



**CHAMPAIGN COUNTY BOARD
BUILDING & GROUNDS SAFETY COMMITTEE**

County of Champaign, Urbana, Illinois

Monday, March 30, 2026 – 3:00 p.m.

Shields-Carter Meeting Room

Bennett Administrative Center

102 E. Main Street, Urbana

Agenda Items

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addendum**
- IV. Approval of Minutes**
 - A. February 26, 2026
- V. New Business**
 - A. Building an Employee Survey (*discussion only*)
 1. Review and edit list of survey questions
 2. Determine when the survey will be sent and the deadline for completion
 - B. Building a Department Head Survey (*discussion only*)
 1. Review and edit list of survey questions
 2. Determine when the survey will be sent and the deadline for completion
 - C. Next Steps (*discussion only*)
- VI. Other Business**
 - A. Timeline for scheduling the next meeting date
- VII. Chair's Report**
- VIII. Adjournment**

All meetings are at Bennett Administrative Center – 102 East Main Street in Urbana. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.