

# COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois  
Thursday, September 21, 2023 – 6:30 p.m.

Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 East Washington Street, Urbana, Illinois

## Agenda Items

## Page #'s

- I. Call To Order
- II. \*Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Date/Time of Next Regular Meetings  
Standing Committees:
  - A. County Facilities Committee  
Tuesday, October 3, 2023 @ 6:30 p.m.  
Shields-Carter Meeting Room
  - B. Environment & Land Use Committee  
Thursday, October 5, 2023 @ 6:30 p.m.  
Shields-Carter Meeting Room
  - C. Highway & Transportation Committee  
Friday, October 6, 2023 @ 9:00 a.m.  
1605 E Main Street, UrbanaCommittee of the Whole:
  - A. Justice & Social Services; Policy, Personnel & Appointments; Finance  
Tuesday, October 10, 2023 @ 6:30 p.m.  
Shields-Carter Meeting RoomCounty Board:
  - A. Regular Meeting  
Thursday, October 19, 2023 @ 6:30 p.m.  
Shields-Carter Meeting Room
- VII. Public Participation
- VIII. \*Consent Agenda 1-23
- IX. Communications
- X. Presentation
  - A. Mahomet Aquifer Mapping Project (*information only*)
- XI. Approval of Minutes
  - A. August 24, 2023 – Regular Meeting 24-30
- XII. Standing Committees:
  - A. Facilities Committee  
*Summary of Action Taken September 5, 2023 Meeting* 31
  - B. Environment and Land Use Committee  
*Summary of Action Taken September 7, 2023 Meeting* 32-33
  - C. Highway & Transportation Committee  
*Summary of Action Taken September 8, 2023 Meeting* 34
- XIII. Areas of Responsibility  
*Summary of Action Taken September 12, 2023 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments)* 35-38

A. Finance	
1. Adoption of Ordinance No. 2023-16 Updating the Champaign County Clerk and Recorder's Fees for Champaign County, Illinois	39-40
<b>XIV. New Business</b>	
A. Adoption of Resolution No. 2023-233 Authorizing Payment of Claims	41
• The payment register is available on the County's website at: <a href="https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php">https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php</a>	
B. Adoption of Resolution No. 2023-234 Purchase Not Following Purchasing Policy	42-43
C. Adoption of Resolution No. 2023-235 Authorizing <a href="#">Agreement between the Champaign County Board, the Champaign County Regional Planning Commission Early Childhood Education Program (Head Start) and the American Federation of State, County and Municipal Employees (AFSCME), Council 31 – March 1, 2023-February 28, 2026</a>	44-46
D. Adoption of Resolution No. 2023-236 Appointment to the Labor Committee <i>(to be distributed)</i>	
E. Adoption of Resolution No. 2023-237 Appointment to Vice Chair of the Finance Committee <i>(to be distributed)</i>	
<b>XV. Other Business</b>	
A. Semi-Annual Closed Session Minute Review <i>(to be distributed)</i>	
1. County Board	
2. County Administrator Search Committee	
3. Nursing Home Board of Directors	
B. Post-Issuance Compliance Reporting for the 2022A and 2022B Bonds <i>(information only)</i>	47-57
C. Property Tax/Levy/Rate Projection FY2024 <i>(information only)</i>	58
D. FY2024 Budget Decisions <i>(discussion only)</i>	
E. American Rescue Plan Act	
1. Update from the ARPA Project Manager <i>(information only)</i>	59-67
2. Adoption of Resolution No. 2023-238 Authorizing an Intergovernmental Agreement with Cunningham Township	68-88
3. Requests for ARPA County Department Funding – \$83,418 unallocated <i>(discussion only)</i>	
a. Animal Control – Spay/Neuter Program - \$75,000	89
b. County Clerk – Election Truck Purchase - \$50,000 (approx.)	90
<b>XVI. Adjourn</b>	

- \*Roll call
- \*\*Roll call and 15 votes
- \*\*\*Roll call and 17 votes
- \*\*\*\*Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*



# COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois  
Thursday, September 21, 2023 - 6:30 p.m.

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Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington Street, Urbana, IL 61802

## Consent Agenda Items

## Page #'s

### **A. Highway & Transportation**

1. Adoption of Resolution No. 2023-215 Approving Appropriation of funds from the County Bridge Fund, Pesotum Township, Section #23-18138-00-BR 1-3
2. Adoption of Resolution No. 2023-216 Approving Appropriation of funds from the County Bridge Fund, Pesotum Township, Section #21-18110-00-BR 4-6
3. Adoption of Resolution No. 2023-217 for Improvement Under the Illinois Highway Code-Pavement Management Services 7
4. Adoption of Resolution No. 2023-218 Approving Contract Award Authority – Township Aggregate 8

### **B. Policy, Personnel & Appointments**

1. Adoption of Resolution No. 2023-219 Appointing Brian Buss to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2024 9
2. Adoption of Resolution No. 2023-220 Appointing *Randall Zindars* to the Penfield Water District, term ending 5/31/2028 10
3. Adoption of Resolution No. 2023-221 Appointing *John Ehmen* to the Drainage District #10 Town of Ogden, term ending 8/31/2026 11
4. Adoption of Resolution No. 2023-222 Appointing *Lucas Rogers* to the Nelson-Moore-Fairfield Drainage District, term ending 8/31/2026 12
5. Adoption of Resolution No. 2023-223 Appointing *John Leonard* to the Sangamon & Drummer Drainage District, term ending 8/31/2026 13
6. Adoption of Resolution No. 2023-224 Appointing *Travis Fruhling* to the St. Joseph #4 Drainage District, term ending 8/31/2026 14
7. Adoption of Resolution No. 2023-225 Appointing *Linda Lee Drozt* to the Union Drainage District #3 of South Homer & Sidney, term ending 8/31/2026 15
8. Adoption of Resolution No. 2023-226 Appointing *Steven Herriott* to the Wrisk Drainage District, term ending 8/31/2026 16
9. Adoption of Resolution No. 2023-227 Creating Authorized Position for the Champaign County Administrative Services Department – Grant Coordinator 17
10. Adoption of Resolution No. 2023-228 Creating Authorized Position for the Champaign County Animal Control Department – Resource Coordinator Position 18

### **C. Finance**

1. \*\*Adoption of Resolution No. 2023-229 Approving Budget Amendment BUA 2023/8/453 19-20  
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission  
Increased Appropriations: \$362,050  
Increased Revenue: \$362,050  
Reason: To receive funding for three new programs; Scattered Site Permanent Supportive Housing, Shelter Diversion and Rapid Rehousing to address homelessness in Illinois

2. \*\*Adoption of Resolution No. 2023-230 Approving Budget Amendment BUA 2023/9/38 21  
Fund 1080 General Corporate / Dept 040 Sheriff  
Increased Appropriations: \$110,132.84  
Increased Revenue: \$110,132.84  
Reason: To appropriate grant funds received from the Illinois Law Enforcement Training and Standards Board.
3. Adoption of Resolution No. 2023-231 Approving Award of Contract to Terrazon Group for Fiber Optic Loop Cable Replacement, pursuant to RFP 2023-008 22
4. Adoption of Resolution No. 2023-232 Approving Employee Health Insurance and Related Benefit Plans for FY2024 23

RESOLUTION NO. 2023-215

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Pesotum Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21<sup>st</sup> day of September, 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

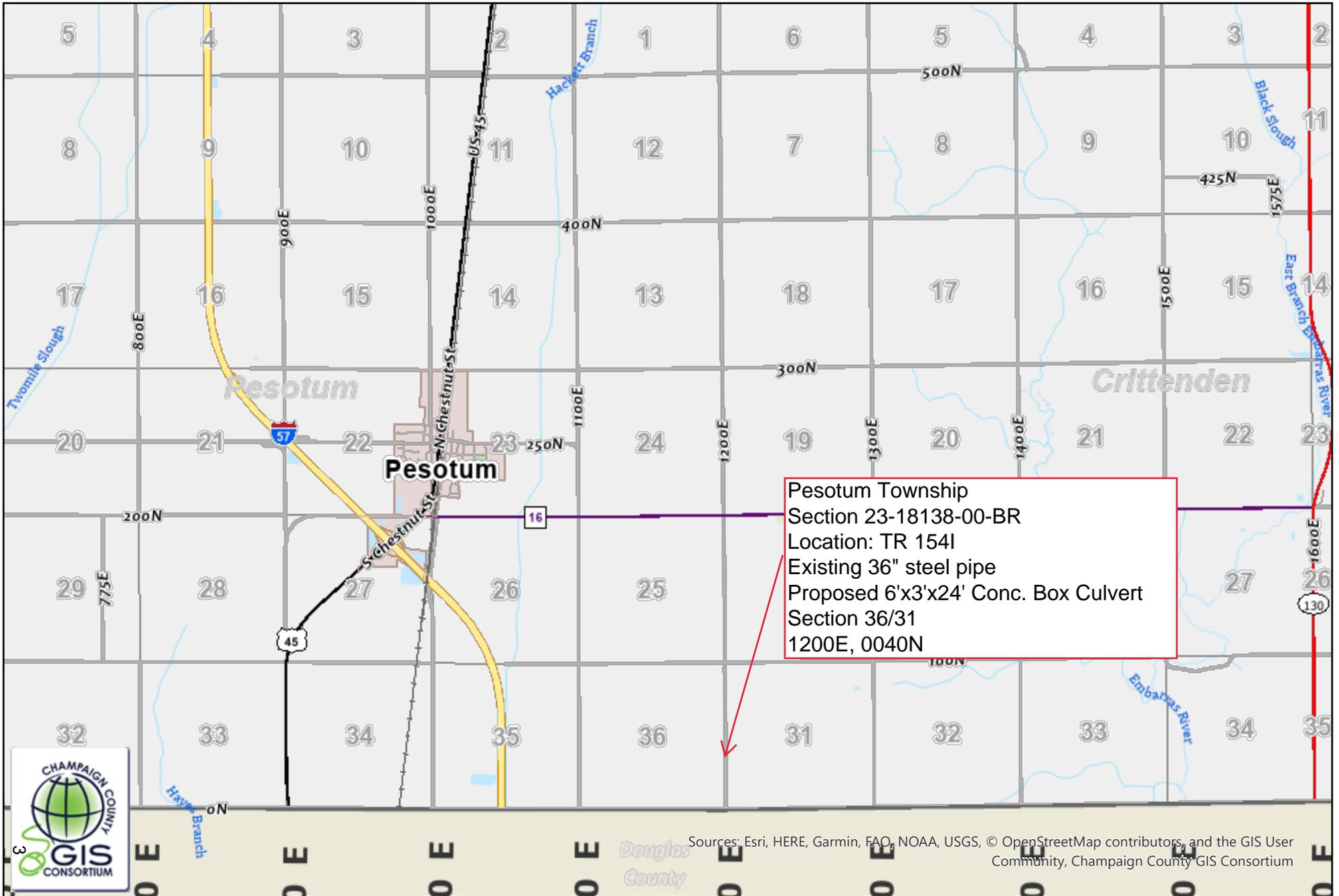
Petitioner, Josh Eisenmenger, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There is a culvert located between sections 36 and 31 which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$29,802.00, which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

*Josh Eisenmenger*  
Commissioner of Highways of  
Pesotum Road District,  
Champaign County, Illinois

# Tax Parcel Map



Pesotum Township  
Section 23-18138-00-BR  
Location: TR 154I  
Existing 36" steel pipe  
Proposed 6'x3'x24' Conc. Box Culvert  
Section 36/31  
1200E, 0040N

Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium



0.9



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RESOLUTION NO. 2023-216

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 10% of the cost of construction to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Pesotum Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of September, A.D., 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved:

Recorded & Attest \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Steve Summers  
County Executive

Date: \_\_\_\_\_

Prepared by: Jeff Blue  
County Engineer

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION  
OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Josh Eisenmenger, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 250N between Sections 19 and 20 in Pesotum Township, over the Two Mile Slough, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge be replaced; and
4. The cost to replace the aforesaid structure is estimated to be \$1,200,000 which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay 10% of the construction cost associated with the replacement of said structure.

Respectfully submitted,

*Josh Eisenmenger*  
Commissioner of Highways of  
Pesotum Road District,  
Champaign County, Illinois

# Pesotum Bridge Replacement



Bridge 010-0144 to be Replaced by Bridge 010-4593



Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Champaign County GIS Consortium

0.45 mi

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.





Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?
[ ] Yes [X] No

Table with Resolution Type (Original), Resolution Number (2023-217), and Section Number (23-00470-00-ES)

BE IT RESOLVED, by the Board of the County of Champaign County, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

Table with columns: Name of Street(s)/Road(s), Length (miles), Route, From, To

For Structures:

Table with columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Pavement Management Services 2024-2028

2. That there is hereby appropriated the sum of Two Hundred Eighty Nine Thousand Seven Hundred Dollars (\$289,700.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Aaron Ammons, County Clerk in and for said County of Champaign County

of Champaign County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Champaign County at a meeting held on September 21, 2023.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day of Month, Year.

(SEAL, if required by the LPA)

Kyle Patterson, Chair
Champaign County Board

Steve Summers, County Executive

Clerk Signature & Date

Approved
Regional Engineer Signature & Date
Department of Transportation

RESOLUTION NO. 2023-218

RESOLUTION FOR CONTRACT AWARD AUTHORITY  
TOWNSHIP AGGREGATE

WHEREAS, Sealed bids will be received in the office of the County Engineer for Aggregate supplied to Champaign County Townships.

WHEREAS, the proposal includes quantities for multiple townships in Champaign County; and

WHEREAS, it is in the best interest of the public to award this bid as quickly as possible after the letting date.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, that Jeff Blue, P.E., Champaign County Engineer is given the authority to award the aggregate bids to the lowest responsible bidders after concurrence with the Township Highway Commissioners.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 21st day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

Prepared by: Jeff Blue, County Engineer

RESOLUTION NO. 2023-219

RESOLUTION APPOINTING BRIAN BUSS TO THE  
ST. JOSEPH-STANTON FIRE PROTECTION DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Brian Buss to the St. Joseph-Stanton Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Brian Buss to the St. Joseph-Stanton Fire Protection District for an unexpired term ending April 30, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Brian Buss, 1483 CR 1900E, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-220

RESOLUTION APPOINTING RANDALL ZINDARS TO THE  
PENFIELD WATER DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Randall Zindars to the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3705/4; and

WHEREAS, Such appointment mandates that Randall Zindars as trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Randall Zindars to the Penfield Water District for an unexpired term ending May 31, 2028; and

BE IT FURTHER RESOLVED that Randall Zindars shall enter a bond in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Randall Zindars, 304 Busey, P.O. Box 43, Penfield, IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-221

RESOLUTION APPOINTING JOHN EHMEN TO THE DRAINAGE DISTRICT #10 TOWN OF OGDEN

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of John Ehmen to the Drainage District #10 Town of Ogden; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that John Ehmen give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of John Ehmen to the Drainage District #10 Town of Ogden for an unexpired term ending August 31, 2026; and

BE IT FURTHER RESOLVED that John Ehmen shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: John Ehmen, 2646 CR 1900 N, Ogden, IL 61859.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-222

RESOLUTION APPOINTING LUCAS ROGERS TO THE  
NELSON-MOORE-FAIRFIELD DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Lucas Rogers to the Nelson-Moore-Fairfield Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Lucas Rogers give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Lucas Rogers to the Nelson-Moore-Fairfield Drainage District for an unexpired term ending August 31, 2026; and

BE IT FURTHER RESOLVED that Lucas Rogers shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Lucas Rogers, 1216 CR 3300 N, Rantoul, IL 61866.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-223

RESOLUTION APPOINTING JOHN LEONARD TO THE SANGAMON & DRUMMER DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of John Leonard to the Sangamon & Drummer Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that John Leonard give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of John Leonard to the Sangamon & Drummer Drainage District for an unexpired term ending August 31, 2026; and

BE IT FURTHER RESOLVED that John Leonard shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: John Leonard, 254 E 300 N, Gibson City, IL 60936.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-224

RESOLUTION APPOINTING TRAVIS FRUHLING TO THE ST. JOSEPH #4 DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Travis Fruhling to the St. Joseph #4 Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Travis Fruhling give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Travis Fruhling to the St. Joseph #4 Drainage District for an unexpired term ending August 31, 2026; and

BE IT FURTHER RESOLVED that Travis Fruhling shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Travis Fruhling, 1301 State Route 49 South, Homer, IL 61849.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-225

RESOLUTION APPOINTING LINDA LEE DROZT TO THE UNION DRAINAGE DISTRICT #3 OF SOUTH HOMER & SIDNEY

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Linda Lee Drozt to the Union Drainage District #3 of South Homer & Sidney; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Linda Lee Drozt give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Linda Lee Drozt to the Union Drainage District #3 of South Homer & Sidney for an unexpired term ending August 31, 2026; and

BE IT FURTHER RESOLVED that Linda Lee Drozt shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Linda Lee Drozt, 508 S. Lincoln St., Philo, IL 61864.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-226

RESOLUTION APPOINTING STEVEN HERRIOTT TO THE  
WRISK DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Steven Herriott to the Wrisk Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Steven Herriott give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Steven Herriott to the Wrisk Drainage District for an unexpired term ending August 31, 2026; and

BE IT FURTHER RESOLVED that Steven Herriott shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Steven Herriott, 1926 CR 800 N, Sidney, IL 61877.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-227

RESOLUTION CREATING AUTHORIZED POSITIONS FOR THE CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES DEPARTMENT – GRANT COORDINATOR

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the Administrative Services Department has presented a request for the addition of a Grant Coordinator position in the Administrative Services Department; and

WHEREAS, the Job Content Evaluation Committee, reviewed the request for the creation of an Grant Coordinator position and recommends approval of the creation of the Grant Coordinator position assigned to grade range G, effective September 21, 2023; and

WHEREAS, the Job Content Evaluation Committee also recommends the elimination of the Executive Assistant position from the staffing budget of the Administrative Services Department, effective September 21, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Grant Coordinator position in the Administrative Services Department, assigned to Grade Range G, and the concurrent elimination of the Executive Assistant position from the staffing budget of the Administrative Services Department, effective September 21, 2023.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-228

RESOLUTION CREATING AUTHORIZED POSITIONS FOR THE CHAMPAIGN COUNTY ANIMAL CONTROL DEPARTMENT – RESOURCE COORDINATOR

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the Animal Control Department has presented a request for the addition of a Resource Coordinator position in the Animal Control Department; and

WHEREAS, the Job Content Evaluation Committee, reviewed the request for the creation of an Resource Coordinator position and recommends approval of the creation of the Grant Coordinator position assigned to grade range D, effective September 21, 2023; and

WHEREAS, the Job Content Evaluation Committee also recommends the elimination of the Clerk/Kennel Worker position from the staffing budget of the Animal Control Department, effective September 21, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Resource Coordinator position in the Animal Control Department, assigned to Grade Range D, and the concurrent elimination of the Clerk/Kennel Worker position from the staffing budget of the Administrative Services Department, effective September 21, 2023.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-229

BUDGET AMENDMENT

September 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/8/453

Fund: 2075 Regional Planning Commission

Dept: 100 Regional Planning Commission

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
936-500103 Regular Full-Time Employees	50,000
936-501002 Office Supplies	500
936-501019 Operational Supplies	500
936-501004 Postage, UPS, FedEx	250
936-501001 Stationery and Printing	200
936-502048 Phone/Internet	600
936-502049 Client Util/Mat/SuptSvc	25,000
936-502050 Client SecDep/LBR/OJT	25,000
936-502051 Client Other	30,000
937-502049 Client Util/Mat/SuptSvc	30,000
937-502050 Client SecDep/LBR/OJT	30,000
937-502051 Client Other	30,000
938-500103 Regular Full-Time Employees	45,000
938-502003 Travel Costs	1,500
938-501002 Office Supplies	500
938-502002 Outside Services	1,000
938-502048 Phone/Internet	500
938-502004 Conferences and Training	1,500
938-502049 Client Util/Mat/SuptSvc	25,000
938-502050 Client SecDep/LBR/OJT	35,000
938-502051 Client Other	<u>30,000</u>
Total	362,050

Increased Revenue:

936-400452 Federal – Housing/Comm. Develop	132,050
937-400452 Federal – Housing /Comm. Develop	90,000
938-400452 Federal – Housing/Comm. Develop	<u>140,000</u>
Total	362,050

REASON: To receive funding for three new programs; Scattered Site Permanent Supportive Housing, Shelter Diversion and Rapid Rehousing to address homelessness in Illinois.

PRESENTED, ADOPTED, APPROVED by the County Board this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-230

BUDGET AMENDMENT

September 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/9/38

Fund: 1080 General Corporate

Dept: 040 Sheriff

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

800401 Equipment

Total 110,132.84

Increased Revenue:

400902 Other Miscellaneous Revenue

Total 110,132.84

REASON: To appropriate grant funds received from the Illinois Law Enforcement Training and Standards Board.

PRESENTED, ADOPTED, APPROVED by the County Board this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-231

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TERRAZON GROUP FOR  
FIBER OPTICE LOOP CABLE REPLACEMENT,  
PURSUANT TO RFP 2023-008

WHEREAS, The County of Champaign issued RFQ 2023-008 on August 10, 2023 for Fiber Optic Loop Cable Replacement; and

WHEREAS, the Chief Information Officer and GHR Engineers and Associates (a mechanical & electrical consulting group) reviewed the proposals; and

WHEREAS, pursuant to the parameters and guidelines established by RFP 2023-008, the CIO and GHR have selected Terrazon Group as their preferred company for the Fiber Optic Loop Cable Replacement; and

WHEREAS, an Agreement has been prepared between the County and Terrazon Group outlining the financial responsibilities and the scope of services of the parties; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the award of contract for Fiber Optic Loop Cable Replacement to Terrazon Group pursuant to RFP 2023-008, and further authorizes the County Executive to execute said contract on behalf of the County.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

**RESOLUTION NO. 2023-232**

**RESOLUTION APPROVING EMPLOYEE HEALTH INSURANCE AND RELATED BENEFIT PLANS FOR FY2024**

**WHEREAS**, the Champaign County Board annually determines the benefit plans to be offered to county employees in the ensuing fiscal year; and

**WHEREAS**, the Champaign County Labor Management Health Insurance Committee has forwarded the following recommendation to the Finance Committee of the Whole for the health insurance and related benefit plans to be offered in FY2024;

1. Blue Cross Blue Shield BCS Plan for health insurance coverage for all county employees for FY2024;
2. Agreement with Benefit Planning Consultants as the administrator of the County’s Flexible Spending Account Plan for FY2024;
3. Agreement with Reliance Standard Life Insurance Company for group term life and voluntary optional life insurance coverage for FY2024;
4. Eye Med Vision, Delta Dental, Allstate Cancer, and Allstate Accident/Disability as voluntary plans for FY2024;

**WHEREAS**, the Finance Committee of the Whole approves the recommendation of the Champaign County Labor Management Health Insurance Committee and forwards said recommendation to the County Board for approval;

**NOW, THEREFORE, BE IT RESOLVED** by the Champaign County Board that the following health insurance and related benefit plans will be offered to Champaign County Employees in FY2024:

1. Blue Cross Blue Shield BCS Plan for health insurance coverage for all county employees for FY2024;
2. Agreement with Benefit Planning Consultants as the administrator of the County’s Flexible Spending Account Plan for FY2024;
3. Agreement with Reliance Standard Life Insurance Company for group term life and voluntary optional life insurance coverage for FY2024;
4. Eye Med Vision, Delta Dental, Allstate Cancer, and Allstate Accident/Disability as voluntary plans for FY2024.

**PRESENTED, ADOPTED APPROVED and RECORDED** this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest:

Approved:

\_\_\_\_\_  
Aaron Ammons, Champaign County Clerk  
and *Ex-Officio* Clerk of the County Board  
Date: \_\_\_\_\_

\_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESUME OF MINUTES OF REGULAR MEETING OF THE  
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS  
August 24, 2023

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, August 24, 2023, at 6:34 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Matthew Cross as Clerk of the meeting.

**ROLL CALL**

Roll call showed the following members present: Sexton, Stohr, Straub, Taylor, Thorsland, Carter, Cowart, Esry, Fortado, Goss, Hanauer-Friedman, Ingram, Locke, Lokshin, Peugh, Rogers, Patterson – 17; absent: Vanichtheeranont, Wilson, Michaels, Rodriguez – 4. County Executive Summers declared a quorum present and the Board competent to conduct business.

**PRAYER & PLEDGE OF ALLEGIANCE**

County Executive Summers read a prayer, and the Pledge of Allegiance to the Flag was recited.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on August 10, August 17, and August 23, 2023.

**APPROVAL OF AGENDA/ADDENDA**

Board Member Straub offered a motion to approve the Agenda/Addenda; Board Member Lokshin seconded. The motion as amended carried by unanimous voice vote.

**ADOPTION OF RESOLUTION NO. 2023-212**

Board Member Esry offered a motion to adopt Resolution No. 2023-212 appointing John Farney as County Board Member in District 3 to fill Stan Harper's unexpired term ending November 30, 2024; Board Member Sexton seconded. The motion carried by unanimous voice vote.

**ADMINISTRATION OF OATH OF OFFICE BY CHIEF DEPUTY COUNTY CLERK**

Chief Deputy County Clerk, Angela Patton swore-in newly appointed County Board Member John Farney. Both signed an official oath.

## **DATE/TIME OF NEXT MEETINGS**

### **Standing Committees:**

- A. County Facilities Committee  
Tuesday, September 5, 2023 at 6:30 PM  
Shields-Carter Meeting Room
- B. Environment and Land Use Committee  
Thursday, September 7, 2023 at 6:30 PM  
Shields-Carter Meeting Room
- C. Highway and Transportation Committee  
Friday, September 8, 2023 at 9:00 AM  
1605 E Main Street, Urbana

### **Committee of the Whole:**

- A. Justice and Social Services; Policy, Personnel and Appointments; *and* Finance  
Tuesday, September 12, 2023 at 6:30 PM  
Shields-Carter Meeting Room
- B. *Special Finance*  
Thursday, September 28, 2023 at 6:30 PM  
Shields-Carter Meeting Room

### **County Board:**

- A. Regular Meeting  
Thursday, September 21, 2023 at 6:30 PM  
Shields-Carter Meeting Room

## **PUBLIC PARTICIPATION**

Ted Myhre urged the County Board to support American Rescue Plan Act (ARPA) funding for Veterans program; shared personal experience of loss related to military service.

Timothy Willis urged the County Board to support ARPA funding for Veterans Program; represented Benevolent Elks Lodge 27.

Jeffrey Pribble urged the County Board to support ARPA funding for Veterans program; shared information about the Elks veterans' organization.

Bruce Povalish urged the County Board to support ARPA funding for Veterans program; represented Benevolent Elks as trustee.

David Wilson urged the County Board to support ARPA funding for Veterans program; shared personal experience as U.S. Navy veteran.

Mike Luth urged the County Board to support ARPA funding for Veterans program; shared personal experience as U.S. Marine Corps. veteran and his own personal health issues.

Stanley Harper urged the County Board to support ARPA funding for Veterans program; thanked all veterans speaking at County Board public participation; notes that a school district disbursement issue appears to have been addressed.

E. Charles Hoskins Jr. urged the County Board to support ARPA funding for Veterans program; shared personal experience as veteran and UIUC police officer.

Terry Boyer provided update on behalf of Donahue and Associates regarding the Sangamon Valley Public Water District project, noted that design is complete, permitting and funding are in progress.

Jim McGuire urged the County Board to support ARPA funding for Veterans program; shared personal experience as a veteran; thanked County Board for appointing John Farney to the County Board

Lester Potts urged the County Board to support ARPA funding for Veterans program; shared personal experience as U.S. Marine Corp. veteran and personal health issues.

Cheryl Walker urged the County Board to support ARPA funding for Veterans program; shared personal experience as a veteran and personal health issues.

Martell Miller urged the County Board to support ARPA funding for Veterans program; shared personal experience of family members' health issues.

Mike Cervantes urged the County Board to support ARPA funding for Veterans program; shared personal experience as disabled veteran and City of Urbana police officer.

Tracy Parsons urged the County Board to support ARPA funding for Veterans program; notes his work as community coalition facilitator.

Nicholas Dale discussed his concerns regarding law enforcement officer misconduct and described various statutorily defined reprimands, noted importance of personal privacy and departmental recordkeeping.

## **CONSENT AGENDA**

Board Member Locke offered a motion to approve the Consent Agenda; Board Member Esry seconded. The motion carried by unanimous roll call vote.

## **COMMUNICATIONS**

Board Member Carter thanked all who spoke at County Board public participation; urged the County Board to support ARPA funding for Veterans program.

Board Member Fortado offered a unanimous consent motion to amend the agenda to consider Veterans program ARPA funding proposal prior to entering Closed Session; Board Member Farney seconded. The motion carried by unanimous voice vote.

Board Member Ingram thanked all who spoke at County Board public participation; urged the County Board to support ARPA funding for Veterans program.

Board Member Straub thanked all who spoke at County Board public participation; encourages water donation amid excessively warm weather; acknowledged lack of affordable transportation.

### **APPROVAL OF MINUTES**

Board Member Carter offered a motion to approve the minutes of the Regular Meeting of the County Board of July 20, 2023; Board Member Locke seconded. The motion carried by unanimous voice vote.

### **ARPA COMMUNITY VIOLENCE PREVENTION FUNDING**

Board Member Fortado expressed County Board's consistent interest in supporting veterans' services, suggested that those who spoke at Public Participation assist the County Board assess veterans' needs. Board Member Esry thanked Board Member Fortado for reemphasizing support for veterans, expresses support for ARPA funding of the proposed veterans program. Board Member Carter asked if there was a needs assessment in progress. County Executive Summers invited Robbie Walker from VA to address the question. Robbie Walker explained that needs assessment is a programmatic goal, introduces other members of his team: Bishop Byron Smith, Grace Weltman, Nicole Massey, Grace Weltman expressed readiness to implement program. Nicole Massey clarified that this program does not compete with VAC; organizations work jointly to serve veterans. VAC not financially capable of supporting program alone. Bishop Byron Smith noted lack of mental health resources for veterans. County Executive Summers asked why there was no line-item for needs assessment funding, asked if program would be amenable to adding such line-item. Grace Weltman: indicated amenability. Board Member Fortado asks County Board members if they are opposed to the program; members appear interested in program. Board Member Carter asked if there have been applications made in the Champaign-Urbana area, Bishop Byron Smith explained that the organization is waiting potential engagement from County Board. Board Member Ingram encouraged continued work from VAC, County Executive Summers confirmed he's spoken to VAC Administrator and encouraged coordination. Board Member Farney thanked veterans who spoke during Public Participation; advised program leaders to collect and supply County Board and other government bodies with data substantiating results of programmatic efforts. County Executive Summers told program representatives to speak to Kathy Larson; County Board will approve funding.

## **NEW BUSINESS**

Board Member Thorsland offered a motion to adopt Resolution No. 2023-213 authorizing payment of claims; Board Member Straub seconded. The motion carried by unanimous voice vote.

Board Member Sexton offered a motion to adopt Resolution No. 2023-214 appointing Jeff Wilson as the Vice-Chair of the Facilities Committee; Board Member Esry seconded. The motion carried by unanimous voice vote.

## **OTHER BUSINESS**

### **Veterans' Assistance Commission funding request**

Director of Administration Michelle Jett informed that the previously discussed \$40k proposed increase was increased to an amount ranging somewhere between \$50k and \$100k; unsure of outstanding cost of VAC. County Executive Summers informed that despite attempts to reach VAC administrator by phone; has not reached him as the administrator is at a training. Noted that Finance Director Tami Ogden projects \$600k over budget, no further information yet. Board Member Fortado VAC unilaterally approved a pay raise for administrator, funded new staff, among other expenses. Noted that the County Board Member liaison to the VAC encouraged this without first consulting the County Board; the County Board is potentially liable for these funds despite issues with over-budget spending. County Executive Summers noted his communication with some Board Members about the issue and former VAC leader about the issue. Board Member Goss emphasized unacceptability of this process, noted the work of rebuilding county finances in prior years; discussion needed before spending. Director Jett also noted that VAC does not have the infrastructure necessary to allocate large sums; collaboration is needed. Also reminded that APRA funding is ending; financial options will become limited.

### **Collector – Property tax distributions**

County Treasurer Johnson acknowledged communication on distribution-related matters could have been better; emphasized that best decision was made. Board Member Goss questioned the Treasurer's blaming of the issue on commercial accounts, asserted that commercial accounts do not bounce. Treasurer Johnson objected to that assessment, offered to present Board Member Goss with redacted checks to substantiate her explanation. Board Member Goss asked how the Collector's account and why money isn't being distributed, particularly to schools. Treasurer Johnson explained that these are determinations made amid a higher number of chargebacks; invites Board Member Goss to treasurer's office to see process. Board Member Goss asked how it can be determined and if these were not collected; Treasurer Johnson explains manual adjustments are required, getting funds allocated was priority. Treasurer Johnson and Board Member Goss engaged in the discussion further by exchanging hypothetical questions and answers related to the subject.

Board Member Farney asked about the unusual timing of payments to the treasurer's office. Treasurer Johnson noted late payments from accounts. Board Member Farney asked if there is pre-reconciliation pre-distribution; Treasurer Johnson informed there is. Board Member Farney expressed an interest in seeing checks; Treasurer Johnson agreed to do so after appropriate redactions are made. Board Member Farney noted the surprising nature of this problem. Board Member Fortado acknowledged the need for an increased understanding of treasurer's office functions; requested advance notice if such problem were to occur in the future. Board Member Lokshin expressed an interest in visiting the treasurer's office; emphasized value of enhancing understanding of the office's functions. Treasurer Johnson noted that timeline decisions have been made to prevent such problem from happening again in the future. Board Member Carter noted that this has happened before; thanked treasurer's office for their work; emphasized value of advance notice in the future.

### AMERICAN RESCUE PLAN ACT

ARPA Project Manager Kathy Larson provided a brief update on ARPA projects and offered to answer questions. Board Member Stohr asked about chamber of commerce microloan program; Larson confirmed awareness of that program. Board Member Stohr asked if e-commerce is working; Larson confirmed at least one is. Board Member Lokshin asked if any funds are coming back; Larson confirmed that no other funds are likely. Director Jett added that the county is already studying reallocations. Board Member Fortado asked if funding allocated to three sewer districts were spent; Director Jett explained that follow up would be necessary. Board Member Fortado emphasized an interest in finding that information; Larson committed to asking again. Board Member Fortado requests cover-crop update at County Board in upcoming meetings; Director Jett informed that others are updating then. Board Member Goss added that demos have been planted successfully. Board Member Esry recalled that applications are due September 1<sup>st</sup>. Board Member Stohr asked about \$400k in small business assistance; Larson informed that an agreement is not in place.

County Executive Summers requested that Board Member Fortado lead the County Board in further discussion about ARPA; Board Member Fortado invited Circuit Clerk McGrath to speak about e-citation funding request; noted any financial assistance possible would help, emphasized program utility for smaller departments, issues with hand-written citations. Board Member Fortado noted more ARPA funding will be available in 2024; asked if larger departments are paying for their systems. Circuit Clerk McGrath explained that funds are being sought from various sources. Board Member Fortado asked if \$134k requested covers all departments. Circuit Clerk McGrath informed that the figure pertains mostly to smaller department needs. Board Member Fortado asked if waiting until 2024 to fund would harm the office; Circuit Clerk McGrath confirms that waiting would not be harmful.

Board Member Esry expressed concern about election truck proposal, citing unreliability and underuse. Board Member Hanauer-Friedman asked that if proposals A and B are funded, what could be done with remaining \$8k? Board Member Fortado informed that

there are various options. Board Member Hanauer-Friedman asked without funding the election trucks, could remaining \$8k be allocated to the county clerk and recorder's office directly? Director Jett objected to that idea, cited potential subsequent requests. Board Member Taylor expressed support for proposals A and B. Board Member Straub expressed interest in partially funding B to allocate remainder to C. Board Member Fortado informally gauges the County Board's interest in either splitting the funding between B and C as Board Member Straub proposed or fully funding both A and B alone. Director Jett asserted that the County Board should fund A, wait on funding decision for B and C. The County Board did not reach a conclusion.

County Board Member Goss informed that the September 2023 Regular County Board Meeting will be his last before vacating his seat due to professional commitments.

### **ADJOURNMENT**

County Executive Summers adjourned the meeting at 9:52 PM.



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Aaron Ammons, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois



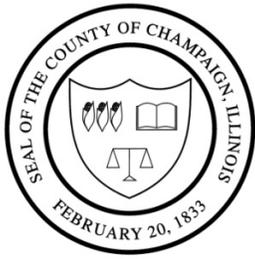
**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE AGENDA  
County of Champaign, Urbana, Illinois**  
Tuesday, September 5, 2023, at 6:30p.m.  
Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana, IL 61802

**Agenda**

**Action**

- |  |   |
|--|---|
| I. Call to Order and Roll Call   | 6:31 p.m. with 7 members present  |
| II. Approval of Agenda/Addenda   | Approved  |
| III. Approval of Minutes – August 8, 2023  | Approved  |
| IV. Public Participation   | None  |
| V. Communications  | None  |
| VI. New Business   |   |
| A. Update on ILEAS Remodel Project, Funded by ILEAS – Larry Evans, ILEAS Executive Director, and Scot Wachter, IGW Architecture  | Information Only  |
| B. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley, and Broeren Russo – Austin Barton   | Information Only  |
| C. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture – Chris Bieser, and PJ Hoerr Construction - Matt Brown (Pay Application #5 and Drone Photos attached) | Information Only  |
| VII. Other Business  |   |
| A. Semi-annual Review of CLOSED Session Minutes  | The motion to keep Closed Session minutes closed and approve the minutes from October 4, 2022 passed unanimously. |
| B. Approval of closed Session Minutes from October 4, 2022   |   |
| VIII. Presiding Officer's Report   |   |
| A. Future Meeting – <b>October 3, 2023 @ 6:30pm</b>  | Information Only  |
| IX. Designation of Items to be Placed on the Consent Agenda  | None  |
| X. Adjournment   | 7:33 p.m.   |

***\*Denotes Inclusion on the Consent Agenda***



**CHAMPAIGN COUNTY BOARD**  
**ENVIRONMENT and LAND USE COMMITTEE Action Plan**  
**Summary of Action Taken at the September 7, 2023 Meeting**

Members Present: Aaron Esry, Jim Goss, Kyle Patterson, Emily Rodriguez, Jimala Rogers, Chris Stohr, and Eric Thorsland  
Members Absent: None

<b>Agenda</b>	<b>Action</b>
I. Call to Order	6:32 p.m.
II. Roll Call	7 Members Present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes A. August 8, 2023 – Regular Meeting	Approved
V. Public Participation	None
VI. Communications	Letter from County Board Member Samantha Carter re: Kraft air quality
VII. New Business: Items for Information Only A. Ted Hartke email and slide regarding wind farms and taking of land without compensation B. Illinois Environmental Protection Agency Notice of application for Renewal of Federally Enforceable State Operating Permit [73020205] for Kraft Heinz Co. located at 1701 West Bradley Avenue, Champaign.	Information Only  Information Only but the Committee asked for a Draft letter to IEPA to be put on the October Agenda
VIII. New Business: Items to Receive and Place on File by ELUC to Allow a 30-Day Review Period A. <b>Zoning Case 086-AT-23.</b> Amend the Champaign County Zoning Ordinance as follows in order to ensure compliance with Public Act 102-1123: 1. Add and/or amend definitions to be consistent with Public Act 102-1123: as described in Parts 1 and 2 of the legal advertisement. 2. Revise Section 6.1.4 WIND FARM SPECIAL USE PERMIT to establish an effective date for regulating previously authorized WIND FARMS, as described in Part 3 of the legal advertisement.	Motion to receive and place on file for 30 days passed unanimously and a straw poll motion to recommend approval of the amendment to the County Board passed on a vote of 5 to 2 at the end

**CHAMPAIGN COUNTY BOARD  
ENVIRONMENT and LAND USE COMMITTEE (ELUC)  
September 7, 2023 Action Plan**

- 3. Add new Section 6.1.5 PROPOSED WIND FARM SPECIAL USE PERMIT to establish regulations applicable after an effective date for proposed WIND FARMS consistent with Public Act 102-1123, as described in Part 4 of the legal advertisement.
- 4. Renumber existing Section 6.1.5 to new Section 6.1.6 PHOTOVOLTAIC (PV) SOLAR FARM and establish an effective date for regulating previously authorized PHOTOVOLTAIC (PV) SOLAR FARMS, as described in Part 5 of the legal advertisement.
- 5. Add new Section 6.1.7 PROPOSED PHOTOVOLTAIC (PV) SOLAR FARM to establish regulations applicable after an effective date for proposed PHOTOVOLTAIC (PV) SOLAR FARMS consistent with Public Act 102-1123, as described in Part 6 of the legal advertisement.

IX. Other Business

A. Semi-Annual Review of CLOSED Session Minutes

Motion to keep closed session minutes closed passed unanimously.

B. Monthly Reports

i. July 2023

Received and placed on file.

X. Chair's Report

Thanked Jim Goss for his service on the committee.

XI. Designation of Items to be Placed on the Consent Agenda

None

XII. Adjournment

7:24 p.m.

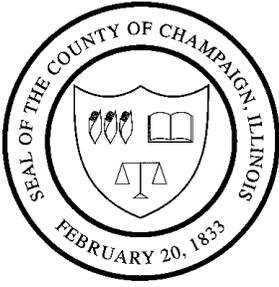


**CHAMPAIGN COUNTY BOARD  
HIGHWAY & TRANSPORTATION COMMITTEE  
Summary of Action Taken at the September 8, 2023 Meeting**

**MEMBERS PRESENT:** Lorraine Cowart (Chair), Diane Michaels, Brett Peugh, Tom “Ed” Sexton, Leah Taylor

**MEMBERS ABSENT:** Samantha Carter, Jennifer Straub

<b><u>Agenda Item</u></b>	<b><u>Action Taken</u></b>
I. Call to Order	9:07 AM
II. Roll Call	5 Committee members present, 2 members absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – August 11, 2023	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims- August 2023	Received and placed on file
VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #23-18138-00-BR	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #23-18138-00-BR</i></b>
IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #21-18110-00-BR	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #23-18110-00-BR</i></b>
X. Resolution for Improvement Under the Illinois Highway Code-Pavement Management Services	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution for Improvement Under the Illinois Highway Code-Pavement Management Services</i></b>
XI. Resolution for Contract Award Authority, Township Aggregate	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution for Contract Award Authority, Township Aggregate</i></b>
XII. Other Business A. Semi Annual Review of Closed Session Minutes	Remain closed except for June 29, 2004 & July 8, 2004
XIII. Chair’s Report	None
XIV. Designation of Items to be Placed on the Consent Agenda	VIII thru XI
XV. Adjournment	9: 30AM <b><i>*Denotes Inclusion on the Consent Agenda</i></b>



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan*

County of Champaign, Urbana, Illinois

Tuesday, September 12, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Action**

- |  |  |
|--|--|
| <p><b>I. <u>Call to Order</u></b></p>  | <p>6:34 p.m.</p>   |
| <p><b>II. <u>Roll Call</u></b></p>   | <p>21 members present</p>  |
| <p><b>III. <u>Approval of Agenda/Addenda</u></b></p>   | <p>Approved</p>  |
| <p><b>IV. <u>Approval of Minutes</u></b><br/>A. August 15, 2023 – Regular Meeting</p>                                      | <p>Approved</p>  |
| <p><b>V. <u>Public Participation</u></b></p>   | <p>None</p>  |
| <p><b>VI. <u>Communications</u></b></p>  | <p>Mr. Peugh reminded everyone of the upcoming electronic recycling event on October 14<sup>th</sup>.</p> <p>Mr. Wilson attended the first annual VA Stand Down event and expressed his appreciation for the ARPA funds that were provided for this event.</p> |
| <p><b>VII. <u>Policy, Personnel, &amp; Appointments</u></b><br/>A. County Executive</p>                                    | <p>Received and placed on file</p>   |
| <p>1. Monthly HR Report – June, July &amp; August 2023</p>   | <p></p>  |
| <p>2. Appointments/Reappointments (<i>italics indicates incumbent</i>)</p>   | <p></p>  |
| <p>a. Resolution Appointing Brian Buss to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2024</p>       | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Brian Buss to the St. Joseph-Stanton Fire Protection District</b></p>  |
| <p>b. Resolution Appointing <i>Randall Zindars</i> to the Penfield Water District, term ending 5/31/2028</p>               | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Randall Zindars to the Penfield Water District</b></p>   |
| <p>c. Resolution Appointing <i>John Ehmen</i> to the Drainage District #10 Town of Ogden, term ending 8/31/2026</p>        | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing John Ehmen to the Drainage District #10 Town of Ogden</b></p>  |
| <p>d. Resolution Appointing <i>Lucas Rogers</i> to the Nelson-Moore-Fairfield Drainage District, term ending 8/31/2026</p> | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Lucas Rogers to the Nelson-Moore-Fairfield Drainage District</b></p>   |

- |    |  |  |
|----|--|--|
| e. | Resolution Appointing <i>John Leonard</i> to the Sangamon & Drummer Drainage District, term ending 8/31/2026                       | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing John Leonard to the Sangamon &amp; Drummer Drainage District</i></b>   |
| f. | Resolution Appointing <i>Travis Fruhling</i> to the St. Joseph #4 Drainage District, term ending 8/31/2026                         | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Travis Fruhling to the St. Joseph #4 Drainage District</i></b>   |
| g. | Resolution Appointing <i>Linda Lee Drozt</i> to the Union Drainage District #3 of South Homer & Sidney, term ending 8/31/2026      | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Linda Lee Drozt to the Union Drainage District #3 of South Homer &amp; Sidney</i></b>                        |
| h. | Resolution Appointing <i>Steven Herriott</i> to the Wrisk Drainage District, term ending 8/31/2026                                 | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Steven Herriott to the Wrisk Drainage District</i></b>   |
| i. | Currently vacant appointments – full list and information is available on the County’s website                                     | Information only   |
| j. | Applications for open appointments   | Information only   |
| 3. | Job Content Evaluation Committee   |  |
| a. | Approval of the Creation of the Grant Coordinator Position in the Administrative Services Department, effective September 21, 2023 | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Grant Coordinator position in the Administrative Services Department, effective September 21, 2023</i></b> |
| b. | Approval of the Creation of the Resource Coordinator Position in the Animal Control Department, effective September 21, 2023       | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Resource Coordinator position in the Animal Control Department, effective September 21, 2023</i></b>       |
| c. | Accountant, Auditor’s Office – No Recommended Changes  | Information only   |
| d. | Senior Accountant, Auditor’s Office – No Recommended Changes   | Information only   |
| B. | County Clerk   |  |
| 1. | Monthly Fees Report – August 2023  | Received and placed on file  |
| C. | <u>Other Business</u>  |  |
| 1. | Semi-Annual Closed Session Minutes Review  | Opened the February 6, 2008 minutes and all others remained closed   |

D. Chair's Report

Thanked Michelle and the JEC for their work reviewing position requests.

E. Designation of Items to be Placed on the Consent Agenda

VII. A. 2. a-h, 3. a-b

**VIII. Finance**

A. Budget Amendments/Transfers

1. Budget Amendment BUA 2023/8/453  
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission  
Increased Appropriations: \$362,050  
Increased Revenue: \$362,050  
Reason: To receive funding for three new programs; Scattered Site Permanent Supportive Housing, Shelter Diversion and Rapid Rehousing to address homelessness in Illinois.

**\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2023/8/453**

2. Budget Amendment BUA 2023/9/19  
Fund 1080 General Corporate / Dept 041 State's Attorney  
Increased Appropriations: \$15,015  
Increased Revenue: \$0  
Reason: Increase in appropriations required to pay for personnel expenses for departing employees in FY23.

Deferred to the November Committee of the Whole meeting.

3. Budget Amendment BUA 2023/9/38  
Fund 1080 General Corporate / Dept 040 Sheriff  
Increased Appropriations: \$110,132.84  
Increased Revenue: \$110,132.84  
Reason: To appropriate grant funds received from the Illinois Law Enforcement Training and Standards Board.

**\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2023/9/38**

B. Treasurer

1. Monthly Report – June 2023 – Reports are available on the Treasurer's webpage

Received and placed on file

C. Auditor

1. Monthly Report – July 2023 – Reports are available on the Auditor's webpage

Received and placed on file

D. County Clerk

1. Approval of County Clerk Notary Fees

**RECOMMEND COUNTY BOARD APPROVAL of an ordinance approving notary fees to be collected by the County Clerk**

E. County Executive	
1. Approving award of contract to Terrazon Group for Fiber Optic Loop Cable Replacement, pursuant to RFP 2023-008	<b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution awarding contract to Terrazon Group for Fiber Optic Loop Cable Replacement, pursuant to RFP 2023-008</b>
2. Resolution approving employee health insurance and related benefit plans for FY2024	<b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving employee health insurance and related benefit plans for FY2024</b>
3. Veterans' Assistance Commission funding requests	Discussion only
4. FY2024 Budget Decisions	Discussion only
5. Increased revenue options	Presentation and discussion only
F. <u>Other Business</u>	
1. Semi-Annual Review of Closed Session Minutes	Opened the August 13, 2013 minutes and all other minutes remained closed
G. <u>Chair's Report</u>	None
H. <u>Designation of Items to be Placed on the Consent Agenda</u>	VIII. A. 1, 3, E. 1-2
<b>IX. <u>Justice and Social Services</u></b>	
A. Monthly Reports – All reports are available on each department's webpage through the department reports page	Received and placed on file
<ul style="list-style-type: none"> <li>• Probation &amp; Court Services – July 2023</li> <li>• Public Defender – August 2023</li> <li>• Emergency Management Agency – August 2023</li> </ul>	
B. Rosecrance Re-Entry Financial Report – July 2023	Information only
C. <u>Other Business</u>	
1. Semi-Annual Closed Session Minutes Review	All minutes remained closed
D. <u>Chair's Report</u>	None
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	None
<b>X. <u>Other Business</u></b>	None
<b>XI. <u>Adjournment</u></b>	8:43 p.m.

*\*Denotes inclusion on the Consent Agenda*

ORDINANCE NO. 2023-16

ORDINANCE UPDATING THE CHAMPAIGN COUNTY CLERK AND RECORDER'S FEES FOR CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, Ordinance No. 935 Increasing Statutory County Clerk, Recorder and Sheriff Fees for Champaign County, Illinois was approved on October 24, 2013; and

WHEREAS, in 2022, the Secretary of State acquired notary commissions, no longer allowing County Clerk's to issue notary certificates; and

WHEREAS, the Champaign County Clerk's office has lost revenue since the Secretary of State acquired notary commissions; and

WHEREAS, 5 ILCS 312/3-104 allows notary publics to charge a maximum fee of \$5.00 (five dollars) for notary services; and

WHEREAS, the Champaign County Clerk and Recorder's office wishes to charge a \$3.00 (three dollar) flat fee, beginning October 1, 2023 for notary services;

NOW, THEREFORE BE IT ORDAINED that the Champaign County Board hereby updates the Champaign County Clerk and Recorder's fees to remove the notary certification fee and to add a \$3.00 (three dollar) flat fee to customers for notary services beginning October 1, 2023.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK & RECORDER**

Champaign County, Illinois

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1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

[www.champaigncountyclerk.il.gov](http://www.champaigncountyclerk.il.gov)

**To: Champaign County Board**  
**From: Clerk and Recorder, Aaron Ammons**  
**RE: Notary fee**  
**Date: 8/3/23**

In 2022, the Secretary of State took over the notary commissions from local County Clerks, creating lost revenue for the County. Meaning people wanting to become a notary, County Clerks were no longer issuing their certificates. As part of that legislation, they allowed offices to charge a flat notary fee up to \$5.00 for notary services (meaning a fee to notarize documents). Due to the loss of revenue and the significant increase of notaries performed weekly, the Champaign County Clerk and Recorder's office wishes to charge a flat fee of \$3.00 for notary services the office provides.

Our goal is to begin collecting the fee beginning October 1, 2023. Revenue from the notaries would go into the General Fund. Thank you for your consideration of this proposal.

Aaron Ammons  
Champaign County Clerk & Recorder

RESOLUTION NO. 2023-233

PAYMENT OF CLAIMS AUTHORIZATION

September 2023

FY 2023

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$10,363,872.83 including warrants 22497 through 23419 and ACH payments 501590 through 501733 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$10,363,872.83 including warrants 22497 through 23419 and ACH payments 501590 through 501733 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2023-234

PURCHASES NOT FOLLOWING PURCHASING POLICY

September 2023

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on September 21, 2023 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 21<sup>st</sup> day of September A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_

FOR COUNTY BOARD APPROVAL  
09/14/2023

**PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES**

For items paid 7/7/23 to 9/14/2023

	DEPARTMENT	APPROPRIATION #	INV/PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
**	NO ITEMIZED INVOICE Sheriff	1080-040-501019	8/10/2023	9/1/2023	Captain Cook purchased a blanks weapon for training purposes. The receipt provided did not itemize the transaction. Therefore, we cannot determine whether or not the purchase was tax exempt.	Visa	\$ 216.73

\*\* Already paid (information only)

RESOLUTION NO. 2023-235

RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE CHAMPAIGN COUNTY BOARD, THE CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION EARLY CHILDHOOD EDUCATION PROGRAM (HEAD START) AND THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME) – MARCH 1, 2023 – FEBRUARY 28, 2026

WHEREAS, The Champaign County Board and the Champaign County Regional Planning Commission Early Childhood Education Program has negotiated with American Federation of State, County and Municipal Employees, Council 31, on behalf of local 900, the sole and exclusive bargaining agent for the Head Start bargaining unit; and

WHEREAS, The parties have completed negotiations as to the terms and conditions of employment for the Head Start employees who are members of the bargaining unit for the period from March 1, 2023 through February 28, 2026, as documented in the AFSCME Head Start Collective Bargaining Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, that the Chair of the Champaign County Board, is hereby authorized to execute the AFSCME Head Start Collective Bargaining Agreement, on behalf of the Champaign County Board.

PRESENTED, PASSED, APPROVED and RECORDED this 21<sup>st</sup> day of September A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and Ex-Officio Clerk of the  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
Date: \_\_\_\_\_



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

## MEMORANDUM

**Date:** September 11, 2023  
**To:** Honorable Members of the Champaign County Board  
**From:** Dalitso S. Sulamoyo, Chief Executive Officer  
Brandi Granse, Early Childhood Division Director  
**Subject:** AFSCME Head Start Bargaining Unit Contract March 1, 2023 through February 28, 2026

A copy of the proposed contract will be available at the meeting and posted on the website under County Board Meetings. The contract with the American Federation of State, County and Municipal Employees, Council 31, local 900 Head Start Bargaining Unit has been negotiated for the term of March 1, 2023 through February 28, 2026. The contract covers 126 positions.

### Highlighted Changes

- Increased wages across positions.
  - Current employees will receive new wages based on the number of years of experience working with the RPC Early Childhood Education Program.
  - New employees will earn the minimum wages for their position based on the years of experience in the field and their educational credential.
  - The increased wages will help the program retain and attract employees.
- Agreed on an increase to the monthly insurance costs of the employees.
- Added four, paid holidays to the calendar.
  - Juneteenth (June 19)
  - Christmas Break (December 26, 27, 28)



#### Early Childhood Education Program

1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426  
TTY 217.384.3862 CCRPC.ORG



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

- Added language to the Bereavement Article.
  - Employees shall be granted up to 10 working days unpaid leave unless the employee chooses to use benefit time.
- Added the Article, Paid Parental Leave.
  - Parental leave of 10 days paid leave is available for eligible employees beginning January 1, 2023 for the birth of a child or placement of a child through adoption or foster care.

### **REQUESTED ACTION**

The Champaign County Board approves the agreement between the Champaign County Board/ American Federation of State, County and Municipal Employees, Council 31, local 900 Head Start Bargaining Unit for March 1, 2023 through February 28, 2026.



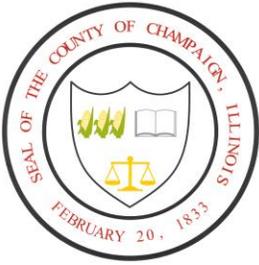
Early Childhood Education Program

1776 E. Washington St. Urbana, IL 61802

P 217.328.3313 F 217.328.2426

TTY 217.384.3862 [CCRPC.ORG](http://CCRPC.ORG)

people.possibilities.



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

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**Steve Summers, County Executive**

### **MEMORANDUM**

To: Honorable Members of the Champaign County Board

From: Tami Ogden, Director of Finance at the time of preparation

Date: September 1, 2023

Subject: Post-Issuance Compliance Reporting for the 2022A and 2022B Bonds

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The County has adopted a Bond Record Keeping Policy to monitor tax compliance requirements related to the tax-exempt status of the Bonds. The Policy establishes due diligence practices and sets personal responsibility in the event the County would be contacted by the Internal Revenue Service. The Policy requires the Compliance Officer to annually review the applicable records and report his or her findings to the County Board. I have enclosed Post Issuance Compliance Checklists and a Post Issuance Compliance Report to assist the County in this regard. While the Post Issuance Compliance Materials are not meant to be an exhaustive guide, they provide a helpful methodology for compliance.

## POST ISSUANCE COMPLIANCE CHECKLIST

### GENERAL OBLIGATION BONDS (PUBLIC SAFETY SALES TAX ALTERNATE REVENUE SOURCE), SERIES 2022A (THE “BONDS”)

Responsible Person for Debt Management Activities	Director of Finance
Bond and Disclosure Counsel	Chapman and Cutler LLP
Municipal Advisor	Raymond James & Associates, Inc.
Underwriter	JPMorgan Securities, Inc.
Paying Agent	Amalgamated Bank of Chicago

#### A. FEDERAL TAX LAW REQUIREMENTS

##### 1. General Matters.

- (a) Location of complete bond transcript: \_\_\_\_\_  
Q:\Administrative Support\Bond Debt Information\2022 Bond Issues
- (b) Have there been any “significant modifications” to the bond documents? If so, this could result in a reissuance. You may need proof of filing a new Form 8038-G plus a final rebate calculation on the pre-modified bonds. NO

##### 2. Monitor the Use of Proceeds and Financed Facilities.

- (a) Do you have any private business use arrangements with any private entities (includes the federal government and Section 501(c)(3) organizations)? NO
- (b) Have you taken any actions Re: the Financed Facilities? NO
- (i) Sale?
  - (ii) Leases?
  - (iii) Management contracts?
  - (iv) “Special legal entitlements”?

##### 3. Arbitrage.

The County has engaged the services of PFM Asset Management to provide arbitrage rebate management services. The County anticipates eligibility for the 24-month exception to arbitrage rebate.

<https://champaigncountyillinois.sharepoint.com/sites/JailConsolidationProjectFU5022022ABonds>

(a) Rebate<sup>1</sup>.

- (i) First installment of arbitrage rebate generally is due on the fifth anniversary of bond issuance plus 60 days.
  - (ii) Succeeding installments every five years.
  - (iii) Final installment 60 days after retirement of last bonds of issue.
  - (iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.
- (b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.
- (c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.

**4. Record Retention.**

- (a) Maintain general records relating to issue for life of issue plus any refunding plus three years.
- (b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.
- (c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.

**B. SECURITIES LAW DISCLOSURE REQUIREMENTS**

**1. SEC Rule 15c2-12 Requirements<sup>2</sup>.**

- (a) Did the County execute and deliver a continuing disclosure undertaking ("CDU") in connection with the Bond issue? Was it a limited or a full CDU? If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized. YES, FULL CDU
- (b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.

The County has engaged the services of Raymond James to assist with meeting its Continuing Disclosure Undertaking requirements.

- (c) Information required to be provided to EMMA:

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<sup>1</sup> To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the Bonds and (ii) all investment income received on the investment of Bond proceeds.

<sup>2</sup> Disclosures must be made via the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Material filed at EMMA will be open to the public for free.

- (i) Annual Reports.
  - (1) Quantitative financial information and operating data disclosed in official statement.
  - (2) Audited financial statements.
- (ii) Other information.
  - (1) Change of fiscal year.
  - (2) Other information specified in CDU.

(d) Reportable Event Disclosure.

Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to the Bonds:

- (i) Principal and interest payment delinquencies.
- (ii) Non-payment related defaults, if material.
- (iii) Unscheduled draws on debt service reserves reflecting financial difficulties.
- (iv) Unscheduled draws on credit enhancements reflecting financial difficulties.
- (v) Substitution of credit or liquidity providers, or their failure to perform.
- (vi) Adverse tax opinions, the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the bonds.
- (vii) Modifications to rights of holders of the bonds, if material.
- (viii) Bond calls and tender offers.
- (ix) Defeasances.
- (x) Release, substitution or sale of property securing repayment of the bonds.
- (xi) Rating changes.
- (xii) Bankruptcy, insolvency, receivership or similar event of the County.
- (xiii) The consummation of a merger, consolidation, or acquisition involving the County or the sale of all or substantially all of the assets of the County, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.

- (xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
  - (xv) The incurrence of a financial obligation of the County, if material, or an agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the County, any of which affect security holders, if material.
  - (xvi) A default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the County, any of which reflect financial difficulties.
- (e) Failure of the County to timely file financial information (including audited financial statements) and operating data with EMMA.

**2. Information Required to be Filed with Other Entities.**

- (a) Rating Agency(ies).
- (b) Bond Insurer.
- (c) Credit Enhancer.

Examples:

- (i) Financial records.
  - (1) Annual.
  - (2) Quarterly.
- (ii) Budgets.
- (iii) Issuance of additional bonds.
- (iv) Events of default.
- (v) Notices of redemption.
- (vi) Amendments to bond documents.

C. MISCELLANEOUS

**1. Financial Covenants.**

Monitor rate or other covenants.

**2. Investments.**

Monitor permitted investments restrictions.

The County has engaged the services of PFM Asset Management to provide investment management services in compliance with the Champaign County Treasurer’s Investment Policy.

## POST ISSUANCE COMPLIANCE CHECKLIST

### GENERAL OBLIGATION BONDS (GENERAL SALES TAX ALTERNATE REVENUE SOURCE), SERIES 2022B (THE “BONDS”)

Responsible Person for Debt Management Activities	Director of Finance
Bond and Disclosure Counsel	Chapman and Cutler LLP
Municipal Advisor	Raymond James & Associates, Inc.
Underwriter	Hilltop Securities
Paying Agent	Amalgamated Bank of Chicago

#### A. FEDERAL TAX LAW REQUIREMENTS

##### 1. General Matters.

- (a) Location of complete bond transcript: \_\_\_\_\_  
Q:\Administrative Support\Bond Debt Information\2022 Bond Issues
- (b) Have there been any “significant modifications” to the bond documents? If so, this could result in a reissuance. You may need proof of filing a new Form 8038-G plus a final rebate calculation on the pre-modified bonds. NO

##### 2. Monitor the Use of Proceeds and Financed Facilities.

- (a) Do you have any private business use arrangements with any private entities (includes the federal government and Section 501(c)(3) organizations)? NO
- (b) Have you taken any actions Re: the Financed Facilities? NO
- (i) Sale?
  - (ii) Leases?
  - (iii) Management contracts?
  - (iv) “Special legal entitlements”?

##### 3. Arbitrage.

The County has engaged the services of PFM Asset Management to provide arbitrage rebate management services. The County anticipates eligibility for the 24-month exception to arbitrage rebate.

<https://champaigncountyillinois.sharepoint.com/sites/CountyPlazaProject>

- (a) Rebate<sup>3</sup>.
  - (i) First installment of arbitrage rebate generally is due on the fifth anniversary of bond issuance plus 60 days.
  - (ii) Succeeding installments every five years.
  - (iii) Final installment 60 days after retirement of last bonds of issue.
  - (iv) Monitor expenditures prior to semi-annual target dates for six-month, 18-month, or 24-month spending exception.
- (b) Monitor expenditures generally against date of issuance expectations for three-year temporary period.
- (c) For advance refunding escrows, confirm that any scheduled purchases of 0% SLGS are made on scheduled date.

**4. Record Retention.**

- (a) Maintain general records relating to issue for life of issue plus any refunding plus three years.
- (b) Maintain special records required by safe harbor for investment contracts or defeasance escrows.
- (c) Maintain record of identification on issuer's books and records of "qualified hedge" contracts and all payments and receipts thereunder.

**B. SECURITIES LAW DISCLOSURE REQUIREMENTS**

**1. SEC Rule 15c2-12 Requirements<sup>4</sup>.**

- (a) Did the County execute and deliver a continuing disclosure undertaking ("CDU") in connection with the Bond issue? Was it a limited or a full CDU? If you are obligated to provide certain information to the market and fail to do so, subsequent attempts to access the market may be penalized. YES, FULL CDU
- (b) Periodically determine that required CDU filings have been prepared, sent to and received by EMMA.

The County has engaged the services of Raymond James to assist with meeting its Continuing Disclosure Undertaking requirements.

- (c) Information required to be provided to EMMA:

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<sup>3</sup> To calculate rebate one must have at least (i) complete records of all payments of principal and interest made on the Bonds and (ii) all investment income received on the investment of Bond proceeds.

<sup>4</sup> Disclosures must be made via the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Material filed at EMMA will be open to the public for free.

- (i) Annual Reports.
  - (1) Quantitative financial information and operating data disclosed in official statement.
  - (2) Audited financial statements.
- (ii) Other information.
  - (1) Change of fiscal year.
  - (2) Other information specified in CDU.
- (d) Reportable Event Disclosure.

Notification by obligated person to EMMA, in timely manner, of any of the following events with respect to the Bonds:

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STATE OF ILLINOIS                    )  
  ) SS  
COUNTY OF CHAMPAIGN            )

**POST-ISSUANCE TAX COMPLIANCE REPORT**

To:    The County Board of Champaign County, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record Keeping Policy (the “*Policy*”) adopted by the County Board (the “*Board*”) of The County of Champaign, Illinois (the “*County*”), on September 18, 2014, I have prepared a report reviewing the County’s contracts and records to determine whether the Tax Advantaged Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the County has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantaged Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantaged Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the County’s compliance with such covenants and expectations.

(a)    *Records.* I have in my possession all of the records required under the Policy.

(b)    *Arbitrage Rebate Liability.* I have reviewed the agreements of the County with respect to each issue of the Tax Advantaged Obligations. At this time, the County does not have any rebate liability to the U.S. The County plans to be exempt for arbitrage rebate liability under the Two-Year Spending exemption.

(c)    *Contract Review.* In conjunction with bond counsel, I have reviewed copies of all contracts and agreements of the County, including any leases, with respect to the use of any property owned by the County and acquired, constructed, or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments, and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the "IRS") has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire, or other inquiry.

Based upon the foregoing, I believe that the County is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the County and made available to all members of the Board at the next regular meeting thereof.

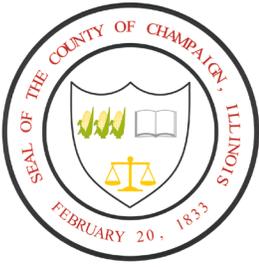
Respectfully submitted this 1st day of September, 2023.

By   
Compliance Officer

**Champaign County  
Levy/Rate Projection - FY2024**

Estimated 2023 Equalized Assessed Valuation \$ 5,362,831,849  
EAV % Change from 2022 8.56%

	<b>RY2022 Extended Levy</b>	<b>RY22 Rate</b>	<b>Projected RY2023 Levy</b>	<b>Projected RY2023 Rate</b>	<b>FY2024 Property Tax Increase/Decrease</b>	<b>RATE LIMIT</b>	<b>% Increase-Levy</b>
<b>General Corp</b>	\$ 16,681,788	0.3377	\$ 17,800,767	0.3319	\$ 1,118,979		6.71%
<b>IMRF</b>	\$ 2,040,148	0.0413	\$ 2,015,000	0.0376	\$ (25,148)		-1.23%
<b>Social Security</b>	\$ 2,020,388	0.0409	\$ 2,250,000	0.0420	\$ 229,612		11.36%
<b>Highway</b>	\$ 3,181,247	0.0644	\$ 3,379,576	0.0630	\$ 198,329	0.2000	6.23%
<b>County Bridge</b>	\$ 1,595,563	0.0323	\$ 1,695,036	0.0316	\$ 99,472	0.2500	6.23%
<b>Liability Insurance</b>	\$ 2,721,843	0.0551	\$ 2,891,532	0.0539	\$ 169,688		6.23%
<b>Highway Fed Match</b>	\$ 133,375	0.0027	\$ 141,690	0.0026	\$ 8,315	0.0500	6.23%
<b>Extension Education</b>	\$ 444,584	0.0090	\$ 442,000	0.0082	\$ (2,584)	0.0500	-0.58%
<b>Health</b>	\$ 1,506,647	0.0305	\$ 1,600,576	0.0298	\$ 93,929	0.1000	6.23%
<b>TOTAL</b>	<b>\$ 30,325,584</b>	<b>0.6139</b>	<b>\$ 32,216,177</b>	<b>0.6007</b>	<b>\$ 1,890,593</b>		<b>6.23%</b>
<b>Mental Health</b>	\$ 5,932,729	0.1201	\$ 6,302,595	0.1175	\$ 369,865	0.1500	6.23%
<b>377 Board Levy</b>	\$ 4,875,607	0.0987	\$ 5,179,568	0.0966	\$ 303,961	0.1000	6.23%
<b>Revenue Recapture</b>	\$ 138,315	0.0028					
<b>TOTAL COUNTY LEVY</b>	<b>\$ 41,133,920</b>	<b>0.8327</b>	<b>\$ 43,698,339</b>	<b>0.8148</b>	<b>\$ 2,564,419</b>		<b>6.23%</b>
	\$ 41,272,235	0.8355					
2022 Assessed Valuation					<b>Increase /Decrease in Total Levy 2022 to 2023</b>		<b>6.23%</b>
\$4,939,824,671					<b>Increase/Decrease in Total Rate 2022 to 2023</b>		<b>-2.15%</b>



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

### MEMORANDUM

**TO:** County Board Members  
**FROM:** Steve Summers, County Executive  
 Michelle Jett, Director of Administration  
 Kathy Larson, Economic Development Specialist/ARPA Project Manager  
**DATE:** September 13, 2023  
**RE:** ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline.

Projects that are complete, aside from the reporting process and/or future maintenance payments:

<b>Affordable Housing Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
C-U at Home low-barrier winter shelter services	\$150,000	\$438,012	12/20/2021 – 4/15/2022: Men’s shelter served 161 unduplicated clients; Women’s shelter served 41 unduplicated clients
<b>Broadband Projects</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Broadband Plan	\$85,500	N/A	Creation of broadband master plan for Champaign County
<b>County Department Projects</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Assessment Exemption Monitoring	\$25,512	N/A	Administrative cost for 6 months of homestead exemption monitoring.
Children’s Advocacy Center flooring	\$19,760	N/A	Floor replacement due to permanent damage from increased client traffic
Circuit Clerk partitions	\$129,847	N/A	Protective/partition office dividers
Circuit Clerk equipment and technology	\$84,295	N/A	Purchase of technology equipment and updates to provide services
County Clerk equipment	\$228,960	N/A	Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic
County Clerk VBM Postage	\$78,589	N/A	Postage for vote-by-mail services
County Plaza purchase	\$2,012,471	N/A	For County government services, classified under Revenue Replacement funds
Employee premium pay	\$758,799	N/A	Assisted 530 eligible County employees
Jail COVID Testing	\$20,216	FEMA Grant	COVID testing of inmates
Jail full-body scanner	\$166,251	N/A	Assists with spatial distance to prevent and mitigate COVID

Sheriff's Office Mobile Command Post	\$507,531	N/A	Assists with community needs and community violence interventions
<b>Early Learning Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Early Childhood Facility	\$2,000,050	\$500,000	Assisting 64 children and families with early childhood learning services.
<b>Household Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
RPC household assistance	\$263,000	N/A	Assisted 338 households with bills for water, wastewater, utilities, rent, mortgage
UCSD past-due sewer / water bill assistance	\$150,000	N/A	Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account
Village of Mahomet sewer bill assistance	\$25,000	N/A	Assisted 133 residential accounts
<b>Housing Assistance</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Habitat for Humanity	\$120,000	\$680,000	Assisted 4 house builds in Champaign County for low-to moderate income families
<b>Water Infrastructure Projects</b>	<b>County ARPA Funds</b>	<b>Other Funds</b>	<b>Outcome Overview</b>
Triple Fork Drainage District	\$90,000	\$30,000	Culvert improvements, affecting 234 area households
Village of Ivesdale	\$175,000	\$863,242	Water distribution system improvements, serving 142 households
Village of Ludlow	\$340,000	\$2,510,000	Water treatment plant/distribution system improvements, serving 173 households
Village of Ogden	\$200,000	\$200,000	Stormwater drainage improvements, affecting 96 households

Contracts/IGAs that are being implemented:

1. Administration
  - ARPA project management coordination with RPC
  - Auditor staff/admin costs
2. Affordable Housing Assistance
  - Central Illinois Land Bank Authority rural housing rehab projects
  - Housing Authority emergency shelter renovations
3. Broadband Projects
  - Broadband advocacy with Champaign County Farm Bureau
  - Volo assistance for HACC properties
  - Finley Engineering services
4. Community Violence Intervention
  - A Vision to Succeed: assisted 22 male youths to date
  - American Legion Stand Down events
  - Crime Stoppers rewards for anonymous crime reporting
  - DREAAM services for families
  - H3 Coalition/FirstFollowers community driven initiative

- Housing Authority supportive services: 318 clients assisted to date
  - Housing Authority landlord incentives: 63 units assisted to date
  - Trauma & Resilience Initiative
  - Urbana Park District health and wellness facility
  - YWCA Strive Program
5. County Department Projects
    - Animal Control software
    - Children’s Advocacy Center Counseling
    - Coroner X-Ray unit
    - County records digitization
    - County total rewards statements
    - Human Resources generalist
    - IT cybersecurity, equipment, and upgrades
    - Jail consolidation construction
    - Planning & Zoning solid waste management services
    - Public Defender digital technology, experts
    - Sheriff’s updated camera system
    - Sheriff’s Office combatting community violence initiatives
    - State’s Attorney’s Digital Evidence Management System
  6. Household Assistance
    - SVPWD assistance for past-due sewer/water bills
  7. Mental Health Services
    - CCMHB: 9 initiatives serving over 1,002 individuals to date; reporting and funding review/completion still underway
    - The Nest Postpartum services for NICU families
  8. Non-Profit Assistance
    - New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 317 individuals to date
    - Visit Champaign County Foundation improvements to Heritage Trail and Skelton Park
  9. Small Business Assistance
    - Chamber of Commerce eCommerce platform – in development
    - Chamber of Commerce micro loan program – in development
    - EDC talent attraction program – 125 businesses to date
    - Justine PETERSEN loan program – 79 businesses to date
  10. Water Infrastructure Projects
    - Champaign County Environmental Stewards nonpoint source pollution prevention: household hazardous waste facility; campaign and property underway
    - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program
    - City of Champaign Garden Hills improvements
    - Mahomet Aquifer Mapping with the University of Illinois data collection
    - Penfield Water District replacement of hydropneumatic tank
    - Pesotum Consolidated Drainage District stormwater drainage system improvements
    - Sangamon Valley Public Water District northward expansion design work, serving potential 123 future customers
    - Seymour Water District replacement of water meters
    - Village of Pesotum stormwater drainage system improvements, serving 550 households

- Village of Royal water treatment plant improvements
- Village of St. Joseph storm sewer reconstruction design work

Projects that are in contract negotiation/approvals stage:

- Affordable housing: Cunningham Township
- Broadband: Volo rural infrastructure, NextLink rural infrastructure (funding match applications in process; agreements in negotiation)
- Community violence intervention: Chamber iRead iCount, East Central Illinois Building & Construction Trades, H3 Coalition/FirstFollowers, Mahomet Area Youth Club, RPC SLEEP program, VA Stop the Violence
- Small business assistance: EDC low hurdle grant program (upcoming)

Projections for remaining ARPA funding: The ARPA Revenue and Expense Projections chart attached provides the projected revenue and expenses that have been discussed.

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021	Budgeted 2022	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (7/31/2023)	Projected 2024	Projected 2025	Projected 2026	Projected Totals
<b>INCOME</b>											
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815						\$40,729,630
Investment Interest (flex funds)	\$40,000	\$10,963	\$128,000	\$195,211	\$206,995	\$120,000	\$253,886				\$471,844
<b>TOTAL INCOME</b>	<b>\$20,404,815</b>	<b>\$20,375,778</b>	<b>\$20,492,815</b>	<b>\$20,560,026</b>	<b>\$20,571,810</b>	<b>\$120,000</b>	<b>\$253,886</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,201,474</b>
<b>EXPENSES</b>											
<b>Administration</b>											
Auditor Staff & Admin. Costs			\$24,220	\$23,531	\$23,531	\$125	\$88				\$23,656
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$103,803	\$93,455	\$106,917	\$47,885	\$110,124	\$113,428	\$116,831	\$600,965
<i>Administration Subtotal</i>	<i>\$49,862</i>	<i>\$33,609</i>	<i>\$128,023</i>	<i>\$127,334</i>	<i>\$116,986</i>	<i>\$107,042</i>	<i>\$47,972</i>	<i>\$110,124</i>	<i>\$113,428</i>	<i>\$116,831</i>	<i>\$624,621</i>
<b>Affordable Housing Assistance</b>											
C-U at Home				\$150,000	\$150,000						\$150,000
Central Illinois Land Bank Authority				\$250,000	\$0	\$560,000	\$15,000				\$560,000
Cunningham Township						\$350,000					\$350,000
Habitat for Humanity				\$120,000	\$0	\$120,000	\$120,000				\$120,000
Housing Authority of Champaign Co.				\$675,000	\$0	\$675,000					\$675,000
<i>Affordable Housing Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>	<i>\$1,195,000</i>	<i>\$150,000</i>	<i>\$1,705,000</i>	<i>\$135,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,855,000</i>
<b>Broadband Projects</b>											
Professional Services			\$1,000,000	\$222,350		\$139,610					\$139,610
CCFB - Broadband Advocacy				\$31,750	\$15,875	\$15,875					\$31,750
Finley/CCG Consulting				\$113,600	\$110,000	\$95,288					\$205,288
General/Other Prof. Services				\$2,800	\$2,719						\$2,719
UI - Broadband Survey				\$29,500	\$25,634						\$25,634
Capital			\$2,000,000								
NextLink Rural Broadband				\$1,200,000	\$0	\$4,700,000					\$4,700,000
Volo Rural Broadband				\$1,200,000	\$0	\$4,700,000					\$4,700,000
Volo HACCC Properties Broadband				\$200,000	\$0	\$195,000					\$195,000
<i>Broadband Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,000,000</i>	<i>\$3,000,000</i>	<i>\$154,228</i>	<i>\$9,845,773</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$10,000,000</i>
<b>Community Violence Intervention</b>											
A Vision to Succeed				\$15,000	\$7,500	\$22,500	\$7,500				\$30,000
American Legion Stand Down						\$20,000					\$20,000
Chamber iRead iCount						\$320,160					\$320,160
Crime Stoppers				\$100,000	\$25,000	\$75,000					\$100,000
DREAAM				\$500,000	\$0	\$500,000	\$62,500				\$500,000
East Central IL Building & Const. Trades						\$200,000					\$200,000
H3 Coalition/FirstFollowers				\$500,000	\$62,500	\$687,500	\$62,500				\$750,000
Housing Authority Supportive Serv.				\$300,000	\$83,419	\$216,581					\$300,000
Housing Authority Landlord Inc.				\$85,000	\$7,350	\$77,650					\$85,000
Mahomet Area Youth Club						\$240,000					\$240,000
RPC SLEEP Program						\$500,000					\$500,000
Trauma & Resilience Initiative						\$250,000					\$250,000
Urbana Park District						\$500,000					\$500,000



ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021	Budgeted 2022	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (7/31/2023)	Projected 2024	Projected 2025	Projected 2026	Projected Totals
Early Childhood Facility			\$1,500,000	\$2,000,000	\$25	\$1,999,975	\$2,000,025				\$2,000,050
<i>Early Learning Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>	<i>\$2,000,000</i>	<i>\$25</i>	<i>\$1,999,975</i>	<i>\$2,000,025</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,000,050</i>
<b>Household Assistance</b>			\$450,000								
RPC Household Assistance				\$263,000	\$263,000						\$263,000
SVPWD Sewer Bill Assistance				\$12,000	\$0	\$12,000					\$12,000
UCSD Sewer Bill Assistance				\$150,000	\$150,000						\$150,000
Village of Mahomet Sewer Bill Assist.				\$25,000	\$25,000						\$25,000
<i>Household Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$450,000</i>	<i>\$450,000</i>	<i>\$438,000</i>	<i>\$12,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$450,000</i>
<b>Mental Health Services</b>											
Mental Health Board Contracts	\$770,436	\$373,276		\$320,002	\$269,998						\$693,278
The Nest Postpartum						\$120,000					\$120,000
<i>Mental Health Services Subtotal</i>	<i>\$770,436</i>	<i>\$373,276</i>	<i>\$0</i>	<i>\$320,002</i>	<i>\$269,998</i>	<i>\$120,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$813,278</i>
<b>Non-Profit Assistance</b>											\$0
Immigrant Service Organizations			\$250,000	\$250,000	\$83,333	\$416,667	\$53,116				\$500,000
VCCF Tourism Aid - Heritage/Skelton						\$150,000					\$150,000
<i>Non-Profit Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$250,000</i>	<i>\$250,000</i>	<i>\$83,333</i>	<i>\$566,667</i>	<i>\$53,116</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$650,000</i>
<b>Small Business Assistance</b>			\$1,000,000								
Chamber: eCommerce				\$114,000	\$22,800	\$91,200	\$40,380				\$114,000
Chamber: MicroLoan Program				\$186,000	\$18,600	\$167,400	\$116,400				\$186,000
EDC: Low Hurdle Grant Program				\$400,000	\$0	\$400,000					\$400,000
EDC: Talent Attraction				\$50,000	\$15,000	\$35,000	\$35,000				\$50,000
Justine Petersen: Loan Program				\$250,000	\$25,000	\$225,000	\$52,314				\$250,000
<i>Small Business Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>	<i>\$1,000,000</i>	<i>\$81,400</i>	<i>\$918,600</i>	<i>\$244,094</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>
<b>Water Infrastructure Projects</b>											
CCES - HHW Project Assistance				\$650,000	\$162,500	\$487,500	\$325,000				\$650,000
City of Champaign Garden Hills						\$2,000,000					\$2,000,000
Cover Crop Program Assistance				\$245,000	\$122,500	\$122,500					\$245,000
Mahomet Aquifer Mapping			\$500,000	\$500,000	\$211,203	\$288,797	\$234,578				\$500,000
Rural Water Project Assistance			\$2,000,000								
Penfield Water District				\$190,000	\$0	\$190,000					\$190,000
Pesotum Cons. Drainage District				\$75,000	\$0	\$75,000					\$75,000
Sangamon Valley Public Water Dist.				\$500,000	\$93,575	\$406,425	\$69,198				\$500,000
Seymour Water District				\$60,000	\$0	\$60,000					\$60,000
Triple Fork Drainage District				\$90,000	\$90,000						\$90,000
Village of Ivesdale				\$175,000	\$118,114	\$56,886	\$56,886				\$175,000
Village of Ludlow				\$340,000	\$228,638	\$111,362	\$111,362				\$340,000
Village of Ogden				\$200,000	\$0	\$200,000	\$200,000				\$200,000
Village of Pesotum				\$175,000	\$12,848	\$162,152	\$11,360				\$175,000
Village of Royal				\$200,000	\$0	\$200,000					\$200,000
Village of St. Joseph				\$100,000	\$0	\$100,000					\$100,000
<i>Water Infrastructure Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,500,000</i>	<i>\$3,500,000</i>	<i>\$1,039,378</i>	<i>\$4,460,622</i>	<i>\$1,008,384</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$5,500,000</i>
<b>TOTAL EXPENSES</b>	<b>\$820,298</b>	<b>\$406,885</b>	<b>\$19,544,517</b>	<b>\$17,704,127</b>	<b>\$6,459,417</b>	<b>\$32,771,221</b>	<b>\$4,546,910</b>	<b>\$752,950</b>	<b>\$113,428</b>	<b>\$116,831</b>	<b>\$40,310,881</b>

ARPA Projects/Tasks Timeline

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023
<div style="display: flex; justify-content: space-between; align-items: center;"> <span> Completed Current Tasks for Topic</span> <span> * In Process/Priority</span> <span> Projected for Future</span> </div>												
<b>Champaign County ARPA Funds</b>												
<b>Project List 1/2023 - 12/2023</b>												
<b>(as of 9/2023 working draft)</b>												
<b>Administration</b>												
Coordination regarding ARPA rules, regulations, updates									*			
Coordination regarding ARPA reporting requirements									*			
Coordination and analysis of data for reporting									*			
Coordination of ARPA payments and documentation									*			
Communication with recipients, partners, board, staff, others									*			
Draft and coordinate contracts									*			
Research additional sources of funding for initiatives									*			
Evaluate active projects with intended outcomes									*			
Work with recipients on ongoing performance reporting									*			
Submission of reports to Department of Treasury												
<b>Affordable Housing Assistance</b>												
Contract/funding/reporting - Central IL Land Bank Authority									*			
Contract coordination - Cunningham Township									*			
Contract/funding/reporting - Habitat for Humanity												
Contract/funding/reporting - Housing Authority									*			
<b>Broadband Projects</b>												
Coordination with broadband professional services									*			
Contract/funding/reporting - CCFB for broadband advocacy									*			
Contract/funding/reporting - Volo for HACC properties									*			
Contract coordination - Volo for rural broadband									*			
Contract coordination - NextLink for rural broadband									*			
<b>Community Violence Intervention</b>												
Contract/funding/reporting - A Vision to Succeed									*			
Contract coordination - American Legion Stand Down									*			
Contract coordination - Chamber iRead iCount									*			
Contract/funding/reporting - Crime Stoppers									*			
Contract/funding/reporting - DREAAAM									*			
Contract coordination - East Central IL Building & Const.									*			
Contract/funding/reporting - H3 Coalition									*			
Contract/funding/reporting - HACC Supportive Services									*			
Contract/funding/reporting - HACC Landlord Incentives									*			
Contract coordination - Mahomet Area Youth Club									*			
Contract coordination - RPC SLEEP Program									*			
Contract coordination - Trauma & Resilience Initiative									*			
Contract/funding/reporting - Urbana Park District									*			
Contract coordination - VA Stop the Violence									*			
Contract coordination - YWCA Strive Program									*			
<b>County Department Projects</b>												
Coordination with departments on purchase/projects									*			
<b>Early Learning Assistance</b>												
Contract/funding/reporting - County/RPC									*			
<b>Household Assistance</b>												
Contract/funding/reporting - SVPWD									*			
<b>Mental Health Services</b>												

ARPA Projects/Tasks Timeline

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023
<b>Champaign County ARPA Funds</b>												
<b>Project List 1/2023 - 12/2023</b>												
<b>(as of 9/2023 working draft)</b>												
Coordination for reporting & monitoring									*			
Contract coordination - The Nest Postpartum									*			
<b>Non-Profit Organization Assistance</b>												
Contract/funding/reporting - Immigrant Service Orgs									*			
Contract coordination - VCCF Skelton Park & Heritage Trail									*			
<b>Small Business Assistance</b>												
Contract/funding/reporting - Chamber eCommerce									*			
Contract/funding/reporting - Chamber micro loans									*			
Contract/funding/reporting - EDC grants									*			
Contract/funding/reporting - EDC talent attraction									*			
Contract/funding/reporting - Justine PETERSEN loans									*			
<b>Water Infrastructure Project Assistance</b>												
Contract/funding/reporting - CCES HHW Project									*			
Contract coordination - City of Champaign Garden Hills									*			
Contract/funding/reporting - Cover Crop Program									*			
Contract/funding/reporting - Mahomet Aquifer Mapping									*			
Contract/funding/reporting - Penfield Water District									*			
Contract/funding/reporting - Pesotum Cons. Drainage District									*			
Contract/funding/reporting - Seymour Water District									*			
Contract/funding/reporting - SVPWD									*			
Contract/funding/reporting - Triple Fork Drainage District												
Contract/funding/reporting - Village of Ivesdale												
Contract/funding/reporting - Village of Ludlow												
Contract/funding/reporting - Village of Ogden												
Contract/funding/reporting - Village of Pesotum									*			
Contract/funding/reporting - Village of Royal									*			
Contract/funding/reporting - Village of St. Joseph									*			

**RESOLUTION NO. 2023 – 238**

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH CUNNINGHAM TOWNSHIP**

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

**WHEREAS**, The County of Champaign and Cunningham Township desire to assist emergency and transitional housing in Champaign County in response to the COVID-19 pandemic; and

**WHEREAS**, an intergovernmental agreement between the County of Champaign and Cunningham Township has been prepared and outlines the responsibilities of each party;

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorizes the County Executive to enter into an amendment to the intergovernmental agreement on behalf of Champaign County with Cunningham Township for emergency and transitional housing assistance.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of September, A.D. 2023.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Steve Summers, County Executive  
and Presiding Officer of the Board  
Date: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT FOR HOUSING ASSISTANCE BETWEEN  
THE COUNTY OF CHAMPAIGN AND CUNNINGHAM TOWNSHIP**

**THIS AGREEMENT** is made and entered by and among the County of Champaign, Illinois (“County”) and Cunningham Township (“Township”) (herein after collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the County is authorized by Section 603 of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to transfer ARPA Funds to respond to the pandemic public health emergency or its negative economic impacts, including services or programs to increase long-term housing security; and

WHEREAS, the Township is a municipal corporation in Champaign County; and

WHEREAS, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in assisting long-term housing security.

NOW, THEREFORE, the Parties agree as follows:

**Section 1. Purpose and Scope:** The purpose of this Agreement is for the County to provide ARPA Funds to the Township for assistance with costs of acquisition and renovation of emergency and transitional housing units in Champaign County.

**Section 2. Funding Amount:** The County, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$350,000.00 to the Township for acquisition and renovation costs of emergency and transitional housing units.

**Section 3. Funding Requirements:** Each of the following requirements must be met to utilize ARPA Funds for the purpose specified in this Agreement:

- A. The Township will acquire and renovate emergency and transitional housing units, as detailed in Attachment 1.
- B. The costs must occur between March 3, 2021 and December 31, 2024.
- C. The maximum amount of assistance from this Agreement shall be \$350,000.
- D. The Township must provide reporting information to the County as required in Section 4.
- E. The County will transfer ARPA Funds to the Township in an amount up to \$350,000 in support of this assistance. The transferred funds shall be provided to the Township based on invoice(s) for related project costs. A Risk Assessment Form, copy of the invoice and documentation of related project costs, and Reporting Form shall be submitted by the Township to the County prior to the first payment. If multiple payments are needed, the Township shall submit a copy of invoice and related documentation, along with submission of a Reporting Form to the County for each payment thereafter, with a maximum amount of \$350,000. The County shall provide the Risk Assessment Form and Reporting Form templates to the Township.

**Section 4. Roles and Responsibilities of the Township:** The Township agrees to adhere to funding requirements and provide information needed that include the following:

- A. The Township will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).
- B. The Township will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.

- C. The Township will acquire and renovate emergency and transitional housing units in Champaign County with ARPA Funds in accordance with Section 3.
- D. The Township will submit reporting information to the County as required by the Department of Treasury, upon request of the County. Information will include but is not limited to: Unique Entity ID (UEI) Number, location of project; number of individuals/households served by the project; population categories served by the project; project funding sources and amounts; project expenditure details; project scope and purpose; details regarding how the project responds to public health related or negative economic impacts of the pandemic; project timeline and status; Davis Bacon and Labor Reporting for capital expenditures over \$10 million.
- E. The Township will provide to the County, upon reasonable notice, access to and the right to examine such books and records of the Township. The Township will make reports to the County as the County may reasonably require so that the County may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the County is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. The Township understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.
- G. The Township will comply with all applicable statutes, ordinances, and regulations. The Township will not use any of these ARPA Funds for lobbying purposes. If it is determined by the County that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, the Township will reimburse the County any amount that is determined to have been spent in violation.

**Section 5. Roles and Responsibilities of the County:**

- A. The County shall provide ARPA Funds to the Township in an amount up to \$350,000 in support of this assistance. The transferred funds shall be provided to the Township

based on project invoices and documentation. A Risk Assessment Form, Reporting Form, and project documentation shall be submitted by the Township to the County prior to the first payment; followed by documentation and Reporting Form for remaining payment(s). The County shall provide the Risk Assessment Form and Reporting Form templates to the Township.

- B. The County shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose of the funds as set forth in this Agreement.

**Section 6. Term and Termination:** This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, the Township shall provide to the County an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the County. Additionally, if the Township does not spend the ARPA Funds in accordance with the regulations and requirements specified in this Agreement, the Township will be required to repay the County in the amount of ARPA funds that were utilized incorrectly.

**Section 7. Amendments:** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

**Section 8. Limitation of Liability:** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE COUNTY OF CHAMPAIGN,  
ILLINOIS**

**CUNNINGHAM TOWNSHIP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_

\_\_\_\_\_



**Cunningham Township**  
Danielle Chynoweth, Supervisor  
205 WEST GREEN ST • URBANA, IL 61801  
(217) 384-4144 • FAX: (217) 367-7063  
WWW.CUNNINGHAMTOWNSHIP.ORG

**Proposal to Champaign County for  
American Rescue Plan Act (ARPA) Funding for  
Cunningham Township’s Bridge to Home Program**

**April 15, 2023**

**The Cunningham Township Supervisor’s Office (CTSO) seeks \$882,000 in support from Champaign County’s ARPA funds to grow the capacity of its Bridge to Home program, which provides a continuum of housing and services for Champaign County residents experiencing homelessness and housing insecurity so they may access and maintain permanent housing.**

**Funds will be focused on increasing support for homeless families with children and residents with disabilities by adding Emergency/Transitional Housing units and supportive services. A key goal is to provide housing stability for children and young adults – improving their health and safety, preventing community violence, and supporting them in realizing their educational, professional and personal potential.**

**About Cunningham Township**

CTSO is a public agency supporting local low-income residents with housing, income, education, disability, transportation, utilities, food, clothing, communication, and other needs. A key role of township is to fill gaps in the local, state and federal safety net. **In 2022, CTSO served over 10,000 residents throughout Champaign County** through programs funded by municipal, state, and private dollars. Our long term vision is to end homelessness and hunger in Urbana.

**The Need**

Champaign County residents face significant housing challenges as nearly 6 out of ten renters are rent burdened, higher than the national average. The root cause is clear: Income has not kept up with rents, leading to rent burden, evictions, and risk of homelessness. A full time worker must make at least \$16.69 per hour to avoid housing burden in Champaign County. To afford \$686 monthly rent, a person must work 60 hours

a week at minimum wage in Champaign County (National Low Income Housing Coalition). And yet, only 1 in 5 households who need a housing voucher can access them. For those that do have vouchers, it is difficult to find housing. The ~100 Housing Choice Voucher holders circling looking for a place to live often face a lack of affordable options, credit and other barriers to access, and discrimination. (Housing Authority of Champaign County). As a result, about 40% of all calls for help to 211 are related to housing insecurity.

As other programs grow to fill gaps in services for homeless individuals and connect them with employment, **CTSO seeks to fill remaining gaps for some of the most vulnerable homeless residents: families with children, residents with disabilities, and LGBTQ+ residents with risk factors staying in congregate shelter.**

Nation wide, women and families represent the fastest increasing segment of the homeless population in the United States. Locally, we have family homelessness steadily rise: the number of homeless children in the county rose from 583 in FY 18 to 657 in FY 20 (Regional Office of Education).

Homelessness amongst women and children is largely invisible and yet they face particular risks when homeless or housing insecure. **Women and children often become homeless due to physical and/or sexual assault, and homelessness puts them at risk of further physical and sexual assault.** This spiral of trauma affects their ability to have a safe home, stay healthy, protect their children, earn income, and control their bodies.

Nationally, intimate partner violence is the leading cause of women's homelessness. Of homeless women, 92% have experienced severe physical and/or sexual violence in their lifetimes (Browne & Bassuk, 1997). Of homeless girls, 61% report sexual abuse as their reason for leaving home (Estes & Weiner, 2001).

Locally, CTSO undertook a review of 62 mothers with children experiencing homelessness in our program. The results were stark: **42% of mothers conceived a child or children as a teenager, and 11% conceived a child under the age of consent (17 years) in Illinois.** Of the sample, 10% conceived a child while they were 15 years old or younger; the youngest was sexually assaulted and conceived a child at 12 years old. By comparison, Champaign County's rate of childbirth under the age of consent is consistently less than one tenth of one percent. These facts are alarming and require us to intervene by ensuring all families with children have access to safe housing.

Residents with disabilities or medical fragility who are homeless are also at particular risk as many can not be accommodated in local shelters as they need wheelchair access or specific

medical equipment. They may remain street homeless and are at a much higher risk of mortality due to their disability and lack of shelter. Nationally about 40% of homelessness residents have a disability (National Law Center on Homelessness & Poverty). Locally, the number of local residents with disabilities is on the rise as total SSI participants in Champaign county increased by 21.2% between 2008 and 2018 (SSA.gov) To avoid rent burden, a resident on SSI needs to pay no more than \$304 in rent. The lowest available rents in the county are about twice this amount, resulting in extreme housing insecurity for disabled residents who do not have a housing subsidy.

## The Opportunity

After five years of intensive research and service provision by CTSO this is clear: **Our community has access to the resources and skills to house all literally homeless individuals and families in our community.** Ending homelessness means that instances of homelessness are rare, brief and one time, and a continuum of coordinated services exists to help homeless residents move into permanent housing and then support them in staying housed.

We created Bridge to Home in 2020 after three years of research, community conversations, and several pilot projects in providing homeless services. Guided by best practices in homeless service provision, Bridge to Home threads together Street and School Outreach, Emergency and Transitional Housing, Rapid Rehousing/Rental assistance, while providing Supportive Case Management throughout from literal homelessness to stabilization in permanent housing.

In just a few years, **CTSO has dramatically changed the landscape of services to homeless residents in Champaign County, preventing or addressing homelessness for 1,260 households** through Bridge to Home's various components. So far, our success story looks like this:

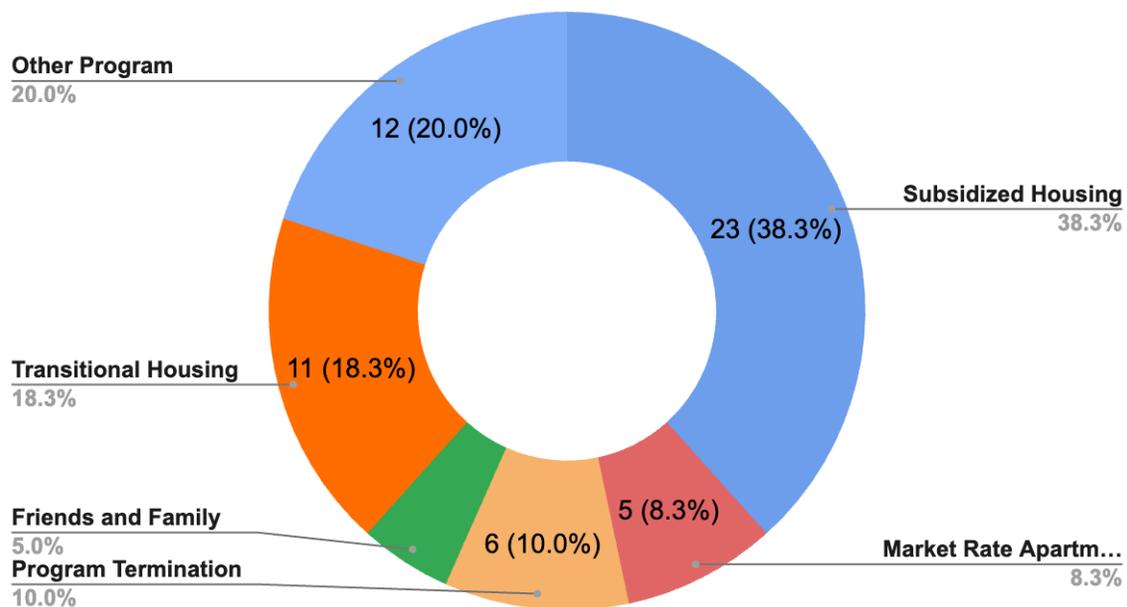
- **School outreach** has supported **63** families including 170 children (April 2022 to present).
- **Street outreach** has supported **96** individuals who are street homeless (September 2021 to present).
- **Emergency Housing for Individuals with Disabilities** has supported **41** literally homeless individuals with disabilities or medical fragility (September 2021 to present).
- **Emergency Housing for Families** has supported **66** families including **124** children from July 2020 to present. 90% of families have exited to more stable housing.
- **Rapid Rehousing** has supported **10** households (March 2021 to present).
- **Subsidized Housing Advocacy** has supported **454** residents representing 271 households with 127 households successfully moving into subsidized housing with 62 households receiving housewarming gifts (July 2020 to present).
- **Rental Assistance** has supported **527** households (January 2018 to present).

## Spotlight on Emergency Housing for Families

**CTSO's Emergency Housing for Families** provides 8 apartments of housing in downtown Urbana close to groceries, transportation, and Urbana schools. Households are referred from USD 116 staff or Crisis Nursery to our Housing Case Manager who is physically present in every school every week to connect with families. If a family is housing or food insecure, the case manager works on rental and/or food assistance for them. If the family is literally homeless, the family is referred to CTSO's Emergency Housing.

Once in the program, families receive intensive case management setting weekly goals and receiving support to access all available income and housing options. Although families are allowed to stay for up to one year as long as they are meeting their goals, the average stay is three months. In this program, we have supported **66** families including **124** children from July 2020 to present. 90% of families have exited to more stable housing.

### Bridge to Home Exits by Household



29-year-old Destoni, mother of six, lost her job due to the pandemic and became homeless in December 2020. A staff member at the Housing Authority saw Destoni's family sleeping in their car and referred her to Township. After two months in Bridge to Home Emergency Housing, Destoni had a job at a local hospital and moved into her own home in West Champaign with a housing voucher.



*"We were at the state of homelessness. I had six little ones behind me, and I used to think that if I give up, who will take care of them? So I prayed. Township made everything easier. Honestly, without their help, I don't know if I would be in my home today."  
- Destoni, Bridge to Home Graduate*



## Proposal to Build the Capacity of Bridge to Home

Collaborative local work to end homelessness, spurred on by the pandemic, has reduced gaps in homeless and housing services. But significant pieces remain to eliminate homelessness and ensure affordable housing for all. The Cunningham Township Supervisor presented on Gaps in local Homeless Services to the Cunningham Town Board on October 10, 2022 (See Attachment D). A clear gap identified was that, even with the expansion of shelter, **key vulnerable populations still lack the emergency and transitional housing they need to be safe and supported to move to stable housing.**

Although the growth in shelter is greatly needed, there are particular populations underserved by the current continuum of services namely:

1. **Individuals unable to stay in congregate shelter due to a disability;**

2. Homeless families with children, generally;
3. Homeless families with children with a disabled head of household;
4. Homeless families with children seeking refugee or other immigration status;
5. LGBTQ+ residents experiencing homelessness who are at high risk of violence in the shelter system.

**CTSO is leveraging 8 different funding sources and 17 partnerships to expand the capacity of Bridge to Home to better serve these target populations.** Please see Attachment A: Bridge to Home Program description for details on the Bridge to Home program - components, staffing, performance metrics, and funding sources – as well as Attachment B: Bridge to Home Partner Organizations.

Since 2021, the following pieces of Bridge to Home have been secured through internal or external funds:

1. 8 units of Emergency/Transitional Family Housing - CTSO secured in 2021 and is upgrading for safety, accessibility, and energy efficiency with Urbana ARPA funds.
2. School Outreach staff member - USD 116 funds as a pass through from IBSE.
3. Emergency Housing Staff - funded by State of Illinois (ESG), Urbana HOME ARPA, USD 116, and CTSO
4. Outreach Vehicle - funded by City of Champaign
5. Rental Assistance - funded by CSTO with a 2.5 year expansion to prevent evictions and house precariously housed families with Urbana ARPA funds
6. School and street outreach supplies - funded by USD 116, State of Illinois (ESG), & CTSO

### **Funding Request & Justification**

CTSO requests funding from Champaign County, adding to the supports listed above, to finish building out the capacity of Bridge to Home. For the period of March 2023 and December 2024 (or December 2026 in the case of property acquisition/renovation), CTSO seeks the following:

1. **\$530,00 Acquisition/Renovation of Emergency/Transitional Housing Units**  
~6 units for a total of 14 bricks and mortar units and necessary renovations for safety, accessibility, and energy efficiency.

CTSO currently owns and operates 8 units of emergency/transitional housing in downtown Urbana, put into service in 2021. In addition, we operate 4 hotel units. We seek to replace these hotel units with bricks and mortar units owned by CTSO and expand by 2 units. This would allow us to provide emergency/transitional housing at a fraction of the \$1500 per month currently spent on hotel rooms. For acquisition we are

requesting \$530,000 is based on actual costs of 6 unit apartments plus \$10,000 per unit in anticipated renovation costs including:

1. Making units accessible
2. Installing security and remote access systems
3. Installing hardscape flooring
4. Energy efficiency improvements (leveraging Ameren incentives)
5. Other renovations required upon purchase.

**2. \$96,000 for Property Management & Utilities**

Including first time setup, maintenance, utilities, cleaning.

Based on actual expenses from CTSO's purchase of 206 and 208 E. California Ave, Urbana, we expect to spend \$8,000 per unit per year (\$667 per month) including utilities, maintenance, insurance, and cleaning. This would cover up to 8 units for 18 months. The other 6 units are supported through other funding sources.

**3. \$126,000 for Supportive Services Staff**

CTSO is requesting support for ~1.5 FTE staff to case manage emergency/transitional housing for 18 months. CTSO plans to maintain these staff positions with a mixture of reallocation of tax levy along with new grant-funded revenue that will take 12-18 months to cultivate.

**4. \$40,000 in Supportive services through partner agencies**

CTSO is requesting this support to partner with other agencies to provide specific supportive services to Bridge to Home participants that CTSO is not in a position to provide. This may include Medicare/Medicaid and health insurance navigation, mental health support, language translation, child care and other supports needed for employment, mentoring for homeless children, disability services, support with domestic violence or sexual assault, etc.

**5. \$90,000 Direct Assistance**

CTSO seeks funding to provide direct assistance such as utility arrears, rent, food, clothing, mental health, health care/prescriptions, transportation, basic phone access, home furnishings (for homeless move-ins), and other assistance needed.

CTSO supports residents who have shut off utilities (power or water) or an imminent shut off who do not qualify for other programs such as LIHEAP. Last year, CTSO paid \$56,000 in utility assistance, entirely through private donations. With the tripling of electricity costs with the end of Urbana's electricity purchase agreement in 2023, CTSO is already seeing a rise in the need for support to keep the power and water on in

households with very low incomes. Of the \$90,000, \$75,000 is expected for utility assistance to fill this direly felt gap in our community. The other \$15,000 is for street and school outreach supplies: coats and warm winter gear, help paying for birth certificates or IDs, food, backpacks, back to school supplies. These have been paid for by COVID related grant funding which we expect to be reduced in the next fiscal year.

**TOTAL Request: \$882,000**

## **Sustainability of Operations**

CTSO has a plan to fund ongoing operations of Bridge to Home sustainably. Key to ongoing operations of Bridge to Home is the restoration and increase in township's tax levy which passed overwhelmingly in November of 2020, adding about \$600,000 annually to our assistance budget. Also key is our development of annual grant funds primarily from state and federal sources. CTSO has developed a grants management team and secured ESG (Emergency Solutions Grant) funding from the State of Illinois for the past three years, and intends to seek renewal grants. ESG funding amounts depend on recommendations from the Continuum of Service Providers to the Homeless. CTSO's grant in the current fiscal year is \$103,000. ESG grants have a 100% match requirement which may be supported by ARPA and other grant funds listed below.

Sources of ongoing Bridge to Home operational funds are:

1. Cunningham Township Tax Levy (increased secured)
2. Illinois DHS Emergency Solutions Grants (secured, will seek renewal)
3. Urbana School District 116 ISBE funds (secured, will seek renewal)
4. Cunningham Township Angel Donor Funds (secured)
5. Champaign County Housing Authority (secured voucher referral)
6. HUD funds to the Continuum of Service Providers to the Homeless (due Aug 2023)
7. Illinois Criminal Justice Information Authority (ICJIA) R3 funds (not submitted)

In addition, CTSO is exploring forming a 501c3 not for profit to prospect funds that are not available to government entities.

## **Attachments:**

- A. Bridge to Home Partner Organizations
- B. CTSO Staff Credentials
- C. Bridge to Home Plan FY 24

## Attachment B: Bridge to Home Partner Organizations

CTSO's Bridge to Home engages the following 17 partners. [See letters of support \(LOS\) & MOUs here.](#)

1. **County Health Care Consumers**  
Provides Medicaid, TANF, SNAP navigation via a contract with CTSO. (See CCHCC MOU)
2. **Urbana School District**  
Provides referrals, office space at the schools, and funding. CTSO provides a Housing Case Manager in the schools (See USD 116 MOU & LOS USD 116)
3. **Housing Authority of Champaign County**  
Provides Emergency Housing vouchers via referrals from CSPH. CTSO provides supportive case management for residents at Pinewood. (See LOS HACC)
4. **Champaign Urbana Public Health District**  
Provides support for emergency winter shelter and resource table at CTSO outreach events (See CUPHD MOU & LOS CUPHD)
5. **Crisis Nursery**  
Provides referrals, crisis child care, and support applying for child care. (See MOU CN)
6. **City of Urbana**  
Provided fiscal sponsorship for ESG funding for Bridge to Home from 2020-2022, providing HOME ARPA funds for 2023-2024.
7. **City of Champaign**  
Providing ARPA funds for homeless street outreach vehicle.
8. **Continuum of Service Providers to the Homeless**  
Provides a convening and coordinating body, funding recommendations, and referrals for services. (CTSO's Supervisor serves on the CSPH Executive Committee)
9. **CU at Home**  
Provides space for CTSO Outreach staff to connect with participants, homeless certifications, and support accessing IDs. (See LOS CU at Home)
10. **Illinois DHS**  
Emergency Solutions Grant provider.
11. **Champaign County Regional Planning Commission**  
Provides and receives referrals for emergency housing and rapid rehousing.
12. **City of Champaign Township**  
Coordinates in providing emergency housing, referring residents who can not stay in congregate shelter (See LOS COCT)
13. **Channing Murray Foundation**  
Provides emergency items for CTSO's Bucket Brigade food delivery services. (See CMF MOU)
14. **Hope Center**  
Provides food pantry items for CTSO's Bucket Brigade food delivery service.
15. **CU Trauma and Resiliency Initiative**  
Supports families impacted by community violence via contract with CTSO. (See MOU CU TRI)
16. **YMCA - New American Welcome Center**  
Provides language, legal, and logistical support for immigrant participants. (See LOS YMCA)
17. **The Refugee Center**  
Provides language, legal, and logistical support for refugee participants. (See LOS TRC)

## Attachment C: Cunningham Township Supervisor's Office Staff Credentials

CTSO's leadership team has significant grants and program development experience. Supervisor Danielle Chynoweth has over 25 years experience securing and administering grants including from: Ford Foundation, Google, Surdna, McCormick, National Endowment of the Arts, Illinois Arts Council, Illinois Department of Commerce and Economic Opportunity, Illinois Department of Human Services, and Media Democracy Fund). She has overseen CTSO's grants for 5.5 years. Finance and Operations Director Nicole Philyaw has 4 years experience managing numerous grants at the Eastern Illinois Food Bank, Land Connection, and now CTSO. Program Director Jazmine Hernandez has 2 years experience managing CTSO's ESG grant through DHS as well as CUPHD grants. CTSO has received and successfully managed a number of grants including: DHS Emergency Solutions Grant, City of Urbana pass through ESG grant, CURE COVID funds, Heartland Alliance, and Champaign Urbana Public Health District. CTSO has also administered dozens of grants as a funder. In total, CTSO currently employs 14 staff (12.5 FTE) and 2 full time Social Work interns with the following relevant certifications and trainings:

1. Licensed Social Workers/MA in Social Work (2)
2. MA in Counseling (1)
3. MA in Political Science (1)
4. AA/BA in Social Work (2)
5. De-escalation training - UI Police Training Institute & other sources (14)
6. Trauma informed Care Training Series - by CU Trauma and Resiliency Initiative (14)
7. Opiate Overdose Response Training by CUPHD (14)
8. LGBTQIA+ Cultural Competency Training by the UP Center (14)
9. Domestic Violence 40-hour training (3)
10. Domestic Violence 3 hour training (14)
11. Rape Advocacy, Counseling, & Educational Training 40-hour training (4)
12. Trauma and Resiliency/Building a Trauma-Informed Community 40-hour training (1)
13. Therapeutic Crisis Intervention Training, 40-hour training (1)
14. Social Security Insurance/Social Security Disability Outreach, Access, and Recovery (SOAR) course (2)
15. Crisis Prevention Institute's nonviolent crisis intervention training (1)
16. Divorce, Victim/Offender, Family, and School Mediation Training (1)
17. Township Assistance Administration Training (6)
18. Wrap-Around Care Training (1)
19. Mental Health First Aid training (1)
20. Management Center Training (4)
21. SOUL Advanced Facilitation Training 20 hours (1)
22. Digital Organizing School by Wellstone Action (1)
23. Executive Training - Ford Foundation (1)

# CTSO Bridge to Home Program Plan

FY 2023-2024

## Cunningham Township

The Cunningham Township Supervisor's Office (CTSO) is a public agency that supports local low-income residents with housing, income, education, disability, transportation, utilities, food, clothing, and communication needs. In 2022, CTSO served over 10,000 residents. CTSO cultivates strong, trusted partnerships with other local governments, non profits, and funders to meet its goal of ending homelessness and hunger in Urbana. Unique to Cunningham Township is its mission to fill local gaps in the local, state and federal safety net, and its ability to move nimbly to do so. The Supervisor serves on the Executive Committee of Continuum of Service Providers to the Homeless and as Field Instructor for the University of Illinois School of Social Work.

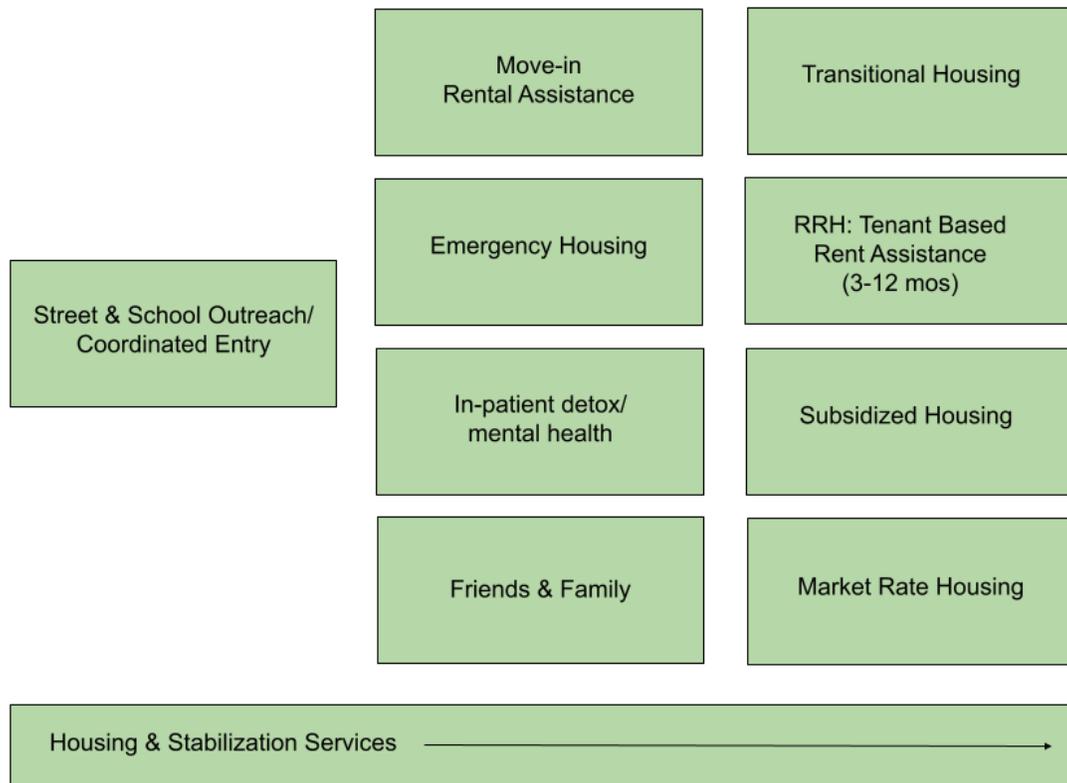
## Overview

The purpose of Bridge to Home is to provide a continuum of housing and supportive services for local residents experiencing homelessness and housing insecurity so they may access and maintain permanent housing. Bridge to Home threads together Street and School Outreach, Emergency and Transitional Housing, Rapid Rehousing/Rental assistance, while providing Case Management including Housing Navigation and Supportive Services throughout from literal homelessness to stabilization in permanent housing.

## History

After three years of working with and funding partners to fill gaps in homeless services, CTSO launched Bridge to Home in 2020 during the COVID-19 pandemic with Emergency Housing for those who could not stay in congregate shelter (families, individuals with disabilities, COVID positive or medically fragile residents) and Rapid Rehousing for literally homeless residents. In 2020, voters overwhelmingly approved a referendum to increase Township's tax levy, making long term sustenance possible. In 2021, with shifts in residents served in shelter and the availability of vouchers for homeless residents, CTSO expanded Bridge to Home to include Street Outreach and greater Housing Services. These programs were funded by a mix of private, state (ESG) and township funds. In 2021, CTSO acquired 8 units downtown for Emergency Housing for Families. In 2022, with support from Urbana School District 116, Bridge to Home expanded to include School Outreach – with a Housing Case Manager in Urbana Schools.

## Movement Towards Housing



## Program Components

### Street Outreach

**CTSO locates and supports actively unsheltered residents** – through contact with concerned residents, health care professionals, emergency responders, school staff, and community businesses and organizations, including visits to areas where unsheltered residents often dwell.

- **# STAFF:** .5 FTE
- **SERVICES:** Street Outreach participants are supported with Immediate Needs: food, blankets, clothing, phones, toiletries; emergency shelter access support; Transportation Help: MTD, bus to family, transport to detox/mental health/medical facility; Housing Services: Link willing residents to go through coordinated entry; Links to Township Emergency Housing, General Assistance, or Move-in Rental Assistance, and/or referrals to other agencies.
- **FUNDING:** CTSO tax levy (secured), IDHS ESG, Private donations.
- **GOALS:** 30/yr served.

### School Outreach

**CTSO places a Housing Case Manager in Urbana Schools to support families with children who are facing homelessness and housing insecurity.**

- **# STAFF:** 1 FTE
- **SERVICES:** receive referrals, make assessments, create plans, process rental assistance, secure food needs, and support families in attaining more stable housing and meeting other material needs.
- **FUNDING:** FY24 Renewal ISBE COVID grant through USD. As this is COVID funding, we are working to ID long term funding sources.
- **GOALS:**
  - 90 Households with ~225 children/yr expected

### Emergency Housing (1-3 months)

**CTSO offers short term emergency housing**, if no other shelter option exists, as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- **# STAFF:** 1.5 FTE + intern
- **# UNITS:** 8
- **SERVICES:** Emergency Housing participants receive 1-3 months of housing, case management, food support through Bucket Brigade delivery, transportation support, support applying for General Assistance or Rental Assistance, support applying for and locating permanent housing options, support requesting vital documents, connection to substance abuse, rape crisis, or mental health counseling, referrals to other support such as Medicaid, SNAP and TANF.
- **FUNDING:** CTSO tax levy (secured), HHI (secured), DHS ESG (applying for renewal), Urbana ARPA (secured), County ARPA (applied), Vouchers from HACC (secured).
- **GOALS:**
  - 4 individuals plus 32 families/yr served
  - >80% of all Emergency Housing participants will move into a more stable housing situation at the end of the program term.

### Transitional Housing (4-12 months)

#### PROPOSED PROGRAM

**Emergency Shelter participants (individuals or families) who need more time to access independent housing will be considered for transitional housing** as long as the resident is meeting with a case manager, pursuing goals, saving towards future housing expenses, and seeking permanent housing.

- **# STAFF:** 1 FTE + intern
- **# UNITS:** 6
- **SERVICES:** Transitional Housing participants receive 4-12 of housing, case management, support applying for and locating permanent housing options, connection to substance abuse recovery services, rape crisis services, or mental health counseling, referrals to other support.

- **FUNDING:** CTSO tax levy (secured), County ARPA (applied). Vouchers from HACC (secured).
- **GOALS:**
  - 6-8 households/yr served
  - >85% of Transitional Housing participants will move into a more stable housing situation at the end of the program term.

### Rapid Rehousing (3-12 months)

**Rapid Rehousing moves residents from literal homelessness into independent housing with up to 12 months of support** with rent, utilities, income enhancement, and supportive services. Household must prepare a plan with their case manager to have sufficient income to live independently within 12 months. Tenant based rental assistance tapers off over time to move participants towards independence at the end of the program.

- **# STAFF:** .5 FTE
- **# UNITS:** 4 privately owned
- **SERVICES:** Housing identification, support paying for rental application fees and security deposit, landlord incentives, TBRA for 3-12 months, utility assistance, support obtaining landlord mediation and credit repair services, case management and referrals to other
- **FUNDING:** DHS ESG (secured FY 22, applying for renewal)
- **GOALS:**
  - 4 households/yr served
  - >80% of households who complete the program move into independent housing and remain in housing one year after support as evidenced by phone surveys at 12 months.

### Homeless Prevention Through Rental Assistance (1-4 months)

#### EXPANDED PROGRAM

**Move-In Rental Assistance to stabilize and support households who are homeless, at risk of homelessness, or unstably housed (McKinney Vento definition).** It is meant to divert from Emergency Housing households with income (including new employment) who need more support up front for success. This program may be combined with Housing Navigation and Supportive Services, as needed (see below).

- **# STAFF:** 1.5 FTE
- **SERVICES:** 1-4 months of deposit/rental assistance.
- **FUNDING:** CTSO tax levy (secured), Urbana ARPA (secured)
- **GOALS:**
  - 100 households/yr served
  - >80% of participants will remain in housing one year after support as evidenced by phone surveys at 12 months.

## Housing Navigation and Supportive Services

### EXPANDED PROGRAM

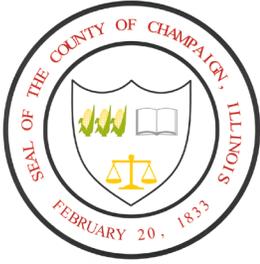
Expanded support with housing navigation while homelessness, and supportive services 3-12 months after placement in permanent housing.

- **# STAFF:** 2 FTE
- **SERVICES:** Help gathering documents, applying for housing subsidies, seeking housing options, Housewarming gifts as Salt and Light store credit to purchase housewares, moving in, regular check-ins, support remaining employed or getting help with SSI applications, support with budgeting and staying up to date with rent and utilities, medical navigation, and other supports as needed.
- **FUNDING:** CTSO tax levy (secured), HHI (secured)
- **GOALS:**
  - 68 households/yr served
  - >80% of voucher holders who participate in Housing Navigation services locate and move into housing.
  - >85% of the Supportive Services Program participants remain in housing one year from program start.

### Contracted Support

To support housing case managers, CTSO will contract with agencies to layer specific services to support CTSO Bridge to Home participants – such as immigrant legal aid, language translation, disability services, trauma informed wrap around care, and health care navigation services.

- **FUNDING:** CTSO tax levy (secured), HHI (secured), County ARPA (proposed)



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

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**Steve Summers, County Executive**

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### **MEMORANDUM**

To: All Members of the Champaign County Board  
From: Steve Summers, County Executive  
Jerry Kellems, Director of Animal Control  
Date: July 14, 2023  
Subject: ARPA Funding Request

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Animal Control is requesting \$75,000 to implement a low cost/no cost spay/neuter service, offset fines and fees for owners attempting to recover their pet, and subsidize medical treatment for animals in the County's care when the owner cannot afford it, or the animal is a stray.

We estimate that a spay/neuter can be done at the cost of \$50-100 per animal through Animal Control and by contracting with local vets to expand access to the service. If approximately \$50,000 of the ARPA allocation is reserved for spaying and neutering, that's 500-1,000 animals. This would be the beginning of addressing the need in the County. With very limited funding last year Animal Control fixed 200 animals. It also impounded 1,600 animals, being able to consistently spay/neuter these animals before release would make significant progress to addressing the stray animal issues overwhelming the facility.

There are multiple fines and fees that must be issued by Animal Control when a cat or dog is impounded. These are set by statute. Often these costs add up quickly and are an obstacle for the owner claiming their pet. Animal Control would like to use part of this ARPA allocation to subsidize these fines and fees for owners on a need basis. This will reduce the number of animals in the facility which reduces many additional factors: impoundment costs, care and maintenance, and need for euthanasia.

The medical treatment fund would provide Animal Control the ability to reunite owners and pets more quickly when the issue is "medical neglect" because the owner cannot afford the medical costs associated with an acute illness or injury. It would also provide funding for medical treatment to stray animals that are adoptable once their medical issues are addressed.

Having the funding needed to address all three of these issues could make significant progress to reducing the number of animals in the Animal Control facility, how long animals are at the facility, and the number of animals that must be euthanized due to lack of space or resources to address medical issues.



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK & RECORDER**

Champaign County, Illinois

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1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

[www.champaigncountyclerk.il.gov](http://www.champaigncountyclerk.il.gov)

7/25/23

Grand afternoon everyone.

I know that a couple of my staff shared their perspective about the need for the moving trucks we've been discussing. I understand that they added some further details that several board members found informative. Thank you all for being openminded, they really appreciated your attention.

I also wanted to update everyone on a new promotion that Penske has going on now until September 30, 2023. Penske is offering up to \$10k off of each purchase over \$40k. Not only that, we have also found two trucks that are under 100k miles, GMC, regular ramp in the back (NO electronic lift gate concerns) for roughly \$25k each! Our research on this tells us that these trucks, when maintenance regularly, will last for 400k miles easy.

If we were to purchase them at \$25k each (total of \$50k) we would save another \$30k from our original proposal. To be clear, we may be able to get the \$50k down to \$40, saving another \$10k!

Please add this new information to the previous memos as you consider our proposal.

Thanks again,

Clerk & Recorder, Aaron Ammons