

## **CHAMPAIGN COUNTY BOARD FACILITIES FINANCE PLANNING AGENDA**

**County of Champaign, Urbana, Illinois**

Tuesday, July 12, 2016 – 6:00 p.m.

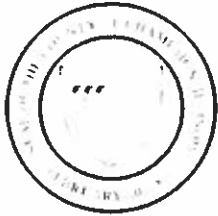
Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

**Committee Members:** Chris Alix, Stan Harper, Josh Hartke, Gary Maxwell, Jon Schroeder, Rachel Schwartz, Patti Petrie (Chair)

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
  - A. June 8, 2016
- V. Public Participation
- VI. Discussion of County facilities/financing building maintenance and IT
- VII. Adjourn

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**Champaign County Board  
Facilities Finance Planning Committee  
County of Champaign, Urbana, Illinois**

**MINUTES – SUBJECT TO REVIEW AND APPROVAL**

**DATE:** Wednesday, June 8, 2016  
**TIME:** 6:00 p.m.  
**PLACE:** Lyle Shields Meeting Room  
 Brookens Administrative Center  
 1776 E Washington, Urbana, IL 61802

**Committee Members**

Present	Absent
Chris Alix	
	Josh Hartke
Stan Harper	
Gary Maxwell	
	Jon Schroeder
Rachel Schwartz	
Pattsi Petrie (chair)	

**County Staff:** Rick Snider (County Administrator), Dana Brenner (Facilities Director), John Farney (Auditor), Barbara Ramsay (Chief Deputy Auditor), Tami Ogden (Deputy County Administrator of Finance), Tammy Asplund (Recording Secretary)

**Others Present:** None

**MINUTES**

**I. Call to Order**

Committee Chair Petrie called the meeting to order at 6:01 p.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda and Addendum**

**MOTION** by Mr. Harper to approve the agenda as distributed; seconded by Mr. Maxwell. Upon vote, the **MOTION CARRIED** unanimously.

**IV. Approval of Minutes**

**MOTION** by Mr. Maxwell to approve the minutes as distributed; seconded by Mr. Harper. Upon vote, the **MOTION CARRIED** unanimously.

**V. Public Participation**

None

## VI. Discussion

Ms. Petrie reviewed each of the six handouts provided. She explained the matrix, including the Likert scale and meaning of each axis (horizontal is money going out; vertical is money coming in). She covered the aggregate formed by the responses from Mr. Farney, Mr. Snider, Ms. Ogden, Mr. Brenner, Ms. Ramsay, and Mr. Welch.

Mr. Welch created a spreadsheet for Nursing Home Expense Projections through FY 2024. Ms. Green provided the handout relating to Levying Body Values.

Mr. Snider presented the Memorandum he and Mr. Brenner wrote to Ms. Petrie and Mr. Maxwell. Mr. Snider explained the recent facilities evaluation was the starting point for this paper. The first section addresses facts regarding the Sheriff's office/downtown corrections facilities, ILEAS building, The County's Enterprise Resource Planning (ERP) system, and the Nursing Home.

The second section of the paper discusses Strategy and Options available to address the County's facilities issues. Over half of the County's total square feet of space was built or acquired in the last 20 years. In that same time, there's been a large decline in County employee population. The current General Corp and GIS employees could be housed in approximately 20,000 square feet. Each idea presented in the memo generated additional discussion. ADA requirements, per the DOJ agreement, were also considered.

Ms. Petrie noted that any referendums (November 2016) need to be determined by the August County Board meeting. Ms. Petrie left the meeting at 7:30 p.m.; asking Mr. Harper to chair the remainder of the meeting.

Mr. Maxwell suggested this group focus on the immediate need with relation to the Nursing Home. Mr. Harper requested additional details and concrete numbers on the ideas proposed in Mr. Snider's Memo. Mr. Snider, Mr. Alix, Mr. Maxwell and Mr. Brenner agreed to develop language regarding any referendum to present to the County Board.

## VII. Other Business

None

## VIII. Adjournment

**MOTION** by Mr. Maxwell to adjourn; seconded by Mr. Alix. Upon vote, the **MOTION CARRIED** unanimously. There being no further business, Mr. Harper adjourned the meeting at 8:04 p.m.