

Approved 5/7/2018

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

COUNTY EXECUTIVE TRANSITION COMMITTEE

Monday, April 16, 2018

**Brookens Administrative Center, Jennifer K. Putman Meeting Room
1776 E. Washington St., Urbana**

MEMBERS PRESENT: Jim Goss, Jim McGuire, Kyle Patterson, Steve Summers,
C. Pius Weibel (Chair)

MEMBERS ABSENT: None

OTHERS PRESENT: Deb Busey (County Administrator), Aaron Esry (County Board member),
Pattsi Petrie (County Board member), Kay Rhodes (Administrative
Assistant)

CALL TO ORDER

Weibel called the meeting to order at 4:37 p.m.

ROLL CALL

Goss, McGuire, Summers, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Goss to approve the agenda; seconded by Summers. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Goss to approve the April 2, 2018 minutes; seconded by Summers. **Motion carried with unanimous support.**

Patterson entered the meeting at 4:38 p.m.

PUBLIC PARTICIPATION

Darlene Kloeppe noted that the Will County Executive had indicated to her that the title of County Board Chair had been an issue for them and they changed the title to Speaker.

DISCUSSION & APPROVAL OF NEW COUNTY BOARD RULES

Weibel distributed the updates to the County Board and County Executive Rules based on the April 2, meeting and any further edits were listed in red. The committee reviewed each item and the following additional changes were made.

10. Quorum – E: Any member of the Board, Committee, or subcommittee may suggest that the ~~Chair~~ (President) determine the presence or absence of a quorum.

11. Appointive Position – Procedures (Move to County Executive Duties) – A through F: Strike all references to County Board Chair and replace with County Executive. 11-C, additional language stating that appointment applications were available for download from the County website.

6. Rules – C: Move to Section 1 and update as follows: For the purpose of these Rules, a Session of the Board was for a two-year period commencing with the Biennial Organizational Meeting and ending on November 30th before next Biennial Organizational meeting.

12. County Board Meetings – C referred to 1/3 of the County Board membership calling for a special meeting by written request. Weibel would check with State's Attorney's office on this and whether or not the ability to call for a special meeting would be the sole responsibility of the County Executive moving forward.

Weibel suggested moving 12-E (Public Participation Guidelines) to County Board Rules - #6. Also 12-E-3: strike Chair and replace with President. Questions arose concerning 12-F-1: *Items proposed for consideration by the Board shall be submitted to Administrative Services on or before Noon on Tuesday preceding the Board meeting.* Busey suggested striking the item and Weibel agreed. Busey clarified that this language may refer to supporting documentation for items on the agenda.

The committee discussed the receipt of supporting documentation on the night of the meetings and how it occasionally caused confusion. Busey explained that many times information for items on the agenda is delayed until the day of the meeting and that staff works to make it as organized as possible. Weibel reminded committee members that agenda items could always be deferred to allow more time for review.

MOTION by Goss to approve changes and updates to County Board and County Executive Rules; seconded by McGuire. **Motion carried with unanimous support.**

OTHER BUSINESS

There was no other business.

ADJOURNMENT

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant