

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 21, 2009 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana

Page Number

- I **CALL TO ORDER**
- II **ROLL CALL**
- III **PRAYER & PLEDGE OF ALLEGIANCE**
- IV **READ NOTICE OF MEETING**
- V **APPROVAL OF MINUTES**
- A. April 23, 2009 *1-11
- B. April 23, 2009 – Special Meeting *12-13
- VI **APPROVAL OF AGENDA/ADDENDUM**
- VII **DATE/TIME OF NEXT REGULAR MEETING** – Thursday, June 18, 2009 @ 7:00 p.m.
- VIII **PUBLIC PARTICIPATION**
- IX **ANNOUNCEMENTS/COMMUNICATIONS**
- X ***CONSENT AGENDA** – *goldenrod attachment*
- XI **QUARTERLY REPORT BY THE NURSING HOME BOARD OF DIRECTORS**
- XII **COMMITTEE REPORTS:**
- A. **COUNTY FACILITIES COMMITTEE:**
- Summary of action taken at May 5, 2009 meeting: *14-16
1. Adoption of Resolution No. 6970 Approving Amendments *17-20
related to the Masonry Restoration & Stabilization Project at L17-29
the Champaign County Courthouse
2. Adoption of Resolution No. 6971 for Installation of *21
Photographic Displays in the Jennifer K. Putman Meeting L
Room
3. Adoption of Resolution No. 6972 Approving Energy *22-24
Policy for Champaign County Facilities L37-38
4. Adoption of Resolution No. 6973 Approving Champaign *25-28
County Courthouse Complex De-lamping Plan L39-43

B. POLICY, PERSONNEL & APPOINTMENTS COMMITTEE:

- Summary of action taken at May 6, 2009 meeting: *29-30
1. Adoption of Resolution No. 6975 Appointing Laura Sandefur to the Champaign County Board of Review, term Ending May 31, 2011 *31
B10-11
 2. Adoption of Resolution No. 6976 Appointing Ron Bensyl To the Clements Cemetery Association, term ending June 30, 2015 *32
B12
 3. Adoption of Resolution No. 6977 Appointing Giraldo Rosales as the County Board Liasion to the Regional Office of Education *33
 4. Adoption of Resolution No. 6978 that Supersedes Resolution No. 4070 on Establishment of Organization, Duties, Rules, Policies and Procedures of the Champaign County Board *34-46
B23-31

C. FINANCE COMMITTEE:

- Summary of action taken at May 7, 2009 meeting: *47-48
1. **Adoption of Resolution No. 6992 – Emergency Budget Amendment*49-55
 - A. Budget Amendment #09-00053
Fund: 106 – Public Safety Sales Tax Fund
Dept: 059 – Facilities Planning
Increased Appropriations: \$28,000
Increased Revenue: \$0
Reason: To appropriate funds from Capital asset Replacement Fund reserves to pay for engineering Services to complete energy grants from Brookens and Downtown Correctional Center, available through American Recovery and Reinvestment Act Fund
 2. Adoption of Resolution No. 6995 – Purchases not Following Purchasing Policy *56-57
 3. Adoption of Resolution No. 6996 – Payment of Claims Authorization *58

D. HIGHWAY & TRANSPORTATION COMMITTEE:

- Summary of action taken at May 8, 2009 meeting: *59

1. Adoption of Resolution No. 6984 Approving the 2008 Champaign County Greenways & Trails Design Guidelines And the 2009 Champaign County Greenways & Trails Logos And Signage for the Champaign County Board *60
O7-9
2. Adoption of Resolution No. 6985 Authorizing the Conveyance of Right of Way Property to the Village of Savoy for the Curtis Road Improvement Project from Wynstone Drive to Wesley Avenue *61-65
3. Adoption of Resolution No. 7000 Appropriating County Motor Fuel Tax Funds for County Roads Maintenance for the Period from January 1, 2009 thru December 31, 2009 Section #09-00000-00-GM *66

E. ENVIRONMENT & LAND USE COMMITTEE:

- Summary of action from May 11, 2009 meeting: *67-68
1. ****Adoption of Ordinance No. 848 – Ordinance Amending Zoning Ordinance, 634-AT-08 Part A *69-101
Y45-87

XIII OTHER BUSINESS

- A. *CLOSED SESSION pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of an employee
- B. *CLOSED SESSION pursuant to 5 ILCS 120/2 (c) 2 to consider collective Negotiating matters between Champaign County and its employees or representatives

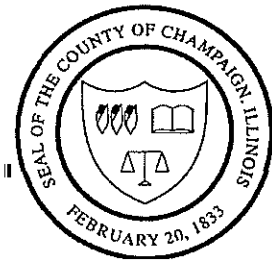
XIV NEW BUSINESS

XV APPROVAL OF CLOSED SESSION MINUTES

XVI ADJOURNMENT

*Roll Call
**Roll call and 18 votes
***Roll call and 21 votes
****Roll call and 14 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 21, 2009 - 7:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center
Urbana, Illinois*

Page Number

A. COUNTY FACILITIES

- | | |
|---|--------------------|
| 1. Adoption of Resolution No. 6974 Approving the Proposal for Professional Engineering Services Urbana-Champaign Sanitary District Force Main Construction and Easement | *102-112
L44-48 |
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B. POLICY, PERSONNEL, & APPOINTMENTS

- | | |
|---|----------------|
| 1. Adoption of Resolution No. 6979 Appointing Donald Hughey to the Sangamon Valley Fire Protection District, term ending April 30, 2009 | *113
B15 |
| 2. Adoption of Resolution No. 6980 Appointing Jerry Lyke to the Urbana-Champaign Sanitary District, term ending May 31, 2012 | *114
B17-19 |
| 3. Adoption of Resolution No. 6981 Appointing Robert Dorsey to the Penfield Water District, term ending May 31, 2014 | *115
B20 |
| 4. Adoption of Resolution No. 6982 Appointing Richard Mumm to the Mt. Hope Cemetery Association, term ending June 30, 2014 | *116 |
| 5. Adoption of Resolution No. 6983 Appointing Mary Miles to the Penfield Water District, term ending May 31, 2014 | *117
B21 |

C. FINANCE

- | | |
|---|------|
| 1. Adoption of Resolution No. 6986 – Budget Amendment | *118 |
| A. Budget Amendment #09-00047 | G19 |
| Fund: 677 – Juvenile Intervention Service | |
| Dept: 052 - Court Services/Probation | |
| Increased Appropriations: \$10,000 | |
| Increased Revenue: \$0 | |
| Reason: Increased appropriation will be used for juvenile programs, including, but not limited to, funding for Parenting with Love and Limits | |
| 2. Adoption of Resolution No. 6987 – Budget Amendment | *119 |
| A. Budget Amendment #09-00048 | G20 |
| Fund: 106 – Public Safety Sales Tax Fund | |
| Dept: 010 – County Board | |
| Increased Appropriations: \$2,916 | |
| Increased Revenue: \$0 | |
| Reason: To reflect the full 5 percent of Public Safety Sales Tax revenues received in FY2008 to be granted to Delinquency Grant funding in FY2009 – the budgeted figure of \$222,768 should be increased to \$225,684 | |

3. Adoption of Resolution No. 6988 – Budget Amendment *120
A. Budget Amendment #09-00049 G15
Fund: 080 – General Corporate
Dept: 071 – Public Properties
Increased Appropriations: \$18,800
Increased Revenue: \$18,800
Reason: This amendment reflects the engineering and landscaping costs to be covered by the County and reimbursed by the Urbana-Champaign Sanitary District for the East Urbana Interceptor Sewer Project

4. Adoption of Resolution No. 6989 – Budget Amendment *121
A. Budget Amendment #09-00050 G18
Fund: 104 – Early Childhood Fund
Dept: 863 – Working Capital Reserve
Increased Appropriations: \$95,000
Increased Revenue: \$0
Reason: To accommodate additional unbudgeted expenses related to the operation of full day classrooms. Cumulative fund balance (revenue derived from parent co-payments for child services) will cover all associated expenses.

5. Adoption of Resolution No. 6990 – Budget Amendment *122-123
A. Budget Amendment #09-00051 G16-17
Fund: 075 – Regional Planning Commission
Dept: 726 – Danville Corridor Study
Increased Appropriations: \$60,000
Increased Revenue: \$60,000
Reason: Receipt of new contract with Danville for the study of transportation and land use issues and proposed future developments within a one square mile area located around M.L. King exit at I-74 and US 150

6. Adoption of Resolution No. 6991 – Budget Amendment *124
A. Budget Amendment #09-00052
Fund: 080 – General Corporate
Dept: 042 – Coroner
Increased Appropriations: \$302
Increased Revenue: \$302
Reason: Reimbursement for cremation of indigent

7. Adoption of Resolution No. 6993 Approving Extension for the FY2008 Separate Annual Audit for the Circuit Clerk of Champaign County *125
G21

8. Adoption of Resolution No. 6994 Establishing the Budget Process for FY2010 *126-132
G22-28

- | | | |
|-----|--|-------------|
| 9. | Adoption of Resolution No. 6997 Approving Amendment to Agreement for Provision of Inmate Health Services at Champaign County Adult Correctional Center and Satellite Jail | *133
G13 |
| 10. | Adoption of Resolution No. 6998 Approving Amendment to Agreement for Inmate Mental Health Services at Champaign County, Illinois | *134
G13 |
| 11. | Adoption of Resolution No. 6999 Approving Second and Final Renewal Of the Intergovernmental Agreement between the Department of Healthcare And Family Services and Champaign County State's Attorney | *135
G14 |

RESUME OF MINUTES OF A REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
April 23, 2009

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, April 23, 2009 at 7:04 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with C. Pius Weibel presiding and John Farney as Secretary of the Meeting.

ROLL CALL

Roll call showed the following Board Members Present: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Bensyl, Betz and Weibel – 26; Absent: Ammons – 1. Thereupon, the Chair declared a quorum present and the Board competent to conduct business.

PRAYER & PLEDGE OF ALLEGIANCE

A prayer was given by Chair Weibel. The Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *Southern Champaign County Today* and *Fisher Reporter* on April 8, 2009; *The Leader* on April 9, 2009; *Mahomet Citizen* and *Rantoul Press* on April 15, 2009; *County Star* and *Savoy Star* on April 16, 2009; and *News Gazette* on April 17, 2009. Board Member Betz offered a motion to approve the notice; seconded by Board Member Wysocki. Approved by voice vote.

APPROVAL OF MINUTES

Board Member Carter offered the motion to approve the minutes of the County Board Meeting of March 19, 2009; seconded by Board Member Wysocki. Approved by voice vote.

APPROVAL OF AGENDA/ADDENDUM

Board Member James offered the motion to approve the Agenda; seconded by Board Member Moser. Approved by voice vote.

DATE/TIME OF NEXT REGULAR MEETING

Chair Weibel announced that the next Meeting of the County Board will be held on Thursday, May 21, 2009 at 7:00 P.M.

PUBLIC PARTICIPATION

There was no public participation.

ANNOUNCEMENTS/COMMUNICATIONS

Board Member Kurtz complimented Champaign County Animal Control's performance during a situation at his home. Board Member Wysocki announced the electronics recycling event to be held on May 2, 2009 at the Champaign County Fairgrounds. Board Member Nudo gave an update on the Champaign County Nursing Home. Board Member Gladney discussed the first meeting of the Citizens Advisory Committee on Jury Selection and announced the next meeting to be held May 15, 2009 at Brookens . Board Member O'Connor made an inquiry of Board Member Nudo concerning the Champaign County Nursing Home.

CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE

JUSTICE & SOCIAL SERVICES

Adoption of **Resolution No. 6925** for the Approval and, if Awarded, Acceptance of Meacham Foundation Memorial Grant for the Champaign County Animal Control Department.

COUNTY FACILITIES

Adoption of **Resolution No. 6926** Approving Extension of the Lease between the County of Champaign and the Illinois Law Enforcement Alarm System.

POLICY, PERSONNEL, & APPOINTMENTS

Adoption of **Resolution No. 6929** Appointing Bruce Ricketts to the Broadlands-Longview Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6930** Appointing Linda Barcus to the Edge-Scott Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6931** Appointing Patrick Quinlan to the Ludlow Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6932** Appointing Maurice Gorman to the Ogden-Royal Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6933** Appointing James Henry to the Pesotum Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6934** Appointing Michael McHenry to the Philo Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6935** Appointing Richard Jobe to the Sadorus Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6936** Appointing Ron Kuhns to the Sangamon Valley Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6937** Appointing Paul Berbaum to the Scott Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6938** Appointing Richard Denhart to the St. Joseph-Stanton Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6939** Appointing Ramon Freese to the Thomasboro Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6940** Appointing Dennis Davis to the Tolono Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6941** Appointing David Dupre to the Windsor Park Fire Protection District, term ending April 30, 2012.

Adoption of **Resolution No. 6942** Appointing Stewart Williams to the Eastern Prairie Fire Protection District, term ending April 30, 2012.

Adoption of **Ordinance No. 847** Amending Ordinance Number 779-Champaign County Personnel Policy.

FINANCE

Adoption of **Resolution No. 6950** - Budget Amendment:

Budget Amendment #09-00029

Fund: 080 - General Corporate

Dept: 040 - Sheriff

Increased Appropriations: \$12,600.00

Increased Revenue: \$12,600.00

Reason: Funds received from the Journey Foundation in order to Purchase in-car video cameras for the law enforcement division.

Adoption of **Resolution No. 6951** - Budget Amendment:

Budget Amendment #09-00034
Fund: 075 - Regional Planning Commission
Dept: 757 - CSBG Economic Recovery
Increased Appropriations: \$407,500.00
Increased Revenue: \$407,500.00

Reason: Receipt of one-time Federal Stimulus Funding to expand Case Management and Direct Client Assistance Service for low-income, at-risk population and to promote self-sufficiency through training and education.

Adoption of **Resolution No. 6952** - Budget Amendment:

Budget Amendment #09-00035
Fund: 075 - Regional Planning Commission
Dept: 706 - Local Area Network - Odd Years
Increased Appropriations: \$15,000.00
Increased Revenue: \$15,000.00

Reason: Receipt and expenditure of grant funding to administer The LAN Program to provide wrap-around services for low-income, at-risk children and families.

Adoption of **Resolution No. 6953** - Budget Amendment:

Budget Amendment #09-00036
Fund: 075 - Regional Planning Commission
Dept: 691- Home Energy Assistance-HHS-Odd Year
Increased Appropriations: \$300,000.00
Increased Revenue: \$300,000.00

Reason: Receipt of additional funding from the U.S. Department of Health & Human Services for Expansion of Energy Assistance to Low-Income Individuals and Families.

Adoption of **Resolution No. 6954** - Budget Amendment:

Budget Amendment #09-00037
Fund: 075 - Regional Planning Commission
Dept: 828 - Individual Service Sup. Advocacy-Odd Years
Increased Appropriations: \$25,000.00
Increased Revenue: \$25,000.00

Reason: Receipt of additional fee-for-service income to expand services to developmentally disabled clients.

Adoption of **Resolution No. 6955** - Budget Amendment:

Budget Amendment #09-00038
Fund: 075 - Regional Planning Commission
Dept: 872 - Senior Services-Odd Years
Increased Appropriations: \$20,000.00
Increased Revenue: \$20,000.00

Reason: Receipt of funding from the area Agency on Aging during the current fiscal year for referral and advocacy services to seniors.

Adoption of **Resolution No. 6956** - Budget Amendment:

Budget Amendment #09-00039
Fund: 075 - Regional Planning Commission
Dept: 693 - Weatherization-DOE-Odd Year
Increased Appropriations: \$188,500.00
Increased Revenue: \$188,500.00

Reason: Receipt of one-time federal stimulus start-up funding to expand weatherization programming. Funds will be utilized for additional staffing and one-time purchases of vehicles and equipment.

Adoption of **Resolution No. 6957** - Budget Amendment:

Budget Amendment #09-00040
Fund: 075 - Regional Planning Commission
Dept: 692 - Weatherization-HHS-Odd Year
Increased Appropriations: \$188,500.00
Increased Revenue: \$188,500.00

Reason: Receipt of one-time federal stimulus start-up funding to expand weatherization programming. Funds will be utilized for additional staffing and one-time purchases of vehicles and equipment.

Adoption of **Resolution No. 6958** - Budget Amendment:

Budget Amendment #09-00041
Fund: 075 - Regional Planning Commission
Dept: 694 - Weatherization Sup.-Odd Year
Increased Appropriations: \$100,000.00
Increased Revenue: \$100,000.00

Reason: Receipt of one-time federal stimulus start-up funding to expand weatherization programming. Funds will be utilized for additional staffing and one-time purchases of vehicles and equipment.

Adoption of **Resolution No. 6959** - Budget Amendment:

Budget Amendment #09-00042
Fund: 475 - RPC Economic Development Loans
Dept: 759 - CSBO New Economic Development Awards
Increased Appropriations: \$24,000.00
Increased Revenue: \$90,000.00

Reason: Receipt of one-time federal stimulus funding for job creation through expanded commercial lending to qualified businesses.

Adoption of **Resolution No. 6960** - Budget Amendment:
Budget Amendment #09-00043
Fund: 075 - Regional Planning Commission
Dept: 724 - Metro Planning Organization Administration
Increased Appropriations: \$440,000.00
Increased Revenue: \$440,000.00

Reason: Receipt of pass-thru funding from IDOT to support statewide Metropolitan Planning Organization administrative costs associated with administrative reporting requirements under the American Reinvestment and Recovery Act.

Adoption of **Resolution No. 6961** - Budget Amendment:
Budget Amendment #09-00045
Fund: 091 - Animal Control
Dept: 047 - Animal Control
Increased Appropriations: \$3,200.00
Increased Revenue: \$3,200.00

Reason: Received a grant from CCHS.

Adoption of **Resolution No. 6962** - Budget Amendment:
Budget Amendment #09-00046
Fund: 476 - Self-Funded Insurance
Dept: 118 - Property/Liability Insurance
Increased Appropriations: \$28,568.00
Increased Revenue: \$28,568.00

Reason: To receive reimbursement and pay for Replacement of Courthouse building automation system. System damaged by lightning strike July 21, 2008.

HIGHWAY & TRANSPORTATION

Adoption of **Resolution No. 6963** Petition Requesting & Resolution Approving Appropriation of Funds from the County Bridge Fund for Compromise Road District.

Adoption of **Resolution No. 6964** Appropriating County Motor Fuel Tax Funds for the Salary and Estimated Expenses of the County Engineer for the period from December 1, 2008 thru November 30, 2009.

Adoption of **Resolution No. 6966** Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for 2009 Maintenance of various Road Districts in Champaign County.

Board Member Beckett offered the motion to approve the Consent Agenda; seconded by Board Member Betz. Chair Weibel asked the Clerk to call the roll. Consent Agenda adopted by roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Bensyl, Betz and Weibel – 26;

Nays: None.

COMMITTEE REPORTS

JUSTICE & SOCIAL SERVICES

Board Member Gladney, Chair, recommended the adoption of **Resolution No. 6923** Approving the Intergovernmental Agreement for Sale of Bed Space in the Champaign County Juvenile Detention Center; seconded by Board Member James. Discussion followed. Adopted by voice vote.

Board Member Gladney recommended the adoption of **Resolution No. 6924** Appointing Ken Turner to the Citizens Advisory Committee on Jury Selection; seconded by Board Member Anderson. Discussion followed. Adopted by voice vote.

COUNTY FACILITIES

Board Member Beckett, Chair, recommended the adoption of **Resolution No. 6927** Approving the Agreement between the County of Champaign and the City of Urbana respecting the placement of a "Courthouse" News Rack; seconded by Board Member James. Discussion followed. Adopted by voice vote.

Board Member Beckett recommended the adoption of **Resolution No. 6928** Approving the Sanitary Sewer Easement for the East Urbana Interceptor Sewer Project; seconded by Board Member Richards. Discussion followed. Adopted by voice vote.

POLICY, PERSONNEL & APPOINTMENTS

Board Member Betz, Chair, announced that the committee had no items for board action.

FINANCE

Board Member McGinty, Chair, recommended the adoption of **Resolution No. 6943** Authorizing a Loan to the General Corporate Fund for the Probation Services Fee Fund; seconded by Board Member Moser. Discussion followed. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 6944** Approving an Amendment to Contract with Bray, Drake, Liles & Richardson, LLP, for Audit Services for Champaign County; seconded by Board Member Beckett. Discussion followed. Board Member James abstained due to a business relationship with one of the involved parties. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 6945** Budget Amendment:

Budget Amendment #09-00031
Fund: 618 – Probation Services Fund
Dept: 052 – Court Services – Probation
Increased Appropriations: \$74,817.00
Increases Revenue: \$0.00

Reason: Increased appropriations are needed to provide necessary funds for support increased expenditures; seconded by Board Member Beckett.

Adopted by 2/3 required roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, Richards, Rosales, Schroeder, Smucker, Wysocki, Anderson, Beckett, Betz and Weibel – 22;

Nays: Jay, O'Connor, Sapp and Bensyl – 4;

Board Member McGinty recommended the adoption of **Resolution No. 6946** Budget Amendment:

Budget Amendment #09-00032
Fund: 080 – General Corporate
Dept: 031 – Circuit Court
Increased Appropriations: \$59,217.00
Increases Revenue: \$59,217.00

Reason: Increased revenue and expenditure to cover salary and fringes for IT project consultant from 5/1/2009 to 11/30/2009; seconded by Board Member James. Discussion followed.

Adopted by 2/3 required roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, Richards, Rosales, Schroeder, Smucker, Wysocki, Anderson, Beckett, Betz and Weibel – 23;

Nays: O'Connor, Sapp and Bensyl – 3;

Board Member McGinty recommended the adoption of **Resolution No. 6947** Budget Amendment:

Budget Amendment #09-00033
Fund: 613 – Court's Automation Fund
Dept: 030 – Circuit Clerk
Increased Appropriations: \$39,000.00
Increases Revenue: \$0.00

Reason: Automation Fund's share of Kirk Bedwell's salary 12/1/2007 through 2/28/2009; seconded by Board Member Beckett.

Adopted by 2/3 required roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, Richards, Rosales, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Betz and Weibel – 23;

Nays: Jay, O'Connor, and Bensyl – 3;

Board Member McGinty recommended the adoption of **Resolution No. 6948** – Payment of Claims; seconded by Board Member Beckett. Discussion followed. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 6949** – Purchases Not Following Police; seconded by Board Member Beckett. Adopted by voice vote.

HIGHWAY

Board Member Cowart, Chair, recommended the adoption of **Resolution No. 6965** Authorizing the County Board Chair to sign an Intergovernmental Agreement with Mahomet Road District; seconded by Board Member Langenheim. Board Members Doenitz and Jay abstained due to a business relationship with one of the parties involved. Approved by voice vote.

Board Member Cowart recommended that the board enter into closed session pursuant to 5 ILCS 120/2 (c) (5) for the purpose of considering the purchase or lease of real property for the use of Champaign County, further moving that the following individuals remain present: County Co-Administrators, County Legal Counsel, County Engineer and Recording Secretary; seconded by board member Langenheim.

Approved by roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Bensyl, Betz and Weibel – 26;

Nays: None.

The board entered into Closed Session at 7:40 p.m. The board reentered Open Session at 7:48 p.m.

Board Member Cowart recommended the adoption of **Resolution No. 6967** Authorizing Negotiations For Certain Property by Purchase Related to the Improvement Project of County Highway 18 from Route 45 to the Piatt County Line and the Improvement Project for a Bridge on County Highway 22; seconded by Board Member Kurtz. Board Member O'Connor abstained due to a personal relationship with one of the parties involved. Adopted by voice vote.

Board Member Cowart recommended the adoption of **Resolution No. 6968** Urging the Passage of a Comprehensive Capital Infrastructure Program; seconded by Board Member Carter. Adopted by voice vote.

ENVIRONMENT & LAND USE

Board Member Wysocki, Chair, announced that the committee had no items for board action.

OTHER BUSINESS

Board Member Moser recommended that the Board enter into executive session pursuant to 5 ILCS 120/2 (c) (1) to consider the employment, compensation, discipline, performance or dismissal of an employee, further moving that the following individuals remain present: County Co-Administrators, County Legal Counsel and Recording Secretary; seconded by Board Member Wysocki.

Approved by roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Bensyl, and Weibel – 25;

Nays: None;

Absent: Betz – 1.

The Board entered into Closed Session at 7:54 P.M. The Board reentered Open Session at 8:43 P.M.

Chair Weibel declared a 5 minute break.

Board Member Beckett recommended the adoption of **Resolution No. 6969** Authorizing the County Board Chair to sign an Amended Agreement for County Administrator of Facilities & Procurement; seconded by Board Member McGinty. Adopted by voice vote.

Board Member Betz recommended the adoption of **Resolution No. 6970** Approving the Proclamation Designating the week of May 3rd as National Correctional Officer Week; seconded by Board Member Sapp. Adopted by voice vote.

Board Member Betz recommended the adoption of **Resolution No. 6971** Approving the Proclamation Designating the week of May 10th as National Police Week; seconded by Board Member Moser. Adopted by voice vote.

Board Member Nudo recommended that the Board enter into executive session pursuant to 5 ILCS 120/2 (c) (2) to consider collective negotiating matters between Champaign County and its employees or their representatives, further moving that the following individuals remain present: County Co-Administrators, County Legal Counsel and Recording Secretary; seconded by Board Member Beckett.

Approved by roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, Jones, Knott, Kurtz, Langenheim, McGinty, Moser, Nudo, Richards, Rosales, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Bensyl, Betz and Weibel – 23;

Nays: James, Jay and O'Connor – 3.

The Board entered into Closed Session at 8:52 P.M. The Board reentered Open Session at 9:32 P.M.

NEW BUSINESS

There was no new business.

APPROVAL OF CLOSED SESSION MINUTES

Board Member Beckett recommended the approval of the Closed Session Minutes of March 19, 2009; seconded by Board Member Wysocki. Adopted by voice vote.

ADJOURNMENT

Chair Weibel adjourned the meeting at 9:33 P.M.

Mark Shelden

Mark Shelden, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board

RESUME OF MINUTES OF A SPECIAL MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
April 23, 2009

The County Board of Champaign County, Illinois met at a Special Meeting, Thursday, April 23, 2009 at 6:30 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with C. Pius Weibel presiding and Christine Lyke, as Secretary of the Meeting.

ROLL CALL

Roll call showed the following Board Members Present: Anderson, Beckett, Bensyl, Betz, Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim , McGinty, Moser, Nudo, O'Connor, Richards, Sapp, Schroeder, Smucker, Wysocki, and Weibel – 25; Absent: Ammons and Rosales – 2. Thereupon, the Chair declared a quorum present and the Board competent to conduct business.

APPROVAL OF AGENDA/ADDENDUM

Board Member Wysocki offered the motion to approve the Agenda; seconded by Board Member James. Discussion followed. Approved by voice vote.

PUBLIC PARTICIPATION

There was no Public Participation.

CLOSED SESSION

Board Member Betz offered the motion to enter into executive session pursuant to 5 ILCS 120/2 (c) (11) to consider litigation which is probable or imminent before a Court or Administrative Tribunal that affects Champaign County, further moving that the following individuals remain present: County Co-Administrators, County's Legal Counsel, Nursing Home Administrator, Amanda Tucker and Mike Malone; seconded by Board Member Wysocki. Chair Weibel instructed the Clerk to call the roll.

Approved by a roll call vote.

Yeas: Carter, Cowart, Doenitz, Gladney, Hunt, James, Jay, Jones, Knott, Kurtz, Langenheim , McGinty, Moser, Nudo, O'Connor, Richards, Sapp, Schroeder, Smucker, Wysocki, Anderson, Beckett, Bensyl, Betz, and Weibel – 25.

Nays: None.

The Board entered into Closed Session at 6:33 P.M. The Board reentered Open Session at 6:53 P.M.

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County's Legal Counsel, Craig Causeman addressed the Board. He informed them that he was retiring and introduced his partner, Bruce Kerns, who will be taking over his representation of the County.

ADJOURNMENT

Chair Weibel adjourned the meeting at 6:55 P.M.

Mark Sheldon

Mark Sheldon, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board

County Facilities Committee
Summary of action taken at 5/5/2009 meeting

<u>AGENDA ITEM</u>	<u>ACTION TAKEN</u>
I <u>Call to Order</u>	Chair Beckett called the meeting to order at 7:00 p.m.
II. <u>Approval of Agenda/ Addendum</u>	MOTION carried to approve the agenda
III. <u>Approval of Minutes</u>	MOTION carried to approve the minutes of April 7, 2009 as amended
IV. <u>Public Participation</u>	There was no public participation
V. <u>Courthouse Masonry/Bell Tower Project</u>	
A. Project Spreadsheet	MOTION carried to receive and Place on file
B. Request for additional Professional Services	
i. Amendment # 5	*RECOMMEND COUNTY BOARD APPROVAL of
ii. Amendment # 6	Amendment # 5 as amended;
iii. Amendment # 7	Amendment # 6; Amendment
iv. Amendment # 8	# 7 and Amendment # 8
VI. <u>Champaign County Nursing Home</u>	
A. Update regarding Illinois Department of Public Health Life Safety Inspection Plan of Correction	No action taken
VII. <u>Physical Plant</u>	
A. Monthly Reports	MOTION carried to receive and place on file

VIII. Chair's Report

A. Jenny Putman Meeting Room Pictures

***RECOMMEND COUNTY BOARD APPROVAL to allow Ms. Putman to move forward with the posting of County Board Chair photos, starting with the 1976-1978 term, in the Jenny Putman meeting room**

IX. County Administrator

A. Energy Policy

i. Approval of Energy Policy

***RECOMMEND COUNTY BOARD APPROVAL of the Energy Policy for Champaign County Facilities**

ii. Request for Professional Services Required for Energy Grant Funding

MOTION carried to forward to the Finance Committee the recommendation for adoption of a resolution allowing application for energy reduction grants pursuant to the proposal submitted by GHR Engineers dated May 5, 2009 for all County buildings

B. De-lamping Plan for Courthouse

***RECOMMEND COUNTY BOARD APPROVAL of the De-lamping Plan for the Champaign County Courthouse**

**C. East Urbana Interceptor Sewer Project
A. Berns, Clancy & Associates
Proposal for Professional Consulting Services**

****RECOMMEND COUNTY BOARD APPROVAL of the East Urbana Interceptor Sewer Project Berns, Clancy & Associates Proposal for Professional Consulting Services, as amended***

- | | |
|--|---|
| X. <u>Other Business</u> | No action taken |
| XI. <u>Designation of Items to be placed on the County Board Consent Agenda</u> | Item IX C will be placed on the County Board Consent Agenda |
| XII. <u>Adjournment</u> | Chair Beckett declared the meeting adjourned at 8:08 p.m. |

RESOLUTION NO. 6970

RESOLUTION APPROVING AMENDMENTS RELATED TO THE MASONRY RESTORATION AND STABILIZATION PROJECT AT THE CHAMPAIGN COUNTY COURTHOUSE

WHEREAS, White & Borgognoni Architects have recommended various project amendments to address scope of work issues which have arisen since the original contract was approved for the Masonry Restoration & Stabilization Project at the Champaign County Courthouse; and

WHEREAS, White & Borgognoni Architects have recommended the said amendments in order to resolve necessary issues to the scope of work in the area of Courthouse security, masonry reconstruction of existing south entrance, exterior issues related to the Courthouse Plaza, and work on the Clock Tower; and

WHEREAS, White & Borgognoni Architects have not requested additional compensation for their services in designing these various project amendments; and

WHEREAS, the Champaign County Facilities Committee has recommended approval of the following amendments to the Champaign County Board:

Amendment #4 – Security camera in the amount of \$4,130.73

Amendment #5 – Clock face stone in west arch and foundation and redesign of tower lighting protection system in the amount of \$10,129.12

Amendment #6 – Replacement of existing bollard security system throughout the Courthouse Plaza in the amount of \$2,845.00

Amendment #7 – Masonry reconstruction of existing south entrance with security enhancements and energy modification in the south corridor space in the amount of \$23,388.00

Amendment #8 – Design of exterior pedestrian pathways, landscaping for the north side of Courthouse and replacement of existing paver system in the Courthouse Plaza in the amount of \$11,738.20.

NOW, THEREFORE, BE IT RESOLVED the Champaign County Board approves amendments to the original scope of work for the Masonry Restoration & Stabilization Project of the Champaign County Courthouse as follows:

Amendment #4 – Security camera in the amount of \$4,130.73

Amendment #5 – Clock face stone in west arch and foundation and redesign of tower lighting protection system in the amount of \$10,129.12

Amendment #6 – Replacement of existing bollard security system throughout the Courthouse Plaza in the amount of \$2,845.00

Amendment #7 – Masonry reconstruction of existing south entrance with security enhancements and energy modification in the south corridor space in the amount of \$23,388.00

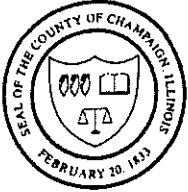
Resolution No. 6970

Amendment #8 – Design of exterior pedestrian pathways, landscaping for the north side of Courthouse and replacement of existing paver system in the Courthouse Plaza in the amount of \$11,738.20.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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To: Steve Beckett, Chair of County Facilities
County Facility Committee

From: Denny Inman, County Administrator/ Facilities & Procurement

Date: May 1, 2009
Amended: May 13, 2009

Re: Courthouse Masonry Restoration & Stabilization Project -
Request for Additional Professional Architectural/Engineering Services.

ISSUE:

The County Administrator/Facilities & Procurement requests approval of additional Architectural/Engineering Services to address issue associated with the masonry project. In general, the requested services are for additional masonry stabilization, interior space retrofitting, energy efficiency, security, and exterior finish aesthetics.

REPORT:

1. The County Board and White & Borgognoni Architects, P.C. (WBA) has a contractual arrangement for the masonry restoration and stabilization of the Champaign County Courthouse. The original contract is \$425,641.74. The County Board has previously approved the following contract amendments:

a. Amendment 1: Tower Reconstruction Option 4 -	\$43,425.00
b. Amendment 2: Temporary Cooling/Temporary Jury Assembly:	\$853.40
c. Amendment 3: Tower Exit:	\$6,221.74
d. Amendment 4: Security Camera	<u>\$4,130.73</u>
	\$54,630.87
2. Proposed Amendment #5 in the amount of \$10,129.12. This amendment covers unforeseen changes in scope work from the original contract. In particular the clarification of responsibility to the general contractor for the removal, restoration, and installation of the clock faces, unforeseen conditions with existing stone in west arch and foundation, and the redesign of the Tower lightning protection system. This amendment addresses work that has been performed.

3. Proposed Amendment #6 in the amount of \$2,845.00. The proposed scope of work entails the replacement of the existing bollard security system throughout the Courthouse Plaza and the incorporation of new fixtures at the new north exit. The existing bollard system is failing due to seasonal application of rock salt and not longer functions as security deterrent.
4. Proposed Amendment #7 in the amount of \$23,388.00. The required scope of work entails the masonry reconstruction of the existing south entrance with security enhancements, incorporation of south corridor space into the Public Defenders office suite, retrofitting of existing temporary Jury Assembly area into functional communal space, security, and HVAC energy efficiency modifications to all spaces.
5. Proposed Amendment #8 in the amount of \$11,738.20. The proposed scope of work includes the design of the exterior pedestrian pathways, final landscaping plan for the north side of the Courthouse, and the replacement of the existing paver system on the Courthouse Plaza.
6. The proposed amendments are presented as the final anticipated contractual changes in scope of work for WBA. Unless there are additional County Board request for project changes there will not be a request by WBA for additional compensation.

RECOMMENDATION:

I request the County Facilities Committee recommend to the County Board approval of proposed Amendments 5, 6, 7, and 8 to existing White & Borgognoni contract for aforementioned professional Architectural/Engineering services. Funds are available to meet this monetary request.

RESOLUTION NO. 6971

**RESOLUTION FOR INSTALLATION OF PHOTOGRAPHIC DISPLAYS IN
THE JENNIFER K. PUTMAN MEETING ROOM**

WHEREAS, Jennifer K. Putman admirably served the citizens of Champaign County with her full commitment to her responsibilities as a representative of the Champaign County Board District 8; to work in partnership with fellow County Board members and officials of Champaign County; and with her full commitment, services and dedication to the best interests of all people of Champaign County until November 30, 2008; and

WHEREAS, the Champaign County Board sought to permanently and publicly recognize the commitment and dedication of Jennifer K. Putman

WHEREAS, on November 20, 2008 the Champaign County Board approved renaming County Board Meeting Room 2, located in the Brookens Administrative Center, 1776 East Washington, Urbana, Illinois, to the Jennifer K. Putman Meeting Room, in recognition of the exemplary selflessness in service provided over an historic term of office by an esteemed official; and

WHEREAS, Ms. Putman has come forward with a proposal to display on the walls of the Jennifer K. Putman Meeting Room framed photographs of all Champaign County Board Chairs with whom she has served under; and

WHEREAS, the said proposal includes payment for the matting and framing of the photographs with Champaign County responsible for installation of photographs.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approve the proposal set forth by Ms. Putman to display on the walls of the Jennifer K. Putman Meeting Room framed photographs of all Champaign County Board Chairs with whom she has served under.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
And ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6972

RESOLUTION APPROVING ENERGY POLICY FOR CHAMPAIGN COUNTY FACILITIES

WHEREAS, the Champaign County Administrator of Facilities & Procurement, Denny Inman, has recommended to the Champaign County Facilities Committee the institution and adoption of an energy policy for Champaign County Facilities; and

WHEREAS, the purpose of the energy policy is to reduce and manage overall energy consumption in Champaign County Facilities; and

WHEREAS, the Energy Policy is a long range plan to implement and maintain guideline which will create an optimal level of performance and energy efficiency for Champaign County Facilities, as well as institute the use of renewable energy sources wherever cost efficient in the said facilities; and

WHEREAS, the Champaign County Facilities Committee has recommended adoption of the proposed energy policy to the Champaign County Board, which said policy is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED the Champaign County Board approves the attached Energy Policy for Champaign County Facilities to be implemented immediately upon the passage of this resolution.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk and
Ex-officio Clerk of the Champaign
County Board

ENERGY POLICY FOR CHAMPAIGN COUNTY FACILITIES

Objective:

The objective of this policy is -

1. To operate energy efficient County facilities
2. Incorporate energy management into County decision making.
3. Balance life/safety with responsible energy policy/usage.
4. Implement practices that ensure efficient use of energy.
5. To encourage elected officials to utilize energy efficient practices within their offices.
6. Promote energy efficiency by example and education.

Policy:

1. It is the policy of the County Board to implement strategies which reduce overall energy consumption in County facilities and operations. The County Board recognizes that each County facility has a unique energy usage baseline and each County department has a distinctive mission which will impact energy usage.
2. This policy is designed to act as a guideline for the purchase of utilities, purchase of energy efficient equipment, remodel of existing facilities, and the operation and maintenance of existing facilities. The policy is designed to encourage personnel to continually evaluate and critique the impact of related decisions on County energy usage, energy efficiency, and budget.
3. It is the policy of the County Board to encourage the submission, review, and evaluation of County employee energy reduction ideas as to technical feasibility and cost effectiveness. The County Board will recognize County employees who contribute to the success of this policy.
4. It is the policy of the County Board to publicize energy reduction initiatives and energy usage/cost data reports for access by County employees and public.
5. **Purchase of Utilities:** The County Board and Administration will build inter-governmental and institutional partnerships which take advantage of economies of scale. The County Board and Administration will seek out innovative energy initiatives to replace or supplement existing energy sources to achieve stable utility cost for County operations.
6. **Purchase/Lease of Energy Efficient Equipment:** When purchasing new, replacing, or leasing office equipment, technological equipment, or other equipment consideration will be given to the energy efficiency of the available equipment. Unless extenuating circumstances exist the new equipment will be more energy efficient than the equipment to be replaced. When proposed equipment is more energy efficient than existing equipment but higher in cost, a cost analysis will be performed to determine if the higher cost equipment would cost less over the estimated "life" of the item due to lower energy or maintenance cost.
 - a. **Energy Star:** When available all purchases of new or replacement equipment shall have the Energy Star designation.
7. **Remodel of Existing Facilities:** All remodeling of space within County owned facilities will incorporate latest energy efficiency design information. All equipment specified within the remodeled space will be

the latest energy efficient devices. When energy efficient options cost 10% more than traditional items, a cost analysis will be performed to determine if higher cost alternatives will have a lower "life" cost due to less energy usage or maintenance cost. The cost analysis will be provided to the County Board to assist in determining final project cost

8. **Operations and Maintenance of Existing Facilities.** County facilities and supporting equipment will be maintained at a optimal level of performance and energy efficiency. Physical Plant personnel will remain current on energy conservation measures and will implement when practical.
 - a. County buildings will be maintained:
 - i. Heating Months: October-March - 68° F
 - ii. Cooling Months: April - September - 76° F
 - b. Energy usage baselines will be determined for each facility and usage reports will be provided to the County Board monthly.
 - c. Lighting fixtures which have failed or are deemed energy inefficient will be replaced when funding is available.
 - d. Lighting sensors will be installed in restrooms and conference rooms.
 - e. De-lamping plans will be designed for each County facility. Each plan will be crafted with input from the respective appointed and/or elected officials.
 - f. Boilers will be set and maintained at 120°F or the manufacturer prescribed setting.
 - g. Employees will follow prescribed energy practices and thus individual appliances (personal heaters, candles, etc.) are discouraged. If utilized the device shall be connected to motion activated sensor.
 - h. Copy machines will use "Energy Saver" mode.
 - i. Computer monitors will be shut off when not in use for more than one hour.
 - j. Vending equipment will be energy efficient.
9. **Use of Renewable Energy:** There is a preference for the use of renewable energy sources for County facilities. The County will transition to renewable power sources whenever cost-efficient. The calculation of cost-efficiency will consider cost savings over the lifetime of the renewable energy source and outside sources of funding. Renewable energy source may include solar power, wind power, or geothermal power.

Goal: Introduce and implement energy saving measures which will reduce overall energy consumption by .50/s.f. by November 2010.

RESOLUTION NO. 6973

**RESOLUTION APPROVING CHAMPAIGN COUNTY COURTHOUSE
COMPLEX DE-LAMPING PLAN**

WHEREAS, the Champaign County Administrator of Facilities & Procurement, Denny Inman, has recommended to the Champaign County Facilities Committee the institution and adoption of an energy policy for Champaign County Facilities; and

WHEREAS, the purpose of the energy policy is to reduce and manage overall energy consumption in Champaign County Facilities; and

WHEREAS, the Champaign County Administrator, pursuant to the County's Energy Policy, has recommended the adoption of a De-lamping Plan for the Champaign County Courthouse in order to reduce energy costs within that complex; and

WHEREAS, the Champaign County Facilities Committee has recommended adoption of the proposed De-lamping Plan to the Champaign County Board, which said plan is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED the Champaign County Board approves the attached De-lamping Plan for Champaign County Courthouse Complex to be implemented immediately upon the passage of this resolution.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk and
Ex-officio Clerk of the Champaign
County Board



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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CHAMPAIGN COUNTY COURTHOUSE COMPLEX

DE-LAMPING PLAN

OBJECTIVE: The objective of the Courthouse Complex de-lamping plan is to meet the objectives of the Energy Policy for Champaign County Facilities:

- Operate energy efficient County facilities.
- Incorporate energy management into County facility management and decision making processes.
- Balance life/safety with responsible energy usage.
- Implement practices that insure efficient use of energy.
- Promote energy efficiency by example and education.

GOAL: The goal of the Courthouse Complex de-lamping plan is to reduce energy cost by .50/square foot by November 2010.

DE-LAMPING DEFINED: For the purpose of all County Facility de-lamping plans, de-lamping will be defined as – any act which reduces energy usage from a light fixture. De-lamping will include:

1. Removing one or more lamps from a fixture.
2. Replacing the total number of light fixtures in a given area on 3 for 4 basis.
3. Electrically disconnecting the light fixture (ballasts) from operation but leaving the fixture in place.
4. Replacing existing lamps with lower wattage lamps.
5. Light fixtures, which are not energy efficient, upon failure will be replaced with energy efficient fixtures.
6. Adding occupancy sensors to restrooms, conference rooms, storage rooms, hallways, etc.

GUIDELINES:

1. Balance life/safety with responsible energy usage.
2. All de-lamping activities will meet Federal, State, and local building and electrical codes.
3. De-lamping plans for individual departments will be implemented when the County Facilities Committee, department head, and Administration are in agreement. Changes to a department de-lamping plan will require concurrence between the Director of Facilities and department head.

4. The Director of Facilities will report monthly to County Facilities Committee on the progress of the de-lamping plan and recommend any changes to the plan. Reports will be viewable on the County's website.
5. De-lamping plans will be implemented at minimal labor and material cost.
6. Use of natural light will be maximized.
7. De-lamping will be conducted in one of two approaches:
 - a. De-lamp the same percentage of lamps in all areas that exceed foot candle guidelines.
 - b. (Preferred) Measure light levels and de-lamp the appropriate number of lamps.
8. All public, secure, Judicial, and departmental area light levels will be measured in foot candles. De-lamping plan will include measuring the light levels prior and post de-lamping.
9. Light level guidelines will be derived from one of the following sources:
 - a. Illuminating Engineering Society of North America
 - b. EPA Energy Star Program
 - c. GSA Courthouse Lighting Guidelines
 - d. State of Illinois Courtroom Guidelines.
10. All lamps and fixtures will be disposed of per Federal and State EPA guidelines.

PLAN: The de-lamping plan for the Courthouse Complex is as follows -

1. Conceptual approval by County Facilities Committee
2. Present plan to department heads
3. Sequence:
 - a. Courthouse Addition:
 - i. 1st Floor
 - ii. 2nd Floor
 - iii. 3rd Floor
 - b. Courthouse:
 - i. 3rd Floor
 - ii. 2nd Floor
 - iii. 1st Floor
4. Take light level measurements prior to de-lamping
5. Initial de-lamp process of removing or disabling lamps
6. Measure light levels post initial de-lamping process
7. Review, modify, and final acceptance by department head

8. Complete electrical disconnection of light fixture
9. Lamps and fixtures will be cleaned during routine maintenance.
10. Administration will work with vending machine contractor on de-lamping.
11. Report to County Facilities Committee de-lamping plan is complete.

POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE
Summary of Action Taken at 5/6/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:02 p.m.
2. <u>Roll Call</u>	Ammons, Betz, Gladney, Hunt, Knott, McGinty, Nudo, and Weibel were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda and addendum were approved.
4. <u>Approval of Minutes</u>	April 8, 2009 minutes approved as presented.
5. <u>Public Participation</u>	Randall Cotton, James Rusk, Jenny Putman, and Al Klein spoke during public participation.
6. <u>Appointments/Reappointments</u>	
a. Board of Review	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Laura Sandefur to the Board of Review, term ending 5/31/2011
b. Clements Cemetery Association	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Ron Bensyl to the Clements Cemetery Association, term ending 6/30/2015
c. Sangamon Valley Fire Protection District	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Donald Hughey to the Sangamon Valley Fire Protection District, term ending 4/30/2011
d. Urbana-Champaign Sanitary District	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Jerry Lyke to the Urbana-Champaign Sanitary District, term ending 5/30/2012
e. Penfield Water District	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Robert Dorsey and Mary Miles to the Penfield Water District, terms ending 5/30/2014
f. Regional Office of Education Liaison	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Giraldo Rosales as the Regional Office of Education Liaison
g. Mt. Hope Cemetery Association	*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Richard Mumm to the Mt. Hope Cemetery Association, term ending 6/30/2014

**Denotes Consent Agenda Item*

7. **Administrator's Report**
 - a. Vacant Positions Listing Provided for information only
8. **Legislative Report** No action taken
9. **Inter-Committee Request from the Administrative Structure Special Committee**
 - a. Recommendation to Restructure County Board Committees ***RECOMMEND TO THE COUNTY BOARD APPROVAL of the amended proposal to change the County Board Rules to restructure the committees**
 - b. List of Issues to be Included in Reform of County Government Discussions Motion approved to remove consideration of an Executive Committee from the list.
10. **Chair's Report** None
11. **Other Business**
 - a. Intervention Regarding Illinois American Water Rate Increase Motion approved to forward consideration on intervention to Finance Committee. The County Board Chair will request the Finance Committee defer this item until the end of the fiscal year.
 - b. Renewable Energy Production District Discussion No action taken
12. **Approval of Closed Session Minutes** April 8, 2009 minutes approved as presented.
13. **Determination of Items to be placed on the County Board Consent Agenda** Agenda items 6C-E & 6G were designated for the consent agenda.
14. **Adjournment** Meeting was adjourned at 9:21 p.m.

**Denotes Consent Agenda Item*

RESOLUTION NO. 6975

RESOLUTION APPOINTING LAURA SANDEFUR TO THE CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Laura Sandefur to be a Member of the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Laura Sandefur as a Member of the Champaign County Board of Review for a term commencing June 1, 2009 and ending May 31, 2011; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Laura Sandefur, 304 East Main, Box 219, Royal IL 61871.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6976

RESOLUTION APPOINTING RON BENSYL TO THE CLEMENTS CEMETERY
ASSOCIATION

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Ron Bensyl to be a Trustee of the Clements Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Ron Bensyl as a Trustee of the Clements Cemetery Association for a term commencing May 22, 2009 and ending June 30, 2015; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Ron Bensyl, 304 W. Main Street, Royal IL 61871.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6977

RESOLUTION APPOINTING GIRALDO ROSALES AS THE COUNTY BOARD LIAISON TO
THE REGIONAL OFFICE OF EDUCATION

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Giraldo Rosales as the County Board Liaison to the Regional Office of Education; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Giraldo Rosales as the County Board Liaison to the Regional Office of Education for a term commencing May 22, 2009 and ending November 30, 2010.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6978

**A RESOLUTION THAT SUPERSEDES RESOLUTION NO. 4070
ON ESTABLISHMENT OF ORGANIZATION, DUTIES, RULES, POLICIES AND
PROCEDURES OF THE CHAMPAIGN COUNTY BOARD**

WHEREAS, The Champaign County Board by Resolution No. 4070, which superseded Resolution Numbers 743, 993, 1107, 3416, 3864 established the organization, duties, rules, policies and procedures of the Champaign County Board; and

WHEREAS, The Champaign County Board has determined that Resolution 4070 requires revision;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the following rules shall govern the organization, duties, rules, policies and procedures of the Champaign County Board, except as otherwise required by law, and shall supersede all previous resolutions concerning the same matters adopted by the Champaign County Board.

Organization and Duties of the County Board

1. County Board

The governing body of Champaign County, Illinois, as legally constituted, shall be known as the Champaign County Board (hereinafter "Board"). The number of members of the Board, number of County Board Districts and number of members representing each district shall be determined by the Board, effective on or before July 1, 2001 and every ten years thereafter, as required by statute.

2. Biennial Organizational Meeting

Unless otherwise required by law, the Board shall hold an organizational meeting on the first Monday in December of each even numbered year, being the first meeting in the month following the month in which Board members are elected. Said meeting shall be chaired by the Board Chair, if still a member of the Board, otherwise by the Board Vice Chair, if still a member of the Board. If neither the Board Chair or Vice Chair are then members of the Board, the meeting shall be chaired by a temporary Board Chair, selected by majority vote of the members present. At that meeting, the Board, by majority vote of the members present, shall first select from among its members a Board Chair, who shall preside over the remainder of the meeting. The Board shall next select from among its members a Vice Chair, by majority vote of the members present. The Board Chair shall then appoint, subject to the advice and consent of a majority of the members present, the Chairs, Vice Chairs, and members of the standing committees, which shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those political parties' representation on the Board.

3. Chair

The Board shall be presided over by a Chair who shall be selected by the Board from among its members at the Organizational Meeting, for a term of two years. The term of the Chair shall commence upon selection by the Board and extend so long as the Chair remains a member of the Board or until a successor is selected by the Board at the next Organizational Meeting. In the event of the death, resignation, or extended disability of the Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

4. Vice Chair

A Vice Chair, who shall be selected by the Board from amongst its members at the Organizational Meeting, for a term of two years, shall assume the duties of the Board Chair in the event of the absence of the Chair. In the event of the death, resignation, or extended disability of the Chair, the Vice Chair shall serve as Chair until the election of a new Chair by the Board. In the event of the death, resignation or extended disability of the Vice Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

5. Duties of County Board Chair

- A. The County Board Chair shall preside at all meetings of the Board.
- B. The County Board Chair shall appoint the Chair, Vice Chair, and members of all standing committees, subject to the advice and consent of the Board, and after receiving the advise of the respective party caucuses. To the greatest extent possible, appointments made by the County Board Chair shall reflect the expressed will of the party caucuses.
- C. Subject to the advice and consent of the Board, and after receiving the advice of the respective party caucuses, the County Board Chair may establish special committees and appoint their members, Chair and Vice Chair and fix the duration of their existence. To the greatest extent possible, such appointments by the County Board Chair shall reflect the expressed will of the party caucuses. Such special committees shall be dissolved upon the completion of a session of the Board, unless reappointed by the Chair with the advice and consent of the Board.
- D. All regular and special committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.
- E. The County Board Chair is an ex-officio member of all standing committees, special committees and subcommittees, in addition to those to which he is an appointed and voting member.
- F. The County Board Chair shall be responsible for the proper and timely implementation of the resolutions, ordinances, and policies of the Board, and shall act in concert with the County Administrators to enforce the ordinances, orders, resolutions, and policies of the Board relevant to the operations of the Champaign County government.
- G. The County Board Chair shall be the Board liaison with the County Administrators.

- H. The County Board Chair shall timely perform all duties set forth herein or otherwise imposed by action of the Board or by law.
- I. The County Board Chair, in accordance with statute, shall, whenever a vacancy occurs, give notice of the vacancy to the County Central Committee of each political party within the County within three (3) days of the occurrence of the vacancy, and appoint a successor to that office who shall be of the same political party as that to which the holder of that office belonged when elected. Such appointments shall be subject to the approval of the Board. To the extent practical, such appointments shall be made within sixty (60) calendar days, unless otherwise required by law.
- J. The County Board Chair shall direct that a weekly calendar be prepared indicating the date and place of all meetings of the Board and committees. This calendar shall be distributed weekly, in advance, to all Board members, all news media which have filed an annual request under the Illinois Open Meetings Act, and to any citizen of the County who provides a written request. This calendar shall also be posted, in advance, in the lobbies of the Champaign County Courthouse and the Brookens Administrative Center.
- K. The County Board Chair, in cooperation with Committee Chairs, the County Administrators, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting. The County Board Chair shall designate a portion of the agenda as the Consent Agenda. Items included in the Consent Agenda shall be items that the County Board Chair believes will be unanimously adopted without discussion. Motions to go into closed session may not be included in the Consent Agenda.

6. Rules

- A. The business of the Board and its committees shall be conducted in conformity with these Rules.
- B. Except otherwise required by these Rules or by statute, the conduct of all meetings of the Board and its committees shall be governed by *Roberts Rules of Order Newly Revised*.
- C. For the purpose of these Rules, a Session of the Board shall be for the two year period commencing with the biennial organizational meeting.
- D. Every item listed on a committee or County Board agenda is considered to be an item subject to action unless it is listed as DISCUSSION or INFORMATION ONLY on the agenda.
- E. All meetings of the Board and committees shall be held in compliance with the terms of the Illinois Open Meetings Act.
- F. Whenever there is a tie vote on a main motion in committee, the matter is reported to the County Board for action without recommendation.

7. Parliamentarian

- A. The County Board Chair may designate a Parliamentarian, who may be a member of the Board, or may rely on the advice of the State's Attorney's Office.

- B. The Parliamentarian, if any, shall advise the County Board Chair, or Committee Chair in the case of a committee meeting, on any Rule when called upon to do so by the Chair.

8. Rule Changes

Written notice of any proposed change(s) to these Rules to be presented to the Policy, Procedures & Appointments Committee shall be presented to all Board members at least fourteen (14) days prior to any consideration of such changes.

9. Suspension of Rules

Any Rule, except Rule 8 (Rule Changes), this Rule 9, and Rule 15.L, herein, may be suspended for a specific question by a majority vote of the Board or committee members present, except as otherwise required by law.

10. Quorum

- A. A majority of the members of the Board, i.e. fourteen (14), shall constitute a quorum for the purpose of the transaction of business by the Board.
- B. A majority of the members of each committee shall constitute a quorum for the transaction of business by the committee.
- C. No business shall be conducted in the absence of a quorum.
- D. If, at any time during any meeting of the Board or any committee, the number of members of the Board or committee present falls below that constituting a quorum, that meeting shall cease and no further business be conducted until such time as a quorum is present.
- E. Any member of the Board or committee then meeting may, at any time, suggest the Chair shall immediately order a roll call to determine the presence or absence of a quorum, unless it is obvious to the Chair that a quorum is present.

11. Appointive Position – Procedures

- A. The Board Chair shall designate appointees to public boards, commissions and committees as required by statute or by action of the Board, subject to review and recommendation of the Policy, Personnel, & Appointments Committee, and further subject to the advice and consent of the Board.
- B. On or before February 1 of each year, the Chair shall direct the preparation and distribution of a list of appointments expiring during the next twelve (12) months. This list shall be distributed to all Board members, all affected public boards, commissions, and committees, and any news media which has filed an annual request to receive public notices under the Illinois Open Meetings Act. That list shall be made available for public inspection and copying.
- C. All persons desiring to be considered for appointment to any such appointive office shall make written application to the Board Chair. Forms for those applications shall

be approved by the Board Chair, who shall direct that they be made available at a place of County business reasonably convenient to the public.

- D. All Board members, public officials, and members of the public are encouraged to make recommendations for appointive offices by encouraging the timely submission of the necessary application to the Board Chair.
- E. The Board Chair shall direct that a press release be issued as to any appointive position(s) to be filled, which shall state where application forms may be obtained and delivered when complete, the deadline by which applications must be received, and any special qualifications required of persons appointed to that office.
- F. To the extent practicable, the Board Chair shall personally interview all applicants for such offices.

12. County Board Meetings

- A. As required by statute, the Board shall meet during the months of June and September of each year. The Biennial Organizational Meeting shall take place on the first Monday of December of each even numbered year. Unless otherwise scheduled in accordance with these Rules, the Board shall hold regular meetings on the Thursday following the third Monday of each month, (which shall include the required June and September meetings).
- B. Regular meetings of the Board shall begin at 7:00 p.m., unless otherwise scheduled in accordance with these Rules.
- C. A special meeting of the Board may be called, in accordance with 55 ILCS 5/2-1002, by written request of 1/3 of the membership of the Board, addressed to the Clerk of the Board (County Clerk) and specifying the time and place of the meeting. Upon receipt of such request, the Clerk shall immediately transmit written notice to each member of the Board and publish notice as required by law.
- D. Emergency meetings of the Board may be held only in accordance with Section 2.02 of the Illinois Open Meetings Act.
- E. Time for public participation shall be provided on the agenda for members of the public to be heard, as follows:
 - 1. Any person wishing to address the Board shall be allotted not more than five (5) minutes to do so.
 - 2. Unless waived by majority vote of the Board members present, the total time allotted for public participation shall not exceed sixty (60) minutes.
 - 3. Members of the public wishing to speak at other times on the agenda may do so only if recognized by the Chair or by majority vote of the Board members present.
 - 4. No Board member shall be permitted to address the Board during the time reserved for public participation.
- F. The Board Chair shall prepare an agenda for each meeting of the Board, which shall be sufficiently itemized to inform the Board and the public of the business to be considered by the Board. The following requirements shall apply to items to be considered by the Chair for placement on the Agenda:

1. Items proposed for consideration by the Board shall be submitted to Administrative Services on or before Noon on the Tuesday preceding the Board meeting.
2. Any resolution or ordinance submitted shall be accompanied by a summary of its contents, unless it is so brief in nature that a summary is unnecessary.
3. Only items first presented to a committee of the Board shall be placed on the agenda of the Board for action with the exception of:
 - a) Matters relating to pending litigation;
 - b) Correction of the form of matters previously presented to the Board;
 - c) Matters which the Board has, as a body, directed to be returned directly to the Board at a previous meeting;
 - d) Matters presented to the Board at its Biennial Organizational Meeting;
 - e) Collective bargaining and employment matters;
 - f) Purely procedural matters, such as scheduling meetings;
 - g) Announcements, and matters for consideration and not formal action;
 - h) Emergency budget amendments; and
 - i) Monthly , quarterly, or annual reports of Champaign County Elected Officials, Appointed Officials, or other boards required by statute or County Board resolution to be provided to the Champaign County Board.

G. All meetings of the Board, Board committees, sub-committees and informal or incidental meetings of these bodies (including those which may occur during party caucuses) shall be held in compliance with the Illinois Open Meetings Act. All meetings of the Board that are subject to the Open Meetings Act (including those meetings which may occur during party caucuses), shall be preserved by a tape recording, which at the close of the meeting shall be placed in the custody of the County Clerk for the possibility of further review, as may be required by law.

H. To the extent possible, seating of Board members shall be by district.

13. Order of Business – County Board & Committee Meetings

- A. The Chair shall call the meeting to order at the time scheduled for the meeting or as soon thereafter as it shall appear that a quorum is present.
- B. Prior to the conduct of any other business, the Chair shall direct that the roll be called if a quorum is present and, if so, the meeting shall immediately proceed according to the designated order of business.
- C. The Order of Business for each regular meeting of the Board shall be as follows:

Call to Order
 Roll Call
 Prayer and Pledge of Allegiance
 Read Notice of Meeting
 Approval of Agenda and Addendum

Approval of Minutes of Previous Meeting(s) (if not approved as part of the Consent Agenda)
Public Participation
Communications
Approval of the Consent Agenda
Standing Committee Reports
Monthly, Quarterly, Annual Reports
Other Business
New Business
Adjournment

D. The order of business for meetings of committees shall include the following:

Call to Order
Roll Call
Approval of Minutes of Previous Meeting(s)
Approval of Agenda and Addendum
Public Participation
Communications
Other Business
New Business
Adjournment

E. All questions regarding the priority of business shall be decided by the Chair, subject to appeal to the Board or committee.

F. The Chair shall decide all questions of order and procedure, subject to appeal to the Board.

G. Breaks or recesses shall be taken at the discretion and by declaration of the Chair.

14. Recognition of Members of the Board or Committees and Others

A. Each member of the Board or committee then meeting shall have the privilege of the floor upon seeking and obtaining recognition by the Chair.

B. No member of the Board or committee may speak twice on the same question until all members wishing to be heard have spoken, unless otherwise recognized by the Chair.

C. The Chair shall determine the order in which members shall be recognized, however, committee chairs or designees of the committee reporting to the Board on behalf of their committee shall be heard first on those matters.

D. No member who has the floor shall be interrupted except for the following:

1. By a call to order by the Chair;
2. By an objection to the introduction of the question;
3. By a call for a point of order;
4. A Question of Privilege;
5. A Parliamentary inquiry.

- E. The appearance of elected and appointed officials of Champaign County and other persons requested to appear before the Board or committee shall not be subject to the limitations regarding public participation and shall be recognized at the discretion of the Chair.

15. Motions, Resolutions, Ordinances, Voting and Roll Call – County Board Meetings

- A. Motions shall be stated by the mover. No motion shall be debated before it has received a second, except motions placed before the Board by vote or consensus of a committee.
- B. Except as herein specified or as required by Statute, all motions may be adopted by majority vote of the members present.
- C. Every member of the Board present shall be given the opportunity to vote on all questions. There shall be no “absentee” or “proxy” voting on any question.
- D. In a case where a member, except the County Board Chair, abstains, the member shall state the reason and the facts shall be noted in the minutes of the Board.
- E. The vote on all propositions to appropriate money, approve the annual budget and tax levy, issue bonds and fix salaries, shall be by roll call vote which shall be recorded in the minutes of the meeting.
- F. Transfers from one appropriation of any one fund to another of the same fund not affecting the total amount appropriated, and appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the Board by a two-thirds (2/3) vote of ALL the members constituting such Board (i.e. 18); the vote to be taken by ayes and nays and entered on the record of the meeting, as required by 55 ILCS 5/6-1003.
- G. A roll call vote shall be called on any question upon the demand of any three members. The Roll Call shall be in alphabetical order and shall be advanced one name each meeting, with the County Board Chair always voting last. This shall be recorded in the minutes.
- H. A motion before the Board may be withdrawn by the proposer with the consent of the second at any time prior to the adoption of an amendment to the motion or vote of the Board on the motion.
- I. Any Board member may request assistance from the State’s Attorney’s Office in drafting resolutions and may receive typing assistance or photocopying service through the Administrative Services Department.
- J. Prior to approval of the Consent Agenda and upon the request of any County Board member, any item(s) in the Consent Agenda shall be removed and returned to the appropriate Standing Committee Report. Such a request does not require a reason, a second, or a vote. Items may not be added to the Consent Agenda during the meeting.
- K. The Consent Agenda shall be approved by roll call vote without debate or discussion.
- L. Any item from an agenda addendum to a committee agenda, presented for action by a committee of the Board, at a duly convened committee meeting, shall not be adopted unless a motion seeking approval of said addendum item shall receive a vote of 3/4 of all members of the committee. In the event said addendum item shall fail to be approved by virtue of this rule, it shall be automatically be placed for action as an

item on the next regular meeting agenda of the Committee of the Board and may be adopted as otherwise provided in the Board Rules.

16. Standing Committees

A. STRUCTURE OF COMMITTEES

1. The following shall be the standing committees of the Champaign County Board:

Finance Committee – 14 members

County Transportation & Facilities Committee – 13 members

Justice, Policy, & Appointments Committee – 14 members

Environment & Land Use Committee – 13 members

2. Standing committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.

B. DUTIES OF COMMITTEES

The following Rules shall apply to all Standing Committees, unless specifically noted to the contrary under a given committee's duties.

1. Standing committees shall schedule at least one regular meeting per calendar month, unless otherwise defined within these Rules. The schedule for regular monthly committee meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrators in time to be placed on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act.
2. Committee meetings may be canceled, or additional meetings scheduled:
 - a) By order of the Committee Chair; or
 - b) By written request of a majority of a quorum of the members of the committee, which request shall be delivered to the Committee Chair.
3. A majority of committee members shall constitute a quorum.
4. The committee assignment of any member shall be revoked by the County Board Chair due to the member's failure or refusal to attend four consecutive committee meetings, unless said absences are excused by the Committee Chair for good cause shown, and said member shall be replaced on the Committee by another member of the same political party.
5. Minutes shall be kept of all committee meetings with copies sent to the Administrative Services Department for distribution to committee members. A file of minutes for each committee shall be kept in the Administrative Services Department to be used by Board members and the public.

6. Committees shall hold regular meetings on policy issues under their jurisdiction. A written report shall be submitted to the Board. A minority report may also be distributed.
7. Time for public participation shall be provided on the agenda for members of the public to be heard as follows:
 - a) Any person wishing to address the committee on any questions shall be allotted not more than five (5) minutes.
 - b) Members of the public wishing to speak at other times on the agenda may do so by majority vote of the committee members present, or by consent of the Chair.
8. The appearance of Board members (who are not members of the committee) and other public officials, or persons requested by the committee to appear, shall not be governed by Rule 16B.7, above. Such persons shall be recognized at the discretion of the Committee Chair.
9. Committees shall prepare and submit to the County Board resolutions, ordinances or motions that are necessary to carry out the recommendations of the committee.

C. DUTIES OF COMMITTEE CHAIR

1. The Chair may vote on all motions before the committee.
2. The Chair, in cooperation with the County Board Chair, the County Administrators, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting.
3. The Committee Chair shall notify the Administrative Services Department of the time and date of all committee meetings.
4. The Chair of each committee shall notify the Administrative Services Department, in a timely manner, of any recommendations or committee actions requiring County Board action.
5. The Chair of any committee, with the approval of the majority of the members of said committee, and subject to approval of the County Board, may designate a subcommittee of one or more members and a Subcommittee Chair to conduct specific duties for the committee.
6. In the absence of a committee Chair, the Vice Chair of the committee shall serve in the Chair's stead.

D. DUTIES AND ROLES OF STANDING COMMITTEES

1. Finance
 - a) Directs the County Administrator in the planning, preparation, and implementation of the Champaign County budget and forwards recommendations for approval to the Champaign County Board.
 - b) Plans overall county long-range needs, including consideration of the County's information technology systems and infrastructure.
 - c) Receives and reviews all program requests from elected and appointed officials and recommends approval of said requests to County Board.
 - d) Confers with the County Treasurer to determine the proper and legal investment and deposit of County funds.

- e) Receives periodic reports on status of employees' bargaining units: reviews collective bargaining contracts prior to expiration and recommends approval of negotiated tentative agreements to full County Board.
 - f) Receives, reviews, and considers recommendation to the County Board from the Policy, Personnel & Appointments Committee and/or the Champaign County Salary Administrator regarding position classification, evaluation, salary administration and county staffing.
2. County Transportation & Facilities
- a) Reviews and approves construction and remodeling, maintenance and operation of County buildings, property and recreational land, in compliance with all federal and state requirements.
 - b) Reviews topics involving acquisition, leasing and disposition of real property for the County.
 - c) Establishes, plans, and approves long-range goals and development of plans for County facilities.
 - d) Provides overall supervision of matters relating to County facilities.
 - e) Establishes and approves long range plans for County roads and highway construction.
 - f) Provides overall supervision of matters relating to County roads, bridges, and rights-of-way.
 - g) Approves all highway construction project bids.
 - h) Considers acquisition and disposition of County Highway equipment and materials.
3. Environment & Land Use
- a) Works with the Regional Planning Commission and other units of government to meet the need for regional planning and zoning.
 - b) Makes recommendations for guidance and control of the future economic development of the County.
 - c) Drafts rules and regulations for subdivisions.
 - d) Acts on approval of plats.
 - e) Issues various licenses as established by the Board.
 - f) Cable television oversights.
 - g) Solid Waste oversights.
 - h) Acts as the Board liaison for the Department of Planning & Zoning, Sanitary District and Drainage Districts.
6. Justice, Policy, & Appointments
- a) Reviews all appointments recommended by the County Board Chair and makes recommendations to the full Board.
 - b) Develops, maintains and recommends County policies, to full County Board, in compliance with federal and state regulation.
 - c) Accepts and reviews reports for County Administrators, County Board Chair and County Clerk.

- d) Receives bids and recommends award of contract for county-wide purchasing.
- e) Receives, reviews, and makes recommendations from sub-committees.
- f) Serves as final step for hearing process in grievance procedures as provided in Champaign County Personnel Policy.
- g) Responsible for reviewing and recommending positions on state and federal legislation impacting the County.
- h) Receives, reviews, and considers requests from department heads and recommendations from Champaign County Salary Administrator regarding position classification and evaluation, and forwards committee's recommendation to Finance committee and/or County Board; and
- i) Works on issues related to human services; criminal justice system and corrections; and reviews and monitors County's MBE and FBE contracting requirements.

17. Per Diem

- A. Per diem payments shall be established by the County Board for each term of office and shall prevail throughout that term of office including any replacement Board members.
- B. Per diem shall be determined by the County Board biennially in advance of the election of new Board members.
- C. No more than one per diem shall apply on any given calendar day.
- D. The Chair of a committee, by affixing his or her signature on the attendance sheet, certifies that those members signing the sheet were present and participating in at least the majority of such meeting.
- E. Board members shall be reimbursed for mileage for attendance at meetings and events approved on the basis of the rate established by the County Board. Mileage for a second meeting on any one day shall be chargeable.
- F. In the absence of a quorum at a duly called meeting, those members attending the called meeting shall be entitled to per diem and mileage and shall attend to such business as is possible under the circumstances.
- G. Champaign County Board members are to receive pre diems for subcommittee meetings of which they are members on the same basis as they receive per diems for committee meetings of which they are members.
 - 1. Paragraph G is intended as declarative of existing law, and not as a new enactment.
 - 2. If, for any reason, it is determined by a court of competent jurisdiction that Champaign County Board members are not to receive per diems for subcommittee meetings under Champaign County ordinances and resolutions which predate this resolution, Champaign County Board members shall begin to receive per diems for subcommittees pursuant to Paragraph G at the beginning of their next term following passage of this resolution.

18. Effective Date

This Resolution shall become effective on September 1, 2009.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D.
2009.

C. Pius, Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board

FINANCE COMMITTEE
Summary of Action Taken at 5/7/2009 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Roll Call</u>	Betz, Doenitz, Jones, McGinty, Moser, O'Connor, Richards, Rosales, & Wysocki were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda and addendum were approved.
4. <u>Approval of Minutes</u>	April 9, 2009 minutes were approved as presented.
5. <u>Public Participation</u>	None
6. <u>Sheriff</u> a. Amendment to the Agreement for the Provision of Inmate Health Services at the Champaign County Adult Correctional Center & Satellite Jail	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Amendment to the Agreement for the Provision of Inmate Health Services at the Champaign County Adult Correctional Center & Satellite Jail and the Amendment to the Agreement for the Provision of Inmate Mental Health Services</i>
7. <u>State's Attorney</u> a. Renewal of Intergovernmental Agreement Between the Department of Healthcare & Family Services & the Champaign County State's Attorney	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Renewal of Intergovernmental Agreement Between the Department of Healthcare & Family Services & the Champaign County State's Attorney</i>
8. <u>Budget Amendments/Transfers</u>	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Budget Amendments #09-00049, #09-00051, #09-00050, #09-00047, #09-00048, & #09-00052</i>
9. <u>County Administrator</u> a. General Corporate Fund FY2009 Revenue/Expenditure Project Report	Received and placed on file.
b. General Corporate Fund Budget Change Report	Received and placed on file.
c. Resolution Approving Extension for the FY2008 Separate Annual Audit for the Circuit Clerk of Champaign County	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution Approving Extension for the FY2008 Separate Annual Audit for the Circuit Clerk of Champaign County</i>
d. Resolution Establishing the Budget Process for FY2010	<i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution Establishing the Budget Process for FY2010</i>
10. <u>Nursing Home</u> a. Financial Report on the Nursing Home	No report was provided.

11. **Treasurer**
 - a. Monthly Report Received and placed on file.
12. **Auditor**
 - a. Purchases Not Following Purchasing Policy Provided for information only.
 - b. Monthly report for March 2009 Received and placed on file.
13. **Chair's Report** None
14. **Other Business** The committee supported placing the Budget Amendment #09-00053 directly on the May County Board agenda for consideration.
15. **Designation of Items to be Placed on County Board Consent Agenda** Agenda items 6A, 7A, 8A-F, and 9 C & D were designated for the consent agenda.
16. **Adjournment** Meeting adjourned at 8:02 p.m.

**Denotes Consent Agenda Item.*

RESOLUTION NO. 6992

EMERGENCY BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, An immediate emergency exists within the following fund; and

WHEREAS, The following amendment has not been approved by the Finance Committee, and the department has requested immediate action by the County Board;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment within the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00053

Fund 106 Public Safety Sales Tax Fund
Dept. 059 Facilities Planning

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
533.04 Engineering Fees

\$28,000

Total

\$28,000

Increased Revenue:

None: from Fund Balance

\$0

Total

\$0

REASON: To appropriate funds from Capital asset Replacement Fund reserves to pay for engineering services to complete energy grants from Brookens and Downtown Correctional Center, available through American Recovery and Reinvestment Act Fund.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

**American Recovery Reinvestment Act Grant Project Proposals for Champaign County -
ESTIMATED COSTS**

	Courthouse	Brookens	Correctional Center	Animal Control
<u>Soft Cost</u>				
GHR - Engineering Services	\$7,800	\$15,000.00	\$12,700.00	\$0.00
Project Contingency-25%	\$31,160	\$141,000.00	\$137,175.00	\$4,125.00
<u>Sub Total Soft Cost</u>	\$38,960	\$156,000	\$149,875	\$4,125
<u>Hard Cost</u>				
Tower Lighting	\$7,000	\$0.00	\$0.00	\$0.00
Roofs	\$100,000	\$0.00	\$0.00	\$0.00
Occupancy Sensors	\$12,000	\$6,000.00	\$3,000.00	\$1,000.00
New Fixtures & Lamps	\$0	\$40,000.00	\$50,000.00	\$0.00
Chiller Replacement	\$0	\$250,000.00	\$250,000.00	\$0.00
Boiler Replacement	\$0	\$180,000.00	\$180,000.00	\$0.00
DeLamping	\$5,640	\$3,000.00	\$1,000.00	\$0.00
Ventilation Controls w/CO2 Sensors	\$0	\$85,000.00	\$60,000.00	\$0.00
Heat Recovery/Outside Air				\$5,000.00
Replace Small Windows				\$2,000.00
Ceiling Insulation				\$3,000.00
Ventilation				\$5,500.00
<u>Sub Total Hard Cost</u>	\$124,640	\$564,000	\$544,000.00	\$16,500.00
Total	\$163,600	\$720,000	\$693,875	\$20,625

TOTAL ALL THREE BUILDINGS	\$1,598,100.00
----------------------------------	-----------------------

May 5, 2009

JR Shisco PE
JE Ramshaw Sr. PE
KE Sims
Associates
RL Conroy
GR Fink PE
SM Walker PE
LJ Whitton EIT
LR Kuntler PE
DB Venter CHES

Mr. Dennis Inman
Administrator of Facilities Management and Procurement
Champaign County Administrative Services
1776 East Washington St.
Urbana, IL 61802

**SUBJECT: Energy Reduction
Grant Opportunities
Proposal to Provide Engineering Services**

Dear Denny:

This is submitted per our April 27, 2009 meeting and our May 5, 2009 discussion.

It is our understanding the County is interested in applying for grant dollars that would be spent increasing the energy efficiency of three specific County Facilities:

Courthouse.
Sheriff's Office (204 East Main).
Brooken's Administrative Center.

We are very familiar with the Courthouse and with Brookens. We've worked on a number of smaller projects in the Sheriff's Office over the years as well.

County Staff has already done a fair amount of "leg work" on the potential to retrofit occupancy sensors to control interior room lighting in the Courthouse. In addition, a complete inventory of all interior lighting at the Courthouse has been prepared by County Staff to evaluate the potential to reduce energy consumption by reducing the number of lamps and concomitant electricity usage.

To date, no lighting or occupancy sensor inventories have been conducted by Staff at Brookens or at the Sheriff's Office. It is our understanding County Staff will conduct such inventories and forward them to us in a spreadsheet format similar to the Courthouse.

There were grant dollars available from both the Illinois Clean Energy Community Foundation (ICE) and the Illinois Department of Commerce and Economic Opportunity (DCEO) to fund measures such as lighting retrofits, de-lamping and occupancy sensors. Unfortunately, it appears the deadline for ICE grant application was March 17, 2009 so the only DCEO options will be pursued.

To address the potential for de-lamping, County Staff will measure illumination levels in all spaces in all three facilities. These measurements will be provided to us either on CAD floor plans or in spreadsheet format correlated with CAD floor plans.

A review of the DCEO grant program reveals incentive dollars are also available to assist in funding conservation measures such as:

- Chiller replacements (with more efficient units).
- Variable speed motor drives.
- Motor replacements (with more efficient motors).

DCEO incentive dollars can be obtained through "Standard Incentive" or "Custom Incentive" programs. It appears that Custom Incentive Programs could encompass things like demand-controlled ventilation, enthalpy-controlled free cooling, chilled water reset and other improvements that will save considerable energy over the years with no difference in occupant comfort.

Note that DCEO "Custom Programs" are not formulaic. The onus of proving savings and requesting incentive payments falls on the applicant. "Standard Programs" are formulaic and considerably easier to prepare. DCEO applications are due June 1, 2009. We are currently assisting Unit 116 with formulaic DCEO grant applications for a number of Urbana Schools.

We also have in hand information on the recently passed American Recovery and Reinvestment Act which is part of the federal stimulus program. Frankly, this information is not formulaic, is less than specific and appears to involve a lengthy period of time between application and award. Applications are due June 25, 2009.

The stimulus program appears to offer more funding opportunities at the cost of considerably more paperwork. At this point, no one has any experience with this new program and the exact amount of time we'd spend on such an effort is unknowable.

We see the following ranges of effort required by GHR for preparing grant applications. Note this would not include preparation of bidding documents for construction.

	Hours					
	Courthouse		Brookens		Sheriff's Office	
	Low	High	Low	High	Low	High
Lighting retrofits and upgrade.	15	30	20	40	20	30
De-lamping (permanent).	5	7	7	10	7	10
Lighting occupancy sensors.	4	6	8	12	5	7
Chiller replacement.	0	0	3	6	5	8
Boiler replacement.	0	0	4	7	4	8
Motor replacement.	0	0	4	6	4	6
Ventilation controls (CO ₂ based).	5	7	7	12	4	6
Enthalpy controls (digital).	0	0	4	6	4	6
Chilled water reset.	0	0	6	8	6	7
Hot water reset.	3	4	4	6	4	6
Other.	4	4	4	4	4	4
Follow through with agencies.	6	6	6	6	6	6
Total	42	64	77	123	73	104

This effort comes to a fee that ranges from \$23,500 to \$35,500. We propose doing this at standard hourly rates with the upper figure being the Not-To-Exceed.

The fee proposed is to work with the County to identify energy conservation measures and the cost of those measures, to estimate the energy savings resulting from those measures and to assist the County in making application for funding. We will need energy costs for each building. We will walk each building with County Physical Plant Staff to identify and discuss the various systems so they can be analyzed for savings potential.



Mr. Dennis Inman

Page 4

May 5, 2009

Note we have a very short window of time to make the June 1, 2009 DCEO grant application. Our preference is for DCEO over the Stimulus at this point due to the uncertain process and schedule by which federal grants are obtained.

Denny, if the County wants to do this we've got to get going now, as in tomorrow. The number of hours required to do the work is equal to the time remaining until June 1, 2009.

Very truly yours,

GHR ENGINEERS and ASSOCIATES, Inc.

A handwritten signature in cursive script, appearing to read 'Jim Gleason'.

Jim Gleason

JNG/smh

cc: Kevin Siuts - GHR (Fee File)

050509 DLJNG.wpd

Champaign County Capital Equipment/Improvement Fund Facilities Plan

Item No.	Line Item	Description	Year to Replace	Total # of Units	Replcmt Cost/Unit	FY208 Exp Balance Adjusted	FY2008 Reserve Transfer	FY2008 Reserve Adjusted
1	544.18	Brookens - Paint Building	2016	1	\$59,000.00		\$0.00	\$0.00
2	544.18	Brookens - Reseam Roof P200	2006	1	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
3	544.18	Brookens Emergency Generator	2008	1	\$27,500.00	\$17,024.38	\$9,166.50	\$17,024.38
4	544.18	Brookens Vestibule for Doors	2010	1	\$11,000.00		\$0.00	\$4,400.00
5	544.18	Brookens - Treasurer's Counter	2007	1	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00
6	544.18	Brookens - Sink for County Clerk	2010	1	\$7,500.00		\$0.00	\$3,000.00
7	544.18	Brookens - Gaseous Fire Protection County Clerk	2008	1	\$10,000.00	\$10,000.00	\$0.00	\$6,666.50
8	544.18	Brookens-Humidity Control County Clerk	2007	1	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
		POD 400 Men's Restroom	2008			\$0.00	\$0.00	\$0.00
9	544.19	Sheriff Ofc-Clean & Waterproof exterior brick; tuck point, re-caulk brick parapet, stone coping & flashing	2010		\$60,000.00		\$0.00	\$24,000.00
10	544.19	Sheriff Ofc - Fire Exit Door to Exterior Outdoor Rec Area	2010		\$9,000.00	\$1,592.00	\$1,800.00	\$1,592.00
		Installation of security door		2008		\$0.00	\$0.00	\$0.00
11	544.19	Sheriff Ofc-Fence DCEO Grant	2010		\$10,000.00	\$0.00	\$2,000.00	\$6,000.00
		Security Hardware for Fence		2008		\$0.00	\$0.00	\$0.00
		Material for fence gate		2008		\$0.00	\$0.00	\$0.00
		Installation of security fence		2008		\$0.00	\$0.00	\$0.00
		AMENDMENT #36 - Fencing '08	2008			\$0.00	\$0.00	\$0.00
12	544.17	Satellite Jail - Security Fence	2007		\$10,000.00	\$0.00	\$0.00	\$0.00
13	544.17	Satellit Jail - Re-caulk & re-stain pre-cast concrete	2010		\$60,000.00		\$0.00	\$24,000.00
14	544.23	JDC-Re-caulk/re-stain precast concrete	2010		\$28,000.00		\$0.00	\$11,200.00
		TOTALS			\$317,000.00	\$53,616.38	\$12,966.50	\$122,882.88

PL

RESOLUTION NO. 6995

PURCHASES NOT FOLLOWING PURCHASING POLICY

May, 2009

FY 2009

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on May 21, 2009 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
FY08 EXPENDITURES PAID IN FY09						
** Hwy Facility Const	304-061-533.02	VR#304-005	02/24/09	Site observation Apr'08	BLDD Architects	\$ 1,309.60
** RPC	075-733-544.19	VR#029-612	02/25/09	Duct work Dec07-Nov08	A & R Mechanical	\$ 5,536.08
** RPC	075-var-533.85	VR#029-985	04/16/09	FY08 color copies cost	Xerox Corporation	\$ 9,548.90
** RPC	075-897-533.92	VR#029-1082	04/29/09	Peace meals Oct-Nov'08	Peace Meal	\$ 282.26
** RPC	075-897-533.92	VR#029-1102	04/30/09	Peace meals Jan-Nov'08	Peace Meal	\$ 3,177.00
** GIS Joint Venture	850-623-533.85	VR#850-053	04/16/09	FY08 color copies cost	Xerox Corporation	\$ 330.49
** Zoning	080-077-533.04	VR#077-038	04/20/09	Engineering Oct'08-Nov'08	Berns, Clancy & Assoc.	\$ 126.85
** County Highway	083-060-522.93	VR#083-305	04/21/09	Supplies 6/10/08	Champaign Do It Best	\$ 10.79
** County Bridge	084-060-533.48	VR#084-008	03/02/09	Culvert Oct'08	Condit Road district	\$ 731.09
** County Bridge	084-060-533.48	VR#084-009	03/02/09	Culvert Oct'08	Hensley Township	\$ 731.09
** County Bridge	084-060-533.04	VR#084-014	04/14/09	Engineering Nov'08	Sodemann & Assoc.	\$ 7,761.00
** County Bridge	084-060-544.10	VR#084-016	04/30/09	Road work Nov'08	Newell Construction	\$ 1,637.01
** Township Bridge	087-060-544.10	VR#087-002	03/25/09	Road work Nov'08	Newell Construction	\$ 347.11
** Township Bridge	087-060-544.10	VR#087-003	05/01/09	Road work Nov'08	Newell Construction	\$ 1,309.61
** Circuit Clerk	080-030-522.01	VR#030-054	04/16/09	Check printing 11/4/08	Champaign Co Circuit Clrk	\$ 64.00
** Circuit Court	080-031-533.03	VR#031-217	04/22/09	Atty service Jul'06-Nov'08	James Kuehl	\$ 470.00
** Circuit Court	080-031-533.03	VR#031-218	04/22/09	Atty service Nov'07-Nov'08	Larry Silkwood	\$ 275.00
** Circuit Court	080-031-533.03	VR#031-230	04/16/09	Atty service Apr-Nov'08	Edwin Piraino	\$ 800.00
** Head Start	104-863-533.85	VR#104-947	04/16/09	FY08 color copies cost	Xerox Corporation	\$ 2,497.08
** Head Start	104-863-533.85	VR#104-948	04/16/09	FY08 color copies cost	Xerox Corporation	\$ 5,696.71
** Head Start	104-863-533.85	VR#104-949	04/16/09	FY08 color copies cost	Xerox Corporation	\$ 2,202.12
** Head Start	104-863-533.85	VR#104-957	04/16/09	FY08 color copies cost	Xerox Corporation	\$ 12,080.91
** Head Start	104-835-534.69	VR#104-1068	04/30/09	Parent mtg pizza 11/6/08	Heartland Pizza	\$ 52.00

*****According to Illinois Attorney General and Champaign County State's Attorney,
the Purchasing Policy does not apply to the office of elected officials.*****

** Paid- For Information Only

Highlighted items added after Finance meeting

LT

RESOLUTION NO. 6996

PAYMENT OF CLAIMS AUTHORIZATION

May 2009

FY 2009

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$5,922,919.69 including warrants 417141 through 419053; and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$5,922,919.69 including warrants 417141 through 419053 is approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at 5/8/09 Meeting

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 9:02 a.m.
2. <u>Approval of Agenda/Addendum</u>	MOTION carried to approve the agenda
3. <u>Approval of Minutes</u>	MOTION carried to approve the minutes of April 17, 2009 as presented
4. <u>Public Participation</u>	There was no public participation
5. <u>Monthly Reports</u> A. County & Township Motor Fuel Tax Claims -- April 2009	MOTION carried to receive and place on file
6. <u>County Engineer</u> A. Approval of the Greenways & Trails Guidelines	RECOMMEND COUNTY BOARD APPROVAL of the Greenways & Trails Guidelines
B. Conveyance of Curtis Road Right of Way to Village of Savoy	RECOMMEND COUNTY BOARD APPROVAL of the Conveyance of the Right of Way Property to the Village of Savoy for the Curtis Road Improvement
C. June Highway Committee Meeting Date	No action taken
7. <u>Other Business</u> A. Semi-Annual Review of Closed Session Minutes	MOTION carried to maintain all Closed session minutes as closed
8. <u>Determination of Consent Agenda Items</u>	No items will be placed on the County Board Consent Agenda

RESOLUTION No. 6984

APPROVING THE 2008 CHAMPAIGN COUNTY GREENWAYS & TRAILS DESIGN GUIDELINES AND THE 2009 CHAMPAIGN COUNTY GREENWAYS & TRAILS LOGOS AND SIGNAGE FOR THE CHAMPAIGN COUNTY BOARD

WHEREAS, the Champaign County Greenways and Trails Design Guidelines were created to facilitate the development of all non-motorized paths throughout Champaign County;

WHEREAS, the creation of a countywide trails design guidelines, logos, and signage are first steps in the implementation of the Champaign County Greenways & Trails Plan adopted in February 2004;

WHEREAS, the creation of a countywide trails design guidelines and signage achieves the 2004 Champaign County Greenways & Trails Plan goal that "all Champaign County residents will be provided with a greenways and trails system that emphasizes safety and user friendliness;"

WHEREAS, the objectives of a countywide trails design guidelines and signage are to create a countywide system of trails that are safe, user-friendly, meet or exceed the standards of primary grant funding agencies, and maintain environmental integrity;

WHEREAS, the countywide trails design guidelines and signage are intended to create a system of trails that capture the community character and history of Champaign County and to serve as an educational and recreational resource for trail users;

NOW, THEREFORE, BE IT RESOLVED, that the Champaign County Board approves the 2008 Champaign County Greenways & Trails Design Guidelines, as well as the 2009 Champaign County Greenways & Trails Logos and Signage as part of the 2008 Champaign County Greenways & Trails Design Guidelines.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6985

**AUTHORIZING THE CONVEYANCE OF
RIGHT OF WAY PROPERTY TO THE VILLAGE OF SAVOY FOR THE
CURTIS ROAD IMPROVEMENT PROJECT FROM
WYNSTONE DRIVE TO WESLEY AVENUE**

WHEREAS, the County of Champaign entered into an Intergovernmental Agreement for the Construction of Curtis Road between the City of Champaign, the Village of Savoy, and the County of Champaign in December 2001; and

WHEREAS, the County of Champaign has previously entered into Amendment #2 to the said Intergovernmental Agreement for that portion of the Curtis Road project from Wynstone Drive to Wesley Avenue on October 19, 2006; and

WHEREAS, the County of Champaign has acquired certain rights-of way from property owners along Curtis Road from Wynstone Drive to Wesley Avenue in order to complete the said project; and

WHEREAS, the Champaign County Board further finds that it is in the best interest of Champaign County to continue construction of the Curtis Road project in this portion of the said project from Wynstone Drive to Wesley Avenue in order to promote economic development and other public purposes which will benefit all of the residents of Champaign County; and

WHEREAS, Champaign County would ordinarily convey ownership of the said rights-of-way to the Village of Savoy as part of the said improvement project; and

WHEREAS, in order for construction to begin on the said improvement project on June 1, 2009, according to the timetable previously approved by the Illinois Department of Transportation, the County of Champaign, the Village of Savoy, and the City of Champaign;

NOW THEREFORE BE IT RESOLVED that the Champaign County Board approve the conveyance of certain right of way property acquired by the County of Champaign as part of the Curtis Road Improvement Project as outlined in the attached Quit Claim Deed; and

BE IT FURTHER RESOLVED THAT the Champaign County Board authorizes the Champaign County Board Chair to convey the right of way property acquired by the County of Champaign as part of the Curtis Road Improvement Project to the Village of Savoy as outlined in the attached Quit Claim Deed immediately upon the passage of this Resolution by the Champaign County Board.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

Resolution No. 6985

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk and
Ex-officio Clerk of the Champaign County
Board

QUIT CLAIM DEED

The GRANTOR, THE COUNTY OF CHAMPAIGN, ILLINOIS, for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid, CONVEYS and QUIT CLAIMS to the GRANTEE, THE VILLAGE OF SAVOY, ILLINOIS, a municipal corporation, all interest in the following described real estate:

A part of the South Half of Section 26, and the North Half of Section 35, Township 19 North, Range 8 East of the Third Principal Meridian, Champaign County, Illinois with bearing datum based on Illinois State Plane Coordinate System, East Zone;

Beginning at the northeast corner of Section 35, Township 19 North, Range 8 East of the Third Principal Meridian; thence along the easterly line of said Section 35, South 00 degrees 27 minutes 33 seconds East 914.23 feet; thence South 89 degrees 32 minutes 27 seconds West 300.00 feet; thence North 00 degrees 27 minutes 33 seconds West 480.00 feet; thence North 89 degrees 32 minutes 27 seconds East 260.00 feet; thence along a line parallel to and 40.00 feet offset westerly from aforesaid east line of Section 35, North 00 degrees 27 minutes 33 seconds West 328.58 feet; thence North 45 degrees 02 minutes 15 seconds West 14.25 feet; thence along a line parallel to and 103.00 feet offset southerly from the north line of said Section 35, North 89 degrees 36 minutes 56 seconds West 148.05 feet; thence North 87 degrees 19 minutes 30 seconds West 150.12 feet; thence along a line parallel to and 97.00 feet offset southerly from said north line of Section 35, North 89 degrees 36 minutes 56 seconds West 401.25 feet; thence North 85 degrees 58 minutes 01 seconds West 502.84 feet; thence North 88 degrees 27 minutes 19 seconds West 296.29 feet; thence along a line parallel to and 59.00 feet offset southerly from said north line of Section 35, North 89 degrees 36 minutes 56 seconds West 700.00 feet; thence South 88 degrees 28 minutes 31 seconds West 300.17 feet; thence along a line parallel to and 69.00 feet offset southerly from said north line of Section 35, North 89 degrees 36 minutes 56 seconds West 85.23 feet, to the west line of the northeast Quarter of said Section 35; thence along a line parallel to and 69.00 feet offset southerly from said north line of Section 35, North 89 degrees 36 minutes 45 seconds West 114.77 feet; thence North 87 degrees 54 minutes 07 seconds West 804.04 feet; thence along a line parallel to and 45.00 feet offset southerly from said north line of Section 35, North 89 degrees 36 minutes 45 seconds West 397.76 feet; thence North 00 degrees 20 minutes 35 seconds West 45.00 feet, to the northerly line of said Section 35; thence North 0 degrees 46

minutes 38 seconds West 150.03 feet; thence South 89 degrees 36 minutes 45 seconds East 55.78 feet; thence South 85 degrees 56 minutes 46 seconds East 703.70 feet; thence along a line parallel to and 105.00 feet offset northerly from said south line of Section 26, South 89 degrees 36 minutes 45 seconds East 322.03 feet; thence South 00 degrees 23 minutes 15 seconds West 22.00 feet; thence along a line parallel to and 83.00 feet offset northerly from said south line of Section 26, South 89 degrees 36 minutes 45 seconds East 237.29 feet; thence North 00 degrees 38 minutes 43 seconds West 30.00 feet; thence along a line parallel to and 113.00 feet offset northerly from said south line of Section 26, South 89 degrees 36 minutes 56 seconds East 88.24 feet; thence South 87 degrees 19 minutes 30 seconds East 300.24 feet; thence along a line parallel to and 101.00 feet offset northerly from said south line of Section 26, South 89 degrees 36 minutes 56 seconds East 700.00 feet; thence South 87 degrees 54 minutes 06 seconds East 228.20 feet, to the east line of the west half of the southeast Quarter of aforesaid Section 26; thence South 87 degrees 54 minutes 06 seconds East 473.99 feet; thence along a line parallel to and offset 80.00 feet northerly from aforesaid southerly line of Section 26, South 89 degrees 36 minutes 56 seconds East 187.22 feet; thence South 00 degrees 33 minutes 07 seconds East 40.51 feet; thence along a line parallel to and 39.50 feet northerly offset from said south line of Section 26, South 89 degrees 36 minutes 56 seconds East 466.69 feet, to the westerly line of W.W. Young's Fourth Subdivision; thence along said westerly line of W.W. Young's Fourth Subdivision, South 00 degrees 33 minutes 07 seconds East 39.51 feet, to the southerly line of aforesaid Section 26; thence along said south line of Section 26, South 89 degrees 36 minutes 56 seconds East 188.74 feet, to the Point of Beginning, containing 18.130 acres, more or less.

situated in the County of Champaign and State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Dated this _____ day of _____, 20__.

THE COUNTY OF CHAMPAIGN, ILLINOIS

C. Pius Weibel
Champaign County Board Chair

ATTEST: _____
Mark Shelden, County Clerk and
Ex-officio Clerk of the Champaign County
Board

STATE OF ILLINOIS)
) SS:
COUNTY OF CHAMPAIGN)

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT C. Pius Weibel, Champaign County Board Chair, and Mark Shelden, Champaign County Clerk, personally known to me to be the same person whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____, 2009.

Notary Public

PREPARED BY AND RETURN TO:

Susan W. McGrath
Senior Assistant State's Attorney
Office of the Champaign County
State's Attorney
1776 E. Washington
Urbana, Illinois 61802

SEND TAX BILL TO:

Richard Helton
Village Manager
Village of Savoy
611 N. Dunlap Ave.
Savoy, IL 61874

Exempt under the provisions of paragraph (e), Section 31-45 of the Real Estate Transfer Tax Law. (35 ILCS 200/31-45(e))

Date

Senior Assistant State's Attorney

RESOLUTION NO. 7000

RESOLUTION APPROPRIATING COUNTY MOTOR FUEL TAX FUNDS
FOR COUNTY ROADS MAINTENANCE
FOR THE PERIOD FROM
JANUARY 1, 2009 THRU DECEMBER 31, 2009
SECTION #09-00000-00-GM

BE IT RESOLVED, the County Board of Champaign, that there is hereby appropriated the sum of Six Hundred Forty-two Thousand Seven Hundred Dollars (\$642,700.00) from the County's Motor Fuel Tax allocations for County Roads Maintenance and meeting the requirements of the Illinois Highway Code, and

BE IT FURTHER RESOLVED, that the above designated County Roads be maintained under the provisions of said Illinois Highway Code during the year ending December 31, 2009, and

BE IT FURTHER RESOLVED, that the County Engineer shall, as soon as practicable after the close of the period as given above, submit to the Illinois Department of Transportation, Division of Highways, on forms furnished by said Department, a certified statement showing expenditures from the balances remaining in the appropriation, and

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to the Illinois Department of Transportation, Division of Highways, Springfield, Illinois, through its District Engineer.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May A.D., 2009.

C. Pius Weibel, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Mark Shelden, County Clerk and
ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Summary of Committee Action

Champaign County Environment & Land Use Committee Meeting

Date: *May 11, 2009*
Time: *7:00 P.M.*
Place: *Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington St.
Urbana, Illinois*

Members Present:

*Jan Anderson, Chris Doenitz, Carol Ammons,,
Brad Jones, Alan Kurtz, Steve Moser, Jon Schroeder
(VC), Barbara Wysocki (C)*

Phone: *(217) 384-3708*

Members Absent: *Ralph Langenheim*

AGENDA

- **County Board Action Required**
Old Business shown in Italics

-
- | | |
|---|--|
| 1. Call to Order | 7:02 p.m. |
| 2. Approval of Agenda | Approved |
| 3. Approval of Minutes (April 13, 2009) | Approved |
| 4. Correspondence
A. Letter from the Champaign County Farm Bureau,
received May 5, 2009. | Accepted and Placed on file |
| 5. Chair's Report | None |
| 6. Public Participation | Brad Uken addressed the
report of the Regional Water
Supply Planning Committee;
Russ Taylor, Sherry Schildt,
and Tim Polz addressed Item
#9 |
| 7. Recreation and Entertainment License: Eastern Illinois
A.B.A.T.E, Inc. for live bands, camping, bike rodeo. June and 6,
2009. | Approved |
| 8. Updates:
A. <i>Champaign County Land Resource Management Plan</i>
B. <i>Champaign County Hazard Mitigation Plan</i>
C. <i>House Bill 2518 (regarding Chatham decision)</i> | Information only
Information only
Information only |

ENVIRONMENT AND LAND USE COMMITTEE
SUMMARY OF COMMITTEE ACTION

May 11, 2009

PAGE 2

- 9. **Zoning Case 634-AT-08 Petitioner: Zoning Administrator**
Request: Amend the Champaign County Zoning Ordinance as follows:
- A. *Authorize the County Board to approve Special Use Permits (SUP) and to change the requirements for development of wind turbine developments (wind farms) to a County Board Special Use Permit (CBSUP) and a rezoning to the new Wind Farm Overlay District (WFO).*

Recommended approval with the following changes:

- 1. Amend the shadow flicker requirement (par. 6.1.4. M.) to only require mitigation when non-participating dwellings are subject to more than 30 annual hours of shadow flicker.**
- 2. Amend the Decommissioning Plan requirement (par. 6.1.4. P.) to include Attachment C (p. 75) of the memo and a required paydown schedule to replace the letter of credit with cash over a period of 13 years.**

The Committee did not recommend an additional one mile separation from municipal extra-territorial jurisdiction (ETJ) areas.

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|---|------------------|
| 10. Monthly Reports
(October-December, 2008 and January-April, 2009) | None |
| 11. Determination of Items to be placed on the County Board Consent Agenda | None |
| 12. Adjournment | 9:02 p.m. |

ORDINANCE NO. 848
ORDINANCE AMENDING ZONING ORDINANCE
634-AT-08 Part A

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 634-AT-08 Part A;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, that Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois* be amended in the following manner.

1. Add new purpose 2.(r) as follows:

- (r) provide for the safe and efficient development of renewable energy sources in those parts of the COUNTY that are most suited to their development.

2. Add the following to Section 3.0 Definitions:

DWELLING OR PRINCIPAL BUILDING, PARTICIPATING: A DWELLING on land that is leased to a WIND FARM.

DWELLING OR PRINCIPAL BUILDING, NON- PARTICIPATING: A DWELLING on land that is not leased to a WIND FARM.

PRIVATE WAIVER: A written statement asserting that a landowner has agreed to waive a specific WIND FARM standard condition and has knowingly agreed to accept the consequences of the waiver. A PRIVATE WAIVER must be signed by the landowner.

WIND FARM: A unified development of WIND FARM TOWERS and all other necessary components including cabling, transformers, a common switching station, and maintenance and management facilities which are intended to produce electricity by conversion of wind energy and to deliver the electricity to the power grid and having a name plate capacity of more than 10 megawatts (MW). A WIND FARM is under a common ownership and operating control even though the individual WIND FARM TOWERS may be located on land that is leased from many different landowners.

WIND FARM TOWER: A wind turbine nacelle and rotor and the supporting tower structure that are part of a WIND FARM development and intended to produce electricity for the power grid.

WIND TOWER, TEST: A tower that is installed on a temporary basis not to exceed three years and that is intended for the sole purpose of collecting meteorological data regarding the wind.

3. Add new subparagraph 4.2.1 C.2. as follows:

2. A WIND FARM may be authorized as a County Board SPECIAL USE permit in the AG-1, Agriculture Zoning District as a second PRINCIPAL USE on a LOT with another PRINCIPAL USE. WIND FARM TOWERS may be authorized by County Board SPECIAL USE permit as multiple PRINCIPAL STRUCTURES on a single LOT in the AG-1, Agriculture Zoning District.

4. Revise subparagraph 4.3.1 E.

- E. Any tower (including antenna) over 100 feet in HEIGHT shall be subject to the SPECIAL USE requirements in the DISTRICT in which it is located except for the following:
 - (1) any tower that meets the requirements of Section 4.3.1 C.; or
 - (2) any TEST WIND TOWER that does not exceed 200 feet in HEIGHT; or
 - (3) any WIND FARM TOWER except as HEIGHT regulations are required as a standard condition in Section 6.1.4.

5. Add new subparagraph 4.3.4 H. 4. h. as follows:

- h. WIND FARMS and WIND FARM TOWERS except as PIPELINE IMPACT RADIUS regulations are required in Subsection 6.1.4.

6. Amend Section 5.2 as follows:

Add "WIND FARM" as a COUNTY BOARD Special Use Permit in the AG-1 District by a "B".

7. Add the following as footnote 14 under the Special Provisions for the AG-1 District in Section 5.3:

14. LOTS in a WIND FARM County Board SPECIAL USE Permit and intended for WIND FARM TOWERS, substations, and WIND FARM maintenance and management facilities are exempt from the requirements of Section 5.3 except as such regulations are required by Subsection 6.1.4.

8. Add new paragraph 5.4.3 E. as follows:

E. The Rural Residential Overlay Zoning District is prohibited from being established within a WIND FARM County Board SPECIAL USE Permit.

9. Renumber existing paragraph 6.1.2 to be subsection 6.1 Standards for Special Uses

10. Rename existing subsection 6.1.1 to Standard Conditions that May Apply to Specific SPECIAL USES

11. Move existing paragraphs 6.1.1 A. and B. to become new subparagraphs 9.1.11 7. and 8.

12. Renumber existing paragraph 6.1.1 C. to become new paragraph 6.1.1 A.

13. Revise existing subparagraph 6.1.1 C. 5. to read as follows:

5. No Zoning Use Permit for such SPECIAL USE will be issued until the developer provides the COUNTY with an irrevocable letter of credit to be drawn upon a federally insured financial institution within 200 miles of Urbana or reasonable and anticipated travel costs shall be added to the amount of the letter of credit. The irrevocable letter of credit shall be in the amount of one hundred fifty percent (150%) of an independent engineer's cost estimate to complete the work described in Section 6.1.1C4a. This letter of credit, or a successor letter of credit pursuant to Section 6.1.1C6 or 6.1.1C12 shall remain in effect and shall be made available to the COUNTY for an indefinite term.

14. Rename subsection 6.1.2 to be Standard Conditions for All SPECIAL USES

15. Renumber existing paragraph 6.1.1 D. to become new paragraph 6.1.2 A.

16. Rename subsection 6.1.3 to Schedule of Standard Conditions for Specific Types of Special Uses

17. Add new subsection 6.1.4 as follows:

6.1.4 WIND FARM County Board SPECIAL USE Permit

A WIND FARM County Board SPECIAL USE Permit may only be authorized in the AG-1 Zoning District subject to the following standard conditions.

A. General Standard Conditions

1. The area of the WIND FARM County Board SPECIAL USE Permit must include the following minimum areas:

- (a) All land that is a distance equal to 1.10 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) from the base of that WIND FARM TOWER.
- (b) All land that will be exposed to a noise level greater than that authorized to Class A land under paragraph 6.1.4 I.
- (c) All land that will be exposed to shadow flicker in excess of that authorized under paragraph 6.1.4M. and for which other mitigation is not proposed.
- (d) All necessary access lanes or driveways and any required new PRIVATE ACCESSWAYS. For purposes of determining the minimum area of the special use permit, access lanes or driveways shall be provided a minimum 40 feet wide area.
- (e) All necessary WIND FARM ACCESSORY STRUCTURES including electrical distribution lines, transformers, common switching stations, and substations not under the ownership of a PUBLICLY REGULATED UTILITY. For purposes of determining the minimum area of the special use permit, underground cable installations shall be provided a minimum 40 feet wide area.
- (f) All land that is within 1.50 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) from the base of each WIND FARM TOWER except any such land that is more than 1,320 feet from any existing public STREET right of way.

- (g) All land area within 1,320 feet of a public STREET right of way that is also within 1,000 feet from the base of each WIND FARM TOWER except that in the case of WIND FARM TOWERS in compliance with the minimum STREET separation required by paragraph 6.1.4 C. 5. in which case land on the other side of the public STREET right of way does not have to be included in the SPECIAL USE Permit.
- 2. The WIND FARM County Board SPECIAL USE Permit shall not be located in the following areas:
 - (a) Less than one-and-one-half miles from an incorporated municipality that has a zoning ordinance.
 - (b) Less than one mile from the CR Conservation Recreation Zoning District.
 - (c) In any area leased for underground gas storage or under easement for same, unless the lease or easement requires that gas injection wells and other above-ground appurtenances be located in conformance with paragraph 6.1.4 C.8.
- B. Minimum Lot Standard Conditions
 - 1. There are no minimum LOT AREA, AVERAGE LOT WIDTH, SETBACK, YARD, or maximum LOT COVERAGE requirements for a WIND FARM or for LOTS for WIND FARM TOWERS, substations, and WIND FARM maintenance and management facilities.
 - C. Minimum Standard Conditions for Separations for WIND FARM TOWERS from adjacent USES and STRUCTURES

The location of each WIND FARM TOWER shall provide the following required separations as measured from the exterior of the above ground portion of the WIND FARM TOWER:

- 1. At least 1,000 feet separation from the exterior above-ground base of a WIND FARM TOWER to any PARTICIPATING DWELLING OR PRINCIPAL BUILDING provided that the noise level caused by the WIND FARM at the particular building complies with the applicable Illinois Pollution Control Board regulations.

2. At least 1,200 feet separation from the exterior above-ground base of a WIND FARM TOWER to any existing NON-PARTICIPATING DWELLING OR PRINCIPAL BUILDING provided that the noise level caused by the WIND FARM at the particular building complies with the applicable Illinois Pollution Control Board regulations and provided that the separation distance meets or exceeds any separation recommendations of the manufacturer of the wind turbine used on the WIND FARM TOWER.
3. The above separations may be reduced to a distance no less than 1.10 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) upon submission of a PRIVATE WAIVER signed by the owner of said dwelling or building or adjacent property. The PRIVATE WAIVER must specify the agreed minimum separation and specifically acknowledge that the grantor accepts the resulting noise level caused by the WIND FARM.
4. A separation distance equal to 1.10 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) from the exterior above-ground base of a WIND FARM TOWER to the nearest adjacent property line for property that is also part of the WIND FARM County Board SPECIAL USE Permit. This separation may be reduced upon submission of a PRIVATE WAIVER signed by the owner of the adjacent property. The PRIVATE WAIVER must specify the agreed minimum separation.
5. A separation distance equal to 1.50 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) from the exterior above-ground base of a WIND FARM TOWER to the nearest public STREET RIGHT OF WAY unless the WIND FARM is located on both sides of the STREET in which case the minimum separation distance between a WIND FARM TOWER and the public STREET RIGHT OF WAY is equal to 1.10 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade).
6. A separation distance equal to 1.50 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) from the exterior above-ground base of a WIND FARM TOWER to the nearest non-participating property. This separation may be reduced upon submission of a PRIVATE WAIVER signed by the owner of said non-participating

property . The PRIVATE WAIVER must specify the agreed minimum separation.

7. A separation distance equal to 1.10 times the total WIND FARM TOWER height (measured to the tip of the highest rotor blade) from the exterior above-ground base of a WIND FARM TOWER to the nearest easement for a GAS PIPELINE or HAZARDOUS LIQUID PIPELINE, any easement for an underground water main or to the actual water main if there is no easement, third party electrical transmission lines, communication towers, or railroad right of way. This separation may be reduced upon submission of a PRIVATE WAIVER signed by the owner of said electrical transmission line or communication tower or the pipeline or the relevant public street maintenance jurisdiction. The PRIVATE WAIVER must specify the agreed minimum separation.
8. Any PRIVATE WAIVER establishing an agreement for a lesser minimum separation as authorized above shall be submitted prior to the final determination by the BOARD and must be recorded as part of the chain of title in the deed to any relevant tract of land prior to authorization of any relevant ZONING USE PERMIT. No waiver of a standard condition shall be required in the event of a duly agreed and signed PRIVATE WAIVER.
9. At least 1,200 feet separation from the exterior above-ground base of a WIND FARM TOWER to any wellhead or other above ground fixture that is accessory to a GAS PIPELINE or to any valve or other above ground fixture for any HAZARDOUS LIQUID PIPELINE, provided however that if the relevant PIPELINE IMPACT RADIUS required by paragraph 4.3.4 H. is greater than 1,200 feet then that PIPELINE IMPACT RADIUS shall be the minimum separation of any of the above. This separation may be reduced upon submission of a PRIVATE WAIVER signed by the owner of said pipeline. The PRIVATE WAIVER must specify the agreed minimum separation.
10. At least 1,600 feet separation from the exterior above-ground base of a WIND FARM TOWER to any Liquefied Natural Gas Storage; or Liquefied Petroleum Gas Storage; or Gasoline and Volatile Oils Storage exceeding 10,000 gallons capacity in the aggregate.

11. At least 3,500 feet separation from the exterior above-ground base of a WIND FARM TOWER to any RESTRICTED LANDING AREA or RESIDENTIAL AIRPORT.

D. Standard Conditions for Design and Installation of WIND FARM TOWERS

1. Design Safety Certification
 - (a) WIND FARM TOWERS, turbines, and all related construction shall conform to applicable industry standards, including those of the American National Standards Institute (“ANSI”). Applicants shall submit certificates of design compliance that equipment manufacturers have obtained from Underwriters Laboratories (“UL”), Det Norske Veritas (“DNV”), Germanischer Lloyd Wind Energy (“GL”), or equivalent third party.
 - (b) Each Zoning Use Permit Application for a WIND FARM TOWER shall include a certification by an Illinois Professional Engineer or Illinois Licensed Structural Engineer that the foundation and tower design of the WIND FARM TOWER is within accepted professional standards, given local soil and climate conditions.
2. Controls and Brakes
 - (a) All WIND FARM TOWER turbines shall be equipped with a redundant braking system. This includes both aerodynamic over speed controls (including variable pitch, tip, and other similar systems) and mechanical brakes.
 - (b) Mechanical brakes shall be operated in fail-safe mode.
 - (c) Stall regulation shall not be considered a sufficient braking system for over speed protection.
3. Electrical Components. All electrical components of the WIND FARM shall conform to applicable state and national codes including, and relevant national and international standards (e.g. ANSI and International Electrical Commission).
4. The WIND FARM TOWER must be a monopole construction.

5. The total WIND FARM TOWER height (measured to the tip of the highest rotor blade) must be less than 500 feet.
 6. WIND FARM TOWERS, turbine nacelles, and blades shall be painted white or gray or another non-reflective, unobtrusive color as specified in the application and authorized by the BOARD.
 7. The WIND FARM shall comply with all applicable Federal Aviation Administration (FAA) requirements which shall be explained in the application. The minimum lighting requirements of the FAA shall not be exceeded except that all WIND FARM TOWERS shall be lighted and unless otherwise required by the FAA only red flashing lights shall be used at night and only the minimum number of such lights with the minimum intensity and the minimum number of flashes per minute (longest duration between flashes) allowed by FAA.
 8. Warnings
 - (a) A reasonably visible warning sign concerning voltage must be placed at the base of all pad-mounted transformers and Substations.
 - (b) Visible, reflective, colored objects, such as flags, reflectors, or tape shall be placed on the anchor points of guy wires and along the guy wires up to a height of 15 feet from the ground.
 9. All WIND FARM TOWERS must be protected from unauthorized climbing by devices such as fences at least six feet high with locking portals or anti-climbing devices 12 feet vertically from the base of the WIND FARM TOWER.
- E. Standard Conditions to Mitigate Damage to Farmland
1. All underground wiring or cabling for the WIND FARM shall be at a minimum depth of 4 feet below grade or deeper if required to maintain a minimum one foot of clearance between the wire or cable and any agricultural drainage tile.
 2. Protection of agricultural drainage tile
 - (a) The applicant shall endeavor to locate all existing agricultural drainage tile prior to establishing any construction staging areas, construction of any necessary WIND FARM TOWER access lanes

- or driveways, construction of any WIND FARM TOWERS, any common switching stations, substations, and installation of underground wiring or cabling. The applicant shall contact affected landowners and tenants for their knowledge of tile line locations prior to the proposed construction. Drainage districts shall be notified at least two weeks prior to disruption of tile.
- (b) All identified drainage district tile lines shall be staked or flagged prior to construction to alert construction crews of the possible need for tile line repairs unless this requirement is waived in writing by the drainage district.
 - (c) Any agricultural drainage tile located underneath construction staging areas, access lanes, driveways, any common switching stations, and substations shall be replaced as required in paragraph 7.2 of the Champaign County Stormwater Management Policy.
 - (d) Any agricultural drainage tile that must be relocated shall be relocated as required in the Champaign County Stormwater Management Policy.
 - (e) Conformance of any relocation of drainage district tile with the Stormwater Management Policy shall be certified by an Illinois Professional Engineer. Written approval by the drainage district shall be received prior to any backfilling of the relocated drain tile and a copy of the approval shall be submitted to the Zoning Administrator. As-built drawings shall be provided to both the relevant drainage district and the Zoning Administrator of any relocated drainage district tile.
 - (f) All tile lines that are damaged, cut, or removed shall be staked or flagged in such manner that they will remain visible until the permanent repairs are completed.
 - (g) All exposed tile lines shall be screened or otherwise protected to prevent the entry into the tile of foreign materials, loose soil, small mammals, etc.
 - (h) Permanent repairs shall be made within 14 days of the tile damage provided that weather and soil conditions are suitable or a temporary tile repair shall be made. Immediate temporary repair

shall also be required if water is flowing through any damaged tile line. Temporary repairs are not needed if the tile lines are dry and water is not flowing in the tile provided the permanent repairs can be made within 14 days of the damage.

- (i) All damaged tile shall be repaired so as to operate as well after construction as before the construction began.
 - (j) Following completion of the WIND FARM construction the applicant shall be responsible for correcting all tile line repairs that fail, provided that the failed repair was made by the Applicant.
3. All soil conservation practices (such as terraces, grassed waterways, etc.) that are damaged by WIND FARM construction shall be restored by the applicant to the pre-WIND FARM construction condition.
4. Topsoil replacement
- For any open trenching required pursuant to WIND FARM construction, the topsoil shall be stripped and replaced as follows:
- (a) The top 12 inches of topsoil shall first be stripped from the area to be trenched and from an adjacent area to be used for subsoil storage. The topsoil shall be stored in a windrow parallel to the trench in such a manner that it will not become intermixed with subsoil materials.
 - (c) All subsoil material that is removed from the trench shall be placed in the second adjacent stripped windrow parallel to the trench but separate from the topsoil windrow.
 - (d) In backfilling the trench, the stockpiled subsoil material shall be placed back into the trench before replacing the topsoil.
 - (e) The topsoil must be replaced such that after settling occurs, the topsoil's original depth and contour (with an allowance for settling) will be restored.
5. Mitigation of soil compaction and rutting

- (a) The Applicant shall not be responsible for mitigation of soil compaction and rutting if exempted by the WIND FARM lease.
- (b) Unless specifically provided for otherwise in the WIND FARM lease, the Applicant shall mitigate soil compaction and rutting for all areas of farmland that were traversed with vehicles and construction equipment or where topsoil is replaced in open trenches.

6. Land leveling

- (a) The Applicant shall not be responsible for leveling of disturbed land if exempted by the WIND FARM lease.
- (b) Unless specifically provided for otherwise in the WIND FARM lease, the Applicant shall level all disturbed land as follows:
 - (1) Following the completion of any open trenching, the applicant shall restore all land to its original pre-construction elevation and contour.
 - (2) Should uneven settling occur or surface drainage problems develop as a result of the trenching within the first year after completion, the applicant shall again restore the land to its original pre-construction elevation and contour.

F. Standard Conditions for Use of Public Streets

Any WIND FARM Applicant proposing to use any County Highway or a township or municipal STREET for the purpose of transporting WIND FARM TOWERS or Substation parts and/or equipment for construction, operation, or maintenance of the WIND FARM TOWERS or Substations(s), shall identify all such public STREETS and pay the costs of any necessary permits and the costs to repair any damage to the STREETS caused by the WIND FARM construction, as follows:

- 1. Prior to the close of the public hearing before the BOARD, the Applicant shall enter into a Roadway Upgrade and Maintenance agreement approved by the County Engineer and State's Attorney; or Township Highway Commissioner; or municipality where relevant, and the signed and

executed Roadway Upgrade and Maintenance agreements must provide for the following minimum conditions:

- a. The applicant shall agree to conduct a pre-WIND FARM construction baseline survey to determine existing STREET conditions for assessing potential future damage including the following:
 - (1) A videotape of the affected length of each subject STREET supplemented by photographs if necessary.
 - (2) Pay for costs of the County to hire a consultant to make a study of any structure on the proposed route that the County Engineer feels may not carry the loads likely during the WIND FARM construction.
 - (3) Pay for any strengthening of STREET structures that may be necessary to accommodate the proposed traffic loads caused by the WIND FARM construction.
- b. The Applicant shall agree to pay for costs of the County Engineer to hire a consultant to make a study of any structure on the proposed route that the County Engineer feels may not carry the loads likely during the WIND FARM construction and pay for any strengthening of structures that may be necessary to accommodate the proposed traffic loads caused by the WIND FARM construction.
- c. The Applicant shall agree upon an estimate of costs for any other necessary roadway improvements prior to construction.
- d. The Applicant shall obtain any necessary approvals for the STREET improvements from the relevant STREET maintenance authority.
- e. The Applicant shall obtain any necessary Access Permits including any required plans.

- f. The Applicant shall erect permanent markers indicating the presence of underground cables.
- g. The Applicant shall install marker tape in any cable trench.
- h. The Applicant shall become a member of the Illinois state wide One-Call Notice System (otherwise known as the Joint Utility Locating Information for Excavators or "JULIE") and provide JULIE with all of the information necessary to update its record with respect to the WIND FARM.
- i. The Applicant shall use directional boring equipment to make all crossings of County Highways for the cable collection system.
- j. The Applicant shall provide plans for the widening of any corner radius that is necessary to facilitate the turning movements of the transport trucks used by the Applicant.
- k. The Applicant shall pay for the necessary temporary STREET improvements for the widened corner radii and pay for the cost to return the widened radii to their original lines and grades when no longer needed for the WIND FARM construction unless the STREET maintenance authority requests that the widened radii remain as improved.
- l. The Applicant shall notify the STREET maintenance authority in advance of all oversize moves and crane crossings.
- m. The Applicant shall provide the County Engineer with a copy of each overweight and oversize permit issued by the Illinois Department of Transportation for WIND FARM construction.
- n. The Applicant shall transport the WIND FARM TOWER segments and other oversize loads so as to minimize adverse impact on the local traffic including farm traffic.

- o. The Applicant shall schedule WIND FARM construction traffic in a way to minimize adverse impacts on emergency response vehicles, rural mail delivery, school bus traffic, and local agricultural traffic.
- p. The Applicant shall provide as much advance notice as is commercially reasonable to obtain approval of the STREET maintenance authority when it is necessary for a STREET to be closed due to a crane crossing or for any other reason. Notwithstanding the generality of the aforementioned, the Applicant will provide 48 hours notice to the extent reasonably practicable.
- q. The Applicant shall provide signs indicating all highway and STREET closures and work zones in accordance with the Illinois Department of Transportation Manual on Uniform Traffic Control Devices.
- r. The Applicant shall establish a single escrow account and a single Irrevocable Letter of Credit for the cost of all STREET upgrades and repairs pursuant to the WIND FARM construction.
- s. The Applicant shall notify all relevant parties of any temporary STREET closures
- t. The Applicant shall obtain easements and other land rights needed to fulfill the Applicant's obligations under this Agreement.
- u. The Applicant shall agree that the County shall design all STREET upgrades in accordance with the IDOT Bureau of Local Roads and Streets Manual, 2005 edition.
- v. The Applicant shall provide written Notice to Proceed to the relevant STREET maintenance authority by December 31 of each year that identifies the STREETS to be upgraded during the following year.

- w. The Applicant shall provide dust control and grading work to the reasonable satisfaction of the County Engineer on STREETS that become aggregate surface STREETS.
 - x. The Applicant shall conduct a post-WIND FARM construction baseline survey similar to the pre- WIND FARM construction baseline survey to identify the extent of repairs necessary to return the STREET to the pre-WIND FARM construction condition.
 - y. The Applicant shall pay for the cost of all repairs to all STREETS that are damaged by the Applicant during the construction of the WIND FARM and restore such STREETS to the condition they were in at the time of the pre-WIND FARM construction inventory.
 - z. All WIND FARM construction traffic shall exclusively use routes designated in the approved Transportation Impact Analysis.
 - aa. The Applicant shall provide liability insurance in an acceptable amount to cover the required STREET construction activities.
 - bb. The Applicant shall pay for the present worth costs of life consumed by the construction traffic as determined by the pavement management surveys and reports on the roads which do not show significant enough deterioration to warrant immediate restoration.
 - cc. Provisions for expiration date on the agreement.
 - dd. Other conditions that may be required.
2. A condition of the County Board Special Use Permit approval shall be that the Zoning Administrator shall not authorize a Zoning Use Permit for the WIND FARM until the County Engineer and State's Attorney; or Township Highway Commissioner; or municipality where relevant, has approved a Transportation Impact Analysis provided by the Applicant and prepared by an independent engineer that is mutually acceptable to the Applicant and the County Engineer and State's Attorney; or Township

Highway Commissioner; or municipality where relevant, that includes the following:

- (a) Identify all such public STREETS or portions thereof that are intended to be used by the Applicant during construction of the WIND FARM as well as the number of loads, per axle weight of each load; and type of equipment that will be used to transport each load.
- (b) A schedule of the across road culverts and bridges affected by the project and the recommendations as to actions, if any, required with respect to such culverts and bridges and estimated of the cost to replace such culverts and bridges;
- (c) A schedule of the anticipated STREET repair costs to be made in advance of the WIND FARM construction and following construction of the WIND FARM.
- (d) The Applicant shall reimburse the County Engineer; or Township Highway Commissioner; or municipality where relevant, for all reasonable engineering fees including the costs of a third party consultant, incurred in connection with the review and approval of the Transportation Impact Analysis.

G. Standard Conditions for Coordination with Local Fire Protection District

1. The Applicant shall submit to the local fire protection district a copy of the site plan.
2. Upon request by the local fire protection district, the Owner or Operator shall cooperate with the local fire protection district to develop the fire protection district's emergency response plan.
3. Nothing in this section shall alleviate the need to comply with all other applicable fire laws and regulations.

H. Standard Conditions to Mitigate Electromagnetic Interference

1. The Applicant shall provide the applicable microwave transmission providers and local emergency service provider(s) (911 operators) copies of the project summary and site plan.

2. To the extent that any relevant microwave transmission provider and local emergency service provider demonstrates a likelihood of interference with its communications resulting from the WIND FARM, the Applicant shall take reasonable measures to mitigate such anticipated interference.
3. If, after construction of the WIND FARM, the Owner or Operator receives a written complaint related to the above-mentioned interference, the Owner or Operator shall take reasonable steps to respond to the complaint.
4. If, after construction of the WIND FARM, the Owner or Operator receives a written complaint related to interference with local broadcast residential television, the Owner or Operator shall take reasonable steps to respond to the complaint.

I. Standard Conditions for Allowable Noise Level

1. Noise levels from each WIND FARM TOWER or WIND FARM shall be in compliance with the applicable Illinois Pollution Control Board (IPCB) regulations (*35 Illinois Administrative Code* Subtitle H: Noise Parts 900, 901, 910).
2. The Applicant shall submit manufacturer's wind turbine sound power level characteristics and other relevant data regarding wind turbine noise characteristics necessary for a competent noise analysis.
3. The Applicant, through the use of a qualified professional, as part of the siting approval application process, shall appropriately demonstrate compliance with the above noise requirements.
4. The Applicant shall submit a map of the relevant noise contours for the proposed WIND FARM and indicate the proposed WIND FARM TOWERS and all existing PRINCIPAL BUILDINGS within at least 1,500 feet of any WIND FARM TOWER or within the coverage of the relevant noise contours.
5. If a computer model is used to generate the required noise contours the Applicant shall clearly state the assumptions of the model's construction and algorithms so that a competent and objective third party can as simply as possible verify the noise contours and noise data.

6. After construction of the WIND FARM the Zoning Administrator shall take appropriate enforcement action as necessary to investigate noise complaints in order to determine the validity of the complaints and take any additional enforcement action as proves warranted to stop any violation that is occurring, including but not limited to the following:
- (a) The Zoning Administrator may seek authorization from the County Board to hire a noise consultant to determine the noise produced by the WIND FARM in a manner consistent with the Illinois Pollution Control Board (I.P.C.B.) regulations (*35 Illinois Administrative Code* Subtitle H: Noise Parts 900, 901, 910).
 - (b) The Zoning Administrator may require the WIND FARM owner to cooperate fully with the noise consultant in the enforcement action including shutting down all wind turbines to allow documentation of ambient noise levels.
 - (c) In the event that a violation of the I.P.C.B. noise regulations is identified the Zoning Administrator may require the WIND FARM owner to take whatever actions are necessary to stop the violation and comply with the noise regulations. The Zoning Administrator may seek direction from the Environment and Land Use Committee regarding the actions necessary to stop the violation.
 - (d) Further, in the event that a violation of the I.P.C.B. noise regulations is identified the WIND FARM owner shall reimburse to the County the cost of the noise consultant.
- J. **Standard Conditions for Endangered Species Consultation**
The Applicant shall apply for consultation with the Endangered Species Program of the Illinois Department of Natural Resources. The Application shall include a copy of the Agency Action Report from the Endangered Species Program of the Illinois Department of Natural Resources.
- K. **Standard Conditions for Historic and Archaeological Resources Review**

The Applicant shall apply for consultation with the State Historic Preservation Officer of the Illinois Department of Natural Resources. The Application shall include a copy of the Agency Action Report from the State Historic Preservation Officer of the Illinois Department of Natural Resources.
- L. **Standard Conditions for Acceptable Wildlife Impacts**

1. The WIND FARM shall be located, designed, constructed, and operated so as to avoid and if necessary mitigate the impacts to wildlife to a sustainable level of mortality including the following:
 - (a) Avoid locating WIND FARM TOWERS in known bird and bat migration pathways and daily movement flyways and known hibernacula and flight paths between bat colonies and bat feeding areas.
 - (b) Site WIND FARM TOWERS and design mitigation measures in a manner that will achieve a level of mortality to birds and bats that will protect sustainability of populations.
2. A qualified professional, such as an ornithologist or wildlife biologist, shall conduct a pre-construction site risk assessment study to estimate the impacts of the construction and operation of the proposed WIND FARM on birds and bats. The pre-construction site risk assessment shall be submitted with the application and shall include the following minimum information:
 - (a) A literature review of existing information on species and potential habitats and results of agency database queries for records of rare, threatened, and endangered species and important habitats in the vicinity of the proposed WIND FARM area.
 - (b) A mapping of the general vegetation and land cover types, wildlife habitat and quality, and physical characteristics of the proposed WIND FARM area.
 - (c) A field examination that verifies results of the literature review and agency queries and documents general site habitat conditions.
 - (d) A review of existing literature of avian and bat mortality field results within the North America and in similar physiographic settings as the proposed WIND FARM.
 - (e) If the risk assessment indicates risk may be low, no further surveys are required.

- (f) If the risk assessment indicates risk may be high enough to potentially adversely effect the sustainability of bird or bat populations a full year of site specific, bird and bat use surveys may be required to address those species and conditions representing high risk from the beginning of the spring migration for birds or bats, and extending through the end of the fall migration for birds or bats and include both the spring and fall migration for both birds and bats in the proposed WIND FARM area.
 - (g) The site specific bird and bat use surveys may include survey focused upon state or federal threatened or endangered or sensitive-status species in the proposed WIND FARM area during the appropriate seasons to determine the potential adverse impact.
 - (h) The results of the surveys shall be used to design siting and mitigation measures to lower risk to a sustainable level of mortality.
3. A qualified professional, such as an ornithologist or wildlife biologist, shall also conduct a post-construction mortality monitoring study to quantify the mortality impacts of the WIND FARM on birds and bats. The post-construction mortality monitoring study shall consist of the following information at a minimum:
- (a) At least two full years of site specific mortality monitoring from the beginning of the spring migration for birds or bats, and extend through the end of the fall migration for birds or bats and include both the spring and fall migration for both birds and bats in the immediate vicinity of some or all of the WIND FARM TOWERS.
 - (b) The application shall include a specific proposal for the degree of precision of the mortality monitoring study including how many days the monitoring is done, at how many towers, for how long each day, and at what radius around the tower, and the extent of monitoring outside of the spring and fall migrations.
 - (c) A written report on avian and bat mortality shall be submitted to the Environment and Land Use Committee at the end of first two full years of WIND FARM operation. The mortality rate estimates

should reflect consideration of carcass removal by scavengers and predators.

- (d) If the Environment and Land Use Committee determines the mortality level does not threaten the population of protected species, no further post-construction mortality monitoring will be required.
- (e) If the Environment and Land Use Committee determines there are legitimate mortality to bird or bat species indicated by the monitoring the post-construction mortality monitoring study shall continue in full year increments until the monitoring indicates that the mortality concerns are resolved. When mortality concerns cannot be resolved in any other way, the Environment and Land Use Committee may require particular WIND FARM TOWERS to be shut down to lower mortality of birds or bats to an acceptable level.

M. Standard Conditions for Shadow flicker

- 1. The Applicant shall submit the results of a study on potential shadow flicker. The shadow flicker study shall identify the locations of both summer and winter shadow flicker that may be caused by the project with an expected duration of 30 hours or more per year.
- 2. Shadow flicker that exceeds the above standards shall be mitigated by any means such as landscaping, awnings, or fencing.

N. Standard Condition for Liability Insurance

- 1. The Owner or Operator of the WIND FARM shall maintain a current general liability policy covering bodily injury and property damage with minimum limits of a least \$5 million per occurrence and \$5 million in the aggregate. The amount of the limit shall be increased annually to account for the effects of inflation.
- 2. The general liability policy shall identify landowners in the SPECIAL USE permit as additional insured.

O. Operational Standard Conditions

1. Maintenance
 - (a) The Owner or Operator of the WIND FARM must submit, on an annual basis, a summary of the operation and maintenance reports to the Environment and Land Use Committee and any other operation and maintenance reports as the Environment and Land Use Committee reasonably requests.
 - (b) Any physical modification to the WIND FARM that alters the mechanical load, mechanical load path, or major electrical components shall require a new County Board SPECIAL USE Permit. Like-kind replacements shall not require re-certification nor will replacement of transformers, cabling, etc. provided replacement is done in a fashion similar to the original installation. Prior to making any physical modification (other than a like-kind replacement), the owner of operator shall confer with a relevant third-party certifying entity identified in subparagraph 6.1.4 D. 1. (a) to determine whether the physical modification requires re-certification.
2. Materials Handling, Storage and Disposal
 - (a) All solid wastes related to the construction, operation and maintenance of the WIND FARM shall be removed from the site promptly and disposed of in accordance with all federal, state and local laws.
 - (b) All hazardous materials related to the construction, operation and maintenance of the WIND FARM shall be handled, stored, transported and disposed of in accordance with all applicable local, state and federal laws.
- P. Standard Condition for Decommissioning Plan and Reclamation Agreement
 1. The Applicant shall submit a signed site reclamation agreement conforming to the requirements of paragraph 6.1.1 A.
 2. In addition to the purposes listed in subparagraph 6.1.1 A. 4. the reclamation agreement shall also include provisions for anticipated repairs

to any public STREET used for the purpose of reclamation of the WIND FARM and all costs related to removal of access driveways.

3. The amount of the irrevocable letter of credit required in paragraph 6.1.1 A. 5. shall be as follows:
 - (a) At the time of approval the amount of the irrevocable letter of credit shall be 210% of an independent engineer's cost estimate to complete the work described in Section 6.1.1 A. 4. a. or less if specifically authorized by the Board.
 - (b) The applicant or WIND FARM owner shall gradually pay down the value of the irrevocable letter of credit by placing cash deposits in an escrow account over the first 13 years of the WIND FARM operation as follows:
 - (1) The applicant or WIND FARM owner and the GOVERNING BODY shall agree on a mutually acceptable financial institution at which an escrow account shall be established.
 - (2) The GOVERNING BODY shall be the beneficiary of the escrow account for the purpose of the reclamation of the WIND FARM in the event that the WIND FARM owner is incapable of decommissioning the WIND FARM.
 - (3) The applicant or WIND FARM owner shall make annual deposits to the escrow account over a 12 year period and shall simultaneously provide a replacement irrevocable letter of credit that is reduced accordingly.
 - (4) At all times the total combined value of the irrevocable letter of credit and the escrow account shall be increased annually as necessary to reflect actual rates of inflation over the life span of the WIND FARM and the amount shall be equal to or exceed the following:
 - i. the amount of the independent engineer's cost estimate as increased by known and documented rates of inflation since the WIND FARM was approved; plus

ii. an amount for any future years left in the anticipated life span of the WIND FARM at an assumed minimum rate of inflation of 3% per year.

(5) Any interest accrued on the escrow account that is over and above the total value required by subparagraph 6.1.4 P. 3. (b) (4) shall go to the WIND FARM owner.

(6) In order to provide funding for decommissioning at the time of decommissioning, the WIND FARM applicant or WIND FARM owner may exchange a new irrevocable letter of credit in an amount equal to the amount in the escrow account in exchange for the GOVERNING BODY agreeing to a release of the full amount of the escrow account.

4. In addition to the conditions listed in subparagraph 6.1.1 A. 9. the Zoning Administrator may also draw on the funds for the following reasons:

(a) In the event that any wind turbine or component thereof ceases to be functional for more than six consecutive months and the Owner is not diligently repairing such wind turbine or component.

(b) In the event that the Owner declares any wind turbine or other component to be functionally obsolete for tax purposes.

5. The Site Reclamation Agreement shall be included as a condition of approval by the BOARD and the signed and executed Site Reclamation Agreement including the irrevocable letter of credit and evidence of the escrow account must be submitted to the Zoning Administrator prior to any Zoning Use Permit approval.

Q. Complaint Hotline

1. Prior to the commencement of construction on the WIND FARM and during the entire term of the County Board SPECIAL USE permit and any extension, the Applicant and Owner shall establish a telephone number hotline for the general public to call with any complaints or questions.

2. The telephone number hotline shall be publicized and posted at the operations and maintenance center and the construction marshalling yard.

3. The telephone number hotline shall be manned during usual business hours and shall be an answering recording service during other hours.
4. Each complaint call to the telephone number hotline shall be logged and identify the name and address of the caller and the reason for the call.
5. All calls shall be recorded and the recording shall be saved for transcription for a minimum of two years.
6. A copy of the telephone number hotline shall be provided to the Zoning Administrator on a monthly basis.
7. The Applicant and Owner shall take necessary actions to resolve all legitimate complaints.

R. Standard Condition for Expiration of WIND FARM County Board SPECIAL USE Permit

A WIND FARM County Board SPECIAL USE Permit designation shall expire pursuant to any time limit included in the Roadway Upgrade and Maintenance agreement required by paragraph 6.1.4 G. or in 10 years if no Zoning Use Permit is granted.

S. Application Requirements

1. In addition to all other information required on the SPECIAL USE Permit application and required by Section 9.1.11 A. 2. the application shall contain or be accompanied by the following information:
 - (a) A WIND FARM Project Summary, including, to the extent available:
 - (1) A general description of the project, including its approximate name plate generating capacity; the potential equipment manufacturer(s), type(s) of wind turbines, number of wind turbines, and name plate generating capacity of each wind turbine; the maximum height of the WIND FARM TOWER(S); and the maximum diameter of the WIND FARM TOWER rotor(s).
 - (2) The specific proposed location of the WIND FARM including all tax parcels on which the WIND FARM will be constructed.

- (3) The specific proposed location of all tax parcels required to be included in the WIND FARM County Board SPECIAL USE Permit.
 - (4) A description of the Applicant; Owner and Operator, including their respective business structures.
- (b) The name(s), address(es), and phone number(s) of the Applicant(s), Owner and Operator, and all property owner(s) for the WIND FARM County Board SPECIAL USE permit.
- (c) A site plan for the installation of all WIND FARM TOWERS indicating the following:
- (1) The approximate planned location of each WIND FARM TOWER, other PRINCIPAL STRUCTURES, property lines (including identification of adjoining properties), required separations, public access roads and turnout locations, substation(s), electrical cabling from the WIND FARM TOWER to the Substations(s), ancillary equipment, third party transmission lines, maintenance and management facilities, and layout of all structures within the geographical boundaries of any applicable setback.
 - (2) The site plan shall clearly indicate the area of the proposed WIND FARM County Board SPECIAL USE Permit as required by subparagraph 6.1.4 A. 1.
 - (3) The separation of all WIND FARM structures from adjacent NON-PARTICIPATING DWELLINGS OR PRINCIPAL BUILDINGS or uses shall be dimensioned on the approved site plan and that dimension shall establish the effective minimum separation that shall be required for any Zoning Use Permit. Greater separation and somewhat different locations may be provided in the approved site plan for the Zoning Use Permit provided that that the greater separation does not increase the noise impacts that were approved in the WIND FARM County Board SPECIAL USE Permit. WIND FARM structures includes WIND FARM TOWERS, substations, third party

transmission lines, maintenance and management facilities, or other significant structures.

(d) All other required studies, reports, certifications, and approvals demonstrating compliance with the provisions of this Ordinance.

2. The Applicant shall notify the COUNTY of any changes to the information provided above that occurs while the County Board SPECIAL USE permit application is pending.

18. Revise Subsection 9.1.11 as follows:

9.1.11 SPECIAL USES

A. Authorized SPECIAL USES

- 1. The BOARD may grant SPECIAL USE permits only for such SPECIAL USES as are specifically authorized in this ordinance, and are not prohibited by Section 14.2.1.
- 2. The GOVERNING BODY may grant SPECIAL USE permits only for such County Board SPECIAL USES as are specifically authorized in this ordinance, and are not prohibited by Section 14.2.1.
- 3. The BOARD or GOVERNING BODY may grant such SPECIAL USE permits only upon written application and after conduct of a public hearing.
 - a. The written application for a SPECIAL USE permit shall include:
 - i. The signature of the petitioner; and
 - ii. The signature of the owner or owners of all the land included in the petition, or the legal representative(s) thereof; and, if applicable, a copy of the petitioner's purchase contract.

B. SPECIAL USE Criteria

A SPECIAL USE permit shall not be granted by the BOARD or GOVERNING BODY unless the public hearing record and written application demonstrate:

1. that it is necessary for the public convenience at that location;
2. that it is so designed, located, and proposed as to be operated so that it will not be injurious to the DISTRICT in which it shall be located or otherwise detrimental to the public welfare;
3. that it conforms to the applicable regulations and standards of and preserves the essential character of the DISTRICT in which it shall be located, except where such regulations and standards are modified by Section 6.
4. that granting the SPECIAL USE is in harmony with the general purpose and intent of this ordinance.
5. that, in the case of an existing NONCONFORMING USE, it will make such USE more compatible with its surroundings.
6. approval of a SPECIAL USE permit shall authorize USE, CONSTRUCTION and operation only in a manner that is fully consistent with all testimony and evidence submitted by the petitioner or petitioner's agent(s).

C. Findings

1. The BOARD or GOVERNING BODY shall make findings that the requirements of Section 9.1.11B have been met by the applicant for a SPECIAL USE.
2. The BOARD or GOVERNING BODY shall further make a finding that the reasons set forth in the application justify with respect to the criteria set forth in Section 9.1.11B the waiver of any standard condition or the imposition of any special condition.
3. The BOARD or GOVERNING BODY may make a finding that a proposed STRUCTURE or physical change to a site, as a part of a SPECIAL USE request, is a NON-ADAPTABLE STRUCTURE. In such a case the requirements of Section 6.1.1A shall be applicable.

4. Within a reasonable time after the public hearing for any County Board SPECIAL USE Permit, the BOARD shall make a report to the GOVERNING BODY.

D. Conditions

1. Any other provision of this ordinance notwithstanding, the BOARD or GOVERNING BODY, in granting any SPECIAL USE, may waive upon application any standard or requirement for the specific SPECIAL USE enumerated in Section 6.1.3 Schedule of Requirements and Standard Conditions, to the extent that they exceed the minimum standards of the DISTRICT, except for any state or federal regulation incorporated by reference, upon finding that such waiver is in accordance with the general purpose and intent of this ordinance, and will not be injurious to the neighborhood or to the public health, safety and welfare.
2. In granting any SPECIAL USE, the BOARD or GOVERNING BODY may prescribe SPECIAL CONDITIONS as to appropriate conditions and safeguards in conformity with the ordinance. Violation of such SPECIAL CONDITIONS when made a part of the terms under which the SPECIAL USE is granted, shall be deemed a violation of this ordinance and punishable under this ordinance.
3. In granting any SPECIAL USE Permit as authorized in Section 4.2.1F for more than one MAIN or PRINCIPAL STRUCTURE or BUILDING, the BOARD shall state that any future sale of said LOT or tract of land may be subject to the *Illinois Plat Act*, (765 ILCS 205/0.01 *et seq.*) or the *Champaign County Subdivision Regulations*; or the SUBDIVISION regulations of a municipality that has jurisdiction within one and one-half miles of the corporate limits.
4. RESIDENTIAL PLANNED UNIT DEVELOPMENTS shall, in addition to or in lieu of the above, meet the provisions of Section 6.3.
5. The BOARD or GOVERNING BODY shall require that all applicable provisions of the *Champaign County Stormwater Management Policy* (as amended February 20, 2003) are met before approving any SPECIAL USE.

- 6. Under no circumstances shall the BOARD or GOVERNING BODY grant a SPECIAL USE to allow a USE not permissible under the terms of this ordinance, in the DISTRICT involved, or any USE expressly or by implication prohibited under the terms of this ordinance in said DISTRICT, nor shall the BOARD or GOVERNING BODY waive compliance with state or federal regulations incorporated into this ordinance.

19. Add the following paragraph 9.3.1 H. for Zoning Use Permit fee:

H. WIND FARM TOWER \$4500

20. Revise subsection 9.3.3 as follows:

9.3.3 Zoning Case Filing Fees

A. General Provisions

- 1. No zoning case filing shall be accepted until the filing fee has been paid.
- 2. No zoning case filing fee shall be waived unless the Zoning Administrator determines that the petition is the only means reasonably available to bring a property into compliance with the provisions of this ordinance and the non-compliance is due solely to staff error.
- 3. No zoning case filing fee shall be refunded after required legal notice has been made by mail or publication unless the Zoning Administrator determines such filing to have been based solely upon staff error.
- 4. No amendment to any petition which requires new legal notice shall be considered until an amended petition fee has been received unless the Zoning Administrator determines such amendment to be required due solely to staff error.
- 5. The fee for SPECIAL USE permits shall be determined based on the larger of the following (except for County Board WIND FARM Special Use Permits):

- a. the area of farmland taken out of production as a result of the SPECIAL USE; or
- b. when farmland will not be taken out of production as a result of the SPECIAL USE, the land area taken up by the existing STRUCTURES and all proposed CONSTRUCTION proposed in the SPECIAL USE application.

6. When some combination of VARIANCE, SPECIAL USE and Map Amendment cases is required simultaneously for the same property, the total filing fee shall include the following (except for County Board WIND FARM Special Use Permits):

- a. The standard fee for the most expensive individual zoning case; and
- b. one-half of the standard fee for any other required VARIANCE, SPECIAL USE, or Map Amendment provided that
- c. no additional fees shall be included for multiple zoning cases of the same type that can be advertised in the same legal advertisement.

B. Fees

1. VARIANCES.

- a. ADMINISTRATIVE VARIANCES \$100
- b. Minor or Major VARIANCES \$200

2 SPECIAL USE permits and Map Amendments (except for County Board WIND FARM Special Use Permit and a map amendment to the WIND FARM Overlay Zoning District)

- a. Two acres or less and Base Fee for larger areas\$400
- b. More than two acres but no more than 12 acres add \$40 per acre to Base Fee for each acre over two acres

- c. More than 12 acres add \$10 per acre for each acre over 12 acres and add to fees in a. and b. above
- 3. Appeals and Interpretations\$200
- 4. Change of Nonconforming Use\$100
- 5. Amendment to Petitions (requiring new legal notice)\$100
- 6. County Board WIND FARM Special Use Permit.....
 \$20,000 or \$440 per WIND FARM
 TURBINE TOWER, whichever is
 greater.

PRESENTED, PASSED, APPROVED, AND RECORDED this 21st day of May, A.D. 2009.

SIGNED:

ATTEST:

C. Pius Weibel, Chair
 Champaign County Board
 Champaign, Illinois

Mark Shelden, County Clerk and *Ex Officio*
 Clerk of the Champaign County Board

Consent Agenda Items

RESOLUTION NO. 6974

**RESOLUTION APPROVING THE PROPOSAL FOR PROFESSIONAL
ENGINEERING SERVICES URBANA & CHAMPAIGN SANITARY DISTRICT
FORCE MAIN CONSTRUCTION AND EASEMENT**

WHEREAS, the Urbana-Champaign Sanitary District requested that the County of Champaign grant a sanitary sewer easement for the construction of a 30-inch diameter sewage force main across Champaign County's east campus property located at 1601-2001 East Main Street, Urbana, Illinois; and

WHEREAS, the Champaign County Board approved the sanitary sewer easement between Champaign County and the Urbana-Champaign Sanitary District; and

WHEREAS, the said sanitary sewer easement is essential to the completion of the east Urbana Interceptor Sewer Project as previously approved by Champaign County to address drainage issues on the said County property; and

WHEREAS, Champaign County has requested the services of Berns, Clancy & Associates to assist in reviewing and evaluating the proposal, reviewing proposed easement documents and plat and assisting the County during construction aspects of the sewer force main; and

WHEREAS, Berns, Clancy & Associates has proposed to offer requested services in two (2) phases: Phase 1 – General Consultation and Review at a cost of \$9,000 and Phase 2 – Construction Phase Services at a cost of \$6,000; and

WHEREAS, these services have already commenced, at the County's request, and will continue throughout the construction of the force main.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board shall approve the proposal for Professional Engineering Services for the Urbana-Champaign Sanitary District Force Main Construction and Easement in the amount of \$15,000, from Berns, Clancy & Associates.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board



BCA

BERNS, CLANCY AND ASSOCIATES

PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

THOMAS BERNS
EDWARD CLANCY
CHRISTOPHER BILLING
DONALD WAUTHIER

BRIAN CHAILLE
DAN ROTHERMEL
JOHN LYONS
ROGER MEYER

MICHAEL BERNS
OF COUNSEL

April 2, 2009
(Revised May 13, 2009)

Mr. Dennis Inman, Administrator
Facilities Management & Procurement
Champaign County
1776 East Washington Street
Urbana, Illinois 61802

**RE: PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES
URBANA & CHAMPAIGN SANITARY DISTRICT
FORCE MAIN CONSTRUCTION AND EASEMENT
CHAMPAIGN COUNTY EAST CAMPUS
CHAMPAIGN COUNTY, ILLINOIS**

Dear **Mr. Inman**:

In response to your request, we offer the following services to assist Champaign County review and evaluate the proposal by the Urbana & Champaign Sanitary District (U&CSD) to construct a 30-inch diameter sanitary sewage force main, review the proposed easement document and plat, and assist Champaign County during construction aspects of this sewage force main. We generally propose services in two (2) phases as follows:

Phase 1 - General Consultation and Review

- Review force main alignment concepts submitted by U&CSD.
- Analyze impacts on established utility extension and facility development plans on the County property.
- Provide data and background information to U&CSD regarding plans for Champaign County property development.
- Review plan and specification submittals of construction documents.
- Review easement plat submittals by U&CSD.
- Review easement agreement language submitted by U&CSD and recommend revisions to Champaign County.
- Communications and meetings with Champaign County and U&CSD representatives.
- Acquire ground photographs of the existing conditions prior to construction.
- Assistance to Champaign County with negotiations with U&CSD.

Engineer / Principal..... 75 hours at \$120 per hour..... \$ 9,000

Phase 2 – Construction Phase Services

- Review of materials submitted to Champaign County during construction by U&CSD when requested.
- Minimum of one (1) site visit per week when work is ongoing at the Champaign County site, but commensurate with the construction activity.
- Review of problems and situations as they may arise during construction and preparation of recommendations to Champaign County.
- Availability throughout the construction activities to respond to questions and help resolve conflicts.
- Assistance to Champaign County regarding final “punch list” inspections.
- Review of testing data, other submittals and “As-Built” plans forwarded by Champaign County and / or U&CSD at the conclusion of construction.
- Communications and meetings as necessary throughout the construction phase.

Engineer / Principal..... 50 hours at \$120 per hour \$ 6,000
Total Anticipated Services **\$ 15,000**

PERSONNEL

We propose to provide qualified personnel during all phases of our survey work. We propose that the project will be under the direct personal supervision and control of the Professional Engineer / Land Surveyor / Principals of the firm.

Thomas Berns, P.E., L.S., will be in charge of the project with regard to communications and quality assurance. **Edward Clancy, P.E., L.S.**, or **Chris Billing, P.E.**, may assist with research and office work.

Individuals who may appear on site to review the work when requested or in the event of emergencies will be Thomas Berns and / or Chris Billing. In the event of emergencies or problems where others, such as a survey crew, may be advantageous, these individuals will be cleared with Champaign County in advance of their appearance.

Mr. Dennis Inman
Champaign County East Campus
Champaign County, Illinois
April 2, 2009
(Revised May 13, 2009)
Page 3 of 3

SCHEDULES / SUBMITTALS

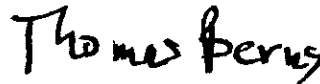
These services have already commenced, at your request, and will continue throughout construction of the force main by U&CSD. Services will be provided in response to submittals and requests. We propose to perform the above professional services for the exclusive benefit of and at the specific direction of **Mr. Dennis Inman, County Co-Administrator** or your authorized representative.

We appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. This proposal is valid for thirty (30) days from this date. After that period it is subject to review and renegotiation. **We are prepared to expand or contract the scope of services and the resultant fees and expenses outlined above to suit your requirements.** If you find the above proposal acceptable, please sign in the space provided below and return a copy of this proposal to us as our formal authorization to proceed. If you have any question or comment, please contact us at any time. Thank you.

Sincerely,

APPROVED:

BERNS, CLANCY AND ASSOCIATES, P.C.



Thomas B. Berns, P.E., L.S., President

Signature

Date

TBB:blk
Enclosures
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BCA

BERNS, CLANCY AND ASSOCIATES

PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

May 1, 2008

THOMAS BERNS
EDWARD CLANCY
CHRISTOPHER BILLING
DONALD WAUTHIER

BRIAN CHAILLE
DAN ROTHERMEL
JOHN LYONS
ROGER MEYER

MICHAEL BERNS
OF COUNSEL

**STANDARD FEE SCHEDULE FOR PROFESSIONAL
ENGINEERING, SURVEYING, AND PLANNING SERVICES**

HOURLY RATE

PRINCIPAL OF FIRM, PREPARATION & TESTIMONY AS EXPERT WITNESS	\$200
PRINCIPAL OF FIRM, ENGINEER, SURVEYOR OR PLANNER GRADE 7	120
ENGINEER, SURVEYOR OR PLANNER GRADE 6	96
ENGINEER, SURVEYOR OR PLANNER GRADE 5	80
ENGINEER, SURVEYOR OR PLANNER GRADE 4	66
ENGINEER, SURVEYOR OR PLANNER GRADE 3	60
ENGINEER, SURVEYOR OR PLANNER GRADE 2	54
ENGINEER, SURVEYOR OR PLANNER GRADE 1	46

TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 5	\$68
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 4	58
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 3	48
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 2	41
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 1	32

FOUR-PERSON SURVEY CREW	\$179
THREE-PERSON SURVEY CREW	149
TWO-PERSON SURVEY CREW	108

VEHICLE MILEAGE	\$ 0.00 / MILE
WOOD GRADE STAKE	1.00 / EACH
STEEL SURVEY MONUMENT WITH ALUMINUM CAP	12.00 / EACH
CONCRETE SURVEY MONUMENT WITH ALUMINUM CAP	30.00 / EACH
STEEL FENCE POST	3.00 / EACH
PHOTOCOPY	0.25 / EACH
PLAN SHEET COPY (PER SQUARE FOOT)	0.50 / SQ FT
COLOR PLOT COPY (PER SQUARE FOOT)	1.50 / SQ FT
COMPUTER AIDED DRAFTING (CAD)	5.00 / HOUR

TRAVEL TIME TO AND FROM OUR OFFICE WILL BE CHARGED IN ACCORDANCE WITH THE FOREGOING RATES. ALL SUBCONSULTANTS (SOIL INVESTIGATION, MATERIAL TESTING, AERIAL PHOTOGRAPHY, PHOTOGRAMMETRIC MAPPING, ETC.) ENGAGED BY US WILL BE BILLED AT COST PLUS TEN PERCENT (10%).

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID TO
BERNS-C

DATE (MM/DD/YYYY)
04/29/09

PRODUCER Brown, Hobbs & McMurray 118 S. Race St., P.O. Box 488 Urbana IL 61803-0488 Phone: 217-367-4011 Fax: 217-384-4346	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED Berns, Clancy & Assoc., P.C. 405 E. Main St. Urbana IL 61803-0755	<table border="1" style="width: 100%;"> <tr> <th style="width: 80%;">INSURERS AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Selective Insurance Company</td> <td>19259</td> </tr> <tr> <td>INSURER B: Hiscox</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: Selective Insurance Company	19259	INSURER B: Hiscox		INSURER C:		INSURER D:		INSURER E:	
INSURERS AFFORDING COVERAGE	NAIC #												
INSURER A: Selective Insurance Company	19259												
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INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	S 1736668	07/20/08	07/20/09	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000								
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	S 1736668	07/20/08	07/20/09	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
A	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 0	S 1736668	07/20/08	07/20/09	EACH OCCURRENCE \$ 5000000 AGGREGATE \$ \$ \$								
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	WC 7922670	07/20/08	07/20/09	<table border="1" style="width: 100%;"> <tr> <td>WC STATUTORY LIMITS</td> <td>OTHER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 500000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 500000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 500000</td> </tr> </table>	WC STATUTORY LIMITS	OTHER	E.L. EACH ACCIDENT	\$ 500000	E.L. DISEASE - EA EMPLOYEE	\$ 500000	E.L. DISEASE - POLICY LIMIT	\$ 500000
WC STATUTORY LIMITS	OTHER												
E.L. EACH ACCIDENT	\$ 500000												
E.L. DISEASE - EA EMPLOYEE	\$ 500000												
E.L. DISEASE - POLICY LIMIT	\$ 500000												
B	OTHER Professional Liab	ANE105856108	04/23/09	04/23/10	Per Claim 100000 Aggregate 100000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Richard L. McMurray
---------------------------	---



BERNS, CLANCY AND ASSOCIATES

PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

April 2, 2009
(Revised May 13, 2009)

THOMAS BERNS
EDWARD CLANCY
CHRISTOPHER BILLING
DONALD WAUTHIER

BRIAN CHAILLE
DAN ROTHERMEL
JOHN LYONS
ROGER MEYER

MICHAEL BERNS
OF COUNSEL

Mr. Dennis Inman, Administrator
Facilities Management & Procurement
Champaign County
1776 East Washington Street
Urbana, Illinois 61802

**RE: PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES
URBANA & CHAMPAIGN SANITARY DISTRICT
FORCE MAIN CONSTRUCTION AND EASEMENT
CHAMPAIGN COUNTY EAST CAMPUS
CHAMPAIGN COUNTY, ILLINOIS**

Dear **Mr. Inman**:

In response to your request, we offer the following services to assist Champaign County review and evaluate the proposal by the Urbana & Champaign Sanitary District (U&CSD) to construct a 30-inch diameter sanitary sewage force main, review the proposed easement document and plat, and assist Champaign County during construction aspects of this sewage force main. We generally propose services in two (2) phases as follows:

Phase 1 - General Consultation and Review

- Review force main alignment concepts submitted by U&CSD.
- Analyze impacts on established utility extension and facility development plans on the County property.
- Provide data and background information to U&CSD regarding plans for Champaign County property development.
- Review plan and specification submittals of construction documents.
- Review easement plat submittals by U&CSD.
- Review easement agreement language submitted by U&CSD and recommend revisions to Champaign County.
- Communications and meetings with Champaign County and U&CSD representatives.
- Acquire ground photographs of the existing conditions prior to construction.
- Assistance to Champaign County with negotiations with U&CSD.

Engineer / Principal..... 75 hours at \$120 per hour..... \$ 9,000

Phase 2 – Construction Phase Services

- Review of materials submitted to Champaign County during construction by U&CSD when requested.
- Minimum of one (1) site visit per week when work is ongoing at the Champaign County site, but commensurate with the construction activity.
- Review of problems and situations as they may arise during construction and preparation of recommendations to Champaign County.
- Availability throughout the construction activities to respond to questions and help resolve conflicts.
- Assistance to Champaign County regarding final “punch list” inspections.
- Review of testing data, other submittals and “As-Built” plans forwarded by Champaign County and / or U&CSD at the conclusion of construction.
- Communications and meetings as necessary throughout the construction phase.

Engineer / Principal..... 50 hours at \$120 per hour \$ 6,000

Total Anticipated Services \$ 15,000

PERSONNEL

We propose to provide qualified personnel during all phases of our survey work. We propose that the project will be under the direct personal supervision and control of the Professional Engineer / Land Surveyor / Principals of the firm.

Thomas Berns, P.E., L.S., will be in charge of the project with regard to communications and quality assurance. **Edward Clancy, P.E., L.S.**, or **Chris Billing, P.E.**, may assist with research and office work.

Individuals who may appear on site to review the work when requested or in the event of emergencies will be Thomas Berns and / or Chris Billing. In the event of emergencies or problems where others, such as a survey crew, may be advantageous, these individuals will be cleared with Champaign County in advance of their appearance.



Mr. Dennis Inman
Champaign County East Campus
Champaign County, Illinois
April 2, 2009
(Revised May 13, 2009)
Page 3 of 3

SCHEDULES / SUBMITTALS

These services have already commenced, at your request, and will continue throughout construction of the force main by U&CSD. Services will be provided in response to submittals and requests. We propose to perform the above professional services for the exclusive benefit of and at the specific direction of **Mr. Dennis Inman, County Co-Administrator** or your authorized representative.

We appreciate this opportunity to submit this proposal to you and we look forward to hearing from you in the near future. This proposal is valid for thirty (30) days from this date. After that period it is subject to review and renegotiation. **We are prepared to expand or contract the scope of services and the resultant fees and expenses outlined above to suit your requirements.** If you find the above proposal acceptable, please sign in the space provided below and return a copy of this proposal to us as our formal authorization to proceed. If you have any question or comment, please contact us at any time. Thank you.

Sincerely,

APPROVED:

BERNS, CLANCY AND ASSOCIATES, P.C.



Thomas B. Berns, P.E., L.S., President

Signature

Date

TBB:blk
Enclosures
J:\4605\45\4605-45 pp2.doc





BERNS, CLANCY AND ASSOCIATES

PROFESSIONAL CORPORATION

ENGINEERS • SURVEYORS • PLANNERS

May 1, 2008

THOMAS BERNS
EDWARD CLANCY
CHRISTOPHER BILLING
DONALD WAUTHIER

BRIAN CHAILLE
DAN ROTHERMEL
JOHN LYONS
ROGER MEYER

MICHAEL BERNS
OF COUNSEL

**STANDARD FEE SCHEDULE FOR PROFESSIONAL
ENGINEERING, SURVEYING, AND PLANNING SERVICES**

HOURLY RATE

PRINCIPAL OF FIRM, PREPARATION & TESTIMONY AS EXPERT WITNESS	\$200
PRINCIPAL OF FIRM, ENGINEER, SURVEYOR OR PLANNER GRADE 7	120
ENGINEER, SURVEYOR OR PLANNER GRADE 6	96
ENGINEER, SURVEYOR OR PLANNER GRADE 5	80
ENGINEER, SURVEYOR OR PLANNER GRADE 4	66
ENGINEER, SURVEYOR OR PLANNER GRADE 3	60
ENGINEER, SURVEYOR OR PLANNER GRADE 2	54
ENGINEER, SURVEYOR OR PLANNER GRADE 1	46
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 5	\$68
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 4	58
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 3	48
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 2	41
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 1	32
FOUR-PERSON SURVEY CREW	\$179
THREE-PERSON SURVEY CREW	149
TWO-PERSON SURVEY CREW	108
VEHICLE MILEAGE	\$ 0.00 / MILE
WOOD GRADE STAKE	1.00 / EACH
STEEL SURVEY MONUMENT WITH ALUMINUM CAP	12.00 / EACH
CONCRETE SURVEY MONUMENT WITH ALUMINUM CAP	30.00 / EACH
STEEL FENCE POST	3.00 / EACH
PHOTOCOPY	0.25 / EACH
PLAN SHEET COPY (PER SQUARE FOOT)	0.50 / SQ FT
COLOR PLOT COPY (PER SQUARE FOOT)	1.50 / SQ FT
COMPUTER AIDED DRAFTING (CAD)	5.00 / HOUR

TRAVEL TIME TO AND FROM OUR OFFICE WILL BE CHARGED IN ACCORDANCE WITH THE FOREGOING RATES. ALL SUBCONSULTANTS (SOIL INVESTIGATION, MATERIAL TESTING, AERIAL PHOTOGRAPHY, PHOTOGRAMMETRIC MAPPING, ETC.) ENGAGED BY US WILL BE BILLED AT COST PLUS TEN PERCENT (10%).

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID TO
BERNS-C

DATE (MM/DD/YYYY)
04/29/09

PRODUCER
Brown, Hobbs & McMurray
118 S. Race St., P.O. Box 488
Urbana IL 61803-0488
Phone: 217-367-4011 Fax: 217-384-4346

INSURED
Berns, Clancy & Assoc., P.C.
405 E. Main St.
Urbana IL 61803-0755

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A:	Selective Insurance Company	19259
INSURER B:	Hiscox	
INSURER C:		
INSURER D:		
INSURER E:		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	S 1736668	07/20/08	07/20/09	EACH OCCURRENCE	\$ 1000000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100000
						MED EXP (Any one person)	\$ 5000
						PERSONAL & ADV INJURY	\$ 1000000
						GENERAL AGGREGATE	\$ 2000000
						PRODUCTS - COMPI/OP AGG	\$ 2000000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	S 1736668	07/20/08	07/20/09	COMBINED SINGLE LIMIT (Ea accident)	\$ 1000000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
A		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 0	S 1736668	07/20/08	07/20/09	EACH OCCURRENCE	\$ 5000000
						AGGREGATE	\$
							\$
							\$
							\$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	WC 7922670	07/20/08	07/20/09	WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$ 500000
						E.L. DISEASE - EA EMPLOYEE	\$ 500000
						E.L. DISEASE - POLICY LIMIT	\$ 500000
B		Professional Liab	ANE105856108	04/23/09	04/23/10	Per Claim	1000000
						Aggregate	1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Richard L. McMurray

RESOLUTION NO. 6979

RESOLUTION APPOINTING DONALD HUGHEY TO THE SANGAMON VALLEY FIRE PROTECTION DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Donald Hughey to be a Trustee of the Sangamon Valley Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Donald Hughey as a Trustee of the Sangamon Valley Fire Protection District for a term commencing May 22, 2009 and ending April 30, 2011; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Donald Hughey, 102 E. Second Street, Dewey IL 61840.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6980

RESOLUTION APPOINTING JERRY LYKE TO THE URBANA-CHAMPAIGN SANITARY DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Jerry Lyke to be a Member of the Urbana-Champaign Sanitary District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Jerry Lyke as a Member of the Urbana-Champaign Sanitary District for a term commencing June 1, 2009 and ending May 31, 2012; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jerry Lyke, 304 N. Draper, Champaign IL 61821.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6981

RESOLUTION APPOINTING ROBERT DORSEY TO THE PENFIELD WATER DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Robert Dorsey to be a Trustee of the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Robert Dorsey as a Trustee of the Penfield Water District for a term commencing June 1, 2009 and ending May 31, 2014; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Robert Dorsey, 209 Main, Penfield IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6982

RESOLUTION APPOINTING RICHARD MUMM TO THE MT. HOPE CEMETERY
ASSOCIATION

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Richard Mumm to be a Trustee of the Mt. Hope Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Richard Mumm as a Trustee of the Mt. Hope Cemetery Association for a term commencing May 22, 2009 and ending June 30, 2014; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Richard Mumm, 602 Dunlap Woods N., Sidney IL 61877.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6983

RESOLUTION APPOINTING MARY MILES TO THE PENFIELD WATER DISTRICT

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Mary Miles to be a Trustee of the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the Champaign County Board does hereby advise and consent to the appointment of Mary Miles as a Trustee of the Penfield Water District for a term commencing June 1, 2009 and ending May 31, 2014; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Mary Miles, 214 S. Main Street, Box 20, Penfield IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6986

BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00047

Fund 677 Juvenile Intervention Service
Dept. 052 Court Services- Probation

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.95 Conferences and Training	<u>\$10,000</u>
Total	<u>\$10,000</u>
Increased Revenue:	
None: from Fund Balance	<u>\$0</u>
Total	<u>\$0</u>

REASON: Increase appropriations will be used for Juvenile programs, including, but not limited to funding for Parenting with Love and Limits.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6987

BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00048

Fund 106 Public Safety Sales Tax Fund
Dept. 010 County Board

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
571.59 To Delinquency Prevention Fund 109	<u>\$2,916</u>
Total	<u>\$2,916</u>
Increased Revenue:	
None: from Fund Balance	<u>\$0</u>
Total	<u>\$0</u>

REASON: To reflect the full 5 percent of Public Safety Sales Tax revenues received in FY2008 to be granted to Delinquency Grant funding in FY2009- The budgeted figure of \$222,768 should be increased to \$225,684.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6988

BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00049

Fund 080 General Corporate
Dept. 071 Public Properties

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
533.04 Engineering Fees	\$15,000
534.58 Landscaping Service and Maintenance	<u>\$3,800</u>
Total	\$18,800
Increased Revenue:	
337.21 Local Government Reimbursement	<u>\$18,800</u>
Total	\$18,800

REASON: This amendment reflects the engineering and landscaping costs to be covered by the County and reimbursed by the Urbana Champaign Sanitary District for the East Urbana Interceptor Sewer Project.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6989

BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00050

Fund 104 Early Childhood Fund
Dept. 863 Working Capital Reserve

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
522.96 School Supplies	\$35,000
533.50 Facility/Office Rentals	\$50,000
522.02 Office Supplies	<u>\$10,000</u>
Total	\$95,000
Increased Revenue:	
None: from Fund Balance	
Total	<u>\$0</u> \$0

REASON: To accommodate additional unbudgeted expenses related to the operation of full day classrooms. Cumulative fund balance (revenue derived from parent co-payments for child services) will cover all associated expenses.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6990

BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00051

Fund 075 Regional Planning Commission
Dept. 726 Danville Corridor Study

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
511.03 Regular Full-Time Employees	\$50,500
511.05 Temporary Salaries and Wages	\$1,900
522.01 Stationary and Printing	\$2,500
522.02 Office Supplies	\$500
522.06 Postage, UPS, Fed Ex	\$250
522.15 Gasoline and Oil	\$600
533.33 Telephone Service	\$500
533.12 Job Required Travel Expense	\$1,000
533.29 Computer Services	\$750
533.70 Legal Notices, Advertising	\$1,000
533.85 Photocopy Services	<u>\$500</u>
Total	\$60,000
Increased Revenue:	
336.07 City of Danville	<u>\$60,000</u>
Total	\$60,000

REASON: Receipt of new contract with Danville for the study of transportation and land use issues and proposed future developments within a one square mile area located around the M.L. King exit at I-74 and US 1509.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6991

BUDGET AMENDMENT

May 2009

FY 2009

WHEREAS, The Finance Committee has approved the following amendment to the 2008-2009 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the 2008-2009 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the 2008-2009 budget.

Budget Amendment #09-00052

Fund 080 General Corporate
Dept. 042 Coroner

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
534.63 Indigent Burial

Total

\$302
\$302

Increased Revenue:
341.10 Court Fees and Charges

Total

\$302
\$302

REASON: Reimbursement for cremation of indigent.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6993

RESOLUTION APPROVING EXTENSION FOR THE FY2008 SEPARATE ANNUAL
AUDIT FOR THE CIRCUIT CLERK OF CHAMPAIGN COUNTY

WHEREAS, pursuant to 705 ILCS 105/27.8(b), the Champaign County Board is authorized to grant an extension of up to six months for the separate annual audit required of the county's Circuit Clerk's Office; and

WHEREAS, Karl Drake, the County's outside auditor contracted to perform the separate annual audit of the Circuit Clerk's Office and Linda Frank, Circuit Clerk of Champaign County, have requested an extension until July 31, 2009 for completion of that separate audit for the fiscal year ended November 30, 2008; and

WHEREAS, the Finance Committee recommends to the County Board of Champaign County approval of an extension until July 31, 2009 for completion of the separate audit for the Circuit Clerk of Champaign County for the fiscal year ended November 30, 2008;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that approval of an extension until July 31, 2009 for completion of the separate audit for the Circuit Clerk of Champaign County for the fiscal year ended November 30, 2008 is hereby granted, pursuant to 705 ILCS 105/27.8(b).

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6994

RESOLUTION ESTABLISHING THE BUDGET PROCESS for FY2010

WHEREAS, the Champaign County Board determines it appropriate to establish a formal process for the compilation, presentation, approval and execution of the annual budget; and

WHEREAS, the budget process includes documentation of financial policies and development of budget guidelines for the preparation of departmental input to the annual budget; and

WHEREAS, based on the anticipated receipt of revenues for FY2010 and the need for careful study of both revenues and expenditures for FY2010, the Finance Committee recommends guidelines and policies for the process and development of the FY2010 annual budget;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois, that the following guidelines and policies are hereby adopted and shall be adhered to by Champaign County departments in the submission, review, preparation and implementation of the Fiscal Year 2010 Budget.

Amending the Budget

After the adoption of the annual budget, the budget may be amended through a budget amendment or budget transfer.

Budget Amendments -

- Amendments to the budget require a 2/3rd majority vote (18) of the County Board.

Budget Transfers -

The budget may be amended by transfers in two ways:

- Department heads may authorize transfers between non-personnel budget line items in their department budget as long as they do not exceed the total combined appropriation for these categories; and department heads may transfer from one personnel line item to another personnel line item in their department budget as long as they do not exceed the total combined appropriation for the personnel line items.
- All other transfers require a 2/3rd majority vote (18) of the County Board.

Appropriation

All County funds are appropriated in the "Official Budget". Appropriations will be considered the maximum authorization to incur obligations and not a mandate to spend.

Balanced Budget

The County will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget ordinance is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

Budget Development Process

Department budget requests shall be performance-based and focused on goals, objectives and performance indicators.

The budget process shall include the following basic steps:

- Departments receive annual budget preparation instructions for FY2010 in June;
- Departments submit annual budget request for FY2010 in July;
- The County Administrator of Finance conducts initial review of all preliminary budgets in July;
- The County Board conducts Budget Hearings regarding the preliminary budget in August;
- The County Administrator reports initial overview of FY2010 funds and any outstanding issues for Finance committee direction in September;
- The County Board conducts Truth in Taxation Public Hearing, if required, and County Board receives Administrator Budget Recommendation in October;
- The County Board adopts final budget and appropriation and tax levy, by a simple majority vote, in November.

General Corporate Fund Budget Requests

General Corporate Fund Department budgets are to be prepared in two steps with full documentation for both steps to be submitted to the County Administrator of Finance, as follows:

- a. A budget with analysis and planning documentation for FY2010 in terms of objectives and performance indicator statements, based on no increases in expenditure; and
- b. A 2nd budget statement which incorporates a 6% decrease in operating expenditures over FY2009, with corresponding statement of impact to the department's operation and performance based on the 6% cuts.

Non-General Corporate Fund Budget Requests

All non-General Corporate Fund Budgets are to be prepared within the definition of balanced budget; and to include fund balance goal statements; documentation

and analysis of operations, expenditures and revenues; and strategic planning information regarding FY2010 objectives and anticipated performance indicators.

FY2010 Budget Priorities

1. *Champaign County places priority on maintaining and enhancing its own fiscal stability*
2. *Partner with employees to ensure quality services delivered in a professional manner.*

FY2010 Budget Goals

Priority No. 1: Maintaining and enhancing Champaign County's fiscal stability

- Identification of *mandated* vs. *discretionary* services
- Development and implementation of a multi-year plan – planned quality growth
- Performance evaluation of services
- Establishment of adequate reserves within County's fund balances
- Regular review and evaluation of revenue streams and opportunities
- Interdepartmental cooperation to identify successful strategies to be implemented across departmental lines, e.g.: tax cycle, continuous jury, etc.
- Partner with other local governments to provide collaboration in service delivery
- Develop communication with state legislative officials to ensure the State is a full partner in the funding of mandated services

Priority No. 2: Partnership with employees

- Appropriate, market-rate compensation plans
- Establishment of clear performance expectations to guide behaviors and actions of employees
- Evaluation of work-loads and establishment of appropriate staffing levels
- Communicate what is going on in County Government
- Development of operating efficiencies which could produce potential tax savings
- Quality services delivered in a professional manner
- Delivery of appropriate training opportunities to create a well-informed and efficient workforce

Capital Asset Replacement Fund

A Capital Asset Replacement Plan includes a multi-year plan for vehicles, computers and technology, and furnishings and office equipment will be updated and prepared for the General Corporate Fund departments in the annual budget process. These expenditures will be appropriately amortized and reserves for replacement will be appropriated to the Capital Asset Replacement Fund.

The Capital Asset Replacement Plan also includes a multi-year plan for the facilities owned and maintained by the County. The County will maintain all its assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.

The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted and included in the Capital Asset Replacement Fund plan.

The County Administrator is authorized to approve all expenditures from the Capital Asset Replacement Fund in compliance with the multi-year plan and policies established by the County Board. No more than 3% of the total of the General Corporate Fund Appropriation may be appropriated to the Capital Asset Replacement Fund.

Debt Management

When applicable, the County shall review its outstanding debt for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. In order to consider the possible refunding of an issue a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.

The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

When the county finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.

The County will strive to have the final maturity of general obligation bonds at, or below, thirty years.

Whenever possible, the County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

The County will not use long-term debt for current operations.

The County will maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.

Contingency Fund

A General Corporate Fund contingency appropriation will be designated for emergency purchases during the year. The contingency appropriation goal is 1% of the total anticipated expenditure for the General Corporate fund. No more than 5% of the total General Corporate Fund Appropriation may be appropriated to the Contingency Fund. Money appropriated in the contingency fund may be used for contingent, incidental, miscellaneous, or general county purposes, but no part of the amounts so appropriated

shall be used for purposes for which other appropriations are made in such budget unless a transfer of funds is made with the approval of 2/3 of the members (18) of the County Board.

One-Time Revenues

To the extent feasible, one-time revenues will be applied toward one-time expenditures; they will not be used to finance ongoing programs. On going revenues should be equal to or exceed ongoing expenditures.

Financial Reserves and Surplus

On an annual basis, the fund balance for each fund shall be reviewed, and projections of reserve requirements and a plan for the use of an excess surplus shall be documented. The minimum fund balance requirement for the General Corporate Fund is a 45-day or 12.5% of expenditure fund balance for cash flow purposes. Instances where an ending audited fund balance is below the 45-day minimum requirement, a plan will be developed to increase the fund balance.

It is the intent of the County to use all surpluses generated to accomplish three goals: meeting reserve policies, avoidance of future debt and reduction of outstanding debt.

Encumbrance

An encumbrance system is maintained to account for commitments resulting from purchase orders and contracts. Every effort will be made to ensure that these commitments will not extend from one fiscal year to the next. Any emergency encumbrances, which do extend into the next fiscal year, shall be subject to appropriation in the next year's budget. Encumbrances at year - end do not constitute expenditures or liabilities in the financial statements for budgeting purposes.

Revenue

The County will try to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source.

The County will estimate its annual revenues by an objective, analytical process, wherever practical. The County will project revenues for the next year and will update the projection annually. Each existing and potential revenue source will be re-examined annually.

When preparing the Budget for Fiscal Year 2010, the property tax rates shall be calculated in accordance with the Property Tax Extension Limitation Law, with the goal of maintaining the Champaign County FY2009 rate of .7426.

The County charges user fees for items and services, which benefit a specific user more than the general public. State law or an indirect cost study determines the parameters for user fees. The County shall review all fees assessed in its annual budget preparation

process to determine the appropriate level of fees for services and recommend any proposed changes to the fees collected to be implemented in the ensuing budget year.

Fixed Assets

The County maintains a fixed asset inventory of furniture, equipment, buildings, and improvements with a value of greater than \$2,500 and a useful life of one year or more.

Fiscal Year

The County's fiscal year is December 1st through November 30th.

Form of the Budget

The final Budget document must include the following, showing specific amounts:

- Statement of financial information including prior year revenue and expenditure totals, and current year and future year revenue and expenditure projections;
- Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year;
- Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year;
- Any additional information required by state law.

Grants

The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met: (a) the activity or service can be terminated in the event the grant revenues are discontinued; or (b) the activity should, or could be, assumed by the County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of Champaign County Ordinance Number 635.

Investment

The County Treasurer is responsible for the investing of all Champaign County funds. With County Board approval, the Treasurer may make a short term loan of idle monies from one fund to another, subject to the following criteria:

- a. Such loan does not conflict with any restrictions on use of the source fund;
- b. Such loan is to be repaid to the source fund, with interest, within the current fiscal year.

Purchasing

All items with an expected value of \$20,000 or more must be competitively bid with exceptions for professional services (other than engineering, architectural or land surveying services). Additional competitive bid requirements may apply by statute or as a condition of using funds from an outside source. All purchases over the respective limit of \$20,000, which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board. The Champaign County Purchasing Ordinance establishes the procedures to be followed in all purchasing activities.

Risk Management

The County established a self-funded insurance program for workers compensation and liability. To forecast expenditures, the county hires an actuarial consulting firm to review loss history and recommend funding taking into consideration claims, fixed costs, fund reserves, and national trends. The County strives to maintain the actuary recommended fund balance.

Salary Administration

The County Administrator is responsible for computing salaries and fringe benefits costs for all departments. Increases for non-bargaining employees, as defined in the Personnel Policy, will be established by the Finance Committee at the beginning of the budget cycle and forwarded to the County Board for inclusion in the annual budget.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Sheldon, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 6997

RESOLUTION APPROVING AMENDMENT TO AGREEMENT FOR PROVISION OF
INMATE HEALTH SERVICES AT CHAMPAIGN COUNTY ADULT CORRECTIONAL
CENTER AND SATELLITE JAIL

WHEREAS, Champaign County entered into an Agreement for Provision of Inmate Health Services at Champaign County Adult Correctional Center and Satellite Jail effective July 1, 2006 through June 30, 2010 between Health Professionals, Ltd. and Champaign County, Illinois; and

WHEREAS, the Sheriff of Champaign County and Health Professionals, Ltd. recommend the annual amount/monthly payment to be paid by the County to Health Professionals, Ltd. for Year 3 of the contract effective July 1, 2009 be the annual amount of Year 2 of the contract, plus an increase of 0%;

WHEREAS, the Finance Committee recommends to the County Board approval of the Amendment to the Agreement for Provision of Inmate Health Services between Health Professionals, Ltd. and Champaign County, Illinois for the annual compensation adjustment to be 0% increase over the annual compensation paid in Year 2 of the contract, effective July 1, 2009;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Board Chair is hereby authorized and directed to execute on behalf of the County of Champaign, the Amendment to Agreement for Provision of Inmate Health Services at Champaign County Adult Correctional Center and Satellite Jail effective July 1, 2009 through June 30, 2010.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 6998

RESOLUTION APPROVING AMENDMENT TO AGREEMENT FOR INMATE MENTAL HEALTH SERVICES AT CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, Champaign County entered into an Agreement for Inmate Mental Health Services at Champaign County, Illinois effective July 1, 2006 through June 30, 2010 between Health Professionals, Ltd. and Champaign County, Illinois; and

WHEREAS, the Sheriff of Champaign County and Health Professionals, Ltd. recommend a change to the original contract by eliminating the .5 FTE position created specifically for linkage with a corresponding change in the payment for services to reflect the decreased staffing in the amount of a monthly decrease of \$1,886.79, said changes to be effective May 1, 2009 through June 30, 2010; and

WHEREAS, the Finance Committee recommends to the County Board approval of the Amendment to the Agreement for Provision of Inmate Mental Health Services between Health Professionals, Ltd. and Champaign County, Illinois to eliminate the .5 FTE position created specifically for linkage with a corresponding change in the payment for services to reflect the decreased staffing in the amount of a monthly decrease of \$1,886.79, said changes to be effective May 1, 2009 through June 30, 2010;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Board Chair is hereby authorized and directed to execute on behalf of the County of Champaign, the Amendment to Agreement for Inmate Mental Health Services at Champaign County, Illinois from May 1, 2009 through June 30, 2010.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 135

RESOLUTION APPROVING SECOND AND FINAL RENEWAL OF THE
INTERGOVERNMENTAL AGREEMENT BETWEEN THE DEPARTMENT OF
HEALTHCARE AND FAMILY SERVICES AND CHAMPAIGN COUNTY STATE'S
ATTORNEY

WHEREAS, the Champaign County State's Attorney and the Illinois Department of Healthcare and Family Services entered into Intergovernmental Agreement No. 2008-55-013-KA on July 1, 2007 ; and

WHEREAS, the Champaign County State's Attorney and the Illinois Department of Healthcare and Family Services seek to enter into a second and final renewal of Intergovernmental Agreement No. 2008-55-013-KA for the period July 1, 2009 through June 30, 2010; and

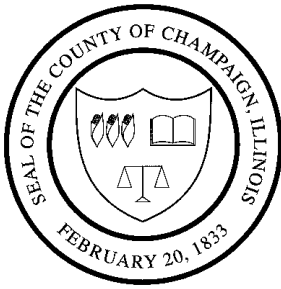
WHEREAS, the Finance Committee recommends to the County Board approval of the second and final renewal of the Intergovernmental Agreement No. 2008-55-013-KA between the Department of Healthcare and Family Services and Champaign County State's Attorney for the period July 1, 2009 through June 30, 2010;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Board Chair is hereby authorized and directed to execute on behalf of the County of Champaign, the second and final renewal of the Intergovernmental Agreement No. 2008-55-013-KA between the Department of Healthcare and Family Services and Champaign County State's Attorney for the period July 1, 2009 through June 30, 2010.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of May, A.D. 2009.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the
Champaign County Board



COUNTY BOARD ADDENDUM

County of Champaign, Urbana, Illinois

Thursday, May 21, 2009 – 7:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana*

XIII: OTHER BUSINESS

- C. Adoption of Resolution No. 7001 Approving the METCAD Proclamation

Champaign County Nursing Home

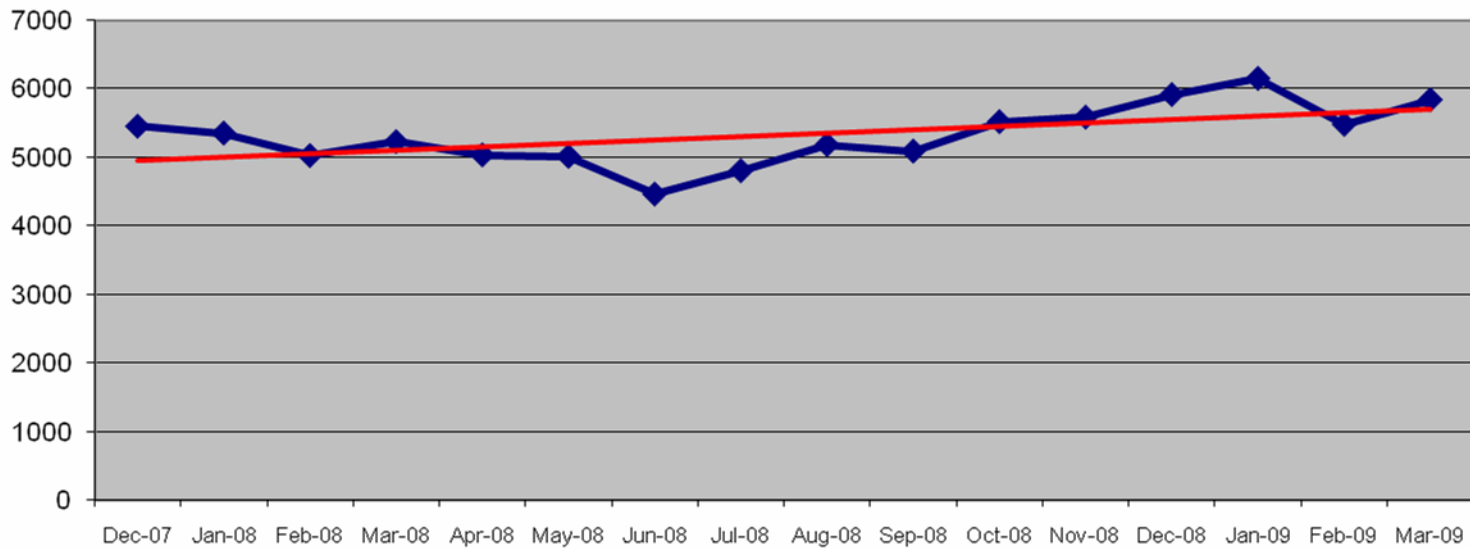
**Quarterly Report Fiscal 2009
12/1/08 thru 2/28/09 plus March**

Definitions

- Medicare A – Inpatient care involving rehab services; hospital stay required
- Medicare B – Therapy services provided outside of Part A; general resident population is eligible
- Medicaid - Public Aid Assistance

Inpatient Volume For Fiscal 2009

Census By Month
Resident Days from Dec 07



Inpatient Volume

Fiscal 2009 Dec thru March

- Total days – 23,391
- Average Daily Census (ADC) – 193.3
- Occupancy – 80%
- Private Pay - 34%
- Medicaid - 51%
- Medicare A - 15%

Change in Census and Payer Mix Fiscal 2008 v. 2009

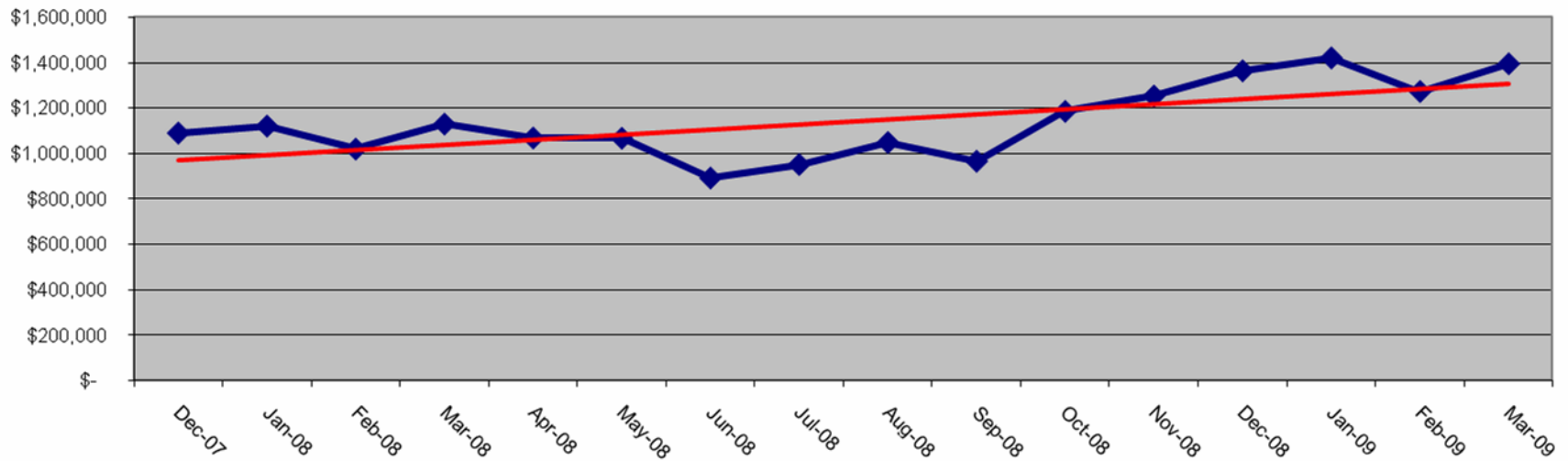
	Dec-Nov			Jul-Nov			Sep-Nov			Dec-Mar		
Totals	Days	ADC	Pct	Days	ADC	Pct	Days	ADC	Pct	Days	ADC	Pct
Pvt	18694	51.2	30%	8329	54.4	32%	5087	55.9	31%	7867	65.0	34%
IPA	37383	102.4	60%	15361	100.4	59%	9142	100.5	56%	11981	99.0	51%
Mcare	5750	15.8	9%	2566	16.8	10%	2029	22.3	12%	3543	29.3	15%
Totals	61827	169.4	100%	26256	171.6	100%	16258	178.7	100%	23391	193.3	100%

Volume Issues

- Medicaid continues to dominate payer mix
- Medicaid ADC – 99, down slightly
- Medicare ADC – avg 29.3, biggest change
- Dementia services continue to run close to capacity of 60
- Private Pay ADC – now 60+

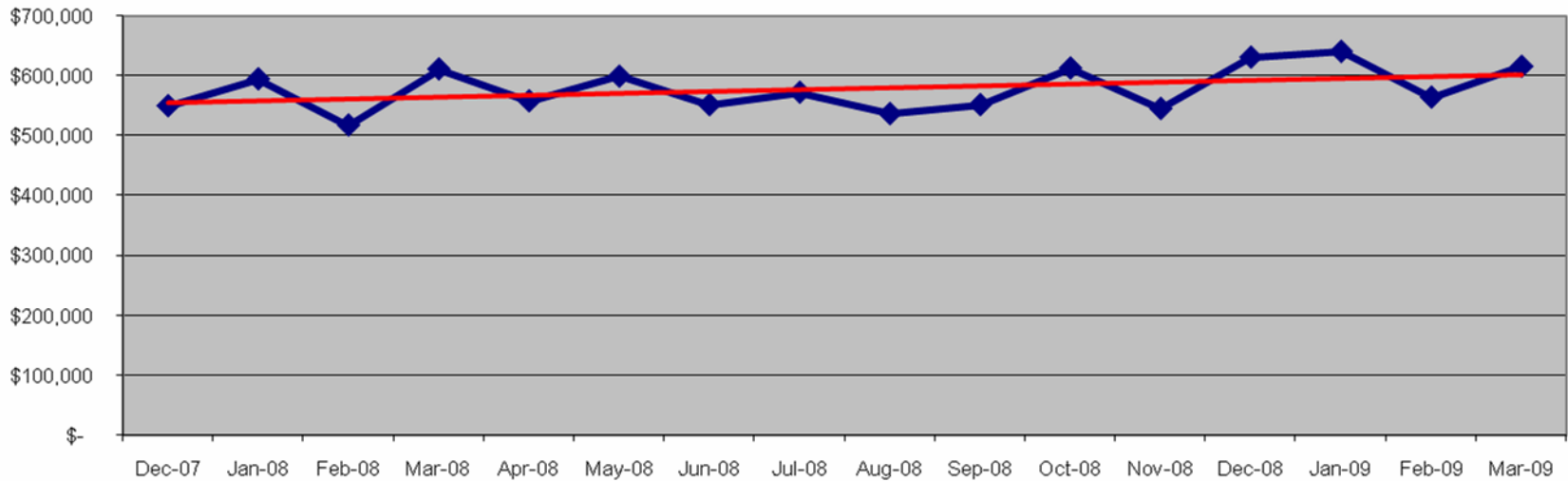
Operating Revenues

Revenue From Pt Svcs By Month



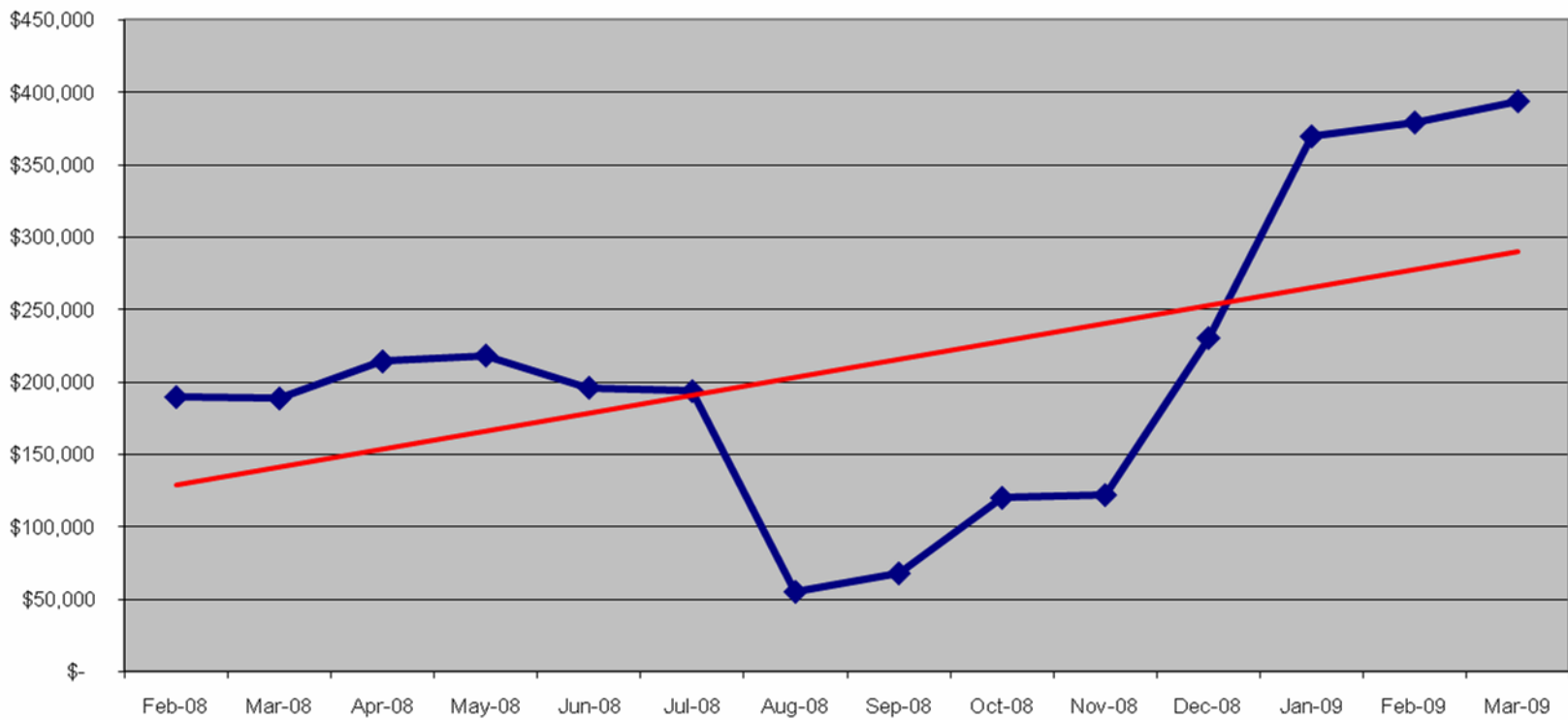
Operating Revenues

Medicaid Revenues by Month



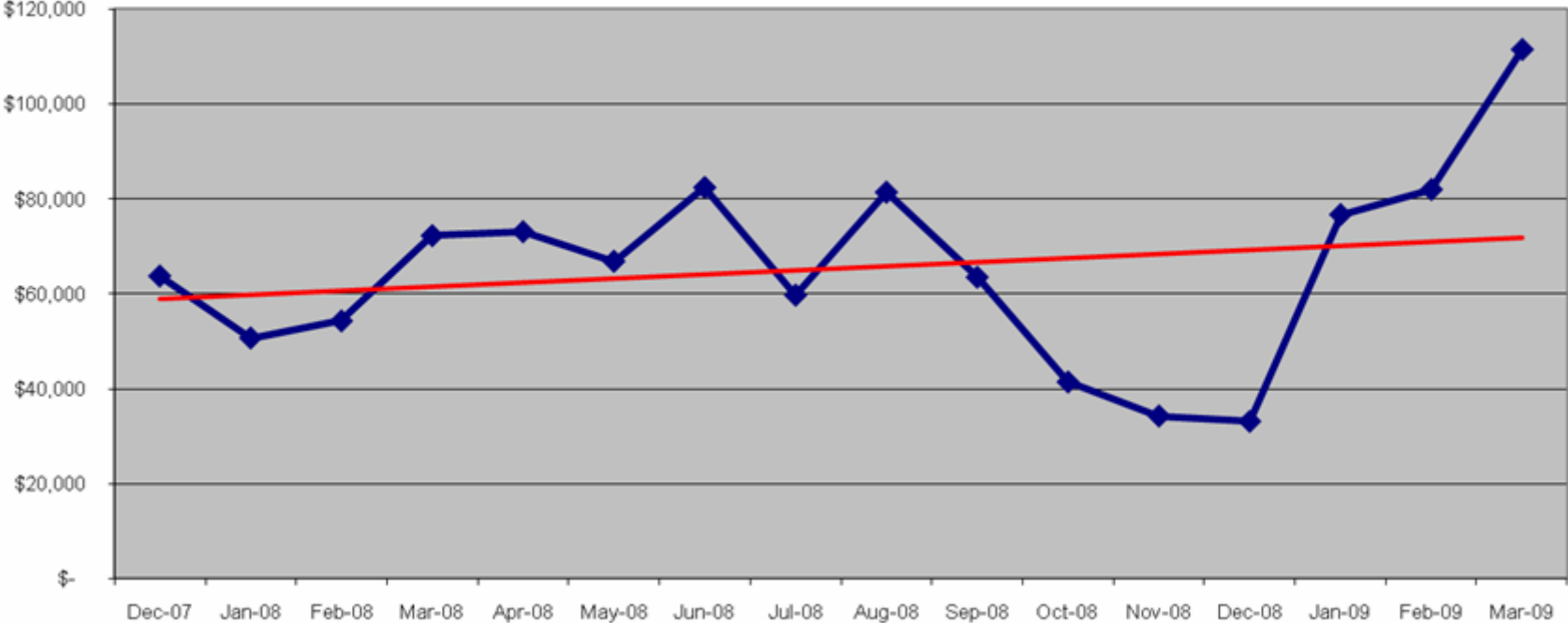
Operating Revenues

Medicare A Revenue By Month



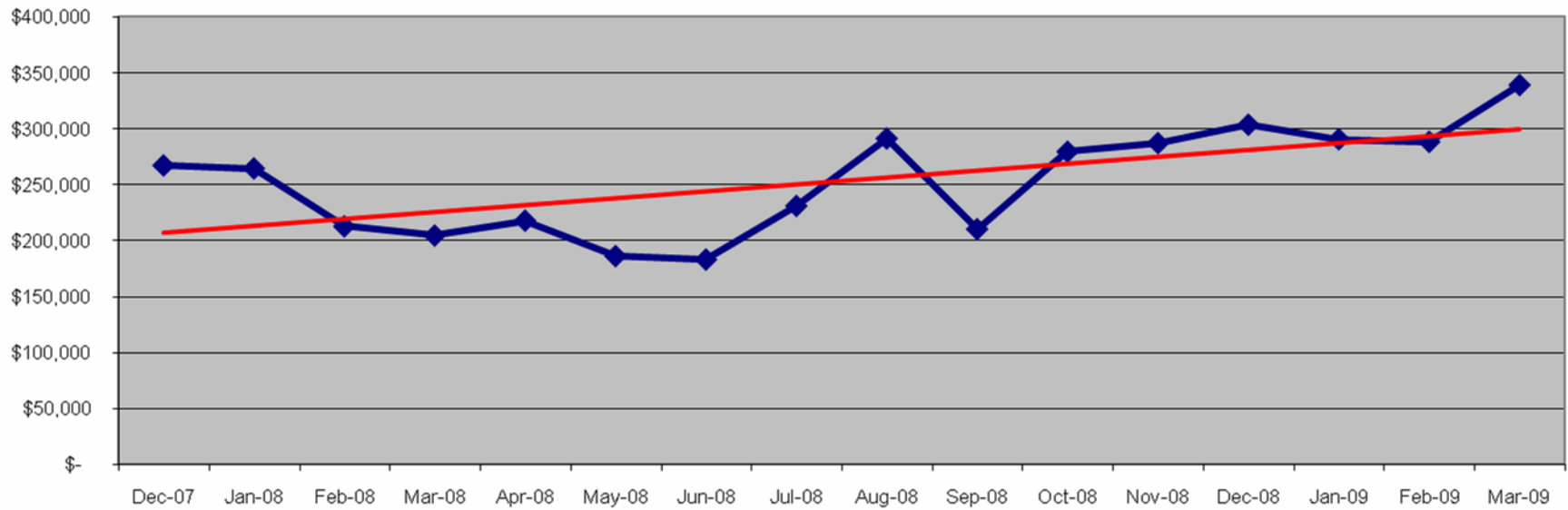
Operating Revenues

Medicare B Revenue by Month



Operating Revenues

Pvt Pay Revenues by Month

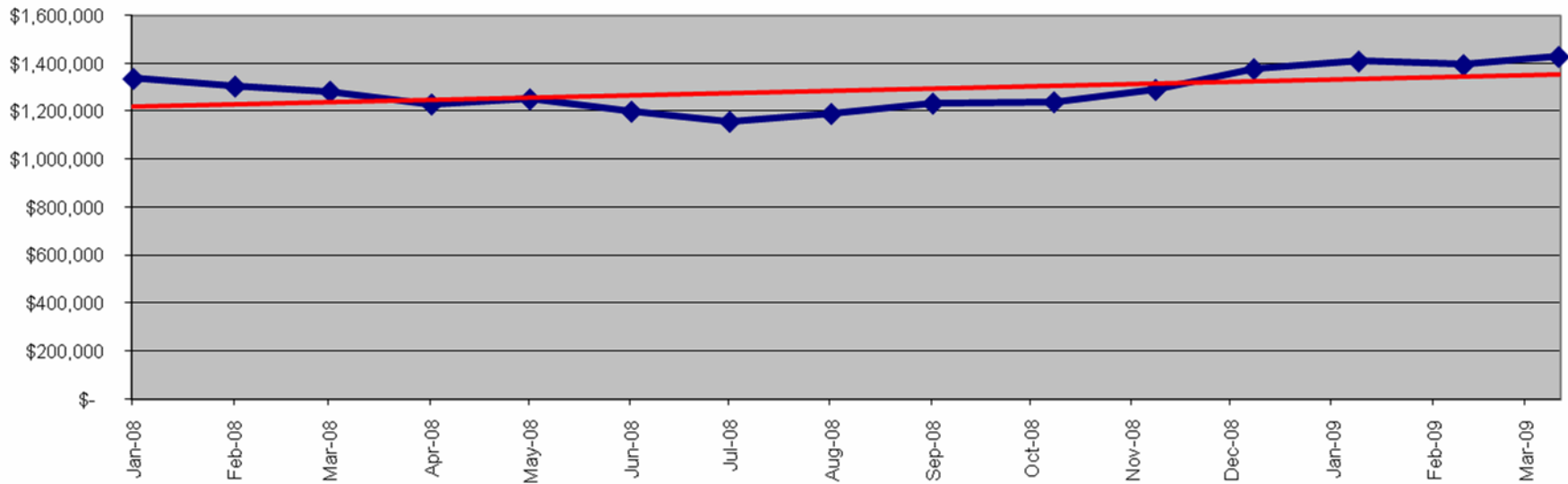


Revenue Issues

- Volume drives everything; high break-even point
- Restructured IGT target 7-1-09 – unlikely target
- FMAP* under stimulus increasing
- Medicare per diem now at \$400; revamped rehab
- Medicare Advantage plans encroach market
- Property tax limits
- Dementia service remains 70 pct Medicaid
- ***FMAP: Federal Medicaid Assistance Match**

Total Expenses

All Expenses Including County Overhead



Expenses

- Expense controls well-maintained
- Staffing level adapting with census
- Salaries & benefits constitute largest expense (52% of total)
- Continued dependence upon agency staffing (\$1.2 million - premium approx \$250k)
- Full financial requirements not met

Summary Last Four Months

Last Four Months w/Property Tax and County

Overhead Allocated Monthly

	Dec-08	Jan-09	Feb-09	Mar-09
Medicare A	\$ 378,938	\$ 393,509	\$ 312,903	\$ 308,040
Medicare B	\$ 33,110	\$ 76,640	\$ 81,919	\$ 111,413
Medicaid	\$ 631,598	\$ 641,202	\$ 564,301	\$ 616,157
Pvt Pay	\$ 303,626	\$ 290,704	\$ 288,402	\$ 338,934
Adult Day-Private	\$ 5,825	\$ 6,087	\$ 12,885	\$ 6,268
Adult Day-TXX	\$ 8,281	\$ 9,824	\$ 10,496	\$ 11,606
Miscellaneous	\$ 21,358	\$ 14,575	\$ (4,726)	\$ 20,059
Property Tax	\$ 78,902	\$ 78,902	\$ 78,902	\$ 78,902
All Revenues	\$1,461,638	\$1,511,443	\$1,345,082	\$1,491,378
All Expenses	\$1,378,123	\$1,410,572	\$1,395,384	\$1,429,717
Net Gain/(Loss)	\$ 83,515	\$ 100,871	\$ (50,302)	\$ 61,661
Census	5916	6150	5483	5841
change	4.0%	4.0%	-1.3%	6.5%

Financial Program for 09

- Full accrual accounting
- Property tax allocated monthly
- Expenses fully loaded - depreciation, FICA, IMRF, County overhead
- Repayment of IGT overpayment and Tax Anticipation Warrants
- Cash flow still thin
- Basic cash position stabilizes

Keys to Success

- Maintain census; ADC of 208 challenging
- Continued emphasis on rehab services
- Re-structured IGT rate (Medicaid)
- Staff development/training - coding skills
- Excellent customer service
- Regulatory consistency

Financial Objectives for 09

- Maintain positive cash flow from operations
- Pay fully loaded expenses on a routine basis
- Reduce/extinguish outstanding A/P obligations
- Establish cash reserves for operating contingencies and required cap ex
- Employee development & training

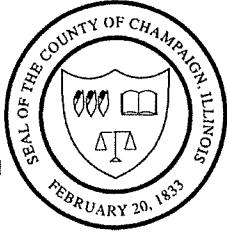
Cash Flow Thru March 09

Impact on Outstanding Bills

- 0-30 days (operations) \$538k
- 31-60 days \$455k
- 61-90 days \$200k
- 91-120 days \$.008k
- 120+ \$.004k
- Total (31days and over) \$655k
- 90+ days virtually eliminated

Ingredients Critical to Cash Flow

- Census
- Timing of Extraordinary Events
- Organizational Balance
- Re-pay Champaign County (\$4m + \$1.3m)



**CHAMPAIGN COUNTY BOARD
COMMITTEE ADDENDUM**

FINANCE COMMITTEE

**Brookens Administrative Center, Lyle Shields Meeting Room
1776 E. Washington, Urbana
Thursday, June 4, 2009 – 7:00 p.m.**

CHAIR: Brendan McGinty

**MEMBERS: Thomas Betz, Chris Doenitz, Brad Jones, Steve Moser, Steve O'Connor,
Michael Richards, Giraldo Rosales, Barbara Wysocki**

<u>AGENDA ITEM</u>	<u>PAGE NO.</u>
VI. <u>BUDGET AMENDMENTS/TRANSFERS</u>	
e. <u>Budget Amendment #09-00058</u> Fund/Dept: General Corporate – 043 Emergency Management Agency Increased Appropriations: \$54,000 Increased Revenue: \$54,000 Homeland Security Grant funds for EOC equipment.	1
VII. <u>STATE'S ATTORNEY</u>	
a. Request for Waiver of Hiring Freeze	2
VIII. <u>COUNTY ADMINISTRATOR</u>	
d. Approval of Application for, and if awarded, Acceptance of America Recovery and Reinvestment Act Grants for Champaign County Facilities (<i>To be distributed</i>)	
e. Legislative Budget Hearings Schedule	3

REQUEST FOR BUDGET AMENDMENT

BA NO. 09-00058

FUND 080 GENERAL CORPORATE

DEPARTMENT 043 EMERGENCY MANAGEMENT AGCY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-544.32 OTHER EQUIPMENT	0	0	54,000	54,000
TOTALS	0	0	54,000	54,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-331.43 HM SEC-INTEROP COMMUNICTN	0	0	54,000	54,000
TOTALS	0	0	54,000	54,000

EXPLANATION: HOMELAND SECURITY GRANT FUNDS FOR EOC EQUIPMENT.

DATE SUBMITTED:

6-2-09

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

C O U N T Y B O A R D C O P Y

Julia R. Rietz
State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

**Office of
State's Attorney
Champaign County, Illinois**

June 1, 2009

Brendan McGinty
Chair, Finance Committee
Champaign County Board

Dear Brendan,

I am writing to request a waiver of the three month waiting period to fill an attorney position that I anticipate will become vacant September 1, 2009. While I share the Board's concerns about the county's financial circumstances, in my opinion those financial concerns cannot outweigh the issues that will result from our being required to leave a necessary professional position open for an extended period.

I have received notice of a September 1, 2009, planned retirement from a Senior Assistant State's Attorney. This attorney is the supervisor of the Juvenile Abuse and Neglect Division, in charge of representing the state in child welfare proceedings under the Juvenile Court Act. At that time, we will also have an attorney out on maternity leave for 3 months, so for that three month period we will be short at least two attorneys.

The attorney who is retiring is a senior level employee. If this requested waiver is approved, we would move a current member of the staff into that position to cover those higher level responsibilities, and would hire an entry level attorney, creating a savings of over \$20,000.00 based on the likely salary difference between the current employee and the newly hired employee.

I appreciate your consideration, and am available to answer any questions your committee might have as to this request.

Sincerely,

Julia Rietz
State's Attorney

A handwritten signature in black ink, appearing to read "Julia Rietz", written over a white background.

CHAMPAIGN COUNTY FY2010 BUDGET PROCESS

CALENDAR OF LEGISLATIVE BUDGET HEARINGS

<u>PRESENTER</u>	<u>DAY/DATE</u>	<u>TIME</u>
Champaign County Board of Health	Monday, August 24th, 2009	6:30pm
Champaign County Mental Health Board & Developmental Disabilities Board	Monday, August 24th, 2009	7:00pm
RPC & Related Funds	Monday, August 24th, 2009	7:30pm
Champaign County Highway	Monday, August 24th, 2009	8:00pm
Champaign County Nursing Home	Tuesday, August 25th, 2009	6:30pm
General Corporate, Public Safety Sales Tax, GIS, Capital Equipment & Other Related funds	Tuesday, August 25th, 2009	7:00pm