

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, July 18, 2024 – 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Page #'s

I. Call To Order

II. *Roll Call

III. Prayer & Pledge of Allegiance

IV. Read Notice of Meeting

V. Approval of Agenda/Addenda

VI. Date/Time of Next Regular Meetings

Standing Committees:

- A. County Facilities Committee
Tuesday, August 6, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room
- B. Environment & Land Use Committee
Thursday, August 8, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room
- C. Highway & Transportation Committee
Friday, August 9, 2024 @ 9:00 a.m.
1605 E Main Street, Urbana

Committee of the Whole:

- A. Justice & Social Services; Policy,
Personnel & Appointments; Finance
Tuesday, August 13, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room

County Board:

- A. Regular Meeting
Thursday, August 22, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room

Legislative Budget Hearings

- A. Monday, August 26, 2024 @ 6:00 p.m.
Shields-Carter Meeting Room
- B. Tuesday, August 27, 2024 @ 6:00 p.m.
Shields-Carter Meeting Room
- C. Wednesday, August 28, 2024 @ 6:00 p.m.
Shields-Carter Meeting Room

VII. Public Participation

VIII. Communications

IX. Approval of Minutes

- A. June 20, 2024 – Regular Meeting
- B. June 25, 2024 – Study Session

1-7
8-11

X. Presentation

- A. BerryDunn recommendations from the Case Management System Study

XI. New Business

- A. Adoption of Resolution No. 2024-161 Authorizing Amendment to Professional Services Agreement between Champaign County and Berry, Dunn, McNeil & Parker, LLC

12-13

- B. Employee Recognition

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- 1. Adoption of Resolution No. 2024-173 Honoring Retiring County Employees

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- 2. Adoption of Resolution No. 2024-174 Honoring County Employees

16-17

- C. Adoption of Resolution No. 2024-162 Authorizing Payment of Claims 18
- The payment register is available on the County's website at:
<https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php>
- D. Adoption of Resolution No. 2024-163 Approving Purchases Not Following Purchasing Policy 19-20
- E. **Adoption of Resolution No. 2024-164 Approving Budget Transfer BUA 2024/6/205 21-23
- Fund 1080 General Corporate / Dept 022 County Clerk
- Amount: \$70,000
- Reason: To transfer funds from the Election Workers' line to the Temporary Staff line to cover pay for Election Judges that work more than one day.
- F. **Adoption of Resolution No. 2024-165 Approving Budget Amendment BUA 2024/6/297 24-30
- Fund 2060 RPC – Police Training / Dept 100 Regional Planning Commission
- Increased Appropriations: \$519,719
- Increased Revenue: \$519,719
- Reason: Appropriation required for the continuation of the Police Training Program
- G. **Adoption of Resolution No. 2024-166 Approving Budget Amendment BUA 2024/6/424 31-36
- Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
- Increased Appropriations: \$100,000
- Increased Revenue: \$100,000
- Reason: Appropriation of ARPA funds for the Summer Cooling Program
- H. **Adoption of Resolution No. 2024-167 Approving Budget Amendment BUA 2024/7/5 37-39
- Fund 1080 General Corporate / Dept 040 Sheriff
- Increased Appropriations: \$106,588.34
- Increased Revenue: \$106,588.34
- Reason: Appropriation of grant funds from the Illinois Law Enforcement Training and Standards Board for the reimbursement of body camera costs.
- I. **Adoption of Resolution No. 2024-168 Approving Budget Amendment BUA 2024/7/24 40-42
- Fund 1080 General Corporate / Dept 028 Information Technology
- Increased Appropriations: \$6,930
- Increased Revenue: \$6,930
- Reason: Parkland College pays a portion of the IT interns' salary and those funds need to be transferred to the Temporary Staff line.
- J. Adoption of Resolution No. 2024-169 Granting Authority to Execute Documents for the Release of Use Restrictions 43-55
- K. Adoption of Resolution No. 2024-170 Approving a Revised Intergovernmental Agreement Cost-Sharing Agreement between the County of Champaign, the City of Champaign, the City of Urbana, and the Village of Savoy for an Illinois Environmental Protection Agency Sponsored One-Day Household Hazardous Waste Collection Event in 2024 56-60
- L. Adoption of Resolution No. 2024-171 Approving the Appointment of Election Judges for the 2024-2026 Term 61-82
- M. Adoption of Resolution No. 2024-172 Establishing Places of Election for Champaign County for the 2024 General Election 83-85
- N. Adoption of Resolution No. 2024-175 Approving Amendment to Contract with Broeren Russo Builders Inc. for County Plaza Renovation Project 86-90
- O. Adoption of Resolution No. 2024-176 Approving Amendment to Contract with P.J. Hoerr Inc. for County Jail Consolidation Project 91-97

- P. Request to Establish a DEIA+ Task Force 98-100
1. Adoption of Resolution No. 2024-177 Establishing a Diversity, Equity, Inclusion and Accessibility (DEIA+) Task Force 101-104
- Q. Finance Department Recommendation 105-128
1. Adoption of Resolution No. 2024-178 Placing the Question of Elimination of the Office of County Auditor on the November 5, 2024 General Election Ballot 129
- XII. Other Business**
- A. Applications for Open Appointments (*information only*) 130-147
- B. Decennial Committee Reports to the County Board – All reports are available on the County’s website at: <https://www.co.champaign.il.us/CountyBoard/decennialReports.php>
• Champaign-Urbana Mass Transit District
• Joint East Bend Township and Road District
• Joint St. Joseph Township and Road District
- C. American Rescue Plan Act
1. ARPA Update (*information only*) 148-157
2. County Executive Funding Request – Promotional Video for Small Businesses (*information only*)
- XIII. Adjourn**

*Roll call

**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

RESUME OF MINUTES OF REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
June 20, 2024

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, June 30, 2024, at 6:35 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Locke, Lokshin, Michaels, Owen, Peugh, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Wilson, Cowart, Esry, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 21; absent: Thorsland – 1. County Executive Summers declared a quorum present and the Board competent to conduct business. One member departed early: Peugh (at 8:37 PM at the Standing Committees section of the Agenda and missed all subsequent votes).

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Summers read prayer, and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on June 13, June 18, and June 20, 2024.

APPROVAL OF AGENDA/ADDENDA

Board Member Lokshin offered a motion to approve the Agenda/Addenda; Board Member Esry seconded.

Board Member Stohr offered an amendment to move up items XII. B. 2. (Resolution No. 2024-154) and XIV. C. 3 and 4. (American Rescue Plan Act: Vision to Succeed and DREAAM updates) to be placed between IX. (Communications) and X. (Approval of Minutes); Board Member Farney seconded. The amendment carried by unanimous voice vote.

The motion as amended carried by unanimous voice vote.

DATE/TIME OF NEXT MEETINGS

County Board:

B. Study Session

Tuesday June 25, 2024, at 6:00 PM
Shields-Carter Meeting Room

A. Regular Meeting
Thursday, July 18, 2024, at 6:30 PM
Shields-Carter Meeting Room

PUBLIC PARTICIPATION

Jodie Zitko, Kane County resident representing United Sovereign Americans, spoke about claims of voting discrepancies in Illinois in the 2022 general election, questioning the validity of that election, and she read the first portion of an election-related “resolution” that United Sovereign Americans wished the Board to consider.

Babe Paukstys, Cook County resident representing United Sovereign Americans, continued reading the group’s “resolution.”

Joe Bridge, Tazwell County resident representing United Sovereign Americans, continued reading the group’s “resolution.”

Ken Zitko, Kane County resident and Illinois Co-Chair of United Sovereign Americans, completed reading the group’s “resolution,” offered to distribute the “resolution” to Board Members, and urged the Board to take up the “resolution” either that night or at a subsequent meeting.

Darlene Kloeppel, former Champaign County Executive, presented to the county, a quilt commissioned during her time as County Executive by the Illini Country Stitchers.

Tony Grillo, of Donato Solar, briefly spoke about Ordinance 2024-7 and noted that he will be available to answer questions during the discussion of that ordinance.

CONSENT AGENDA

Board Member Michaels offered a motion to approve the Consent Agenda; Board Member Sexton seconded. The motion comprising 21 resolutions (Nos. 2024-131, 2024-132, 2024-133, 2024-134, 2024-135, 2024-136, 2024-137, 2024-138, 2024-139, 2024-140, 2024-141, 2024-142, 2024-143, 2024-144, 2024-145, 2024-146, 2024-147, 2024-148, 2024-149, 2024-150, and 2024-151) carried by unanimous roll-call vote.

Yeas: Locke, Lokshin, Michaels, Owen, Peugh, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Wilson, Cowart, Esry, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 21

Nays: none

Board Chair Carter offered a motion to approve Consent Agenda Addendum: Resolution No. 2024-160 approving extension for the RY2023 separate annual audit for the Circuit Clerk of Champaign County; Board Member Farney seconded. The motion carried by unanimous roll-call vote.

Yeas: Locke, Lokshin, Michaels, Owen, Peugh, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Wilson, Cowart, Esry, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 21

Nays: none

COMMUNICATIONS

Board Member Wilson noted that June 20 was both the first day of summer and national Bald Eagle Day. He spoke about veterans suffering from post-traumatic stress disorder (PTSD) and noted that June 27 is PTSD awareness day. He read an excerpt from the Declaration of Independence and noted that he has small American flags to distribute for the Fourth of July.

Board Member Esry urged drivers to be cautious in rural areas with tall crops and freshly tar-and-chipped roads.

Board Member Straub solicited water donations for homeless services in the county.

RESOLUTION No. 2024-154

Board Member Stohr offered a motion to adopt Resolution No. 2024-154 honoring the memory of Champaign County Corrections Officer Jennie Ashley; Board Member Lokshin seconded. Board Member Stohr read the entire text of the resolution. The motion carried by unanimous voice vote.

AMERICAN RESCUE PLAN ACT

Banio Koroma, Vision to Succeed founder and Chief Executive Officer, presented an update about the American Rescue Plan Act (ARPA) funded program, demonstrating the progress and future plans. Various Board Members praised the program. Board Chair Carter asked about the request for further funds; Mr. Koroma stated the program is seeking \$100,000 in post-ARPA funds. Board Member Michaels advised the program seek non-governmental grant funding as well. Board Member Hanauer-Friedman noted similar work by Project Unloaded in Chicago and recommended partnering with the University of Illinois at Urbana-Champaign (UIUC). Board Member Cowart asked about the program's recruitment methods; Mr. Koroma stated that the most effective recruitment method is peer-to-peer word of mouth.

Tracy Dace, Driven to Reach Excellence and Academic Achievement for Males (DREAAM) founder and Chief Executive Officer, presented an update about the ARPA-funded project, demonstrating progress and outlining future plans. The Nunn family (mother Danisha and children Synthany and TJ) also spoke about their experiences with the program. Mr. Dace noted an upcoming program Up Lift Hope, at 5:00 PM on June 29, at the I Hotel. Mr. Dace requested \$500,000 in additional funds to continue and expand the program to include remodeled office space. Various Board Member

praised the program. Board Member Michaels asked about partnering with local park districts for programmatic space use and recommended seeking funding from other local groups. Board Member Wilson asked about the social work students working with the program; Mr. Dace provided the background on the UIUC Master of Social Work internships and the exchange program between the UIUC School of Social Work and the National Taiwan University's Department of Social Work.

APPROVAL OF MINUTES

Board Member Farney offered an omnibus motion to approve the minutes of the Stydt Session of the County Board of April 23, 2024, and the Regular Meeting of the County Board of May 23, 2024; Board Member Cowart seconded. Board Member Locke noted a typographical error that stated the County Clerk instead of the Circuit Clerk in the Regular Meeting minutes (p. 7 of the minutes and p. 48 in the Agenda); County Executive stated the minutes will be corrected. The motion carried by unanimous voice vote.

STANDING COMMITTEES

County Executive Summers noted that the Summary of Action Taken for the County Facilities Committee on June 4, 2024, was received and placed on file.

Board Member Lokshin offered a motion to adopt Resolution No. 2024-152 approving extension letters of understanding with Bailey Edward Design, Inc., Reifsteck Reid and Company Architects, *and* GHR Engineers and Associates, Inc.; Board Member Locke seconded. Board Member Wilson objected to extending the contracts without opening a new request for quotation (RFQ) process. Board Member Lokshin noted that the firms are currently managing the two high-profile county projects: the County Plaza renovation and the Jail Consolidation; Board Member Fortado stated that it could prove disastrous to change firms mid-project. Board Members Michaels, Lokshin, and Fortado stated that the extension will be through 2025, with a new RFQ process following. Board Member Wilson suggested the firms could be retained for the County Plaza and Jail Consolidation projects, and an RFQ process for all other projects; Board Member Fortado stated that such a plan would be complicated and financially irresponsible; Board Member Lokshin added that the current contracts allow for a two-year extension, and Board Member Farney noted that the pay rates will remain the same in the extension. The motion carried by voice vote.

County Executive Summers noted that the Summary of Action Taken for the Environment and Land Use Committee on June 6, 2024, was received and placed on file.

Board Member Farney offered a motion to adopt Ordinance No. 2024-7 granting a special use permit, Zoning Case 111-S-23 Donato Solar – Bondville LLC" PV Solar Farm including the decommissioning and site reclamation plan; Board Member Owen seconded.

Board Member Farney provided some background on the Environment and Land Use Committee's consideration of the ordinance. The motion carried by roll-call vote.

Yeas: Locke, Lokshin, Michaels, Owen, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Cowart, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 18

Nays: Wilson and Esry – 2

Board Member Esry offered a motion to adopt Ordinance No. 2024-8 approving the decommissioning and site reclamation plan for the "Wolf/Wertz Site1 Solar Project" community solar farm (south part of Zoning Case 903-S-18); Board Member Michaels seconded. The motion carried by unanimous roll-call vote.

Yeas: Locke, Lokshin, Michaels, Owen, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Wilson, Cowart, Esry, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 20

Nays: none

Board member Esry offered a motion to adopt Ordinance No. 2024-9 approving the decommissioning and site reclamation plan for the "Woodard Trust Solar Project" community solar farm (Zoning Case 907-S-18); Board Member Straub seconded. The motion carried by unanimous roll-call vote.

Yeas: Locke, Lokshin, Michaels, Owen, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Wilson, Cowart, Esry, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 20

Nays: none

AREAS OF RESPONSIBILITY

County Executive Summers noted that the Summary of action from the Committee of the Whole (Justice and Social Services; Finance; Policy, Personnel, and Appointments) on June 11, 2024, was received and placed on file.

Board Member Taylor offered a motion to adopt Ordinance No. 2024-10 establishing Champaign County Animal Control policies and procedures; Board Member Michaels seconded. Board Member Michaels noted that section 5.6 C requires the Board to select a rabies inoculation registration tag fee waiver base on either age or income.

Board Member Michaels offered a motion to amend the ordinance selecting the age-base fee waiver, exempting those 65 years of age or older; Board Member Farney seconded. Various Board Members discussed the pros and cons of the two waiver options, including approving both or neither, and the verification process of the income-based waiver. Director of Administration Michelle Jett was invited to join the discussion; she stated that Animal Control is solely funded through its fees and does not receive general funds. Board Member Michaels asked about the financial impact of the fee waiver on Animal Control; Director Jett stated that is not currently know, and County Executive Summers added that the data is currently being collected and will be available in the near future. Board Member Vanichtheeranont noted that rabies is a serious concern and that it is in the best interest of the county to maximize the vaccinated population rates.

Board Member Michaels asked if the Board must resolve the issue immediately; Director Jett noted that other portions of the ordinance require immediate action. The motion to amend the ordinance setting the age-based fee waiver carried by unanimous voice vote.

The motion to adopt the ordinance as amended carried by unanimous voice vote.

Board Member Fortado offered a motion to adopt Resolution No. 2024-153 placing the question of Approval of the Special County Retailers' Occupation Tax for Public Safety on the November 5, 2024 General Election ballot; Board Member Taylor seconded. The motion carried by voice vote.

NEW BUSINESS

Board Member Locke offered a motion to approve a Recreation and Entertainment License for Fisher Fair at the Fisher Fairgrounds, 226 East Sangamon Street, Fisher, IL, to be held July 7 – July 13, 2024; Board Member Vanichtheeranont seconded. The motion carried by unanimous voice vote.

Board member Farney offered an omnibus motion to adopt Resolution No. 2024-155 authorizing payments of claims and Resolution No. 2024-156 approving purchases not following purchasing policy. Board Member Smith seconded. The motion carried by unanimous voice vote.

Board Member Lokshin offered a motion to adopt Resolution No. 2024-157 approving Budget Amendment BUA 2024/6/84 to purchase computer equipment for the new judge with funds from AOIC's Technology Modernization program; Board Member Esry seconded. The motion carried by unanimous roll-call vote.

Yeas: Locke, Lokshin, Michaels, Owen, Rodriguez, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Wilson, Cowart, Esry, Farney, Fortado, Greer, Hanauer-Friedman, and Carter – 20

Nays: none

Board Member Vanichtheeranont offered a motion to adopt Resolution No. 2024-158 approving amendment to contract with P.J. Hoerr Inc. for County Jail Consolidation Project; Board Member Lokshin seconded. The motion carried by unanimous voice vote.

OTHER BUSINESS

County Executive Summers raised the discussion of the revised County Logo. Board Member Locke noted that her family members who farm approved of the corn on the revised logo. Board Member Michaels decried the wasted time and money in the County Logo change project. Board Member Lokshin noted that the logo would be incrementally implemented, introduced when old items bearing the logo are replaced. Director Jett was invited to join the discussion; she stated that the Board will soon need to decide on the logo, in order for it to be used at the County Plaza. Board Member

Stohr asked if department heads were consulted in the project; County Executive stated they had not been consulted as it will not change the official seal, just create a new logo.

County Executive Summers noted the Decennial Committee Reports to the County Board from Moyers District Library and the Joint Sadorus Township and Road District have been received and placed on file and are available for viewing on the County's website.

No ARPA updates were presented.

Board Member Farney offered a motion to adopt Resolution No. 2024-159 authorizing an amendment to intergovernmental agreement with the Village of St. Joseph; Board Member Sexton seconded. Board Member Esry thanked the Board for committing ARPA fund to the Village of St. Joseph's water infrastructure project. The motion carried by unanimous voice vote.

ADJOURN

County Executive Summers adjourned the meeting at 9:15 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF STUDY SESSION OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
June 25, 2024

The County Board of Champaign County, Illinois met at a Study Session, Tuesday, June 25, 2024, at 6:02 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Angie Patton as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Lokshin, Rodriguez, Sexton, Smith, Stohr, Taylor, Wilson, Esry, Farney, Hanauer-Friedman, Locke, Chair Carter – 12; absent: Michaels, Owen, Peugh, Rogers, Straub, Thorsland, Vanichtheeranont, Cowart, Fortado, Greer – 10. County Executive Summers declared a quorum present and the Board competent to conduct business.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on June 13, June 20, and June 24, 2024.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda; Board Member Lokshin seconded. The motion carried by unanimous voice vote.

PUBLIC PARTICIPATION

Champaign County Republican Chair Susan Mantell read a letter from Republican Auditor candidate, Alan Anderson, expressing his opposition to making the County Auditor an appointed position.

Champaign County Republican Chair Susan Mantell expressed her own concerns and opposition to making the Auditor position appointed.

Champaign County Auditor, George Danos spoke to his concerns and opposition to making the auditor position appointed verses elected.

COMMUNICATIONS

Board Member Wilson spoke of the Korean War Anniversary on June 25, 1980 and recognized and thanked veterans for their service.

Chair Carter suggested a review or study session for the elimination of the County Executive office. She also mentioned not being notified in person or e-mail about the meeting.

PRESENTATIONS/DISCUSSION

League of Women Voters representatives, Deb Busey and Trisha Crowley presented their study from 2022 about making the Auditor an appointed position.

Board Member Stohr referenced Dixon, Illinois regarding the case of embezzlement by a government employee and pointed to the benefits of having multiple eyes on financials.

The League of Women Voters referenced the model of Lake County, and their financial department would be a good example to follow.

Board Member Rodriguez asked about consolidation of power and the League of Women Voters suggested that the duties of Auditor would be better managed by financial professionals for day-to-day operations.

Board Member Locke asked about how to ensure independence with the office. The League of Women voters suggested entering into a contract to provide protections and independence.

Board Member Lokshin clarified the report was from 2022 and happened before any issues with current Auditor. She also stated that she's focusing on the position and not the person.

Board Member Hanauer-Friedman asked how did other counties restructure. The League of Women Voters responded that Lake County made the change 30 years ago.

Board Member Wilson inquired who else besides the League of Women Voters has studied this issue. League of Women Voters said they weren't aware of other studies. They referenced McLean County studied the same issue and came to the same conclusions as their study. The League of Women Voters also clarified the study was separate from theirs. They also stated that the League of Women Voters is interested in government, especially local/county government. Board Member Wilson responded and referenced former Champaign County Auditor Toni Fabri and the issues he had with his office. He also stated that the question went to the voters previously to determine if the County Auditor position should be eliminated, and the voters decided to keep the Auditor position. Board Member Wilson referenced previous Auditors Michaels and Farney who had no issues with their office and questioned whether the public had an issue or was it just the County Board and the County Executive's office.

Board Members Stohr and Lokshin discussed whether Peoria County still had an Auditor and Board Member Farney clarified they eliminated their Auditor position.

Board Member Stohr suggested that Lake County wasn't a good example to follow for Champaign due to the fact they might have more financial resources than Champaign County.

Board Member Esry stated he had concerns regarding the timing of the issue since there are two candidates on the ballot and that having this go to July meeting doesn't give a lot of time for voters to become informed on the issue. Various Board Members discussed timing issue.

Chair Carter asked the League of Women Voters if there was data from the public as part of the study. The League of Women Voters stated the public was interested in the issue and referenced Letters to the Editor that had been published.

Director of Administration, Michelle Jett gave a presentation on the statutory duties of the Auditor.

Board Member Farney stated he hasn't seen an outline or an organizational chart to help the Board understand how this might work. He also stated that he had an issue with timing since there are candidates for Auditor on the ballot for the November General Election. He also referenced the lack of Board Members at the meeting and lack of public attendance at the meeting. He indicated that the office right now isn't equipped to handle internal audits, and that right now it's an accounts payable office. Board Member Farney referenced Winnebago County and how they have their finance department structured and includes internal audits.

Board Member Smith referenced the Illinois Constitution and clarified language of may and shall as it relates to the County Auditor. He suggested that the Board look at the current job description and have it updated to have it be more in line with current duties and scope of work. He also indicated he had an issue with the timing and putting it on the ballot.

Board Member Lokshin thought they could update the job description, but it doesn't mean an elected is required to follow it.

Board Member Wilson referenced the accounts payable office and asked about current staffing levels. Board Member Farney compared Winnebago and Kankakee Counties that they handle accounts payable by County Admin and the Auditor focuses on audits.

Chair Carter asked for a study session with the League of Women Voters to look at other offices that could be eliminated. Executive Summers clarified that the Caucus chairs are the ones that call the study sessions.

Board Member Hanauer-Friedman asked what the Auditor would do if staff were handling the accounts payable and day to day functions. Board Member Locke clarified that the external auditor's role is to verify the numbers are true and accurate. She stated internal audits provide oversight.

Board Member Taylor indicated that she thought the timing was good because of presidential election and that most people are engaged and vote during that election cycle.

Board Member Rodriguez asked if what Board Member Farney suggested was possible with an accounts payable department. Director of Administration Michelle Jett said it was possible and there would be benefits, like consolidation of purchasing across the county departments.

Board Member Esry referenced timing issue with early voting starting in late September and the budgeting process happening in August. Suggested that the Auditor issue be a super majority vote versus a simple majority.

Board Member Lokshin and Hanauer-Friedman suggested there isn't going to be a perfect or right time. She agrees with Board Member Taylor that this is the right time due to the Presidential Election. She asked for information about structure or an organizational chart.

Chair Carter stated County Executive's office isn't capable of pulling this all together in time to review before the vote. She also stated that she doesn't believe there will be a cost savings and that there is too much coming at voters on the ballot.

Board Member Farney asked what were next steps and when would the Board vote to put it on the ballot. Director of Administration Michelle Jett said she would pull information together that was requested by various Board Members for the July County Board meeting.

ADJOURNMENT

County Executive Summers adjourned the meeting at 7:48 PM.

A handwritten signature in black ink, appearing to read "Aaron Ammons".

Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESOLUTION NO. 2024-161

RESOLUTION AUTHORIZING AMENDMENT TO PROFESSIONAL SERVICES
AGREEMENT BETWEEN CHAMPAIGN COUNTY AND BERRY, DUNN, MCNEIL &
PARKER, LLC

WHEREAS, The County of Champaign issued RFQ 2023-003 on May 19, 2023 for Case Management System Consultant; and

WHEREAS, Resolution No. 2023-157 authorized the execution of an Agreement with Berry, Dunn, McNeil & Parker, LLC (d.b.a. BerryDunn) for Case Management System Consultant; and

WHEREAS, the Agreement expired on May 31, 2024 and the parties wish to extend the agreement through July 31, 2024;

WHEREAS, an amended Agreement has been prepared between the County and BerryDunn;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the amendment to Professional Services Agreement between Champaign County and Berry, Dunn, McNeil & Parker, LLC.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
BETWEEN CHAMPAIGN COUNTY

AND BERRY, DUNN, MCNEIL & PARKER, LLC

Amendment No. 1 to Professional Services Agreement

This Amendment is entered into under Section 20 of a previously executed Professional Services Agreement (the "Agreement") between Berry Dunn McNeil & Parker, LLC ("CONSULTANT") and Champaign County (the "COUNTY") dated August 24, 2023.

The Agreement referred to above will expire on May 31, 2024, and both CONSULTANT and the COUNTY agree that additional time is necessary to complete the work contemplated under the Agreement. Therefore, the parties agree to extend the term of the Agreement to July 31, 2024, at which time the Agreement may be further extended and/or amended upon the mutual consent of both parties.

All other terms and conditions of the Agreement between CONSULTANT and the COUNTY remain in full force and effect.

The parties may execute and deliver this Amendment electronically where permitted by law and in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute the same instrument.

By signing below, each party executes this Professional Services Agreement Amendment No. 1 as of the date written below and agrees to all the terms and conditions contained herein.

Champaign County

**Berry, Dunn, McNeil & Parker, LLC dba
BerryDunn**

By:

By:

Print Name: Steve Summers

Name: Doug Rowe

Title: County Executive

Title: Principal

Date:

Date:



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: Champaign County Board Members
FROM: Suzanne Brock, HR Generalist
Michelle Jett, Director of Administration
DATE: July 12, 2024
RE: Employee and Retiree Recognition

Champaign County employees who have met five-year milestones (5, 10, 15, 20, 25, 30, and so on) and retirees will now be recognized at the Committee of the Whole meetings during Policy, Personnel, and Appointments, as opposed to once a year in December. Their Department Head and/or Direct Supervisor is invited to attend the meeting and celebrate the achievements and milestones with the employee and Board. Please considering saying a few words about any employees being recognized or retiring during the recognition event.

For July the recognition is happening during the County Board meeting, and we are doing recognition for everyone that has hit a milestone or retired so far in 2024. Going forward the monthly list will be 2-5 people on average.

RESOLUTION NO. 2024-173

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have retired in the first half of FY2024;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July A.D. 2024.

<u>Name</u>	<u>Years of Service</u>
Shane Cook	20
Douglas Bialeschki	29
Kevin McCallister	30
Angela McCarty	30
Mark Plotner	40

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-174

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached 5, 10, 15, 20, 25, 30, and 35-year milestones in the first half of FY2024;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July, A.D., 2024.

<u>Name</u>	<u>Years of Service</u>
Chase Reifsteck	5
Isak Griffiths	5
Will Adams	5
Christopher McCallum	5
Angela Patton	5
Celeste Blodgett	5
Matthew Cross	5
Jennifer Hall	5
Michelle Jett	5
Kayla Bishop	5
Joel Palomaki	5
Luz Melero	5
Charlotte Folsom-Shayka	5
Jeffrey Metzler	5
Dale Rawdin	10
Bernard Joiner	10
Robert Hubbard	10
Robin Curtiss	10
Lynn Canfield	15

<u>Name</u>	<u>Years of Service</u>
Billy Pryor	15
Bobbie Johnson	20
Michael Wertz	20
Clifford Crowley	20
Andrew Good	20
Joshua Reifsteck	20
Leanne Brehob-Riley	20
Shawn Hallett	20
David Sherrick	25
Ellen Guillory	25
Tim Breen	35
Teresa Schleinz	35

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-162

PAYMENT OF CLAIMS AUTHORIZATION

July 2024

FY 2024

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$10,010,663.78 including warrants 33777 through 34808 and ACH payments 503375 through 503556 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$10,010,663.78 including warrants 33777 through 34808 and ACH payments 503375 through 503556 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-163

PURCHASES NOT FOLLOWING PURCHASING POLICY

July 2024

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on July 18, 2024 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of July A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

For items paid 06/01/2024 through 06/30/2024

	DEPARTMENT	APPROPRIATION #	INV /PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
	FY2023 PAYMENTS MADE IN FY2024						
**	Regional Planning Commission - WIOA	2110-00-0251c-06-110-000-764-0000-502011 2110-00-0251c-06-110-000-764-0000-502037	11/30/2023	6/7/2024	November 2023 Utilities; unpaid invoice	Parkland College	\$ 818.11
**	Regional Planning Commission - WIOA	2110-00-0251c-06-110-000-764-0000-502039	10/31/2023	6/7/2024	Fall 2023; unpaid invoice /statement	Lake Land Community College	\$ 2,522.85
**	Regional Planning Commission - ARPA	2840-00-0251a-05-075-000-000-0000-502025	6/30/2023 8/25/2023	6/7/2024	Payment of \$1,142.50 to the Village of Royal to assist with Invoice No. 116607 dated June 30, 2023 for \$212.50; Invoice No. 118026 dated August 25, 2023 for \$259.50; Invoice No. Proposed 120892 dated January 26, 2024 for \$670.50; for engineering design costs for the water Items/Equipment/Costs 9. treatment plant improvements.	Village of Royal	\$ 472.00
**	NO ITEMIZED INVOICE Emergency Management Agency	1080-00-0252a-02-043-000-000-0000-501005	6/11/2024	6/28/2024	No itemized receipt provided	Elan Financial Services	\$ 60.94

** Already paid (information only)

RESOLUTION NO. 2024-164

TRANSFER OF FUNDS

July 2024

FY 2024

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2024 budget.

Budget Transfer BUA 2024/6/205

Fund: 1080 General Corporate
Dept: 022 County Clerk

TRANSFER TO ACCOUNT

AMOUNT

TRANSFER FROM ACCOUNT

500105 Temporary Staff

\$70,000

502016 Election Workers

REASON: To transfer funds from the Election Workers' line to the Temporary Staff line to pay Election Judges that work more than one day.

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of July A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



AARON AMMONS

CHAMPAIGN COUNTY CLERK & RECORDER

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

www.champaigncountyclerk.il.gov

MEMO

TO: Executive Summers, Director Jett, Finance Committee, and the County Board

FROM: Champaign County Clerk and Recorder's office

RE: Budget Amendment to fund Temp Staff line for General Election

The Champaign County Clerk's office is in need of a budget amendment in the amount of \$70,000 in the Clerk's General Fund. This is ***not*** an additional revenue request. We are only moving \$70,000 from the current budget for Election Judges and Workers line to the Temp Staffing line in the budget. The moving of these funds to the Temp Staffing line will help cover costs for election judges who are considered temp workers by definition due to the amount of hours they work for early voting, vote by mail processing, slack/tech support and other Pre-Election Day assignments. To further clarify, the election judges and workers lines covers election workers who work Election Day or work under the \$600 federal threshold for workers. As vote by mail and early voting participation increases the need for more funding in the Temp Staff line item will need to be increased.

Thank you for your consideration,

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, flowing style.

Aaron Ammons

Champaign County Clerk & Recorder

Journal Proof Report



Journal Number: 205 Year: 2024 Period: 6 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0251c-01-022-000-000-0000-500105-	TEMPORARY STAFF	TEMP STAFF	N	\$70000.00	
BUA	1080-00-0251c-01-022-000-000-0000-502016-	ELECTION WORKERS (COCLK	WORKERS	N		\$70000.00
Journal 2024/6/205				Total	\$70000.00	\$70000.00

Fund: 1080 General Corporate
Dep: 022 County Clerk
Reason: To transfer funds from the Election Workers' line to the Temporary Staff line to pay Election Judges that work more than just one day.

RESOLUTION NO. 2024-165

BUDGET AMENDMENT

July 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/6/297

Fund: 2060 RPC – Police Training
Dept: 100 Regional Planning Commission

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
500103 Regular Full-Time Employees	185,475.00
500306 EE Health/Life	46,837.00
500302 IMRF – Employer Cost	5,089.19
500301 Social Security-Employer	14,188.81
500305 Unemployment Insurance	951.00
500304 Workers' Compensation Insurance	779.00
502005 Training Programs	151,690.00
501005 Food Non-Travel	500.00
501019 Operational Supplies	100.00
501001 Stationery and Printing	5,800
501002 Office Supplies	2,750.00
502003 Travel Costs	4,390.00
502004 Conference and Training	450.00
501017 Equipment Less Than \$5000	4,030.00
502002 Outside Services	3,256.90
502022 Operational Services	75,674.00
502035 Repair & Maint – Equip/Auto	550.00
501004 Postage, UPS, Fedex	100.00
501003 Books, Periodicals, and Manual	90.00
502046 Equip Lease/Equip Rent	200.00
502048 Phone/Internet	1,800.00
501009 Vehicle Supp/Gas & Oil	250.00
502001 Professional Services	<u>14,768.10</u>
Total	519,719.00
Increased Revenue:	
400411 State – Other (non-mandatory)	433,099.17
600101 Transfers In	<u>86,619.83</u>
Total	519,719.00

REASON: Appropriation required for the continuation of the Police Training Program.

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

Date: July 8, 2024

To: Stephanie Fortado, Deputy Chair – Finance; and
John Farney, Assistant Deputy Chair – Finance; and
Honorable Members of the County Board

From: Orion Smith, Finance Director

RE: Budget Amendment – Police Training

Police Training Program

The program provides high quality in-service training and career development opportunities for local law enforcement, corrections, and criminal justice professionals. Course development, selection, and associated activities are determined in concert with agency administrators, training officers and command staff. The amendment provides for the continued operation of the program. This program is required by the Illinois Law Enforcement Training and Standards Board (ILETSB) to have an annual external audit of the grant. Based upon the 2022 audit, the state elected to recover cumulated historical unspent funding amounting to \$191,788 through reduction of the programs FY24 quarterly payments. The unanticipated drawdown of this restricted funding has resulted in additional interdepartmental transfers and left the current FY25 program short of available budget for the grant year. Approving this budget amendment allows for continuation of the program in the current calendar year.

Champaign County Regional Planning Commission

1776 E. Washington St. Urbana, IL 61802

P 217.328.3313 F 217.328.2426

TTY 217.384.3862 CCRPC.ORG

**Intergovernmental Law Enforcement Officers In-Service Training Act
Application to Receive State Financial Assistance**

Name of Applicant

Mobile Team/Agency: East Central Illinois Police Training Project
(Mobile Team 12 - ASSIST)

Address: 1776 East Washington Street

City: Urbana Zip Code: 61802 County: Champaign



NEW APPLICATION



CONTINUATION APPLICATION

Advisory Board Chairman

Project Director

Name: Troy Daniels Name: Kevin Koontz

Address: 2400 West Bradley Avenue Address: 1776 East Washington Street

Champaign, IL 61821 Urbana, IL 61802-4578

Telephone: 217-351-2200 Telephone: 217-819-4028

Local Government Unit Representing:

Parkland College Police Department

Title: Chief of Police

Geographical Area to be Served:

- | | | |
|----|--|------------|
| 1. | Total number of units of local government to be served: | <u>46</u> |
| 2. | Total number of units of counties to be served: | <u>3</u> |
| 3. | Total number of full-time law enforcement officers to be served: | <u>705</u> |
| 4. | Total number of part-time law enforcement officers to be served: | <u>98</u> |

Budget Period:

1. Beginning Date: July 1, 2024

2. Ending Date: June 30, 2025

STATE FUNDS REQUESTED

\$519,719.00

Place a check next to and initial (Advisory Board Chairman, Project Director, and Financial Officer) each grant criterion listed below to indicate compliance:

<p>TJD ZJA CJF</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p>	<p>The Mobile Team is established and operating pursuant to the Intergovernmental Cooperation Act of 1970 and is composed of two or more units of local government including at least one county and the Board. The Mobile Team is considered a local public entity for the purposes of the Local Governmental and Governmental Employees Tort Immunity Act, and a public agency for the purposes of the Intergovernmental Cooperation Act and the Open Meetings Act. See Section V of this application.</p>
<p>TJD ZJA CJF</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p>	<p>The Mobile Team has established an Advisory Board composed of elected local officials and chief law enforcement officers from participating units of local government and the Director or Chairman (Of the Illinois Law Enforcement Training Standards Board) to oversee the operations of the Mobile Team and make reports to the Board as the Board may require. See Section VI of this Application.</p>
<p>TJD ZJA CJF</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p>	<p>The Mobile Team has designated an elected local official to act as the Financial Officer of the Mobile Team for all participating units of local government, and to receive and expend funds for the operation of the Mobile Team. See Section VII of this application.</p>
<p>TJD ZJA CJF</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p>	<p>The Mobile Team will limit its operation to in-service training of law enforcement personnel employed by the state, by units of local government, or by the federal government or their agencies and departments in the administration of justice.</p>
<p>TJD ZJA CJF</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p>	<p>The Mobile Team will cooperate with the Board in order to assure compliance with the Act and to enable the Board to fulfill its duties under the Act, including but not limited to oversight and control of Mobile Team Activities and expenditures pursuant to State statutes and regulations, and to supply the Board with such information as the Board deems necessary. The Mobile Team, irrespective of its not-for-profit corporate status, agrees to comply with the Board policies and procedures as established by the Illinois Law Enforcement Training Standards Board.</p>
<p>TJD ZJA CJF</p>	<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></p>	<p>The Mobile Team has committed matching funds of not less than 50% of the total approved budget of the Mobile Team from the participating units of local government. See Section IV of the application.</p>

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based upon my inquiry of those individuals immediately responsible for obtaining information, I believe that the information is true accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."


 Signature of Advisory Board Chairman

 Signature of Project Director

 Signature of Financial Officer

3/27/24
 Date
 3/27/24
 Date
 3/28/2024
 Date

Journal Proof Report



Journal Number: 297 Year: 2024 Period: 6

Description: FUND2060

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2060-00-0251c-02-100-004-744-0000-500103-	REGULAR FULL-TIME EMPLOYEES	FY 2025 PT MTU12	N	\$185475.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-500306-	EE HEALTH/LIFE	FY 2025 PT MTU12	N	\$46837.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-500302-	IMRF - EMPLOYER COST	FY 2025 PT MTU12	N	\$5089.19	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-500301-	SOCIAL SECURITY-EMPLOYER	FY 2025 PT MTU12	N	\$14188.81	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-500305-	UNEMPLOYMENT INSURANCE	FY 2025 PT MTU12	N	\$951.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-500304-	WORKERS' COMPENSATION	FY 2025 PT MTU12	N	\$779.00	
		INSURANC	BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502005-	TRAINING PROGRAMS	FY 2025 PT MTU12	N	\$150.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502005-	TRAINING PROGRAMS	FY 2025 PT MTU12	N	\$5690.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502005-	TRAINING PROGRAMS	FY 2025 PT MTU12	N	\$8000.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501005-	FOOD NON-TRAVEL	FY 2025 PT MTU12	N	\$500.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501019-	OPERATIONAL SUPPLIES	FY 2025 PT MTU12	N	\$100.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502005-	TRAINING PROGRAMS	FY 2025 PT MTU12	N	\$128000.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502005-	TRAINING PROGRAMS	FY 2025 PT MTU12	N	\$9000.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501001-	STATIONERY AND PRINTING	FY 2025 PT MTU12	N	\$5500.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501002-	OFFICE SUPPLIES	FY 2025 PT MTU12	N	\$2750.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502003-	TRAVEL COSTS	FY 2025 PT MTU12	N	\$1834.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502003-	TRAVEL COSTS	FY 2025 PT MTU12	N	\$1856.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502003-	TRAVEL COSTS	FY 2025 PT MTU12	N	\$700.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502004-	CONFERENCES AND TRAINING	FY 2025 PT MTU12	N	\$450.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501017-	EQUIPMENT LESS THAN \$5000	FY 2025 PT MTU12	N	\$4030.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502002-	OUTSIDE SERVICES	FY 2025 PT MTU12	N	\$3256.90	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502022-	OPERATIONAL SERVICES	FY 2025 PT MTU12	N	\$75674.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502035-	REPAIR & MAINT - EQUIP/AUTO	FY 2025 PT MTU12	N	\$450.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501004-	POSTAGE, UPS, FEDEX	FY 2025 PT MTU12	N	\$100.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501003-	BOOKS, PERIODICALS, AND	FY 2025 PT MTU12	N	\$90.00	
		MANUAL	BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501001-	STATIONERY AND PRINTING	FY 2025 PT MTU12	N	\$300.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502035-	REPAIR & MAINT - EQUIP/AUTO	FY 2025 PT MTU12	N	\$100.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502046-	EQUIP LEASE/EQUIP RENT	FY 2025 PT MTU12	N	\$200.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502048-	PHONE/INTERNET	FY 2025 PT MTU12	N	\$1800.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-501009-	VEHICLE SUPP/GAS & OIL	FY 2025 PT MTU12	N	\$250.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502005-	TRAINING PROGRAMS	FY 2025 PT MTU12	N	\$850.00	
			BUDGET			
BUA	2060-00-0251c-02-100-004-744-0000-502001-	PROFESSIONAL SERVICES	FY 2025 PT MTU12	N	\$14768.10	
			BUDGET			
BUA	2060-00-0215j-02-100-004-744-0000-400411-	STATE - OTHER (NON-MANDATORY)	FY 2025 PT MTU12	N		\$433099.17
			BUDGET			
BUA	2060-00-00000-02-100-004-744-0000-600101-	TRANSFERS IN	FY 2025 PT MTU12	N		\$86619.83
			BUDGET			
Journal 2024/6/297				Total	\$519719.00	\$519719.00

Fund: 2060 RPC - Police Training

Dept: 100 Regional Planning Commission

Reason: Appropriation required for the continuation of the Police Training Program.

Journal Proof Report



Journal Number: 297 Year: 2024 Period: 6 Description: FUND2060 Reference 1: Reference 2: Reference 3:

Fund	Account Description	Debit	Credit
2060	RPC - POLICE TRAINING		
	2060-00-0146t-00-000-000-000-0000-300101- BUDGETED REVENUES	\$519719.00	
	2060-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$519719.00
	Fund Total	519719	519719

RESOLUTION NO. 2024-166

BUDGET AMENDMENT

July 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/6/424

Fund: 2075 Regional Planning Commission
Dept: 100 Regional Planning Commission

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

502049 Client Util/Mat/Suptsvc

100,000

Total 100,000

Increased Revenue:

400455 Federal – Public Welfare

100,000

Total 100,000

REASON: Appropriation of ARPA Funds for the Summer Cooling Program

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded

& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

**AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN AND THE CHAMPAIGN
COUNTY REGIONAL PLANNING COMMISSION FOR HOUSEHOLD SUMMER
COOLING PROGRAM ASSISTANCE**

This Agreement is made and entered by and among the County of Champaign (“County”) and the Champaign County Regional Planning Commission (“RPC”), a division of the County of Champaign, Illinois, (hereinafter collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, the County is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the County is authorized by Section 603 of the Social Security Act and the United States Department of Treasury Final Rule 31 CFR Part 35 to transfer ARPA Funds to respond to the pandemic public health emergency or its negative economic impacts, including assistance to households; and

WHEREAS, the County desires to enter into an Agreement with RPC for the administration of ARPA Funds to assist low-income households at the greatest risk from extreme heat in Champaign County to maintain utility services to power their homes; and

WHEREAS, RPC accepts the request for service administration from the County;

NOW, THEREFORE, the Parties agree as follows:

- 1. Purpose and Scope:** The Parties intend for this Agreement to provide the foundation and structure for assisting Initiative costs through the following understanding:
 - A. “Initiative” Defined:** RPC will provide these services between March 3, 2021 and December 31, 2025 directly related to providing household summer cooling program assistance in Champaign County; with proposed Initiative details and budget included in Attachment 1 (“Initiative”).
 - B. Funding:** The County, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$100,000 to RPC for Initiative services, according to the projected budget in Attachment 1. The transfer of funds provided to the RPC shall be made in installments as needed, no greater than monthly. In order for funds to be released, the RPC must submit a Risk Assessment Form and detailed cost projection for the first installment; followed by documentation of funding from the first installment, detailed cost projection, and Reporting Form for remaining installment(s) prior to release of funds. Documentation of funding from the final installment and final Reporting Form shall be submitted after release of all funds. The County shall provide the Risk Assessment Form and Reporting Form templates to the RPC.

2. Roles and Responsibilities of RPC:

A. Oversight

- i. RPC agrees to cooperate with meetings conducted by Champaign County Board Members and/or County staff, as requested, to review Initiatives in progress.
- ii. RPC will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of federal Uniform Guidance (2 CFR Part 200).
- iii. RPC will submit reporting information to the County as required by the Department of Treasury, upon request of the County. Information will include but is not limited to: Unique Entity ID (UEI) number, tax identification number, Initiative details and purpose, Initiative timeline and status, Initiative impact, expenditure information and status, copy of General Ledger (G/L) for ARPA-funded expenses for each reporting period, copy of additional documentation as needed to support ARPA-funded transaction details, impacted populations, capital expenditure amounts and details, public health or economic impact experienced due to the pandemic, number of households served, Initiative response to public health or negative economic impact due to the pandemic. Reporting requirements will be specified by the County.
- iv. RPC will provide to the County, upon reasonable notice, access to and the right to examine such books and records of RPC as related to the Initiative and will make such reports to the County as the County may reasonably require so that the County may determine whether there has been compliance with this Agreement.
- v. No person shall be excluded from participation in programs the County is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. RPC understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.
- vi. RPC will comply with all applicable statutes, ordinances, and regulations. RPC will not use any of these ARPA Funds for lobbying purposes. If it is determined by the County that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, RPC will reimburse the County any amount that is determined to have spent in violation of the law.
- vii. RPC will enforce all applicable terms and requirements of this Agreement with any subgrantees or partners of this Initiative.

B. Initiative

- i. Services: RPC shall conduct activities toward operation of the Initiative under the following requirements:

- a. RPC shall incur costs directly related to the Initiative between March 3, 2021 and December 31, 2025.
 - b. RPC shall conduct Initiative costs in accordance with the proposed budget and details provided in Attachment 1.
- ii. Governance: The Initiative activities shall be overseen by the RPC board with the following responsibilities:
 - a. Review reports and Initiative adherence.
 - b. Approve significant changes in Initiative prior to implementation.

3. Roles and Responsibilities of the County:

- A.** The County shall provide ARPA Funds to RPC in an amount up to \$100,000. The transfer of funds shall be provided to RPC based on documentation and reporting for related Initiative costs.
- B.** The County shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose of the funds as set forth in this Agreement.

- 4. Term:** This Agreement shall commence upon its execution between the Parties.
- 5. Termination:** This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, RPC shall provide to the County an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the County. Additionally, if RPC does not spend the ARPA Funds in accordance with the regulations and requirements specified in this Agreement, RPC will be required to repay the County in the amount of ARPA funds that were utilized incorrectly.
- 6. Amendments:** This Agreement may be amended only by an agreement of the Parties executed in the same manner in which this Agreement is executed.
- 7. Limitation of Liability:** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of the Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.
- 8. Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
- 9. Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so only by an agreement of the parties executed in the same manner in which this Agreement is executed.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by its officers as of the last date signed by a Party hereto.

BY: _____

Steve Summers
County Executive
Champaign County

BY: _____

Dalitso Sulamoyo
Chief Executive Officer
Champaign County Regional
Planning Commission

DATE: June 6, 2024 _____

DATE: 6-6-24 _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Date: April 29, 2024

To: Stephanie Fortado, Deputy Chair – Finance, and
John Farney, Assistant Deputy Chair – Finance, and
Honorable Members of the Champaign County Board

From: Lisa Benson

RE: Request for American Rescue Plan Act funds to support Summer Cooling Program

Utility costs have drastically increased, and it is anticipated that the Low-Income Heating Energy Assistance Program (LIHEAP) funding in Champaign County will be exhausted by mid-May 2024. Summer 2024 is predicted to be especially warm. To address this gap in service, RPC will utilize \$107,000 of Community Services Block Grant (CSBG) funds to deliver a Summer Cooling Program from June 2024 – August 2024 (or funding is exhausted). This program will assist low-income households at the greatest risk from extreme heat in Champaign County to maintain utility services to power their homes. It is anticipated that the \$107,000 will assist 107 -170 households.

Eligibility criteria for the Summer Cooling Program:

- Champaign County resident, and
- Household's most recent 30-day income at or below 200% FPL, and
- Household includes a senior (age 60 and above), child under age 4, a pregnant woman, or an individual with a medical certificate documenting a condition that requires power to run medical equipment, AND
- Household's power service is disconnected or in imminent disconnect status.

The amount of bill assistance per household will not exceed \$1,000.

The Regional Planning Commission is seeking Champaign County American Rescue Plan Act funds, so that a larger number of households may be assisted by the program. Following is an estimate of the number of households that may be assisted with different levels of funding.

\$100,000 -- approximately 100 to 150 households

\$150,000 -- approximately 150 to 220 households

\$200,000 -- approximately 200 to 300 households

Thank you for your consideration of this request.

Champaign County Regional Planning Commission

1776 E. Washington St. Urbana, IL 61802

P 217.328.3313 F 217.328.2426

TTY 217.384.3862 CCRPC.ORG

RESOLUTION NO. 2024-167

BUDGET AMENDMENT

July 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/7/5

Fund: 1080 General Corporate
Dept: 040 Sheriff

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
501017 Equipment Less Than \$500	<u>106,588.34</u>
Total	106,588.34

Increased Revenue:	
400411 State – Other (non-mandatory)	<u>106,588.34</u>
Total	106,588.34

REASON: Appropriation of grant funds from the Illinois Law Enforcement Training and Standards Board for the reimbursement of body camera storage costs.

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____



SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman
Sheriff
ph (217) 384-1205
fax (217) 384-3023

Chief Deputy
Shannon Barrett
ph (217) 384-1222
fax (217) 384-1219

Captain
Law Enforcement
Shane Cook
ph (217) 384-1207
fax (217) 384-1219

Captain/Jail Supt.
Corrections
Karee Voges
ph (217) 819-3534
fax (217) 384-1272

Jail Information
ph (217) 384-1243
fax (217) 384-1272

Investigations
ph (217) 384-1213
fax (217) 384-1219

Civil Process
ph (217) 384-1204
fax (217) 384-1219

TO: Stephanie Fortado, Finance Committee Chairperson

FR: Sheriff Dustin D. Heuerman

DA: July 1, 2024

RE: Budget Amendment

We have received a grant from the Illinois Law Enforcement Training and Standards Board (ILETSB) in the amount of \$106,588.34. This grant is to reimburse us for expenses related to body camera storage costs. We received the same grant last year, however there is no guarantee that it will be offered again, nor what reimbursement it will cover.

Because these reimbursement funds are deposited into the County's general fund, we have submitted a Budget Amendment in the amount of \$106,588.34 to have those funds transferred from the general fund back into our budget.

Increased Revenue: \$106,588.34

Increased Expense: \$106,588.34

The intention is to use this funding for purchases needed related to the relocation to the Bennett Administrative Building later this year, but which are not currently budgeted.

Thank you for your consideration and continued support of the Sheriff's Office.

Journal Proof Report



Journal Number: 5 Year: 2024 Period: 7 Description: Camera Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0215j-02-040-000-000-0000-400411	STATE - OTHER (NON-MANDATORY)	State-Other	N		\$106588.34
BUA	1080-00-0252a-02-040-000-000-0000-501017	EQUIPMENT LESS THAN \$5000	Equipment Less than 5K	N	\$106588.34	
Journal 2024/7/5				Total	\$106588.34	\$106588.34

Fund: 1080 General Corporate
Dept: 040 Sheriff
Reason: Appropriation of grant funds from the Illinois Law Enforcement Training and Standards Board for the reimbursement of body camera storage costs.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300101-	\$106588.34	
	1080-00-0146t-00-000-000-000-0000-300301-		\$106588.34
Fund Total		106588.34	106588.34

RESOLUTION NO. 2024-168

BUDGET AMENDMENT

July 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/7/24

Fund: 1080 General Corporate
Dept: 028 Information Technology

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

500105 Temporary Staff

6,930

Total 6,930

Increased Revenue:

400476 Other Intergovernmental

6,930

Total 6,930

REASON: Parkland College pays a portion of the IT interns' salary and those funds need to be transferred to the Temporary Staff line.

PRESENTED, ADOPTED, APPROVED by the County Board this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded

& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

CHAMPAIGN COUNTY INFORMATION TECHNOLOGY SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581



M.C. Neal, Chief Information Officer

To: Stephanie Fortado, Chair of Finance; and
John Farney, Vice-Chair of Finance; and
Honorable Members of the Champaign County Board

From: **M.C. Neal**

Date: July 9, 2024

Re: BUA for Parkland Interns

Through a partnership with Parkland College, the County offers internships for first and second year students pursuing an associate's degree in computer administration. Half of the interns' salary is paid by the County and the other half by Parkland. This requested BUA will transfer Parkland's portion of the interns' salary to IT's temp salary budget line, netting no additional expense.

Regards,

M.C. Neal
Chief Information Officer
Champaign County

Journal Proof Report



Journal Number: 24 Year: 2024 Period: 7 Description: Transfer Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0226t-01-028-000-000-0000-400476-	OTHER INTERGOVERNMENTAL	Increase to Other Intergov	N		\$6930.00
BUA	1080-00-0251a-01-028-000-000-0000-500105-	TEMPORARY STAFF	Increase to Temp Staff	N	\$6930.00	
			Journal 2024/7/24	Total	\$6930.00	\$6930.00

Fund: 1080 General Corporate
Dept: 028 Information Technology
Reason: Parkland College pays a portion of the IT interns' salary and those funds need to be transferred to the Temporary Staff line.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300101- BUDGETED REVENUES	\$6930.00	
	1080-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$6930.00
Fund Total		6930	6930

RESOLUTION 2024-169

RESOLUTION GRANTING AUTHORITY TO EXECUTE
DOCUMENTS FOR THE RELEASE OF USE RESTRICTIONS

WHEREAS, pursuant to the sale of the property located at 500 South Art Bartell Road, Urbana, Illinois (the “Facility”), on April 1, 2019, the Champaign County Board transferred title of said Facility to University Rehab Real Estate, LLC (“University Rehab”) pursuant to the County Asset Purchase Agreement (“APA”) and the Special Warranty Deed, which included certain restrictive covenants including but not limited to the requirement that the Facility to be operated as a skilled nursing facility, geriatric center, long-term care facility or assisted living facility (collectively, the “Use Restrictions”) through December 31, 2027; and

WHEREAS, Manufacturers and Traders Trust Company (“M&T Bank”) financed the acquisition of the Facility by University Rehab pursuant to a loan secured by, among other things, a first-priority mortgage lien on and security interest in the Facility and all related personal property (together, the “Mortgaged Property”); and

WHEREAS, in June 2023, University Rehab ceased operations of the Facility, causing a chain of events resulting in M&T Bank commencing an action to foreclose on the Mortgaged Property, the appointment of a Receiver, and subsequently pursuing sale of the Mortgaged Property; and

WHEREAS, after diligent inquiry and efforts by the Receiver, the Board understands that the successful sale of the Mortgaged Property to a willing buyer requires the Use Restrictions to be released; and

WHEREAS, the Board desires to release the Use Restrictions and facilitate the sale of the Mortgaged Property and the execution of documents related to it in the most convenient way possible.

NOW THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Executive is hereby authorized to execute the Deed Restriction Release Agreement, Release Deed, and all other documents reasonably necessary or appropriate to release the Use Restrictions relating to the Facility located at 500 South Art Bartell Road, Urbana, Illinois, to facilitate closing of the sale of the Mortgaged Property by M&T Bank, and see that this resolution of the Board is faithfully executed.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 18th day of July, A.D. 2024

Samantha Carter
Champaign County Board Chair

Attest: _____
Aaron Ammons, County Clerk
and Ex-Officio Clerk of the
County Board

Approved: _____
Steve Summers, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: Champaign County Board Members
FROM: Michelle Jett, Director of Administration
DATE: July 12, 2024
RE: Resolution for Deed Restriction

The sale negotiation between M & T Bank and a buyer for the former nursing home building are nearly complete. At this time, the Board needs to take the formal vote to authorize the Executive to sign a final agreement with the Bank stating the deed restriction has been lift and agreeing to the sale price. The resolution to do that is attached and the document the Board is authorizing the Executive to sign, Deed Restriction Release Agreement, is also attached.

DEED RESTRICTION RELEASE AGREEMENT

This **DEED RESTRICTION RELEASE AGREEMENT** (this “Agreement”) is made and entered into as of July [], 2024, by and between Manufacturers and Traders Trust Company (“M&T Bank”), a New York banking corporation, and The County of Champaign, Illinois, a public body corporate and politic of the State of Illinois (the “County”). M&T Bank and County are each referred to herein as “Party”, and collectively referred to as the “Parties.”

WHEREAS, pursuant to that certain Asset Purchase Agreement (the “County APA”), dated as of July 23, 2018, by and between the County, as seller, and Altitude Acquisitions, LLC (“Altitude”), an Illinois limited liability company, as buyer, the County transferred to all of its right, title and interest in and to a 220-bed nursing facility located at 500 South Art Bartell Road, Champaign County, Illinois 61802 (the “Facility”) to University Rehab Real Estate, LLC (“Mortgagor”);

WHEREAS, pursuant to the County APA and the Special Warranty Deed, dated as of April 1, 2019, and recorded in the Recorder’s Office of Champaign County, Illinois, as Document Number 2019R04575 (the “County Deed”), transferring title to the Facility from the County to Mortgagor, the Facility is required to be operated as a skilled nursing facility, geriatric center, long-term care facility or assisted living facility through December 31, 2027 (as more particularly set forth in the County APA and the County Deed, the “Use Restrictions”);

WHEREAS, from April 1, 2019, through approximately June 16, 2023, an affiliate of Mortgagor, University Rehabilitation Center of C-U, LLC (the “Operator”) operated the Facility as a 220-bed skilled nursing facility;

WHEREAS, in June 2023, the Operator ceased operations of the Facility and transitioned all residents to other facilities;

WHEREAS, M&T Bank financed the acquisition of the Facility by Mortgagor pursuant to a loan secured by, among other things, a first-priority mortgage lien on and security interest in the Facility and all related personal property (together, the “Mortgaged Property”);

WHEREAS, M&T Bank commenced an action in the Circuit Court of the Sixth Judicial District, Champaign County, Illinois (the “Circuit Court”) against the Mortgagor, the Operator, and certain guarantors, seeking to foreclose on the Mortgaged Property and to recover all amounts outstanding under the governing loan documents (the “Loan Documents”), captioned *Manufacturers and Traders Trust Company v. University Rehab Real Estate, LLC, University Rehabilitation Center of C-U, LLC, Atied Associates, LLC, William Rothner and Commercial Builders, Inc.*, Case No. 2023LA65 (the “Action”);

WHEREAS, by order dated September 22, 2023, the Circuit Court appointed Matthew Tarshis as receiver (the “Receiver”) of the Mortgagor and the Operator and authorized the Receiver to market and sell the Mortgaged Property; and

WHEREAS, the Parties desire to release the Use Restrictions to allow the Mortgaged Property to be used for other purposes.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and intending to be legally bound hereby, the Parties agree as follows:

1. **Effective Date.** This Agreement shall be effective when executed and delivered by all Parties (the “Effective Date”).
2. **Release of the Deed Restriction.** Upon two (2) business days’ written request from M&T Bank, the County shall execute and deliver to M&T Bank a release deed (the “Release Deed”) substantially in the form attached as **Exhibit A** or in such other form as reasonably requested by M&T Bank, releasing the Use Restrictions contained in the County Deed. The County hereby irrevocably authorizes M&T Bank or any purchaser of the Mortgaged Property to cause the Release Deed to be recorded in the Office of the Champaign County Recorder of Deeds upon receipt by the County of the Release Price (as defined below) in immediately available funds pursuant to the wire instructions attached as **Exhibit B**.
3. **Release Price.** In exchange for executing and delivering the Release Deed to M&T Bank, the County shall be entitled to receive at closing from any sale of the Mortgaged Property, the greater of (i) \$150,000, or (ii) 5% of the gross sale price of the Mortgaged Property (the “Release Price”). For the sake of clarity, the Release Price shall be no less than \$150,000. Should the gross sale price of the Mortgaged Property equal \$3,000,000 or less, the County shall be entitled to receive \$150,000 at closing. Should the gross sale price of the Mortgaged Property exceed \$3,000,000, the County will be entitled to receive 5% of the gross sale price at closing set forth in the applicable purchase and sale agreement, prior to closing costs (including, but not limited to, prorations, commissions, and costs paid to remove encumbrances) by and between the Receiver or any other seller of the Mortgaged Property and the third-party purchaser of the Mortgaged Property. The County acknowledges and agrees that, notwithstanding anything in this Agreement to the contrary, M&T Bank shall have no liability whatsoever for the payment of the Release Price, which Release Price shall be deemed earned only upon delivery of the Release Deed and closing of a sale transaction for the Mortgaged Property and payable solely out of the sale proceeds at closing.
4. **Representations of the County.** The County hereby represents and warrants to M&T Bank as follows:
 - a) **Authority for this Agreement.** The County has all necessary power and authority to enter into this Agreement and to consummate the transactions contemplated by this Agreement. The execution and delivery of this Agreement by the County and the consummation by the County of the transactions contemplated hereby have been duly and validly authorized by all necessary action on the part of the County and no other authorization or proceedings on the part of the County are necessary to authorize this Agreement or to consummate the transactions contemplated by this Agreement. This Agreement has been duly executed and delivered by the County and, assuming due authorization, execution and delivery of this Agreement by M&T Bank, constitutes a

legal, valid and binding agreement of the County, enforceable in accordance with its terms against the County.

b) **Consents and Approvals.** No consent, approval, authorization or order of, or registration or filing with, or notice to, any court or governmental agency or body having jurisdiction or regulatory authority over the County is required for (i) the County's execution and delivery of this Agreement (and each agreement executed and delivered by it in connection herewith), or (ii) the consummation by the County of the transactions contemplated by this Agreement (and each agreement executed and delivered by it in connection herewith) or, to the extent so required, such consent, approval, authorization, order, registration, filing or notice has been obtained, made or given (as applicable) and is still in full force and effect.

5. **Assignment.** Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned or delegated, in whole or in part, by the County without M&T Bank's prior written consent.

6. **No Third-Party Beneficiaries.** Nothing in this Agreement, express or implied, is intended to confer on any person or entity other than the Parties and their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

7. **Entire Agreement.** This Agreement is the entire agreement and supersedes all oral agreements and understandings and all written agreements prior to the date hereof between or on behalf of the Parties with respect to the subject matter hereof. This Agreement may be amended only by a writing signed by each of the Parties, and any amendment shall be effective only to the extent specifically set forth in that writing.

8. **Further Assurances.** Each Party shall execute or cause to be executed such further instruments or documents as are necessary and reasonably requested by the other Party to further effect the purposes of this Agreement.

9. **Severability.** If any provision of this Agreement shall for any reason be held to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed as if such invalid or unenforceable provision had never been contained in this Agreement.

10. **Notices.** All notices or other communications required or permitted to be given hereunder shall be in writing and shall be delivered by hand or sent by registered or certified mail, postage prepaid, or by reputable overnight courier service, or by email with acknowledgment of receipt of complete transmission further confirmed by a copy sent by reputable overnight courier service. Any notice or other communication so given shall be validly given hereunder upon receipt if delivered by hand, upon receipt if sent by registered or certified mail or by overnight courier service, and upon confirmation of successful transmission if sent by email subject to receipt of the confirming copy sent by overnight courier service:

If to the County

The County of Champaign
1776 E. Washington,
Urbana, IL 61802
Email: countyexecutive@champaigncountyil.gov

with a copy (which will not constitute notice to the County) to:

Polsinelli PC
7676 Forsyth Boulevard, Suite 800
St. Louis, MO 63105
Attn: Ryan J. McCarty
Email: rmccarty@polsinelli.com

If to M&T Bank, to:

M&T Bank
277 Park Avenue
New York, NY 10172
Attn: Suzanne Crymes
Email: scrymes@mtb.com

with a copy (which will not constitute notice to M&T Bank) to:

Morgan, Lewis & Bockius LLP
101 Park Avenue
New York, NY 10178
Attn: Stephan E. Hornung
Alex Talesnick
Email: stephan.hornung@morganlewis.com
alex.talesnick@morganlewis.com

or, in each case, to such other address or facsimile number or to the attention of such other person as may be specified in writing by such Party to the other Party.

11. **Construction of Ambiguity.** It is acknowledged that each of the Parties has participated in the drafting of this Agreement and any ambiguity found herein shall not be construed against any Party.

12. **Descriptive Headings and Captions.** The descriptive headings and captions herein are inserted for convenience of reference only and are not intended to be part of or to affect the meaning or interpretation of this Agreement.

13. **Counterparts.** This Agreement may be executed in multiple counterparts, any of which may be transmitted by electronic (e-mail) transmission, and each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and it

shall constitute sufficient proof of this Agreement to present any copy signed by the Parties hereto to be charged. This Agreement may also be executed and delivered by any electronic signature complying with the U.S. federal ESIGN Act of 2000 (e.g., www.docusign.com).

14. **Governing Law.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Illinois, without giving effect to its conflict of laws principles.

15. **Enforcement; Forum Selection Clause.**

a) The Parties agree that irreparable damage would occur if any of the provisions of this Agreement were not performed in accordance with their specific terms or were otherwise breached. Accordingly, the Parties agree that the non-breaching Party shall be entitled to an injunction or injunctions to prevent breaches or threatened breaches of this Agreement and to enforce specifically the terms and provisions of this Agreement.

b) Each of the Parties to this Agreement hereby irrevocably submits to the non-exclusive jurisdiction of the Circuit Court of the Sixth Judicial District, Champaign County, Illinois with respect to any dispute related to or arising out of this Agreement. Each of the Parties hereby agrees that service of any process, summons, notice, or document in accordance with and to the respective addresses set forth in the notice provision of this Agreement shall be effective service of process for any proceeding arising out of, relating to or in connection with this Agreement or the transactions contemplated hereby.

16. **JURY WAIVER.** EACH PARTY TO THIS AGREEMENT HEREBY IRREVOCABLY AND UNCONDITIONALLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY LAW, ANY RIGHT SUCH PARTY MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY SUIT, ACTION OR OTHER PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER, RELATING TO OR IN CONNECTION WITH THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED BY THIS AGREEMENT.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year first written above.

**THE COUNTY OF CHAMPAIGN, ILLINOIS,
a public body corporate and politic of the State
of Illinois**

By: _____
Name:
Title:

**MANUFACTURERS AND TRADERS TRUST
COMPANY**

By. _____
Name:
Title:

EXHIBIT A

[Release Deed]

(See Attached)

THIS DOCUMENT PREPARED BY:

RECORDED AT THE REQUEST OF,
WHEN RECORDED MAIL TO:

SPACE OF THIS LINE IS FOR RECORDER'S USE ONLY

KNOW ALL MEN BY THESE PRESENTS, THAT

The County of Champaign, Illinois ("GRANTOR"), a public body corporate and politic of the State of Illinois, with an address of 1776 E. Washington, Urbana, IL 61802, for and in consideration of Ten and No/100 (\$10.00) DOLLARS, and for other good and valuable consideration, the receipt, sufficiency and adequacy of which are hereby acknowledged, does hereby remise, release convey and quit claim unto [GRANTEE] ("GRANTEE"), [GRANTEE'S ADDRESS], its heirs legal representatives, and assigns, all the right, title, interest, claim or demand whatsoever it may have acquired in, through, or by that Special Warranty Deed bearing the date of the 1st day of April 2019, and recorded in the Recorder's Office of Champaign County, Illinois, as Document Number 2019R04575 (the "County Deed"), to the premises therein described (the "Property"), situated in the County of Champaign, State of Illinois, as follows to wit:

See **Exhibit A** attached hereto.

Grantor hereby further acknowledges and agrees that effective as of the date hereof, the "Restrictions" (as defined in, and attached as Exhibit B to, the County Deed): (i) are hereby terminated, released and discharged in their entirety; (ii) shall be of no further force or effect; and (iii) shall no longer be a burden or encumbrance on title to the Property. Grantor hereby direct the Recorder's Office of Champaign County, Illinois, to cause this instrument to be recorded, evidencing the cancellation and release of the Restrictions.

[signature block on following page]

IN WITNESS WHEREOF, Grantor has executed this Deed and Release as of the day and year first above written.

“GRANTOR”

THE COUNTY OF CHAMPAIGN, ILLINOIS,
a public body corporate and politic of the
State of Illinois

Attest:

By: _____
Name:
Title:

By: _____
Name:
Title:

STATE OF ILLINOIS)
)ss.:
COUNTY OF CHAMPAIGN)

I, the undersigned, a Notary Public for said County and state, do hereby certify that _____ of The County of Champaign, Illinois, a public body corporate and politic of the State of Illinois, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that in his capacity he signed and delivered the said instrument as the free and voluntary act and deed of said county, for the used and purposes set forth.

WITNESS my hand and notarial seal or stamp, this ____ day of ____, 2024.

Notary Public

My commission expires:

EXHIBIT A

LEGAL DESCRIPTION FOR PROPERTY

Lot 1 of Minor Plat Champaign County Nursing Home Subdivision, as per Plat recorded July 27, 2018 as Document No. 2018R12996, situated in Champaign County, Illinois.

Also Formerly Described as:

Part of the Northeast Quarter of Section 16, Township 19 North, Range 9 East of the Third Principal Meridian, Champaign County, Illinois, described as follows: Beginning at the Northeast corner of Section 16, a point on the centerline of East Main Street, proceed South 00°37'27" East 1000.29 feet along the East line of said Section 16 to the True Point of Beginning, thence continue along the said East line of Section 16 South 00°37'27" East 767.98 feet to the North of Tract "B" as depicted by a plat of survey by Charles S. Danner dated November 3, 1966, thence South 89°36'12" West 814.84 feet along the said North line of Tract "B" and the North line of Tract "A" as depicted by the said plat of survey by Charles S. Danner to the proposed East right-of-way line of Art Bartell Road, thence North 00°11'25" East 575.20 feet along the said East right-of-way line of Art Bartell Road, thence North 90°00'00" East 235.96 feet, thence North 44°59'42" East 81.81 feet, thence North 90°00'00" East 216.10 feet thence North 00°03'18" East 137.32 feet, thence North 89°22'23" East 294.53 feet to the True Point of Beginning on the said East line of Section 16, situated in Champaign County, Illinois.

Also, a non-exclusive easement for ingress and egress to Lot 1, and for drainage and utilities, over Art Bartell Road, as shown on the Minor Plat Champaign County Nursing Home Subdivision, recorded July 27, 2018 as Document No. 2018R12996, as set forth in the Declaration of Covenants and Restrictions attached thereto.

Also, a non-exclusive easement for ingress and egress to the Northern entrance to Lot 1, as shown on the Minor Plat Champaign County Nursing Home Subdivision, recorded July 27, 2018 as Document No. 2018R12996, as set forth in the Declaration of Covenants and Restrictions attached thereto.

Address: 500 South Art Bartell Road, Urbana, IL 61802

PIN: 92-21-16-200-023

EXHIBIT B

[County Wire Instructions]

[to be attached]

RESOLUTION NO. 2024-170

RESOLUTION APPROVING A REVISED INTERGOVERNMENTAL COST-SHARING
AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN, THE CITY OF CHAMPAIGN,
THE CITY OF URBANA, AND THE VILLAGE OF SAVOY
FOR AN ILLINOIS ENVIRONMENTAL PROTECTION AGENCY SPONSORED ONE-DAY
HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT IN 2024

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970, and 5 ILCS 220/1, et seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County of Champaign, the City of Champaign, the City of Urbana, and the Village of Savoy find it to be most cost effective to mutually combine efforts and to share in the costs associated with one Illinois Environmental Protection Agency-Sponsored One-Day Household Hazardous Waste Collection event to be held in 2024; and

WHEREAS, the attached intergovernmental agreement has been prepared documenting the costs and responsibilities of each of the parties and will become effective as of the date the last party signs the agreement and will replace the previous agreement adopted as Resolution 2024-133 on June 20, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board authorizes the County Executive to enter into the Intergovernmental Cost-Sharing Agreement between the County of Champaign, the City of Champaign, the City of Urbana, and the Village of Savoy for one Illinois Environmental Protection Agency-Sponsored One-Day Household Hazardous Waste Collection event in 2024, as attached to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July, A.D., 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive

Date: _____

Date: _____

AN INTERGOVERNMENTAL COST SHARING AGREEMENT BETWEEN
THE COUNTY OF CHAMPAIGN,
THE CITY OF CHAMPAIGN, THE CITY OF URBANA, AND THE VILLAGE OF SAVOY
FOR AN
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY-SPONSORED ONE-DAY
HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT IN 2024

THIS AGREEMENT is made and entered into by and between the County of Champaign and the following Illinois municipal corporations: the City of Champaign, the City of Urbana, and the Village of Savoy, effective on the last date signed by a party hereto. The foregoing entities will hereafter be noted as “the parties.”

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970, and 5 ILCS 220/1, et seq. enable the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the parties find it to be most cost effective to mutually combine efforts and to share in the costs associated with an Illinois Environmental Protection Agency (IEPA)-Sponsored One-Day Household Hazardous Waste Collection Event to be held on August 16-17, 2024, at the State Farm Center Southwest Quad Parking Lot in Champaign, Illinois (hereinafter referred to as “event”). These costs include:

- a. The event fee of \$2,000 for use of State Farm Center Southwest Quad Parking Lot for two days at \$1,000 per day.
- b. The cost of traffic patrol services to be provided by one traffic patrol person, not expected to exceed \$800 for the event.
- c. The cost of approximately \$710 for rental of an overhead 10’x 10’ tent with sides for two days in the event of unsuitable weather conditions.
- d. The cost of two golf carts at \$275 for the event.
- e. Additional 10 percent contingency amount of total fees paid pursuant to items b., c., and d. above, to be included in the maximum total amount per event.

WHEREAS, the cost contribution required of each party is provided in this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

Section 1. Purpose

- 1-1. This Agreement outlines a cost-sharing arrangement between the parties for the purpose of administering an IEPA-Sponsored One-Day Household Hazardous Waste Collection Event in 2024. Costs will include:

- a. Payment of an event fee of \$2,000 to the State Farm Center, University of Illinois at Urbana-Champaign, for use of the Southwest Quad Parking Lot for two days at \$1,000 per day;
- b. Payment for traffic patrol services to be provided by one traffic patrol person, not expected to exceed \$800 for the event;
- c. Payment of approximately \$710 for rental of an overhead 10'x 10' tent with sides for two days in the event of unsuitable weather conditions;
- d. Payment for two golf carts at \$275 for the event; and
- e. Allowing for an additional 10 percent contingency amount of total fees paid pursuant to b., c., and d. above, to be included in the maximum total amount per event.

Section 2. Terms

- 2-1. The terms of this Agreement shall be from the date last signed by the parties until 60 days following the event, unless amended by agreement of the parties.

Section 3. Responsibilities

- 3-1. The parties understand and agree that of the parties to this Agreement, only the County of Champaign shall enter into a contract with the IEPA and with the State Farm Center for the IEPA-Sponsored One-Day Household Hazardous Waste Collection event. However, the County of Champaign shall be entering into said contract on behalf of the other parties as well, and Champaign County agrees that it shall not enter into said contract unless it specifically names the other parties to this agreement as third party beneficiaries of that contract. Champaign County shall obtain approval of the form of said contract with the contact from each of the parties to this Agreement prior to executing said contract.
- 3-2. Each party is responsible for contributing its share of the total costs for the events under this Agreement, according to the percentages and up to the maximums specified in Section 4 (Cost-Sharing) of this Agreement.
- 3-3. Each party is also responsible for coordinating information requests from the other parties in a timely manner.

Section 4. Cost Sharing

- 4-1. The parties agree to share, according to the percentages shown in Table 4.1, total costs not to exceed the Maximum Total Cost shown for the event:

Table 4.1

Champaign County Maximum Share (% of total)	City of Champaign Maximum Share (% of total)	City of Urbana Maximum Share (% of total)	Village of Savoy Maximum Share (% of total)	Maximum Total Cost
\$1,355.69 (34.2)	\$1,700.56 (42.9)	\$737.30 (18.6)	\$170.45 (4.3)	\$3,964.00

Section 5. Invoices and Payments

- 5-1. To facilitate payment for services described in Section 1.1 of this Agreement, following each event held and within 30 days of receipt of an invoice from the Champaign County Recycling Coordinator, each party agrees to provide its share of funds as shown in Table 4.1, payable to 'Champaign County' to the attention of Recycling Coordinator, Champaign County Department of Planning and Zoning, 1776 E. Washington Street, Urbana, IL 61802.

Section 6. Amendments

- 6-1. This agreement may be amended only in writing signed by all parties.

Section 7. Survival of Provisions

- 7-1. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

CHAMPAIGN COUNTY

By: _____

Date: _____

ATTEST: _____

APPROVED AS TO FORM:

State's Attorney's Office

CITY OF URBANA
An Illinois Municipal Corporation

By: _____

Date: _____

ATTEST: _____

APPROVED AS TO FORM:

City Attorney

CITY OF CHAMPAIGN
An Illinois Municipal Corporation

By: _____

Date: _____

ATTEST: _____

APPROVED AS TO FORM:

City Attorney

VILLAGE OF SAVOY
An Illinois Municipal Corporation

By: _____

Date: _____

ATTEST: _____

APPROVED AS TO FORM:

Village Attorney

RESOLUTION NO. 2024-171

RESOLUTION APPROVING THE APPOINTMENT OF ELECTION JUDGES FOR THE
2024-2026 TERM

WHEREAS, pursuant to 10 ILCS 5/13-1 *et seq.* the Chairs of the two major party County central committees shall file a certified list of candidates for election judges with the County Clerk not less than 20 days before the July meeting of the County Board; and

WHEREAS, the Chairs of the two major party County central committees shall also submit to the County Board a supplemental list of persons available to serve as election judges; and

WHEREAS, the County Board is required, at its July meeting, to select and approve the proper ratio of candidates to serve as election judges in each election precinct from the certified lists which have been filed with the County Clerk; and

WHEREAS, the County Board is required to make a report of the selection of the election judges made by the County Board to the Circuit Court, and to make application to the Circuit Court for confirmation and appointment of the election judges; and

WHEREAS, the Circuit Court is required to enter an order pursuant to the said filing that cause be shown, if any exists, against the confirmation and appointment of any such persons so named on or before the opening of the Court on a day fixed by the Court; and

WHEREAS, after the said hearing, the Circuit Court shall approve the appointment of those election judges where no cause for non-approval was shown; and

WHEREAS, the Chairs of the two major Champaign County party central committees have submitted the attached certified lists of candidates for election judges with the Champaign County Clerk and the Champaign County Board for approval;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the certified list of candidates for election judges submitted by the Champaign County Democratic Party and the Republican Party Central Committees; and

BE IT FURTHER RESOLVED that the County Board certify that the certified list submitted by the Champaign County Democratic Party and Champaign County Republican Party Central Committees are the proper ratio of candidates to serve as election judges in each election precinct from the certified list as submitted, and

BE IT FURTHER RESOLVED that the Champaign County Board shall make a report of the selection of election judges made by the County Board to the Circuit Court in a petition applying to the Court for confirmation and appointment of the said election judges and requesting the Court enter an order that cause be shown, if any exists, against the confirmation and appointment of any such persons so named on a date to be fixed by the, the Honorable Randall B. Rosenbaum once the said petition has been filed.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July
A.D. 2024.

Samantha Carter, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

www.champaigncountyclerk.il.gov

Memo

To: County Executive Summers, Chair Carter, and County Board Members

From: Aaron Ammons, County Clerk

Date: July 21, 2024

Subject: Resolution Approving the Appointment of Election Judges For the 2024-2026 Term

OBJECTIVE: *Establish the new Election Judge names and assignments from the County Democratic and Republican Central Committees.*

WHY: *Statute Requirement, 10 ILCS 5/13-1, et seq., 13-2*

REQUEST: *Approve the list of election judges put forward by the Democratic and Republican Central Committees.*

NEXT STEP: *The list is sent to the Circuit Court, an objection period is allowed, and then the judges are appointed by the Circuit Clerk.*

DETAILS: Pursuant to 10 ILCS 5/13-1 et seq., 13-2 on “even-numbered years the County Board must select and approve the proper ratio of five capable and discreet persons to serve as election judges in each election precinct from the certified lists and supplemental lists which have been furnished by the chairpersons of County Central Committees,” and submit the list to of election judges to the Circuit Court for certification.

To satisfy this requirement the Clerk’s Office has collected these lists from the Central Committees and they are attached to this memo. These individuals have been contacted and agreed to serve as election judges representing their respective parties for the next two years.



AARON AMMONS

CHAMPAIGN COUNTY CLERK & RECORDER

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

www.champaigncountyclerk.il.gov

Additionally, the Clerk is providing the formula that establishes the majority/minority election judge ratio at each precinct in the county. The “leading political party” means one of the two political parties whose candidates for governor a the most recent three gubernatorial elections received either the highest or second highest average number of votes. The political party whose candidates for governor received the highest average number of votes shall be known as the first leading political party and the political party whose candidate for govern received the second highest average number of votes shall be known as the second leading political party. The formula is described in 10 ILCS 5/13-2.

If there are five election judges, the leading party has three judges and the second leading party has two. If there are three election judges, the first leading political party has two and the second leading political party has one. This information isn’t necessary for the election judge certification, only for your information.

In Service,

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, flowing style.

Aaron Ammons

Champaign County Clerk & Recorder

Attachments:

Leading Party Breakdown By Party

Democratic Central Committee Election Judge List

Republican Central Committee Election Judge List

Name	2022 - Republican Governor	2022 - Democratic Governor	Leading Party
Ayers	104	21	Republican
Brown Fisher	257	43	Republican
Brown Foosland	48	4	Republican
Champaign 1	15	20	Democrat
Champaign 2	277	226	Democrat
Champaign 3	492	321	Democrat
Champaign 4	287	350	Democrat
Champaign 5	278	255	Democrat
Champaign 6	233	281	Democrat
City of Champaign 1	10	136	Democrat
City of Champaign 2	7	30	Democrat
City of Champaign 3	4	41	Democrat
City of Champaign 4	5	18	Democrat
City of Champaign 5	3	14	Democrat
City of Champaign 6	74	203	Democrat
City of Champaign 7	3	43	Democrat
City of Champaign 8	3	41	Democrat
City of Champaign 9	29	95	Democrat
City of Champaign 10	29	78	Democrat
City of Champaign 11	60	293	Democrat
City of Champaign 12	63	219	Democrat
City of Champaign 13	76	300	Democrat
City of Champaign 14	28	89	Democrat
City of Champaign 15	59	162	Democrat
City of Champaign 16	70	128	Democrat
City of Champaign 17	177	263	Democrat
City of Champaign 18	105	135	Democrat
City of Champaign 19	71	195	Democrat
City of Champaign 20	88	297	Democrat
City of Champaign 21	74	145	Democrat
City of Champaign 22	51	90	Democrat
City of Champaign 23	61	108	Democrat
City of Champaign 24	250	320	Democrat
City of Champaign 25	60	135	Democrat
City of Champaign 26	123	194	Democrat
City of Champaign 27	70	123	Democrat
City of Champaign 28	53	96	Democrat
City of Champaign 29	87	100	Democrat
City of Champaign 30	32	92	Democrat
City of Champaign 31	51	94	Democrat
City of Champaign 32	168	227	Democrat
City of Champaign 33	192	203	Democrat
City of Champaign 34	257	322	Democrat
City of Champaign 35	109	175	Democrat
City of Champaign 36	137	162	Democrat
City of Champaign 37	255	264	Democrat

City of Champaign 38	239	291	Democrat
City of Champaign 39	116	185	Democrat
Colfax	48	14	Republican
Compromise Gifford	218	16	Republican
Compromise Penfield	77	8	Republican
Condit	149	15	Republican
Crittenden	100	13	Republican
Cunningham 1	11	135	Democrat
Cunningham 2	2	21	Democrat
Cunningham 3	2	10	Democrat
Cunningham 4	0	5	Democrat
Cunningham 5	0	1	Democrat
Cunningham 6	23	110	Democrat
Cunningham 7	15	74	Democrat
Cunningham 8	9	127	Democrat
Cunningham 9	19	254	Democrat
Cunningham 10	19	249	Democrat
Cunningham 11	15	119	Democrat
Cunningham 12	37	284	Democrat
Cunningham 13	48	170	Democrat
Cunningham 14	60	270	Democrat
Cunningham 15	52	171	Democrat
Cunningham 16	44	156	Democrat
Cunningham 17	101	100	Democrat
Cunningham 18	101	188	Democrat
Cunningham 19	109	227	Democrat
Cunningham 20	53	100	Democrat
Cunningham 21	52	142	Democrat
Cunningham 22	78	211	Democrat
Cunningham 23	160	362	Democrat
East Bend	157	19	Republican
Harwood	106	10	Republican
Hensley	176	65	Republican
Kerr	32	3	Republican
Ludlow 1	78	13	Republican
Ludlow 2	151	69	Republican
Ludlow 3	140	77	Republican
Mahomet 1	916	361	Republican
Mahomet 2	414	152	Republican
Mahomet 3	385	143	Republican
Mahomet 4	943	325	Republican
Mahomet 5	552	177	Republican
Newcomb	372	98	Republican
Ogden 1	176	37	Republican
Ogden 2	115	9	Republican
Pesotum	158	39	Republican
Philo	328	72	Republican

Rantoul 1	178	58	Republican
Rantoul 2	83	50	Democrat
Rantoul 3	100	37	Republican
Rantoul 4	212	46	Republican
Rantoul 5	157	94	Republican
Rantoul 6	70	75	Democrat
Raymond	78	7	Republican
Sadorus Ivesdale	34	29	Republican
Sadorus Sadorus	86	25	Republican
Scott Bondville	100	31	Republican
Scott Seymour	89	18	Republican
Sidney	325	50	Republican
Somer	154	49	Republican
South Homer	240	37	Republican
St. Joseph 1	347	78	Republican
St. Joseph 2	360	109	Republican
St. Joseph 3	355	58	Republican
Stanton	147	14	Republican
Tolono 1	249	96	Republican
Tolono 2	205	173	Democrat
Tolono 3	234	60	Republican
Urbana 1	54	79	Democrat
Urbana 2	141	111	Democrat
Urbana 3	113	131	Democrat
Urbana 4	109	128	Democrat

Susan Mantell

From: Champaign County Elections <elections@champaigncountyclerkil.gov>
Sent: Monday, May 13, 2024 11:41 AM
To: Susan Mantell
Cc: Angela Patton; Aaron O. Ammons; Ann M. Quackenbush
Subject: Commissioned Election Judges
Attachments: Republican Final Comm Judge List 2022.xlsx

Follow Up Flag: Follow up
Flag Status: Flagged

Monday, May 13, 2024

Dear Chairwoman Mantell,

It's time for the commissioned Election Judge certification process as outlined in the statute, 10 ILCS 5/13-2. To facilitate this process, I have attached the current list of commissioned Election Judges representing your party. Please review the list and make any changes, deletions, or additions to the spreadsheet to accurately reflect who your party is putting forward as commissioned Election Judges. At the July County Board meeting, the list of judges will be approved by the County Board, then submitted to the court with an opportunity for comment, and finally, approved by the court.

While my office is providing a list of existing commissioned Election Judges, it would be immensely beneficial to Champaign County elections, and the democratic process, for us to have new judges added to the pool.

The requirements to be an Election Judge are:

1. *Be a citizen of the United States.*
2. *Be of good repute and character and not subject to the registration requirement of the Sex Offender Registration Act.*
3. *Be able to speak, read, and write the English language.*
4. *Be skilled in the four fundamental rules of mathematics.*
5. *Be of good understanding and capable to administer their duties.*
6. *Not be a candidate for any office in the election and not be elected committeeman.*
7. *Reside in and be entitled to vote in the precinct where selected to serve as judge.*
 - *Note: In each precinct one judge of each party may be appointed from outside the precinct, but from within the county.*

The duties of an Election Judge are:

- *To open and close the polls.*
- *To be responsible for all election materials.*
- *To ensure that only qualified voters are permitted to vote and that each qualified voter is permitted to vote once.*
- *To ensure that all votes are cast in secret.*

- *To give instructions in the method of voting when requested by a voter.*
- *To give assistance to illiterate and voters with disabilities.*
- *To maintain order in the polling place throughout the day.*
- *Early voting judges are responsible for closing the poll and resetting for Election Day.*
- *Election night judges are responsible for tallying the votes after the polls are closed and certifying the election results in that precinct.*

Serving as an Election Judge is a rewarding but demanding job. Election Judges complete training and are asked to serve from 5AM to 9 or 10PM on Election Day and to staff Early Voting shifts during the 40 days before Election Day. Computer literacy is a must. Election Judges also set up and take down equipment at the polling location and deliver results to the Central Counting location.

Please email the list with updates to my office by Tuesday, June 11, 2024. We will update your party list accordingly, send it back to you for final review and your signature. If you have any questions, please do not hesitate to send them via email.

Please print, sign, and return this letter to Molly at the Clerk's Office. If you would prefer we print it for you sign in the office, email elections@champaigncountyclerkclerkil.gov to make an appointment.

CERTIFICATION

The list of judges below, as corrected, deleted, and added to, is the complete list of judges to be certified by the Champaign County Circuit Court for the party.



Republican Party Chairperson

Thank you for your assistance in completing this list and securing one of the most important pieces of a fair, free, and accessible election: the election judges.

Sincerely,



Aaron Ammons
Champaign County Clerk & Recorder

Last Name	First Name	Address	City	Zip Code	Date of Birth	Precinct
Anglin	Betty	2767 Hunters Pond RN	Champaign	61820	3/2/1947	City of Champaign 6
Apperson	Carol	203 W Bond St- Box 108	Bondville	61815	11/8/1945	Scott Bondville
Arnote	Bari	723 Southwest Dr	Champaign	61820	9/10/1949	City of Champaign 15
Ash	Donelle					
Avery	Charles	1010 Union Street	Champaign	61821	4/16/1953	City of Champaign 20
Ayers	Victoria	705 Timberview Dr	Mahomet	61853	4/7/1953	Mahomet 5
Baker	Derrick	1613 South Shore Dr	Mahomet	61853	1/3/1978	Mahomet 2
Banwart	Wayne	3201 Sandhill LN	Champaign	61822	1/9/1948	City of Champaign 38
Barbee	Lisa	1728 County Rd OE	Seymour	61875	12/31/1964	Scott Seymour
Barber	Katelyn	1408 Paula Dr	Champaign	61821	6/12/1998	City of Champaign 17
Barnes	Alice	406 W Main Street	Ogden	61859	2/16/1937	Ogden 1
Bazetta	Richard	913 Harrington Dr	Champaign	61821	4/2/1930	City of Champaign 16
Bazetta	Joan	913 Harrington Dr	Champaign	61821	6/10/1936	City of Champaign 16
Benschneider	Roberta	205 E Fourth Street	Broadlands	61816	8/14/1943	Ayers
Biddle	F David	3 Redwing Ct	Savoy	61874	4/15/1947	Champaign 6
Bidner	Diana	1020 Baytowne Dr Apt 16	Champaign	61822	8/5/1951	City of Champaign 17
Birkey-Potts	Beverly	1321 County Rd 3300N	Rantoul	61866	6/4/1961	
Birky	Rachel	3532 County Rd 300 E	Foosland	61845	10/31/1955	Brown Foosland
Boehm	E	1712 Henry St	Champaign	61821	4/30/1941	City of Champaign 27
Boehm	Linda	1712 Henry St	Champaign	61821	1/5/1940	City of Champaign 27
Bogle	Kimberly	405 W Champaign Ave	Rantoul	61866	4/16/1964	Rantoul 1
Bolser	Mary	706 E Grove Ave	Rantoul	61866	1/16/2003	Rantoul 5
Bosch	Clayton	2246 County Rd 300N	Broadlands	61816	2/1/1992	Raymond
Bosch	Traci	2265 County Rd 300N	bROADLANDS	61816	5/3/1965	
Boyd	David	1841 Maynard Dr	Champaign	61822	10/2/1941	Champaign 3
Brauhn	James	21 Ivanhoe dr				
Brehart	Karen	1628 Hickory Ddr	Mahomet	61853	8/10/1944	Mahomet 2
Brehart	Paul	1628 Hickory Dr	Mahomet	61853	9/26/1943	Mahomet 2
Brokish	Linda	2602 Worthington Dr	Champaign	61822	8/8/1947	City of Champaign 38
Brown	Emily	1206 S Duncan RD	Champaign	61821	1/28/1964	City of Champaign 35
Brown	Kaitlyn	1206 S Duncan RD	Champaign	61821	10/8/1992	City of Champaign 35
Brown	Jane	2059 Country RD 2300E	St Joseph	61873	2/19/1953	Stanton
Brown	Patricia	1169 County RD 900E	Champaign	61822	8/3/1942	Tolono 2
Brundage	Cynthia	118 w Letchworth Ave	Rantoul	61866	10/8/1958	Rantoul 1
Brunson	Martha	1004 W Clark St	Champaign	61821	1/5/1936	City of Champaign 20

Byers	Gwendolyn	2922 Rutherford Dr	Urbana	61802	3/3/1947	Cunningham 18
Byrd	Rebekah	907 N Westbrook Dr	Mahomet	61853	11/17/1946	Mahomet 2
Carr	Rita	106 W North St	Ogden	61859	2/2/1962	Ogden 1
Carrell	Terry	308 S White St	Sidney	61877	11/4/1952	Sidney
Clauss	Lorna	2813 Heritage Dr	Champaign	61822	7/9/1940	City of Champaign 18
Clem	Linda	1208 Eliot Dr	Urbana	61801	10/14/1946	Cunningham 22
Compton	Nola	30 Lange Ave	Savoy	61874	11/18/1975	Tolono 2
Cooley	Sheryl	212 W Carper St	Seymour	61875	3/8/1958	Scott Seymour
Cornwell	Christel	2303 Phinney Dr	Champaign	61821	3/12/1970	Champaign 5
Cox	Nancy	133 N Locust St Ludlow		60949	11/4/1940	Ludlow 1
Crothers	Kathy	4804 Chestnut Grove Dr				
Crothers	Randall	4804 Chestnut Grove Dr				
Currie	Karen	101 W Elmore Dr	Thomasboro	61878	3/25/1945	Rantoul 4
Cynthia	Morrison	2205 S Cottage Grove Ave	Urbana	61801	10/3/1959	Cunningham 22
Dale	Deanna	2207 E Olen Dr	Mahomet	61853	5/13/1942	Mahomet 3
Dalton	Starr	308 S Maple St	Urbana	61801	11/27/1957	Cunningham 12
Dalton	Deanna	1003 Fairview Ave	Urbana	61801	1/6/1956	Cunningham 1
Dalton	Reita	805 Hawthorne Dr	Urbana	61801	4/10/1951	Cunningham 16
Dalton	Starr	308 S Maple St	Urbana	61801	11/27/1957	Cunningham 12
Danielson	Charles	3107 Countrybend LN	Champaign	61822	1/14/1949	City of Champaign 38
Davis	James	401 South Mahomet Road	Mahomet	61853	1/20/1955	Mahomet 1
Dejarnette	Taffy	411 S Fourth St	St Joseph	61873	11/22/1957	St. Joseph 3
Dennison	Mary	5 Evergreen Sq	Savoy	61874	1/4/1947	Champaign 6
Denniston	Rick	108 W Washington St	Champaign	61820	7/18/1953	Champaign 11
Devarmond	Constance	2502 William St	Champaign	61821	11/21/1932	City of Champaign 35
Donahue	Bernard	602 S Willis Ave	Champaign	61821	5/2/1937	City of Champaign 20
Dowell	Jesse	2509 Clayton Blvd	Champaign	61822	7/25/1926	City of Champaign 18
Dowell	Dorothy	2509 Clayton Blvd				
Dryan	Jerome	1302 Winding LN	Champaign	61820	12/11/1944	City of Champaign 6
Dryan	Zachary	1302 Winding LN	Champaign	61820	3/10/1987	City of Champaign 6
Duden	Jimmie	2740 County Rd 2400E	Gifford	61847	10/18/1944	Compromise Gifford
Dudley	Terry	808 Trailway Dr	Champaign	61822	1/18/1947	City of Champaign 34
Duitsman	Sharon	2268 County RD 2200E	St Joseph	61873	1/6/1947	Stanton
Elkins	Patricia	604 Craig Dr	Mahomet	61853	2/16/1948	Mahomet 5
Ellis	Mary	4114 W Springfield Ave Apt 105	Champaign	61822	8/25/1927	City of Champaign 37
Fearday	Ellen	912 Pheasant Ln	Savoy	61874	10/21/1952	Champaign 6

Fellmann	Louise	604 Silver Lake Ct	Savoy	61874	1/15/1957	Tolono 2
Frazer	Sarah	2508 County RD 100 N	Broadlands	61816		Ayers
Frazzetto	Benjamin	3102 Sharon Dr	Champaign	61822	8/23/1987	City of Champaign 34
Frazzetto	Janet	3102 Sharon Dr	Champaign	61822	9/24/1961	City of Champaign 34
Freeman	Diane	1152 CCounty Rd 2700E	Homer	61849	1/31/1938	Somer
Frick	Dona	707 S Scarsborough st	Sidney	61877	5/14/1934	Sidney
Friedman	Mark	2702 Brownfield Rd	Urbana	61802	8/28/1963	Urbana 2
Furrer	Joel	501 N Third St	St Joseph	61873	3/6/1992	St Joseph 2
Gaines	Karol	46 Lange Ave				
Gallivan	Judy	907 William Street	Champaign	61821	6/9/1943	City of Champaign 21
Gannaway	Jessica	964 County Rd 3000N	Dewey	61840	9/21/1989	East Bend
Gerhart	Lorraine	717 S Broadway Avw				
Gill	Nancy	505 W Columbia Ave	Champaign	61820	12/30/1943	City of Champaign 11
Gilliland	Anita	1421 County RD 700N				
Gingerich	William	1103 Brad Dr	Urbana	61802	4/19/1945	Urbana 3
Gong	Rose	4508 Crossgate Dr	Champaign	61822	6/11/1960	Champaign 2
Graham	Aaron	3812 S Duncan Rd	Champaign	61822	6/30/1984	Champaign 5
Guither	Harold	401 Burwash Ave Apt 203	Savoy	61874	6/16/1927	Champaign 6
Haines	Heather	324 Naples Dr	Rantoul	61866	1/4/1989	Rantoul 2
Hall	Cindy	1303 Cobblestone Way	Champaign	61822	11/11/1957	City of Champaign 34
Hamilton	Kathy	410 Dodson Dr	Urbana	61802	1/18/1958	Urbana 4
Hammel	Mary	908 E Ford Harris	Champaign	61822	10/21/1932	Somer
Haney	Michael	1514 Sandpiper LN	Champaign	61821	4/8/1955	City of Champaign 32
Harper	Laverna	1173 County Rd 2400E	St Joseph	61873	7/16/1943	Sidney
Harrison	Carol	2000 W John St	Champaign	61821	12/16/1937	City of Champaign 30
Hesterberg	Lois	3203 County Rd 2300E			7/24/1945	Compromise Gifford
Hill	Margaret	802 W Columbia Ave	Champaign	61820	3/29/1953	City of Champaign 11
Hoelt	Nancy	325 County Rd 2650N	Mahomet	61853	8/30/1946	Newcomb
Hoelt	Nancy	325 County Rd 2650 N	Mahomet	61853	8/30/1946	Newcomb
Holhubner	Frederick	508 Dodson Dr E	Urbana	61802	12/8/1929	Urbana 4
Holste	Roger	810 Compton Ave	Champaign	61822	10/19/1947	City of Champaign 18
Hooser	Edward	571 Bureau St	Mahomet	61853	7/15/1937	Mahomet 3
Huber	Joan	405 S Poplar St	Urbana	61802	3/6/1952	Cunningham 18
Hucal	Denese (Dee)	812 Compton Ave	Champaign	61822	12/10/1949	City of Champaign 18
Jackson	Tanya	1002 Wasbash Avenue	Urbana	61801	8/24/1955	Cunningham 16
Johnson	Doral	902 Crestwood Dr	Urbana	61801	1/22/1944	Cunningham 16

Jones	Mark	1351 County Rd 200 N	Pesotum	61863	5/17/1955	Crittenden
Kohler	Paul	572 County Rd 2400N	Dewey	61840	6/14/1941	Mahomet 3
Kopmann	Cheryl	502 N Fourth St	St Joseph	61873	8/26/1946	St. Joseph 2
Kreoger	Eleanor	1114 W Columbia Ave	Champaign	61821	12/3/1959	City of Champaign 19
Kristovich	Sharon	303 Wheaton Ave	Champaign	61820	6/20/1963	City of Champaign 12
Krusa	Clarence	3105 Sandhill LN	Champaign	61822	1/5/1944	City of Champaign 38
Krusa	Karen	3105 Sandhill LN	Champaign	61822	6/16/1945	City of Champaign 38
Langston	Linda Sue	2123 Lynwood Dr	Champaign	61821	1/4/1944	City of Champaign 16
Lawhead	Jane	511 Stout St	St Joseph	61873	5/10/1953	St Joseph 2
Lee	Evelyn	3504 Royal Oak Ct	Champaign	61822	11/21/1966	Champaign 3
Lowry	Cristal	24 County Rd 5003	Sadorus	61872	7/19/1960	Sadorus Sadorus
LU	Xiaochen	4804 Watermark Dr	Champaign	61822	5/20/1951	City of Champaign 39
Ludwig	Connie	400 Sunview Rd	Rantoul	61866	7/27/1962	Rantoul 1
Maase	Vera	37 Lange Ave	Savoy	61874	6/18/1936	Tolono 2
Maier	Emily	1203 Western Avenue	Champaign	61821	3/5/1944	City of Champaign 28
Mainz	Vera	2709 Holcomb Dr	Urbana	61802	4/30/1954	Urbana 2
Mandel	Edward	1500 W Anthony Dr Apt 16	Champaign	61821	4/6/1956	Champaign 1
Mann	Patricia	2508 Pembroke Pt	Champaign	61821	6/6/1939	City of Champaign 24
Maret	Jacqueline	1145 Bel Air Dr	Rantoul	61866	3/21/1937	Ludlow 3
Marfell	Traci	3906 Balmoral Dr	Champaign	61822	10/26/1967	City of Champaign 37
Martin	John	2010 Prairie View Dr	Urbana	61802	12/9/1955	Urbana 2
Marty	Georganne	3221 Lakeshore Dr				
Maul	Ashley	644 County RD 700N	Tolono	61880	9/1/1983	Tolono 3
McClintock	Earl	1513 W Clark St	Champaign	61821	8/6/1932	City of Champaign 26
McDaniel	Vicki	2105 Laurel Park Pl				
McGhiey	Norene	1351 County Rd 2550E	Ogden	61859	1/25/1939	Ogden 1
McLain	Patrece	1528 Marcia Dr	Rantoul	61866	3/15/1994	Rantoul 5
Menge	Robert	1504 Hobson Dr	Rantoul	61866	2/27/1965	Ludlow 3
Mewes	Judith	507 N Seventh St	St Joseph	61873	4/3/1943	St. Joseph 2
Miller	Michael	708 E Benham St	Tolono	61880	10/31/1948	Tolono 1
Miller	Debra	1206 Harris Ave	Champaign	61820	11/27/1958	City of Champaign 6
Miller	Amber	1405 Lincolnwood Dr				
Miller	Constance	125 N Poplar St	Ludlow	60949	6/8/1958	Ludlow 1
Miller	Ronald	2524 County Rd 500 E				
Miller	Marjorie	1915 County Rd 600 N	Sidney	61877	6/6/1933	Raymond
Million	William	903 S Scarborough St	Sidney	61877	9/30/1957	Sidney

Million	Anita	903 S Scarboarough St	Sidney	61877	8/19/1962	Sidney
Millsap	Dawn	202 N Elm St	Pesotum	61863	8/1/1967	Pesotum
Montgomery	Gary	821 County RD 800E	Tolono	61880	6/11/1947	Tolono 3
Myers	Jerry	602 Burkwood Ct E	Urbana	61801	11/23/1963	Cunningham 23
Napolitano	Mary	428 Broadmeadow Rd	Rantoul	61866	8/5/1953	Rantoul 1
Navarro	Rufino	331 Naples Dr				
Nelson	Linda	1729 B Lakeside Dr	Champaign	61821	3/15/1940	City of Champaign 29
Neumann	Frederick	2211 S Cottage Grove Ave	Urbana	61801	11/16/1930	Cunningham 22
Nielsen	Paul	112 McKinley Dr	Mahomet	61853	12/15/1939	Mahomet 5
Nottmeier	Jan	1901 N Lincoln Ave	Urbana	61801	4/27/1978	Cunningham 1
Ohmit	Mary	1101 Brad Dr	Urbana	61802	7/15/1945	Urbana 3
Page	G	2303 N Second St	Champaign	61822	6/12/1926	Somer
Paleczny	Robert	1313 S Mattis Ave	Champaign	61821	6/11/1955	City of Champaign 31
Peck	Robert	3910 Farmington Dr	Champaign	61822	5/1/1957	Champaign 3
Peckmann	Betty	2403 E Robin Rd	Mahomet	61853	9/8/1934	Mahomet 3
Peckmann	James	2403 E Robin Rd	Mahomet	61853	4/10/1934	Mahomet 3
Pflugmacher	Alvina	333 Eiler Dr	Gifford	61847	7/24/1945	Compromise Gifford
Phelps	Denver	2465 County Rd 2300 N	Ogden	61859	6/30/1940	Ogden 2
Place	Mary	2475 County Rd 700 N	Homer	61849	3/2/1944	South Homer
Podoll	Karla	1613 Symington Dr	Rantoul	61866	4/13/1944	Rantoul 6
Pointer	Phillip	1405 Prairie View Dr	Rantoul	61866	12/13/1943	Rantoul 5
Powell	Barbara	1910 Oak Park Dr	Champaign	61822	9/6/1942	Champaign 3
Powell	David	1910 Oak Park Dr	Champaign	61822	11/13/1941	Champaign 3
Pribble	Carolyn	3011 S prospect Ave	Champaign	61822	8/13/1944	Champaign 6
Price	Darrell	1802 E. Amber Lane, #103	Urbana	61802	2/2/1952	Cunningham 23
Purnell	James	1002 W Vine St	Champaign	61821	4/14/1956	City of Champaign 19
Randol	James	114 E Center	Seymour	61875	4/5/1947	Scott Seymour
Rathgeber	Terrance	2305 Naples Ct	Champaign	61822	7/24/1948	Champaign 2
Ready	Glenda	65 Alrport Rd				
Reed	Maureen	512 S Highland Ave	Champaign	61821	5/1/1945	City of Champaign 20
Rehberg Jr	Herman	1306 S State St	Champaign	61820	3/14/1945	City of Champaign 14
Richardson	Gertrude	203 W Main St	Thomasboro	61878	11/9/1940	Rantoul 4
Ricketts	Audrey	1825 Prairie Winds Cir	Urbana	61802	3/1/1939	Cunningham 21
Roedelbronn	Michael	312 N James St	Champaign	61822	11/6/1967	Tolono 2
Romanowski	Julie	204 Barbara Dr	Mahomet	61853	9/7/1966	Mahomet 5
Salaam	Abdulhakeem	1907 Shelly Ct	Urbana	61802	6/25/1951	Urbana 2

Scarborough	Raymond	612 N Lake of the Woods	Mahomet	61853	7/19/1950	Mahomet 4
Schluter	Carolyn	2536 County Rd 3100N	Penfield	68162	9/6/1946	Kerr
Schmidt	Julia	3301 Summerview LN	Champaign	61822	10/16/1952	City of Champaign 38
Schwarze	Benjamin	214 W Main Street	Savoy	61874	3/15/1968	Champaign 4
Scott	Timothy	376 Highland Dr	Rantoul	61866	5/18/1961	Rantoul 1
Scott	Ronda	802 W Central Ave	Thomasboro	61878	7/21/1945	Rantoul 4
Sharp	Joan	803 Burkwood Dr	Urbana	61801	10/24/1940	Cunningham 16
Slocum	Culver	1024 W Vine St	Champaign	61821	12/28/1922	City of Champaign 19
Smith	Nancy	2702 Cherry Creek RD	Champaign	61822	4/22/1956	City of Champaign 38
Sollers	Sherry	1203 Alderbury Dr	St Joseph	61873	4/3/1947	St. Joseph 3
Spencer	Loretta	3802 Summer Sage Ct	Champaign	61822	3/4/1955	City of Champaign 34
Spicer	Janice	503B Creve Coeur Dr	Champaign	61822	2/24/1943	City of Champaign 34
Spila	Tim	3205 Ladue Dr	Champaign	61822	3/17/1970	City of Champaign 34
Sprandel	Jane	1068 County Rd 2375 East	Homer	61849	2/3/1976	Sidney
Streigmann	Sharon	602 Evergreen Ct	Urbana	61801	1/28/1945	Cunningham 13
Strack	M	182 County Rd 0E	Ivesdale	61851	1/21/1951	Sadorus Ivesdale
Strawbridge	Renee	905 Trailside Dr	Mahomet	61853	4/30/1957	Mahomet 3
Strickler	Christine	207 N Jefferson St	Mahomet	61853	9/14/1959	Mahomet 5
Strode	Julia	3925 Daffodil Ln	Champaign	61822	10/23/1960	City of Champaign 34
Summerville	Joel	1355 County Rd 800N	Tolono	61880	12/15/1931	Philo
Tatman	Paula	404 E Fairlawn Dr	Urbana	61801	5/7/1959	CUNNINGHAM 13
Theis	Mara	2523 CR 450E	Mahomet	61853	10/3/1950	Newcomb
Tomscha	Barbara	2204 Branch Rd	Champaign	61821	2/13/1948	City of Champaign 33
Trail	Jacqueline	908 Charles Street	Champaign	61821	4/5/1947	City of Champaign 21
Trail	James	908 Charles Street	Champaign	61821	7/11/1931	City of Champaign 21
Trouth	Deborah	2909 Prairie Meadow Dr	Champaign	61822	10/20/1951	City of Champaign 33
Tyler	Tom	206 W Crittenden St	Homer	61849	3/13/1951	South Homer
Vanness	Cheryl	1809 A Lydia Ct	Urbana	61802	9/5/1950	Cunningham 23
Vanroosendaal	Mary	2802 Blair Drive	Champaign	61821	11/12/1940	City of Champaign 30
Vanvleet	Lillian	601 N Prospect Ave	Champaign	61820	1/1/1940	City of Champaign 19
Walker	Linda	502 Franklin St	Mahomet	61853	8/30/1943	Mahomet 5
Walker	Ted	502 Franklin ST	Mahomet	61853	12/19/1941	Mahomet 5
Wallace	Kevin	505 Broadmeadow Rd	Rantoul	61866	10/10/1956	Rantoul 1
Walsh	Jane	903 Bluegrass LN	Champaign	61822	4/7/1957	City of Champaign 34
Warner	Jenna	1193 County Rd 2900N	Rantoul	61866	2/7/1991	Condit
Waters	Larry	1804 Lake Shore Dr	Mahomet	61853	12/6/1945	Mahomet 4

Wells	Randy	55 County Rd 2300E	Broadlands	61816	1/4/1959	Raymond
Wendt	Lori	817 Bluegrass LN	Champaign	61822	12/20/1963	City of Champaign 34
Wertheim	Joanne	2228 Nancy Ln	St Joseph	61873	12/13/1959	St Joseph 1
Widener	Geoffrey	1908 Quail Run Dr	Mahomet	61853	2/3/1942	Mahomet 4
Widener	Rosalyn	1908 Quail Run Dr	Mahomet	61853	7/30/1943	Mahomet 4
Wiesbrook	Scott	580 County Rd 1700E	Philo	61864	6/19/1974	Crittenden
Wilhite	Diane	509 W Healey St	Champaign	61820	3/1/1958	City of Champaign 13
Williams	George	1560 CR400 E	Champaign	61822	7/16/1947	Scott Bondville
Williams	Mary	3230 County Rd 2700E	Penfield	61862	11/14/1937	Kerr
Wilson	Rhonda	4809 W Windsor RD	Champaign	61822	1/12/1958	City of Champaign 39
Wolters	Marianna	609 Eden Park Dr	Rantoul	61866	12/19/1940	Rantoul 3
Wolters	Paul	609 Eden Park Dr	Rantoul	61866	3/25/1932	Rantoul 3
Workman	Jane	725 Mikel Dr	Rantoul	61866	4/20/1948	Ludlow 3
Workman	Terry	725 Mikel Dr	Rantoul	61866	8/22/1948	Ludlow 3
Wright	F David	301 Colorado Ave	Urbana	61801	5/4/1949	Cunningham 15
Wyatt	Lorell	612 1/2 W Clark St	Champaign	61820	9/21/1953	City of Champaign 12
Yousef	Stephanie	2116 Madison Ct	Champaign	61820	12/1/1989	City of Champaign 16
Zachary	James	2504 Lakewood Dr	Champaign	61822	5/25/1950	Champaign 5
Zink	Larry	2804 E California Ave	Urbana	61802	5/28/1952	Urbana 4



Aaron Ammons
Champaign County Clerk & Recorder
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802

Elections: (217)384-3724

Monday, May 13, 2024

Dear Chairman Ingram,

It's time for the commissioned Election Judge certification process as outlined in the statute, 10 ILCS 5/13-2. To facilitate this process, I have attached the current list of commissioned Election Judges representing your party. Please review the list and make any changes, deletions, or additions to the spreadsheet to accurately reflect who your party is putting forward as commissioned Election Judges.

At the July County Board meeting, the list of judges will be approved by the County Board, then submitted to the court with an opportunity for comment, and finally, approved by the court.

While my office is providing a list of existing commissioned Election Judges, it would be immensely beneficial to Champaign County elections, and the democratic process, for us to have new judges added to the pool.

The requirements to be an Election Judge are:

1. Be a citizen of the United States.
2. Be of good repute and character and not subject to the registration requirement of the Sex Offender Registration Act.
3. Be able to speak, read, and write the English language.
4. Be skilled in the four fundamental rules of mathematics.
5. Be of good understanding and capable to administer their duties.
6. Not be a candidate for any office in the election and not be elected committeeman.
7. Reside in and be entitled to vote in the precinct where selected to serve as judge.
 - Note: In each precinct one judge of each party may be appointed from outside the precinct, but from within the county.

The duties of an Election Judge are:

- To open and close the polls.
- To be responsible for all election materials.
- To ensure that only qualified voters are permitted to vote and that each qualified voter is permitted to vote once.
- To ensure that all votes are cast in secret.
- To give instructions in the method of voting when requested by a voter.
- To give assistance to illiterate and voters with disabilities.
- To maintain order in the polling place throughout the day.

- Early voting judges are responsible for closing the poll and resetting for Election Day.
- Election night judges are responsible for tallying the votes after the polls are closed and certifying the election results in that precinct.

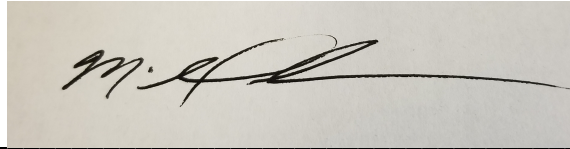
Serving as an Election Judge is a rewarding but demanding job. Election Judges complete training and are asked to serve from 5AM to 9 or 10PM on Election Day and to staff Early Voting shifts during the 40 days before Election Day. Computer literacy is a must. Election Judges also set up and take down equipment at the polling location and deliver results to the Central Counting location.

Please email the list with updates to my office by Tuesday, June 11, 2024. We will update your party list accordingly, send it back to you for final review and your signature. If you have any questions, please do not hesitate to send them via email.

Please print, sign, and return this letter to Molly at the Clerk's Office. If you would prefer that we print it for you sign in the office, email elections@champaigncountyclerkil.gov to make an appointment.

CERTIFICATION

The list of judges below, as corrected, deleted, and added to, is complete list of judges to be certified by the Champaign County Circuit Court for the party.

A rectangular box containing a handwritten signature in black ink, which appears to be "Molly".

Democratic Party Chairperson

Thank you for your assistance in completing this list and securing one of the most important pieces of a fair, free, and accessible election: the election judges.

Sincerely,

A handwritten signature in black ink that reads "Aaron Ammons".

Aaron Ammons

Champaign County Clerk & Recorder

Last Name	First Name	Address	City	Zip Code	Date of Birth	Precinct
Abdullah	Paula	301 Foxwell Ct	Champaign	61820	07/28/1950	City of Champaign 1
Ammons	Aaron	405 Abbey Rd	Urbana	61802		Cunningham 18
Ammons	Aaron-Amir	405 N Abbey Rd	Urbana	61802	10/16/2001	Cunningham 18
Amundsen	Jane	106 E Pennsylvania Ave	Urbana	61801	09/21/1950	Cunningham 11
Angel	Jessica	1115 W Nevada St	Urbana	61801	01/01/2000	Cunningham 4
Bates	Jessica	402 e oak st	Mahomet	61853	10/15/1986	Mahomet 1
Belcher	Breaden	403 E Elm St Apt 4	Urbana	61802	12/06/1990	Cunningham 12
Bell	Alyson	3 Fisher Ct	Urbana	61802	09/13/1971	Cunningham 18
Bobrow	Abigail	203 W Vermont Ave	Urbana	61801	12/05/1974	Cunningham 10
Bogner	William	1128 County Rd 900E	Champaign	61822	05/31/1953	Tolono 2
Branson	Evan	2913 Blair Dr	Champaign	61821	09/09/1987	City of Champaign 30
Brownlee	Velma	3322 Boulder Ridge Dr	Champaign	61822	03/18/1937	City of Champaign 34
Carter	Terry	2609 W Kirby Ave	Champaign	61821		City of Champaign 36
Carter	Joann	705 N Goodwin Ave	Urbana	61801	09/28/1950	Cunningham 1
Chasco	Beth	1940 County Rd 150 E	Seymour	61875	03/29/1955	Mahomet 2
Coe	Jordan	2612 Lakeview Dr	Champaign	61822	12/16/1993	City of Champaign 38
Coffer	Katherine	306 Village Park Way	Savoy	61874	09/28/1954	Tolono 2
Cole	Jess	302 N Lincoln	Broadlands	61816	10/08/1944	Ayers
Coleman	Helen	2408 Fields South Dr Apt 106	Champaign	61822	09/10/1956	City of Champaign 39
Couch	Jennifer	1308 E Jeffery Dr	Mahomet	61853	09/24/1979	Mahomet 4
Covert	Jeannie	806 S Vine St	Urbana	61801	08/08/1957	Cunningham 12
Cowles	David	217 Apple Tree Dr	Urbana	61802	01/01/1953	Urbana 3
Crider	Da'anna	1633 Symington Road	Rantoul	61866	11/28/1999	Rantoul 6
Cross	Matt	611 W Clark St	Champaign	61820		City of Champaign 12
Cunningham	Mike	2306 Slade Lane	Mahomet	61853	07/25/1976	Mahomet 3
Cuza	Luis	605 Elliot Dr	Urbana	61801	03/15/1942	Cunningham 15
Czys	Laura	709 Yalow Dr	Champaign	61822	02/06/1988	City of Champaign 17
Davis	Tamika	611 Doisy Ln	Champaign	61822	09/10/1976	City of Champaign 17
Donohue	Nanette	4105 Rayburn Ct	Champaign	61822	07/08/1974	City of Champaign 34
Dossett	Scott	501 E High St	Urbana	61801	06/15/1956	Cunningham 12
Doyle	Robert	2000 W John St Apt 118	Champaign	61821	11/21/1946	City of Champaign 30
Dukes-Adams	Madra	1414 Mittendorf Dr	Champaign	61820		City of Champaign 6
Engelbrecht Wiggins	Beth	2 Lake Park Rd	Champaign	61822	01/21/1957	Champaign 4
Enstrom	Peter	2405 High Meadow Ln	Champaign	61822	09/09/1964	City of Champaign 33
Evans	Madeleine	6706 N West Arrowhead Dr	Urbana	61802	10/03/1967	Somer
Ewoldt	Erin	502 Buttercup Dr	Savoy	61874	07/30/1982	Champaign 4
Exum	Tori	1105 N Harvey St	Urbana	61801	12/20/1976	Cunningham 1
Fellers	Robin	506 W Pennsylvania Ave	Urbana	61801	11/16/1983	Cunningham 10
Ferguson	Sheila	704 Amy Drive	Mahomet	61853	02/02/1963	Mahomet 4
Flood	Beverly	1603 Sheridan Rd	Champaign	61821	12/18/1941	City of Champaign 28
Ford	Barbara	305 W University #2	Champaign	61820	12/05/1946	City of Champaign 12
Fortune	Mary	1703 Deer Run	Mahomet	61853	12/07/1961	Mahomet 1
Foster	Evangeline	711 Embassy Row	Rantoul	61866	01/28/1956	Rantoul 2
Fritz	Nolan	608 W Elm St	Urbana	61801	08/05/1998	City of Champaign 7

Last Name	First Name	Address	City	Zip Code		Date of Birth	Precinct
Funfsinn	Denise	1215 Roberto Rd	Mahomet	61853		05/11/1953	Mahomet 4
Glosser	Deanna	3413 Waterville Ct.	Champaign	61822		03/27/1950	City of Champaign 38
Godwin	Aaron	613 W Healey St Apt 4	Champaign	61820		11/09/1987	City of Champaign 13
Goldstein	Marcey	1405 E Pennsylvania Ave	Urbana	61801		02/01/1950	Cunningham 20
Harmon	Lynn	703 W Iowa St	Urbana	61801		03/26/1952	Cunningham 9
Hart	Darrell	2230 Heather Hills Dr	St Joseph	61873		04/15/1950	St Joseph 1
Harvey	Earnest	810 Fairview Ave	Urbana	61801		08/10/1974	Cunningham 6
Haywood-Benson	Mary	602 Goldenview Dr	Champaign	61821		03/27/1945	City of Champaign 37
Heggemeyer	Amy	3203 Cherry Hills	Champaign	61822		07/22/1978	Champaign 5
Heimann	Carrie	703 Dove Dr	Mahomet	61853		05/18/1984	Mahomet 1
Hirchert	Holly	1502 Sandpiper Lane	Champaign	61821		08/12/1959	City of Champaign 32
Hoff	Willy-Ann	601 Crescent Dr, Apt 18	Champaign	61821		01/29/1967	City of Champaign 30
Hollenkamp	Keith	716 W White St	Champaign	61820		01/10/1987	City of Champaign 12
Hutchison	Rayshon	1206 Eureka St	Urbana	61801			Cunningham 1
Jett	Michelle	2608 Lakeview Dr	Champaign	61822			City of Champaign 38
Jimenez	Alberto	2203 Blackthorn Dr	Champaign	61821			City of Champaign 33
Johnson	Kendall	1812 South Anderson Steet	Urbana	61801		10/09/1991	Cunningham 16
Jones	Whitney	3425 Stoneway Ct	Champaign	61822		12/28/1987	City of Champaign 34
Jones	Shantall	1408 Comanche Dr	Champaign	61821			Hensley
Kaufman	Paula	1609 Lakeside Drive Unit A	Champaign	61821		07/26/1946	City of Champaign 29
Kelley	Maria	940 F Water View Way	Champaign	61821			City of Champaign 17
Kelly	Lisa	408 High St	Urbana	61801		08/23/1967	Cunningham 12
Kelly	Cristina	403 e Franklin st apt 2	Mahomet	61853		03/22/1983	Mahomet 1
Kloster	Gary	507 W Indiana	Urbana	61801		09/24/1972	Cunningham 10
Kloster	Alex	507 W Indiana Ave	Urbana	61801		01/15/2003	Cunningham 10
Koenig	Karen	1053 County Road 800 E	Champaign	61822		01/09/1957	Tolono 2
Lareau	Christopher	2013 E Meadowlake Dr	Mahomet	61853		06/30/1966	Mahomet 4
Larson	Jeremy	1209 Wilshire Ct	Champaign	61821		07/15/2002	City of Champaign 24
Legner	Katie	502 W Springfield Ave. Apt 5	Champaign	61820		07/08/1990	City of Champaign 12
Lokshin	Jennifer	1105 S Westlawn Ave	Champaign	61821		04/19/1977	City of Champaign 28
Lore	Michelle	1302 Lincolnshire Dr	Champaign	61821		06/15/1988	City of Champaign 29
Lukeman	Anne	507 S Pine St	Champaign	61820		03/02/1987	City of Champaign 13
Manning	Sharon	1065 St. Andrews Circle	Rantoul	61866		11/24/1958	Rantoul 6
Mathewson	Wendy	507 S McCullough St	Urbana	61801		09/04/1974	Cunningham 8
McClaine	Carol	913 W John St	Champaign	61821		12/11/1953	City of Champaign 20
McClintock	Jane	707 E California Ave	Urbana	61801		09/28/1984	Cunningham 12
McKenney	Duane	202 S Lynn St #2	Urbana	61802		07/25/1975	Cunningham 12
Muhammad	Jafar	1608 Carolyn Dr	Champaign	61821		06/28/1997	City of Champaign 36
Muhammad	Jafarah	1608 Carolyn Dr	Champaign	61821		09/08/2000	City of Champaign 36
Munoz	Sequoia	1905 E Michigan Ave	Urbana	61802		11/15/1987	Cunningham 19
Nelson	Faruq	336 Paddock Dr	Savoy	61874		01/17/1963	Champaign 4
Nicholas	Jeff	3606 Marjorie Lane	Champaign	61822		08/13/1951	Champaign 5
Nixa	Marianne	2149 County Road 900 E	Champaign	61822		03/15/1955	Hensley
Parish	Tracy	508 S Highland Ave	Champaign	61821		06/10/1979	City of Champaign 20

Last Name	First Name	Address	City	Zip Code		Date of Birth	Precinct
Parks	Christina	404 W California	Urbana	61801		10/22/1982	Cunningham 8
Parrish	Michael	707 E Elm St	Urbana	61802		01/13/1984	Cunningham 12
Patten	Peggy	609 Indiana Ave	Urbana	61801		3/30/1955	Cunningham 9
Patton	Angela	201 E Tomaras Ave	Savoy	61874			Champaign 4
Pelmore	ReNae	708 Crescent Dr	Champaign	61821		09/16/1955	City of Champaign 31
Peshkin	Janet	1711 Brighton Ct	Champaign	61822		04/30/1964	Cunningham 16
Porcheddu	Julie	4 Penn Ct	Urbana	61801		04/02/1947	City of Champaign 34
Prisland	Ann	1713 Nancy Beth D	Champaign	61822		12/30/1953	City of Champaign 36
Pritchard	Diane	1810 Barrington Dr	Champaign	61821		06/14/2001	City of Champaign 36
Quackenbush	Sophie	2509 Worcester Drive	Champaign	61821		06/30/1979	Champaign 4
Ray	Rebecca	106 Blazing Star Dr	Savoy	61874		01/18/1959	Champaign 3
Read	Laura	1603 Coventry Dr Apt A	Champaign	61822		02/19/1968	City of Champaign 13
Reagan	Maureen	407 W Healey St	Champaign	61820		12/26/1981	Cunningham 8
Roper	Sara	404 W California Ave	Urbana	61801		06/28/1984	Champaign 6
Rowland	Miranda	8 Evergreen Circle Apt B	Savoy	61874		09/08/1977	City of Champaign 25
Rye	Leslie	1606 W Park Ave	Champaign	61821		09/02/1954	Mahomet 1
Scarborough	Marlys	101 Peacock Drive	Mahomet	61853		12/19/1934	City of Champaign 29
Schackmann	Edna	1602 Lakeside Dr	Champaign	61821		11/06/1987	City of Champaign 11
Schiver	Andrew	126 W Church St	Champaign	61820		07/20/1973	Cunningham 10
Schuler	Brin	507 W Indiana	Urbana	61801		01/01/1958	Urbana 3
Serafin	Patricia	235 Apple Tree Dr	Urbana	61802		04/27/1968	Rantoul 6
Simpson	Sharhonda	1711 Pointer Ln	Rantoul	61866		04/30/1970	City of Champaign 18
Sizemore	Eric	980 Pomona Dr	Champaign	61822		06/04/1974	City of Champaign 1
Smith	Lucinda	611 Phillips Dr	Champaign	61820		10/29/1994	Rantoul 1
Smith	Kenyatta	126 W Campbell Ave	Rantoul	61866		12/05/1952	Urbana 2
Spillers	Michael	5 Sanibel Dr	Urbana	61802		05/06/1936	City of Champaign 24
Steinberg	Cecile	2606 S Nottingham Ct	Champaign	61821		05/09/1953	Mahomet 2
Stoerger	Teresa	186 County Road 1900 N	Seymour	61875			Cunningham 17
Sutton	Cory	816 Oakland Ave, Apt 107	Urbana	61802		10/15/1942	Ludlow 3
Sweat	Betty	1432 Birch Dr	Rantoul	61866		03/13/1973	City of Champaign 6
Terrall	Angela	217 Arcadia Drive	Champaign	61820		12/10/1956	Hensley
Theide	Billie	2111 Belmont Park Ln	Champaign	61822		05/25/1961	Raymond
Thomas	Bill	307 Hancock St	Longview	61852		04/02/1984	Cunningham 18
Turino	Matthew	403 S. Glover Ave.	Urbana	61802		10/10/1969	City of Champaign 12
Ung	Anita	205 S Elm St	Champaign	61820		06/05/1959	City of Champaign 11
Valentine	Hilary	712 W Washington St	Champaign	61820		09/05/1978	Cunningham 16
Waarala	Angela	809 E Washington St	Urbana	61801		04/09/1957	Cunningham 10
Walden	Gale	306 W Washington St	Urbana	61801		07/19/1957	Cunningham 19
Walker	Zeloa	1006 S Smith Rd Apt 2	Urbana	61802		11/07/1963	Urbana 4
Walker	Annette	2424 E Nevada St	Urbana	61802		08/16/1972	City of Champaign 34
Ware	Seana	3424 Stoneway Ct	Champaign	61822		12/17/1993	Cunningham 12
Wehmeier	Colter	402 S Race St	Urbana	61801		11/8/1983	St. Joseph 1
West-Henkelman	Alexis	203 E Briardcliff Dr	St Joseph	61873		05/01/1976	City of Champaign 36
Whelpley	Amy	2503 Bershire Dr	Champaign	61821			

Last Name	First Name	Address	City	Zip Code	Date of Birth	Precinct
Williams	Del	410 S Garrard St	Rantoul	61866	01/21/1956	Rantoul 2
Wozniak	JoAnn	401 County Road 2425N	Mahomet	61853	10/05/1944	Mahomet 1
York	Caitlin	1002 N Busey	Urbana	61801	06/25/1992	Cunningham 6

RESOLUTION NO. 2024-172

A RESOLUTION TO ESTABLISH PLACES OF ELECTION
FOR CHAMPAIGN COUNTY FOR THE 2024 GENERAL ELECTION

WHEREAS, Pursuant to 10 ILCS 5/11-2, the County Board shall fix and establish the places for holding elections in its respective county and all elections shall be held at the places so fixed; and

WHEREAS, Champaign County has universal polling locations for all Early Voting and Election Day polling location sites; and

WHEREAS, The County Board of Champaign County seeks to ensure that voters can easily identify and access the location of all established polling places;

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, that the place for holding elections in Champaign County is established for the 2024 General Election as indicated on the attached listing.

PRESENTED, PASSED, APPROVED, AND RECORDED this 18th day of July, A.D. 2024.

Samantha Carter
Champaign County Board Chair

Attest: _____
Aaron Ammons, County Clerk
and Ex-Officio Clerk of the
County Board

Approved: _____
Steve Summers, County Executive
Date: _____

Precinct Names	Name	Address 1	City	Zip
City of Champaign 03, City of Champaign 04, City of Champaign 08	ARC - ACTIVITIES AND RECREATION CENTER	201 E PEABODY DR	CHAMPAIGN	61820
Ayers, Raymond	AYERS-BROADLANDS FIRE STATION	104 W STATE STREET	BROADLANDS	61816
Champaign 3	BIBLE BAPTIST CHURCH	4001 W KIRBY AVE	CHAMPAIGN	61822
Scott Bondville, Scott Seymour	Bondville Village Hall	102 S Walnut	BONDVILLE	61815
City of Champaign 29, City of Champaign 30, City of Champaign 35	BRESNAN MEETING CENTER	706 KENWOOD RD	CHAMPAIGN	61821
Cunningham 18, Cunningham 19, Urbana 2, Urbana 4	BROOKENS ADMIN CENTER	1776 E WASHINGTON	URBANA	61802
Champaign 2, City of Champaign 37	CARPENTERS' LOCAL NO. 243	402 S DUNCAN RD	CHAMPAIGN	61821
City of Champaign 20	CHAMPAIGN PUBLIC LIBRARY	200 W GREEN ST	CHAMPAIGN	61820
City of Champaign 06, City of Champaign 10	CHURCH OF THE LIVING GOD	312 E BRADLEY	CHAMPAIGN	61820
Cunningham 17	C-UMASS TRANSIT DISTRICT (CDL TRAINING)	1207 E UNIVERSITY AVE	URBANA	61802
City of Champaign 38	CURTIS ROAD CHURCH OF GOD	2604 CURTIS RD	CHAMPAIGN	61822
City of Champaign 01	DOUGLASS CENTER ANNEX	804 N FIFTH ST	CHAMPAIGN	61820
East Bend	EAST BEND TOWNSHIP BUILDING	9 MAIN ST	DEWEY	61840
City of Champaign 39	FIRST CHRISTIAN CHURCH	3601 S STALEY RD	CHAMPAIGN	61822
Brown Fisher, Brown Foosland, Condit	FISHER COMMUNITY BUILDING	100 SCHOOL STREET	FISHER	61843
Cunningham 05	FLORIDA AVE RESIDENCE HALL	1005 COLLEGE CT	URBANA	61801
City of Champaign 32	FREE METHODIST CHURCH	1913 S MATTIS AVE	CHAMPAIGN	61821
Ludlow 2, Ludlow 3, Rantoul 1, Rantoul 2, Rantoul 3	GATHERING PLACE (FIRST UNITED METHODIST CH)	220 S MARSHALL ST	RANTOUL	61866
Compromise Gifford, Compromise Penfield, Harwood, Kerr	GIFFORD VILLAGE HALL	2296 COUNTY RD 3000N	GIFFORD	61847
City of Champaign 15, City of Champaign 16, City of Champaign 23, City of Champaign 24	GOOD SHEPHERD LUTHERAN CHURCH	2101 S PROSPECT AVE	CHAMPAIGN	61820
City of Champaign 25	HAYS CENTER	1311 W CHURCH	CHAMPAIGN	61821
City of Champaign 17, Hensley	HENSLEY TOWN HALL	3001 W HENSLEY RD	CHAMPAIGN	61822
City of Champaign 22	HESEL PK. CHRISTIAN REFORMED CHURCH	700 W KIRBY	CHAMPAIGN	61820
City of Champaign 11, City of Champaign 12	HOLY CROSS PARISH CENTER	405 W CLARK	CHAMPAIGN	61820
South Homer	HOMER CITY BUILDING	500 E 2ND ST	HOMER	61849
City of Champaign 02, City of Champaign 07	ILLINI HILLEL	503 E JOHN	CHAMPAIGN	61820
Cunningham 02, Cunningham 07, Cunningham 08	ILLINI UNION	1401 W GREEN	URBANA	61801
Cunningham 03	ILLINOIS STREET RESIDENCE HALL	1010 W ILLINOIS	URBANA	61801
Colfax, Sadorus Ivesdale	IVESDALE FIRE STATION	406 THIRD ST	IVESDALE	61851
Mahomet 4, Newcomb	LAKE OF THE WOODS PAVILION	1702 E PRAIRIE VIEW RD	MAHOMET	61853
City of Champaign 31	LEONHARD RECREATION CENTER	2307 W SANGAMON	CHAMPAIGN	61821
Mahomet 2, Mahomet 5	LIFE VINEYARD CHURCH	702 TURKEY FARM RD	MAHOMET	61853
St. Joseph 2	LIVING WORD FAMILY CHURCH	1000 PARK AVENUE	ST JOSEPH	61873
Ludlow 1	LUDLOW TOWNSHIP OFFICE	133 W THOMAS	LUDLOW	60949
Mahomet 1, Mahomet 3	MAHOMET PUBLIC LIBRARY	1702 E OAK ST	MAHOMET	61853
City of Champaign 33, City of Champaign 36	MEADOWBROOK COMMUNITY CHURCH	1902 S DUNCAN RD	CHAMPAIGN	61821
City of Champaign 13, City of Champaign 14	MELLON ADMINISTRATIVE CENTER	703 S NEW	CHAMPAIGN	61820
Champaign 1	MT CALVARY BAPTIST CHURCH	1601 BLOOMINGTON RD	CHAMPAIGN	61821
Cunningham 01	MT OLIVE BAPTIST CHURCH	808 E BRADLEY	CHAMPAIGN	61820
Ogden 1	OGDEN ROSE LIBRARY	103 W MAIN ST	OGDEN	61859
City of Champaign 18, City of Champaign 34	PARKLAND COLLEGE - E BUILDING	2400 W BRADLEY AVE	CHAMPAIGN	61821
Cunningham 13, Cunningham 16	PENNSYLVANIA AVE. BAPTIST CHURCH	600 E PENNSYLVANIA AVE	URBANA	61801
Cunningham 21, Cunningham 22, Urbana 1	PHILO ROAD CHURCH OF CHRIST	2601 S PHILO RD	URBANA	61802
Philo	PHILO TOWN HALL	104 S HARRISON	PHILO	61864
Champaign 6	PLUMBERS' AND PIPEFITTERS' LOCAL 149	1005 N DUNLAP AVE	SAVOY	61874
St. Joseph 1, St. Joseph 3	PRINCE OF PEACE LUTHERAN CHURCH	802 E DOUGLAS	ST. JOSEPH	61873
Rantoul 5, Rantoul 6	RANTOUL YOUTH CENTER	1306 COUNTRY CLUB LANE	RANTOUL	61866
Ogden 2	ROYAL COMMUNITY BUILDING	103 S PARK	ROYAL	61871
Sadorus Sadorus	SADORUS VILLAGE HALL	115 E MARKET	SADORUS	61872
City of Champaign 19	SALVATION ARMY CORPS	502 N PROSPECT	CHAMPAIGN	61820

Champaign 4, Tolono 2	SAVOY RECREATION CENTER	402 W GRAHAM	SAVOY	61874
City of Champaign 05	SIEBEL CENTER FOR DESIGN	1208 S FOURTH ST	CHAMPAIGN	61820
Somer	SOMER TOWNSHIP BUILDING	5406 NW ARROWHEAD DRIVE	URBANA	61802
Cunningham 14, Cunningham 15, Cunningham 20, Cunningham 23	ST. MATTHEW LUTHERAN CHURCH	2200 PHILO RD	URBANA	61802
City of Champaign 21, City of Champaign 26, City of Champaign 27, City of Champaign 28	ST. PETER'S UNITED CHURCH OF CHRIST	905 S RUSSELL	CHAMPAIGN	61821
Stanton	STANTON TOWNSHIP BUILDING & TOWN HALL	2103 COUNTY RD 2100E	ST. JOSEPH	61873
Rantoul 4	THOMASBORO FIRE STATION	101 N CHURCH ST	THOMASBORO	61878
Crittenden, Pesotum, Tolono 1, Tolono 3	TOLONO PUBLIC LIBRARY	111 E MAIN ST	TOLONO	61880
Cunningham 04, Cunningham 09	TWIN CITY BIBLE CHURCH	806 W MICHIGAN	URBANA	61801
Cunningham 10, Cunningham 11, Cunningham 12	URBANA FREE LIBRARY	210 W GREEN ST	URBANA	61801
Sidney	VILLAGE OF SIDNEY BUILDING	211 E MAIN	SIDNEY	61877
Cunningham 06, Urbana 3	VINEYARD CHURCH	1500 N LINCOLN AVE	URBANA	61801
Champaign 5	WINDSOR RD. CHRISTIAN CHURCH	2501 W WINDSOR RD	CHAMPAIGN	61822
City of Champaign 09	WORKNET	1307 N MATTIS	CHAMPAIGN	61821
City of Champaign 04	UNIVERSITY YMCA	1001 S WRIGHT ST	CHAMPAIGN	61820
CHANGES FROM LAST ELECTION				
PESOTUM MOVED TO TOLONO LIBRARY				
COMBINED MAHOMET PUBLIC LIBRARY AND LAKE OF THE WOODS				
COMBINED SAVOY REC AND PLUMBERS				

RESOLUTION NO. 2024-175

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH BROEREN RUSSO BUILDERS INC. FOR COUNTY PLAZA RENOVATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with Broeren Russo Builders, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The changes result in:

- an increase of \$6,780.00 to provide materials, labor and equipment to paint eight existing wood doors and frames and provide five lockets for the existing to remain doors on the 5th floor;
- an increase of \$2,764.90 to provide materials, labor and equipment to fix a cracked existing storm drain in the lower level mechanical shaft;
- a decrease of \$4,886.00 to credit back the amount of Change Order 44. It was discovered that the work included in that change order was in a later addendum;
- and an increase of \$2,934.00 to provide materials, labor, and equipment to install five exit devices per the request of the AHJ at the City of Urbana during the preliminary inspection;

WHEREAS, the change orders result in a net increase to the total contract in the amount of \$7,592.90;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with Broeren Russo Builders, Inc. which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 051
Date: 07/10/2024

OWNER: (Name and address)
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: (Name and address)
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: (Name and address)
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

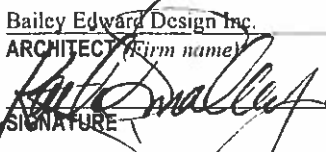
Provide all materials, labor, and equipment to paint 8 existing wood doors and frames that were identified as existing to remain. Provide 5 locksets for the existing to remain doors on 5th floor

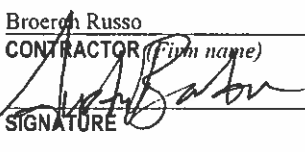
The original Contract Sum was	\$ 18,825,000.00
The net change by previously authorized Change Orders	\$ 1,480,851.71
The Contract Sum prior to this Change Order was	\$ 20,305,851.71
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,780.00
The new Contract Sum including this Change Order will be	\$ 20,312,631.71

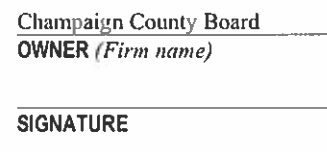
The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT (Firm name)

SIGNATURE
Karla Smalley, Architect
PRINTED NAME AND TITLE
07.11.24
DATE

Broeren Russo
CONTRACTOR (Firm name)

SIGNATURE
Austin Barton, Project Manager
PRINTED NAME AND TITLE
7/11/2024
DATE

Champaign County Board
OWNER (Firm name)

SIGNATURE
Steve Summers, County Executive
PRINTED NAME AND TITLE
DATE



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 052
Date: 07/09/2024

OWNER: (Name and address)
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61822

ARCHITECT: (Name and address)
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: (Name and address)
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

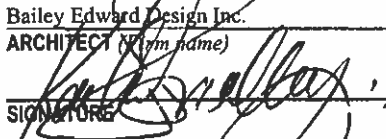
Provide all materials, labor, and equipment to fix a cracked existing storm drain located in the lower level mechanical shaft.

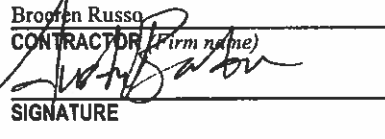
The original Contract Sum was	\$ 18,825,000.00
The net change by previously authorized Change Orders	\$ 1,487,631.71
The Contract Sum prior to this Change Order was	\$ 20,312,631.71
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,764.90
The new Contract Sum including this Change Order will be	\$ 20,315,396.61

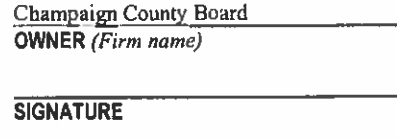
The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT (Firm name)

SIGNATURE
Karla Smalley, Architect
PRINTED NAME AND TITLE
07.11.24
DATE

Broeren Russo
CONTRACTOR (Firm name)

SIGNATURE
Austin Barton, Project Manager
PRINTED NAME AND TITLE
7/11/2024
DATE

Champaign County Board
OWNER (Firm name)

SIGNATURE
Steve Summers, County Executive
PRINTED NAME AND TITLE
DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 053
Date: 07/09/2024

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Following the approval of CO 44 it was discovered that the work included in that Change Order was shown in a later Addendum. This change order is to credit back the amount of CO 44.

The original Contract Sum was	\$	18,825,000.00
The net change by previously authorized Change Orders	\$	1,490,396.61
The Contract Sum prior to this Change Order was	\$	20,315,396.61
The Contract Sum will be decreased by this Change Order in the amount of	\$	(4,886.00)
The new Contract Sum including this Change Order will be	\$	20,310,510.61

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT *(Firm name)*

SIGNATURE

Karla Smalley, Architect
PRINTED NAME AND TITLE

DATE

Broeren Russo
CONTRACTOR *(Firm name)*

SIGNATURE

Austin Barton, Project Manager
PRINTED NAME AND TITLE

DATE

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

Steve Summers, County Executive
PRINTED NAME AND TITLE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 054
Date: 07/09/2024

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Please provide all labor, materials, and equipment to install 5 exit devices per the request of the AHJ at the city of Urbana during their preliminary inspection.

The original Contract Sum was	\$	18,825,000.00
The net change by previously authorized Change Orders	\$	1,485,510.61
The Contract Sum prior to this Change Order was	\$	20,310,510.61
The Contract Sum will be increased by this Change Order in the amount of	\$	2,934.00
The new Contract Sum including this Change Order will be	\$	20,313,444.61

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT *(Firm name)*

SIGNATURE

Karla Smalley, Architect
PRINTED NAME AND TITLE

DATE

07.11.24

Broeren Russo
CONTRACTOR *(Firm name)*

SIGNATURE

Austin Barton, Project Manager
PRINTED NAME AND TITLE

DATE

7/11/2024

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

Steve Summers, County Executive
PRINTED NAME AND TITLE

DATE

RESOLUTION NO. 2024-176

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH P.J. HOERR INC.
FOR COUNTY JAIL CONSOLIDATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with P.J. Hoerr, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The changes result in:

- an increase of \$56,540.45 to provide security guards over electrical and fire alarm devices and protective enclosures around LCD TVs;
- an increase of \$5,021.93 to provide water connection to CRAC humidifier;
- an increase of \$3,983.07 to wire fire alarm to existing fire protection risers' flow switches;
- an increase of \$13,435.80 to purchase a UPS System;
- an increase of \$7,419.06 to provide additional pipe and insulation;
- and an increase of \$3,370.45 to provide additional solenoids and modifications to plumbing for valves in Pods C & D;

WHEREAS, the change orders result in a net increase to the total contract in the amount of \$89,770.76.

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with P.J. Hoerr, Inc. which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of July, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 048
Date: June 24, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFP 024, provide security guards over electrical and fire alarm devices and protective enclosures around LCD TVs

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 222,161.30
The Contract Sum prior to this Change Order was	\$ 22,450,518.30
The Contract Sum will be increased by this Change Order in the amount of	\$ 56,540.45
The new Contract Sum including this Change Order will be	\$ 22,507,058.75

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

PJ Hoerr, Inc
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

Colin Logue, Vice President
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

June 24, 2024
DATE

June 25, 2024
DATE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 049
Date: June 27, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFI 104, provide water connection to CRAC humidifier

The original Contract Sum was	\$	22,228,357.00
The net change by previously authorized Change Orders	\$	278,701.75
The Contract Sum prior to this Change Order was	\$	22,507,058.75
The Contract Sum will be increased by this Change Order in the amount of	\$	5,021.93
The new Contract Sum including this Change Order will be	\$	22,512,080.68

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects

ARCHITECT *(Firm name)*

SIGNATURE

Chris Bieser, Project Manager

PRINTED NAME AND TITLE

June 27, 2024

DATE

PJ Hoerr, Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

Colin Logue, Vice President

PRINTED NAME AND TITLE

June 27, 2024

DATE

Champaign County Board

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 050
Date: July 1, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFI 106 response, wire Fire Alarm to existing fire protection risers' flow switches.

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 283,723.68
The Contract Sum prior to this Change Order was	\$ 22,512,080.68
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,983.07
The new Contract Sum including this Change Order will be	\$ 22,516,063.75

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

PJ Hoerr, Inc.
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

Colin Logue, Vice President
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

July 1, 2024
DATE

July 2, 2024
DATE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 051
Date: July 1, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Purchase UPS System

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 287,706.75
The Contract Sum prior to this Change Order was	\$ 22,516,063.75
The Contract Sum will be increased by this Change Order in the amount of	\$ 13,435.80
The new Contract Sum including this Change Order will be	\$ 22,529,499.55

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

PJ Hoerr, Inc
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

Colin Logue, Vice President
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

July 1, 2024
DATE

July 2, 2024
DATE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 052
Date: July 10, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide additional pipe and insulation as additional work needed to complete previously approved Change Order 035.

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 301,142.55
The Contract Sum prior to this Change Order was	\$ 22,529,499.55
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,419.06
The new Contract Sum including this Change Order will be	\$ 22,536,918.61

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects

ARCHITECT *(Firm name)*

SIGNATURE

Chris Breser, Project Manager

PRINTED NAME AND TITLE

July 10, 2024

DATE

PJ Hoerr, Inc

CONTRACTOR *(Firm name)*

SIGNATURE

Chris Hoerr, Vice President

7-11-24

DATE

Champaign County Board

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 053
Date: July 11, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFP 014, provide additional solenoids and modifications to plumbing for valves in Pods C & D.

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 308,561.61
The Contract Sum prior to this Change Order was	\$ 22,536,918.61
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,370.45
The new Contract Sum including this Change Order will be	\$ 22,540,289.06

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

July 11, 2024
DATE

PJ Hoerr, Inc.
CONTRACTOR *(Firm name)*

SIGNATURE

Colin Logue, Vice President
PRINTED NAME AND TITLE

July 12, 2024
DATE

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

June 7, 2024

Dear Chairs Carter, Rodriquez, and Taylor,

I am writing to you today as the Board Chair, the Chair of the Labor Committee, and the Chair of the Justice and Social Services Committee with an important request. The County is making significant progress in becoming a destination employer through our workforce study and compression and classification realignment. I believe it's time for us to take the next step in this process and build a diversity, equity, inclusion, and accessibility (DEIA+) plan.

While we have diversity in our workforce currently, I believe a conscious effort by the County could significantly increase our employment rates of individuals who are ethnically and racially diverse, veterans, LGBTQ+, and individuals with disabilities. By building a diverse, equitable, inclusive, and accessible workforce we are providing more culturally competent services to the residents of the County, providing economic justice to groups historically restricted access to financial independence, and demonstrating our commitment to all residents of Champaign County.

My request is the Board establish a Task Force to draft a Request for Proposal (RFP) to contract with a firm to complete a DEIA+ analysis and implementation plan for the County. I believe there are many local experts we should engage in this Task Force and would like to work with the Justice & Social Services Committee Chair and Labor Committee Chair to develop a robust list of Task Force participants.

As many of the individuals who are experts in DEIA+ have historically had their time and knowledge devalued, I ask the Board to consider a per diem to all members of the Task Force for their participation.

The County Executive's Office will designate this as a priority task for the Director of Administration to provide staff support. An ideal timeline would be to have the RFP ready for release by the end of 2024.

I look forward to discussing and collaborating with you on this issue because I know we all have the goal of ensuring Champaign County government is a welcoming, respectful, inclusive, and beneficial employer for all our current and future employees.

Sincerely,

Steve Summers
Champaign County Executive



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: Champaign County Board Members
FROM: Michelle Jett, Director of Administration
DATE: July 12, 2024
RE: DEIA+ Task Force

In early July Executive Summers sent a request to Chairs Carter, Rodriguez, and Taylor to establish a DEIA+ Task Force with the goal of drafting a Request for Proposal to contract with a firm to complete a DEIA+ analysis and implementation plan for the County.

The resolution establishing a joint subcommittee between the Labor Committee and the Justice and Social Services Committee is item A. The resolution establishing a special committee is item B. The difference between the two options is in their formation. Clarification from the Civil Division of the State's Attorney's Office is as follows:

"The current Rules and Procedures of the Champaign County Board (last revised 10/24/19) say in relevant part at Article V paragraph C that: *"Subject to the advice and consent of the Board, after receiving the advice of the respective party caucuses, the Board Chair may establish special committees and appoint their members, Chair and Vice-Chair and fix the duration of their existence. To the greatest extent possible, such appointments by the Board Chair shall reflect the expressed will of the party caucuses."*

"This provision regarding 'special committees' can be contrasted with another provision in the Rules regarding subcommittees, which at Article XV paragraph C.4. provides that *"The Committee Chair, with the approval of a majority of the Board members, may designate a subcommittee of one or more members and a Subcommittee Chair to conduct specific duties."* Therefore, when speaking of the creation of a "task force", it is relevant whether the task force is being formed as a special committee of the full board, or as subcommittee of an existing Committee."

These are the individuals Chairs Rodriguez and Taylor have invited to participate in the subcommittee Task Force. Responses are still coming in as of the drafting of this memo and the resolution will need to be amended by Chairs Rodriguez and Taylor on the floor to add individuals who have confirmed.

- Leo Alexander III - Assistant Professor, School of Labor & Employment Relations, University of Illinois
- Ben Beaupre - Veteran, Political Action/Voter Empowerment Co-Chair, Champaign County NAACP, Citizen Representative of Champaign County Re-entry Council
- Jason Benda - Custodian, Champaign County

- Barb Bressner - Disability Rights Advocate
- John Farney - Republican Board Member – Vice-Chair
- Akua Forkua-Sekyere - Director, New American Welcome Center of the University YMCA
- Rachel Joy - Equity and Engagement Director, City of Champaign
- Jaqueline Kalipeni - Secretary, UP Center & Chief Executive Officer, The Kalipeni Foundation
- Lucia Maldonado - Latino Parent Liaison, Urbana School District
- Don Owen - Democratic Board Member
- Minnie Pearson – President, NAACP Champaign County
- CeCe Phillips – AFSCME Council 31, Local 900 President & Deputy Circuit Clerk, Champaign County
- Representative - Fraternal Order of Police President – Sheriff’s Office
- Representative - Fraternal Order of Police President - Circuit Court – Adult & Juvenile Probation Officers
- Kathleen Robbins - US Air Force Veteran, Executive Director (retired) of the McKinley Foundation
- Jilmala Rogers - Democratic Board Member - Chair
- Dalitso Sulamoyo (or RPC Representative) - Chief Executive Officer, Regional Planning Commission

The action needed by the Board is to determine which resolution to move forward, insert the names of the individuals to be added to the task force, and vote to approve the amended resolution.

OPTION A

RESOLUTION NO. 2024-177

RESOLUTION ESTABLISHING A JOINT SUBCOMMITTEE OF THE LABOR COMMITTEE AND THE JUSTICE AND SOCIAL SERVICES COMMITTEE TITLED DEIA+ TASK FORCE

WHEREAS, the County Board of Champaign County, Illinois, believes having a diverse, equitable, inclusive, and accessible workforce will provide culturally competent services to the residents of the County, economic justice to groups historically restricted access to financial independence, and demonstrate a commitment to all residents of Champaign County; and

WHEREAS, the County Board wants to have a conscious effort to increase the County employment rates of individuals who are ethnically and racially diverse, veterans, LGBTQ+, and individuals with disabilities; and

WHEREAS, the County Board wishes to establish a joint subcommittee of the Labor Committee and the Justice and Social Services Committee with the purpose of creating a request for proposal for diversity, equity, inclusion, and accessibility analysis and implementation for Champaign County; and

WHEREAS, the respective Committee Chairs of the Labor Committee and Justice and Social Services Committee seek to designate a subcommittee of one or more members, and recommend to the County Board the appointment of the following individuals to the joint subcommittee, titled the “DEIA+ Task Force”, with the approval of a majority of the County Board:

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County, Illinois, that the DEIA+ Task Force is hereby established as a joint subcommittee of the Labor Committee and the Justice and Social Services Committee, and that the duration of the existence of said task force and the terms of all its members and chairs shall be fixed as beginning August 1, 2024, and ending December 31, 2024.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that the above-named individuals are appointed as members of the DEIA+ Task Force; and that county board member Jilmala Rogers is appointed as Subcommittee Chair of said task force to conduct the specific duties set forth in this Resolution; and that county board member John Farney is appointed as Subcommittee Vice-Chair of said task force.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that the DEIA+ Task Force is assigned the task to present a request for proposal and grading tool to the Champaign County Board in the month of December 2024.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that members of the DEIA+ Task Force who are not already County Board members or County employees will receive a per diem of \$45.00 per meeting of said task force occurring between August 1, 2024, and December 31, 2024, with

mileage reimbursement for said meetings during said time period paid according to the guidelines established by the Champaign County Travel & Business Expense Policy (Ordinance No. 2022-10).

BE IT FURTHER RESOLVED, by the County Board of Champaign County, Illinois that, in addition to the per diem and mileage provided for above, a budget of \$500 (five hundred dollars) will be provided to the DEIA+ Task Force for use pertaining to the work of the DEIA+ Task Force in accordance with the Champaign County Purchasing Policy.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 18th day of July, A.D. 2024

RECORDED

& ATTEST: _____

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Samantha Carter
Champaign County Board Chair

Steve Summers
County Executive

OPTION B

RESOLUTION NO. 2024-177

RESOLUTION ESTABLISHING A SPECIAL COMMITTEE TITLED DEIA+ TASK FORCE

WHEREAS, the County Board of Champaign County, Illinois, believes having a diverse, equitable, inclusive, and accessible workforce will provide culturally competent services to the residents of the County, economic justice to groups historically restricted access to financial independence, and demonstrate a commitment to all residents of Champaign County; and

WHEREAS, the County Board wants to have a conscious effort to increase the County employment rates of individuals who are ethnically and racially diverse, veterans, LGBTQ+, and individuals with disabilities; and

WHEREAS, the County Board wishes to establish a special committee with the purpose of creating a request for proposal for diversity, equity, inclusion, and accessibility analysis and implementation for Champaign County; and

WHEREAS, the County Board Chair, after receiving the advice of the respective party caucuses, recommends to the County Board the appointment of the following individuals to the special committee, titled the “DEIA+ Task Force”, subject to the advice and consent of the County Board:

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County, Illinois, that the DEIA+ Task Force is hereby established as a special committee of the Champaign County Board, and that the duration of the existence of said task force and the terms of all its members and chairs shall be fixed as beginning August 1, 2024, and ending December 31, 2024.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that the above-named individuals are appointed as members of the DEIA+ Task Force; and that county board member _____ is appointed as Chair of said task force; and that county board member _____ is appointed as Vice-Chair of said task force.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that the DEIA+ Task Force is assigned the task to present a request for proposal and grading tool to the Champaign County Board in the month of December 2024.

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that members of the DEIA+ Task Force who are not already County Board members of County employees will receive a per diem of \$45.00 per meeting of said task force occurring between August 1, 2024, and December 31, 2024, with mileage reimbursement for said meetings during said time period paid according to the guidelines established by the Champaign County Travel & Business Expense Policy (Ordinance No. 2022-10).

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that, in addition to the per diem and mileage provided for above, a budget of \$500 (five hundred dollars) will be provided to the

DEIA+ Task Force for use pertaining to the work of the DEIA+ Task Force in accordance with the Champaign County Purchasing Policy.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 18th day of July, A.D. 2024

Samantha Carter
Champaign County Board Chair

ATTEST: _____

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers
County Executive



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

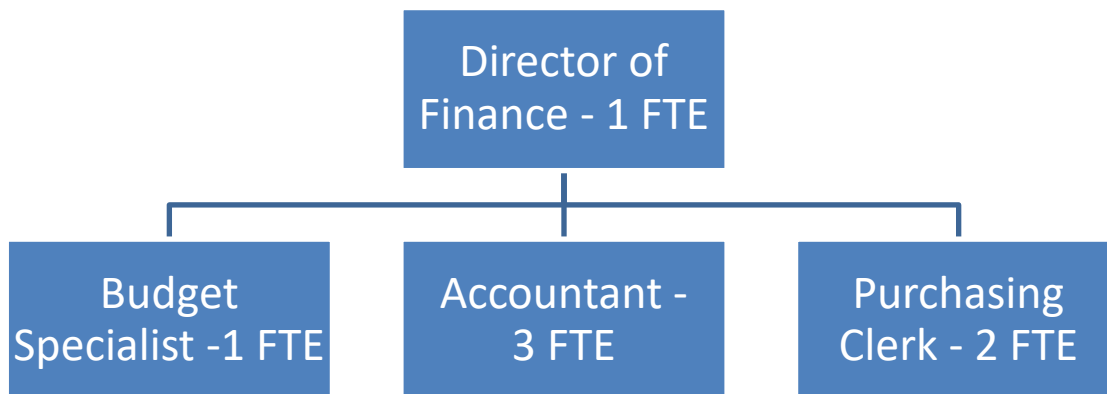
TO: Champaign County Board Members
FROM: Steve Summers, County Executive
Travis Woodcock, Budget Director
Michelle Jett, Director of Administration
DATE: July 12, 2024
RE: Finance Department Restructuring

The next steps from the Study Session on June 25, 2024, regarding the election, appointment, or elimination of the County Auditor position was for administrative staff to draft a proposal of a Finance Department that would take on the duties currently assigned to the Auditor's Office. What follows is after a review of finance department structures in Lake, McLean, Peoria, and Winnebago counties, a review of best practices from the Government Finance Officers Association (GFOA), and discussions with current and former County financial staff.

PROPOSAL

Eliminate the Auditor's Office completely, including elimination of the Auditor and Chief Deputy positions, and move the four Accountant positions into the newly created Finance Department.

STRUCTURE OF PROPOSED FINANCE DEPARTMENT



CHANGES:

- Renaming the Budget Director to Director of Finance, an initial draft job description is attached.
- Rename the Finance Specialist to Budget Specialist, an initial draft job description is attached.
- Maintain 3 of the 4 Accountants as accountants, an initial draft job description is attached.

- Move 1 Accountant position to Purchasing Clerk position & add an additional Purchasing Clerk position, an initial draft job description is attached.
- Currently there is a designation of Senior Accountant that is not assigned to anyone, recommendation is to retain this designation and utilize it to develop a level of management between the Accountants and the Director of Finance. This is not an additional position beyond the 3 proposed.

APPROXIMATE COST OF PROPOSED STRUCTURE

Position	Annual Salary	Note
Director of Finance	\$132,616	+\$10,000 for additional duties
Budget Analyst	\$69,482	No changes
Accountant x3	\$172,809	Average hourly rate is \$29.54
Purchasing Clerk x2	\$96,486	Average hourly rate is \$24.74
Total	\$471,393	

COST OF CURRENT STRUCTURE:

Position	Annual Salary	Note
Executive's Office		
Budget Director	\$122,616	
Finance Specialist	\$69,482	
Total	\$192,098	
Auditor's Office		
Auditor	\$93,666	
Chief Deputy	\$99,350	Rate of most recent employee
Accountant x4	\$232,205	Average hourly rate is \$29.54
Total	\$425,221	
Cost of both departments	\$617,319	

AREAS OF RESPONSIBILITY

This is a high-level summary of what each job category would be responsible for to begin with.

BUDGET SPECIALIST

- Facilitating, with the Director of Finance, the completion of the annual budget.
- Manage the County Bonds after the Treasurer's Office has initiated them.
- Assist with financial management of CARF and capital improvement funds.
- Assist in economic aspects of labor negotiations.
- Assist with fiscal grant management.

ACCOUNTANT

- Serve as the County internal auditors and internally audit all departments and funds in a timeframe established by the Board.
- Bank reconciliation for all accounts, except RPC
- Prepare and manage County financial statements according to GAAP and state statute.
- Prepare annual audit documentation on a monthly and yearly basis.
- Support the work of the outside auditor to complete the annual audit on time.
- Provide training and support to all users of the County financial system.
- Provide continuing education to departments on County purchasing policy and procedure.

PURCHASING CLERK

- Ensuring the County purchasing policy is adhered to.
- Manage the CARF asset list and complete a physical inventory yearly.
- Identify general use items, purchase in bulk for best price, and distributed to departments as requested.
- Assists and monitors all RFP/RFQs for appropriate process.
- Manage the surplus inventory list for department access.
- Properly dispose of capital items no longer needed or functional.

The Director of Finance would be responsible for supervising these roles and ensuring purchasing and budgeting are completed according to the County policies and state statute. They would serve as the main point of contact for the Board regarding any financial questions or concerns and provide financial analysis, updates, and guidance to the Board.

AUDIT COMMITTEE

In addition to the above changes, it is also recommended the County Board develop an Audit Committee. The Committee would meet to review the annual audit in detail with the outside auditor, have roundtable discussions with department heads for feedback on the purchasing policies and procedures, and develop a strategic plan for improving and maintaining the financial management of the County.

An Audit Committee is a best practice recommendation by Government Finance Officers Association (GFOA) and more info about the structure, responsibility, and requirements of the Committee can be found here - <https://www.gfoa.org/materials/audit-committees>.

FRAUD, WASTE, AND ABUSE REPORTING PORTAL

Currently reports of fraud, waste, and abuse are routed to the Auditor's Office. An alternative could be to route submissions to the Director of Finance and chairs of the Finance Committee and Audit Committee.

FUTURE ITEMS FOR A FINANCE DEPARTMENT

These are items that once the transition is completed and the department is operational, could be added with further discussion with appropriate department heads.

- Management of purchase cards (credit cards)
 - o Currently managed by the Treasurer's Office and could be managed by the Finance Department.
- Process cash receipts
 - o Currently the Treasurer's Office does all steps in cash receipts. A future system could involve initial processing done by the Finance Department and verification done by the Treasurer's Office. This would relieve pressure from the Treasurer's Office and introduce a check and balance across departments to the process.
- Build up to processing most invoices for most department
 - o Currently each department is responsible for processing their own invoices. This has resulted in numerous "account clerk" positions or it being a substantial portion of someone's administrative duties within the department.
 - o There will most likely always be exceptions, for example Highway, that need to maintain an account clerk-type position because of a specialty fund, but this is not standard across the departments.
 - o The term "build up" is used because first the structure of the new finance department should be established and implemented, then department heads could choose to turn over their invoicing that is specific to their department.

VARIOUS ITEMS TO CONSIDER

- Unionizing all the Finance Department staff would ensure continuity and prevent a complete turnover of staff depending on who the Executive is.
- The attached revised job descriptions are drafts to provide a general idea of what each position would be responsible for and to demonstrate how the work of the Auditor and Chief Deputy could be absorbed into the proposed Finance Department structure. Additional time and evaluation are needed to finalize the job descriptions.

This is a proposal for how a Finance Department could be structured. If the Board decides to put the elimination referendum on the November ballot, we suggest a working committee of Board members, administrative staff, and representatives from the League of Women Voters; because they conducted a formal study on the issue of eliminating the auditor position and their membership includes the former County Administrator, be convened to discuss in detail the structure and job descriptions of a Finance Department and provide a final proposal to the Board for the potential transition from an elected auditor to a Finance Department.

Job Title: Director of Finance

Department: County Executive

Reports to: County Executive

FLSA Status: Exempt

Grade Range: M

Prepared Date: July 2024

SUMMARY - Direct the activities of the Finance Department per the County Financial Policies, applicable state statutes, and strategic goals of the County.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Supervises, trains, and manages all Finance Department staff to ensure they are completing work to the degree required for GAAP, financial integrity and security for the County, and as outlined in the County Financial Policies. – **ADDED FROM AUDITOR JOB DESCRIPTION**

Responsible for ensuring the County's Comprehensive Annual Financial Report is completed by the external auditor in accordance with Generally Accepted Accounting Principles and Government Auditing Standards in a timely and accurate manner. – **ADDED FROM AUDITOR JOB DESCRIPTION**

Monitors and responds to submissions to the fraud, waste, and abuse reporting system. – **ADDED FROM AUDITOR JOB DESCRIPTION**

Prepares reports for the County Board concerning scope of audit, County government financial conditions, and source and application of funds. – **ADDED FROM AUDITOR JOB DESCRIPTION**

Makes recommendations the County Board on improving financial operations, security, and integrity. – **HYBRID RESPONSIBILITY FROM AUDITOR JOB DESCRIPTION AND ALREADY EXISTING IN BUDGET DIRECTOR JOB DESCRIPTION**

Monitors, interprets and applies evolving professional standards to ensure the County's compliance with Generally Accepted Accounting Principles and Government Auditing Standards. – **MOVED FROM CHIEF DEPUTY JOB DESCRIPTION**

Plans, coordinates, develops and prepares the annual county budget to be adopted and approved by the County Board; including consulting the County Executive for development of their proposed budget to the County Board.

Responsible for financial analysis and assessment of county operations and functions, enabling cost assessment of services and development of strategies for funding prioritization;

Oversight of the County's risk management funding and self-funded insurance operations and assists in the development & implementation of policies and guidelines to provide for appropriate protection of the County and its property from loss, damage, liability, and other risks.

Provides assistance to the County Executive in oversight and management of capital improvement planning, budgeting and implementation.

Serves as management member representative in labor negotiations to represent the County Executive and provides financial input with regard to collective bargaining agreements;

Oversight of the procurement process, including purchasing policy implementation including preparation and implementation of RFP process when required by County Board or county departments; - also a responsibility of the Purchasing Clerk

~~Monitoring of grant opportunities appropriate for county departments, offices and functions to make application when appropriate, and oversee ongoing grant management for awarded grants;~~ - removed, Grant Coordinator does this work

KNOWLEDGE, SKILLS and ABILITIES

Knowledge of modern governmental programs including accounting, budget, finance, purchasing, risk management, information systems and facilities management;

Knowledge of the laws, rules and regulations in county government;

Ability to comprehend and apply county ordinances, directives, resolutions and state laws relating to county government;

Ability to establish and maintain effective working relationships with the Champaign County Board, county elected and appointed officials, county employees, labor unions, and representatives of government agencies;

Skill in analyzing organization structure, staffing patterns, and program objectives and making recommendations for improvement;

The ability to communicate information and ideas so others will understand. Must be able to exchange accurate information in these situations.

EDUCATION and/or EXPERIENCE Minimum of a four-year degree from an accredited college or university in finance, public or business administration or a closely related field, preferably supplemented by a master's degree in public or business administration or CPA; with responsible public sector or private sector management employment experience, or any

equivalent combination of education and experience that would provide the above-noted knowledge, skills and abilities.

CERTIFICATES, LICENSES, REGISTRATIONS Illinois driver's license; safe driving record; and proof of insurability; U.S. citizenship upon appointment.

PHYSICAL DEMANDS Must be able to remain in a stationary position 50% of the time, a standing desk is available. The person in this position needs to occasionally move about inside the office to access file cabinets, office machinery, etc. This position requires the constant operation of a computer and other office productivity machinery, such as a calculator, copy machine, and copier.

WORK ENVIRONMENT The work is performed primarily in an office environment and involves exposure to normal, everyday risks that require normal safety precautions typical of offices.

Job Title: Budget Specialist - ~~Finance Specialist~~

Department: Finance Department

Reports to: Director of Finance

FLSA Status: Exempt

Grade Range: J

Prepared Date: July 2024

SUMMARY - Provides technical support and assistance on a variety of finance-related functions including assisting the Director of Finance in the development, implementation, preparation, and monitoring of the annual budget, and serves as a back-up to the Payroll Accountant and Insurance Specialist in the area of payroll and benefit processes.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Support the Director of Finance in the areas of budgeting, purchasing, and financial planning, with responsibility for preparing staffing budgets in compliance with salary administration guidelines and labor contracts.

Monitors, interprets and applies evolving professional standards to ensure the County's compliance with Generally Accepted Accounting Principles and Government Auditing Standards.

– ~~MOVED FROM CHIEF DEPUTY JOB DESCRIPTION, ADDED TO ALL DESCRIPTIONS~~

Assist with the oversight and management of capital improvement and asset planning, monitoring, budgeting, and tracking.

Use confidential information to prepare cost analyses for labor negotiations and salary and benefit calculations for the annual budget process.

Serve as the functional back-up to the Payroll Accountant and Insurance Specialist for processing salary, wages, and fringe benefits.

~~Process incoming personnel forms and maintain staffing and wage data.~~ – ~~HR GENERALIST DOES THIS~~

~~Support Grant Coordinator in~~ performing grant management, oversight, and accounting functions including compliance with periodic financial reporting.

Assist with preparation and administration of RFP and RFQ bid processes. – ~~MOVED TO PURCHASING CLERK~~

Prepare invoices, budget amendments and transfers.

KNOWLEDGE, SKILLS, AND ABILITIES

High degree of proficiency using computer applications such as modern financial, payroll, and human resources software, spreadsheets, databases, publishing, and report writing software.

Knowledge of modern governmental programs and practices including accounting, budget, finance, payroll, purchasing, risk management, information systems and facilities management.

Paramount attention to detail, initiative, and ability to work independently with minimal supervision.

Strong verbal and written communication and collaboration skills.

EDUCATION and/or EXPERIENCE

Bachelor's degree with a major in accounting, finance, public or business administration from an accredited four-year college or university and at least three years of practical government or business experience in finance, budgeting, payroll and employee benefits, or equivalent combination of education and experience that would provide the above-noted knowledge, skills, and abilities.

PHYSICAL DEMANDS

This position requires activities such as sitting, walking, standing, bending, stooping, climbing stairs, lifting, moving, and carrying light objects, operating office equipment, and driving an automobile.

WORK ENVIRONMENT

The work is performed primarily in an office environment and involves exposure to normal, everyday risks that require normal safety precautions typical of offices.

Job Title: Senior Accountant

Department: Finance Department

Reports To: Director of Finance ~~Chief Deputy Auditor~~

FLSA Status: Exempt

Grade Range: I

Prepared Date: July 2024

SUMMARY Provides direct supervision and guidance to Accountants in their job duties.

Performs accounting and auditing of various expenditures and revenues for County departments. Performs responsible administrative, technical, and reporting functions such as reconciliations, journal entries, and fixed-asset equipment and infrastructure.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Audits departmental accounting data, applies accounting principles to transactions, identifies and corrects errors, and recommends revisions to departmental accounting procedures. –

FROM CHIEF DEPUTY JOB DESCRIPTION

Monitors internal control systems for all County departments to safeguard County assets. –

FROM CHIEF DEPUTY JOB DESCRIPTION

Answers accounting/auditing questions and resolves issues presented by the staff accountants.

– FROM CHIEF DEPUTY JOB DESCRIPTION

Prepares financial statements and coordinates the annual independent audit of those financial statements. ~~Makes all accounting and auditing decisions as needed during this process.~~ – FROM

CHIEF DEPUTY JOB DESCRIPTION

Performs special accounting analyses as needed, such as cost allocation plans, cost comparison studies, debt issuance/retirement projections and others. – FROM CHIEF DEPUTY JOB

DESCRIPTION

Monitors, interprets and applies evolving professional standards to ensure the County's compliance with Generally Accepted Accounting Principles and Government Auditing Standards.

– MOVED FROM CHIEF DEPUTY JOB DESCRIPTION, ADDED TO ALL DESCRIPTIONS

~~Reviews and audits or directs the reviewing/auditing of all cash receipts and other revenues generated by various County departments.~~ – ACCOUNTANT JOB DESCRIPTION

Reviews and audits or directs the reviewing/auditing of all invoices and other claims for payment generated by County departments. Determines which vendors are subject to Internal Revenue Service reporting. Directs the process that requests, maintains, and updates W-9 files for all vendors with the County; prepares and files Federal 1099 forms and reports.

Verifies or directs the verification that expenditures follow the policies of the County Board for purchasing and travel and ensures that expenditures are recorded against the appropriate accounts and follow Generally Accepted Accounting Principles (GAAP).

Verifies or directs the verification that adequate budgeted funds are available for payments and schedules and directs the issuance and disbursement of accounts payable payments.

Audits or directs the audit of purchase requisitions above \$10,000.00. Verifies that requisitions are charged to appropriate accounts, ensures that adequate funds are available and then encumbers the funds.

Reconciles accounts as directed.

Prepares or directs the preparation of adjusting entries as required.

Prepares or directs the preparation of monthly reports in accordance with statutory requirements and then forwarded to the County Board for approval. These reports include Purchases Not Following Purchasing Policy and Payment of Claims among others.

Assures conformity to existing policy so as to safeguard County assets. Direct the following fixed asset tasks: tag, record and maintain a workbook of all furnishings and equipment above \$5,000.00; classify equipment according to GAAP; determine valuation and maintain records of county infrastructure, including roads and bridges; keep current with rules and regulations pertinent to fixed asset classification, ensure the timeliness and accuracy of fixed asset reports.

Reviews, develops, and implements modifications to County auditing procedures to improve existing procedures, assures conformity to policy, to increase effectiveness and efficiency of auditing and reporting and to tighten internal control procedures to safeguard County assets.

Performs as an advisor to County departments regarding proper accounting procedures, transfer of funds, budget status and problems with vendor statements. Advises Department Heads and appropriate departmental staff regarding implementation of changes in accounting and reporting procedures.

Communicates with department heads, department employees, programming staff and outside vendors as needed

SUPERVISORY RESPONSIBILITIES Oversees other accountants regarding all accounting functions.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform

each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's Degree in Accountancy supplemented by one to three years of government accounting and auditing experience; or equivalent combination of education and experience.

LANGUAGE SKILLS Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, employees, and the general public.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

Job Title: Accountant

Department: Finance Department

Reports To: Senior Accountant ~~Chief Deputy Auditor or Senior Accountant~~

FLSA Status: Exempt

Grade Range: I

Prepared Date: July 2024

SUMMARY Performs accounting and auditing of various expenditures and revenues for County departments. Performs responsible administrative, technical, and reporting functions such as reconciliations, journal entries, and fixed-asset equipment and infrastructure.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Answers accounting/auditing questions and resolves issues presented by the staff accountants by other County department personnel. – MODIFIED FROM CHIEF DEPUTY JOB DESCRIPTION, ALREADY A FUNCTION OF ACCOUNTANTS WORK

Performs special accounting analyses as needed, such as cost allocation plans, cost comparison studies, debt issuance/retirement projections and others. – FROM CHIEF DEPUTY JOB DESCRIPTION, ADDED TO SENIOR ACCOUNTANT JOB DESCRIPTION AS WELL

Reviews and audits cash receipts and other revenues generated by various County departments.

Reviews and audits invoices and other claims for payment generated by various County departments. Includes Accounts Payable vendor management, maintaining W-9 files for all vendors with the County, preparing and filing Federal 1099 forms and reports.

Verifies that expenditures follow the policies of the County Board for purchasing and travel and ensures that expenditures are recorded against the appropriate accounts and follow Generally Accepted Accounting Principles (GAAP). – MOVED TO PURCHASING CLERK

Verifies that adequate budgeted funds are available for payments and process or assist in the issuance and disbursement of accounts payable checks. – MOVED TO PURCHASING CLERK

Audits purchase requisitions above \$10,000.00. Verifies that orders are charged to appropriate accounts, ensures that adequate funds are available and then encumbers the funds.

Reconciles accounts as directed.

Prepares adjusting entries as required.

Assists in the preparation of internal reports for County Board in accordance with statutory

requirements, e.g., purchases not conforming with established purchasing policy. – **MOVED TO PURCHASING CLERK**

Assures conformity to existing policy so as to safeguard County assets. May assist with the following fixed asset tasks: tag, record and maintain a workbook of all furnishings and equipment above \$5,000.00; classify equipment according to GAAP; determine valuation and maintain records of county infrastructure, including roads and bridges; keep current with rules and regulations pertinent to fixed asset classification, ensure the timeliness and accuracy of fixed asset reports.

Reviews, develops, and recommends modifications to County auditing procedures to improve existing procedures, assures conformity to policy, to increase effectiveness and efficiency of auditing and reporting and to tighten internal control procedures to safeguard County assets.

May perform as an advisor to County departments regarding proper accounting procedures, transfer of funds, budget status and problems with vendor statements. May advise department heads and appropriate departmental staff regarding implementation of changes in accounting and reporting procedures.

Communicates with department heads, department employees, programming staff and outside vendors as needed.

SUPERVISORY RESPONSIBILITIES This position has no direct supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's Degree (B.A. or B.S.) from a four-year college or university; or one to three years related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, employees, and the general public.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete

variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

Job Title: Purchasing Clerk

Department: Finance Department

Reports To: Director of Finance

FLSA Status: Exempt

Grade Range: G

Prepared Date: July 2024

SUMMARY - Under direction, the purpose of the position is to acquire services, supplies and goods as required by the assigned department at a competitive price in a time-efficient manner and to provide basic routine administrative support work relating to the purchasing function. Position is responsible for the submission of invitation to bid; review, analysis, and purchase of supplies, services and goods; review of methods of acquisition; and preparation of purchase orders and related documentation. Performs related work as directed.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Completes bulk purchases of common office supplies to be distributed to County departments for maximum use of County funds. – **NEW RESPONSIBILITY**

Assist with preparation and administration of RFP and RFQ bid processes. – **FROM FINANCE SPECIALIST JOB DESCRIPTION**

Promote and facilitate the use of minority, women and veteran vendors and contractors for all County departments. – **NEW RESPONSIBILITY**

Manage, distribute, or disposed of surplus inventory. – **NEW RESPONSIBILITY**

Manage the Capital Asset inventory with departments. – **NEW RESPONSIBILITY**

Verifies that expenditures follow the policies of the County Board for purchasing and travel and ensures that expenditures are recorded against the appropriate accounts and follow Generally Accepted Accounting Principles (GAAP).

Verifies that adequate budgeted funds are available for payments and process or assist in the issuance and disbursement of accounts payable checks.

In coordination with Accountants, audit purchase requisitions above \$10,000.00. Verifies that orders are charged to appropriate accounts, ensures that adequate funds are available and then encumbers the funds.

Assists in the preparation of internal reports for County Board in accordance with statutory requirements, e.g., purchases not conforming with established purchasing policy.

Assures conformity to existing policy so as to safeguard County assets. May assist with the following fixed asset tasks: tag, record and maintain a workbook of all furnishings and equipment above \$5,000.00; classify equipment according to GAAP; determine valuation and maintain records of county infrastructure, including roads and bridges; keep current with rules and regulations pertinent to fixed asset classification, ensure the timeliness and accuracy of fixed asset reports.

Reviews, develops, and recommends modifications to County purchasing procedures to improve existing procedures, assures conformity to policy, to increase effectiveness and efficiency of purchasing, auditing, and reporting and to tighten internal control procedures to safeguard County assets.

Communicates with department heads, department employees, programming staff and outside vendors as needed.

SUPERVISORY RESPONSIBILITIES This position has no direct supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE bachelor's degree (B.A. or B.S.) from a four-year college or university; or one to three years related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, employees, and the general public.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee is

occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

Job Title: Auditor

Department: Auditor

Reports To: ELECTED POSITION

FLSA Status: Exempt

Prepared Date: April, 2004

SUMMARY Directs the activities of the Auditor's office responsible for accounting services including accounts payable, preparation of payroll checks, maintaining records on inventory/fixed assets and other accounting activities for the County. Monitors accounting records to determine financial status to approved budgets and to meet State and Federal requirements. Maintains financial records concerning the County's financial health.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Responsible for the review of data regarding accounts payable payments, preparation of checks or financial transfers. – **ALREADY A RESPONSIBILITY OF ACCOUNTANTS**

Monitors and prepares reports on County budget expense.

Responsible for the preparation of payroll checks. – **NOT DONE BY THE EXECUTIVE'S OFFICE**

Responsible for maintaining cash receipts. – **DONE BY TREASURER'S OFFICE**

Responsible for the review of computer-generated data to determine if approved accounting procedure and accuracy was followed in recording transactions. – **ALREADY A RESPONSIBILITY OF ACCOUNTANTS**

Responsible for the review of line item ledger entries for cash and check payments, purchases, expenses, miscellaneous charges and trial balances. – **ALREADY A RESPONSIBILITY OF ACCOUNTANTS**

Monitors financial activity of special projects and application of State and Federal reporting and allocation. – **ALREADY A RESPONSIBILITY OF ACCOUNTANTS**

Prepares reports for the County Board concerning scope of audit, County government financial conditions, and source and application of funds. – **MOVED TO DIRECTOR OF FINANCE**

Responsible for maintaining inventory/fixed assets record of County property including items with a value exceeding \$500.00.

Makes recommendations regarding improving operations and financial position of the County. – **MOVED TO DIRECTOR OF FINANCE**

Works with independent auditing firm to verify County financial operations. – **MOVED TO DIRECTOR OF FINANCE**

Establishes guidelines for discovering and preventing fraud. – **MOVED TO DIRECTOR OF FINANCE**

Establishes and maintains relationships with the general public.

Maintains Human Resources confidential files for department employees. – **MOVED TO DIRECTOR OF FINANCE**

SUPERVISORY RESPONSIBILITIES Manages two subordinate supervisors, Accounting Manager and Accountant-Payroll. Is responsible for the overall direction, co-ordination, and evaluation of the Auditor's Office. Carries out supervisory responsibilities in accordance with the County's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform or direct others in each primary duty. The requirements are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Prefer experience in accounting and finance.

LANGUAGE SKILLS Ability to read, analyze, and interpret financial data, understand technical procedures and governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from managers, employees, and the general public.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY Ability to apply common sense understanding and to carry out instructions furnished in writing and orally. Ability to deal with problems involving multiple variables in standardized situations. Must be able to present complex data and speak effectively before groups of citizens or employees.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

Job Title: Chief Deputy Auditor
Department: County Auditor
Reports To: County Auditor
FLSA Status: Exempt
Grade Range: L*
Prepared Date: August, 2009
Position Title Update: April, 2020

SUMMARY Professional accountant in charge of the County's accounting and financial reporting. Manages the department in the absence of the County Auditor.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Designs, oversees and maintains the centralized accounting system covering all departments of County government. – MAINTAINS IS FUNTION OF ACCOUNTANTS WORK, OVERSEE IS DIRECTOR OF FINANCE

Audits departmental accounting data, applies accounting principles to transactions, identifies and corrects errors, and recommends revisions to departmental accounting procedures. – MOVED TO SENIOR ACCOUNTANT JOB DESCRIPTION

Designs and monitors internal control systems for all County departments to safeguard County assets. – MOVED TO SENIOR ACCOUNTANT JOB DESCRIPTION

Monitors, interprets and applies evolving professional standards to ensure the County's compliance with Generally Accepted Accounting Principles and Government Auditing Standards. – MOVED TO ALL FINANCE DEPARTMENT JOB DESCRIPTIONS

Answers accounting/auditing questions and resolves issues presented by the staff accountants in the County Auditor's Office and by other County department personnel, including the Regional Planning Commission's Chief Operating Officer, the Nursing Home's Comptroller, the County Treasurer and the County Administrator. – MOVED TO ACCOUNTANTS JOB DESCRIPTION, ALREADY A FUNTION OF THEIR WORK

Prepares financial statements and coordinates the annual independent audit of those financial statements. ~~Makes all accounting and auditing decisions as needed during this process.~~ – MOVED TO SENIOR ACCOUNTANT JOB DESCRIPTION

Produces the County's Comprehensive Annual Financial Report in accordance with Generally Accepted Accounting Principles and Government Auditing Standards. – MOVED TO DIRECTOR OF FINANCE JOB DESCRIPTION

Complies with other financial reporting requirements set by state law and federal regulations.

Performs special accounting analyses as needed, such as cost allocation plans, cost comparison studies, debt issuance/retirement projections and others. - **MOVED TO SENIOR ACCOUNTANT & ACCOUNTANT JOB DESCRIPTION**

SUPERVISORY RESPONSIBILITIES Supervises three staff accountants and an administrative secretary in the County Auditor's Office. Supervisory responsibilities include training employees; planning, assigning and directing work; appraising performance; addressing policy and procedure issues; and resolving problems. Interviewing, hiring, disciplining and setting policies are performed jointly with the County Auditor.

QUALIFICATIONS To perform this job successfully, an individual must possess an advanced level of accounting and auditing skills and must be proficient in current professional accounting and auditing standards. The requirements listed below are representative of the knowledge, skill and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's Degree in Accountancy with at least four years of responsible accounting and auditing experience with two years in a government setting. Certified Public Accountant required. Forty hours annually of continuing professional education required to maintain CPA certification.

COMPUTER SKILLS Ability to work with mainframe and personal computers. Proficiency in the use of spreadsheet and word processing software.

LANGUAGE SKILLS Ability to read, analyze and interpret general business periodicals, professional journals, technical manuals, and government regulations. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, employees and the general public.

MATHEMATICAL SKILLS Above average knowledge of mathematics required. Ability to apply mathematical concepts of probability and statistical inference, algebra and geometry to practical situations. Ability to calculate interest, discounts, fractions, percentages, ratios and proportions.

REASONING ABILITY Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to solve practical problems and deal with a variety of abstract and concrete variables in situations where only limited standardization exists. Ability to interpret an extensive variety of technical instructions in written, oral, diagram or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS Certified Public Accountant, licensed in the State of Illinois.

PHYSICAL DEMANDS While performing the duties of this job, the employee is frequently required to sit; stand; walk; use hands to finger, handle, or feel; reach with hands and arms; talk and hear. The employee is occasionally required to stoop, kneel, crouch or crawl; lift and/or

move up to 35 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions with moderate noise level from office machines.

RESOLUTION 2024-178

RESOLUTON PLACING THE QUESTION TO ELIMINATE THE OFFICE OF THE COUNTY AUDITOR ON THE
NOVEMBER 5, 2024 GENERAL ELECTION BALLOT

WHEREAS, Article VII, Section 4 of the Illinois Constitution provides that the office of auditor may be eliminated and the terms of office and manner of selection changed by county-wide referendum, and

WHEREAS, Pursuant to 10 ILCS 5/28-7, any such public question may be initiated by the Champaign County Board by resolution requesting the submission of the proposal for such action to the voters of the governmental unit at a regular election; and

WHEREAS, if the office of auditor is eliminated, the Champaign County Board will transfer the functions of such office to a newly created Finance Department, working with the County's external auditor; and

WHEREAS, the Champaign County Board deems the question of whether the County Auditor's function shall be performed by an elected official is a question best answered through public deliberation and the ultimate determination of the electors of Champaign County.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the following question shall be submitted to the voters and placed on the November 5, 2024, General Election ballot:

ELIMINATE THE OFFICE OF COUNTY AUDITOR <i>Shall the elected office of the Champaign County Auditor be eliminated, effective December 1, 2024 as the County utilizes the statutorily required external auditor and this will be a cost savings of approximately \$150,000?</i>	YES
	NO

PRESENTED, PASSED, APPROVED, AND RECORDED this 18th day of July, A.D. 2024.

Recorded

& Attest: _____

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Samantha Carter
Champaign County Board Chair

Steve Summers
County Executive



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
DATE: July 11, 2024
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the July County Board agenda packet. I have attached here the applications for appointments for open positions (*incumbents are noted in italics*) and will forward my recommendations to fill these openings at the August Committee of the Whole meeting.

Yearsley Cemetery Association – term ending 6/30/2030

- *Kyle Windler*

Beaver Lake Drainage District – term 9/1/2024-8/31/2027

- Adam Sharp

Drainage District #10 Town of Ogden – term 9/1/2024-8/31/2027

- *Tim Huls*

Drainage District #2 Town of Scott – term 9/1/2024-8/31/2027

- *Paul Berbaum*

Fountain Head Drainage District – term 9/1/2024-8/31/2027

- *Gerald Reifsteck*

Kerr & Compromise Drainage District – term 9/1/2024-8/31/2027

- *Kevin Emkes*

Nelson-Moore-Fairfield Drainage District – term 9/1/2024-8/31/2027

- *Mark Birkey*

Prairie Creek Drainage District – term 9/1/2024-8/31/2027

- *Kevin Harms*

Salt Fork Drainage District – term 9/1/2024-8/31/2027

- *Reggie Peters*

Sangamon & Drummer Drainage District – term 9/1/2024-8/31/2027

- *Bruce Killian*

St. Joseph #4 Drainage District – term 9/1/2024-8/31/2027

- *Greg Smith*

St. Joseph #6 Drainage District – term 9/1/2024-8/31/2027

- *Barry Fisher*

Triple Fork Drainage District – term 9/1/2024-8/31/2027

- *David Wolken*

Union Drainage District #3 of South Homer & Sidney – term 9/1/2024-8/31/2027

- *Colten Allen*

Upper Embarrass River Basin Drainage District – term 9/1/2024-8/31/2027

- *Donald Maxwell*

West Branch Drainage District – term ending 8/31/2025

- *Kevin Harms*

Kyle R Windler

Champaign County IL | Generated 7/12/2024 @ 2:36 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Kyle R Windler	Yearsley Cemetery	2	Pending
Application Date	7/2/2024			
Expiration Date	7/2/2123			
Board Member	Kyle R Windler			
Status	Validated			

Basic Information

Name
Kyle R Windler

What experience and background do you have which you believe qualifies you for this appointment?
12 years

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
Well known for being on the board for 12 years

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Somer Township Supervisor

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
4913 N. Cottonwood Rd
Urbana, IL 61802

Email
windlerfarms@yahoo.com

Phone
2178416889

Occupation

Professional Licenses
2 year degree in AG Business

Additional Information

Notes
Generated 7/12/2024 @ 2:36 am

Mr. Adam Sharp

Champaign County IL | Generated 7/12/2024 @ 2:19 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Mr. Adam Sharp	Beaver Lake Drainage District	0	Pending
Application Date	6/25/2024			
Expiration Date	6/25/2123			
Board Member	Adam Sharp			
Status	Validated			

Basic Information

Name
Mr. Adam Sharp

What experience and background do you have which you believe qualifies you for this appointment?
I have been farming full time for 15 years. In that time I have repaired drainage tile, worked with different drainage contractors to repair and install tile, and worked with large groups of neighbors to create collaborative private drainage projects.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
The purpose of the drainage district is to maintain and improve the ditches, field drainage and land. The staff for the district is the three commissioners. For 2023 there is a \$180 fee per parcel and the ability to raise more funds through taxes for necessary projects.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Champaign County Farm Bureau Board Member

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
1111 Devonshire Drive
Champaign, IL 61821

Email
sharp.adam.d@gmail.com

Phone
(217)649-1696

Occupation

Additional Information

Notes
Generated 7/12/2024 @ 2:19 am

Tim Huls

Champaign County IL | Generated 7/12/2024 @ 2:30 am by OnBoardGOV - Powered by ClerkBase

Status

Name	Tim Huls
Application Date	7/2/2024
Expiration Date	7/2/2123
Board Member	Tim Huls
Status	Validated

Board	Vacancies	Status
Drainage District #10 Town of Ogden	0	Pending

Basic Information

Name	Tim Huls
What experience and background do you have which you believe qualifies you for this appointment?	Farmer
What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?	None
Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.	None
Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.	No
Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.	Yes
What is your gender?	Male
What is your ethnicity?	White

Contact Information

Address	707 Devon Dr Saint Joseph, IL 61873
Email	timhuls60@gmail.com
Phone	2172028487

Occupation

Additional Information

Notes

Generated 7/12/2024 @ 2:30 am

Paul Berbaum

Champaign County IL | Generated 7/12/2024 @ 2:40 am by OnBoardGOV - Powered by ClerkBase

Status

Name	Paul Berbaum
Application Date	7/6/2024
Expiration Date	7/6/2123
Board Member	Paul D. Berbaum
Status	Validated

Board	Vacancies	Status
Drainage District #2 Town of Scott	0	Pending

Basic Information

Name
Paul Berbaum

What experience and background do you have which you believe qualifies you for this appointment?
Land owner and home owner within the drainage district. Farm operator since 1988. Received an associates degree from Parkland College.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
The district's 3-member drainage board oversees the maintenance and repair of the district owned drainage tile. Tax levies are the district's sole source of income. I have served as a drainage district commissioner on Drainage District #2 of Scott since September 2000.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Trustee and treasurer of Scott Fire Protection District since its formation in 1992. I served on the Champaign County Farm Bureau Board of Directors for 12 years and served as treasurer for 4 years. In addition, I am a drainage district commissioner for Drainage District #1 of the Town of Scott.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
476 County Road 1700 N
Champaign, IL 61822

Email
pdberbaum@gmail.com

Phone
2177145665

Cell Phone
2177145665

Occupation

Additional Information

Notes

Generated 7/12/2024 @ 2:40 am

MR. GERALD RAY REIFSTECK

Champaign County IL | Generated 7/12/2024 @ 2:28 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	MR. GERALD RAY REIFSTECK	Fountain Head Drainage District	0	Pending
Application Date	6/30/2024			
Expiration Date	6/30/2123			
Board Member	Gerald R Reifsteck			
Status	Validated			

Basic Information

Name
MR. GERALD RAY REIFSTECK

What experience and background do you have which you believe qualifies you for this appointment?
A longtime resident and farmer within the district.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
As a resident and farmer within the district, I am familiar with the Drainage District, its systems, upkeep, and operation.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Fountain Head commissioner.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No.

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
yes.

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
580 COUNTY ROAD 1400 N
CHAMPAIGN, IL 61822

Email
GERALDREIFSTECK@YAHOO.COM

Phone
217-377-6749

Cell Phone
217-377-6749

Occupation

Additional Information

Notes

Generated 7/12/2024 @ 2:28 am

Kevin Emkes

Champaign County IL | Generated 7/12/2024 @ 2:52 am by OnBoardGOV - Powered by ClerkBase

Status

Name	Kevin Emkes
Application Date	6/11/2023
Expiration Date	6/11/2122
Board Member	Kevin Emkes
Status	Validated

Board	Vacancies	Status
Kerr & Compromise Drainage District	0	Pending

Basic Information

Name
Kevin Emkes

What experience and background do you have which you believe qualifies you for this appointment?
I own 28 acres right in the middle of this district's problem area. My family owns 3/4 of a mile of farm ground that we took from the prairie which contains the district's tile. A member of our family has served as a commissioner in this district until my grandfather retired in approximately 1983. I have installed and repaired tile in this district since I was a teenager. I attend the annual meeting and training provided by the Illinois Association of Drainage Districts. I have completed the Open Meeting Act training.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
The current commissions have permitted an illegal connection to the district's main drainage tile by the Village of Gifford. This connection adds an additional 140% of the tile's capacity to the district tile thus overloading and damaging the infrastructure of the district. There is not an Intergovernmental Agreement between the drainage district and the Village of Gifford. The annual assessment for the district is less than \$3.00 per acre and inadequate to fund the basic responsibilities of the district.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
None

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

What is your gender?
Male

What is your ethnicity?
White

Additional Information

Notes

Generated 7/12/2024 @ 2:52 am

Contact Information

Address
111 East Center
Gifford, IL 61847

Email
emkes.kevin@gmail.com

Phone
2172027390

Cell Phone
2172027390

Occupation

Professional Licenses
Own a small trucking business
Farmer

Mark L Birkey

Champaign County IL | Generated 7/12/2024 @ 2:43 am by OnBoardGOV - Powered by ClerkBase

Status

Name	Mark L Birkey
Application Date	7/10/2024
Expiration Date	7/10/2123
Board Member	Mark L Birkey
Status	Validated

Board	Vacancies	Status
Nelson-Moore-Fairfield Drainage District	1	Pending

Basic Information

Name	Mark L Birkey
What experience and background do you have which you believe qualifies you for this appointment?	Have already served several terms on the board.
What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?	Knowledge from time already served.
Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.	Champaign Co. FSA committee
Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.	No
Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.	Yes
What is your ethnicity?	White

Contact Information

Address	722 County Road 3450N FOOSLAND, IL 61845
Email	markbirkey20@gmail.com
Phone	2177781084
Cell Phone	2177781084

Occupation

Additional Information

Notes	I am a tenant who farms for someone who owns land in the watershed though I don't personally own any.
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Generated 7/12/2024 @ 2:43 am

Keith G Harms

Champaign County IL | Generated 7/12/2024 @ 2:16 am by OnBoardGOV - Powered by ClerkBase

Status

Name	Keith G Harms
Application Date	6/25/2024
Expiration Date	6/25/2123
Board Member	Keith G Harms
Status	Validated

Board (Rank)	Vacancies	Status
Prairie Creek Drainage District (0)	0	Pending
West Branch Drainage District (1)	1	Pending

Basic Information

Name
Keith G Harms

What experience and background do you have which you believe qualifies you for this appointment?
Previous drainage commissioner, farmer, and landowner.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have delt with dredging, tree control erosion issues, and tax transfers.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Harwood township clerk. Prairie Creek Drainage commissioner. Multi Township Tax board member.r.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
3172 County Rd 2200 E
Gifford, IL 61847

Email
keithgene1957@aol.com

Phone
2172026252

Occupation

Additional Information

Notes

Generated 7/12/2024 @ 2:16 am

Mr. Reggie L Peters

Champaign County IL | Generated 7/12/2024 @ 2:37 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Mr. Reggie L Peters	Salt Fork Drainage District	1	Pending
Application Date	7/3/2024			
Expiration Date	7/3/2123			
Board Member	Reggie L Peters			
Status	Validated			

Basic Information

Name
Mr. Reggie L Peters

What experience and background do you have which you believe qualifies you for this appointment?
I have farmed in this district for over 50 years. I have been on the drainage commission for about 25 years.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have full knowledge of the districts operations, property holdings, staff, tax and fees.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
None

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
1725 cr 3375N
Ludlow, IL 60949

Email
petersreggie1@gmail.com

Phone
2178412327

Cell Phone
2178412327

Occupation

Professional Licenses
Farmer

Additional Information

Notes
Generated 7/12/2024 @ 2:37 am

Status		Board (Rank)	Vacancies	Status
Name	Bruce Anthony Killian, Mr	Sangamon & Drummer Drainage District (0)	1	Pending
Application Date	6/28/2024	Sangamon Valley Fire Protection District (1)	0	Pending
Expiration Date	6/28/2123			
Board Member	Bruce A Killian			
Status	Validated			

Basic Information

Name

Bruce Anthony Killian, Mr

What experience and background do you have which you believe qualifies you for this appointment?

This would be my second term serving the drainage district

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?

This would be my second term serving the drainage district

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Currently serving as a drainage district trustee as well as a Drummer Township trustee

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.

none

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.

yes

What is your gender?

Male

What is your ethnicity?

White

Contact Information

Address

354 E 700 N Rd
Gibson City, IL 60936

Email

bruce.killian1010@gmail.com

Phone

309-261-0168

Occupation

Professional Licenses

Self employed farmer

Additional Information

Notes

Commissioner Greg P Smith

Champaign County IL | Generated 7/12/2024 @ 2:21 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Commissioner Greg P Smith	St. Joseph #4 Drainage District	0	Pending
Application Date	6/26/2024			
Expiration Date	6/26/2123			
Board Member	Greg P Smith			
Status	Validated			

Basic Information

Name
Commissioner Greg P Smith

What experience and background do you have which you believe qualifies you for this appointment?
I have been a farmer for 40 years and on the district for some time.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have been on the commission and am deeply familiar with the responsibilities

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Saline Drainage district. St. Joseph township trustee

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
None

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
2084 Homer Lake Rd N
Saint Joseph, IL 61873

Email
gssmith1993@gmail.com

Phone
2178414981

Cell Phone
2178414981

Occupation

Professional Licenses
Battalion Chief Urbana Fire

Additional Information

Notes
Generated 7/12/2024 @ 2:21 am

Barry G Fisher

Champaign County IL | Generated 7/12/2024 @ 2:41 am by OnBoardGOV - Powered by ClerkBase

Status		Board	Vacancies	Status
Name	Barry G Fisher	St. Joseph #6 Drainage District	1	Pending
Application Date	7/9/2024			
Expiration Date	7/9/2123			
Board Member	Barry G Fisher			
Status	Validated			

Basic Information

Name
Barry G Fisher

What experience and background do you have which you believe qualifies you for this appointment?
I have already served several terms on this board. Farmer and farm owner.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have fully participated in policies and procedures of this district during my terms on the Board.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
St. Joseph #6 Drainage District

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
No.

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
Yes.

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
1540 Co. Rd. 2200 E.
SAINT JOSEPH, IL 61873

Email
prairierose150@gmail.com

Phone
2178403127

Occupation

Professional Licenses
Retired

Additional Information

Notes
Generated 7/12/2024 @ 2:41 am

Commissioner David Lee Wolken, Mr

Champaign County IL | Generated 7/12/2024 @ 2:22 am by OnBoardGOV - Powered by ClerkBase

Status

Name	Commissioner David Lee Wolken, Mr
Application Date	6/26/2024
Expiration Date	6/26/2123
Board Member	David L Wolken
Status	Validated

Board	Vacancies	Status
Triple Fork Drainage District	1	Pending

Basic Information

Name	Commissioner David Lee Wolken, Mr
What experience and background do you have which you believe qualifies you for this appointment?	I have been a commissioner for Triple Fork for over 12 years.
What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?	I own and farm land in the district and have been commissioner for many years.
Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.	Triple Fork Drainage District
Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.	No
Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.	Yes
What is your gender?	Male
What is your ethnicity?	White

Contact Information

Address	2693 CR 1600E Rantoul, IL 61866
Email	davidwolken54@gmail.com
Phone	2172022804
Cell Phone	2172022804

Occupation

Additional Information

Notes	Generated 7/12/2024 @ 2:22 am
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Colten Allen

Champaign County IL | Generated 7/12/2024 @ 2:13 am by OnBoardGOV - Powered by ClerkBase

Status

Name Colten Allen
Application Date 6/25/2024
Expiration Date 6/25/2123
Board Member [Colten Allen](#)
Status Validated

Board	Vacancies	Status
Union Drainage District #3 of South Homer & Sidney	1	Pending

Basic Information

Name
Colten Allen

What experience and background do you have which you believe qualifies you for this appointment?
farmer

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
farm land in the district

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
na

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
1376 CR 2540 E
Ogden, IL 61859

Email
coltenallen556@gmail.com

Phone
[2177224683](tel:2177224683)

Occupation

Professional Licenses
CDL

Additional Information

Notes

Generated 7/12/2024 @ 2:13 am

CHAIRMAN DONALD MAXWELL

Champaign County IL | Generated 7/12/2024 @ 2:24 am by OnBoardGOV - Powered by ClerkBase

Status

Name	CHAIRMAN DONALD MAXWELL
Application Date	6/27/2024
Expiration Date	6/27/2123
Board Member	Donald L. Maxwell
Status	Validated

Board	Vacancies	Status
Upper Embarrass River Basin Drainage District	1	Pending

Basic Information

Name	CHAIRMAN DONALD MAXWELL
What experience and background do you have which you believe qualifies you for this appointment?	30 years on board
What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees? lived in area	
Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.	none
Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.	none
Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.	will atend
What is your gender?	Male
What is your ethnicity?	White

Contact Information

Address	4 LAKE PARK RD. Champaign, IL 61822
Email	don_maxwell_116@comcast.net
Phone	000000000000000000
Cell Phone	2173694893

Occupation

Professional Licenses	retired
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Additional Information

Notes	Generated 7/12/2024 @ 2:24 am
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Keith G Harms

Champaign County IL | Generated 7/12/2024 @ 2:16 am by OnBoardGOV - Powered by ClerkBase

Status

Name Keith G Harms
Application Date 6/25/2024
Expiration Date 6/25/2123
Board Member **Keith G Harms**
Status Validated

Board (Rank)	Vacancies	Status
Prairie Creek Drainage District (0)	0	Pending
West Branch Drainage District (1)	1	Pending

Basic Information

Name
Keith G Harms

What experience and background do you have which you believe qualifies you for this appointment?
Previous drainage commissioner, farmer, and landowner.

What is your knowledge of the appointed body's operations, property holding's staff, taxes, and fees?
I have delt with dredging, tree control erosion issues, and tax transfers.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Harwood township clerk. Prairie Creek Drainage commissioner. Multi Township Tax board member.r.

Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? If yes, please explain.
no

Would you be available to regularly attend the scheduled meeting of the appointed body? If no, please explain.
yes

What is your gender?
Male

What is your ethnicity?
White

Contact Information

Address
3172 County Rd 2200 E
Gifford, IL 61847

Email
keithgene1957@aol.com

Phone
2172026252

Occupation

Additional Information

Notes

Generated 7/12/2024 @ 2:16 am



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
 Michelle Jett, Director of Administration
 Kathy Larson, Economic Development Specialist/ARPA Project Manager
DATE: July 10, 2024
RE: ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline. Quarterly reporting is currently underway to the Department of Treasury by July 31.

Projects that are complete, aside from the reporting process and/or future maintenance payments:

Affordable Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
C-U at Home low-barrier winter shelter services	\$150,000	\$438,012	12/20/2021 – 4/15/2022: Men's shelter served 161 unduplicated clients; Women's shelter served 41 unduplicated clients
Broadband Projects	County ARPA Funds	Other Funds	Outcome Overview
Broadband Plan	\$85,500	N/A	Creation of broadband master plan for Champaign County
Community Violence Intervention	County ARPA Funds	Other Funds	Outcome Overview
Housing Authority landlord incentives	\$77,650	N/A	82 households with a total of 224 individuals were housed, 29 landlords and property management companies received incentives
Housing Authority supportive services	\$216,575	N/A	318 clients served and over 200 families/individuals housed
County Department Projects	County ARPA Funds	Other Funds	Outcome Overview
Assessment Exemption Monitoring	\$25,512	N/A	Administrative cost for 6 months of homestead exemption monitoring
Children's Advocacy Center counseling	\$15,035	N/A	Over 100 counseling appointments conducted with victims of abuse
Children's Advocacy Center flooring	\$19,760	N/A	Floor replacement due to permanent damage from increased client traffic
Circuit Clerk partitions	\$129,847	N/A	Protective/partition office dividers
Circuit Clerk equipment and technology	\$84,295	N/A	Purchase of technology equipment and updates to provide services
Coroner X-Ray unit	\$40,768	N/A	X-rays of decedents for Champaign County and additional counties; assist in

			serving as a regional mass fatality disaster response agency
County Clerk equipment	\$228,960	N/A	Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic
County Clerk VBM Postage	\$78,589	N/A	Postage for vote-by-mail services
County Plaza purchase	\$2,012,471	N/A	For County government services, classified under Revenue Replacement funds
Employee premium pay	\$758,799	N/A	Assisted 530 eligible County employees
Jail COVID Testing	\$20,216	FEMA Grant	COVID testing of inmates
Jail full-body scanner	\$166,251	N/A	Assists with spatial distance to prevent and mitigate COVID
Planning & Zoning solid waste management services	\$10,000	N/A	Assistance toward solid waste management program services, waste collection event in Champaign County
Public Defender technology	\$21,637	N/A	Laptops, software, monitors to assist legal research, writing, discovery review, and client management
Sheriff's Office combatting community violence initiatives	\$37,193	N/A	Mentoring program, initiatives to enhance community-police relationship building; served 681 individuals
Sheriff's Office Mobile Command Post	\$507,531	N/A	Assists with community needs and community violence interventions
Early Learning Assistance	County ARPA Funds	Other Funds	Outcome Overview
Early Childhood Facility	\$2,000,050	\$500,000	Assisting 64 children and families with early childhood learning services.
Household Assistance	County ARPA Funds	Other Funds	Outcome Overview
RPC household assistance	\$263,000	N/A	Assisted 338 households with bills for water, wastewater, utilities, rent, mortgage
UCSD past-due sewer / water bill assistance	\$150,000	N/A	Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account
Village of Mahomet sewer bill assistance	\$25,000	N/A	Assisted 133 residential accounts
Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
Habitat for Humanity	\$120,000	\$680,000	Assisted 4 house builds in Champaign County for low-to moderate income families
Mental Health Services	County ARPA Funds	Other Funds	Outcome Overview
Mental Health Board Contracts	\$592,897	\$1,235,574	Assisted over 1,002 clients and families with mental health assistance/services through 9 community programs

Small Business Assistance	County ARPA Funds	Other Funds	Outcome Overview
Champaign County EDC Talent Attraction Program	\$50,000	\$10,000	Connects newcomers with community assets & over 125 prospective employers
Justine PETERSEN Loan Program	\$250,000	\$2,250,000	Assisted interest rate & loan loss reserve for 148 disadvantaged small businesses
Water Infrastructure Projects	County ARPA Funds	Other Funds	Outcome Overview
Penfield Water District	\$190,000	\$29,185	Replacement of hydropneumatic tank, serving 104 households
Triple Fork Drainage District	\$90,000	\$30,000	Culvert improvements, affecting 234 area households
Village of Ivesdale	\$175,000	\$863,242	Water distribution system improvements, serving 142 households
Village of Ludlow	\$340,000	\$2,510,000	Water treatment plant/distribution system improvements, serving 173 households
Village of Ogden	\$200,000	\$200,000	Stormwater drainage improvements, affecting 96 households

Contracts/IGAs that are being implemented:

1. Administration
 - ARPA project management coordination with RPC
 - Administration and auditor costs
2. Affordable Housing Assistance
 - Central Illinois Land Bank Authority – assisting 12 rural housing rehab projects
 - Cunningham Township emergency and transitional housing – serving 336 clients to date
 - Housing Authority emergency shelter – renovations to start Aug. 2024
3. Broadband Projects
 - Broadband advocacy with Champaign County Farm Bureau
 - Finley Engineering broadband consulting services
 - Nextlink rural broadband infrastructure – revised proposal forthcoming
 - Volo connectivity for HACC properties – revised details for project
 - Volo rural broadband infrastructure – construction to start Oct. 2024
4. Community Violence Intervention
 - A Vision to Succeed: assisted 137 clients to date
 - American Legion Stand Down events: assisted 76 individuals to date
 - Chamber iRead iCount for young students – serving 575 children to date
 - Crime Stoppers rewards for anonymous crime reporting
 - DREAAM services for families: assisted 315 clients to date
 - East Central Illinois Building & Trades Council training program
 - H3 Coalition/FirstFollowers: assisted 500 clients to date
 - Mahomet Area Youth Club: serving 300 clients to date
 - RPC SLEEP Program
 - Trauma & Resilience Initiative: assisted 23 clients to date
 - Urbana Park District health and wellness facility: under construction
 - VA Stop the Violence initiative and needs assessment: serving 45 individuals to date
 - YWCA Strive Program
5. County Department Projects

- Animal Control services
 - Animal Control software
 - Board of Review data & analytics
 - County board of health senior study
 - County records digitization
 - County compensation study
 - County drainage district coordination
 - County total rewards statements
 - Emergency Management services
 - Human Resources generalist
 - IT cybersecurity, equipment, and upgrades
 - Jail consolidation project
 - Public Defender expert funding
 - Sheriff's updated camera system
 - State's Attorney's Digital Evidence Management System
 - Treasurer's office staff and equipment
6. Household Assistance
 - RPC/Townships household rent assistance
 - RPC household summer cooling assistance
 7. Mental Health Services
 - The Nest Postpartum services for NICU families; assisting 33 clients to date
 8. Non-Profit Assistance
 - New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 634 individuals to date
 - Visit Champaign County Foundation improvements to Heritage Trail and Skelton Park
 9. Small Business Assistance
 - Chamber of Commerce eCommerce platform – 8 vendors to date
 - Chamber of Commerce micro loan program – 6 businesses to date
 - Champaign County EDC small business assistance
 10. Water Infrastructure Projects
 - Champaign County Environmental Stewards nonpoint source pollution prevention: household hazardous waste facility; campaign and property underway
 - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program
 - City of Champaign Garden Hills improvements
 - Mahomet Aquifer Mapping with the University of Illinois data collection
 - Pesotum Consolidated Drainage District stormwater drainage system improvements
 - Sangamon Valley Public Water District northward expansion design work, serving 123 potential future customers
 - Seymour Water District replacement of water meters, serving 156 households
 - Village of Pesotum stormwater drainage system improvements, serving 550 households
 - Village of Royal water treatment plant improvements, serving 139 households
 - Village of St. Joseph storm sewer reconstruction design work, serving 1,431 households

Projects that are in contract negotiation/addition/approvals/signature stage:

A Vision to Succeed Community Violence Interventions, H3 Coalition/First Followers Community Violence Interventions

ARPA Projects/Tasks Timeline

<div> <div></div> Completed Current Tasks for Topic </div> <div> <div>*</div> In Process/Priority </div> <div> <div></div> Projected for Future </div>	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Champaign County ARPA Funds												
Project List 1/2024 - 12/2024												
(as of 7/2024 working draft)												
Administration												
Coordination regarding ARPA rules, regulations, updates							*					
Coordination regarding ARPA reporting requirements							*					
Coordination and analysis of data for reporting							*					
Coordination of ARPA payments and documentation							*					
Communication with recipients, partners, board, staff, others							*					
Draft and coordinate contracts							*					
Research additional sources of funding for initiatives							*					
Evaluate active projects with intended outcomes							*					
Work with recipients on ongoing performance reporting							*					
Submission of reports to Department of Treasury							*					
Affordable Housing Assistance												
Contract/funding/reporting - Central IL Land Bank Authority							*					
Contract/funding/reporting - Cunningham Township							*					
Contract/funding/reporting - Housing Authority							*					
Broadband Projects												
Coordination with broadband professional services							*					
Contract/funding/reporting - CCFB for broadband advocacy							*					
Contract/funding/reporting - Volo for HACC properties							*					
Contract/funding/reporting - Volo for rural broadband							*					
Contract/funding/reporting - NextLink for rural broadband							*					
Community Violence Intervention												
Contract/funding/reporting - A Vision to Succeed							*					
Contract/funding/reporting - American Legion Stand Down							*					
Contract/funding/reporting - Chamber iRead iCount							*					
Contract/funding/reporting - Crime Stoppers							*					
Contract/funding/reporting - DREAAM							*					
Contract/funding/reporting - East Central IL Building & Const.							*					
Contract/funding/reporting - H3 Coalition							*					
Contract/funding/reporting - Mahomet Area Youth Club							*					
Contract/funding/reporting - RPC SLEEP Program							*					
Contract/funding/reporting - Trauma & Resilience Initiative							*					
Contract/funding/reporting - Urbana Park District							*					
Contract/funding/reporting - VA Stop the Violence							*					
Contract/funding/reporting - YWCA Strive Program							*					
County Department Projects												
Coordination with departments on purchase/projects							*					
Household Assistance												
Contract/funding/reporting - RPC/Townships rent assistance							*					
Contract/funding/reporting - RPC summer cooling							*					
Mental Health Services												
Complete MHB reporting & monitoring							*					
Contract/funding/reporting - The Nest Postpartum							*					
Non-Profit Organization Assistance												
Contract/funding/reporting - Immigrant Service Orgs							*					

ARPA Projects/Tasks Timeline

	<div> <div>Completed Current Tasks for Topic</div> <div>* In Process/Priority</div> <div>Projected for Future</div> </div>											
Champaign County ARPA Funds Project List 1/2024 - 12/2024 (as of 7/2024 working draft)	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Contract/funding/reporting - VCCF Sk. Park & Heritage Trail							*					
Small Business Assistance												
Contract/funding/reporting - Chamber eCommerce							*					
Contract/funding/reporting - Chamber micro loans							*					
Contract/funding/reporting - EDC business assistance							*					
Contract/funding/reporting - EDC talent attraction							*					
Contract/funding/reporting - Justine PETERSEN loans							*					
Water Infrastructure Project Assistance												
Contract/funding/reporting - CCES HHW Project							*					
Contract/funding/reporting - City of Champaign Garden Hills							*					
Contract/funding/reporting - Cover Crop Program							*					
Contract/funding/reporting - Mahomet Aquifer Mapping							*					
Contract/funding/reporting - Penfield Water District							*					
Contract/funding/reporting - Pesotum Cons. Drainage District							*					
Contract/funding/reporting - Seymour Water District							*					
Contract/funding/reporting - SVPWD							*					
Contract/funding/reporting - Village of Pesotum							*					
Contract/funding/reporting - Village of Royal							*					
Contract/funding/reporting - Village of St. Joseph							*					

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (5/31/2024)	Projected 2025	Projected 2026	Projected Totals
INCOME											
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815							\$40,729,630
Investment Interest (flex funds)	\$40,000	\$10,963	\$195,211	\$206,995	\$120,000	\$348,551		\$22,237			\$588,747
TOTAL INCOME	\$20,404,815	\$20,375,778	\$20,560,026	\$20,571,810	\$120,000	\$348,551	\$0	\$22,237	\$0	\$0	\$41,318,377
EXPENSES											
Administration											
Administration & Auditor Costs			\$23,531	\$23,531	\$100	\$95	\$20,000	\$480			\$43,626
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$93,455	\$106,917	\$104,933	\$110,124	\$44,187	\$113,428	\$116,831	\$600,965
Administration Subtotal	\$49,862	\$33,609	\$127,334	\$116,986	\$107,017	\$105,028	\$130,124	\$44,667	\$113,428	\$116,831	\$644,591
Affordable Housing Assistance											
C-U at Home			\$150,000	\$150,000							\$150,000
Central Illinois Land Bank Authority			\$250,000	\$0	\$560,000	\$15,000	\$545,000	\$283,419			\$560,000
Cunningham Township					\$350,000	\$0	\$350,000	\$72,309			\$350,000
Habitat for Humanity			\$120,000	\$0	\$120,000	\$120,000					\$120,000
Housing Authority of Champaign Co.			\$675,000	\$0	\$675,000	\$0	\$675,000				\$675,000
Affordable Housing Subtotal	\$0	\$0	\$1,195,000	\$150,000	\$1,705,000	\$135,000	\$1,570,000	\$355,728	\$0	\$0	\$1,855,000
Broadband Projects											
Professional Services			\$222,350		\$139,610	\$0	\$139,610				\$139,610
CCFB - Broadband Advocacy			\$31,750	\$15,875	\$15,875	\$0	\$15,875				\$31,750
Finley/CCG Consulting			\$113,600	\$110,000	\$95,288	\$4,993	\$51,737	\$5,875	\$38,558		\$205,288
General/Other Prof. Services			\$2,800	\$2,719							\$2,719
UI - Broadband Survey			\$29,500	\$25,634							\$25,634
Capital											
NextLink Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$2,000,000		\$2,000,000	\$700,000	\$4,700,000
Volo Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$2,000,000		\$2,000,000	\$700,000	\$4,700,000
Volo HACCC Properties Broadband			\$200,000	\$0	\$195,000	\$0	\$97,500		\$97,500		\$195,000
Broadband Projects Subtotal	\$0	\$0	\$3,000,000	\$154,228	\$9,845,773	\$4,993	\$4,304,722	\$5,875	\$4,136,058	\$1,400,000	\$10,000,000
Community Violence Intervention											
A Vision to Succeed			\$15,000	\$7,500	\$22,500	\$13,554	\$23,946	\$8,946			\$45,000
American Legion Stand Down					\$20,000	\$10,000	\$10,000				\$20,000
Chamber iRead iCount					\$320,160	\$54,528	\$158,912	\$15,151	\$106,720		\$320,160
Crime Stoppers			\$100,000	\$25,000	\$75,000		\$75,000				\$100,000
DREAM			\$500,000	\$0	\$500,000	\$200,323	\$299,677	\$167,068			\$500,000
East Central IL Building & Const. Trades					\$200,000		\$200,000	\$51,800			\$200,000
H3 Coalition/FirstFollowers			\$500,000	\$62,500	\$687,500	\$324,300	\$363,200	\$53,903			\$750,000
Housing Authority Supportive Serv.			\$300,000	\$83,419	\$216,581	\$216,575					\$299,994
Housing Authority Landlord Inc.			\$85,000	\$7,350	\$77,650	\$77,650					\$85,000
4 Mahomet Area Youth Club					\$240,000	\$60,000	\$180,000	\$78,486			\$240,000
RPC SLEEP Program					\$500,000		\$500,000				\$500,000
Trauma & Resilience Initiative					\$250,000	\$55,158	\$194,842	\$66,984			\$250,000
Urbana Park District					\$500,000	\$500,000					\$500,000

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (5/31/2024)	Projected 2025	Projected 2026	Projected Totals
Veterans Affairs Stop the Violence					\$165,000	\$58,150	\$106,850	\$73,860			\$165,000
YWCA Strive Program					\$100,000	\$25,000	\$75,000	\$24,870			\$100,000
<i>Community Violence Intervention Subtotal</i>	\$0	\$0	\$1,500,000	\$185,769	\$3,874,391	\$1,595,238	\$2,187,427	\$541,068	\$106,720	\$0	\$4,075,154
County Department Projects											
Animal Control Services					\$75,000	\$691	\$74,309	\$4,727			\$75,000
Animal Control Software					\$67,765	\$43,129	\$40,956	\$15,000			\$84,085
Assessment Exemption Monitoring					\$25,512	\$25,512					\$25,512
Board of Review Data & Analytics							\$15,480	\$14,586			\$15,480
Children's Advocacy Center Flooring			\$19,760	\$19,760							\$19,760
Children's Advocacy Center Counseling					\$15,000	\$15,035					\$15,035
Circuit Clerk Digitization Equip			\$30,000	\$6,123	\$23,877	\$23,877					\$30,000
Circuit Clerk Court Technology			\$85,055	\$84,295							\$84,295
Circuit Clerk Partition Office Furn.			\$129,847	\$129,847							\$129,847
Coroner X-Ray Unit					\$41,000	\$40,768					\$40,768
County Board of Health Senior Study							\$45,000	\$30,000			\$45,000
Co Clerk/Admin/Treas/Cor Digitization			\$475,000	\$147,188	\$1,257,000	\$199,280	\$1,057,720	\$129,714			\$1,404,188
County Clerk Equipment			\$228,960	\$228,960	\$10,000	\$10,000	\$60,000				\$298,960
County Clerk VBM Postage			\$95,000	\$78,589							\$78,589
County Exec. Compensation Study							\$75,000	\$59,350			\$75,000
County Exec. Drainage District Coord.							\$35,000				\$35,000
County Exec. Total Reward Stments					\$13,000		\$13,000				\$13,000
County Plaza Purchase & Costs			\$2,012,471	\$2,012,471							\$2,012,471
Court Services Digital Kiosk			\$6,000	\$0							\$0
Court Services Equipment			\$6,989	\$0							\$0
Emergency Management Services							\$25,000				\$25,000
Human Resources Generalist					\$35,000	\$25,649	\$9,351	\$62			\$35,000
IT A/V Equipment			\$40,000	\$29,600	\$5,000	\$5,000					\$34,600
IT Cybersecurity					\$125,000	\$13,494	\$111,506				\$125,000
IT Email Archival & Doc Mgmnt					\$275,000	\$0	\$275,000				\$275,000
IT Laptop Replacement			\$3,219	\$3,219			\$120,000				\$123,219
IT Multi-factor Authentication			\$44,383	\$44,383							\$44,383
Other Equipment (flex funds)			\$26,525	\$0							\$0
Planning & Zoning (solid waste mgnt)					\$10,000	\$10,000					\$10,000
Premium Pay			\$758,799	\$758,799							\$758,799
Public Defender Expert Funding					\$35,000	\$13,570	\$21,430	\$12,065			\$35,000
Public Defender Technology					\$21,637	\$21,637					\$21,637
Sheriff's Office Community Resource			\$12,500	\$9,917	\$7,500	\$7,500					\$17,417
Sheriff's Office COVID Testing			\$20,216	\$20,216							\$20,216
Sheriff's Office Explorer Mentorship			\$12,500	\$12,367	\$7,500	\$7,410					\$19,777
Sheriff's Office Full Body Scanner			\$166,251	\$166,251							\$166,251
Sheriff's Office Jail Project					\$5,133,357		\$5,133,357				\$5,133,357
Sheriff's Office Mobile Command Post					\$514,444	\$514,444					\$514,444

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (5/31/2024)	Projected 2025	Projected 2026	Projected Totals
Sheriff's Office Updated Camera Syst.					\$1,350,000		\$1,350,000				\$1,350,000
State's Attorney Digital Evidence Syst.			\$188,317	\$188,317	\$113,529	\$111,414	\$110,000				\$409,731
Treasurer's Office Costs							\$25,000				\$25,000
To Be Determined (flex funds)			\$0	\$0	\$12,030		\$0				\$0
County Department Projects Subtotal			\$4,361,791	\$3,940,300	\$9,173,151	\$1,088,409	\$8,597,110	\$265,504	\$0	\$0	\$13,625,819
Early Learning Assistance											
Early Childhood Facility			\$2,000,000	\$25	\$1,999,975	\$2,000,025					\$2,000,050
Early Learning Assistance Subtotal			\$2,000,000	\$25	\$1,999,975	\$2,000,025	\$0	\$0	\$0	\$0	\$2,000,050
Household Assistance											
RPC Household Assistance			\$263,000	\$263,000							\$263,000
RPC/Townships Rent Assistance							\$50,000				\$50,000
RPC Summer Cooling Assistance							\$100,000				\$100,000
SVPWD Sewer Bill Assistance			\$12,000	\$0	\$0	\$0					\$0
UCSD Sewer Bill Assistance			\$150,000	\$150,000							\$150,000
Village of Mahomet Sewer Bill Assist.			\$25,000	\$25,000							\$25,000
Household Assistance Subtotal			\$450,000	\$438,000	\$0	\$0	\$150,000	\$0	\$0	\$0	\$588,000
Mental Health Services											
Mental Health Board Contracts	\$770,436	\$373,276	\$269,625	\$219,621							\$592,897
The Nest Postpartum					\$120,000	\$30,000	\$90,000	\$25,998			\$120,000
Mental Health Services Subtotal	\$770,436	\$373,276	\$269,625	\$219,621	\$120,000	\$30,000	\$90,000	\$25,998	\$0	\$0	\$712,897
Non-Profit Assistance											
Immigrant Service Organizations			\$250,000	\$83,333	\$416,667	\$154,700	\$261,967	\$99,735			\$500,000
VCCF Assistance - Heritage/Skelton					\$150,000	\$100,000	\$50,000				\$150,000
Non-Profit Assistance Subtotal	\$0	\$0	\$250,000	\$83,333	\$566,667	\$254,700	\$311,967	\$99,735	\$0	\$0	\$650,000
Small Business Assistance											
Chamber: eCommerce											
Chamber: MicroLoan Program			\$114,000	\$22,800	\$91,200	\$65,413	\$25,787				\$114,000
EDC: Low Hurdle Grant Program			\$186,000	\$18,600	\$167,400	\$116,400	\$51,000				\$186,000
EDC: Talent Attraction			\$400,000	\$0	\$400,000		\$400,000				\$400,000
EDC: Talent Attraction			\$50,000	\$15,000	\$35,000	\$35,000					\$50,000
Justine Petersen: Loan Program			\$250,000	\$25,000	\$225,000	\$199,344	\$25,656	\$25,656			\$250,000
Small Business Assistance Subtotal	\$0	\$0	\$1,000,000	\$81,400	\$918,600	\$416,157	\$502,443	\$25,656	\$0	\$0	\$1,000,000
Water Infrastructure Projects											
CCES - HHW Project Assistance			\$650,000	\$162,500	\$487,500	\$388,787	\$98,713				\$650,000
City of Champaign Garden Hills					\$2,000,000				\$2,000,000		\$2,000,000
Cover Crop Program Assistance			\$245,000	\$122,500	\$122,500		\$122,500				\$245,000
Mahomet Aquifer Mapping			\$500,000	\$211,203	\$288,797	\$252,331	\$36,466	\$15,236			\$500,000
Rural Water Project Assistance											
Penfield Water District			\$190,000	\$0	\$190,000		\$190,000	\$190,000			\$190,000
Pesotum Cons. Drainage District			\$75,000	\$0	\$75,000		\$75,000				\$75,000
Sangamon Valley Public Water Dist.			\$500,000	\$93,575	\$406,425	\$256,999	\$149,426	\$31,875			\$500,000
Seymour Water District			\$60,000	\$0	\$60,000	\$41,834	\$18,166	\$17,258			\$60,000
Triple Fork Drainage District			\$90,000	\$90,000							\$90,000

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (5/31/2024)	Projected 2025	Projected 2026	Projected Totals
Village of Ivesdale			\$175,000	\$118,114	\$56,886	\$56,886					\$175,000
Village of Ludlow			\$340,000	\$228,638	\$111,362	\$111,362					\$340,000
Village of Ogden			\$200,000	\$0	\$200,000	\$200,000					\$200,000
Village of Pesotum			\$175,000	\$12,848	\$162,152	\$18,170	\$143,981	\$6,726			\$175,000
Village of Royal			\$200,000	\$0	\$200,000		\$200,000	\$1,143			\$200,000
Village of St. Joseph			\$100,000	\$0	\$100,000	\$4,184	\$195,816	\$95,816			\$200,000
<i>Water Infrastructure Projects Subtotal</i>	\$0	\$0	\$3,500,000	\$1,039,378	\$4,460,622	\$1,330,554	\$1,230,068	\$358,054	\$2,000,000	\$0	\$5,600,000
TOTAL EXPENSES	\$820,298	\$406,885	\$17,653,750	\$6,409,040	\$32,771,196	\$6,960,102	\$19,073,861	\$1,722,284	\$6,356,206	\$1,516,831	\$40,751,510