

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Tuesday, October 20, 2009 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

	<u>Page Number</u>
I. <u>Call To Order</u>	
II. <u>Roll Call</u>	
III. <u>Prayer & Pledge of Allegiance</u>	
IV. <u>Read Notice of Meeting</u>	
V. <u>Approval of Minutes</u>	
A. September 14, 2009 – Study Session	*1-2
VI. <u>Approval of Agenda/Addenda</u>	
VII. <u>Date/Time of Next Regular Meeting</u> – Thursday, November 19, 2009 @ 7:00 p.m.	
VIII. <u>Annual Employee Recognition</u>	
A. Adoption of Resolution No. 7142 Honoring Retiring County Employees	*3-4
B. Adoption of Resolution No. 7138 Honoring Retiring County Employee Denny Inman	*5-6
IX. <u>*Consent Agenda</u> – Goldenrod Attachment	
X. <u>Public Participation</u>	
XI. <u>Announcements/Communications</u>	
XII. <u>Committee Reports:</u>	
A. <u>Justice & Social Services Committee:</u>	
Summary of Action Taken at October 5, 2009 Meeting:	*7
B. <u>County Facilities Committee:</u>	
Summary of Action Taken at October 6, 2009 Meeting:	*8-9
1. Adoption of Resolution No. 7139 Approving Extension of Lease Between the County of Champaign and the Illinois Law Enforcement Alarm System	*10-11

County Facilities, cont.

2. Adoption of Resolution No. 7140 Approving an Agreement between the County of Champaign and the City of Urbana Respecting the Placement of a “Courthouse” News Rack *12-20

C. Policy, Personnel, & Appointments Committee:

Summary of Action Taken at October 7, 2009 Meeting: *21-22

- **1. Adoption of Resolution No. 7111 to Retain Jurisdiction on Properties Subject to Municipal Annexation Agreements (*From September 24, 2009 agenda*) *23-24

2. Adoption of Resolution No. 7141 Appointing Marc Stevens to the Somer #1 Drainage District *25
B18

3. Adoption of Resolution No. 7143 That Supersedes Resolution No. 4070 on Establishment of Organization, Duties, Rules, Policies, and Procedures of the Champaign County Board *26-52
B56-68

D. Finance Committee:

Summary of Action Taken at October 8, 2009 Meeting: *53-54

1. Adoption of Resolution No. 7148 – Purchases Not Following Purchasing Policy *55-56

2. Adoption of Resolution No. 7149 – Payment of Claims Authorization *57

3. Adoption of Resolution No. 7164 to Approve FY2010 Plan for Use of General Corporate Fund One-Time Revenues *58
G65

4. Adoption of Resolution No. 7165 to Deposit New ILEAS Rent Payments in the Capital Asset Replacement Fund *59

E. Highway & Transportation Committee

Summary of Action Taken at October 9, 2009 Meeting: *60

F. Environment & Land Use Committee:

Summary of Action Taken at October 13, 2009 Meeting: *61

XIII. Other Business

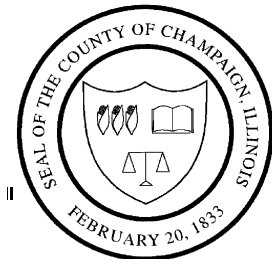
XIV. New Business

XV. Recess

*Roll Call
**Roll call and 18 votes
***Roll call and 21 votes
****Roll call and 14 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*County Board members and guests are encouraged to park in the north parking lot, off Lierman Avenue, and enter the Brookens facility through the north door. The Brookens Administrative Center is an accessible facility.
For additional information, contact Kay Rhodes in the County Administrator's Office at (217) 384-3776*



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Tuesday, October 20, 2009 - 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

Page Number

A. Policy, Personnel, & Appointments Committee

1. Adoption of Resolution No. 7144 Appointing Beverly Hanks to the Lower Big Slough Drainage District *62
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2. Adoption of Resolution No. 7145 Appointing Doug Stierwalt to the Two Mile Slough Drainage District *63
B19
3. Adoption of Resolution No. 7146 Amending Ordinance No. 573 Health Ordinance of Champaign County, Illinois *64-65
B20-21
4. Adoption of Resolution No. 7147 Approving Property, Liability, and Worker's Compensation Insurance Policies for Champaign County *66-67
B23-36

B. Finance Committee

1. Adoption of Resolution No. 7150 – Budget Amendment #09-00082 *68
Fund/Dept: 080 General Corporate – 042 Coroner G11
Increased Appropriations: \$1,560
Increased Revenue: \$1,560
Reason: Reimbursement of monies spent on autopsy of DOC inmate.
2. Adoption of Resolution No. 7151 – Budget Amendment #09-00083 *69
Fund/Dept: 080 General Corporate – 040 Sheriff G12
Increased Appropriations: \$31,895
Increased Revenue: \$31,895
Reason: Full reimbursement received from “Lock and Key Production” for the costs associated with providing security for the Extreme Makeover Home Edition in Philo, Illinois.
3. Adoption of Resolution No. 7152 – Budget Amendment #09-00084 *70
Fund/Dept: 076 Tort Immunity Tax Fund – 075 General County G25
Increased Appropriations: \$185,000
Increased Revenue: \$0
Reason: Payment of remaining fiscal year 2009 General Corporate work comp payrolls premiums.

Finance, cont.

4. Adoption of Resolution No. 7153 – Budget Amendment #09-00085 *71-72
Fund/Dept: 075 Regional Planning Commission – 733 Administration G21-23
Increased Appropriations: \$175,500
Increased Revenue: \$0
Reason: To accommodate additional fiscal and clerical staff in response to extensive stimulus funding requirements; additional funds required to complete Brookens project (development of additional meeting space/audio-visual equipment); upgrading again fleet vehicles with energy efficient hybrids; replacements of office equipment and furniture; accommodation of additional Kronos payroll system upgrade charges. Matching revenue will be recovered under agency cost allocation plan application to all grants and contracts.
5. Adoption of Resolution No. 7154 – Budget Amendment #09-00086 *73
Fund/Dept: 075 Regional Planning Commission – 732 Fringe Benefits Clearing G24
Increased Appropriations: \$93,564
Increased Revenue: \$0
Reason: To accommodate increases in compensated absences (vacation/sick/personal) due to expended staffing and associated health and life insurance expenses.
6. Adoption of Resolution No. 7155 – Budget Amendment #09-00087 *74-75
Fund/Dept: 075 Regional Planning Commission – 736 Community Services G13-14
Block Grant-Odd Years
Increased Appropriations: \$131,050
Increased Revenue: \$131,050
Reason: To accommodate increased Community Services Block Grant funding and associated case management and direct client assistance expenses.
7. Adoption of Resolution No. 7156 – Budget Amendment #09-00088 *76
Fund/Dept: 075 Regional Planning Commission – 683 Shelter Plus Care 1 G15
Even Year
Increased Appropriations: \$78,000
Increased Revenue: \$78,000
Reason: To accommodate expanded HUD Shelter Plus Care Grant for 2010. The Shelter Plus Care Program provides housing and supportive services for homeless and disabled clients.
8. Adoption of Resolution No. 7157 – Budget Amendment #09-00089 *77-78
Fund/Dept: 075 Regional Planning Commission – 829 Mental Health/SAMHSA G16-17
Grant Administration
Increased Appropriations: \$60,000
Increased Revenue: \$60,000
Reason: To accommodate award of Substance Abuse Mental Health Services Administration (SAMHSA) Grant. This program will provide for the development of a comprehensive, consolidated, family-drive system of care for youth services which will include social service agencies, mental health, and juvenile justice services and education.

- 9. Adoption of Resolution No. 7158 – Budget Amendment #09-00091 *79
 Fund/Dept: 080 General Corporate – 022 County Clerk Add. G1
 Increased Appropriations: \$15,000
 Increased Revenue: \$20,545
 Reason: To cover expenses in line items from expenses related to new voter registration system reimbursed from grant funds.
- 10. Adoption of Resolution No. 7159 – Budget Amendment #09-00092 *80
 Fund/Dept: 670 County Clerk Automation Fund – 022 County Clerk Add. G2
 Increased Appropriations: \$20,000
 Increased Revenue: \$57,757
 Reason: To cover expenses in line items from expenses related to new voter registration system reimbursed from grant funds.
- 11. Adoption of Resolution No. 7160 – Budget Transfer #09-00008 *81
 Fund/Dept: 080 General Corporate – 036 Public Defender G19-20
 Total Amount of Transfer: \$750
 Reason: Contract with private attorney to cover Janie Miller-Jones caseload while on military duty. See previous Budget Transfer #09-00002 from 01/2009.
- 12. Adoption of Resolution No. 7161 – Budget Transfer #09-00009 *82
 Fund/Dept: 089 County Public Health Fund – 049 Board of Health G18
 Total Amount of Transfer: \$2,500
 Reason: Transferring unexpected monies budgeted for clerical services to the contract services line item to provide funding for consulting services by Illinois Public Health Association as approved by the County Board of Health on September 29, 2009.
- 13. Adoption of Resolution No. 7162 for the Renewal of the Illinois Criminal Justice Information Authority’s Prosecutor-Based Victim Assistance Services Program Grant for the Champaign County State’s Attorney’s Office *83
G26-52
- 14. Adoption of Resolution No. 7163 to Receive and Place on File the FY2010 Champaign County Budget *84
G53-64

C. Highway & Transportation Committee

- 1. Adoption of Resolution No. 7166 Appropriating \$23,840.00 From County Motor Fuel Tax Funds for Champaign County’s Share of the Champaign-Urbana Urbanized Area Transportation Study Section #09-00000-00-ES *85
O6-7
- 2. Adoption of Resolution No. 7167 Appropriating an Additional \$154,488.93 From County Motor Fuel Tax Funds for County Highway 17 (Sadorus Road) Section #08-00420-00RS *86
O8-9
- 3. Adoption of Resolution No. 7168 Authorizing the County Board Chair to Sign an Agreement for the Improvement of County Highway 20 and Appropriating \$1,287,500.00 From County Motor Fuel Tax Funds Section #09-00426-01-RS *87-88
O10-11

RESUME OF MINUTES OF A STUDY SESSION OF THE COUNTY
BOARD, CHAMPAIGN COUNTY, ILLINOIS
September 14, 2009

The County Board of Champaign County, Illinois met at a Study Session, Monday, September 14, 2009 at 6:03 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with C. Pius Weibel presiding and Sasha Green, as Secretary of the Meeting.

ROLL CALL

Roll call showed the following Board Members Present: James, Jones, Kurtz, Langenheim, McGinty, Nudo, Rosales, Wysocki, Ammons, Anderson, Beckett, Betz, Doenitz, and Weibel – 14; Absent: Jay, Knott, Moser, O'Connor, Richards, Sapp, Schroeder, Smucker, Bensyl, Carter, Cowart, Gladney and Hunt – 13. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Members Moser, Richards, Schroeder, and Smucker arrived after roll call.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting. Board Member Betz offered a motion to approve the notice; seconded by Board Member Wysocki. Approved by voice vote.

Chair Weibel asked if there was any objection to add an item, the approval of the agenda, to the agenda. There was no objection. Board Member James offered the motion to approve the Agenda; seconded by Board Member Beckett. Chair Weibel noted that Public Participation is at the end of the Agenda. Approved by voice vote.

LAND RESOURCE MANAGEMENT PLAN - STAGE 2: GOALS, OBJECTIVES AND POLICIES AND STAGE 3: FUTURE LAND USE PLAN

Susan Chavarria, project manager for the Land Resource Management Plan, gave an overview of the Plan, which has been in progress for two years. Stage 4, the implementation phase of the Plan, will begin in October if ELUC approves Stages 2 and 3. After all stages are approved there would be a 6 month approval process.

Susan Monte summarized the objectives and polices of the 9 goals of the Plan, and whether they were addressed in our current County policies. Ms. Monte also explained the future land use map.

County Board Members questions were answered.

PUBLIC PARTICIPATION

Robert Myers, City of Urbana Planning Manager; Eric Thorsland; Scott Hays; Lisa Haynes; Norman Stenzel; Gerald Henry; Leslie Cooperband; Herb Schildt shared their concerns and support of different aspects of the Plan.

Board Member Smucker offered a motion to suspend the rules to allow County Board members to ask questions to public participation speakers. Approved by voice vote. Discussion followed.

ADJOURN

Chair Weibel adjourned the meeting at 8:42 P.M.

Mark Sheldon

Mark Sheldon; Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County; Illinois

RESOLUTION NO. 7142

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the following employees who are retiring in FY2009:

<u>Employee</u>	<u>Department</u>
Russ Block	Correctional Center
Frank DiNovo	Regional Planning Commission
Denny Inman	Administrative Services
Kim Johnston	Correctional Center
Phyllis Klein	Nursing Home
Elizabeth Kutil	Nursing Home
Kathleen Lehr	Nursing Home
Wayne Maxey	State's Attorney's Office
Jack Pritchard	Regional Planning Commission
John Rasmus	Correctional Center
Frederick Sanders	Correctional Center
Helen Schindler	Circuit Clerk's Office
Lynn Umbarger	Sheriff's Office
John Wooldridge	Physical Plant;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October,
A.D., 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7138

RESOLUTION HONORING A RETIRING COUNTY EMPLOYEE
DENNY INMAN

WHEREAS, Denny Inman was employed by Champaign County on September 25, 1985, to serve as the County's Purchasing Agent; was subsequently promoted to serve as the County's first Deputy County Administrator in December 1995; and ultimately selected to serve in the precedent-setting action of the Champaign County Board as one of two County Co-Administrators with his primary focus on responsibility for Facilities and Procurement Management from September 22, 1998, until September 30, 2009; and

WHEREAS, Over the two-plus decades of Denny Inman's service, Champaign County has seen significant growth and improvement – much of it enhanced through Inman's vision, dedication and effort to support all county projects through a team approach; and

WHEREAS, Throughout his eleven-year tenure as County Co-Administrator, Denny Inman worked with five different county board chairs – Bud Barker, Steve Moser, Patricia Avery, Barbara Wysocki and C. Pius Weibel; and

WHEREAS, As a result of Denny Inman's involvement in leading the County's building projects, together with the County Board, Inman forged partnerships with numerous architects, construction firms and project managers to build the \$27 million Courthouse project; the \$5.8 million Juvenile Detention Center; the \$24 million Nursing Home; a \$7 million Highway/Fleet Maintenance facility; \$3 million renovation of the old nursing home in partnership with the Illinois Law Enforcement Alarm System; a \$1.9 million renovation of the county building at 1905 E. Main Street for METCAD; a \$200,000 remodel of an outbuilding for the County Animal Control Department; and finally a \$7 million exterior renovation of the old County Courthouse building and restoration of the Clock and Bell Tower; and

WHEREAS, Throughout his career, Denny Inman was a promoter of partnerships to achieve the greatest benefit for the community served by local government, including partnership with the Urbana Park District in the development of use of land and facility at the Brookens Administrative Center; partnership with a number of local governmental entities to enable the Scottswood Drainage Project, relieving an age-old flooding problem for the neighborhood immediately east of the Brookens Administrative Center; partnership with the University, school districts and municipalities to work on the important issue of development of opportunity for minority businesses and education and training for minority students in the construction and trades industry in this community through the construction Pre-Apprentice Program Academy; and in working on improving diversity in contractors and labor force on county construction projects as evidenced by his work with the Construction Diversity Task Force; and

WHEREAS, Denny Inman's retirement from Champaign County marks the end of an era that is unparalleled in many decades of County Board history as an era of building and change that has positioned the County to be able to focus on planning and sustainability as it moves forward;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes that the service of Denny Inman was an asset to the citizens of Champaign County; and expresses gratitude and sincere appreciation for his twenty-four years of service; and

BE IT FURTHER RESOLVED That a copy of this Resolution be presented to Denny Inman as an expression of appreciation for his innovative, dedicated leadership throughout his tenure as a Champaign County employee.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chairman
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-officio Clerk of the County Board
Of Champaign County

JUSTICE & SOCIAL SERVICES COMMITTEE
Summary of Action taken at 10/05/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Roll Call</u>	Anderson, Carter, Gladney, James, Nudo, Rosales, Sapp & Smucker present at meeting
3. <u>Approval of Agenda/Addendum</u>	Agenda\Addendum approved.
4. <u>Approval of Minutes</u>	September 9, 2009 minutes approved as presented.
5. <u>Public Participation</u>	None.
6. <u>Monthly Reports</u> a. Animal Control August 2009 b. Public Defender July 2009 c. Probation Court Services August 2009 d. Emergency Management Agency September 2009	Reports received and placed on file.
7. <u>Mental Health Board</u> a. Parenting with Love and Limits Update	Information only.
8. <u>Chair's Report</u> a. Citizens Advisory Committee on Jury Selection i. Written report by Mr. Ammons, CACJS Chair ii. Verbal report by Ms. Avery, CACJS Vice-Chair b. Citizens Advisory Committee on Jury Selection i. CACJS August 21, 2009 minutes available at http://www.co.champaign.il.us/countybd/juryselect.htm#cacjs	Information only. Information only. Information only.
9. <u>Other Business</u>	None.
10. <u>Designation of Items to be Placed on County Board Agenda</u>	None.
11. <u>Adjournment</u>	Meeting adjourned at 8:50 p.m.

COUNTY FACILITIES COMMITTEE
Action Taken at 10/6/09 Meeting

1. **Called to Order** Meeting called to order at 7:00 p.m.
2. **Roll Call** Beckett, Bensyl, Cowart, James, Jay, Richards, Smucker, Weibel present.
3. **Approval of Agenda/Addendum** Approved.
4. **Approval of Minutes – Sept. 8, 2009** Approved as amended.
5. **Public Participation** None
6. **Courthouse Masonry/Bell Tower Project**
 - A. Project Spreadsheet Received and placed on file.
7. **Physical Plant**
 - a. Monthly Reports Received and placed on file.
 - b. Update on Implementation of Energy Policy Alan Reinhart gave committee update on status of setting thermostats and delamping process. Brief discussion followed.
 - c. Current Projects Update
 1. Cths Building Automation Systems Automation systems installation has begun.
 2. County Clerk Election Equipment Move Work on new storage area has begun.
 3. Coroner’s Office Plans submitted and approved by building owner. Work to begin as County Clerk vacates the space.
8. **Chair’s Report**
 - a. Schedule for County Board Members’ Tour of Outlying Buildings Consensus of committee to invite all County Board members on a tour to visit outlying buildings on November 7 at 9 a.m. and will begin at Brookens.
 - b. **Resolution Honoring Denny Inman** **RECOMMEND TO COUNTY BOARD APPROVAL of a Resolution Honoring a Retiring County Employee, Denny Inman.**
9. **County Administrator**
 - a. Update on Nursing Home Life Safety/Smoke Barriers Project Ongoing update given. Bid will be issued October 15th with a deadline for proposals on November 12. Consensus of committee to change its meeting date in November to November 17 at 7 p.m.

COUNTY FACILITIES COMMITTEE
Action Taken at 10/6/09 Meeting

9. **County Administrator Report, Contd**
B. Approval of Lease Extension for ILEAS for 2012
- RECOMMEND TO COUNTY BOARD APPROVAL of a Resolution and Lease Extension for ILEAS for 2012.**
10. **Semi-Annual Review of Closed Session Minutes**
- Motion made and approved to keep closed session minutes closed.
11. **Other Business**
A. Smart Energy Design Report
- Received and placed on file. Brief discussion.
12. **Designation of Items to be placed on County Board Consent Agenda**
- Consensus of committee to place the ILEAS Lease Extension on the regular agenda and the Resolution Honoring Denny Inman on the Consent Agenda.
- Chair Beckett noted that an Agreement concerning the news rack will be presented to the full Board as it was only recently received and needs approval.
13. **Adjournment**
- Meeting declared adjourned at 7:50p.m.

RESOLUTION NO. 7139

RESOLUTION APPROVING EXTENSION OF LEASE BETWEEN THE COUNTY OF
CHAMPAIGN AND THE ILLINOIS LAW ENFORCEMENT ALARM SYSTEM

WHEREAS, The County of Champaign presently leases space at the old Champaign County Nursing Home located at 1701 East Main Street, Urbana, Illinois to the Illinois Law Enforcement Alarm System (ILEAS); and

WHEREAS, The current lease runs from September 1, 2007 to December 31, 2011; and

WHEREAS, ILEAS requests of Champaign County that the County amend the current lease with regard to the issues of lease extension and storage while all other portions of the lease will stand as written and signed; and

WHEREAS, ILEAS requests of Champaign County that the County extend the original lease period from December 31, 2011 to December 31, 2012 pursuant to the terms of the Amendment to Lease, documented in Attachment A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approve the extension of the lease between the County of Champaign and the Illinois Law Enforcement Alarm System to extend the lease term from December 31, 2011 to December 31, 2012, as documented in Attachment A of this Resolution; and

BE IT FURTHER RESOLVED That the Champaign County Board authorizes C. Pius Weibel, County Board Chair, to execute the Amendment to the Lease as documented in Attachment A of this resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

ATTACHMENT A

Amendment to the Lease for Regional Law Enforcement Training Center between CHAMPAIGN COUNTY, ILLINOIS as Landlord and ILLINOIS LAW ENFORCEMENT ALARM SYSTEM as Tenant

**1701 E. Main Street
Urbana, Illinois 61802**

This Lease Amendment is made this 1st day of November, 2009 between Champaign County, Illinois ("Landlord") and the Illinois Law Enforcement Alarm System ("Tenant").

IN CONSIDERATION THEREOF, THE PARTIES COVENANT AND AGREE:

1. Pursuant to Section 2 of the original LEASE, entitled, OPTION TO REOPEN, and the LEASE SCHEDULE Sections Five (5), Six (6), Seven (7), Eight (8) and Nine (9), the parties hereby agree to extend the lease as follows:
 - a. The original three year lease period was from September 1, 2007 through December 31, 2010
 - b. On April 9, 2009 the original lease was amended and extended to December 31, 2011.
 - c. This Amendment extends the lease until December 31, 2012.
 - d. In consideration for the Lease extension, Tenant will pay rent to the Landlord of \$419,000 to be paid in full by November 30, 2009.
 - e. The \$419,000 lease payment for 2012 shall be discounted by \$3,000 to accommodate the annual \$1,000 membership fee for the Champaign County Sheriff's Office to have access to the ILEAS training facility for FY2010, FY2011 and FY2012, resulting in a total payment of \$416,000 by ILEAS.

2. The original OPTION TO REOPEN will continue in force starting with two three-year options to reopen; the first three year option beginning on January 1st, 2013.

3. Pursuant to Section 3 of the Lease Schedule of the original LEASE, the Landlord and the Tenant agree that the following modifications be made:
 - A. Landlord's Obligations. Landlord shall provide the following services at Landlord's sole expense:
 - (3) Hardwired access to the Champaign County fiber network and access and completion of a redundant fiber loop on the Champaign County Campus.

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS LEASE THE DAY AND YEAR FIRST ABOVE WRITTEN.

TENANT:
Illinois Law Enforcement Alarm System

LANDLORD
Champaign County, Illinois

By: _____

By: _____

Title: _____

Title: _____

RESOLUTION NO. 7140

RESOLUTION APPROVING AN AGREEMENT BETWEEN THE COUNTY OF
CHAMPAIGN AND THE CITY OF URBANA RESPECTING THE PLACEMENT
OF A "COURTHOUSE" NEWS RACK

WHEREAS, The Champaign County Board has negotiated with the City of Urbana for the placement of a "Courthouse" news rack; and

WHEREAS, The parties have agreed to the terms and conditions of the Agreement, effective October 20, 2009 for a period of fifteen years;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the Agreement between the County of Champaign and the City of Urbana Respecting the Placement of a "Courthouse" News Rack is hereby approved; and

BE IT FURTHER RESOLVED By the Champaign County Board, that C. Pius Weibel, Chair of the Champaign County Board is hereby authorized to execute the Agreement between the County of Champaign and the City of Urbana, on behalf of the Champaign County Board.

PRESENTED, PASSED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Sheldon, County Clerk and
Ex-Officio Clerk of the County Board

AN AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN
AND THE CITY OF URBANA RESPECTING THE PLACEMENT OF A
“COURTHOUSE” NEWS RACK

WHEREAS, as a result of cooperative efforts between the County of Champaign (hereinafter referred to as “County”) and the City of Urbana (hereinafter referred to as “City”), the County was able to accomplish an architecturally impressive courthouse renovation in a setting of carefully considered streetscape treatment of the adjacent sidewalk right-of-way and the block bounded by Main Street, Vine Street, Elm Street and Broadway Avenue, and

WHEREAS, in addition, the City has spent considerable time and funds in an effort to beautify the downtown area, and

WHEREAS, that the City has created a TIF District encompassing the downtown in an effort to revitalize the downtown, and

WHEREAS, the parties recognize that the existing newspaper racks on the corner of Broadway Avenue and Elm Street present an unsightly appearance and pose a potential hazard due to their insecure installation which frequently impedes pedestrian traffic, and due to their location which frequently impedes vehicular traffic, and

WHEREAS, the parties recognize that it is a convenience to the public to be able to purchase or acquire newspapers in the downtown area especially at the courthouse plaza block, and

WHEREAS, the parties recognize that in consideration of these factors, it would be desirable for the City and County to cooperate in the design and placement of a more attractive and contained news rack as proposed by the City and place it on the county property in the courthouse plaza block at a location that would not interfere with person using the sidewalks or otherwise attending to matters in the courthouse.

THEREFORE the parties agree as follows:

1. That the City may place and maintain a news rack, utilizing the design recommended by the City as portrayed generally in Exhibit A attached to this Agreement, on the Northeast quadrant area of the County Courthouse property near the main entrance, subject to the prior approval of the Champaign County Sheriff’s Office.
2. That the City working in conjunction with various vendors shall be solely responsible for what newspapers are displayed in the news rack, including the establishment and operation of whatever system is implemented for permission to display newspapers in the said news rack.
3. That the City shall be solely responsible for maintenance of the news rack.

4. If a claim of a violation of a constitutional right because of or based upon the City policies which govern the use of the news rack is made, and the County, its officers, officials or employees or any of them are named as parties, the City agrees to undertake the legal defense against such claim by counsel satisfactory to the parties and indemnify the County, its officers, officials or employees for any judgment entered in court against them or any of them, based on such claim.

5. That the news rack shall be placed on the County Courthouse property in the designated area shown in Exhibit B at the completion of the Courthouse Masonry Stabilization Project, which the parties anticipate will be completed no later than September 28, 2009. In addition, should the County have the need to engage in further restoration or maintenance of the County Courthouse property during the term of this Agreement, or any extension of this Agreement, if it becomes necessary to move the news rack for such work to be performed, the City shall remove the news rack to a temporary location during the project until it can be restored by the City to its original location on the County Courthouse property.

6. That the County shall allow the news rack to remain on the designated area of the County Courthouse property for a period of fifteen years. Should the parties desire to extend the term of this Agreement, they shall do so in writing at least ninety days prior to the expiration of this term.

7. That the County shall not allow other news racks to be placed on the County Courthouse property. If any other news racks are placed on County Courthouse property, the County shall promptly remove such news racks.

Dated this 22nd day of October, 2009

COUNTY OF CHAMPAIGN

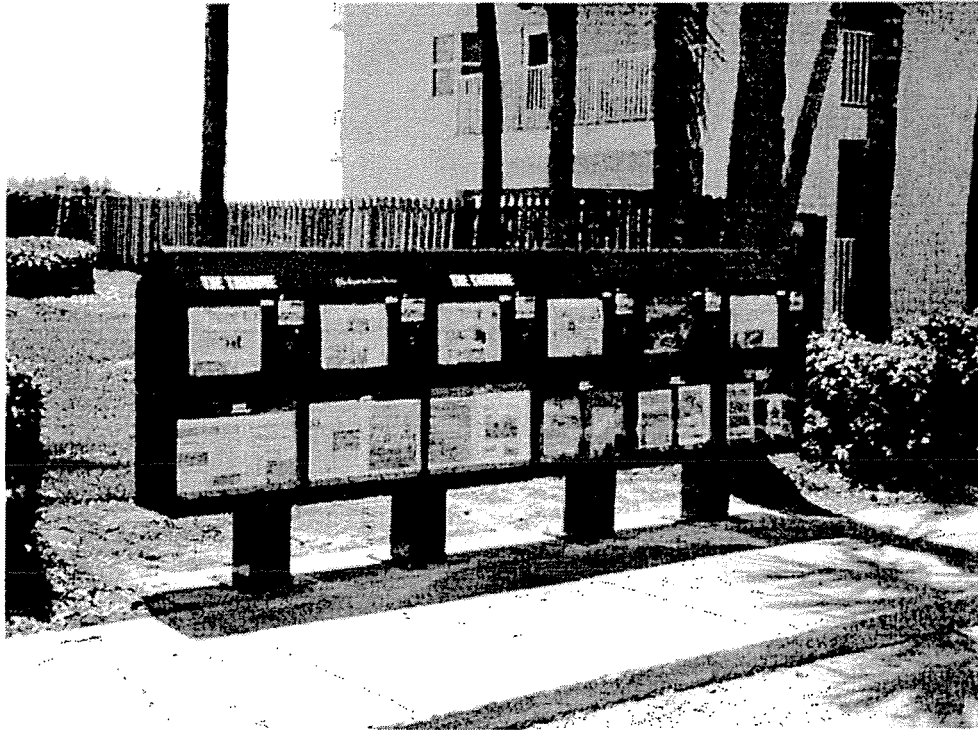
CITY OF URBANA

C. Pius Weibel
County Board Chair

Laurel Lunt Prussing
Mayor

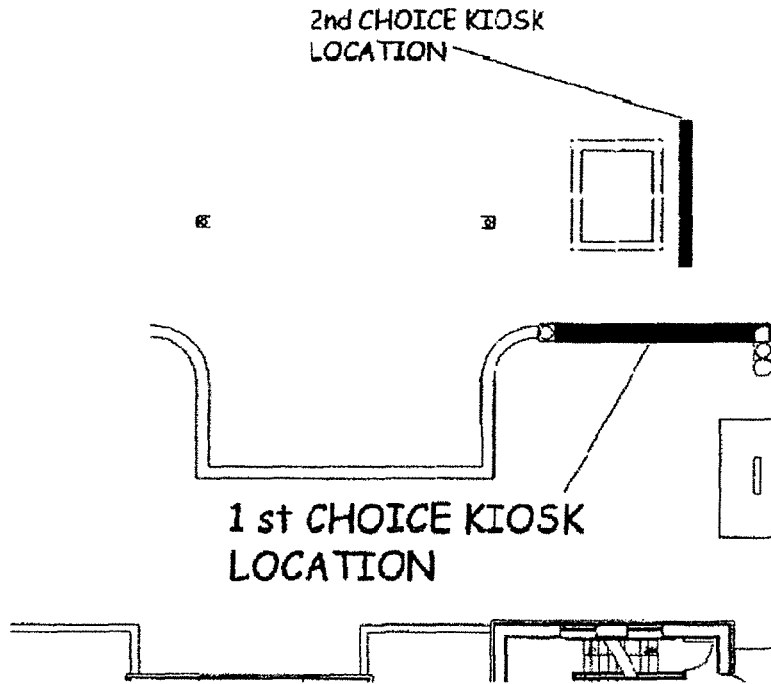
Attested: _____
*Mark Sheldon, County Clerk and
Ex-officio Clerk of the Champaign
County Board*

Attested: _____
Phyllis Clark, City Clerk



Modular Newsrack units by Rak Systems

Urbanastand Newsrack Project Proposal Figures





DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Economic Development Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor

FROM: Elizabeth H. Tyler, FAICP, Community Development Director

DATE: September 17, 2009

SUBJECT: **Ordinance Approving an Amendment to the Agreement with Champaign County for the Placement of a Newspaper Rack at the Champaign County Courthouse Site, Approved in Ordinance No. 2009-05-048**

Introduction and Background

On September 8, 2009, the Urbana City Council approved the purchase of a commercial newsrack to be placed on the Champaign County Courthouse plaza on Main Street to replace the existing newspaper racks on the corner of Elm Street and Broadway Avenue.

Prior to the direction stated above, the City had pursued the installation of a newsrack structure with a public art component. On May 18, 2009, an ordinance to approve an agreement with Champaign County for the Placement of a Newspaper Rack at the Champaign County Courthouse Site was approved. While the placement of the newspaper rack remains the same, the design of the rack is longer consistent with the design attached to the previously approved agreement. The attached Ordinance (Exhibit A) approves an Amendment to the Agreement with Champaign County for the Placement of a Newspaper Rack at the Champaign County Courthouse Site, Approved in Ordinance No. 2009-05-048. The amendment includes a revised draft agreement and newspaper rack design which is consistent with the September 8, 2009 City Council direction to purchase a commercial modular newspaper rack.

Discussion

Through coordination with Champaign County officials, and the Champaign County Facilities Committee, the City has come to a tentative agreement with the County on the placement and design of the newsrack. The agreed upon newsrack design is shown in the attached draft agreement (Exhibit B) and will be green in color.

The attached draft agreement describes the responsibilities of the City and the County in relation to the Newspaper Rack Project. As described, the County will allow the news rack to remain on the designated area of the County Courthouse property for a period of fifteen years. Should the parties desire to extend the term of this Agreement, they will do so in writing at least ninety days prior to the expiration of this term. Additionally, the County will not allow other news racks to be placed on the County Courthouse property. If any other news racks are placed on County Courthouse property, the County will promptly remove such news racks.

Pursuant to direction from City Council to purchase the commercial newspaper rack, staff is working with the artist of the Urbanastand concept to come to an agreement on the termination of the Urbanastand project.

Fiscal Impact

On September 8, 2009, the City Council approved an expenditure of \$4,000 for the purchase of the commercial modular newspaper rack.

Recommendations

Staff recommends that the Committee of the Whole forward the attached ordinance to the City Council's regular meeting on September 28, 2009 as presented with a recommendation for approval.

Prepared by:

Anna Hochhalter, Public Arts Coordinator

Attachments: Exhibit A: Draft Ordinance Approving an Amendment to an Agreement with the Champaign County for the Placement of a Newspaper Rack at the Champaign County Courthouse site, Approved on Ordinance No. 2009-05-048

 Exhibit B: Draft Agreement Between the County of Champaign and the City of Urbana Respecting the Placement of a "Courthouse" News Rack

ORDINANCE NO.

AN ORDINANCE APPROVING AN AMENDMENT TO THE AGREEMENT WITH
CHAMPAIGN COUNTY FOR THE PLACEMENT OF A NEWSPAPER RACK LOCATED
AT THE CHAMPAIGN COUNTY COURTHOUSE SITE, APPROVED IN ORDINANCE
NO. 2009-05-048

WHEREAS, in Ordinance 2009-05-048, the Urbana City Council approved an agreement with the County of Champaign regarding the placement of a newspaper rack at the Champaign County Courthouse site, and

WHEREAS, when such agreement was approved by the parties, it was anticipated that the newspaper rack to be placed, would be of special design incorporating artistic features, and

WHEREAS, the cost of construction of the newspaper rack contemplated exceeded the budgeted costs, and thus the City has determined to place a less expensive news rack at the site previously agreed to.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE URBANA, ILLINOIS, as follows:

Section 1. That the Agreement approved in ordinance 2009-05-048, if the County Board agrees to such, is hereby amended to read as set forth in the attachment.

Section 2. That the amendments to the agreement reflected in the attachment, shall become effective immediately upon the County Board approving them.

Section 3. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this ____ day of _____, 2009.

AYES:

NAYS:

ABSTAINS:

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this ____ day of _____, 2009.

Laurel Lunt Prussing, Mayor

POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE
Summary of Action Taken at 10/7/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:02 p.m.
2. <u>Roll Call</u>	Ammons, Betz, Gladney, Knott, McGinty, Nudo, and Weibel were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda was approved.
4. <u>Approval of Minutes</u>	August 5, 2009 minutes were approved as presented.
5. <u>Public Participation</u>	Eric Thorsland spoke about the County Board's size.
6. <u>Appointments/Reappointments</u>	
A. Lower Big Slough Drainage District	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Beverly Hanks to Lower Big Slough D.D. term ending 8/31/2012</i>
B. Somer #1 Drainage District	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Marc Stevens to the Somer #1 D.D. term ending 8/31/2012</i>
C. Two Mile Slough Drainage District	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Doug Stierwalt to the Two Mile Slough D.D. term ending 8/31/2012</i>
7. <u>Champaign County Board of Health</u>	
A. Approval of Revisions to Champaign County Health Ordinance	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of revisions to Champaign County Health Ordinance</i>
8. <u>Administrator's Report</u>	
A. Vacant Positions Listing	Provided for information only.
B. Renewal of Liability & Worker's Compensation Insurance Policies	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of renewal of liability & worker's compensation insurance policies for FY2010</i>
C. Resolution Honoring Retiring County Employees	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution Honoring Retiring County Employees</i>
D. EEO Report	Received and placed on file.
E. FY2010 Holiday Schedule	Provided for information only.
9. <u>County Clerk</u>	
A. Monthly Fees Report – August 2009	Received and placed on file.
10. <u>Legislative Report</u>	No action taken.

**Denotes Consent Agenda Item*

11. **Chair's Report**
A. Announcement Regarding Martin Luther King Jr. Award Nominations Board members were encouraged to make nominations for the Burgess and Hoskins Awards.
12. **Other Business**
A. County Board Rules Proposed Changes to a Committee of the Whole Structure ***RECOMMEND TO THE COUNTY BOARD APPROVAL of the proposed changes to the County Board Rules to a Committee of the Whole Structure**

B. County Board Rules Proposed Changes to Four Standing Committees No action taken.

C. Home Rule Determination Discussion No action taken.

D. County Board Size – Recommendation From Tom Betz for Discussion Betz, Busey, & Weibel will look into holding public hearings in February.
13. **Determination of Items to be placed on the County Board Consent Agenda** Agenda items 6A&C, 7A, & 8B were designated for the consent agenda.
14. **Adjournment** Meeting was adjourned at 8:16 p.m.

RESOLUTION NO. 7111

RESOLUTION TO RETAIN JURISDICTION ON PROPERTIES SUBJECT TO MUNICIPAL ANNEXATION AGREEMENTS

WHEREAS, HB1003 became law on August 10, 2009, and amended the Illinois Municipal Code, 65 ILCS 5/11-15.1-2.1, to provide that property that is located more than 1.5 miles from the corporate boundaries of the annexing municipality, that property is subject to the ordinances, control, and jurisdiction of the annexing municipality unless the county board retains jurisdiction by the affirmative vote of two-thirds of its members and further provides that if the county board retains jurisdiction the annexing municipality may file a request for jurisdiction with the county board on a case by case basis and if the county board agrees by the affirmative vote of a majority of its members, then the property shall be subject to the ordinances, control, and jurisdiction of the annexing municipality; and

WHEREAS, The Champaign County Board believes it is for the best interests of the County and for the public good and welfare that Champaign County should have the right to decide whether or not property that is not contiguous to a municipality and subject to an annexation agreement should also be subject to municipal zoning, building codes, and subdivision jurisdiction or be subject to those of the County; and

WHEREAS, In making the decision regarding whether or not property that is not contiguous to a municipality and subject to an annexation agreement should also be subject to municipal zoning, building codes, and subdivision jurisdiction or be subject to those of the County, the County Board should consider the concerns and interests of the landowners adjacent to such property;

NOW, THEREFORE, BE IT RESOLVED, By the Champaign County Board, Champaign County, Illinois, as follows:

1. The Champaign County Board hereby retains jurisdiction on property that is located more than 1.5 miles from the corporate boundaries of the annexing municipality, but that in the future may become the subject of a municipal annexation agreement, as authorized by 65 ILCS 5/11-15.1-2.1 as amended by HB1003; and
2. The Environment and Land Use Committee (ELUC) shall make a recommendation to the Champaign County Board on all future municipal requests for jurisdiction on properties that are located more than 1.5 miles from the corporate boundaries of the annexing municipality that are proposed to be subject to a municipal annexation agreement; and
3. The Zoning Administrator shall provide notice of the meeting at which ELUC shall consider any such municipal request for jurisdiction on property proposed to be subject to a municipal annexation agreement to all landowners within 250 feet of the boundaries of such property and said notice shall be mailed at least 15 days but not more than 30 days prior to the ELUC meeting; and

4. The Director of Planning and Zoning is hereby directed to provide a copy of this Resolution to all Champaign County municipalities.

PRESENTED, PASSED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

SIGNED:

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 7141

RESOLUTION APPOINTING MARC STEVENS TO THE SOMER #1 DRAINAGE DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Marc Stevens to be a Commissioner of the Somer #1 Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Marc Stevens as a Commissioner of the Somer #1 Drainage District for a term commencing October 21, 2009 and ending August 31, 2012; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Marc Stevens, 210 W. Nevada, Urbana IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7143

**A RESOLUTION THAT SUPERSEDES RESOLUTION NO. 4070
ON ESTABLISHMENT OF ORGANIZATION, DUTIES, RULES, POLICIES, AND
PROCEDURES OF THE CHAMPAIGN COUNTY BOARD**

WHEREAS, The Champaign County Board by Resolution No. 4070, which superseded Resolution Numbers 743, 993, 1107, 3416, 3864 established the organization, duties, rules, policies and procedures of the Champaign County Board; and

WHEREAS, The Champaign County Board has determined that Resolution 4070 requires revision;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the following rules shall govern the organization, duties, rules, policies and procedures of the Champaign County Board, except as otherwise required by law, and shall supersede all previous resolutions concerning the same matters adopted by the Champaign County Board.

Organization and Duties of the County Board

1. County Board

The governing body of Champaign County, Illinois, as legally constituted, shall be known as the Champaign County Board (hereinafter "Board"). The number of members of the Board, number of County Board Districts and number of members representing each district shall be determined by the Board, effective on or before July 1, 2001 and every ten years thereafter, as required by statute.

2. Biennial Organizational Meeting

Unless otherwise required by law, the Board shall hold an organizational meeting on the first Monday in December of each even numbered year, being the first meeting in the month following the month in which Board members are elected. Said meeting shall be chaired by the Board Chair, if still a member of the Board, otherwise by the Board Vice Chair, if still a member of the Board. If neither the Board Chair or Vice Chair are then members of the Board, the meeting shall be chaired by a temporary Board Chair, selected by majority vote of the members present. At that meeting, the Board, by majority vote of the members present, shall first select from among its members a Board Chair, who shall preside over the remainder of the meeting. The Board shall next select from among its members a Vice Chair, by majority vote of the members present. The Board Chair shall then appoint, subject to the advice and consent of a majority of the members present, the Chairs, Vice Chairs, and members of the standing committees, which shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those political parties' representation on the Board.

3. Chair

The Board shall be presided over by a Chair who shall be selected by the Board from among its members at the Organizational Meeting, for a term of two years. The term of the Chair shall commence upon selection by the Board and extend so long as the Chair remains a member of the Board or until a successor is selected by the Board at the next Organizational Meeting. In the event of the death, resignation, or extended disability of the Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

4. Vice Chair

A Vice Chair, who shall be selected by the Board from amongst its members at the Organizational Meeting, for a term of two years, shall assume the duties of the Board Chair in the event of the absence of the Chair. In the event of the death, resignation, or extended disability of the Chair, the Vice Chair shall serve as Chair until the election of a new Chair by the Board. In the event of the death, resignation or extended disability of the Vice Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

5. Duties of County Board Chair

- A. The County Board Chair shall preside at all meetings of the Board and meetings of Committee of the Whole.
- B. The County Board Chair shall appoint the Chair, Vice Chair, and members of all standing committees, subject to the advise and consent of the Board, and after receiving the advise of the respective party caucuses. To the greatest extent possible, appointments made by the County Board Chair shall reflect the expressed will of the party caucuses.
- C. Subject to the advise and consent of the Board, and after receiving the advise of the respective party caucuses, the County Board Chair may establish special committees and appoint their members, Chair and Vice Chair and fix the duration of their existence. To the greatest extent possible, such appointments by the County Board Chair shall reflect the expressed will of the party caucuses. Such special committees shall be dissolved upon the completion of a session of the Board, unless reappointed by the Chair with the advise and consent of the Board.
- D. All regular and special committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.
- E. The County Board Chair is an ex-officio member of all standing committees, special committees and subcommittees, in addition to those to which he is an appointed and voting member.
- F. The County Board Chair, at the request of Standing Committee Chairs, shall call for standing committee meetings, as needed.

- G. The County Board Chair shall be responsible for the proper and timely implementation of the resolutions, ordinances, and policies of the Board, and shall act in concert with the County Administrators to enforce the ordinances, orders, resolutions, and policies of the Board relevant to the operations of the Champaign County government.
- H. The County Board Chair shall be the Board liaison with the County Administrators.
- I. The County Board Chair shall timely perform all duties set forth herein or otherwise imposed by action of the Board or by law.
- J. The County Board Chair, in accordance with statute, shall, whenever a vacancy occurs, give notice of the vacancy to the County Central Committee of each political party within the County within three (3) days of the occurrence of the vacancy, and appoint a successor to that office who shall be of the same political party as that to which the holder of that office belonged when elected. Such appointments shall be subject to the approval of the Board. To the extent practical, such appointments shall be made within sixty (60) calendar days, unless otherwise required by law.
- K. The County Board Chair shall direct that a weekly calendar be prepared indicating the date and place of all meetings of the Board and committees. This calendar shall be distributed weekly, in advance, to all Board members, all news media which have filed an annual request under the Illinois Open Meetings Act, and to any citizen of the County who provides a written request. This calendar shall also be posted, in advance, in the lobbies of the Champaign County Courthouse and the Brookens Administrative Center.
- L. The County Board Chair, in cooperation with Committee Chairs, the County Administrators, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting. The County Board Chair shall designate a portion of the agenda as the Consent Agenda. Items included in the Consent Agenda shall be items that the County Board Chair believes will be unanimously adopted without discussion. Motions to go into closed session may not be included in the Consent Agenda.

6. Rules

- A. The business of the Board and its committees shall be conducted in conformity with these Rules.
- B. Except otherwise required by these Rules or by statute, the conduct of all meetings of the Board and its committees shall be governed by *Roberts Rules of Order Newly Revised*.
- C. For the purpose of these Rules, a Session of the Board shall be for the two year period commencing with the biennial organizational meeting.
- D. Every item listed on a committee or County Board agenda is considered to be an item subject to action unless it is listed as DISCUSSION or INFORMATION ONLY on the agenda.
- E. Whenever there is a tie vote on a main motion in committee or Committee of the Whole, the matter is reported to the County Board for action as “without recommendation” out of committee or Committee of the Whole. The Committee Chair, or upon motion approved by committee, may request a straw poll on an issue, without a binding vote, which will also be reported to the County Board for action “without recommendation” from the Committee or Committee of the Whole.

F. All meetings of the Board and committees shall be held in compliance with the terms of the Illinois Open Meetings Act.

7. Parliamentarian

A. The County Board Chair may designate a Parliamentarian, who may be a member of the Board, or may rely on the advice of the State's Attorney's Office.

B. The Parliamentarian, if any, shall advise the County Board Chair, or Committee Chair in the case of a committee meeting, on any Rule when called upon to do so by the Chair.

8. Rule Changes

Written notice of any proposed change(s) to these Rules to be presented to the Policy, Procedures & Appointments Committee shall be presented to all Board members at least fourteen (14) days prior to any consideration of such changes.

9. Suspension of Rules

Any Rule, except Rule 8 (Rule Changes), this Rule 9, and Rule 15.L, herein, may be suspended for a specific question by a majority vote of the Board or committee members present, except as otherwise required by law.

10. Quorum

A. A majority of the members of the Board, i.e. fourteen (14), shall constitute a quorum for the purpose of the transaction of business by the Board, or Committee of the Whole.

B. A majority of the members of each committee shall constitute a quorum for the transaction of business by the committee.

C. No business shall be conducted in the absence of a quorum.

D. If, at any time during any meeting of the Board, Committee of the Whole, or any single committee, the number of members of the Board or committee present falls below that constituting a quorum, that meeting shall cease and no further business be conducted until such time as a quorum is present.

E. Any member of the Board or committee then meeting may, at any time, suggest the Chair shall immediately order a roll call to determine the presence or absence of a quorum, unless it is obvious to the Chair that a quorum is present.

11. Appointive Position – Procedures

A. The Board Chair shall designate appointees to public boards, commissions and committees as required by statute or by action of the Board, subject to review and recommendation of the Policy, Personnel, & Appointments Committee, and further subject to the advise and consent of the Board.

B. On or before February 1 of each year, the Chair shall direct the preparation and distribution of a list of appointments expiring during the next twelve (12) months. This list shall be distributed to all Board members, all affected public boards, commissions,

and committees, and any news media which has filed an annual request to receive public notices under the Illinois Open Meetings Act. That list shall be made available for public inspection and copying.

- C. All persons desiring to be considered for appointment to any such appointive office shall make written application to the Board Chair. Forms for those applications shall be approved by the Board Chair, who shall direct that they be made available at a place of County business reasonably convenient to the public.
- D. All Board members, public officials, and members of the public are encouraged to make recommendations for appointive offices by encouraging the timely submission of the necessary application to the Board Chair.
- E. The Board Chair shall direct that a press release be issued as to any appointive position(s) to be filled, which shall state where application forms may be obtained and delivered when complete, the deadline by which applications must be received, and any special qualifications required of persons appointed to that office.
- F. To the extent practicable, the Board Chair shall personally interview all applicants for such offices.

12. County Board Meetings

- A. As required by statute, the Board shall meet during the months of June and September of each year. The Biennial Organizational Meeting shall take place on the first Monday of December of each even numbered year. Unless otherwise scheduled in accordance with these Rules, the Board shall hold regular meetings on the Thursday following the third Monday of each month, (which shall include the required June and September meetings).
- B. Regular meetings of the Board shall begin at 7:00 p.m. unless otherwise scheduled in accordance with these Rules.
- C. A special meeting of the Board may be called, in accordance with 55 ILCS 5/2-1002, by written request of 1/3 of the membership of the Board, addressed to the Clerk of the Board (County Clerk) and specifying the time and place of the meeting. Upon receipt of such request, the Clerk shall immediately transmit written notice to each member of the Board and publish notice as required by law.
- D. Emergency meetings of the Board may be held only in accordance with Section 2.02 of the Illinois Open Meetings Act.
- E. Time for public participation shall be provided on the agenda for members of the public to be heard, as follows:
 - 1. Any person wishing to address the Board shall be allotted not more than five (5) minutes to do so.
 - 2. Unless waived by majority vote of the Board members present, the total time allotted for public participation shall not exceed sixty (60) minutes.
 - 3. Members of the public wishing to speak at other times on the agenda may do so only if recognized by the Chair or by majority vote of the Board members present.
 - 4. No Board member shall be permitted to address the Board during the time reserved for public participation.

F. The Board Chair shall prepare an agenda for each meeting of the Board, which shall be sufficiently itemized to inform the Board and the public of the business to be considered by the Board. The following requirements shall apply to items to be considered by the Chair for placement on the Agenda:

1. Items proposed for consideration by the Board shall be submitted to Administrative Services on or before Noon on the Tuesday preceding the Board meeting.
2. Any resolution or ordinance submitted shall be accompanied by a summary of its contents, unless it is so brief in nature that a summary is unnecessary.
3. Only items first presented to Committee of the Whole or a committee of the Board shall be placed on the agenda of the Board for action with the exception of:
 - a) Matters relating to pending litigation;
 - b) Correction of the form of matters previously presented to the Board;
 - c) Matters which the Board has, as a body, directed to be returned directly to the Board at a previous meeting;
 - d) Matters presented to the Board at its Biennial Organizational Meeting;
 - e) Collective bargaining and employment matters;
 - f) Purely procedural matters, such as scheduling meetings;
 - g) Announcements, and matters for consideration and not formal action; and
 - h) Emergency budget amendments.

G. All meetings of the Board, Committee of the Whole, Board committees, sub-committees and informal or incidental meetings of these bodies (including those which may occur during party caucuses) shall be held in compliance with the Illinois Open Meetings Act. All meetings of the Board that are subject to the Open Meetings Act (including those meetings which may occur during party caucuses), shall be preserved by a tape recording, which at the close of the meeting shall be placed in the custody of the County Clerk for the possibility of Further review, as may be required by law.

H. To the extent possible, seating of Board members shall be by district.

13. **Order of Business – County Board, Committee of the Whole, & Committee Meetings**

- A. The Chair shall call the meeting to order at the time scheduled for the meeting or as soon thereafter as it shall appear that a quorum is present.
- B. Prior to the conduct of any other business, the Chair shall direct that the roll be called if a quorum is present and, if so, the meeting shall immediately proceed according to the designated order of business.
- C. The Order of Business for each regular meeting of the Board shall be as follows:

Call to Order
 Roll Call
 Prayer and Pledge of Allegiance
 Read Notice of Meeting

- Approval of Agenda and Addendum
- Approval of the Consent Agenda
- Public Participation
- Communications
- Approval of Minutes of Previous Meeting(s) (if not approved as part of the Consent Agenda)
- Standing Committee Reports
- Other Business
- New Business
- Adjournment

D. The order of business for meetings of Committee of the Whole shall include the following:

- Call to Order
- Roll Call
- Approval of County Board Resolution to Meet as Committee of the Whole
- Approval of Minutes of Previous Meeting(s)
- Approval of Agenda/Addenda
- Public Participation
- Communications
- Standing Committee Items:
 - New Business
 - Other Business
 - Chair's Reports
- Adjournment

E. The order of business for meetings of committees shall include the following:

- Call to Order
- Roll Call
- Approval of Minutes of Previous Meeting(s)
- Approval of Addendum
- Public Participation
- Communications
- Other Business
- New Business
- Adjournment

- F. All questions regarding the priority of business shall be decided by the Chair, subject to appeal to the Board or committee.
- G. The Chair shall decide all questions of order and procedure, subject to appeal to the Board.
- H. Breaks or recesses shall be taken at the discretion and by declaration of the Chair.

14. Recognition of Members of the Board, Committee of the Whole, or Committees and Others

- A. Each member of the Board, Committee of the Whole, or committee then meeting shall have the privilege of the floor upon seeking and obtaining recognition by the Chair. In meetings of the Committee of the Whole, the County Board Chair shall preside over all sections of the Agenda except for the Standing Committee Sections, where the relevant Committee Chair shall preside.
- B. No member of the Board, Committee of the Whole, or committee may speak twice on the same question until all members wishing to be heard have spoken, unless otherwise recognized by the Chair.
- C. The Chair shall determine the order in which members shall be recognized, however, committee chairs or designees of the committee reporting to the Board on behalf of their committee shall be heard first on those matters.
- D. No member who has the floor shall be interrupted except for the following:
 - 1. By a call to order by the Chair;
 - 2. By an objection to the introduction of the question;
 - 3. By a call for a point of order;
 - 4. A Question of Privilege;
 - 5. A Parliamentary inquiry.
- E. The appearance of elected and appointed officials of Champaign County and other persons requested to appear before the Board, Committee of the Whole, or committee shall not be subject to the limitations regarding public participation and shall be recognized at the discretion of the Chair.

15. Motions, Resolutions, Ordinances, Voting and Roll Call – County Board Meetings

- A. Motions shall be stated by the mover. No motion shall be debated before it has received a second, except motions placed before the Board by vote or consensus of a committee.
- B. Except as herein specified or as required by Statute, all motions may be adopted by majority vote of the members present.
- C. Every member of the Board present shall be given the opportunity to vote on all questions. There shall be no “absentee” or “proxy” voting on any question.
- D. In a case where a member, except the County Board Chair, abstains, the member shall state the reason and the facts shall be noted in the minutes of the Board.
- E. The vote on all propositions to appropriate money, approve the annual budget and tax levy, issue bonds and fix salaries, shall be by roll call vote which shall be recorded in the minutes of the meeting.
- F. Transfers from one appropriation of any one fund to another of the same fund not affecting the total amount appropriated, and appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the Board by a two-thirds (2/3) vote of ALL the members constituting such Board (i.e. 18); the vote to be taken by ayes and nays and entered on the record of the meeting, as required by 55 ILCS 5/6-1003.

- G. A roll call vote shall be called on any question upon the demand of any three members. The Roll Call shall be in alphabetical order and shall be advanced one name each meeting, with the County Board Chair always voting last. This shall be recorded in the minutes.
- H. A motion before the Board may be withdrawn by the proposer with the consent of the second at any time prior to the adoption of an amendment to the motion or vote of the Board on the motion.
- I. Any Board member may request assistance from the State’s Attorney’s Office in drafting resolutions and may receive typing assistance or photocopying service through the Administrative Services Department.
- J. Prior to approval of the Consent Agenda and upon the request of any County Board member, any item(s) in the Consent Agenda shall be removed and returned to the appropriate Standing Committee Report. Such a request does not require a reason, a second, or a vote. Items may not be added to the Consent Agenda during the meeting.
- K. The Consent Agenda shall be approved by roll call vote without debate or discussion.

16. Standing Committees

A. STRUCTURE OF COMMITTEES

- 1. The following shall be the standing committees of the Champaign County Board:

- Finance Committee
- County Facilities Committee
- Policy, Personnel, & Appointments Committee
- Environment & Land Use Committee
- Highway & Transportation Committee
- Justice & Social Services Committee

- 2. Each standing committee of the Champaign County Board shall be composed of nine (9) members. Standing committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties’ representation on the Board.

B. MEETINGS OF COMMITTEES

- 1. Regular, scheduled monthly meetings of the Standing Committees shall be held in Committee of the Whole meetings, wherein the actionable and reporting item for three standing committees are combined in one Committee of the Whole Meeting. The schedule for regular monthly Committee of the Whole meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrator in time to be placed on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act.
- 2. All members present at a Committee of the Whole Meeting shall vote on all committee action items presented on that agenda.

3. The Committee of the Whole shall be scheduled as follows:
 - a) The first Committee of the Whole Meeting of each month shall be held on the first Monday of the month and include agenda items for the following three standing committees:
 - i. Environment and Land Use Committee
 - ii. County Facilities Committee
 - iii. Highway & Transportation Committee
 - b) The second Committee of the Whole Meeting of each month shall be held on the Tuesday following the second Monday of the month and include agenda items for the following three standing committees:
 - i. Justice & Social Services Committee
 - ii. Policy, Personnel, & Appointments Committee
 - iii. Finance Committee
4. Items acted on at the Committee of the Whole Meetings shall then be forwarded to the regularly scheduled monthly County Board Meeting, held on the Thursday following the third Monday of the month, for final County Board approval.
5. Additional meetings of standing committees will be scheduled as needed and called by the County Board Chair.

C. DUTIES OF COMMITTEES

The following Rules shall apply to all Standing Committees, unless specifically noted to the contrary under a given committee's duties.

1. Committee meetings may be canceled, or additional meetings scheduled:
 - a) By order of the Committee Chair; or
 - b) By written request of a majority of a quorum of the members of the committee, which request shall be delivered to the Committee Chair.
2. A majority of committee members shall constitute a quorum.
3. A majority of County Board Members shall constitute a quorum for the meetings of the Committee of the Whole.
4. The committee assignment of any member shall be revoked by the County Board Chair due to the member's failure or refusal to attend four consecutive committee meetings, unless said absences are excused by the Committee Chair for good cause shown, and said member shall be replaced on the Committee by another member of the same political party.
5. Minutes shall be kept of all Committee of the Whole and committee meetings with copies sent to the Administrative Services Department for distribution to committee members. A file of minutes for each committee shall be kept in the Administrative Services Department to be used by Board members and the public.

6. Committees shall hold regular meetings on policy issues under their jurisdiction. A written report shall be submitted to the Board. A minority report may also be distributed.
7. Time for public participation shall be provided on the agenda for members of the public to be heard as follows:
 - a) Any person wishing to address the committee on any questions shall be allotted not more than five (5) minutes.
 - b) Members of the public wishing to speak at other times on the agenda may do so by majority vote of the committee members present, or by consent of the Chair.
8. The appearance of Board members (who are not members of the committee) and other public officials, or persons who were requested by the committee to appear, shall not be governed by Rule 16B.7., above. Such persons shall be recognized at the discretion of the Committee Chair.
9. Committees shall prepare and submit to the County Board resolutions, ordinances or motions that are necessary to carry out the recommendations of the committee.

C. DUTIES OF COMMITTEE CHAIR

1. The Chair may vote on all motions before the committee.
2. The Chair, in cooperation with the County Board Chair, the County Administrators, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting.
3. The Committee Chair shall notify the Administrative Services Department of the time and date of all committee meetings.
4. The Chair of each committee shall notify the Administrative Services Department, in a timely manner, of any recommendations or committee actions requiring County Board action.
5. The Chair of any committee, with the approval of the majority of the members of said committee, and subject to approval of the County Board, may designate a subcommittee of one or more members and a Subcommittee Chair to conduct specific duties for the committee.
6. In the absence of a committee Chair, the Vice Chair of the committee shall serve in the Chair's stead.

D. DUTIES AND ROLES OF STANDING COMMITTEES

1. Finance
 - a) Establishes process with County Administrator for annual budget preparation.
 - b) Plans overall county long-range needs, including consideration of the County's information technology systems and infrastructure.
 - c) Plans overall budget, in view of department proposal and County needs.
 - d) Convenes a public hearing on the preliminary budget in compliance with legal requirements.
 - e) Reviews departments budgets and reports to the Board any recommendations necessary for the reasonable adherence to the budget.

- f) Prepares and submits final budget to the Board.
 - g) Confers with the County Treasurer to determine the proper and legal investment and deposit of County funds.
 - h) Approves transfer of funds on line item accounts as necessary.
 - i) Evaluates distribution of funds and appropriation of expenditures within the County with the goal to achieve maximum efficiency and economy within the government structure.
 - j) Receives periodic reports on status of employees' bargaining units: reviews collective bargaining contracts prior to expiration and recommends approval of negotiated tentative agreements to full County Board.
 - k) Receives, reviews, and considers recommendation to the County Board from the Policy, Personnel & Appointments Committee and/or the Champaign County Salary Administrator regarding position classification, evaluation, salary administration and County staffing.
 - l) Reviews and recommends Champaign County Financial Policies annually.
2. County Facilities
- a) Reviews and approves construction and remodeling, maintenance and operation of County buildings, property and recreational land, in compliance with all federal and state requirements.
 - b) Reviews topics involving acquisition, leasing and disposition of real property for the County.
 - c) Establishes, plans, and approves long-range goals and development of plans for County facilities.
 - d) Provides overall supervision of matters relating to County facilities.
3. Environment & Land Use
- a) Works with the Regional Planning Commission and other units of government to meet the need for regional planning and zoning.
 - b) Makes recommendations for guidance and control of the future economic development of the County.
 - c) Drafts rules and regulations for subdivisions.
 - d) Acts on approval of plats.
 - e) Issues various licenses as established by the Board.
 - f) Cable television oversights.
 - g) Solid Waste oversights.
 - h) Acts as the Board liaison for the Department of Planning & Zoning, Sanitary District and Drainage Districts.
4. Highway & Transportation
- a) Establishes and approves long range plans for County roads and highway construction.
 - b) Provides overall supervision of matters relating to County roads, bridges and rights-of-way.
 - c) Approves all highway construction plans.

- d) Considers acquisition and disposition of County Highway equipment and materials.
- e) Acts as the Board liaison for the Highway Department.

5. Justice & Social Services Committee

- a) Considers issues and receives reports from the Champaign County Mental Health Board, Cooperative Extension Services Board, RPC Head Start, RPC Senior Services, Regional Office of Education, Children’s Advocacy Center and Community Services Board.
- b) Works with the County Sheriff on all matters pertaining to adult correctional programs and policies.
- c) Confers with Circuit Judges on operation of courts and court related offices and agencies.
- d) Considers programs and receives reports involving Courts, Circuit Clerk, State’s Attorney, Public Defender, Court Services, Coroner, Animal Control and Emergency Services & Disaster Agency departments.

6. Policy, Personnel, & Appointments

- a) Reviews all appointments recommended by the County Board Chair and makes recommendations to the full Board.
- b) Develops, maintains and recommends County policies, to full County Board, in compliance with federal and state regulation.
- c) Accepts and reviews reports for County Administrators, County Board Chair and County Clerk.
- d) Receives bids and recommends award of contract for county-wide purchasing.
- e) Receives, reviews, and makes recommendations from sub-committees.
- f) Serves as final step for hearing process in grievance procedures as provided in Champaign County Personnel Policy.
- g) Responsible for reviewing and recommending positions on state and federal legislation impacting the County.
- h) Receives, reviews, and considers requests from department heads and recommendations from Champaign County Salary Administrator regarding position classification and evaluation, and forwards committee’s recommendation to Finance Committee and/or County Board.

17. Per Diem

- A. Per diem payments shall be established by the County Board for each term of office and shall prevail throughout that term of office including any replacement Board members.
- B. Per diem shall be determined by the County Board biennially in advance of the election of new Board members.
- C. No more than one per diem shall apply on any given calendar day.
- D. The Chair of a committee, by affixing his or her signature on the attendance sheet, certifies that those members signing the sheet were present and participating in at least the majority of such meeting.

- E. Board members shall be reimbursed for mileage for attendance at meetings and events approved on the basis of the rate established by the County Board. Mileage for a second meeting on any one day shall be chargeable.
- F. In the absence of a quorum at a duly called meeting, those members attending the called meeting shall be entitled to per diem and mileage and shall attend to such business as is possible under the circumstances.
- G. Champaign County Board members are to receive per diems for subcommittee meetings of which they are members on the same basis as they receive per diems for committee meetings of which they are members.

18. Effective Date

This Resolution shall become effective at the first County Board meeting following adoption of this Resolution. It shall be effective until November 30, 2010 at which time it must be reenacted, having expired of its own terms with respect to standing committees and the Committee of the Whole.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, A.D. 2009.

C. Pius, Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

**PROPOSED CHANGES TO COUNTY BOARD RULES
TO REFLECT**

COMMITTEE of the WHOLE MEETING STRUCTURE

*(Recommended Changes to Current Rules are Highlighted in **Yellow**)*

**Consideration of this proposed Rules Change to be on the Agenda for
the Policy, Personnel & Appointments Committee on
September 9, 2009**

RESOLUTION NO. 4070

A RESOLUTION THAT SUPERSEDES RESOLUTION NO. 3864 ON ESTABLISHMENT OF ORGANIZATION, DUTIES, RULES, POLICIES AND PROCEDURES OF THE CHAMPAIGN COUNTY BOARD

Adopted by the Champaign County Board on January 19, 1999

Revised January 23, 2001

Revised April 17, 2001

Revised February 25, 2002

Revised April 16, 2002

Revised November 19, 2002

Revised May 20, 2004

Revised April 20, 2006

Revised September 21, 2006

Revised August 23, 2007

Revised January 22, 2009

WHEREAS, the Champaign County Board by Resolution No. 3864, which superseded Resolution Numbers 743, 993, 1107 and 3416, established the organization, duties, rules, policies and procedures of the Champaign County Board; and

WHEREAS, the Champaign County Board has determined that Resolution 3864 requires revision.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the following rules shall govern the organization, duties, rules, policies and procedures of the Champaign County Board, except as otherwise required by law, and shall supersede all previous resolutions concerning the same matters adopted by the Champaign County Board.

Organization and Duties of the County Board

1. County Board

The governing body of Champaign County, Illinois, as legally constituted, shall be known as the Champaign County Board (hereinafter "Board"). The number of members of the Board, number of County Board Districts and number of members representing each district shall be determined by the Board, effective on or before July 1, 2001 and every ten years thereafter, as required by statute.

2. Biennial Organizational Meeting

Unless otherwise required by law, the Board shall hold an organizational meeting on the first Monday in December of each even numbered year, being the first meeting in the month following the month in which Board members are elected. Said meeting shall be chaired by the Board Chair, if still a member of the Board, otherwise by the Board Vice Chair, if still a member of the Board. If neither the Board Chair or Vice Chair are then members of the Board, the meeting shall be chaired by a temporary Board Chair, selected by majority vote of the members present. At that meeting, the Board, by majority vote of the members present, shall first select from among its members a Board Chair, who shall preside over the remainder of the meeting. The Board shall next select from among its members a Vice Chair, by majority vote of the members present. The Board Chair shall then appoint, subject to the advice and consent of a majority of the members present, the Chairs, Vice Chairs, and members of the standing

committees, which shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those political parties' representation on the Board.

3. **Chair**

The Board shall be presided over by a Chair who shall be selected by the Board from among its members at the Organizational Meeting, for a term of two years. The term of the Chair shall commence upon selection by the Board and extend so long as the Chair remains a member of the Board or until a successor is selected by the Board at the next Organizational Meeting. In the event of the death, resignation, or extended disability of the Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

4. **Vice Chair**

A Vice Chair, who shall be selected by the Board from amongst its members at the Organizational Meeting, for a term of two years, shall assume the duties of the Board Chair in the event of the absence of the Chair. In the event of the death, resignation, or extended disability of the Chair, the Vice Chair shall serve as Chair until the election of a new Chair by the Board. In the event of the death, resignation or extended disability of the Vice Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

AMENDMENT TO RULE 5 (K) EFFECTIVE APRIL 16, 2002 (RESOLUTION No. 4536).

5. **Duties of County Board Chair**

- A. The County Board Chair shall preside at all meetings of the Board *and meetings of Committee of the Whole.*
- B. The County Board Chair shall appoint the Chair, Vice Chair, and members of all standing committees, subject to the advise and consent of the Board, and after receiving the advise of the respective party caucuses. To the greatest extent possible, appointments made by the County Board Chair shall reflect the expressed will of the party caucuses.
- C. Subject to the advise and consent of the Board, and after receiving the advise of the respective party caucuses, the County Board Chair may establish special committees and appoint their members, Chair and Vice Chair and fix the duration of their existence. To the greatest extent possible, such appointments by the County Board Chair shall reflect the expressed will of the party caucuses. Such special committees shall be dissolved upon the completion of a session of the Board, unless reappointed by the Chair with the advise and consent of the Board.
- D. All regular and special committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.
- E. The County Board Chair is an ex-officio member of all standing committees, special committees and subcommittees, in addition to those to which he is an appointed and voting member.
- F. *The County Board Chair, at the request of Standing Committee Chairs, shall call for standing committee meetings, as needed.*
- G. The County Board Chair shall be responsible for the proper and timely implementation of the resolutions, ordinances, and policies of the Board, and shall act in concert with the County Administrator to enforce the ordinances, orders, resolutions, and policies of the Board relevant to the operations of the Champaign County government.
- H. The County Board Chair shall be the Board liaison with the County Administrator.
- I. The County Board Chair shall timely perform all duties set forth herein or otherwise imposed by action of the Board or by law.

- J. The County Board Chair, in accordance with statute, shall, whenever a vacancy occurs, give notice of the vacancy to the County Central Committee of each political party within the County within three (3) days of the occurrence of the vacancy, and appoint a successor to that office who shall be of the same political party as that to which the holder of that office belonged when elected. Such appointments shall be subject to the approval of the Board. To the extent practical, such appointments shall be made within sixty (60) calendar days, unless otherwise required by law.
- K. The County Board Chair shall direct that a weekly calendar be prepared indicating the date and place of all meetings of the Board and committees. This calendar shall be distributed weekly, in advance, to all Board members, all news media which have filed an annual request under the Illinois Open Meetings Act, and to any citizen of the County who provides a written request. This calendar shall also be posted, in advance, in the lobbies of the Champaign County Courthouse and the Brookens Administrative Center.
- L. The County Board Chair, in cooperation with Committee Chairs, the County Administrator, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting. The County Board Chair shall designate a portion of the agenda as the Consent Agenda. Items included in the Consent Agenda shall be items that the County Board Chair believes will be unanimously adopted without discussion. Motions to go into closed session may not be included in the Consent Agenda.

AMENDMENT TO RULE 6 (D) EFFECTIVE SEPTEMBER 21, 2006 (RESOLUTION No. 5631).

6. Rules

- A. The business of the Board and its committees shall be conducted in conformity with these Rules.
- B. Except otherwise required by these Rules or by statute, the conduct of all meetings of the Board and its committees shall be governed by *Roberts Rules of Order Newly Revised*.
- C. For the purpose of these Rules, a Session of the Board shall be for the two year period commencing with the biennial organizational meeting.
- D. Every item listed on a committee or County Board agenda is considered to be an item subject to action unless it is listed as DISCUSSION or INFORMATION ONLY on the agenda.
- E. *Whenever there is a tie vote on a main motion in committee or Committee of the Whole, the matter is reported to the County Board for action as "without recommendation" out of committee or Committee of the Whole. The Committee Chair, or upon motion approved by committee, may request a straw poll on an issue, without a binding vote, which will also be reported to the County Board for action "without recommendation" from the Committee or Committee of the Whole.*
- F. All meetings of the Board and committees shall be held in compliance with the terms of the Illinois Open Meetings Act.

7. Parliamentarian

- A. The County Board Chair may designate a Parliamentarian, who may be a member of the Board, or may rely on the advice of the State's Attorney's Office.
- B. The Parliamentarian, if any, shall advise the County Board Chair, or Committee Chair in the case of a committee meeting, on any Rule when called upon to do so by the Chair.

8. Rule Changes

Written notice of any proposed change(s) to these Rules to be presented to the Policy, Procedures & Appointments Committee shall be presented to all Board members at least fourteen (14) days prior to any consideration of such changes.

AMENDMENT TO RULE 9 EFFECTIVE May 18, 2006 (RESOLUTION No. 5318).

9. Suspension of Rules

Any Rule, except Rule 8 (Rule Changes), this Rule 9, and Rule 15.L, herein, may be suspended for a specific question by a majority vote of the Board or committee members present, except as otherwise required by law.

10. Quorum

- A. A majority of the members of the Board, i.e. fourteen (14), shall constitute a quorum for the purpose of the transaction of business by the Board, *or Committee of the Whole*.
- B. A majority of the members of each committee shall constitute a quorum for the transaction of business by the committee.
- C. No business shall be conducted in the absence of a quorum.
- D. If, at any time during any meeting of the Board, *Committee of the Whole*, or any *single* committee, the number of members of the Board or committee present falls below that constituting a quorum, that meeting shall cease and no further business be conducted until such time as a quorum is present.
- E. Any member of the Board or committee then meeting may, at any time, suggest the Chair shall immediately order a roll call to determine the presence or absence of a quorum, unless it is obvious to the Chair that a quorum is present.

11. Appointive Position – Procedures

- A. The Board Chair shall designate appointees to public boards, commissions and committees as required by statute or by action of the Board, subject to review and recommendation of the Policy, Personnel, & Appointments Committee, and further subject to the advise and consent of the Board.
- B. On or before February 1 of each year, the Chair shall direct the preparation and distribution of a list of appointments expiring during the next twelve (12) months. This list shall be distributed to all Board members, all affected public boards, commissions, and committees, and any news media which has filed an annual request to receive public notices under the Illinois Open Meetings Act. That list shall be made available for public inspection and copying.
- C. All persons desiring to be considered for appointment to any such appointive office shall make written application to the Board Chair. Forms for those applications shall be approved by the Board Chair, who shall direct that they be made available at a place of County business reasonably convenient to the public.
- D. All Board members, public officials, and members of the public are encouraged to make recommendations for appointive offices by encouraging the timely submission of the necessary application to the Board Chair.
- E. The Board Chair shall direct that a press release be issued as to any appointive position(s) to be filled, which shall state where application forms may be obtained and delivered when complete, the deadline by which applications must be received, and any special qualifications required of persons appointed to that office.
- F. To the extent practicable, the Board Chair shall personally interview all applicants for such offices.

AMENDMENT TO RULE 12 (B) EFFECTIVE September 20, 2007 (RESOLUTION No. 6134).

AMENDMENT TO RULE 12 (F) EFFECTIVE May 18, 2006 (RESOLUTION No. 5318).

AMENDMENT TO RULE 12 (G) EFFECTIVE FEBRUARY 25, 2002 (RESOLUTION No. 4505).

12. County Board Meetings

- A. As required by statute, the Board shall meet during the months of June and September of each year. The Biennial Organizational Meeting shall take place on the first Monday of December of each even numbered year. Unless otherwise scheduled in accordance with these Rules, the Board shall hold regular meetings on the Thursday following the third Monday of each month, (which shall include the required June and September meetings).
- B. Regular meetings of the Board shall begin at 7:00 p.m. unless otherwise scheduled in accordance with these Rules.
- C. A special meeting of the Board may be called, in accordance with 55 ILCS 5/2-1002, by written request of 1/3 of the membership of the Board, addressed to the Clerk of the Board (County Clerk) and specifying the time and place of the meeting. Upon receipt of such request, the Clerk shall immediately transmit written notice to each member of the Board and publish notice as required by law.
- D. Emergency meetings of the Board may be held only in accordance with Section 2.02 of the Illinois Open Meetings Act.
- E. Time for public participation shall be provided on the agenda for members of the public to be heard, as follows:
 - 1. Any person wishing to address the Board shall be allotted not more than five (5) minutes to do so.
 - 2. Unless waived by majority vote of the Board members present, the total time allotted for public participation shall not exceed sixty (60) minutes.
 - 3. Members of the public wishing to speak at other times on the agenda may do so only if recognized by the Chair or by majority vote of the Board members present.
 - 4. No Board member shall be permitted to address the Board during the time reserved for public participation.
- F. The Board Chair shall prepare an agenda for each meeting of the Board, which shall be sufficiently itemized to inform the Board and the public of the business to be considered by the Board. The following requirements shall apply to items to be considered by the Chair for placement on the Agenda:
 - 1. Items proposed for consideration by the Board shall be submitted to Administrative Services on or before Noon on the Tuesday preceding the Board meeting.
 - 2. Any resolution or ordinance submitted shall be accompanied by a summary of its contents, unless it is so brief in nature that a summary is unnecessary.
 - 3. Only items first presented to *Committee of the Whole or* a committee of the Board shall be placed on the agenda of the Board for action with the exception of:
 - a) Matters relating to pending litigation;
 - b) Correction of the form of matters previously presented to the Board;
 - c) Matters which the Board has, as a body, directed to be returned directly to the Board at a previous meeting;
 - d) Matters presented to the Board at its Biennial Organizational Meeting;
 - e) Collective bargaining and employment matters;
 - f) Purely procedural matters, such as scheduling meetings;
 - g) Announcements, and matters for consideration and not formal action; and
 - h) Emergency budget amendments.
- G. All meetings of the Board, *Committee of the Whole*, Board committees, sub-committees and informal or incidental meetings of these bodies (including those which may occur during party caucuses) shall be held in compliance with the Illinois Open Meetings Act. All meetings of the Board that are subject to the Open Meetings Act (including those meetings which may occur during party caucuses), shall be preserved by a tape recording, which at the

close of the meeting shall be placed in the custody of the County Clerk for the possibility of further review, as may be required by law.

H. To the extent possible, seating of Board members shall be by district.

AMENDMENT TO RULE 13 (C) EFFECTIVE APRIL 16, 2002 (RESOLUTION No. 4536).

13. Order of Business – County Board, *Committee of the Whole* & Committee Meetings

- A. The Chair shall call the meeting to order at the time scheduled for the meeting or as soon thereafter as it shall appear that a quorum is present.
- B. Prior to the conduct of any other business, the Chair shall direct that the roll be called if a quorum is present and, if so, the meeting shall immediately proceed according to the designated order of business.
- C. The Order of Business for each regular meeting of the Board shall be as follows:

- Call to Order
- Roll Call
- Prayer and Pledge of Allegiance
- Read Notice of Meeting
- Approval of Agenda and Addendum
- Public Participation
- Communications
- Approval of the Consent Agenda
- Approval of Minutes of Previous Meeting(s) (if not approved as part of the Consent Agenda)
- Standing Committee Reports
- Other Business
- New Business
- Adjournment

D. The order of business for meetings of Committee of the Whole shall be as follows:

- Call to Order*
- Roll Call*
- Approval of County Board Resolution to Meet as Committee of the Whole*
- Approval of Minutes of Previous Meeting(s)*
- Approval of Agenda/Addendum*
- Public Participation*
- Communications*
- Standing Committee Items:*
 - New Business*
 - Other Business*
 - Chair's Reports*
- Adjournment*

- E. The order of business for meetings of committees shall include the following:

- Call to Order
- Roll Call
- Approval of Minutes of Previous Meeting(s)
- Approval of Addendum
- Public Participation
- Communications
- Other Business
- New Business
- Adjournment

- F. All questions regarding the priority of business shall be decided by the Chair, subject to appeal to the Board or committee.
- G. The Chair shall decide all questions of order and procedure, subject to appeal to the Board.
- H. Breaks or recesses shall be taken at the discretion and by declaration of the Chair.

14. Recognition of Members of the Board, *Committee of the Whole* or Committees and Others

- A. Each member of the Board, *Committee of the Whole* or committee then meeting shall have the privilege of the floor upon seeking and obtaining recognition by the Chair. *In meetings of the Committee of the Whole, the County Board Chair shall preside over all sections of the Agenda except for the Standing Committee Sections, where the relevant Committee Chair shall preside.*
- B. No member of the Board, *Committee of the Whole*, or committee may speak twice on the same question until all members wishing to be heard have spoken, unless otherwise recognized by the Chair.
- C. The Chair shall determine the order in which members shall be recognized, however, committee chairs or designees of the committee reporting to the Board on behalf of their committee shall be heard first on those matters.
- D. No member who has the floor shall be interrupted except for the following:
 - 1. By a call to order by the Chair;
 - 2. By an objection to the introduction of the question;
 - 3. By a call for a point of order;
 - 4. A Question of Privilege;
 - 5. A Parliamentary inquiry.
- E. The appearance of elected and appointed officials of Champaign County and other persons requested to appear before the Board, *Committee of the Whole* or committee shall not be subject to the limitations regarding public participation and shall be recognized at the discretion of the Chair.

AMENDMENT TO RULE 15 (J & K) EFFECTIVE APRIL 16, 2002 (RESOLUTION No. 4536).

AMENDMENT TO RULE 15 (L) EFFECTIVE May 18, 2006 (RESOLUTION No. 5318).

15. Motions, Resolutions, Ordinances, Voting and Roll Call – County Board Meetings

- A. Motions shall be stated by the mover. No motion shall be debated before it has received a second, except motions placed before the Board by vote or consensus of a committee.
- B. Except as herein specified or as required by Statute, all motions may be adopted by majority vote of the members present.
- C. Every member of the Board present shall be given the opportunity to vote on all questions. There shall be no “absentee” or “proxy” voting on any question.
- D. In a case where a member, except the County Board Chair, abstains, the member shall state the reason and the facts shall be noted in the minutes of the Board.
- E. The vote on all propositions to appropriate money, approve the annual budget and tax levy, issue bonds and fix salaries, shall be by roll call vote which shall be recorded in the minutes of the meeting.
- F. Transfers from one appropriation of any one fund to another of the same fund not affecting the total amount appropriated, and appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the Board by a two-thirds (2/3) vote of ALL the members constituting such Board (i.e. 18); the vote to

be taken by ayes and nays and entered on the record of the meeting, as required by 55 ILCS 5/6-1003.

- G. A roll call vote shall be called on any question upon the demand of any three members. The Roll Call shall be in alphabetical order and shall be advanced one name each meeting, with the County Board Chair always voting last. This shall be recorded in the minutes.
- H. A motion before the Board may be withdrawn by the proposer with the consent of the second at any time prior to the adoption of an amendment to the motion or vote of the Board on the motion.
- I. Any Board member may request assistance from the State's Attorney's Office in drafting resolutions and may receive typing assistance or photocopying service through the Administrative Services Department.
- J. Prior to approval of the Consent Agenda and upon the request of any County Board member, any item(s) in the Consent Agenda shall be removed and returned to the appropriate Standing Committee Report. Such a request does not require a reason, a second, or a vote. Items may not be added to the Consent Agenda during the meeting.
- K. The Consent Agenda shall be approved by roll call vote without debate or discussion.
- ~~L. Any item from an agenda addendum to a committee agenda, presented for action by a committee of the Board, at a duly convened committee meeting, shall not be adopted unless a motion seeking approval of said addendum item shall receive a vote of 3/4 of all members of the committee. In the event said addendum item shall fail to be approved by virtue of this rule, it shall be automatically be placed for action as an item on the next regular meeting agenda of the Committee of the Board and may be adopted as otherwise provided in the Board Rules.~~

AMENDMENT TO RULE 16 (D) EFFECTIVE May 18, 2006 (RESOLUTION No 5318 & 5319).
AMENDMENT TO RULE 16 (D) EFFECTIVE JANUARY 22, 2009 (RESOLUTION No. 6867).

16. Standing Committees

A. STRUCTURE OF COMMITTEES

1. The following shall be the standing committees of the Champaign County Board:

Finance Committee
County Facilities Committee
Policy, Personnel, & Appointments Committee
Environment & Land Use Committee
Highway & Transportation Committee
Justice & Social Services Committee

2. Each standing committee of the Champaign County Board shall be composed of nine (9) members. Standing committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.

B. MEETINGS OF COMMITTEES

1. *Regular, scheduled monthly meetings of the Standing Committees shall be held in Committee of the Whole meetings, wherein the actionable and reporting items for three standing committees are combined in one Committee of the Whole Meeting. The schedule for regular monthly Committee of the Whole meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrators in time to be placed*

on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act

2. *All members present at a Committee of the Whole Meeting shall vote on all committee action items presented on that agenda.*
3. *The Committee of the Whole shall be scheduled as follows:*
 1. *The first Committee of the Whole Meeting of each month shall be held on the First Monday of the Month and include agenda items for the following three standing committees:*
 - a. *Environment and Land Use Committee*
 - b. *County Facilities Committee*
 - c. *Highway Committee*
 2. *The second Committee of the Whole Meeting of each month shall be held on the Tuesday following the second Monday of the Month and include agenda items for the following three standing committees:*
 - a. *Justice & Social Services Committee*
 - b. *Policy, Personnel & Appointments Committee*
 - c. *Finance Committee*
4. *Items acted on at the Committee of the Whole Meetings shall then be forwarded to the regularly scheduled monthly County Board Meeting, held on the Thursday following the third Monday of the month, for final County Board approval.*
5. *Additional meetings of standing committees will be scheduled as needed and called by the County Board Chair.*

C. DUTIES OF COMMITTEES

The following Rules shall apply to all Standing Committees, unless specifically noted to the contrary under a given committee's duties.

1. ~~Standing committees shall schedule at least one regular meeting per calendar month, unless otherwise defined within these Rules. The schedule for regular monthly committee meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrators in time to be placed on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act.~~
2. Committee meetings may be canceled, or additional meetings scheduled:
 - a) By order of the Committee Chair; or
 - b) By written request of a majority of a quorum of the members of the committee, which request shall be delivered to the Committee Chair.
3. A majority of committee members shall constitute a quorum.
4. *A majority of County Board Members shall constitute a quorum for the meetings of the Committee of the Whole.*
5. The committee assignment of any member shall be revoked by the County Board Chair due to the member's failure or refusal to attend four consecutive committee meetings, unless said absences are excused by the Committee Chair for good cause shown, and said member shall be replaced on the Committee by another member of the same political party.
6. Minutes shall be kept of all *Committee of the Whole and* committee meetings with copies sent to the Administrative Services Department for distribution to committee members. A file of minutes for each committee shall be kept in the Administrative Services Department to be used by Board members and the public.

7. Committees shall hold regular meetings on policy issues under their jurisdiction. A written report shall be submitted to the Board. A minority report may also be distributed.
8. Time for public participation shall be provided on the agenda for members of the public to be heard as follows:
 - a) Any person wishing to address the committee on any questions shall be allotted not more than five (5) minutes.
 - b) Members of the public wishing to speak at other times on the agenda may do so by majority vote of the committee members present, or by consent of the Chair.
8. The appearance of Board members (who are not members of the committee) and other public officials, or persons who were requested by the committee to appear, shall not be governed by Rule 16B.7., above. Such persons shall be recognized at the discretion of the Committee Chair.
9. Committees shall prepare and submit to the County Board resolutions, ordinances or motions that are necessary to carry out the recommendations of the committee.

D. DUTIES OF COMMITTEE CHAIR

1. The Chair may vote on all motions before the committee.
2. The Chair, in cooperation with the County Board Chair, the County Administrator, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting.
3. The Committee Chair shall notify the Administrative Services Department of the time and date of all committee meetings.
4. The Chair of each committee shall notify the Administrative Services Department, in a timely manner, of any recommendations or committee actions requiring County Board action.
5. The Chair of any committee, with the approval of the majority of the members of said committee, and subject to approval of the County Board, may designate a subcommittee of one or more members and a Subcommittee Chair to conduct specific duties for the committee.
6. In the absence of a Committee Chair, the Vice Chair of the committee shall serve in the Chair's stead.

D. DUTIES AND ROLES OF STANDING COMMITTEES

1. Finance
 - a. Establishes process with County Administrator for annual budget preparation.
 - b. Plans overall county long-range needs, including consideration of the County's information technology systems and infrastructure.
 - c. Plans overall budget, in view of department proposal and County needs.
 - d. Convenes a public hearing on the preliminary budget in compliance with legal requirements.
 - e. Reviews departments budgets and reports to the Board any recommendations necessary for the reasonable adherence to the budget.
 - f. Prepares and submits final budget to the Board.
 - g. Confers with the County Treasurer to determine the proper and legal investment and deposit of County funds.
 - h. Approves transfer of funds on line item accounts as necessary.
 - i. Evaluates distribution of funds and appropriation of expenditures within the County with the goal to achieve maximum efficiency and economy within the government structure.
 - j. Receives periodic reports on status of employees' bargaining units; reviews collective bargaining contracts prior to expiration and

- b) Develops, maintains and recommends County policies, to full County Board, in compliance with federal and state regulation.
- c) Accepts and reviews reports for County Administrators, County Board Chair and County Clerk.
- d) Receives bids and recommends award of contract for county-wide purchasing.
- e) Receives, reviews, and makes recommendations from sub-committees.
- f) Serves as final step for hearing process in grievance procedures as provided in Champaign County Personnel Policy.
- g) Responsible for reviewing and recommending positions on state and federal legislation impacting the County.
- h) Receives, reviews, and considers requests from department heads and recommendations from Champaign County Salary Administrator regarding position classification and evaluation, and forwards committee's recommendation to Finance Committee and/or County Board.

AMENDMENT TO RULE 17 (G) EFFECTIVE May 20, 2004 (RESOLUTION No. 4811).

17. Per Diem

- A. Per diem payments shall be established by the County Board for each term of office and shall prevail throughout that term of office including any replacement Board members.
- B. Per diem shall be determined by the County Board biennially in advance of the election of new Board members.
- C. No more than one per diem shall apply on any given calendar day.
- D. The Chair of a committee, by affixing his or her signature on the attendance sheet, certifies that those members signing the sheet were present and participating in at least the majority of such meeting.
- E. Board members shall be reimbursed for mileage for attendance at meetings and events approved on the basis of the rate established by the County Board. Mileage for a second meeting on any one day shall be chargeable.
- F. In the absence of a quorum at a duly called meeting, those members attending the called meeting shall be entitled to per diem and mileage and shall attend to such business as is possible under the circumstances.
- G. Champaign County Board members are to receive pre diem for subcommittee meetings of which they are members on the same basis as they receive per diem for committee meetings of which they are members.

- 1. ~~Paragraph G is intended as declarative of existing law, and not as a new enactment.~~
- 2. ~~If, for any reason, it is determined by a court of competent jurisdiction that Champaign County Board members are not to receive per diem for subcommittee meetings under Champaign County ordinances and resolutions which predate this resolution, Champaign County Board members shall begin to receive per diem for subcommittees pursuant to Paragraph G at the beginning of their next term following passage of this resolution.~~ *This section no longer relevant, as it was intended to provide clarification for a change that could have had an effect on board members who were in mid-term in 2004, when Section G was first adopted.*

18. Effective Date and Duration

This Resolution shall become effective at the first County Board meeting following adoption of this Resolution. It shall be effective until November 30, 2010 at which time it must be reenacted, having expired of its own terms with respect to standing committees and the Committee of the Whole.

FINANCE COMMITTEE
Summary of Action Taken at 10/8/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Roll Call</u>	Doenitz, Jones, McGinty, O'Connor, Richards, Rosales, & Wysocki were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda and addendum were approved.
4. <u>Approval of Minutes</u>	September 10, 2009 minutes were approved as presented.
5. <u>Public Participation</u>	None
6. <u>Budget Amendments/Transfers</u>	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Budget Amendment #09-00082, #09-00083, #09-00087, #09-00088, #09-00089, #09-00085, #09-00086, #09-00084, #09-00091, #09-00092, & Budget Transfers #09-00008 & #09-00009</i>
7. <u>State's Attorney</u> A. Approval of Victim Advocacy Grant Renewal	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of the Victim Advocacy Grant renewal</i>
8. <u>County Administrator</u> A. General Corporate Fund FY2009 Revenue/Expenditure Project Report	Received and placed on file.
B. General Corporate Fund Budget Change Report	Received and placed on file.
C. Recommendation to Receive & Place on File FY2010 Budget	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL to receive & place on file the FY2010 Budget</i>
D. FY2010 Plan for Use of General Corporate Fund One-Time Revenues	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of FY2010 Plan for Use of General Corporate Fund One-Time Revenues</i>
E. Documentation for Restoration of Budget Cut Expenditures	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL to reserve any new ILEAS rent payments in the Capital Asset Replacement Fund for maintenance of the ILEAS facility</i>
F. Review of General Corporate/General County Budget	No action taken.
9. <u>Nursing Home</u> A. Financial Report on the Nursing Home	No report was provided.
10. <u>Treasurer</u> A. Monthly Report	Received and placed on file.

11. **Auditor**
 - A. Purchases Not Following Purchasing Policy Provided for information only.

12. **Chair's Report**

McGinty informed the committee about the October 22nd EDC dinner.

13. **Other Business**
 - A. Request for Funding for Illinois American Water Rate Increase Intervention No action taken.

 - B. Request for Funding for AmerenIP Rate Increase Intervention No action taken.

 - C. Request for Funding for Mahomet Aquifer Consortium Motion failed.

14. **Approval of Closed Session Minutes**

September 10, 2009 minutes were approved as presented.

15. **Designation of Items to be Placed on County Board Consent Agenda**

Agenda items 6A-L, 7A, & 8C were designated for the consent agenda.

16. **Adjournment**

Meeting adjourned at 8:11 p.m.

**Denotes Consent Agenda Item.*

RESOLUTION NO. 7148

PURCHASES NOT FOLLOWING PURCHASING POLICY

October, 2009

FY 2009

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on October 20, 2009 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

FOR COUNTY BOARD APPROVAL

10/20/09

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
NO PURCHASE ORDER						
Public Properties	080-071-533.44	VR#071-1008	09/28/09	Chiller repair at jail	Carrier Corporation	\$ 16,606.14
FY08 EXPENDITURES PAID IN FY09						
** NH Constr Fund	070-010-533.07	VR#070-027	09/16/09	NH arbitration srvcs Sep-Nov	Bruce Wallace	\$ 2,897.50
** Circuit Court	080-031-533.03	VR#031-396	09/15/09	Atty srvcs Dec'07-Nov'08	James Kuehl	\$ 380.00
TRAVEL MORE THAN 60 DAYS OLD						
** County Clerk	080-022-533.95	VR#022-257	09/11/09	Meeting travel 6/15-26	Mark Shelden	\$ 308.00
** County Clerk	080-022-533.12	VR#022-260	09/18/09	Meeting travel 7/5	Rhonda Wrona	\$ 11.00

*****According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials.*****

** Paid- For Information Only

RESOLUTION NO. 7149

PAYMENT OF CLAIMS AUTHORIZATION

October 2009

FY 2009

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$8,309,225.56 including warrants 424669 through 425941; and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$8,309,225.56 including warrants 424669 through 425941 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7164

RESOLUTION TO APPROVE FY2010 PLAN FOR USE OF GENERAL CORPORATE
FUND ONE-TIME REVENUES

WHEREAS, The County Board desires to prioritize how it will use one-time revenues that may become available in FY2010 and beyond; and

WHEREAS, The County Administrator's recommendation for the appropriation of one-time revenues as they become available to the General Corporate Fund in FY2010 is as follows:

1. The first \$1.8 million in one-time revenues shall be deposited in the General Corporate Fund to restore the General Corporate Fund balance goal of 12.5%.
2. The next \$200,000 in one-time revenues shall be transferred to the Tort Immunity Fund to cover shortfalls in the FY2010 budget resulting from the inability of the property tax revenue to grow to the level required to cover expenditures for the General Corporate Fund obligations for the self-funded insurance program.
3. Up to \$2 million in additional one-time revenues shall be transferred to the Capital Asset Replacement Fund for reserve funding of a Capital Improvement Plan for all county facilities, to be developed and documented in FY2010.

WHEREAS, The Finance Committee recommends to the County Board that the FY2010 plan for use of General Corporate Fund one-time revenues as recommended by the County Administrator be adopted;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED By the County Board of Champaign County, Illinois that the FY2010 plan for the use of general Corporate Fund one-time revenues is adopted.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, 2009.

C. Pius Weibel, Chair
County Board of Champaign County

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 7165

RESOLUTION TO DEPOSIT NEW ILEAS RENT PAYMENTS IN THE CAPITAL ASSET REPLACEMENT FUND

WHEREAS, The Champaign County Board and the Illinois Law Enforcement Alarm System (hereinafter "ILEAS") have agreed to extend the lease for the facility at 1701 E. Main Street, Urbana IL, 61802 until December 31, 2012; and

WHEREAS, The County Administrator recommends any new rent payments from ILEAS resulting from this lease extension be treated as one-time revenues and be deposited into the Capital Asset Replacement Fund to be reserved for maintenance of the facility at 1701 E. Main Street, Urbana IL, 61802; and

WHEREAS, The Finance Committee has approved the County Administrator's recommendation concerning the use of new ILEAS rent payments;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED By the County Board of Champaign County, Illinois that any new rent payments from Illinois Law Enforcement Alarm System lease extension be treated as one-time revenues and be deposited into the Capital Asset Replacement Fund to be reserved for maintenance of the facility at 1701 E. Main Street, Urbana IL, 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, 2009.

C. Pius Weibel, Chair
County Board of Champaign County

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at 10/9/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting Called to order at 9:02 a.m.
2. <u>Roll Call</u>	Carter, Cowart, Jay, Langenheim, Kurtz, & O'Connor were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda was approved.
4. <u>Approval of Minutes</u>	August 20, 2009 minutes were approved as presented.
5. <u>Public Participation</u>	None
6. <u>Monthly Reports</u> A. County & Township Motor Fuel Tax Claims – August 2009 & September 2009	Received & placed on file.
7. <u>County Engineer</u> A. Resolution Appropriating Motor Fuel Tax Funds for 2009 CUUATS	<i>RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating Motor Fuel Tax Funds for 2009 CUUATS</i>
B. Resolution Appropriating Additional Motor Fuel Tax Funds for CH. 17 – Sadorus Road - Section #08-00420-00-RS	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Appropriating Additional Motor Fuel Tax Funds for CH. 17 – Sadorus Road – Section #08-00420-00-RS</i>
C. Resolution Authorizing the County Board Chair to sign an Agreement and Appropriating Motor Fuel Tax Funds for the improvement of CH. 20 – Section #09-00426-01-RS	<i>*RECOMMEND COUNTY BOARD APPROVAL of County Board Chair to sign and Agreement and Appropriating Motor Fuel Tax Funds for the improvement of CH. 20 – Section #09-00426-01-RS</i>
8. <u>Other Business</u>	
9. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	Agenda items 7B&C were designated for the consent agenda.
10. <u>Adjournment</u>	Meeting adjourned at 9:27 a.m.

****Denotes Consent Agenda Item***

ENVIRONMENT & LAND USE COMMITTEE
Summary of Action Taken at 10/13/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:01 p.m.
2. <u>Roll Call</u>	Anderson, Jones, Langenheim, Moser and Wysocki were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda was approved.
4. <u>Approval of Minutes</u>	August 10, 2009 and September 14, 2009, minutes were approved.
5. <u>Public Participation</u>	Kirk Builta addressed Item #10
6. <u>Correspondence</u>	None
7. <u>Chair's Report</u>	A Special Study Session regarding the LRMP will proceed the November 9, 2009, ELUC meeting.
8. <u>Recreation and Entertainment License: Egyptian Collectors Association, Inc.</u>	Approved
9. <u>Zoning Case 520-AM-05: Gene and Carolyn Bateman</u>	Deferred to the November 9, 2009, meeting.
10. <u>A. ELUC Approval of Draft Goals, Objectives and Policies (Stage 2) and the Future Land Use Map (Stage 3) for the Land Resource Management Plan.</u>	Deferred to the November 9, 2009, meeting.
<u>B. Review of Proposed Implementation Strategy (Stage 4) of the Land Resource Management Plan</u>	Deferred to the November 9, 2009, meeting.
11. <u>County Planner Contract for FY2010 & Completion of LRMP</u>	Deferred to the November 9, 2009, meeting.
12. <u>Hiring Professional Consultants for Review of Certain Technical Studies for Wind Farm County Board Special Use Permits</u>	Deferred to the November 9, 2009, meeting.
13. <u>Monthly Reports</u> A. September 2009	Deferred to the November 9, 2009, meeting.
14. <u>Other Business</u>	None
15. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	None
16. <u>Adjournment</u>	Meeting adjourned at 7:35 p.m.

**Denotes Consent Agenda Item*

RESOLUTION NO. 7144

RESOLUTION APPOINTING BEVERLY HANKS TO THE LOWER BIG SLOUGH DRAINAGE DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Beverly Hanks to be a Commissioner of the Lower Big Slough Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Beverly Hanks as a Commissioner of the Lower Big Slough Drainage District for a term commencing October 21, 2009 and ending August 31, 2012; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Beverly Hanks, 659 County Road 2550 N, Dewey IL 61840.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7145

RESOLUTION APPOINTING DOUG STIERWALT TO THE TWO MILE SLOUGH
DRAINAGE DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Doug Stierwalt to be a Commissioner of the Two Mile Slough Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Doug Stierwalt as a Commissioner of the Two Mile Slough Drainage District for a term commencing October 21, 2009 and ending August 31, 2012; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Doug Stierwalt, 738 County 900 E, Tolono IL 61880.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7146

RESOLUTION AMENDING ORDINANCE NO. 573 HEALTH ORDINANCE OF
CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, The Champaign County Board adopted Ordinance Number 573 Health Ordinance of Champaign County, Illinois; and

WHEREAS, The Champaign County Board of Health seeks to amend the Health Ordinance of Champaign County to allow for changes in the food sanitation code.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board, that the following sections of the Ordinance Number 573 Health Ordinance of Champaign County, Illinois are amended as follows:

CHAPTER 2. PURPOSE

2.1 Purpose Generally

B. Minimizing factors which may cause foodborne illness *and safeguarding public health by providing consumers with food that is safe, unadulterated and prevent illness caused from ingesting food,*

CHAPTER 5. FOOD SANITATION

5.2 STANDARDS AND REGULATIONS

5.2.1 State Regulations Incorporated

A. The Illinois Food Service Sanitation Code (77 Ill.Admin.Code 750), *as amended effective July 10, 2008. This Code specifically regulates requirements for dressing, processing and storage of wild game and meats/poultry; pasteurized soft serve mix and frozen desserts; general food protection; refrigerated food storage; hot food storage; commercially processed food preparation; plant food cooking; milk and cream dispensing; preventing health hazards; personal cleanliness of food employees; general employee practices; and management sanitation training and certification.*

5.8 IMMINENT HEALTH HAZARD

5.8.1 Ceasing Operations and Reporting

The OWNER or PERSON IN CHARGE shall immediately discontinue operations and notify the HEALTH OFFICER if a CRITICAL VIOLATION may exist because of an emergency such as a fire, flood, extended interruption of electrical or water service, SEWAGE backup, misuse of poisonous or toxic materials, onset of an apparent foodborne illness outbreak, gross insanitary occurrence or condition, *violations of 77 Ill.Adm.Code 750 as amended July 10, 2008,* or other circumstance that may endanger public health.

5.10 PREVENTION OF FOODBORNE DISEASE TRANSMISSION BY EMPLOYEES

5.10.1 Obtaining Personal Information

A. The HEALTH OFFICER shall act when she or he has reasonable cause to believe that a food employee:

5. *Has violated any provision of 77 Ill.Adm.Code 750 of the Food Sanitation Code as amended July 10, 2008.*

PRESENTED, ADOPTED, APPROVED AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Sheldon, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 7147

RESOLUTION APPROVING PROPERTY, LIABILITY, AND WORKER'S
COMPENSATION INSURANCE POLICIES FOR CHAMPAIGN COUNTY

WHEREAS, The Champaign County Board annually approves insurance policies for the County's various property, liability, and worker's compensation insurance needs for the ensuing fiscal year; and

WHEREAS, The Champaign County Insurance Specialist, with the assistance of Dimond Brothers Insurance Agency, the County's insurance broker; has searched the market and negotiated with current providers, and as a result provides the following recommendation for the County's insurance policies for December 1, 2009 to November 30, 2010:

- County Property/Inland Marine/Boiler & Machinery – Cincinnati Insurance Company – Annual Premium \$119,442
- General County and Nursing Home Liability Insurance – Illinois Counties Risk Management Trust – Annual Premium \$420,745
- Pollution Legal Liability Coverage for the Nursing Home facility – AIG – Annual Premium of \$18,244
- Student Accidental Death & Dismemberment Coverage for the Head Start Program – Capitol Indemnity – Annual Premium \$775
- Worker's Compensation – Illinois Counties Risk Management Trust – Annual Premium \$180,072;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the following insurance proposals are accepted and approved as the policies to cover Champaign County's property, liability, and worker's compensation insurance:

- County Property/Inland Marine/Boiler & Machinery – Cincinnati Insurance Company – Annual Premium \$119,442
- General County and Nursing Home Liability Insurance – Illinois Counties Risk Management Trust – Annual Premium \$420,745
- Pollution Legal Liability Coverage for the Nursing Home facility – AIG – Annual Premium of \$18,244
- Student Accidental Death & Dismemberment Coverage for the Head Start Program – Capitol Indemnity – Annual Premium \$775
- Worker's Compensation – Illinois Counties Risk Management Trust – Annual Premium \$180,072.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October,
A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7150

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00082

Fund 080 General Corporate
Dept. 042 Coroner

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

533.06 Medical/Dental/Mental Health

\$1,560

Total

\$1,560

Increased Revenue:

345.36 Out-of-County Coroner Fee

\$1,560

Total

\$1,560

REASON: Reimbursement of monies spent on Autopsy of DOC inmate.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7151
BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00083

Fund 080 General Corporate
Dept. 040 Sheriff

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
512.09 SLEP Overtime	<u>\$31,895</u>
Total	\$31,895
Increased Revenue:	
337.23 Reimbursement for Guards	<u>\$31,895</u>
Total	\$31,895

REASON: Full reimbursement received from "Lock and Key Production" for the costs associated with providing security for The Extreme Makeover Home Edition in Philo, Illinois.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7152
BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00084

Fund 076 Tort Immunity Tax Fund
Dept. 075 General County

<u>ACCOUNT DESCRIPTION</u>		<u>AMOUNT</u>
Increased Appropriations:		
513.04 Workers' Compensation Insurance		<u>\$185,000</u>
	Total	<u>\$185,000</u>
Increased Revenue:		
None: from Fund Balance		<u>\$0</u>
	Total	<u>\$0</u>

REASON: Payment of remaining Fiscal Year 2009 General Corporate work comp payroll premiums.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7153
BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00085

Fund 075 Regional Planning Commission
 Dept. 733 Administration

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	\$48,500
511.04 Regular Part-Time Employees	\$10,000
533.40 Automobile Maintenance	\$2,500
533.29 Computer Services	\$2,500
544.18 Brookens Building Construction/Improvements	\$25,000
544.30 Automobile, Vehicle	\$72,000
544.33 Furnishings, Office Supplies	\$10,000
571.80 To General Corporate Fund 080	<u>\$5,000</u>
Total	\$175,500
Increased Revenue:	
None: from Fund Balance	<u>\$0</u>
Total	\$0

REASON: To accommodate additional fiscal and clerical staff in response to extensive stimulus funding requirements; additional funds required to complete Brookens remodeling project (development of additional meeting space/audio-visual equipment); upgrading aging fleet vehicles with energy efficient hybrids; replacement of office equipment and furniture; accommodation of additional Kronos payroll system upgrade changes. Matching revenue will be recovered under agency cost allocation plan applicable to all grant and contracts.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7154

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00086

Fund 075 Regional Planning Commission
Dept. 732 Fringe Benefits Clearing

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	\$36,330
511.04 Regular Part-Time Employees	\$7,000
513.06 Employee Health/Life Insurance	<u>\$50,234</u>
Total	<u>\$93,564</u>
Increased Revenue:	
None: from Fund Balance	<u>\$0</u>
Total	<u>\$0</u>

REASON: To accommodate increases in compensated absences (vacation/sick/personal) due to expanded staffing and associated health and life insurance expenses.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7155

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00087

Fund 075 Regional Planning Commission
Dept. 736 Community Block Grant-Odd Years

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	\$96,800
511.04 Regular Part-Time Employees	\$3,000
522.02 Office Supplies	\$2,500
522.15 Gasoline and Oil	\$750
522.44 Equipment Less Than \$1,000	\$9,000
533.12 Job-Required Travel Expense	\$2,000
533.29 Computer Services	\$2,500
533.95 Conferences and Training	\$4,500
534.38 Emergency Shelter/Utilities	<u>\$10,000</u>
Total	\$131,050
Increased Revenue:	
331.30 HHS-Community Service Block Grant	<u>\$131,050</u>
Total	\$131,050

REASON: To accommodate increased Community Services Grant funding and associated case management and direct client assistance expenses.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7156

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00088

Fund 075 Regional Planning Commission
Dept. 683 Shelter Care 1-Even Years

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	\$3,000
534.38 Emergency Shelter/Utilities	<u>\$75,000</u>
Total	\$78,000
Increased Revenue:	
331.14 HUD-Shelter Plus Care	<u>\$78,000</u>
Total	\$78,000

REASON: To accommodate expanded HUD Shelter Plus Care grant for 2010. The Shelter Plus Care program provides housing and supportive services for homeless and disabled clients.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7157

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00089

Fund 075 Regional Planning Commission
Dept. 829 Mental Health/SAMHSA Grant Administration

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	\$45,000
511.04 Regular Part-Time Employees	\$5,000
522.02 Office Supplies	\$1,500
522.06 Postage, UPS, Federal Express	\$800
522.15 Gasoline and Oil	\$750
533.12 Job-Required Travel Expense	\$1,000
533.85 Photocopy Services	\$950
533.92 Contributions and Grants	\$2,500
533.95 Conferences and Training	<u>\$2,500</u>
Total	\$60,000
Increased Revenue:	
341.40 Technical Service Cont.	<u>\$60,000</u>
Total	\$60,000

REASON: To accommodate award of Substance Abuse Mental Health Service Administration (SAMSHA) grant. This program will provide for the development of a comprehensive, consolidated, family-driven system of care for youth services which will include social service agencies, mental health, and juvenile justice services and education.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7158

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00091

Fund 080 General Corporate
Dept. 022 County Clerk

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	<u>\$15,000</u>
Total	<u>\$15,000</u>
Increased Revenue:	
371.77 From Election Grant Fund 628	<u>\$20,545</u>
Total	<u>\$20,545</u>

REASON: To cover expenses in the above line items from expenses related to new voter registration system reimbursed from grant funds.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7159

BUDGET AMENDMENT

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00092

Fund 670 County Clerk Automation Fund
Dept. 022 County Clerk

<u>ACCOUNT DESCRIPTION</u>		<u>AMOUNT</u>
Increased Appropriations:		
511.05 Temporary Salaries and Wages		<u>\$20,000</u>
	Total	\$20,000
Increased Revenue:		
371.77 From Election Grant Fund 628		<u>\$57,757</u>
	Total	\$57,757

REASON: To cover expenses in the above line items from expenses related to new voter registration system reimbursed from grant funds.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7160

TRANSFER OF FUNDS

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following transfers between accounts within the fund listed below; and

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the 2008-2009 budget.

Budget Transfer #09-00008

Fund 080 General Corporate
Dept. 036 Public Defender

<u>TRANSFER TO</u> <u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TRANSFER FROM</u> <u>ACCOUNT DESCRIPTION</u>
533.03 Attorney Fees	\$750	511.03 Regular Full-Time Employees
Total	\$750	

REASON: Contract with private attorney to cover Janie Miller-Jones caseload while on military duty. See Previous budget transfer 09-00002 from 01/2009.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7161

TRANSFER OF FUNDS

October 2009

FY 2009

WHEREAS, The Finance Committee has approved the following transfers between accounts within the fund listed below; and

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the 2008-2009 budget.

Budget Transfer #09-00009

Fund 089 County Public Health Fund
Dept. 049 Board of Health

<u>TRANSFER TO</u> <u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TRANSFER FROM</u> <u>ACCOUNT DESCRIPTION</u>
533.08 Consulting Fees	\$2,500	511.04 Regular Part-Time Employees
	Total	\$2,500

REASON: Transferring unexpended monies budgeted for clerical services to the contract service line item to provide funding for consulting services by Illinois Public Health Association as approved by the County Board of Health on September 29, 2009.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7162

RESOLUTION FOR THE RENEWAL OF THE ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY'S PROSECUTOR-BASED VICTIM ASSISTANCE SERVICES PROGRAM GRANT FOR THE CHAMPAIGN COUNTY STATE'S ATTORNEY'S OFFICE

WHEREAS, Champaign County on behalf of the State's Attorney's Office (hereinafter "State's Attorney") has received notification from the Prosecutor-Based Victim Assistance Services Program through the Illinois Criminal Justice Information Authority that grant funding is available; and

WHEREAS, The State's Attorney is requesting the continuation of an existing grant in the amount of \$30,826.00 (THIRTY THOUSAND EIGHT HUNDRED TWENTY-SIX and 00/100 DOLLARS); and

WHEREAS, The Champaign County State's Attorney's Office has received similar grants from the Illinois Criminal Justice Information Authority since the State's Attorney's Office first obtained the grant on October 1, 1997; and

WHEREAS, The grant is used to partially fund the salary of the Victim Advocacy Program Director position in the State's Attorney's Office; and

WHEREAS, The grant period is from October 1, 2009 to September 30, 2010;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the renewal of the Illinois Criminal Justice Information Authority Prosecutor-Based Victim Assistance Services Program Grant is hereby approved and, if awarded, accepted for the Champaign County State's Attorney's Office.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7163

RESOLUTION TO RECEIVE AND PLACE ON FILE THE FY2010 CHAMPAIGN
COUNTY BUDGET

WHEREAS, The Champaign County Board annually adopts a budget for the succeeding fiscal year; and

WHEREAS, Pursuant to 55 ILCS 5/6-1001, the County Board has designated the County Administrator as the person to prepare the annual budget; and

WHEREAS, Pursuant to 55 ILCS 5/6-1001, the budget shall be made conveniently available to public inspection for at least fifteen days prior to final action thereon; and

WHEREAS, The Finance Committee has received the FY2010 budget as presented by the County Administrator, and recommends to the County Board that the FY2010 Champaign County Budget be received and placed on file at its October 2009 meeting, prior to a final vote on said budget on November 19, 2009;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED By the County Board of Champaign County, Illinois that the FY2010 Champaign County Budget is received and placed on file on this date, prior to final vote on said budget on November 19, 2009.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, 2009.

C. Pius Weibel, Chair
County Board of Champaign County

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 7166

RESOLUTION APPROPRIATING \$23,840.00 FROM
COUNTY MOTOR FUEL TAX FUNDS FOR
CHAMPAIGN COUNTY'S SHARE OF THE
CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION STUDY
SECTION #09-00000-00-ES

WHEREAS, The County Board of Champaign County is desirous of entering into a contract to have the following study performed under the Illinois Highway Code, designated at Section #09-00000-00-ES:

CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION
STUDY; and

WHEREAS, The proposed study consists of the County of Champaign's annual contribution to the Champaign County Regional Planning Commission and its share of funding the above mentioned study;

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Twenty-three Thousand Eight Hundred Forty Dollars (\$23,840.00) from County Motor Fuel Tax Funds for the County's share; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Joseph E. Crowe, District Engineer, Illinois Department of Transportation, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D., 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

RESOLUTION NO. 7167

RESOLUTION APPROPRIATING AN ADDITIONAL \$154,488.93 FROM
COUNTY MOTOR FUEL TAX FUNDS FOR
COUNTY HIGHWAY 17 (SADORUS ROAD)
SECTION #08-00420-00-RS

WHEREAS, The Champaign County Board has adopted Resolution No.6431 appropriating the total sum of \$400,000.00, for the improvement of County Highway 17 (Sadorus Road) from County Highway 19 westerly to 1 Mile South of Ivesdale; and

WHEREAS, It is necessary that an additional appropriation of One Hundred Fifty-four Thousand Four Hundred Eighty-eight Dollars and Ninety-three Cents (\$154,488.93) is required for the completion of the project;

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of One Hundred Forty-four Thousand Four Hundred Eighty-eight Dollars and Ninety-three Cents (\$154,488.93) from County Motor Fuel Tax Funds for this project; and

BE IT FURTHER RESOLVED, That the County Clerk be is hereby directed to transmit three (3) certified copies of this resolution to Mr. Joseph E. Crowe, District Engineer, Illinois Department of Transportation, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D., 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

RESOLUTION NO. 7168

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR
TO SIGN AN AGREEMENT
FOR THE IMPROVEMENT OF COUNTY HIGHWAY 20
AND APPROPRIATING \$1,287,500.00 FROM
COUNTY MOTOR FUEL TAX FUNDS
SECTION #09-00426-01-RS

WHEREAS, Champaign County, and the State of Illinois, are desirous to enter into a Local Agency Agreement for the improvement of County Highway 20 (Royal Road) from 1800E easterly 4 miles to County Highway 12;

NOW, THEREFORE, BE IT RESOLVED, That the Chair of the County Board of Champaign County is hereby authorized to sign the agreement for the above mentioned improvement on behalf of Champaign County, and bind the County to the terms contained therein.

BE IT FURTHER RESOLVED, That the County Board appropriates the sum of One Million Two Hundred Eighty-seven Thousand Five Hundred Dollars (\$1,287,500.00) from the County Motor Fuel Tax Fund to meet the County's obligation under this Agreement; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit three (3) certified copies of this resolution to Mr. Joseph E. Crowe, District Engineer, Illinois Department of Transportation, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October A.D., 2009.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Mark Shelden, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

I, Mark Shelden, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County, at its County Board meeting held at Urbana, Illinois on March 27, 2008.

IN TESTIMONY WHEREOF, I have hereunto set me hand and affixed the seal of said County at my office in Urbana in said County, this _ of _____ A.D. _____.

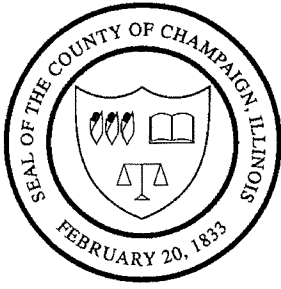
(SEAL) _____ County Clerk

APPROVED

Date

Department of Transportation

District Engineer



COUNTY BOARD ADDENDUM

County of Champaign, Urbana, Illinois
Tuesday, October 20, 2009 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

Page Number

XIII. Other Business

1. Adoption of Resolution No. 7169 Establishing Rates for Services at the Champaign County Nursing Home for FY2010 *1-2

*Roll Call
**Roll call and 18 votes
***Roll call and 21 votes
****Roll call and 14 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*County Board members and guests are encouraged to park in the north parking lot, off Lierman Avenue, and enter the Brookens facility through the north door. The Brookens Administrative Center is an accessible facility.
For additional information, contact Kay Rhodes in the County Administrator's Office at (217) 384-3776*

RESOLUTION NO. 7169

RESOLUTION ESTABLISHING RATES FOR SERVICES AT THE CHAMPAIGN COUNTY NURSING HOME FOR FY2010

WHEREAS, The basic charge established December 1, 2008 is not adequate to cover increased costs of operation for Champaign County Nursing Home; and

WHEREAS, The Nursing Home, through Management Performance Associates, has duly noted and studied the impact upon the services provided and has determined that to continue to maintain the services now provided the following rate structure be established:

Long Term Care.....	\$ 155.00 per day
Garden View.....	\$ 183.00 per day
Garden View Court.....	\$ 190.00 per day
RUG – (based on private pay skilled rate)	
Adult Day Services.....	\$ 67.00 per day
Adult Day Services ½ Day.....	\$ 42.00 per day
Adult Day Transportation.....	\$ 8.50 each way
Respite Care.....	According to bed placement by acuity level

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. All residents of Champaign County Nursing Home shall be charged the basic rate according to placement in the building and services received to become effective December 1, 2009.

Section 2. Third party payors will be billed for covered services with residents or their responsible party or/and their guardian being billed for the Medicare deductible and coinsurance. Separate charges shall be billed for all special therapy services provided.

Section 3. Separate charges shall be billed for Beauty and Barber Shop services provided.

Section 4. Separate charges shall be billed for medical and personal supplies as provided to the resident.

Section 5. The County Board authorizes the Champaign County Nursing Home to charge the amount for that service being rendered and directs Champaign County Nursing Home to notify all agencies and persons responsible for the payment for such services and rates, and

Section 6. All resolutions or parts of resolutions in conflict herewith are repealed.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

**DOCUMENTS DISTRIBUTED
TO THE COUNTY BOARD
AT THE MEETING OF

OCTOBER 20, 2009**

RESOLUTION NO. 7169

RESOLUTION ESTABLISHING RATES FOR SERVICES AT THE CHAMPAIGN COUNTY NURSING HOME FOR FY2010

WHEREAS, The basic charge established December 1, 2008 is not adequate to cover increased costs of operation for Champaign County Nursing Home; and

WHEREAS, The Nursing Home, through Management Performance Associates, has duly noted and studied the impact upon the services provided and has determined that to continue to maintain the services now provided the following rate structure be established:

Long Term Care.....	\$ 155.00 per day
Garden View.....	\$ 179.00 per day
Garden View Court.....	\$ 190.00 per day
RUG – (based on private pay skilled rate)	
Adult Day Services.....	\$ 69.00 per day
Adult Day Services ½ Day.....	\$ 43.00 per day
Adult Day Transportation.....	\$ 9.00 each way
Respite Care.....	According to bed placement by acuity level

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. All residents of Champaign County Nursing Home shall be charged the basic rate according to placement in the building and services received to become effective December 1, 2009.

Section 2. Third party payors will be billed for covered services with residents or their responsible party or/and their guardian being billed for the Medicare deductible and coinsurance. Separate charges shall be billed for all special therapy services provided.

Section 3. Separate charges shall be billed for Beauty and Barber Shop services provided.

Section 4. Separate charges shall be billed for medical and personal supplies as provided to the resident.

Section 5. The County Board authorizes the Champaign County Nursing Home to charge the amount for that service being rendered and directs Champaign County Nursing Home to notify all agencies and persons responsible for the payment for such services and rates, and

Section 6. All resolutions or parts of resolutions in conflict herewith are repealed.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20th day of October, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

**Champaign County Nursing Home
Facility Message**

To: Champaign County Board
 From: Andrew Buffenbarger, Administrator
 Re: Champaign County Nursing Home room rates

October 19, 2009

The Champaign County Nursing Home assesses its room and service rates each year in preparation of the operating budget. We conduct an area room rate survey and evaluate our costs to ensure room rates for private pay residents continue to meet the cost of care without moving outside of reasonable market rates. The result is a 3% increase for FY10. Standard rounding was used to achieve whole numbers. These room and service rates are the basis of the FY10 budget.

<u>Nursing Home</u>	Daily Rate		Comparative Data Champaign County		
	FY09	FY10	High	Avg	Low
Skilled Care	\$150.00	\$155.00	\$220	\$160	\$95
Long-Term Care	\$150.00	\$155.00			
Garden View	\$174.00	\$179.00			
Garden View Court	\$184.00	\$190.00			
 <u>Adult Day Care</u>					
Full-day (5+ hours)	\$67.00	\$69.00			
Half-day	\$42.00	\$43.00			
Transportation (ea. way)	\$8.50	\$9.00			