

# COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 19, 2022 – 6:30 p.m.

**Shields-Carter Meeting Room**

**Brookens Administrative Center**

**1776 East Washington Street, Urbana, Illinois**

## Agenda Items

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- I. Call To Order**
- II. \*Roll Call**
- III. Prayer & Pledge of Allegiance**
- IV. Read Notice of Meeting**
- V. Approval of Agenda/Addenda**
- VI. Date/Time of Next Regular Meetings**
  - Standing Committees:**
    - A. County Facilities Committee  
Tuesday, June 7, 2022 @ 6:30 p.m.  
Shields-Carter Meeting Room
    - B. Environment & Land Use Committee  
Thursday, June 9, 2022 @ 6:30 p.m.  
Shields-Carter Meeting Room
    - C. Highway & Transportation Committee  
Friday, June 10, 2022 @ 9:00 a.m.  
1605 E Main Street, Urbana
  - Committee of the Whole:**
    - A. Justice & Social Services; Policy, Personnel & Appointments; Finance  
Tuesday, June 14, 2022 @ 6:30 p.m.  
Shields-Carter Meeting Room
  - County Board:**
    - A. Regular Meeting  
Thursday, June 23, 2022 @ 6:30 p.m.  
Shields-Carter Meeting Room
- VII. Public Participation**
- VIII. Presentation**
  - A. County Executive's Annual Report to the County Board
- IX. \*Consent Agenda** 1-100
- X. Communications**
- XI. Approval of Minutes**
  - A. April 21, 2022 – Regular Meeting 101-107
  - B. April 26, 2022 – Study Session 108-109
- XII. Standing Committees:**
  - A. County Facilities 110-111  
*Summary of Action Taken May 3, 2022 Meeting*
  - B. Environment and Land Use Committee 112-114  
*Summary of Action Taken May 5, 2022 Meeting*
    - 1. \*\*\*\*Adoption of Ordinance No. 2022-3 amending zoning ordinance, zoning case 030-AT-21 115-118
  - C. Highway & Transportation 119-120  
*Summary of Action Taken May 6, 2022 Meeting*
    - 1. Updated CARES Act Grant Application for C-CARTS (*information only*) 121-123

**XIII. Areas of Responsibility**

*Summary of Action Taken May 10, 2022 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments)* 124-127

A. Policy, Personnel, & Appointments

1. Adoption of Resolution No. 2022-115 appointing *Chris Diana (R)* to the Board of Review, term 6/1/2022-5/31/2024 128-130

2. Adoption of Resolution No. 2022-116 appointing *Susan Frobish (D)* to the Board of Review, term 6/1/2022-5/31/2024 131-133

B. Finance

1. Adoption of Resolution No. 2022-117 establishing the salaries of countywide elected officials 134-136

2. \*Adoption of Resolution No. 2022-118 authorizing reimbursement of travel expense to County Board member pursuant to Champaign County Travel Policy 137-138

**XIV. New Business**

A. Adoption of Resolution No. 2022-119 authorizing payment of claims 139

B. Adoption of Resolution No. 2022-120 authorizing purchases not following purchasing policy 140-141

C. Adoption of Resolution No. 2022-121 authorizing interfund loans from reserves to other funds 142

D. \*\*Adoption of Resolution No. 2022-100 approving budget amendment BUA 2022/5/211 Fund 2679 Child Advocacy Center / Dept 179 Child Advocacy Center 143-148  
Increased Appropriation: \$75,000  
Increased Revenue: \$75,000  
Reason: Appropriation required to increase spending authority for DCFS ARPA grant money.

**XV. Other Business**

A. Semi-Annual Closed Session Minute Review (*to be distributed*)

1. County Board
2. County Administrator Search
3. Nursing Home Board of Review

**XVI. Discussion/Information Only**

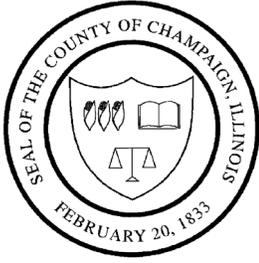
A. American Rescue Plan Act 149-155

- Update from Project Manager
- CILBA update
- Broadband Community Engagement Proposal
- Promise Healthcare Request
- Premium pay for direct support professionals in I/DD service settings

**XVII. Adjourn**

- \*Roll call
  - \*\*Roll call and 15 votes
  - \*\*\*Roll call and 17 votes
  - \*\*\*\*Roll call and 12 votes
- Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*



# COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 19, 2022 - 6:30 p.m.

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Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington Street, Urbana, IL 61802

## Consent Agenda Items

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### **A. Facilities**

1. Adoption of Resolution No. 2022-90 approving a lease between the County of Champaign and the City of Champaign for the Metropolitan Computer-Aided Dispatch (METCAD) 1

### **B. Environment and Land Use Committee**

1. \*\*\*\*Adoption of Ordinance No. 2022-4 amending zoning ordinance, zoning case 040-AT-22 2-3
2. \*Adoption of Resolution No. 2022-91 authorizing County Executive signature on Annual Facility Inspection Report required for M.S.4. Stormwater Permit with I.E.P.A. for program year April 2021 through March 2022 4-47

### **C. Highway & Transportation**

1. Adoption of Resolution No. 2022-92 authorizing amendment to the intergovernmental agreement between the County of Champaign and Champaign-Urbana Mass Transit District 48-61
2. Adoption of Resolution No. 2022-93 Procurement Policy for Federal Transit Administration Projects 62
  - Policy can be viewed on the website at:  
[http://www.co.champaign.il.us/CountyBoard/CB/2022/220519\\_Meeting/220519\\_Resolution\\_No.\\_2022-93\\_Attachment.pdf](http://www.co.champaign.il.us/CountyBoard/CB/2022/220519_Meeting/220519_Resolution_No._2022-93_Attachment.pdf)
3. Adoption of Resolution No. 2022-94 awarding of contract for the repair of structure 010-3004, located on county road 19 and appropriating funds from the County Bridge Fund, section #19-00074-00-BR 63-64
4. Adoption of Resolution No. 2022-95 awarding of contract for a railroad crossing upgrade on County Road 2300N and appropriating funds from county highway funds, Somer Township, #19-25452-00-SP 65-67
5. Adoption of Resolution No. 2022-96 approving appropriation of funds from the County Bridge Fund, Champaign Township, #22-03122-00-BR 68-70
6. Adoption of Resolution No. 2022-97 approving appropriation of funds from the County Bridge Fund, Champaign Township, #22-03123-00-BR 71-73
7. Adoption of Resolution No. 2022-98 approving appropriation of funds from the County Bridge Fund, South Homer Township, #22-26124-00-BR 74-76
8. Adoption of Resolution No. 2022-99 granting authority for the County Clerk to certify and submit a resolution reappointing the County Engineer on behalf of Champaign County 77-79

### **D. Policy, Personnel & Appointments**

1. Adoption of Resolution No. 2022-101 appointing Cody Rose to the Penfield Public Water District, term ending 5/31/2024 80
2. Adoption of Resolution No. 2022-102 appointing *Jennifer Putman* to the Urbana-Champaign Sanitary District, term 6/1/2022-5/31/2025 81
3. Adoption of Resolution No. 2022-103 appointing *Anne Robin* to the Developmental Disabilities Board, term 7/1/2022-6/30/2025 82
4. Adoption of Resolution No. 2022-104 appointing Vicki Niswander to the Developmental Disabilities Board, term 7/1/2022-6/30/2025 83

- 5. Adoption of Resolution No. 2022-105 appointing Molly McLay to the Mental Health Board, term ending 12/31/2025 84
- 6. Adoption of Resolution No. 2022-106 appointing Kevin Harden to the Tolono Fire Protection District, term ending 4/30/2025 85

**E. Finance**

- 1. \*\*Adoption of Resolution No. 2022-107 approving Budget Transfer BUA 2022/4/263 86  
Fund 2840 ARPA / Dept 075 General County  
Amount: \$9,043  
Reason: Final costs for ARPA premium pay came in slightly higher than anticipated. A budget transfer is requested from non-personnel to personnel appropriation within the ARPA fund to cover the additional cost.
- 2. \*\*Adoption of Resolution No. 2022-108 approving Budget Amendment BUA 2022/4/269 87  
Fund 2085 County Motor Fuel Tax / Dept 060 Highway  
Increased Appropriations: \$250,000  
Increased Revenue: \$0  
Reason: Budget amendment to re-encumber funds appropriated in FY2021 for bridge projects on County Road 1.
- 3. \*\*Adoption of Resolution No. 2022-109 approving Budget Amendment BUA 2022/4/349 88  
Fund 2613 Court's Automation Fund / Dept 030 Circuit Clerk  
Increased Appropriations: \$28,622.78  
Increased Revenue: \$28,622.78  
Reason: Appropriation required to increase the spending authority to expend grant money awarded from the Illinois Supreme Court.
- 4. Adoption of Resolution No. 2022-110 authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 04-006-0129 89
- 5. Adoption of Resolution No. 2022-111 authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0045 90
- 6. Adoption of Resolution No. 2022-112 adopting the Champaign County Financial Policies 91-97
- 7. Adoption of Resolution No. 2022-113 approving a revision to the Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County 98
- 8. Adoption of Resolution No. 2022-114 to supersede Resolution No. 2021-310 for establishing the salary for the Champaign County Sheriff 99-100

RESOLUTION NO. 2022-90

RESOLUTION APPROVING A LEASE BETWEEN THE COUNTY OF  
CHAMPAIGN AND THE CITY OF CHAMPAIGN FOR THE METROPOLITAN  
COMPUTER-AIDED DISPATCH (METCAD)

WHEREAS, the County of Champaign currently leases space at 1905 E. Main Street, Urbana, Illinois to Metropolitan Computer-Aided Dispatch (METCAD); and

WHEREAS, the original lease began on November 28, 2000 and expires on June 30, 2022; and

WHEREAS, METCAD desires to extend the current lease agreement; and

WHEREAS, the Champaign County Facilities Committee recommends the approval of a ten-year lease agreement commencing on July 1, 2022 and ending at midnight on June 30, 2032;

NOW, THEREFORE BE IT RESOLVED, by the County Board of Champaign County that the County Executive is hereby authorized and directed to execute a lease with the City of Champaign for the Metropolitan Computer-Aided Dispatch (METCAD).

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**ORDINANCE NO. 2022-4**  
**ORDINANCE AMENDING ZONING ORDINANCE**  
**ZONING CASE 040-AT-22**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 040-AT-22;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, that Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois* be amended in the manner attached hereto.

PRESENTED, PASSED, APPROVED, AND RECORDED this 19th day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST:

Approved:

\_\_\_\_\_  
Aaron Ammons, County Clerk and  
Ex-Officio Clerk of the County Board

\_\_\_\_\_  
Darlene A. Kloepfel, County Executive

Date:

**EXHIBIT A**

**4.2.1 CONSTRUCTION and USE**

C. It shall be unlawful to erect or establish more than one MAIN or PRINCIPAL STRUCTURE or BUILDING per LOT or more than one PRINCIPAL USE per LOT in the AG-1, Agriculture, AG-2, Agriculture, CR, Conservation-Recreation, R-1, Single Family Residence, R-2, Single Family Residence, and R-3, Two Family Residence DISTRICTS other than in PLANNED UNIT DEVELOPMENTS except as follows:

7. A private or commercial transmission and receiving tower (including antenna) over 100 feet in height may be authorized as a SPECIAL USE Permit in the AG-1 and AG-2 Agriculture Districts as a second PRINCIPAL USE on a LOT with an Electrical Substation.

**RESOLUTION NO. 2022-91**

**AUTHORIZING COUNTY EXECUTIVE SIGNATURE ON**

**ANNUAL FACILITY INSPECTION REPORT**

**REQUIRED FOR M.S.4. STORMWATER PERMIT WITH I.E.P.A.**

**FOR PROGRAM YEAR APRIL 2021 THROUGH MARCH 2022**

WHEREAS, Champaign County was identified in 2003 as a county with a Municipal Separate Storm Sewer System (MS4) as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program under the Clean Water Act;

WHEREAS, Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program by maintaining an updated Notice of Intent (NOi) on file with the Illinois Environmental Protection Agency (IEPA) at all times and by filing an Annual Update (Annual Facility Inspection Report) each year;

WHEREAS, Champaign County filed a NOi with IEPA in 2003 and that became NPDES Permit No. ILR 4000256;

WHEREAS, Champaign County filed an updated NOi with IEPA on May 30, 2019;

WHEREAS, the Annual Update (Annual Facility Inspection Report) for the program year 4/1/21 through 3/31/22 must be filed with the IEPA no later than June 1, 2022;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to maintain compliance with the MS4 requirements of the NPDES Storm Water Program as much as practicable;

NOW, THEREFORE BE IT ORDAINED. by the Champaign County Board, Champaign County, Illinois, as follows:

1. The County Executive is hereby authorized to sign the attached Annual Update (Annual Facility Inspection Report).
2. The Champaign County Zoning Administrator is hereby directed to forward the signed Annual Update (Annual Facility Inspection Report) to the Illinois Environmental Protection Agency no later than May 31, 2022.

PRESENTED, PASSED, APPROVED, AND RECORDED this 19th day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board  
Champaign, Illinois

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk and  
*Ex Officio* Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County  
Executive  
Date: \_\_\_\_\_



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 31, 2021 To March, 31, 2022

Permit No. ILR40 00256

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: County of Champaign, Illinois Mailing Address 1: Brookens Administrative Center

Mailing Address 2: 1776 East Washington County: Champaign

City: Urbana State: IL Zip: 61802 Telephone: 217 384 3708

Contact Person: John Hall, Director of Planning & Zoning Email Address: jhall@co.champaign.il.us  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Champaign County, Illinois

#### **THE FOLLOWING ITEMS MUST BE ADDRESSED.**

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

\_\_\_\_\_  
Owner Signature:

Darlene Kloeppel

Printed Name:

\_\_\_\_\_  
Date:

Champaign County Executive

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

ANNUAL FACILITY INSPECTION REPORT

April 1, 2022

N.P.D.E.S. PHASE II PERMIT FOR STORMWATER DISCHARGES

from

MUNICIPAL SEPARATE STORM SEWER SYSTEMS

**Champaign County, Illinois  
NPDES Permit No. ILR40 00256**

**REPORTING PERIOD:**

Year 3 is April 1, 2021 through March 31, 2022

**MS4 OPERATOR INFORMATION:**

County of Champaign, Illinois  
Brookens Administrative Center  
1776 East Washington Street  
Urbana, IL, 61802  
Contact person: John Hall, Director of Planning and Zoning

**GOVERNMENTAL ENTITY IN WHICH MS4 IS LOCATED:**

Champaign County, Illinois

**INTRODUCTION**

Champaign County was identified as a small Municipal Separate Storm Sewer System (MS4) in March 2003 as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program.

Mandated by Congress under the Clean Water Act, the NPDES Storm Water Program is a comprehensive two-phased national program for addressing the non-agricultural sources of storm water discharges which adversely affect the quality of our nation's waters. The Clean Water Act prohibits anybody from discharging pollutants through a point source into a water of the United States unless they have an NPDES permit. A point source is any discernible, confined and discrete conveyance, such as a pipe, ditch, channel, or container.

Phase II required small MS4s in urbanized areas to obtain NPDES permits and implement six minimum control measures by using selected best management practices (BMPs).

Urbanized areas are delineated by the Census Bureau and are defined as a central place or places and the adjacent densely settled surrounding area, that together have a residential population of at least 50,000 people and an overall population density of at least 500 people per square mile. About 47 square miles (about 4.7%) of the approximately 1,000 square miles that make up Champaign County are included in the urbanized area (see the attached map).

Champaign County is not a municipality but the regulatory definition of MS4 also includes any County owned roads with a drainage system. County Highway roadside ditches are currently the only point source discharges in the urbanized area maintained by Champaign County.

**Champaign County, Illinois**  
**MS4 ANNUAL FACILITY INSPECTION REPORT**  
REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program. MS4 compliance requires that an updated Notice of Intent (NOI) be on file at all times with the Illinois Environmental Protection Agency (IEPA). The NOI must explain which best management practices Champaign County will use to implement the six required minimum control measures. The six required minimum control measures are the following:

- **Public Education and Outreach.** Selected BMPs should educate the public on the various ways to reduce storm water pollution.
- **Public Participation and Involvement.** Selected BMPs should involve the public in developing, implementing, and reviewing MS4 best management practices.
- **Illicit Discharge Detection and Elimination.** Selected BMPs should identify improper discharges and spills to drainage systems and include enforcement mechanisms.
- **Construction Site Runoff Control.** Selected BMPs should enable construction site operators (builders and MS4s) to manage storm water runoff to reduce pollution.
- **Post-Construction Runoff Control.** Selected BMPs should enable property owners (developers and MS4s) to manage storm water runoff to reduce pollution from a site after construction activities have ended.
- **Pollution Prevention and Good Housekeeping.** Selected BMPs should enable the MS4 entity to minimize pollution from its own property and facilities by reducing pollution from streets, parking lots, open spaces and storage and vehicle maintenance areas and is discharged into local waterways or that results poor maintenance of storm sewer systems.

Champaign County has worked in cooperation with the other MS4s in the Champaign County Urbanized Area to share costs and expertise and common efforts to develop a regional consistency towards fulfilling the NPDES Phase II MS4 requirements.

Champaign County has sought to develop a plan suited to the MS4 requirements but also tailored to the abilities of an Illinois county. The NPDES Phase II MS4 requirements were included as a formal County land use policy in the Champaign County Land Resource Management Plan that was adopted in April 2010.

Champaign County filed a fourth NOI with IEPA to include the five-year period of April 1, 2019, to March 31, 2024. This document serves as the annual report for Year 3 activities.



## **B.M.P. MONITORING AND ASSESSMENT PROGRAM**

Effective 3/1/16, each Small MS4 is required to implement a monitoring and assessment program to evaluate the effectiveness of selected best management practices (BMPs) at reducing pollutant loadings and water quality impacts. The monitoring and assessment program may include evaluation of BMPs and/or direct water quality monitoring, at the discretion of each Small MS4, but the program should be tailored to the size and characteristics of the Small MS4 and the relevant watersheds.

### **Outfall/Discharge Monitoring and Physical Stream Assessment**

The Champaign County Unincorporated MS4 will collaborate with the municipal MS4 jurisdictions in Champaign County in developing a monitoring and assessment program for the Champaign County Unincorporated MS4 that matches as closely as possible the municipal MS4 monitoring and assessment programs. Municipal MS4 agencies in the Champaign-Urbana Urbanized Area rely on a combination of outfall/discharge monitoring and assessment of physical/habitat characteristics such as stream bank erosion caused by storm water discharges.

Methods and practices used for the Champaign County Unincorporated MS4 Monitoring and Assessment program will be based on municipal MS4 practices and methods as much as possible and will be supplemented as necessary by practices described in the following documents:

- *Illicit Discharge Detection and Elimination A Guidance Manual for Program Development and Technical Assessments*, published by the Center for Watershed Protection and Robert Pitt, University of Alabama, October 2004.
- *UNIFIED STREAM ASSESSMENT: A USER'S MANUAL Version 2.0, Urban Subwatershed Restoration Manual No. 10*, published by the Center for Watershed Protection, February 2005.
- *Stream Visual Assessment Protocol*, published by the United States Department of Agriculture Natural Resources Conservation Service National Water and Climate Center, Technical Note 99-1, December 1998.

### **Justification**

The unincorporated Champaign County MS4 Area is highly interconnected with the municipal MS4 Area and using the same (or nearly the same) monitoring and assessment (M&A) methods to evaluate the effectiveness of storm water best management practices (BMPs) in the unincorporated MS4 Area may help minimize the overall costs of implementing and conducting the M&A program in the unincorporated MS4 Area; and should eliminate confusion that could otherwise result if a different approach were used than is used in the municipal MS4s; and may provide a more accurate overall understanding of the effectiveness of BMPS for the entire Champaign County urbanized area.

The *Unified Stream Assessment (USA)* is a continuous stream walk method that systematically evaluates stream conditions and that can be applied to both rural and urban streams. Staff can perform the USA with relatively minimal training. USA protocols should be adapted to meet agency needs and skills and to address regional stream conditions.

The USA includes specific protocols and model forms for documenting the assessments of Storm Water Outfalls and Severe Bank Erosion. The USA assessment for Storm Water Outfalls is very similar to the Outfall Reconnaissance Inventory (ORI) used in *Illicit Discharge Detection and Elimination*. Including ORI methods in

the USA Storm Water Outfall assessments can improve the overall assessment of storm water outfalls and discharges.

Severe bank erosion caused by storm water discharges can be accurately identified only after identifying the average erosion condition for a particular stream reach. The USA includes a Reach Level Assessment to characterize overall conditions within each reach of the stream. Guidance is included in the USA assessment of Severe Bank Erosion to help identify locations with more severe erosion. The *Stream Visual Assessment Protocol* (SVAP) also provides useful additional guidance for making the assessment of Severe Bank Erosion.

The USA protocols assume identification of uniform stream reaches. Stream reaches will be identified and mapped prior to actual field investigations. During the field investigation the various stream reaches will be identified using GIS locators. Standard worksheets will be completed for each reach for the entire length of stream in the MS4 Area. Streams (miles) to be assessed are as follows:

- Vermilion Watershed:
  - Saline Branch Drainage Ditch (3.2 miles)
- Upper Kaskaskia Watershed:
  - Copper Slough (1.6 miles)
  - Phinney Branch (1.1 miles)
- Upper Embarras Watershed
  - an unnamed tributary near Lake Park (.6 mile).

Gaining access to streams in the unincorporated MS4 Area will be a significant challenge because all the streams are on private property.

Annual monitoring is planned to occur during August through October. Annual monitoring will note the conditions for the current year and identify changes from previous years. The results will be reported in the Annual Update.

Follow up investigations may be necessary based on observed changes.

Outfalls were identified per the IEPA 4/22/16 Acceptance of Response to Noncompliance Advisory Letter.

**SELF-ASSESSMENT OF PERMIT COMPLIANCE**

Tables 1 through 6 summarize Champaign County Unincorporated MS4 Storm Water Program activities from April 1, 2021 through March 31, 2022. Table 7 identifies BMPs that were started and still in progress and Table 8 identifies BMPs still pending.

**Table 1: Public Education and Outreach Activities 4/1/21 – 3/31/22**

BMP ID	Activities
A.1.1. - Flyers and information sheets at permit counter.	Handouts are displayed and available at Planning and Zoning permit counter.
A.2.1. - Inform business groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
A.2.2. - Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
A.2.3. - Inform environmental groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from environmental groups.
A.6.1. - Educational and informational material on web page.	The MS4 Annual Facility Inspection Report was posted to the County website and to the collaborative MS4 website the Champaign County Stormwater Partnership ( <a href="http://www.ccstormwater.org">www.ccstormwater.org</a> ).

**Champaign County, Illinois**  
**MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

**Table 2: Public Participation and Involvement Activities 4/1/21 – 3/31/22**

BMP ID	Activities
B.4.1. - Comply with applicable state and local public notice requirements.	All public hearings and meetings are noticed as required by state law and local ordinances and policies.
B.6.1. - Intergovernmental Storm Water Management group meetings (coordination meeting for all Champaign County MS4 jurisdictions).	During the program year County staff attended and participated in meetings with other MS4 jurisdictions on 4/13/21; 6/8/21; 7/13/21; 8/10/21; 9/14/21; 10/12/21; 12/14/21; 3/8/22.
B.6.2. - Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	The MS4 Storm Water Survey is on the County website at <a href="https://docs.google.com/forms/d/e/1FAIpQLSd5hbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjbMyI8P3Mg/viewform?c=0&amp;w=1">https://docs.google.com/forms/d/e/1FAIpQLSd5hbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjbMyI8P3Mg/viewform?c=0&amp;w=1</a>
B.6.3. - Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	There was no Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) in 2021 due to the inconvenience of holding meeting remotely due to the COVID pandemic.
B.6.4. - Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	The Environmental Justice Areas for 2022 are not yet identified.
B.7.1. – Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	Funding for MS4 projects were included in the Work Plan for 2022.

**Table 3: Illicit Discharge Detection and Elimination Activities 4/1/21 – 3/31/22**

BMP ID	Activities
C.1.1. - Map drainage system outfalls into streams and rivers.	The up to date storm sewer system map for the unincorporated Champaign County MS4 Area is mapped to 100% completion including the storm sewer system map for County Highways outside the MS4 Area.
C.3.1. - Establish and maintain citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges.
C.3.2. - Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and/or non-functioning private sewage treatment systems.
C.6.1. - Annual Report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	The MS4 Annual Report was prepared and presented to the Environment and Land Use Committee (ELUC) on May 6, 2021. and approved by the Champaign County Board on May 20, 2021.

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**Table 4: Construction Site Runoff Control Activities 4/1/21 – 3/31/22**

BMP ID	Activities
D.1.1. - Soil erosion and sediment control regulations.	Soil erosion and sediment control regulations in the Champaign County Storm Water Management and Erosion Control Ordinance were enforced for all Land Disturbance Erosion Control (LDEC) Permits.
D.2.1. - Erosion and sediment control BMPs.	All Land Disturbance Erosion Control (LDEC) Permits were reviewed for use of appropriate BMPs.
D.4.1. - Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	Procedures to evaluate proposed construction site runoff mechanisms are refined in the review of LDEC Permits.
D.4.2. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	No training occurred in Year 3.
D.6.1. - Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Procedures were refined as more experience was gained in the review of LDEC Permits.

**Table 5: Post-Construction Runoff Control Activities 4/1/21 – 3/31/22**

BMP ID	Activities
E.3.3. - Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Staff from the Champaign County Highway Department and the Planning and Zoning Department attended the Illinois Green Infrastructure & Erosion Control Conference via Zoom on 10/20/21.
E.4.1. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	No training occurred in Year 3.

**Table 6: Pollution Prevention / Good Housekeeping Activities 4/1/21 – 3/31/22**

BMP ID	Activities
F.1.2. - Spill Response Protocol.	The Champaign County Emergency Management Agency (CEMA) conducted or participated in the following training in the program year: <ul style="list-style-type: none"> <li>● November 2, 2021, Annual hazmat exercise with University of Illinois Abbott Power Plant and Champaign Fire Department;</li> <li>● January 27, 2021, attended the annual pipeline awareness training;</li> <li>● July 22, 2021, hosted the International Association of Fire Chief's (IAFC) Community Safety Grant's Whole Community Planning for Disasters training course;</li> <li>● March 22, 2022, hosted Canadian National Railroad's First Responder Hazmat Training.</li> </ul>
F.1.3. - Hazardous material and storage management training.	All relevant hazardous materials storage and handling reviewed with Facilities Director.

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**Table 7: BMPs in Progress**

BMP ID	Status
C.2.1. - Prohibit illegal dumping and illicit discharges into drainage system through Nuisance Ordinance.	Preliminary Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but was not adopted in the program year.
C.3.3. - Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	Records of private sewage treatment systems obtained from Public Health Department; GIS database is under development.
D.3.1. - Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities. Preliminary Nuisance Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted.
E.3.1. - Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.
E.5.1. - Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires “as-built” documentation.

**Table 8: BMPs Pending**

BMP ID	Explanation of Pending Status
E.1.1. - Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately-owned developed property.	The BMP was not completed in the program year.
E.1.2. - Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	The BMP was not completed in the program year.
E.2.1. - Require annual inspections of publicly owned storm water management facilities (post-construction).	Expected to be included in the SWPPP that was supposed to be completed in 2021 but has not yet been completed.
F.1.1. - Spill prevention protocol.	Undetermined due to lack of coordination within County Departments. Expected to be established with the development of the SWPPP.
F.2.1. - Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	Expected to be included in the SWPPP that was supposed to be completed in 2021 but has not yet been completed.

**CHANGES TO BEST MANAGEMENT PRACTICES**

Attachment A summarizes that there were no proposed changes to the BMPs during the reporting year.

**STATUS OF COMPLIANCE**

Attachment B reviews the status of compliance for all BMPs.

**INFORMATION COLLECTED AND ANALYZED IN YEAR 3**

Attachment C summarizes that there were no observations or reports made or received during the reporting year.

**STORMWATER PROGRAM ACTIVITIES PROPOSED FOR NEXT PROGRAM YEAR APRIL 1, 2022 – MARCH 31, 2023**

The activities proposed for next Program Year April 1, 2022 – March 31, 2023, are summarized in Attachment D.

**RELIANCE ON OTHER GOVERNMENTAL ENTITY**

Champaign County does and will continue to participate in and share resources with the Cooperative MS4 Group; however, it does not rely on another governmental entity to satisfy its permit obligations.

**YEAR 3 CONSTRUCTION PROJECTS**

Champaign County construction projects may be authorized under the Facilities Department or the Highway Department.

Projects and details of Highway Construction Projects in the program year are provided in Table 9.

There were not land disturbing construction projects by the Facilities Department in the program year.

**ATTACHMENTS**

- A Changes to Best Management Practices
- B Status of Compliance with N.P.D.E.S. Permit Conditions for Year 2
- C Information Collected for Year 2
- D Proposed NPDES Permit Activities for next Program Year April 1, 2022 - March 31, 2023
- E Champaign County Unincorporated MS4 Area Storm Water Survey Results April 2021
- F Champaign County Unincorporated MS4 Area Environmental Justice Areas January 1, 2020

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**Table 9: Highway Construction Projects<sup>1</sup> from April 1, 2021 through March 31, 2022**

Section Number	Road District	Project Type	Area of Disturbance	Status
18-15063-00-BR	Mahomet Township	Bridge Replacement	<1 acre	Expected completion in 2020
18-00451-00-SP	Champaign County C.H.15	Resurfacing Pavement	<1 acre	Expected completion in 2021
20-06095-00-BR	Compromise Township	Bridge Replacement	<1 acre	Expected completion in 2021 (Completed)
20-10097-00-BR	East Bend Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
20-16098-00-BR	Newcomb Township	Culvert Replacement	<1 acre	Expected completion in 2022
20-17099-00-BR	Ogden Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
20-00102-00-BR	Champaign County	Bridge Rehab	<1 acre	Expected completion in 2022
20-12104-00-BR	Hensley Township	Culvert Replacement	<1 acre	Expected completion in 2022
20-08105-00-BR	Crittenden Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
21-22106-00-BR	Sadorus Township	Bridge Repair	<1 acre	Expected completion in 2021 (Completed)
21-22107-00-BR	Sadorus Township	Bridge Repair	<1 acre	Expected completion in 2021 (Completed)
21-11108-00-BR	Harwood Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
21-25109-00-BR	Somer Township	Culvert Replacement	<1 acre	Expected completion in 2022
21-18110-00-BR	Village of Pesotum	Bridge Replacement	<1 acre	Expected completion in 2023/2024
19-00452-00-SP	Somer Township	RR Xing Rehab	<1 acre	Expected completion in 2022
20-00453-00-RS	Champaign County	Resurfacing/Widening	<1 acre	Expected completion in 2022
20-00455-00-RS	Champaign County	Resurfacing/Widening	<1 acre	Expected completion in 2022
21-20111-00-BR	Rantoul Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
21-07112-00-BR	Condit Township	Culvert Replacement	<1 acre	Expected completion in 2022
21-07113-00-BR	Condit Township	Culvert Replacement	<1 acre	Expected completion in 2022
21-24114-00-BR	Stanton Township	Culvert Replacement	<1 acre	Expected completion in 2022
21-29115-00-BR	Village of Tolono	Culvert Replacement	<1 acre	Expected completion in 2022
21-14116-00-BR	Ludlow Township	Culvert Replacement	<1 acre	Expected completion in 2022

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**Table 9: Highway Construction Projects<sup>1</sup> from April 1, 2021 through March 31, 2022**

Section Number	Road District	Project Type	Area of Disturbance	Status
21-18117-00-BR	Pesotum Township	Culvert Replacement	<1 acre	Expected completion in 2022
21-08118-00-BR	Crittenden Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
21-08119-00-BR	Crittenden Township	Culvert Replacement	<1 acre	Expected completion in 2021 (Completed)
21-00458-00-RS	Champaign County	Bituminous Paving	<1 acre	Completed
21-17459-00-SP	Ogden Township	RR Xing Rehab	<1 acre	Expected completion in 2023-2024
21-17460-00-SP	Ogden Township	RR Xing Rehab	<1 acre	Expected completion in 2023-2024
21-17461-00-SP	Ogden Township	RR Xing Rehab	<1 acre	Expected completion in 2023-2024
22-14120-00-BR	Ludlow Township	Bridge Rehab	<1 acre	Expected completion in 2023-2024
22-00121-00-BR	Champaign County	Bridge Rehab	<1 acre	Expected completion in 2023-2024
22-03122-00-BR	Champaign Township	Bridge Rehab	<1 acre	Expected completion in 2023-2024
22-03123-00-BR	Champaign Township	Bridge Rehab	<1 acre	Expected completion in 2023-2024
22-26124-00-BR	South Homer Township	Guardrail Repair	<1 acre	Expected completion in 2022

**NOTES**

1. All construction projects during this period were roadway projects.

There were no proposed changes to the BMPs between April 1, 2021 and March 31, 2022.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 3**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
1	A.1.1	Flyers and information sheets at permit counter.	<i>COMPLETE</i>	Develop and distribute one new educational material handout.	Distribute handout.	Handouts are displayed and available at the service counter.
2	A.2.1	Inform business groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
3	A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from developer, contractor, engineering, and architecture groups.
4	A.2.3	Inform environmental groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from environmental groups.
6	A.6.1	Educational and informational material on web page.	<i>COMPLETE</i>	Develop web page with annual updates on informational and educational materials.	Update web page.	The MS4 Annual Facility Inspection Report was posted to the County website and to the collaborative MS4 website the Champaign County Stormwater Partnership ( <a href="http://www.ccstormwater.org">www.ccstormwater.org</a> ).
7	B.4.1	Comply with applicable state and local public notice requirements.	<i>COMPLETE</i>	Annual number of meetings with MS4 related topics. Maintain electronic records of notices, agendas, and public participation.	Provide notice of MS4 related meetings and provide opportunity for public input.	All public hearings and meetings are noticed as required by state law and local ordinances and policies.
8	B.6.1	Intergovernmental Storm Water Management group meetings (coordination meeting for all Champaign County MS4 jurisdictions).	<i>COMPLETE</i>	Hold at least 4 coordination meetings each year.	Attend meetings.	During the program year County staff attended and participated in meetings with other MS4 jurisdictions on 4/13/21; 6/8/21; 7/13/21; 8/10/21; 9/14/21; 10/12/21; 12/14/21; 3/8/22.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 3  
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REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
9	<b>B.6.2</b>	Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	<i>COMPLETE</i>	Conduct the annual MS4 Storm Water Survey on the County website.	Make the MS4 Area Storm Water Survey available on the County website.	The MS4 Storm Water Survey is on the County website at <a href="https://docs.google.com/forms/d/e/1FAIpQLSd5hzbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjbMyI8P3Mg/viewform?c=0&amp;w=1">https://docs.google.com/forms/d/e/1FAIpQLSd5hzbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjbMyI8P3Mg/viewform?c=0&amp;w=1</a>
10	<b>B.6.3</b>	Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	<i>INCOMPLETE</i>	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at one ELUC Meeting each year.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC meeting.	There was no Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) in 2021 due to the inconvenience of holding meeting remotely due to the COVID pandemic.
11	<b>B.6.4</b>	Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	<i>COMPLETE</i>	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes. Review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).	In April 2021 a random sample survey of the EJ population was conducted using the Champaign County Unincorporated MS4 Area Storm Water Survey with a postage-paid reply envelope.

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 3**  
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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
12	<b>B.7.1</b>	Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	<i>COMPLETE</i>	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long-range work plan as required.	Include MS4 in work plan for FY22.	Funding for MS4 projects were included in the Work Plan for 2022.
13	<b>C.1.1</b>	Map drainage system outfalls into streams and rivers.	<i>COMPLETED</i>	Complete a system wide updated every three years.	System wide update of Champaign County Unincorporated MS4 Area storm sewer system map.	The up to date storm sewer system map for the unincorporated Champaign County MS4 Area is mapped to 100% completion including the storm sewer system map for County Highways outside the MS4 Area.
14	<b>C.2.1</b>	Prohibit illegal dumping and illicit discharges into drainage system through Nuisance Ordinance.	<i>IN PROGRESS</i>	Review existing Nuisance Ordinance and revise to include illegal dumping and illicit discharges into drainage systems.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system.	None. Preliminary Ordinance language regarding illegal dumping and illicit discharges into drainage systems had been previously drafted but has not yet been adopted.
15	<b>C.3.1</b>	Establish and maintain citizen complaint phone line for illegal dumping and illicit discharge into drainage systems.	<i>COMPLETE</i>	Maintain phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges.
16	<b>C.3.2</b>	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	<i>COMPLETE</i>	Develop and maintain phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and/or non-functioning private sewage treatment systems.

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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
17	<b>C.3.3</b>	Create a database of existing private sewage treatment systems and develop a management plan to bring non-compliant systems into compliance.	<i>IN PROGRESS</i>	Create database and develop, adopt, and implement management plan.	Create database and develop management plan.	Records of private sewage treatment systems obtained from Public Health Department; GIS database is under development.
18	<b>C.6.1</b>	Annual Report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	<i>COMPLETE</i>	Present Annual Report and place on file.	Complete Annual Report and place on file.	The MS4 Annual Report was prepared and presented to the Environment and Land Use Committee (ELUC) on May 6, 2021 and approved by the Champaign County Board on May 20, 2021.
19	<b>D.1.1</b>	Soil erosion and sediment control regulations.	<i>COMPLETE</i>	Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption and enforce adopted regulations.	Enforce soil erosion and sediment control ordinance (Storm Water Management and Erosion Control Ordinance).	Soil erosion and sediment control regulations in the Champaign County Storm Water Management and Erosion Control Ordinance were enforced for all Land Disturbance Erosion Control (LDEC) Permits.
20	<b>D.2.1</b>	Erosion and sediment control BMPs.	<i>COMPLETE</i>	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for ordinance.	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).	All Land Disturbance Erosion Control (LDEC) Permits were reviewed for use of appropriate BMPs.
21	<b>D.3.1</b>	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	<i>IN PROGRESS</i>	Enforce Storm Water Management and Erosion Control (SWMEC) Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities. Review existing Nuisance Ordinance and, if	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities.	The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities. Preliminary Nuisance Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage

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BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
			needed, revise to prohibit illegal dumping and illicit discharge into drainage systems from construction activities, same as SWMEC Ordinance.		systems but has not yet been adopted.
22	<b>D.4.1</b> Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop, implement and refine review procedures to evaluate proposed construction site runoff mechanisms.	Procedures to evaluate proposed construction site runoff mechanisms are refined in the review of LDEC Permits.
23	<b>D.4.2</b> Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	<i>INCOMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	No training occurred in Year 3.
24	<b>D.6.1</b> Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Procedures were refined as more experience was gained in the review of LDEC.
25	<b>E.1.1</b> Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately owned developed property.	<i>INCOMPLETE</i>	Add a Green Infrastructure page to the Champaign County website to educate landowners about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately owned developed property.	Develop, implement and maintain Champaign County Green Infrastructure & Green Housekeeping web page	NONE

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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
26	E.1.2	Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	<i>INCOMPLETE</i>	Add a Sustainable Lawn Care page to the Champaign County website to educate landowners about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Develop and implement a Champaign County Sustainable Lawn Care web page.	NONE
27	E.2.1	Require annual inspections of publicly owned storm water management facilities (post-construction).	<i>INCOMPLETE</i>	Procedures for maintenance of publicly owned storm water management facilities (post-construction) should be established in the Champaign County SWPPP.	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP.	NONE
28	E.3.1	Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).	<i>IN PROGRESS</i>	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.
29	E.3.3	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training	<i>COMPLETE</i>	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractors and contractor employees.	Staff from the Champaign County Highway Department and the Planning and Zoning Department attended the Illinois Green Infrastructure & Erosion Control Conference via Zoom on 10/20/21.

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BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
			out the kinds of maintenance and relevant contractor employees also have annual training.		
30	E.4.1 Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	<i>INCOMPLETE</i>	Director's designee attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attends training.	No training occurred in Year 3.
31	E.5.1 Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	<i>IN PROGRESS</i>	Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires "as-built" documentation.
32	F.1.1 Spill prevention protocol.	<i>INCOMPLETE</i>	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill prevention training with appropriate County staff.	NONE.
33	F.1.2 Spill response protocol.	<i>COMPLETE</i>	Conduct annual spill response training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill response training with appropriate County staff.	The Champaign County Emergency Management Agency (CCEMA) conducted or participated in the following training in the program year: <ul style="list-style-type: none"> <li>● November 2, 2021, Annual hazmat exercise with University of Illinois Abbott Power Plant and Champaign Fire Department;</li> <li>● January 27, 2021, attended the annual pipeline awareness</li> </ul>

**Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 3**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
						training; ● July 22, 2021, hosted the International Association of Fire Chief's (IAFC) Community Safety Grant's Whole Community Planning for Disasters training course; ● March 22, 2022, hosted Canadian National Railroad's First Responder Hazmat Training.
34	<b>F.1.3</b>	Hazardous material and storage management training.	<i>COMPLETE</i>	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual hazardous material and storage management training with appropriate County staff.	All relevant hazardous materials storage and handling reviewed with Facilities Director.
35	<b>F.2.1</b>	Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	<i>INCOMPLETE</i>	Prepare SWPPP for all County owned facilities.	Begin developing the Draft SWPPP for all County owned facilities.	None.

There was no information collected between April 1, 2021 and March 31, 2022.

**Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 4 April 1, 2022 – March 31, 2023**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 3 Milestone (4/1/21-3/31/22)	Proposed Activity Next Program Year 4/1/22-3/31/23
A.1.1	Flyers and information sheets at permit counter.	Develop and distribute one new educational material handout.	Distribute handout.	Distribute handout.
A.2.1	Inform business groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.2.3	Inform environmental groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.6.1	Educational and informational material on web page.	Develop web page with annual updates on informational and educational materials.	Update web page.	Update web page.
B.4.1	Comply with applicable state and local public notice requirements.	Annual number of meetings with MS4 related topics. Maintain electronic records of notices, agendas, and public participation.	Provide notice of MS4 related meetings and provide opportunity for public input.	Provide notice of MS4 related meetings and provide opportunity for public input.
B.6.1	Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)	Hold at least 4 coordination meetings each year.	Attend meetings.	Attend meetings.
B.6.2	Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	Conduct the annual MS4 Storm Water Survey on the County website.	Make the MS4 Storm Water Survey available on the Champaign County website.	Make the MS4 Storm Water Survey available on the Champaign County website.
B.6.3	Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at one ELUC Meeting each year.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC Meeting.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC Meeting.

**Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 4 April 1, 2022 – March 31, 2023**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 3 Milestone (4/1/21-3/31/22)	Proposed Activity Next Program Year 4/1/22-3/31/23
<b>B.6.4</b>	Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes. Review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).
<b>B.7.1</b>	Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long-range work plan as required.	Include MS4 in work plan for FY21.	Include MS4 in work plan for FY22.
<b>C.1.1</b>	Map drainage system outfalls into streams and rivers.	Complete a system wide update every 3 years.	Update Champaign County Unincorporated MS4 Area storm sewer system map as new information becomes available.	System wide update of the Champaign County Unincorporated MS4 Area storm sewer system map.

**Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 4 April 1, 2022 – March 31, 2023**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 3 Milestone (4/1/21-3/31/22)	Proposed Activity Next Program Year 4/1/22-3/31/23
C.2.1	Prohibit illegal dumping and illicit discharges into drainage systems through Nuisance Ordinance.	Review existing Nuisance Ordinance and revise to include illegal dumping and illicit discharges into drainage systems.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system. <b>MILESTONE NOT ACHIEVED</b> – Draft has not been adopted yet.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system.
C.3.1	Establish and maintain citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	Maintain phone line.	Maintain complaint phone line and record of complaints.	Maintain complaint phone line and record of complaints.
C.3.2	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	Develop and maintain phone line.	Maintain complaint phone line and record of complaints.	Maintain complaint phone line and record of complaints.
C.3.3	Create a database of existing private sewage treatments systems and develop a management plan to bring non-compliant systems into compliance.	Create database and develop, adopt and implement management plan.	Create database and develop management plan. <b>MILESTONE NOT ACHIEVED</b>	Create database and develop management plan.
C.6.1	Annual report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	Present Annual Report and place on file.	Complete Annual Report and place on file.	Complete Annual Report and place on file.
D.1.1	Soil erosion and sediment control regulations.	Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption and enforce adopted regulations.	Enforce Soil Erosion and Sediment Control Ordinance (Storm Water Management and Erosion Control Ordinance).	Enforce Soil Erosion and Sediment Control Ordinance (Storm Water Management and Erosion Control Ordinance).
D.2.1	Erosion and sediment control BMPs.	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for the ordinance.	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).

**Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 4 April 1, 2022 – March 31, 2023**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 3 Milestone (4/1/21-3/31/22)	Proposed Activity Next Program Year 4/1/22-3/31/23
<b>D.3.1</b>	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	Enforce Storm Water Management and Erosion Control (SWMEC) Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities. Review existing Nuisance Ordinance and, if needed, revise to prohibit illegal dumping and illicit discharge into drainage systems from construction activities, same as SWMEC Ordinance.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharges into drainage systems from construction activities. <b>MILESTONE NOT ACHIEVED</b> – Draft has not been adopted yet.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharges into drainage systems from construction activities.
<b>D.4.1</b>	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop, implement and refine review procedures to evaluate proposed construction site runoff mechanisms.	Develop, implement and refine review procedures to evaluate proposed construction site runoff mechanisms.
<b>D.4.2</b>	Training class/workshop for evaluating and inspecting construction site runoff control mechanism.	Zoning Officer (or Director’s designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director’s designee attends training. <b>MILESTONE NOT ACHIEVED</b>	Director’s designee attends training.
<b>D.6.1</b>	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.
<b>E.1.1</b>	Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from existing privately owned developed property.	Add a Green Infrastructure page to the Champaign County website to educate landowners about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from existing privately-owned developed property.	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page. <b>MILESTONE NOT ACHIEVED</b>	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page.

**Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 4 April 1, 2022 – March 31, 2023**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 3 Milestone (4/1/21-3/31/22)	Proposed Activity Next Program Year 4/1/22-3/31/23
E.1.2	Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Add a Sustainable Lawn Care page to the Champaign County website to educate landowners about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Develop and implement a Champaign County Sustainable Lawn Care web page. <b>MILESTONE NOT ACHIEVED</b>	Develop and implement a Champaign County Sustainable Lawn Care web page.
E.2.1	Require annual inspection of publicly owned storm water management facilities (post-construction).	Procedures for maintenance of publicly owned storm water management facilities (post-construction) should be established in the Champaign County SWPPP.	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP. <b>MILESTONE NOT ACHIEVED</b>	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP.
E.3.1	Develop procedures to ensure that storm water facilities are maintained to function as designed (post- construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction). <b>MILESTONE NOT ACHIEVED</b>	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).
E.3.3	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractors and contractor employees. <b>MILESTONE NOT ACHIEVED</b>	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractors and contractor employees.

**Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 4 April 1, 2022 – March 31, 2023**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 3 Milestone (4/1/21-3/31/22)	Proposed Activity Next Program Year 4/1/22-3/31/23
E.4.1	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attends training. <b>MILESTONE NOT ACHIEVED</b>	Director's designee attends training.
E.5.1	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	Develop procedures and processes to inspect construction sites for compliance with approved post-construction runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms. <b>MILESTONE NOT ACHIEVED</b>	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms.
F.1.1	Spill prevention protocol.	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill prevention training with appropriate County staff. <b>MILESTONE NOT ACHIEVED</b>	Complete annual spill prevention training with appropriate County staff.
F.1.2	Spill response protocol.	Conduct annual spill response training with appropriate County staff. Track meeting agenda, materials and attendee sign-in sheet.	Complete annual spill response training with appropriate County staff.	Complete annual spill response training with appropriate County staff.
F.1.3	Hazardous material and storage management training.	Conduct annual hazardous material and storage management training with appropriate County staff. Track meeting agenda, materials and attendee sign-in sheet.	Complete annual hazardous material and storage management training with appropriate County staff.	Complete annual hazardous material and storage management training with appropriate County staff.
F.2.1	Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	Prepare SWPPP for all County owned facilities.	Begin developing the Draft SWPPP for all County owned facilities. <b>MILESTONE NOT ACHIEVED</b>	Begin developing the Draft SWPPP for all County owned facilities.

### **Survey Intent**

The Champaign County MS4 Area Storm Water Survey is administered to identify citizen concerns related to storm water within the Champaign County Urbanized Area. The Champaign County Urbanized Area includes Champaign, Urbana, Savoy, Tolono, Bondville and all the areas located within one half-mile of those municipalities.

The annual survey is conducted to satisfy the Champaign County MS4 Storm Water National Pollutant Discharge Elimination System (NPDES) Annual Facility Report identified best management practice requirement regarding Public Involvement and Participation of Environmental Justice (EJ) Areas within the Unincorporated MS4 Area.

MS4 Environmental Justice Areas with the unincorporated portion of the Champaign County Urbanized Area are updated at the beginning of each calendar year. The Storm Water Survey is a sampling of those MS4 Environmental Justice Areas with the Unincorporated Area.

The MS4 Survey is also available to anyone on the Champaign County website. Results from the online Survey are combined with the MS4 Survey of Environmental Justice Areas.

The results of the MS4 Survey are reported in the Annual MS4 Facility Inspection Report for the reporting period in which the MS4 Survey was conducted.

### **Study Area**

Attachment F are maps of the Champaign County Unincorporated Area MS4 Environmental Justice Areas as of February 2020.

### **Study Area Population**

In 2021, Champaign County's MS4 qualifying EJ Parcel jurisdiction is comprised of roughly 3,500 parcels.

### **Sample Size and Survey Distribution**

In April of 2021, a total of 400 surveys were mailed to a randomly selected sample of recipients residing within qualifying Environmental Justice areas of the Champaign County MS4 Area. A reminder post card was later mailed to the same random sample of 400 parcels. A Spanish copy of the survey is available upon request. The survey is also available on the Champaign County Department of Planning and Zoning Storm Water Program webpage.

### **Response Rate**

A total of 51 mailed survey responses and 2 online survey responses were received for a response rate of 13.25%. A 10%-15% response rate for a survey distributed by mail is considered an average.

### **Follow-up Contact regarding County Board Review**

A total of 11 respondents indicated they wanted to be notified about the Environment and Land Use Committee review of survey results; 2 of these respondents did not list contact information.

### **Survey Results**

The Survey questions are numbered below as they appear on the Survey. The results are as follows:

**Attachment F. Champaign County Unincorporated MS4 Environmental Justice Areas January 1, 2020**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
 REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22)                      APRIL 1, 2022

1. Is there a location in the Champaign County MS4 Area or Urbanized Area where you believe storm water drainage causes a problem during or after a rain event?

**47.2% Yes                      45.3% No                      7.5% No Response**

	Location	Within Champaign County MS4 Area?	Type of Problem caused by Storm Water Drainage
1	Cherokee Ln and Concord Rd. Culvert under Holcomb (off Concord Rd)	Yes	Culvert under Holcomb (off Concord Rd) empties with such force as to have washed away much of adjacent hill
2	Mattis Ave. between Windsor & Curtis	No (Champaign)	Storm water in the street that seems to be interfere with traffic during: large rain events
3	Corner of California Ct. & Scottswood Dr. in Urbana	Yes	Storm water in the street that seems to be interfere with traffic during large rain events Storm water so deep that it may be a safety concern during: large rain events
4	S. Vine St. in Urbana under the water bridge between Save-A-Lot & Schnucks	No (Urbana)	Storm water that causes property damage by flooding a building(s) during large rain events Storm water in the street that seems to interfere with traffic during large rain events Storm water so deep that it may be a safety concern during large rain events
5	Cunningham & Airport Rd	Yes	Storm water that causes property damage by flooding a building(s) during: any rain and large rain events Other: water on north side of Airport Rd flows into a large pipe under street onto the south side of Airport Rd, which results into my basement at 1603 Airport Rd
6	318 Wilbur Ave & the entire neighborhood in Wilbur Heights	Yes	Storm water that causes property damage by flooding building(s): any rain & large rain events. Storm water in the streets that seems to interfere with traffic during: any rain & large rain events. Storm water so deep that it may be a safety concern during: any rain & large rain events. Other: flooding intense enough to affect our septic system.
7	Yards and driveways of rolling Acre Subdivision at the intersection of Berniece & Valkar	Yes	Other: In the last 8 years the driveways and yards flood more often after rainfall
8	Streets within Lake Park Subdivision (South of Curtis Rd)	Yes	Other: Resurfacing of streets raises them and causes large runoff onto properties with any rain. The water runoff creates damage to driveways and lawns.
9	Walters and Roland Dr	Yes	Storm water in the street that seems to interfere with traffic during: any rain, large rain events Storm water so deep that it may be a safety concern during: any rain, large rain events
10	Viaducts on Neil, St. Mary's, First, and Washington	No (Champaign)	Storm water in the streets that seems to interfere with traffic during: large rain events Storm water so deep that it may be a safety concern during: large rain events

**Attachment F. Champaign County Unincorporated MS4 Environmental Justice Areas January 1, 2020**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

	Location	Within Champaign County MS4 Area?	Type of Problem caused by Storm Water Drainage
11	Williamsburg Dr	No (Champaign)	Storm water that causes property damage by flooding a building(s) during: any rain events Storm water in the street that seems to interfere with traffic during: large rain events Storm water so deep that it may be a safety concern during: large rain events
12	The field behind 878 Peach Tree that is owned by John North and Dennis Homestead	Yes	Storm water that causes property damage by flooding a building(s) during: any rain Storm water in the street that seems to interfere with traffic during: large rain events Storm water so deep that it may be a safety concern during: large rain events Other: The field drain tile is closed-up and the water come through the equalizer pipe and drains illegally now into their storm drain.
13	Yard of 1507 N Division	Yes	Storm water that causes property damage by flooding a building(s) during: any rain
14	High Cross Rd near Perkins Rd	Yes	Storm water in the street that seems to interfere with traffic during: large rain events
15	Willow Springs retention area-Perkins Road	Yes	Other: retention water is not draining and could be a possible risk to small children in the area, and etc.
16	Cherry Hills Dr & Windsor Rd	No (Champaign)	Storm water in the street that seems to interfere with traffic during: large rain events Storm water so deep that it may be a safety concern during: large rain events
17	Bohn Cr & Stone Creek Blvd	No (Urbana)	Storm water that causes property damage by flooding a building(s) during: large rain events
18	The end of Ennis Ln floods and has no place to go	Yes	Storm water that causes property damage by flooding a building(s) during: large rain events Storm water in the street that seems to interfere with traffic during: any rain Storm water so deep that it may be a safety concern during: large rain events
19	A manhole just west of High Cross Rd and University Ave (Rt 150). It is in the highway.	No (Urbana)	Storm water in the street that seems to interfere with traffic during: large remain events
20	Wallace & Third, 309 Paul, 316 Wilbur	Yes	Storm water that causes property damage by flooding a building(s) during: large rain events Storm water in the street that seems to interfere with traffic during: large rain events Storm water so deep that it may be a safety concern during: large rain events
21	South of Perkins Rd & High Cross	Yes	Storm water in the street that seems to interfere with traffic during: large rain events

**Attachment F. Champaign County Unincorporated MS4 Environmental Justice Areas January 1, 2020**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

	Location	Within Champaign County MS4 Area?	Type of Problem caused by Storm Water Drainage
22	Approximately 2400 Valkar Dr and also Duncan and Curtis Rd intersection, the water flows across Duncan from the northeast and is very dangerous	No (Champaign)	Storm water so deep that it may be a safety concern during: large rain events
23	Railroad & underpasses	?	Storm water in the street that seems to interfere with traffic during: large rain events Storm water so deep that it may be a safety concern during: large rain events
24	Florida Ave east of Philo Road	No (Urbana)	Storm water in the street that seems to interfere with traffic during large rain events, Storm water so deep that it may be a safety concern during large rain events
25	The bridge on N. vine street in Urbana, near Schnuck.	No (Urbana)	Storm water in the street that seems to interfere with traffic during large rain events

2. Is there any location in the Champaign County MS4 Area or Urbanized Area where you believe storm water gets polluted?

**20.8% Yes      71.7% No      7.5% No Response**

	Location	Within Champaign County MS4 Area?	Pollution concerns
1	Corner of California Ct. & Scottswood Dr. in Urbana	Yes	Trash on the ground or in the street may wash into the storm sewer system
2	S. Vine St. in Urbana under the water bridge between Save-A-Lot & Schnucks	No (Urbana)	Trash on the ground or in the street may wash into the storm sewer system
3	The 200 block of Paul Ave. Junk cars leaking fluids in the flooded areas spreading toxins through the neighborhood.	Yes	Trash on the ground or in the street that may wash into the storm sewer system Washing of business vehicles anywhere besides a designated carwash facility-every trucking business out there Septic system release of sewage (septage) onto the ground or into a stream Dumping of motor oil into a storm drain or onto the surface of the ground A liquid other than water that drains out of a pipe even during dry periods
4	Walters and Roland Dr	Yes	Trash on the ground or in the street that may wash into the storm sewer system.

**Attachment F. Champaign County Unincorporated MS4 Environmental Justice Areas January 1, 2020**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

5	The field behind 878 Peach Tree that is owned by John North and Dennis Homestead	Yes	Trash on the ground or in the street that may wash into the storm sewer system Washing of business vehicles anywhere besides a designated car wash facility Septic system release of sewage (septage) onto the ground or into a stream
6	Willow Springs & Perkins Rd	Yes	Trash on the ground or in the street that may wash into the storm sewer system
7	Cherry Hills Dr & Windsor Rd	No	Trash on the ground or in the street that may wash into the storm sewer system Other: their property us adjacent to farmland, which uses chemicals and pesticides that may leech into ground water systems.
8	2308 Slayback ST	Yes	Trash on the ground or in the street that may wash into the storm sewer system Other: on the west side of property there are wood chips, mud, gravel placed in gutter and in road
9	112 Ennis Ln	Yes	Septic system release if sewage (septage) onto ground or into stream A liquid other than water that drains out of a pipe even during dry periods Other: The water smells that is pumped out of 112 Ennis Ln sump pump
10	Wallace & Third, 309 Paul, 316 Wilbur	Yes	Trash on the ground or in the street that may wash into the storm sewer system
11	Street Near News-Gazette	No (Champaign)	Washing of business vehicles anywhere besides a designated car wash facility Dumping of motor oil into a storm drain or onto surface of the ground Dumping of unknown liquids into a storm drain or other part of the storm sewer system; downtown Champaign onto street near News Gazette

**Attachment F. Champaign County Unincorporated MS4 Environmental Justice Areas January 1, 2020**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

3. Do you recreate at any location in the Champaign County MS4 Area or Urbanized Area where water is a prominent feature?

**28.3% Yes                  66% No                  5.7% No Response**

	Location	Within Champaign County MS4?	Type of Recreation	Water quality concerns
1	Windsor & Duncan	No (Champaign)	(No type given)	None
2	Liberty On The Lake; Curtis Rd & Mattis Rd	No (Champaign)	Walking along or near the shore	Yes-Trash in the water that is unpleasant to see
3	IL Rt. 47 & Vicinity	No	Walking along or near the shore	Yes-Trash in the water that is unpleasant to see
4	Boulware Trail & Phinney Branch	No	Walking along or near a shore	Yes-Trash in the water that is unpleasant to see
5	Orboretum and Meadowbrook's Parks	?	Walking along or near the shore	None
6	Lake Park Subdivision	Yes	Walking along or near the shore Fishing: from the shore Boating Wading and/or swimming	None
7	Cherry Hills and Porter Park	No	Walking along or near the shore	None
8	Lake Park & First	Yes	Walking along or near the shore	Yes, Other: geese feces
9	Bradley, Heritage Park, Kaufman Lake, Copper Slough	No	Walking along or near the shore	Yes, trash in the water that is unpleasant to see. Trash in the water that causes pollution. Other pollution that is visible in the water and that harms the quality of the aquatic environment. Other pollution in the water that may harm either myself or others who may come into contact with the pollution. Other: Copper Slough appears dead and used to be quite full of life. Needs to be cleaned and restocked, so does the Boneyard.
10	Crystal Lake Park	No	Walking along or near the shore Fishing: from the shore	Yes, other pollution that is visible in the water and that harms the quality of the aquatic environment. Other pollution in the water that may harm either myself or others who may come into contact with the pollution Catching fish that may be unsafe to eat due to pollution

**Attachment F. Champaign County Unincorporated MS4 Environmental Justice Areas January 1, 2020**  
**CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT**  
**REPORTING PERIOD YEAR 3 (4/1/21 – 3/31/22) APRIL 1, 2022**

11	Kaufman Lake	No	Walking along or near the shore	None
12	(No location given)	?	Walking along or near the shore Fishing: from shore and boat Boating	Yes, other pollution that is visible in the water and that harms the quality of the aquatic environment Other pollution in the water that may harm either myself or others who may come into contact Catching fish that may be unsafe to eat due to pollution
13	Crystal Lake Park	No	Walking along or near the shore	Yes, Other pollution in the water that may harm either myself or others who may come into contact with the pollution
14	(No location given)	?	Walking along or near the shore	None
15	Kaufman lake and another one at the north side of the lake, near Bradley.	No	Walking along or near the shore	In consideration of widely used herbicides, fungicides, which eventually get into the water, I would not get myself or family into the water or eat fish from the water.

4.

Please feel free to add any other comments you may have regarding storm water in the Champaign County MS4 Area or Urbanized Area:

Just moved in not long ago, so far they have no seen any problems
At times there is standing water after significant rainfall in yards in Rolling Acres; particularly on the east end of Berniece Dr.
None at this time.
Need to inform folks of need to clear sewer grates to reduce street flooding
Water on north side of Airport Rd flows into a large pipe under street onto the south side of Airport Rd, which results into my basement at 1603 Airport Rd
They were told that Mike Marron allocated funds for drainage in prominent. During rain events they are forced into hazard conditions from the automotive leaks from junk cars. Septic systems back up and seep into the ground. They're toilets will not flush for days. Mosquitos have more water to breed in. They have complained repeatedly and the County does nothing.
Rolling Acres: The storm drains and culverts under the driveways are filling with soil and debris to the point that water simply stands in many yards with nowhere to go. They are unable to reach far enough into the culvert to do any thing about it, but this seems to be getting increasingly problematic. Not sure who would help them outside of the city limits.
This field behind their house used to have a field tile lid that was never taken care of or cleaned and was allowed to erode away. They pulled the lid up and it ties into the existing tile that feeds into Woodedge pond. It is now allowed to over flow into their yard, the "Strive", and their neighbor's yard (Jake Frost), and they both have been flooded out on numerous occasions after heavy rainfall.
Water accumulates at the end of their driveway at 2601 Berniece in Rolling Acres. When they work on the street, they keep making it a deeper crevice that doesn't go into the storm drain.
The geese feces is so bad that it can't be safe to eat the fish and it is sort of nasty to step in it all the time. Stop the geese feces problem.
Areas in the area didn't use to flood like it does now.
Note on front page from Occupant at Apple Tree Dr in Urbana: They live in a land lease community. They do not own the ground, because they lease it on a monthly basis. Yes, they do have some drainage problems within their community. The have addressed this with management, but it seems there is never money in their budget to fix anything or maintain the infrastructure of their park. It would be wonderful if their drainage issues could be addressed, but since they do not own the property she did not complete the survey.

5. Please indicate the nearest street intersection to your home:

- 58.5% In the CC MS4 area**
- 28.3% Out of the CC MS4 area**
- 9.4% Not specific enough**
- 3.8% No response**

6. Please indicate the major watershed that you live in:

- 35.8% Vermilion Watershed**
- 28.3% Upper Kaskaskia Watershed**
- 3.8% Embarras Watershed**
- 1.9% Upper Sangamon Watershed**
- 1.9% Middle Wabash – Little Vermilion Watershed**
- 28.3% No Response**

7. Would you like to receive notice of the meeting of the Champaign County Board at which the results of this survey will be considered?

- 17.0% Yes, gave contact information**
- 3.8% Yes, gave no contact information**
- 79.2% No response**

Optional Section

1. Age:

- 0.0% 16-19**
- 1.9% 20-29**
- 9.4% 30-39**
- 9.4% 40-49**
- 18.9% 50-59**
- 15.1% 60-69**
- 32.0% 70-79**
- 1.9% 80-89**
- 0.0% 90+**
- 5.7% No Response**
- 5.7% Male/Female combo of different age groups**

2. Gender:

**49.0% Male**

**34.0% Female**

**11.3% No Response**

**5.7% Male/Female combo**

3. Ethnic/Race groups you most identify with (check all that apply):

**1.9% African American/Black**

**0.0% American Indian or Alaska Native**

**3.8% Asian**

**0.0% Native Hawaiian or Pacific Islander**

**83.0% White/Caucasian**

**0.0% Hispanic/Latino**

**1.9% two or more races**

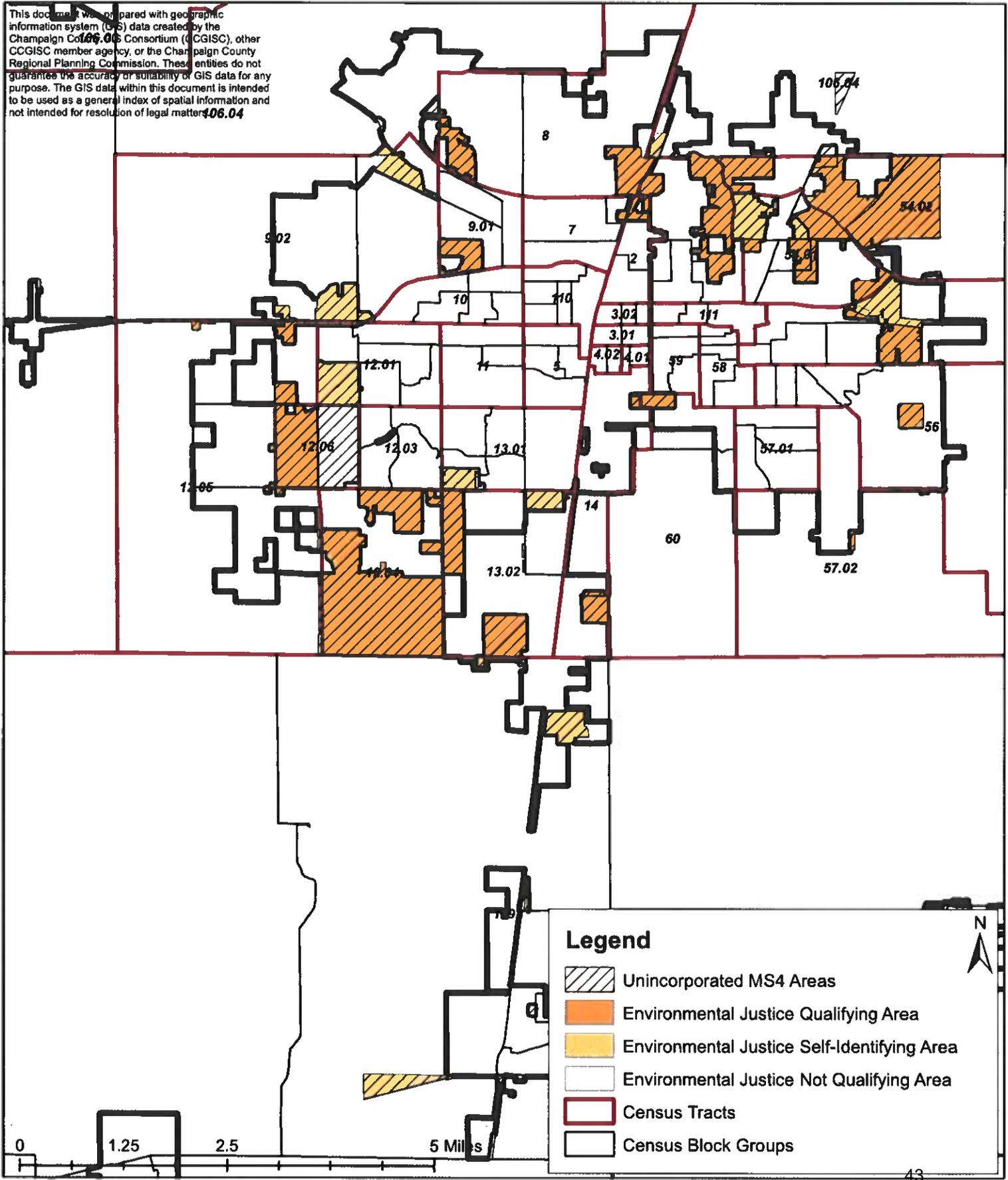
**1.9% Other**

**7.5% No Response**

# MS4 Environmental Justice Areas: Unincorporated Champaign County

Prepared 14 February 2020

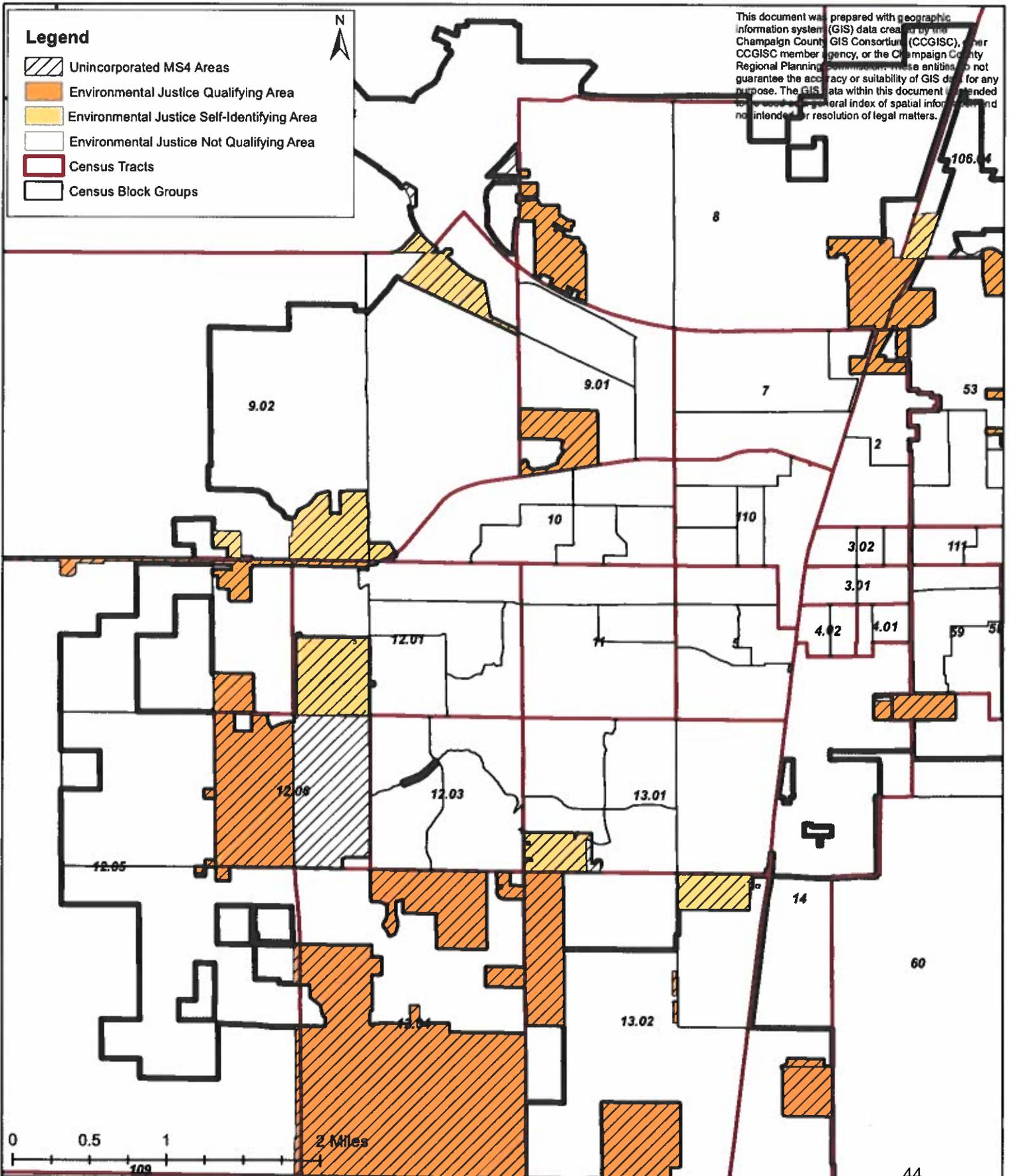
Source: U.S. Census Bureau; 2014-2018 American Community Survey



# MS4 Environmental Justice Areas: Champaign Area Detailed Map

Prepared 14 February 2020

Source: U.S. Census Bureau; 2014-2018 American Community Survey



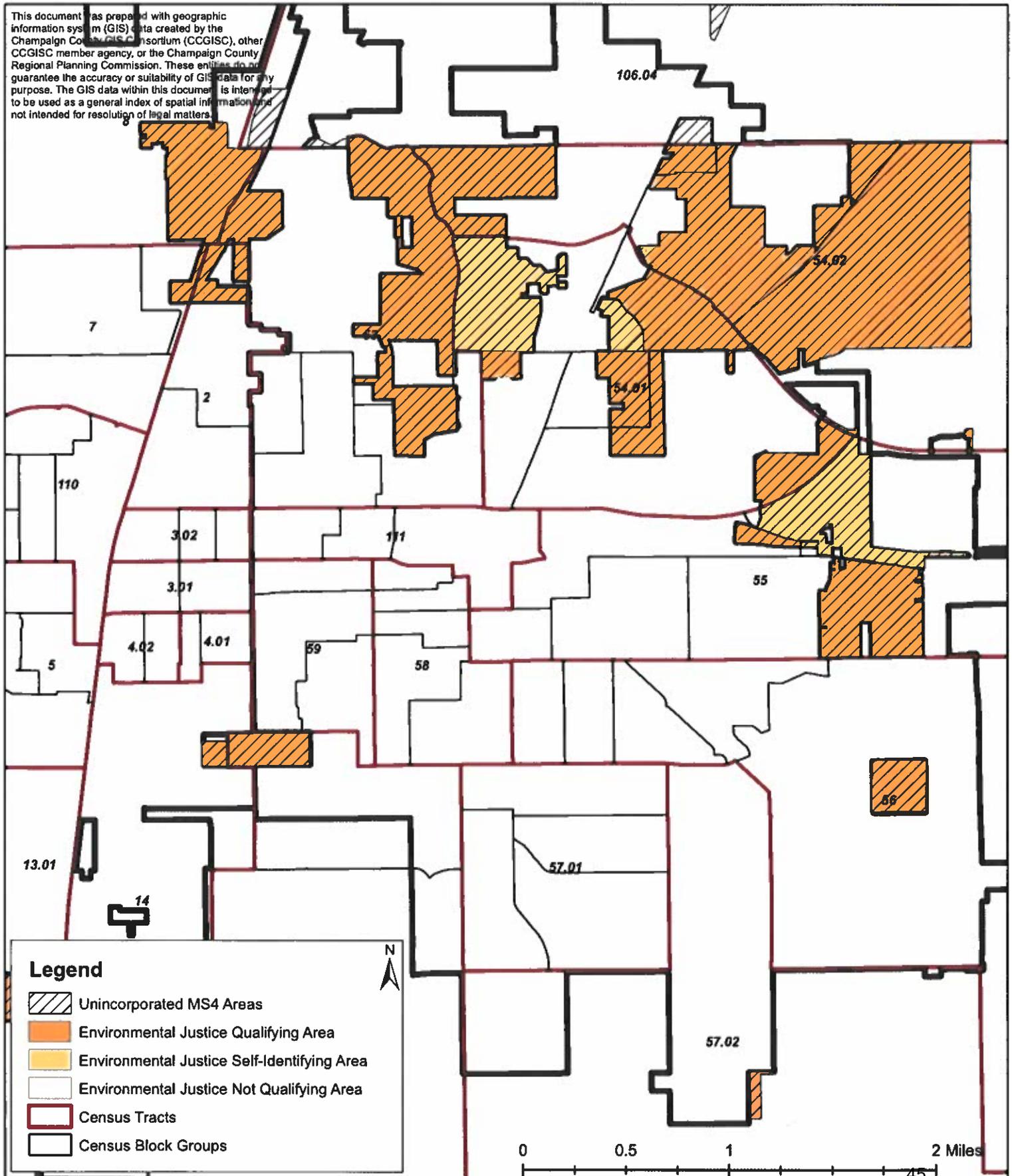
# MS4 Environmental Justice Areas: Urbana Area Detailed Map

Prepared 14 February 2020

Source: U.S. Census Bureau; 2014-2018 American Community Survey



This document was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), other CCGISC member agency, or the Champaign County Regional Planning Commission. These entities do not guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this document is intended to be used as a general index of spatial information and not intended for resolution of legal matters.



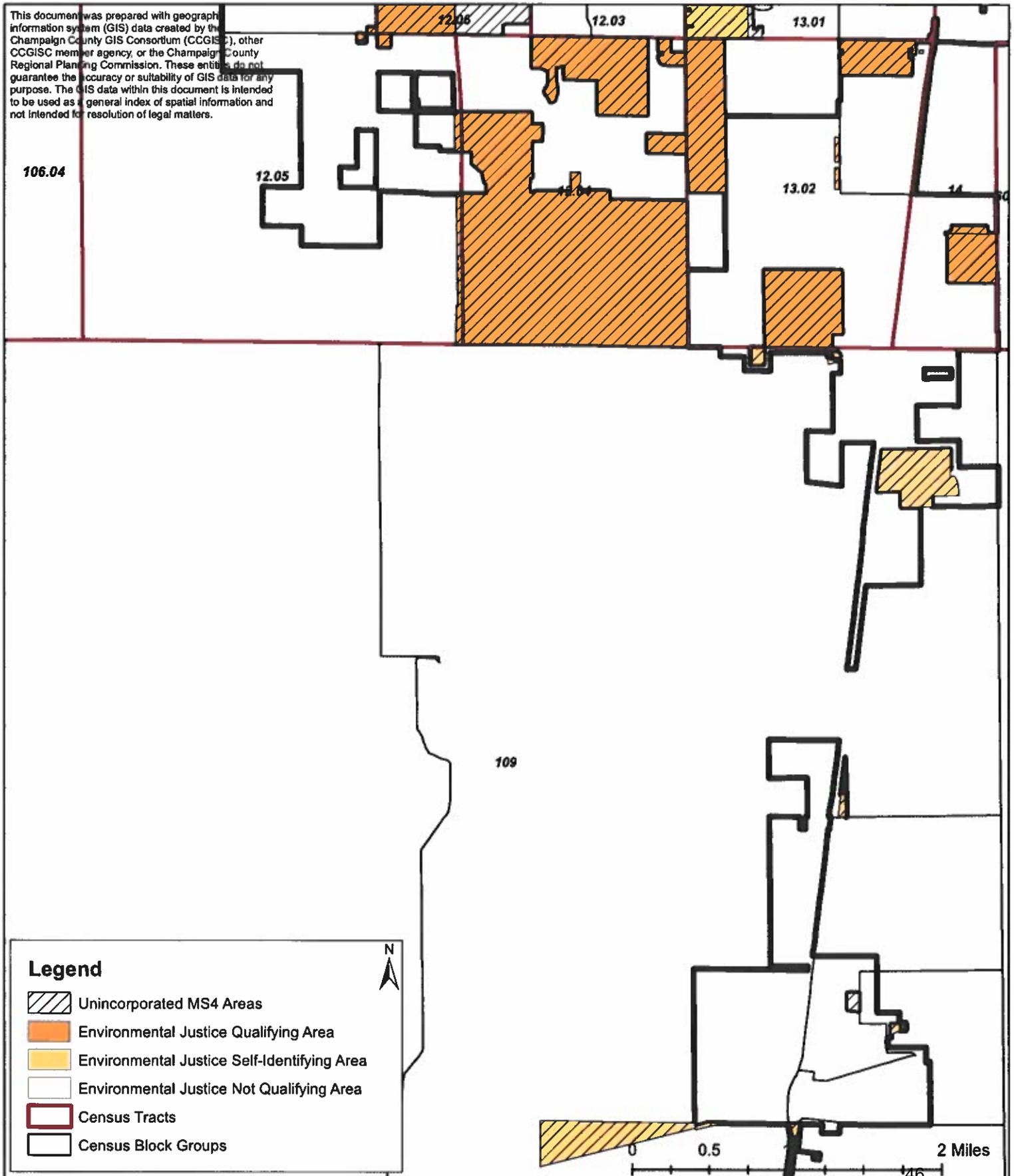
# MS4 Environmental Justice Areas: Savoy Area Detailed Map

Prepared 14 February 2020

Source: U.S. Census Bureau; 2014-2018 American Community Survey



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# MS4 Environmental Justice Areas: Bondville Area Detailed Map

Prepared 14 February 2020

Source: U.S. Census Bureau; 2014-2018 American Community Survey



0 0.25 0.5 1 Miles

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9.02

106.04

2.05

## Legend

-  Unincorporated MS4 Areas
-  Environmental Justice Qualifying Area
-  Environmental Justice Self-Identifying Area
-  Environmental Justice Not Qualifying Area
-  Census Tracts
-  Census Block Groups



RESOLUTION NO. 2022-92

RESOLUTION AUTHORIZING AMENDMENT TO THE INTERGOVERNMENTAL  
AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN AND  
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT

WHEREAS, THE COUNTY OF CHAMPAIGN (“County”) and the CHAMPAIGN URBANA MASS TRANSIT DISTRICT (“CUMTD”) support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation-Office of Intermodal Project Implementation (“IDOT-OIPI”) Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (Federal Program: “Section 5311”) and Downstate Public Transportation Operating Assistance (State Program: “Downstate”) Grant Agreements;

WHEREAS, the County and CUMTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by CUMTD in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission (“RPC”); and

WHEREAS, CUMTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

WHEREAS, the County and CUMTD are currently operating under an Intergovernmental Agreement approved April 23, 2020;

WHEREAS, the current Intergovernmental Agreement has been revised to change the allocated cost per hour and total monthly rent agreement between the County and CUMTD for office space and vehicle storage;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Executive to enter into the revised intergovernmental agreement with CUMTD.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN**  
**THE COUNTY OF CHAMPAIGN**  
**AND**  
**CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

**PREAMBLE**

**WHEREAS**, the County of Champaign ("County") and the Champaign-Urbana Mass Transit District ("MTD") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation – Office of Intermodal Project Implementation ("IDOT-OIPI") Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance ("Section 5311") (49 USC § 5311), and Downstate Public Transportation Operating Assistance ("Downstate") Grant Agreement;

**WHEREAS**, the County and MTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

**WHEREAS**, the County has certain assets which may be used by MTD in its provision of public transportation in the County of Champaign;

**WHEREAS**, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission ("RPC"), specifically the Program Compliance and Oversight Monitor (PCOM);

**WHEREAS**, Champaign County Area Rural Transit System (C-CARTS) is the program name under which rural public transportation is provided within Champaign County; and

**WHEREAS**, MTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

**NOW, THEREFORE**, in consideration of the mutual agreements contained herein, it is agreed between the County and MTD as follows:

- I. **Incorporation of Recitals.** The Preamble Recitals of this Intergovernmental Agreement ("Agreement") are hereby adopted and incorporated as if fully set forth herein.
- II. **Limitations.** This Agreement shall not limit or supersede any specified Grant Agreement funding requirements executed between the County and IDOT-OIPI.
- III. **Representations and Compliance with the Intergovernmental Cooperation Act.**  
The County and MTD hereby represent on their behalf as follows:
  - A. Each is a public agency as defined in 5 ILCS 220/2 (Intergovernmental Cooperation Act).

- B. The scope of this Agreement relates to the performance of governmental services, activities or undertakings, which the agencies entering into this Agreement are authorized by law to perform.
- C. The respective governing bodies of each party named here have approved and authorized this Agreement as well as performance activities set forth herein. Each party acknowledges and represents that it has the legal power, right, and authority to enter into this Agreement and to perform the duties and obligations contemplated hereby.
- D. This Agreement fully sets forth the purposes, powers, rights, objectives, and responsibilities of the contracting parties with respect to the subject matter hereof.

**IV. Powers, Rights, and Responsibilities of the County.**

- A. The County shall lease to MTD vehicles awarded to Champaign County for rural public transportation purposes, which are specified within the IDOT-OIPI Grant Agreement, pursuant to Applications made by the County under Section(s) 5310 and 5311 of the Urban Mass Transportation Act of 1964, as amended.
- B. After other transportation related assets are procured through IDOT-OIPI or other agencies for Champaign County rural public transportation services, the County shall have the option to lease those items to MTD through a leasing agreement.

**V. Powers, Rights, and Responsibilities of RPC.** The RPC shall provide transportation services oversight on behalf of the County by:

- A. Facilitating the Champaign County Rural Transit Advisory Group ("RTAG"), a subcommittee of the County's Board as described in the adopted bylaws. In doing so, will ensure that the subcommittee is in compliance with the Illinois Open Meetings Act (5 ILCS 1201 et seq.);
- B. Maintaining Champaign County copies of current MTD service operation and vehicle maintenance policies;
- C. Collecting MTD transportation service reports that include all data such as trip denials, public complaints, and fiscal information and periodically verifying accuracy of reports along with associated service policies and practices; and
- D. Preparing quarterly and annually transportation service reports to be presented to the RTAG and the Champaign County Board.
- E. Developing and updating a Public Transportation Service Plan.
- F. Attending local coordination meetings and statewide training sessions.
- G. Providing fiscal administration oversight on behalf of the County by:
  - i. Quarterly reviewing and approving state and federal requests for payment (from here forth referred to as "requisitions") to IDOT-OIPI;

- ii. Reviewing and keeping files on any grant related fiscal reports and records; and
  - iii. Reviewing and approving any grant application materials prepared on behalf of Champaign County.
- H. Preparing the following sections of the Section 5311 grant application for each fiscal year:
  - i. Section I: Introduction
  - ii. Section II: Section 5311 Grant Application Checklist
  - iii. Section III: Uniform Application for State Assistance
  - iv. Section IV: Description of the Project
  - v. Section V: Grantee Information and Service Operators
  - vi. Section VI: Other Transportation Services
  - vii. Section VII: Public Transit Employee Protections
  - viii. Section VIII: Local Planning Efforts
  - ix. Section XI: Forms, Certifications and Assurances
  - x. Exhibit A: Title VI Questionnaire
  - xi. Exhibit C: Standard Certifications and Assurances
  - xii. Exhibit D: Board Resolution
  - xiii. Exhibit E: Special Section 5333(B) Warranty for Application to the Small Urban and Rural Program
  - xiv. Exhibit G: Applicant's Certification of Intent
  - xv. Exhibit H: Ordinance
  - xvi. Table 1: 5311 Proposed System Service Level
  - xvii. Attachment I: Map of Service Area
  - xviii. Attachment II: Documentation of Applicant's Effort to Involve the Private Sector
  - xix. Attachment VI: Certified Copy of Public Notice for Public Hearing
  - xx. Attachment VII: Copy of Minutes of Public Hearing in Support of the Application
- I. Preparing the following sections of the Downstate Operating Assistance Program (DOAP) grant application for each fiscal year:
  - i. Uniform Application for State Assistance
  - ii. Form OP-1: Cover Letter
  - iii. Form OP-2: Description of Applicant's Organization
  - iv. Form OP-3: Summary of Totals for Revenues and Expenses

- v. Form OP-6A Route Information
  - vi. Form OP-6b & OP-6c: Vehicle Use & Passengers
  - vii. Form OP-7: Purchase of Service and Subaward Contracts
- J. Preparing the following reports and documents for each fiscal quarter:
- i. Disadvantaged Business Enterprise (DBE) Letter
  - ii. Charter Letter
  - iii. PCOM Quarterly Report
  - iv. Grant Funds Recovery Act (GFRA) Reports for Operating and Capital Grants
- K. Preparing the following year-end documents:
- i. National Transit Database (NTD) Report (due August 1<sup>st</sup>)
  - ii. Non-DOAP Local Match Survey (due August 1<sup>st</sup>) Programmatic Risk Assessment
- L. Providing compliance and liability oversight on behalf of the County by:
- i. Participating throughout the IDOT-OIPI's program review of MTD;
  - ii. Maintaining vehicle titles and tracking all corresponding liability insurances purchased by MTD for vehicles owned by Champaign County; and
  - iii. Annually verifying compliance and vehicle maintenance practices are being followed by reviewing fiscal, service, and maintenance records. Additionally, RPC will communicate with IDOT-OIPI to ensure all compliance requirements are up to date and currently being met for any executed Grant Agreement.

For the above described oversight activities, the RPC will track oversight hours and related Champaign County administrative expenses and submit these to MTD on a monthly basis for inclusion in requisitions. Such expenses shall not exceed amounts provided for in the Grants for such expenses.

The RPC will retain the portion of funding submitted for oversight activities and will pass through all remaining administration as well as operating reimbursement to MTD within two weeks upon receipt of said grant funds.

**VI. MTD Responsibilities.**

- A. To the extent it has the legal authority; MTD shall provide rural public transportation in the County of Champaign, Illinois.
- B. MTD shall prepare on behalf of the County the following sections of the Section 5311 grant application for each fiscal year and submit application materials for RPC review and approval:

- i. Section IX: Project Cost and Revenue Proposal
  - ii. Exhibit B: Proposed GATA and Exhibit B Budget for the fiscal year
  - iii. Exhibit I: Non-Vehicle Capital Asset Inventory
  - iv. Exhibit J: Vehicle Asset Inventory
  - v. Attachment III: Organizational Chart for the Operator
  - vi. Attachment V: Copy of Most Recent Audit & 5311 Annual Financial Report
- C. MTD shall prepare on behalf of the County the following sections of the DOAP grant application for each fiscal year and submit application materials for RPC review and approval:
- i. Form 501: Operating Labor Summary
  - ii. Rural DOAP GATA Budget
- D. MTD shall prepare on behalf of the County the following documents and reports for each fiscal quarter and submit materials to RPC for review and approval:
- i. Section 5311 Request for Payment
  - ii. Form OP-4: Itemization of Operating Revenues and Expenses
  - iii. DOAP Request for Payment
  - iv. Public Transit Account (PTA) Reconciliation
  - v. Periodic Financial Report (BOBS 2832)
- E. MTD shall prepare on behalf of the County the following year-end documents and reports for each fiscal year and submit materials to RPC for review and approval:
- i. OP-9 Report: Labor & Operating Data (due August 1<sup>st</sup>)
  - ii. Final OP-10D (due August 1<sup>st</sup>)
  - iii. Section 5311 Audited Schedule of Revenue and Expenses (ASRE) (due December 31<sup>st</sup>)
  - iv. DOAP Audited Schedule of Revenue and Expenses (ASRE) (due December 31<sup>st</sup>)
- F. In order to operate rural public transportation services for the County of Champaign, Illinois, by entering into this Agreement, MTD shall be responsible for all current and future applicable state, federal, and/or funding program rules, requirements, and regulations listed below in **Section VIII. Identification of Applicable Transportation Service Regulations**, except as undertaken by the County and RPC in sections IV and V.
- G. When procuring goods and/or services with a combined value in excess of \$250,000, MTD shall make a genuine good faith effort to explore

Disadvantaged Business Enterprises (“DBE”) contracting opportunities to the greatest extent possible. In the event combined procured goods and/or services exceed \$250,000, MTD shall establish a DBE plan as federally required and amend this Agreement accordingly.

- H. MTD, as Champaign County’s designated rural operator, shall ensure financial accountability by utilizing a third party independent auditor to conduct its annual fiscal and compliance audit. Audit schedules as required by IDOT shall support the operating and administrative costs claimed for reimbursement under the Section 5311 grant award. Audit documents will be forwarded to IDOT-OIPI upon completion according to a minimum federal contract and program requirements.
- I. It is the goal of Champaign County that all employee hiring, pay actions and advancements are made on the basis of merit.
  - i. MTD will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability. MTD in all solicitations or advertisements for employees placed by or on behalf of Champaign County; shall state that all qualified applicants will receive consideration for employment without regard for age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability.
  - ii. MTD will employ, promote and demote persons based on performance, qualifications and merit and will not discriminate in favor of the employment of relatives or family members. Relative or family member is defined as one of the following: spouse, parent, child, sibling, in-law, aunt, uncle, niece, grandparent, grandchild, or members of the same household. Should MTD employ, promote or demote a family member of an existing MTD employee, MTD will notify Champaign County’s PCOM before the hire or promotion.
- J. MTD shall operate Champaign County rural public transportation services in compliance with any Grant Applications made on behalf of the County and/or Agreements between the County and IDOT-OIPI.
  - i. Between July 1<sup>st</sup>, 2022 and June 30<sup>th</sup>, 2023 Champaign County rural transportation services are subject to the requirements contained in Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (49 USC § 5311) and Downstate Public Transportation Operating Assistance Grant Agreement;
  - ii. Therefore, the following *Champaign County Rural Public Transportation Service Parameters* **hereto are set forth below** unless amended.

**VII. Champaign County Rural Public Transportation Service Parameters.**

**A. Minimum Service Days & Hours.** Barring natural disasters, unsafe weather conditions, mutually agreed upon holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day), and unforeseen reduction of available fleet size; MTD will operate Champaign County rural public transportation services with a minimum of five (5) vehicles Monday to Friday from 6:00 AM to 6:00 PM continuously between July 1<sup>st</sup>, 2022 and June 30<sup>th</sup>, 2023.

**B. Service Reporting & Approval.** MTD shall provide RTAG quarterly and annually service reports as well as any grant applications for rural service made on behalf of the County or other agreements for rural service within Champaign County for review and approval. Quarterly, MTD shall provide all service data to RPC for performance evaluation. In the case of a temporary suspension of rural transportation services caused by emergency or unforeseen circumstances, RPC will be informed immediately. Except in case of an emergency or exigent circumstance, both MTD and RPC will agree in writing about the changes to rural transportation services before MTD implements such changes to the services.

**C. Grant Funding & Local Match.**

i. Service contracts operating at the end of each fiscal year shall continue as a source of local match for the next fiscal year. However, to make a good faith effort to be a sustainable rural transit system with diverse local match sources and in an effort to obtain the maximum federal and state funding, RPC staff and MTD staff will work together to seek a diverse mix of local match funding sources. RPC staff will twice a year identify potential sources of local match revenue currently not being sought by MTD, and work with MTD to develop a strategy to access these other local funds. MTD will be responsible for providing all cost estimates associated with the development of any service contracts.

ii. MTD is expected to monitor the grant funding spend down on a monthly basis and to provide a quarterly status report to RTAG and RPC on how fiscal operations are progressing. If at any time the Downstate funding is unexpectedly discontinued or if the expenses of the system far outpace the availability of federal, state, and local match funding, MTD shall submit a 90-day notice of service reductions or termination of transportation services, in order to operate within the funding limitations as budgeted in the grant application.

**D. Quarterly Expenditures and Requisitions.** In accordance with Grant Agreements between IDOT-OIPI and Champaign County for rural public transportation services, for each quarter MTD transportation expenditures shall not exceed 25% of all awarded grant funds for rural public transportation (i.e. Section 5311 and IL Downstate Operating Assistance Program). In the event unanticipated expenditures result in a quarterly requisition going over said ceiling amount, MTD shall notify RPC in writing, no

later than two weeks after charges have been incurred, to explain the overages, how the remaining year operations will be covered, and request an approved exception for the particular quarter. RPC shall monthly provide MTD a copy of all oversight administrative services performed as well as all documentation required by MTD Auditor. MTD shall quarterly prepare and submit to RPC the requisitions along with any other IDOT-OIPI and/or County required documentation. MTD shall ensure the eligibility of all expenditures within the prepared requisition. MTD shall make available to RPC staff any applicable fiscal documentation necessary to review accuracy of the requisitions to be submitted. RPC will review the submitted requisitions for accuracy and the County's Authorized representative will approve and sign said requisitions to be sent to IDOT-OIPI for payment. RPC will submit the requisitions and other documentation to IDOT-OIPI and will maintain a copy of each requisition for the County's records. Such submittal shall be made by RPC within seven (7) days after MTD has provided RPC with any documents requested by RPC.

- E. **Rolling Stock Lease Agreement.** MTD will lease rolling stock from Champaign County to operate the rural public transportation services in Champaign County for \$1 per year per vehicle as available. Refer to ***Vehicle Lease Agreement between County of Champaign, Illinois and Champaign Urbana Mass Transit District*** for additional terms and conditions.
- F. **Office and Vehicle Storage Lease Agreement.** Champaign County will lease office space and indoor/outdoor vehicle storage from MTD as set forth in the ***Lease Agreement between County of Champaign, IL and Champaign Urbana Mass Transit District***, included in this IGA as an addendum.
- G. **Vehicle Maintenance.** MTD shall provide for leased vehicle preventative and comprehensive maintenance in compliance with all federal, state, and/or funding program requirements by following IDOT-OIPI compliant vehicle maintenance plan and policies. MTD shall track maintenance costs of vehicles used for Champaign County rural transportation services separately. Maintenance costs tracked separately for the appropriate Champaign County rural public transportation services are eligible expenditures under requisitions for Champaign County FY2021 – FY2023 Downstate Operating Assistance Program Grant Agreements and are reimbursed to MTD upon receipt of DOAP funds. MTD shall ensure compliance of vehicle maintenance as required under federal regulations and funding program requirements. MTD shall keep comprehensive maintenance records and have these records annually available for RPC oversight. Cost parameters for vehicle maintenance include:
  - i. MTD will perform all preventative maintenance, mechanical repair work, body shop work, and road calls requested at the actual hourly rate needed for the work. The FY2023 hourly rate for all services is \$62.70.
  - ii. MTD will charge the cost of any required parts at current pricing.

- iii. The hourly rate for service is \$62.70 in FY2023. MTD will reconcile these rates to the audited actual rates each year, and increase or decrease the rate for the following fiscal year.
- iv. MTD will fuel C-CARTS vehicles as requested. The cost per gallon will be calculated as a monthly average based on overall MTD fuel purchases.
- v. MTD will wash, sweep, and empty the trash of each C-CARTS vehicle during the weekend. Each wash will be charged at \$3 a wash.

**H. Vehicle Liability Insurance.** MTD shall maintain adequate liability insurance to operate the public services as specified by IDOT to be primary, and not excessive or contributory, and at minimum afford the following coverage levels:

Combined single limit	\$1 million
Medical Payments	\$5,000
Hired and Non-Owned	\$1 million

**VIII. Identification of All Applicable Transportation Service Regulations.** The provision of rural public transportation services within the County of Champaign, Illinois is subject to the rules and regulations found in the following documents:

- A. The United States Department of Transportation (USDOT) Federal Transit Administration (FTA) Master Agreement as published on FTA's website and authorized by the Federal Ledger;
- B. The USDOT and FTA requirements' 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- C. Any Grant Agreement between IDOT-OIPI and the County executed and filed with IDOT-OIPI officers and copy retained in the County's records; and
- D. Any Grant Application(s) made to IDOT-OIPI on behalf of the County, which includes resolutions made by the Champaign County Board: 1) Illinois Department of Transportation ("IDOT") and FTA Assistance Programs Joint Certifications and Assurances, and 2) 5333b Special Warranty.

**IX. Terms.**

- A. The term of this Agreement shall be from July 1<sup>st</sup>, 2022 to June 30<sup>th</sup>, 2023. Upon written notice:
  - i. MTD may suspend or terminate all or part of this agreement when the County is, or has been, in material violation of the terms of this Agreement, or at MTD's convenience,
  - ii. The County may terminate all or part of this agreement when it determines, in its sole discretion, that the purpose of the Champaign County rural public transportation services would

not be adequately served by continuation of the IDOT-OIPI Grant Agreement or at the County's convenience.

**B.** Termination of any part of this Agreement will not invalidate obligations properly incurred by MTD prior to the date of termination; to the extent they are non-cancelable. Neither the acceptance of a remittance by the County of any or all Champaign County rural transportation services from the IDOT-OIPI Grant Agreement nor the closing out of MTD expenditures for Champaign County rural transportation service shall constitute a waiver of any claim which the IDOT-OIPI Grant Agreement may otherwise have arising out of this Agreement.

**X. Notices.** All notices or other communications required or permitted hereunder shall be in writing and personally delivered or registered or certified mail, postage pre-paid, return receipt requested and addressed to the parties hereto at their respective addresses set forth below. Such notice or other communications shall be deemed given upon receipt or one (1) business day after tendering to an overnight air-express service.

***Notices to the County shall be sent to:***

PCOM

Champaign County Regional Planning Commission  
1776 E. Washington Street  
Urbana, IL 61802  
Fax: 217-384-3896

***Notice to MTD shall be sent to:***

Managing Director  
Champaign Urbana Mass Transit District  
1101 E. University Avenue  
Urbana, IL 61802

**XI. Governing Law and Venue.** This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Illinois. The parties agree that the venue for any action pertaining hereto shall be in Champaign County, Illinois.

**XII. Entire Agreement.** This Agreement represents the entire agreement between the parties with respect to the subject matter and may not be modified except by writing.

**XIII. Compliance with Law.** The County and MTD shall comply with all the applicable provisions of local, state, and federal laws relating to the performance of the terms of this Agreement.

**IN WITNESS WHERE OF,** the County has caused this Agreement to be executed by the Chair of the Champaign County Board and attested by the County Clerk pursuant to authority given

by the Champaign County Board, and MTD has caused this Agreement to be executed by its Managing Director pursuant to authority given by its Board of Directors.

**COUNTY OF CHAMPAIGN**

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT**

By: \_\_\_\_\_  
 Darlene A. Kloeppel,  
 Champaign County Executive

By: \_\_\_\_\_  
 Karl P. Gnadl  
 Managing Director

**COUNTY OF CHAMPAIGN**

By: \_\_\_\_\_  
 Kyle Patterson,  
 Champaign County Board Chair

**Exhibit A**

It is recognized by the parties that the amounts set forth in this work order are premised on the current level of support by the State of Illinois as set forth in the Downstate Public Transportation Act (30 ILCS 740/1-1 et. Seq.) ("the Act").

If at any time after the execution of this agreement by the parties, state reimbursement is reduced from its current 65% level contained in the Act, the amount contained in the work order shall be adjusted to automatically reflect the amount of any such decrease. The increase in cost to the customer shall be in the same percentage of the decrease in state support.

The following table shows examples of how customer cost will be determined for maintenance:

Fiscal Year	Fully Allocated Cost per Hour	Level of State Reimbursement	Local Share (Cost to Customer)	Hourly Rate Charged to Customer
2023	\$179.14	65%	35%	\$62.70

**Exhibit B**

C-CARTS agrees to pay to MTD as rent for the initial term of the Agreement, by the following schedule:

\$15.00/sf July 1, 2022 through June 30, 2023 or \$1034.38/month for office space; and

\$5.00/sf July 1, 2022 through June 30, 2023 or \$666.67/month for interior parking for 8 service vehicles; and

\$3.00/sf July 1, 2022 through June 30, 2023 or \$300.00/month for exterior parking for 6 service vehicles.

Monthly rent total for July 1, 2022 through June 30, 2023 totals \$24,012.60 or \$2,001.05/month.

**ALL RENT PAYMENTS SHALL BE MADE PAYABLE TO MTD AT:**

**MTD  
1101 E. University Avenue  
Urbana, Illinois 61802-2009**

RESOLUTION NO. 2022-93

RESOLUTION ESTABLISHING THE CHAMPAIGN COUNTY PROCUREMENT POLICY FOR FEDERAL TRANSIT ADMINISTRATION PROJECTS

WHEREAS, Champaign County is dedicated to providing safe, reliable, and affordable public transportation services to the residents and visitors of Champaign County through the Champaign County Area Rural Transit System (C-CARTS); and

WHEREAS, the C-CARTS program requires funding in the form of federal grants subject to a wide range of regulatory requirements, including Federal Transit Administration (FTA) procurement requirements applicable to the purchasing of goods or services for public transit programs which use federal funding; and

WHEREAS, any future public transit project(s) of Champaign County reliant on FTA-regulated federal funds will likewise be obliged to comply with the procurement regulations specific to such public transit projects; and

WHEREAS, the Board deems it advisable to adopt a Procurement Policy for Federal Transit Administration Projects; and

WHEREAS, the Board deems it advisable to leave in place all other currently applicable purchasing policies of the County which apply to purchases not subject to FTA requirements, such as purchases made with local funds and/or for purposes other than public transit;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Champaign County Board that the Champaign County Procurement Policy for Federal Transit Administration Projects as documented in Attachment A to this Resolution is hereby approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED

this 19<sup>th</sup> day of May A.D. 2022

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_

Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Darlene A. Kloepfel, County Executive

Date: \_\_\_\_\_

RESOLUTION NO. 2022-94

RESOLUTION AWARDING OF CONTRACT FOR  
THE REPAIR OF STRUCTURE 010-3004  
LOCATED ON COUNTY ROAD 19 AND  
APPROPRIATING FUNDS FROM THE COUNTY BRIDGE FUND  
SECTION #19-00074-00-BR

WHEREAS, The following low bid was received at a Public Letting held on May 3, 2022, in Urbana, Illinois, for the repair of Structure 010-3004 located on County Road 19, Section #19-00074-00-BR:

White Construction LLC- \$415,950.00

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to White Construction LLC; and

BE IT FURTHER RESOLVED, That the County Board of Champaign County does hereby appropriate a sufficient sum to meet the cost of the repair from County Bridge Funds.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 19<sup>th</sup> day of May A.D., 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppe, County Executive

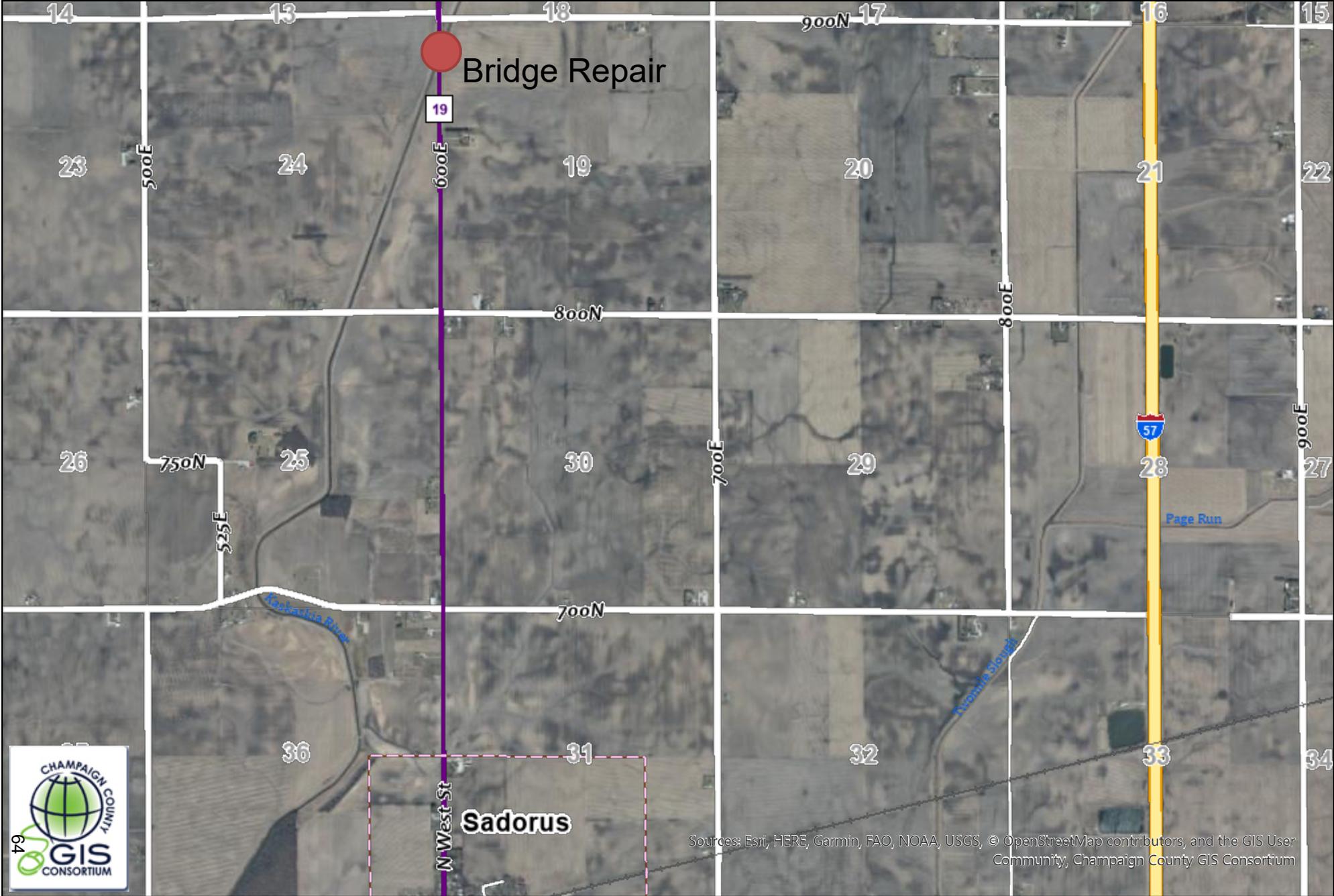
Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

Prepared by: Jeff Blue, County Engineer

# County Road 19 Bridge Repair



0.45  
mi

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RESOLUTION NO. 2022-95

RESOLUTION AWARDING OF CONTRACT  
FOR A RAILROAD CROSSING UPGRADE  
ON COUNTY ROAD 2300N  
AND  
APPROPRIATING FUNDS  
FROM COUNTY HIGHWAY FUNDS  
SECTION #19-25452-00-SP

WHEREAS, A Stipulated Agreement and Order has been executed by the Illinois Commerce Commission; and

WHEREAS, Champaign County has received bids, will oversee construction and invoice IDOT for the roadway costs associated with the railroad crossing upgrade; and

WHEREAS, IDOT will reimburse Champaign County for 100% of the construction costs associated with the railroad crossing upgrade; and

WHEREAS, The following low bid was received at a Public Letting held on May 3, 2022 in Urbana, Illinois, for roadway costs associated with the railroad crossing upgrade; and

Illiana Construction Company-a div of CACO, LLC- \$97,987.40

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to Illiana Construction Company; and

BE IT FURTHER RESOLVED, That there is hereby appropriated a sufficient sum to meet the cost of the railroad crossing upgrade from the County's Highway Funds.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 19<sup>th</sup> day of May, A.D. 2022.

Kyle Patterson, Chair Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

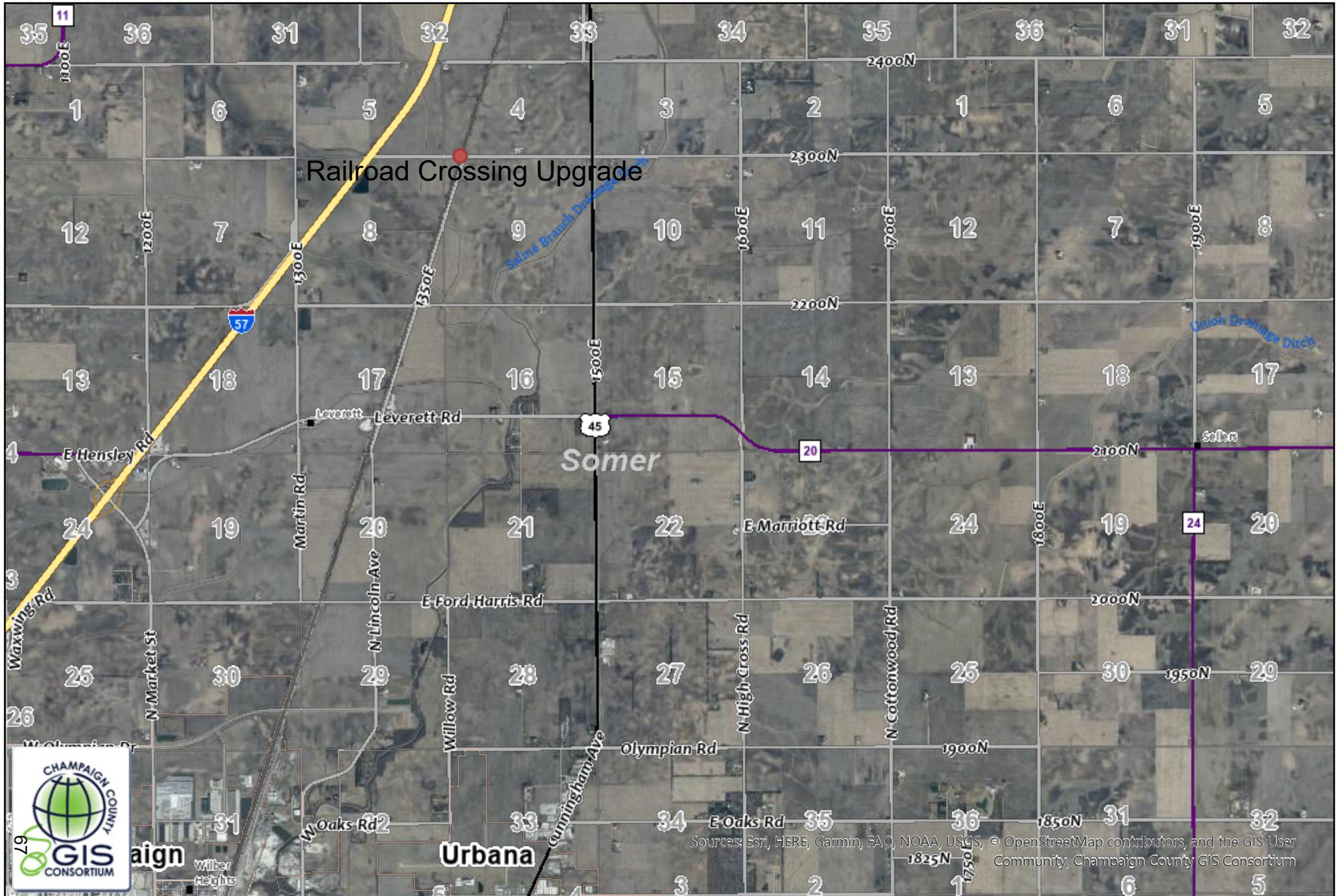
Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

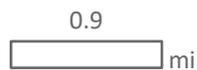
Date: \_\_\_\_\_

Prepared by: Jeff Blue, County Engineer

# Somer Township Railroad Crossing



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium



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RESOLUTION NO. 2022-96

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of contracted engineering and 50% of the local cost of construction to replace the aforesaid bridge deck.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Champaign Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Champaign Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19<sup>th</sup> day of May, A.D., 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved:

Recorded & Attest \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloeppel  
County Executive

Date: \_\_\_\_\_

Prepared by: Jeff Blue  
County Engineer

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION  
OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Keith Padgett, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

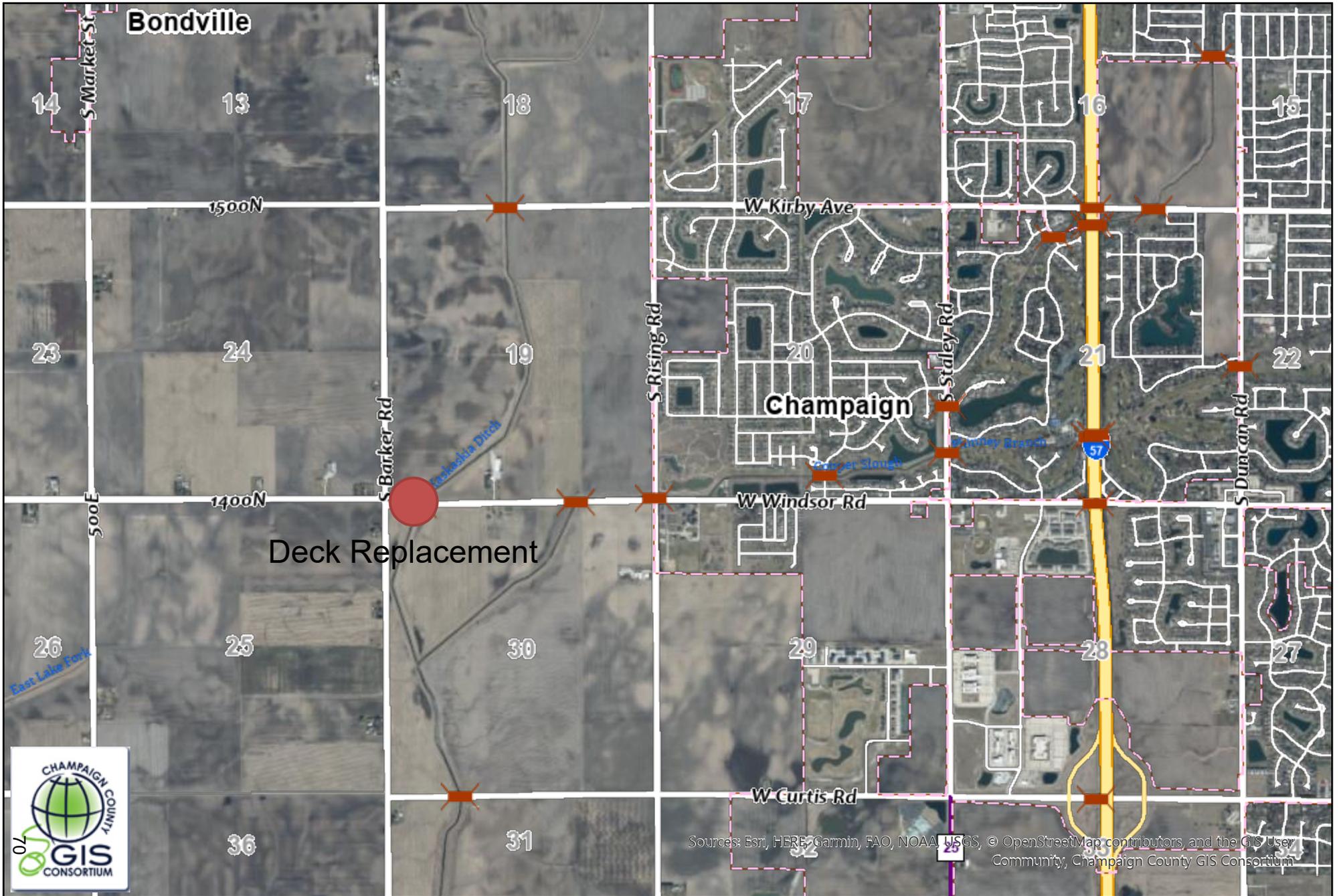
1. Petitioner is the duly elected Highway Commissioner for the Champaign Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 1400N (Windsor Road) between Sections 19 and 30 in Champaign Township, over the Kaskaskia Drainage Ditch, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$250,000 which will be more than .02% of the value of all the taxable property in the Champaign Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Champaign Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Champaign Road District is prepared to pay 50% of the local cost for construction and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

**Keith Padgett**

Commissioner of Highways of  
Champaign Road District,  
Champaign County, Illinois

# Bridge 010-4019 Deck Replacement



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RESOLUTION NO. 2022-97

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of contracted engineering and 50% of the local cost of construction to replace the aforesaid bridge deck.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Champaign Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Champaign Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19<sup>th</sup> day of May, A.D., 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved:

Recorded & Attest \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloeppel  
County Executive

Date: \_\_\_\_\_

Prepared by: Jeff Blue  
County Engineer

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION  
OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Keith Padgett, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

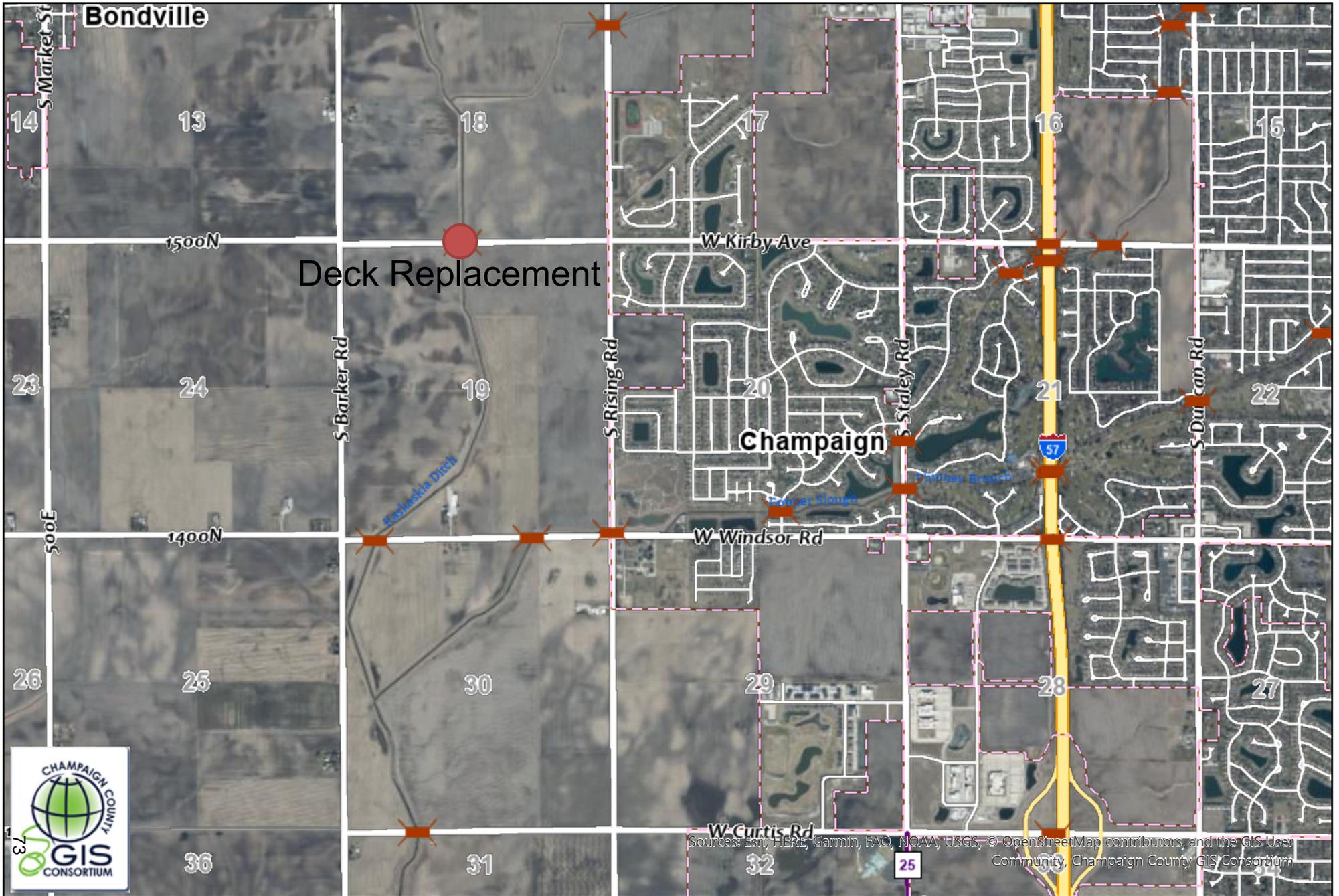
1. Petitioner is the duly elected Highway Commissioner for the Champaign Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 1500N (Kirby Avenue) between Sections 18 and 19 in Champaign Township, over the Kaskaskia Drainage Ditch, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$250,000 which will be more than .02% of the value of all the taxable property in the Champaign Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Champaign Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Champaign Road District is prepared to pay 50% of the local cost for construction and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

**Keith Padgett**

Commissioner of Highways of  
Champaign Road District,  
Champaign County, Illinois

# Bridge 010-4032 Deck Replacement



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium

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RESOLUTION NO. 2022-98

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure bridge rail.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the South Homer Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the South Homer Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of May 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Roy Woodmansee, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

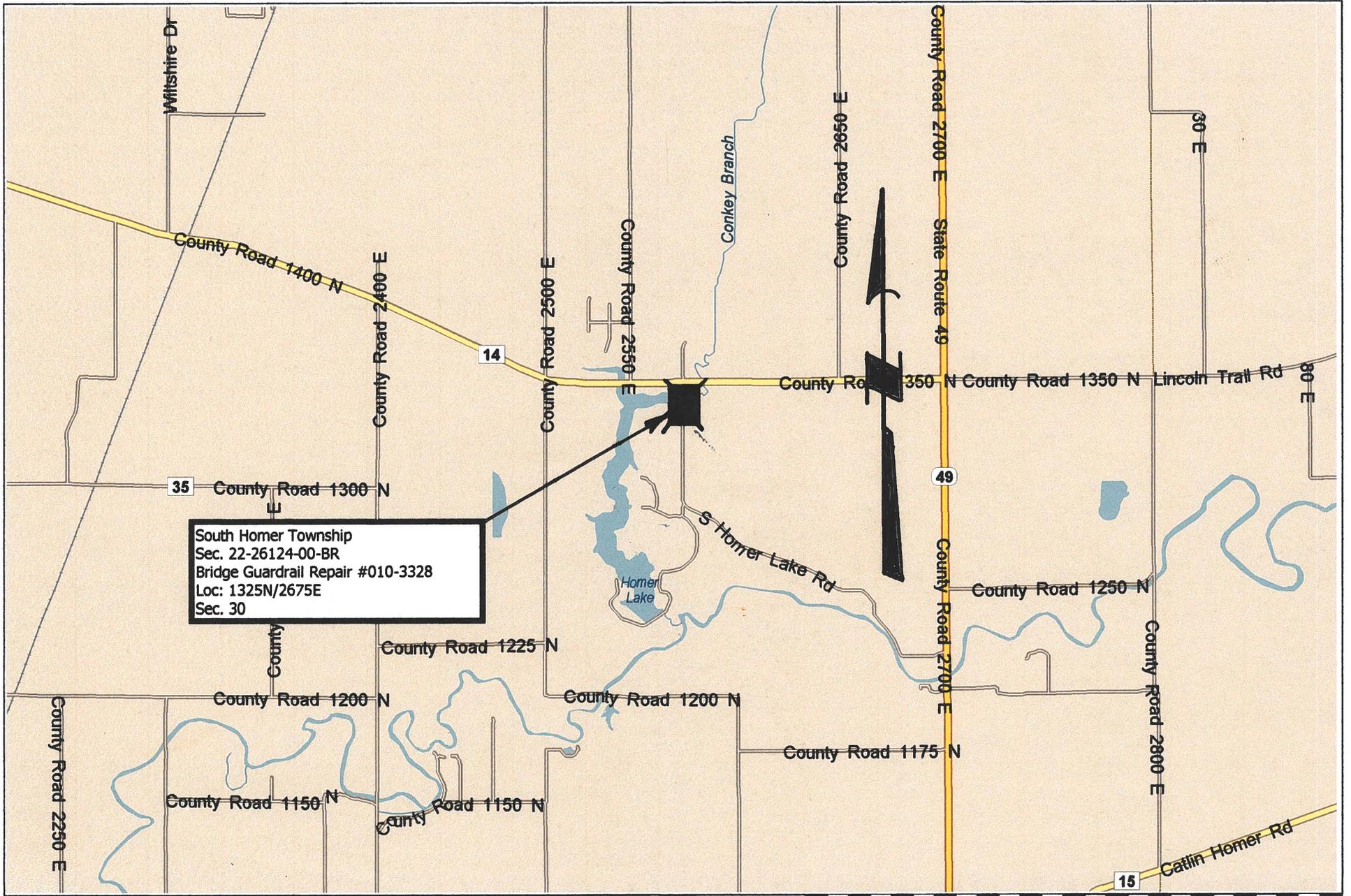
1. Petitioner is the duly elected Highway Commissioner for the South Homer Road District, Champaign County, Illinois; and
2. There is a structure located at 1325N and 2675E, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure bridge rail be replaced; and
4. The cost of replacing the aforesaid structure bridge rail is estimated to be \$15,130.00, which will be more than .02% of the value of all the taxable property in the South Homer Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the South Homer Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The South Homer Road District is prepared to pay one-half of the cost of the replacement of said structure bridge rail.

Respectfully submitted,

*Roy Woodmansee*

Commissioner of Highways of  
South Homer Road District,  
Champaign County, Illinois

# SO. HOMER BRIDGE GUARDRAIL REPAIR , SEC 22-26124-00-BR



South Homer Township  
 Sec. 22-26124-00-BR  
 Bridge Guardrail Repair #010-3328  
 Loc: 1325N/2675E  
 Sec. 30

76

RESOLUTION NO. 2022-99

RESOLUTION GRANTING AUTHORITY FOR THE COUNTY CLERK TO CERTIFY AND SUBMIT A RESOLUTION REAPPOINTING THE COUNTY ENGINEER ON BEHALF OF CHAMPAIGN COUNTY

WHEREAS, The term of the Champaign County Engineer is set to expire on October 11, 2022; and

WHEREAS, on April 15, 2022, the Illinois Department of Transportation consented to the reappointment of Mr. Jeff Blue as the County Engineer of Champaign County; and

WHEREAS, IDOT form BLR 02121, "Resolution Reappointing County Engineer" must be submitted to the Illinois Department of Transportation; and

WHEREAS, it is in the best interest of Champaign County to reappoint the County Engineer for the term of October 12, 2022 to October 11, 2028.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the County Clerk is hereby directed to transmit two certified originals of BLR 02121 to the district office of the Illinois Department of Transportation Reappointing County Engineer Jeff Blue; and

BE IT FURTHER RESOLVED, That BLR 02121 shall be attached and made part of this resolution.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 19<sup>th</sup> Day of May, A.D., 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_

Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_



# Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets  
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

April 15, 2022

Mr. Aaron Ammons  
Champaign County Clerk  
1776 East Washington Street  
Urbana, IL 61802

Dear Mr. Ammons:

In concurrence with the resolution adopted by your county board on February 24, 2022, the consent of the department is hereby provided to the reappointment of Mr. John (Jeff) Blue as county engineer for Champaign County.

When your county board takes necessary action on the reappointment, please complete and submit a Resolution Reappointing County Engineer (BLR 02121). The form is located on the department's web site at <http://www.idot.illinois.gov>. (Access the IDOT web site and select Resources at the top; then select 'Forms'; the under 'L' and Local Roads; and the select the appropriate form – BLR 02121.) A certified original resolution should be submitted through the district office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'G. Tapas'.

George A. Tapas, PE, SE  
Bureau Chief of Local Roads and Streets

GL/hp

cc: Jeff Blue, County Engineer  
Jeffrey Myers, Dist. 5 – Attn: Brian Trygg



WHEREAS, a vacancy exists on 10/11/22 in the office of County Engineer in Champaign County, Illinois due to the expiration of the six-year term of office of the incumbent County Engineer Jeff Blue

WHEREAS, the Champaign County Board by resolution dated 02/24/22 requested the consent Department of Transportation to the reappointment of Jeff Blue and

WHEREAS, the Department of Transportation has on 04/15/22 given its consent to the reappointment of Jeff Blue

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that Jeff Blue is hereby appointed County Engineer for Champaign for a term of six years effective 10/12/22, and

BE IT FURTHER RESOLVED, by the Champaign County Board that the salary of the County Engineer be fixed as follows:

Table with 3 columns: Date From, Date To, Amount of Salary. Rows show salary increments from 10/12/22 to 01/01/28.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit two (2) certified originals of this resolution to the district office of the Department of Transportation.

I Aaron Ammons County Clerk in and for said County of Champaign in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Champaign at a meeting held on 05/19/22.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_ day of \_\_\_ Month, Year.

(SEAL)

Clerk Signature

Empty box for Clerk Signature

RESOLUTION NO. 2022-101

RESOLUTION APPOINTING CODY ROSE TO THE  
PENFIELD WATER DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Cody Rose to the Penfield Water District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3705/4; and

WHEREAS, Such appointment mandates that Cody Rose as trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Cody Rose to the Penfield Water District for an unexpired term ending May 31, 2024; and

BE IT FURTHER RESOLVED that Cody Rose shall enter a bond in an amount hereby fixed as \$1,000, pursuant to 70 ILCS 3705/4; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Cody Rose, P.O. Box 13, Penfield, IL 61862.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-102

RESOLUTION APPOINTING JENNIFER PUTMAN TO THE  
URBANA-CHAMPAIGN SANITARY DISTRICT BOARD

WHEREAS, Darlene A. Kloeppel, County Executive, has submitted to the County Board her appointment of Jennifer Putman to the Urbana-Champaign Sanitary District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 2405/3; and

WHEREAS, Such appointment mandates that Jennifer Putman as Trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000.00 pursuant to 70 ILCS 2405/3; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jennifer Putman to the Urbana-Champaign Sanitary District Board for a term commencing June 1, 2022 and ending May 31, 2025;

BE IT FURTHER RESOLVED That Jennifer Putman shall enter a bond in an amount hereby fixed as \$1,000.00; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Jennifer Putman, 402 W. Delaware Ave., Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-103

RESOLUTION APPOINTING ANNE ROBIN TO THE  
DEVELOPMENTAL DISABILITES BOARD

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the reappointment of Anne Robin to the Developmental Disabilities Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 835;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Anne Robin for term July 1, 2022 to June 30, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Anne Robin, 1110 S. Pine St., Champaign, IL 61820.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-104

RESOLUTION APPOINTING VICKI NISWANDER TO THE  
DEVELOPMENTAL DISABILITIES BOARD

WHEREAS, Darlene Kloepfel, County Executive, has submitted to the County Board the appointment of Vicki Niswander to the Developmental Disabilities Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 55 ILCS 835;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Vicki Niswander for term July 1, 2022 to June 30, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Vicki Niswander, 104 Woodcreek Court, Mahomet, IL 61853.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-105

RESOLUTION APPOINTING MOLLY MCLAY TO THE  
MENTAL HEALTH BOARD

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Molly McLay to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Molly McLay for an unexpired term ending December 31, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Molly McLay, 2405 Sticker Lane, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-106

RESOLUTION APPOINTING KEVIN HARDEN TO THE  
TOLONO FIRE PROTECTION DISTRICT

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Kevin Harden to the Tolono Fire Protection District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 705/4;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Kevin Harden to the Tolono Fire Protection District for an unexpired term ending April 30, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Kevin Harden, 405 E. Washington St., Tolono, IL 61880.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-107

TRANSFER OF FUNDS

May 2022

FY 2022

WHEREAS, Sufficient amounts have been appropriated to support such transfers;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following transfers within to the FY2022 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following transfers in the FY2022 budget.

Budget Transfer BUA 2022/4/263

Fund 2840 ARPA  
Dept 075 General County

<u>TRANSFER TO ACCOUNT</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>
500113 Employee Bonus	\$9,043	800401 Equipment

REASON: Final costs for ARPA premium pay came in slightly higher than anticipated. A budget transfer is requested from non-personnel to personnel appropriation within the ARPA fund to cover the additional cost.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-108

BUDGET AMENDMENT

May 2022

FY 2022

WHEREAS, The County Board has approved the following amendment to the FY2022 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2022 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2022 budget.

Budget Amendment BUA 2022/4/269

Fund: 2085 County Motor Fuel Tax  
Dept: 060 Highway

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
800201 Infrastructure	<u>250,000</u>
Total	250,000

Increased Revenue:	
None: From fund balance	<u>0</u>
Total	0

REASON: Budget amendment to re-encumber funds appropriated in FY2021 for bridge projects on County Road 1.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-109

BUDGET AMENDMENT

May 2022

FY 2022

WHEREAS, The County Board has approved the following amendment to the FY2022 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2022 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2022 budget.

Budget Amendment BUA 2022/4/349

Fund: 2613 Court Automation Fund  
Dept: 030 Circuit Clerk

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
800401 Equipment	<u>28,622.78</u>
Total	28,622.78
Increased Revenue:	
400406 State – General Support	<u>28,622.78</u>
Total	28,622.78

REASON: Appropriation required to increase the spending authority to expend grant money awarded from the Illinois Supreme Court.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-110

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN A  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE,  
PERMANENT PARCEL NUMBER 04-006-0129

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

7 Lemon Tree Dr  
Permanent Parcel Number: 04-006-0129  
As described in certificate(s): 25 sold October 2016; and

WHEREAS, Pursuant to public auction sale, Irma Mateo, Purchaser(s), has/have deposited the total sum of \$900.00 for the purchase of the said Certificate of Purchase and has requested that the County of Champaign assign to said Purchaser the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$300.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$150.00 for issuance of the Tax Certificate Title to said Purchaser; and the remainder, \$450.00, shall be the sums due the Tax Agent for his services; and

WHEREAS, It appears to the Finance Committee of the Whole that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser in exchange for the aforesaid payment;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive is authorized to assign the above said Tax Sale Certificate of Purchase, as to the above-described mobile home in exchange for payment to the Treasurer of Champaign County Illinois, of the sum of \$300.00, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-III

RESOLUTION AUTHORIZING THE CANCELLATION OF THE APPROPRIATE  
CERTIFICATE OF PURCHASE ON A MOBILE HOME,  
PERMANENT PARCEL NUMBER 20-032-0045

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

VIN: 13614X  
Year/Sq. Ft: 1977/929  
MH Park: Heritage Rantoul MHP, LLC  
Permanent Parcel Number: 20-032-0045  
Commonly known as: 1324 Cypress Ln

As described in certificate(s): 80 sold on October 21, 2016; and

WHEREAS, It appears to the Finance Committee of the Whole that it would be in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property; and

WHEREAS, Heritage Meadows has paid the total sum of \$2,199.28 and a request for surrender of the tax sale certificate has been presented to the Finance Committee of the Whole and at the same time it having been determined the County shall receive \$1,554.83 as a return for its Certificate of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate and to reimburse the revolving account the charges advanced therefrom; and the remainder of \$593.45 shall be the sums due the Tax Agent for his services; and

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive authorizes the cancellation of the appropriate Certificate of Purchase on the above described mobile home for the sum of \$1,554.83 to be paid to the Treasurer of Champaign County Illinois, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-112

RESOLUTION ADOPTING THE CHAMPAIGN COUNTY FINANCIAL POLICIES

WHEREAS, the Champaign County Board adopted its Financial Policies with Resolution No. 2021-166 on May 20, 2021; and

WHEREAS, the Champaign County Board has identified the need to amend its Financial Policies as documented in the Attachment to this Resolution; and

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County that the Financial Policies as documented in the Attachment to this Resolution are hereby approved; and

BE IT FURTHER RESOLVED by the County Board of Champaign County that Resolution No. 2021-166 is hereby rescinded.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppe, County Executive  
Date: \_\_\_\_\_



# Champaign County Financial Policies

## Introduction

Champaign County has several relevant financial policies in order to preserve and enhance its fiscal health, identify acceptable and unacceptable courses of action, and provide a standard to evaluate the government's fiscal performance. Other policies that are central to a strategic, long-term approach to financial management are posted on the County website <http://www.co.champaign.il.us/HeaderMenu/generalinfo.php>.

- Purchasing Policy (including Capital Asset Management and Replacement)
- Grant Application/Approval Policy
- Personnel Policy (including Salary Administration Guidelines)
- Travel Policy
- Treasurer's Investment Policy <http://www.co.champaign.il.us/treasurer/PDFS/InvestmentPolicy.pdf>

## Objectives

1. To institutionalize established financial management practices thereby promoting stability and continuity.
2. To establish a shared and documented understanding of financial principles to guide fiscal decision-making.
3. To protect and enhance the County's bond rating.
4. To promote long-term strategic planning.
5. To manage risks to the County's fiscal position.
6. To establish guidelines for strategic investment in County facilities, capital, and technology.

## Budget Policies

1. The County's fiscal year is January 1 – December 31.
2. All County funds are appropriated in the "Official Budget," which is approved by the County Board. Appropriations are considered the maximum authorization to incur obligations and not a mandate to spend.
3. The County is committed to producing a balanced budget in a timely manner. The County will pay for current expenditures with current revenues, avoiding procedures that balance budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget is balanced when total appropriations do not exceed total revenues and appropriated fund balance within an individual fund.
4. The budgets for all governmental funds and proprietary funds are presented on a modified accrual basis.
5. The final Budget document must include:
  - a. A statement of financial information including prior year revenue and expenditure totals, and current and ensuing year revenue and expenditure projections; and
  - b. A statement of all moneys in the county treasury unexpended at the termination of the last fiscal year; and
  - c. A statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year; and
  - d. Additional information required by 55 ILCS 5/6-1002 and state law.

6. The budget may be amended through a Budget Amendment or Budget Transfer which require a 2/3<sup>rd</sup> majority vote (15) of the County Board. Department heads may authorize transfers between non-personnel budget lines in their department budget as long as they do not exceed the total combined appropriation for non-personnel categories; and transfers between personnel lines as long as they do not exceed the total combined appropriation for personnel categories.
7. A General Corporate Fund contingency appropriation will be designated for emergency purchases during the fiscal year. The contingency appropriation goal is 1% of the total anticipated expenditure for the General Corporate Fund. No more than 5% of the total General Corporate Fund Appropriation may be appropriated to contingencies. Money appropriated for contingencies may be used for contingent, incidental, miscellaneous, or general county purposes, but no part of the amounts so appropriated shall be used for purposes for which other appropriations are made in the budget unless a transfer of funds is authorized by a 2/3<sup>rd</sup> majority vote (15) of the County Board.
8. On an annual basis, the County will prepare a Financial Forecast to include expenditure projections for the current year and the next five (5) fiscal years at a minimum.

## Revenue Policies

1. The County will strive to maintain diversified and stable revenue sources to shelter it from unforeseeable short-run fluctuations in any one revenue source.
2. The County will estimate its annual revenues by an objective, analytical process. On an annual basis, and in conjunction with expenditure projections, the County will prepare revenue projections for the current year and the next five (5) fiscal years at a minimum. Each existing and potential revenue source will be re-examined annually.
3. The property tax rates for each levy shall be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).
4. The County charges user fees for items and services, which benefit a specific user more than the general public. State law or an indirect cost study determine the parameters for user fees. The County shall review all fees assessed in its annual budget preparation process to determine the appropriate level of fees for services and recommend any proposed changes to the fees collected to be implemented in the ensuing budget year.
5. To the extent feasible, one-time revenues will be applied toward one-time expenditures and will not be used to finance ongoing programs. Ongoing revenues should be equal to or exceed ongoing expenditures.
6. The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met:
  - a. The activity or service can be terminated in the event the grant revenues are discontinued; or
  - b. The activity should, or could, be assumed by the County's General and recurring operating fund or another identified fund. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of County Ordinance Number 635, and Ordinance amendments 903 and 920.

## Fund Policies

1. The County's financial structure begins with funds. A fund is a self-balancing accounting entity with revenues and expenditures which are segregated for the purpose of carrying out specific programs in

accordance with County policies and certain applicable State and Federal laws. Each fund has at least one Department Budget, which is a group of expenditures that provide for the accomplishment of a specific program or purpose.

2. A major fund is a budgeted fund where revenues or expenditures represent more than 10% of the total appropriated revenues or expenditures.
3. All county funds are included in the Annual Budget Document except the fiduciary funds described below.
  - a. Private Purpose Trust Funds in which the County Engineer acts in a trustee capacity on behalf of townships to use state funding to maintain township roads and township bridges, which resources are not available to support the County's own programs.
  - b. Agency Funds held in a custodial capacity for external individuals, organizations, and governments for the purpose of reporting resources, such as property taxes and circuit court fees and fines.
4. Governmental funds account for traditional governmental operations that are financed through taxes and other fixed or restricted revenue sources.
  - a. The General Corporate Fund is available for any authorized purpose and is used to account for all financial resources except those required to be accounted for in another fund. A summary is prepared which lists the amount of General Corporate Fund appropriation for all affected departments. The General Corporate Fund is a Major Fund.
  - b. Special Revenue Funds are used to account for the proceeds of specific sources that are legally restricted to expenditures for a specific purpose.
    - i. Included in the Special Revenue Funds are Debt Service Funds utilized to account for the payment of interest, principal, and related costs on the County's general long-term debt. (In addition to Debt Service Funds, the County also has debt service budgets included in other funds as appropriation based on the purpose of the fund.)
    - ii. Also included in Special Revenue Funds are Capital Project Funds used to account for all expenditures and revenues associated with the acquisition, construction or maintenance of major facilities that are not financed through proprietary funds or funds being held for other governments.
  - c. Proprietary Funds account for certain "business-type" activities of governments that are operated so that costs incurred can be recovered by charging fees to the specific users of these services.
    - i. An enterprise fund is used to account for operations that are financed primarily by User charges. The County does not have enterprise funds.
    - ii. An Internal Service Fund is established to account for the financing of goods and services provided to the County and other agencies on a cost reimbursement basis. The activities of the Self-Funded Insurance Fund and Employee Health Insurance Fund are budgeted and appropriated using Internal Service Funds.
5. A Fund Statement is presented for each fund, which summarizes past and projected financial activity for the fund as follows:
  - a. Revenues presented in line item detail within revenue categories; and
  - b. Expenditures presented in line item detail within major categories – e.g., personnel, commodities, services; and
  - c. Fund Balance including the actual or estimated funds remaining at the end of the fiscal year.

## Financial Reserves and Surplus

1. The fund balance for each fund shall be reviewed annually, and recommendations for financial reserves and a plan for the use of surplus funds shall be documented.
2. For cash flow purposes due to the timing of property tax revenues and fluctuations in the receipt of state shared revenues, and in order to allow flexibility to respond to unexpected circumstances, the minimum unrestricted fund balance requirement for the General Corporate Fund is two-months or 16.7% of operating expenditures. A plan will be developed to increase the fund balance in instances where an ending audited fund balance is below the two-month minimum requirement.
3. It is the intent of the County to use all surpluses generated to accomplish three goals: meet reserve policies, avoid future debt, and reduce outstanding debt.

## Capital Asset Management and Replacement

1. The Capital Asset Replacement Plan includes a multi-year plan for vehicles, computers, technology, furnishings, and office equipment. It will be updated for the General Corporate Fund departments during the annual budget process. Expenditures will be appropriately amortized and reserves for replacement will be estimated. If the County is unable to appropriate full funding for future reserves, this will be documented in the Capital Asset Replacement budget. A five-year forecast for capital asset management and replacement will be developed and updated annually.
2. The County strives to maintain all assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.
3. Through the annual budget process, funding for the fiscal year projects in the County's Capital Facilities and Technology plans will be identified. If the County is unable to appropriate funding for any scheduled projects, this will be documented in the Capital Asset Replacement Fund budget.
4. The Deputy Director of Finance will review all expenditures from the Capital Asset Replacement Fund and is authorized, in addition to the County Executive, to approve all expenditures from the Capital Asset Replacement Fund in compliance with the multi-year plans and policies established by the County Board. No more than 3% of the equalized assessed value of property subject to taxation by the county may be accumulated in a separate fund for the purpose of making specified capital improvements.
5. The Auditor maintains a fixed asset inventory of furniture, equipment, buildings, and improvements with a value of greater than \$5,000 and a useful life of one year or more.

## Debt Management

1. When applicable, the County shall review its outstanding debt for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. To consider the possible refunding of an issue, a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.
2. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
3. When the county finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.
4. The County will strive to have the final maturity of general obligation bonds at, or below, thirty years.

5. Whenever possible, the County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
6. The County will not use long-term debt for current operations.
7. State statute limits indebtedness to 2.87% of the County's assessed valuation, 5.75% for voted bonds. Documentation of the County's legal debt limit and debt margin will be included in the budget document.
8. The County will maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.
9. The County will comply with continuing disclosure requirements established by Securities and Exchange Commission Rule 12c2-12, and the continuing disclosure agreements required by its bond issues. The County may wish to engage the services of a Dissemination Agent to assist with its continuing disclosure obligations.

## Accounting, Auditing, and Investment

1. The County follows Generally Accepted Accounting Principles (GAAP).
2. State statutes require an annual audit by independent certified public accountants. A comprehensive annual financial report shall be prepared to the standards set by the Government Finance Officers Association (GFOA).
3. The County uses an accounts receivable system to accrue revenues when they are available and measurable for governmental fund types. Departments should bill appropriate parties for amounts owed to Champaign County, review aging reports, complete follow-up information about the account, and monitor all accounts receivables.
4. The County Treasurer is responsible for investment of all Champaign County funds. With County Board approval, the Treasurer may make a short-term loan of idle monies from one fund to another, subject to the following criteria:
  - a. Such loan does not conflict with any restrictions on use of the source fund; and
  - b. Such loan is to be repaid to the source fund within the current fiscal year.

## Purchasing and Encumbrances

1. An encumbrance system is maintained to account for commitments resulting from purchase orders and contracts. Every effort will be made to ensure that these commitments will not extend from one fiscal year to the next. Any emergency encumbrances, which do extend into the next fiscal year, shall be subject to appropriation in the next year's budget. Encumbrances at year - end do not constitute expenditures or liabilities in the financial statements for budgeting purposes.
2. All items with an expected value of \$30,000 or more must be competitively bid with exceptions for professional services (other than engineering, architectural or land surveying services which will follow Quality Based Selection (QBS) requirements established in 50 ILCS 510). Additional competitive bid requirements may apply by statute or as a condition of using funds from an outside source.
3. All purchases over the respective limit of \$30,000, which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board.

4. The Champaign County Purchasing Policy Ordinances, establish the procedures to be followed in all purchasing activities.

## Risk Management

1. To forecast expenditures for its self-funded insurance program for workers compensation and liability, the county hires an actuarial consulting firm to review loss history and recommend funding taking into consideration claims, fixed costs, fund reserves, and national trends.
2. At a minimum, the County strives to maintain the actuary-recommended fund balance, defined as the Discounted Actuarial Central Estimate of Unpaid Claim Liability.

## Salary Administration

1. The County Personnel Policy includes Salary Administration Guidelines.
2. The County Executive is responsible for computing salaries and fringe benefits costs for all departments.
3. Increases for non-bargaining employees will be recommended by the County Executive at the beginning of the budget cycle and forwarded to the County Board for inclusion in the annual budget.

RESOLUTION NO. 2022-113

RESOLUTION APPROVING A REVISION TO THE ENTERPRISE ZONE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF URBANA, ILLINOIS AND THE COUNTY OF CHAMPAIGN, ILLINOIS

WHEREAS, On November 20, 2014, the County Board approved Resolution No. 9074 Approving an Enterprise Zone Intergovernmental Agreement between the City of Urbana, Illinois and the County of Champaign, Illinois; and

WHEREAS, The Intergovernmental Agreement created an Enterprise Zone Advisory Board to manage the Enterprise Zone and required the Board meet twice annually; and

WHEREAS, The City of Urbana has requested to revise the Enterprise Zone Intergovernmental Agreement as follows:

Section 4(b)(3) Reporting. The Administrator and Deputy shall convene ~~two~~ one meetings annually of representatives of all taxing partners participating in the Zone to provide information on incentives, Zone amendments and all other Zone business. A meeting shall be noticed and convened ~~twice~~ once each year during which the Zone shall be in effect. The meetings shall be noticed and conducted in accordance with the Illinois Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois that the County Executive is hereby authorized to execute a revised intergovernmental agreement with the City of Urbana, Illinois for an enterprise zone.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-114

RESOLUTION TO SUPERSEDE RESOLUTION NO. 2021-310 FOR ESTABLISHING THE SALARY FOR THE CHAMPAIGN COUNTY SHERIFF

WHEREAS, Section 5-1010 of the IL Counties Code [55 ILCS 5/5-1010] requires the County Board to establish the salary of County officers at a meeting prior to the election of the officers whose salary is being established; and

WHEREAS, Section 2(a) of the Local Government Officer Compensation Act [50 ILCS 145/2(a)] requires the salary of elected officers for local governments to be established at least one hundred eighty (180) days prior to the start of their term; and

WHEREAS, Section 2(b) of the Local Government Officer Compensation Act [50 ILCS 145/2(b)] requires the salary of elected officers of a county be set by ordinance or resolution of the County Board; and

WHEREAS, the Public Act 102-0699 was enacted on April 19, 2022; and amends the IL Counties Code by adding Section 3-6007.5 [55 ILCS 5/3-6007.5] as follows:

*Section 3-6007.5. Sheriff's salary.*

- (a) *As used in this Section, "salary" is exclusive of any other compensation or benefits.*
- (b) *The salary of a sheriff elected or appointed after the effective date of this amendatory Act of the 102nd General Assembly in a non-home rule county shall not be less than 80% of the salary set for the State's Attorney under Section 4-2001 for the county in which the sheriff is elected or appointed.*
- (c) *The State shall furnish 66 2/3% of the total annual salary to be paid to a sheriff. Said amounts furnished by the State shall be payable monthly by the Department of Revenue out of the Personal Property Tax Replacement Fund or the General Revenue Fund to the county in which the sheriff is elected or appointed. The county shall furnish 33 1/3% of the total annual salary.*

; and WHEREAS, Section 4-2001 of the IL Counties Code establishes the methods used to set the salary of the State's Attorney.

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the Champaign County Sheriff shall be as follows:

1. Effective December 1, 2022, the Champaign County Sheriff's salary shall be set at eighty percent (80%) of the Champaign County State's Attorney's salary as is set by the State of Illinois pursuant to Section 4-2001 of the Counties Code.

- 2. In addition to the salary provided for in Paragraph 1, the Sheriff shall receive an annual stipend to be paid by the Illinois Department of Revenue out of the Personal Property Tax Replacement Fund in the amount of six thousand five hundred dollars (\$6,500.00) as required by Section 4-6003(d) of the Counties Code [55 ILCS 5/4-6003(d)].
- 3. In addition to the salary provided for in Paragraphs 1 and 2, the Sheriff shall receive four thousand dollars (\$4,000.00) pursuant to Section 3-6037 of the Counties Code [55 ILCS 5/3-6037] as the Supervisor of Safety to be paid out of the County Treasury.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May A.D. 2022.

---

Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

RESUME OF MINUTES OF REGULAR MEETING OF THE  
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS  
April 21, 2022

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, April 21, 2021, at 6:33 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Darlene Kloeppel presiding and Matthew Cross as Clerk of the meeting.

**ROLL CALL**

Roll call showed the following members present: Carter, Cowart, Esry, Fortado, Goss, Harper, King, Lokshin, McGuire, Michaels, Passalacqua, Stohr, Straub, Summers, Taylor, Thorsland, Vanichtheeranont, and Patterson – 18; absent: Wolken, Paul, Rodriguez, and Williams – 4. County Executive Kloeppel declared a quorum present and the Board competent to conduct business. King departed early at some point before 8:55 and missed no votes.

**PRAYER & PLEDGE OF ALLEGIANCE**

County Executive Kloeppel read a prayer and the Pledge of Allegiance to the Flag was recited.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on April 3, April 10, and April 17, 2022.

**APPROVAL OF AGENDA/ADDENDA**

Board Member Michaels offered a motion to approve the Agenda/Addenda; Board member Straub seconded. Board Member Thorsland noted an error in the meeting schedule and requested the Study Session day be corrected from Thursday to Tuesday (the date was correctly listed as April 26, 2022). The motion carried by unanimous voice vote.

**DATE/TIME OF NEXT MEETINGS**

**Standing Committees:**

- A. County Facilities Committee Meeting  
Tuesday, May 3, 2022, at 6:30 PM  
Shields-Carter Meeting Room
- B. Environment & Land Use Committee  
Thursday, May 5, 2022, at 6:30 PM  
Shields-Carter Meeting Room

- C. Highway and Transportation Committee Meeting  
Friday, May 6, 2022 at 9 AM  
1605 E Main Street, Urbana

**Committee of the Whole:**

- A. Justice & Social Services; Policy, Personnel, & Appointments; Finance  
Tuesday, May 10, 2022 at 6:30 PM  
Shields-Carter Meeting Room

**County Board:**

- A. Study Session  
Tuesday, April 26, 2022 at 6:00 PM  
Shields-Carter Meeting Room
- B. Regular Meeting  
Thursday, May 19, 2022 at 6:30 PM  
Shields-Carter Meeting Room

**PUBLIC PARTICIPATION**

Susan Monte of the Champaign County Environmental Stewards spoke about the American Recovery Plan Act (ARPA) funding request for household hazardous waste collection.

Nicholas Dale of Champaign spoke encouraging the county to increase the salaries for States Attorney's Office attorneys and asked that States Attorney's Office attorneys identify themselves as such at the courthouse. He stated that knowing the identity of the attorneys would aid in requesting the attorneys recuse themselves in cases where there might be a potential conflict of interest.

**PRESENTATION**

Deputy Director of Finance Tami Ogden presented the Champaign County Financial Forecast. Board Members Straub, McGuire, and Fortado thanked Deputy Director Ogden and her staff for their hard work. Board Member McGuire asked about inflation of labor and material costs for future construction projects; Deputy Director Ogden noted the cost estimates are intentionally conservative to account for inflation and cost fluctuations. Board Member McGuire asked about the potential costs of housing inmates outside of the county after the Satellite Jail expansion is completed; Deputy Director Ogden stated that is a possibility but unknown at the present. Board Member Fortado added that the Satellite Jail expansion size was determined in consultation with both the County Sheriff and the courts. She also stated that the County Sheriff would like to accelerate that timeline to close the Downtown Jail; Deputy Director Ogden stated that she had anticipated that in the budget. Board Member Goss asked about bond interest rates; Deputy Director stated she told by a municipal advisor to expect 2.85 percent.

### **CONSENT AGENDA**

Board Member Goss offered a motion to approve the Consent Agenda, comprising 25 resolutions (Nos. 2022-58, 2022-59, 2022-60, 2022-61, 2022-62, 2022-63, 2022-64, 2022-65, 2022-66, 2022-67, 2022-68, 2022-69, 2022-70, 2022-71, 2022-72, 2022-73, 2022-74, 2022-75, 2022-76, 2022-77, 2022-78, 2022-79, 2022-80, 2022-81 and 2022-82) and one ordinance (No. 2022-2); Board Member Vanichtheeranont seconded. The motion carried by unanimous roll-call vote.

Yeas: Carter, Cowart, Esry, Fortado, Goss, Harper, King, Lokshin,  
McGuire, Michaels, Passalacqua, Stohr, Straub, Summers, Taylor,  
Thorsland, Vanichtheeranont, and Patterson – 18

Nays: None

### **COMMUNICATIONS**

Board Member Stohr noted the upcoming residential electronics recycling event on May 22, 2022.

Board Member Vanichtheeranont noted that she had forwarded cemetery district board vacancies to local genealogical societies.

### **APPROVAL OF MINUTES**

Board Member Lokshin offered a motion to approve the minutes of the Regular Meeting of the County Board of March 24, 2022; Board Member Carter seconded. The motion carried by unanimous roll-call vote.

Yeas: Carter, Cowart, Esry, Fortado, Goss, Harper, King, Lokshin,  
McGuire, Michaels, Passalacqua, Stohr, Straub, Summers, Taylor,  
Thorsland, Vanichtheeranont, and Patterson – 18

Nays: None

### **STANDING COMMITTEES**

#### **COUNTY FACILITIES**

County Executive Kloeppel noted the Summary of Action Taken for County Facilities on April 5, 2022, was received and placed on file.

#### **ENVIRONMENT AND LAND USE**

County Executive Kloeppel noted the Summary of Action Taken for Environment and Land Use on April 7, 2022, was received and placed on file.

Board Member Thorsland offered a motion to adopt Resolution No. 2022-83 authorizing intergovernmental agreements for assistance with water infrastructure projects; Board Member Michaels seconded. Board Member Thorsland thanked Board Member Esry, the other members of the Environment and Land Use Committee (ELUC), and the study session participants, and he noted that the committee would elect to do more if that were possible. Board Member Michaels thanked ELUC and noted monetary commitments from the Villages of Rantoul and Ludlow in addition to the county funds. Board member Harper asked how the monetary distributions were determined and noted that the rural portions of the county account for 40 percent of the tax base. Board Member Fortado questioned the even distribution within District 4 and asked how that addressed specific needs, particularly with the Village of Tolono; County Executive Kloepfel stated that ARPA Project Manager Kathy Larson has worked with each entity to determine needs and Board Member Thorsland noted that future projects are well defined.

#### HIGHWAY AND TRANSPORTATION

County Executive Kloepfel noted the Summary of Action Taken for Highway and Transportation on April 8, 2022, was received and placed on file.

#### AREAS OF RESPONSIBILITY

County Executive Kloepfel noted the Committee of the Whole (Justice and Social Services; Finance; Policy, Personnel, and Appointments) Summary of Action Taken April 12, 2022 Meeting was received and placed on file.

#### FINANCE

Board Member Fortado offered a motion to adopt Resolution No. 2022-84 approving budget amendment BUA 2022/3/389 appropriations to develop an allocation plan for the Urbana HOME Consortium's HOME Investment Partnerships American Rescue Plan Program (HOME-ARP) funding; Board Member Vanichtheeranont seconded. The motion carried by roll-call vote.

Yeas: Carter, Cowart, Esry, Fortado, Goss, Harper, King, Lokshin, McGuire, Michaels, Passalacqua, Stohr, Straub, Summers, Taylor, Thorsland, Vanichtheeranont, and Patterson – 18

Nays: None

#### POLICY, PERSONNEL, AND APPOINTMENTS

Board Member Stohr offered a motion to adopt Resolution No. 2022-85 establishing and appointing members to the Champaign County Community Violence Prevention Task Force; Board Member Cowart seconded. Board Member Stohr named the task force members: Board Chair Patterson (Chair),

Board Member Fortado (Vice Chair), Board Member Carter, Board member Esry, Board Member Lokshin, Board Member McGuire, and Board Member Michaels. The motion carried by voice vote.

### **NEW BUSINESS**

Board Member King offered a motion to adopt Resolution No. 2022-86 to establish place of election for the 2022 Primary and General Elections; Board Member Lokshin seconded. The motion carried by roll-call vote.

Yeas: Carter, Cowart, Fortado, King, Lokshin, Stohr, Straub, Summers, Taylor, Thorsland, Vanichtheeranont, and Patterson – 12  
Nays: Esry, Goss, Harper, McGuire, Michaels and Passalacqua – 6

Board member Esry offered a motion to adopt Resolution No. 2022-87 authorizing application for a Capital Assistance Grant for paratransit vehicle(s) under the Illinois Department of Transportation's general authority to make such Grants; Board Member Michaels seconded. The motion carried by unanimous voice vote.

Board member Passalacqua offered an omnibus motion to adopt Resolutions No. 2022-88 authorizing payment of claims and No. 2022-89 authorizing purchases not following purchasing policy; Board Member Cowart seconded. County Auditor George Danos was invited to join the discussion. Board Member Stohr asked about the Coroner's Office's meal purchase; Auditor Danos stated the meal was directly charged to a county credit card where it should have been personally paid for and then reimbursed by the county; he also noted the purchase occurred two days before the county purchasing policies were discussed at the February County Board Meeting. Board Member Fortado asked that the county instill annual county credit card use training to ensure all cardholders are educated on the county's purchasing policies. The omnibus motion carried by unanimous voice vote.

### **OTHER BUSINESS**

The Semi-Annual Closed Session Minute Review was postponed until the May 19, 2022 County Board Meeting because the closed session minutes were not available for board member review.

### **DISCUSSION/INFORMATION ONLY**

County Executive Kloeppel stated the Rural Broadband status will be discussed at the April 26, 2022 Study Session, stating the county will need to pay for a community survey (estimated cost \$20,000) and determine to continue with the Fiddler contract (estimated cost \$28,000). Board Member Carter stated her preference to continue with Fiddler. Board Member Fortado noted the county will be responsible for easements and associated costs.

Champaign County Housing Authority Director Lilly Walton and Deputy Director Temeka Couch were invited to join the discussion. Board Member Fortado asked about the housing funding discrepancies in the handout. County Executive Kloeppel, Board Member Goss, and ARPA Project Manager Larson stated it was a combination of both a math error and the Land Bank and CU at Home funding; the figure should be \$650,000 not \$350,000. Board Member Fortado noted that recent state legislation may negate the landlord incentive portion of the Housing Authority ARPA funding request. Board Member McGuire expressed uncertainty on the process and asked why the ARPA funding requests were brought directly to the board without discussion at the Committee of the Whole; Board Member Fortado and County Executive Kloeppel explained the County Board had determined ARPA projects without direct oversight of a board committee would be brought to the county board after vetting by ARPA Project Manager Larson to avoid lengthening the already onerous Committee of the Whole meetings. Board Member McGuire asked about the Section 8 voucher increase; Housing Authority Deputy Director Couch stated the Ford County housing program had been absorbed by Champaign County. Board Member Michaels stated support for funding the emergency family shelter. Board Member Goss asked what the Housing Authority would prioritize with the funding; Housing Authority Director Walton stated that renovating the emergency shelter is the highest priority. Board Members Goss and Stohr the Ford County housing; Housing Authority Director Walton stated the Champaign County Housing Authority was not responsible for both Champaign and Ford, but merely Ford County's state funding had been transferred to the Champaign County Housing Authority, due to a lack of available housing in Ford County. Board Member Carter noted the Housing Authority program is very effective. Board Member Straub asked about the landlord incentive program and why it is needed if landlords are required to accept the vouchers; Housing Authority Deputy Director Couch noted the incentives are very helpful in getting landlords to cooperate and explained the voucher and incentive processes, and Housing Authority Director Walton stated that they work to educate tenants about their rights and will report non-compliant landlords to the local municipalities. Board Member Passalacqua stated his recusal due to his professional working relationship with the Housing Authority. Board Member Lokshin asked about the emergency shelter renovations; Housing Authority Director Walton stated they were seeking multiple funding sources not just Champaign County ARPA funds. Board Member Taylor asked about the Housing Authority's damage reimbursement process; Housing Authority Director Walton stated the Housing Authority conducts an independent assessment of damages to confirm the cost. Board Member Fortado suggested using \$675,000 funding from the \$2,000,000 architecture fund: \$600,000 for the emergency shelter and \$75,000 for landlord incentives. Board Member Michaels agreed with Board Member Fortado's funding but suggests using the entire \$675,000 for the emergency shelter, which was supported by Board members Straub, Summers, and McGuire. Board Chair Patterson noted that unused housing vouchers represent money lost to the county as those funds cannot be reallocated. Housing Authority Director Walton noted the direct link between stable housing and a reduction in community violence. Board Chair Patterson stated a preference to hold a vote at a later date to allow board members to ruminate on the subject. Board Member Stohr asked if drawing funds from the architecture fund will affect the Satellite Jail expansion and the County Plaza renovation; Board Member Fortado stated that those projects are in a

separate fund. Board Member Carter stated she would like use \$1,000,000 to fund the Housing Authority. County Executive Kloeppel stated she will draw up agreement at \$675,000 to the Champaign County Housing Authority.

Board Member Thorsland raised the issue of the ARPA requests by the Champaign County Farm Bureau for a cover crop program and by the Champaign County Environmental Stewards for a household hazardous waste collection facility. Board Member Thorsland stated his preference for other, better funded sources to encourage the use of cover crops but did note his support for the household hazardous waste collection facility. Board Members Goss, Fortado, Stohr, and Summers stated their support for the cover crop program; Board Member Fortado also emphasizing its utility as a research project. Board Member Passsalacqua stated he trusts the opinion of the Farm Bureau. Board member Fortado noted the Illinois Environmental Protection Agency (EPA) will provide \$250,000 annually for the collection facility. Susan Monte of the Environmental Stewards was invited to join the discussion, explaining the capital campaign and their work with the Illinois EPA to get the collection facility built and running. Board Member Stohr asked about the McLean County household hazardous waste collection facility campaign; Susan Monte compared the campaigns in Champaign and McLean counties, noting both are attempting to do so through non-profits. County Executive Kloeppel noted the county could waive construction permit fees for the facility to reduce costs. Board Member Fortado asked for a straw poll to determine interest in both the Farm Bureau's cover crop program and the Environmental Stewards' household hazardous waste collection facility, and a majority of board members expressed support for both; Board Member Michaels recused herself for the household hazardous waste collection facility. County Executive Kloeppel stated she will go forward with agreements with the Farm Bureau and the Environmental Stewards. It was agreed to table discussion of the Promise Healthcare request and the premium pay for direct support professionals in I/DD service settings until the May 19 County Board Meeting.

## **ADJOURNMENT**

County Executive Kloeppel adjourned the meeting at 9:24 PM.



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Aaron Ammons, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois

RESUME OF MINUTES OF STUDY SESSION OF THE  
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS  
April 26, 2022

The County Board of Champaign County, Illinois met at a Study Session, Tuesday, April 26, 2021, at 6:02 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Darlene Kloeppel presiding and Matthew Cross as Clerk of the meeting.

**ROLL CALL**

Roll call showed the following members present: Carter, Loxsin, McGuire, Stohr, Straub, Summers, Thorsland, and Williams – 8; absent: Cowart, Esry, Fortado, Goss, Harper, King, Michaels, Passalacqua, Paul, Vanichtheeranont, Wolken, and Patterson – 12; late: Rodriguez (arrived shortly before 6:10) and Taylor (arrived at 6:06) – 2. County Executive Kloeppel noted a lack of quorum but the meeting continued as there were no items on which to vote. Williams, Rodriguez, and Thorsland departed early sometime before 8:00 PM.

**APPROVAL OF AGENDA**

Due to the lack of quorum, no vote was taken on the Agenda and the meeting proceeded as delineated in the agenda.

**PUBLIC PARTICIPATION**

Marlon Mitchell (First Followers Executive Director) and Mark Pelmore (Business Elevator Chief Executive Officer) spoke asking for American Recovery Plan Act (ARPA) funding for their Harm, Healing, and Hope community program that works to provide training, expertise, and microloans to minority-owned small businesses.

**COMMUNICATIONS**

Board Member Williams noted the seating arrangement in the Shields-Carter Meeting Room did not allow for social distancing. County Executive Kloeppel responded that there was no assigned seating and with only ten members present there was ample room for social distancing.

**PRESENTATION**

City of Champaign Equity and Engagement Director Rachel Joy presented on the City of Champaign Diversity Advancement Program (CDAP) which facilitates and eases the burden of women and minority owned businesses access to government contracts. Director Joy asked for a partnership to create a county-wide business vendor certification that would certify vendors credentials for contracts with the county and all municipalities within the county, and hopefully, the state as well. Various board members asked questions of details and clarification.

Champaign County Economic Development Corporation Executive Director Carly McCrary-McKay brought three affiliated ARPA requests before the board: Justine Petersen, Visit Champaign County, and the New American Wellness Center. Justine Petersen Chief Operating Officer Sheri Flanigan-Vazquez and Chief Strategy Officer Galen Gondolfi gave a presentation on their small business microloan program for those without the credit to receive traditional bank loans. They asked for \$250,000 ARPA funds: \$200,000 for their loss reserve and \$50,000 for interest rate subsidies. Various Board members asked questions of details and clarification.

Director McCrary-McKay and Visit Champaign County Vice President of Marketing and Community Engagement Terri Reifsteck gave a presentation of Visit Champaign County's talent attraction program. They asked for \$150,000 ARPA funds to create a community job application program facilitate and ease employment hiring in the county, for branding and awareness campaigns, for community incentives, and for welcoming events and tours.

Director McCrary-McKay and New American Welcome Center Director Gloria Yen gave a presentation on the New American Welcome Center and asked for ARPA funds for immigrant entrepreneurship and small businesses to go toward interest rate subsidies, business association memberships, advertising mini-grants, and an immigrant business directory. Various Board members asked questions of details and clarification.

### **OTHER BUSINESS**

Champaign County Chamber of Commerce President and Chief Executive Officer Laura Weis and Public Policy Director Madeline Herrman gave a presentation on the Chamber of Commerce's ARPA fund requests. They asked for \$114,000 to develop a community ecommerce platform to aid local small businesses and entrepreneurs in developing online sales presence; the funds would be used towards development, hosting, and advertising. They also asked for \$525,000 to establish their own microloan program: \$325,000 for loans, \$50,000 towards professional fees, \$66,000 for staffing, and \$84,000 towards marketing; the Chamber of Commerce would also commit an additional \$150,000 of their own funds. Various Board members asked questions of details and clarification.

### **ADJOURNMENT**

County Executive Kloepfel adjourned the meeting at 8:14 PM.



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Aaron Ammons, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD**  
**FACILITIES COMMITTEE ACTION PLAN**  
**County of Champaign, Urbana, Illinois**

Tuesday, May 3, 2022, at 6:30p.m.  
Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana, IL 61802

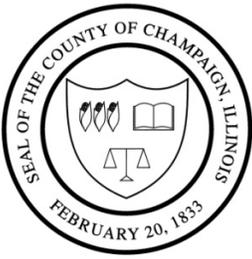
<b><u>Agenda</u></b>	<b><u>Action</u></b>
I. Call to Order and Roll Call	6:30 p.m. (8 members present)
II. Approval of Agenda/Addenda	Approved
III. Approval of Minutes – April 5, 2022	Approved
IV. Public Participation	None
V. Communications	None
VI. New Business	
A. Update on ITB#2021-003 Satellite Jail HVAC Replacement (Field Report Attached) – GHR Engineering – Richard Van Note	Discussion
B. Update on County Plaza and Program Statement Discussion for County Departments Space Needs – Bailey Edward Design – Karla Smalley	Discussion
C. Update on Satellite Jail Consolidation Schematic Design Phase – Reifsteck Reid Architecture – Brant Muncaster	Discussion
D. Update on ITB#2021-010 Salt Dome Asphalt Shingle Replacement Project (photos attached) – Bailey Edward Design – Todd Higginbotham	Discussion
E. Update on Brookens POD #300 EPDM Rubber Membrane Replacement Project – Bailey Edward Design – Todd Higginbotham	Discussion
F. Discussion of the Proposed Project Labor Agreement (PLA) attached – Matthew Banach	Discussion
G. Approval of Lease Agreement METCAD 911 Call Center (Proposed Lease Draft Attached)	<b>*RECOMMEND COUNTY BOARD APPROVAL</b>
VII. Other Business	None
VIII. Presiding Officer’s Report	None

A. Future Meeting – **Tuesday, June 7, 2022 @**  
6:30pm

IX. Designation of Items to be Placed on the Consent      VI. G  
Agenda

X. Adjournment      7:50 p.m.

***\*Denotes inclusion on the Consent Agenda***



**CHAMPAIGN COUNTY BOARD**  
**ENVIRONMENT and LAND USE COMMITTEE Action Plan**  
**Summary of Action Taken at the May 5, 2022, 2022 Meeting**

Members Present: Aaron Esry, Stephanie Fortado, Mary King, Kyle Patterson, Jacob Paul, Chris Stohr  
and Eric Thorsland

Members Absent: None

**Agenda**

**Action**

- |  |  |
|--|--|
| I. Call to Order   | 6:31 p.m.  |
| II. Roll Call  | 7 members present  |
| III. Approval of Agenda/Addendum   | Approved   |
| IV. Approval of Minutes  |  |
| A. April 7, 2022 – Regular Meeting   | Approved   |
| V. Public Participation  | Dirk Rice, Philo<br>Adam Watson, Philo<br>Todd Horton, Sidney<br>Josh Hartke<br>All spoke on the Wind Farm Ordinance |
| VI. Communications   | Ms. Fortado  |
| VII. <u>New Business: Items for Information Only</u>   |  |
| A. Ted Hartke slides regarding inadequacy of Illinois Pollution Control Board noise limits   | Information Only   |
| B. Online Registration Open for May 21, 2022, Residential Electronics Collection   | Information Only   |
| C. Illinois General Assembly Passes Drug Take-Back Bill  | Information Only   |
| D. <u>Testimony of Paul Schomer to the Public Service of Wisconsin</u> regarding the proposed Highland Wind Farm, LLC                              | Information Only   |
| E. <u>Big Wind is Better Than Big Oil, but Just as Bad at P.R.,</u><br><a href="http://www.newrepublic.com">www.newrepublic.com</a> June 15, 2014  | Information Only   |
| F. <u>The Noise from Wind Turbines: Potential Adverse Impacts On Children’s Well-Being.</u> Bulletin of Science, Technology & Society. 2011 31:291 | Information Only   |

**CHAMPAIGN COUNTY BOARD**  
**ENVIRONMENT and LAND USE COMMITTEE (ELUC)**  
**May 5, 2022 Action Plan**

- G. Letter to Vermilion County Board Chairman Gary Weinard  
 From William C. Mulvaney, Superintendent, Armstrong  
 Schools. Undated Information Only
  
- H. Armstrong Superintendent Bill Mulvaney, speaking in 2015  
 in an article from the Commercial-News found at  
 Illinoiswind.org Information Only
  
- I. “Infrasounds Does Not Explain Symptoms Related to Wind  
 Turbines” results from a two-year study, commissioned by  
 the Finnish government and published in 2020. A summary  
 of the results can be found here at [www.sciencealert.com](http://www.sciencealert.com)  
 and an abstract is available here at  
<https://julkaisut.valtioneuvosto.fi> Information Only
  
- J. 2014 peer-reviewed study, “The Link Between Health  
 Complaints and Wind Turbines: Support for the Nocebo  
 Expectations Hypothesis” found here on the NIH National  
 Library of Medicine website. Information Only
  
- VIII. New Business: Items to Receive & Place on File by ELUC to  
 Allow a 30-Day Review Period
  - A. Authorization for a Public Hearing on Proposed Zoning  
 Ordinance Omnibus Text Amendment to Update Material  
 Management/Waste Related Uses Received and Placed on File
  
  - B. Proposed Champaign County Solid Waste Management  
 Plan 2022 Update Received and Placed on File
  
- IX. New Business: Items to be Recommended to the County Board
  - A. **Zoning Case 030-AT-21.** Amend the Champaign County  
 Zoning Ordinance to add DATA CENTER as a Special Use in  
 the AG-2 Agriculture, B-4 General Business and I-1 Light  
 Industry Zoning Districts; and add PV SOLAR ARRAY as a  
 County Board Special Use Permit in the AG-2 Agriculture  
 and all Business and Industrial Zoning Districts; and  
 authorize DATA CENTER as a second principal use on  
 property in the AG-2 DISTRICT; and add special use permit  
 standard conditions for both DATA CENTER and PV SOLAR  
 ARRAY; and also add requirements for PV SOLAR ARRAY  
 as an ACCESSORY USE as described generally in the legal  
 advertisement. Recommend County Board Approval

**CHAMPAIGN COUNTY BOARD  
ENVIRONMENT and LAND USE COMMITTEE (ELUC)  
May 5, 2022 Action Plan**

- |  |  |
|--|--|
| B. <b>Zoning CASE 040-AT-22.</b> Amend the Champaign County Zoning Ordinance to add new paragraph 4.2.1 C.7. to provide that a private or commercial transmission and receiving tower (including antenna) over 100 feet in height may be authorized as a SPECIAL USE Permit in the AG-1 and AG-2 Agriculture Districts as a second PRINCIPAL USE on a LOT with an Electrical Substation. | <b><i>*Recommend County Board Approval</i></b> |
| C. Annual Facility Inspection Report for the period 4/1/21 – 3/31/22 for Champaign County’s National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Discharge Permit with the Illinois Environmental Protection Agency (IEPA)  | <b><i>*Recommend County Board Approval</i></b> |
| X. Other Business  | None   |
| XI. Chair’s Report   | None   |
| XII. Designation of Items to be Placed on the Consent Agenda   | IX. B. and C.                                  |
| XIII. Adjournment  | 7:27 p.m.                                      |

***\*Denotes inclusion on the Consent Agenda***

**ORDINANCE NO. 2022-3**  
**ORDINANCE AMENDING ZONING ORDINANCE**  
**ZONING CASE 030-AT-21**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 030-AT-21;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, that Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois* be amended in the manner attached hereto.

PRESENTED, PASSED, APPROVED, AND RECORDED this 19th day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

ATTEST:

Approved:

\_\_\_\_\_  
Aaron Ammons, County Clerk and  
Ex-Officio Clerk of the County Board

\_\_\_\_\_  
Darlene A. Kloepfel, County Executive

Date:

**EXHIBIT A**

**1. Add the following to Section 3. Definitions:**

**DATA CENTER:** A centralized location where computing and networking equipment is concentrated for the purpose of collecting, storing, processing, distributing or allowing access to large amounts of data.

**PV SOLAR ARRAY:** a collection of multiple photovoltaic *solar panels* that convert sunlight to electricity as a system primarily to be used onsite.

**2. Add new paragraph 4.2.1 C.6. as follows:**

**4.2.1 CONSTRUCTION and USE**

C. It shall be unlawful to erect or establish more than one MAIN or PRINCIPAL STRUCTURE or BUILDING per LOT or more than one PRINCIPAL USE per LOT in the AG-1, Agriculture, AG-2, Agriculture, CR, Conservation-Recreation, R-1, Single Family Residence, R-2, Single Family Residence, and R-3, Two Family Residence DISTRICTS other than in PLANNED UNIT DEVELOPMENTS except as follows:

6. A PV SOLAR ARRAY may be authorized as a County Board SPECIAL USE Permit in the AG-2 Agriculture Zoning District as a second PRINCIPAL USE on a LOT with another PRINCIPAL USE.”

**3. Amend Section 5.2 as follows:**

**SECTION 5.2 TABLE OF AUTHORIZED PRINCIPAL USES**

- DATA CENTER would be a new land use allowed by Special Use Permit in the AG-2 Agriculture, B-4 General Business and I-1 Light Industry Zoning Districts, as shown in the table below.
- PV SOLAR ARRAY would be allowed by a COUNTY BOARD Special Use Permit in the AG-2 Agriculture and all Business and Industrial Zoning Districts with this amendment, as shown in the table below.

Principal USES	Zoning DISTRICTS														
	CR	AG-1	AG-2	R-1	R-2	R-3	R-4	R-5	B-1	B-2	B-3	B-4	B-5	I-1	I-2
DATA CENTER			S									S		S	
PV SOLAR ARRAY <sup>31</sup>			B						B	B	B	B	B	B	B

**S** = Permitted by Special Use Permit

**B** = Permitted by COUNTY BOARD Special Use Permit

**4. Add new Footnote 31 under Section 5.2 as follows:**

- 31. A PV SOLAR ARRAY with one megawatt or more is permitted by a COUNTY BOARD Special Use Permit, subject to the requirements of Sections 6.1.1 and 6.1.5 of the Zoning Ordinance and shall also be a second PRINCIPAL USE requiring a Special Use Permit per Section 4.2.1 F. A PV SOLAR ARRAY with less than one megawatt is permitted under the terms of Section 7.9 ACCESSORY PV SOLAR ARRAY.

**5. Add to Section 6.1.3 as follows:**

**SECTION 6.1.3 SCHEDULE OF STANDARD CONDITIONS FOR SPECIFIC TYPES OF SPECIAL USES**

SPECIAL USES or USE Categories	Minimum Fencing Required <sup>6</sup>	Minimum LOT Size		Maximum HEIGHT		Required YARDS (feet)					Explanatory or Special Provisions	
		AREA (Acres)	Width (feet)	Feet	Stories	Front Setback from STREET Centerline <sup>2</sup>			SIDE	REAR		
						STREET Classification						
			MAJOR	COLLECTOR	MINOR							
DATA CENTER	NR	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	*See below
	1. The location of the DATA CENTER must be approved in writing by the relevant Fire Protection District. 2. The petitioner shall provide the P&Z Department with a written explanation of security features for the DATA CENTER. 3. DATA CENTERS constructed with PV SOLAR ARRAYS shall be located adjacent to the solar inverter and as far as possible from property lines and adjacent DWELLINGS consistent with good engineering practice. 4. Noise levels from any DATA CENTER shall be in compliance with the applicable Illinois Pollution Control Board (IPCB) regulations (35 Illinois Administrative Code, Subtitle H: Noise, Parts 900, 901, 910). A. Any applicant located within 1,500 feet of a DWELLING shall submit a noise analysis by a qualified professional that demonstrates compliance with the IPCB noise regulations similar to the requirements of Section 6.1.5I.(3). The analysis shall include manufacturer's sound power level characteristics and other relevant data regarding noise characteristics of proposed DATA CENTER equipment. B. Enforcement shall follow protocols established in Section 6.1.5 I.(4) of the Zoning Ordinance.											
PV SOLAR ARRAY	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	*See below
	1. The following requirements are in lieu of the requirements of Section 6.1.5B.(3): A. The utility interconnection application must be applied for with the relevant utility and documentation provided at the time of Special Use Permit application. B. Documentation must be provided that the utility has accepted the application for the PV SOLAR ARRAY prior to issuance of the Zoning Compliance Certificate.											
Footnotes												
1. Standard same as applicable zoning DISTRICT.												

**6. Add new Section 7.9 ACCESSORY PV SOLAR ARRAY as follows:**

- A. A PV SOLAR ARRAY with an output of less than one megawatt shall be permitted as an ACCESSORY STRUCTURE subject to the following standards:
  - 1. An accessory ground-mounted PV SOLAR ARRAY with less than one megawatt on contiguous lots under common ownership shall require compliance with minimum zoning requirements in Section 7.2 YARDS for DETACHED ACCESSORY BUILDINGS and STRUCTURES.

2. For an accessory ground-mounted PV SOLAR ARRAY greater than 1,000 square feet in area, screening requirements shall apply per Sections 7.6.2 and 7.6.3.
3. No permit is required for roof-mounted PV SOLAR ARRAYS.
4. Loading berths and parking spaces are not required for accessory ground-mounted PV SOLAR ARRAYS.



**CHAMPAIGN COUNTY BOARD  
HIGHWAY & TRANSPORTATION COMMITTEE**  
Summary of Action Taken at the May 6, 2022 Meeting

**MEMBERS PRESENT:** Lorraine Cowart (Chair), Samantha Carter, Jim McGuire, Diane Michaels,  
Brad Passalacqua  
**MEMBERS ABSENT:** Jennifer Straub, Wayne Williams

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:00 AM
II. Roll Call	5 Committee members present, 2 members absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – April 8, 2022	Approved
V. Public Participation	None
VI. Communications	Introduced new Highway Department Employees
VII. County & Township Motor Fuel Tax Claims- April 2022	Received and placed on file
VIII. C-CARTS Updated CARES Application and Updated Intergovernmental Agreement	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of C-CARTS Updated CARES Application and Approve the Intergovernmental Agreement between Champaign County and the Champaign-Urbana Mass Transit District</i></b>
IX. Purchasing Policy specific to Federal Transit Administration (FTA) Funded Grants	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Champaign County Procurement Policy for Federal Transit Administration Projects</i></b>
X. Resolution Awarding of Contract for the Repair of Structure 010-3004, located on County Road 19 and Appropriating Funds from the County Bridge Fund, Section #19-00074-00-BR	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for the Repair of Structure 010-3004, located on County Road 19 and Appropriating Funds from the County Bridge Fund, Section #19-00074-00-BR</i></b>
XI. Resolution Awarding of Contract for a Railroad Crossing Upgrade on County Road 2300N and Appropriating Funds from County Highway Funds, Somer Township, #19-25452-00-SP	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for a Railroad Crossing Upgrade on County Road 2300N and Appropriating Funds from County Highway Funds, Somer Township, #19-25452-00-SP</i></b>
XII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Champaign Township, #22-03122-00-BR	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Champaign Township, #22-03122-00-BR</i></b>

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|---|--|
| XIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Champaign Township, #22-03123-00-BR                | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of<br/>Petition Requesting and Resolution Approving<br/>Appropriation of Funds from the County Bridge Fund,<br/>Champaign Township, #22-03123-00-BR</i></b>   |
| XIV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, South Homer Township, #22-26124-00-BR               | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of<br/>Petition Requesting and Resolution Approving<br/>Appropriation of Funds from the County Bridge Fund,<br/>South Homer Township, #22-26124-00-BR</i></b>   |
| XV. Agreement for Employment of the Champaign County Engineer   | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of<br/>Agreement for Employment of the Champaign<br/>County Engineer and Approval of Resolution<br/>Granting Authority for the County Clerk to Certify<br/>and Submit a Resolution Reappointing the County<br/>Engineer on behalf of Champaign County</i></b> |
| XVI. Resolution Granting Authority for the County Clerk to Certify and Submit a Resolution Reappointing the County Engineer on behalf of Champaign County |  |
| XVII. Other Business  | <b><i>None</i></b>   |
| XVIII. Chair's Report   | <b><i>None</i></b>   |
| XIX. Designation of Items to be Placed on the Consent Agenda  | <b><i>VIII - XVI</i></b><br><b><i>*Denotes Inclusion on the Consent Agenda</i></b>   |



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

### Memorandum

**To:** Members of the Champaign County Board  
**From:** Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director and Mimi Hutchinson, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural Public Transportation  
**Date:** April 25<sup>th</sup>, 2022  
**Re:** FY2022 Section 5311 Updated CARES Act Grant Application for Champaign County Area Rural Transit System (C-CARTS)

**Requested Action:** Approve updated application for Section 5311 CARES Act Grant for Fiscal Year 2023 for Champaign County Area Rural Transit System (C-CARTS).

**Background:** In March of 2022, the Champaign County Board authorized an application for \$179,500 in Section 5311 CARES Act (emergency rural public transportation funding) through FY24. Shortly after that application was submitted, IDOT staff requested that grantees assemble an updated CARES application with a 10% increase in materials and supplies costs due to projected inflation through FY24. In addition, RPC staff continued to gather more granular information about costs related to the project, which further inflated the total requested amount. The application now lists a requested amount of \$215,300 in CARES funding. This amount is part of Champaign County's total eligible allocation of \$466,867 of Section 5311 American Rescue Plan Act (CRSSA/ARP) emergency rural public transportation funds.

C-CARTS administration intend to use CRSSA/ARP funding to install 10 bus shelters at the most-used C-CARTS's deviated fixed-route stops in Rantoul, Illinois, as well as wireless capabilities for existing on-board camera systems and maintenance to the wheelchair lift capabilities of one vehicle. No local match is required for CRSSA/ARP funds. Champaign County is now requesting \$215,300 of the total \$466,867. The attached application was prepared by RPC staff with input from Champaign-Urbana Mass Transit District and Village of Rantoul staff and will be submitted to IDOT managers via email.



Champaign County Urbanized Area Transportation Study  
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426  
TTY 217.384.3862 CCRPC.ORG

**Illinois Department of Transportation  
Bureau of Transit Operations  
Application for Emergency Relief Funds**

<b>Legal Name of Applicant</b> <b>Champaign County</b>		<b>Date</b> <b>04-28-2022</b>
<b>Street Address, City, and Zip Code</b> 1776 E Washington St Urbana, IL 61802		
<b>Contact Person</b> <b>Mimi Hutchinson</b>	<b>Title</b> PCOM/HSTP Coordinator	<b>Telephone Number</b> <b>(217) 531-8285</b>

<b>Project Title</b> FY23 CARES Application: C-CARTS Fixed-Route Bus Shelters and Vehicle Technology Upgrades
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<b>Project Description</b>
<p>The Champaign County Area Rural Transportation Service (C-CARTS) operates a deviated fixed-route service in Rantoul, Illinois. The service includes more than 30 stops and operates on weekdays from 5 am to 6 pm. Currently, no C-CARTS stops offer shelter for riders. However, feedback from recent outreach efforts strongly indicates that the addition of bus shelters would increase riders' comfort, safety, and overall satisfaction with the C-CARTS deviated fixed-route system.</p> <p>Using ridership and stop traffic data collected by operators and on-board software, C-CARTS staff determined the top thirteen most-used stops along the C-CARTS deviated fixed-route system. C-CARTS staff seek to use remaining CARES funds to install bus shelters at ten of the top thirteen most-used stops. In addition, C-CARTS staff propose using CARES funds to expand the wireless capabilities of newly-installed on-board camera units and repair vehicle lift systems with panel replacements.</p> <p>C-CARTS staff will coordinate and oversee construction of concrete pads and, where necessary, sidewalk extensions at shelter locations. Staff will also determine, with the help of IDOT, whether engineering and/or NEPA studies are required prior to shelter installation. Staff will oversee the installation of the shelters by the selected contractor, Tolar Manufacturing, using a detailed quote and lead time information provided by the contractor. Staff will also closely monitor the shipping and installation of the wireless add-ons for on-board bus camera units, provided by Gatekeeper Systems, Inc. C-CARTS staff will establish a contract with the Village of Rantoul, similar to the contract C-CARTS has with the Champaign-Urbana Mass Transit District regarding C-CARTS's vehicles, to ensure continued maintenance of the shelters beyond the grant expiration date. The Champaign-Urbana Mass Transit District (MTD) maintenance department will repair the lifts and panels on damaged vehicles, and this portion of the project will also be coordinated and overseen by C-CARTS staff at the MTD maintenance facility.</p> <p>All proposed shelter locations are at current C-CARTS deviated fixed-route stops, which have existed for over five years. Three of the proposed locations are currently on private property and, depending on the determination of IDOT and FTA, may need to be moved to public property or made public using an easement prior to shelter construction. If easements or environmental studies are required, C-CARTS staff understand this could significantly increase the total time spent on each shelter installation. In those cases, C-CARTS staff will oversee whichever method is necessary in order to install as many of the ten proposed shelters as possible before the grant expiration. There are no known risks of the wireless camera or lift maintenance components of the proposal being significantly delayed.</p> <p>Once installation of the shelters and wireless units is complete, C-CARTS expect positive benefits for riders, operators, dispatchers, and even potential riders. Bus shelters will increase riders' comfort, safety, and ability to receive pertinent messaging from the operator. Shelters also have the potential to increase C-CARTS's visibility in the community when they are seen by passing drivers, pedestrians and cyclists who may be potential riders. Wireless capability for on-board camera units will enhance safety of all stakeholders and make security review processes faster and easier. Vehicle lift and panel maintenance will ensure continued accessibility and safety for riders in wheelchairs and with other disabilities.</p>

**Project Justification**

C-CARTS serves hundreds of riders and provides close to 35,000 trips each year in rural Champaign County. At present, none of C-CARTS's deviated fixed-route stops are sheltered. Bus shelters provide riders with a place to sit, protection from weather, lighting during evening and night hours, and a feeling of safety and security while waiting for their ride. Shelters can also house important information from agencies regarding route maps, detours, holiday service schedules, and other announcements. In addition to shelters being necessary components of a safe, robust, and rider-focused transit network, current and potential C-CARTS riders who have participated in recent community engagement efforts have expressed a strong desire for the introduction of bus shelters at C-CARTS stops.

Adding wireless capability to existing on-board camera systems will enhance security for riders, operators, and those on sidewalks or roadways that come into contact with C-CARTS vehicles. Wireless units will enable C-CARTS staff to review footage and make determinations regarding safety issues more expeditiously than without wireless capability. Repairing lifts and panels on buses will ensure continued safety and accessibility for riders who use wheelchairs or have other disabilities.

All quotes obtained by C-CARTS staff are recent. Quotes pertaining to shelters were obtained in February of 2022. Cost estimates pertaining to sidewalk extensions and concrete pads are based on costs from a 2021 sidewalk paving project. Quotes for camera wireless units were obtained in December of 2021. C-CARTS staff are in the process of obtaining an official quote from MTD maintenance for the lift and panel repairs, but have established an upper cost limit. Because the project motive is well-researched and backed by up-to-date cost estimates, C-CARTS staff believe this project will not only enhance the safety and efficacy of service, but will also be a responsible use of IDOT and Illinois taxpayer funds.

**Timeline to Completion** *(All projects must have a planned completion date of 5/1/2024).*

C-CARTS staff have already obtained up-to-date and accurate cost estimates from relevant vendors and contractors for all components of the project. If engineering or NEPA studies are required prior to shelter installation, this will be the first step C-CARTS staff coordinate. Staff will manage studies for as many shelters as can reasonably be completed before the 05-01-24 grant expiration date. Staff will then oversee the paving of the concrete pads and, where necessary, sidewalk extensions. Meanwhile, C-CARTS staff will coordinate with Tolar Manufacturing to schedule the installation of all 10 shelters (or fewer if engineering and/or NEPA studies delayed the process). C-CARTS staff will then oversee the installation of the shelters by Tolar Manufacturing. Lead time for shelter installation, according to Tolar Manufacturing, is 16 weeks. Wireless capability for on-board camera units will be installed expeditiously given the availability of Gatekeeper Systems, Inc. delivery staff and C-CARTS maintenance staff. Lift and panel replacement will be coordinated by C-CARTS staff at the MTD maintenance facility and can be completed at any time during the grant period.

**Proposed Project Budget**

Scope/Activity	Budget
10 Tolar Model 34570-XX (MODIFIED) - 10' Signature Sunset Advertising Transit Shelters featuring: radius roof design with 10' by 6' nominal roof dripline; all aluminum construction; fully welded Sunset radius roof structure; 1/8"	120000
10 Tolar Model No. 3390010 - RMS80F Solar Lighting System featuring: security lighting under shelter roof with 5 day minimum autonomous operation; 8 Watt LED light fixture; 80W roof mounted solar panels; custom under roof	19000
10 Tolar Model 27001-121 - 5' Mesa Bench featuring: all aluminum frame; comingled recycled HDPE black plastic slat seating surface; two (2) seat delineator bars creating three seating areas; all metal components finished in st	8000
10 PORTLAND CEMENT CONCRETE SIDEWALK, 4"	8500
10 DETECTABLE WARNINGS	8000
10 COMBINATION CURB AND GUTTER REMOVAL	3000
10 COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	7000
10 PORTLAND CEMENT CONCRETE SIDEWALK, 6" (BUS PAD)	12000
Shelter installation freight	6800
14 wireless camera units, plus lift and panel repair	23000
<b>Total</b>	<b>\$ 215,300.00</b>

**Other Funding Associated with the Project. Include the amount and source, if any.**

Architectural and engineering studies, source TBD, \$50,000-70,000 | Legal fees, source TBD, \$10,000-20,000

In support of this application, I offer the above data and attached supporting documents as required. I certify that the statements herein and in the supporting documents are correct and complete.

**Darlene A. Kloeppel**

**County Executive**

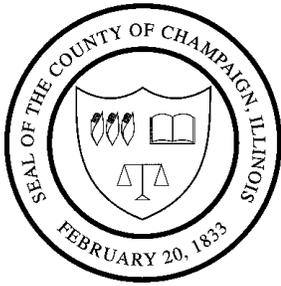
Name of Authorized Official

Title

4/22/22

Signature

Date



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan*

County of Champaign, Urbana, Illinois

Tuesday, May 10, 2022 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Action**

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|--|--|
| <b>I. <u>Call to Order</u></b>   | 6:32 p.m.  |
| <b>II. <u>Roll Call</u></b>  | 18 members present   |
| <b>III. <u>Approval of Agenda/Addenda</u></b>  | Approved   |
| <b>IV. <u>Approval of Minutes</u></b><br>A. April 12, 2022 – Regular Meeting   | Approved   |
| <b>V. <u>Public Participation</u></b>  | Mike Melton, Bud Parkhill, Matthew Broga, Marc Sellers, Kerry Gifford, Meghan Hennesy and Rebecca Richardson |
| <b>VI. <u>Communications</u></b>   | Mr. Patterson, Mr. Stohr, Mr. Paul and Ms. Straub shared communications with the Board                       |
| <b>VII. <u>Justice and Social Services</u></b><br>A. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none"><li>• Probation &amp; Court Services – March 2022 &amp; 1<sup>st</sup> Quarter Report</li><li>• Animal Control – April 2022</li><li>• Emergency Management Agency – February &amp; March 2022</li><li>• Public Defender – February, March &amp; April 2022</li></ul> | Received and placed on file  |
| B. Rosecrance Re-Entry Financial Report – March 2022   | Information only   |
| C. <u>Other Business</u>   | Mr. McGuire requested a plan for supporting the Sheriff’s staff  |
| D. <u>Chair’s Report</u>   | None   |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u>  | None   |
| <b>VIII. <u>Policy, Personnel, &amp; Appointments</u></b><br>A. County Executive <ul style="list-style-type: none"><li>1. Monthly HR Report – April 2022</li></ul>   | Received and placed on file  |

2. Appointments/Reappointments (*italics indicates incumbent*)
- a. Resolution appointing *Mike Larson* to the Sangamon Valley Public Water District, term 6/1/2022-5/31/2027 Motion failed, not forwarded to the County Board
  - b. Resolution appointing Cody Rose to the Penfield Public Water District, term ending 5/31/2024 **\*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Cody Rose to the Penfield Public Water District**
  - c. Resolution appointing *Jennifer Putman* to the Urbana-Champaign Sanitary District, term 6/1/2022-5/31/2025 **\*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Jennifer Putman to the Urbana-Champaign Sanitary District**
  - d. Resolution appointing *Chris Diana (R)* to the Board of Review, term 6/1/2022-5/31/2024 **RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Chris Diana to the Board of Review**
  - e. Resolution appointing *Susan Frobish (D)* to the Board of Review, term 6/1/2022-5/31/2024 **RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Susan Frobish to the Board of Review**
  - f. Resolution appointing *Anne Robin* to the Developmental Disabilities Board, term 7/1/2022-6/30/2025 **\*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Anne Robin to the Developmental Disabilities Board**
  - g. Resolution appointing Vicki Niswander to the Developmental Disabilities Board, term 7/1/2022-6/30/2025 **\*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Vicki Niswander to the Developmental Disabilities Board**
  - h. Resolution appointing Molly McLay to the Mental Health Board, term ending 12/31/2025 **\*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Molly McLay to the Mental Health Board**
  - i. Resolution appointing Kevin Harden to the Tolono Fire Protection District, term ending 4/30/2025 **\*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Kevin Harden to the Tolono Fire Protection District**
  - j. Currently vacant appointments – full list and information is available on the County’s website Information only
  - k. Applications for open appointments Information only
- B. County Clerk
- 1. Monthly Report – April 2022 Received and placed on file
- C. Other Business None

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

VIII. A. 2. b, c, f, g, h, i

**IX. Finance**

A. Budget Amendments/Transfers

1. Budget Transfer BUA 2022/4/263

Fund 2840 ARPA / Dept 075 General County  
Amount: \$9,043

Reason: Final costs for ARPA premium pay came in slightly higher than anticipated. A budget transfer is requested from non-personnel to personnel appropriation within the ARPA fund to cover the additional cost.

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2022/4/263***

2. Budget Amendment BUA 2022/4/269

Fund 2085 County Motor Fuel Tax / Dept 060  
Highway

Increased Appropriations: \$250,000

Increased Revenue: \$0

Reason: Budget amendment to re-encumber funds appropriated in FY2021 for bridge projects on County Road 1.

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/4/269***

3. Budget Amendment BUA 2022/4/349

Fund 2613 Court's Automation Fund / Dept 030  
Circuit Clerk

Increased Appropriations: \$28,622.78

Increased Revenue: \$28,622.78

Reason: Appropriation required to increase the spending authority to expend grant money awarded from the Illinois Supreme Court.

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/4/349***

B. Treasurer

1. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 04-006-0129

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 04-006-0129***

2. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0045

***\*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0045***

C. Auditor

1. Monthly Report – March 2022 – Reports are available on the Auditor's webpage

Received and placed on file

2. 457(b) retirement plan consultant

Information only

- |   |   |
|---|---|
| D. County Executive   |   |
| 1. FY2023 County Budget Process   | Information only  |
| 2. Resolution adopting the Champaign County Financial Policies  | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution adopting the Champaign County Financial Policies</b>  |
| 3. Resolution approving a revision to the Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving a revision to the Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County</b> |
| 4. Resolution to supersede Resolution No. 2021-310 for establishing the salary for the Champaign County Sheriff                       | <b>*RECOMMEND COUNTY BOARD APPROVAL of a resolution to supersede Resolution No. 2021-310 for establishing the salary for the Champaign County Sheriff</b>                       |
| E. County Board   |   |
| 1. Resolution establishing salaries of countywide elected officials   | <b>RECOMMEND COUNTY BOARD APPROVAL of a resolution establishing salaries of countywide elected officials</b>  |
| 2. Reimburse County Board member Wayne Williams for travel expenses   | <b>RECOMMEND COUNTY BOARD APPROVAL of a resolution approving reimbursement of travel expenses to County Board Member Williams</b>   |
| F. <u>Other Business</u>  | None  |
| G. <u>Chair’s Report</u>  | None  |
| H. <u>Designation of Items to be Placed on the Consent Agenda</u>   | IX. A. 1-3, B. 1-2, D. 2-4  |
| X. <b><u>Other Business</u></b>   |   |
| A. Upcoming Justice & Social Services Study Session – May 24 <sup>th</sup> @ 6:00 p.m.  | Cancelled   |
| XI. <b><u>Adjournment</u></b>   | 8:22 p.m.   |

***\*Denotes inclusion on the Consent Agenda***

RESOLUTION NO. 2022-115

RESOLUTION APPOINTING CHRIS DIANA TO THE  
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Chris Diana to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Chris Diana to the Champaign County Board of Review for a term commencing June 1, 2022 and ending May 31, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Chris Diana, 1406 S. Vine St., Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

Chris Diana

**NAME:** \_\_\_\_\_

**ADDRESS:** 1403 S Vine St (PO Box 17702 - mailing) Urbana IL 61801 (61803 - mailing)

Street City State Zip Code  
chrisdianarealtor@gmail.com (217)766-6099

**EMAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:** (Please check one)  Democrat  Republican  Other, please explain:

Champaign County Board of Review

**NAME OF APPOINTMENT BODY OR BOARD:** \_\_\_\_\_

**BEGINNING DATE OF TERM:** 06/01/2022 **ENDING DATE:** 05/31/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Service on Champaign county BOR 10/21/2021 to present. Experience back to the '80s (Washington state) in evaluating property, along with experience as a general contractor and instruction as a home inspector. Local and regional involvement since 2009 as a Real Estate Broker evaluation residential, commercial and land properties; Illinois Realtor Pre-License Instructor including teaching property characteristics, law and evaluation; contract work with local, regional and national lenders and support services in residential, commercial and land BPO evaluations.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Duties include reviewing assessment roll of accuracy and uniformity, and making necessary corrections; adjust assessments when needed; determine homestead exemptions; assess formerly exempt property; equalize assessments; review and make recommendations on non-homestead exemptions; and hear assessment appeals. I envision carrying out those duties in cooperation with the other Board members, as we have done from 10/21/2021 to the present time, by applying the laws and regulations in combination with my knowledge and experience in property evaluation.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Current knowledge has been gained from serving on the Champaign County BOR since October of last year. Prior general knowledge was based on awareness of the Board and related activities from over 35 years of residence in the community, and observation of the related individuals and activity, along with almost 25 years of interaction with Urbana and Champaign county commissions and activities, in addition to the real estate activities noted above. Additional statutory specifics through the IDFPR training Board of Review course(s).

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

The only potential conflict would be in the case of issues or appeals for specific properties owned or associated with existing clients, where I may be, or have been, involved in a value determination for that property - in those limited instances I would need to recuse myself.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

*Chris Diana* dotloop verified 03/31/22 1:49 PM CDT XPCA-MKVM-JTUA-GTB3

Signature

03/31/2022

Date

RESOLUTION NO. 2022-116

RESOLUTION APPOINTING SUSAN FROBISH TO THE  
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her reappointment of Susan Frobish to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Susan Frobish to the Champaign County Board of Review for a term commencing June 1, 2022 and ending May 31, 2024; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Susan Frobish, 809 W. Delaware Ave., Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Susan Frobish

ADDRESS: 809 w Delaware Ave, Urbana Illinois 61801  
Street City State Zip Code

EMAIL: sfrobish@comcast.net PHONE: (217) 202-4688

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: June 1, 2022 ENDING DATE: May 31, 2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

20+ years experience valuing property in Champaign County, as an active Realtor, Appraiser and current (and former) Board of Review member. I believe it is important to assist the taxpayer to check, understand and appeal their property assessment. I enjoy serving the community with my experience in appraisal review and evaluate all complaints fairly in a friendly helpful environment.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Our main responsibility is to meet with taxpayers that feel their property is not accurately assessed, and make appropriate adjustments. Additional responsibilities include: calculations of certificates of error, value formay exempt property, assist S. of A with destructions and sales ratio studies, and homestead exemptions,

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have a clear understanding of the Board of Reviews duties & responsibilities, and have learned the new Devnet system, during my current appointment in August 2021. I am especially proud that the 3 of us "new" BOR members quickly established an excellent working relationship & completed all work on time.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

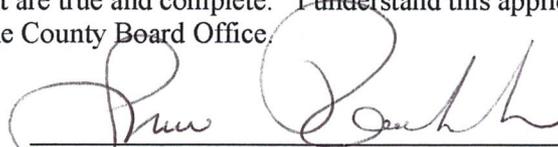
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

April 11, 2022  
\_\_\_\_\_  
Date

RESOLUTION NO. 2022-117

RESOLUTION ESTABLISHING SALARIES OF COUNTYWIDE ELECTED OFFICIALS

WHEREAS, the County Board is statutorily required to determine the amount of compensation for the offices of County Executive (55 ILCS 5/2-5012), County Clerk (55 ILCS 5/4-6001), Treasurer (55 ILCS 5/4-6001), Circuit Clerk, (50 ILCS 145/2), Auditor (55 ILCS 5/4-6001), Coroner (55 ILCS 5/4 - 6001), and County Board Chair, (55 ILCS 5/2-3008), and to do so without regard to awards or stipends from State funds for those offices; and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the offices of County Executive, County Clerk, and Treasurer must be fixed at least 180 days before the term of office begins on December 1, 2022 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2022 ends in the year 2026 (IL Const. 1970 Art. VII §9 (b)); and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the offices of Circuit Clerk, Auditor, and Coroner must be fixed at least 180 days before the term of office begins on December 1, 2024 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2024 ends in the year 2028 (IL. Const. 1970 Art. VII § 9 (b)); and

WHEREAS, pursuant to 55 ILCS 5/2-3008, compensation for the County Board Chair must be fixed before the term of office begins on December 1, 2022, and cannot constitutionally be increased or decreased thereafter until after the term beginning 2022 ends in the year 2024; and

WHEREAS, pursuant to 50 ILCS 145/2(b) and the below-indicated statutes, the following elected officers are expected to receive the following stipends in addition to the compensation to be paid by the county:

- County Clerk - \$6,500 (55 ILCS 5/4-6001(d))
- Treasurer - \$6,500 (55 ILCS 5/3-10007)
- Circuit Clerk - \$6,500 (705 ILCS 105/27.3(d))
- Auditor - \$6,500 (55 ILCS 5/4-6001(h))
- Coroner - \$6,500 (55 ILCS 5/4-6002(c));                      and

WHEREAS, the County Board must balance its duty to fairly and adequately compensate all elected officials - including the County Executive, County Clerk, Treasurer, Circuit Clerk, Auditor, Coroner, and County Board Chair - with its duty to protect the public's tax dollars and provide County services effectively and efficiently;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the County Board of the County of Champaign, Illinois that the salaries for the County Executive, County Clerk, Treasurer, Circuit Clerk, Auditor, Coroner, and County Board Chair shall be fixed as follows:

Position	For the 12 months beginning 12/1/2022	For the 12 months beginning 12/1/2023	For the 12 months beginning 12/1/2024	For the 12 months beginning 12/1/2025	Every subsequent year on December 1 unless changed by a future county board resolution
Executive	\$70,000	\$71,400	\$72,828	½ CPI	½ CPI
County Clerk	\$110,000	112,200	\$114,444	½ CPI	½ CPI
Treasurer	\$110,000	112,200	\$114,444	½ CPI	½ CPI
Circuit Clerk	***	***	\$114,444	½ CPI	½ CPI
Auditor	***	***	\$109,866.24	½ CPI	½ CPI
Coroner	***	***	\$109,866.24	½ CPI	½ CPI
Board Chair	\$12,000	\$12,000	\$12,000	½ CPI	½ CPI

\*\*\*Fixed by prior resolution

BE IT FURTHER RESOLVED that the term “½ CPI” in the chart above means ‘one half (50%) of the Consumer Price Index for All Urban Consumers for all items published by the United States Department of Labor.’ Beginning on December 1, 2025, the salaries of the above-elected county officers shall have their salaries adjusted by ½ CPI by comparing the figure for the most recent July with the figure for the previous July. In no case shall any salary subject to a ½ CPI adjustment be increased more than two percent (2%) annually, nor shall any salary subject to a ½ CPI adjustment be decreased. These salaries shall continue to be adjusted by ½ CPI every subsequent December 1 unless changed by a future county board ordinance or resolution.

BE IT FURTHER RESOLVED that the County Clerk, County Executive, County Treasurer, Circuit Clerk, Auditor, and Coroner shall be entitled to receive health insurance benefits under the County policy with premiums to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements and shall be entitled to participate in IMRF, and shall be entitled to receive any ancillary benefits under County policy with premiums if any to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements.

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 2021-310.

PRESENTED, ADOPTED, APPROVED, AND RECORDED

this 19<sup>th</sup> day of May A.D. 2022

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION NO. 2022-118

RESOLUTION AUTHORIZING REIMBURSEMENT OF TRAVEL EXPENSE  
TO COUNTY BOARD MEMBER PURSUANT TO CHAMPAIGN COUNTY TRAVEL POLICY

WHEREAS, Ordinance No. 2018-5, adopted October 18, 2018, establishes the Travel Regulations for Champaign County, Illinois which applies to all Elected Officials, Appointed Officials and Employees of the County of Champaign, regardless of source of funds; and

WHEREAS, Article VII.-A. of Ordinance 2018-5 specifies that *“Approval of Travel Expenses for Members of the County Board; Approval of expenses. Expenses for travel, meals, and lodging of any member of the County Board may only be approved by roll call vote at an open meeting of the County Board”* and

WHEREAS, County Board Member Wayne Williams will submit an invoice for reimbursement of travel expenses to attend the IACO Conference held in Springfield, Illinois May 11 to May 13, 2022; and

WHEREAS, reimbursement of funds would come from the County Board Conferences & Training line item, which was budgeted for \$2000 for FY22,

BE IT THEREFORE RESOLVED that the County Board approves said travel reimbursement to Wayne Williams from the County Board Conferences & Training account.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

MEMORANDUM

Date: May 3, 2022  
To: Darlene Kloeppel, Champaign County Executive  
Kyle Patterson, Champaign County Board Chair  
Stephanie Fortado, Champaign County Finance Committee Chair  
Jim Goss, Champaign County Finance Committee Vice Chair  
From: Wayne Williams, Champaign County Board District 11  
Subject: IACO Conference Reimbursement

---

I am writing to request reimbursement for expenses so I can attend the IACO conference on May 11-13 in Springfield, IL. I believe the conference will provide valuable insight that i can bring back to the Champaign County Board. I am requesting reimbursement for one half of the expenses below.

Item	Cost	Notes
Conference registration	\$205	
Mileage from Urbana to conference location	\$104.83	89.6 miles one way 179.2 miles roundtrip 58.5 cents per mile <sup>1</sup>
Hotel Stay at conference hotel rate	\$198.00	2 nights at \$99.00
Per Diem for meals and expenses	103.25	2 days at \$44.25 1 day at \$59.00 Federal government per diem rate <sup>2</sup>
Total	611.08	

<sup>1</sup> <https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2022>

<sup>2</sup>

[https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-results/?action=perdiems\\_report&state=IL&fiscal\\_year=2022&zip=&city=](https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-results/?action=perdiems_report&state=IL&fiscal_year=2022&zip=&city=)

RESOLUTION NO. 2022-119

PAYMENT OF CLAIMS AUTHORIZATION

May 2022

FY 2022

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$60,963,075.93 including warrants 2802 through 4123 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$60,963,075.93 including warrants 2802 through 4123 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. 2022-120

PURCHASES NOT FOLLOWING PURCHASING POLICY

May 2022

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on May 19, 2022 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May A.D. 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES

For items paid 4/9/22 to 5/6/22

DEPARTMENT	APPROPRIATION #	INV/PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
<b>FY21 Over Drawn Budgeted Expenditure Lines</b>						
None						
<b>INAPPROPRIATE USE OF COUNTY FUNDS</b>						
None						
<b>EMERGENCY PURCHASE</b>						
None						
<b>NO PURCHASE ORDER ISSUED</b>						
County Clerk	1080-022-501001	5/5/2022	5/6/2022	Postage for Vote By Mail cards (Time sensitive)	Minuteman Press	\$ 13,284.34
County Clerk	1080-022-501004	5/5/2022	5/6/2022	Vote By Mail cards (Time sensitive)	Minuteman Press	\$ 14,827.28
<b>PAID WITH TAX</b>						
None						
<b>PAID WITH NO RECEIPT</b>						
** Sheriff	1080-040-501019	4/1/2022	4/15/2022	4/5/22 Customer was given incorrect change resulting in shortage	Petty Cash	\$ 46.00
** Sheriff	2658-140-502022	4/1/2022	4/15/2022	2/25 Purchase for Jail Commissary Items	Capital One/Walmart	\$ 80.68
** Sheriff	1080-040-501005	4/11/2022	4/22/2022	2/9 Jail Meeting	Visa/Jimmy John's	\$ 109.55

\*\*\*According to Illinois Attorney General and Champaign County State's Attorney, the Purchasing Policy does not apply to the office of elected officials\*\*\*

\*\* Paid-For information only

RESOLUTION NO. 2022-121

AUTHORIZING INTERFUND LOANS FROM FUND RESERVES TO OTHER FUNDS

WHEREAS, The Champaign County Board has created, maintained and administered fund reserves within individual funds for operations, capital and debt service purposes; and

WHEREAS, the County Board may make interfund loans available to any Fund from other Fund(s) as available and unrestricted to cover temporary fund balance shortfalls of accounting periods should the need arise. It has been determined that at the end of the Fiscal Year, certain funds of Champaign County will on occasion require the transfer of monies into said fund(s) in order cover these temporary fund balance shortfalls.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, that the County Auditor is hereby authorized and directed to make the following interfund loans in the amount needed to cover these temporary fund balance shortfalls.

TO: Fund 110 Workforce Development	\$	421,471.00
FROM: Fund 075 Regional Planning Commission	\$	421,471.00
TO: Fund 628 Election Assistance	\$	72,033.00
FROM: Fund 476 Self-Funded Insurance	\$	72,033.00

BE IT FURTHER RESOLVED, the County Auditor is directed to make the necessary entries to effect this change. Said loans are to be repaid at the earliest possible time sufficient funds are available to effect partial to full reimbursement. In no case shall any reimbursement take longer than the current fiscal year.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 19<sup>th</sup> Day of May, 2022.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

**Kari S. Miller**  
Executive Director



Champaign County  
Children's Advocacy Center  
201 W. Kenyon Road, Suite 1  
Champaign, IL 61820  
Phone: (217) 384-1266  
Fax: (217) 344-1214

**MEMO**

DATE: May 13, 2022  
TO: Stephanie Fortado, Chair, Finance Committee of the Whole  
Jim Goss, Vice Chair, Finance Committee of the Whole  
FROM: Kari Miller, Executive Director  
RE: Budget Amendment 2022-5-211

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This memo is in reference to Budget Amendment 2022-5-211. This budget amendment is to increase the spending authority for the Children's Advocacy Center, as the CAC was awarded additional grant funds through the DCFS grant ARPA allocation; please see the attached award letter. The \$75,000 in increased grant funding will be used to increase salaries, update facility décor, toys and signage, purchase updated equipment, and provide additional counseling services. We have asked for \$75,000 in increased appropriations.

As the CAC is reimbursed after submitting a quarterly report, this increase could temporarily affect the CAC's reserves; these expenses will be reimbursed in FY22 and there is a possibility of some expenses being reimbursed in FY23 due to the timeliness of state reimbursement checks. The CAC was awarded additional grant funds through the DCFS ARPA program. The correlating expenses are within that additional grant funding and will not affect the General Corporate Fund.



NATIONAL  
CHILDREN'S  
ALLIANCE®

ACCREDITED  
MEMBER

RESOLUTION NO. 2022-100

BUDGET AMENDMENT

May 2022

FY 2022

WHEREAS, The County Board has approved the following amendment to the FY2022 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2022 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2022 budget.

Budget Amendment BUA 2022/5/211

Fund: 2679 Child Advocacy Center  
Dept: 179 Child Advocacy Center

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
500102 Appointed Official Salary	5,700
500103 Regular Full-Time Employees	14,465
500301 Social Security-Employer	1,595
500302 IMRF – Employer Cost	1,061
500304 Workers' Compensation	111
501019 Operational Supplies	21,804
502002 Outside Services	2,984
502004 Conferences and Training	13,865
501001 Stationery and Printing	2,850
502001 Professional Services	5,000
501017 Equipment Less Than \$5000	4,565
501002 Office Supplies	<u>1,000</u>
Total	\$75,000
Increased Revenue:	
400411 State – Other	<u>75,000</u>
Total	\$75,000

REASON: Appropriation required to increase the spending authority for DCFS ARPA grant money.

PRESENTED, ADOPTED, APPROVED by the County Board this 19<sup>th</sup> day of May, A.D. 2022.

---

Kyle Patterson, Chair  
Champaign County Board

Recorded

& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

**Journal Proof Report**



Journal Number: 211 Year: 2022 Period: 5

Description: BA-ARPA

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2679-00-0215j-02-179-000-000-0000-400411-	STATE - OTHER	DCFS-ARPA	N		\$75000.00
BUA	2679-00-0254t-02-179-000-000-0000-500102-	APPOINTED OFFICIAL SALARY	DCFS-ARPA	N	\$5700.00	
BUA	2679-00-0254t-02-179-000-000-0000-500103-	REGULAR FULL-TIME EMPLOYEES	DCFS-ARPA	N	\$14465.00	
BUA	2679-00-0254t-02-179-000-000-0000-500301-	SOCIAL SECURITY-EMPLOYER	DCFS-ARPA	N	\$1595.00	
BUA	2679-00-0254t-02-179-000-000-0000-500302-	IMRF - EMPLOYER COST	DCFS-ARPA	N	\$1061.00	
BUA	2679-00-0254t-02-179-000-000-0000-500304-	WORKERS' COMPENSATION	DCFS-ARPA	N	\$111.00	
BUA	2679-00-0254t-02-179-000-000-0000-501019-	OPERATIONAL SUPPLIES	DCFS-ARPA	N	\$21804.00	
BUA	2679-00-0254t-02-179-000-000-0000-502002-	OUTSIDE SERVICES	DCFS-ARPA	N	\$2984.00	
BUA	2679-00-0254t-02-179-000-000-0000-502004-	CONFERENCES AND TRAINING	DCFS-ARPA	N	\$13865.00	
BUA	2679-00-0254t-02-179-000-000-0000-501001-	STATIONERY AND PRINTING	DCFS-ARPA	N	\$2850.00	
BUA	2679-00-0254t-02-179-000-000-0000-502001-	PROFESSIONAL SERVICES	DCFS-ARPA	N	\$5000.00	
BUA	2679-00-0254t-02-179-000-000-0000-501017-	EQUIPMENT LESS THAN \$5000	DCFS-ARPA	N	\$4565.00	
BUA	2679-00-0254t-02-179-000-000-0000-501002-	OFFICE SUPPLIES	DCFS-ARPA	N	\$1000.00	
				Journal 2022/5/211	Total	\$75000.00
						\$75000.00

Fund: Child Advocacy Center

Dept: Child Advocacy Center

Reason: Appropriation required to increase spending authority for DCFS ARPA grant money.

Fund	Account Description	Debit	Credit
2679	<b>CHILD ADVOCACY CENTER</b>		
	2679-00-0146t-00-000-000-0000-300101-	BUDGETED REVENUES	\$75000.00
	2679-00-0146t-00-000-000-0000-300301-	APPROPRIATIONS	\$75000.00
		<b>Fund Total</b>	<b>75000 75000</b>

**From:** [Rice, Leslie S.](#)  
**To:** [Kari May](#)  
**Cc:** [Hyman, Lindsay](#); [Davis-Barsh, Shirley](#); [DCFS.GATA](#)  
**Subject:** Budget Approval - Champaign County Children's Advocacy Center  
**Date:** Thursday, April 28, 2022 8:36:36 AM

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**CAUTION:** External email, be careful when opening.

Good Morning,

Your Child Advocacy Center's ARPA/SLFRF/CURE budget has been *preliminarily* approved. **You may begin spending in accordance with your submitted budget.**

**Next steps:**

- You will receive an email notification on 4/29/22 concerning a revised Notice of State Award (NOSA). Once you receive the email, please log-in and accept the NOSA at your earliest convenience. The NOSA will include your original FY22 amount and the \$75,000 increase (regardless of your submitted ARPA budget amount).
- We may ask you in the next few weeks to either (a) make adjustments to your budget (calculations and/or narrative) and send back to us, or (b) approve adjustments to your budget that we make for you. These adjustments should have minimal impact to your overall budget amount.
- Your FY22 grant agreement will be amended to:
  - **Include your revised budget**
  - **New multi-year schedule** - grant award term change to three-years (7/1/2021 – 6/30/2024). *Note: this does not guarantee the same grant award amount every fiscal year. It simply means you will not need to sign a new Uniform Grant Agreement in FY23 or FY24. This ensures that beginning of the fiscal year payments can be processed faster.*
  - **Appendix III** (with ARPA specific information pertaining to your award)
  - **New Rate Schedule**
- Information concerning amendment processing and payment timeframe for ARPA/SLFRF/CURE expenditures is forthcoming. Contract managers and contract analysts are working as quickly as they can.
- Funds that are unspent in FY22 can be used in FY23—however, there will need to be specific instructions followed by each Child Advocacy Center that must use funds in the next fiscal year. We will communicate those instructions once all amendments have been processed.

Additional emails will come from your assigned contract manager and/or contract analyst concerning immediate actions needed to fully process the amendment.

Note: this communication is specific to your organization. Please email me if you have any questions or concerns ([Leslie.Rice@Illinois.gov](mailto:Leslie.Rice@Illinois.gov)).

**Leslie S. Rice**

Chief Accountability Officer

Illinois Department of Children and Family Services

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## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Darlene A. Kloepfel, County Executive**

### **MEMORANDUM**

**TO:** County Board Members  
**FROM:** Darlene Kloepfel, County Executive  
Kathy Larson, Economic Development Specialist/ARPA Project Manager  
**DATE:** May 12, 2022  
**RE:** ARPA Update

The Department of Treasury quarterly report was submitted in April for projects as of March 31, 2022. The financial reporting data is reflected in the financial overview attached. Also attached to this memo is the timeline of ARPA funds and project categories.

Projects that are complete, aside from the reporting process:

- Employee premium pay
- County Plaza purchase
- Assistance payments for past-due sewer/water bills with Urbana & Champaign Sanitary District
- Jail full-body scanner
- Clerk's election equipment

Contracts/IGAs that are being implemented:

- ARPA Project Management
- CCMHB for mental health services
- Broadband plan consultant
- County department projects
  - EMA mobile command post
  - Circuit Clerk's partitions
  - Jail consolidation professional services
  - IT cybersecurity and upgrades
  - County Plaza legal fees/additional costs
  - Sheriff's Combatting Community Violence Campaign
  - Jail COVID testing
  - State's Attorney's Digital Evidence Management System
  - Children Advocacy Center flooring
- Assistance payments for C-U at Home winter low-barrier shelter services
- Assistance payments for past-due sewer/water bills with Village of Mahomet, Sangamon Valley Public Water District
- Assistance payments for mental health and language barrier services via Immigrant Service Organizations led by the New American Welcome Center at the University YMCA
- Mahomet Aquifer Mapping with the University of Illinois
- RPC household assistance

Projects that are in contract negotiation/approvals stage:

- Rural housing rehab projects with the Central Illinois Land Bank Authority
- County record digitization

- Auditor's temporary part-time staff member
- Community violence intervention assistance through Crime Stoppers
- Housing assistance through Housing Authority of Champaign County
- Rural water project funding contracts: SVPWD, Penfield Water District, Triple Fork Drainage District, Village of Ludlow, Village of Ogden, Village of Royal, Village of St. Joseph, Pesotum Consolidated Drainage District, Village of Ivesdale, Village of Pesotum, Village of Tolono, Champaign County Farm Bureau, Champaign County Environmental Stewards

Budgeted and being discussed further for specific projects:

- Broadband initiatives
- Early Childhood Center
- Sheriff's updated camera system
- Community violence intervention initiatives
- Circuit Clerk equipment and technology
- Court Services equipment and technology
- Small business initiatives

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021	Budgeted 2022	Projected 2022	Actual 2022 (3/31/2022)	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected Totals
<b>INCOME</b>										
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815		\$0	\$0	\$0	\$0	\$40,729,630
Investment Interest	\$40,000	\$10,963	\$128,000	\$60,000						\$70,963
<b>TOTAL INCOME</b>	<b>\$20,404,815</b>	<b>\$20,375,778</b>	<b>\$20,492,815</b>	<b>\$20,424,815</b>						<b>\$40,800,593</b>
<b>EXPENSES</b>										
<b>Administration</b>										
Auditor Part-Time Staff			\$24,220	\$24,220	\$1,057					\$24,220
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$103,803	\$10,472	\$106,917	\$110,124	\$113,428	\$116,831	\$600,965
<i>Administration Subtotal</i>	<i>\$49,862</i>	<i>\$33,609</i>	<i>\$128,023</i>	<i>\$128,023</i>	<i>\$11,529</i>	<i>\$106,917</i>	<i>\$110,124</i>	<i>\$113,428</i>	<i>\$116,831</i>	<i>\$625,185</i>
<b>Affordable Housing Assistance</b>			\$1,000,000							
C-U at Home				\$150,000	\$75,000					\$150,000
Central Illinois Land Bank Authority				\$250,000		\$250,000				\$500,000
Housing Authority of Champaign Co.				\$675,000						\$675,000
<i>Affordable Housing Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>	<i>\$1,075,000</i>	<i>\$75,000</i>	<i>\$250,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,325,000</i>
<b>Broadband Projects</b>										
Professional Services			\$1,000,000	\$886,400						\$886,400
Finley/CCG Consulting				\$113,600	\$60,000					\$113,600
Capital			\$2,000,000	\$2,000,000						\$2,000,000
<i>Broadband Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,000,000</i>	<i>\$3,000,000</i>	<i>\$60,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,000,000</i>
<b>Community Violence Intervention</b>			\$1,500,000							
Crime Stoppers				\$100,000						\$100,000
To Be Determined				\$1,400,000						\$1,400,000
<i>Community Violence Intervention Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>	<i>\$1,500,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>
<b>County Department Projects</b>										
Architect Services			\$2,000,000	\$1,030,000						\$1,030,000
Children's Advocacy Center Flooring			\$15,000	\$15,000						\$15,000
Circuit Clerk Digitization Equipment			\$30,000	\$30,000						\$30,000
Circuit Clerk Court Technology			\$85,055	\$85,055						\$85,055
Circuit Clerk Partition Office Furn.			\$102,383	\$129,847						\$129,847
Court Services Equipment			\$6,989	\$6,989						\$6,989
Court Services Digital Kiosk			\$6,000	\$6,000						\$6,000
County Clerk Digitization			\$475,000	\$475,000	\$193					\$475,000
County Clerk Equipment & VBM			\$200,000	\$228,960	\$228,960	\$30,000	\$30,000			\$288,960
County Clerk Space Assessment			\$500,000	\$500,000						\$500,000
County Plaza Purchase & Costs				\$2,000,000	\$20,000					\$2,000,000
IT A/V Equipment			\$40,000	\$40,000						\$40,000

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021	Budgeted 2022	Projected 2022	Actual 2022 (3/31/2022)	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected Totals
IT Multi-factor Authentication				\$44,383	\$44,383					\$44,383
Other Equipment			\$2,490,714	\$88,467						\$88,467
Premium Pay			\$750,000	\$750,000	\$32,309					\$750,000
Sheriff's Office Comm. Resource Dep.			\$12,500	\$12,500						\$12,500
Sheriff's Office COVID Testing				\$120,000	\$18,677					\$120,000
Sheriff's Office Explorer Mentorship			\$12,500	\$12,500						\$12,500
Sheriff's Office Full Body Scanner			\$175,000	\$166,251	\$166,251					\$166,251
Sheriff's Office Jail Project						\$5,000,000				\$5,000,000
Sheriff's Office Mobile Command Post			\$502,341	\$507,531						\$507,531
Sheriff's Office Updated Camera Syst.			\$525,000	\$525,000						\$525,000
State's Attorney Digital Evidence Syst.				\$185,000		\$142,000	\$142,000			\$469,000
To Be Determined			\$288,012	\$288,012						\$288,012
<i>County Department Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$8,216,494</i>	<i>\$7,246,494</i>	<i>\$510,772</i>	<i>\$5,172,000</i>	<i>\$172,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$12,590,494</i>
<b>Early Learning Assistance</b>										
Early Childhood Facility			\$1,500,000	\$1,500,000						\$1,500,000
<i>Early Learning Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>	<i>\$1,500,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>
<b>Household Assistance</b>			\$450,000							
RPC Household Assistance				\$263,000						\$263,000
SVPWD Sewer Bill Assistance				\$12,000						\$12,000
UCSD Sewer Bill Assistance				\$150,000	\$100,000					\$150,000
Village of Mahomet Sewer Bill Assist.				\$25,000						\$25,000
<i>Household Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$450,000</i>	<i>\$450,000</i>	<i>\$100,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$450,000</i>
<b>Mental Health Services</b>										
Mental Health Board Contracts	\$770,436	\$373,276		\$397,160	\$223,464					\$770,436
<i>Mental Health Services Subtotal</i>	<i>\$770,436</i>	<i>\$373,276</i>		<i>\$397,160</i>	<i>\$223,464</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$770,436</i>
<b>Non-Profit Assistance</b>						\$250,000				\$250,000
Immigrant Service Organizations			\$250,000	\$250,000	\$41,667					\$250,000
<i>Non-Profit Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$250,000</i>	<i>\$250,000</i>	<i>\$41,667</i>	<i>\$250,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$500,000</i>
<b>Small Business Assistance</b>			\$1,000,000							
To Be Determined				\$1,000,000						\$1,000,000
<i>Small Business Assistance Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>	<i>\$1,000,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,000,000</i>
<b>Water Infrastructure Projects</b>										
Mahomet Aquifer Mapping			\$500,000	\$500,000						\$500,000
Rural Water Project Assistance			\$2,000,000							
Penfield Water District				\$70,000						\$70,000
Pesotum Cons. Drainage District				\$75,000						\$75,000
Sangamon Valley Public Water Dist.				\$500,000						\$500,000

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021	Budgeted 2022	Projected 2022	Actual 2022 (3/31/2022)	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected Totals
Triple Fork Drainage District				\$90,000						\$90,000
Village of Ivesdale				\$175,000						\$175,000
Village of Ludlow				\$340,000						\$340,000
Village of Ogden				\$200,000						\$200,000
Village of Pesotum				\$175,000						\$175,000
Village of Royal				\$200,000						\$200,000
Village of St. Joseph				\$100,000						\$100,000
Village of Tolono				\$75,000						\$75,000
Water Infrastructure Assistance						\$3,500,000				\$3,500,000
HHW Project Assistance				\$650,000						\$650,000
Cover Crop Program Assistance				\$245,000						\$245,000
<i>Water Infrastructure Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,500,000</i>	<i>\$3,395,000</i>	<i>\$0</i>	<i>\$3,500,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$6,895,000</i>
<b>TOTAL EXPENSES</b>	<b>\$820,298</b>	<b>\$406,885</b>	<b>\$19,544,517</b>	<b>\$19,941,677</b>	<b>\$1,022,432</b>	<b>\$9,278,917</b>	<b>\$282,124</b>	<b>\$113,428</b>	<b>\$116,831</b>	<b>\$30,156,115</b>

(Includes remaining MHB contracts)

ARPA Projects/Tasks Timeline

	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022
<b>Champaign County ARPA Funds</b>														
<b>Project List 11/2021 - 12/2022</b>														
<b>(as of 5/2022 working draft)</b>														
<b>Administration</b>														
Coordination regarding ARPA rules, regulations, updates							*							
Coordination regarding ARPA reporting requirements							*							
Provide guidance for eligible uses (responding to all inquiries)							*							
Coordination and analysis of data for reporting							*							
Communication with recipients, partners, board, staff, others							*							
Communications regarding proposal discussions							*							
Draft and execute contracts as needed							*							
Research additional sources of funding for initiatives							*							
Determine adherence of projects with federal requirements							*							
Coordination of job description and hiring of grant writer														
Evaluate active projects with intended outcomes							*							
Work with recipients on ongoing performance reporting							*							
Submission of reports to Department of Treasury														
<b>Affordable Housing Assistance</b>														
Contract/funding/reporting coordination w/C-U at Home							*							
Contract coordination with Housing Authority							*							
Contract coordination with Central IL Land Bank Authority							*							
<b>Broadband Projects</b>														
Coordination with broadband consultant							*							
<b>Community Violence Intervention</b>														
Discuss initiatives for violence intervention outcomes							*							
Contract coordination with Crime Stoppers							*							
<b>County Department Costs</b>														
Coordination with departments on purchase/projects							*							
Determine/distribute/report premium pay allocations							*							
<b>Early Learning Assistance</b>														
Coordination with RPC; agreement of no County maintenance														
<b>Household Assistance</b>														
Contract/funding/reporting coordination with RPC							*							
Contract/funding/reporting coordination with UCSD							*							
Contract/funding/reporting coordination with SVPWD							*							
Contract/funding/reporting coordination with Mahomet							*							
<b>Mental Health Services</b>														
Coordination for reporting & monitoring							*							
<b>Non-Profit Organization Assistance</b>														
Contract/funding/reporting with Immigrant Service Orgs							*							
<b>Small Business Assistance</b>														
Discuss needs/timing/capacity							*							
<b>Water Infrastructure Project Assistance</b>														
Contract/funding/reporting for Mahomet Aquifer Mapping							*							
Determine rural water district projects/allocations														
Contract coordination with Penfield Water District							*							
Contract coordination with Pesotum Cons. Drainage District							*							
Contract coordination with SVPWD							*							

ARPA Projects/Tasks Timeline

	<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 30%;"> Completed Current Tasks for Topic</div> <div style="width: 30%;"> In Process/Priority</div> <div style="width: 30%;"> Projected for Future</div> </div>													
Champaign County ARPA Funds Project List 11/2021 - 12/2022 (as of 5/2022 working draft)	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022
Contract coordination with Triple Fork Drainage District							*							
Contract coordination with Village of Ivesdale							*							
Contract coordination with Village of Ludlow							*							
Contract coordination with Village of Ogden							*							
Contract coordination with Village of Pesotum							*							
Contract coordination with Village of Royal							*							
Contract coordination with Village of St. Joseph							*							
Contract coordination with Village of Tolono							*							
Contract coordination for Cover Crop Program							*							
Contract coordination for HHW Project							*							