVED that John Leonard shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy of this resolution to: John Leonard 254 E 300 N Rd., Gibson City IL 60936.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of October A.D. 2014.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board