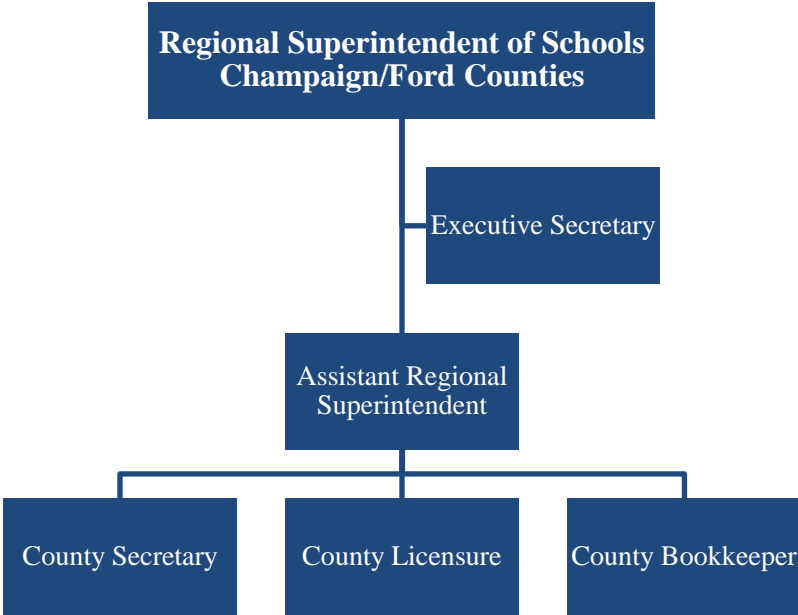


**REGIONAL OFFICE OF EDUCATION**  
**Fund 080-124**



Regional Office of Education positions: 3.25 FTE

Funding to the Regional Office of Education (ROE) supports 3.55 full-time-equivalent positions. Those positions are the Executive Secretary, County Secretary/HSE, County Licensure, and County Bookkeeper positions shown above.

***MISSION STATEMENT***

*Advancing excellence in education by leveraging leadership, knowledge and services across communities.*

***BUDGET HIGHLIGHTS***

The ROE has prepared the budget following the directions provided by the County. Items of note include:

- Benefit costs for insurance increased 5% for the coming year (We are guaranteed not to go over 7.5% the following year and it could be lower). We have changed brokers to get a better deal for the county and our employees.
- IMRF rate will fall from 14.33% to an estimated 9.75%
- County mileage was decreased due to not as much travel anticipated this year due to COVID 19 and its impact on conferences and face to face meetings.
- The Office of the Illinois Auditor General found that ROE 9’s financial statements as of June 30, 2020, are fairly presented in all material aspects and that there was one finding and that has been corrected for this upcoming audit.

***FINANCIAL***

Fund 080 Dept 124	2020 Actual	2021 Original	2021 Projected	2022 Budget
FY2022 Budget Champaign County, Illinois	261	Regional Office of Education General Fund 080-124		

533	92	CONTRIBUTIONS & GRANTS	\$236,612	\$231,811	\$231,811	\$234,222
		SERVICES	\$236,612	\$231,811	\$231,811	\$234,222
		<b>EXPENDITURE TOTALS</b>	<b>\$236,612</b>	<b>\$231,811</b>	<b>\$231,811</b>	<b>\$234,222</b>

**FULL TIME EMPLOYEE HISTORY**

FY2018	FY2019	FY2020	FY2021	FY2022
3.55	3.55	3.55	3.25	3.25

**ALIGNMENT TO STRATEGIC PLAN**

*County Board Goal 1 – Champaign County is committed to being a high performing, open and transparent local government organization*

- To work with local school districts to implement planning strategies to maximize the services of public education in response to changing demographics.
- To develop and implement formalized processes and procedures (e.g. employee handbook, strategic plan, website) to strengthen and improve the ROE’s infrastructure.

*County Board Goal 2 – Champaign County maintains high quality public facilities and highways and provides a safe rural transportation system and infrastructure*

- To monitor and manage the use of the one-cent sales tax for Schools Facilities Projects throughout Champaign County and its school districts.

**DESCRIPTION**

Champaign-Ford ROE 9 is one of 35 regional offices in Illinois. The ROE is required by statute to perform a variety of duties including but not limited to health and life safety inspections of school buildings and amendment oversight; building and occupancy permits for any construction on school grounds; bus driver training; district compliance with rules and regulations; school recognition and approval; detachment and annexation hearings; High School Equivalency (HSE) testing and transcripts; and operating a Regional Safe School Program.

The ROE administers a variety of grants to provide specific programs and services to schools. The ROE partners with other organizations to address identified needs such as basic services for homeless students. The ROE facilitates cooperative efforts among districts to provide programs and services such as an on-line employment listing and application process and human resource assistance more efficiently and effectively than having each district contract for these services. The ROE distributes more than \$1 million each month from the County Sales Tax for School Facilities to 24 districts.

Some ROE 9 highlights and items of interest:

- The ROE was accredited for another 5 years by Cognia. We were the first ROE in the state to receive this accreditation 5 years ago and we are now the first to be re-accredited. We received 382 out of 400 points with the average ROE score being between 250-275.
- **Website:** The website was updated during the year and we continue to post all our information on the site.
- **Diversity Training:** The office went through a series of 4 trainings on understanding diversity to help us better serve our constituents.
- **Professional Development for Schools:** ROE SchoolWorks, professional development division of ROE 9 & ROE 54, began offering instructional coaching to seven school districts and became an IL-

EMPOWER Approved Learning Partner working with the lowest performing and underperforming schools in the region.

- **Connections:** This program expanded to include Urbana as well as Thomasboro. It will expand more as we move out of COVID.
- **Learning Technology Center:** This group continued to help local districts as well as districts across the state navigate the pandemic.
- **Partnership with CU Public Health:** The office partnered with CU Public Health beginning March 12, 2019 to help get information out to all of the districts and private schools within the region once the Pandemic began and we continue to do that as schools prepare to open this fall. This continued during all of the 2020-2021 school year.
- **Illinois Elevating Special Educators:** This is a new grant that the ROE was awarded by ISBE. This is a 5-year grant to help retain and recruit Special Education Teachers.

## OBJECTIVES

1. To distribute the County Sales Tax for School Facilities (CSFT) by the 5<sup>th</sup> of each month without error 100% of the time.
2. To remove barriers that prevent homeless students from attending school regularly by responding to requests on referral forms within 48 hours 90% of the time.
3. To provide professional development and technical assistance to teachers and administrators to enhance their content knowledge and/or skills to increase achievement of students in school districts in region. Eighty-five percent of participants will rate training as excellent or good.
4. To issue G.E.D. transcripts within 48 hours of request 95% of the time.
5. To develop and implement formalized processes and procedures (e.g. employee handbook, policy manual, fiscal operating procedures) to strengthen and improve the ROE's infrastructure.
6. To provide services and support to identified truants and improve the attendance rate of 75% of these students to 90%.

## PERFORMANCE INDICATORS

Indicator (July 1 – June 30 Fiscal Year)	FY2021 Budgeted	FY2021 Actual	FY2022 Budgeted
Licenses registered	1,200	936	1,200
Public School Buildings Inspected	64	64	64
Building Permits Issued	18	16	18
Bus Driver Training (drivers trained)	350	335	350
G.E.D. (first time testers from ROE 9 region during year)	130	34	130
G.E.D. (transcripts issued/% requests filled within 48 hours)	1,400/95%	1,131/95%	1,400/95%
CSFT (% delivered on time without error)	288/100%	288/100%	288/100%
Homeless student referral (% referral requests filled within 48 hours)	600/90%	513/95%	600/90%
Regional Safe School Program (READY) (total students served)	100	60	75
Professional Development for Teachers/Administrators/School Board Members (total workshops/total participants/% rating training as excellent or good)	218/4,160/ 85%	373/4,758/ 89%	218/4,160/ 85%