



**Champaign County Children's Advocacy Center
Governing Board
Regular Meeting
Thursday, May 24, 2012
201 W. Kenyon Road, Suite 1
Champaign, Illinois**

Minutes

Members Present: Dr. Kathleen Buetow, Secretary/Treasurer, Carle Clinic
(In Person) Lt. Roy Acree, University of Illinois Police Department
Master Sgt. Michael Atkinson, Illinois State Police
Sgt. Marcus Beach, Rantoul Police Department
Ms. Juli Kartel, Director of Youth and Family Services, Community Elements
Chief Michael Metzler, Mahomet Police Department
Lt. Ed Ogle, Champaign County Sheriff's Office
Lt. Bob Rea, Champaign Police Department
Lt. Bryant Seraphin, Urbana Police Department
Dr. Deborah Townsend, Champaign County Mental Health Board
Ms. Janet Wells, Supervisor, Champaign County Probation & Court Services Department

Members Absent: Champaign County State's Attorney's Office
Illinois Department of Children and Family Services
Regional Office of Education

Others Attending: Michael Williams, Executive Director, CAC

NOTE: In the absence of State's Attorney Julia Rietz, Dr. Buetow served as Acting Chair.

Call to Order

Dr. Buetow, Acting Chair, called the meeting to order at 9:09 a.m.



NATIONAL
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ALLIANCE®

ACCREDITED
MEMBER

Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Public Participation

There was no public participation.

Approval of Minutes

Dr. Townsend made a motion to approve the minutes of the April 26, 2012 Regular Meeting of the Governing Board. The motion was seconded by Chief Metzler. There was no further discussion and the motion was approved.

Approval of Revised Cultural and Linguistic Competence Plan

Following last month's Board meeting, Mr. Williams revised the Draft Cultural and Linguistic Competence Plan to reflect comments and suggestions made by the Board. Mr. Williams presented the revised draft and requested that the Board adopt the CLC Plan.

Lt. Seraphin made a motion to approve the Cultural and Linguistic Competence Plan. The motion was seconded by Dr. Townsend. There was no further discussion and the motion was approved. Mr. Williams indicated that the revised CLC Plan would be posted on the CAC website.

Budget Report

Mr. Williams provided Board members with a copy of the Budget Report for the month ended April 30, 2012. Mr. Williams noted that the CAC incurred costs of \$961.00 for repairs to the recording system. In response to a question from Lt. Seraphin, Mr. Williams stated that the CAC does not have specific funds set aside to replace the recording system; however, we have unrestricted funds available (e.g., funds raised through Champions4Children Walks) which could be used in the event that the system has to be replaced. Mr. Williams added that the recording system was most recently replaced in November 2008.

Mr. Williams stated that the CAC had a positive cash balance of \$12,253.56 as of April 30, 2012. Since that time, the CAC has received Third Quarter (\$17,106.25) and partial Fourth Quarter (\$9,025.26) payments from DCFS as well as our second semi-annual payment for 2011 from the National Children's Alliance (\$5,000.00).

Mr. Williams announced that the Champaign County Mental Health Board approved FY2013 funding for the CAC in the amount of \$37,080. Mr. Williams recognized the Mental Health Board for their continuing support of the CAC and he thanked Dr. Townsend for her efforts as CCMHB Board President.

Director's Report

Mr. Williams reported that the 2012 Champions4Children Walk was held on Saturday, May 12th as planned. 51 participants gathered at the Courthouse that morning and were greeted by State Senator Mike Frerichs and Representative Naomi Jakobsson

before walking to Crystal Lake Park to join the Twin Cities Twosome. Mr. Williams thanked Board members Bryant Seraphin and Juli Kartel for participating and he congratulated Juli on being the top finisher in the Open Walk Division. Contributions and sponsorships totaled just over \$3,300 this year, which is down approximately \$1,200 from last year. Although donations were down, the number of participants in the Walk was up from last year (38).

Mr. Williams stated that the Board of the Children's Advocacy Centers of Illinois (of which he is a member) met last week and reviewed the 2012 C4C Walk. A total of 15 CACs participated in this year's event, which was down from 28 Centers last year. After much discussion, the CACI elected to end its sponsorship of the Walk. Individual CACs will be free to schedule walks in their own communities next year; however, the CACI will no longer be involved. The Champaign County CAC will need to consider whether or not it wants to continue its partnership with the Twin Cities Twosome for next year.

Mr. Williams reminded Board members that Shooter's Bar & Grill in Rantoul will be holding the *Champions for Children 2012 Bike Run* on Saturday, June 9th. This is the second year of the event and all proceeds of this third-party fundraiser will be donated to the Children's Advocacy Center.

Mr. Williams stated that he was recently approached by Betsy Goulet, a consultant with the National Children's Advocacy Center, with a request that the Champaign County CAC participate in a research project being proposed to the National Institute of Justice. If funded by the NIJ, a team of researchers headed by Dr. Ted Cross of the University of Illinois would gather information about the nature of the clues children provide during the course of a forensic interview and would compile and catalog useful investigative leads that would serve as a foundation for the development of a training curriculum for Multidisciplinary Team members responsible for the collection of evidence in child sexual abuse cases. The National CAC in Huntsville, AL would be the primary CAC and the Champaign County CAC would serve as the comparison CAC. A researcher from the University of Illinois would be assigned to work with the Champaign County CAC to collect and code data following review of recorded interviews or transcripts. The training that is developed following the collection and analysis of data will be conducted for NCAC team members in order to measure improvements in the collection of evidence. As the comparison center, the Champaign County CAC would receive training at the end of the project period.

Although Ms. Rietz could not be present at today's meeting, Mr. Williams shared her concerns about the project with the Board. After extensive discussion, which included concerns about maintaining client confidentiality, the need to obtain prior consent from parents before allowing interviews to be reviewed by researchers, and concerns about whether or not interviews in ongoing investigations would be reviewed and, if so, the potential impact on those investigations, the Board declined to participate in the project. Mr. Williams stated he would communicate the Board's decision to Ms. Goulet.

Mr. Williams reported that the peer review session scheduled for yesterday was cancelled because we had only three investigators signed up to attend. Peer review has

been rescheduled June 20th. An announcement will be sent to law enforcement and DCFS supervisory personnel in the next few days. Ms. Rietz asked Mr. Williams to relay her request that law enforcement and DCFS investigators make attendance at peer review a priority.

In response to a question from Sgt. Beach, Mr. Williams stated that the next session of Finding Words Illinois (child forensic interviewing training) will be held in Springfield in October. Mr. Williams added that he would e-mail the exact dates to law enforcement and supervisory personnel.

Mr. Williams reminded the Board that the Champaign County CAC is collaborating with the Children's Advocacy Centers of Illinois, the East Central Illinois CAC (Charleston) and the Macon County CAC to offer a free training session for Multidisciplinary Team members. The training will be held at ILEAS in Urbana from 10 a.m. to 3:00 p.m. on June 27th and the featured speaker will be Chief Dan Langloss of the Dixon Police Department. The title of Chief Langloss' presentation is "*Breaking the Barriers: From Rapport to Confession.*" A training announcement was sent to Team members and supervisors earlier this month. Given that seating will be limited, Mr. Williams encouraged law enforcement and DCFS supervisors to register their staff as soon as possible.

Each of the Board members was provided with a Summary of CAC Activity for the month of April. During April, 20 children were interviewed at the CAC, which included 10 children who were accepted for case management services, 9 non-victim siblings/witnesses, and a follow-up interview with a child who was initially interviewed at the CAC in March.

Thus far during the month of May, 18 children have been interviewed at the CAC, which includes 13 children accepted for case management services, and 5 non-victim siblings/witnesses.

Communications

Mr. Williams stated that he had not received any other communications on behalf of the Board.

Old Business

None.

New Business

None.

Announcements

Mr. Williams announced that the next meeting of the CAC Governing Board is scheduled for 9:00 a.m. on Thursday, June 28, 2012.

Chief Metzler announced that his wife, Patty Metzler, is being honored with a Lifetime Achievement Award by the Illinois Department of Public Health and he invited everyone to attend a reception for Patty at the Carle Forum beginning at 11:30 a.m. today. Patty is the Coordinator for the Sexual Assault Nurse Examiner Program at Carle Emergency Department and is a valuable member of the CAC Multidisciplinary Team.

Adjournment

There being no further business, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Michael B. Williams
Executive Director