

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday March 21, 2013 – 7:00 p.m.

**Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois**

Page #

- I. **Call To Order**
- II. **Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**

Standing Committees:

- a. Tuesday, April 2, 2013 @ 6:00 p.m. – County Facilities Committee
Lyle Shields Meeting Room, Brookens Administrative Center
- b. Thursday, April 4, 2013 @ 6:00 p.m. – Environment & Land Use Committee
Lyle Shields Meeting Room, Brookens Administrative Center
- c. Friday, April 5, 2013 @ 9:00 a.m. – Highway & Transportation Committee
Fleet Maintenance Facility Conference Room, 1605 E. Main, Urbana

Committee of the Whole:

- a. Thursday, April 11, 2013 @ 6:00 p.m. (**Please Note Date*)
(Finance; Justice & Social Services; Policy, Personnel, & Appointments)
Lyle Shields Meeting Room, Brookens Administrative Center

County Board:

- a. Tuesday, March 26, 2013 @ 6:00 p.m.
Study Session-Energy Efficiency & Sustainable Management
Lyle Shields Meeting Room, Brookens Administrative Center
- b. Thursday, April 18, 2013 @ 7:00 p.m.
Regular Meeting
Lyle Shields Meeting Room, Brookens Administrative Center

VII. ***Consent Agenda** – Goldenrod Attachment

VIII. **Public Participation**

IX. **Communications**

X. <u>Approval of Minutes</u>	
A. February 21, 2013 Regular Meeting Minutes	1-5
B. February 28, 2013 Study Session Minutes	6
XI. <u>Standing Committees:</u>	
A. <u>County Facilities:</u>	
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B. <u>Environment & Land Use:</u>	
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C. <u>Highway & Transportation:</u>	
Summary of Action Taken at March 8, 2013 Committee Meeting	10-11
XII. <u>Areas or Responsibility:</u>	
Summary of Action Taken at March 12, 2013 Committee of the Whole Meeting: (<i>Finance, Policy, Personnel & Appointments; Justice & Social Service</i>)	12-15
A. <u>Policy, Personnel, & Appointments:</u>	
1. Adoption of Resolution No. 8454 Adopting the Champaign County Nursing Home Board of Directors Policy Book	16-33
B. <u>Finance:</u>	
1. Adoption of Resolution No. 8455 Payment of Claims Authorization	34
2. Adoption of Resolution No. 8456 Purchases Not Following the Purchasing Policy	35-37
3. Adoption of Resolution No. 8457 Rescinding Resolution No. 7601 – Establishing a Hiring Freeze for Champaign County Departments and Offices Funded Through the General Corporate Fund	38
4. Adoption of Resolution No. 8458 Amending the Schedule of Authorized Positions	39
XIII. <u>Other Business</u>	
1. Presentation – Midwest Athletic Complex & Institute	
2. Semi-annual Review of Closed Session Minutes	
3. *Closed Session pursuant to 5ILCS 120/29 (c) 11 to consider litigation which is probable or imminent against Champaign County	
XIV. <u>New Business</u>	
XV. <u>Adjourn</u>	

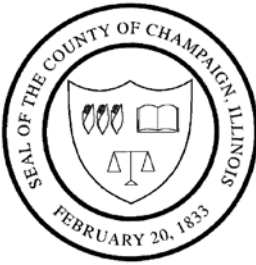
*Roll Call

**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, March 21, 2013 - 7:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana Illinois*

Page Number

A. Highway & Transportation:

1. Adoption of Resolution No. 8449 Authorizing Intergovernmental Agreement Between the County of Champaign and CRIS Rural Mass Transit District 40-46
2. Adoption of Resolution No. 8450 Authorizing Vehicle Lease Agreement Between County of Champaign, Illinois and CRIS Rural Mass Transit District 47-58
3. Adoption of Resolution No. 8451 Appropriating County Motor Fuel Tax Funds for County Roads Maintenance for Period from January 1, 2013-December 31, 2013 Section #13-00000-00-GM 59-60
4. Adoption of Resolution No. 8452 Appropriating \$1,100,000.00 From County Motor Fuel Tax Funds for the Improvement of County Highway 22 Section #13-00433-00-RS 61-62
5. Adoption of Resolution No. 8453 Appropriating \$350,000.00 from County Bridge Funds for the Replacement of Structure #010-3-2- Located on County Highway 55 Section #10-00966-00-BR 63
6. Adoption of Ordinance No. 921 Providing for Public Transportation in Rural Champaign County, Illinois and Rescinding Ordinance No. 887 64

B. Environment & Land Use:

1. Adoption of Resolution No. 8446 Approving CDAP Loan to L.A. Gourmet Catering, LLC. 65
2. Adoption of Resolution No. 8447 Authorizing County Board Chair Signature of Notice of Intent Required for IEPA Storm Water Permit 66-90
3. Adoption of Resolution No. 8448 Authorizing County Board Chair Signature of Annual Update Required for IEPA Storm Water Permit 91-129

C. Policy, Personnel, & Appointments:

1. Adoption of Resolution No. 8459 Authorizing the Appointment of Sami Anderson to the Sheriff's Merit Commission for an Unexpired Term Ending 11/30/2015 130
2. Adoption of Resolution No. 8460 Adopting the By-Laws of the Board of Directors, Champaign County Nursing Home 131-142

D. Finance:

1. Adoption of Resolution No. 8461 Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel No. 29-050-0042 143
2. Adoption of Resolution No. 8462 Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel No. 30-058-0227 144
3. **Adoption of Resolution No. 8463 Authorizing Budget Transfer #13-00001 145
Fund/Dept: 080 General Corporate-075 General County, 140 Correctional Center
Total Amount: \$33,427
Reason: To Transfer funds to Appropriate General Corporate Fund Department
Line Item to cover Cost of FY2013 Negotiated FOP Bargaining Unit Wage
Increases
4. **Adoption of Resolution No. 8464 Authorizing Budget Amendment #13-00016 146
Fund/Dept: 080 General Corporate-140 Correctional Center
Increased Appropriations: \$141,000
Increased Revenue: None: from Fund Balance
Reason: Money Needed to Cover Cost of Signing Bonus Per Settlement of FOP
Bargaining Unit FY2013
5. Adoption of Resolution No. 8465 for the Approval of Application, and If Awarded, the Acceptance of the U.S. Department of Justice: Bureau of Justice Assistance-Justice & Mental Health Collaboration Program Grant for Champaign County Probation & Court Services Partnering with Community Elements 147
6. Adoption of Resolution No. 8466 Authorizing Agreement Between the County of Champaign, the News Gazette, and Advanced Technology Recycling Regarding Provision of Recycling and/or Refurbishing Services for 2013 Countywide Residential Electronics Collection Events 148
7. Adoption of Resolution No. 8467 Authorizing Lease Agreement Between the County of Champaign, the News-Gazette, Inc. and Advanced Technology Recycling for the 2013 Countywide Residential Electronics Collection Events 149
8. Adoption of Resolution No. 8468 Approving Change to the Fiscal Year for Champaign County 150-151
9. Adoption of Resolution No. 8469 Authorizing an Acceptance Agreement Between Champaign County and the Illinois State Board of Elections for a Voter Registration State Grant 152

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
February 21, 2013

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, January 24, 2013 at 7:01 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois with Alan Kurtz presiding and Sasha Green as Clerk of the Meeting.

ROLL CALL

Roll call showed the following Board Members present: Cowart, Esry, Harper, Hartke, James, Jay, Kibler, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rosales, Schroeder, Schwartz, Alix, Berkson, Carter and Kurtz – 21; Absent: Richards – 1. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Members Richards arrived after roll call.

PRAYER & PLEDGE OF ALLEGIANCE

Chair Kurtz read a prayer. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in *The News Gazette* on January 31 and February 7 and 14, 2013. Board Member Esry offered the motion to approve the notice; seconded by Board Member Carter. Approved by voice vote.

APPROVAL OF AGENDA/ADDENDA

Board Member James offered the motion to approve the Agenda; seconded by Board Member Berkson. Chair Kurtz announced the Nursing Home Quarterly report would be removed from the Agenda due to inclement weather. Approved as amended by voice vote.

DATE/TIME OF NEXT REGULAR MEETING

Standing Committees

The next County Facilities Committee Meeting will be held on Tuesday, March 5, 2013 at 6:00 P.M. in the Brookens Administrative Center, the Environment & Land Use Committee Meeting will be held on Thursday, March 7, 2013 at 6:00 P.M. in the Brookens Administrative Center and the Highway & Transportation Committee Meeting will be held on Friday, March 8, 2013 at 9:00 A.M. in the Fleet Maintenance Facility.

Committee of the Whole

The next Committee of the Whole for Finance; Justice & Social Services; Policy, Personnel, & Appointments will be held Tuesday, March 12, 2013 at 6:00 P.M. in the Brookens Administrative Center.

County Board

Discussion. A Study Session for Public Health restaurant inspections will be held February 28, 2013 at 6:00 P.M. in the Brookens Administrative Center.

The next regular meeting of the County Board will be held Thursday, March 21, 2013 at 7:00 P.M. in the Brookens Administrative Center.

A Study Session for Energy Efficiency and Sustainable Management will be held March 26, 2013 at 6:00 P.M. in the Brookens Administrative Center.

CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE

Highway & Transportation

Adoption of **Resolution No. 8425** Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for Period from December 1, 2012-November 20, 2013.

Policy, Personnel, & Appointments

Adoption of **Resolution No. 8433** Appointing Heather Tucker to the Lincoln Legacy Committee – Term 3/1/2013-2/28/2015.

Adoption of **Resolution No. 8434** Appointing Cedric Jones to the Community Action Board – Term Ending 12/31/2015.

Adoption of **Resolution No. 8435** Appointing Steven Hawthorne to the Sangamon & Drummer Drainage District – Unexpired Term Ending 8/31/2015.

Adoption of **Ordinance No. 920** Amending Ordinance No. 635 Establishing Procedures for Grant Application, Consideration, Acceptance and Renewal/Extension.

Finance

Adoption of **Resolution No. 8436** Authorizing the County Board Chair to Cancel the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel No. 15-025-0324.

Adoption of **Resolution No. 8437** Authorizing Budget Amendment #13-00012:
Fund/Dept: 091 Animal Control-047 Animal Control Administration
Increased Appropriations: \$5,000
Increased Revenue: None: from Fund Balance
Reason: Add Postage Line.

Adoption of **Resolution No. 8438** Authorizing Budget Amendment #13-00014:
Fund/Dept: 614 Recorder's Automation Fund-023 Recorder
Increased Appropriations: \$700
Increased Revenue: \$700
Reason: To Cover Rates for Unemployment Insurance.

Adoption of **Resolution No. 8439** Approving the Application and If Awarded, the Acceptance of Grant Funding from the Champaign County Mental Health Board for the Children's Advocacy Center.

Adoption of **Resolution No. 8440** Approving the Application, if Awarded the Acceptance of Renewal of Illinois Attorney General Violent Crime Victims Assistance Grant for the Children's Advocacy Center.

Adoption of **Resolution No. 8441** Authorizing the Application and if Awarded, Acceptance of Renewal of the Violent Crime Victims Assistance Grant for the State's Attorney Office.

Adoption of **Resolution No. 8442** Authorizing the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds.

Adoption of **Resolution No. 8443** Authorizing Loan to the General Corporate Fund from the Public Safety Sales Tax Fund.

Adoption of **Resolution No. 8444** Amending the Schedule of Authorized Positions.

Board Member Jay offered the motion to approve the Consent Agenda; seconded by Board Member Kibler. Chair Kurtz asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Cowart, Esry, Harper, Hartke, James, Jay, Kibler, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Schroeder, Schwartz, Alix, Berkson, Carter and Kurtz – 22;

Nays: None.

PUBLIC PARTICIPATION

Carol Ammons spoke regarding the Champaign County Jail. Scott Humphrey spoke regarding the Champaign County Jail. Ann Russell spoke regarding the Champaign County Jail. Gregory Hayes spoke regarding the Champaign County Jail. Nelson Kennedy Bond spoke regarding the Champaign County Jail. Paul Mueth spoke regarding the Champaign County Jail. Gilberto Rosas spoke regarding the Champaign County Jail. Enoch Miller spoke regarding the Champaign County Jail. Aaron Ammons spoke regarding the Champaign County Jail. Dontae Evans spoke regarding the Champaign County Jail. Malcolm Mitchell spoke regarding the Champaign County Jail.

COMMUNICATIONS

Board Member Carter discussed actions for Public Participation comments. Board Member Alix discussed the Lierman Neighborhood Action Committee Meeting. Board Member Quisenberry thanked County staff. Board Member Mitchell gave brief report regarding Convention and Visitors Bureau. Chair Kurtz announced the Sole Source Aquifer Consortium's partners have increased from 5 to 15.

APPROVAL OF MINUTES

Board Member Esry offered the motion to approve minutes of the County Board Regular Meeting of December 20, 2012, Regular Meeting of January 24, 2013 and Study Session of January 29, 2013 as corrected by handout; seconded by Board Member Rosales. Approved as amended by voice vote.

PROJECT UPDATE ON JAIL STUDY WITH ILPP

Dr. Alan Kalmanoff spoke regarding the Champaign County Jail study and answered Board Member's questions.

STANDING COMMITTEES

County Facilities

There were no items for Board action.

Environment & Land Use

There were no items for Board action.

Highway & Transportation

There were no items for Board action.

AREAS OR RESPONSIBILITY

Policy, Personnel, & Appointments

Board Member Quisenberry, Deputy Chair, recommended adoption of **Resolution No. 8426** Regarding the Champaign County Sheriff's Merit Commission; seconded by Board Member Langenheim. Adopted by voice vote.

Board Member Quisenberry recommended adoption of **Resolution No. 8427** Authorizing First Additional Renewal Year for Consulting Services Agreement with Gallagher Benefit Services; seconded by Board Member James. Adopted by voice vote.

Board Member Quisenberry recommended adoption of **Resolution No. 8428** Appointing EMA Coordinator Responsibility to the Champaign County Sheriff; seconded by Board Member Jay. Discussion followed. Adopted by voice vote.

Board Member Quisenberry recommended adoption of **Resolution No. 8429** Amending the 2013 County Board Calendar of Meetings; seconded by Board Member Kibler. Adopted by voice vote.

Finance

Board Member Alix, Deputy Chair, recommended adoption of **Resolution No. 8430** Payment of Claims Authorization; seconded by Board Member Michaels. Adopted by voice vote.

Board Member Alix recommended adoption of **Resolution No. 8431** Purchases Not Following the Purchasing Policy; seconded by Board Member Esry. Discussion followed. Adopted by voice vote.

Board Member Alix recommended adoption of **Resolution No. 8432** Authorizing Budget Amendment #13-00015:

Fund/Dept: 080 General Corporate - 075

Increased Appropriations: \$333,142

Increased Revenue: None: from Fund Balance

Reason: Transfer to the Nursing Home Fund from the General Corporate Fund to Make Permanent the Grant of these Funds from the General Corporate Fund to the Nursing Home; seconded by Board Member Maxwell. Discussion followed. Adopted by voice vote.

OTHER BUSINESS

Labor Committee

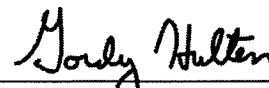
Board Member Alix recommended adoption of **Resolution No. 8445** Collective Bargaining Agreement Between Champaign County and FOP Labor Council Unit A – Corrections Division from December 1, 2012 to November 30, 2015; seconded by Board Member Harper. Discussion followed. Adopted by voice vote.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Chair Kurtz adjourned the meeting at 8:53 P.M.



Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the of the Champaign County Board

RESUME OF MINUTES OF A STUDY SESSION OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
February 28, 2013

The County Board of Champaign County, Illinois met at a Study Session, Thursday, February 28, 2013 at 6:06 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with Alan Kurtz presiding and Sasha Green, as Clerk of the Meeting.

ROLL CALL

Roll call showed the following Board Members Present: Hartke, James, Jay, Langenheim, Petrie, Quisenberry, Rosales, Schwartz, Alix, Berkson, Carter, Cowart, and Kurtz – 13;

Absent: Esry, Harper, Kibler, Maxwell, McGuire, Michaels, Mitchell, Richards, and Schroeder – 9. Board Member Maxwell arrived after roll call.

APPROVAL OF AGENDA

Board Member James offered the motion to approve the Agenda; seconded by Board Member Rosales. Approved by voice vote.

PUBLIC PARTICIPATION

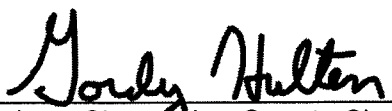
There was no Public Participation.

PUBLIC HEALTH RESTAURANT INSPECTIONS

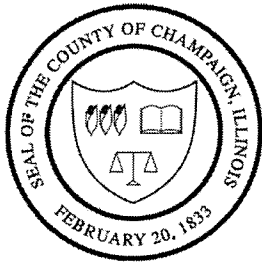
Jim Roberts, Champaign-Urbana Public Health District Director of Environmental Health, gave a presentation and answered Board Member's questions regarding food establishment inspections, publicizing food establishment inspection reports, consumer health and recommendations for an update to the Champaign County Public Health Ordinance.

ADJOURN

Board Member James recommended adjournment; seconded by Board Member Cowart. Chair Kurtz adjourned the meeting at 7:44 P.M.



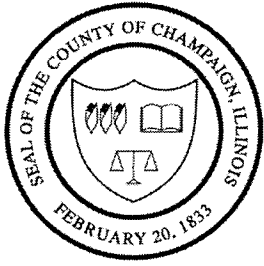
Gordy Hulten, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



CHAMPAIGN COUNTY BOARD FACILITIES COMMITTEE
Summary of Action Taken at March 5, 2013 Meeting

	<u>Action Taken</u>
I. Call to Order	6:01 p.m.
II. Roll Call	7 Committee members present
III. Approval of Minutes	
A. Facilities Committee Meeting – 2/5/13	Approved
B. Facilities Special Committee Mtg – 2/20/13	Approved
IV. Approval of Agenda/Addenda	Approved as amended
V. Public Participation	None
VI. Communications	None
VII. Forward recommendation to Finance Committee for funding Roofing Replacement Projects	Approved Option D
VIII. Courthouse Exterior Maintenance	Approved consultation with Architect to prepare RFP
IX. Public Sector Energy Efficiency Grant	Application to Finance Committee in April
X. Downtown Jail Priorities	No report
XI. Other Business	None
XII. Chair's Report	The importance of putting money aside for a Capital Improvement Fund.
XIII. Semi-Annual Review of Closed Session Minutes	Approved opening the minutes of 7 meetings and the rest remain closed per State's Attorney recommendation.
XIV. Adjournment	7:08 p.m.

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
Summary of Action Taken At March 7, 2013 Meeting

	<u>Action Taken</u>
I. Call to Order	6:01 p.m.
II. Roll Call	6 County Board members present
III. Approval of Minutes	
A. ELUC Committee meeting – February 7, 2013	Approved
IV. Approval of Agenda/Addenda	Approved
V. Public Participation	Becky Roach, Catherine Capel, Lisa Haynes, Eric Thorsland, Tod Satterwaite
VI. Communications	None
VII. <u>Items to be Approved by ELUC Committee for Recommendation to the County Board</u>	
A. CDAP Loan – LA Gourmet Catering, LLC	*RECOMMEND COUNTY BOARD APPROVAL of Resolution authorizing funding of CDAP loan not to exceed \$600,950 to L.A. Gourmet Catering, LLC
B. National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Discharge Permit with Illinois Environmental Protection Agency	
1) Notice of Intent (NOI) 3/1/09 – 2/29/14	*RECOMMEND COUNTY BOARD APPROVAL of Resolution authorizing the delivery of required documents to IEPA regarding Champaign County's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Permit - Notice of Intent 3/1/09-2/29/14
2) Annual Update of Activities 4/1/11 – 3/31/12	*RECOMMEND COUNTY BOARD APPROVAL of Resolution authorizing the delivery of required Documents to IEPA regarding Champaign County's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Permit - Annual Update of Activities 4/1/11-3/31/12

*Denotes Consent Agenda

**CHAMPAIGN COUNTY BOARD
 ENVIRONMENT and LAND USE COMMITTEE (ELUC)
 Summary of Action Taken**

March 7, 2013

Page 2

	<u>Action Taken</u>
VIII. <u>Items to Receive & Place on File by ELUC Committee to allow for 30 day review period</u>	
A. Preliminary Recommendation from Zoning Board of Appeals (ZBA) Zoning Ordinance Text Amendment – Case #733-AT-12 – Agricultural Drainage Contractor Facility	Received and placed on file as amended
B. Draft – Minor Amendments to Land Resource Management Plan (LRMP)	Received and placed on file
IX. <u>Items to be Approved by ELUC Committee for Referral to ZBA</u>	
Zoning Ordinance Text Amendments:	
A. Allow Variances from Municipal Subdivision Regulations for Rural Water District Water Treatment Plant & Related Facilities	Approved
B. Local Foods Policy Resolution 2013-1: Add Local Food Production Capability as a Factor to be Considered in Establishing the Rural Residential OVERLAY Zoning District	Failed
X. Monthly Reports	
A. December 2012	Received and placed on file
B. January 2013	Received and placed on file
XI. Other Business	None
XII. Chair’s Report	None
XIII. Semi-Annual Review of Closed Session Minutes	Approved the opening of 9/20/07 Closed Session Minutes
XIV. Designation of Items to be Placed on the Consent Agenda	VII A, VIIB
XV. Adjournment	7:30 p.m.

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HIGHWAY AND TRANSPORTATION COMMITTEE
Summary of Action Taken at the March 8, 2013 Meeting

<u>Item</u>	<u>Action</u>
I. <u>Call to Order</u>	9:02 am
II. <u>Roll Call</u>	6 members present at roll call. 1 member arrived late.
III. <u>Approval of Agenda/Addendum</u>	Approved
IV. <u>Public Participation</u>	None
V. <u>Approval of Minutes – February 8, 2013 (Open Session)</u>	Approved
VI. <u>County & Township Motor Fuel Tax Claims – February 2013</u>	Received and placed on file.
VII. A. <u>Resolution Appropriating Funds for County Motor Fuel Tax Funds #13-00000-00-GM</u>	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of a Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance for the Period from January 1, 2013 thru December 31, 2013 Section #13-00000-00-GM.</i>
B. <u>Resolution Appropriating Funds for County Bridge Funds #10-00966-00-BR</u>	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of a Resolution Appropriating \$350,000.00 from County Bridge Funds for the Replacement of Structure #010-3020 Located on County Highway #55 Section #10-00966-00-BR.</i>
C. <u>Resolution Appropriating Funds for County Motor Fuel Tax Funds #13-00433-00-RS</u>	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of a Resolution Appropriating \$1,100,000.00 from County Motor Fuel Tax Funds for the Improvement of County Highway 22 Section #13-00433-00-RS</i>
VIII. <u>Other Business</u>	Information given by Rita Morocoima-Black, Eileen Sierra and Serra of RPC regarding CRIS Rural Transportation
CRIS Rural Transportation	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of an Ordinance Providing for Public Transportation in Rural Champaign County, Illinois and Rescinding Ordinance No. 887.</i>
	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of a Resolution for an Intergovernmental Agreement between the County of Champaign and CRIS Rural mass Transit District.</i>
	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of a Lease Agreement between County of Champaign, Illinois and CRIS Rural Mass Transit District.</i>

- IX. **Right of Way Negotiation for Olympian Drive** Update given by Jeff Blue.
- X. **Designation of Items to be placed on the Consent Agenda** Item VII A, B and C and Item VIII to be placed on consent agenda.
- XI. **Approval of Minutes – February 8, 2013 (Closed Session)** Approved
- XII. **Semi-Annual Review of Closed Session Minutes** Failed
- XII. **Adjournment** 10:03 am

**COMMITTEE OF THE WHOLE – FINANCE, JUSTICE & SOCIAL SERVICES;
& POLICY, PERSONNEL & APPOINTMENTS
Summary of Action taken at 3/12/13 Meeting**

<u>Item</u>	<u>Action Taken</u>
1. <u>Call to Order</u>	6:04 p.m.
2. <u>Roll Call</u>	22 County Board members present
3. <u>Approval of Minutes</u> – February 12, 2013 Committee of the Whole Minutes	Approved
4. <u>Approval of Agenda/Addenda</u>	Approved As Amended
5. <u>Public Participation</u>	None
6. <u>Communications</u>	Schroeder, Petrie, Hartke, and Quisenberry
7. <u>Policy, Personnel, & Appointments</u>	
A. <u>Appointments/Reappointments</u>	
1. Sheriff’s Merit Commission – Resignation of Kelly Griffith Effective March 20, 2013 (for information only)	Received and placed on file
2. Sheriff’s Merit Commission – Unexpired Term Ending 11/30/2015 Applicant: • Sami Anderson	*RECOMMEND COUNTY BOARD APPROVAL OF Resolution Authorizing the appointment of Sami Anderson to the Sheriff’s Merit Commission –Unexpired Term Ending 11/30/2015
B. <u>County Clerk</u> February 2013 Report	Received and placed on file
C. <u>Mental Health Board/Developmental Disabilities</u>	
1. Memorandum Regarding Statute Revisions – (55 ILCS 105/) County Care for Persons with Developmental Disabilities Act	Removed from Agenda
a. Statutory Authority for DD Board Appointments	
b. CCDDDB By-Laws, Section Regarding Board Membership	
D. <u>Nursing Home Board of Directors</u>	
1. Recommended Amendments to the By-Laws of the Board of Directors-Champaign County Nursing Home	*RECOMMEND COUNTY BOARD APPROVAL of Resolution Amending the By- Laws of the Board of Directors for the Champaign County Nursing Home

***Denotes Consent Agenda Item**

2. Recommended Amendments to the Champaign County Nursing Home Board of Directors Policy Book **RECOMMEND COUNTY BOARD APPROVAL of Resolution Amending the Champaign county Nursing Home Board of Directors Policy Book**
- E. County Administrator
1. Administrative Services Monthly Report – February 2013 Received and placed on file.
- F. Other Business None
- G. Chair’s Report
1. State Legislative Action Regarding Drones Quisenberry spoke about Bill #1587-Restricting the Use of Drones
- H. Semi-Annual Review of Closed Session Minutes Policy, Personnel, & Appts Closed Session Minutes Remain Closed
- I. Designation of Items for Consent Agenda Items A2; D1
8. **Finance**
- A. Treasurer
1. Monthly Report – February 2013 Received and placed on file
2. Resolution Authorizing the Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel #29-050-0042 ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel #29-050-0042**
3. Resolution Authorizing the Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel #30-058-0227 ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel #30-058-0227**
- B. Auditor
Monthly Report – February 2013 Received and placed on file
- C. Nursing Home
Monthly Report Received and placed on file
- D. Budget Amendments/Transfers
1. Budget Transfer #13-00001
2. Budget Amendment #13-00016 ***RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing Budget Transfer 13-00001 and Budget Amendment #13-00016**

***Denotes Consent Agenda Item**

E. Probation & Court Services

1. Request Approval to Apply for US Dept of Justice: Justice & Mental Health Collaboration Program Grant
***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Application and if Awarded Acceptance of Justice & Mental Health Collaboration Grant**

F. Regional Planning Commission

1. Request Approval of Agreement Regarding Provision of Recycling and/or Refurbishing Services for 2013 Countywide Residential Electronics Collection Event
***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Agreement Regarding Provision of Recycling and/or Refurbishing Services for 2013 Countywide Residential Electronics Collection Event**
2. Request Approval of Lease Agreement for 2013 Countywide Residential Electronics Collection Events
***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Agreement for 2013 Countywide Residential Electronics Collection Events**

G. County Administrator

1. General Corporate Fund FY2013 Budget Report
Reports received and placed on file
2. General Corporate Fund FY2013 Budget Change Report
3. Recommendation Regarding the General Corporate Fund Hiring Freeze
RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing the Recommendation Regarding the General Corporate Fund Hiring Freeze
4. Recommendation for Change in County Fiscal Year
***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Recommendation for Change in County Fiscal Year**
5. Recommendation for Market Adjustment for Skilled Trades Classification
RECOMMEND COUNTY BOARD APPROVAL of Recommendation for Market Adjustment for Skilled Trades Classification

H. Other Business-Addendum

1. Request Approval of Application and if Awarded Acceptance of IL State Board of Elections State Grant
***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Application, and if Awarded, Acceptance of IL State Board of Elections-Voter Registration State Grant 2013**

- | | |
|---|--|
| I. <u>Chair's Report</u> | Alix Discussed Nursing Home Late Fees |
| J. <u>Semi-Annual Closed Session Minute Review</u> | Finance Closed Session Minutes will remain closed. |
| K. <u>Designation of Items for Consent Agenda</u> | Items A2-3; D1-2; E1; F1-2; G4; H1 |
|
 | |
| 9. <u>Justice & Social Services</u> | |
| A. <u>Monthly Reports</u> – | |
| 1. Animal Control – January 2013 | Reports received and placed on file |
| 2. Emergency Management Agency – February 2013 | |
| 3. Head Start – February 2013 | |
| 4. Probation & Court Services – January 2013 and 2012 Fourth Quarter Statistical Report | |
| 5. Public Defender – January 2012 | |
| 6. Veterans' Assistance Commission – February 2013 | |
| B. <u>Other Business</u> | None |
| C. <u>Chair's Report</u> | Community Justice Task Force Update |
| D. <u>Semi-Annual Review of Closed Session Minutes</u> | Justice & Social Services Closed Session minutes will remain closed with the exception of January 5, 1990; January 2, 1990; January 30, 1991; February 20, 1991; November 20, 1991; December 3, 1991; October 1, 1992; October 9, 1992; and January 28, 1994 determined to be open Session minutes |
|
 | |
| 10. <u>Other Business</u> | |
| <u>*Closed session pursuant to 5ILCS 120/2 © (11) to consider litigation which is probable or imminent against champaign County</u> | Removed from Agenda |
|
 | |
| 11. <u>Adjourn</u> | Adjourned at 7:56 p.m. |

RESOLUTION NO. 8454

RESOLUTION ADOPTING THE CHAMPAIGN COUNTY NURSING HOME
BOARD OF DIRECTORS POLICY BOOK

WHEREAS, on January 24, 2008, the Champaign County Board adopted Resolution No. 6307 Approving the Bylaws of the Champaign County Nursing Home Board of Directors and establishing the creation of the Nursing Home Board of Directors; and

WHEREAS, in furtherance of the creation of the Nursing Home Board of Directors, the County Board Policy Committee has reviewed the recommendation of the Champaign County Nursing Home Board of Directors documenting the Champaign County Nursing Home Board of Directors Policy Book; and

WHEREAS, on March 12, 2013, the Champaign County Board Policy Committee approved the Champaign County Nursing Home Board of Directors Policy Book, as documented in Attachment A to this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the Champaign County Nursing Home Board of Directors Policy Book as documented in Attachment A to this Resolution, is hereby adopted and approved.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March, A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, Champaign County Clerk
and *Ex-Officio* Clerk of the County Board

CHAMPAIGN COUNTY NURSING HOME
BOARD OF DIRECTORS
POLICY BOOK

Adopted - March 21, 2013

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I. Mission Statement: Champaign County Nursing Home (CCNH)

The Champaign County Nursing Home provides compassionate long-term, rehabilitative, and memory care services reflective of the community we serve, and in a manner respectful of our 100-year history. Our Adult Day Care provides exceptional daily respite services for local caregivers and members of our community who prefer the safety and comfort of a day care center to staying at home. We give residents and clients something to look forward to each morning, and something to dream about each night.

II. Policy Statements

A. Role of the Board of Directors and the Board's Primary Functions

The Board of Directors, hereinafter referred to as the Governing Body, is responsible to the Champaign County Board for the overall governance and direction of Champaign County Nursing Home, hereinafter referred to as CCNH. The Governing Body is appointed by the County Board and serves in an advisory capacity to it. A full description of the responsibilities of the Governing Body is found in the Board of Directors Bylaws. Henceforward, Board of Directors members are referred to as Directors. The Manager which includes consultants or professionals engaged by the County Board through a Management Contract, is hereinafter defined as the Manager.

Except as otherwise provided by the Champaign County Board, the Board of Directors Bylaws, or applicable law, the activities and affairs of CCNH shall be conducted and all powers shall be exercised by or under the direction of the Governing Body (see Bylaws, Articles II and III). The Governing Body shall engage in the process of governance by overseeing the activities of the ~~Administrator~~/Manager; and by seeking to fulfill its obligations to the County Board, residents, physicians and other healthcare professionals, employees, and the communities in which it operates for the exercise of responsible, reasonable diligence in the provision of health care services at CCNH. The Governing Body further seeks to be the primary force pressing CCNH to discover, examine, and realize opportunities that are compatible with the strategic direction of CCNH and with the mission statement.

The Governing Body recognizes four (4) primary functions and responsibilities needed for effective governance:

1. Provision of High-Quality Services
2. Planning
3. Managing
4. Maintaining Financial Viability

These primary responsibilities are specified further in Exhibit 1 which follows immediately.

CHAMPAIGN COUNTY NURSING HOME
RESPONSIBILITIES OF THE GOVERNING BODY

<u>PROVISION OF HIGH-QUALITY SERVICES</u>	<u>Action by Governing Body</u>	<u>Action by Manager</u>
To comply with all accreditation standards, standards of licensure, regulatory requirements, and the like to restore or maintain resident function in accordance with accepted care-planning criteria	Yes	Yes
 <u>PLANNING</u>		
A. To implement and direct an institutional planning process to meet the health needs of the community and to provide for the future viability of CCNH	Yes	Yes (via staff support who organize the process, committee and task force work, and feasibility analyses)
B. To establish goals and objectives for CCNH	Yes	As above in A
 <u>MANAGING</u>		
A. To recommend to the County Board, through the Nominating Committee, candidates to serve on the Governing Body and to act as representatives of the County in directing the affairs of CCNH.	Yes - Recommend	No
B. To engage in succession planning at the Governing Body level so that CCNH will have qualified individuals to evaluate the impact of its activities.	Yes - Recommend	Yes
C. To establish policy for CCNH to assure the most effective and productive use of its resources.	Yes	Yes - Recommend

CHAMPAIGN COUNTY NURSING HOME
RESPONSIBILITIES OF THE GOVERNING BODY

EXHIBIT 1
(continued)

- D. To maintain a well-qualified management team. Yes Yes
- E. To comply with applicable regulatory standards. Yes Yes – Recommend Implementation
To maintain applicable licensure and accreditation standing.
- F. To promote CCNH in the community. Yes Yes, Staff support, Community relations

FINANCIAL VIABILITY

- A. To cause procedures to be instituted for the proper handling of CCNH funds and to require the preparation of routine reports and an annual audit of CCNH. Yes Yes - Implement
- B. To recommend the operating and capital budgets of CCNH to the Champaign County Board. Yes Yes - Recommend
- C. To review and recommend courses of action to the County Board regarding those capital projects requiring County Board approval. Yes - Recommend Yes - Recommend
- D. To review revenues and expenditures for balance and monitor any shortfall of revenues and excesses of expenditures. Yes - Recommend Yes

2

B. Governing Body Size, Composition, and Tenure

Consistent with the Governing Body Bylaws (Article III, Section 2), the number of Directors shall be seven (7).

CCNH seeks a balance of skills among its Directors and does not wish to create a reliance upon any particular segment of the population, upon any particular individual, or upon any occupational pursuit for advice or leadership to CCNH. Consequently, ad hoc and committee assignments are made with the express understanding that potential conflicts of interest must be avoided both for the benefit of the individual Director and for CCNH, that independent scrutiny is the greatest benefit any Director can bring to an assignment, and that CCNH ultimately suffers from compromising the independence of a Director or from allowing itself to become dependent upon a particular individual Director or group of Directors. In addition, and as an assist to the Governing Body in obtaining independent deliberation and broader community representation, qualified individuals of the CCNH service area who are not Directors may be asked to serve on Governing Body committees or as advisors to the Governing Body.

The Governing Body believes that regular, controlled turnover of Directors is one manner in which a balanced, independent perspective can be maintained. Directors are limited to a maximum tenure of three (3) two (2) year terms; Directors may return to the Governing Body after an absence of one (1) year.

With the current Directors being appointed to the Governing Body at the same time during 2008, all Directors may rotate off the Governing Body in the same year. The Governing Body recognizes that complete replacement of its Directors may cause difficulties in management succession and directs that staggered rotation off the Governing Body begin in 2008 with terms established as follows:

Date of Appointment – November 2008: Two (2) County Board Member Directors (subsequent appointment would be from December 2008 – November 2010 in concert with the next session of the County Board)

Date of Appointment – November 2009: Three (3) Directors (subsequent appointment would be from December 2009 – November 2011)

Date of Appointment – November 2010: Two (2) Directors (subsequent appointment would be from December 2010 – November 2012)

To assist the Nominating Committee in its efforts to maintain a roster of qualified persons to recommend to the County Board for service on the CCNH Governing Body, the roster shall be compiled and kept in the records of the Governing Body in the Administrator's office.

C. Conflicts of Interest

Disclosure of Self-Dealing Transactions

CCNH is operated under the auspices of the Champaign County Board and the laws of the State of Illinois for charitable purposes and, as such, is subject to all laws, rules, and regulations regarding such operations.

The specific purpose of CCNH is to establish, maintain, and operate a nursing and rehabilitation institution, and other facilities for the care of ill, injured, or disabled persons and to enhance the health of those in the community served by CCNH.

The Board of Directors is responsible for the prudent and proper handling of the activities and affairs of CCNH. Each Director owes to CCNH the duty to perform honestly, promptly, and economically and to use reasonable care, skill, and judgment in such performance.

Keeping in mind the aforesaid laws, rules, regulations, and specific purposes of the CCNH, each Director shall disclose to the other Directors any of the following:

1. A transaction to which CCNH is or may be a party and in which such Director and/or a member of his or her immediate family has a direct or indirect material financial interest;
2. A transaction that may compete in a direct or indirect manner with the activities of CCNH in the purchase, lease, and/or sale of property, goods, and services;
3. A transaction in which advice or consultation is given by such Director to a third party that competes with CCNH in the health care field;
4. A transaction in which gifts or other favors in excess of \$75 are offered to a Director by a third party to influence such Director in the performance of his or her duties;
5. A transaction in which information relating to the business of CCNH is used or communicated to others for the personal profit or advantage of such Director or his or her immediate family.

All such disclosures shall be made at the first opportunity, and before any discussion and/or action by the Governing Body relative to such a transaction.

Once disclosure has been made regarding such a transaction, no vote of such Director shall be counted in determining the existence of a quorum to vote on such a transaction and such Director shall not directly or indirectly discuss or attempt to influence any action on such transaction and such Director shall not vote thereon. The term "immediate family" shall mean spouse, child, parent, brother, or sister of the Director.

All such disclosures shall be recorded in the minutes of the Governing Body, as well as abstentions from voting and abstentions from the determination of quorums.

This Conflict of Interest policy and questionnaire shall be circulated among all Directors and administrative personnel (the Administrator and Operating Officer/DON) during March of each year. The results of the questionnaire shall be maintained in CCNH offices and at the office of the County Administrator. Further, this Conflict of Interest policy and questionnaire shall be circulated among all Directors and administrative personnel whenever a project involving a potential for conflict of interest through investment of any kind shall arise.

List of Definitions

1. Outside Interests

- a. A position or a material financial interest, held directly or indirectly, in any outside concern from which the individual Director has reason to believe that CCNH secures goods or services, or provides services competitive with CCNH or any of its related entities.
- b. Competition, direct or indirect, with CCNH in the purchase or sale of property rights, interests, or services.

2. Outside Activities

Directive, managerial, or consultative services rendered to any outside concern that does business with or competes with the services of CCNH, or renders other services in competition with CCNH or any of its related entities.

3. Gifts, Gratuities, and Entertainment

Gifts or other favors valued in excess of \$75 that are accepted from any outside concern that does business with, is seeking to do business with, or is a competitor of CCNH under circumstances from which it might be inferred that such action is intended to influence or possibly would influence the individual in the performance of his or her duties as a Director. This does not include the acceptance of items of nominal or minor value that are clearly tokens of respect or friendship and are not related to any particular transaction or activity of CCNH or any of its related entities.

4. Inside Information

Information relating to the business of CCNH, or any of its related entities that is used for the personal profit or advantage of the individual Director or his or her immediate family, which information shall be disclosed to the other Directors.

5. Material Financial Interest

A person, his or her spouse, or his or her immediately family member living with that person is ineligible to serve on the CCNH Board of Directors if that person (a) is entitled to receive more than 7½% of the total distributable income under a contract with CCNH or (b) if that person, together with his or her spouse and immediate family members living with that person, are entitled to receive more than 15% in the aggregate of the total distributable income under a contract with CCNH.

Conflict of Interest Questionnaire

Pursuant to the purposes and intent of the conflict of interest policy adopted by the Governing Body of Champaign County Nursing Home requiring disclosure of certain interests, a copy of which has been furnished to me, I hereby state that I or members of my immediate family have the following affiliations or interests and have taken part in the following transactions that, when considered in conjunction with my position with or relation to Champaign County Nursing Home, might possibly constitute a conflict of interest.

(Check “None” where applicable.)

1. Outside Interests

Identify any interests, other than investments, held by you or a member of your immediate family, as described in the list of definitions accompanying this questionnaire.

() None

2. Investments

List and describe all investments held by you or a member of your immediate family that might fall within the category of "material financial interest," as described in the list of definitions accompanying this questionnaire.

() None

3. Outside Activities

Identify any outside activities, engaged in by you or a member of your immediate family, as described in the list of definitions accompanying this questionnaire.

() None

4. Material Financial Interest

Identify whether you, your spouse, or any immediately family member living with you (a) is entitled to receive more than 7½% of the total distributable income under a contract with CCNH or (b) if you, together with your spouse and immediate family members living with you are entitled to receive more than 15% in the aggregate of the total distributable income under a contract with CCNH.

() None

D. Agenda Preparation and Schedule of Meetings

The Manager is responsible for preparing meeting agendas for the Governing Body and for preparing all business items for information, action, follow-up, or final disposition/reporting.

The Manager shall review the agenda with the Chair of the Governing Body and is responsible for any adjustments the Chair may direct.

Agenda materials shall be mailed in advance of meetings so that Directors will customarily receive items and supporting documents five days preceding each meeting. Agenda items usually cover such topics as:

- > Public participation
- > Strategic planning activities
- > Reports of operations
- > Quality improvement reports
- > Committee reports
- > Annual audit and management letter
- > Major policy issues
- > Operating and capital budget versus actual budget
- > CCNH objectives
- > Legal report/status of litigation and other significant matters.
- > Human resources

Any Director may place an item placed on the agenda by contacting the Manager in advance of the monthly mailing. If staff work is required to support an item's discussion, the Manager may request that the matter be deferred. Items not submitted for inclusion on the agenda in time for the advance mailing generally should not be brought up at a regularly scheduled meeting. However, special situations may arise in which advance discussion with the Chair may permit inclusion of an unscheduled item as an addendum to the agenda.

Meetings shall be set by the Board of Directors.

E. Contracting Authority

The Governing Body, except as in the Bylaws or otherwise provided, may authorize the Manager, an officer(s), or agent(s) to enter into any contract or execute any instrument in the name of and on behalf of CCNH, if the expenditure necessitated by such a contract has been approved by the County Board in the CCNH budget for the fiscal year in question, or has been specifically authorized by the County Board for the fiscal year in question. Unless so authorized by the Governing Body, no Manager, officer, agent, or employee shall have any power or authority to bind CCNH by any contract or engagement, to pledge its credit, or to render it liable for any purpose or in any amount. The execution of any contract is subject to and bound by the current Champaign County Purchasing Policy. However, the Governing Body does not have the power to negotiate or enter into collective bargaining agreements, which power is reserved exclusively to the Champaign County Board.

The Manager may execute contracts, including renewals or extensions, for matters covered in the operating and capital budgets as approved by the Governing Body and by the County Board. Examples of items upon which the Manager may act directly or may delegate to the Administrator are equipment leases, service contracts (e.g., equipment service agreements), and transfer agreements. Professional service agreements consistent with the approved budget

and/or program for CCNH may be executed by the Manager, or by the Administrator.

All contracts, whether or not covered by the operating or capital budgets, that exceed operant statutory limits must be bid competitively and must be approved by the Governing Body and by the Champaign County Board.

The Manager has the authority to negotiate and to bind CCNH regarding Medicaid reimbursements from the State of Illinois and Medicare reimbursements from the federal government.

Programs under development, as reflected from time to time in the Program Development Budget, are the responsibility of the Manager once the Program Development Budget has been approved. The Governing Body may elect to commission an ad hoc committee to work with the Manager in developing a specific project and to enter into contracts necessary and proper to bring a program to fruition, subject to the limitations imposed by Article XII of the Bylaws.

F. Human Resources

The Governing Body recognizes the paramount significance of human resources in providing healthcare services and seeks to maintain harmonious, fair, and impartial personnel policies and practices at all times. The Governing Body further recognizes that human resources are the means through which the values of CCNH are implemented and realized.

The Governing Body shall encourage the maintenance of open channels of communication (e.g., employee meetings, newsletters) and the development and practice of sound supervisory practices for all employees.

As the Governing Body encourages CCNH to pursue higher levels of customer service, it shall have significant concern that the CCNH human resource policy be committed to ongoing training. CCNH is fully committed to training supervisory personnel in techniques of effective supervision, communication, performance appraisal, human resource motivation, and such other management practices that may be effective in implementing the mission of CCNH.

G. Continuous Quality Improvement

The Governing Body shall commit to an active Continuous Quality Improvement function (see Bylaws, Article VII). The Governing Body shall receive written quarterly reports from the Manager, providing sufficient detail of problems discovered, action taken, and follow-up activity.

Quarterly reports are scheduled to be issued as follows:

March	Includes December, January, and February
June	Includes March, April, and May

September	Includes June, July, and August
December	Includes September, October, and November

The objectives of the Quality Improvement function are:

- > To provide planned, systematic, and ongoing monitoring and evaluation of the quality and appropriateness of care provided to residents.
- > To identify and resolve problems.
- > To provide an effective method of communication and of coordination when problems or opportunities to improve resident care are identified.
- > To provide a process of continued monitoring for evaluation of the effectiveness of the action taken.
- > To provide an objective reporting of quality improvement monitoring activities to the Governing Body.

The Governing Body understands that the above objectives require active support of management efforts in Quality Improvement. Integral to the realization of the objectives is the linking of quality assurance data with actual resident care practices, and with the documentation of corrective action and organizational change as a result of Quality Improvement activities.

H. Administrative Policies

The Governing Body shall approve the CCNH policies, which shall be published and maintained in an Administrative Policy Manual. The Manager is responsible for carrying out all policies, for reviewing the work of the CCNH Policy Committee, and for keeping the manual up-to-date.

The administrative policies reflect position statements applicable to all departments, employees, and other parties. Policies are developed by a multidisciplinary Policy Committee, appointed by the Manager or Manager may delegate the responsibility to the Administrator, which is responsible for the periodic review and assessment of policies and compliance levels.

I. Conduct of Meetings

All meetings of the Governing Body will be conducted according to “Roberts' Rules of Order” and shall comply with the Illinois Open Meetings Act. However, technical failures to follow such rules shall not invalidate action taken at such a meeting.

J. Business Opportunities

The Governing Body recognizes that CCNH may find it necessary to capitalize upon nontraditional business opportunities in order to achieve its objectives or to respond to competitive challenges in the marketplace.

The policy of the Governing Body in regard to each business opportunity shall be governed by its concerns for compatibility with the mission of CCNH and with the business opportunity's fit with CCNH. Therefore, the CCNH must, at all times, remain in a position to

control or to direct these concerns and shall not participate in a venture in which it is a minority shareholder or is a limited partner, absent satisfactory evaluation of these concerns and consent of the Champaign County Board.

The minimum criteria to be used for addressing any business opportunity are:

1. Nature of the Business
The business opportunity should be health-related and fit with the Strategic Plan or should represent an interest vital to CCNH. The objectives of the business venture must be clearly delineated before further analysis.
2. Ethical Principles
The business opportunity must not compromise the values of CCNH or its mission.
3. Conflicts of Interest
The business opportunity should not present undisclosed conflicts of interest to Directors, physicians and other healthcare professionals, employees, or community leaders.
4. Service Area
The business opportunity should be geographically located within the immediate CCNH service area or should demonstrate sufficient management capability to function effectively in another location.
5. Business Risks
The business opportunity must receive a full management work-up following management's standards for Data Requirements for Internal Proposals and Projects.
6. Physician/Hospital Impact
Impact on physicians, allied healthcare professionals, and hospitals must be fully evaluated. Broad-based support is highly desirable for any venture.
7. Competition
The business or market plan for the opportunity should identify the competitors and the effect(s) that marketplace competition is likely to have on CCNH.
8. Organization and Management
The legal and management structure must be fully detailed and must include an assessment of the management capabilities required for success.

K. Director Orientation and Education

All new Directors shall receive an orientation to CCNH that shall be conducted by the Manager/Administrator and that shall include, at a minimum, the following elements of CCNH's operations:

1. Legal Organization
County Board
Champaign County Nursing Home (CCNH)
Foundation/Auxiliary Organization
2. Bylaws
3. Governing Body Policies
4. Organization & Plans
5. Annual Financial Statements
6. Administrative and Personnel Policies
7. Community Standing
Customer Surveys
Community Surveys Service
Needs
8. Major Management Practices
Planning Budgeting Finance
Controls
Reimbursement Issues
Government Regulation
9. Quality Assurance Activities
10. Accreditation Status and Issues
11. Facility Tour

All Directors shall receive the Board/Director Orientation Manual containing specific documents relating to the operation of CCNH. The manual is updated periodically and is given to all Directors so that they may possess current information regarding CCNH.

Director Orientation Worksheet

NAME:

DATE:

ORIENTED BY:

REVIEWED:

1. Legal Organization
County Board
Champaign County Nursing Home
CCNH Foundation/Auxiliary
2. Bylaws
3. Governing Body Policies
4. Organization & Plans
5. Annual Financial Statements
6. Administrative and Personnel Policies
7. Community Standing
Customer Surveys
Community Surveys
Service Needs
8. Major Management Practices
Planning
Budgeting
Finance
Controls
Reimbursement Issues
Government Regulation
9. Quality Assurance Activities
10. Accreditation Status and Issues
11. Facility Tour

III. ORDINANCES OF THE COUNTY BOARD

(That pertain to CCNH)

Ordinance No. 779 Establishing Champaign County Purchasing Policy

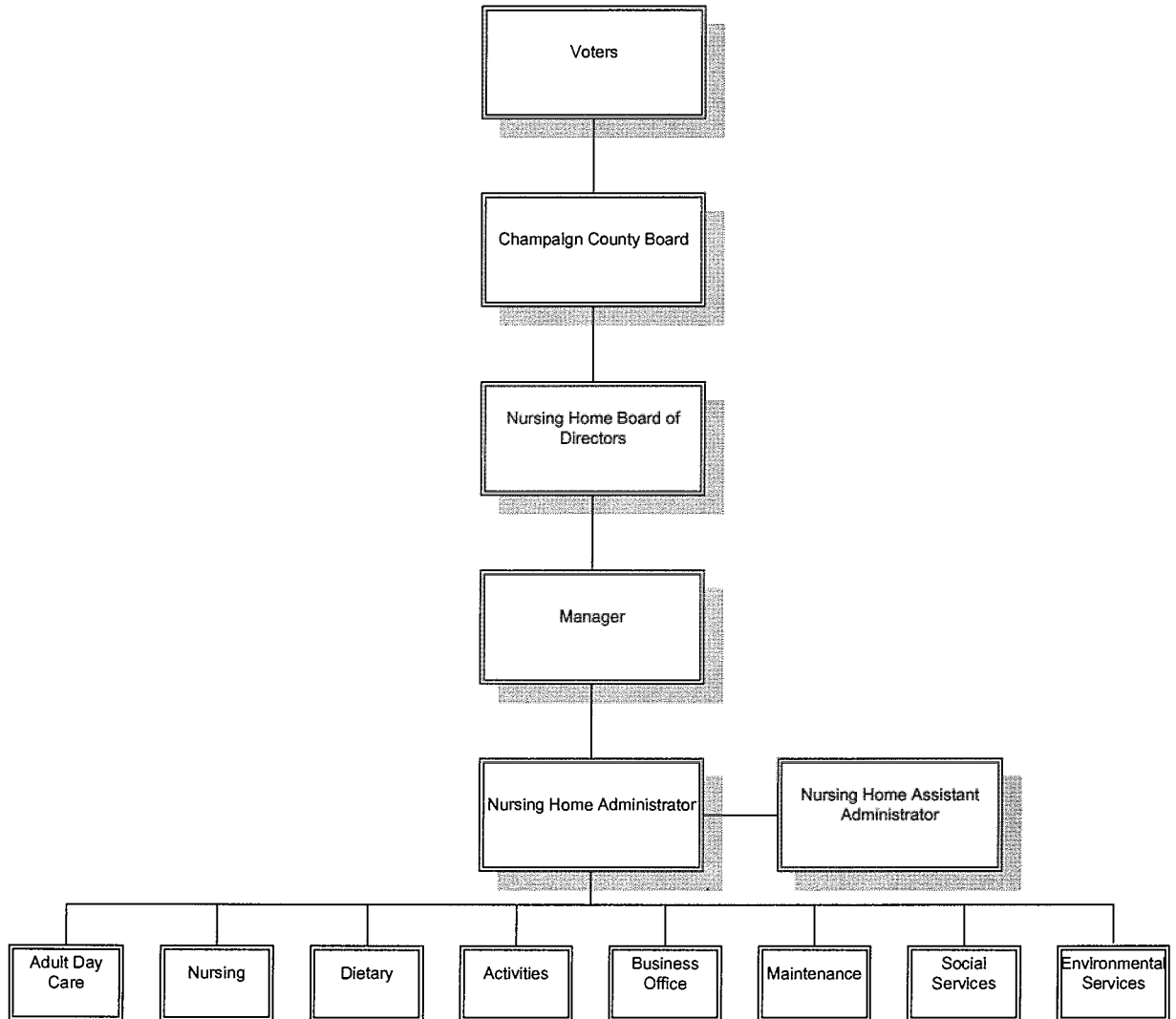
Ordinance No. 877 Establishing Nursing Home Personnel Policy

Ordinance No. 805 – Equal Employment Ordinance

Ordinance No.652 – Ordinance Establishing Information Technology Resources Policy and Procedures

Ordinance No. 780 Establishing Champaign County Travel Regulations

CHAMPAIGN COUNTY NURSING HOME ORGANIZATIONAL CHART



RESOLUTION NO. 8455

PAYMENT OF CLAIMS AUTHORIZATION

March 2013

FY 2013

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$4,106,254.43 including warrants 482175 through 483499; and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$4,106,254.43 including warrants 482175 through 483499 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Al Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8456

PURCHASES NOT FOLLOWING PURCHASING POLICY

March 2013

FY2013

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on March 21, 2013 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	PPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
FY2012 EXPENDITURES PAID IN FY2013						
** County Clerk	080-022-533.64	VR#022-023	02/01/13	Election worker 11/6	Timothy Gregor	\$ 75.00
** County Clerk	080-022-522.02	VR#022-026	02/04/13	Cups 11/16	Pepsi Cola	\$ 8.49
** Information Technology	080-028-522.04	VR#028-032	02/12/13	Paper 11/12	Warehouse Direct	\$ 292.50
** Circuit Court	080-031-533.03	VR#031-059	02/07/13	Attorney services 8/28	Edwin Piraino	\$ 110.00
** Circuit Court	080-031-533.07	VR#031-063	02/14/13	Translation 11/7-28	Mariana Newman	\$ 180.00
** Circuit Court	080-031-533.03	VR#031-070	02/21/13	Attorney service 11/26-30	James Dedman	\$ 27.50
** Nursing Home	081-450-522.var	VR#044-313	01/03/13	Food & supplies 11/13	Waugh Foods Inc	\$ 4,056.95
** Nursing Home	081-450-522.var	VR#044-339	01/03/13	Food & supplies 11/16	Waugh Foods Inc	\$ 4,390.45
** Nursing Home	081-450-522.10	VR#044-353	01/03/13	Food 11/19	Waugh Foods Inc	\$ 93.56
** Nursing Home	081-450-522.var	VR#044-354	01/03/13	Food & supplies 11/20	Waugh Foods Inc	\$ 4,476.01
** Nursing Home	081-450-522.var	VR#044-355	01/03/13	Food & supplies 11/23	Waugh Foods Inc	\$ 3,377.97
** Nursing Home	081-430-522.03	VR#044-359	01/03/13	Instruction manual 11/19	Optum	\$ 112.90
** Nursing Home	081-450-522.10	VR#044-375	01/03/13	Food 11/20	Waugh Foods Inc	\$ 14.67
** Nursing Home	081-450-522.var	VR#044-376	01/03/13	Food & supplies 11/27	Waugh Foods Inc	\$ 3,301.57
** Nursing Home	081-450-522.var	VR#044-390	01/03/13	Food & supplies 11/30	Waugh Foods Inc	\$ 3,185.26
** Nursing Home	081-450-522.10	VR#044-404	01/03/13	Food return 11/26	Waugh Foods Inc	\$ (117.51)
3 ** Nursing Home	081-450-522.var	VR#044-405	01/03/13	Napkins & pizza return 11/27	Waugh Foods Inc	\$ (92.53)
** Nursing Home	081-430-533.51	VR#044-416	01/03/13	Mattress/bed frame 11/13	Kreg Therapeutics	\$ 169.00
** Nursing Home	081-430-533.07	VR#044-429	01/03/13	Medical record consult 11/30	Greenberg & Associates	\$ 791.75
** Nursing Home	081-410-534.61	VR#044-452	01/03/13	HFS assessment June 2012	IL Dept of Healthcare & Fam Srvc	\$ 34,083.00
** Nursing Home	081-various	VR#044-470	01/07/13	November electric service	Integrays Energy Services	\$ 6,986.65
** Nursing Home	081-430-534.83	VR#044-710	02/06/13	Medical service 11/27	Christie Clinic	\$ 292.19
** Nursing Home	081-450-522.10	VR#044-721	02/06/13	Food 10/26	Gordon Food Service	\$ 295.85
** Nursing Home	081-425-533.86	VR#044-789	02/14/13	Boiler inspection 11/5	IL Office of State Fire Marshall	\$ 200.00
** Nursing Home	081-425-533.86	VR#044-790	02/14/13	Certificate of operation 11/5	IL Office of State Fire Marshall	\$ 125.00
** Nursing Home	081-410-534.37	VR#044-796	02/14/13	Interest charges 5/31-8/22	Medline Industries	\$ 31.27
** Nursing Home	081-430-522.34	VR#044-799	02/14/13	Medical supplies 9/20	Midwest Medical Supply	\$ 1,575.38
** Nursing Home	081-430-534.65	VR#044-880	02/20/13	Contract nursing 6/20	Alpha-Care Health Professionals	\$ 1,705.25
** Nursing Home	081-440-522.93	VR#044-886	02/21/13	Supplies 11/09	S & S Worldwide Inc	\$ 84.76
** Nursing Home	081-430-534.83	VR#044-906	02/27/13	Medical service 11/7-19	Christie Clinic	\$ 74.12
** Nursing Home	081-440-522.93	VR#044-910	02/27/13	Bond prints 11/29	Dean's Superior Blueprint	\$ 21.25
** Nursing Home	081-410-534.37	VR#044-917	02/27/13	Finance charge 10/31	Gordon Food Service	\$ 10.62
** Nursing Home	081-425-522.22	VR#044-929	02/27/13	Enviro-clean 11/20	Midway Industries	\$ 879.10
** Court Services	080-052-522.02	VR#052-026	02/12/13	Copyholders 10/24-25	Rogards	\$ 30.45
** Public Properties	080-071-534.46	VR#071-246	02/20/13	Sewer service 11/27-30	Urbana & Champaign Sanitary	\$ 12.88
** Public Properties	080-071-534.46	VR#071-261	02/25/13	Sewer service 11/20-30	Urbana & Champaign Sanitary	\$ 31.12
** Highway	083-060-533.42	VR#083-119	02/04/13	Program radios 11/20	Barbeck Communications	\$ 275.80
** Highway	083-060-533.33	VR#083-128	02/05/13	Cell phone credit 11/22	A T & T	\$ (438.03)
** Early Childhood Fund	104-605-533.19	VR#104-365	02/13/13	Fall12 tuition reimbursement	Arica Moss	\$ 950.00
** Workforce Development	110-764-535.07	VR#110-409	02/06/13	Transportation 11/26-30	Randee Fleming	\$ 59.10
** Workforce Development	110-764-535.07	VR#110-430	02/06/13	Reim DOT physical 11/12	Odell Ross III	\$ 50.00

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	PPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
** Workforce Development	110-764-535.07	VR#110-435	02/06/13	Reimburse fingerprinting 11/6	April Tinsley	\$ 51.50
** Workforce Development	110-764-535.03	VR#110-494	02/12/13	Grant payment Oct-Nov	Parkland College	\$ 9,126.48
** Workforce Development	110-764-535.01	VR#110-522	02/14/13	Stipend 10/1-26	Charddonnay Jackson	\$ 167.27
** Workforce Development	110-764-535.var	VR#110-526	02/14/13	Grant payment Oct-Nov	Regional Office of Education	\$ 8,898.68
** Workforce Development	110-764-535.03	VR#110-527	02/14/13	Program cost Oct-Nov	Housing Authority of Champaign	\$ 7,152.73
** Correctional Center	080-140-522.02	VR#140-116	02/05/13	Photoconductor kit 11/13	Black Rock Technology	\$ 35.00
** Correctional Center	080-140-522.11	VR#140-124	02/07/13	Medical supplies 8/31-9/25	Carle Medical Supply	\$ 303.90
** Correctional Center	080-140-533.06	VR#140-127	02/07/13	Medical service 11/20	Carle Foundation Hospital	\$ 269.10
** Correctional Center	080-140-533.06	VR#140-136	02/12/13	Medical service 8/9	Carle Physician Group	\$ 17.00
** Probation Service Fund	618-052-533.07	VR#618-054	02/06/13	DUI Evaluation 11/8	P.A.T.S (Prevention & Treatment)	\$ 75.00
** Access Initiative Grant	641-053-533.51	VR#641-031	02/14/13	Postage meter rental 11/1-30	Hasler, Inc	\$ 46.95

*****According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials.*****

** Paid- For Information Only

RESOLUTION NO. 8457

RESOLUTION RESCINDING RESOLUTION NO. 7601

WHEREAS, on December 21, 2010, the Champaign County Board approved Resolution No. 7601 establishing a hiring freeze for Champaign County departments and offices funded through the General Corporate Fund; and

WHEREAS, at the time Resolution No. 7601 was adopted, the County's General Corporate Fund was implementing expenditure cuts as a result of decreasing revenues, and the hiring freeze was a tool to further manage and assist in the elimination of positions through attrition, or generate savings through delayed hiring/filling of positions, when appropriate; and

WHEREAS, at this time, the County's General Corporate Fund has operated in a revenue positive position for the last three fiscal years, and current operations are funded within the revenues available, thus eliminating the need for continuing expenditure cuts; and

WHEREAS, the Finance Committee of the Whole has determined that there is not a continuing need to maintain a hiring freeze for the Champaign County departments and offices funded through the General Corporate Fund; and

WHEREAS, the Finance Committee of the Whole recommends to the County Board that the hiring freeze for Champaign County departments and offices funded through the General Corporate Fund as adopted by Resolution No. 7601 be rescinded;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that Resolution No. 7601 Establishing a Hiring Freeze for Champaign County Departments and Offices Funded through the General Corporate Fund, previously adopted by the County Board on December 21, 2010, is hereby rescinded.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March, A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, Champaign County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 8458

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the classification of positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the County Administrator/Salary Administrator has presented a recommendation to the Finance Committee for a market adjustment to the position of Skilled Trades, re-assigning the position from Salary Grade Range H to Salary Grade Range I; and

WHEREAS, basis for the recommendation for a market adjustment to this position results from the fact that the Physical Plant has been unable to retain qualified new hires in this position, with the turnover of three new hires in this position in the last twelve months; and

WHEREAS, basis for the recommendation for a market adjustment to this position further results from the fact that the current prevailing wage for positions in the Central Illinois region with similar job duties to those of the Skilled Trades position are 31% higher than the current maximum salary of Grade Range H; and

WHEREAS, The Finance Committee of the Whole recommends to the County Board approval of a market adjustment to the Physical Plant Skilled Trades position from Salary Grade Range H to Salary Grade Range I, based upon the County's inability to recruit and retain qualified individuals to this position at the Salary Grade Range H compensation level;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the market adjustment to the Physical Plant Skilled Trades position from Salary Grade Range H to Salary Grade Range I, subject to the approval of AFSCME prior to implementation.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

County Board
Consent Agenda Items
March 21, 2013

RESOLUTION NO. 8449

**RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT BETWEEN
THE COUNTY OF CHAMPAIGN AND CRIS RURAL MASS TRANSIT DISTRICT**

WHEREAS, THE COUNTY OF CHAMPAIGN (“County”) and CRIS RURAL MASS TRANSIT DISTRICT ("CRIS") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the State of Illinois Department of Transportation (“IDOT”) Division of Public and Intermodal Transportation (“DPIT”) Non-Metro Area Transportation Operating, Capital and Administrative Assistance (“federal Section 5311”) and Downstate Public Transportation Operating Assistance (“IL Downstate”) Grant Agreement(s) effective July 1, 2012 thru June 30, 2013;

WHEREAS, the County and CRIS understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by CRIS in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for the Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission (“RPC”); and

WHEREAS, CRIS and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Board Chair to enter into the intergovernmental agreement with the CRIS Rural Mass Transit District.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March, A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, Champaign County Clerk
And *Ex Officio* Clerk of the County Board

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF CHAMPAIGN
AND CRIS RURAL MASS TRANSIT DISTRICT**

WHEREAS, THE COUNTY OF CHAMPAIGN (“County”) and CRIS RURAL MASS TRANSIT DISTRICT (“CRIS”) support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the State of Illinois Department of Transportation (“IDOT”) Division of Public and Intermodal Transportation (“DPIT”) Non-Metro Area Transportation Operating, Capital and Administrative Assistance (“federal Section 5311”) and Downstate Public Transportation Operating Assistance (“IL Downstate”) Grant Agreement(s);

WHEREAS, the County and CRIS understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by CRIS in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for the Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission (“RPC”); and

WHEREAS, CRIS and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, it is agreed between the County and CRIS as follows:

1. **Incorporation of Recitals.** The Preamble Recitals of this Intergovernmental Agreement (“Agreement”) are hereby adopted and incorporated as if fully set forth herein.
2. **Limitations.** This Agreement shall not limit or supersede any specified Grant Agreement(s) funding requirements executed between the County and IDOT-DPIT.
3. **Representations and Compliance with the Intergovernmental Cooperation Act.** The County and CRIS hereby represent on their behalf as follows:
 - A. Each is a public agency as defined in 5 ILCS 220/2.
 - B. The scope of this Agreement relates to the performance of governmental services, activities or undertakings, which the agencies entering into this Agreement are authorized by law to perform.
 - C. The respective governing bodies of each party named here have approved and authorized this Agreement as well as performance activities set forth herein. Each party acknowledges and represents that it has the legal power, right, and authority to enter into this Agreement and to perform the duties and obligations contemplated hereby.
 - D. This Agreement fully sets forth the purposes, powers, rights, objectives, and responsibilities of the contracting parties with respect to the subject matter hereof.

4. **Powers, Rights, and Responsibilities of the County.**

- A. The County shall lease vehicles awarded to Champaign County for rural public transportation purposes, which are specified within the IDOT-DPIT Grant Agreement(s), pursuant to Applications made by the County under Section(s) 5309, 5310, and 5311 of the Urban Mass Transportation Act of 1964, as amended.
- B. After other transportation related assets are procured through IDOT-DPIT for Champaign County rural public transportation services, the County shall have the option to lease those items to CRIS through a leasing agreement.

5. **Powers, Rights, and Responsibilities of RPC.**

- A. The RPC shall provide transportation services oversight on behalf of the County by:
 - i. Facilitating the Champaign County Rural Transit Advisory Group ("RTAG"), a subcommittee of the County's Board as described in the adopted bylaws. In doing so, will insure that the subcommittee is in compliance with the Illinois Open Meetings Act (ILCS 120/2.06);
 - ii. Maintaining Champaign County copies of current CRIS service operation and vehicle maintenance policies;
 - iii. Collecting CRIS transportation service reports that includes all data, trip denials, public complaints, and fiscal information and periodically verifying accuracy of reports along with associated service policies and practices; and
 - iv. Quarterly and annually preparing transportation service reports to be presented to the RTAG and the Champaign County Board.
- B. The RPC shall provide fiscal administration oversight on behalf of the County by:
 - i. Quarterly reviewing and approving state and federal requests for payment (from here forth referred to as "requisitions") to IDOT-DPIT;
 - ii. Reviewing and keeping files on any grant related fiscal reports and records; and
 - iii. Reviewing and approving any grant applications prepared on behalf of Champaign County.
- C. The RPC shall provide compliance and liability oversight on behalf of the County by:
 - i. Participating throughout the IDOT-DPIT's program review of CRIS;
 - ii. Maintaining vehicle titles and tracking all corresponding liability insurances purchased by CRIS for vehicles owned by Champaign County; and
 - iii. Annually verifying compliance and vehicle maintenance practices are being followed by reviewing fiscal, service, and maintenance records. Additionally, RPC will communicate

with IDOT-DPIT to ensure all compliance requirements are up to date and currently being met for any executed Grant Agreement(s).

- D. For the above described oversight activities, the RPC will track oversight hours and related Champaign County administrative expenses and submit these to CRIS on a monthly basis for inclusion in requisitions. In the event a conflict arises between any parties involving RPC, in consultation with IDOT-DPIT, shall notify CRIS in a written statement of the conflict. Until the conflict is resolved, RPC may choose to submit oversight activity requisitions directly to IDOT-DPIT.
 - E. The RPC will retain the portion of funding submitted for oversight activities and will pass through all remaining administration as well as operating reimbursement to CRIS within two weeks upon receipt of said grant funds.
6. **CRIS Responsibilities.**
- A. To the extent it has the legal authority set by the County; CRIS shall provide rural public transportation in the County of Champaign, Illinois; priority to Thomasboro and Rantoul as identified areas by RTAG for implementing rural public transportation services.
 - B. CRIS shall prepare on behalf of the County all rural public transportation services grant application(s) and submit applications for RPC review and RTAG approval.
 - C. In order to operate rural public transportation services for the County of Champaign, Illinois, by entering into this Agreement, CRIS shall be responsible for all current and future applicable state, federal, and/or funding program rules, requirements, and regulations listed below in **Section 7. Identification of Applicable Transportation Service Regulations.**
 - D. CRIS shall make a good faith genuine effort to explore Disadvantaged Business Enterprises (“DBE”) contracting opportunities to the greatest extent possible. In the event combine transportation related contracts exceeds the \$250,000 threshold as federally required, CRIS shall establish a DBE plan and amend this Agreement accordingly.
 - E. CRIS, as Champaign County’s designated rural operator, shall ensure financial accountability by utilizing a third party independent auditor to conduct its annual fiscal and compliance audit. Audit schedules as required by IDOT shall support the operating and administrative costs claimed for reimbursement under the Section 5311 grant award. Audit documents will be forwarded to IDOT-DPIT upon completion according to a minimum federal contract and program requirements.
 - F. CRIS shall operate Champaign County rural public transportation services in compliance with any Grant Applications made on behalf of the County and/or Agreements between the County and IDOT-DPIT.
 - i. Between July 1st, 2012 and June 30th, 2013 Champaign County rural transportation are subject to the requirements contained in Non-Metro Area Transportation Operating, Capital, and Administrative Assistance (49 USC Section 5311, RPT-13-039, IL-18-X029) and Downstate Public Transportation Operating Assistance Grant Agreements (30 ILCS 740/2-1, No. 4256, OP-13-43-IL), which copies are available in the RPC office; and
 - ii. Therefore, the following *Champaign County Rural Public Transportation Service Parameters* **hereto are set forth below** unless amended.

Champaign County Rural Public Transportation Service Parameters

Minimum Service Days & Hours

Barring natural disasters, unsafe weather conditions, federal holidays, and unforeseen reduction of available fleet size; CRIS will operate Champaign County rural public transportation services with five (5) vehicles Monday to Friday from 7:00 AM to 5:00 PM continuously between July 1st, 2012 and June 30th, 2013.

Service Reporting & Approval

CRIS shall provide RTAG quarterly and annually service reports as well as any grant applications made on behalf of the County or other agreements within Champaign County for review and approval. Quarterly, CRIS shall provide all service data to RPC for performance evaluation. In the case of a temporary suspension of transportation services caused by emergency or unforeseen circumstances, RPC will be informed immediately. Both CRIS and RPC will agree in writing about the changes to transportation services before CRIS implement such changes to the services.

Grant Funding & Local Match

CRIS agrees that it will provide, or cause to be provided, sufficient funds in an amount when combined with the funds awarded by IDOT-DPIT pursuant to this Agreement, equaling 100% of the total project budget.

Quarterly Expenditures and Requisitions

In accordance with the budget contained within the FY 2013 Grant Agreements, CRIS transportation services expenditures quarterly shall not exceed \$167,242.75 of the total budgeted fiscal year of \$668,971. In the event of unanticipated expenditures occur resulting in a quarterly requisition going over said ceiling amount, CRIS shall notify RPC in writing to explain the overages, how the remaining year operations will be covered, and request an approved exception for the particular quarter. RPC shall monthly provide CRIS a copy of all oversight administrative services performed as well as all documentation required by CRIS Auditor. CRIS shall quarterly prepare and submit to RPC the requisitions along with any other IDOT-DPIT and/or County required documentation. CRIS shall ensure the eligibility of all expenditures within the prepared requisition. CRIS shall make available to RPC staff any applicable fiscal documentation necessary to review accuracy of the requisitions to be submitted. RPC will review the submitted requisitions for accuracy and the County's Authorized representative will approve and sign said requisitions to be sent to IDOT-DPIT for payment. RPC will submit the requisitions and other documentation to IDOT-DPIT and will maintain a copy of each requisition for the County's records.

Rolling Stock Lease Agreement

CRIS will lease rolling stock from Champaign County to operate the rural public transportation services in Champaign County for \$1 per year per vehicle as available. Refer to ***Vehicle Lease Agreement Between County of Champaign, Illinois and CRIS Rural Mass Transit District*** for additional terms and conditions.

Vehicle Maintenance

CRIS shall provide vehicle preventative and comprehensive maintenance in compliance with all federal, state, and/or funding program requirements by following IDOT-DPIT compliant vehicle maintenance plan and policies. CRIS shall track maintenance costs of vehicles used for Champaign County rural transportation services separately. Maintenance costs tracked separately for the appropriate Champaign County rural public transportation services are eligible expenditures under requisitions for Champaign County FY13 Grant Agreement(s). CRIS shall ensure compliance of vehicle maintenance as required under federal regulations and funding program requirements. CRIS shall keep comprehensive maintenance records and have these records annually available for RPC oversight.

Vehicle Liability Insurance

CRIS shall maintain adequate liability insurance to operate the public services as specified by IDOT to be primary, and not excessive or contributory, and at minimum afford the following coverage levels:

Combined single limit	\$1 million
Medical Payments	\$5,000
Uninsured / Under-insured	\$1 million
Hired and Non-Owned	\$1 million

7. **Identification of All Applicable Transportation Service Regulations.** The provision of rural public transportation services within the County of Champaign, Illinois is subject to the rules and regulations found in the following documents:
- A. The United States of America (USA) Department of Transportation Federal Transit Administration (FTA) Master Agreement as publish on FTA’s website and authorized by the Federal Ledger;
 - B. Any Grant Agreement(s) between IDOT-DPIT and the County executed filed with IDOT-DPIT officers and copy retained in the County’s records; and
 - C. Any Grant Application(s) made to IDOT-DPIT on behalf of the County, which includes resolutions mad by the Champaign County Board: 1) Illinois Department of Transportation (“IDOT”) and FTA Assistance Programs Joint Certifications and Assurances, and 2) 5333b Special Warranty.
8. **Terms.**
- A. The term of this Agreement shall be continuous for July 1st, 2012 to June 30th, 2013 as specified in the IDOT-DPIT Grant Agreement(s).
 - B. Upon written notice to CRIS, the County reserves the right to suspend or terminate all or part of this agreement herein provided for:
 - i. When CRIS is, or has been in violation of the terms of this Agreement;
 - ii. For the County’s convenience; or
 - iii. When the County determines, in its sole discretion that the purpose of the Champaign County rural public transportation services would not be adequately served by continuation of the IDOT-DPIT Grant Agreement(s).
 - C. Termination of any part of this Agreement will not invalidate obligations properly incurred by CRIS and concurred in by the County prior to the date of termination; to the extent they are non-cancelable. Neither the acceptance of a remittance by the County of any or all Champaign County rural transportation services from the IDOT-DPIT Grant Agreement(s) nor the closing out of CRIS expenditures for Champaign County rural transportation service shall constitute a waiver of any claim which the IDOT-DPIT Grant Agreement(s) may otherwise have arising out of this Agreement.
 - D. Upon the occurrence of any condition or conditions listed in this Agreement for termination or suspension, the County and CRIS agree that the RPC, by written notice to CRIS, may elect to withhold or delay requisitions as provided in the Grant Agreement(s) budget, or any portion thereof; or, if requisitions or requisitions have already been made pursuant hereto, to recall such paid requisitions or any portion thereof. CRIS agrees that upon receipt of such notice of recall, CRIS shall immediately return such paid requisitions, or any portion thereof, which CRIS has received.

- 9. **Notices.** All notices or other communications required or permitted hereunder shall be in writing and personally delivered or sent by effect similar telecommunications or registered or certified mail, postage pre-paid, return receipt requested and addressed to the parties hereto at their respective addresses set forth below. Such notice or other communications shall be deemed given upon receipt or one (1) business day after tendering to an overnight air-express service.

Notices to the County may be sent to:
 Champaign County Regional Planning Commission
 c/o RTAG
 1776 E. Washington Street
 Urbana, IL 61802
 Fax: 217-384-3896

With a copy to:
 Chief Executive Officer
 CRIS Rural Mass Transit District
 309 N. Franklin Street
 Danville, IL 61832

- 10. **Governing Law and Venue.** This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Illinois. The parties agree that the venue for any action pertaining hereto shall be in Champaign County, Illinois.
- 11. **Entire Agreement.** This Agreement represents the entire agreement between the parties with respect to the subject matter and may not be modified except by writing.
- 12. **Compliance with Law.** The County and CRIS shall comply with all the applicable provisions of local, state, and federal laws relating to the performance of the terms of this Agreement.

IN WITNESS WHERE OF, the County has caused this Agreement to be executed by the Chair of the Champaign County Board and attested by the County Clerk pursuant to authority given by the Champaign County Board, and CRIS has caused this Agreement to be executed by its Chief Executive Officer pursuant to authority given by its Board of Directors this **21st day of March, 2013.**

COUNTY OF CHAMPAIGN

CRIS RURAL MASS TRANSIT DISTRICT

By: _____
 Alan Kurtz, Chairman
 Champaign County Board

By: _____
 Amy Marchant, CEO
 CRIS Rural Mass Transit District

Attest:

By: _____
 Gordy Hulten
 Champaign County Clerk

RESOLUTION NO. 8450

RESOLUTION AUTHORIZING VEHICLE LEASE AGREEMENT
BETWEEN
COUNTY OF CHAMPAIGN, ILLINOIS
AND
CRIS RURAL MASS TRANSIT DISTRICT

WHEREAS, THE COUNTY OF CHAMPAIGN (“County”) and CRIS RURAL MASS TRANSIT DISTRICT ("CRIS") support the provision and improvement of rural public transit by procuring specialized vehicles as essential to the development of a safe, efficient, functional transportation system; and

WHEREAS, CRIS was authorized to apply for specialized vehicles (“rolling stock”) through public transportation capital assistance under the Illinois Department of Transportation (IDOT) Consolidated Vehicle Procurement (CVP) grants; and

WHEREAS, the County has acquired said rolling stock to be used by CRIS in its provision of rural public transportation in the County of Champaign with funds from the Illinois Department of Transportation, CAP-10-942-CVP and CAP-04-879-CVP, Contract No. 1089CVP Grant Agreement between IDOT and the County; and

WHEREAS, roles and responsibilities of all parties are established in the Intergovernmental Agreement between the County and CRIS of said acquired rolling stock;

WHEREAS, the acquired rolling stock is additionally subject to the IDOT CVP Grant Agreement and/or any grant agreements entered into by the County;

NOW, THEREFORE, BE IT RESOLVED that the attached Vehicles Lease Agreement Between County of Champaign, Illinois and CRIS Rural Mass Transit District as presented is passed, approved and recorded this 21st day of March, 2013 by the Champaign County Board.

COUNTY OF CHAMPAIGN

Attest:

By: _____
Alan Kurtz, Chairman
Champaign County Board

By: _____
Gordy Hulten
Champaign County Clerk

**VEHICLE LEASE AGREEMENT
BETWEEN
COUNTY OF CHAMPAIGN, ILLINOIS
AND
CRIS RURAL MASS TRANSIT DISTRICT**

This Agreement is made and entered into, by and between the County of Champaign, Illinois, hereinafter referred to as "Lessor", and CRIS Rural Mass Transit District ("CRIS"), hereinafter referred to as "Lessee". Lessor and Lessee, for the considerations set forth below, hereby agree as follows:

SECTION 1
Vehicle Leased

Lessor hereby leases to Lessee, on the terms and conditions herein contained the following motor vehicles:

- 1) 2011-2012 Ford El Dorado E-450 Super Duty, 14 passenger medium duty bus, VIN 1FDFE4FS1BDB22613, commonly known as "Vehicle 54"
- 2) 2011-2012 Ford El Dorado E-450 Super Duty, 14 passenger medium duty bus, VIN 1FDFE4FS0BDB26667, commonly known as "Vehicle 55"
- 3) 2011-2012 Ford El Dorado E-450 Super Duty, 14 passenger medium duty bus, VIN 1FDFE4FS2CDA19153, commonly known as "Vehicle 56"
- 4) 2012 Dodge Caravan/Gran, 6 passenger mini-van, VIN 2C4RDGCG9CR139812, commonly known as "Vehicle 58"
- 5) 2012 Dodge Caravan/Gran, 6 passenger mini-van, VIN 2C4RDGCG7CR139811, commonly known as "Vehicle 57"

Purchased with funds from the Illinois Department of Transportation, CAP-10-942-CVP and CAP-04-879-CVP, Contract No. 1089CVP between IDOT and the Lessor.

Vehicle shall have lettering, identifying it with the "CRIS Rural MTD" logo, telephone number, and website address, and other information as directed by Lessor. Said lettering shall be provided at the cost of Lessor; Lessee shall be responsible for having the vehicle lettering completed within fifteen (15) days of Lessor's request.

SECTION 2
Use and Scope of Service Limits

Lessee agrees that it will not use or permit the use of the leased vehicle in any negligent or improper manner, or in violation of any statute, law, or ordinance, or so as to void any insurance covering the vehicle, or permit any vehicle to become subject to any lien, charge, or encumbrance which may affect Lessor's title to said vehicle.

SECTION 3
Term

The term of the lease shall be continuous for each operating year (July 1st – June 30th) of rural public transit system within Champaign County, which is contingent upon receiving grant agreement from the Illinois Department of Transportation – Division of Public and Intermodal Transportation, hereinafter referred to as "IDOT", which entails the Lessor concurring that CRIS is still the selected operator for the Champaign County rural public transit system. Subject to the terms of the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Intergovernmental Agreement between the Lessor and CRIS, the Lessee shall notify Lessor in writing, no later than ninety (90) days prior to the termination date specified in writing.

SECTION 4
Additional Conditions of IDOT

The State of Illinois, Department of Transportation, Division of Public and Intermodal Transportation (hereinafter referred to as IDOT is lien holder on the vehicle to be leased, previously operated by Lessor pursuant to the above-mentioned capital grant agreement listed in Section 1. IDOT Capital Grant – CAP-10-942 and CAP-04-879 Agreement #1089CVP is specifically incorporated herein as fully set forth in "Attachment 1" attached hereto and made a part hereof. IDOT acknowledges that the making of this Agreement between Lessor and Lessee neither violates the terms of the above mentioned Grant Contract nor causes any default or forfeiture thereunder..

Lessee shall use the vehicle for the purposes as described in Capital Grant CAP-10-942 and CAP-04-879 Agreement #1089CVP and in the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Transportation System Provider Agreement between the Lessor and CRIS to provide general public transportation.

Lessee represents and warrants that it will comply with said terms, conditions and obligations of IDOT, so as not to jeopardize Lessor's relationship with IDOT, nor cause Lessor to be in default of any agreement with IDOT. Any breach of the above mentioned contracts shall be considered a default by Lessee under the terms hereof.

SECTION 5
Lessee's Representations and Warranties

In consideration of Lessor entering into this Agreement, the Lessee hereby represents and warrants:

- (a) Lessee is an Illinois corporation, duly organized, validly existing, and in good standing under the laws of the State of Illinois, and has the power and authority to carry on its business, as now conducted, to own and operate its property and assets, to execute this Agreement and any other agreements and instruments referred to in this Agreement that it is executing and delivering, and to carry out the transactions contemplated hereby and thereby.
- (b) Neither the execution, delivery or performance of this Agreement or any other agreement or instrument referred to in this Agreement that is executed

and delivered by or on behalf of Lessee in conjunction herewith, nor the consummation of the transactions herein or therein contemplated, nor compliance with the terms and provisions hereof or thereof, contravenes the Certificate of Incorporation, Articles of Incorporation, or Bylaws of Lessee or any provision of law, statute, rule, regulation, or order of any court or governmental authority to which Lessee is subject, or any judgment, decree, franchise, order or permit applicable to Lessee, or conflicts or is inconsistent with, or will result in any breach of or constitute a default under, any contract, commitment, agreement, understanding, arrangement, or instrument, or result in the creation of or imposition of, or the obligation to create or impose, any lien, encumbrance or liability on any of the property or assets of Lessee, or will increase any such lien, encumbrance, or liability.

- (c) Lessee now has and will continue to have during the term of this Agreement, all necessary licenses, certification, or other documents required by any governmental agency, federal, state or local, which authorize or empower the services to be performed hereunder by Lessee.

SECTION 6

Rent and Terms of Payment

Lessee agrees to pay as rent for the vehicle leased herein the sum of one dollar (\$1) per year, paid annually in advance by the fifteenth (15th) of June of each year for the remaining duration of this lease agreement.

SECTION 7

Insurance

Lessee shall, at its sole cost, provide and maintain during the term of this Agreement, a policy or policies of vehicle liability insurance containing the coverage, exceptions, and exclusions which are ordinarily contained in vehicle liability insurance policies written for the locality where the vehicle is stored. Such policy shall insure Lessor and Lessee, and their respective agent and employees, with respect to liability as a result of the ownership, maintenance, use or operation of vehicle furnished by Lessor to Lessee pursuant to this Agreement. Furthermore, Lessee shall, at its sole cost, provide and maintain during the term of the Agreement, insurance coverage for collision and comprehensive damages as is customary for such vehicle, naming Lessor as an additional insured.

The insurance shall be primary, and not excessive or contributory, with respect to any accident involving such vehicle(s), and shall, at minimum afford the following coverage:

Combined single limit:	\$1 million
Medical Payments:	\$5,000
Uninsured / Under-insured:	\$1 million
Hired and Non-Owned:	\$1 million

Such insurance shall include destruction and/or loss of use or property as a result of an accident. Lessor shall not be liable for damage to property owned by, rented to, or in charge of Lessee.

All such insurance shall be in a form acceptable to Lessor. Lessee shall cause the insurer to furnish to Lessor a certificate of insurance, and a certificate of any renewal or replacement of insurance, evidencing coverage as outlined herein. The certificate shall provide that the insurance shall not be cancelled or materially modified except upon ten (10) days advance written notice to Lessor.

SECTION 8

License Plates and Registration

The vehicle subject to this Agreement shall bear the proper license plate. The title to such vehicle is registered in the name of the Lessor, subject to the lien rights of IDOT. The annual registration, license fees, safety inspection costs, etc. shall be paid by Lessee.

SECTION 9

Delivery of Vehicle

Lessor shall use all reasonable diligence to transfer the vehicle leased hereunder to the Lessee on the execution of this Agreement and any supplement thereto, but shall not be liable to Lessee for any failure or delay if Lessor shall have exercised reasonable diligence herein.

SECTION 10

Reporting and Audit

- (a) Lessee shall be responsible for providing any and all data pertaining to the scope of services as requested upon reasonable notice by Lessor. Data required may include, but not be limited to, vehicle maintenance records and trip logs.
- (b) Lessor or representatives from IDOT and the Federal Transit Administration (hereinafter referred to as "FTA") or any designees may perform, at any time, one or more audits and/or inspection of the records with regard to compliance with the provisions of the Agreement. Lessee agrees to comply with all requests to have equipment available as requested by Lessor for completion of audits.
- (c) Lessee agrees to preserve for a period of five years after the termination of this Agreement, any and all reports, insurance policies, trip sheets, and other data pertaining to compliance with any and all terms of the Agreement.

SECTION 11

Maintenance

All vehicles need to be maintained according to the Lessee's vehicle maintenance policy and plan, which should include a schedule for preventative maintenance service and vehicle replacement as reviewed and approved by IDOT-DPIT staff during their annual compliance review. Lessee shall prepare and maintain accurate records relating to all vehicle maintenance performed herein and shall provide Lessor with any such information when requested in writing.

SECTION 12

Acceptance by Lessee

Upon taking possession of vehicle, it shall be conclusively presumed to be in neat and proper appearance, good repair, mechanical condition and running order when accepted by Lessee.

NEITHER LESSOR NOR LESSEE IS THE MANUFACTURER OF THE VEHICLE SUBJECT TO THIS AGREEMENT, NOR THE MANUFACTURER'S AGENT, AND NEITHER MAKES ANY EXPRESS OR IMPLIED WARRANTY OF ANY NATURE REGARDING THE VEHICLE SUBJECT TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO: ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE; ITS DESIGN OR CONDITION; ITS WORKMANSHIP; ITS FREEDOM FROM LATENT DEFECTS; ITS COMPLIANCE WITH THE REQUIREMENTS OF ANY LAW, RULE, SPECIFICATION OR CONTRACT; OR ITS NONINFRINGEMENT OF ANY PATENT, TRADEMARK OR LICENSE.

This Agreement shall not operate to release or waive any rights of Lessor or Lessee against any person not a party hereto, including the manufacturer of the vehicle subject to this Agreement.

Lessor shall assign or otherwise make available, as legally permitted, any manufacturer's warranties covering the vehicle subject to this Agreement.

SECTION 13

Risk of Loss

Lessee shall bear all risks of damage or loss of the leased vehicle, or any portion of damage or loss not covered by insurance. All replacements, repairs, or substitution of parts or equipment of respective vehicle shall be at the cost and expense of the Lessee and shall be accessions to the vehicle. The Lessee shall at all times, and at Lessee's expense, keep the vehicle in good working order, condition, and repair, reasonable wear and tear excepted.

SECTION 14

Indemnity

Lessee agrees to save Lessor and the State of Illinois, including IDOT, harmless from any and all claims, losses, causes of action, and expenses, for whatever reason, including legal expenses and reasonable attorneys fees, arising from the use, maintenance, and operation of the vehicle leased under this Agreement or the provision of services hereunder.

SECTION 15

Additional Charges

Lessee agrees to pay any and all storage charges, parking charges, and fines which are levied against Lessee as a result of the improper acts of Lessee or its employees. Lessee will pay any fees (including vehicle registration and inspection fees) or taxes which may be imposed with respect to such vehicle by any duly constituted governmental authority as the result of Lessee's use or intended use of the vehicle.

SECTION 16

Drivers of Vehicle

The leased vehicle under this Agreement shall be operated only by safe, careful, and legally qualified drivers having a proper license. Such drivers shall be selected, employed, controlled, and paid by Lessee. Lessee shall cause the vehicle to be used and operated with reasonable care and precaution to prevent loss and damage to said vehicle because of negligent or reckless use, abuse, fire, theft, collision, or injury to persons or property.

Lessee's drivers shall comply with all applicable state and federal regulations governing transportation services.

SECTION 17 Termination

At least ninety (90) days prior to the expiration of the term set forth in Section 3, the parties shall either (i) agree in writing to extend the Agreement upon such terms and conditions as may be mutually agreeable, or (ii) if an extension of the Agreement is not completed, then one party may provide written notice to the other party that the Agreement shall terminate at the expiration of the term set forth in Section 3. This Agreement shall terminate in any event upon default as provided in Section 23.

Right of Lessor to Terminate: Upon written notice to the Lessee, the Lessor and IDOT reserve the right to terminate this Agreement

- a) when the Lessee is, or has been, in violation of the terms of this Agreement;
- b) for Lessor and IDOT convenience;
- c) in the event that the Operating Grant Agreement between Lessor and IDOT is not renewed or is terminated;
- d) in the event that Lessor decides to remove the vehicle from service (i.e., replace it because it is beyond its useful life);
- e) in the event that Lessor decides to reassign the vehicle to another Lessee; or
- f) In the event that the Lessor and/or IDOT determine, in their sole discretion, that the purpose of the Acts authorizing the Grant would not be best served by the continuation of said Agreement.

Termination of the Agreement will not invalidate obligations properly incurred by the Lessee and concurred in by the Lessor and IDOT prior to the termination date; to the extent they are non-cancelable.

SECTION 18 Surrender of Vehicle

Upon termination, at the sole option of Lessor, Lessee shall surrender the respective vehicle leased hereunder, in the same condition as when received, less reasonable wear and tear, free from collision or upset damage, to the Lessor at the address listed in Section 26, or at any other location mutually agreed on by the parties to the Agreement.

SECTION 19 Warranties

THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, BY THE LESSOR TO THE LESSEE AND LESSOR SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE TO LESSEE, NOR TO ANYONE ELSE, OF ANY KIND AND HOWSOEVER CAUSED, WHETHER BY THE LEASED VEHICLE, OR BY THE FAILURE OF THE VEHICLE, OR INTERRUPTION OF SERVICE OR USE OF THE LEASED VEHICLE.

SECTION 20

Compliance with Laws

The vehicle leased under this Agreement will not, while in the possession, custody, or control of Lessee, be operated in excess of its rated maximum weights or capacity. If the vehicle is damaged in any manner due to overloading, Lessee shall immediately pay to Lessor the amount of any and all damages and losses it may sustain thereby.

The leased vehicle shall not be used in violation of any federal, state or municipal statutes, laws, ordinances, rules or regulations applicable to the operation of such vehicle. Lessee will hold Lessor harmless from any and/or all fines, forfeitures, penalties for traffic violations or for the violation of any statute, law, ordinance, rule, or regulation of any duly constituted public authority.

Lessee shall not use nor allow any vehicle(s) to be used for any unlawful purpose or for the transportation of any property or material deemed hazardous by reason of being explosive, inflammable, or fissionable.

SECTION 21

Assignment

Lessee agrees not to assign, transfer, sublet, pledge, or encumber any of its rights under this Agreement, or the Agreement itself, or the subject vehicle, without the prior written consent of Lessor and IDOT. Lessee hereby consents to and authorizes Lessor's assignment of all rentals, charges, and any other amounts payable by Lessee to Lessor, or to become payable. This Agreement and the rights and interests of Lessee under this Agreement are subordinate to any security agreement executed by Lessor and any such assignee, covering the vehicle leased hereunder.

SECTION 22

Default

Time is of the essence of this Agreement. Lessor, at its option, may declare this Agreement in default on the happening of any of the following:

- (a) Default by Lessee in payment or performance of any of its obligations under this Agreement.
- (b) Voluntary assignment of Lessee's interests herein.
- (c) Involuntary transfer of Lessee's interest herein, whether or not by operation of law, bankruptcy, or any assignment of Lessee's property for the benefit of creditors, or if a receiver or trustee is appointed for Lessee's property or business.

- (d) Expiration or cancellation of any policy of insurance agreed to be paid for by Lessee, or the cessation in force according to its original terms of such insurance, or of any extension or renewal of such insurance, during the entire term of this Agreement.
- (e) Lessee not abiding by the terms set forth in CAP-10-942 and CAP-04-879 Agreement #1089CVP between IDOT and Lessor.
- (f) Lessee not abiding by the terms and conditions of the Federal Section 5311 Operating Assistance Program.
- (g) Lessee not abiding by the terms and conditions of the Illinois Downstate Operating Assistance Program.
- (h) Lessee not abiding by the terms and conditions of the Transportation System Provider Agreement between Lessor and Lessee.

Lessor shall provide Lessee with written notice of default. Lessee shall have ten (10) days from the date Lessor's notice is given as required by Section 26 of this Agreement to cure the default. If upon the expiration of said ten (10) days time frame Lessee has not cured the default, then Lessor may seek to enforce any rights and or remedies it may have against Lessee hereunder.

On declaration by Lessor that the Agreement is in default, and after expiration of the cure period set forth above, the vehicle subject to this Agreement shall be surrendered and delivered to Lessor, and Lessor may take possession of the vehicle wherever it may be found, and for that purpose may enter on the premises of Lessee provided there is no breach of peace. If allowed by applicable law or upon abandonment of the vehicle by Lessee, the Lessor's right to take possession of the vehicle may be without process of law. On default, Lessee and Lessee's successor in interest, whether by operation of law or otherwise, shall have no right, title, or interest in the vehicle subject to this Agreement, or the possession or use of such vehicle, and Lessor shall retain all rents and other sums paid by Lessee under this Agreement with respect to said vehicle. The rights and remedies of Lessor under this Agreement are not exclusive, but cumulative and in addition to all other rights and remedies provided by law. Lessor shall be entitled to collect from Lessee the costs and expenses, including reasonable attorneys fees, in connection with any matters concerning the default of Lessee and the repossession of the vehicle.

SECTION 23
AUXILIARY

THIS SECTION INTENTIONALLY LEFT BLANK

SECTION 24
Waiver

Failure of Lessor in any one or more instances to insist on the performance of any of the terms of this Agreement, or to exercise any right or privilege conferred herein, or the waiver of any breach of any terms of this Agreement shall not thereafter be construed as a waiver of such terms, which shall continue in force as if no such waiver had occurred.

SECTION 25
Lease Only

This Agreement is one of leasing only and Lessee shall not acquire hereby any right, title, or interest to vehicle leased hereunder other than that of Lessee. Lessee acknowledges that Lessor owns (subject to IDOT lien) the vehicle subject to the Agreement. Nothing herein shall affect Lessor's absolute ownership of any title to said vehicle.

SECTION 26
Notices

Notices provided for under this Agreement shall be deemed given when mailed certified mail to the addresses of the Lessor and Lessee, as set forth below:

IF TO LESSOR: Champaign County Board
(c/o RTAG/ Regional Planning Commission)
1776 E. Washington Street
Urbana, IL 61802

IF TO LESSEE: Chief Executive Officer
CRIS Rural Mass Transit District
309 N. Franklin Street
Danville, IL 61832

SECTION 27
Right to Repossess

Upon failure of Lessee to return or deliver the vehicle subject to the terms hereof as directed by Lessor, or if Lessee fails to use, repair, or maintain the vehicle as required herein, Lessee shall permit Lessor, without demand, legal process, or a breach of the peace, to enter any premises where the vehicle are or may be located to take possession of and remove the vehicle. Lessee shall not prosecute or assist in the prosecution of any claim, suit, action or other proceeding arising out of any such repossession by Lessor. Lessee shall reimburse Lessor for any and all costs including reasonable attorneys' fees, incurred by Lessor in connection with actions taken by Lessor pursuant to this section.

SECTION 28
Inspection of Vehicle

Lessor and/or representatives of IDOT and the FTA or its representatives, and all designees, shall have the right to inspect the respective vehicle during reasonable business hours, or cause the vehicle to be inspected at any time, with or without prior notice to Lessee. Lessor shall also have the right to demand from time to time a written statement from Lessee setting forth the condition of the vehicle or any parts thereof. Lessee shall furnish such a statement to Lessor within ten (10) days after receipt of Lessor's demand therefore. Should Lessor or its designee determine, in its sole discretion that the vehicle has not been maintained in accordance with this Agreement, Lessor or its designee shall report all deficiencies to Lessee in writing. Except for safety related deficiencies, which shall be corrected as soon as reasonably possible and prior to placing the vehicle in service, Lessee shall have thirty (30) days to correct the reported deficiencies.

SECTION 29
Return of Vehicle

Immediately following termination of this Agreement, whether by completion of the term or any reason, Lessee shall surrender and deliver to Lessor the vehicle and related records, unless the right is waived at Lessor's sole discretion.

SECTION 30
Succession

This Agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties to this Agreement.

SECTION 31
Amendment

This Agreement may not be amended or altered in any manner unless such amendment or alteration is in writing and signed on behalf of the parties.

SECTION 32
Liability for Contents

Lessor shall not be liable for loss of or damage to any property left, stored, loaded, or transported in or upon the vehicle furnished by Lessor to Lessee pursuant to this Agreement, whether or not due to the negligence of Lessor, its agents or employees.

Lessee shall hold Lessor, its agents and employees, harmless from and indemnify them from and against all claims based on or arising out of such loss or damage.

No right of Lessor under this section may be waived except by agreement in writing signed by an executive officer of Lessor.

SECTION 33
Attorneys Fees

Except as provided for in Section 22, concerning default of Lessee, the prevailing party shall be entitled to reimbursement from the losing party for costs and expenses including reasonable attorneys fees incurred in enforcing the terms and provisions of this Agreement and in the defending and proceeding to which Lessor or Lessee is made a party to any legal proceedings as a result of acts or omissions of the other party.

SECTION 34
Governing Law

This Agreement shall be governed by the laws of the State of Illinois and constitutes the entire Agreement between Lessor and Lessee.

IN WITNESS THEREOF, the parties have executed this Agreement as of the day and year first-above written.

LESSOR:

**County of Champaign, Illinois
(C/O Regional Planning Commission)**

By: _____
Alan Kurtz, Chairman
Champaign County Board

Date: _____

Attest: _____

Date: _____

LESSEE:

CRIS Rural Mass Transit District

By: _____
Amy Marchant, CEO CRIS Rural MTD

Date: _____

Attest: _____

Date: _____

RESOLUTION NO. 8451

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR COUNTY ROADS MAINTENANCE
FOR THE PERIOD FROM
JANUARY 1, 2013 THRU DECEMBER 31, 2013
SECTION #13-00000-00-GM

BE IT RESOLVED, The County Board of Champaign, that there is hereby appropriated the sum of Eight Hundred Twenty-eight Thousand Eight Hundred Eighty Dollars (\$828,880.00) from the County's Motor Fuel Tax allocations for County Roads Maintenance and meeting the requirements of the Illinois Highway Code; and

BE IT FURTHER RESOLVED, That the above designated County Roads be maintained under the provisions of said Illinois Highway Code during the year ending December 31, 2013; and

BE IT FURTHER RESOLVED, That the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Illinois Department of Transportation, Division of Highways, on forms furnished by said Department, a certified statement showing expenditures from the balances remaining in the appropriation; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, Springfield, Illinois, through its District Engineer.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 21st day of March A.D., 2013.

Alan Kurtz, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No. 8451

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on August 23, 2012.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this 21st day of March, A.D., 2013.

(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer

RESOLUTION NO. 8452

RESOLUTION APPROPRIATING \$1,100,000.00 FROM
COUNTY MOTOR FUEL TAX FUNDS
FOR THE IMPROVEMENT OF COUNTY HIGHWAY 22
SECTION #13-00433-00-RS

BE IT RESOLVED, By the County Board of Champaign County, Illinois, that County Highway 22 (Penfield Road & County Line Road) beginning at U.S. Route 136 northerly to and along the Ford County Line, a distance of approximately 6.25 miles, in Champaign County is in need of improvement; and

BE IT FURTHER RESOLVED, That the type of improvement shall consist of cold milling, in-place recycling with an asphalt overlay and aggregate shoulders, shall be designated as Section #13-00433-00-RS ; and

BE IT FURTHER RESOLVED, That the improvement shall be by contract.

NOW, THEREFORE BE IT RESOLVED, That there is hereby appropriated the sum of One Million One Hundred Thousand Dollars (\$1,100,000.00) from the County's Motor Fuel Tax Funds for engineering and construction costs of the improvement, and

BE IT FURTHER RESOLVED, That the county Clerk is hereby directed to transmit three (3) certified copies of this resolution to Mr. Joseph E. Crowe, Regional Engineer, Illinois Department of Transportation, Paris, Illinois

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March A.D., 2013.

Alan Kurtz, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Resolution No. 8452

I, Gordy Hulten, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its County Board Meeting held at Urbana, Illinois, on March 21, 2013.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County this 21st day of March, A.D. 2013.

Clerk

SEAL

APPROVED

Date

Department of Transportation

District Engineer

RESOLUTION NO. 8453

RESOLUTION APPROPRIATING \$350,000.00 FROM
COUNTY BRIDGE FUNDS
FOR THE REPLACEMENT OF STRUCTURE #010-3020
LOCATED ON COUNTY HIGHWAY #55
SECTION #10-00966-00-BR

WHEREAS, There is a bridge, Structure #010-3020, on County Highway 55 (South Maplewood Drive) located between Sections 25 & 26 in Ludlow Township is in poor condition, which is endangering the safety of the traveling public; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be replaced; and

WHEREAS, The cost of replacing the aforesaid bridge, which shall include construction and design engineering, is estimated to be \$1,390,000.00; and

WHEREAS, Financial assistance from the Illinois Major Bridge Program has been received in the amount of \$1,040,000.00 for the construction of the aforesaid bridge; and

WHEREAS, The Highway and Transportation Committee recommends that said replacement be made; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the Committee;

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Three Hundred Fifty Thousand Dollars (\$350,000.00) from County Bridge Funds for this project.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March A.D., 2013.

Alan Kurtz, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

ORDINANCE NO. 921

**ORDINANCE PROVIDING FOR PUBLIC TRANSPORTATION
IN RURAL CHAMPAIGN COUNTY, ILLINOIS
AND RESCINDING ORDINANCE NO. 887**

WHEREAS, Public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution;

WHEREAS, The County of Champaign wishes to continue providing public transportation for its citizens and continue to be eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof;

WHEREAS, Ordinance No. 887 was previously adopted and is now being amended;

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the (county or counties) limits; and

NOW, THEREFORE, BE IT ORDAINED by the Chair and the County Board of Champaign County that:

Section 1. Champaign County shall hereby facilitate public transportation within the Champaign County limits.

Section 2. The County Clerk of the County of Champaign shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the CRIS Rural Mass Transit District is hereby authorized and directed to provide rural public transportation, and prepare any necessary Grant Application and/or requests for State and Federal fund payments on behalf of the County of Champaign to the Illinois Department of Transportation.

Section 5. That the Champaign County Regional Planning Commission is hereby authorized to facilitate the Champaign County Rural Transit Advisory Group as well as oversee and approve any grant related applications, compliance, and requests for State and Federal fund payments prior to submission to the Illinois Department of Transportation.

Section 6. That the County Administrator of the County of Champaign is hereby authorized and directed to execute and file on behalf of the County of Champaign all required Grant Agreements and requests for State and Federal fund payments with the Illinois Department of Transportation.

PRESENTED, PASSED, APPROVED, AND RECORDED by the Board of Champaign County on the 21st day of March, 2013.

ATTEST:

Gordy Hulten, County Clerk and
Ex-officio Clerk of the County Board

Alan Kurtz, Chair
Champaign County Board

RESOLUTION NO. 8446

**RESOLUTION APPROVING CDAP LOAN
TO L.A. GOURMET CATERING, LLC**

WHEREAS, L.A. Gourmet Catering, LLC, Illinois has been recommended for Community Development Assistance Program (CDAP) financing of up to \$600,950 through Champaign County Regional Planning Commission (CCRPC), for the purpose of expanding its business in Champaign County, Illinois; and

WHEREAS, collateral for the CDAP loan will consist of a lien on business assets; mortgage on commercial property; and personal guaranty agreements with Lauren Miller, Anne Murray, and John Murray; and

WHEREAS, as a result of the CDAP financing, this project will assist in creating/retaining up to 46 full and part-time jobs; and

WHEREAS, CDAP support of L.A. Gourmet Catering, LLC will assist in furthering the economic growth of Champaign County, Illinois; and

WHEREAS, L.A. Gourmet Catering, LLC has met the established guidelines set forth by the CCRPC CDAP program; and

WHEREAS, the Champaign County Environment and Land Use Committee approved the recommendation on March 7, 2013 for the CDAP loan to L.A. Gourmet Catering, LLC.

NOW THEREFORE BE IT RESOLVED by the County Board of Champaign County that the CDAP loan of up to \$600,950 to L.A. Gourmet Catering, LLC, Illinois is hereby approved.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk and
Ex-officio Clerk of the Champaign County Board

RESOLUTION NO. 8447
AUTHORIZING COUNTY BOARD CHAIR SIGNATURE OF
NOTICE OF INTENT
REQUIRED FOR I.E.P.A. STORMWATER PERMIT

WHEREAS, Champaign County was identified in 2003 as a county with a Municipal Separate Storm Sewer System (MS4) as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program under the Clean Water Act;

WHEREAS, Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program by maintaining an updated Notice of Intent (NOI) on file with the Illinois Environmental Protection Agency (IEPA) at all times;

WHEREAS, Champaign County filed a NOI with the IEPA in 2003 and that became NPDES Permit No. ILR 4000256;

WHEREAS, Champaign County's NPDES Permit No. ILR 4000256 expired in 2008 and an updated NOI has not been submitted to the IEPA;

WHEREAS, on February 6, 2013, Champaign County received a Notice of Violation from the IEPA and that Notice was due in part to Champaign County's failure to maintain an updated NOI with the IEPA and an updated NOI must be submitted to the IEPA no later than March 23, 2013;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to maintain compliance with the MS4 requirements of the NPDES Storm Water Program as much as practicable;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. The County Board Chair is hereby authorized to sign as the Authorized Representative on page 17 of the attached Notice of Intent.
2. The Champaign County Zoning Administrator is hereby directed to forward the signed Notice of Intent to the Illinois Environmental Protection Agency on March 22, 2013.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of March, A.D. 2013.

SIGNED:

ATTEST:

Alan Kurtz, Chair
Champaign County Board
Champaign, Illinois

Gordy Hulten, County Clerk and *Ex Officio*
Clerk of the Champaign County Board



Illinois Environmental Protection Agency

Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Notice of Intent for New or Renewal of General Permit for Discharges from Small Municipal Separate Storm Sewer Systems - MS4's

Part I. General Information

1. MS 4 Operator Name: County of Champaign, Illinois

2. MS4 Mailing Address: 1776 East Washington St.

City: Urbana State: IL

3. Operator Type: County Other:

4. Operator Status: County Other:

5. Name(s) of governmental entity(ies) in which MS4 is located:

Champaign County

Add Another Entity

Delete Last Entity

6. Area of land that drains to your MS4 in square miles: 10.4

7. Latitude and Longitude at approximate geographical center of MS4 for which you are requesting authorization to discharge:

Latitude: 40 Degrees 05 Minutes 45 Seconds Longitude: 88 Degrees 14 Minutes 15 Seconds

8. Name(s) of known receiving waters

Upper Kaskaskia Basin - Kaskaskia River

Vermillion Basin - Saline Branch

Upper Kaskaskia Basin - Two Mile Slough

Vermilion Basin - Unnamed tributary to Salt Fork

Upper Kaskaskia Basin - Copper Slough - Phin

Embarras Basin - Embarras River

Vermilion Basin - Vermilion River, Salt Fork

9. Persons responsible for implementation or coordination of Stormwater Management Program:

Name: John Hall Title: Director of Planning and Zoning Phone: 217-384-3708

Area of Responsibility: Primary Point of Contact

Name: Jeff Blue Title: County Engineer Phone: 217-384-3800

Area of Responsibility:

Name: Alan Reinhart Title: Facilities Director Phone: 217-384-3765

Area of Responsibility:

Name: Title: Phone:

Area of Responsibility:

Part II. Best Management Practices (include shared responsibilities) which have been implemented or are proposed to be implemented in the MS4 area:

A. Public Education and Outreach

Qualifying Local Programs:

[Empty text box for Qualifying Local Programs]

Measurable Goals (include shared responsibilities)

- A.1 Distributed Paper Material

Brief Description of BMP:

A.1.1 - Flyers and information sheets at permit counter.

Measurable Goals, including frequencies:

Develop and distribute one new educational material handout.

Milestones:

Go to Additional Pages

Year 1:

Distribute handout

Year 2:

Distribute handout

Year 3:

Distribute handout

Year 4:

Distribute handout

Year 5:

Update & distribute handout

A.2 Speaking Engagement

Brief Description of BMP:

A.2.1 - Inform business groups about MS4, NPDES, and BMP's.

Measurable Goals, including frequencies:

Conduct one presentation per year, upon request.

Milestones:

Year 1:

Conduct one presentation upon request.

Year 2:

Conduct one presentation upon request.

Year 3:

Conduct one presentation upon request.

Year 4:

Conduct one presentation upon request.

Year 5:

Conduct one presentation upon request.

Go to Additional Pages

- A.3 Public Service Announcement
- A.4 Community Event
- A.5 Classroom Education Material
- A.6 Other Public Education

(You may need to go to the next page to fill in this information)

A.6.1 - Educational and informational material on web page.

Measurable Goals, including frequencies:

Develop web page with annual updates on informational and educational materials.

Milestones:

Year 1:

Develop web page.

Year 2:

Develop web page.

Year 3:

Develop web page.

Year 4:

Develop web page.

Year 5:

Develop web page.

Go to Additional Pages

B. Public Participation/Involvement

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

- B.1 Public Panel
- B.2 Educational Volunteer
- B.3 Stakeholder Meeting
- B.4 Public Hearing
- B.5 Volunteer Monitoring
- B.6. Program Involvement

(You may need to go to the next page to fill in this information)

Brief Description of BMP:

B.6.1 - Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)

Measurable Goals, including frequencies:

Hold at least four MS4 coordination meetings each year

Milestones:

Year 1:

Attend meetings.

Year 2:

Attend meetings.

Year 3:

Attend meetings.

Year 4:

Attend meetings.

Year 5:

Attend meetings.

Go to Additional Pages

B.7 Other Public Involvement (You may need to go to the next page to fill in this information)

Brief Description of BMP:

B.7.1 - Include NPDES MS4 requirements in the County's Land Resource Management Plan

Measurable Goals, including frequencies:

Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required.

Milestones:

Year 1:

No milestone proposed

Year 2:

Include MS4 requirements in Land Resource Management Plan

Year 3:

Include MS4 in work plan for FY12

Year 4:

Include MS4 in work plan for FY13

Year 5:

Include MS4 in work plan for FY14

Go to Additional Pages

C. Illicit Discharge Detection and Elimination

Qualifying Local Programs:

[Redacted]

Measurable Goals (include shared responsibilities)

C.1 Sewer Map Preparation (You may need to go to the next page to fill in this information)

Brief Description of BMP:

C.1.1 - Map drainage system out falls into streams and rivers.

Measurable Goals, including frequencies:

Update as information is available and complete a system wide update every 3 years.

Milestones:

Year 1:

Develop drainage system map.

Year 2:

Develop drainage system map.

Year 3:

Develop drainage system map.

Year 4:

Develop drainage system map.

Year 5:

Develop drainage system map.

Go to Additional Pages

C.2 Regulatory Control Program (You may need to go to the next page to fill in this information)

C.2.1 - Prohibit illegal dumping and illicit discharges into drainage system.

Measurable Goals, including frequencies:

Review existing Nuisance Ordinance and revise Ordinance to include illegal dumping and illicit discharges into drainage systems. Implement either a new Ordinance or amend existing Ordinance.

Milestones:

Year 1:

Review existing Ordinance and draft new language for future adoption.

Year 2:

Review existing Ordinance and draft new language for future adoption.

Year 3:

Review existing Ordinance and draft new language for future adoption.

Year 4:

Review existing Ordinance and draft new language for future adoption.

Year 5:

Review existing Ordinance and draft new language for future adoption.

Go to Additional Pages

- C.3 Detection/Elimination Prioritization Plan (You may need to go to the next page to fill in this information)

Brief Description of BMP:

C.3.1 - Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage system.

Measurable Goals, including frequencies:

Develop and maintain phone line.

Milestones:

Year 1:

Maintain complaint phone line.

Year 2:

Maintain complaint phone line.

Year 3:

Maintain complaint phone line.

Year 4:

Maintain complaint phone line.

Year 5:

Identify phone line in both online and published materials (phone book, local government reference).

Go to Additional Pages

- C.4 Illicit Discharge Tracing Procedures
- C.5 Illicit Source Removal Procedures
- C.6 Program Evaluation and Assessment (You may need to go to the next page to fill in this information)

C.6.1 - Annual report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.

Measurable Goals, including frequencies:

Present Annual Report and placed on file.

Milestones:

Year 1:

Annual Report completed.

Year 2:

Annual Report completed.

Year 3:

Annual Report completed.

Year 4:

Annual Report completed.

Year 5:

Annual Report completed.

Go to Additional Pages

- C.7 Visual Dry Weather Screening
- C.8 Pollutant Field Testing
- C.9 Public Notification
- C.10 Other Illinois Discharge Controls

D. Construction Site Runoff Control

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

D.1 Regulatory Control Program

(You may need to go to the next page to fill in this information)

D.1.1 - Soil Erosion and Sediment Control regulations.

Measurable Goals, including frequencies:

Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations.

Milestones:

Year 1:

Review existing regulations. Draft new/revised regulations. Adopt revised regulations.

Year 2:

Review existing regulations. Draft new/revised regulations. Adopt revised regulations.

Year 3:

Review existing regulations. Draft new/revised regulations. Adopt revised regulations.

Year 4:

Review existing regulations and draft a new Ordinance based on the "model ordinance" adopted by both Champaign and Urbana. Identify and establish if possible, the relevant legal authority for county regulation of soil erosion and sediment control.

Year 5:

Present draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.

Go to Additional Pages

D.2 Erosion and Sediment Control BMPs (You may need to go to the next page to fill in this information)

Brief Description of BMP:

D.2.1 - Erosion and Sediment Control BMP's.

Measurable Goals, including frequencies:

Review and evaluate existing BMP's to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for the ordinance.

Milestones:

Year 1:

Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.

Year 2:

Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.

Year 3:

Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.

Year 4:

Evaluate BMP's used in the model ordinance adopted by both Champaign and Urbana and modify as needed for new County ordinance.

Year 5:

Include BMP's in new draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.

Go to Additional Pages

D.3 Other Waste Control Program (You may need to go to the next page to fill in this information)

D.3.1 - Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.

Measurable Goals, including frequencies:

Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new Ordinance or amend existing Ordinance.

Milestones:

Year 1:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 2:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 3:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 4:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 5:

Review existing Ordinance and draft proposed revisions for future adoption.

Go to Additional Pages

- D.4 Site Plan Review Procedures (You may need to go to the next page to fill in this information)

Brief Description of BMP:

D.4.1 - Develop procedures and processes to evaluate proposed construction site runoff mechanisms.

Measurable Goals, including frequencies:

Develop procedures and processes to evaluate proposed construction site runoff mechanisms.

Milestones:

Year 1:

Develop and implement procedures.

Year 2:

Develop and implement procedures.

Year 3:

Develop and implement procedures.

Year 4:

Develop and implement procedures.

Year 5:

Develop and implement procedures.

Go to Additional Pages

- D.5 Public Information Handling Procedures
- D.6 Site Inspection/Enforcement Procedures (You may need to go to the next page to fill in this information)

D.6.1 - Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.

Measurable Goals, including frequencies:

Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.

Milestones:

Year 1:

Develop and implement procedures.

Year 2:

Develop and implement procedures.

Year 3:

Develop and Implement procedures.

Year 4:

Develop and implement procedures.

Year 5:

Develop and implement procedures.

Go to Additional Pages

D.7 Other Construction Site Runoff Controls

E. Post-Construction Runoff Control

Qualifying Local Programs:

[Redacted]

Measurable Goals (include shared responsibilities)

- E.1 Community Control Strategy
- E.2 Regulatory Control Program

Brief Description of BMP:

E.2.1 - Require annual inspection of publicly-owned storm water management facilities (post- construction).

Measurable Goals, including frequencies:

Review and update Ordinance requiring annual inspections of publicly-owned storm water management facilities to ensure facilities function as designed (post-construction).

Milestones:

Year 1:

Develop language for ordinance and amend ordinance.

Year 2:

Develop language for ordinance and amend ordinance.

Year 3:

Develop language for ordinance and amend ordinance.

Year 4:

Develop language for ordinance and amend ordinance.

Year 5:

Develop language for ordinance and amend ordinance.

Go to Additional Pages

- E.3 Long Term O & M Procedures

(You may need to go to the next page to fill in this information)

Brief Description of BMP:

E.3.1 - Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).

Measurable Goals, including frequencies:

Develop maintenance and operations plan for storm water facilities (post-construction).

Milestones:

Year 1:

Develop and implement maintenance and operations plan.

Year 2:

Develop and implement maintenance and operations plan.

Year 3:

Develop and implement maintenance and operations plan.

Year 4:

Develop and implement maintenance and operations plan.

Year 5:

Develop and implement maintenance and operations plan.

Go to Additional Pages

E.4 Pre-Construction Review of BMP Designs (You may need to go to the next page to fill in this information)

Brief Description of BMP:

E.4.1 - Training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

Measurable Goals, including frequencies:

Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

Milestones:

Year 1:

Director's designee attends training

Year 2:

Director's designee attends training

Year 3:

Director's designee attends training

Year 4:

Director's designee attends training

Year 5:

Director's designee attends training

Go to Additional Pages

E.5 Site Inspections During Construction (You may need to go to the next page to fill in this information)

E.5.1 - Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.

Measurable Goals, including frequencies:

Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.

Milestones:

Year 1:

Develop and implement procedures.

Year 2:

Develop and implement procedures.

Year 3:

Develop and implement procedures.

Year 4:

Develop and implement procedures.

Year 5:

Develop and Implement procedures.

Go to Additional Pages

- E.6 Post-Construction Inspections
- E.7 Other Post-Construction Runoff Controls

F. Pollution Prevention/Good Housekeeping

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

- F.1 Employee Training Program (You may need to go to the next page to fill in this information)

Brief Description of BMP:

F.1.1 - Spill prevention protocol.

Measurable Goals, including frequencies:

Conduct annual spill prevention training with appropriate County staff. Track with meeting agenda, materials, and attendee sign-in sheet.

Milestones:

Year 1:

Training session completed.

Year 2:

Training session completed.

Year 3:

Training session completed.

Year 4:

Training session completed.

Year 5:

Training session completed.

Go to Additional Pages

F.2 Inspection and Maintenance Program (You may need to go to the next page to fill in this information)

Brief Description of BMP:

F.2.1 - Stormwater Pollution Prevention Plan (SWPPP) for County owned facilities.

Measurable Goals, including frequencies:

Prepare SWPPP for all County owned facilities.

Milestones:

Year 1:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 2:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 3:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 4:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 5:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Go to Additional Pages

F.3 Municipal Operations Storm Water Control (You may need to go to the next page to fill in this information)

F.3.1 - Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.

Measurable Goals, including frequencies:

Review and develop a feasibility plan. Update feasibility plan each year, if necessary.

Milestones:

Year 1:

Review and develop plan.

Year 2:

Review and develop plan.

Year 3:

Review and develop plan.

Year 4:

Review and develop plan.

Year 5:

Review and develop plan.

Go to Additional Pages

- F.4 Municipal Operations Waste Disposal
- F.5 Flood Management/Assess Guidelines
- F.6 Other Municipal Operations Controls

Part III. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fines and imprisonment.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony (415 ILCS 5/44 (h)).

[Redacted]

Authorized Representative Name

[Redacted]

Title

[Redacted]

Date

Authorized Representative Signature

You may complete this form online and save a copy locally before printing and signing the form. It should then be sent to:

Illinois Environmental Protection Agency
Bureau of Water
Division of Water Pollution Control
Attn: Permit Section
P.O. Box 19276
1021 North Grand Avenue East
Springfield, IL 62794-9276

Information required by this form must be provided to comply with 415 ILCS 5/39 (2000). Failure to do so may prevent this form from being processed and could result in your application being denied.

A. Public Education and Outreach

BMP Number A.2.2

Brief Description of BMP: A.2.2 - Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMP's.

Measurable Goal(s) including frequencies: Conduct one presentation each year.

- Milestones: Year 1: Conduct one presentation.
- Year 2: Conduct one presentation.
- Year 3: Conduct one presentation.
- Year 4: Conduct one presentation.
- Year 5: Conduct one presentation.

BMP Number A.2.3

Brief Description of BMP: A.2.3 - Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMP's.

Measurable Goal(s) including frequencies: Conduct one presentation each year.

- Milestones: Year 1: Conduct one presentation.
- Year 2: Conduct one presentation.
- Year 3: Conduct one presentation.
- Year 4: Conduct one presentation.
- Year 5: Conduct one presentation.

BMP Number A.2.4

Brief Description of BMP: A.2.4 - Inform environmental groups about MS4, NPDES, and BMP's, upon request

Measurable Goal(s) including frequencies: Conduct one presentation each year.

- Milestones: Year 1: Conduct one presentation upon request.
- Year 2: Conduct one presentation upon request.
- Year 3: Conduct one presentation upon request.
- Year 4: Conduct one presentation upon request.
- Year 5: Conduct one presentation upon request.

Add Another BMP

Delete Last Entry

B. Public Participation/Involvement

BMP Number

C. Illicit Discharge Detection and Elimination

BMP Number C.3.2

Brief Description of BMP: C.3.2 - Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.

Measurable Goal(s) including frequencies: Develop and maintain phone line.

Milestones: Year 1: Maintain complaint phone line.

Year 2: Maintain complaint phone line.

Year 3: Maintain complaint phone line.

Year 4: Maintain complaint phone line.

Year 5: Identify phone line in online and published materials (phone book, local government reference book).

BMP Number C.3.3

Brief Description of BMP: C.3.3 - Create a database of existing private sewage treatment systems and develop a management plan to bring non-compliant systems into compliance.

Measurable Goal(s) including frequencies: Create database and develop and adopt management plan. Implement management plan.

Milestones: Year 1: Create database and develop management plan.

Year 2: Create database and develop management plan.

Year 3: Create database and develop management plan.

Year 4: Create database and develop management plan.

Year 5: Create database and develop management plan.

Add Another BMP

Delete Last Entry

D. Construction Site Runoff Control

BMP Number D.4.2

Brief Description of BMP: D.4.2 - Training class or workshop for evaluating and inspecting construction site runoff control mechanism.

Measurable Goal(s) including frequencies: Zoning Officer (or Director's designee) attendance at training class or workshop

Add Another BMP

Delete Last Entry

E. Post-Construction Runoff

BMP Number

--

Add Another BMP

Delete Last Entry

Additional Info - Page 6

F. Pollution Prevention/Good

BMP Number F.1.2

Brief Description of BMP: F.1.2 - Spill response protocol.

Measurable Goal(s) including frequencies: Conduct annual spill response training with appropriate County staff. Track with meeting agenda, materials and attendee sign-in sheet.

Milestones: Year 1: Training session completed.
Year 2: Training session completed.
Year 3: Training session completed.
Year 4: Training session completed.
Year 5: Training session completed

BMP Number F.1.3

Brief Description of BMP: F.1.3 - Pesticide storage, application, and disposal training.

Measurable Goal(s) including frequencies: Conduct annual pesticide storage, application, and disposal training with appropriate County staff. Track with meeting agenda, materials and attendee sign-in sheet. Review licensing annually.

Milestones: Year 1: Review license and complete training.
Year 2: Review license and complete training.
Year 3: Review license and complete training.
Year 4: Review license and complete training.
Year 5: Review license and complete training.

BMP Number F.1.4

Brief Description of BMP: F.1.4 - Hazardous material and storage management training.

Measurable Goal(s) including frequencies: Conduct annual hazardous material and storage management training with appropriate County staff. Track with meeting agenda, materials and attendee sign-in sheet. Review licensing annually.

Milestones: Year 1: License review and training session completed.
Year 2: License review and training session completed.
Year 3: License review and training session completed.
Year 4: License review and training session completed.
Year 5: License review and training session completed.

Add Another BMP

Delete Last Entry

RESOLUTION NO. 8448
AUTHORIZING COUNTY BOARD CHAIR SIGNATURE OF
ANNUAL UPDATE
REQUIRED FOR I.E.P.A. STORMWATER PERMIT

WHEREAS, Champaign County was identified in 2003 as a county with a Municipal Separate Storm Sewer System (MS4) as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program under the Clean Water Act;

WHEREAS, Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program by maintaining an updated Notice of Intent (NOI) on file with the Illinois Environmental Protection Agency (IEPA) at all times and to file an Annual Update (Annual Facility Inspection Report) each year;

WHEREAS, Champaign County filed a NOI with the IEPA in 2003 and that became NPDES Permit No. ILR 4000256;

WHEREAS, Champaign County's NPDES Permit No. ILR 4000256 expired in 2008 and an updated NOI has not been submitted to the IEPA nor has an Annual Update (Annual Facility Inspection Report) been submitted since 2004;

WHEREAS, on February 6, 2013, Champaign County received a Notice of Violation from the IEPA and that Notice was due in part to Champaign County's failure to submit the required Annual Update (Annual Facility Inspection Report) of the NOI with the IEPA in a timely manner and an Annual Update (Annual Facility Inspection Report) for the last program year must be submitted to the IEPA no later than March 23, 2013;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to maintain compliance with the MS4 requirements of the NPDES Storm Water Program as much as practicable;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. The County Board Chair is hereby authorized to sign as the Owner on page 1 of the attached Annual Update (Annual Facility Inspection Report).
2. The Champaign County Zoning Administrator is hereby directed to forward the signed Annual Update (Annual Facility Inspection Report) to the Illinois Environmental Protection Agency on March 22, 2013.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of March, A.D. 2013.

SIGNED:

ATTEST:

Alan Kurtz, Chair
Champaign County Board
Champaign, Illinois

Gordy Hulten, County Clerk and *Ex Officio*
Clerk of the Champaign County Board



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

You must have Adobe Acrobat Reader 8.0 or above installed to use the features on this form.

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2011 To March, 2012

Permit No. ILR40 00256

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Champaign County Mailing Address 1:
Mailing Address 2: 1776 East Washington Street County: Champaign
City: Urbana State: IL Zip: 61802 Telephone:
Contact Person: John Hall Email Address: jhall@co.champaign.il.us
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Champaign

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | |
|--|---|
| 1. Public Education and Outreach <input checked="" type="checkbox"/> | 4. Construction Site Runoff Control <input checked="" type="checkbox"/> |
| 2. Public Participation/Involvement <input checked="" type="checkbox"/> | 5. Post-Construction Runoff Control <input checked="" type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination <input checked="" type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping <input checked="" type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature:
Printed Name:

Date:
Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585 WPC 691 Rev 6/10 This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/99). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
ANNUAL FACILITY INSPECTION REPORT
N.P.D.E.S. PHASE II PERMIT FOR STORMWATER DISCHARGES
from
MUNICIPAL SEPARATE STORM SEWER SYSTEMS

**Champaign County, Illinois
NPDES Permit No. ILR 4000256**

REPORTING PERIOD:

Year 3 which is April 1, 2011, to March 31, 2012

MS4 OPERATOR INFORMATION:

County of Champaign, Illinois
Brookens Administrative Center
1776 East Washington Street
Urbana IL 61802
Contact person: John Hall, Director of Planning and Zoning

GOVERNMENTAL ENTITY IN WHICH MS4 IS LOCATED:

Champaign County, Illinois

INTRODUCTION

Champaign County was identified as a small Municipal Separate Storm Sewer System (MS4) in March 2003 as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program.

Mandated by Congress under the Clean Water Act, the NPDES Storm Water Program is a comprehensive two-phased national program for addressing the non-agricultural sources of storm water discharges which adversely affect the quality of our nation's waters. The Clean Water Act prohibits anybody from discharging pollutants through a point source into a water of the United States unless they have an NPDES permit. A point source is any discernible, confined and discrete conveyance, such as a pipe, ditch, channel, or container.

Phase II required small MS4s in urbanized areas to obtain NPDES permits and implement six minimum control measures by using selected best management practices (BMPs).

Urbanized areas are delineated by the Census Bureau and are defined as a central place or places and the adjacent densely settled surrounding area, that together have a residential population of at least 50,000 people and an overall population density of at least 500 people per square mile.

Only about 10 square miles (about 1%) of the approximately 1,000 square miles that make up Champaign County are included in the urbanized area (see the attached map).

Champaign County is not a municipality but the regulatory definition of MS4 also includes any County owned road with a drainage system. County Highway roadside ditches are the only point sources in the urbanized area that are maintained by Champaign County and are the primary reason why Champaign County was identified as a small MS4.

Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program. MS4 compliance requires that an updated Notice of Intent (NOI) be on file with the Illinois Environmental Protection Agency (IEPA) at all times. The NOI must explain which best management practices Champaign County will use to implement the six required *minimum control measures*. *The six required minimum control measures* are the following:

- **Public Education and Outreach.** Selected BMPs should educate the public on the various ways to reduce storm water pollution.
- **Public Participation and Involvement.** Selected BMPs should involve the public in developing, implementing, and reviewing MS4 best management practices.
- **Illicit Discharge Detection and Elimination (IDDE)** . Selected BMPs should identify improper discharges and spills to drainage systems and include enforcement mechanisms.
- **Construction Site Runoff Control.** Selected BMPs should enable construction site operators (builders and MS4s) to manage storm water runoff so as to reduce pollution.
- **Post-Construction Runoff Control.** Selected BMPs should enable property owners (developers and MS4s) to manage storm water runoff so as to reduce pollution from a site after construction activities have ended.
- **Pollution Prevention and Good Housekeeping**. Selected BMPs should enable the MS4 entity to minimize pollution from its own property and facilities by reducing pollution from streets, parking lots, open spaces, and storage and vehicle maintenance areas and is discharged into local waterways or that results poor maintenance of storm sewer systems.

Champaign County has worked in cooperation with the other MS4s in the Champaign County Urbanized Area to share costs and expertise and common efforts to develop a regional consistency towards fulfilling the NPDES Phase II MS4 requirements.

Champaign County has sought to develop a plan suited to the MS4 requirements but also tailored to the abilities of an Illinois county. The NPDES Phase II MS4 requirements were included as a formal County land use policy in the Champaign County Land Resource Management Plan that was adopted in April 2010.

Champaign County was late in submitting the second Notice of Intent (NOI) to IEPA. Therefore, the five year period for this second NOI will be that of the reissued general permit, April 1, 2009, to March 31, 2014. This document serves as the report of the Year 3 activities.

SELF ASSESSMENT OF PERMIT COMPLIANCE

The original Champaign County NOI contained 32 BMPs but the second NOI only contains 30.

Changes to the BMPs are indicated in bold face in Attachment A and the more significant changes are summarized below.

Four BMPs have been implemented (see Attachment B) and are as follows:

- A.1.1. Flyers and information sheets at permit counters.
- B.6.1. Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions).
- B.7.1. (a new BMP) Include NPDES MS4 requirements in the County's Land Resource Management Plan. This BMP has been added with the intent being to garner more resources for MS4 implementation by elevating it to the position of a formal County policy and then including it as a specific work item in the annual planning contract with the Regional Planning Commission.
- C.6.1. Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.

The following three BMPs have been deleted:

- BMP B.1.1. (Interviews with general public etc.) has been deleted because it will be sometime before this BMP could generate any useful information and it could be reinstated in the future if need be.
- BMPs B.4.1. (Zoning Board of Appeals meetings) and B.4.2. (Environment and Land Use Committee meetings) have been deleted even though these two types of meetings still occur as often as before but the meetings are never solely about the MS4 requirements. However, these meetings are a necessary part of County government and they still occur at the same frequency as before.

Other BMPs have been changed significantly, as follows:

- BMPs A.2.1. & A.2.4. have been revised to occur "as requested" because the very limited geographic extent of Champaign County's MS4 jurisdiction means (1) that in regards to business, which BMP A.1.2. is focused on, almost any significant development in the County MS4 jurisdiction would occur under municipal review and the municipal MS4 requirements should be of much more interest to that public, and (2) in regards to environmental and conservation groups which BMP A.2.4. is focused on, these groups are interested in the entire 1,000 square miles of the County and not just the 1% that is in the County MS4 jurisdiction.
- No milestone was ever achieved for BMP A.6.1. (Educational and informational material on web page.) for the first NOI. Champaign County has continued to operate with the original permit milestone from Year 2 (Develop web page) intended to be the first milestone whenever resources allow. That is now the new milestone included for Year 5.

This same approach is used for BMPs A.2.2; A.2.3; C.1.1.; C.2.1.; C.3.3.; D.1.1.; D.2.1.; D.3.1.; D.4.1.; D.4.2.; D.6.1.; E.2.1.; E.3.1.; E.4.1.; E.5.1.; F.1.1.; F.1.2.; F.1.3.; F.1.4.; F.2.1.; and F.3.1. In total there are 22 BMPs that have continued in the same way.

- BMPs C.3.1. & C.3.2. involve establishing citizen complaint phone lines (for illegal dumping for C.3.1. and non-functioning septic system for C.3.2.). In fact, Champaign County already receives such complaints and follows up with enforcement but could do a better job of identifying that specific enforcement activity in the relevant phone line directories. Therefore, the milestones for Years 1 through 4 have been changed to “Maintain complaint phone line” and Year 5 indicates “Identify phone line in both online and published materials (phone book, local government reference book)”.

INFORMATION COLLECTED AND ANALYZED IN YEAR 3

None.

MS4 ACTIVITIES FOR YEAR 4

The activities proposed for Year 4 are summarized in Attachment D.

RELIANCE ON OTHER GOVERNMENTAL ENTITY

None.

YEAR 3 CONSTRUCTION PROJECTS

Champaign County construction projects for Year 3 are summarized in Attachment C.

There were six roadway construction projects in Year 3 and none of them disturbed one acre of land and all roadway projects were outside of the MS4 jurisdictional area.

The construction of the New Building for the Coroner, County Clerk, and Physical Plant disturbed approximately 1.26 acres of land on the Brookens Campus that is located within the MS4 jurisdictional area.

ATTACHMENTS

- A Changes to Best Management Practices
- B Status of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (April 1, 2011- March 31, 2012)
- C Champaign County Construction Projects (April 1, 2011- March 31, 2012)
- D Proposed N.P.D.E.S. Permit Activities for Year 4 (April 1, 2012- March 31, 2013)
- E Map of Champaign County N.P.D.E.S. MS4 Jurisdictional Area Based on 2010 Census

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. A1.1.

Brief Description of BMP: Flyers and information sheets at permit counters.

Measurable Goal(s), including frequencies: Develop and distribute one new educational material handout.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Develop written material for information handout.</u>	<u>Distribute handout</u>
Year 2:	<u>Develop written material for information handout.</u>	<u>Distribute handout</u>
Year 3:	<u>Distribute handout.</u>	<u>Distribute handout.</u>
Year 4:	<u>Distribute handout.</u>	<u>Distribute handout.</u>
Year 5:	<u>Distribute handout.</u>	<u>Update & distribute handout</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. A.2.1 - (previously numbered A.1.2)

Brief Description of BMP: Inform business groups about MS4, NPDES, and BMP's.

Measurable Goal(s), including frequencies: Conduct one presentation per year, upon request.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. A.2.2.

Brief Description of BMP: Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMP's.

Measurable Goal(s), including frequencies: Conduct one presentation per year.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. A.2.3

Brief Description of BMP: Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMP's.

Measurable Goal(s), including frequencies: Conduct one presentation per year.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
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FEBRUARY 25, 2013

BMP No. A.2.4

Brief Description of BMP: Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMP's, upon request.

Measurable Goal(s), including frequencies: Conduct one presentation each year, upon request.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. A.6.1.

Brief Description of BMP: Educational and informational material on web page.

Measurable Goal(s), including frequencies: Develop web page with annual updates on informational and educational materials.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Develop web page.</u>
Year 2:	<u>Develop web page.</u>	<u>Develop web page.</u>
Year 3:	<u>Update web page material.</u>	<u>Develop web page.</u>
Year 4:	<u>Update web page material.</u>	<u>Develop web page.</u>
Year 5:	<u>Update web page material.</u>	<u>Develop web page.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
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Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. B.4.2 - REMOVE

Brief Description of BMP: Environment and Land Use Committee (of the Champaign County Board) public hearings on all Subdivision Ordinance amendments.

Measurable Goal(s), including frequencies: Hold Committee meetings as-needed to discuss all Ordinance amendments

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Committee meeting held as-needed</u>	<u>Remove this BMP.</u>
Year 2:	<u>Committee meeting held as-needed</u>	
Year 3:	<u>Committee meeting held as-needed</u>	
Year 4:	<u>Committee meeting held as-needed</u>	
Year 5:	<u>Committee meeting held as-needed</u>	

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. B.6.1.

Brief Description of BMP: **Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)**

Measurable Goal(s), including frequencies: **Hold at least four MS4 coordination meetings each year**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 2:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 3:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 4:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 5:	<u>4 meetings to be held</u>	<u>Attend meetings</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
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Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. B.7.1. (New BMP)

Brief Description of BMP: **Include NPDES MS4 requirements in the County's Land Resource Management Plan**

Measurable Goal(s), including frequencies: **Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>New BMP</u>	<u>No milestone proposed</u>
Year 2:		<u>Include MS4 requirements in Land Resource Management Plan</u>
Year 3:		<u>Include MS4 in work plan for FY12</u>
Year 4:		<u>Include MS4 in work plan for FY13</u>
Year 5:		<u>Include MS4 in work plan for FY14</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. C.1.1.

Brief Description of BMP: **Map drainage system out falls into streams and rivers..**

Measurable Goal(s), including frequencies: **Update as information is available and complete a system wide update every 3 years.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 2:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 3:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 4:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 5:	<u>Complete drainage system map.</u>	<u>Develop drainage system map.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. C.2.1.

Brief Description of BMP: Prohibit illegal dumping and illicit discharges into storm drainage system.

Measurable Goal(s), including frequencies: Review existing Nuisance Ordinance and revise Ordinance to include illegal dumping and illicit discharges into drainage systems. Implement either a new Ordinance or amend existing Ordinance.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 3:	<u>Review existing Ordinance. Draft new Ordinance language.</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 4:	<u>New Ordinance language effective.</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 5:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. C.3.1.

Brief Description of BMP: Establish citizen complaint phone line for illegal dumping and illicit discharges into storm drainage system.

Measurable Goal(s), including frequencies: Develop and maintain phone line.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Maintain complaint phone line.</u>
Year 2:	<u>Develop complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 3:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 4:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 5:	<u>Maintain complaint phone line.</u>	<u>Identify phone line in both online and published materials (phone book, local government reference)</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. C.3.2.

Brief Description of BMP: Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatments systems.

Measurable Goal(s), including frequencies: Develop and maintain phone line.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Maintain complaint phone line.</u>
Year 2:	<u>Develop complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 3:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 4:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 5:	<u>Maintain complaint phone line.</u>	<u>Identify phone line in both online and published materials (phone book, local government reference book)</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. C.3.3.

Brief Description of BMP: Create a database of existing private sewage treatments systems and develop management plan to bring non-compliant systems into compliance.

Measurable Goal(s), including frequencies: Create database and develop and adopt management plan.
Implement management plan.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Create database and develop management plan.</u>
Year 2:	<u>No milestone proposed</u>	<u>Create database and develop management plan.</u>
Year 3:	<u>No milestone proposed</u>	<u>Create database and develop management plan.</u>
Year 4:	<u>Create database and develop management plan.</u>	<u>Create database and develop management plan.</u>
Year 5:	<u>Implement management plan.</u>	<u>Create database and develop management plan.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
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BMP No. C.6.1.

Brief Description of BMP: Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board

Measurable Goal(s), including frequencies: **Present Annual Report and place on file.**

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 2:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 3:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 4:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 5:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. D.1.1.

Brief Description of BMP: Soil Erosion and Sediment Control Regulations.

Measurable Goal(s), including frequencies: Review existing soil erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations.</u>
Year 3:	<u>No milestone proposed</u>	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations.</u>
Year 4:	<u>No milestone proposed</u>	<u>Review existing regulations and draft a new ordinance based on the “model ordinance” adopted by both Champaign & Urbana. Identify and establish, if possible, the relevant legal authority for county regulation of soil erosion and sediment control.</u>
Year 5:	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations</u>	<u>Present draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.</u>

1. “Original Permit Milestones” refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. “Proposed Milestones” refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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FEBRUARY 25, 2013

BMP No. D.2.1.

Brief Description of BMP: Erosion and Sediment Control BMPs.

Measurable Goal(s), including frequencies: Review and evaluate existing BMP's to determine which should be included in the erosion and sediment control ordinance.
Review existing regulations and develop new regulations for the ordinance.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>
Year 3:	<u>No milestone proposed</u>	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>
Year 4:	<u>No milestone proposed</u>	<u>Evaluate BMP's used in the model ordinance adopted by both Champaign and Urbana and modify as needed for new County ordinance.</u>
Year 5:	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>	<u>Include BMP's in new draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

Attachment A. Changes to Best Management Practices

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. D.3.1.

Brief Description of BMP: **Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.**

Measurable Goal(s), including frequencies: **Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new Ordinance or amend existing Ordinance.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 3:	<u>Review existing Ordinance. Draft new Ordinance language.</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 4:	<u>New Ordinance language effective.</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 5:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. D.4.1.

Brief Description of BMP: **Develop processes and procedures to evaluate proposed construction site runoff control mechanisms.**

Measurable Goal(s), including frequencies: **Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 2:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 3:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 4:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 5:	<u>Develop and implement plan.</u>	<u>Develop and implement procedures.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. D.4.2.

Brief Description of BMP: Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.

Measurable Goal(s), including frequencies: Zoning Officer (or Director’s designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Zoning Officer attendance at training</u>	<u>Director’s designee attends training</u>
Year 2:	<u>Zoning Officer attendance at training</u>	<u>Director’s designee attends training</u>
Year 3:	<u>Zoning Officer attendance at training</u>	<u>Director’s designee attends training</u>
Year 4:	<u>Zoning Officer attendance at training</u>	<u>Director’s designee attends training</u>
Year 5:	<u>Zoning Officer attendance at training</u>	<u>Director’s designee attends training</u>

1. “Original Permit Milestones” refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. “Proposed Milestones” refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. D.6.1.

Brief Description of BMP: Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.

Measurable Goal(s), including frequencies: Develop and implement plan for inspection of construction site runoff mechanisms.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 2:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 3:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 4:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 5:	<u>Develop and implement inspection plan.</u>	<u>Develop and implement procedures.</u>

1. “Original Permit Milestones” refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. “Proposed Milestones” refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. E.2.1.

Brief Description of BMP: Require annual inspection of **publicly-owned** storm water management facilities **(post- construction)**.

Measurable Goal(s), including frequencies: Review and update Ordinance requiring annual inspections of **publicly-owned** storm water management facilities to ensure facilities function as designed **(post-construction)**.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 2:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 3:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 4:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 5:	<u>Review and update existing ordinance. Develop new language for ordinance implementation.</u>	<u>Develop language for ordinance and amend ordinance.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. E.3.1.

Brief Description of BMP: Develop procedures to ensure that storm water management facilities are maintained to function as designed (post- construction).

Measurable Goal(s), including frequencies: Develop maintenance and operations plan for storm water facilities (post-construction).

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 2:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 3:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 4:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 5:	<u>Develop and implement maintenance and operation plan. Implement plan.</u>	<u>Develop and implement maintenance and operations plan.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2003 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. E.4.1.

Brief Description of BMP: Training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

Measurable Goal(s), including frequencies: Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 2:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 3:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 4:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 5:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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FEBRUARY 25, 2013

BMP No. E.5.1.

Brief Description of BMP: Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.

Measurable Goal(s), including frequencies: Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Develop and implement plan.</u>	<u>Develop and implement procedures.</u>
Year 2:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>
Year 3:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>
Year 4:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>
Year 5:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. F.1.1.

Brief Description of BMP: Spill prevention protocol.

Measurable Goal(s), including frequencies: Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 2:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 3:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 4:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 5:	<u>Training session completed.</u>	<u>Training session completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. F.1.2.

Brief Description of BMP: Spill response protocol.

Measurable Goal(s), including frequencies: Conduct annual spill response **prevention** training with **appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 2:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 3:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 4:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 5:	<u>Training session completed.</u>	<u>Training session completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. F.1.3.

Brief Description of BMP: Pesticide storage, application, and disposal training.

Measurable Goal(s), including frequencies: Conduct annual pesticide **storage, application, and disposal training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 2:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 3:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 4:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 5:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

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FEBRUARY 25, 2013

BMP No. F.1.4.

Brief Description of BMP: Hazardous material and storage management training.

Measurable Goal(s), including frequencies: Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 2:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 3:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 4:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 5:	<u>Training session completed.</u>	<u>License review and training session completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. F.2.1.

Brief Description of BMP: Stormwater Pollution Prevention Plan (SWPPP) for County owned facilities.

Measurable Goal(s), including frequencies: Prepare SWPPP for all County owned facilities.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Develop and implement plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 2:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 3:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 4:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 5:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

Attachment A. Changes to Best Management Practices

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. F.3.1.

Brief Description of BMP: Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.

Measurable Goal(s), including frequencies: Review and develop a feasibility plan. Update feasibility plan each year, if necessary.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Review and develop plan.</u>	<u>Review and develop plan.</u>
Year 2:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>
Year 3:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>
Year 4:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>
Year 5:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
A.1.1	Flyers and information sheets at permit counter.	<i>COMPLETE</i>	Develop and distribute one new educational material handout	Distribute handout	Handout displayed and available at Planning and Zoning permit counter
A.2.1	Inform business groups about MS4, NPDES, and BMPs, <u>upon request.</u>	<i>COMPLETE</i>	Conduct one presentation per year, <u>upon request.</u>	Conduct one presentation, <u>upon request.</u>	No presentation requested and none given
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	<i>INCOMPLETE</i>	Conduct one presentation per year.	Conduct one presentation	NONE
A.2.3	Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMPs.	<i>INCOMPLETE</i>	Conduct one presentation per year.	Conduct one presentation	NONE
A.2.4.	Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMPs, <u>upon request.</u>	<i>COMPLETE</i>	Conduct one presentation per year, <u>upon request.</u>	Conduct one presentation, <u>upon request</u>	No presentation requested and none given
A.6.1.	Educational and informational material on web page.	<i>INCOMPLETE</i>	Develop web page with annual updates on informational and educational materials.	Develop web page	NONE
B.6.1.	Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)	<i>COMPLETE</i>	Hold at least four MS4 coordination meetings each year.	Attend meetings	Attended at least 4 MS4 meetings
B.7.1.	Include NPDES MS4 requirements in the County's Land Resource Management Plan	<i>COMPLETE</i>	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required	Include MS4 in work plan for Fiscal Year 2012	RPC Planning Contract included 200 hours for MS4 implementation

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Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
C.1.1.	Map drainage system outfalls into streams and rivers.	<i>INCOMPLETE</i>	Update as information is available and complete a system wide updated every 3 years.	Develop drainage system map.	NONE
C.2.1.	Prohibit illegal dumping and illicit discharges into drainage system.	<i>INCOMPLETE</i>	Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems. Implement either a new ordinance or amend existing ordinance.	Review existing Ordinance and draft new language for future adoption	NONE
C.3.1.	Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	<i>INCOMPLETE</i>	Develop and maintain complaint phone line.	Maintain complaint phone line	NONE
C.3.2.	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems	<i>INCOMPLETE</i>	Develop and maintain complaint phone line.	Maintain complaint phone line	NONE
C.3.3.	Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	<i>INCOMPLETE</i>	Create database and develop management plan. Implement plan.	Create database and develop management plan.	NONE
C.6.1.	Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.	<i>INCOMPLETE</i>	Present Annual Report and place on file.	Annual Report completed.	Annual Report completed and reviewed on March 7, 2013, and approved on March 21, 2013
D.1.1.	Soil erosion and sediment control regulations	<i>INCOMPLETE</i>	Review existing soil erosion and sediment control	Review existing regulations. Draft	NONE

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
			regulations. Prepare draft regulations for County Board adoption. Approve revised regulations	new/revised regulations. Adopt revised regulations.	
D.2.1.	Erosion and sediment control BMPs	<i>INCOMPLETE</i>	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for ordinance.	Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.	NONE
D.3.1.	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities	<i>INCOMPLETE</i>	Review and strengthen Nuisance Ordinance to include illegal dumping and illicit discharges into drainage system. Implement either a new ordinance language or amend existing.	Review existing ordinance and draft proposed revisions for future adoption.	NONE
D.4.1.	Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	<i>INCOMPLETE</i>	Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.	Develop and implement procedures	NONE
D.4.2.	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	<i>INCOMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	NONE
D.6.1.	Develop procedures and processes to inspect construction sites for	<i>INCOMPLETE</i>	Develop and implement plan for inspection of construction	Develop and implement	NONE

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Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
	compliance with construction site runoff control mechanisms.		site runoff control mechanisms.	procedures.	
E.2.1.	Require annual inspections of publicly owned storm water management facilities (post-construction).	INCOMPLETE	Review and update ordinance requiring annual inspections of publicly storm water management facilities to insure they function as designed (post-construction).	Develop language for ordinance and amend ordinance	NONE
E.3.1.	Develop procedures to insure that storm water management facilities are maintained to function as designed (post-construction).	INCOMPLETE	Develop maintenance and operations plans for storm water facilities (post-construction).	Develop and implement maintenance and operation plan.	NONE
E.4.1.	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	INCOMPLETE	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Director's designee attends training.	NONE
E.5.1.	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	INCOMPLETE	Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.	Develop and implement procedures.	NONE
F.1.1.	Spill prevention protocol	INCOMPLETE	Conduct annual spill prevention training with appropriate staff. Track meeting agenda, materials,	Training session completed	NONE

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Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
			and attendee sign-in sheet.		
F.1.2.	Spill response protocol	<i>INCOMPLETE</i>	Conduct annual spill response training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed	NONE
F.1.3.	Pesticide storage, application, and disposal training.	<i>INCOMPLETE</i>	Conduct annual pesticide storage, application, and disposal training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	Review license and complete training	NONE
F.1.4.	Hazardous material and storage management training.	<i>INCOMPLETE</i>	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	License review and training session completed	NONE
F.2.1.	Storm water Pollution Prevention Plan (SWPPP) for County owned facilities.	<i>INCOMPLETE</i>	Prepare SWPPP for all County owned facilities.	Begin development of SWPPP for all County owned facilities including a timeline for proposed implementation.	NONE
F.3.1.	Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.	<i>INCOMPLETE</i>	Review and develop a feasibility plan. Update feasibility plan each year, if necessary.	Review and develop plan	NONE

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**Attachment C. List of Construction Projects
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

ROADWAY CONSTRUCTION PROJECTS for YEAR 3 March 2011 to March 2012

Section Number	Project Name	Project Location	Project Statistics	Project Notes
10-00963-00-BR	Box culvert carrying CH23 (FAS339) over tributary to Hillsbury Slough	CH 23 between CH9 & Ford County*	118 feet in length;	SN 010-455i East Bend TWP
10-12967-00-BR	Single span bridge carrying TR2175N over unnamed waterway	2175 between 700E & 750E*	100 feet in length	SN 010-4553 Hensley TWP
10-12793-00-BR	Single span bridge carrying 2200N over unnamed waterway	2200N between 800E & 900E*	400 feet in length	SN 010-4560 Hensley TWP
09-00956-00-BR	Maplewood Bridge	CH 55, Rantoul*	Less than 100 feet in length	
10-08968-00-BR	TWP bridge project	Crittenden TWP on TR 2958*	Less than 100 feet in length	
10-00429-00-BR	Bit. paving project	CH 11 / CH 32 between US RTE 45 and 2 miles north of Gifford *	14.5 miles	
NOTES *Not located in Champaign County MS4 jurisdictional area				

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OTHER CONSTRUCTION PROJECTS for YEAR 3 April 1, 2011, to March 31, 2012

Project Name	Project Location	Project Statistics	Project Notes
New Building for Coroner, County Clerk, Physical Plant	202 Art Bartell Road (on the Brookens Campus)**	Approximately 1.26 acres in area	Construction project closed out on 10/27/11
NOTES ** Located in Champaign County MS4 jurisdictional area			

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
A.1.1	Flyers and information sheets at permit counter.	Develop and distribute one new educational material handout	Distribute handout.	Distribute handout.
A.1.2	Inform business groups about MS4, NPDES, and BMPs, <u>upon request</u> .	Conduct one presentation per year, <u>upon request</u> .	Conduct one presentation, <u>upon request</u> .	Conduct one presentation if requested.
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Conduct one presentation per year.	Conduct one presentation.	Conduct one presentation.
A.2.3	Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMPs.	Conduct one presentation per year.	Conduct one presentation.	Conduct one presentation.
A.2.4	Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMPs, <u>upon request</u> .	Conduct one presentation per year, <u>upon request</u> .	Conduct one presentation, <u>upon request</u> .	Conduct one presentation if requested.
A.6.1.	Educational and informational material on web page.	Develop web page with annual updates on informational and educational materials.	Develop webpage.	Develop webpage.
B.6.1.	Intergovernmental Storm Water Management group meetings	Hold at least four MS4 coordination meetings each year.	Attend meetings.	Attend meetings.
B.7.1.	Include NPDES MS4 requirements in the County's Land Resource Management Plan	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required.	Include MS4 in work plan for FY13.	Identify and establish budget for NPDES related tasks. Include tasks in the Champaign County Planning Contract.
C.1.1.	Map drainage system out falls into streams and rivers.	Update as information is available and complete a system wide	Develop drainage system map.	Produce a map of Champaign County MS4 jurisdiction based on 2010

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Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
		update every 3 years.		Urbanized Area definition.
C.2.1.	Prohibit illegal dumping and illicit discharges into drainage systems.	Review existing Nuisance Ordinance and revise Ordinance to include illegal dumping and illicit discharges into drainage systems. Implement either a new Ordinance or amend existing Ordinance.	Review existing Ordinance and draft new language for future adoption.	Review existing Ordinance and draft new language for future adoption.
C.3.1.	Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	Develop and maintain phone line.	Maintain complaint phone line.	Maintain complaint phone line.
C.3.2.	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems	Develop and maintain complaint phone line.	Maintain complaint phone line.	Maintain complaint phone line.
C3.3.	Create a database of existing private sewage treatments systems and develop management plan to bring non-compliant systems into compliance.	Create database and develop and adopt management plan. Implement management plan.	Create database and develop management plan.	Create database and develop management plan.
C.6.1.	Annual report to the Environment and Land Use Committee of the Champaign County Board.	Develop annual report	Annual report completed	Complete annual report.
D.1.1.	Soil erosion and sediment control regulations	Review existing soil erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations	Review existing regulations and draft a new ordinance based on the "model ordinance" adopted by both Champaign &	Draft new Ordinance and undertake legal review of ordinance and County Authority.

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
			Urbana. Identify and establish, if possible, the relevant legal authority for county regulation of soil erosion and sediment control.	
D.2.1.	Erosion and sediment control BMPs	Review and evaluate existing BMPs to determine which should be included in the Erosion and Sediment Control Ordinance. Review existing regulations and develop new regulations for ordinance.	Evaluate BMP's used in the model ordinance adopted by both Champaign and Urbana and modify as needed for new County ordinance.	New BMPs included in new Draft Ordinance.
D.3.1.	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new Ordinance or amend existing Ordinance.	Review existing Ordinance and draft proposed revisions for future adoption.	Review existing Ordinance and draft proposed revisions for future adoption.
D.4.1.	Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.	Develop and implement procedures.	Develop and implement procedures.
D.4.2.	Training class/ workshop for evaluating and inspecting construction site runoff control mechanism.	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site	Director's designee attends training.	Director's designee attends training.

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
		runoff control mechanisms.		
D.6.1.	Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.	Develop and implement plan for evaluation of construction site runoff mechanisms.	Develop and implement procedures.	Develop and implement procedures.
E.2.1.	Require annual inspection of publicly-owned storm water management facilities (post- construction).	Review and update Ordinance requiring annual inspections of publicly-owned storm water management facilities to ensure facilities function as designed (post-construction).	Develop language for ordinance and amend ordinance.	Develop language for ordinance and amend ordinance.
E.3.1.	Develop procedures to ensure that storm water management facilities are maintained to function as designed (post- construction).	Develop maintenance and operations plan for storm water facilities (post-construction).	Develop and implement maintenance and operations plan.	Develop and implement maintenance and operations plan.
E.4.1.	Training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Director's designee attends training.	Director's designee attends training.
E.5.1.	Develop procedures and processes to inspect construction sites for compliance with runoff control mechanisms.	Develop inspection plan for runoff control measure compliance during construction.	Develop and implement procedures.	Develop and implement procedures
F.1.1.	Spill prevention protocol	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed.	Training session completed.

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Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

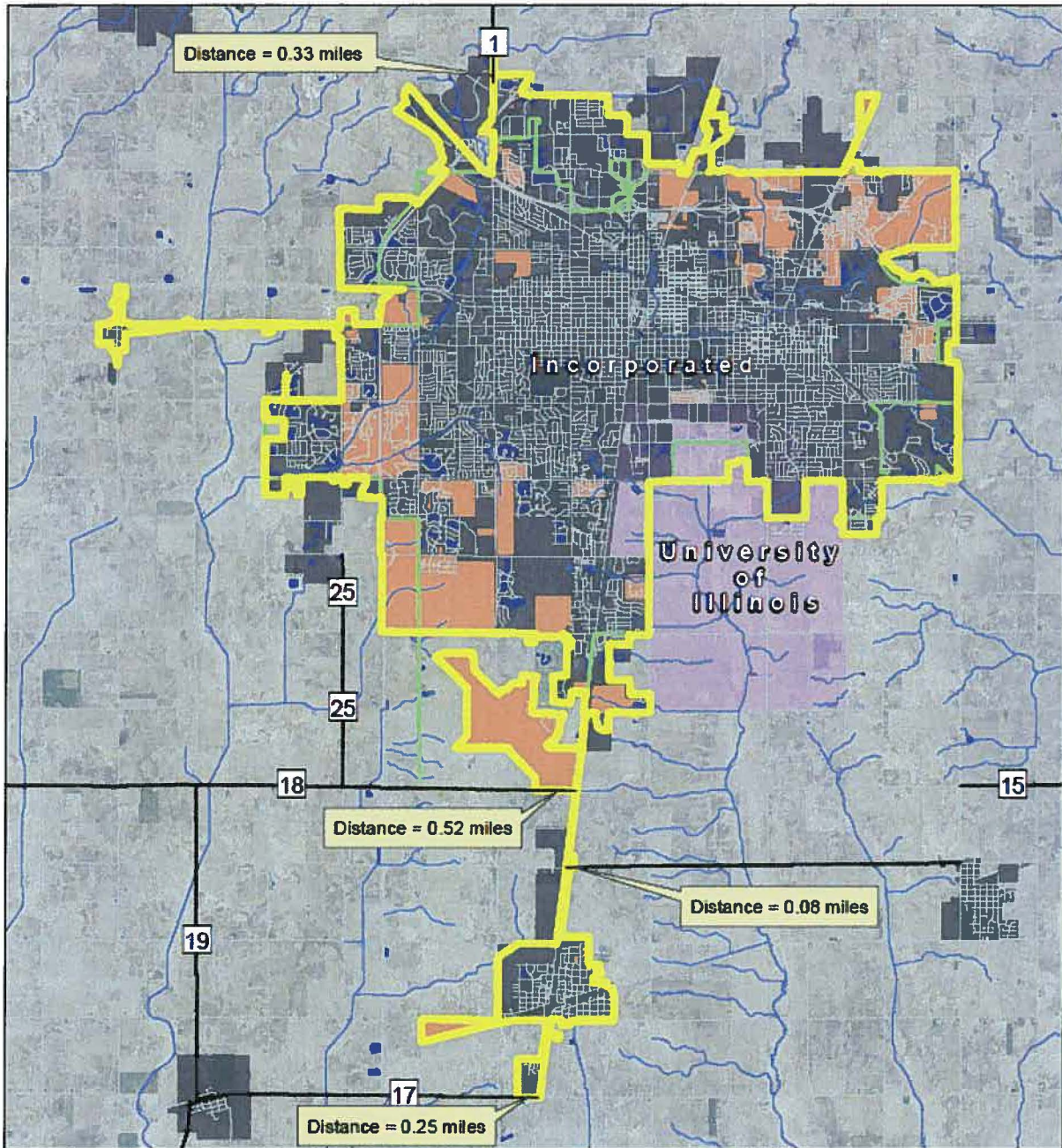
BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
F.1.2.	Spill response protocol	Conduct annual spill response prevention training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed.	Training session completed.
F.1.3.	Pesticide storage, application, and disposal training.	Conduct annual pesticide storage, application, and disposal training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	Review license and complete training.	Review license and complete training.
F.1.4.	Hazardous material and storage management training.	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	License review and training session completed.	License review and training session completed.
F.2.1.	Stormwater Pollution Prevention Plan (SWPPP) for County owned facilities.	Prepare SWPPP for all County owned facilities.	Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.	Begin development of SWPPP for all County owned facilities including a timeline for proposed implementation.
F.3.1.	Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.	Review and develop a feasibility plan. Update feasibility plan each year, if necessary.	Review and develop plan	Review feasibility of integrated, bio-detention and filtering and develop a plan of implementation

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**Attachment E. Map of Champaign County N.P.D.E.S. MS4 Jurisdictional Area Based on 2010 Census
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013






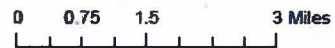
Champaign County MS4 Jurisdiction

Urbanized Area based on the 2010 Census

This map shows the defined MS4 jurisdiction including 10.4 square miles of unincorporated County. Location and size of County stormwater facilities are noted.

MS4 Related Boundaries

-  County Hwys
-  Urbanized Area 2010
-  Urbanized Area 2000
-  County MS4 Area 2012



Map Created
2/15/13

RESOLUTION NO. 8459

RESOLUTION APPOINTING SAMI ANDERSON TO THE
DEPUTY SHERIFF MERIT COMMISSION

WHEREAS, Dan Walsh, Sheriff of Champaign County has submitted to the County Board his appointment of Sami Anderson to the Deputy Sheriff Merit Commission; and

WHEREAS, Section 55 ILCS 5/3-8003 allows the Sheriff to appoint Commission Members as long as a vacancy does not exceed thirty (30) days; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Sami Anderson to the Deputy Sheriff Merit Commission for an unexpired term ending November 30, 2015; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Sami Anderson, 725 Sedgewood Road, Champaign IL 61822.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8460

RESOLUTION ADOPTING THE BYLAWS OF THE BOARD OF DIRECTORS,
CHAPAIN COUNTY NURSING HOME

WHEREAS, on January 24, 2008, the Champaign County Board adopted Resolution No. 6307 Approving the Bylaws of the Champaign County Nursing Home Board of Directors; and

WHEREAS, on November 27, 2012, the Champaign County Board adopted Resolution No. 8369 Amending the Bylaws of the Champaign County Nursing Home Board of Directors; and

WHEREAS, on March 12, 2013, the Champaign County Board Policy Committee approved changes to the Bylaws of the Champaign County Nursing Home Board of Directors, and recommends to the County Board adoption of the Bylaws of the Board of Directors, Champaign County Nursing Home, as documented in Attachment A to this Resolution, and that the previous versions of the Bylaws of the Board of Directors, Champaign County Nursing Home as adopted by Resolutions No. 6307 and 8369 are hereby replaced;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the Bylaws of the Champaign County Nursing Home Board of Directors, as documented in Attachment A to this Resolution, are hereby adopted and approved, thereby replacing previous versions of the Bylaws of the Board of Directors, Champaign County Nursing Home as adopted by Resolutions No. 6307 and 8369.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March, A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, Champaign County Clerk
and *Ex-Officio* Clerk of the County Board

BYLAWS

OF THE

BOARD OF DIRECTORS
CHAMPAIGN COUNTY NURSING HOME

CHAMPAIGN COUNTY, ILLINOIS

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BYLAWS
OF THE
BOARD OF DIRECTORS
CHAMPAIGN COUNTY NURSING HOME
CHAMPAIGN COUNTY, ILLINOIS

INTRODUCTION

The County of Champaign operates a nursing and rehabilitation facility known as Champaign County Nursing Home, hereinafter referred to as “The Home”, located at 500 South Bartell Road, Urbana, Illinois. The County operates and maintains The Home in accordance with Illinois law as it pertains to county nursing homes (see the Illinois Counties Code, 55 ILCS 5/1 - 1001 *et seq.*, and the Nursing Home Care Act, 210 ILCS 45/1-101 *et seq.*). The County of Champaign has elected to carry out its responsibilities for The Home through a Board of Directors. With these Bylaws, the County of Champaign establishes a formal governance process that the Board of Directors is to follow.

ARTICLE I
NAME AND PURPOSES

The name of the nursing and rehabilitation facility is the Champaign County Nursing Home. The principal purpose of The Home is to offer skilled nursing, rehabilitation, long-term dementia care, and adult day care.

ARTICLE II
GOVERNING AUTHORITY

Except as set forth in these Bylaws, the authority and ultimate responsibility for the operation of The Home shall rest with the Champaign County Board. Nothing in these Bylaws shall be interpreted to the contrary.

ARTICLE III
OPERATING AUTHORITY

Section I. POWERS

Except as otherwise provided by the Champaign County Board, these Bylaws, or applicable law, the activities and affairs of The Home shall be conducted and all powers shall be exercised by or under the direction of the Board of Directors and its members. It shall be the goal of the Board of Directors to govern The Home according to all applicable laws and regulations and in such a manner that the Home will retain its mission to provide compassionate long-term, rehabilitative and memory services, and operate as an economically viable and competitive entity.

Section 2. NUMBER AND QUALIFICATION

The Board of Directors shall consist of seven (7) persons. Board members shall be Champaign County residents or individuals who maintain full-time employment in Champaign County who possess the ability to participate effectively in the discharge of the Board of Directors' responsibilities. The Board of Directors shall have at least one (1) member who has expertise in each of the following areas: health care, finance/banking, accounting, social services, personnel, and marketing/sales. At least two (2) Board Members shall be members of the Champaign County Board.

Section 3. SELECTION AND APPOINTMENT

The members of the Board of Directors shall be appointed by the Champaign County Board Chair, with the advise and consent of the Champaign County Board in February 2008 and thereafter in November of each year for terms ending in November of that year, except for the filling of vacancies as provided in Section 5 and 6 below.

Section 4. TERM

Each Board member shall hold office for a term of two (2) years. Each Board member, including a Board member appointed to fill a vacancy, shall hold office until expiration of the term for which appointed and until a successor has been appointed and qualified. Board members may be re-appointed to successive terms, provided no Board member may serve for more than three (3) consecutive two (2) year terms without being off the Board of Directors at least one (1) year.

Section 5. RESIGNATION

Any Board Member may resign at any time, either by oral tender of resignation at any meeting of the Board of Directors or by giving written notice thereof to the Chair of the Champaign County Board. Such resignation shall take effect at the time specified therefore and, unless otherwise specified with respect thereto, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. REMOVAL

A Board Member may be removed, with or without cause, by action of at least twelve members of the Champaign County Board at the meeting at which such action is being considered.

Section 7. VACANCIES

Any vacancy occurring on the Board of Directors shall be filled by the Champaign County Board Chair, with the advice and consent of the Champaign County Board. A Board member appointed to fill a vacancy occurring on the Board of Directors shall serve for the unexpired term of his or her predecessor in the office.

ARTICLE IV
MEETINGS OF THE BOARD OF DIRECTORS

Section 1. PLACE OF MEETING

All meetings of the Board of Directors shall be held at The Home or at such other place as may be designated for that purpose from time to time by the Chair of the Board of Directors.

Section 2. ORGANIZATIONAL MEETINGS

As soon as reasonably practicable, and within thirty (30) days after the initial appointment of Board of Director members in February 2008, the Board shall meet for the purpose of organizing the Board of Directors, for the election of officers, and for the transaction of such other business as may come before the Board of Directors. Thereafter, the Board of Directors shall meet in December of every even-numbered year, commencing in 2008, for the purpose of organizing the Board of Directors, for the election of officers, and for the transaction of such other business as may come before the Board of Directors.

Section 3. REGULAR MEETINGS

Regular meetings of the Board of Directors shall be held monthly at the Home at such time and place as the Board of Directors may fix by resolution from time to time.

Section 4. SPECIAL MEETINGS

Special meetings of the Board of Directors for any purpose or purposes may be called at any time by the Chair or by any three (3) Board members with written notice as specified by the requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*

Section 5. NOTICE OF MEETINGS

Notice of all meetings of the Board of Directors shall comply with the requirements set forth in the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* Notice of the time and place of all meetings shall be sent to the Board of Directors members by e-mail notification, at least five (5) days in advance of all regular meetings, and at least two (2) days in advance of all special meetings. The notice shall contain an agenda which complies with the requirements of the Illinois Open Meetings Act.

Section 6. QUORUM

A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.

Section 7. MINUTES

Minutes of all meetings of the Board of Directors shall be kept and approved by the Board of Directors in compliance with the requirements of the Illinois Open Meetings Act. All minutes shall be posted on the Champaign County Web Site, Nursing Home Board of Directors Page, within seven (7) days of their approval by the Board of Directors.

ARTICLE V
OFFICERS

Section 1. OFFICERS

The officers of the Board of Directors shall be a Chair, a Vice-Chair, and a Secretary.

Section 2. ELECTION OF OFFICERS

The officers of the Board of Directors shall be elected bi-annually, in December of each even-numbered year, by the Board of Directors at its organizational meeting for a term of two years or until he or she shall resign or shall be removed, or otherwise disqualified to serve, or his or her successor shall be appointed and qualified. Officers shall be limited to two (2) consecutive two (2) year terms in the same office.

Section 3. REMOVAL OF OFFICERS

Any officer may be removed either with or without cause by a majority of the Board of Directors members then in office at any regular or special meeting of the Board of Directors. Should a vacancy occur in any office as a result of death, resignation, removal, disqualification or any other cause, the Board of Directors will elect a Director to the vacant office at its next meeting or as soon as practicable thereafter.

Section 4. CHAIR

The Chair shall preside at all meetings of the Board, serve as an *ex-officio* member of all standing committees, and report annually to the Board of Directors and to the Champaign County Board on the current state of The Home and plans for the future. The Chair shall be empowered to call special meetings of the Board of Directors as set forth herein, and shall discharge all other duties as may be required by these Bylaws and from time to time as may be assigned by the Board of Directors and the Champaign County Board.

Section 5. VICE CHAIR

In the absence or disability of the Chair, the Vice Chair shall perform all the duties of the Chair and when so acting shall have all the powers of and be subject to all the restrictions upon the Chair. The Vice Chair shall also perform any other duties as may be assigned by the Board of Directors and the Champaign County Board.

Section 6. SECRETARY

The Secretary shall be responsible for keeping minutes at all meetings of the Board in accordance with the requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* The Secretary shall also perform any other duties as may be assigned by the Board of Directors and the Champaign County Board.

Section 7. MANAGER

The Manager, in accordance with terms of the Management Contract which provides for the employment of the Administrator shall provide managerial services for the Home and shall act as the duly authorized representative of the Champaign County Board in all matters in which the Champaign County Board has not formally designated some other person to act. The Manager shall have the right to appoint such subordinate administrative individuals as he/she deems necessary or desirable to ensure the efficient conduct of the business and operations of The Home.

Section 8. ADMINSTRATOR

The Administrator shall be pre-approved by the Board of Directors upon the recommendation of the Manager. The Administrator shall report to and be responsible to the Manager and shall perform the duties associated with the day-to-day administration of the facility.

ARTICLE VI
COMMITTEES

Section 1. COMMITTEES GENERALLY

Except as otherwise provided by these Bylaws, the Board of Directors may, by resolution or resolutions passed by a majority of the Board of Directors members, appoint standing or special Committees for any purpose and, if such Committees are comprised solely of Board of Directors members, delegate to such Committees any of the powers and authority of the Board of Directors, except the power and authority to adopt, amend, or repeal these Bylaws, or such other powers as may be prohibited by law or by these Bylaws. Such Committees shall have power to act only in intervals between meetings of the Board of Directors and shall at all times be subject to the control of the Board of Directors. The Board of Directors, or if the Board of Directors does not act, the Committees, shall establish rules and regulations for meetings and shall meet at such times as are deemed necessary, provided the provisions of Section 5, 6, and 7 of Article IV (*Meetings of the Board of Directors*) shall apply to Committee meetings. Committees shall keep regular minutes of their meetings in conformance with the requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* Committees shall also provide notice of their meetings and agendas pursuant to the requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* Any Committee not appointed pursuant to the provisions of the first sentence of this Section or composed of persons, one or more of whom are not Board of Directors members, may act solely in an advisory capacity to the Board of Directors. Except as otherwise provided in these Bylaws, the Chair shall appoint Committee Members and designate the chair of the Committee.

Section 2. NOMINATING COMMITTEE

The Nominating Committee shall consist of no more than three (3) persons appointed by the Chair of the Board of Directors. This Committee shall have the responsibility of maintaining a roster of qualified persons for recommendation to the Champaign County Board to serve as Board members. In the absence of a Nominating Committee, the Board of Directors shall have the responsibility of maintaining a roster of qualified persons for recommendation to the Champaign County Board to serve as Board members. This roster and these recommendations do not supersede the authority of the Champaign County Board chair to solicit nominations for the Board, nor the authority of the Champaign County Board to advise and consent to any final appointments to the Board of Directors.

Section 3. TERM OF OFFICE

The Chair, and each member of any Board of Directors committee, shall serve until the next biennial election of the Board of Directors, and until his or her successor is appointed, or until such committee is sooner terminated, or until he or she is removed, resigns, ceases to be a member of the Board of Directors, or otherwise ceases to qualify as a Chair or member of the Board of Directors, as the case may be, of the Board of Directors.

Section 4. VACANCIES

Vacancies on any Committee may be filled for the unexpired portion of the term in the same manner as provided in the case of original appointment.

Section 5. EXPENDITURES

Any expenditure of The Home funds by a Committee shall require prior approval of the Board of Directors.

ARTICLE VII
QUALITY OF NURSING & RELATED SERVICES

Section 1. BOARD OF DIRECTORS' RESPONSIBILITIES

The Board of Directors shall require: (a) that the Home prepare and maintain adequate and accurate medical records for all residents, and (b) that the person responsible for each basic and supplemental medical service shall cause written policies and procedures to be developed and maintained and that such policies be approved by the Board of Directors. The Board of Directors shall further require, after considering the recommendations of the Nursing Staff, the conduct of specific review and evaluation activities to assess, preserve, insure, and improve the overall quality and efficiency of resident care at The Home and to assure the provision of a single standard of care for residents with the same diagnosis, which assurance is provided by holding The Home staff accountable for its delegated responsibilities in areas of utilization review, and quality assurance. The Board of Directors shall provide whatever administrative assistance is reasonably necessary to support and facilitate the implementation and the ongoing operation of these review and evaluation activities.

Section 2. ACCOUNTABILITY TO THE BOARD OF DIRECTORS

The Home staff shall conduct and be accountable to the Board of Directors for conducting activities that contribute to the preservation and improvement of the quality and efficiency of resident care provided in The Home and operating The Home on a break-even or sustainable basis. Without limiting the generality of the foregoing, these activities shall include:

- a) The conduct of periodic meetings at regular intervals to review and evaluate the quality of resident care and the correction of identified problems;
- b) Ongoing monitoring of resident care practices through the defined functions of the Nursing Staff, other professional services and The Home administration;
- c) Review of utilization of The Home's medical resources to provide for their allocation to meet the needs of the residents;

- d) Such other measures as the Board of Directors may, after considering the advice of the Nursing Staff, other professional services and The Home administration, deem necessary for the preservation and improvement of the quality and efficiency of resident care; and
- e) Periodic review of the capital and operating budgets versus actual revenue and expenditures, and review of the economic viability of all of the above activities.

Section 3. DOCUMENTATION

The Board of Directors shall require, receive, consider and act upon the findings and recommendations emanating from the activities required by Section 2 of this Article. All such findings and recommendations shall be in writing, assigned by the persons responsible for conducting the review activities and supported and accompanied by appropriate documentation upon which the Board of Directors can take informed action.

**ARTICLE VIII
ADJUNCT ORGANIZATIONS**

From time to time The Home may establish adjunct organizations, including advisory bodies, foundations, and auxiliaries. Each such group shall establish its own Bylaws and rules and regulations and present them to the Board of Directors for approval, and all amendments thereto shall also be subject to the approval of the Board of Directors. The Bylaws of the Board of Directors shall prevail and govern over the documents and actions of such adjunct and subordinate groups.

**ARTICLE IX
INDEMNIFICATION**

The County of Champaign shall indemnify its Board of Directors members, officers, agents, employees, and appointees who are or were parties or who are threatened to be made parties to any proceeding against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding in accordance with and subject to the limitations prescribed by the Constitution of the State of Illinois of 1970, applicable State law, and the current Champaign County Indemnity Policy, as modified from time to time.

The County of Champaign shall also have the power to maintain/provide insurance on behalf of its Board of Directors members, officers, agents, employees, and appointees against any liability asserted against or incurred by them in their capacity as such Board of Directors member, officer, agent, employee, or appointee arising out of their status as such whether or not the County would have the power to indemnify against such liability.

**ARTICLE X
GENERAL PROVISIONS**

Section 1. EXECUTION OF CONTRACTS

The Board of Directors, except as in these Bylaws or otherwise provided, may authorize an officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of The Home, if the expenditure necessitated by such a contract has been approved by the County Board in the Nursing Home budget for the fiscal year in question, or specifically authorized by the County Board during the course of the fiscal year in question. Unless so authorized by the Board of

Directors, no officer, agent or employee shall have any power or authority to bind The Home by any contract or engagement or to pledge its credit or to render it liable for any purpose or in any amount. The execution of any contract is subject to, and bound by, current Champaign County Purchasing Policy. However, the Board of Directors does not have the power to negotiate or enter into collective bargaining agreements, which said power is reserved exclusively to the Champaign County Board.

Section 2. COMPENSATION OF OFFICERS AND BOARD MEMBERS

The members of the Board of Directors and the officers shall receive compensation consistent with the compensation received by County Board members in 2008. Thereafter, the compensation for the Board of Directors and officers shall be periodically reviewed and adjusted by the County Board as the County Board deems appropriate. The Administrator and Operating Officer shall be entitled to receive such compensation for services rendered as determined by the Board of Directors from time to time. In addition, Board of Directors members may be compensated for reasonable expenses incurred in the fulfillment of their responsibilities to The Home. Reasonable expenses shall be defined to include travel and expenses related to educational conferences for Board members, and long distance telephone calls and faxes made to obtain information related to the responsibilities of the Board. Reimbursement of such expenses shall be consistent with applicable County Board policies, including the County's Travel Policy.

Section 3. INSPECTION OF RECORDS

The records of The Home are subject to the requirements of the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* Consistent with the requirements of the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, and Champaign County Board Resolution 5570, the books of account of The Home and minutes of the Board of Directors and its committees shall be maintained at the Home and available to the public.

Section 4. QUARTERLY REPORTS

The Board of Directors shall cause a quarterly report to be sent to the Champaign County Board no later than 90 days after the close of each fiscal quarter.

ARTICLE XI
POWERS OF THE CHAMPAIGN COUNTY BOARD

The following powers are reserved exclusively to the Champaign County Board, and any attempted exercise of any such powers by any entity other than the Champaign County Board shall not be valid or of any force or effect whatsoever:

1. To change the mission and purposes of The Home for which it was and is formed and exists,
2. To elect the members of the Board of Directors and to remove the same without cause,
3. To amend, alter, modify or repeal these Bylaws,
4. To merge, consolidate, or affiliate The Home with another corporation, organization or program,
5. To dissolve or terminate the existence of The Home and to determine the distribution of assets upon such termination or dissolution,
6. To require a certified audit of The Home at any time and to appoint the fiscal auditor.

7. These Bylaws, or any part thereof, may be amended, modified or repealed, or new Bylaws may be adopted by the vote or written assent of a majority of the Champaign County Board,

ARTICLE XII

ACTION REQUIRING APPROVAL BY THE CHAMPAIGN COUNTY BOARD

Actions initiated by the Board of Directors on the following matters can be authorized by and shall be effective only upon the prior written assent of a statutory majority of the Champaign County Board:

1. The acquisition, purchase, sale, lease, transfer or encumbrance of any real estate or of any substantial part of other assets of The Home,
2. Any increment or additions to the capital debt or the renegotiation, modification or other change the existing capital debt obligations of The Home,
3. Any borrowing not indicated in the capital or operating budgets of The Home, and
4. The adoption of the annual operating and capital budgets of The Home or any changes thereto.
5. The negotiation and adoption collective bargaining agreements.

ARTICLE XIII

AMENDMENTS AND REVIEW

These Bylaws, or any part thereof, may be amended, modified or repealed, or new Bylaws may be adopted by the vote or written assent of a majority of the Champaign County Board.

RESOLUTION NO. 8461

RESOLUTION AUTHORIZING DISBURSEMENT OF FUNDS ON DEFAULTED CONTRACT FOR MOBILE HOME TAX SALE, PERMANENT PARCEL NUMBER 29-050-0042

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has acquired an interest in the following described mobile home:

42 The Oaks MHE
VIN: 129847
YR/SQ FT: 1973/720
Permanent Parcel Number: 29-050-0042
Sold October 28, 2009; and

WHEREAS, Pursuant to public auction sale, Roger Miller, Purchaser, has defaulted a time payment contract. Of the total due of \$1,179.67, the purchasing party has only paid \$650.00. And, after several attempts to collect the balance, the Finance Committee of the Whole feels that the above mentioned party has defaulted on the contract and it is in the best interest of the County of Champaign that the funds collected should be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$326.81 is to be paid the Agent for his services under his contract and the balance, \$323.19 shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law.

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the purchasing party has defaulted a time payment contract and it is in the best interest of the County of Champaign that the funds collected should be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$326.81 is to be paid the Agent for his services under his contract and the balance, \$323.19 shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 8462

RESOLUTION AUTHORIZING DISBURSEMENT OF FUNDS ON DEFAULTED CONTRACT FOR MOBILE HOME TAX SALE, PERMANENT PARCEL NUMBER 30-58-0227

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has acquired an interest in the following described mobile home:

34 Richard
VIN: WS301517
YR/SQ FT: 1999/1096
Permanent Parcel Number: 30-058-0227
Sold October 28, 2009; and

WHEREAS, Pursuant to public auction sale, Fred Thomas, Purchaser, has defaulted a time payment contract. Of the total due of \$1,176.37, the purchasing party has only paid \$628.00. And, after several attempts to collect the balance, the Finance Committee of the Whole feels that the above mentioned party has defaulted on the contract and it is in the best interest of the County of Champaign that the funds collected should be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$326.81 is to be paid the Agent for his services under his contract and the balance, \$323.19 shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law.

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the purchasing party has defaulted a time payment contract and it is in the best interest of the County of Champaign that the funds collected should be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$350.06 is to be paid the Agent for his services under his contract and the balance, \$277.94 shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board

RESOLUTION NO. 8463

TRANSFER OF FUNDS

March 2013

FY 2013

WHEREAS, The Committee of the Whole has approved the following transfers between accounts within the fund listed below; and

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within the FY2013 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2013 budget.

Budget Transfer #13-00001

Fund 080 General Corporate
Dept. 075 General County,
140 Correctional Center

<u>TRANSFER TO</u> <u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TRANSFER FROM</u> <u>ACCOUNT DESCRIPTION</u>
140-512.03 SLEP Regular Full-Time Employee	\$33,427	075-533.99 Contingent Expense
Total	\$33,427	

REASON: To Transfer Funds to Appropriate General Corporate Fund Department Line Item to Cover Cost of FY2013 Negotiated FOP Bargaining Unit wage Increases.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8464

BUDGET AMENDMENT

March 2013

FY 2013

WHEREAS, The Committee of the Whole has approved the following amendment to the FY2013 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2013 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2013 budget.

Budget Amendment #13-00016

Fund 080 General Corporate
Dept. 140 Correctional Center

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

512.03 SLEP Regular Full-Time Employee

\$141,000

Total

\$141,000

Increased Revenue:

None: from Fund Balance

\$0

Total

\$0

REASON: Money Needed to Cover Cost of Signing Bonus Per Settlement of FOP Bargaining Unit for FY2013

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8465

RESOLUTION FOR THE APPROVAL OF APPLICATION, AND, IF AWARDED,
ACCEPTANCE OF THE U.S. DEPARTMENT OF JUSTICE: BUREAU OF JUSTICE
ASSISTANCE- JUSTICE & MENTAL HEALTH COLLABORATION PROGRAM GRANT FOR
CHAMPAIGN COUNTY PROBATION & COURT SERVICES PARTNERING WITH
COMMUNITY ELEMENTS

WHEREAS, The Champaign County Probation & Court Services Department has been asked to partner with Community Elements on a U.S. Department of Justice: Bureau of Justice Assistance- Justice & Mental Health Collaboration Program Grant; and

WHEREAS, This program grant seeks to increase public safety through innovative cross-system collaboration for individuals with mental health illnesses or co-occurring mental health and substance abuse disorders who encounter the justice system. The grant period begins on October 1, 2013 and ends on September 20, 2014. The amount of the grant is \$36,080 for planning; and

WHEREAS, There will be no match cost to the County of Champaign because the match will be supplied by either the Mental Health Board or Community Elements.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the application for the Bureau of Justice Assistance-Justice and Mental Health Collaboration Program Grant is hereby approved, and if awarded, accepted for the Champaign County Probation & Court Services Department.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulthen, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8466

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF
CHAMPAIGN, THE NEWS-GAZETTE, AND ADVANCED TECHNOLOGY RECYCLING
REGARDING PROVISION OF RECYCLING AND/OR REFURBISHING SERVICES FOR
THE 2013 COUNTYWIDE RESIDENTIAL ELECTRONICS COLLECTION EVENTS

WHEREAS, The County of Champaign is serving as Coordinator of planning for the 2013 Countywide Residential Electronics Collection Events; and

WHEREAS, An agreement has been prepared between the County of Champaign, The News-Gazette, Inc. (as the host site), and Advanced Technology Recycling for the provision of recycling and/or refurbishing services for the 2013 Countywide Residential Electronics Collection Events documenting the responsibilities of each of the parties; and

WHEREAS, The agreement is for services to be provided on April 20, 2013 and October 12, 2013;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board authorizes the County Board Chair to execute the Agreement Regarding the Provision of Recycling and/or Refurbishing Services for the 2013 Countywide Residential Electronics Collection Events between the County of Champaign, The News-Gazette, Inc., and Advanced Technology Recycling.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8467

RESOLUTION AUTHORIZING LEASE AGREEMENT BETWEEN THE COUNTY
OF CHAMPAIGN, THE NEWS-GAZETTE, INC. & ADVANCED
TECHNOLOGY RECYCLING FOR THE 2013 COUNTYWIDE RESIDENTIAL
ELECTRONICS COLLECTION EVENTS

WHEREAS, The County of Champaign, desires to lease the premises owned by The News-Gazette, Inc. commonly known as 3202 Apollo Drive, Champaign Illinois 61822 for the staging of the 2013 Countywide Residential Electronics Collection Events and for the temporary storage of electronics materials accumulated during the events; and

WHEREAS, The events to be held during 2013 will occur on Saturday, April 20, 2013 and Saturday, October 12, 2013 and in the event of inclement weather the alternate dates to hold the events are May 4, 2013 and October 19, 2013; and

WHEREAS, A lease agreement has been prepared documenting the responsibilities of the parties and will become effective as of the date the last party signs the agreement;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board authorizes the County Board Chair to execute the Lease Agreement for the 2013 Countywide Residential Electronics Collection Events between the County of Champaign, the News-Gazette, Inc., and Advanced Technology Recycling.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 8468

RESOLUTION APPROVING CHANGE TO THE FISCAL YEAR FOR
CHAMPAIGN COUNTY

WHEREAS, the Champaign County Board has historically operated with a fiscal year that begins on December 1st of one year and ends on November 30th of the ensuing year; and

WHEREAS, the Champaign County Board has also historically kept remaining balances available for 30 days after the close of the fiscal year for the authorization of the payment of obligations incurred prior to the close of said fiscal period; and

WHEREAS, pursuant to 55 ILCS 5/6-1001, county boards are granted the authority to determine the fiscal year under which they will operate, and if the county board determines to change its fiscal year may adopt a budget to cover such period greater or less than a year as may be necessary to effect such change; and

WHEREAS, 55 ILCS 5/6-1001 further provides that any remaining balances shall be available until 90 days after the close of the fiscal year in counties with a population of more than 100,000 but less than 3,000,000 inhabitants, only for the authorization of the payment of obligations incurred prior to the close of said fiscal period; and

WHEREAS, the Finance Committee of the Whole has recommended to the County Board a change in the County's current fiscal year from December 1st to November 30th, to a fiscal year based on the calendar year, from January 1st through December 31st; and

WHEREAS, to effect the fiscal year change, the Finance Committee of the Whole further recommends that the FY2014 budget be adopted for a thirteen (13) month period from December 1, 2013 through December 31, 2014, in order to implement the change of the County's fiscal year to a calendar year period; and

WHEREAS, the Finance Committee of the Whole further recommends that from this point forward the remaining balances shall be available until 60 days after the close of the fiscal year for the authorization of the payment of obligations incurred prior to the close of said fiscal period;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the County's fiscal year shall be changed from December 1st to November 30th, to a fiscal year based on the calendar year, from January 1st through December 31st; and

BE IT FURTHER RESOLVED by the County Board of Champaign County that the FY2014 budget be adopted for a thirteen (13) month period from December 1, 2013 through December 31, 2014, in order to implement the change of the County's fiscal year to a calendar year period; and

BE IT FURTHER RESOLVED by the County Board of Champaign County that from this point forward, the remaining balances shall be available until 60 days after the close of the fiscal year for the authorization of the payment of obligations incurred prior to the close of said fiscal period.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of March, A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST:

Gordy Hulten, Champaign County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 8469

RESOLUTION AUTHORIZING AN ACCEPTANCE AGREEMENT BETWEEN
CHAMPAIGN COUNTY AND THE ILLINOIS STATE BOARD OF ELECTIONS FOR A
VOTER REGISTRATION STATE GRANT

WHEREAS, The Champaign County Clerk's Office is receiving a Voter Registration State Grant and has been notified it is eligible to receive an amount of \$8,600.00 (EIGHT-THOUSAND SIX-HUNDRED AND 00/100 DOLLARS) to assist in the maintenance and other associated costs involved for Champaign County's voter registration system to communicate with the Centralized Statewide Voter Registration System; and

WHEREAS, The Illinois State Board of Elections and Champaign County both have responsibilities under Help America Vote Act as to spending the grant for its intended purposes and tracking expenditures not previously covered or reimbursed by the Help America Vote Act grant funds; and

WHEREAS, An Acceptance Agreement outlining the responsibilities of Champaign County has been prepared;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Board Chair to enter into the Voter Registration State Grant Acceptance Agreement with the Illinois State Board of Elections.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of March
A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board