

CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION
Monday, September 13, 2021 - Sheriff's Conference Room
204 E. Main Street, Urbana

MEMBERS PRESENT: Michael Kirby, Oliver J. Clark, Cindy Cunningham

OTHERS PRESENT: Sheriff Heuerman

CALL TO ORDER

Chair Kirby called the meeting to order at 8:40 a.m., declaring a quorum present, the Chair proceeded with the meeting.

APPROVAL OF MINUTES

Chair Kirby made a motion to approve the minutes from the July 10, 2020 meeting; seconded by Commissioner Cunningham. Motion passed.

PUBLIC PARTICIPATION

Sheriff Heuerman checked the lobby of the Sheriff's Office - there was no public participation.

ACTION ITEMS/DISCUSSION

The meeting started with Sheriff Heuerman requesting the Commission to certify the list of applicants for the position of Law Enforcement Sergeant. Eleven applicants submitted their resumes. Commissioner Cunningham made a motion to certify the list, seconded by Chair Kirby. Motion passed. The list will be current through September 13, 2023.

The Sheriff advised the Commission how we have been using the current Law Enforcement National Testing Network (NTN) list for Correctional Officer applicants due to the fact we are in crisis mode with staffing. As of this date, we have 8 open Correctional Officer positions and only 13 applicants on the current list. Sheriff Heuerman requested that the Merit Commission continue to suspend the rules so we can continue getting CO applicants from the law enforcement list through June 30, 2022. Sheriff advised the group the jail staff has been stressed with all the vacant positions so this should help with hiring.

Chair Kirby moved to continue to use the law enforcement NTN list for CO applicants as proposed by CCSO and Sheriff Heuerman, seconded by Commissioner Cunningham. Motion passed.

OTHER BUSINESS

Secretary Schleinz advised the next meeting would be in 2022 (COVID permitting). Commissioner Clark advised the commission he would not be traveling this winter and would be available for any meetings.

ADJOURNMENT

Motion to adjourn the meeting by Commissioner Cunningham; seconded by Commissioner Clark. The meeting adjourned at 8:50 a.m.

Respectfully submitted,
Teresa Schleinz
Teresa Schleinz/Merit Commission