

# Champaign County Sheriff's Merit Commission

Thursday, January 31, 2019 @ 3:00 p.m.

Sheriff's Conference Room – Champaign County Sheriff's Office

204 E. Main Street, Urbana, Illinois 61801

CHAIR: Michael Kirby

MEMBERS: Oliver J. Clark; Cindy Cunningham

## AGENDA ITEM

I Call to Order

II Approval of Minutes – October 16, 2018

III Public Participation

IV Action Items

- Election of Officers: Chairman, Vice-Chairman and Secretary.
- Certify list of Lieutenant – Law Enforcement Division applicants.

V Other Business

- Quarterly Meetings: April, July and October

VI Adjournment

Champaign Co. Sheriff's Merit Commission  
204 E. Main Street  
Urbana, IL 61801-2702  
217-384-1205

Giraldo Rosales  
County Board Chair  
Darlene Kloeppe  
County Executive

**CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION**  
**Tuesday, October 16, 2018 - Sheriff's Conference Room**  
**204 E. Main Street, Urbana**

**MEMBERS PRESENT:** Sami Anderson, Oliver J. Clark, Michael Kirby

**OTHERS PRESENT:** Captain Nathaniel Cook

**CALL TO ORDER**

Vice-Chair Sami Anderson called the meeting to order at 4:00 p.m. Declaring a quorum present, the Chair proceeded with the meeting.

**APPROVAL OF MINUTES**

Commissioner Anderson made a motion to approve the minutes from the April 12, 2018 meeting; seconded by Commissioner Kirby. Motion passed.

**PUBLIC PARTICIPATION**

Captain Cook checked the lobby of the Sheriff's Office - there was no public participation.

**ACTION ITEMS/DISCUSSION**

Captain Cook went over the results of the NTN testing to date. He advised the commission that CCSO has been successful with the NTN testing. Captain Cook went on to discuss approval from the Commission to approve up to six test fee waivers per calendar year based upon the applicant's inability to pay. The Sheriff could use Champaign County Merit Commission monies to reimburse NTN for the test fee. Commissioner Anderson made a motion to approve Champaign County Sheriff Merit Commission Resolution 2018-2 (to allow testing fee waivers) Chair Kirby seconded; motion passed. Due to this being an issue where funds will be used by the Merit Commission a roll call vote was taken: Kirby – yes; Clark – yes; Anderson – yes.

Captain Cook spoke regarding some changes to the Merit Commission Rules, Regulations and Procedures. Sheriff Walsh would like for the "experienced officer hiring program be removed from the rules due to the new NTN testing the Sheriff's Office is now using. Commissioner Anderson made a motion to remove all the experienced Law Enforcement, Correctional Officer and Court Security Officer paragraphs regarding experienced officer hiring programs from the rules, seconded by Commissioner Clark, motion passed.

Captain Cook spoke about the sergeant vacancy in the Court Security Division due to the upcoming retirement of Sgt. John Carleton. Secretary Schleinz did a roll call of the individuals who submitted their names to be considered for certification with entire list being certified (see attachment). Commissioner Anderson made a motion to certify the entire list; seconded by Commissioner Clark; motion passed.

**OTHER BUSINESS**

There was no new business.

**ADJOURNMENT**

Motion to adjourn the meeting by Commissioner Anderson; seconded by Commissioner Clark. The meeting adjourned at 4:10 p.m.

Respectfully submitted,  
*Teresa Schleinz*  
Teresa Schleinz/Merit Commission

**CHAMPAIGN COUNTY  
SHERIFF MERIT COMMISSION**

**Champaign County Sheriff's Office 204 East Main Street Urbana, IL 61801 (217) 384-1205**

The Merit Commission met on January 31, 2019. The following is the list of applicants for the position of Lieutenant with the Law Enforcement Division. The individuals were certified by Chair Mike Kirby and Commissioner Cindy Cunningham (Commissioner Clark absent from meeting). This list will be current through January 31, 2021.

| NAME           | POSITION   | CERTIFIED (Yes or No) |
|----------------|------------|-----------------------|
| Chad Carlson   | Lieutenant | _____                 |
| Andrew Good    | Lieutenant | _____                 |
| Alicia Maxey   | Lieutenant | _____                 |
| J.R. Meeker    | Lieutenant | _____                 |
| Edward Moody   | Lieutenant | _____                 |
| Dwayne Roelfs  | Lieutenant | _____                 |
| David Sherrick | Lieutenant | _____                 |

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**Committee Members Signatures:**

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Mike Kirby

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Oliver J. Clark

\_\_\_\_\_  
Cindy Cunningham