

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, June 22, 2023 – 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page #'s

- I. **Call To Order**
- II. ***Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**
County Board:
 - A. Regular Meeting
Thursday, July 20, 2023 @ 6:30 p.m.
Shields-Carter Meeting Room
- VII. **Public Participation**
- VIII. ***Consent Agenda** 1-21
- IX. **Communications**
- X. **Presentation**
 - A. Economic Development Corporation Updates
 - Talent Attraction
 - Justine PETERSEN
 - Small Business Support
- XI. **Approval of Minutes**
 - A. May 18, 2023 – Regular Meeting 22-27
- XII. **Standing Committees:**
 - A. Facilities Committee
Summary of Action Taken June 6, 2023 Meeting 28-29
- XIII. **Areas of Responsibility**
Summary of Action Taken June 13, 2023 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments) 30-33
- XIV. **New Business**
 - A. Adoption of Resolution No. 2023-145 Authorizing Payment of Claims 34
 - The payment register is available on the County's website at:
<https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php>
 - B. Adoption of Resolution No. 2023-146 Purchases Not Following Purchasing Policy 35-36
 - C. Approval of a Recreation & Entertainment License for Fisher Community Fair, 226 East Sangamon Avenue, Fisher 7/9/2023-7/15/2023 37-43
 - D. Approval of a Recreation & Entertainment License for Taylor Feldkamp for Demo Derby at the Champaign County Fairgrounds, 1302 North Coler Avenue, Urbana 9/15/2023-9/16/2023 44-49

- E. Adoption of Resolution No. 2023-147 Approving Budget Amendment BUA 2023/06/76 50-54
Fund 2109 Indoor Climate Resources Agency / Dept 932 Indoor Climate Resources Agency
Increased Appropriations: \$5,280,000
Increased Revenue: \$5,280,000
Reason: Amendment needed to administer the IHWAP training through the existing ICRT team.

- F. Adoption of Resolution No. 2023-148 Approving Budget Transfer BUA 2023/06/296 55-59
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
Fund 2060 RPC – Police Training / Dept 100 Regional Planning Commission
Appropriations Amount: \$253,666
Revenue Amount: \$253,666
Reason: To move revenue and appropriations out of fund 2075 to the newly created fund 2060 to allow for the ability to create the financials required by the external audit.

- G. Adoption of Resolution No. 2023-149 Approving Intergovernmental Agreement between the 60-73
County of Champaign and Champaign Urbana Mass Transit District

- H. Adoption of Resolution No. 2023-150 Approving Vehicle Lease Agreement between the 74-85
County of Champaign and the Champaign Urbana Mass Transit District

XV. Other Business

- A. Rural Transit Advisory Group
 - 1. CARES Funding Reallocation (*information only*) 86-87

- B. Community Violence Prevention Task Force 88-89
Summary of Action Taken May 22, 2023 Meeting
 - 1. Adoption of Resolution No. 2023-151 Approving ARPA Funding for Community 90
Violence Prevention Initiatives

- C. American Rescue Plan Act
 - 1. Update from the ARPA Project Manager (*information only*) 91-98

 - 2. Adoption of Resolution No. 2023-152 Authorizing Intergovernmental Agreement to 99-111
Provide Financial Assistance for Infrastructure Improvements

 - 3. Revised Animal Control Funding Request (*discussion only*) 112-113

 - 4. HR Generalist Position Funding Request (*discussion only*) 114

 - 5. Election Truck Purchase Request (*discussion only*) 115-116

 - 6. Medical Facility Funding Requests (*discussion only*)
 - Nest Postpartum 117-120
 - OSF 121
 - Promise Healthcare 122

XVI. Adjourn

- *Roll call
 - **Roll call and 15 votes
 - ***Roll call and 17 votes
 - ****Roll call and 12 votes
- Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, June 22, 2023 - 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

Page #'s

A. Facilities

1. Adoption of Resolution No. 2023-131 Approving Second Amendment to Contract with Broeren Russo Builders Inc. for County Plaza Renovation Project 1

B. Policy, Personnel & Appointments

1. Adoption of Resolution No. 2023-132 Appointing Stephanie Dable to the Prairieview Cemetery Association, unexpired term ending 6/30/2026 2
2. Adoption of Resolution No. 2023-133 Appointing *Tom Kacich* to the Clements Cemetery Association, term 7/1/2023-6/30/2029 3
3. Adoption of Resolution No. 2023-134 Appointing *Lyndon Goodly* to the County Board of Health, term 7/1/2023-6/30/2026 4
4. Adoption of Resolution No. 2023-135 Updating the Job Description for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and the Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office 5
5. Adoption of Resolution No. 2023-136 Authorizing Award of Contract to Telecom Innovations Group for Countywide Phone System/Services, pursuant to RFP 2023-001 6
6. Adoption of Resolution No. 2023-137 Establishing an Opioid Settlement Funding Task Force 7

C. Finance

1. **Adoption of Resolution No. 2023-138 Approving Budget Amendment BUA 2023/05/38 Fund 1080 General Corporate / Dept 016 Administrative Services 8
Increased Appropriations: \$35,297
Increased Revenue: \$0
Reason: Creation and hiring of a Finance Specialist for the remainder of FY2023.
2. **Adoption of Resolution No. 2023-139 Approving Budget Amendment BUA 2023/05/603 Fund 2475 RPC Econ Development Loans / Dept 475 RPC Econ Development Loans 9
Increased Appropriations: \$1,272,751
Increased Revenue: \$0
Reason: To ensure expenditures are not overdrawn due to the requirement by DCEO to repay the outstanding cumulated interest and principal payments associated with the Illinois' CSBG program.
3. **Adoption of Resolution No. 2023-140 Approving Budget Transfer BUA 2023/05/729 Fund 1080 General Corporate / Dept 036 Public Defender 10
Amount: \$21,000
Reason: To enter into a contract with private counsel to cover post-conviction cases for the remainder of FY2023.
4. **Adoption of Resolution No. 2023-141 Approving Budget Amendment BUA 2023/06/64 Fund 2609 Tax Indemnity Fund / Dept 026 County Treasurer 11
Increased Appropriations: \$99,000
Increased Revenue: \$0
Reason: To pay judgment ordered in court case 2022TX89.
5. Adoption of Resolution No. 2023-142 Authorizing Interfund Loans from Reserves to Other Funds 12

- | | | |
|----|--|-------|
| 6. | Adoption of Ordinance No. 2023-13 Establishing Salary Administration Guidelines for Champaign County Departments | 13-19 |
| 7. | Adoption of Resolution No. 2023-143 Approving FY2024 Salary Administration Plan for Non-Bargaining Employees | 20 |
| 8. | Adoption of Resolution No. 2023-144 Amending the Schedule of Authorized Positions in the Highway Department | 21 |

RESOLUTION NO. 2023-131

RESOLUTION APPROVING SECOND AMENDMENT TO CONTRACT WITH BROEREN RUSSO BUILDERS INC. FOR COUNTY PLAZA RENOVATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with Broeren Russo Builders, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The net effect of the changes result in an increase of \$94,397.29 for replacement of lower-level sewer line; \$458,239.25 for roof structural repairs; and \$101,545.40 for glass curtain wall modifications, resulting in a net increase to the total contract in the amount of \$654,181.94;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with Broeren Russo Builders, Inc.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-132

RESOLUTION APPOINTING STEPHANIE DABLE TO THE
PRAIRIEVIEW CEMETERY ASSOCIATION

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Stephanie Dable to the Prairieview Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Stephanie Dable to the Prairieview Cemetery Association for an unexpired term ending June 30, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Stephanie Dable, 1210 White Oak Road, Mahomet, IL 61853.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-133

RESOLUTION APPOINTING TOM KACICH TO THE
CLEMENTS CEMETERY ASSOCIATION

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his re-appointment of Tom Kacich to the Clements Cemetery Association; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 805 ILCS 320/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the re-appointment of Tom Kacich to the Clements Cemetery Association for a term beginning July 1, 2023 and ending June 30, 2029; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Tom Kacich, 206 McHenry, Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-134

RESOLUTION APPOINTING LYNDON GOODLY TO THE
CHAMPAIGN COUNTY BOARD OF HEALTH

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his re-appointment of Lyndon Goodly to the Champaign County Board of Health; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 5/5-25012;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the re-appointment of Lyndon Goodly to the Champaign County Board of Health for a term beginning July 1, 2023 and ending June 30, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Lyndon Goodly, 2103 Wiggins St., Champaign, IL 61822.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-135

RESOLUTION UPDATING THE JOB DESCRIPTIONS FOR THE CLERK, TAX MAP TECHNICIAN, ASSISTANT DEPUTY/APPRaiser, AND THE ASSISTANT DEPUTY/SALES ANALYST POSITIONS IN THE CHAMPAIGN COUNTY SUPERVISOR OF ASSESSMENTS OFFICE

WHEREAS, the County Board has approved the Champaign County Personnel Policy, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Personnel Policy, the Supervisor of Assessments has requested the re-evaluation of the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and the Assistant Deputy/Sales Analyst positions, due to the substantial changes in duties and responsibilities since the last re-evaluation; and

WHEREAS, The Policy, Personnel and Appointments Committee of the Whole recommends to the County Board approval of the updated job descriptions for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and the Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the updated job descriptions for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and the Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-136

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO TELECOM INNOVATIONS GROUP FOR COUNTYWIDE PHONE SYSTEM/SERVICES, PURSUANT TO RFP 2023-001

WHEREAS, The County of Champaign issued RFP 2023-001 on January 12, 2023 for Countywide Phone System/Services; and

WHEREAS, a selection committee was formed and reviewed all of the submitted proposals; and

WHEREAS, pursuant to the parameters and guidelines established by RFP 2023-001, the Selection Committee has selected Telecom Innovations Group as their preferred vendor for Countywide Phone Systems/Services; and

WHEREAS, an Agreement has been prepared between the County and Telecom Innovations Group outlining the financial responsibilities and the scope of services of the parties; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the award of contract for Countywide Phone System/Services to Telecom Innovations Group pursuant to RFP 2023-001, and further authorizes the County Executive to execute said contract on behalf of the County.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-137

RESOLUTION ESTABLISHING AN OPIOID SETTLEMENT FUND TASK FORCE

WHEREAS, In 2017 the U.S. Department of Health and Human Services declared the opioid crisis a public health emergency; and

WHEREAS, Champaign County has received funds from the class-action lawsuits against pharmaceutical companies for their role in the opioid addiction epidemic; and

WHEREAS, The Champaign County Board is creating a task force of seven members of the County Board;

WHEREAS, The County Board Chair has selected the following members to serve on the Opioid Settlement Fund Task Force:

Jennifer Locke - Chair
Jennifer Straub
Chris Stohr
Emily Rodriguez

Ed Sexton
Aaron Esry
Diane Michaels

WHEREAS, the Committee will meet at least three times, with various stakeholders in the community regarding the opioid abuse epidemic, and present a proposal to the County Board for the best use of the settlement funds;

NOW THEREFORE, BE IT RESOLVED, By the County Board of Champaign County that the County Board establishes the Opioid Settlement Fund Task Force which shall consist Jennifer Locke, Jennifer Straub, Chris Stohr, Emily Rodriguez, Ed Sexton, Aaron Esry, and Diane Michaels.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-138

BUDGET AMENDMENT

June 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/5/38

Fund: 1080 General Corporate
Dept: 016 Administrative Services

| <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|------------------------------------|---------------|
| Increased Appropriations: | |
| 500103 Regular Full-Time Employees | <u>35,297</u> |
| Total | 35,297 |
| Increased Revenue: | |
| None: From Fund Balance | <u>0</u> |
| Total | 0 |

REASON: Creation and hiring of a Finance Specialist for the remainder of FY2023.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-139

BUDGET AMENDMENT

June 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/5/603

Fund: 2475 RPC Econ Development Loans
Dept: 475 RPC Econ Development Loans

| <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|-----------------------------------|------------------|
| Increased Appropriations: | |
| 723-502025 Contributions & Grants | 23,432 |
| 757-502025 Contributions & Grants | 345,709 |
| 759-502025 Contributions & Grants | <u>1,358,610</u> |
| Total | 1,727,751 |
| Increased Revenue: | |
| None: From Fund Balance | <u>0</u> |
| Total | 0 |

REASON: To ensure expenditures are not overdrawn due to the requirement by DCEO to repay the outstanding cumulated interest and principal payments associated with the Illinois' CSBG program.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-140

TRANSFER OF FUNDS

June 2023

FY 2023

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2023 budget.

Budget Transfer BUA 2023/5/729

Fund: 1080 General Corporate
Dept: 036 Public Defender

| <u>TRANSFER TO ACCOUNT</u> | <u>AMOUNT</u> | <u>TRANSFER FROM ACCOUNT</u> |
|------------------------------|---------------|------------------------------------|
| 502001 Professional Services | \$21,000 | 500103 Regular Full-Time Employees |

REASON: To enter into a contract with private counsel to cover post-conviction cases for the remainder of FY2023

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-141

BUDGET AMENDMENT

June 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/6/64

Fund: 2609 Tax Indemnity Fund
Dept: 026 County Treasurer

| <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|----------------------------|---------------|
| Increased Appropriations: | |
| 502028 Distributions | <u>99,000</u> |
| Total | 99,000 |
| Increased Revenue: | |
| None: From Fund Balance | <u>0</u> |
| Total | 0 |

REASON: To pay for the judgement ordered in court case 2022TX89

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-142

AUTHORIZING INTERFUND LOANS FROM FUND RESERVES TO OTHER FUNDS

WHEREAS, The Champaign County Board has created, maintained and administered fund reserves within individual funds for operations, capital and debt service purposes; and

WHEREAS, the County Board may make interfund loans available to any Fund from other Fund(s) as available and unrestricted to cover temporary fund balance shortfalls of accounting periods should the need arise. It has been determined that at the end of the Fiscal Year, certain funds of Champaign County will on occasion require the transfer of monies into said fund(s) in order cover these temporary fund balance shortfalls.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, that the County Auditor is hereby authorized and directed to make the following interfund loans in the amount needed to cover these temporary fund balance shortfalls.

| | |
|--|---------------|
| TO: Fund 2110 Workforce Development | \$ 268,081.00 |
| FROM: Fund 2075 Regional Planning Commission | \$ 268,081.00 |
| TO: Fund 2611 County Clerk Surcharge | \$ 1,342.00 |
| TO: Fund 2628 Election Assistance | \$ 135,356.00 |
| TO: Fund 2679 Child Advocacy Center | \$ 35,757.00 |
| FROM: Fund 2076 Tort | \$ 172,455.00 |

BE IT FURTHER RESOLVED, the County Auditor is directed to make the necessary entries to effect this change. Said loans are to be repaid at the earliest possible time sufficient funds are available to effect partial to full reimbursement. In no case shall any reimbursement take longer than the current fiscal year.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd Day of June, 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

ORDINANCE NO. 2023-13

**ORDINANCE ESTABLISHING SALARY ADMINISTRATION GUIDELINES FOR
CHAMPAIGN COUNTY DEPARTMENTS**

WHEREAS, The County Board of the County of Champaign, Illinois, is vested with the exclusive power to grant appropriations for the expenditure of public funds within Champaign County departments, and may take policy concerns into account when exercising its appropriation power, 55 ILCS 5/6-1001 et seq.;

WHEREAS, Elected Department Heads are vested with the exclusive power to manage personnel and internal department operations, subject to budgetary limitations established by the Champaign County Board, and subject to Collective Bargaining Agreements and law, 55 ILCS 5/3-1007 (Auditor), 705 ILCS 105/27.3(a) (Circuit Clerk), 55 ILCS 5/3-2003.5 (Clerk), 55 ILCS 5/3-3003 (Coroner), 55 ILCS 5/2-5009 and 5/2-5015 (County Executive), 55 ILCS 5/3-5005.5 (Recorder), 55 ILCS 5/3-6018 (Sheriff), 55 ILCS 5/3-9006 (State’s Attorney), 55 ILCS 5/3-10005.4 (Treasurer);

WHEREAS, Appointed Department Heads have discretion to manage personnel, subject to budgetary limitations established by the Champaign County Board, and subject to Collective Bargaining Agreements and law;

WHEREAS, The County Board of the County of Champaign, Illinois, adopted Resolution No. 6697 exempting the Public Defender’s office from some requirements of 55 ILCS 5/3-4008;

WHEREAS, The County Board of the County of Champaign, Illinois, adopted Ordinance No. 960 - An Ordinance Establishing the Champaign County Personnel Policy on March 19, 2015;

WHEREAS, The County Board of the County of Champaign, Illinois, has amended the Champaign County Personnel Policy via Ordinances 964 (Employment, Hiring, ADA and Probation Policy), 997 (Anti-Harassment Policy), 2019-14 (Cannabis, Drug and Alcohol Use/Abuse Policy), and 2023-6 (EEO, Background Checks and Conviction History, Holidays, Bereavement Leave, Paid Parental Leave);

WHEREAS, State law mandates, “no contract shall be entered into, and no obligation or expense shall be incurred by or on behalf of a county unless an appropriation therefor has been previously made.” 55 ILCS 5/6-1005;

WHEREAS, Fiscal responsibility requires a systematic personnel budget appropriations procedure, which includes:

- Review and adjustment of budgeted Salary Ranges;
- Determination of funds required for requested personnel actions and policy implementation;
- Equitable distribution of funds among departments; and
- Efficient oversight of personnel appropriations utilization throughout the budget period;

WHEREAS, The County Board of the County of Champaign, Illinois, has determined that because it has the exclusive power to appropriate funds and the corollary duty to exercise fiscal responsibility in the appropriation of public funds for expenditure, and because it has the concern to promote employment best practices, pay equity, and high-quality services to the public in consideration of financial sustainability, the County Board adopts the below Salary Administration Ordinance;

NOW, THEREFORE BE IT AND IT IS HEREBY ORDAINED by the County Board of the County of Champaign, Illinois, that:

Section 1 - GENERAL

- 1-1. This Salary Administration Ordinance applies to all County departments whose personnel budgets are subject to the County Board's appropriations, including bargaining and non-bargaining positions subject to the County Board's appropriations.
- 1-2. When granting personnel budget appropriations, the County Board will consider a department's compliance with this Salary Administration Ordinance. When compliance is not possible, the County Board will consider a department's cooperation with the intent of this Ordinance, which is to promote transparency, communication, and fiscal responsibility in the expenditure of public funds.
- 1-3. The Board is less likely to grant a department's full budget appropriations request in the next budget cycle when that department does not follow the procedures outlined in this Salary Administration Ordinance.
- 1-4. Chapter 9, Salary Administration Guidelines, of the Champaign County Personnel Policy is deleted and superseded by this freestanding Salary Administration Ordinance.
- 1-5. Champaign County Board Resolution No. 6697, which exempts the Public Defender's office from some requirements of 55 ILCS 5/3-4008, is rescinded and nullified.

Section 2 - DEFINITIONS

- 2-1. Salary Administrator - The County Executive or the County Executive's designee from within the County Executive's office. The Salary Administrator's responsibilities include the implementation and promotion of compliance with this Salary Administration Ordinance.
- 2-2. Position Description - A job description evaluated and graded by the Job Content Evaluation Committee (JEC) and funded by the County Board, which contains a written set of criteria regarding the essential duties and responsibilities performed in a position, and the minimum knowledge, skills, abilities, education, training, and experience required to perform the job. The Salary Administrator will keep on file the County's Position Descriptions for Budgeted Positions.
- 2-3. Budgeted Position - A single job slot allocated to a County department and funded through County Board personnel budget appropriations as full time or part time. Part-time positions are stated as a percentage of full-time, or average hours worked. All Budgeted Positions shall be identified by a specified Position Description.

- 2-4. Reclassification - The process of deleting an existing Budgeted Position in a County department and creating a new Budgeted Position based upon a new Position Description, or of changing an existing Budgeted Position's job title, job description, or Salary Range.
- 2-5. Salary Range – The minimum to maximum dollar value the County Board expects an employee will be paid for a Budgeted Position when making annual personnel budget appropriations. Salary Ranges for non-bargaining employees are confirmed by the County Board during the annual budget cycle. Salary Ranges for bargaining employees are agreed to by the County Board and the Unions during negotiations for Collective Bargaining Agreements. Non-bargaining salary schedules can be found in the annual County budget. Bargaining salary schedules can be found on the county website at <https://www.co.champaign.il.us/headermenu/generalinfo.php#section-LaborContractsCurrent>.
- 2-6. Exempt/Nonexempt Pay Status - An employee's status under the Fair Labor Standards Act (FLSA), which determines whether the employee is legally entitled to overtime pay (nonexempt) or not legally entitled to overtime pay (exempt). Legal opinions about an employee's Exempt/Nonexempt Pay Status are provided by the Champaign County State's Attorney Office.
- 2-7. Job Content Evaluation Committee – The Job Content Evaluation Committee (JEC) evaluates, and grades Position Descriptions before the County Board will appropriate funds for job slots covered by the Position Descriptions. The JEC is convened by the Salary Administrator and is composed of a selected group of County managers who have experience with County government operations and employee management.

The Job Content Evaluation Committee standing membership consists of the Salary Administrator, the Director of Finance, and a member of the State's Attorney civil division. Additional members are appointed for evaluations as needed and as their experience and expertise fit the current job being evaluated. Members are non-elected full-time employees of Champaign County, and they are selected based on having adequate experience to fully assess how well a Position Description meets the needs of the Department and of the County, to identify and quantify the level of experience and managerial authority of the position, and to ensure decisions by the committee comply with federal, state, and local employment laws. These individuals will be selected by the Salary Administrator.

Section 3 – BUDGETING EXPECTATIONS

- 3-1. The Salary Administrator will periodically update the County Board with data and information pertaining to departments' operation of their personnel budgets.
- 3-2. The County Board appropriates funds for each department's personnel budget based on the previous fiscal year's Budgeted Positions, with a potential but not guaranteed increase based on Collective Bargaining Agreement requirements, annual adjustment for non-bargaining employees, a department's appropriations request, and the department's cooperation with the procedures and intent of this Ordinance.
- 3-3. When granting annual personnel appropriations, the County Board forecasts that departments will operate their personnel budgets as budgeted during the annual budget cycle. In general, operating a department personnel budget as budgeted requires that:

- a. Departments hire and pay employees within each Budgeted Position's designated Salary Range and within the personnel appropriation for the Department;
- b. Raises are granted to employees as provided for in the Collective Bargaining Agreements with the Unions, as provided in the annual adjustment for non-bargaining employees, or otherwise as anticipated and built into the annual budget cycle. Departments do not grant to employees off-schedule raises that increase recurring costs beyond the department's current personnel appropriation level;
- c. Reclassification or creation of new Position Descriptions are done within the annual budget process, if needed;
- d. If a new position is needed, it is addressed during the annual budget process.

3-4. The Annual Budget Cycle Is the Time to Request Changes. When granting annual personnel appropriations, the County Board forecasts that departments will request personnel structure changes (e.g., Reclassifying positions, creating new Position Descriptions, or adding new positions) only during the annual budget cycle. This means:

- a. Change(s) to a department's personnel structure should be implemented during the next budget cycle, and updated personnel budget requirements should be factored into the department's next annual budget proposal;
- b. Departments should follow and complete the relevant process outlined in Section 4 below in a timely manner so that requested changes can be incorporated into the department's next annual budget proposal.

3-5. Exigent Needs. Departments may develop needs outside of the annual budget cycle.

- a. When meeting such needs, a department must seek County Board approval for personnel changes that its current year personnel appropriation does not support. Procedures for seeking County Board approval are outlined in Section 4 below.
- b. If mid-cycle changes require increases to a department's future budget personnel appropriations, the department should consult with the Salary Administrator about such changes, and if such changes require increases to the department's future personnel budget appropriations that the County Board has not previously anticipated, the department must seek County Board approval for those changes.

Examples of changes that usually require consultation with the Salary Administrator and County Board approval:

- 1. Paying a rate above the Budgeted Position's designated Salary Range;
- 2. Granting off-schedule raises that require increases to the department's current or future budget appropriations;
- 3. Changing personnel structure (e.g., Reclassifying positions, creating new Position Descriptions, or adding new positions).

Section 4 – PROCEDURES FOR SEEKING BOARD APPROVAL

- 4-1. Procedure for requesting changes, which do not require a new Position Description, but which will incur costs exceeding a department’s current fiscal year personnel budget appropriation and/or that will result in increased future personnel budget appropriations. Departments should:
- a. Prepare a memorandum explaining the reasons for the requested change(s). Include in the memorandum a detailed description of the costs of the requested change(s) and additional current and future personnel appropriations needed to support the changes;
 - b. Prepare a budget amendment for the current fiscal year, if necessary;
 - c. Submit the memorandum and budget amendment to the Salary Administrator, who will include them in the next agendas for all relevant committees of the County Board;
 - d. The Department Head or their deputy should attend all relevant committee and board meetings pending approval of the changes, to answer questions.
- 4-2. Procedure for making changes that involve a new Position Description. Departments should:
- a. Contact the Salary Administrator for a Position Description Questionnaire;
 - i. If this is for a Reclassification, the employee working in the position to be reclassified should complete the questionnaire. If this is for a new position, the direct supervisor of the new position should complete the questionnaire;
 - b. Prepare a Position Description;
 - c. Prepare a memorandum explaining the reasons for the requested change(s). Include in the memorandum a detailed description of the costs of the requested change(s) and additional current and future personnel appropriations needed to support the changes;
 - d. Submit completed materials to the Salary Administrator;
 - e. After receipt, the Salary Administrator will convene the Job Content Evaluation Committee. The Job Content Evaluation Committee will evaluate and grade the position for classification and salary range. The Job Content Evaluation Committee will also work with the department to finalize the Position Description;
 - f. The Salary Administrator will submit all materials to the relevant committees of the County Board, and will include a budget amendment prepared by the Department Head, if necessary;
 - g. The Department Head or their deputy should attend all relevant committee and board meetings pending approval of the changes, to answer questions. If all relevant committees approve the recommendation from the JEC, the recommendation will be submitted to the County Board for final approval.

Section 5 – EXCEEDING EXISTING PERSONNEL APPROPRIATIONS IS PROHIBITED BY LAW

- 5-1. State law mandates, “no contract shall be entered into and no obligation or expense shall be incurred by or on behalf of a county unless an appropriation therefor has been previously made.” 55 ILCS 5/6-1005. It is a Class B Misdemeanor for anyone, including a County Board member, to contract, obligate, or spend public funds that have not been duly appropriated by the County Board, 55 ILCS 5/6-1008.
- 5-2. The County Executive’s Office will not make payroll change(s) when the County Executive’s office knows that a department does not have sufficient remaining personnel appropriations to pay for requested change(s) through the remainder of the current fiscal year. 55 ILCS 5/6-1005 and 5/6-1008.
- 5-3. When a department’s Memorandum of Understanding with a Union contracts or obligates funds for the remainder of the current fiscal year, and the department does not have sufficient remaining personnel appropriations to pay for the requested change(s), the County Executive’s office will not process the change(s) and the MOU is void as a matter of law. 55 ILCS 5/6-1005 and 5/6-1008.
- 5-4. When a department’s requested personnel changes are not supported by the department’s current personnel appropriation, the County Executive’s Office shall direct the department back to this Ordinance and shall advise the department on correct procedures to follow for seeking additional personnel appropriations. The County Executive’s Office shall not process the requested personnel changes without the County Board’s appropriation of funds for the requested personnel changes.
- 5-5. When a department’s requested personnel changes can be supported by remaining current fiscal year personnel appropriations but will result in increased future recurring costs, the County Executive’s Office shall direct the department back to this Ordinance and shall advise the department on correct procedures to follow for seeking additional personnel appropriations. If the department declines to follow these procedures, the County Executive’s Office shall process the requested changes and shall notify the County Board.

Section 6 – COMPENSATION STUDIES & ANALYSIS

- 6-1. The Salary Administrator will complete a compensation study or analysis at least once every 5 years. The study or analysis will include recommendations for the Board on salary entry rates and range adjustments to make County employment competitive.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of June, 2023.

Kyle Patterson, Chair
Champaign County Board

Steve Summers
Champaign County Executive

ATTEST:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. 2023-143

RESOLUTION APPROVING FY2024 SALARY ADMINISTRATION
PLAN FOR NON-BARGAINING EMPLOYEES

WHEREAS, the Champaign County Board annually determines the salary administration adjustments for non-bargaining employees to be included in the ensuing fiscal year budget; and

WHEREAS, pursuant to the recommendation of the County Executive, the Finance Committee of the Whole recommends to the County Board the following FY2024 Salary Administration Plan for Non-Bargaining Employees, effective January 1, 2024:

- A 4.00% across the board wage increase; and
- A 1.00% allocation based on filled non-bargaining positions at the time personnel budgets are finalized by administration, to be allocated to non-bargaining employees at the discretion of the elected official or department head; and
- A 3.00% increase to the non-bargaining salary ranges; and
- For all vacancies to be budgeted at 90% of the midpoint;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the following FY2024 salary administration plan is approved for the non-bargaining employees effective January 1, 2024:

- A 4.00% across the board wage increase; and
- A 1.00% allocation based on filled non-bargaining positions at the time personnel budgets are finalized by administration, to be allocated to non-bargaining employees at the discretion of the elected official or department head; and
- A 3.00% increase to the non-bargaining salary ranges; and
- For all vacancies to be budgeted at 90% of the midpoint;

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST:

Aaron Ammons, County Clerk and
Ex-officio Clerk of the County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-144

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS FOR
CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

WHEREAS, the County Engineer has requested to make changes to the Highway Department's organizational structure that will properly reflect the job duties and responsibilities within the department; and

WHEREAS, the current Highway Department organizational structure includes one Assistant County Engineer and four Engineers; and

WHEREAS, the County Engineer has proposed an organizational structure that includes two Assistant County Engineers and three Engineers; and

WHEREAS, the Finance Committee of the Whole has recommended to the County Board approval of the County Engineer's request to amend the schedule of authorized positions by removing one Engineer position and adding one Assistant County Engineer position as shown in the attached organizational chart;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the amendment to the Highway Department's Schedule of Authorized Positions by removing one Engineer position and adding one Assistant County Engineer position.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESUME OF MINUTES OF REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
May 18, 2023

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, May 18, 2023, at 6:34 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Angie Patton as Clerk of the meeting. Board Member Goss left the meeting at 7:55PM, missing two roll call votes.

ROLL CALL

Roll call showed the following members present: Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Stohr, Straub, Taylor, Vanichtheeranont, Wilson, Carter, Cowart, Esry, Goss, Hanauer-Friedman, Harper, Ingram, Locke, and Patterson – 20; absent: Fortado, and Thorsland – 2. Executive Summers declared a quorum present and the Board competent to conduct business.

PRAYER & PLEDGE OF ALLEGIANCE

Executive Summers read a prayer, and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on **May 4, 11, and 17, 2023**

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Member Sexton seconded. The motion carried by unanimous voice vote.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee
Tuesday, June 6, 2023 at 6:30 PM
Shields-Carter Meeting Room
- B. Environment and Land Use Committee
Thursday, June 8, 2023 at 6:30 PM
Shields-Carter Meeting Room
- C. Highway and Transportation Committee
Friday, June 9, 2023 at 9:00 AM
1605 E Main Street, Urbana

Champaign County Board
May 18, 2023

Committee of the Whole:

- A. Justice and Social Services; Policy, Personnel and Appointments; *and* Finance
Tuesday, June 13, 2023 at 6:30 PM
Shields-Carter Meeting Room

County Board:

- Room
- B. Regular Meeting
Thursday, June 22, 2023 at 6:30 PM
Shields-Carter Meeting Room

PUBLIC PARTICIPATION

Mayor Jim White (Village of Homer) spoke in opposition to the solar farm near the village hall.

Kiera Gavin from Medanos Solar walked through the site plan and the communications with the Village of Homer regarding the solar farm project.

CONSENT AGENDA

Board Member Taylor offered a motion to approve the Consent Agenda; Board Member Straub seconded. The motion comprising 23 resolutions (Nos. 2023-99, 2023-100, 2023-101, 2023-102, 2023-103, 2023-104, 2023-105, 2023-106, 2023-107, 2023-108, 2023-109, 2023-110, 2023-111, 2023-112, 2023-113, 2023-114, 2023-115, 2023-116, 2023-117, 2023-118, 2023-119, 2023-120, 2023-121, and 2 ordinances (Nos. 2023-10 and 2023-11) carried by unanimous roll-call vote.

Yeas: Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Stohr, Straub, Taylor, Vanichtheeranont, Wilson, Carter, Cowart, Esry, Goss, Hanauer-Friedman, Harper, Ingram, Locke, and Patterson – 20

Nays: none

COMMUNICATIONS

Board Member Wilson recognized National Police week. On 5/19/23 Champaign Police Department will honor fallen officers. There will also be an event at the Courthouse Plaza Memorial. Board Member Wilson also talked about the Veteran's Assistance Commission which has supported local veterans and contributed thousands to help them. He recognized outgoing Director Brad Gould and introduced new Director, Dave Murphy.

Board Member Stohr talked about the Toast of Tourism event he attended and recognized the awardees.

Champaign County Board
May 18, 2023

Board Member Straub referenced an anonymous letter she was sent along with other Board Members that dealt with issues at Animal Control. She expressed that improvements have been made and she looks forward to continued improvement.

Board Member Ingram talked about his experience as a mentor in the One-to-One Mentoring program and encouraged others to participate.

Board Chair Patterson spoke about the Opioid Settlement and his desire to form a task force to best advise on how to spend the money. He asked Board Member Esry to come up with three Board Members from the Republican Caucus to be on the task force.

APPROVAL OF MINUTES

Board Member Ingram offered a motion to approve the minutes of the Regular Meeting of the County Board of April 20, 2023; Board Member Vanichtheeranont seconded. Motion carried by unanimous voice vote.

STANDING COMMITTEES

Board Chair Patterson noted the Summaries of Action Taken for the Highway and Transportation Committee on April 5, 2023, and Environment and Land Use Committee on April 6, 2023, were received and placed on file.

Facilities Committee

Summary of action taken May 2, 2023 Meeting

Board Chair Patterson offered a motion to adopt Resolution 2023-122 Naming the County Plaza Building in Honor of Scott M. Bennett, Board Member Stohr seconded. Board Member Michaels suggested waiting until the building was complete to name the building. Board Member Harper noted other long-serving County employees may be more deserving. Board Members Rodriguez, Carter, and Stohr expressed their support for the resolution. Board Member Wilson suggested looking at the history of long-serving employees and their significant contributions. Motion carried by voice vote.

Board Member Lokshin offered a motion to adopt Resolution 2023-123, Authorizing a Building Purchase Agreement between the County of Champaign and the Champaign County Humane Society. Board Member Locke seconded. Board Member Lokshin clarified they were in favor of option A. Various Board Members entered into discussion. Board Member Goss suggested the building be put on the market to see what kind of offers it would garner. Board Member Taylor noted that this has been part of the 10-year capital replacement fund. Board Member Harper offered a motion to table the discussion until more information could be provided, Board Member Esry seconded. The motion failed by roll call vote.

Champaign County Board
May 18, 2023

Yeas: Michaels, Rodriguez, Rogers, Sexton, Cowart, Esry, Goss and Harper-9

Nays: Lokshin, Peugh, Stohr, Straub, Taylor, Vanichtheeranont, Carter, Hanauer-Friedman, Ingram, Locke, and Patterson-12

The discussion continued with Director of Administration Michelle Jett joining, noting that it's critically important for the County to have a positive and working relationship with the Humane Society. A roll call vote for resolution 2023-123 followed. Motion passed by roll call vote.

Yeas: Lokshin, Peugh, Rodriguez, Rogers, Stohr, Straub, Taylor, Vanichtheeranont, Carter, Cowart, Hanauer-Friedman, Ingram, Locke, and Patterson-14

Nays: Michaels, Sexton, Wilson, Esry, Goss, and Harper-6

Environment and Land Use Committee

Summary of Action Taken May 4, 2023 Meeting

Board Member Taylor offered a motion to adopt Ordinance 2023-12 Granting a Special Use Permit, Zoning Case 074-S-22 "Medanos Solar LLC" PV Solar Farm Including the Decommissioning and Site Reclamation Plan, Board Member Lokshin seconded. Various Board Members discussed. Motion passed by roll call vote.

Yeas: Lokshin, Peugh, Rogers, Stohr, Straub, Taylor, Vanichtheeranont, Carter, Hanauer-Friedman, Ingram, Locke, and Patterson-12

Nays: Michaels, Rodriguez, Sexton, Wilson, Cowart, Esry, Goss, and Harper-8

Highway & Transportation Committee

Summary of Action taken May 5, 2023 Meeting

AREAS OF RESPONSIBILITY

Summary of Action Taken May 9, 2023 at the Committee of the Whole Meeting (Justice & Social Services: Finance; Policy, Personnel and Appointments).

Board Member Stohr offered a motion to adopt Resolution 2023-124 Updating the Job Description for the Information and Technology Specialist Position for the Champaign County Clerk's office, Board Member Locke seconded. There was no discussion and the motion carried by voice vote.

Board Member Locke offered a motion to adopt Resolution 2023-125, Approving Budget Transfer BUA 2023/04/415 Fund 1080 General Corp/Dept 051 Juvenile Detention Center, Board Member Taylor seconded. Various Board Members discussed. Motion passed with roll call vote.

Champaign County Board
May 18, 2023

Yeas: Lokshin, Michaels, Peugh, Rodriguez, Sexton, Stohr, Straub, Taylor, Vanichtheeranont, Wilson, Carter, Cowart, Esry, Hanauer-Friedman, Harper, Locke, and Patterson-17

Nays: Rogers and Ingram-2

Board Member Taylor offered a motion to adopt Resolution 2023-126 Approving Budget Transfer BUA 2023/04/539 Fund 1080 General Corporate/ Dept 036 Public Defender, Board Member Carter seconded. Board Member Michaels cautioned about setting a precedent. Board Member Straub expressed her support and offered gratitude for the work that has been done in the Public Defender's office. Motion passed by roll call vote.

Yeas: Lokshin, Michaels, Peugh, Rodriguez, Rogers, Sexton, Stohr, Straub, Taylor, Vanichtheeranont, Wilson, Carter, Cowart, Hanauer-Friedman, Ingram, Locke, and Patterson-17

Nays: Esry and Harper-2

NEW BUSINESS

Board Member Vanichtheeranont offered a motion to adopt Resolution No. 2023-127 authorizing payment of claims; Board Member Straub seconded. The motion carried by voice vote.

Board Member Vanichtheeranont offered a motion to adopt Resolution No. 2023-128 Purchases Not Following Purchasing Policy; Board Member Straub seconded. The motion carried by voice vote.

Board Member Michaels offered a motion to adopt Resolution No. 2023-129 Naming the Early Childhood Education Center in Honor of Elizabeth Murphy; Board Member Patterson seconded. Director of Regional Planning, Dalitso Sulamoyo joined the discussion and gave brief remarks. The motion carried by unanimous voice vote.

Board Member Esry offered a motion to approve the Release of RFQ 2023-003 for Case Management System Consultant. Circuit Clerk Susan McGrath gave an overview and brief remarks. Various Board Members discussed, and the motion carried by unanimous voice vote.

Champaign County Board
May 18, 2023

OTHER BUSINESS

Board Member Cowart offered a motion to approve Resolution 2023-130 Approving Agreements between the Champaign County Board, the Sheriff of Champaign County, and the Illinois Fraternal Order of Police Corrections Division January 1, 2023-December 31, 2025; Board Member Michaels seconded. The motion carried by voice vote.

AMERICAN RESCUE PLAN ACT

ARPA Project Manager Kathy Larson provided an update on County projects.

Animal Control Funding Request (discussion only) Director of Administration Michelle Jett gave an overview for the need for an RFQ that manages multiple aspects of Animal Control functions. Right now there isn't a proper shelter management software program. The goal would be to have the software to help capture revenue for rabies tags and help track cases, FOIA, and allow owners to pay fees online.

ADJOURNMENT

County Executive Summers adjourned the meeting at 8:46 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA**
County of Champaign, Urbana, Illinois
Tuesday, June 6, 2023, at 6:30p.m.
Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Agenda

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – May 2, 2023
- IV. Public Participation
- V. Communications
- VI. New Business
 - A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley and Broeren Russo – Austin Barton (Pay Application #3 attached)
 - B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation Project (Change Order Log Attached)
 - (1) Lower-Level Sewer Line Replacement (document attached)
 - (2) Roof Structural Repairs (document attached)
 - (3) Glass curtain wall modifications (document attached)
 - C. Update on 30-Day Verizon Extension (finalized document attached)
 - D. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture – Chris Bieser (Drone Photos attached)

Action

6:57 p.m. (5 members present)

Approved

Approved

None

None

Information Only

***The motion to approve the Change Orders for the County Plaza Renovation passed unanimously.**

Information Only

Information Only

- | | | |
|-------|--|--------------------------|
| E. | Update on Change Orders for ITB#2022-009 Satellite Jail Consolidation Project (Change Order Log attached). | Information Only |
| VII. | Other Business | None |
| VIII. | Presiding Officer's Report | None |
| | A. Future Meeting – August 8, 2023 @ 6:30pm | |
| IX. | Designation of Items to be Placed on the Consent Agenda | Items VI. B (1,2, & 3) |
| X. | Adjournment | Adjournment at 7:15 p.m. |

****Denotes Inclusion on the Consent Agenda***

- | | |
|---|---|
| <ul style="list-style-type: none"> b. Resolution Appointing <i>Tom Kacich</i> to the Clements Cemetery Association, term 7/1/2023-6/30/2029 | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Tom Kacich to the Clements Cemetery Association, term 7/1/2023-6/30/2029</i></p> |
| <ul style="list-style-type: none"> c. Resolution Appointing <i>Lyndon Goodly</i> to the County Board of Health, term 7/1/2023-6/30/2026 | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Lyndon Goodly to the County Board of Health, term 7/1/2023-6/30/2026</i></p> |
| <ul style="list-style-type: none"> d. Currently vacant appointments – full list and information is available on the County’s website | <p>Information only</p> |
| <ul style="list-style-type: none"> e. Applications for open appointments | <p>Information only</p> |
| <ul style="list-style-type: none"> 3. Review and recommendation to the County Board for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution updating the job description for the Clerk, Tax Map Technician, Assistant Deputy/Appraiser and the Assistant Deputy/Sales Analyst positions in the Supervisor of Assessments Office</i></p> |
| <ul style="list-style-type: none"> 4. Recommendation to the Finance Committee for approval to amend the schedule of authorized positions in the Highway Department | <p>Approved and forwarded to the Finance Committee</p> |
| <ul style="list-style-type: none"> 5. Award of contract to Telecom Innovations Group, pursuant to RFP 2023-001 | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution awarding contract to Telecom Innovations Group, pursuant to RFP 2023-001</i></p> |
| <ul style="list-style-type: none"> B. County Clerk <ul style="list-style-type: none"> 1. Monthly Fees Report – May 2023 | <p>Received and placed on file</p> |
| <ul style="list-style-type: none"> C. County Board <ul style="list-style-type: none"> 1. Establishing an Opioid Settlement Funding Task Force | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution establishing an Opioid Settlement Funding Task Force</i></p> |
| <ul style="list-style-type: none"> D. <u>Other Business</u> | <p>None</p> |
| <ul style="list-style-type: none"> E. <u>Chair’s Report</u> | <p>None</p> |
| <ul style="list-style-type: none"> F. <u>Designation of Items to be Placed on the Consent Agenda</u> | <p>VII. A. 2a-c, 3, 5, C. 1</p> |

IX. Finance

A. Budget Amendments/Transfers

1. Budget Amendment BUA 2023/05/38
Fund 1080 General Corporate / Dept 016
Administrative Services
Increased Appropriations: \$35,297
Increased Revenue: \$0
Reason: Creation and hiring of a Finance Specialist for the remainder of FY2023.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/05/38***

2. Budget Amendment BUA 2023/05/603
Fund 2475 RPC Econ Development Loans / Dept 475 RPC Econ Development Loans
Increased Appropriations: \$1,272,751
Increased Revenue: \$0
Reason: To ensure expenditures are not overdrawn due to the requirement by DCEO to repay the outstanding cumulated interest and principal payments associated with the Illinois' CSBG program.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/05/603***

3. Budget Transfer BUA 2023/05/729
Fund 1080 General Corporate / Dept 036 Public Defender
Amount: \$21,000
Reason: To enter into a contract with private counsel to cover post-conviction cases for the remainder of FY2023.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2023/05/729***

4. Budget Amendment BUA 2023/06/64
Fund 2609 Tax Indemnity Fund / Dept 026 County Treasurer
Increased Appropriations: \$99,000
Increased Revenue: \$0
Reason: To pay judgment ordered in court case 2022TX89.
****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2023/06/64***

B. Treasurer

1. Monthly Report – April 2023 – Reports are available on the Treasurer's webpage
Received and placed on file

C. Auditor

1. Monthly Report – April 2023 – Reports are available on the Auditor's webpage
Received and placed on file

2. Authorizing Interfund Loans from Reserves to Other Funds
****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing interfund loans from reserves to other funds***

- | | |
|---|--|
| D. Circuit Clerk | |
| 1. Intergovernmental Agreement between Illinois Department of Healthcare and Family Services and Champaign County Circuit Clerk | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving an intergovernmental agreement between IDHFS and Champaign County Circuit Clerk</i> |
| | |
| E. County Executive | |
| 1. Ordinance Establishing Salary Administration Guidelines for Champaign County Departments | <i>*RECOMMEND COUNTY BOARD APPROVAL of an ordinance establishing salary administration guidelines for Champaign County Departments</i> |
| 2. Approving FY2024 Non-Bargaining Employee Salary and Budgeting for Vacancies Recommendation | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving FY2024 Non-Bargaining Employee Salary and Budgeting for Vacancies</i> |
| 3. Recommendation to the County Board for approval to amend the schedule of authorized positions in the Highway Department | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions in the Highway Department</i> |
| | |
| F. <u>Other Business</u> | None |
| G. <u>Chair’s Report</u> | None |
| H. <u>Designation of Items to be Placed on the Consent Agenda</u> | IX. A. 1-4, C. 1, D. 1, E. 1-3 |
| | |
| X. <u>Other Business</u> | None |
| XI. <u>Adjournment</u> | 6:53 p.m. |

****Denotes Inclusion on the Consent Agenda***

RESOLUTION NO. 2023-145

PAYMENT OF CLAIMS AUTHORIZATION

June 2023

FY 2023

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$6,999,995.91 including warrants 18893 through 20075 and ACH payments 501128 through 501272 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$6,999,995.91 including warrants 18893 through 20075 and ACH payments 501128 through 501272 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2023-146

PURCHASES NOT FOLLOWING PURCHASING POLICY

June 2023

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on June 22, 2023 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

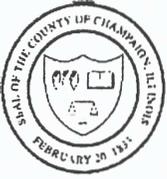
Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

FOR COUNTY BOARD APPROVAL
06/13/2023

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES
For items paid 5/6/26 to 6/9/23

| DEPARTMENT | APPROPRIATION # | INV/PO DATE | PAID DATE | DESCRIPTION | VENDOR | AMOUNT |
|---------------------|-----------------|-------------|-----------|--|--------|--------------|
| NO ITEMIZED INVOICE | | | | | | |
| Treasurer | N/A | N/A | 2/22/2023 | <p>During reconciliation, the Auditor's Office discovered an unbooked bank counter check of \$13,138.01 made payable to "CASH". It was signed by the Treasurer and her deputy rather than the Treasurer <i>and</i> Auditor (as per board resolution). It appears that the Treasurer was reversing a Collector deposit mistakenly put into the Special Revenue Fund (Treasurer) checking account. There are multiple issues with this event:</p> <ol style="list-style-type: none"> 1) No check should be made payable to cash. 2) The two signers were both from the Treasurer's Office, rather than one from each office. 3) The Treasurer did not communicate the ad hoc check to the Auditor for recording. 4) The Treasurer did not communicate the original deposit for recording. <p>We reminded First Financial Bank of the signature requirement and the need for the payee line to specify a recipient.</p> | Cash | \$ 13,138.01 |



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

For Office Use Only

License No. 2023-ENT-36
Date(s) of Event(s) 7/9-15/2023
Business Name: FISHER COMM FAIR
License Fee: \$ 70.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 74.00
Checker's Signature: _____

Filing Fees:
Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- REDACTED**
- A. 1. Name of Business: FISHER COMMUNITY FAIR
2. Location of Business for which application is made: 226 E. SANGAMON AV FISHER, IL 61843-0764
3. Business address of Business for which application is made: PO BOX 764 FISHER, IL 61843-0764
4. Zoning Classification of Property: _____
5. Date the Business covered by Ordinance No. 55 began at this location: 1941
6. Nature of Business normally conducted at this location: _____
COMMUNITY FAIR
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): CARNIVAL GAMES, BAND DEMO, TRACTOR PULLS,
8. Term for which License is sought (specifically beginning & ending dates): JULY 9, 2023 to JULY 15, 2023
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? yes
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: _____
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

**INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE
AND WILL BE RETURNED TO APPLICANT**

File

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: TODD COTTER Date of Birth: 5-16-67
Place of Birth: Watseka, IL Social Security No.: REDACTED
Residence Address: 724 CORP 2550 N Dewey IL 61840
Citizenship: yes If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
 Date of Birth: _____ Place of Birth: _____
 Social Security Number: _____ Citizenship: _____
 If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

3. If foreign Corporation, give name and address of resident agent in Illinois:

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: _____ Title: _____

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: _____

Citizenship: _____

If naturalized, **place** and **date** of naturalization: _____

Residential Addresses for past three (3) years: _____

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

REDACTED

AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

[Handwritten Signature]

Signature of Manager or Agent

Subscribed and sworn to before me this 31st day of May, 2023.



[Handwritten Signature]

Notary Public

REDACTED

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Signature of President

Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

The Fisher Community Fair is not a corporation, incorporated or a partnership.

It does have a Board of Directors and officers. They are all natural citizens.

The current Board is:

Andy Allen, Fisher 217-202-6821

Kurt Kesler, Rantoul 217-377-8541

Jacob Kesler, Dewey 217-898-1360

Nick Cotter, Fisher 217-493-9589

Kalista Lutes, Gifford 217-979-3255

Ariel Bunting, Elliott 217-778-9644

Roganne Murray 309-251-0049

Brandon Schluter 217-841-2968

Janet Hoffman 217-649-0665

Officers are:

Todd Cotter, Dewey President

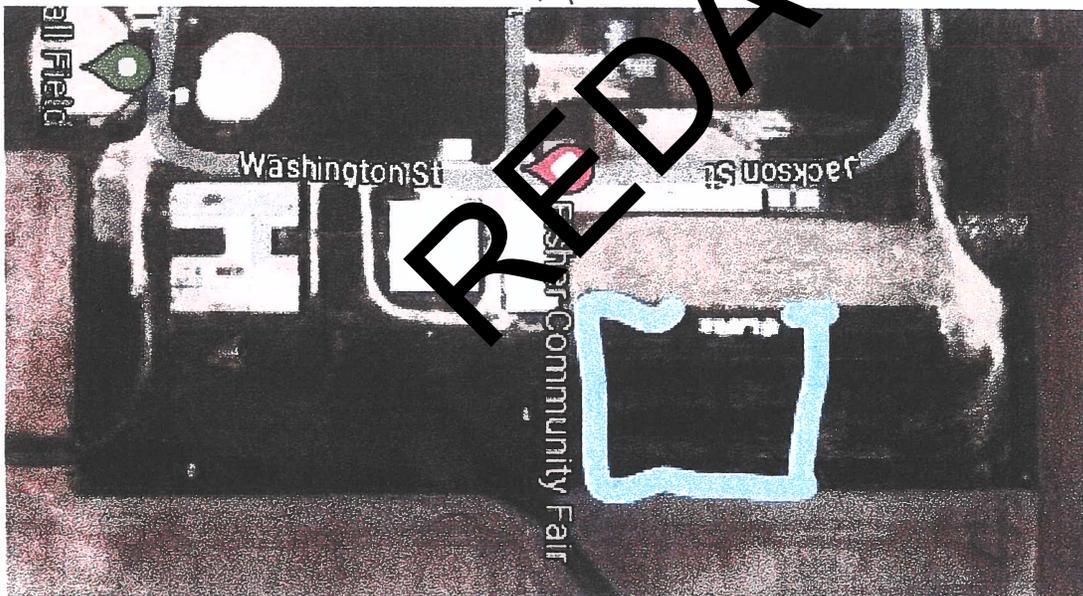
Vern Rutledge, Fisher Vice-President

Jill Hardesty, Farmer City Secretary

Tiffani Lutz, Fisher Treasurer

REDACTED

REDACTED





STATE OF ILLINOIS,
Champaign County
Recreation & Entertainment License
Check List and Approval Sheet

FOR ELUC USE ONLY

County Clerk's Office

- 1. Proper Application Date Received: 6/1/2023
- 2. Fee Amount Received: 74.00

Sheriff's Department

- 1. Police Record Approval: [Signature] Date: 6/1/2023
- 2. Credit Check Disapproval: _____ Date: _____

Remarks: _____ Signature: [Signature]
No objections or concerns
CCSO here, medical and fire

Planning & Zoning Department

- 1. Proper Zoning Approval: _____ Date: _____
- 2. Restrictions or Violations Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

Environment & Land Use Committee

- 1. Application Complete Approval: _____ Date: _____
 - 2. Requirements Met Disapproval: _____ Date: _____
- Signature: _____

Remarks and/or Conditions: _____

REDACTED



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

For Office Use Only

License No. 2023-ENT-44
Date(s) of Event(s) 9-15-16 2023
Business Name: Taylor Feldkamp
License Fee: \$ 20.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 24.00
Checker's Signature: _____

Filing Fees: Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- 217-417-2011
- A. 1. Name of Business: Taylor Feldkamp
2. Location of Business for which application is made: URBANA, IL
3. Business address of Business for which application is made: _____
4. Zoning Classification of Property: CR
5. Date the Business covered by Ordinance No. 55 began at this location: _____
6. Nature of Business normally conducted at this location: DEMO DERBY
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): _____
8. Term for which License is sought (specifically beginning & ending dates): ~~9-14-23~~ 9-15-23 - 9-16-23 (RAINDATE 9/17/23)
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? NO
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: 9-14-23 - 9-16-23 (RAINDATE 9/17/23)
CHAMPAIGN COUNTY FAIRGROUNDS 1302 N COLER AVE URBANA
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE
AND WILL BE RETURNED TO APPLICANT

B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, **place** and **date** of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Taylor Feldkamp
Date of Birth: 7-23-89 Place of Birth: URBANA FL
Social Security Number: REDACTED Citizenship: _____
If naturalized, state **place** and **date** of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Feldkamps TOWING URBANA FL

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

D. Answer **only** if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

3. If foreign Corporation, give name and address of resident agent in Illinois:

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: _____ Title: _____
Date elected or appointed: _____ Social Security No.: _____
Date of Birth: _____ Place of Birth: _____
Citizenship: _____
If naturalized, **place** and **date** of naturalization: _____

Residential Addresses for past three (3) years: _____

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

[Handwritten Signature]

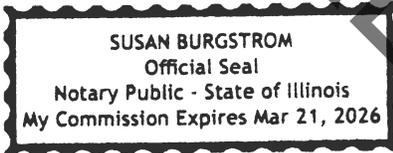
Signature of Owner or of one of two members of Partnership

[Handwritten Signature]

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this 28th day of April, 2023.



[Handwritten Signature: Susan Burgstrom]
Notary Public

AFFIDAVIT

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Signature of President

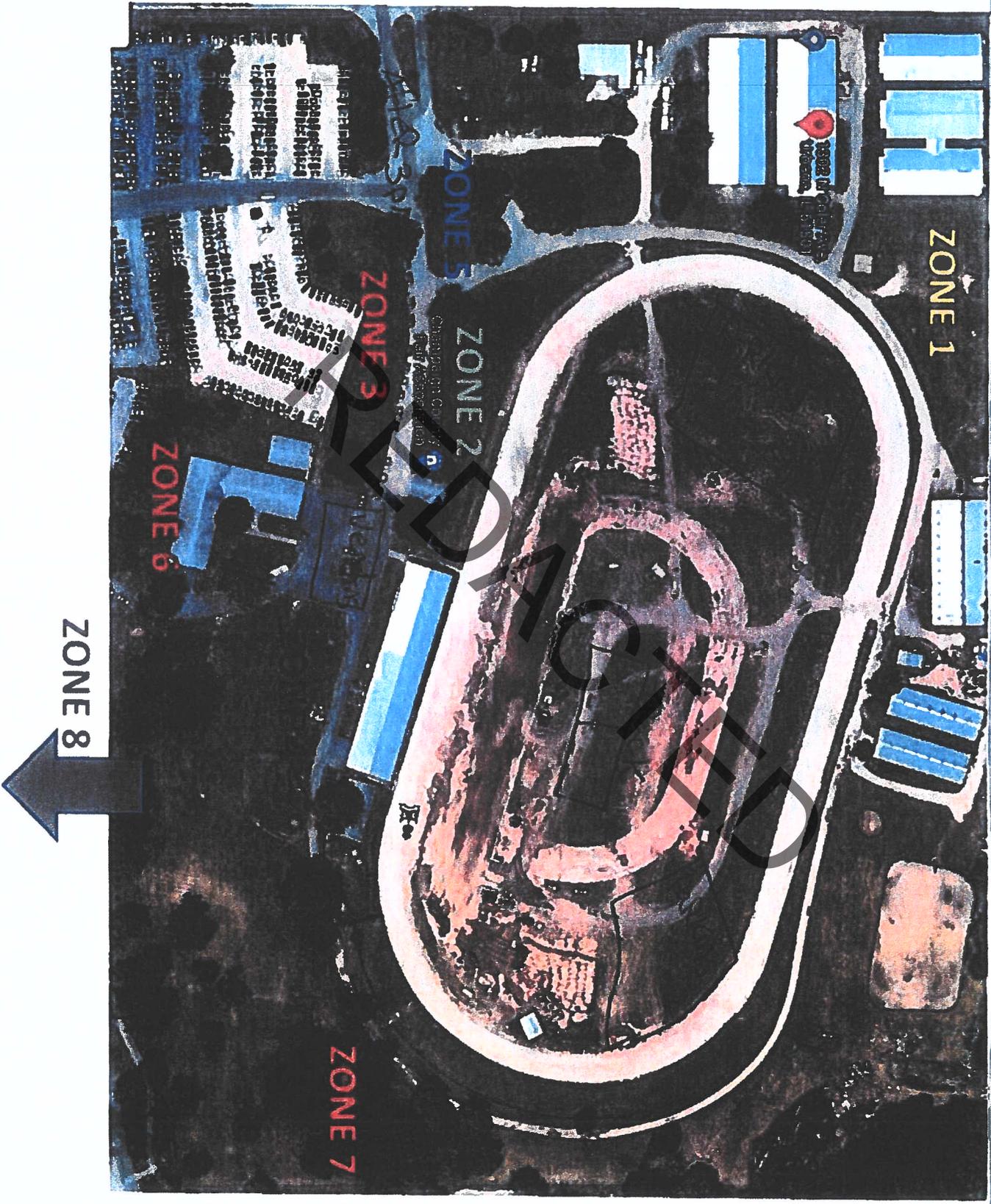
Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.





STATE OF ILLINOIS,
Champaign County
Recreation & Entertainment License
Check List and Approval Sheet

FOR PLUC USE ONLY
RECEIVED

MAY 02 2023

CHAMPAIGN CO. P & Z DEPARTMENT

County Clerk's Office

- 1. Proper Application Date Received: 4/28/2023
- 2. Fee Amount Received: 24.00

Sheriff's Department

- 1. Police Record Approval: [Signature] #524 Date: 4/28/23
- 2. Credit Check Disapproval: _____ Date: _____

Remarks: NO CONCERNS OR OBJECTIONS. HOPE YOU WANT WELL
Signature: [Signature] #524

Planning & Zoning Department

- 1. Proper Zoning Approval: _____ Date: _____
- 2. Restrictions or Violations Disapproval: _____ Date: _____

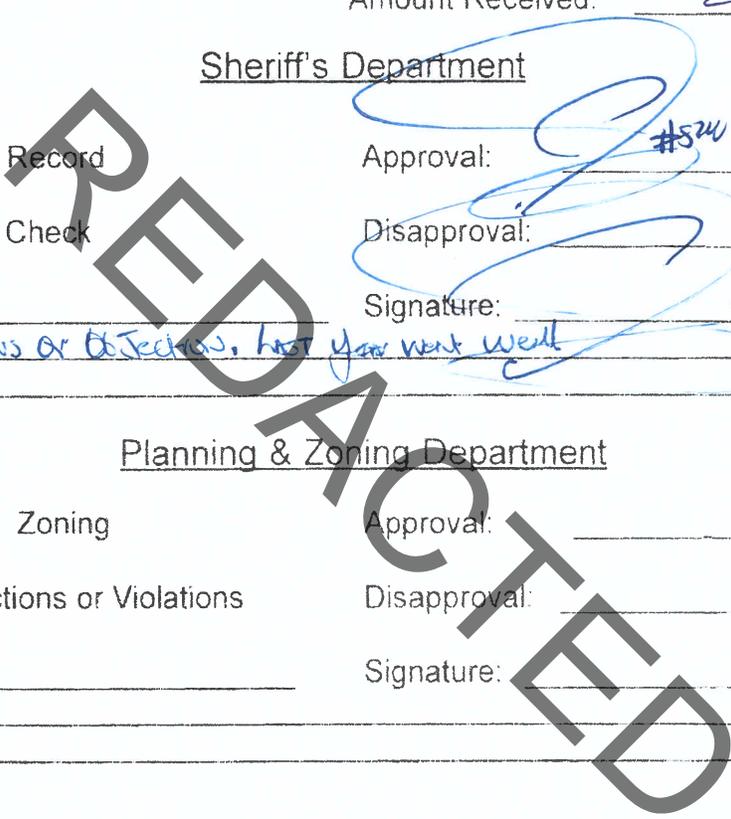
Remarks: _____
Signature: _____

Environment & Land Use Committee

- 1. Application Complete Approval: _____ Date: _____
- 2. Requirements Met Disapproval: _____ Date: _____

Signature: _____

Remarks and/or Conditions: _____



RESOLUTION NO. 2023-147

BUDGET AMENDMENT

June 2023

FY 2023

WHEREAS, The County Board has approved the following amendment to the FY2023 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2023 budget.

Budget Amendment BUA 2023/6/76

Fund: 2109 Indoor Climate Resources Agency
Dept: 932 Indoor Climate Resources Agency

| <u>ACCOUNT DESCRIPTION</u> | <u>AMOUNT</u> |
|---------------------------------------|---------------|
| Increased Appropriations: | |
| 500103 Regular Full-Time Employees | 1,950,000 |
| 500104 Regular Part-Time Employees | 25,000 |
| 501001 Stationery and Printing | 1,000 |
| 501002 Office Supplies | 7,000 |
| 501003 Books, Periodicals, and Manual | 3,000 |
| 501008 Maintenance Supplies | 2,000 |
| 501017 Equipment Less Than \$5000 | 60,000 |
| 501005 Food Non-Travel | 500 |
| 501009 Vehicle Supp/Gas & Oil | 5,000 |
| 501019 Operational Supplies | 5,000 |
| 501004 Postage, UPS, FedEx | 3,000 |
| 501018 Vehicle Equip Less Than \$5000 | 20,000 |
| 501010 Tools | 10,000 |
| 502001 Professional Services | 5,000 |
| 502035 Repair & Maint – Equip/Auto | 15,000 |
| 502002 Outside Services | 12,000 |
| 502004 Conferences and Training | 50,000 |
| 502021 Dues, Licenses, & Membership | 15,000 |
| 502009 Employee Recruitment Costs | 2,000 |
| 502035 Repair & Maint – Equip/Auto | 12,000 |
| 502046 Equip Lease/Equip Rent | 5,000 |
| 502013 Rent | 300,000 |
| 502007 Insurance (Non-Payroll) | 12,000 |
| 502002 Outside Services | 20,000 |
| 502003 Travel Costs | 20,000 |
| 502019 Advertising, Legal Notices | 2,000 |
| 502022 Operational Services | 25,000 |
| 502002 Outside Services | 500,000 |
| 502048 Phone/Internet | 10,000 |

| | |
|--|-----------------|
| 502001 Professional Services | 200,000 |
| 502037 Repair & Maint - Building | 40,000 |
| 502006 Education | 2,000 |
| 502047 Software License & SAAS | 40,000 |
| 502011 Utilities | 30,000 |
| 502017 Waste Disposal and Recycling | 5,000 |
| 800401 Equipment | 400,000 |
| 800401 Equipment | 225,000 |
| 500301 Social Security-Employer | 150,000 |
| 500302 IMRF – Employer Cost | 55,000 |
| 500304 Workers’ Compensation Insurance | 10,000 |
| 500305 Unemployment Insurance | 10,000 |
| 500306 EE Hlth/Lif (Hlth Only FY23) | 325,000 |
| 502022 Operational Services | <u>691,500</u> |
| | Total 5,280,000 |

| | |
|--------------------------------|------------------|
| Increased Revenue: | |
| 400476 Other Intergovernmental | <u>5,280,000</u> |
| | Total 5,280,000 |

REASON: Amendment needed to administer the IHWAP training through the existing ICRT Team.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

Date: June 9, 2023

To: Champaign County Board Members

From: Dalitso S. Sulamoyo, Chief Executive Officer

RE: Indoor Climate Research and Training (ICRT) Transition Costs

Fund 2109/934 Indoor Climate Research and Training (ICRT) - DCEO

The Department of Commerce and Economic Opportunity (DCEO) has contracted with the University of Illinois (UIUC) through the Indoor Climate Research & Training Program (ICRT) to provide training for the Illinois Home Weatherization Assistance Program (IHWAP) for the past 12 years. ICRT maintains a state-of-the-art training center and administers the training program for the Illinois Home Weatherization Assistance Program (IHWAP), which provides weatherization services to low-income Illinois residents and households. Research projects include studies on radon, ventilation, combustion safety, and the health consequences related to IAQ. ICRT partners with other academic institutions, research and advocacy groups, and government agencies to execute research and translate those results and feedback from the field into actionable practices and policies. Effective July 1, 2023, DCEO has entered into an intergovernmental agreement with the RPC to administer the IHWAP training through the existing ICRT team. RPC is currently working with UIUC to transfer all ICRT assets, including inventory, grants and contracts, and space leases.

Champaign County Regional Planning Commission

1776 E. Washington St. Urbana, IL 61802

P 217.328.3313 F 217.328.2426

TTY 217.384.3862 CCRPC.ORG

Journal Proof Report



Journal Number: 76 Year: 2023 Period: 6

Description: BUA 934

Reference 1: Reference 2: Reference 3:

| Source | Account | Account Description | Line Description | OB | Debit | Credit |
|--------|---|-----------------------------------|---------------------------|----|--------------|--------------|
| BUA | 2109-00-0226t-06-932-000-934-0000-400476- | OTHER INTERGOVERNMENTAL | Amend Revenue 934 ICRT | N | | \$5280000.00 |
| BUA | 2109-00-0251c-06-932-000-934-0000-500103- | REGULAR FULL-TIME EMPLOYEES | Amend Expense 934 ICRT | N | \$1950000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-500104- | REGULAR PART-TIME EMPLOYEES | Amend Expense 934 ICRT | N | \$25000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501001- | STATIONERY AND PRINTING | Amend Expense 934 ICRT | N | \$1000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501002- | OFFICE SUPPLIES | Amend Expense 934 ICRT | N | \$7000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501003- | BOOKS, PERIODICALS, AND MANUAL | Amend Expense 934 ICRT | N | \$3000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501008- | MAINTENANCE SUPPLIES | Amend Expense 934 ICRT | N | \$2000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501017- | EQUIPMENT LESS THAN \$5000 | Amend Expense 934 ICRT | N | \$60000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501005- | FOOD NON-TRAVEL | Amend Expense 934 ICRT | N | \$500.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501009- | VEHICLE SUPP/GAS & OIL | Amend Expense 934 ICRT | N | \$5000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501019- | OPERATIONAL SUPPLIES | Amend Expense 934 ICRT | N | \$5000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501004- | POSTAGE, UPS, FEDEX | Amend Expense 934 ICRT | N | \$3000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501018- | VEHICLE EQUIP LESS THAN \$5000 | Amend Expense 934 ICRT | N | \$20000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-501010- | TOOLS | Amend Expense 934 ICRT | N | \$10000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502001- | PROFESSIONAL SERVICES | Amend Expense 934 ICRT | N | \$5000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502035- | REPAIR & MAINT - EQUIP/AUTO | Amend Expense 934 ICRT | N | \$15000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502002- | OUTSIDE SERVICES | Amend Expense 934 ICRT | N | \$12000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502004- | CONFERENCES AND TRAINING | Amend Expense 934 ICRT | N | \$50000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502021- | DUES, LICENSE, & MEMBERSHP | Amend Expense 934 ICRT | N | \$15000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502009- | EMPLOYEE RECRUITMENT COSTS | Amend Expense 934 ICRT | N | \$2000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502035- | REPAIR & MAINT - EQUIP/AUTO | Amend Expense 934 ICRT | N | \$12000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502046- | EQUIP LEASE/EQUIP RENT | Amend Expense 934 ICRT | N | \$5000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502013- | RENT | Amend Expense 934 ICRT | N | \$300000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502007- | INSURANCE (NON-PAYROLL) | Amend Expense 934 ICRT | N | \$12000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502002- | OUTSIDE SERVICES | Amend Expense 934 ICRT | N | \$20000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502003- | TRAVEL COSTS | Amend Expense 934 ICRT | N | \$20000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502019- | ADVERTISING, LEGAL NOTICES | Amend Expense 934 ICRT | N | \$2000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502022- | OPERATIONAL SERVICES | Amend Expense 934 ICRT | N | \$25000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502002- | OUTSIDE SERVICES | Amend Expense 934 ICRT | N | \$500000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502048- | PHONE/INTERNET | Amend Expense 934 ICRT | N | \$10000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502001- | PROFESSIONAL SERVICES | Amend Expense 934 ICRT | N | \$200000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502037- | REPAIR & MAINT - BUILDING | Amend Expense 934 ICRT | N | \$40000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502006- | EDUCATION | Amend Expense 934 ICRT | N | \$2000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502047- | SOFTWARE LICENSE & SAAS | Amend Expense 934 ICRT | N | \$40000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502011- | UTILITIES | Amend Expense 934 ICRT | N | \$30000.00 | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502017- | WASTE DISPOSAL AND RECYCLING | Amend Expense 934 ICRT | N | \$5000.00 | |

Journal Proof Report



| Journal Number: | Year: | Period: | Description: | Reference 1: | Reference 2: | Reference 3: | | |
|--------------------------|---|---------|--------------------------------|-------------------|--------------|--------------|---------------------|---------------------|
| BUA | 2109-00-0280t-06-932-000-934-0000-800401- | | EQUIPMENT | Amend Expense 934 | N | \$400000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0280t-06-932-000-934-0000-800401- | | EQUIPMENT | Amend Expense 934 | N | \$225000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0251c-06-932-000-934-0000-500301- | | SOCIAL SECURITY-EMPLOYER | Amend Expense 934 | N | \$150000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0251c-06-932-000-934-0000-500302- | | IMRF - EMPLOYER COST | Amend Expense 934 | N | \$55000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0251c-06-932-000-934-0000-500304- | | WORKERS' COMPENSATION INSURANC | Amend Expense 934 | N | \$10000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0251c-06-932-000-934-0000-500305- | | UNEMPLOYMENT INSURANCE | Amend Expense 934 | N | \$10000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0251c-06-932-000-934-0000-500306- | | EE HLTH/LIF (HLTH ONLY FY23) | Amend Expense 934 | N | \$325000.00 | | |
| | | | | ICRT | | | | |
| BUA | 2109-00-0251c-06-932-000-934-0000-502022- | | OPERATIONAL SERVICES | Amend Expense 934 | N | \$691500.00 | | |
| | | | | ICRT | | | | |
| Journal 2023/6/76 | | | | | | Total | \$5280000.00 | \$5280000.00 |

Fund: 2109 Indoor Climate Resources Agency
 Dept: 932 Indoor Climate Resources Agency
 Reason: Amendment needed to administer the IHWAP training through the existing ICRT team.

| Fund | Account Description | Debit | Credit |
|------|---|----------------|----------------|
| 2109 | INDOOR CLIMATE RESOURCES AGENCY | | |
| | 2109-00-0146t-00-000-000-000-0000-300101- | \$5280000.00 | |
| | 2109-00-0146t-00-000-000-000-0000-300301- | | \$5280000.00 |
| | Fund Total | 5280000 | 5280000 |

RESOLUTION NO. 2023-148

TRANSFER OF FUNDS

June 2023

FY 2023

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2023 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2023 budget.

Budget Transfer BUA 2023/6/296

Fund: 2060 RPC – Police Training
Dept: 100 Regional Planning Commission

Fund: 2075 Regional Planning Commission
Dept: 100 Regional Planning Commission

| <u>TRANSFER TO ACCOUNT</u> | <u>AMOUNT</u> | <u>TRANSFER FROM ACCOUNT</u> |
|------------------------------------|---------------|------------------------------------|
| 400701 Charges for Services | \$5,000 | 400701 Charges for Services |
| 400476 Other Intergovernmental | \$1,778 | 400476 Other Intergovernmental |
| 400406 State – General Support | \$38,000 | 400406 State – General Support |
| 400411 State – Other | \$173,888 | 400411 State – Other |
| 600101 Transfers In | \$35,000 | 600101 Transfers In |
| 700101 Transfers Out | \$32,823 | 700101 Transfers Out |
| 501003 Books, Periodicals, Manuals | \$44 | 501003 Books, Periodicals, Manuals |
| 502004 Conferences and Training | \$151,064 | 502004 Conferences and Training |
| 502021 Dues, License & Membership | \$100 | 502021 Dues, License & Membership |
| 502046 Equip Lease/Equip Rent | \$200 | 502046 Equip Lease/Equip Rent |
| 501017 Equipment Less than \$5,000 | \$1,617 | 501017 Equipment Less than \$5,000 |
| 501002 Office Supplies | \$3,000 | 501002 Office Supplies |
| 501019 Operational Supplies | \$650 | 501019 Operational Supplies |
| 502002 Outside Services | \$1,642 | 502002 Outside Services |
| 502048 Phone/Internet | \$480 | 502048 Phone/Internet |
| 501004 Postage, UPS, FedEx | \$148 | 501004 Postage, UPS, FedEx |
| 502001 Professional Services | \$15,384 | 502001 Professional Services |
| 500103 Regular Full-time Employees | \$39,718 | 500103 Regular Full-time Employees |
| 502035 Repair & Main – Equip/Auto | \$950 | 502035 Repair & Main – Equip/Auto |
| 501001 Stationery and Printing | \$5,091 | 501001 Stationery and Printing |
| 502003 Travel Costs | \$225 | 502003 Travel Costs |
| 502011 Utilities | \$280 | 502011 Utilities |
| 501009 Vehicle Supp/Gas & Oil | \$250 | 501009 Vehicle Supp/Gas & Oil |

REASON: To move revenue and appropriations out of fund 2075 to the newly created fund 2060 to allow for the ability to create the financials required by the external audit.

PRESENTED, ADOPTED, APPROVED by the County Board this 22nd day of June A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

Date: June 15, 2023

To: Champaign County Board

From: Orion Smith, Finance Director

RE: Establishment of New Special Revenue Fund 2060

Fund 2060 Regional Planning Commission Police Training

The East Central Illinois Police Training Project (MTU 12) is an in-service, regional training program serving law enforcement agencies in Champaign, Piatt and Vermilion counties, as well as selected (member) jurisdictions outside the three-county area. The Training Project operates under the authority of the Illinois Law Enforcement Training and Standards Board and is well established as the major delivery system for career development and advanced training in the region. This program serves a target population of 705 full-time law enforcement officers and 98 sworn part-time officers. Regional coverage has been expanded to 46 units of local government. Accurate needs assessment, innovative programming, and high-quality instruction have resulted in consistently high levels of training participation.

MTU 12 receives a separate external audit reporting on the fiscal year-end (June 30th) of the grant. The audit requires a separate set of financials. With the current setup within Munis, the RPC is unable to provide a separate balance sheet and trial balance. The RPC is requesting the movement of funding and expenditures associated with the program out of fund 2075 to newly created fund 2060, which will allow for the ability to create the required financials.

Champaign County Regional Planning Commission

1776 E. Washington St. Urbana, IL 61802

P 217.328.3313 F 217.328.2426

TTY 217.384.3862 CCRPC.ORG

Journal Proof Report



Journal Number: 296 Year: 2023 Period: 6

Description: FUND2060

Reference 1: Reference 2: Reference 3:

| Source | Account | Account Description | Line Description | OB | Debit | Credit | |
|---------------------------|---|-----------------------------|------------------|----|--------------|--------------------|--------------------|
| BUA | 2075-00-0234k-06-100-004-000-0000-400701- | CHARGES FOR SERVICES | FUND 2060 SETUP | N | \$5000.00 | | |
| BUA | 2075-00-0226t-06-100-004-000-0000-400476- | OTHER INTERGOVERNMENTAL | FUND 2060 SETUP | N | \$1778.00 | | |
| BUA | 2075-00-0215a-06-100-004-000-0000-400406- | STATE - GENERAL SUPPORT | FUND 2060 SETUP | N | \$38000.00 | | |
| BUA | 2075-00-0215j-06-100-004-000-0000-400411- | STATE - OTHER | FUND 2060 SETUP | N | \$173888.00 | | |
| BUA | 2075-00-00000-06-100-004-000-0000-600101- | TRANSFERS IN | FUND 2060 SETUP | N | \$35000.00 | | |
| BUA | 2075-00-00000-06-100-004-760-0000-700101- | TRANSFERS OUT | FUND 2060 SETUP | N | | \$32823.00 | |
| BUA | 2060-00-0234k-02-100-004-749-0000-400701- | CHARGES FOR SERVICES | FUND 2060 SETUP | N | \$5000.00 | | |
| BUA | 2060-00-0226t-02-100-004-760-0000-400476- | OTHER INTERGOVERNMENTAL | FUND 2060 SETUP | N | \$1778.00 | | |
| BUA | 2060-00-0215a-02-100-004-749-0000-400406- | STATE - GENERAL SUPPORT | FUND 2060 SETUP | N | \$38000.00 | | |
| BUA | 2060-00-0215j-02-100-004-749-0000-400411- | STATE - OTHER | FUND 2060 SETUP | N | \$173888.00 | | |
| BUA | 2060-00-00000-02-100-004-749-0000-600101- | TRANSFERS IN | FUND 2060 SETUP | N | | \$35000.00 | |
| BUA | 2060-00-00000-02-100-004-749-0000-700101- | TRANSFERS OUT | FUND 2060 SETUP | N | \$32823.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501003- | BOOKS, PERIODICALS, AND | FUND 2060 SETUP | N | | \$44.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501003- | BOOKS, PERIODICALS, AND | FUND 2060 SETUP | N | \$44.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-502004- | CONFERENCES AND TRAINING | FUND 2060 SETUP | N | | \$16690.00 | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502004- | CONFERENCES AND TRAINING | FUND 2060 SETUP | N | | \$116374.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502004- | CONFERENCES AND TRAINING | FUND 2060 SETUP | N | \$133064.00 | | |
| BUA | 2075-00-0251c-06-100-004-760-0000-502004- | CONFERENCES AND TRAINING | FUND 2060 SETUP | N | | \$18000.00 | |
| BUA | 2060-00-0251c-02-100-004-760-0000-502004- | CONFERENCES AND TRAINING | FUND 2060 SETUP | N | \$18000.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-502021- | DUES, LICENSE & MEMBERSHIP | FUND 2060 SETUP | N | | \$100.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502021- | DUES, LICENSE, & MEMBERSHP | FUND 2060 SETUP | N | \$100.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502046- | EQUIP LEASE/EQUIP RENT | FUND 2060 SETUP | N | | \$200.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502046- | EQUIP LEASE/EQUIP RENT | FUND 2060 SETUP | N | \$200.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501017- | EQUIPMENT LESS THAN \$5000 | FUND 2060 SETUP | N | | \$1617.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501017- | EQUIPMENT LESS THAN \$5000 | FUND 2060 SETUP | N | \$1617.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-501002- | OFFICE SUPPLIES | FUND 2060 SETUP | N | | \$250.00 | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501002- | OFFICE SUPPLIES | FUND 2060 SETUP | N | | \$2750.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501002- | OFFICE SUPPLIES | FUND 2060 SETUP | N | \$3000.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-501019- | OPERATIONAL SUPPLIES | FUND 2060 SETUP | N | | \$150.00 | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501019- | OPERATIONAL SUPPLIES | FUND 2060 SETUP | N | | \$100.00 | |
| BUA | 2075-00-0251c-06-100-004-749-0000-501019- | OPERATIONAL SUPPLIES | FUND 2060 SETUP | N | | \$400.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501019- | OPERATIONAL SUPPLIES | FUND 2060 SETUP | N | \$650.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-502002- | OUTSIDE SERVICES | FUND 2060 SETUP | N | | \$1265.00 | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502002- | OUTSIDE SERVICES | FUND 2060 SETUP | Y | | \$377.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502002- | OUTSIDE SERVICES | FUND 2060 SETUP | N | \$1642.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502048- | PHONE/INTERNET | FUND 2060 SETUP | N | | \$480.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502048- | PHONE/INTERNET | FUND 2060 SETUP | N | \$480.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501004- | POSTAGE, UPS, FEDEX | FUND 2060 SETUP | N | | \$148.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501004- | POSTAGE, UPS, FEDEX | FUND 2060 SETUP | N | \$148.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502001- | PROFESSIONAL SERVICES | FUND 2060 SETUP | N | | \$15384.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502001- | PROFESSIONAL SERVICES | FUND 2060 SETUP | N | \$15384.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-500103- | REGULAR FULL-TIME EMPLOYEES | FUND 2060 SETUP | N | | \$18708.00 | |
| BUA | 2075-00-0251c-06-100-004-744-0000-500103- | REGULAR FULL-TIME EMPLOYEES | FUND 2060 SETUP | N | | \$21010.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-500103- | REGULAR FULL-TIME EMPLOYEES | FUND 2060 SETUP | N | \$39718.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502035- | REPAIR & MAINT - EQUIP/AUTO | FUND 2060 SETUP | N | | \$950.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502035- | REPAIR & MAINT - EQUIP/AUTO | FUND 2060 SETUP | N | \$950.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501001- | STATIONERY AND PRINTING | FUND 2060 SETUP | Y | | \$5091.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501001- | STATIONERY AND PRINTING | FUND 2060 SETUP | N | \$5091.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-502003- | TRAVEL COSTS | FUND 2060 SETUP | Y | | \$225.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502003- | TRAVEL COSTS | FUND 2060 SETUP | N | \$225.00 | | |
| BUA | 2075-00-0251c-06-100-004-000-0000-502011- | UTILITIES | FUND 2060 SETUP | N | | \$280.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-502011- | UTILITIES | FUND 2060 SETUP | N | \$280.00 | | |
| BUA | 2075-00-0251c-06-100-004-744-0000-501009- | VEHICLE SUPP/GAS & OIL | FUND 2060 SETUP | N | | \$250.00 | |
| BUA | 2060-00-0251c-02-100-004-749-0000-501009- | VEHICLE SUPP/GAS & OIL | FUND 2060 SETUP | N | \$250.00 | | |
| Journal 2023/6/296 | | | | | Total | \$507332.00 | \$507332.00 |

Fund: 2060 RPC - Police Training & 2075 Regional Planning Commission

Dept: 100 Regional Planning Commission

Reason: To move revenue and appropriations out of fund 2075 to the newly created fund 2060 to allow for the ability to create the financials required by the external audit.

Journal Proof Report



Journal Number: 296 Year: 2023 Period: 6

Description: FUND2060

Reference 1: Reference 2: Reference 3:

| Fund | Account Description | Debit | Credit |
|-------------|--|---------------|---------------|
| 2060 | RPC - POLICE TRAINING | | |
| | 2060-00-0146t-00-000-000-0000-300101- BUDGETED REVENUES | \$253666.00 | |
| | 2060-00-0146t-00-000-000-0000-300301- APPROPRIATIONS | | \$253666.00 |
| | Fund Total | 253666 | 253666 |
| 2075 | REGIONAL PLANNING COMM | | |
| | 2075-00-0146t-00-000-000-0000-300101- BUDGETED REVENUES | | \$253666.00 |
| | 2075-00-0146t-00-000-000-0000-300301- APPROPRIATIONS | \$253666.00 | |
| | Fund Total | 253666 | 253666 |

RESOLUTION NO. 2023-149

RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN AND CHAMPAIGN URBAN MASS TRANSIT DISTRICT

WHEREAS, the Champaign County Board is responsible for the operation of the Champaign County Area Rural Transit System (C-CARTS); and

WHEREAS, the County and Champaign Urbana Mass Transit District (“CUMTD”) understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by CUMTD in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission (“RPC”); and

WHEREAS, CUMTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

WHEREAS, the current Intergovernmental Agreement has been revised to change the labor costs per hour and total monthly rent agreement between the County and CUMTD for office space and vehicle storage;

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the County Board of Champaign County, Illinois, that the FY2024-FY2027 Intergovernmental Agreement Between the County of Champaign and CUMTD as documented in Attachment A to this Resolution, is hereby approved; and

BE IT FURTHER RESOLVED by the County Board of Champaign County, Illinois that the County Executive is hereby authorized to execute the FY2024-FY27 Intergovernmental Agreement Between the County of Champaign and CUMTD on behalf of the County Board.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

To: Members of the Champaign County Board
From: Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director
Mimi Hutchinson, CCRPC/Program Compliance Oversight Monitor
Date: June 22nd, 2023
Re: Intergovernmental Agreement and Vehicle Lease Agreement between Champaign County and the Champaign-Urbana Mass Transit District (MTD)

Requested Action: Approve the amended Intergovernmental Agreement and Vehicle Lease Agreement between Champaign County and the Champaign-Urbana Mass Transit District (MTD).

Background: The purpose of the attached Intergovernmental Agreement is to ensure continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) for the next three fiscal years (FY24-FY27).

The current Intergovernmental Agreement between Champaign County and MTD was approved for FY22 through FY23 in June of 2022, and the attached agreement is generally the same except for the following changes:

- 1) The attached IGA is good for three years: FY24-FY27.
- 2) Fully allocated cost is no longer being used to determine C-CARTS's maintenance rate. Instead, labor costs, including benefits and overhead, were used for the attached IGA and will be used for all of MTD's outside maintenance going forward.
- 3) The hourly maintenance rate increased from \$62.70 on the FY22-FY23 IGA to \$65.15 in FY24, \$67.54 in FY25, and \$69.85 in FY26.
- 4) The office and parking cost increased from \$1,034.38/month for office space, \$666.67/month for interior parking for 8 service vehicles, and \$300.00/month for exterior parking for 6 service vehicles on the FY22-23 IGA to \$1,241.26/month for office space, \$800.00/month for interior parking for 8 service vehicles, and \$360.00/month for exterior parking for 6 service vehicles on the FY24-FY2 IGA, respectively.
- 5) It should be noted that the increase in office and parking space rental costs is based on Consumer price index (CPI) increases and comparable market rates.



Champaign-Urbana Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

The purpose of the attached Vehicle Lease Agreement is to specify which vehicles C-CARTS can use, and how C-CARTS is allowed to use those vehicles.

The current Vehicle Lease Agreement between Champaign County and MTD was approved for FY21 through FY23 in August of 2020, and the attached agreement is identical to the previous approved agreement except for the following changes:

- 1) The attached Vehicle Lease Agreement is good for two years: FY24-FY26.
- 2) The name of the Champaign County Executive was updated.
- 3) C-CARTS's vehicles C58 and C62 were removed from the vehicle list as they have been disposed.



Champaign-Urbana Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE COUNTY OF CHAMPAIGN
AND
CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

PREAMBLE

WHEREAS, the County of Champaign ("County") and the Champaign-Urbana Mass Transit District ("MTD") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation – Office of Intermodal Project Implementation ("IDOT-OIPI") Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance ("Section 5311") (49 USC § 5311), and Downstate Public Transportation Operating Assistance ("Downstate") Grant Agreement;

WHEREAS, the County and MTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by MTD in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission ("RPC"), specifically the Program Compliance and Oversight Monitor (PCOM);

WHEREAS, Champaign County Area Rural Transit System (C-CARTS) is the program name under which rural public transportation is provided within Champaign County; and

WHEREAS, MTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, it is agreed between the County and MTD as follows:

- I. **Incorporation of Recitals.** The Preamble Recitals of this Intergovernmental Agreement ("Agreement") are hereby adopted and incorporated as if fully set forth herein.
- II. **Limitations.** This Agreement shall not limit or supersede any specified Grant Agreement funding requirements executed between the County and IDOT-OIPI.
- III. **Representations and Compliance with the Intergovernmental Cooperation Act.** The County and MTD hereby represent on their behalf as follows:

- A. Each is a public agency as defined in 5 ILCS 220/2 (Intergovernmental Cooperation Act).
- B. The scope of this Agreement relates to the performance of governmental services, activities or undertakings, which the agencies entering into this Agreement are authorized by law to perform.
- C. The respective governing bodies of each party named here have approved and authorized this Agreement as well as performance activities set forth herein. Each party acknowledges and represents that it has the legal power, right, and authority to enter into this Agreement and to perform the duties and obligations contemplated hereby.
- D. This Agreement fully sets forth the purposes, powers, rights, objectives, and responsibilities of the contracting parties with respect to the subject matter hereof.

IV. Powers, Rights, and Responsibilities of the County.

- A. The County shall lease to MTD vehicles awarded to Champaign County for rural public transportation purposes, which are specified within the IDOT-OIPI Grant Agreement, pursuant to Applications made by the County under Section(s) 5310 and 5311 of the Urban Mass Transportation Act of 1964, as amended.
- B. After other transportation related assets are procured through IDOT-OIPI for Champaign County rural public transportation services, the County shall have the option to lease those items to MTD through a leasing agreement.

V. Powers, Rights, and Responsibilities of RPC. The RPC shall provide transportation services oversight on behalf of the County by:

- A. Facilitating the Champaign County Rural Transit Advisory Group ("RTAG"), a subcommittee of the County's Board as described in the adopted bylaws. In doing so, will ensure that the subcommittee is in compliance with the Illinois Open Meetings Act (5 ILCS 1201 et seq.);
- B. Maintaining Champaign County copies of current MTD service operation and vehicle maintenance policies;
- C. Collecting MTD transportation service reports that include all data, trip denials, public complaints, and fiscal information and periodically verifying accuracy of reports along with associated service policies and practices; and
- D. Preparing quarterly and annually transportation service reports to be presented to the RTAG and the Champaign County Board.
- E. Developing and updating a Public Transportation Service Plan.
- F. Attending local coordination meetings and statewide training sessions.
- G. Providing fiscal administration oversight on behalf of the County by:
 - i. Quarterly reviewing and approving state and federal requests for payment (from here forth referred to as "requisitions") to IDOT-OIPI;

- ii. Reviewing and keeping files on any grant related fiscal reports and records; and
 - iii. Reviewing and approving any grant application materials prepared on behalf of Champaign County.
- H. Preparing the following sections of the Section 5311 grant application for each fiscal year:
 - i. Section I: Introduction
 - ii. Section II: Section 5311 Grant Application Checklist
 - iii. Section III: Uniform Application for State Assistance
 - iv. Section IV: Description of the Project
 - v. Section V: Grantee Information and Service Operators
 - vi. Section VI: Other Transportation Services
 - vii. Section VII: Public Transit Employee Protections
 - viii. Section VIII: Local Planning Efforts
 - ix. Section XI: Forms, Certifications and Assurances
 - x. Exhibit A: Title VI Questionnaire
 - xi. Exhibit C: Standard Certifications and Assurances
 - xii. Exhibit D: Board Resolution
 - xiii. Exhibit E: Special Section 5333(B) Warranty for Application to the Small Urban and Rural Program
 - xiv. Exhibit G: Applicant's Certification of Intent
 - xv. Exhibit H: Ordinance
 - xvi. Table 1: 5311 Proposed System Service Level
 - xvii. Attachment I: Map of Service Area
 - xviii. Attachment II: Documentation of Applicant's Effort to Involve the Private Sector
 - xix. Attachment VI: Certified Copy of Public Notice for Public Hearing
 - xx. Attachment VII: Copy of Minutes of Public Hearing in Support of the Application
- I. Preparing the following sections of the Downstate Operating Assistance Program (DOAP) grant application for each fiscal year:
 - i. Uniform Application for State Assistance
 - ii. Form OP-1: Cover Letter
 - iii. Form OP-2: Description of Applicant's Organization
 - iv. Form OP-3: Summary of Totals for Revenues and Expenses

- v. Form OP-6A Route Information
 - vi. Form OP-6b & OP-6c: Vehicle Use & Passengers
 - vii. Form OP-7: Purchase of Service and Subaward Contracts
- J.** Preparing the following reports and documents for each fiscal quarter:
- i. Disadvantaged Business Enterprise (DBE) Letter
 - ii. Charter Letter
 - iii. PCOM Quarterly Report
 - iv. Grant Funds Recovery Act (GFRA) Reports for Operating and Capital Grants
- K.** Preparing the following year-end documents:
- i. National Transit Database (NTD) Report (due August 1st)
 - ii. Non-DOAP Local Match Survey (due August 1st)
- L.** Providing compliance and liability oversight on behalf of the County by:
- i. Participating throughout the IDOT-OIPI's program review of MTD;
 - ii. Maintaining vehicle titles and tracking all corresponding liability insurances purchased by MTD for vehicles owned by Champaign County; and
 - iii. Annually verifying compliance and vehicle maintenance practices are being followed by reviewing fiscal, service, and maintenance records. Additionally, RPC will communicate with IDOT-OIPI to ensure all compliance requirements are up to date and currently being met for any executed Grant Agreement.

For the above described oversight activities, the RPC will track oversight hours and related Champaign County administrative expenses and submit these to MTD on a monthly basis for inclusion in requisitions. Such expenses shall not exceed amounts provided for in the Grants for such expenses.

The RPC will retain the portion of funding submitted for oversight activities and will pass through all remaining administration as well as operating reimbursement to MTD within two weeks upon receipt of said grant funds.

VI. MTD Responsibilities.

- A.** To the extent it has the legal authority; MTD shall provide rural public transportation in the County of Champaign, Illinois.
- B.** MTD shall prepare on behalf of the County the following sections of the Section 5311 grant application for each fiscal year and submit application materials for RPC review and approval:
 - i. Section IX: Project Cost and Revenue Proposal
 - ii. Exhibit B: Proposed GATA and Exhibit B Budget for the fiscal year

- iii. Exhibit I: Non-Vehicle Capital Asset Inventory
 - iv. Exhibit J: Vehicle Asset Inventory
 - v. Attachment III: Organizational Chart for the Operator
 - vi. Attachment V: Copy of Most Recent Audit & 5311 Annual Financial Report
- C. MTD shall prepare on behalf of the County the following sections of the DOAP grant application for each fiscal year and submit application materials for RPC review and approval:
 - i. Form 501: Operating Labor Summary
 - ii. Rural DOAP GATA Budget
- D. MTD shall prepare on behalf of the County the following documents and reports for each fiscal quarter and submit materials to RPC for review and approval:
 - i. Section 5311 Request for Payment
 - ii. Form OP-4: Itemization of Operating Revenues and Expenses
 - iii. DOAP Request for Payment
 - iv. Public Transit Account (PTA) Reconciliation
 - v. Periodic Financial Report (BOBS 2832)
- E. MTD shall prepare on behalf of the County the following year-end documents and reports for each fiscal year and submit materials to RPC for review and approval:
 - i. OP-9 Report: Labor & Operating Data (due August 1st)
 - ii. Final OP-10D (due August 1st)
 - iii. Section 5311 Audited Schedule of Revenue and Expenses (ASRE) (due December 31st)
 - iv. DOAP Audited Schedule of Revenue and Expenses (ASRE) (due December 31st)
- F. In order to operate rural public transportation services for the County of Champaign, Illinois, by entering into this Agreement, MTD shall be responsible for all current and future applicable state, federal, and/or funding program rules, requirements, and regulations listed below in **Section VIII. Identification of Applicable Transportation Service Regulations**, except as undertaken by the County and RPC in sections IV and V.
- G. When procuring goods and/or services with a combined value in excess of \$250,000, MTD shall make a genuine good faith effort to explore Disadvantaged Business Enterprises ("DBE") contracting opportunities to the greatest extent possible. In the event combined procured goods and/or services exceed \$250,000, MTD shall establish a DBE plan as federally required and amend this Agreement accordingly.

- H. MTD, as Champaign County's designated rural operator, shall ensure financial accountability by utilizing a third party independent auditor to conduct its annual fiscal and compliance audit. Audit schedules as required by IDOT shall support the operating and administrative costs claimed for reimbursement under the Section 5311 grant award. Audit documents will be forwarded to IDOT-OIPI upon completion according to a minimum federal contract and program requirements.
- I. It is the goal of Champaign County that all employee hiring, pay actions and advancements are made on the basis of merit.
 - i. MTD will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability. MTD in all solicitations or advertisements for employees placed by or on behalf of Champaign County; shall state that all qualified applicants will receive consideration for employment without regard for age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability.
 - ii. MTD will employ, promote and demote persons based on performance, qualifications and merit and will not discriminate in favor of the employment of relatives or family members. Relative or family member is defined as one of the following: spouse, parent, child, sibling, in-law, aunt, uncle, niece, grandparent, grandchild, or members of the same household. Should MTD employ, promote or demote a family member of an existing MTD employee, MTD will notify Champaign County's PCOM before the hire or promotion.
- J. MTD shall operate Champaign County rural public transportation services in compliance with any Grant Applications made on behalf of the County and/or Agreements between the County and IDOT-OIPI.
 - i. Between July 1st, 2023 and June 30th, 2026 Champaign County rural transportation services are subject to the requirements contained in Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (49 USC § 5311) and Downstate Public Transportation Operating Assistance Grant Agreement;
 - ii. Therefore, the following *Champaign County Rural Public Transportation Service Parameters* **hereto are set forth below** unless amended.

VII. Champaign County Rural Public Transportation Service Parameters.

- A. **Minimum Service Days & Hours.** Barring natural disasters, unsafe weather conditions, mutually agreed upon holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day), and unforeseen reduction of available fleet size; MTD will operate Champaign County rural public transportation services with a minimum of five (5) vehicles Monday to Friday from 6:00 AM to 6:00 PM continuously between July 1st, 2023 and June 30th, 2026.

B. Service Reporting & Approval. MTD shall provide RTAG quarterly and annually service reports as well as any grant applications for rural service made on behalf of the County or other agreements for rural service within Champaign County for review and approval. Quarterly, MTD shall provide all service data to RPC for performance evaluation. In the case of a temporary suspension of rural transportation services caused by emergency or unforeseen circumstances, RPC will be informed immediately. Except in case of an emergency or exigent circumstances, both MTD and RPC will agree in writing about the changes to rural transportation services before MTD implements such changes to the services.

C. Grant Funding & Local Match.

- i. Service contracts operating at the end of each fiscal year shall continue as a source of local match for the next fiscal year. However, to make a good faith effort to be a sustainable rural transit system with diverse local match sources and in an effort to obtain the maximum federal and state funding, RPC staff and MTD staff will work together to seek a diverse mix of local match funding sources. RPC staff will twice a year identify potential sources of local match revenue currently not being sought by MTD, and work with MTD to develop a strategy to access these other local funds. MTD will be responsible for providing all cost estimates associated with the development of any service contracts.
- ii. MTD is expected to monitor the grant funding spend down on a monthly basis and to provide a quarterly status report to RTAG and RPC on how fiscal operations are progressing. If at any time the Downstate funding is unexpectedly discontinued or if the expenses of the system far outpace the availability of federal, state, and local match funding, MTD shall submit a 90-day notice of service reductions or termination of transportation services, in order to operate within the funding limitations as budgeted in the grant application.

D. Quarterly Expenditures and Requisitions. In accordance with Grant Agreements between IDOT-OIPI and Champaign County for rural public transportation services, for each quarter MTD transportation expenditures shall not exceed 25% of all awarded grant funds for rural public transportation (i.e. Section 5311 and IL Downstate Operating Assistance Program). In the event unanticipated expenditures result in a quarterly requisition going over said ceiling amount, MTD shall notify RPC in writing, no later than two weeks after charges have been incurred, to explain the overages, how the remaining year operations will be covered, and request an approved exception for the particular quarter. RPC shall monthly provide MTD a copy of all oversight administrative services performed as well as all documentation required by MTD Auditor. MTD shall quarterly prepare and submit to RPC the requisitions along with any other IDOT-OIPI and/or County required documentation. MTD shall ensure the eligibility of all expenditures within the prepared requisition. MTD shall make available to RPC staff any applicable fiscal documentation necessary to review accuracy of the requisitions to be submitted. RPC will review the submitted requisitions for accuracy and the County's Authorized representative will approve and sign said requisitions to be

sent to IDOT-OIPI for payment. RPC will submit the requisitions and other documentation to IDOT-OIPI and will maintain a copy of each requisition for the County's records. Such submittal shall be made by RPC within seven (7) days after MTD has provided RPC with any documents requested by RPC.

E. Rolling Stock Lease Agreement. MTD will lease rolling stock from Champaign County to operate the rural public transportation services in Champaign County for \$1 per year per vehicle as available. Refer to ***Vehicle Lease Agreement between County of Champaign, Illinois and Champaign Urbana Mass Transit District*** for additional terms and conditions.

F. Office and Vehicle Storage Lease Agreement. Champaign County will lease office space and indoor/outdoor vehicle storage from MTD as set forth in the ***Lease Agreement between County of Champaign, IL and Champaign Urbana Mass Transit District***, included in this IGA as an addendum.

G. Vehicle Maintenance. MTD shall provide for vehicle preventative and comprehensive maintenance in compliance with all federal, state, and/or funding program requirements by following IDOT-OIPI compliant vehicle maintenance plan and policies. MTD shall track maintenance costs of vehicles used for Champaign County rural transportation services separately. Maintenance costs tracked separately for the appropriate Champaign County rural public transportation services are eligible expenditures under requisitions for Champaign County FY2024 – FY2026 Downstate Operating Assistance Program Grant Agreements and are reimbursed to MTD upon receipt of DOAP funds. MTD shall ensure compliance of vehicle maintenance as required under federal regulations and funding program requirements. MTD shall keep comprehensive maintenance records and have these records annually available for RPC oversight. Cost parameters for vehicle maintenance include:

- i.** MTD will perform all preventative maintenance, mechanical repair work, body shop work, and road calls requested. The FY2024 hourly rate for all services is \$65.15.
- ii.** MTD will charge the cost of any required parts at current pricing.
- iii.** The hourly rate for service will increase to \$67.54 in FY2025 and \$69.85 in FY2026.
- iv.** MTD will fuel C-CARTS vehicles as requested. The cost per gallon will be calculated as a monthly average based on overall MTD fuel purchases.
- v.** MTD will wash, sweep, and empty the trash of each C-CARTS vehicle during the weekend. Each wash will be charged at \$3 a wash.

H. Vehicle Liability Insurance. MTD shall maintain adequate liability insurance to operate the public services as specified by IDOT to be primary, and not excessive or contributory, and at minimum afford the following coverage levels:

| | |
|-----------------------|-------------|
| Combined single limit | \$1 million |
| Medical Payments | \$5,000 |

VIII. Identification of All Applicable Transportation Service Regulations. The provision of rural public transportation services within the County of Champaign, Illinois is subject to the rules and regulations found in the following documents:

- A.** The United States Department of Transportation (USDOT) Federal Transit Administration (FTA) Master Agreement as published on FTA's website and authorized by the Federal Ledger;
- B.** The USDOT and FTA requirements, 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- C.** Any Grant Agreement between IDOT-OIPI and the County executed and filed with IDOT-OIPI officers and copy retained in the County's records; and
- D.** Any Grant Application(s) made to IDOT-OIPI on behalf of the County, which includes resolutions made by the Champaign County Board: 1) Illinois Department of Transportation ("IDOT") and FTA Assistance Programs Joint Certifications and Assurances, and 2) 5333b Special Warranty.

IX. Terms.

- A.** The term of this Agreement shall be from July 1st, 2023 to June 30th, 2026. Upon written notice:
 - i.** MTD may suspend or terminate all or part of this agreement when the County is, or has been, in material violation of the terms of this Agreement, or at MTD's convenience,
 - ii.** The County may terminate all or part of this agreement when it determines, in its sole discretion, that the purpose of the Champaign County rural public transportation services would not be adequately served by continuation of the IDOT-OIPI Grant Agreement or at the County's convenience.
- B.** Termination of any part of this Agreement will not invalidate obligations properly incurred by MTD prior to the date of termination; to the extent they are non-cancelable. Neither the acceptance of a remittance by the County of any or all Champaign County rural transportation services from the IDOT-OIPI Grant Agreement nor the closing out of MTD expenditures for Champaign County rural transportation service shall constitute a waiver of any claim which the IDOT-OIPI Grant Agreement may otherwise have arising out of this Agreement.

X. Notices. All notices or other communications required or permitted hereunder shall be in writing and personally delivered or registered or certified mail, postage pre-paid, return receipt requested and addressed to the parties hereto at their respective addresses set forth below. Such notice or other communications shall be deemed

given upon receipt or one (1) business day after tendering to an overnight air-express service.

Notices to the County shall be sent to:

PCOM
Champaign County Regional Planning Commission
1776 E. Washington Street
Urbana, IL 61802
Fax: 217-384-3896

Notice to MTD shall be sent to:

Managing Director
Champaign Urbana Mass Transit District
1101 E. University Avenue
Urbana, IL 61802

- XI. **Governing Law and Venue.** This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Illinois. The parties agree that the venue for any action pertaining hereto shall be in Champaign County, Illinois.
- XII. **Entire Agreement.** This Agreement represents the entire agreement between the parties with respect to the subject matter and may not be modified except by writing.
- XIII. **Compliance with Law.** The County and MTD shall comply with all the applicable provisions of local, state, and federal laws relating to the performance of the terms of this Agreement.

IN WITNESS WHERE OF, the County has caused this Agreement to be executed by the Chair of the Champaign County Board and Champaign County Executive pursuant to authority given by the Champaign County Board, and MTD has caused this Agreement to be executed by its Managing Director pursuant to authority given by its Board of Directors this _____ **of June, 2023.**

COUNTY OF CHAMPAIGN

By: _____
Steve Summers,
Champaign County Executive

CHAMPAIGN URBANA MASS TRANSIT DISTRICT

By: _____
Karl P. Gnadl, Managing
Director/CEO

COUNTY OF CHAMPAIGN

By: _____
Kyle Patterson, Chair
Champaign County Board

Exhibit A

It is recognized by the parties that the amounts set forth in this work order are premised on the current level of support by the State of Illinois as set forth in the Downstate Public Transportation Act (30 ILCS 740/1-1 et. Seq.) ("the Act").

The following table lists the hourly rates for maintenance:

| Fiscal Year | Hourly Rate Charged to Customer |
|-------------|---------------------------------|
| 2024 | \$65.15 |
| 2025 | \$67.54 |
| 2026 | \$69.85 |

C-CARTS agrees to pay to MTD as rent for the initial term of the Agreement, by the following schedule:

\$18.00/sf July 1, 2023 through June 30, 2026 or \$1241.26/month for office space; and

\$6.00/sf July 1, 2023 through June 30, 2026 or \$800.00/month for interior parking for 8 service vehicles; and

\$3.60/sf July 1, 2023 through June 30, 2026 or \$360.00/month for exterior parking for 6 service vehicles.

Monthly rent total for July 1, 2023 through June 30, 2026 totals \$86,445.36 or \$2,401.26/month.

ALL RENT PAYMENTS SHALL BE MADE PAYABLE TO MTD AT:

**MTD
1101 E. University Avenue
Urbana, Illinois 61802-2009**

RESOLUTION NO. 2023-150

RESOLUTION APPROVING REVISED VEHICLE LEASE AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN AND CHAMPAIGN URBANA MASS TRANSIT DISTRICT

WHEREAS, THE COUNTY OF CHAMPAIGN (“County”) and CHAMPAIGN URBANA MASS TRANSIT DISTRICT (“CUMTD”) support the provision and improvement of rural public transit by procuring specialized vehicles as essential to the development of a safe, efficient, functional transportation system; and

WHEREAS, the County authorized grant applications for specialized vehicles (“rolling stock”) through public transportation capital assistance under the Illinois Department of Transportation (IDOT) Consolidated Vehicle Procurement (CVP) grants; and

WHEREAS, the County has acquired said rolling stock to be used by CUMTD in its provision of rural public transportation in the County of Champaign with funds from the Illinois Department of Transportation, CAP-04-879-CVP Contract No. 1089CVP, CAP-13-1020-CVP Contract No. 1170CVP, CAP-13-1022-CVP Contract No. 1385CVP, CAP-13-1021-CVP Contract No. 4490CVP, CAP-13-1021-CVP Contract No. CY16PP004-CVP, and CVP-20-1103-CAP Contract No. [TBD] Grant Agreements between IDOT and the County; and

WHEREAS, roles and responsibilities of all parties are established in the Intergovernmental Agreement between the County and CUMTD of said acquired rolling stock;

WHEREAS, the acquired rolling stock is additionally subject to the IDOT CVP Grant Agreement and/or any grant agreements entered into by the County;

NOW, THEREFORE, BE IT RESOLVED that the attached Vehicle Lease Agreement Between County of Champaign, Illinois and the Champaign Urbana Mass Transit District is hereby approved and the County Executive is hereby authorized to execute the agreement.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

**VEHICLE LEASE AGREEMENT
BETWEEN
COUNTY OF CHAMPAIGN, ILLINOIS
AND
CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

This Agreement is made and entered into, by and between the County of Champaign, Illinois, hereinafter referred to as "Lessor", and the Champaign Urbana Mass Transit District ('MTD'), hereinafter referred to as "Lessee." Lessor and Lessee, for the considerations set forth below, hereby agree as follows:

SECTION 1
Vehicles Leased

Lessor hereby leases to Lessee, on the terms and conditions herein contained the following motor vehicles:

- 1) 2014 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDEE4FL9EDA86288, commonly known as "C59"
- 2) 2014 Ford Starcraft Bus, 14 passenger medium duty, VIN 1FDEE4FL0EDA86292, commonly known as "C60"
- 3) 2014 Ford Starcraft Bus, 14 passenger medium duty, VIN 1FDEE4FL3EDA86321, commonly known as "C61"
- 4) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FS8GDC04247, commonly known as "C63"
- 5) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FS6GDC06479, commonly known as "C64"
- 6) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FSXGDC04251, commonly known as "C65"
- 7) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FS1GDC04252, commonly known as "C66"
- 8) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FS8GDC04202, commonly known as "C67"
- 9) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FSXGDC04248, commonly known as "C68"
- 10) 2017 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDFF4FS2HDC70973, commonly known as "C70"
- 11) 2019 Ford Elkhart Coach, 14 passenger medium duty, VIN 1FDFF4FS7KDC65405, commonly known as "C71"
- 12) 2019 Ford Elkhart Coach, 14 passenger medium duty, VIN 1FDFF4FS5KDC65404, commonly known as "C72"
- 13) 2019 Ford Elkhart Coach, 14 passenger medium duty, VIN 1FDFF4FS9KDC65406, commonly known as "C73"

Purchased with funds from the Illinois Department of Transportation (IDOT) and the Federal Transit Administration (FTA) through the following grant agreements between IDOT and the Lessor:

- 1) Contract No. 1089CVP State Grant No. CAP-04-879-CVP; Federal Grant No. IL-18-X026 (C58)
- 2) Contract No. 1170CVP State Grant No. CAP-13-1020-CVP, IJN; Federal Grant No. IL-18-X028 (C59, C60, and C61)
- 3) Contract No. 1385CVP State Grant No. CAP-13-1022-CVP; Federal Grant No. IL-18-X030 (C62)
- 4) Contract No. 4490-CVP State Grant No. CAP-13-1021-CVP (C63, C64, C65, C66, C67, and C68)
- 5) Contract No. CY16PP004-CVP, State Grant No. CAP-13-1021-CVP; Federal Grant No. IL-2017-008 (C70)
- 6) Contract No. TBD State Grant No. CVP-20-1103-CAP; Federal Grant No. IL-2019-017 (C71, C72, C73)

Vehicles shall have lettering, identifying it with the "Champaign-County Area Rural Transit System" logo, telephone number, and website address, and other information as directed by Lessor. Said lettering shall be provided at the cost of Lessor; Lessee shall be responsible for having the vehicle lettering completed within fifteen (15) days of Lessor's request.

SECTION 2

Use and Scope of Service Limits

Lessee agrees that it will not use or permit the use of the leased vehicles in any negligent or improper manner, or in violation of any statute, law, or ordinance, or so as to void any warranty or insurance covering the vehicles, or permit any vehicle to become subject to any lien, charge, or encumbrance which may affect Lessor's title to said vehicle.

SECTION 3

Term

The term of the lease shall be for three operating years of rural public transit system within Champaign County beginning July 1st, 2023, and ending June 30th, 2026, which is contingent upon receiving grant funding from the Illinois Department of Transportation – Office of Intermodal Project Implementation, hereinafter referred to as "IDOT", which entails the Lessor concurring that CUMTD is still the selected operator for the Champaign County rural public transit system. Subject to the terms of the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Intergovernmental Agreement between the Lessor and CUMTD, the Lessee shall notify Lessor in writing, no later than ninety (90) days prior to the termination date specified in writing.

SECTION 4

Additional Conditions of IDOT

The State of Illinois, Department of Transportation, Office of Intermodal Project Implementation (hereinafter referred to as IDOT) is lien holder on the vehicles to be leased, previously operated by Lessor pursuant to the above-mentioned capital grant agreements listed in Section 1. IDOT acknowledges that the making of these Agreements between Lessor and Lessee neither violates the terms of the above mentioned Grant Contracts nor causes any default or forfeiture thereunder.

Lessee shall use the vehicles for the purposes as described in the above-mentioned capital grant agreements listed in Section 1, and in the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Transportation System Provider Agreement between the Lessor and CUMTD to provide general rural public transportation.

Lessee represents and warrants that it will comply with said terms, conditions and obligations of IDOT, so as not to jeopardize Lessor's relationship with IDOT, nor cause Lessor to be in default of any agreement with IDOT. Any breach of the above-mentioned contracts shall be considered a default by Lessee under the terms hereof.

SECTION 5

Lessee's Representations and Warranties

In consideration of Lessor entering into this Agreement, the Lessee hereby represents and warrants:

- (a) Lessee is an Illinois corporation, duly organized, validly existing, and in good standing under the laws of the State of Illinois, and has the power and authority to carry on its business, as now conducted, to own and operate its property and assets, to execute this Agreement and any other agreements and instruments referred to in this Agreement that it is executing and delivering, and to carry out the transactions contemplated hereby and thereby.
- (b) Neither the execution, delivery nor performance of this Agreement or any other agreement or instrument referred to in this Agreement that is executed and delivered by or on behalf of Lessee in conjunction herewith, nor the consummation of the transactions herein or therein contemplated, nor compliance with the terms and provisions hereof or thereof, contravenes the Certificate of Incorporation, Articles of Incorporation, or Bylaws of Lessee or any provision of law, statute, rule, regulation, or order of any court or governmental authority to which Lessee is subject, or any judgment, decree, franchise, order or permit applicable to Lessee, or conflicts or is inconsistent with, or will result in any breach of or constitute a default under, any contract, commitment, agreement, understanding, arrangement, or instrument, or result in the creation of or imposition of, or the obligation to create or impose, any lien, encumbrance or liability on any of the property or assets of Lessee, or will increase any such lien, encumbrance, or liability.
- (c) Lessee now has and will continue to have during the term of this Agreement, all necessary licenses, certification, or other documents required by any governmental agency, federal, state or local, which authorize or empower the services to be performed hereunder by Lessee.

SECTION 6

Rent and Terms of Payment

Lessee agrees to pay as rent for the vehicles leased herein the sum of one dollar (\$1) per year, paid annually in advance by the fifteenth (15th) of June of each year for the remaining duration of this lease agreement.

SECTION 7

Insurance

Lessee shall, at its sole cost, provide and maintain during the term of this Agreement, a policy or policies of vehicle liability insurance containing the coverage, exceptions, and exclusions which are ordinarily contained in vehicle liability insurance policies written for the locality where the vehicle is stored. Such policy shall insure Lessor and Lessee, and their respective agent and employees, with respect to liability as a result of the ownership, maintenance, use or operation of vehicle furnished by Lessor to Lessee pursuant to this Agreement. Furthermore, Lessee shall, at its sole cost, provide and maintain during the term of the Agreement, insurance coverage for collision and comprehensive damages as is customary for such vehicle, naming Lessor as an additional insured.

The insurance shall be primary, and not excessive or contributory, with respect to any accident involving such vehicle(s), and shall, at minimum afford the following coverage:

| | |
|------------------------|-------------|
| Combined single limit: | \$1 million |
| Medical Payments: | \$5,000 |
| Hired and Non-Owned: | \$1 million |

Such insurance shall include destruction and/or loss of use or property as a result of an accident. Lessor shall not be liable for damage to property owned by, rented to, or in charge of Lessee.

All such insurance shall be in a form acceptable to Lessor. Lessee shall cause the insurer to furnish to Lessor a certificate of insurance, and a certificate of any renewal or replacement of insurance, evidencing coverage as outlined herein. The certificate shall provide that the insurance shall not be cancelled or materially modified except upon ten (10) days advance written notice to Lessor.

SECTION 8
License Plates and Registration

The vehicles subject to this Agreement shall bear the proper license plate. The title to such vehicle is registered in the name of the Lessor, subject to the lien rights of IDOT. The annual registration, license fees, safety inspection costs, etc. shall be paid by Lessee.

SECTION 9
Delivery of Vehicle

Lessor shall use all reasonable diligence to transfer the vehicles leased hereunder to the Lessee on the execution of this Agreement and any supplement thereto, but shall not be liable to Lessee for any failure or delay if Lessor shall have exercised reasonable diligence herein.

SECTION 10
Reporting and Audit

- (a) Lessee shall be responsible for providing any and all data pertaining to the scope of services as requested upon reasonable notice by Lessor. Data required may include, but not be limited to, vehicle maintenance records and trip logs.
- (b) Lessor or representatives from IDOT and the Federal Transit Administration (hereinafter referred to as "FTA") or any designees may perform, at any time,

one or more audits and/or inspection of the records with regard to compliance with the provisions of the Agreement. Lessee agrees to comply with all requests to have equipment available as requested by Lessor for completion of audits.

- (c) Lessee agrees to preserve for a period of five years after the termination of this Agreement, any and all reports, insurance policies, trip sheets, and other data pertaining to compliance with any and all terms of the Agreement.

SECTION 11 Maintenance

All vehicles need to be maintained according to the Lessee's vehicle maintenance policy and plan, which should include a schedule for preventative maintenance service and vehicle replacement as reviewed and approved by IDOT staff during their annual compliance review. Lessee shall prepare and maintain accurate records relating to all vehicle maintenance performed herein and shall provide Lessor with any such information when requested in writing.

SECTION 12 Acceptance by Lessee

Upon taking possession of vehicle, it shall be conclusively presumed to be in neat and proper appearance, good repair, mechanical condition and running order when accepted by Lessee.

NEITHER LESSOR NOR LESSEE IS THE MANUFACTURER OF THE VEHICLES SUBJECT TO THIS AGREEMENT, NOR THE MANUFACTURER'S AGENT, AND NEITHER MAKES ANY EXPRESS OR IMPLIED WARRANTY OF ANY NATURE REGARDING THE VEHICLE SUBJECT TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO: ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE; ITS DESIGN OR CONDITION; ITS WORKMANSHIP; ITS FREEDOM FROM LATENT DEFECTS; ITS COMPLIANCE WITH THE REQUIREMENTS OF ANY LAW, RULE, SPECIFICATION OR CONTRACT; OR ITS NONINFRINGEMENT OF ANY PATENT, TRADEMARK OR LICENSE.

This Agreement shall not operate to release or waive any rights of Lessor or Lessee against any person not a party hereto, including the manufacturer of the vehicle subject to this Agreement.

Lessor shall assign or otherwise make available, as legally permitted, any manufacturer's warranties covering the vehicle subject to this Agreement.

SECTION 13 Risk of Loss

Lessee shall bear all risks of damage or loss of the leased vehicle, or any portion of damage or loss not covered by insurance. All replacements, repairs, or substitution of parts or equipment of respective vehicle shall be at the cost and expense of the Lessee and shall be accessions to the vehicle. The Lessee shall at all times, and at Lessee's expense, keep the vehicle in good working order, condition, and repair, reasonable wear and tear excepted.

SECTION 14 Indemnity

Lessee agrees to save Lessor and the State of Illinois, including IDOT, harmless from any and all claims, losses, causes of action, and expenses, for whatever reason, including legal expenses and reasonable attorney's fees, arising from the use, maintenance, and operation of the vehicle leased under this Agreement or the provision of services hereunder.

SECTION 15
Additional Charges

Lessee agrees to pay any and all storage charges, parking charges, and fines which are levied against Lessee as a result of the improper acts of Lessee or its employees. Lessee will pay any fees (including vehicle registration and inspection fees) or taxes which may be imposed with respect to such vehicle by any duly constituted governmental authority as the result of Lessee's use or intended use of the vehicle.

SECTION 16
Drivers of Vehicle

The leased vehicles under this Agreement shall be operated only by safe, careful, and legally qualified drivers having a proper license. Such drivers shall be selected, employed, controlled, and paid by Lessee. Lessee shall cause the vehicle to be used and operated with reasonable care and precaution to prevent loss and damage to said vehicle because of negligent or reckless use, abuse, fire, theft, collision, or injury to persons or property.

Lessee's drivers shall comply with all applicable state and federal regulations governing transportation services.

SECTION 17
Termination

This Agreement shall terminate in any event upon default as provided in Section 3.

Right of Each Party to Terminate: Upon written notice to the other parties, each party (IDOT, Lessor and Lessee) reserve the right to terminate this Agreement:

- a) when a party is, or has been, in violation of the terms of this Agreement;
- b) for each parties' convenience;
- c) in the event that the Operating Grant Agreement between Lessor and IDOT is not renewed or is terminated;
- d) in the event that Lessor decides to remove the vehicle from service (i.e., replace it because it is beyond its useful life);
- e) in the event that Lessor decides to reassign the vehicle to another Lessee; or
- f) In the event that the Lessor and/or IDOT determine, in their sole discretion, that the purpose of the Acts authorizing the Grant would not be best served by the continuation of said Agreement.

Termination of the Agreement will not invalidate obligations properly incurred by the Lessee and concurred in by the Lessor and IDOT prior to the termination date; to the extent they are non-cancelable.

SECTION 18
Surrender of Vehicle

Upon termination, at the sole option of Lessor, Lessee shall surrender the respective vehicles leased hereunder, in the same condition as when received, less reasonable wear and tear, free from collision or upset damage, to the Lessor at the address listed in Section 26, or at any other location mutually agreed on by the parties to the Agreement.

SECTION 19
Warranties

THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, BY THE LESSOR TO THE LESSEE AND LESSOR SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE TO LESSEE, NOR TO ANYONE ELSE, OF ANY KIND AND HOWSOEVER CAUSED, WHETHER BY THE LEASED VEHICLES, OR BY THE FAILURE OF THE VEHICLES, OR INTERRUPTION OF SERVICE OR USE OF THE LEASED VEHICLES.

SECTION 20
Compliance with Laws

The vehicles leased under this Agreement will not, while in the possession, custody, or control of Lessee, be operated in excess of rated maximum weights or capacity. If a vehicle is damaged in any manner due to overloading, Lessee shall immediately pay to Lessor the amount of any and all damages and losses it may sustain thereby.

The leased vehicles shall not be used in violation of any federal, state or municipal statutes, laws, ordinances, rules or regulations applicable to the operation of such vehicles. Lessee will hold Lessor harmless from any and/or all fines, forfeitures, penalties for traffic violations or for the violation of any statute, law, ordinance, rule, or regulation of any duly constituted public authority.

Lessee shall not use nor allow any vehicle(s) to be used for any unlawful purpose or for the transportation of any property or material deemed hazardous by reason of being explosive, inflammable, or fissionable.

SECTION 21
Assignment

Lessee agrees not to assign, transfer, sublet, pledge, or encumber any of its rights under this Agreement, or the Agreement itself, or the subject vehicles, without the prior written consent of Lessor and IDOT. Lessee hereby consents to and authorizes Lessor's assignment of all rentals, charges, and any other amounts payable by Lessee to Lessor, or to become payable. This Agreement and the rights and interests of Lessee under this Agreement are subordinate to any security agreement executed by Lessor and any such assignee, covering the vehicles leased hereunder.

SECTION 22
Default

Time is of the essence of this Agreement. Lessor, at its option, may declare this Agreement in default on the happening of any of the following:

- (a) Default by Lessee in payment or performance of any of its obligations under this Agreement.

- (b) Voluntary assignment of Lessee's interests herein.
- (c) Involuntary transfer of Lessee's interest herein, whether or not by operation of law, bankruptcy, or any assignment of Lessee's property for the benefit of creditors, or if a receiver or trustee is appointed for Lessee's property or business.
- (d) Expiration or cancellation of any policy of insurance agreed to be paid for by Lessee, or the cessation in force according to its original terms of such insurance, or of any extension or renewal of such insurance, during the entire term of this Agreement.
- (e) Lessee not abiding by the terms set forth in CAP-10-942-CVP Contract No. 1089CVP between IDOT and Lessor.
- (f) Lessee not abiding by the terms set forth in CAP-04-879-CVP Contract No. 1089CVP between IDOT and Lessor.
- (g) Lessee not abiding by the terms set forth in CAP-13-1020-CVP, IJN Contract No. 1170CVP between IDOT and Lessor.
- (h) Lessee not abiding by the terms set forth in CAP-13-1022 Contract No. 1385CVP between IDOT and Lessor.
- (i) Lessee not abiding by the terms set forth in CAP-13-1021-CVP Contract No. 4490CVP between IDOT and Lessor.
- (j) Lessee not abiding by the terms set forth in CAP-13-1021-CVP Contract No. CY16PP004-CVP between IDOT and Lessor.
- (k) Lessee not abiding by the terms set forth in CVP-20-1103-CAP Contract No. **TBD** between IDOT and Lessor.
- (l) Lessee not abiding by the terms and conditions of the Federal Section 5311 Operating Assistance Program.
- (m) Lessee not abiding by U.S. DOT 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- (n) Lessee not abiding by the terms and conditions of the Illinois Downstate Operating Assistance Program.
- (o) Lessee not abiding by the terms and conditions of the Transportation System Provider Agreement between Lessor and Lessee.

Lessor shall provide Lessee with written notice of default. Lessee shall have ten (10) days from the date Lessor's notice is given as required by Section 26 of this Agreement to cure the default. If upon the expiration of said ten (10) days time frame Lessee has not cured the default, then Lessor may seek to enforce any rights and or remedies it may have against Lessee hereunder.

On declaration by Lessor that the Agreement is in default, and after expiration of the cure period set forth above, the vehicles subject to this Agreement shall be surrendered and delivered to Lessor, and Lessor may take possession of the vehicles wherever they may be found, and for that purpose may enter on the premises of Lessee provided there is no breach of peace. If allowed by applicable law or upon abandonment of the vehicles by Lessee, the Lessor's right to take possession of the vehicles may be without process of law. On default, Lessee and Lessee's successor in interest, whether by operation of law or otherwise, shall have no right, title, or interest in the vehicles subject to this Agreement, or the possession or use of such vehicles, and Lessor shall retain all rents and other sums paid by Lessee under this Agreement with respect to said vehicles. The rights and remedies of Lessor under this Agreement are not exclusive, but cumulative and in addition to all other rights and remedies provided by law. Lessor shall be entitled to collect from Lessee the costs and expenses, including reasonable attorneys fees, in connection with any matters concerning the default of Lessee and the repossession of the vehicles.

SECTION 23
AUXILIARY

THIS SECTION INTENTIONALLY LEFT BLANK

SECTION 24
Waiver

Failure of Lessor in any one or more instances to insist on the performance of any of the terms of this Agreement, or to exercise any right or privilege conferred herein, or the waiver of any breach of any terms of this Agreement shall not thereafter be construed as a waiver of such terms, which shall continue in force as if no such waiver had occurred.

SECTION 25
Lease Only

This Agreement is one of leasing only and Lessee shall not acquire hereby any right, title, or interest to vehicles leased hereunder other than that of Lessee. Lessee acknowledges that Lessor owns (subject to IDOT lien) the vehicles subject to the Agreement. Nothing herein shall affect Lessor's absolute ownership of any title to said vehicles.

SECTION 26
Notices

Notices provided for under this Agreement shall be deemed given when mailed certified mail to the addresses of the Lessor and Lessee, as set forth below:

IF TO LESSOR: Champaign County Board
(c/o RTAG/ Regional Planning Commission)
1776 E. Washington Street
Urbana, IL 61802

IF TO LESSEE: Managing Director
Champaign Urbana Mass Transit District

1101 E University Ave
Urbana, IL 61802

SECTION 27
Right to Repossess

Upon failure of Lessee to return or deliver the vehicles subject to the terms hereof as directed by Lessor, or if Lessee fails to use, repair, or maintain the vehicles as required herein, Lessee shall permit Lessor, without demand, legal process, or a breach of the peace, to enter any premises where the vehicles are or may be located to take possession of and remove the vehicles. Lessee shall not prosecute or assist in the prosecution of any claim, suit, action or other proceeding arising out of any such repossession by Lessor. Lessee shall reimburse Lessor for any and all costs including reasonable attorneys' fees, incurred by Lessor in connection with actions taken by Lessor pursuant to this section.

SECTION 28
Inspection of Vehicle

Lessor and/or representatives of IDOT and the FTA or its representatives, and all designees, shall have the right to inspect the respective vehicles during reasonable business hours, or cause the vehicles to be inspected at any time, with or without prior notice to Lessee. Lessor shall also have the right to demand from time to time a written statement from Lessee setting forth the condition of the vehicles or any parts thereof. Lessee shall furnish such a statement to Lessor within ten (10) days after receipt of Lessor's demand therefore. Should Lessor or its designee determine, in its sole discretion that the vehicles have not been maintained in accordance with this Agreement, Lessor or its designee shall report all deficiencies to Lessee in writing. Except for safety related deficiencies, which shall be corrected as soon as reasonably possible and prior to placing the vehicles in service, Lessee shall have thirty (30) days to correct the reported deficiencies.

SECTION 29
Return of Vehicle

Immediately following termination of this Agreement, whether by completion of the term or any reason, Lessee shall surrender and deliver to Lessor the vehicles and related records, unless the right is waived at Lessor's sole discretion.

SECTION 30
Succession

This Agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties to this Agreement.

SECTION 31
Amendment

This Agreement may not be amended or altered in any manner unless such amendment or alteration is in writing and signed on behalf of the parties.

SECTION 32
Liability for Contents

Lessor shall not be liable for loss of or damage to any property left, stored, loaded, or transported in or upon the vehicles furnished by Lessor to Lessee pursuant to this Agreement, whether or not due to the negligence of Lessor, its agents or employees.

Lessee shall hold Lessor, its agents and employees, harmless from and indemnify them from and against all claims based on or arising out of such loss or damage.

No right of Lessor under this section may be waived except by agreement in writing signed by an executive officer of Lessor.

SECTION 33
Attorneys Fees

Except as provided for in Section 22, concerning default of Lessee, the prevailing party shall be entitled to reimbursement from the losing party for costs and expenses including reasonable attorneys fees incurred in enforcing the terms and provisions of this Agreement and in the defending and proceeding to which Lessor or Lessee is made a party to any legal proceedings as a result of acts or omissions of the other party.

SECTION 34
Governing Law

This Agreement shall be governed by the laws of the State of Illinois and constitutes the entire Agreement between Lessor and Lessee.

IN WITNESS THEREOF, the parties have executed this Agreement as of the day and year first-above written.

LESSOR:

County of Champaign, Illinois (C/O Regional Planning Commission)

By: _____ Date: _____
Steve Summers,
Champaign County Executive

Attest: _____ Date: _____

LESSEE:

Champaign Urbana Mass Transit District

By: _____ Date: _____
Karl Gnadt, Managing Director
MTD

Attest: _____ Date: _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

To: Champaign County Board
From: Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director
Mimi Hutchinson, CCRPC/Program Compliance Oversight Monitor
Date: June 22nd, 2023
Re: CARES Funding Reallocation (for informational purposes only; no requested action)

Background: The Champaign County Rural Transit Advisory Group (RTAG) and RPC staff, including the Champaign County Program Compliance Oversight Monitor who is responsible for overseeing the operations of the Champaign County Area Rural Transit System (C-CARTS), are planning to reallocate funds (\$282,300) from the Champaign County CARES grant that Champaign County applied for on April 28th, 2022. Originally, a portion of the CARES grant funding was allocated to build bus shelters along C-CARTS' fixed-route service that operates within Rantoul, Illinois. However, while coordinating this project over the past 12 months, RPC staff have run into unforeseen federal regulations regarding the implementation of capital projects using Federal Transit Administration (FTA) dollars, as well as potential material delivery delays due to supply chain issues. These events, in combination with a strict CARES grant deadline of June 30, 2024, have led staff to conclude that the original intended use of the CARES funding is no longer viable. After discussing with RTAG members and IDOT staff the issues mentioned above, it was recommended to reallocate Champaign County CARES funding so that it can be used for more pertinent projects. **Since the reallocation doesn't involve a capital project, IDOT has confirmed that Champaign County doesn't need to submit a new CARES application. Aside from making all relevant parties aware of the reallocation, IDOT does not require any formal process such as resubmitting a new grant application for reallocating CARES funds for non-capital uses.**

After discussing with MTD staff responsible for operating C-CARTS service about C-CARTS needs and ways to reallocate CARES funding, RPC and MTD staff concluded that there is a pressing need to address the care and maintenance of C-CARTS vehicles due to the extraordinary delay on vehicle delivery by IDOT. With vehicle delays for 5339b, Rebuild Illinois, and LowNo grants, as well as uncertain supply chain conditions, it has become critical to prioritize the maintenance of the current C-CARTS fleet to sustain service levels. The average age of a C-CARTS bus is 6 years, and over half of C-CARTS' vehicles have surpassed their "useful life" of 8 years. Yet, C-CARTS is still waiting to receive a total of 6 replacement vehicles and 1 expansion vehicle, several of which were requested over 4 years ago. Additionally, IDOT can't give agencies concrete vehicle delivery estimates at this time due to supply chain delays. This perfect storm of scarcity and uncertainty places undue financial pressure on C-CARTS.



Champaign-Urbana Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Between vehicle maintenance projects piling up and unforeseen federal regulations of CARES funding for capital projects, which IDOT can elaborate on, as well as supply chain delays, RPC staff have determined that reallocating the Champaign County CARES funds to C-CARTS vehicle maintenance is the most pertinent and responsible use of the funding available. MTD maintenance staff are still calculating an estimate of the maintenance costs, but so far they estimate that less than 10% of the total reallocation amount will go toward maintenance. The rest of the available CARES funding will be used for C-CARTS operations.

RPC staff understand that the original project was approved as part of the CARES grant application, and RPC staff will work with IDOT to ensure that the reallocation of funds is done in compliance with the grant requirements. **Since the reallocation doesn't involve a capital project, IDOT has stated that Champaign County doesn't need to submit a new CARES application detailing our revised plans.** A new application would only be required if the revised plans involved a capital project.

RPC staff will be available to answer questions regarding C-CARTS vehicle maintenance needs and plans for CARES funding reallocation. David Maziarz, Compliance Project Manager at IDOT, will also be present at the June 22nd meeting to elaborate on how federal regulations have altered plans for CARES capital projects across the state. Please note that David doesn't work directly with IDOT's vehicle procurement program so his knowledge of vehicle delivery delays may be limited.

Thank you for the time and careful attention you've given to C-CARTS throughout this process. Though this isn't the most ideal outcome, RPC staff believe this change will allow us to better serve Champaign County riders and ensure the reliability of C-CARTS through FY24.

Sincerely,

Mimi Hutchinson
HSTP Coordinator/PCOM

Rita Morocoima-Black
Planning and Community Development Director



Champaign-Urbana Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG



**CHAMPAIGN COUNTY BOARD
COMMUNITY VIOLENCE PREVENTION TASK FORCE ACTION PLAN**

County of Champaign, Urbana, Illinois

Monday, May 22, 2023 - 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana

Agenda Items

Action Plan

| | |
|---|--|
| I. Call to Order | 6:35 p.m. |
| II. Roll Call | 7 members present |
| III. Approval of Agenda/Addendum | Approved |
| IV. Approval of Minutes | |
| A. April 24, 2023 | Approved |
| V. Public Participation | None |
| VI. Communications | None |
| VII. New Business | |
| A. Discussion of Current Funding Requests | Discussion only |
| B. Task Force Recommendations to the Champaign County Board | RECOMMEND COUNTY BOARD APPROVAL of intergovernmental agreements/contracts with the groups on the attached spreadsheet |
| VIII. Other Business | |
| A. Future Meeting Date (if needed) | To be determined |
| IX. Adjournment | 8:57 p.m. |

| Program | Request | Proposal | Aaron | Ed | Diane | Kyle | Jenny | Samantha | Stephanie |
|------------------------------------|--------------------|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Chamber of Commerce-I Read I Count | \$ 320,160.00 | \$ 320,160.00 | 320160 | 320160 | 320160 | 320160 | 320160 | 320160 | 320160 |
| CU TRI | \$ 250,000.00 | \$ 250,000.00 | 250000 | 250000 | 250000 | 250000 | 250000 | 250000 | 250000 |
| Cunningham Township Bridge to Home | \$ 882,000.00 | \$ 350,000.00 | 350000 | 350000 | 350000 | 350000 | 350000 | 350000 | 350000 |
| ECCBT | \$ 249,500.00 | \$ 200,000.00 | 200000 | 200000 | 200000 | 200000 | 200000 | 200000 | 200000 |
| First Followers-3H Program | \$ 1,090,331.88 | \$ 250,000.00 | 250000 | 250000 | 250000 | 250000 | 250000 | 250000 | 250000 |
| Mahomet Area Youth Club (MAYC) | \$ 360,000.00 | \$ 240,000.00 | 240000 | 240000 | 240000 | 240000 | 240000 | 240000 | 240000 |
| SLEEP Program | \$ 1,005,000.00 | \$ 500,000.00 | 500000 | 500000 | 500000 | 500000 | 500000 | 500000 | 500000 |
| Stands Down | \$ 10,000.00 | \$ 20,000.00 | 20000 | 20000 | 20000 | 20000 | 20000 | 20000 | 20000 |
| VA Stop the Violence | \$ 1,499,430.00 | \$ 165,000.00 | 165000 | 165000 | 165000 | 165000 | 165000 | 165000 | 165000 |
| YWCA_Strive | \$ 150,000.00 | \$ 100,000.00 | 100000 | 100000 | 100000 | 100000 | 100000 | 100000 | 100000 |
| Vision to Succeed | \$ - | \$ 15,000.00 | 15000 | 15000 | 15000 | 15000 | 15000 | 15000 | 15000 |
| Total | \$5,816,422 | \$ 2,410,160.00 | 2410160 |
| | | \$ 2,407,963.00 | | | | | | | \$ (2,197.00) |
| | <i>balance</i> | \$ (2,197.00) | | | | | | | |
| | | \$ 2,407,963.00 | | | | | | | |

RESOLUTION NO. 2023-151

RESOLUTION APPROVING ARPA FUNDING FOR COMMUNITY VIOLENCE PREVENTION INITIATIVES

WHEREAS, Champaign County has received funds from the American Rescue Plan Act; and

WHEREAS, The Champaign County Board established a Task Force to guide the process of funding projects for the prevention of Community Violence; and

WHEREAS, The Community Violence Prevention Task Force has approved and recommends using ARPA funding for community violence prevention initiatives; and

WHEREAS, The Task Force recommends the following:

| | |
|------------------------------------|-----------|
| Chamber of Commerce iRead iCount | \$320,160 |
| CU TRI | \$250,000 |
| Cunningham Township Bridge to Home | \$350,000 |
| ECI Building & Construction Trades | \$200,000 |
| First Followers – H3 Program | \$250,000 |
| Mahomet Area Youth Club (MAYC) | \$240,000 |
| SLEEP Program | \$500,000 |
| Stand Down for Veterans | \$20,000 |
| VA Stop the Violence | \$165,000 |
| YWCA – Strive | \$100,000 |
| Vision to Succeed | \$15,000 |

NOW THEREFORE, BE IT RESOLVED, By the County Board of Champaign County that the County Board approves using ARPA funding for the community violence prevention initiatives listed above.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, A.D. 2023.

Kyle Patterson, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
 Michelle Jett, Director of Administration
 Kathy Larson, Economic Development Specialist/ARPA Project Manager
DATE: June 15, 2023
RE: ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline.

Projects that are complete, aside from the reporting process and/or future maintenance payments:

| Administration | County ARPA Funds | Other Funds | Outcome Overview |
|---|--------------------------|--------------------|---|
| Auditor's office | \$23,531 | N/A | Temporary part-time staff member for Auditor office ARPA tasks |
| Affordable Housing Assistance | County ARPA Funds | Other Funds | Outcome Overview |
| C-U at Home low-barrier winter shelter services | \$150,000 | \$438,012 | 12/20/2021 – 4/15/2022: Men's shelter served 161 unduplicated clients; Women's shelter served 41 unduplicated clients |
| Broadband Projects | County ARPA Funds | Other Funds | Outcome Overview |
| Broadband Plan | \$85,500 | N/A | Creation of broadband master plan for Champaign County |
| Community Violence Intervention | County ARPA Funds | Other Funds | Outcome Overview |
| A Vision to Succeed | \$15,000 | N/A | Provided community-based youth programming to deter violence, for 22 males in Champaign County ages 10-17 |
| County Department Projects | County ARPA Funds | Other Funds | Outcome Overview |
| Children's Advocacy Center flooring | \$19,760 | N/A | Floor replacement due to permanent damage from increased client traffic |
| Circuit Clerk partitions | \$129,847 | N/A | Protective/partition office dividers |
| Circuit Clerk equipment and technology | \$84,295 | N/A | Purchase of technology equipment and updates to provide services |
| County Clerk equipment | \$228,960 | N/A | Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic |
| County Clerk VBM Postage | \$78,589 | N/A | Postage for vote-by-mail services |

| | | | |
|---|--------------------------|--------------------|---|
| County Plaza purchase | \$2,012,471 | N/A | For County government services, classified under Revenue Replacement funds |
| Employee premium pay | \$758,799 | N/A | Assisted 530 eligible County employees |
| Jail COVID Testing | \$20,216 | FEMA Grant | COVID testing of inmates |
| Jail full-body scanner | \$166,251 | N/A | Assists with spatial distance to prevent and mitigate COVID |
| Sheriff's Office Mobile Command Post | \$507,531 | N/A | Assists with community needs and community violence interventions |
| Household Assistance | County ARPA Funds | Other Funds | Outcome Overview |
| RPC household assistance | \$263,000 | N/A | Assisted 338 households with bills for water, wastewater, utilities, rent, mortgage |
| UCSD past-due sewer / water bill assistance | \$150,000 | N/A | Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account |
| Village of Mahomet sewer bill assistance | \$25,000 | N/A | 133 residential accounts |
| Water Infrastructure Projects | County ARPA Funds | Other Funds | Outcome Overview |
| Triple Fork Drainage District | \$90,000 | \$30,000 | Culvert improvements |

Contracts/IGAs that are being implemented:

1. Administration: ARPA Project Management coordination with RPC
2. Affordable Housing Assistance
 - Central Illinois Land Bank Authority rural housing rehab projects
 - Habitat for Humanity housing builds assistance: assistance of 2 house builds to date
 - Housing Authority emergency shelter renovations
3. Broadband Projects
 - Broadband advocacy with Champaign County Farm Bureau
 - Volo assistance for HACC properties
4. Community Violence Intervention
 - Crime Stoppers rewards for anonymous crime reporting
 - DREAAM services for families
 - H3 Coalition/FirstFollowers community driven initiative
 - Housing Authority supportive services; 87 clients to date
 - Housing Authority landlord incentives; 5 landlords/7 units to date
 - Urbana Park District health and wellness facility
5. County Department Projects
 - Assessor Exemption Monitoring
 - Children's Advocacy Center Counseling
 - Coroner X-Ray unit
 - County records digitization
 - IT cybersecurity, equipment, and upgrades
 - Jail consolidation construction
 - Planning & Zoning solid waste management services
 - Public Defender digital technology

- Sheriff's updated camera system
 - Sheriff's Office combatting community violence initiatives
 - State's Attorney's Digital Evidence Management System
6. Early Learning Assistance: Facility purchase and renovations
 7. Household Assistance
 - SVPWD assistance for past-due sewer/water bills
 8. Mental Health Services: CCMHB: 9 initiatives serving over 1,002 individuals to date; reporting and funding review/completion still underway
 9. Non-Profit Assistance: New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 270 individuals to date
 10. Small Business Assistance
 - Chamber of Commerce eCommerce platform – in development
 - Chamber of Commerce micro loan program – in development
 - EDC talent attraction program – 125 businesses to date
 - Justine PETERSEN loan program – 36 businesses to date
 11. Water Infrastructure Projects
 - Champaign County Environmental Stewards nonpoint source pollution prevention: household hazardous waste facility; campaign study and property underway
 - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program
 - Mahomet Aquifer Mapping with the University of Illinois: currently conducting data collection
 - Penfield Water District replacement of hydropneumatic tank
 - Pesotum Consolidated Drainage District stormwater drainage system improvements
 - Sangamon Valley Public Water District northward expansion design work, serving potential 123 future customers
 - Seymour Water District replacement of water meters
 - Village of Ivesdale water distribution system improvements, serving 142 households
 - Village of Ludlow water treatment plant and distribution system improvements, serving 173 households
 - Village of Ogden stormwater drainage improvements, serving 96 households
 - Village of Pesotum stormwater drainage system improvements, serving 550 households
 - Village of Royal water treatment plant improvements
 - Village of St. Joseph storm sewer reconstruction design work

Projects that are in contract negotiation/approvals stage:

- Broadband initiatives: Volo rural infrastructure, NextLink rural infrastructure (funding match applications in process; agreements in negotiation)
- Infrastructure: City of Champaign lighting and sidewalk improvements in Garden Hills (IGAs at June meetings)
- Non-profit/tourism: Visit Champaign County Foundation enhancements to Skelton Park and Heritage Trail (in process of signatures)
- Small business assistance: EDC low hurdle grant program (upcoming)

Projections for remaining ARPA funding: The ARPA Revenue and Expense Projections chart attached provides the projected revenue and expenses that have been discussed.

ARPA Projects/Tasks Timeline

| | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | June 2023 | July 2023 | Aug 2023 | Sept 2023 | Oct 2023 | Nov 2023 | Dec 2023 |
|---|----------|----------|----------|----------|----------|-----------|-----------|----------|-----------|----------|----------|----------|
| Champaign County ARPA Funds | | | | | | | | | | | | |
| Project List 1/2023 - 12/2023 | | | | | | | | | | | | |
| (as of 6/2023 working draft) | | | | | | | | | | | | |
| Administration | | | | | | | | | | | | |
| Coordination regarding ARPA rules, regulations, updates | | | | | | * | | | | | | |
| Coordination regarding ARPA reporting requirements | | | | | | * | | | | | | |
| Coordination and analysis of data for reporting | | | | | | * | | | | | | |
| Coordination of ARPA payments and documentation | | | | | | * | | | | | | |
| Communication with recipients, partners, board, staff, others | | | | | | * | | | | | | |
| Draft and coordinate contracts | | | | | | * | | | | | | |
| Research additional sources of funding for initiatives | | | | | | * | | | | | | |
| Evaluate active projects with intended outcomes | | | | | | * | | | | | | |
| Work with recipients on ongoing performance reporting | | | | | | * | | | | | | |
| Submission of reports to Department of Treasury | | | | | | | | | | | | |
| Affordable Housing Assistance | | | | | | | | | | | | |
| Contract/funding/reporting - Central IL Land Bank Authority | | | | | | * | | | | | | |
| Contract/funding/reporting - Habitat for Humanity | | | | | | * | | | | | | |
| Contract/funding/reporting - Housing Authority | | | | | | * | | | | | | |
| Broadband Projects | | | | | | | | | | | | |
| Coordination with broadband professional services | | | | | | * | | | | | | |
| Contract/funding/reporting - CCFB for broadband advocacy | | | | | | * | | | | | | |
| Contract/funding/reporting - Volo for HACC properties | | | | | | * | | | | | | |
| Contract coordination - Volo for rural broadband | | | | | | * | | | | | | |
| Contract coordination - NextLink for rural broadband | | | | | | * | | | | | | |
| Community Violence Intervention | | | | | | | | | | | | |
| Contract/funding/reporting - Crime Stoppers | | | | | | * | | | | | | |
| Contract/funding/reporting - A Vision to Succeed | | | | | | | | | | | | |
| Contract/funding/reporting - DREAAM | | | | | | * | | | | | | |
| Contract/funding/reporting - H3 Coalition | | | | | | * | | | | | | |
| Contract/funding/reporting - HACC Supportive Services | | | | | | * | | | | | | |
| Contract/funding/reporting - HACC Landlord Incentives | | | | | | * | | | | | | |
| Contract/funding/reporting - Urbana Park District | | | | | | * | | | | | | |
| County Department Costs | | | | | | | | | | | | |
| Coordination with departments on purchase/projects | | | | | | * | | | | | | |
| Early Learning Assistance | | | | | | | | | | | | |
| Contract/funding/reporting - County/RPC | | | | | | * | | | | | | |
| Household Assistance | | | | | | | | | | | | |
| Contract/funding/reporting - SVPWD | | | | | | * | | | | | | |
| Mental Health Services | | | | | | | | | | | | |
| Coordination for reporting & monitoring | | | | | | * | | | | | | |
| Non-Profit Organization Assistance | | | | | | | | | | | | |
| Contract/funding/reporting - Immigrant Service Orgs | | | | | | * | | | | | | |
| Contract coordination - VCCF Skelton Park & Heritage Trail | | | | | | * | | | | | | |
| Small Business Assistance | | | | | | | | | | | | |
| Contract/funding/reporting - Chamber eCommerce | | | | | | * | | | | | | |
| Contract/funding/reporting - Chamber micro loans | | | | | | * | | | | | | |
| Contract/funding/reporting - EDC grants | | | | | | * | | | | | | |
| Contract/funding/reporting - EDC talent attraction | | | | | | * | | | | | | |

ARPA Projects/Tasks Timeline

| | <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="display: flex; align-items: center;"> Completed Current Tasks for Topic </div> <div style="display: flex; align-items: center;"> * In Process/Priority </div> <div style="display: flex; align-items: center;"> Projected for Future </div> </div> | | | | | | | | | | | |
|--|---|----------|----------|----------|----------|-----------|-----------|----------|-----------|----------|----------|----------|
| Champaign County ARPA Funds Project List 1/2023 - 12/2023 (as of 6/2023 working draft) | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | June 2023 | July 2023 | Aug 2023 | Sept 2023 | Oct 2023 | Nov 2023 | Dec 2023 |
| Contract/funding/reporting - Justine PETERSEN loans | | | | | | * | | | | | | |
| Water Infrastructure Project Assistance | | | | | | | | | | | | |
| Contract/funding/reporting - Mahomet Aquifer Mapping | | | | | | * | | | | | | |
| Contract/funding/reporting - Penfield Water District | | | | | | * | | | | | | |
| Contract/funding/reporting - Pesotum Cons. Drainage District | | | | | | * | | | | | | |
| Contract/funding/reporting - Seymour Water District | | | | | | * | | | | | | |
| Contract/funding/reporting - SVPWD | | | | | | * | | | | | | |
| Contract/funding/reporting - Triple Fork Drainage District | | | | | | | | | | | | |
| Contract/funding/reporting - Village of Ivesdale | | | | | | * | | | | | | |
| Contract/funding/reporting - Village of Ludlow | | | | | | * | | | | | | |
| Contract/funding/reporting - Village of Ogden | | | | | | * | | | | | | |
| Contract/funding/reporting - Village of Pesotum | | | | | | * | | | | | | |
| Contract/funding/reporting - Village of Royal | | | | | | * | | | | | | |
| Contract/funding/reporting - Village of St. Joseph | | | | | | * | | | | | | |
| Contract coordination - City of Champaign Garden Hills | | | | | | * | | | | | | |
| Contract/funding/reporting - Cover Crop Program | | | | | | * | | | | | | |
| Contract/funding/reporting - HHW Project | | | | | | * | | | | | | |

ARPA Revenue and Expense Projections

| | Projected 2021 | Actual 2021 | Budgeted 2022 | Projected 2022 | Actual 2022 (12/31/2022) | Projected 2023 | Actual 2023 (4/30/2023) | Projected 2024 | Projected 2025 | Projected 2026 | Projected Totals |
|---|---------------------|---------------------|---------------------|---------------------|--------------------------|--------------------|-------------------------|------------------|------------------|------------------|---------------------|
| INCOME | | | | | | | | | | | |
| Dept of Treasury | \$20,364,815 | \$20,364,815 | \$20,364,815 | \$20,364,815 | \$20,364,815 | | | | | | \$40,729,630 |
| Investment Interest (flex funds) | \$40,000 | \$10,963 | \$128,000 | \$195,211 | \$206,995 | \$120,000 | \$6,880 | | | | \$224,839 |
| TOTAL INCOME | \$20,404,815 | \$20,375,778 | \$20,492,815 | \$20,560,026 | \$20,571,810 | \$120,000 | \$6,880 | \$0 | \$0 | \$0 | \$40,954,469 |
| EXPENSES | | | | | | | | | | | |
| Administration | | | | | | | | | | | |
| Auditor Staff & Admin. Costs | | | \$24,220 | \$23,531 | \$23,531 | \$25 | \$45 | | | | \$23,576 |
| RPC Project Management Services | \$49,862 | \$33,609 | \$103,803 | \$103,803 | \$93,455 | \$106,917 | \$20,657 | \$110,124 | \$113,428 | \$116,831 | \$600,965 |
| <i>Administration Subtotal</i> | <i>\$49,862</i> | <i>\$33,609</i> | <i>\$128,023</i> | <i>\$127,334</i> | <i>\$116,986</i> | <i>\$106,942</i> | <i>\$20,702</i> | <i>\$110,124</i> | <i>\$113,428</i> | <i>\$116,831</i> | <i>\$624,541</i> |
| Affordable Housing Assistance | | | \$1,000,000 | | | | | | | | |
| C-U at Home | | | | \$150,000 | \$150,000 | | | | | | \$150,000 |
| Central Illinois Land Bank Authority | | | | \$250,000 | \$0 | \$560,000 | | | | | \$560,000 |
| Habitat for Humanity | | | | \$120,000 | \$0 | \$120,000 | \$60,000 | | | | \$120,000 |
| Housing Authority of Champaign Co. | | | | \$675,000 | \$0 | \$675,000 | | | | | \$675,000 |
| To Be Determined | | | | | | \$335,000 | | | | | \$335,000 |
| <i>Affordable Housing Subtotal</i> | <i>\$0</i> | <i>\$0</i> | <i>\$1,000,000</i> | <i>\$1,195,000</i> | <i>\$150,000</i> | <i>\$1,690,000</i> | <i>\$60,000</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$1,840,000</i> |
| Broadband Projects | | | | | | | | | | | |
| Professional Services | | | \$1,000,000 | \$222,350 | | \$251,566 | | | | | \$251,566 |
| CCFB - Broadband Advocacy | | | | \$31,750 | \$15,875 | \$15,875 | | | | | \$31,750 |
| Finley/CCG Consulting | | | | \$113,600 | \$110,000 | \$3,600 | | | | | \$113,600 |
| General/Other Prof. Services | | | | \$2,800 | \$2,719 | | | | | | \$2,719 |
| UI - Broadband Survey | | | | \$29,500 | \$25,634 | | | | | | \$25,634 |
| Capital | | | \$2,000,000 | | | | | | | | |
| NextLink Rural Broadband | | | | \$1,200,000 | \$0 | \$4,700,000 | | | | | \$4,700,000 |
| Volo Rural Broadband | | | | \$1,200,000 | \$0 | \$4,700,000 | | | | | \$4,700,000 |
| Volo HACCC Properties Broadband | | | | \$200,000 | \$0 | \$174,731 | | | | | \$174,731 |
| <i>Broadband Projects Subtotal</i> | <i>\$0</i> | <i>\$0</i> | <i>\$3,000,000</i> | <i>\$3,000,000</i> | <i>\$154,228</i> | <i>\$9,845,773</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$10,000,000</i> |
| Community Violence Intervention | | | \$1,500,000 | | | | | | | | |
| A Vision to Succeed | | | | \$15,000 | \$7,500 | \$7,500 | \$7,500 | | | | \$15,000 |
| Crime Stoppers | | | | \$100,000 | \$25,000 | \$75,000 | | | | | \$100,000 |
| DREAAM | | | | \$500,000 | \$0 | \$500,000 | | | | | \$500,000 |
| H3 Coalition/FirstFollowers | | | | \$500,000 | \$62,500 | \$437,500 | | | | | \$500,000 |
| Housing Authority Supportive Serv. | | | | \$300,000 | \$83,419 | \$216,581 | | | | | \$300,000 |
| Housing Authority Landlord Inc. | | | | \$85,000 | \$7,350 | \$77,650 | | | | | \$85,000 |
| Urbana Park District | | | | | | \$500,000 | | | | | \$500,000 |
| To Be Determined (flex funds) | | | | | | \$2,072,963 | | | | | \$2,072,963 |
| <i>Community Violence Intervention Subtotal</i> | <i>\$0</i> | <i>\$0</i> | <i>\$1,500,000</i> | <i>\$1,500,000</i> | <i>\$185,769</i> | <i>\$3,887,194</i> | <i>\$7,500</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$4,072,963</i> |
| County Department Projects | | | | | | | | | | | |
| Architect Services (flex funds) | | | \$2,000,000 | \$0 | \$0 | | | | | | \$0 |
| Assessment Exemption Monitoring | | | | | | \$25,512 | | | | | \$25,512 |
| Children's Advocacy Center Flooring | | | \$15,000 | \$19,760 | \$19,760 | | | | | | \$19,760 |

ARPA Revenue and Expense Projections

| | Projected 2021 | Actual 2021 | Budgeted 2022 | Projected 2022 | Actual 2022 (12/31/2022) | Projected 2023 | Actual 2023 (4/30/2023) | Projected 2024 | Projected 2025 | Projected 2026 | Projected Totals |
|--|----------------|-------------|--------------------|--------------------|--------------------------|--------------------|-------------------------|------------------|----------------|----------------|---------------------|
| Children's Advocacy Center Counseling | | | | | | \$15,000 | | | | | \$15,000 |
| Circuit Clerk Digitization Equip | | | \$30,000 | \$30,000 | \$6,123 | \$23,877 | | | | | \$30,000 |
| Circuit Clerk Court Technology | | | \$85,055 | \$85,055 | \$84,295 | | | | | | \$84,295 |
| Circuit Clerk Partition Office Furn. | | | \$102,383 | \$129,847 | \$129,847 | | | | | | \$129,847 |
| Coroner X-Ray Unit | | | | | | \$41,000 | | | | | \$41,000 |
| Co Clerk/Admin/Treas/Cor Digitization | | | \$475,000 | \$475,000 | \$147,188 | \$1,257,000 | | | | | \$1,404,188 |
| County Clerk Equipment | | | \$105,000 | \$228,960 | \$228,960 | \$10,000 | | \$10,000 | | | \$248,960 |
| County Clerk VBM Postage | | | \$95,000 | \$95,000 | \$78,589 | | | | | | \$78,589 |
| County Clerk Space Assessment | | | \$500,000 | \$0 | \$0 | | | | | | \$0 |
| County Plaza Purchase & Costs | | | | \$2,012,471 | \$2,012,471 | | | | | | \$2,012,471 |
| Court Services Digital Kiosk | | | \$6,000 | \$6,000 | \$0 | | | | | | \$0 |
| Court Services Equipment | | | \$6,989 | \$6,989 | \$0 | | | | | | \$0 |
| IT A/V Equipment | | | \$40,000 | \$40,000 | \$29,600 | | | | | | \$29,600 |
| IT Cybersecurity | | | | | | \$125,000 | \$13,494 | | | | \$125,000 |
| IT Email Archival & Doc Mgmt | | | | | | \$275,000 | | | | | \$275,000 |
| IT Laptop Replacement | | | | \$3,219 | \$3,219 | | | \$120,000 | | | \$123,219 |
| IT Multi-factor Authentication | | | | \$44,383 | \$44,383 | | | | | | \$44,383 |
| Other Equipment (flex funds) | | | \$2,490,714 | \$26,525 | \$0 | | | | | | \$0 |
| Planning & Zoning (solid waste mgnt) | | | | | | \$10,000 | | | | | \$10,000 |
| Premium Pay | | | \$750,000 | \$758,799 | \$758,799 | | | | | | \$758,799 |
| Public Defender Digital Technology | | | | | | \$18,249 | \$4,800 | | | | \$18,249 |
| Sheriff's Office Community Resource | | | \$12,500 | \$12,500 | \$9,917 | \$7,500 | \$730 | | | | \$20,000 |
| Sheriff's Office COVID Testing | | | | \$20,216 | \$20,216 | | | | | | \$20,216 |
| Sheriff's Office Explorer Mentorship | | | \$12,500 | \$12,500 | \$12,367 | \$7,500 | \$422 | | | | \$20,000 |
| Sheriff's Office Full Body Scanner | | | \$175,000 | \$166,251 | \$166,251 | | | | | | \$166,251 |
| Sheriff's Office Jail Project | | | | | | \$5,133,357 | | | | | \$5,133,357 |
| Sheriff's Office Mobile Command Post | | | \$502,341 | | \$0 | \$514,444 | \$507,531 | | | | \$514,444 |
| Sheriff's Office Updated Camera Syst. | | | \$525,000 | | \$0 | \$1,350,000 | | | | | \$1,350,000 |
| State's Attorney Digital Evidence Syst. | | | | \$188,317 | \$188,317 | \$113,529 | | \$110,000 | | | \$411,846 |
| To Be Determined (flex funds) | | | \$288,012 | \$0 | \$0 | \$370,109 | | | | | \$370,109 |
| <i>County Department Projects Subtotal</i> | <i>\$0</i> | <i>\$0</i> | <i>\$8,216,494</i> | <i>\$4,361,791</i> | <i>\$3,940,300</i> | <i>\$9,297,077</i> | <i>\$526,977</i> | <i>\$240,000</i> | <i>\$0</i> | <i>\$0</i> | <i>\$13,480,093</i> |
| Early Learning Assistance | | | | | | | | | | | |
| Early Childhood Facility | | | \$1,500,000 | \$2,000,000 | \$25 | \$1,999,975 | | | | | \$2,000,000 |
| <i>Early Learning Assistance Subtotal</i> | <i>\$0</i> | <i>\$0</i> | <i>\$1,500,000</i> | <i>\$2,000,000</i> | <i>\$25</i> | <i>\$1,999,975</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$2,000,000</i> |
| Household Assistance | | | \$450,000 | | | | | | | | |
| RPC Household Assistance | | | | \$263,000 | \$263,000 | | | | | | \$263,000 |
| SVPWD Sewer Bill Assistance | | | | \$12,000 | \$0 | \$12,000 | | | | | \$12,000 |
| UCSD Sewer Bill Assistance | | | | \$150,000 | \$150,000 | | | | | | \$150,000 |
| Village of Mahomet Sewer Bill Assist. | | | | \$25,000 | \$25,000 | | | | | | \$25,000 |
| <i>Household Assistance Subtotal</i> | <i>\$0</i> | <i>\$0</i> | <i>\$450,000</i> | <i>\$450,000</i> | <i>\$438,000</i> | <i>\$12,000</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$0</i> | <i>\$450,000</i> |
| Mental Health Services | | | | | | | | | | | |
| Mental Health Board Contracts | \$770,436 | \$373,276 | | \$320,002 | \$269,998 | | | | | | \$693,278 |

ARPA Revenue and Expense Projections

| | Projected 2021 | Actual 2021 | Budgeted 2022 | Projected 2022 | Actual 2022 (12/31/2022) | Projected 2023 | Actual 2023 (4/30/2023) | Projected 2024 | Projected 2025 | Projected 2026 | Projected Totals |
|---|------------------|------------------|---------------------|---------------------|--------------------------|---------------------|-------------------------|------------------|------------------|------------------|---------------------|
| <i>Mental Health Services Subtotal</i> | \$770,436 | \$373,276 | | \$320,002 | \$269,998 | \$0 | \$0 | \$0 | \$0 | \$0 | \$693,278 |
| Non-Profit Assistance | | | | | | \$250,000 | | | | | \$250,000 |
| Immigrant Service Organizations | | | \$250,000 | \$250,000 | \$83,333 | \$166,667 | | | | | \$250,000 |
| VCCF Tourism Aid - Heritage/Skelton | | | | | | \$150,000 | | | | | \$150,000 |
| <i>Non-Profit Assistance Subtotal</i> | \$0 | \$0 | \$250,000 | \$250,000 | \$83,333 | \$566,667 | \$0 | \$0 | \$0 | \$0 | \$650,000 |
| Small Business Assistance | | | \$1,000,000 | | | | | | | | |
| Chamber: eCommerce | | | | \$114,000 | \$22,800 | \$91,200 | \$40,380 | | | | \$114,000 |
| Chamber: MicroLoan Program | | | | \$186,000 | \$18,600 | \$167,400 | | | | | \$186,000 |
| EDC: Low Hurdle Grant Program | | | | \$400,000 | \$0 | \$400,000 | | | | | \$400,000 |
| EDC: Talent Attraction | | | | \$50,000 | \$15,000 | \$35,000 | | | | | \$50,000 |
| Justine Petersen: Loan Program | | | | \$250,000 | \$25,000 | \$225,000 | | | | | \$250,000 |
| <i>Small Business Assistance Subtotal</i> | \$0 | \$0 | \$1,000,000 | \$1,000,000 | \$81,400 | \$918,600 | \$40,380 | \$0 | \$0 | \$0 | \$1,000,000 |
| Water Infrastructure Projects | | | | | | | | | | | |
| Mahomet Aquifer Mapping | | | \$500,000 | \$500,000 | \$211,203 | \$288,797 | \$234,578 | | | | \$500,000 |
| Rural Water Project Assistance | | | \$2,000,000 | | | | | | | | |
| Penfield Water District | | | | \$190,000 | \$0 | \$190,000 | | | | | \$190,000 |
| Pesotum Cons. Drainage District | | | | \$75,000 | \$0 | \$75,000 | | | | | \$75,000 |
| Sangamon Valley Public Water Dist. | | | | \$500,000 | \$93,575 | \$406,425 | \$69,198 | | | | \$500,000 |
| Seymour Water District | | | | \$60,000 | \$0 | \$60,000 | | | | | \$60,000 |
| Triple Fork Drainage District | | | | \$90,000 | \$90,000 | | | | | | \$90,000 |
| Village of Ivesdale | | | | \$175,000 | \$118,114 | \$56,886 | | | | | \$175,000 |
| Village of Ludlow | | | | \$340,000 | \$228,638 | \$111,362 | \$111,362 | | | | \$340,000 |
| Village of Ogden | | | | \$200,000 | \$0 | \$200,000 | | | | | \$200,000 |
| Village of Pesotum | | | | \$175,000 | \$12,848 | \$162,152 | \$10,204 | | | | \$175,000 |
| Village of Royal | | | | \$200,000 | \$0 | \$200,000 | | | | | \$200,000 |
| Village of St. Joseph | | | | \$100,000 | \$0 | \$100,000 | | | | | \$100,000 |
| Village of Tolono | | | | | | | | | | | \$0 |
| City of Champaign Garden Hills | | | | | | \$2,000,000 | | | | | \$2,000,000 |
| HHW Project Assistance | | | | \$650,000 | \$162,500 | \$487,500 | | | | | \$650,000 |
| Cover Crop Program Assistance | | | | \$245,000 | \$122,500 | \$122,500 | | | | | \$245,000 |
| <i>Water Infrastructure Projects Subtotal</i> | \$0 | \$0 | \$2,500,000 | \$3,500,000 | \$1,039,378 | \$4,460,622 | \$425,342 | | | | \$5,500,000 |
| TOTAL EXPENSES | \$820,298 | \$406,885 | \$19,544,517 | \$17,704,127 | \$6,459,417 | \$32,784,849 | \$1,080,901 | \$350,124 | \$113,428 | \$116,831 | \$40,310,876 |

RESOLUTION NO. 2023-152

RESOLUTION AUTHORIZING INTERGOVERNMENTAL AGREEMENT TO PROVIDE FINANCIAL ASSISTANCE FOR INFRASTRUCTURE IMPROVEMENTS

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. enables units of local government to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the City of Champaign (City) desires to conduct infrastructure improvements in the Garden Hills neighborhood in Champaign; and

WHEREAS, the County of Champaign desires to provide financial assistance for the City to conduct infrastructure improvements; and

WHEREAS, the County of Champaign and the City have outlined the responsibilities of infrastructure improvements according to the attached intergovernmental agreement; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Executive to negotiate and sign the intergovernmental agreement to provide assistance for the City’s neighborhood infrastructure improvements.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 22nd day of June, 2023.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
and Presiding Officer of the Board

Date: _____

Date: _____

**INTERGOVERNMENTAL AGREEMENT FOR INFRASTRUCTURE ASSISTANCE
BETWEEN THE COUNTY OF CHAMPAIGN AND THE CITY OF CHAMPAIGN**

THIS AGREEMENT is made and entered by and among the County of Champaign, Illinois (“County”) and the City of Champaign (“City”) (herein after collectively referred to as “the Parties”), effective on the last date signed by a Party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County is in receipt of funds pursuant to the American Rescue Plan Act of 2021, P.L. 117-2 (“ARPA Funds”); and

WHEREAS, the County is authorized by Section 603(c)(1)(A) of the Social Security Act and the United States Department of Treasury Interim and Final Rule 31 CFR Part 35 to transfer ARPA Funds to respond to the pandemic public health emergency or its negative economic impacts, including assistance for neighborhood features that promote health and safety for strong healthy communities; and

WHEREAS, the City is a municipal corporation in Champaign County; and

WHEREAS, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in assisting neighborhood health and safety infrastructure improvements.

NOW, THEREFORE, the Parties agree as follows:

Section 1. Purpose and Scope: The purpose of this Agreement is for the County to provide ARPA Funds to the City in assisting with sidewalk and lighting enhancements in the Garden Hills neighborhood in Champaign, thereby improving neighborhood features that promote health and safety.

Section 2. Funding Amount: The County, subject to the terms and conditions of this Agreement, hereby agrees to provide ARPA Funds in amount of up to \$2,000,000.00 to the City for neighborhood infrastructure improvements in Garden Hills.

Section 3. Funding Requirements: Each of the following requirements must be met to utilize ARPA Funds for the purpose specified in this Agreement:

- A. The City will conduct neighborhood improvements in Garden Hills, as detailed in Attachment 1.
- B. The project shall obligate all ARPA Funds under this Agreement for project costs between March 3, 2021 and December 31, 2024. The City must expend ARPA Funds obligated under this Agreement and submit all reimbursement requests to the County by June 30, 2026. Any costs that are incurred for obligation after December 31, 2024 are not eligible for County ARPA Funds reimbursement.
- C. The maximum amount of assistance from this Agreement shall be \$2,000,000.
- D. The City must provide reporting information to the County as required in Section 4.
- E. The County will transfer ARPA Funds to the City in an amount up to \$2,000,000 in support of this assistance, available beginning in County fiscal year 2023. The transferred funds shall be provided to the City based on invoice(s) for related project costs. A Risk Assessment Form, copy of the invoice and documentation of related project costs, and Reporting Form shall be submitted by the City to the County prior to the first payment. For subsequent payments, the City shall submit a copy of invoice and related documentation, along with submission of a Reporting Form to the County for each payment, with a maximum amount of \$2,000,000. The County shall provide the Risk Assessment Form and Reporting Form templates to the City.

Section 4. Roles and Responsibilities of the City: The City agrees to adhere to funding requirements and provide information needed that include the following:

- A. The City will adhere to the ARPA Funds fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).

- B. To the extent required under ARPA, the City will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.
- C. The City will conduct neighborhood infrastructure improvements in Garden Hills with ARPA Funds in accordance with Section 3.
- D. The City will submit reporting information to the County as required by the Department of Treasury, upon request of the County. Information will include but is not limited to: Unique Entity ID (UEI) Number, location of project; number of individuals/households served by the project; population categories served by the project; project funding sources and amounts; project expenditure details; project scope and purpose; details regarding how the project responds to public health related or negative economic impacts of the pandemic; project timeline and status; Davis Bacon and Labor Reporting for capital expenditures over \$10 million.
- E. The City will provide to the County, upon reasonable notice, access to and the right to examine such books and records of the City as related to this project. The City will make reports to the County as the County may reasonably require so that the County may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the County is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. The City understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of ARPA Funds.
- G. The City will comply with all applicable statutes, ordinances, and regulations. The City will not use any of these ARPA Funds for lobbying purposes. If it is determined by the County that any expenditure made with ARPA Funds provided under this Agreement is prohibited by law, the City will reimburse the County any amount that is determined to have been spent in violation.

Section 5. Roles and Responsibilities of the County:

- A. The County shall provide ARPA Funds to the City in an amount up to \$2,000,000 in support of this assistance. The transferred funds shall be provided to the City based on project invoices and documentation. A Risk Assessment Form, Reporting Form, and project documentation shall be submitted by the City to the County prior to the first payment; followed by documentation and Reporting Form for remaining payment(s). The County shall provide the Risk Assessment Form and Reporting Form templates to the City.
- B. The County shall provide oversight as described in this Agreement for the purpose of ensuring that ARPA Funds are spent in compliance with Federal law, and in compliance with the intended purpose of the funds as set forth in this Agreement.

Section 6. Term and Termination: This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, the City shall provide to the County an accounting of the ARPA Funds and shall remit unspent ARPA Funds to the County. Additionally, if the City does not spend the ARPA Funds in accordance with the regulations and requirements specified in this Agreement, the City will be required to repay the County in the amount of ARPA funds that were utilized incorrectly.

Section 7. Amendments: This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

Section 8. Limitation of Liability: Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

Section 9. Signatures: This Agreement may be executed in counterparts, each of which will be deemed to be original. Facsimile and PDF copies of signatures shall be given the same legal effect as an original ink signature.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE COUNTY OF CHAMPAIGN,
ILLINOIS**

CITY OF CHAMPAIGN, ILLINOIS

By: _____

By: _____

Date: _____

Date: _____

ATTEST: _____

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Office of the City Manager

April 12, 2023

102 North Neil Street
Champaign, Illinois 61820-4042
Telephone (217) 403-8710
Fax (217) 403-8725
CityManagersOffice@champaignil.gov

Steve Summers
Champaign County Executive
1776 East Washington Street
Urbana, Illinois 61802-4581

RE: City of Champaign Funding Request for Garden Hills Neighborhood Improvements

Dear Executive Summers,

Please consider this correspondence as a formal request for consideration by the Champaign County Board to allocate a portion of the County's American Rescue Plan Act funding toward infrastructure improvements in the Garden Hills Neighborhood in the City of Champaign.

While I know that the members of the County Board are very familiar with the Garden Hills community, I would like to share some basic information as a context for this request. Garden Hills is a classic post-WWII neighborhood comprised of ranch-style homes on the north side of Champaign. It is a majority minority neighborhood with over 1,000 residences. Demographic analysis shows that residents of Garden Hills face many challenges. The population on the north side of the neighborhood has a median family income below 75% of the area median income (AMI), while the south side of the neighborhood has a median family income below 50% of the AMI or about \$38,000. Well over a third of Garden Hills residents are under 18 with over 10% being under age 5.

The United Garden Hills Neighborhood Association is one of the oldest active neighborhood groups in our City. Many residents have multiple generations of their family living within a few blocks and are deeply rooted in the community. The neighborhood has a great sense of history and community pride. They have been actively engaged with the City for many years, seeking much needed infrastructure improvements and greater access to community services and amenities.

Beginning with the City Council Goals for the 2013-15 Council Term, the completion of essential drainage and infrastructure improvements for the Garden Hills Neighborhood has been a key project for our City. In the intervening years, the City has completed the necessary drainage studies and designs, adopted a plan of finance for infrastructure improvements, and acquired and cleared the land for the project. The neighborhood association and residents have remained fully engaged, advocating for an improved quality of life for their neighbors. In 2022, the City launched a strategic planning effort for the neighborhood, collaborating with residents to create a pop-up park as a focal point for community engagement. City staff conducted

community events, youth group design sessions, neighborhood surveys and more to ensure the design of planned infrastructure investments reflected the vision of residents.

The success of the Hedge POP! Park in the summer of 2022 highlighted the need for permanent park-like amenities within the neighborhood. Today, there is not a park with amenities on the south side of the railroad tracks that divide the neighborhood, a considerable concern for a neighborhood where over one-third of residents are under age 18. The construction of these vital infrastructure improvements is also allowing the City to create new neighborhood amenities and improve environmental equity in the area. Site amenities in the proposed design include multi-use paths, lighting, seating, native plantings, pedestrian bridges, and water features. The permanent Hedge Park space will also include playground equipment, a basketball court, faux-turf multi-sport area, picnic tables and more. Furthermore, the reconstruction of Hedge Road and Paula Drive will include traffic calming features like raised crosswalks, narrowed intersections and new sidewalks to reduce vehicular speed and improve pedestrian safety.

While the park-like amenities are important, flood reduction is a primary focus of the City's investments. Today, the Garden Hills Neighborhood is one of the most flood-prone neighborhoods in the City of Champaign with a history of stormwater flooding that causes damage to private property, public infrastructure and has negative impacts on the safety and wellness of the neighborhood. Additionally, the Garden Hills Neighborhood also lacks sidewalks and a street lighting system, which presents a safety hazard to pedestrians traversing the streets next to speeding vehicles, especially at night.

The City of Champaign plans to implement a comprehensive capital improvement project that addresses the inadequacies in the storm sewer system, neighborhood streets, sidewalks, and streetlights. Please see attachment A for a map and conceptual drawing of the project and Attachment B for the overall concept plan. Implementation of the project will provide the Garden Hills Neighborhood with new public infrastructure that will improve the safety and wellness in the neighborhood. The Garden Hill Neighborhood Improvements are being implemented in three phases as follows:

Phase 1. Property acquisition and resident relocation. Completed in 2019.

Phase 2. Hedge Road Detention Basin/Hedge Road Reconstruction. This phase includes construction of a stormwater detention basin along Hedge Road to hold floodwater from the neighborhood. The detention basin is the primary flood control feature on the project, and it is also the location of the planned Hedge Park, which will serve as a neighborhood amenity and recreation area. Phase 2 also includes reconstruction of Hedge Road between Mattis Avenue and Hedge Court, including new sidewalks, streetlights, and traffic calming features to improve pedestrian and vehicle safety. Construction is planned to start in the of Fall 2023. A key part of Phase 2 is adding park-like amenities and features to the detention basins as well as providing a location for the planned Hedge Park. Continuous sidewalks, ornamental fencing and decorative pedestrian and street lighting around the detention basin and along Hedge Road are an integral part of these planned amenities.

Phase 3: Paula Drive, Cynthia Drive, Garden Hills Drive and Joanne Lane Reconstruction. This phase is a companion project to Phase 2 and includes the installation of new storm sewers, street reconstruction, sidewalks, and streetlights along Paula Drive, Cynthia Drive, Garden Hills Drive and Joanne Lane. Approximately 6,000 feet of streets will be reconstructed in this phase. Phase 3 will extend storm sewers to areas in the Garden Hills Neighborhood that are severely impacted by flooding. Similar to Phase 2, traffic calming features are included in the street reconstruction along Paula Drive to improve pedestrian and vehicle safety. In addition, a section of this project will be constructed adjacent to the Garden Hills School, which will help to improve the safety of children walking to school. Construction is planned to start in 2025.

A financial contribution from Champaign County would be instrumental in assisting with the success of this project. While Phase 2 and 3 were originally estimated to cost approximately \$39.7 million, it is anticipated that the final costs will be significantly greater due to the high rate of inflation experienced over the past few years. Despite this, the City remains committed to the project's full implementation, with Phase 2 improvements to begin in Summer 2023.

For the County Board's consideration, we are offering several possible elements of the project where a County investment would be evident and impactful. The County could elect to contribute to any combination of the project elements described below. Each would be an ARPA eligible use as they develop neighborhood features that promote improved health and safety outcomes and build public spaces in a community that has been disproportionately impacted by COVID-19. Below is a short description of each of these project possibilities. In addition, a detailed estimate of expenses related to each project is included as Attachment C.

Sidewalks: Approximately 73,000 feet of sidewalks will be constructed as part of the project, which includes the walk path around the 1.5-mile detention basin perimeter and the sidewalk along the south side of Hedge Road between Mattis Avenue and Hedge Court. The sidewalks are an integral part of the detention basin, and they are a key feature that will provide exercise and recreational opportunities for members of the Garden Neighborhood. Costs are approximately \$920,000.

Lighting: 78 lights will be constructed as part of the project, which includes 17 streetlights and 61 decorative pedestrian lights that will be installed along Hedge Road (Mattis Avenue to Hedge Court) and the detention basin. The lighting will provide enhanced safety and security for pedestrians and vehicles along Hedge Road and the detention basin and park area. The decorative pedestrian lights will also provide aesthetic and architectural enhancement to the project, and they are a key part of the project landscape improvement plan. Costs are approximately \$1.2 million.

Ornamental Fencing: The project also includes the installation of approximately 5,200 feet of ornamental fencing along the north side of the detention basin between Mattis Avenue and Hedge Court. The ornamental fencing is primarily for pedestrian safety by acting as a protective barrier between the detention basin and the railroad right-of-way located to the north of the detention basin. Similar to the pedestrian lighting, the ornamental fencing will also serve as an architectural feature that will enhance project

landscaping and serve as a backdrop for the planting beds along the detention basin walk path. Costs are approximately \$1.1 million.

I know that the County Board has many priorities to consider, and certainly more funding requests than your ARPA allocation will allow. On behalf of the City Council, the City organization, and the residents of the Garden Hills neighborhood, I want to express our gratitude for the Board's consideration of our request. If the Board supports using County funds to support Garden Hills improvements, the City will assure that a permanent acknowledgement of the County's investment will be built into ornamental signage in the Hedge Park.

We thank you for your partnership in serving our community. Please let us know if we can provide any additional information to assist with the County Board's deliberations.

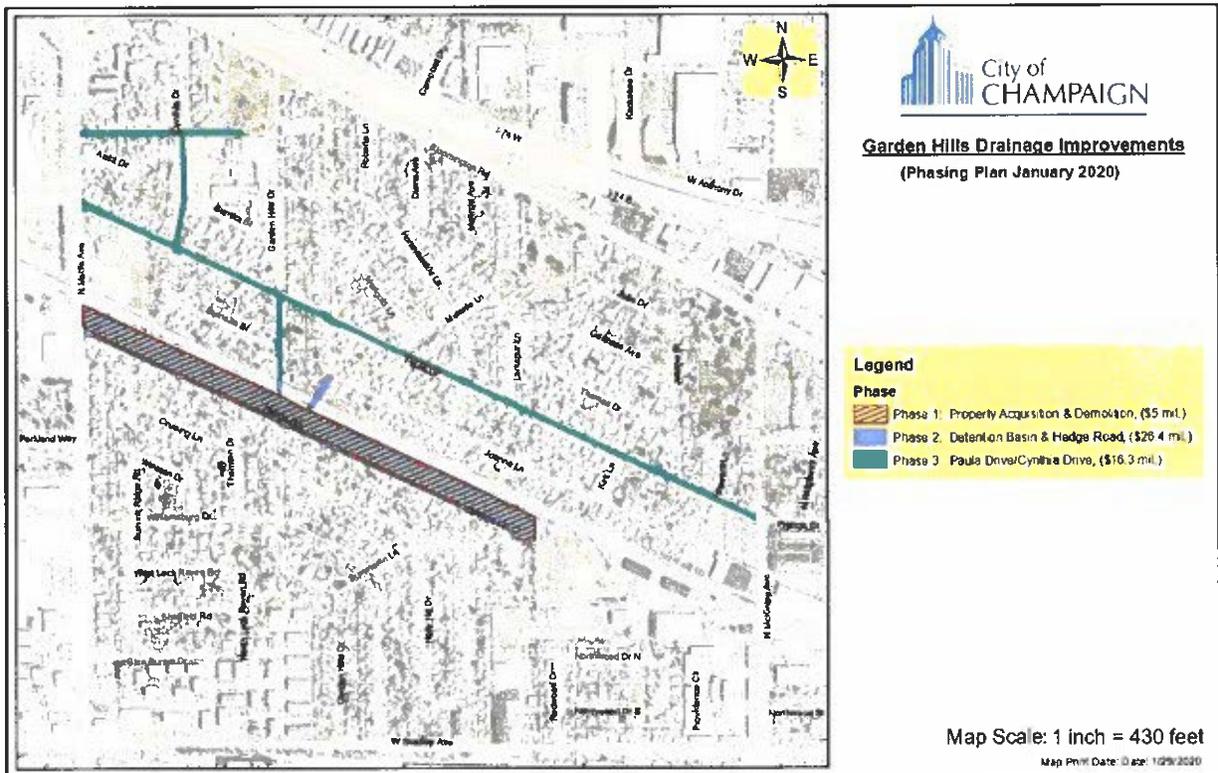
Sincerely,

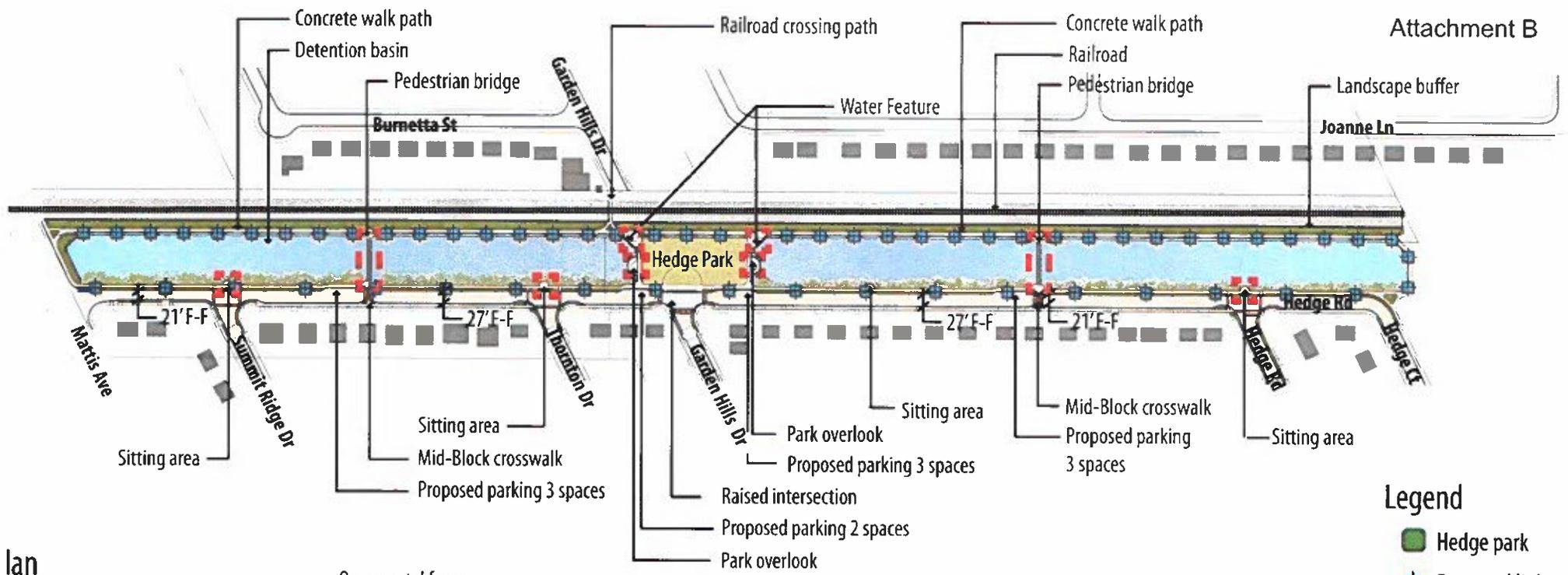


Dorothy Ann David
City Manager

Attachments: Attachment A – Project Map and Conceptual Drawing
Attachment B – Overall Concept Plan
Attachment C – Proposed County ARPA Funding Scenarios

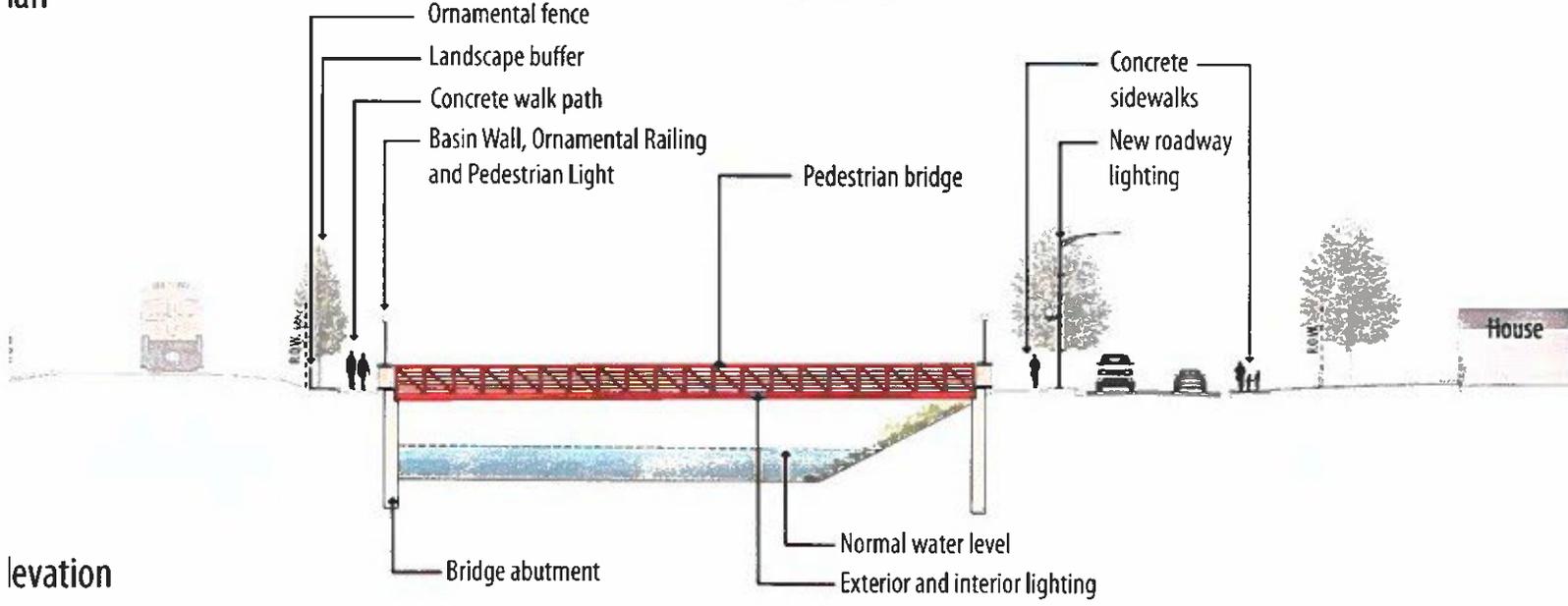
CC: Champaign City Council
Kay Nees, City of Champaign Finance Director
Khalil Zaied, City of Champaign Public Works Director





- Legend**
- Hedge park
 - Proposed light po
 - Homes
 - Enlargement area

lan



levation

Overall concept plan

Garden Hills Drainage and Lighting Improvements

Champaign, Illinois

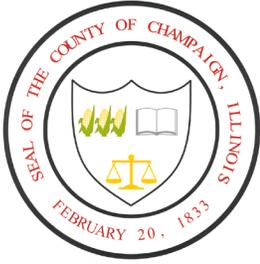
DRAFT



CITY OF CHAMPAIGN
ESTIMATE OF CONSTRUCTION COST
GARDEN HILLS DRAINAGE IMPROVEMENTS - PHASE 2
PROPOSED COUNTY ARPA FUNDING SCENARIOS

| ITEM | UNIT | QUANTITY | UNIT PRICE | TOTAL COST |
|---|-------|----------|-------------|-----------------------|
| PORTLAND CEMENT CONCRETE SIDEWALK 6 INCH | SQ FT | 73,500 | \$12.00 | \$882,000.00 |
| SIDEWALK CURB (AVG. HT 24") | FOOT | 1,090 | \$35.00 | \$38,150.00 |
| Sidewalk Subtotal | | | | \$920,150.00 |
| UNDERGROUND CONDUIT, PVC, 2" DIA. | FOOT | 9,000 | \$25.00 | \$225,000.00 |
| HANDHOLE | EACH | 4 | \$2,200.00 | \$8,800.00 |
| ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 6 | FOOT | 29,000 | \$4.00 | \$116,000.00 |
| LIGHT POLE FOUNDATION, 24" DIAMETER - FOR ACORN LIGHT POLES | FOOT | 128 | \$310.00 | \$39,680.00 |
| LIGHTING CONTROLLER, SPECIAL | EACH | 2 | \$30,000.00 | \$60,000.00 |
| JUNCTION BOX, SPECIAL (12"W x 12"L x 12"D) | EACH | 78 | \$950.00 | \$74,100.00 |
| STREET LIGHT POLES WITH FOUNDATION (35' MH WITH PED | EACH | 17 | \$13,000.00 | \$221,000.00 |
| DECORATIVE LIGHT UNIT, (DOUBLE TEAR DROP TYPE BASIN WALL) | EACH | 45 | \$8,500.00 | \$382,500.00 |
| DECORATIVE LIGHT UNIT, (ACORN TYPE WALKING PATH GAPS) | EACH | 16 | \$7,000.00 | \$112,000.00 |
| Lighting Subtotal | | | | \$1,239,080.00 |
| ORNAMENTAL FENCE | FOOT | 5,200 | \$225.00 | \$1,170,000.00 |
| Ornamental Fence Subtotal | | | | \$1,170,000.00 |

| POTENTIAL FUNDING COMBINATIONS | TOTAL |
|--|----------------|
| SIDEWALK + LIGHTING | \$2,159,230.00 |
| SIDEWALK + ORNAMENTAL FENCE | \$2,090,150.00 |
| LIGHTING + ORNAMENTAL FENCE | \$2,409,080.00 |
| SIDEWALK + LIGHTING + ORNAMENTAL FENCE | \$3,329,230.00 |



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

To: All Members of the Champaign County Board
From: Steve Summers, County Executive
Jerry Kellems, Animal Control Director
Date: June 1, 2023
Subject: REVISED - ARPA Funding Request

*Clarification from the vendor identified the annual licensing fee to be less than originally expected.

The Animal Control Department is requesting the following funds from ARPA to upgrade the software programming in the department. The current system does not sufficiently track and manage the animals in the custody of Animal Control. It is designed for a veterinarian's office.

The program the department would like to move to, Chameleon, is designed for shelter use. It allows for more effective kennel management, warden dispatching, license record-keeping, and record maintenance of animals and owners by issue. All of which would automate many tasks at the Department, as well as create more complete and accurate records that are frequently needed in court cases.

\$25,000 - Software Installation, Set Up, & Training
\$7,000 - Database Licensing
\$15,000 - Record Conversion from old system to new
\$18,000 - Computers, the current laptops are from 2006
\$65,000 TOTAL for initial installation and set up in 2023

The annual costs of this software program annually will be \$16,320. We believe the new software system that allows for online payment of rabies tags and makes it more efficient for veterinarian offices to forward rabies tag payment to Animal Control will offset the annual cost. Currently, it is very difficult for Animal Control to collect these fees and the County is losing significant revenue.

ARPA REQUEST:

\$65,000 in 2023 for installation and setup of new system
\$16,320 in 2024 for annual licensing
\$16,320 in 2025 for annual licensing
\$16,320 in 2026 for annual licensing
\$113,960 TOTAL REQUEST

ARPA funding to pay the annual licensing cost after implementation of the software will allow Animal Control time to update procedures, develop systems, and consistently raise revenue year over year with the goal of being able to support the costs of annual licensing through fees by 2027. At that point, the additional revenue generated by the online process will cover the additional expense of the annual licensing fee.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

To: All Members of the Champaign County Board

From: Steve Summers, County Executive
Michelle Jett, Director of Administration

Date: June 14, 2023

Subject: ARPA Funding Request

This is a request to utilize \$25,000 - \$35,000 of ARPA funds to hire an HR Generalist in FY23. There are many projects and initiatives that could be implemented right away to improve employee retention and recruitment if there was additional personnel support for the Director of Administration.

For FY24, the position will go through the required process to be added to the budget as a newly created position. In the event the Board does not approve the position for the FY24 budget, the position will be eliminated at no additional cost to the County.



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

www.champaigncountyclerk.il.gov

FROM: Aaron Ammons Champaign County Clerk and Recorder

RE: ARPA Request for Election Trucks/Moving Trucks

Issue:

For every election in Champaign County, the Clerk/Recorder's Office must rent at least two 16ft box trucks to deliver voting equipment to polling locations throughout Champaign County. In fact, there were a several elections where we needed four or five trucks to deliver the equipment.

Cost:

The cost to rent one 16ft truck for 5 days from Penske is \$1,037.35. Thus, Champaign County must spend a minimum of \$2,074.70 per election to rent two trucks for 5 days. As a reminder, we have two elections in every even numbered year, and in 2021 we had two consolidated elections.

Since being elected in 2018 I have administered 8 elections at a MINIMUM cost of \$16,319.68.

We are also looking at between \$2,274.33 - \$5,885.88 for the 2024 Presidential elections.

Over the last decade, Champaign County has spent a minimum of \$25,000.00 to rent trucks. Had it not been for savvy negotiating of costs with Penske by Clerk staff (which inflation has changed significantly), that cost would easily have been \$32-35k.

The trucks we are proposing to purchase will have a mileage range between 95-120k miles and are estimated to run for 300-350k miles. The trucks we are requesting are the most affordable in comparison to others, lower maintenance costs and better fuel efficiency. 33,000lbs carrying capacity for more detail if needed. EFI variants are better geared towards the cold, starts easier. Non-diesel, so no DEF or emissions concern. Therefore, we estimate that each truck would last 20 years or more due to the low mileage and intentional usage. This means the vehicle would pay for itself and eventually save the county thousands of dollars over the life of the vehicle.

Benefit to the Clerk/Recorder's Office and the County:

The Clerk/Recorder's Office would no longer need to worry about securing the correct size truck, at the right time, find drivers to put their names down as the driver for the duration of the usage of the truck, and our highway department would ensure that the trucks are road/work ready. This was an issue once again this year when it was time to find drivers, and we were fortunate that they had two trucks the size we needed. In the past we have experienced scheduling conflicts and equipment failure that has delayed delivery of equipment. In addition, the trucks can also assist with the move from Brookens to the County Plaza building.



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724 Recorder: 217-384-3774

www.champaigncountyclerk.il.gov

Request:

The Clerk & Recorder's Office is asking for \$80k to purchase two 16-foot box trucks from Penske. Clerk Ammons' original conversation about this topic may have led some of you to believe that one truck would cost \$80k but upon further investigation and the Clerk's Office being able to achieve our objective with smaller trucks, we can get two for the price of one. The Clerk's Office can provide invoices from Penske over the years and answer any questions you may have. We can also provide a list of the eleven (11) trucks that are potential options in the Midwest Region.

If you have any questions, please don't hesitate to reach out to Clerk Ammons via email aammons@co.champaign.il.us or phone 217 384-3720 or 217 721-0934.

Thank you for your consideration,

Aaron Ammons
Champaign County Clerk & Recorder

American Rescue Plan Act 2023 Grant Funding Request

The Nest Postpartum Support is a 501(c)(3) non-profit organization based in Champaign, Illinois. In October of 2021, our team began providing emotional and financial support services to local families with an infant in the Neonatal Intensive Care Unit (NICU) at Carle Foundation Hospital.

Mission Statement

Our mission is to provide community and support to families with children in the NICU. We do this by providing prepared meals, transportation, lodging, gas gift cards, restaurant gift cards, grocery gift cards, emotional support, and assistance with childcare costs for older siblings free of cost to our families. Our goal is to change the narrative about the NICU experience—from a story that's too often about struggle and isolation to one that focuses on community and support.

History

The Nest Postpartum Support was incorporated on June 6, 2020 and was designated a 501 (c)(3) non-profit organization in April of 2021. Fundraising campaigning took place from May 2021-October 2021 and our team began providing support services to the community on October 4, 2021.

Research Backed Need

Having a child admitted to the NICU and beginning a parenting journey in a highly medical setting is a traumatic and stressful experience for most families. Parents of infants hospitalized in a NICU are at high risk for developing anxiety and depressive symptoms or disorders (Mendelson et al., [2017](#)). During the Covid-19 pandemic, in an effort to reduce the risk of transmission, intensive care units across the United States have reduced parental and family visitation privileges and parent involvement in the unit (Murray et al., 2020).

A review of research regarding the effects of the COVID-19 pandemic on postpartum women's mental health found that new mothers of full-term healthy infants report substantially higher levels of anxiety and depression symptoms compared to similar pre-pandemic cohorts (Yan et al., [2020](#)). More specifically, the authors found that the prevalence rates of anxiety and depression among postpartum women with hospitalized infants during the pandemic were substantially higher than pre-pandemic data. Anecdotally, bedside nurses and other staff have witnessed first hand higher levels of parental stress, anxiety, and fear while visiting their babies in the NICU at Carle Foundation Hospital during the pandemic.

A consequence of visitation restrictions and rules for social distancing is the loss of in-person, peer-to-peer support for NICU parents (Hall et al., [2015](#)). Peer support has a beneficial, normalizing effect on the parental role, emotions, control, trust, coping, and adaptation to parenthood reality (Dahan et al., [2020](#)). There is abundant research which shows that providing peer support is recommended as an integral and crucial component of best practice, family-centered care and comprehensive family support.

Additionally, a 2017 study examined NICU parent involvement and long-term outcomes of the premature baby (Stefana et al., 2017). Increased parental presence helped to shorten infants' hospital stays. Skin-to-skin contact between parent and child reduces feelings of stress, strengthens bonding, and supports the transition into new parental roles. It also reduces mortality, infections, hospital readmissions, increases the volumes of expressed breastmilk, and the duration of breastfeeding or pumping. Parents

reported household work, employment, and lack of support and transportation as the major barriers preventing them from being present during their child's NICU stay.

The Nest Postpartum Support seeks to provide opportunities for mothers and families to be more present at the bedside, alleviating various responsibilities outside of the NICU setting, such as meal preparation, grocery shopping, and finding reliable transportation. Easing the emotional and financial burden of the aforementioned barriers positively impacts long-term outcomes for both mothers and their hospitalized children. Additionally, our care coordination services continue to provide the peer-to-peer engagement that is so crucial to parental mental health, especially during the Covid-19 pandemic.

Area covered

Carle Hospital in Urbana, IL houses a level III NICU that serves the families of Champaign-Urbana, Illinois, as well as many other smaller communities in central Illinois, within a 1-2 hour radius. The services and resources provided by The Nest filled a gap in care and support for families of hospitalized infants that was only exacerbated by the Covid-19 pandemic.

Community Impact

In our first 16 months, we have supported 40 local NICU families and provided \$56,671.64 worth of services. This includes 712 gas gift cards, 449 restaurant gift cards, 79 hotel stays, 153 days of childcare for older siblings, 111 prepared meals, 10 transportation passes, and 13 Instacart grocery gift cards. The average length of stay of a family receiving services from The Nest is approximately two months. Upon referral, the family is assigned to a Care Coordinator who communicates with the family regularly and provides emotional support throughout the duration of their child's inpatient stay. We are currently funded by donations from the community, community grants, and merchandise sales.

The Nest is founded, staffed and supported by former NICU parents who have lived the experiences of those we aim to support. We believe families with a child in the NICU should be supported emotionally and financially so that they can focus on the health and wellbeing of their child.

Intended Allocation of ARPA Grant

This fiscal year, we have the goal to support double of the families we served in our first year of operation. We are requesting \$120,000 to cover the expansion of services. Funds from the ARPA grant will be used to provide the resources of short-term lodging, transportation, childcare, gas and meals to approximately 80 families facing a long-term NICU stay at Carle Foundation Hospital in Urbana. Our goal, as supported by abundant research, is to eliminate barriers for mothers and families so they can be present and focus on caring for their babies, themselves, and their families.

The Nest Postpartum Support NFP

Statement of Activity

May 1, 2021 - February 1, 2023

| | TOTAL |
|--------------------------------------|--------------------|
| Revenue | |
| Contributed income | 1,065.60 |
| Donations directed by individuals | 85,564.12 |
| Total Contributed Income | 86,629.72 |
| Total Revenue | \$86,629.72 |
| GROSS PROFIT | \$86,629.72 |
| Expenditures | |
| Direct Support Services | 600.00 |
| Direct Support Services | 56,071.64 |
| Total Direct Support Services | 56,671.64 |
| Office expenses | |
| Bank fees & service charges | 0.00 |
| Memberships & subscriptions | 44.97 |
| Overhead | 5,758.62 |
| Shipping & postage | 229.64 |
| Software & apps | 1,378.40 |
| Total Office expenses | 7,411.63 |
| Payroll expenses | |
| FICA tax | 603.21 |
| Salaries & wages | 2,445.45 |
| Workers' compensation insurance | 91.06 |
| Total Payroll expenses | 3,139.72 |
| Supplies | |
| Supplies & materials | 662.00 |
| Total Supplies | 662.00 |
| Total Expenditures | \$67,884.99 |
| NET OPERATING REVENUE | \$18,744.73 |
| NET REVENUE | \$18,744.73 |

Works Cited

- Dahan S., Bourque C. J., Reichherzer M., Prince J., Mantha G., Savaria M., et al. (2020). Peer-support groups for families in neonatology: why and how to get started? *Acta Paediatr.* 109, 2525–2531.
- Hall S. L., Phillips R., Hynan M. T. (2016). Transforming NICU care to provide comprehensive family support. *Newborn Infant Nurs. Rev.* 16, 69–73.
- Mendelson T., Cluxton-Keller F., Vullo G. C., Tandon S. D., Noazin S. (2017). NICU-based interventions to reduce maternal depressive and anxiety symptoms: a meta-analysis. *Pediatrics.* 139, 20161870.
- Murray P. D., Swanson J. R. (2020). Visitation restrictions: is it right and how do we support families in the NICU during COVID-19? *J. Perinatol.* 40, 1576–1581.
- Stefana A., Lavelli M. (2017). Parental engagement and early interactions with preterm infants during the stay in the neonatal intensive care unit: protocol of a mixed-method and longitudinal study. *BMJ Open.* 7, 013824.
- Yan H., Ding Y., Guo W. (2020). Mental health of pregnant and postpartum women during the coronavirus disease 2019 pandemic: a systematic review and meta-analysis. *Front. Psychol.* 11, 3324.

Dear Ms. Kloeppel:

I am writing you in reference to the ARPA funds that Champaign County has received. Surely you have received many good to even great ideas where these funds could be best spent in Champaign County. I would like to highlight a few of our programs at OSF HealthCare Heart of Mary Medical Center which have a tremendous impact on community health and the general wellbeing of our County's residents, and propose that we have further discussions if any of these endeavors would seem to be worthy of some investment using a small portion of these funds.

At OSF Heart of Mary we have an inpatient behavior health unit. This is the only hospital-based care unit for those experiencing severe burdens in behavior or mental health in Champaign County. We currently care for thousands of patients per year in this specialized unit. In this challenging subset of our population we see an ever greater need and growing need for these services. With additional funding we could grow the care space and care team to better meet this need in Champaign County.

In 2013 we established a Community Resource Center (CRC) in the outpatient area of our hospital. The purpose of this Center was at first aimed at helping those persons who repeatedly sought care in our emergency department but who very infrequently had any identifiable emergency medical conditions. In the CRC we have trained patient care navigators to help these individuals find the help they need within the community. Many times that help is with housing, food, purchasing medications, mental health care or other serious social issues. Over the years we have been very successful in helping hundreds of individuals meet their needs. However, as the pandemic hit with its significantly devastating effects on the provision of health care, we were forced to scale down the financial support of the CRC in order to provide adequate services for those affected with severe COVID-19. We have not as of yet been able to find the necessary financial resources to build the CRC program back to where it needs to be in a County of Champaign's population.

In December of 2020, OSF HealthCare accepted the opportunity to assume ownership of seven counties (Champaign, Ford, McLean, Livingston, DeWitt and Piatt) in the Peace Meal program, a program that provides nutritional support for our senior citizens. By decreasing food insecurity for these individuals and improving their opportunities to maintain socialization, two social determinants of health are favorably impacted thereby improving their overall health. In the past nearly one year we have served over 335,000 meals with most of those meals being served in Champaign and McLean Counties. The cost of each meal to prepare and deliver is approximately \$8.00. Since recipients are asked only to donate what they can afford to offset the cost of each meal, the average donation is approximately \$2.00 per meal leaving a significant gap which needs to be covered with other resources. Even with grants and donations from other sources, OSF HealthCare still needs to fund a significant portion of the cost of this program. There exists opportunity to grow this program to meet the need, but there insufficient funds to accomplish this.

I realize that you have a very demanding job, not only in the aspect of determining how to best spend ARPA funds, but in so many other areas as well! I respect and admire what you are doing and wish you well in all of the challenges before you. If you would like to have further conversations about any of these opportunities or other aspects of health care in Champaign County, feel free to call on me.

Thank you!

Jared

Jared C. Rogers, MD, CPE, FAAFP

President

OSF HealthCare Heart of Mary Medical Center

1400 West Park Street | Urbana | IL | 61801

Phone (217) 337-2777 | Cell: (309) 253-9157

www.osfheartofmary.org



The total request for two initiatives is \$588,392.00

Promise Healthcare Behavioral Health Wellness Program- 131,626

Our Wellness Program provides support, case management, medication assistance, and benefits enrollment for patients with non-clinical barriers to achieving optimum medical and mental health. Specifically, the program targets patients who have mental health needs, those who have psycho-social support needs, and those who have been identified as having barriers to executing their treatment plan.

Promise Healthcare, provides primary health services for the uninsured and underinsured population of Champaign County through Frances Nelson, the SmileHealthy dental programs, and satellite clinics. In 2021 Promise Healthcare served 11,378 patients. While open to all, the Mental Health Services with Promise Healthcare program will target providing care to those who are patients of a Promise program or our collaboration with Rosecrance.

Promise Healthcare coordinators work with patients to remove barriers to reaching optimum medical and mental health. The program does this by assisting patients with access to medications, social service needs, linkage with other agencies, and enrolling eligible patients in Medicaid/Marketplace insurance. The program is also charged with supporting collaborations and outreach.

With the support of ARPA funding, the center can continue to provide on-site mental health services at Frances Nelson, a school-based health center, and at our location on Walnut to achieve the integration of medical and behavioral health care.

Patient Assistance and Case Management – The Wellness Program provides unique support to help patients increase access to elements of their treatment plans. The project coordinators work with our medical/mental health providers and referring partners to identify patients who need assistance removing treatment plan barriers. Our coordinators work with patients to establish a medical home and access to behavioral health services, transportation assistance, medication assistance, utility assistance, legal assistance, dental care, food support, and more. Patients who are engaged over several contacts or assisted through several barriers are considered case management (TPC). Those assisted in one visit are counted as nontreatment patient assistance (NTPC)

Promise Healthcare on Walnut Satellite – Wellness staff are charged with facilitating patient access to Promise Healthcare on Walnut including our primary care providers and psychiatrists.

\$456,766- Mental Health Services

Funding is requested to support staffing for direct mental health services. These include mental health counseling services. It also includes support for funding two psychiatrists (Dr. Archana Chopra) and Dr. Hayng-Sung Yang and nursing support services for the two psychiatrists. These psychiatrists provide the only psychiatry services available to the targeted underserved population.